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INFORMATION OF THE MEETINGS CONDUCTED IN AQAL PROJECT UNDER DIFFERENT OUTPUTS/ ACTIVITIES

Output 1: Platform for facilitating NFE is strengthened in the target areas.

Activity 1.1: Support national and provincial coordination forums to increase coordination among NFE providers

Federal

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	28 th March 2016	Meeting with officials of Ministry of Federal Education JICA Pakistan	1 day	Education Ministry, Islamabad	6	Inter-provincial coordination forum concept and planning to establish NFBCE centers in ICT
2	25 th May 2016	Meeting with JICA Pakistan	1 day	JICA Islamabad office	8	Discuss the importance of NFE, and map education development partners planning to invest in NFE in Pakistan or have already been investing in NFE
3	29 th July 2016	Meeting with JICA Pakistan	1 day	JICA Islamabad office	8	Development of work plan and donor coordination matrix
4	Sep 2016	Meeting with JICA Pakistan	1 day	JICA Islamabad office	7	Confirmation of previous minutes of the meeting and discussion on donor coordination matrix and their inputs in NFE sub-sector in Pakistan.
5	11 th November 2016	Meeting regarding alignment of NF-EMIS with indicators of SDGs	1 day	AEPAM, Islamabad	20 UNESCO, UNICEF, AQAL, AEPAM staff	To discuss the alignment of the SDG (Sustainable Development Goal) indicators with NF-EMIS and mechanism to develop monitoring report against SDG indicators
6	December 2016	Meeting regarding alignment of NF-EMIS with indicators of SDGs	1 day	AEPAM, Islamabad	15 AEPAM, AQAL, NCHD, BECS, PSL/ PBS	To discuss SDG-4 with respect to PSLM and other surveys being planned or executed in Pakistan
7	20 th January 2017	Meeting with JICA Pakistan	1 day	JICA Islamabad office	6	Progress sharing on donor coordination matrix and discuss concept note to organize national NFE forum under larger NEDPG

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8	14 th February 2017	National NFE forum under NEDPG	1 day	Serena Hotel, Islamabad	50	The objective of the forum was to provide an avenue for dialogue among relevant stakeholders on the issues related to NFE paving the way forward developing a national NFE policy within the context of the on-going national education policy development process. UNESCO, UNICEF, World Bank, DFID and INGOs participated the forum
9	7 th June 2017	Meeting with JICA Pakistan	1 day	JICA Islamabad office	11	Progress sharing by each participant. Discussion on NFE forum report and actions planned in post forum scenario. Next meeting planned in July end 2017.
10	7 th September 2017	First NFE Forum Meeting (Islamabad)	1 day	National Commission for Human Development (NCHD), Islamabad	20	First meeting of Islamabad (ICT) Forum on Non-Formal Education was held with the main objective to improve coordination, share the good practices and consultation for promotion of Non-Formal Education in Islamabad Capital Territory.
11	January 2018	Second NFE Forum Meeting (Islamabad)	1 day	Allama Iqbal Open University (AIOU)	35	To review, follow up of first meeting and discussed the importance of data sharing platform along with other good practices of NFE.
12	May 2018	Third NFE Forum Meeting (Islamabad)	1 day	AEPAM Building	22 UNESCO, DFID, NCHD, ARC, AIOU, Ministry of Human Rights and CADD	Third meeting of Islamabad Forum on Non-Formal Education was held to review, follow up second meeting and discuss the study on out of school children in ICT by Ministry of Human Rights. Deliberations were made on importance and mechanism of mapping of existing NFE initiatives in ICT and how to enhance collaboration among various stakeholders.
13	July 2018	Accelerated Education Programme Workshop	1 day	Margala Hotel, Islamabad		Accelerated Education Programme Workshop was organized in collaboration with UNHCR. The NFE stakeholders were participated to learn 10 principles of NFE programming.

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14	July 2018	core group meeting regarding monitoring of article 25-A in ICT	Half day	Ministry of Human Rights Islamabad.	6	AQAL staff participated in core group meeting regarding monitoring of article 25-A in ICT by Ministry of Human Rights, Islamabad.
15	August 2018	Meeting of core group to discuss and plan way forward for development of federal literacy curriculum.	Half day	NCHD/NTI,	5	To take on-board representatives from NCHD/NTI, JICA-AQAL and curriculum expert/s to discuss and plan way forward to proceed for development of federal literacy curriculum.
16	August 2018	Meeting with Joint Educational Advisor	Half day	Pak Secretariat	3	Coordination meeting with Joint Educational Advisor (JEA), Ministry of Federal Education and Professional Training.
17	7 – 8 th September 2018	International Literacy Day	2 days	Hotel Margalla	142	A seminar along with exhibition on theme of ILD 2018 'Literacy and Skills Development' in collaboration with NCHD and UNESCO Islamabad. Displayed of advocacy banners, steamers on main roads/points of Islamabad. Advocacy walk led by Federal Education Minister was conducted.
18	9 th October 2018	4th Meeting of NFE Forum	1 day	Conference Hall, NCHD Islamabad	31	The forum meeting was attended by members and representatives of JICA HQ mission.

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19	10 th October 2018	2nd Meeting of Joint Coordination Committee (JCC)- JICA AQAL Project	1 day	AFPAM, Islamabad	29	Meeting was chaired by Joint Secretary Administration and Coordination of Ministry of Federal Education and Professional Training. Participated by national and provincial partners and stakeholders. Progress reports were presented and annual workplan of the project was approved.
20	Sep- Oct 2018	Conducted a core group	Half day	AIOU	5 AIOU, JICA- AQAL and Plan Pakistan	For follow up and strategize to complete the remaining tasks due to special situation because of winding up Plan Pakistan offices
21	Sep- Oct 2018	Coordination meetings with Joint Educational Advisor	Half day	Pak Secretariat	4	Meeting participated by JEA, concerned Section Officers of Ministry of Federal Education and Professional Training.
22	27 th November 2018	Coordination meetings with Joint Educational Advisor (JEA), concerned Section Officers of Ministry of Federal Education and Professional Training to contribute for launching of National Education Policy Framework 2018 and Enrolment Campaign for out of school children in ICT	1 day	National Library Auditorium, Islamabad	250+	. Launching ceremony was held on 27 th November 2018 by Ministry of Federal Education and Professional Training where Minister of Ministry of Federal Education and Professional Training was chief guest. Presented 'ALP Model for OOSC in Pakistan' during a panel discussion on National Education Policy Framework by Hashoo Foundation Pakistan on November 12, 2018.
23	27 th December 2018	A Citizens Dialogue on 25-A, Right to Education for	1 day	Margalla Hotel, Islamabad	Around 100	Article 25-A of the Constitution of Pakistan regarding free and compulsory education for all children from age 5-16. Policy recommendations to the government to

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		Sustainable Development'					enforce Article 25-A and to proceed for SDGs especially SDG 4.
24	17 th January 2019	Consultative Meeting chaired by Minister of Federal Education and Professional Training	1 day	Committee Room, Ministry of Federal Education and Professional Training	24	Literacy Movement in Pakistan	
25	18 th January 2019	Meeting of oversight committee chaired by Minister of Federal Education and Professional Training	1 day	Committee Room, Ministry of Federal Education and Professional Training	27	Provision of basic education to out of school children in ICT through Federal Directorate Education (FDE). Major areas of support from JICA-AQAL: <ul style="list-style-type: none"> • NFEMIS (To start with planning module for profiling and placement of out of school children in ICT). • ALP teaching learning resources • Training mechanism, ToT etc. Assessment mechanism	
26	25 th February 2019	A national seminar on Education: The Way Forward	1 day	The President of Pakistan House, Islamabad	Around 300	A national seminar on 'Education: The Way Forward' by the Ministry of Federal Education and Professional Training where the President of Pakistan was the Chief Guest, Minister of Federal Education and Professional Training, Chairman of Higher Education Commission (HEC) and some well-known representative from private and corporate sector were among key speakers.	
27	23 rd April 2019	Fifth meeting of NFE Forum	1 day	Committee Room, NCHD Head Office, Islamabad.	27	Main focus on campaign to provide primary education to out of school children in ICT led by Federal Directorate of Education (FDE) and possible collaborative role of the members.	

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Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	5 th November 2015	Introductory Meeting of NFE Task Force and 5 Sub Committees	1 day	Avari Towers Karachi	30 Members of NFE Task Force, and of all the 5 Sub Committees, representatives of NGOs, RSU	Introduction of all NFE Stakeholders with each other. Mapping of services and experiences provided by different stakeholders regarding NFE sector. Preparation of recommendations for promotion of NFE by the Sub committees on 1) Policy Development, 2) Strengthening of Directorate, 3) Curriculum Development, 4) Teachers Management and 5) Monitoring & Evaluation.
2	6 th November 2015	Meeting of NFE Task Force to present Action Plans of the 5 Sub Committees	1 day	Directorate Literacy & Non-Formal Education (DL&NFE), Sindh	30 Members of NFE Task Force, and of all the 5 Sub Committees, representatives of NGOs	Endorsing the Minutes of Meeting held on 5 th November 2017 Presentation of the Action Plans of the 5 Sub Committees
3	19 th November 2015	Progress Review Meeting of NFE Task Force and 5 Sub Committees	1 day	DL&NFE Sindh	30 Members of NFE Task Force, and of all the 5 Sub Committees including UNICEF, USAID, and JICA, representatives of NGOs	Designing the matrix for review of NFE Policies of different countries, as part of process of developing Sindh NFE Policy. Nominations from the Directorate of the Focal Persons to coordinate with 5 Sub Committees Preparing a Profile of the DL&NFE Sindh
4	7 th December 2015	Mapping Exercise of NFE Stakeholders.	1 day	School Education Department, Sindh	15 USAID-SCDP, USAID-SRP, JICA AQUAL, DL&NFE, Secretary School Education Department,	Mapping and deciding the role and responsibilities of the Development Partners in the development of the NFE Policy Sindh. Developing a concept Note on the same.

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5	16 th December 2015	Preparatory Meeting for development of NFE Policy Sindh	1 day	DL&NFE Sindh	UNICEF 10 Sub Committee on the Development of NFE Policy	Review and analysis of the Policies of Pakistan, Nepal, China, Japan, India, Afghanistan to decide which one to adapt considering the Sindh context. Finalizing the roles & responsibilities of different stakeholders of NFE Discussion on the TORs of the Sub Committee on Strengthening of the Directorate & NFE Sindh. Progress sharing of the sub committees
6	14 th January 2016	Progress Review Meeting of 5 Sub Committees on NFE	1 day	DL&NFE Sindh	20 Members of 5 Sub Committees	
7	12 th May 2016	Mid Term Seminar of the NFE Task Force	1 day	Avari Towers Karachi	25 Members of NFE Task Force, and of all the 5 Sub Committees, representatives of NGOs, RSU	Mid-term seminar for the NFE Task Force Review of the progress
8	27 th - 28 th September 2016	Joint Education Sector Review 11	2 days	Marriotts Hotel Karachi	100 All stakeholders of Education	Joint Education Sector Review 11. Progress on implementation of SESP 2014-18 by all the Education stakeholders shared. Recommendations were drafted for improving and expediting the implementation of SESP.
9	21 st March 2017	Workshop – “Achieving SDGs through establishment of Community Learning Centres”	1 day	Marriotts Hotel Karachi	32 DL&NFE Sindh, Department of Education, Health, Social Welfare, & Agriculture, RSU, STEDA, DCAR, PITE, SEF, ENGRO, TCF, UNICEF, USAID, UNESCO, NGOs,	Briefing the participants on the global concept of Community Learning Centres (CLCs), their scope and its relevance in Pakistan’s context Sharing the international best practices on NFE especially CLC models of different countries Establishing inter linkages of SDGs for Education with others, especially Health, Poverty eradication, Gender Equality, Clean Water & Sanitation, Climate Action and

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10	24 th April 2017	LOU Signing Ceremony	3 hours	Sindh Education Foundation, Karachi	and JICA	partnership for Goals. Brainstorming on the customized and workable model of CLCs in Sindh considering the local need, SDGs requirement and international best practices, with a special focus on NFE.
11	25 th May 2017	Meeting to revise the members and TORs of the NFE Task Force	1 day	Deloitte, Karachi	DL&NFE, SEF, JICA AQAL USAID-SCDP, JICA AQAL, DL&NFE Sindh	Signing of LOU with SEF for promotion of NFE in Sindh Revision of the Members and TORs of the NFE Task Force to encompass the latest developments in the NFE Sector
12	20 th June 2017	Meeting to review and improve the draft NFE Act.	1 day	School Education & Literacy Department (SELD) Committee Room	Sub Committee on NFE Act 2017	Discussion and review of the draft NFE Act.
13	21 st July 2017	Meeting to review and improve the draft NFE Act	1 day	SELD Committee Room	Sub Committee on NFE Act 2017	Discussion and review of the draft NFE Act.
14	24 th July 2017	Meeting of NFE Stakeholders to finalize presentation on NFE Policy, and Concept Note on establishment of NFE Centres in Sindh.	1 day	DL & NFE Sindh	DL&NFE, USAID-SCDP, JICA-AQAL	Presentation on NFE Policy for the Secretary SELD finalized. Concept note for establishment of NFE Centres by the Directorate developed.
15	25 th July 2017	Meeting to present NFE Policy Sindh to the Secretary SELD Sindh	1 day	PMIU	SELD Sindh, DL&NFE, USAID-SCDP, JICA-AQAL	NFE Policy presented.
16	27 th July 2017	Meeting to Review draft NFE Act	1 day	SELD Committee Room	Sub Group on NFE Act 2017	Finalize the draft NFE Act 2017
17	21 st August	Meeting to	Half day	Deloitte Office	UNICEF, USAID-	Review the final draft of the NFE Policy

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2017	improve and finalize NFE Policy Sindh		Karachi					Sindh
18	28 th August 2017 Meeting with the PPP Node for establishing PPP Forum for NFE.	3 hours	DL&NFE				SRP, USAID-SCDP, JICA	Strategizing the support of the PPP Node in establishing a PPP Forum for NFE Sector Sindh
19	29 th August 2017 Meeting with the PPP Node & USAID CMP for establishing PPP Forum for NFE.	3 Hours	USAID-CMP				Director L&NFE, Director PPP node, USAID CMP, PC Sindh JICA AQAL	Strategizing the support of the PPP Node in establishing a PPP Forum for NFE Sector Sindh
20	30 th August 2017 Notification - M&E for NFE Sindh	NA	Secretary SELD Sindh				Secretary SELD Sindh	Monitoring & Evaluation Mechanism for NFE Sindh notified
21	8 th September 2017 International Literacy Day 2017	4 hours	Chief Scouts Office				Directorate and all invited 150 guests	Celebrations of International Literacy Day 2017
22	5 th October 2017 Meeting with the PPP Node & USAID CMP for establishing PPP Forum for NFE	3 hours	USAID-CMP				Director L&NFE, Director PPP node, USAID CMP, PC Sindh JICA AQAL	Strategizing the support of the PPP Node in establishing a PPP Forum for NFE Sector Sindh
23	10 th October 2017 Meeting with the PPP Node & USAID CMP for establishing PPP Forum for NFE	2.5 hours	USAID-CMP				Director L&NFE, Director PPP node, USAID CMP, JICA AQAL Team	Strategizing the support of the PPP Node and Corporate Sector in establishing a PPP Forum for NFE Sector Sindh
24	24 th October 2017 Session to Review and Improve draft NFE Act	Half day	Committee Room, SELD Sindh				Directorate, JICA, USAID-SCDP, USAID-SRP, UNICEF	Review and revise the draft NFE Act 2017
25	27 th October 2017 LOU signing Ceremony with ENGRO Thar Foundation	1 day	ENGRO Thar Foundation Camp Office, Thar				DL&NFE	LOU Signing with ENGRO Thar Foundation for collaboration in promoting NFE in remote areas of Sindh
26	18-22 nd March Visit of Professor Ryuhei	5 days	various				JICA-AQAL, SEF, DL&NFE, TNW	Meetings with SEF, TNW, and IP of SEF, as well as with Director L&NFE for assessing

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2018	Ishiyama, Tohoku University					overall situation of NFE, and identifying potential areas around which JICA should organize trainings for stakeholders of NFE
27	3 rd April 2018 Launching Ceremony of Japanese grant by UNICEF	1 day	Committee Room, Tughlaq House, SELD Sindh	Counsel General Japan, Secretary SELD Sindh, CFO UNICEF Sindh, DL&NFE, Head Curriculum Wing, Directors STEDA, DCAR, JICA-AQAL	The Secretary highlighted that JICA is doing excellent work in all fields, especially in Education, which must be show cased and projected for information of all.	
28	2 nd April 2018 Visit of Ms. Rie Mihara (Entrepreneur)	1 day	Ms. Rie Mihara (Entrepreneur), SEF, and JICA-AQAL	2 schools of SEF	Visited two schools of SEF as she was interested to explore the avenues here, especially for the Youth, regarding ways and strategies that lead them to sound entrepreneurship opportunities at local level, utilizing minimum resources, and how NFE can be used to as a medium to work on it further.	
29	3 rd May 2018 - Meeting /Interview with GPE Mission	1 day	Reform Support Unit (RSU), SELD, Govt. of Sindh	Reform Support Unit ,SELD, Govt. of Sindh	Presented the progress and achievements of NFE and support of JICA-AQAL in achieving the strategic objectives of SESP 2014 – 18.	
30	11 th May 2018 Meeting with Habib University	1 day	JICA-AQAL, CEO of Habib University and his team	Habib University	To explore avenues for seeking support for promotion of NFE in Sindh. The CEO invited that after the vacation JICA-AQAL may organize an orientation on NFE for the students and the faculty, and seek inputs on possible interventions	
31	24 th May 2018 – Meeting with ARC and SEF	1 day	Sindh Education Foundation Office Islamabad	JICA-AQAL, ARC, SEF	To introduce ARC with SEF was conducted. Both organizations shared their portfolios	
32	June 2018 Signing of tripartite LOU between JICA AQAL, ARC and TNW.	Half day		JICA AQAL, ARC and TNW.	LOU signed on 28 th June 2018	
33	5 th June Meeting with	3 hours	Directorate of Office	L&NFE.	World Learning briefed that they	

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2018	World Learning on exploring avenues for promotion of NFE in Sindh		of Head of Curriculum Wing, Sindh Secretariat Karachi	Curriculum Wing, JICA AQAL and World Learning.	implemented Post Primary programme in KPK, and were interested to replicate in Sindh in coordination with the Directorate, JICA and UNICEF. It was made clear to them by all that NFE Policy, NFBE Curriculum and Learning Materials are already approved. The Directorate will only build on the work already undertaken.
34	6 th June 2018	Meeting with SENSEA DFID	Pearl Continental Hotel Karachi	JICA AQAL, SENSEA team and DFID team	It was an introductory meeting with the new team of Sindh Education Non State Actors (SENSA). The participants were briefed on NFE achievements, with an aim to advocate the use of NFBE Curriculum and Learning Materials in DFID supported NFE centres.
35	25 th June 2018	Visit of Machar Colony Karachi	Machar Colony, Karachi	Ms. Michiko and JICA AQAL	Ms. Michiko visited Machar Colony to assess the status of education in that very marginalized area. There is a great need of establishing NFE Centres there as about 80% children are out of schools. Some locals are undertaking own initiatives to arrange some kind of schooling for the children, but that caters to only a hundred or two children. We initiated advocacy with ARC to include Machar Colony in their list of target areas to implement their project.
36	27 th June 2018	Monitoring activities related to Action Research	NFE Centres established by TNW to carry out Action Research	Ms. Watanabe from Japan Consulate and Ms. Michiko, PC of JICA-AQAL, TNW representatives, NFE Teachers	Ms. Watanabe from Japan Council and Ms. Michiko visited the NFE Centres TNW. They were briefed in detail on the achievements of AQAL project.

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37	3-4 th July 2018	Visit of Ms. Watanabe to the NFE Centres of SEF in Sukkur and Khairpur districts respectively	2 days	NFE Centers Khairpur and Sukkur districts	Ms. Watanabe (Japan Embassy), SEF regional coordinator and his staff	She observed how the NFBE Curriculum, learning materials is being used in the centers, and how effective are the Teachers Guides, as well as the training provided to teachers resulting in improved teaching by teachers, and learning outcomes.
38	14 th July 2018	Seminar on PPPs for better service delivery in government schools	1 day	Hotel Beach Luxury Karachi	SELD, STEDA, PITE, DCAR, Education Policy & Research, USAID-SCDP, USAID - SRP, Curriculum Wing, CFC, IRC, UNDP, RSU, JICA AQAL	USAID SCDP shared the findings of the study conducted. It was concluded that the initiative of involving PPPs in managing government schools yielded improved results in all aspects.
39	17 th July 2018	Meeting between UNICEF, USAID -SRP, JICA AQAL and the Directorate	1 day	UNICEF Office Karachi	UNICEF, USAID-SRP, JICA AQAL and the Directorate	Strategies to ensure continuity of the 350 NFE Centres of SRP, as well as 150 Centres of Directorate were discussed. UNICEF shared that a firm will be conducting assessment for setting up centers on agreed criteria. SRP and Directorate can share the list of their centers, and they will be included in the assessment exercise, and those fulfilling the criteria will be taken
40	30 th July 2018	SENSA Workshop (Did)	1 day	Moven Pick Hotel, Karachi	JICA-AQAL, partners of SENSA - SEF, TCF, BRAC	Review and experience sharing were conducted. JICA AQAL presented the achievements of NFE vis a vis the huge challenge of the colossal caseload of OOSC in Sindh.
41	10 th September 2018	Meeting with Habib University (HU) Karachi	1 day	Habib University, Karachi	Representative of Habib University, JICA-AQAL and DL&NFE	Meeting conducted. Decisions/proposals were that there can be a Structured Internship Programme for students, with clear cut objectives, HU & JICA AQAL explore collaboration for Thar, HU students

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42	11 th September 2018	International Literacy Day organized	1 day	Scouts Head Quarters Karachi	More than 130 participants.	help to design programme, HU students can have a Thesis topic – Issues & Challenges in NFE to help the NFE Directorate to improve its functioning by planning better JICA AQAL can prepare a Concept Note on this.
43	11 th September 2018	Review Meeting with Action Research Team	Half day	Scouts Head Quarters Karachi	AKU-IED, TNW, DL&NFE, and JICA AQAL	Progress Review Meeting was conducted. AKU-IED, TNW, DL&NFE, and JICA AQAL participated
44	3 rd October 2018	NFE Stock-Take Exercise	1 day	Hotel PC, Karachi	Heads of allied government institutions, development partners and NGOs	The meeting was participated by Heads of allied government institutions, development partners and NGOs who presented their present work, and future in the realm of NFE
45	23 rd October 2018	Visit of World Bank team to NFE Centres	1 day	Gaddap Town, Karachi	World bank team, SEF staff, JICA-AQAL	World Bank Team visited two centers of SEF (Adult & Adolescent Learning Training Programme-AALTP) run by Sindh Madrassa Board in Gaddap Town and one centre of TNW (NFE) to form an idea how NFE in its different forms is implemented on ground
46	25 th October 2018	Meeting with the Secretary SELD	1 day	The Directorate of Literacy & NFE Sindh	JICA AQAL, USAID- SRP, USAID-SCDP, UNICEF, Directorate of Literacy & NFE, the Secretary SELD Sindh	Secretary SELD was presented overall progress of the NFE Sector so far. The Secretary appreciated the achievements but stressed upon implementation in the field and reaching out to maximum number of OOSC. He was briefed about the SRP and UNICEF model of setting up NFE Centres by engaging NGOs. He directed to submit

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47	13 th October 2018	Visit of Evaluation Mission from JICA Head Quarter	1 day	Gaddap Town, Karachi	JICA-HQ mission, AQAL team, TNW, SEF representatives, NFE Teachers	Three membered Mission visited NFE Centres of SEF at Gaddap Town run by Sindh Madrassa Board, and two centers by TNW (One Intervention and the other Non-Intervention Centre)	plan using the same strategy of reaching to maximum OOSC.
48	8 - 9 th November 2018	International Conference at AKU-IED	2 days	AKU-IED	Various	JICA AQAL participated in the Panel Discussion, "Is Assessment fundamental to success of Non Formal Basic Education Programmes in Pakistan" and Initiatives in different domains leading to quality education.	
49	27 th November 2018	Regional NFE Stock Take at Sukkur	Half day	Sukkur	District Officers Literacy from 10 districts and staff of IRC, SEF, UNICEF, JICA AQAL and the Directorate of Literacy & NFE Sindh	All stakeholders presented the situation and plans of their respective districts/organizations in terms of NFE provision.	
50	19 th November 2018	Exposure Visit of Dfid team to NFE Centres of TNW	1 day	The NFE Centres established by TNW at Karachi	SENSA-Dfid, TNW	SENSA-Dfid team comprising two members visited the TNW Centres. They have not shared any report or comments. Email sent to them for their observation and way forward.	
51	10 th December 2018	Meeting of the Sub Committees -- Discussion on NFE Facilitators' Management Framework, Strengthening of	1 day	Karachi	Sub-committee members and development partners	NFE Facilitators' Management Framework, NFE Assessment Mechanism, and Standards for NFE Facilitators were discussed in detail, comments noted, and incorporated in the documents. Roles and responsibilities of various stakeholder in NFE Assessment Mechanism, as well as Facilitators	

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52	December 2018	Meeting with SENSE DfID and BRAC to explore how they can align their programme with latest developments in NFE Sector	Half day	Directorate of Literacy & NFE Karachi	AQAL representatives, Director lit & NFE, BRAC Project Manager	Management were finalized. Given a detailed briefing on salient features of NFE Curriculum and TLMs, as well as NFE Facilitators Management Framework, M&E guide, social mobilization guide, and invited DfID to adopt them through their Implementing Partners like BRAC. It was made clear to them that NFE Curriculum is derived from formal one, and NFE stream is regarded as complementary to formal.
53	26 th December 2018	JICA-AQAL Meeting with SEF	Half day	Committee Room of SEF, Karachi	JICA-AQAL, MD SEF and her senior Program officer	Following agreements were made: -JICA will provide the final soft version of Package C to SEF in January, 2019 - JICA will extend support to SEF for organizing two orientations - one on social mobilization and the other one teachers' capacity building. - JICA will conduct classroom observations in the clusters of North and South Sindh in January 2019. - SEF will conduct assessment of left out learners under AAL:TP. - JICA will organize a meeting with Assessment Committee for learners' certification and SEF will participate. - JICA will share skill primers with SEF

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54	28 th February 2019	Inauguration of JICA supported UNICEF NFE Centre (IRC as IP) at Mehran Town.	Half day	Mehran Town	Council General of Japan, JICA-AQAL Chief & Deputy Chief Advisor & PC, Education Specialist-UNICEF, IRC, Local Community	<p>- SEF will share translated version of Financial Literacy material.</p> <p>- JICA will provide copies of Social Mobilization Guide for SEF Partners; the quantity will be shared by SEF.</p> <p>- SEF will update data on NFEMIS and upload assessment results as well. JICA will ask Directorate NFE to extent support in this regard.</p> <p>Council General, His Excellency Ashida Noori was the chief guest.</p> <p>JICA-AQAL, Secretary SELD, Director L&NFE, Head of UNICEF MS. Christina, CEO IRC and other staff of UNICEF, IRC and community was present.</p>
55	22 nd February 2019	Meeting with SENSEA (DFID) Education Advisor	Half day	Office of Director Lit. & NFE, Karachi	Director NFE, Chief Advisor JICA-AQAL, Deputy Chief Advisor AQAL and PC-Sindh	<p>DFID Education Advisor Ms. Mahjabeen visited Non-Formal Centers and had meeting at Directorate.</p> <p>Abid sb made a brief presentation on the current situation of Education in the country and Sindh province. He explained the philosophy of NFE, its relevance to the need and also shared the aligned interventions of JICA-AQAL.</p>
56	4 th March 2019	Stock Take Meeting "Dialogue to Scale Implementation of Non-Formal Education	1 day	PC Hotel, Karachi	40 participants (SELD, NFE, JICA-AQAL, USAID, UNICEF, NGOs and NFE stakeholders)	<p>JICA-AQAL model was shared and appreciated by the Secretary SELD</p> <p>After all the partners shared their NFE models, Recommendations were drafted for scaling up NFE as per the roadmap of SELD.</p>

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9 th April 2019	Greenhouse Education (CEO) visited the Directorate and had meeting with Director & PC-AQAL	2 hours	Office of the Director NFE, Karachi	4 Director NFE, PC-AQAL, CEO Greenhouse Education and M&E Officer	Director and the CEO conducted presentation each other. The CEO offered her volunteer services for up-coming/any NFE tasks to be executed.
11 th April 2019	Follow-up visit and meeting with Chairman STBB for printing of 60,000 sets of Package-A&B	1 hour	Office of the Chairman STBB, Jamshoro	Chairman STBB, Director NFE, PC-AQAL	-Chairman STBB was met to know the update on printing of books. -He asked for a direction from Secretary SELD in the form of some written letter mentioning the budget head for expense of printing. -Secretary SELD was then apprised on the requirement and necessary action.
19 th April 2019	LEG Meeting (UNICEF Nepal Mission) on adopting Delivery Approach in Education	Half day	Board Room, RSU, Karachi	25, LEG members	-UNICEF presented Delivery Approach in Education. -CPM of RSU made a comparison of Sindh provision and other areas like Punjab to implement the strategies like Delivery Approach.
25 th April 2019	ACTED team meeting with Director Literacy & NFE and JICA-AQAL representative.	2 hours	Office of the Director NFE, Karachi	4 Director NFE, PC-AQAL, Project Manager & M&E Officer of ACTED	ACTED (NGO) requested to sign MOU with Directorate for technical assistance and adoption of NFE curriculum, materials and Mechanisms for their almost 220 NFE Centers at Jacobabad and Kashmore districts.
May 2019	Ghazali Education	2 hours	Office of the Director NFE,	4 Director NFE,	Ghazali Education Trust met with Director and shared their strengths and desire to work

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							representatives of Ghazali Education and Trust, PC-AQAL	for NFE Sindh. Director literacy & NFE shared upcoming plan of 1000 NFE Centers and asked them to participate in bidding to adopt the NFE Centers.
	1-4 th May 2019	Foundation visited Directorate	Exposure Visit of KP Education Department	4 days	Karachi	SELD, Directorate of NFE, SEF, NFE Centers	Secretary KP Education and his team, SELD, Directorate of NFE, SEF, TNW, Teachers of NFE Centers	<p>-Mission Lead by Secretary Education KP along with his 6 officers and Representative of UNICEF Peshawar.</p> <p>-Main objective of the mission was to learn about NFE System in Sindh and borrow different mechanisms and good practices of Sindh</p> <p>-The mission had meetings with Secretary SELD, Directorate of Literacy & NFE</p> <p>-Mission also visited NFE Centers to learn the Teaching Learning processes on NFE Accelerated (Package system) curriculum & materials</p> <p>-All the NFE documents (Curriculum, Policy, Package-A & B Books, Social Mobilization Guide, M&E, Assessment, and Facilitators' Management Mechanisms etc.) along-with notifications have been shared with Secretary KP.</p>
	15 th May 2019	Meeting with SEF on technical support for NFE MIS implementation and CPD for NFE Facilitators	2 hours	Meeting Room of SEF, Karachi	Senior Program Officer of SEF, PC-AQAL and NFE Supervisor	<p>-It was decided that an orientation with SEF IT team will be conducted for NFE MIS things and an action plan will be developed and followed.</p> <p>-For CPD, it was decided that SEF will share the Status of Scheme of Studies coverage in Package-B Centers, upon that AQAL-Program Officer Training will facilitate in</p>		

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							reviewing and strategizing action plan for accelerated scheme of studies to be covered till 1 st week of July.
27 th May 2019	Meeting with World Bank Consultant on development of draft Sindh Education Sector Plan (SESP) 2019-23	3 hours	Board Room of RSU, Karachi	5	Consultant of World Bank, Rep from ITA, IRC, JICA-AQAL		<p>The world bank consultant conducted external appraisal of the SESP draft.</p> <p>- As part of the appraisal plan, individual meeting with NGOs have been conducted, where JICA also participated.</p> <p>-The SESP 2019-23 needs and JICA's contribution and alignment, to meet the SESP objectives, were shared with the Consultant.</p>

Balochistan:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	15 th November 2016	10 th Local Education Group (LEG) Meeting	1 day	Boy Scouts Balochistan	48 UN, CIDA, PRP, I/NGOs, Civil Society organizations, JICA, DL&NFE and Education department.	<p>LEG is a provincial forum of all education partners. It is convened at the highest level and chaired by Minister Education and participated by secretary Education department and head of various UN, JICA, International/local organizations and NGOs and civil society organizations and officials of Education department. The purpose of the forum is to increase coordination among various stakeholders working in education sector.</p> <p>Non-Formal Education is one of the key agenda point of Local Education Group Meeting and is led by DL&NFE and JICA.</p> <p>Shared and discussed NFE related progress, new initiatives and way forward.</p>

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2	22 nd November 2016	2 nd Joint Education Sector Review	1 day	Quetta Serena Hotel	150 UN, JICA, world bank, EU I/NGOs, Civil Society Organizations, Education department officials	Joint Education Sector Review is a provincial forum and is convened by Education department and UNICEF. JESR reviews the achievements of Education department and other Non-formal and skill development organizations against the targets set in Balochistan Education sector Plan. Non-formal education is one of the key Thematic area of the Balochistan Education Sector plan. It is a good forum for the advocacy of NFE, Non-Formal Education related achievements updates and way forward is shared and appreciated by all key stakeholders.
3	14 th November, 2017	11 th LEG Meeting	1 day	Boy Scouts Balochistan	48 UN, CIDA, PRP, I/NGOs, Civil Society organizations, JICA, DL&NFE and Education department.	LEG is a provincial forum of all education partners. It is convened at the highest level and chaired by Minister Education and participated by secretary Education department and head of various UN, JICA, International/local organizations and NGOs and civil society organizations and officials of Education department. The purpose of the forum is to increase coordination among various stakeholders working in education sector. Non-Formal Education is one of the key agenda point of Local Education Group Meeting and is led by DL&NFE and JICA. Shared and discussed NFE related progress, new initiatives and way forward.
4	March 2018	Local Education Group (LEG) meeting	1 day	Hotel Serena Quetta	67 Education Dept. BRSP, Societies, UNICEF, JICA, UNESCO, DFID, Minister of Education, GPE Program, etc.	To discuss the progress (Evaluation & Key areas of focus) of Balochistan Education Sector Plan (BESP) 2013-18.
5	May 2018	Local Education Group (LEG)	1 day	Boy Scouts, Quetta	49 Education Dept. BEF, Private	To share the progress against BESP and highlight the significance of NFE. GPE mission endorsed the importance of NFE as to

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		meeting				Schools Association, Evaluation Mission of GPE, BRSP, Societies, UNICEF, JICA, UNESCO, DFID, Minister of Education, GPE Program, etc.	keep it as top priority for next GPE funding.
6	2 nd July 2018	Consultative Meeting with ALP team	Half day	ALP team office, Directorate of Education		05 the Provincial coordinator ALP, Director LNFE and JICA	To identify districts where ALP and DLNFE will be implementing NFE and Adult literacy programme and mechanism for coordination to ensure smooth implementation of project activities in collaboration with each other.
7	10 th July 2018	Meeting with UNICEF	Half day	UNICEF office		04 UNICEF team responsible for implementing UNICEF JICA joint NFE promotion project	UNICEF was requested to provide textbooks to DLNFE which they promised after discussing with their senior officers. Secondly regarding NFE Item bank development they shared that BEAC team is on hands on training and when they will complete their training. They will start developing the item bank.
8	16 th August 2018	Orientation meeting with Secretary SWD regarding AQUAL activities.	Half day	Civil Secretariat Office		03 Secretary, DL&NFE, PC JICA-AQUAL	Orientation meeting was arranged with the newly appointed Secretary SWD. Detailed orientation regarding the JICA-AQUAL activities and achievements.
9	8 th September 2018	Celebration of International Literacy Day at provincial and district level	1 day	Boys Scouts, Head Quarter Quetta		230 UN/INGO/ Local NGOs, social society organizations and Government officials from education, Social Welfare,	At Quetta, the event was attended by more than 200 participants from various displayed various stalls on which literacy material was displayed. The event was chaired Minister Engineer Zamarak Khan, Minister for Agriculture and a vibrant member of the provincial cabinet. The Minister assured his cooperation in taking up the issues and challenges of literacy and NFE in the cabinet.

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10	11 th September 2018	Meeting to develop and Notify NFE Forum	1 day	Civil Secretariat	3	Agriculture and Livestock department. Directorate of Literacy and other NFE service providers in the province	Detailed meeting was conducted with the secretary regarding the need and objectives of the formation of Provincial NFE Forum. The draft Notification was submitted through directorate of LNFE which was approved and accordingly notified by the Secretary, SWD. The copies of the notification were disseminated among the NFE providers and concerned departments. Meeting was held with Additional Secretary Education regarding establishment of NFE Teacher Training wing in PITE and Notification of the Technical working Group and its ToRs. The same was then discussed with the secretary SWD. A draft notification was forwarded to Secretary Education Through Secretary SWD. The notification was followed up with the Education department. Resultantly Secondary Education department notified the Technical working group. Copies of the notification were accordingly shared with all the members and PITE.
11	17 th September 2018	Develop and notify NFE Teacher Training working group by Secondary Education department	Half day	PPIU, Civil Secretariat	5	Additional Secretary SWD, Deputy Focal Person NFE PPIU, PC AQAL, Director DL&NFE	Meeting was held with Additional Secretary Education regarding establishment of NFE Teacher Training wing in PITE and Notification of the Technical working Group and its ToRs. The same was then discussed with the secretary SWD. A draft notification was forwarded to Secretary Education Through Secretary SWD. The notification was followed up with the Education department. Resultantly Secondary Education department notified the Technical working group. Copies of the notification were accordingly shared with all the members and PITE.
12	18 th September 2018	Conduct Meeting with the Director PITE	Half day	PITE office	4	Director PITE, Deputy Director Planning, PITE, Director LNFE, PC JICA-AQAL	After the notification of the Technical working Group on NFE Teacher Training, a meeting was conducted with the newly appointed Director, PITE. He was briefed on the notification and way forward on the establishment of Teacher training wing at PITE. Director, PITE was requested to nominate 5 to 10 subject specialist in the NFE wing and space for the establishment of NFE wing in PITE.
13	2 nd October 2018	Participation in the JCC	1 day	MoFEPT, Islamabad	20	DL&NFE,	Presentation on the Progress of DLNFE under JICA-AQAL project was prepared discussed and finalized

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		meeting of AQAL project				Secretary SWD, PC AQAL, JICA-AQAL Team, JCC participants, Sindh DLNFE, BECS, NEF, AEPAM	with DL&NFE and secretary Social Welfare and LNFE. Successfully participated and Secretary SWD presented and discussed the progress of DLNFE under JICA-AQAL project.
5 th October 2018		Signing of MoU Between SWD and BRSP	Half day	Civil Secretariat, office of the Secretary SWD	3	Secretary SWD, Rep. from L&NFE and Balochistan Rural support programme	MoU was signed between the Secretary SWD, L&NFE and Balochistan Rural support programme for initiation of Adult Literacy programme in 7 districts of Balochistan. BRSP will utilize the Adult literacy material, NFEMIS, Monitoring and evaluation and Examination and Assessment Mechanism developed by DLNFE Balochistan under JICA-AQAL project and approved and notified by Govt. of Balochistan.
14 th October 2018		Participation in 14 th Local Education Group Meeting	1 day	Boys Scouts Head Quarter, Quetta.	25	Secretary Secondary Education, Additional Sec. Education, DL&NFE, UNICEF, GPE Rep., PC- AQAL and other partners and Govt. officials	The 14 th Local education group meeting was held on 18 th October, 2018 chaired by Secretary education department and facilitated by UNICEF Quetta. GPE representative shared their progress, while a study on Teacher Assessment was also shared later on Secondary Education department shared their approved schemes under provincial PSDP. Initiation of activities under new sector plan were also discussed. The Secretary and facilitator of LEG was asked to include NFE/ALP as regular agenda of every LEG which the Secretary Secondary education and UNICEF acknowledged and assured that NFE will be a permanent agenda of all future LEG meetings.
15 th October 2018		Graduation ceremony of ALP Graduates	1 day	Serena Hotel, Quetta	145	UNICEF ALP, Governor Balochistan, Minister	UNICEF celebrated the Graduation ceremony of their ALP learners. Governor Balochistan along-with Minister Education and other parliamentarian participated in the event. Mr. Abid Gill, deputy Chief Advisor JICA-AQAL also shared his views on the

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15	25 th October 2018	NFE Technical Working Group Meeting	1 day	PITE office	Education Balochistan, JICA-AQAL, NFE Partners etc.	situation of out of school children in Balochistan and requested government and other partners to join hands in the provision and continuation of education of out of schools children in Balochistan. The meeting was chaired by Director PITE (Provincial Institute of Teacher education) The initial Guidelines for NFE Teachers training were formulated and further two groups were formed i.e. NFE Teacher recruitment and Capacity building were formed to work separately on the two major components of NFE Teacher Training mechanism.
16	October 2018	Meeting with the EU delegation	1 day	office of the Director Literacy & NFE	20 JICA-AQAL (Sajjad sb. And Asif Kasi). Director LNFE, Deputy Focal person PPIU, BoC&EC, PITE, and representatives from the NFE service providers and NGOs	Detailed presentation was made on the educational situation of Balochistan along with the achievements of JICA under AQAL project. The delegation was sensitized on the need of alternate education strategies to provide education opportunity and ensure continuity of education of nearly 1.9 Million Out of school children in Balochistan. Apart from this Literacy based skill education and Non Formal Middle Education programme was also discussed in detail.
17	November 2018	Project Briefing to Newly appointed Secretary SWD	Half day	Civil Secretariat, Quetta	3 Secretary SWD, Director LNFE and PC JICA- AQAL.	Mr. Noor-Ul-Haq Baloch assumed the charge of Secretary Social welfare Department. A detailed meeting session was conducted in which Secretary was briefed about the Progress and way forward of JICA-AQAL Project. The secretary appreciated the role of JICA in the promotion of Literacy and NFE Sector in Balochistan.
18	13-15 th November 2018	JICA-AQAL Mission visit to				

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19	13 th November 2018	Quetta	Meeting with PPHI	Half day	PPHI office	6 AQAL Mission, CEO of PPHI along with key staff of PPHI	Health literacy was discussed in detail. It was decided that LoU will be signed among PPHI, JICA and DLNFE for conducting a Health literacy pilot in three BHU's of PPHI.
20	14 th November 2018		Meeting with Secretary Education	Half Day	Civil Secretariat, Secondary Education department.	6 AQAL Mission, Secretary Education, Representatives of L&NFE	JICA-AQAL project progress and activities were discussed and it was decided to notify a Technical Working group to discuss and finalize the curriculum and textbooks for Middle level ALPs.
21	14 th November 2018		Meeting with Secretary Social Welfare	Half day	Civil Secretariat, Secretary SWD office.	6 AQAL Mission, Secretary Social Welfare	A detailed meeting was held with the secretary SWD. Secretary appreciated the role of JICA and requested JICA mission to support the department in scaling up Non formal basic education programme in the province.
22	14 th November 2018		Meeting with Minister Livestock	Half Day	Civil Secretariat, Minister Livestock and dairy development office.	11 AQAL Mission, Minister Livestock, Secretary, DG and other key officials of Livestock department.	Livestock based literacy and Primer was discussed and it was decided that Livestock department will review the Livestock Primer and will suggest improved in the context of Balochistan. It was also agreed that livestock-based literacy programme will be carried out in the Directorate of LNFE Adult Literacy centers in Balochistan.
23	14 th November, 2018		Visit to JICA funded ALP Centers in Quetta	1 day	Madrassa Wahdat Colony	9 AQAL Mission, UNICEF staff, DLNFE	JICA funded ALP centers in Quetta were visited and observed the teaching and learning process.
24	15 th November, 2018		Meeting with UNICEF	1 day		10 UNICEF Quetta Team, ALP team	Progress and challenges of JICA funded ALP centers were discussed. It was agreed that UNICEF will expedite the process to transfer funds to DLNFE for

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25	November 2018	2 nd Meeting of Technical working group on NFE Teacher Training	1 day	PITE office	members of Islamabad 20 Director PITE, Director DLNFE, Deputy Director PITE, members of NFE teacher training working group	printing of NFBFE textbooks. Director PITE chaired the meeting. After the recap of the previous meeting detailed discussion was held the framework of Teacher management. Moreover, it was decided that PITE will nominate their Subject specialist to review and contextualize the already developed NFBFE and Adult Literacy Teacher Manuals.
26	November 2018	Mid-term review EU funded Balochistan Education programme	1 day	Boys Scouts Head Quarter, Quetta	25 EU consultants, UNICEF, JICA-AQAL, officials from Secondary education department, DLNFE, NFE Service providers in Balochistan.	EU consultants conducted the Mid-term Evaluation of EU funded Balochistan Education programme implemented by UNICEF. During the debriefing session the consultants emphasizes the role of NFE in catering the need of out of School children in Balochistan. Moreover, Thematic groups were formed to suggest the future intervention to improve the education indicators in Balochistan. JICA team highlighted the role of NFE in both the groups.
27	November 2018	Signing of LoU among DLNFE, PPHI and JICA-AQAL	Half day	PPHI office, Samungli road Quetta.	6 Representatives of PPHI, SWD and JICA-AQAL	LoU was signed among PPHI, SWD and JICA-AQAL to pilot Health Literacy in three locations of Balochistan. Roles and responsibilities of all the three parties were mutually agreed. JICA-AQAL with the support of PPHI health experts will design the tools for conducting health and Literacy survey before the intervention and then health and literacy survey will be gauged after the intervention to observe the impact of the intervention. This intervention will be further expanded to Adult Literacy centers of DLNFE in 15 districts of Balochistan.
28	November 2018	Preparation of Summary for rolling out NFE in remaining 18 districts of	Half day	DLNFE office, Secretary SWD office civil secretariat	4 Secretary SWD, Additional Secretary SWD, Director DLNFE, PC JICA-AQAL	So far, Directorate of Literacy and NFE is operational in 15 districts of Balochistan. After the discussion with Secretary SWD a detailed summary was drafted for Chief Minister Balochistan for the allocation of funds to expand NFE in the remaining 18 districts of Balochistan.

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	Balochistan						
29	21 st February 2019	Consultative Meeting with PPHI on Health Literacy Implementation Plan	One day	PPHI Head office	5 PPHI Health Literacy staff, JICA-AQAL, Director DLNFE.	One day Consultative meeting was conducted with PPHI staff where detailed implementation plan for implementation of Pilot Health Literacy programme was shared and agreed.	
30	22 April 2019	Meeting with Secretary Secondary Education regarding notification of focal persons in BoC&EC, BEAC, BTBB and PITE	Half day	Civil Secretariat	3 Secretary Education, Director LNFE, JICA-AQAL	Meeting with Secretary Secondary Education regarding notification of focal persons in BoC&EC, BEAC, BTBB and PITE.	
31	23 rd April 2019	Letter to Secretary Secondary Education through Secretary SWD regarding notification of focal persons in BoC&EC, BEAC, BTBB and PITE	Half day	Civil Secretariat	3 Secretary SWD, Director LNFE, JICA-AQAL	A letter was formally forwarded to secretary Secondary education for the notification of focal persons in BoC&EC, BEAC, BTBB and PITE.	

Activity 1.2: Facilitate to develop NFE policy framework/action plans (Federal, Sindh and Balochistan)

Federal

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No	Date	Title	Duration	Venue	Participants	Key discussion points
1	25 th August 2016	Meeting with officials of Ministry of Federal Education	1 day	Federal Ministry	7 Ministry and AQAL	To discuss inter-provincial coordination forum, and federal policy concept paper. The concept paper was agreed and got a go ahead signal
2	21 st September 2016	Meeting with officials of Ministry of Federal Education	1 day	Federal Ministry	7 Ministry and AQAL	To discuss inter-provincial coordination forum, and federal policy concept paper
3	21 st June 2017	Initial meeting regarding NFE policy for KPK and FATA	1 day	AEPAM, Islamabad	10 UNICEF, UNESCO, AQAL team	Discussion notification of KP NFE policy and inclusion of FATA as part of the KP policy and its connection with federal initiative of education and NFE policy
4	11 th January 2018	Orientation of Consultants on Formulation of KPK/FATA NFE Policy	1 day	AEPAM, Islamabad	4 UNICEF, AQAL	Orientation of Consultants on Formulation of KPK/FATA NFE Policy
5	14 th February 2018	Meeting on sharing of feedback on draft National Education Policy focusing on Literacy & NFE	1 day	AEPAM, Islamabad	7 UNESCO, NCHD, AQAL, MoFET	Sharing of feedback on draft National Education Policy focusing on Literacy & NFE
6	March 2018	Meeting on NFE Policy Federal	Half day	NCHD Office	3 NCHD, JICA-AQAL	Negotiation with NCHD to jointly work on formulation of Federal Areas NFE Policy while NCHD will host the proceedings/meetings as well.
7	27 th November 2018	Launching of National Education Policy Framework	Half day	National Library Auditorium, Islamabad	Around 300	National Education Policy Framework is focusing on five key priority areas where Non-Formal Education/Accelerated Learning Programmes is one of them.

Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	29 th February 2016	Meeting to explore equity and inclusion	1 day	AKU-IED, Karachi	25 AKU, AQAL, SCDP, USAID-	Addressing equity and inclusion in non-formal education; and responding to the diversified and complex learning needs of learners

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2	1 st March 2016	aspects in NFE Preparatory meeting for development of Sindh NFE Policy	1 day	Karachi, Sindh	SRP, DL&NFE, UNICEF 25 RSU, SED, DL&NFE, UNICEF, UNESCO, AQAL team	To develop concrete Sindh NFE policy contents by learning from the wealth of international and national experiences, best practices and successful models in non-formal education sector.
3	31 st May 2016	First Round Table for development of Sindh NFE Policy	1 day	Executive Development Centre, IBA Sukkur	50 including Provincial divisional and district staff of L&NFE Sindh, SED Sindh, USAID-SCDP, USAID-SRP, UNICEF, ITA, SRSO, JICA and other stakeholders	First Round Table on Consultation for the development of the NFE Policy Sindh
4	14 th July 2016	Second Round Table for development of Sindh NFE Policy	1 day	Committee Room of School Education Department Sindh	30 including DL&NFE Sindh, Schools Education Department Sindh, NCHD, USAID-SCDP, USAID-SRP, UNICEF, UNESCO, JICA-AQAL, SPO, STEDA, DCAR, RSU, BISP, BISE Sindh	Second Round Table for Consultation on the zero draft of the NFE Policy Sindh
5	10- 11 th August 2016	Third Round Table for development of Sindh NFE Policy	2 days	Hotel Beach Luxury Karachi	25 BISE Hyderabad IED-AKU, Karachi, USAID-SRP STEDA, SEF, Karachi SZABIST, JICA, AQAL.	Third Round Table for Consultations on the draft NFE/ALP Policy Sindh

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6	5 th October 2016	Meeting to review draft Sindh NFE Policy	1 day	Committee Room, DL&NFE Sindh	M&E Directorate, ITA, BRAC, UNICEF, NCHD, UNICEF, STEDA, RSU, PD&R, BC&EW, PITE, Directorate Literacy &NFE, Karachi, USAID-SCDP	Review of the draft policy by the closed Group
7	7 th December 2016	Introduction of the Sindh NFE Policy to wider stakeholders, prior to its launch.	1 day	Avari Towers Karachi	25 JICA-AQAL, USAID-SRP, USAID-SCDP, RSU, UNICEF, SEF, DL&NFE Sindh	Conference titled Moving Towards Sindh NFE & Alternative Learning Pathways Policy. It was an event to mark headway into laying a solid foundation for NFE in Sindh. The Policy promised a comprehensive legislative oversight, which has to be backed by adequate funding for NFE.
8	25 th May 2017	Meeting to finalize basic structure and layout of NFE Policy Implementation Framework	1 day	Deloitte Office Karachi	30 SED Sindh, DL&NFE Sindh, STEDA, PITE, DCAR, BISP Sindh, BISE Sindh, RSU, AKU-IED, SZABIST, JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF, SPO, ITA, NCHD, SEF	Basic structure, layout and contents of the NFE Policy implementation Framework was discussed, finalized and agreed
9	2 nd June 2017	Review of Sindh NFE	1 day	DL&NFE Sindh	15 USAID-SCDP, USAID-SRP, JICA AQAL, DL&NFE Sindh	Word by word Review of the draft NFE Policy Implementation Framework Sindh

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10	12 th July 2017	Policy Implementation Framework.	Review of Sindh NFE Policy Implementation Framework.	1 day	DL&NFE Sindh	JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF.	Word by word Review of the draft NFE Policy Implementation Framework Sindh
11	14 th July 2017	Review of Sindh NFE Policy Implementation Framework.	Review of Sindh NFE Policy Implementation Framework.	1 day	Deloitte Office Karachi	15 DL&NFE Sindh, JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF.	Word by word Review of the draft NFE Policy Implementation Framework Sindh
12	20 th July 2017	Review of Sindh NFE Policy Implementation Framework.	Review of Sindh NFE Policy Implementation Framework.	1 day	USAID-SRP Office	15 JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF.	Word by word Review of the draft NFE Policy Implementation Framework Sindh, and finalizing it.
13	21 st July 2017	Review of Sindh NFE Policy Implementation Framework.	Review of Sindh NFE Policy Implementation Framework.	1 day	DL&NFE Sindh	DL&NFE Sindh, JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF.	Endorsement of the amendments in the draft Policy Implementation Framework
14	5 th October 2017	Approval of Sindh NFE Policy	Approval of Sindh NFE Policy	2 hours	Cabinet Session	Directorate, USAID-SCDP PC Sindh, JICA AQAL	NFE Policy approved by Cabinet
15	24 th October 2017	Meeting of NFE Task Force	Meeting of NFE Task Force	Half day	Committee Room, SELD Sindh	NFE Task Force	Discuss and brainstorm on prioritizing the activities of NFE Policy Implementation Framework in phased manner, and decide roles and responsibilities.
16	24 th October 2017	Meeting to review NFE Act	Meeting to review NFE Act	Half day	Committee Room SELD Sindh	NFE Task Force	Review NFE Act 2017
17	27 th October 2017	Meeting to review NFE Act	Meeting to review NFE Act	Half day	DL&NFE Sindh	JICA AQAL, USAID-SCDP, USAID-SRP,	Review NFE Act 2017 and discuss the activities and sub activities included in the NFE Policy Implementation Framework Sindh

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18	2 nd November 2017	Meeting to review NFE Policy Implementation Framework	Half day	DL&NFE Sindh	UNICEF, DL&NFE JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF, DL&NFE	Discuss and finalize the activities and sub activities included in the NFE Policy Implementation Framework Sindh
19	27 th November 2017	Meeting to review NFE Policy Implementation Framework	Half day	DL&NFE Sindh	JICA AQAL, USAID-SCDP, USAID-SRP, UNICEF, DL&NFE	Discuss and finalize the activities and sub activities included in the NFE Policy Implementation Framework Sindh
20	21 st December 2017	Meeting to review NFE Policy Implementation Framework	Half day	DL&NFE Sindh	JICA AQAL, USAID-SCDP, Director and Additional Director of the directorate	Discuss and finalize the activities and sub activities included in the NFE Policy Implementation Framework Sindh
21	Weekly (Feb 2018)	NFE Implementation Framework meeting	Weekly-basis	DL&NFE Karachi	JICA-AQAL, USAID -SCDP, DL&NFE Sindh, and stakeholder organizations	Weekly basis NFE stakeholders conducted to finalize the arrangements for launching of NFE policy. -Implementation Framework being finalized in terms of timelines and costing
22	27 th Feb 2018	Launching ceremony of NFE Policy	1 day	Pearl Continental Hotel, Karachi	JICA-AQAL, USAID- SCDP, DL&NFE Sindh, and NFE stakeholder organizations in the province of Sindh	NFE Policy Sindh was launched by the Minister of Education for Sindh
23	7 th May 2018	NFE Implementation Framework meeting	1 day	Office of Deloitte – USAID SCDP	JICA-AQAL, USAID- SCDP, DL&NFE Sindh, and stakeholder organizations	To finalize the NFE Policy Implementation Framework as well as discussion on “NFE Assessment Mechanism”: - Costing model was discussed, as well as Timelines of activities and sub activities were assigned. - Draft NFE Assessment Mechanism was presented, and was agreed and submitted for notification.
24	10 th May 2018	Meeting on development of	1 day	Reform Support Unit,	Meeting with World Bank, UNICEF and	The meeting was first step towards development of SESP 2019 – 2023. It started with analysis of

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25	16 th May 2018	Sindh Education Sector Plan (SESP) 2019-2034	NFE Policy Implementation Framework Meeting	1 day	Office of Deloitte – USAID-SCDP	UNESCO	Costing and Timelines of various activities were discussed	situation of Progress on implementation of SESP 2014 – 18 shared, gaps explored. The team shared that the meeting is intended to take stock of the progress in terms of achieving targets of SESP 14-18, identify gaps in service delivery, and explore reasons for gaps. Next meeting will be scheduled in July 2018.
26	29 th May 2018		NFE Policy Implementation Framework Meeting	1 day	Office of Deloitte – USAID SCDP	JICA-AQAL, USAID SCDP, UNICEF, DL&NFE Sindh, and stakeholder organizations	Costing and Timelines of all activities were finalized	
27	11 th July 2018		Meeting to finalize Costing Model of NFE Policy Implementation Framework	1 day	Deloitte Office Karachi	USAID-SCDP, USAID-SRP, UNICEF, JICA AQAL and Directorate	The meeting participants reviewed and finalized the costing model.	
28	5 th March 2019		Meeting of NFE Task Force (Review of Policy Implementation Framework)	1 day	PC Hotel, Karachi	30 (Task Force Members and civil society representatives)	Task Force meeting was chaired by Secretary SELD and participated by the Member organizations and development partners. Director, Literacy & NFE shared the objectives of the Task Force and progress so far was shared	JICA-AQAL and SCDP-USAID presented the NFE Policy Implementation Framework. Secretary appreciated the vision put-in the policy pointed out the need to add some clauses (PPP mode, etc.) in the draft and hold a review meeting again to

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29	15 th April 2019	Meeting with USAID-SCDP	Half day	Office of the Director NFE, Karachi	6 Director NFE, PC-AQAL, Deputy Chief of party SCDP, Team Lead SCDP, M&E Officer	get it approved. Incorporating Secretary's directions regarding Organogram and role of line departments/directorates in NFE Policy Implementation Framework
30	17 th April 2019	Meeting with USAID-SCDP	Half day	USAID-SCDP office, Karachi	6 Director NFE, PC-AQAL, Team Lead SCDP, NFE Expert, M&E Officer	To review the revised NFE Policy Implementation Framework.
31	18 th April 2019	SCDP-USAID	Half day	Office of the Director NFE, Karachi	6, Director NFE, Director PPP Node, PC-AQAL, Team Lead SCDP, NFE Expert, M&E Officer	Brief of the NFE Policy Implementation Framework draft and plan to organize Task Force Meeting on agendas of NFE Policy Implementation Framework and PPP.
32	21 st May 2019	Meeting of Task Force	Half day	Mehran Hotel, Karachi	26 Task Force Members	-The NFE Policy Implementation Framework was presented and got approved from Secretary SELD. -Strategy for feasibility study for selection of 1000 NFE Sites has been presented and discussed -Secretary SELD directed to hold another meeting and develop Summary for CM to establish a Monitoring & Coordination Cell in Directorate. -Secretary SELD directed to develop a Piloting Package for PPP. Secretary SELD desired JICA to discuss and develop Learners' Tracking Module for Formal Education as developed for NFE.

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33	27 th May 2019	Meeting at Directorate on drafting summary for CM on Establishment of Monitoring and Coordination Cell	Half day	Office of the Director Lit. & NFE, Karachi	USAID-SCDP team, Director PPP Node, Director Lit. & NFE, PC-AQAL	As per the directions of worthy Secretary SELD in Task Force Meeting, summary has been prepared for CM on Establishment of Monitoring and Coordination Cell at Directorate for 1000 NFECS scheme.
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Balochistan:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	2 nd December 2015	2 nd NFE working Group Meeting	1 day	PPIU Meeting Hall, Quetta	14 participants including representatives from UNICEF, UNESCO, NGOs, Education department, JICA, DL&NFE and PPIU	Detailed discussion on the Progress of Directorate of literacy and NFE. Discussion to make NFE policy in the Education policy of Balochistan. Discussion on the role of JICA to support in the development of NFE Policy. Discussion to revise the ToRs and objectives of the working group and widen the scope of existing NFE working group which focuses only on ALP activities. Discussed and shared NFE policy development processes.
2	1 st January 2016	3 rd NFE working Group Meeting	1 day	PPIU Meeting Hall, Quetta	17	Detailed discussion on Situation Analysis framework, policy review matrix and capacity Assessment tools. Discussion a development of detailed action plan for development of Non-formal Education policy. Shared and discussed progress of DL&NFE against the Balochistan Education sector plan. Detailed discussion on Situation analysis, Capacity and Need assessment of DL&NFE. Discussed and Shared general overview of NFE in the region and best practices in NFE sector were shared. Draft outline of Balochistan NFE Policy were
3	2 nd March 2016	National Level Consultation on Balochistan NFE Policy	1 day	AEPAM, Islamabad	23 including participants from UNICEF, UNESCO, International Consultant, Secretary Federal Education Ministry,	

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4	12 th May 2016	5 th Meeting of NFE Working Group meeting on NFE Policy.	1 day	BRSP Hall, Quetta	JICA, DGAEPAM, and NFE working Group members 25	discussed and shared. Feedback of the participants on the draft outline were discussed and finalized. Detailed Discussion and orientation on policy, strategy and action plan. Shared and discussed Situation analysis of NFE in Balochistan Basic components of Balochistan NFE policy considerations were shared which were discussed by the participants in Groups and recommendations were shared by the participants. Shared and discussed the significance of NFE to improve education statistics in Balochistan Share and discussed the draft of Balochistan NFE policy. Review of Balochistan NFE policy Detailed discussion was conducted to link Balochistan NFE policy with overall education policy of Balochistan. It was decided by the NFE working Group that the draft NFE policy will be shared individually with educationist of Balochistan for their feedback and finalization.
5	2 nd June 2016	Consultation on Draft Balochistan NFE Policy	1 day	BRSP Hall, Quetta	24	1 day advocacy meeting was conducted with the Cabinet member, as NFE policy was awaiting Cabinet approval. Informal discussion was conducted with the Cabinet member and newly appointed secretary SWD on the salient features of NFE policy and its role in improving education and literacy statistics in the province. Discussion was also generated on the link of NFE with CPEC and improvement of socio economic indicators of the province. Cabinet member assured their cooperation in the approval of NFE Policy.
6	23 rd April 2017	Advocacy Meeting with the Cabinet member and other key stakeholders	1 day	Quetta Serena Hotel	12 including federal Secretary Education, Minister and Cabinet Member, Secretary SWD, Additional secretary and focal person PPIU and officials from JICA, DL&NFE and Education department.	

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7	23 rd May 2017	Launching of Balochistan Non-Formal Education Policy.	1 day	Serena Hotel Quetta	125 Including representatives of all UN, I/NGO, JICA, officials from DL&NFE, SWD, UNICEF, UNESCO, UNHCR, WFP, NCHD, Education department officials, BECS local organization etc.	Launching and dissemination of the NFE policy
8	23 rd November 2017	NFE Working Group Meeting on Development of Balochistan NFE Plan	1 day	DL&NFE	27 including the members of NFE working group comprising of UN, NFE providers BRSP, ESP, NCHD, Society, Education department, DL&NFE, JICA and BEAC	Consultant on the development of National NFE plan, shared salient features and statistics for the development of provincial literacy plan. The participant suggested to form sub group comprising of the members from each department to develop the provincial plan and share with the NFE working group. The working group after the review will submit it for formulation of National NFE plan.
9	10 th December 2018	Meeting with Secretary SWD	Half day	Civil secretariat	3 Secretary SWD, Director Literacy, PC JICA-AQAL	A meeting was conducted with Secretary SWD in the secretariat along with the Director LNFE on 10th of December, 2018 where tentative schedule of the 02 days consultative workshop was discussed and he was requested to participate as well. Secretary was satisfied with the schedule and appreciated the effort of developing Strategic plan for the DLNFE and promised to participate.
10	12-13 th December 2018	2 days Consultative workshop on development of Literacy and Non Formal Education Directorate 5	2 days	Boys Scouts Head Quarter Balochistan	33 Participants, Secretary SWD, PPIU, UNICEF, NCHD, BECS, GPE, Finance, DLNFE, and JICA-AQAL	Detail discussion and presentation on the need and situation of Literacy and Non formal Education in the province was discussed. Letter on group work on various components of Situation analysis was conducted and presented by the participants. Major components of the Strategic plan were discussed and finalized. Letter on Vision, Goal, Mission and Objectives of the strategic plan were discussed and were finalized accordingly. The feedback on various

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		year Strategic Plan.					components of Situation analysis will be incorporated from various sources and another meeting will be conducted to share the draft strategic plan which will be then refined and will be then finalized and notified accordingly. The strategic plan will further contribute and will be incorporated in the NFE Section of next Balochistan Education Sector Plan.
11	January 2019	Situation analysis for strategic Plan for DLNFE	2 days	Individual interviews	6 PPIU, NAVTEC, B-TEVTA, Finance, labour and industries department.		Individual meetings were conducted with the officials of PPIU, NAVTEC, B-TEVTA, Finance, labour and industries department for collecting data for situation analysis for developing strategic plan for DLNFE.
12	April 2019	Presentation to secretary regarding JICA-AQAL and NFE	Half day	Briefing presentation	15 Secretary SWD, DG and other officials of SWD, LNFE officials and JICA-AQAL		A detailed briefing was given to Secretary SWD regarding NFE and achievements of the DLNFE under JICA-AQAL. Secretary, SWD, appreciated the sincere efforts of JICA-AQAL for supporting DLNFE and for the promotion of Literacy and NFE in Balochistan.

Activity 1.3: Improve the administrative structure of NFE directorates (Federal, Sindh and Balochistan)

Federal (NA)

Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	February 2016	Assessment and Capacity Development Plan for NFE Sindh	1 day	DL&NFE Sindh	10 Directorate of Literacy & director and additional director and AQAL team	To discuss the existing structure, functional capacity and funding status of the NFE in Sindh. This meeting led a clear way to develop capacity assessment and capacity development plan.
2	1 st April 2016	Assessment and Capacity	1 day	DL&NFE Sindh	15 DL&NFE Sindh	To discuss the capacity assessment findings and develop institutional development plan for the

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									DL&NFE.
3	26 th August 2016	Development Plan for NFE Sindh	1 day	DL& NFE Sindh	(selected officers), and JICA AQAL team	20 DL&NFE Sindh, all officers, and JICA AQAL team	To brainstorm on the composition of the proposed functional units, as well as to decide on their roles and responsibilities.		
4	14 th June 2017	Restructuring of Directorate - Brainstorming session	1 session	Secretary's Office	Secretary SELD Sindh, DL&NFE, JICA AQAL	Advocacy and seeking support for provision of resources to the Directorate at Districts' level for implementing NFE in the field			
5	20 th June 2017	Meeting with the Secretary SELD Sindh.			Secretary SELD Sindh	Notification of the Administrative Control of the District Officers' Literacy in 15 districts, and District Officers (SEMIS) in all districts to the Director			
6	10 th October 2017	Issuance of Notification.							
6	10 th October 2017	Advocacy Meeting with the Secretary SELD Sindh	1 session	Secretary's Office	Secretary SELD Sindh, JICA AQAL	Advocacy and seeking support for establishment of NFE Units at STEDA, DCAR, STBB, PITE			
7	7 to 9 th February 2018	Capacity Building workshop of DL&NFE	3 days	AEPAM building, Islamabad	8 officials from the Directorate of Lit &NFE (1 Director, 3 Deputy Directors, 2 Assistant Directors, 2 Assistants)	Capacity building of DLNFE enhanced regarding NFE needs, scope and opportunities of funding.			
8	1 st February 2018	Meeting with Sindh TEVTA	Half day	STEVTA, Karachi	JICA-AQAL, Directorate, STEVTA	Field/Exposure visit to learn the good practices of NFE at ICT.			
9	1 st February 2018	Meeting with BRAC	Half day	BRAC, Karachi	JICA-AQAL, BRAC representatives	Team building to develop synergies and perform the tasks effectively.			
10	1 st February 2018	Meeting on Assessment Mechanism	Half day	SEF, Karachi	JICA-AQAL, SEF representatives	To explore their work for establishing synergies, and leveraging on STEVTA resources and processes			
							Getting briefed on BRAC's activities & interventions, briefing them on NFEMIS as DFID is interested that BRAC initiates reporting data on NFEMIS		
							Presenting the draft concept Note on Assessment Mechanism for comments & recommendations for improvement		

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11	19 th February 2018	Meeting on DFID on resource mobilization	Half day	DFID, Karachi	JICA-AQAL, DFID representatives	Exploring possibility of resource mobilization for NFE
12	12 th February 2018	Meeting on Financial Literacy program	Half day	SEF, Karachi	JICA-AQAL, SEF representatives	Discussion on Financial Literacy Booklet, and how it will be used
13	20 th February 2018	Meeting with a Japanese company for resource mobilization	1 day	Karachi	JICA-AQAL and Marubeni	Meeting with Japanese company Marubeni for resource mobilization.
14	21 st February 2018	Launching Ceremony of M&E mechanism	1 day	SEF office, Karachi	JICA-AQAL, SEF, USAID, UNICEF, other NFE Stakeholders	Launching of M&E Mechanism and brief orientation of NFE Stakeholder
15	8 th February 2019	Meeting with Special Secretary-1 on sharing current progress of NFE and challenges (SNE approval, Office Space etc.)	Half day	Board room of SELD, Sindh Secretariat Karachi	SELD staff, JICA-AQAL, SEF, USAID, UNICEF, other NFE Stakeholders	JICA-AQAL briefed on the Development and needs as following: 1) Development of NFE Policy, curriculum, Materials, NPEMIS, Teachers Management Framework, M&E Mechanism, Social Mobilization and so on) by the Directorate and JICA-AQAL along-with development partners. 2) Need to strengthen the Directorate by adding more technical staff and space for officers as well as allocation of regular budgets. 3) AQAL-II 4) Couper Value Fund 5) SESP for GPE Grant Special Secretary appreciated the contribution of JICA and collaboration of Development Partners. He desired to visit some NFE Centers to understand the ground realities.
16	21 st February	Meeting with Secretary SELD to apprise the	2 hours	Office of the Secretary, SELD	Secretary, JICA-AQAL	Secretary was appraised on 1) AQAL Progress so far 2) Missing Areas of the Project like Strengthening of Directorate, Vacant Positions, Approval of

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17	26 th February 2019	<p>Secretary SELD about the progress so far and discuss the challenges and needed support for NFE in Sindh</p>	Half day	Office of the Minister Education, Sindh	<p>Minister Education and his staff, Secretary SELD, CPM-RSU, Deputy Chief of Party USAID-SCDP, UNICEF-Education Specialist, Save the Children, Director NFE, JICA-Chief Advisor, Deputy Chief Advisor and PC-Sindh</p>	<p>Scheme for 1000 NFE Centres, Allocation of more budgets for NFE, Need for Physical space for NFE Officers 3) Policy dimensions and Quality NFE 4) Learners' Tracking System and NFE MIS 5) Need for putting SESP to win GPE Fund 6) Study visit to Indonesia, its purpose and relevant nominations from Sindh. The Secretary held that "NFE is the only way forward to achieve the education indicators in Sindh" and SELD is allocating more resources to open thousands of NFE Centers in collaboration with CBOs and NGOs. The technical work done by JICA is much appreciable and other development partners are doing commendable. We request our development partners to take NFE as priority and divert their available resources towards Non-Formal Education for their future interventions. We are hopeful to fill the vacant positions on immediate basis for strengthening of the Directorate.</p>
		<p>Follow Up and Support to the Directorate in presenting the strategic NFE IP to the Minister and CM for approval.</p>			<p>Minister was briefed on the Current situation of Education and OOSC in the province A presentation was made by Deputy Chief Advisor of JICA-AQAL on Directorate's scheme of 1000 NFE Centres.</p> <p>Minister appreciated the contribution of development partners especially JICA for promotion of NFE.</p> <p>Secretary and Minister assured that the needed HR and budget will be allocated to NFE for establishment of 1000 NFE Centres. But the Secretary also held that we encourage the donors on first priority to come forward and fully take up all the finances for these 1000 Centres.</p>	

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Balochistan:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	13 th May 2016	Consultation on strengthening /restructuring of Directorate of Literacy and Non-formal education.	1 day	BRSP Hall	11 participants including representatives from Finance, JICA, P&D and S&GAD, education department, NCHD, BRSP etc.	Shared and discussed analysis on capacity assessment of DL&NFE. Detailed discussion on Geographical and socio-economic importance of Balochistan in the region and its important role in the coming years. Sensitized the participants on the importance of increasing literacy with skills development with need-based education through NFE to enable the people to participate and benefit from CPEC and other developmental interventions. Discussion and finalization of short and long term plan to strengthen DL&NFE to achieve literacy and NFE related national and global targets. Social Welfare Assured for the provision of Human Resource for operationalizing key units of DL&NFE.
2	21 st April 2017	2 nd consultation on strengthening and restructuring of DL&NFE.	1 day	PPIU Meeting Hall	15 Participants Including Additional Chief Secretary Balochistan, 1 secretary for education Planning and professional Training, secretary SWD, Additional secretary education, officials of Education department, JICA, UNICEF and UNESCO	Additional Chief Secretary Balochistan and Federal secretary for education Planning and professional Training were among the participants of the restructuring meeting. Shared and discussed restructuring of the Directorate Plan. Shared and discussed Literacy Council Act. Shared and Discussed NFE policy, which was supposed to be discussed the same day. ACS asked Secretary SWD to submit Schemes related to NFE, literacy council Act. and restructuring Plan.
3	February 2018	Capacity Building workshop of DL&NFE	3 days	AEPAM building, Islamabad	8 officials from the Directorate of Lit &NFE (1 Director, 3 Deputy Directors, 2 Assistant Directors, 2	Capacity building of DLNFE enhanced regarding NFE needs, scope and opportunities of funding. Field/Exposure visit to learn the good practices of NFE at ICT.

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						Team building to develop synergies and perform the tasks effectively.
4	February 2018	Meeting with Secretary Social Welfare on formation of Provincial Literacy Council	Half day	Office of Secretary Social Welfare	Provincial Coordinator (AQAL Balochistan), Director (L&NFE), Secretary SW	Some renowned educationists were identified and planned to get their consent for meeting.
5	February 2018	Meeting for SNE 2018-2019	1 day	DL&NFE office	DL&NFE	To discuss and develop SNE for year 2018-19. Document was finalized and submitted to Secretary Social Welfare for further submission to Finance Department.
6	May 2018	Meeting for teacher training mechanism	1 day	PITE office	Director DL&NFE, Director PITE and other officials	- Technical committee will be notified on Teachers Training - PITE will identify HR and physical resources for NFE Wing in PITE - Technical Committee will finalize Teachers minimum Standards, Teachers Recruitment and Teachers CPD. - All NFE provider in the province will follow the same Teacher Training/Management Mechanism.
7	June 2018	Meeting with PITE on Teacher Training Component	1 day		AQAL staff (Abid sb, Sajjad sb), Director PITE, D Director and Assistant Director PITE, ALP staff and Deputy Director LNFE	Detailed discussion was made on Teacher Management framework and the action points to move forward with the establishment of NFE Teacher training wing in PITE. PITE agreed to provide space, nominate staff for the NFE Teacher Training wing and will notify the Technical Committee who will work on the development of NFE Teacher Frame work and NFE manuals.
8	July 2018	Meeting with PITE on Teacher Training Component	Half day	PITE	Director PITE, deputy Director and Assistant Director Training, ALP staff, Director Literacy and NFE and JICA	PITE has identified space for NFE wing and has also nominated focal person and other members of the NFE wing in PITE. Discussions were held on the Notification of sub-committee that will be notified by Secretary

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									education department. It was finalized that JICA will share the draft Notification and then PITE will forward it to Secretary education department for formal approval.
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Activity 1.4: Support for design and approval of projects for expansion of NFE (Federal, Sindh and Balochistan)

Federal

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	22 nd March 2017	One day workshop at AIOU for the consultation on course outlines of NFE one year diploma	1 day	AIOU, Islamabad	30	One day workshop at AIOU for the consultation on course outlines of NFE one year diploma
2	24 th March 2017	Seminar on CLCs	1 day	AIOU, Islamabad	25	Develop the outline of CLC model considering the local need, SDGs requirement and international best practices Prepare recommendations for submission to Government for piloting and up-scaling the CLC model in Pakistan
3	19 th March 2019	Launching of NFE Teachers' Certificate Course by Department of Literacy and NFE Allama Iqbal Open University (AIOU) Islamabad in collaboration with AQAL Project which was attended by over 100 academicians, practitioners of NFE from various organizations and beneficiaries of the course.	Half day	AIOU, Islamabad	Around 100	Launching of NFE Teachers' Certificate Course by Department of Literacy and NFE Allama Iqbal Open University (AIOU) Islamabad in collaboration with AQAL Project which was attended by over 100 academicians, practitioners of NFE from various organizations and beneficiaries of the course.
4	1 st April 2019	Signing of LoU with Federal Directorate of Education	Half day	FDE Islamabad	16	to clarify areas of mutual cooperation to support provision of Non-Formal, ALP opportunities to out of school children in ICT by provision of teaching learning resources, trainings, tracking through

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	(FDE)					NFEMIS and assessment mechanism.
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Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	11 th May 2017	Inauguration Ceremony of NFE Centres in 5 Districts under ADP Scheme 2016-17	1 day	Hotel Crown Hyderabad,	150 at Hyderabad, including DL&NFE, SED, JICA AQAL, USAID-SCDP & USAID-SRP, and NFE Facilitators in 5 districts	Opening / Inauguration Ceremony of Non Formal /Adult Literacy Centres in 5 districts of Sindh Orientation/Training of NFE Facilitators on Social Mobilization and Teaching methodologies.
2	12 th May 2017	Inauguration Ceremony of NFE Centres in 5 Districts under ADP Scheme 2016-17	1 day	Mirpur Khas	40 at Mirpur Khas, including DL&NFE, SED, JICA-AQAL, USAID-SCDP & USAID-SRP, and NFE Facilitators in 5 districts	Opening / Inauguration Ceremony of Non Formal /Adult Literacy Centres in 5 districts of Sindh Orientation/Training of NFE Facilitators on Social Mobilization and Teaching methodologies.
3	13 th May 2017	Inauguration Ceremony of NFE Centres in 5 Districts under ADP Scheme 2016-17	1 day	Thatha	40 at Thatha including DL&NFE, SED, JICA AQAL, USAID-SCDP & USAID-SRP, and NFE Facilitators in 5 districts	Opening / Inauguration Ceremony of Non Formal /Adult Literacy Centres in 5 districts of Sindh Orientation/Training of NFE Facilitators on Social Mobilization and Teaching methodologies.
4	April - May 2017	Meetings with the Directorate to develop PC-1	1 day	DL&NFE, Sindh	10 DL&NFE and AQAL team	Regular meetings to develop and advocate/ follow up for PC-1s to set up NFBES and literacy centers in Sindh.
5	20 th June 2017	Discussion on draft NFE Act	1 day	Committee room, Secretary SED, Sindh	10 Secretary SED, head curriculum wing, SCDP, AQAL	Discuss draft NFE ACT/ BILL and improve the same for furtherance
6	21 st June 2017	Meeting to develop PC-1	1 day	DL&NFE, Sindh	AQAL and DL&NFE team	Develop/ refine PC-1 for setting up NFE centers in Sindh prisons

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7	24 th July 2017		for setting up NFE Centres in Prisons	1 day	DL&NFE Sindh	DL&NFE, USAID-SCDP, JICA-AQAL	Concept Note to establish NFE Centres in Districts and in Central Jails in 5 districts, developed.		
8	4 th - 5 th August 2017		Consultative Session to develop Concept Note on setting up NFE Centres in Prisons	2 days	Sukkur	DL&NFE Sindh, JICA, Dos Literacy & DO SEMIS	Orientation of DOs on JDs, NFE, SESP 2014-18, District Education plans, and development of District NFE Plans.		
9	22 nd September 2017		Two Days' Orientation Session of DOs (L) and DOs SEMIS at Sukkur	Half day	Hyderabad	District Officers	Updates on progress, provision of data, directed to physically verify the locations and sites shared with the Directorate for establishing NFE Centres.		
10	9 th October 2017		Review Meeting with the DOs (L) and DOs SEMIS at Hyderabad	Half day	Central Prison Karachi	DL&NFE, JICA AQAL	Assessment for establishment of NFE Centres in Prisons		
11	12 th October 2017		Assessment Exercise in Central Prison Karachi	Half day	Central Prison Hyderabad	DL&NFE, JICA AQAL	Assessment for establishment of NFE Centres in Prisons		
12	22 nd November 2017		Assessment Exercise in Central Prison Hyderabad	1 day	Mir pur Khas	DL&NFE Sindh, JICA AQAL	Conduct of Written Tests of NFE Facilitators for hiring in the NFE Centres to be established under the ADP Scheme 2017-18		
13	13 th March		Written Tests for selection of NFE Facilitators under ADP Scheme 2017-18	Half day	Office of	5	Meeting with TCF to explore the avenues for		

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2018	TCF		DL&NFE Sindh	(TCF, JICA-AQAL, DL&NFE Sindh)	future partnership.
14	3 rd April 2018	Meeting with TCF	Office of DL&NFE Sindh	TCF Staff, JICA-AQAL, and DL&NFE Sindh	It was decided that JICA-AQAL will share hard copies of Package A and B with TCF for review and comments, package C will also be shared once the amended version is available.
15	4 th April 2018	Meeting on Japanese Grant	UNICEF Field Office	UNICEF, JICA-AQAL, DL&NFE Sindh	To discuss the details on how to roll out the Japanese Grant by UNICEF
16	4 th April 2018	Meeting with O&A	Office of O&A	O&A CEO, JICA-AQAL	To brief activities by AQAL and discuss the possibility of collaboration
17	16 and 17 th April 2018	Sindh Education Development Forum	Moven pick Hotel Karachi	All departments of Government of Sindh that is part of the Sindh Development Forum	Successful advocacy with the forum to include NFE as one of the priorities of Education sector in the next ten years development agenda
18	3 rd May 2018	Meeting with UNICEF	UNICEF Sindh Office	DL&NFE, JICA-AQAL, UNICEF	To discuss the details of Japanese grant by UNICEF
19	28 th May 2018	Meeting for AQAL II	Old KDA Building, Officer of the Director, Literacy &NFE Sindh	JICA-AQAL, DL&NFE	To explore possible strategies and area of intervention for AQAL II.
20	29 th October 2018	Meeting with USAID-SCDP, USAID-SRP and Directorate	Old KDA Building, Officer of the Director, Literacy &NFE Sindh	DL&NFE, JICA AQAL, USAID-SCDP & USAID -SRP	Meeting was convened as a follow up to the meeting with the Secretary SELD, to discuss the basic layout of the Proposal, the targets to be set, and selection of districts for the implementation of the project.
21	30 April 2019	Meeting with Chief Education for submission of AQAL-2 proposal to	Office of the Chief Education, P&D Department, 3 rd Floor, Taghluq house, Sindh Secretariat,	Chief Education P&D and his planning officer, Chief Advisor JICA-AQAL, Director NFE, PC-AQAL	-Chief Education (Mr. Ghulam Muhammad Shaikh) was visited to learn how to send the proposal to EAD. -JICA-AQAL Chief Advisor (Ms. Chiho Ohashi) along-with Provincial Coordinator and Director Literacy & NFE held meeting with Chief

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		EAD Islamabad through P&D Sindh	Karachi	Education. -A healthy discussion was carried out regarding NFE and role of JICA in promotion of NFE in Sindh as well as the need to have phase-2 of AQAL project.
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Balochistan:

No	Meeting date	Title	Duration	Venue	Participants	Key discussion points
1	February 2017	Consultation meeting on DL&NFE BESP targets, current activities and gaps	1 day	DL&NFE	7 JICA, DL&NFE and SWD	Discussed in detailed the current activities of the Directorate regarding NFE. Identification of gaps and key areas of intervention. Discussed NFE related interventions of the Directorate in BEBP.
2	March 2017	One day meeting to develop PC1 and SNE for fiscal year 2017-18 DL&NFE	1 day	DL&NFE	5 JICA, DL&NFE and SWD	Discussion on the present and future requirement of HR in the DL&NFE. Preparation of SNE for the new positions. Discussion and preparation of PC1 regarding expansion of NFE through provision and establishment of Adult literacy and NFBES schools.
3	December 2017	one day meeting to develop PC1 and SNE for fiscal year 2018-19 DL&NFE	1 day	DL&NFE	JICA, DL&NFE and SWD	Discussion on the present and future requirement of HR in the DL&NFE. Preparation of SNE for the new positions. Discussion and preparation of PC1 regarding expansion of NFE through provision and establishment of Adult literacy centers. Develop and submitted project proposal on the establishment of NFBES schools in 34 districts of Balochistan and submitted to P&D department.
4	March 2018	Launching Ceremony of Japanese grant	1 day	PPIU office Civil Secretariat	13 JICA, UNICEF, Secretary SW,	To launch the Japanese grant by UNICEF and brief presentation was delivered on the joint activities. -it was decided to include Secretary Social Welfare

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							Secondary Education, Add Sec.	in the member list of LEG.
5	April 2018	Meeting with UNICEF	1 day		ALP Office UNICEF		6 JICA, Directorate, UNICEF, ALP team	To discuss the details of ALP and NFE schools
6	May 2018	Meeting with UNICEF	1 day		UNICEF Office		4 JICA, UNICEF	To discuss the details of ALP and NFE schools
7	May 2018	Consultation meeting for AQAL II	1 day		DL&NFE office & Secretariat		JICA, DL&NFE, Secretary of SWD	Consultation with DLNFE and Secretary SWD on AQAL II project proposal
8	January 2019	Finalization of LoU with Livestock Department on Livestock Literacy	Half day		DLNFE, Livestock Directorate		3 Director Planning Livestock, Director Literacy, PC JICA	In continuation with the meeting conducted with Minister, Secretary, DG and Livestock department on joint Livestock literacy programme. A meeting was conducted with DG Livestock on draft LoU with Livestock, Social Welfare and JICA AQAL. The draft has been finalized and has been submitted to Secretary Social Welfare and Secretary Livestock for formal Signature.
9	February 2019	Consultation Meeting with director literacy for SNE 2019-20	Half day		DLNFE office		3 JICA-AQAL, Director DLNFE, Deputy Director DLNFE	Detail discussion was conducted with Director Literacy regarding the upcoming SNE 2019-20. Major schemes and positions required were discussed and finalized.
10	5 th March 2019	Discussion on the finalized SNE 2019-20	Half day		DLNFE		3 JICA-AQAL (Asif Kasi, Sajjad Haider), Director LNFE	After the discussion proposed organogram of the directorate of literacy was discussed along with the ToRs for each proposed positions and justifications were finalized and shared with Director LNFE to submit it through secretary SWD.
11	April 2019	Discussion and Submission of AQAL II proposal	Half Day		Civil Secretariat		3 Secretary SWD, Director LNFE, PC JICA-AQAL	AQAL II proposal document was discussed in detail with Secretary SWD. After the approval of the secretary the proposal was submitted to P&D for further submitting it with EAD.
12	April 2019	Meeting with Chief Secretary Balochistan regarding DLNFE PSDP scheme	Half day		Chief Secretary Balochistan Office		8 Chief Secretary Balochistan, Secretary SWD, Director LNFE, PC JICA-AQAL, DC,	A detailed Presentation was given to Chief Secretary Balochistan regarding NFE and achievements of the Directorate of LNFE under JICA-AQAL. PSDP scheme of the Directorate of LNFE for the establishment of 3400 NFE schools in all the districts of Balochistan was discussed.

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13	26 April 2019	Meeting with IRC for initiation of NFBFE programme in Balochistan	Half day	DLNFE office	JICA-AQAL, Chief secretary staff officer 04 Director LNFE, Deputy Director, IRC provincial Manager, JICA	The Chief Secretary appreciated the efforts of JICA and the proposed project and directed to include in the top priorities and send the scheme to P&D for 2 nd round of review. A meeting was conducted with the provincial head of IRC regarding IRC project of "Leave no girl Behind" which is implemented by IRC through Balochistan education foundation and DIL. Detailed discussion regarding implementation of NFBFE project was held. IRC was of the view to complete the NFBFE in 24 months with 5 hours daily class. Scheme of study on 24 month and 5 hours daily class along with all the necessary documents i.e. Curricula, NFE Policy, 1 set of NFBFE Package A&B books and notifications were shared. A sample copy of MoU with DLNFE was also shared. IRC will soon be signing MoU with DLNFE for initially opening 50 NFBFE schools in Balochistan.
14	May 2019	PSDP review committee meeting under the chairmanship of Chief Secretary Balochistan.	Half day	Chief Secretary Balochistan Office	12 Chief Secretary Balochistan, Additional Chief Secretary, deputy Secretary Finance, Deputy Secretary P&D, Deputy Secretary S&GAD, Secretary SWD, Director LNFE, PC JICA-AQAL, DC, JICA-AQAL, Chief secretary staff officer	Detailed presentation was given to the PSDP review committee on Access to education through accelerated education in 34 districts of Balochistan. Chief secretary Balochistan and the review committee appreciated the scheme but requested to revise the scheme and pilot it in few districts of Balochistan and include Middle and secondary level stream to provide continuing education opportunity to out of school children.
15	3 rd May 2019	Request for Partnership				NRSP is implementing EU funded BRACE (Balochistan rural development and Community Empowerment) project in District Turbat. NRSP

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						aims to educate 2250 female in next two years and for the purpose has requested DLNFE Social Welfare department for partnership by using the curriculum and teaching learning material and the NFE mechanism developed by the DLNFE under JICA-AQAL project. NRSP will soon sign MoU with DLNFE, SWD for the above-mentioned project.
16	8 th May 2019	Meeting with IRC regarding IRC consortium on NFE and adult literacy	Half day	DLNFE office	6	The national programme manager of IRC briefed regarding the leaving no girls behind consortium in Balochistan in which IRC will lead the consortium while BEF, DIL and KTF are the other consortium members. Through this consortium they have two initiatives ALP/Non formal Basic Education through which 39,000 10-14 years age out of school girls will be enrolled in 5 districts of Balochistan and Basic Literacy and numeracy programme age 15-19 where 9000 adults will be provided with Basic Literacy and Numeracy. IRC will initiate the programme in July, 2019. IRC lead consortium will soon sign MoU with DLNFE.
17	16 th May 2019	PSDP proposed scheme review committee under the Chairmanship of Chief Secretary, Balochistan	Half day	Chief secretary Office	8	A detailed presentation was given to the review committee on the SWD proposed scheme "Access to Education through Accelerated education". Chief Secretary appreciated the concept and request to revise the scheme and link it with Middle and propose a model in few districts of Balochistan and also include the Madrassas so the children in Madrassas could also be mainstreamed and ensure the continuity of education of the learners.
18	19 th May 2019	Final review of PSDP schemes under the chairmanship of Chief Secretary	Half day	Chief Secretary Balochistan Office	12	A detailed presentation was given to the PSDP review committee on "Access to education through Accelerated education ". The review panel appreciated the PSDP Scheme as it has covered both primary and secondary and will be piloted initially in 12 districts of Balochistan after which it

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19	19 th May 2019	Balochistan.	FSDP proposed scheme review committee under the Chairmanship of Chief Secretary, Balochistan	Half day	Chief secretary Office	Secretary P&D, Deputy Secretary S&GAD, Secretary SWD, Director LNFE, DC, JICA-AQAL, PC JICA-AQAL, Chief secretary staff officer	will be expanded to all 34 districts of the province. The Chief Secretary requested to pilot it in few Religious Madrassa as well. The total worth of the scheme is 2.221 Billion PKR and the proposed duration is 4 years.
20	20-23 rd May 2019	Participation in Non-Formal Education Thematic working group and TVET working group	Half day	PPIU	16 PPIU staff members, consultant and his team, IDSP, BoC&EC, DLNFE, JICA-AQAL, ESP, UNICEF.	14 Consultant, SCSPEB team facilitating the Thematic Group discussion/PPIU team, NAVTEC, Govt. Technical Training institute,	The proposed scheme was accordingly revised as suggested by the Chief Secretary and presented before the review committee for their approval. The Chief Secretary and other members appreciated JICA efforts in the promotion of literacy and Non formal education and appreciated the incorporation of feedback in the scheme as suggested by the Chief Secretary and the review panel. The proposed scheme would be piloted in 12 districts of Balochistan with both basic and elementary education within 04 years with an estimated cost of 2.221 Billion PKR.
							Secondary Education department with the support of UNICEF/GPE is revising the Education Sector Plan for 2019-2023. Various thematic groups have been formed to deliberate on the particular area of Education and come up with the suggestion for the improvement of that particular sector to promote education and reduce the numbers of out of school children in Balochistan. JICA-AQAL has been included in two thematic areas i.e. Non formal education and TVET. Non Formal education is one of the priority area of Balochistan education Sector Plan. Detailed discussion was conducted on the initial processes for the conduction of Education Sector Analysis. Similarly, in the TVET thematic group a detail situation of the TVET sector was shared and as in

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							Agro-Tech institute, DLNFE, JICA-AQAL	NFE Sector analysis of TVET component will also be carried out. Key issues and problems faced by TVET and its linkage with education was discussed in detail.
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Activity 1.5: Facilitate in establishing accreditation and certificate mechanism for NFE

Federal

No	Meeting date	Title	Duration	Venue	Participants	Key discussion points
1	23 rd January 2018	Signing of LoU, AIOU and JICA-AQAL	2 hours	AIOU Islamabad	35	Signing of LoU, AIOU and JICA-AQAL
2	January 2018	Meeting on Accreditation and Certificate Mechanism for NFE	Half day	Ministry of CAD	4 Meeting with Secretary Ministry of Capital Administration and Development (CAD)	To brief proposed accreditation and certificate mechanism for NFE through Federal Directorate of Education (FDE) in collaboration of other stakeholders especially AIOU. Both agreed to work jointly.
3	19 th March 2019	Launching of NFE Teachers' Certificate Course by Department of Literacy and NFE Allama Iqbal Open University (AIOU)	Half day	AIOU, Islamabad	Around 100	Launching of NFE Teachers' Certificate Course by Department of Literacy and NFE Allama Iqbal Open University (AIOU) Islamabad in collaboration with AQAL Project which was attended by over 100 academicians, practitioners of NFE from various organizations and beneficiaries of the course.
4	April 1 st 2019	Signing of LoU with Federal Directorate of Education (FDE)	Half day	FDE Islamabad	16	to clarify areas of mutual cooperation to support provision of Non-Formal, ALP opportunities to out of school children in ICT by provision of teaching learning resources, trainings, tracking through NFEMIS and assessment mechanism.

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Sindh:

No	Meeting date	Title	Duration	Venue	Participants	Key discussion points
1	16 th June 2017	Meeting with the Director DCAR on proposed NFE Assessment Mechanism	1 hour	DCAR Jamshoro	Director DCAR, JICA AQAL	Discussion on the concept of Assessment and Certification in NFE Sector, explore the possibilities.
2	15 th December 2017	Meeting with the Director DCAR on proposed NFE Assessment Mechanism	1 hour	DCAR Jamshoro	Assistant Director PEACe, JICA-AQAL	Discussion and review on the concept of Assessment and Certification in NFE Sector, explore the possibilities.
3	19 th December 2018	Meeting with DCAR regarding Assessment Mechanism and Test Item Bank Development	Half Day	DCAR, Jamshoro	Directorate, DCAR, JICA-AQAL	Assessment Mechanism was presented in detail, and discussed. It was decided to call the Technical Working Group for Assessment as NFEAC (Non Formal Examination & Assessment Committee). Regarding the proposed District Examination Committee, the Director DCAR shared that DEC's for formal education already exist, and membership and TORs of the same can be revised to include DOL's literacy and TORs to include conduct of NFE Assessment. It was also decided that an exposure visit be planned to Islamabad (or Punjab) to orientate the Test Item Bank development process, and other technical details, as was done in Punjab.
	29 th January 2019	Meeting of NFE Stakeholders to review/endorse the draft Assessment Mechanism to	2 Hours	Directorate of Literacy & NFE, Karachi	Directorate, JICA-AQAL, UNECEF, USAID, members of NFEAC etc.	The meeting was conducted at the Directorate Members discussed TORs and suggested amendments were incorporated and amended.

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		be presented to Secretary					
29 th January 2019	Meeting with Special Secretary to present the draft Assessment Mechanism	2 hours	Board Room, SELD, Sindh Secretariat, Karachi	Special Secretary SELD and his staff, Directorate, JICA-AQAL, UNICEF, USAID, members of NFEAC etc.	The meeting was conducted with Special Secretary who was presented the Assessment Mechanism and the NFEAC with its TORs. The chair expressed satisfaction and gave go-ahead with the Notification. The Directorate will now submit the file again for secretary's signature.		
January 2019	Workshop cum Exposure Visit to Islamabad regarding Assessment mechanism, and test item bank development.	3 days	Islamabad	DCAR, Directorate of Lit. & NFE, SEF, PC-JICA AQAL	10 people from Sindh visited Islamabad to attend the workshop as well as exposure visit to relevant organizations and NFE Centers. Report was prepared, as well as an Action Plan was prepared to further work on development of item bank and software application for the item selection form the bank.		

Balochistan:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	10 th January 2017	Consultative workshop on NFE Assessment mechanism	1 day	BEAC Office	12 JICA, DL&NFE and BEAC staff	Discussed and finalized the concept Note on NFE Assessment and Certification mechanism already shared with BEAC. Discussed various modalities of NFE and Adult literacy. Discussed and developed Action plan to develop NFE Assessment and Certification mechanism.
2	5 th May 2017	1 st Meeting of the Technical working	1 day	Bureau of Curriculum and Extension	23 representatives from BEAC, BoC&EC, DL&NFE, UNICEF, UNESCO, Education.	Detailed discussion on various component and modalities of Non-formal education Assessment Mechanism notified by the Secretary Secondary Education.

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3	10 th May 2017	Meeting of the sub group on development of Assessment Tools for Adult Literacy	1 day	BEAC office Quetta.	BEAC, NCHD, B-TEVTA, Technical Training, Education department, ESP, officials from education department etc.	Department. Development of separate Assessment mechanism and tools for NFBE and Adult Literacy. Discuss and agreed to constitute a separate sub working group to develop Assessment tools and overall NFE Assessment frame work and share with the Technical committee. Discussed to conduct capacity Assessment of DL&NFE and BEAC staff. Capacity Building of the Concerned staff. Representatives from NCHD, B-TEVTA, SCSPEB and JICA shared assessment tools for Adult Literacy. Detailed discussion was done one various Assessment tools. It was agreed that keeping in view the assessment tools BEAC will develop Adult Literacy Assessment tool and will conduct the assessment of literacy centers of the DL&NFE
4	April 2018	Meeting with UNICEF and AKU Team regarding NFBE and Adult Literacy items bank development	1 day	Hotel Serena	7 JICA, UNICEF, AKU, Directorate	To discuss the process of item bank for assessment (NFBE and Adult Literacy) -AKU team will look into the NFBE curriculum and will inform UNICEF team whether could be covered in the existing ongoing programme or require separate programme.

OUTPUT 2: Data driven management for NFE is institutionalized in the target areas. (cycle of data collecting/ updating, analyzing, planning, implementing, monitoring and evaluating)

- Activity # 2.1: Introduce Non-Formal Education Management Information System (NFEMIS)
- Activity # 2.2: Customize and introduce guidelines on utilization of NFE-MIS for data driven management
- Activity # 2.3: Conduct training for staff at federal, provincial and district level to utilize NFEMIS
- Activity # 2.4: Update data of NFEMIS through pilot projects
- Activity # 2.5: Integrate NFEMIS with National EMIS

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No	Date	Title	Duration	Place	Participants	Training organization
1	18-19 th February 2016	Training workshop on installation & use of NFEMIS	2 days	Sukkur	15	USAID-SRP and its partner organization staff, Sindh
2	17-18 th March 2016	1 st Coordination & Technical Committee (NF-EMIS) meeting	2 days	Islamabad	35	Coordination and Technical committee members from all the Provinces and region of Pakistan, NCHD, BECS, AEPAM and other organizations.
3	30-31 st May 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Peshawar	15	EMIS / Education Department staff FATA
4	3-4 th June 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Muzaffarabad	20	EMIS / Education Dept & NCHD, staff AJK
5	18-19 th July 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Peshawar	48	EMIS / Education Dept staff KP
6	25-26 th July 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Karachi	21	DL&NFE, Education staff / DO SEMIS and NGOs staff, Sindh
7	1-2 nd August 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Quetta	42	NCHD, DL&NFE and NGOs, Balochistan
8	16-17 th August 2016	Training Workshop on Annual School Census 2016 for Non-Formal Education	2 days	Gilgit	35	EMIS / Education Dept & NCHD, staff Gilgit Baltistan
9	30-31 st August 2016	Training workshop on installation & use of NFEMIS	2 days	Karachi	25	NCHD Staff, Sindh
10	10-11 th August 2016	Training workshop on installation & use of NFEMIS	2 days	Peshawar	35	NCHD Staff, KP & FATA
11	25-26 th August 2016	Training workshop on installation & use of NFEMIS	2 days	Lahore	35	NCHD Staff, Punjab
12	26 th October 2016	Follow up meeting & training of NCHD AJK staff	1 day	Muzaffarabad	10	NCHD staff AJK
13	14 & 16 th	Training workshop on	1 day	Mardan &	10	Elementary Education Foundation KPK

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	December 2016	installation & use of NFEMIS		Abbottabad			
14	30 th January 2017 & 2 nd Feb 2017	Training workshop on installation & use of NFEMIS	1 day	Lahore & Multan	40		Basic Education Community Schools (BECS) Punjab
15	27 th February 2017	2 nd Coordination & Technical Committee (NF-EMIS) meeting	1 day	Islamabad	40		Coordination and Technical committee members from all the Provinces and region of Pakistan, NCHD, BECS, AEPAM and other organizations.
16	2 nd March 2017	Training workshop on Social Mobilization and Data Driven NFE using NFEMIS	1 day	Sukkur	15		USAID-SRP and its partner organization staff, Sindh
17	27 th April 2017	Training workshop on installation & use of NFEMIS	1 day	Peshawar	20		Basic Education Community Schools (BECS) KPK
18	2 nd May 2017	Training workshop on installation & use of NFEMIS	1 day	Karachi	21		Basic Education Community Schools (BECS) Sindh
19	25-26 th May 2017	Consultative Workshop on Education Atlas 2017 – AJK	2 days	Muzaffiarab ad	24		Representatives from Education Department, EMIS / PPIUC /PMU, donor agencies, NGOs, private sector and NFE department
20	11-12 th July 2017	Consultative Workshop on Education Atlas 2017 – KPK	2 days	Peshawar	24		Representatives from Education Department, EMIS / PPIUC /PMU, donor agencies, NGOs, private sector and NFE department
21	17-18 th July 2017	Consultative Workshop on Education Atlas 2017 – Sindh	2 days	Karachi	24		Representatives from Education Department, EMIS / PPIUC /PMU, donor agencies, NGOs, private sector and NFE department
22	3 -4 th August 2017	Consultative Workshop on Education Atlas 2017 – Baluchistan	2 days	Quetta	26		Representatives from Education Department, EMIS / PPIUC /PMU, donor agencies, NGOs, private sector and NFE department
23	31 July - 1 st August 2017	Consultative Workshop on Education Atlas 2017 – Punjab	2 days	Lahore	24		Representatives from Education Department, EMIS / PPIUC /PMU, donor agencies, NGOs, private sector and NFE department
24	3 - 4 th October 2017	NFEMIS training of staff of Sindh Education Foundation and its implementing partners	2 days	Karachi	35		Sindh Education Foundation and its partner organizations

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25	16 th October 2017	organizations Consultative Session on Social Mobilization Guide Sindh	1 day	City Links Karachi	22	
26	20 - 21 st Feb 2018	Launching of Web Version of NFEMIS & Orientation of Stakeholders Sindh	1 day	SEF head office, Karachi	25	
27	19 th March 2018	Launching Ceremony of NFEMIS WEB Version and Website of Directorate of Literacy and Social Welfare department Balochistan, Quetta	Half day	Conference Hall, P&D Department, Quetta	32	
28	19 th March 2018	Training workshop on NFEMIS Web version	Half day	Conference Hall, P&D Department, Quetta	21	Technical training workshop for NFE Providers and IT officials
29	16 th May 2018	Meeting on NFEMIS web-version and integration with EMIS	Half day	Office of DG-AEPAM, Islamabad	7	Meeting with the DG-AEPAM and higher management to brief them on Web Version of NFEMIS and possibilities & impact of integration with National EMIS through devising a comprehensive data collection and consolidation mechanism
30	9 th May 2018	Ministry of Human Rights Forum	Half day	Ministry of Human Rights, Islamabad	22	Presentation was made on how NFEMIS can support in planning, monitoring, assessment and mainstreaming of out of school children.
31	12- 13 th November 2018	TOT of DEOs and Field Staff of IRC-UNICEF on Social Mobilization, NFEMIS, M&E and Assessment Mechanism	1 day	STEDA Conference Hall, Karachi	20	A full day session (TOT) with Master Trainers was held on briefing about NFEMIS modules and their utilization in ensuring Data Driven Management of NFE.
32	6 th June 2018	Orientation of AKU-IED officials on web version of NFEMIS	Half day	AKU-IED	8	A brief cum comprehensive orientation have been conducted including NFEMIS as general as well as detail of its relevant modules being utilized for data driven management of NFE

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33	22 - 23 rd October 2018	- Meeting with RSU for housing the NFEMIS at their Server	Half day	RSU	6	Met with CPM RSU for integration of NFEMIS with SEMIS, and advocacy for housing the NFEMIS on the server of RSU for sustainability. He agreed and offered to explore the possibility with his team.
34	16 th January 2019	Meeting with RSU for housing of NFEMIS	Half day	RSU	8	In to continuation of the previous meetings for hosting of NFEMIS at RSU server, technical details and requirement for hosting of NFEMIS are exchanged with RSU team. Furthermore database file, SQL server 2014 and deployment files are shared with them. RSU technical team will installed the pre-requisites and NFEMIS software and shared the progress.
35	28 - 29 th March, 2019	Training of the staff assigned by UNICEF to Elementary & Secondary Education Foundation (ESEF) Khyber Pakhtunkhwa	One & half day	Peshawar, KP	6	Meeting held with the staff assigned by UNICEF to Elementary & Secondary Education Foundation (ESEF) KP. Orientation on the different modules of NFEMIS is given to them. Data collection tools used for NFEMIS are also shared and discussed with them. Draft action plan for further implementation of NFEMIS in ESEF, KPK is prepared.
36	2 - 3 rd May 2019	Joint meeting of Coordination & technical committee of NFEMIS & NEMIS	2 days	AEPAM	30	Data for Annual School Census finalized. Mechanism is proposed for continuous data collection & entering in NF-EMIS and integration of NF-EMIS with National & Provinces level EMIS Future Data Requirements for Reporting at National, International Forums & SDGs are discussed. Additional Secretary from Federal Ministry of

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							Education ensured to further strengthen the NFEMIS developed with the support of JICA-AQAL. And for sustainability NFEMIS, it will be shifted to department server.
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Output 3: Delivery of Quality NFE is improved in the Target Areas

Activity # 3.1: Customize and introduce standards, curricula, assessment and learning materials of NFBE and adult literacy

Federal

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	October 2016	Review and customize NFBE/ ALP curriculum in close consultation with experts of NFE and key subject specialists	10 days	AEPAM Islamabad	8	Workshop on customization of NFBE/ ALP curriculum
2	13-15 th December 2016	Consultative workshop of review of NFBE curriculum for ICT	3 days	Federal Ministry of Education at National Curriculum Council, Islamabad.	12	
3	19-20 th December 2016	Consultative workshop of review of NFBE curriculum for ICT	2 days	Federal Ministry of Education at National Education Council, Islamabad.	11	
4	26-27 th December 2016	Consultative workshop of review of NFBE curriculum for ICT	2 days	Federal Ministry of Education at National Education Council, Islamabad.	12	

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5	4 th May 2017	Launch of NFBE/ ALP curriculum	1 day	Hotel Serena, Islamabad	60	
6	29 th September 2017	The first meeting of the Technical Committee to oversee development of teaching learning resources for Accelerated Learning Programme (ALP)	1 day	AEPAM, Islamabad	21	Members of Technical Committee The first meeting of the Technical Committee to oversee development of teaching learning resources for Accelerated Learning Programme (ALP) was held to elaborate Terms of Reference of Technical Committee, strategies, examples, roadmap for development and approval of teaching learning resources for ALP.
7	23 rd January 2018	LOU ceremony on development of ALP and Elementary Curriculum and materials	Half day	AIOU, Islamabad	20	Letter of Understanding (LOU) was signed between JICA-AQAL and AIOU for development of ALP and Elementary Curriculum and Materials
8	8 th March 2018	Second meeting of technical committee for development of Teaching-Learning Resources (TLRs) for accelerated learning program (ALP)	1 day	NCHD Islamabad	20	To discuss strategy and subject specialists/material developers to customize/develop teaching learning materials in-line with federal ALP curriculum.
9	13 th March 2018	Planning meeting of Sub-Committee on teaching-learning materials	Half day	AIOU, Islamabad	12	To plan/organize workshop to customize/develop teaching - learning materials

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10	26-31 st March 2018	customize/development workshop of teaching learning materials Package A&B	6 days	AIOU	22	To customize/develop teaching- learning materials in line with federal ALP curriculum
11	20 th July 2018	First meeting of Technical Committee on ALC curriculum development	1 day	NTI-NCHD,	7	To finalize overall curriculum framework and way forward
12	July 2018	Briefing meeting with DG FDE, Director Examination and Director Admin Assessment Mechanism for ALP	Half Day	Federal Directorate of Education (FDE)	5	To present, the proposed Assessment Mechanism for ALP, to DG FDE, Director Examination and Director Admin on the details of
13	10-12 th July 2018	3-Day Expert Review Workshop to Develop Accelerated Education Curriculum for Elementary Level	3 days	BUESP – Allama Iqbal Open University, Islamabad	26	To get the Experts' Review on the zero draft Elementary curriculum on Accelerated Education

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14	8-10 th August 2018	Workshop to Customize/Develop Teaching Learning material of Package C	3 days	BUESP – Allama Iqbal Open University, Islamabad	23	To Customize/Develop Teaching Learning material of Package C in line with Federal ALP Curriculum.
15	16 th August 2018	Briefing meeting with relevant officials of Federal Directorate of Education (FDE) regarding proposed Assessment Mechanism for ALP at ICT level	Half day	Federal Directorate of Education (FDE)	6	<p>Meeting with relevant officials of Federal Directorate of Education (FDE) including Director Examination & Research, Deputy Director Academics, Deputy Director Training and Focal person of Cell for enforcement of Article 25-A, regarding proposed Assessment Mechanism for ALP at ICT level.</p> <p>They agreed to conduct separate terminal assessment for NFBE students and requested us to share statistics of number with age group of students studying in equivalent to Grade IV and V in NFBE centers of ICT through various organizations.</p> <p>They also expressed their concern before taking any decision keeping in view the merger of FDE with Ministry of Federal Education and Training due to proposed dissolution of Ministry of Capital Administration and Development</p>

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16	August 2018	Meeting of the core group for follow up of first expert Review to Develop Accelerated Education Curriculum for Elementary Education	Half day	at AIOU	6 AIOU, JICA-AQAL and Plan International Pakistan	(CAD). Meeting of the core group (comprising AIOU, JICA-AQAL and Plan Pakistan) held for follow up of incorporation of feedback of first expert Review Workshop to Develop Accelerated Education Curriculum for Elementary Education. Brain storming carried out on how to integrate existing selected technical and vocational skills related courses with low laboratory requirements. A three members working group with one member from AIOU, JICA-AQAL and Plan Pakistan was formed to work closely on proposed integration.
17	15-20 th October 2018	Workshop to Develop ALP Curriculum of Basic Education for KP province	5 days	AIOU	26	One-week Workshop was held in collaboration with Directorate of Curriculum and Teachers' Education (DCTE) KP province.
18	15 th October 2018	Follow up meeting of core group (on literacy curriculum)	Half Day	NTI, Islamabad	5 Representatives from NCHD/NTI, JICA-AQAL and curriculum expert/s	To discuss and plan the way forward to proceed for development of federal literacy curriculum.

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19	12-23 rd November 2018	Two Weeks workshop for finalization of Accelerated Elementary Education Curriculum	Two weeks	AIOU, Islamabad	25	The two weeks long workshop held to finalize the Elementary curriculum embedded with pre-vocational skills and review of teaching learning resources.
20	29-30 th November 2018	Meeting with AQAL experts/colleagues to incorporate technical vocational skills	2 days	AQAL Office Lahore	3	Meeting held at Lahore with relevant colleagues to incorporate technical vocational skills in the curriculum of Accelerated Elementary Education.
21	January 16-18 th 2019	Review of teaching, learning materials of Package A, B and C	3 days	Allama Iqbal Open University (AIOU), Islamabad	21	Review and customization of teaching, learning materials of Package A, B and C
22	February 7-8 th 2019	Two days review for finalization of teaching, learning materials of Package A, B and C	2 days	Allama Iqbal Open University (AIOU), Islamabad	23	Finalization of teaching, learning materials of Package A, B and C
23	March 19-22 nd 2019	Review for finalization of teaching, learning materials of Package A, B and C before submission to the Board of Studies of AIOU	4 days	Allama Iqbal Open University (AIOU), Islamabad	21	Review for finalization of teaching, learning materials of Package A, B and C before submission to the Board of Studies of AIOU
24	May 21-23 rd 2019	Meeting of Board of Studies to review and propose for approval of teaching, learning materials of Package A, B and C.	3 days	Allama Iqbal Open University (AIOU), Islamabad	16	Review and propose for approval of teaching, learning materials of Package A, B and C.

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Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	28 th September-3 rd October 2015	Workshop for Trans-adaptation of NFBCE Curriculum and Materials	5 days	GCET (Male) Collage, Haiderabad, Sindh	13	NFE curriculum and Material Trans adaptation workshop
2	1-4 th November 2015	Meeting of Sub Committee for Sindh NFE Policy	4 days	USIAD-SRP Karachi	15	Orientation on Urdu alphabets sounds and finalization of sounds of Sindhi language & list of supporting key words with Teachers Guide
3	19 th November 2015	Meeting of the Sub Committee for Restructuring of the Directorate of Literacy & NFE Sindh	1 day	DL&NFE Sindh	16	Task Force subcommittee for the development of NFE Policy for Sindh
4	20 th November 2015	Workshop for Trans-adaptation of NFBCE Curriculum and Materials	1 day	DL&NFE Sindh	20	Review meeting of sub-committee of capacity building of Literacy and non-formal education directorate of Sindh
5	1-4 th December 2015	Workshop for Trans-adaptation of NFBCE Curriculum and Materials	4 days	Hyderabad- Sindh	25	Workshop on review of NFBCE material Package A by the experts of Bureau of Curriculum and Text Book Board Sindh
6	14- 18 th December 2015	Workshop for Trans-adaptation of NFBCE Curriculum and Materials	5 days	USAID-SRP Office Larkana	14	Material development workshop (Trans-adaptation) of Package B
7	7-9 th January 2016	Meeting of the NFE Task Force and 5 Sub Committees	3 days	GCET Hyderabad	18	Package B material review workshop

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8	14 th January 2016	Meeting to finalize NFE Teachers Standards	1 day	DL&NFE Sindh	16	TF Sub-committees meetings (NFE Policy, Data Driven management, M&E, curriculum and material development & Teachers recruitment and training) at DL&NFE Karachi
9	15 th January 2016	Workshop for Trans-adaptation of NFE Curriculum and Materials	1 day	STEDA Office Karachi	10	Meeting with STEDA for the planning of NFE teachers standards and capacity building workshop
10	21 st January 2016	Teachers standards workshop	1 day	USAID-SRP Office Karachi	7	Meeting with experts of English subject on NFE Material of package-B(English)
11	19 th April 2016	Curriculum workshop for Expert Opinion	1 day	STEDA Office Karachi	28	
12	20-22 nd April 2016	2 nd Task Force Meeting Sindh	3 days	AKU-IED Campus Karachi	12	
13	29 th November 2016	inauguration ceremony of NFE curriculum & Facilitator Management Framework Sindh	1 day	Avari Tower Karachi	42	
14	26 - 28 th January 2017	Orientation and Planning meeting with Material Developers for Package C development	1 day	PC Hotel Karachi	100	
15	26 -28 th January 2017	Mid review of material development Package C	3 days	GCET Hyderabad	23	
16	10 -11 th February 2017	Review with material developers for Package C	2 days	GCET Hyderabad	22	

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17	1-2 nd March 2017	development 2 days TOT on Social Mobilization &NFEMIS for data driven management of NFE Sindh	2 days			20 DL&NFE Sindh USAID-SRP district managers and Computer operators Sindh	Social Mobilization Bottom-up Education Planning NFEMIS for data driven management
17	6-11 th March 2017	Material review workshop of Package C	6 days		GCET Hyderabad	26	
18	23-24 th May 2017	Orientation to the Internal Review Committee members of BoC Sindh of package A & B	2 days		Crown Hotel Hyderabad	26	
19	2 nd June 2017	Internal Review Committee (IRC) of package A & B	1 day		Bureau of Curriculum Jamshoro Sindh	17	
20	5-16 th June 2017	Final Technical Review of Package A & B Learning Material	10 days		Bureau of Curriculum Jamshoro Sindh	14	
21	17-20 th July 2017	Final review of Package A & B	4 days		DL&NFE Sindh and USAID-SRP	13	Review of the Report from IRC on Package A & B, distribution of work for incorporating comments of IRC
22	7-10 th August 2017	Quality Assurance of Packages A & B	4 days		USAID-SRP	10	
23	18-21 st October 2017	Signing of LOU, and Assessment for development of Adult Literacy Material for Sindh	4 days		DCAR (Former Bureau of Curriculum) Jamshoro	18	

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24	25 - 28 th October 2017	Workshop for Trans-adaptation of NFBE Curriculum and Materials	4 days	ENGRO Thar Foundation Camp Office		
25	2 nd November 2017	Workshop for Trans-adaptation of NFBE Curriculum and Materials	Half day	DCAR (Former Bureau of Curriculum) Jamshoro	4	Meeting to brief the Director DCAR on the updated Packages A and B, and submit the same for review by subject specialists in General Science, Social Studies and Islamiat to verify the integration of critical SLOs and authenticity of information in the subject matter of Sindhi and Urdu subjects
26	3 rd , 6 th and 7 th November 2017	Final Review of Packages A & B	3 days	DCAR (Former Bureau of Curriculum) Jamshoro	16	Meeting to review Urdu and Sindhi Learning Material of Packages A & B by subject specialists in General Science, Social Studies and Islamiat to verify the integration of critical SLOs and authenticity of information in the subject matter before issuance of NOC
27	18 th December 2017	DCAR Jamshoro	1 day		18	Final Review of Packages A and B for ensuring incorporation of all comments, recommendations and suggestions in the material, for issuance of NOC.
28	14 th February 2018	DCAR Jamshoro	1 day		10	Review of Package-A & B for getting NOC and approval
29	22 nd February 2018	DCAR Jamshoro	1 day		10	Review of Package-A & B for getting NOC and approval
30	26 th February 2018	DCAR Jamshoro	1 day		10	Review of Package-A & B for getting NOC and approval Letter of NOC written by DCAR to the Curriculum Wing
31	19 - 23 rd March 2018	DCAR Jamshoro	5 days		25	Review of Package C: The Reviewers reviewed the books and Teacher Guides developed by the material developers in the subjects of English, Urdu, Sindhi, Mathematics, Science and Social Studies. Editing and corrections were

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32	1 - 5 th October 2018	Review of Package C TLMs	5 days	DCAR, Karachi	32	<p>done side by side. At the end of fifth day timelines were agreed that Material Developers will amend the material and share by 1st week of April, then composing, layout and designing. The second review can be conducted in the second week of May 2018</p> <p>Reviewers' comments were incorporated there and then by the composers.</p> <p>Social Studies could not be completed so the Reviewers took it as home assignment.</p> <p>Sindhi Language also needed major re-doing, so that was also handed over to Ms. Attia to complete the work.</p>
33	6 - 7 th November 2018	Follow Up Meeting with the Reviewers of Social Studies to receive the reviewed material, and decide on way forward.	2 days	GECE (M) Hyderabad	6	<p>At the end of One and half day, the status was that 3 to 4 lessons in Social Studies needed to be almost re-written, whereas many of the lessons in TG (Urdu) needed to be written as the Translator earlier has left untranslated almost 70% of the activities in 4 to 5 lessons. Ms. Nadia was given the assignment to complete the task in 3 weeks.</p>
34	21- 23 rd January 2019	Three Days' Session at DCAR - Quality Assurance of Package C from	3 days	DCAR, Jamshoro	10	<p>Experts reviewed the drafts and ensured that the quality of textbooks is assured.</p> <p>Subjects of Social Studies and Sindhi could not be completed fully during these days, and will be completed by experts</p>

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35	24 th and 25 th January 2019	Two Days Review of Adult Literacy Curriculum and Materials	2 days	BARAC office, Karachi	9	<p>PC will again take the books to DCAR in second week of February</p> <p>The zero draft developed previously by the consultant was presented by AQAL representatives and reviewed/deliberated for each subject.</p> <p>Participants suggested some amendments.</p> <p>Amended draft will be put for comments by 1st February, for further improvements.</p>
36	11- 15 th February 2019	Follow-up meeting and review work of Package-C Quality Assurance	5 days	DCAR, Jamshoro	15	<p>Held a review meeting with reviewers for 5 days.</p> <p>-A brief meeting was held with Director, DCAR on the updated status of Package-C review.</p> <p>-Director was told that the Package-C books reviewed in Quality Assurance workshop held in Jan 2019.</p> <p>-The books were provided to the reviewers to tally the incorporation of suggested changes during quality assurance workshop.</p> <p>-Reviewers marked some of the missing points. The points were incorporated at DCAR by the JICA communication team and local facilitators.</p> <p>-Reviewers committed to draft the</p>

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37	11 th April 2019	Preparatory meeting for planning a workshop on Development of Adult Literacy Curriculum Sindh	Half day	Office of the Director DCAR, Jamshoro	3 Director DCAR, Director NFE, PC-AQAL	<p>reports when these errors will finally be removed and the updated books produced before them again.</p> <p>-A Preparatory meeting with Director DCAR (Mr. Ghulam Asghar Memon) was held to discuss the arrangements for a workshop for ALC Curriculum development.</p> <p>-2 days' workshop has been planned to be held on 23-24 April at DCAR Jamshoro with proposed participation of experts from JICA, DCAR, Directorate of Lit & NFE, NCHD, BRAC and SEF</p>
38	23-24 th April 2019	2 days ALC Curriculum Review and finalization workshop at DCAR, Jamshoro	2 days	Committee Room, DCAR, Jamshoro	16 Director DCAR & his experts, AQAL, Deputy Chief Advisor and Program specialist PC-Sindh, Director NFE, SEF, BRAC, NCHD	<p>-AQAL representatives and Directorate of Literacy & NFE presented Draft of curriculum along-with its objectives for Adult Literacy cum skill training in the province.</p> <p>Experts from DCAR, NCHD, SEF and BRAC reviewed the draft and suggested subject wise changes to align the curriculum with said objectives.</p> <p>-Curriculum and materials available with STEVTA will be included and the draft will further be analyzed to make it finalized.</p>

Balochistan:

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No	Date	Title	Duration	Venue	Participants	Key discussion points
1	8 th December 2015	1st Meeting of the Technical Committee for Developing/Customizing Curriculum for Adult Literacy and Non-Formal Basic Education.	1 day	Bureau of Curriculum and Extension Center	22	<ul style="list-style-type: none"> -Orientation regarding the importance of NFE in Balochistan. -Formed working groups on Adult Literacy and Non formal Basic Education. -Developed Action Plan for development of curriculum for Adult Literacy and NFBE.
2	28-30 th December 2015	3day Workshop on Review and Development of NFBE and Adult Literacy Curriculum	3 days	Balochistan Boys Scouts Head Quarter, Quetta	34	<ul style="list-style-type: none"> -Detailed orientation on Non-Formal Education Philosophy. -formed subject wise groups to align and customize NFBE and Adult Literacy Curricula and ensured participation of Assessment, Teaching Methodology and content and curriculum experts in each group. -Selected Standard, benchmark and SLOs from the base document of Literacy and Non Formal Curriculum Punjab and reference ALP, Balochistan and National curriculum 2006. -Aligned draft curriculum as per the need of AL and NFE in the context of Balochistan. -Developed basic draft of NFBE and Adult Literacy Curricula.
3	13 th January 2016	2nd Meeting of the Technical Committee to review the draft curriculum for Adult literacy and Non Formal Basic Education	1 day	Balochistan Boys Scouts Head Quarter, Quetta	22	<ul style="list-style-type: none"> Draft Curriculum was shared with the Technical Committee. Technical Committee reviewed the draft curriculum in different groups. Technical Committee recommended to conduct a thorough review of the draft curriculum in which the experts from BTBB, BoC, PITE, BEAC and other NGOs and NFE providers be involved.

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4	3-5 th February 2016	3day Expert review workshop on curriculum for Adult Literacy and Non Formal Basic Education	3 days	Balochistan Boys Scouts Head Quarter, Quetta	35	-Invited experts from BTBB, BoC&EC, BEAC and PITE to review various components of the draft curricula. -Adult literacy and Non Formal Basic Education Curriculum Methodologies, Assessment techniques and tools subject wise were reviewed and incorporated accordingly by the experts of various department and a draft curricula was finalized.
5	25 th February 2016	3rd Technical Committee on Adult Literacy &NFBE Curriculum-Balochistan	1 day	Balochistan Boys Scouts Head Quarter, Quetta	22	Draft Curriculum was shared with the Technical Committee and it was suggested to incorporate the detailed feedback of the committee before submitting the curriculum to BoC for approval. Scheme of study should be more elaborated. Assessment mechanism and guide lines must be incorporated into the curriculum document. Subject wise aims and objectives to be inculcated to assess the package wise achievements. Guidelines on teaching methodologies and instructional material should be incorporated. Review panel of BoC should be oriented on NFE and Adult Literacy to develop and enhance understanding.
6	21- 23 rd March 2016	3 days TOT on Social Mobilization and Data Driven NFE Planning & Management in Baluchistan	3 days	District Loralai, Qallat, Sibi, Jafarabad, Zhob, Khuzdar, Gawadar, Bolan, Awaran	District Literacy Officers, Balochistan	-Social Mobilization -Bottom-up Education Planning -Hands on training for HH data collection
7	13 th April 2016	4th Meeting of the Technical Committee for Development/Customization	1 day	Balochistan Boys Scouts Head Quarter, Quetta	15	Incorporated Feedback and recommendations of the previous technical committee were discussed and

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8	8-12 th August 2016	of Adult Literacy and Non Formal Basic Education Curriculum	5 days	Bureau of Curriculum and Extension Center	37	reviewed. Technical Committee approved and requested to submit it to BoC&EC for further review and approval. Detailed orientation on NFE and its Philosophy. NFBE and Adult Literacy Curriculum development process. Curriculum review processes and tools were explained and shared Subject wise groups were formed to review the draft curricula and then incorporate the suggestions accordingly to finalize both NFBE and Adult Literacy curricula. NFE Curricula was formally launched and disseminated.
9	8 th September 2016	Launching of Non Formal Basic Education and Adult Literacy Curricula	1 day	Quetta Serena Hotel	200+	
10	20 th May 2016	Consultation on material development for Non-formal basic education, Balochistan	1 day	BRSP Hall	14	- Action plan for development of NFBE material discussed, agreed and finalized. -It was decided that already available material on NFBE, will be reviewed and the most appropriate will be customized in the context of Balochistan. -Pool of experts on NFE to be developed. - Activity based material with pre- vocational/skills be included. -Proposed Action Plan Letter to nominate experts, BoC, PITE, BTBB, BEAC, Education department. a. Orientation session for the head of institution. b. 4 Days workshop for material development.
11	25-28 th July 2016	4 Days Review and Adaptation workshop of Non	4 days	Bureau of Curriculum and	25	Detailed orientation on NFBE Text books philosophy.

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		Formal Basic Education Material		Extension Center		Shared Standards of Text book Development. Subject wise groups were formed to review NFBE books and identify gaps and missing SLO's Shared feedback and recommendations to improve/ customize NFBE Teaching and Learning material in the context of Balochistan.
12	1-9 th March 2017	10 Days Internal Review of NFBE teaching and Learning material Package A&B	10 days	Balochistan Text Book Board	20	Internal Review Committee formed by Chairman Balochistan text Book Board to conduct IRC of NFBE Teaching and Learning Material developed. IRC members conducted a thorough review of English, Urdu and Maths Package A and B Books and Teacher guides in the light of the approved curriculum and in the context of Balochistan. Shared subject wise feedback and recommendations to improve NFBE teaching and learning material for Package A & B.
13	3 -6 th April 2017	4 Days Select Review of NFBE Teaching and Learning material	4 days	Balochistan Text Book Board	12	Select committee was formed by Chairman Text Book Board to review NFBE Books and ensure to incorporate the recommendations of IRC. Members of the Select Committee Thoroughly reviewed NFBE Teaching and Learning material of Package A&B. The reviewed books were submitted to Bureau of Curriculum and extension center for conducting Provincial review committee.
14	5 th May 2017	One day Consultative meeting on implementation of NFE Examination and Assessment mechanism in Balochistan	1 day	Bureau of Curriculum and Extension	22	Technical Working group meeting was conducted in which the members of the working group from UNICEF, NCHD, BECS, Society, BTEVTA, BRSP,

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15	6 th July 2017	One day orientation session to PRC review members on NFE Teaching and learning material Review	1 day	Bureau of Curriculum Extension center	20	Detailed orientation and discussion on NFE curriculum, Text book Development and review Process to the members of PRC Review Committee. PRC Review tools and Guidelines were discussed and shared. NFE Text books development philosophy and Teaching and learning strategy was discussed.	BEAC, ESP and other service providers participated. Approved NFE Assessment mechanism was shared. It was agreed to form sub group to develop item bank for Adult literacy and NFBE.
16	10-21 st July 2017	Provincial Review Committee of NFBE Teaching and Learning material (Package A&B)	10 days	Bureau of Curriculum Extension center	15	Provincial Review Committee reviewed the Teaching and learning, material of Package A&B and shared their recommendations.	
17	25-28 th October 2017	SELECT Committee of NFBE Teaching and Learning material (Package A&B)	4 days	Bureau of Curriculum Extension center	18	SELECT Review Committee reviewed the Teaching and learning, material of Package A&B and shared their recommendations which were incorporated accordingly and then NOC for NFBE Package A&B T/L Material was issued.	
18	20 th November 2017	Capacity Building of District NFE Assessment and Examination Committee regarding NFE Assessment and Examination mechanism	1 day	Bureau of Curriculum and Extension	38	District NFE Assessment and Examination committee members from the targeted eight districts i.e. Zhob, Loralai, Ziarat, Bolan, Sibi, Jafferabad, Kalat and Gawader were briefed regarding NFE Assessment and Examination mechanism and role and coordination among the members of the Assessment and examination committees at the district level. The participants	

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19	26th February-3rd March 2018	6 day workshop on Customization and development of Package C	6 days	DL&NFE	26	were the DEOs, DLO's, DOE Female and district EMIS personnel of the corresponding targeted districts of Directorate of Literacy and Non-Formal Education. The committees were asked to nominate DTEs who will be then trained on NFE Assessment and examination and will then conduct the Assessment and examination of NFE in their respective districts in coordination with District committees and BEAC.
20	April 2018	Internal Review Committee (IRC)	4 days	DL&NFE, Textbook board	30	Based on the materials Package C developed in Sindh, developers customize/develop the materials comparing with NFBE curriculum. Review of Package C (English, Urdu, Maths, Social Studies & Science) materials by Internal Review Committee (IRC) held.
21	June 2018	2 days workshop for Incorporation of IRC feedback on NFBE Teaching and Learning material package C by the developers	2 days	BOC&EC		The team who developed/customized NFBE Package C reviewed the feedback of the IRC in their respective subjects. The Developers then addressed all the feedback provided by the IRC which were then incorporated by the composers. The incorporated textbooks were reviewed again by the developers before submitting it with BTBB for conducting SELECT committee review.
22	August 2018	Select Review of NFBE Package C by BTBB				Select Committee Review of English, Urdu and Maths conducted. Science 2nd IRC conducted Social Studies desk review completed shared back to incorporate few IRC feedback and resubmit for 2nd IRC.
23	30 th January	Consultative Meeting with	1 day	PPHI Office	12	JICA-AQAL, PPHI and DLNFE has

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2019	PPHI staff on Framework, Curriculum and Baseline Questionnaire for Health Literacy Piloting				signed LoU to pilot Health literacy in three BHUs belonging to three districts of Balochistan. In this regard a one day consultative meeting was conducted with PPHI Technical and field staff to share the draft Framework, Curriculum and Baseline Questionnaire of Health Literacy. Feedback of PPHI team was incorporated. Which will be then be consolidated to finalize all the above documents and initiate preparatory activities of the piloting.
24	30 th January 2019	Meeting with Director BoC&EC regarding Elementary Curriculum	Half day	BoC&EC office	4 Director BoC&EC, Abid sb, Sajjad sb, Asif Kasi.
24	31 st January 2019	Submission of Social Studies Package C for 2 nd IRC	Half day	BTBB	3 Secretary BTBB, Director LNFE, PC JICA
25	4-9 th February 2019	2 nd IRC of NFBE Social Studies package C	6 day	BTBB office	5 Reviewers BTBB
26	11-14 th February 2019	Select review of NFBE Science package C	3 day	BTBB office	3 Reviewers BTBB
					NFBE Social Studies Package C was resubmitted to Balochistan Text Book board for 2 nd IRC which will start from 4 th till 10 February, 2019. 2 nd IRC of NFBE Social Studies package C was conducted. The committee review the Teaching and Learning material and shared their feedback which will be incorporated soon. Select review of Science package C was conducted and the feedback was shared to improve the textbooks and Teacher

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27	11 th February 2019	Review of Livestock based Literacy material	Half day	Livestock and Dairy development office	7 Director General, Director Planning, Director LNFE, PC JICA, Livestock officials	Guides. A meeting was conducted with the Director General Livestock and Dairy development department Balochistan where they were requested to review and improve the livestock-based literacy material. The Livestock based literacy have been reviewed and improved which has been shared with Lahore for further printing.
28	18-19 February 2019	Two days Consultative meeting with Bureau of Curriculum and Extension for development of Elementary level ALP curriculum	2 day	BoC&EC Auditorium	29 Director and subject specialists of BoC&EC, UNICEF education officer, ESP, JICA- AQAL, Director DLNFE	In continuation of the meeting with Director BOC&EC by Deputy Chief Advisor and Provincial Coordinator, a two days consultative meeting was conducted with the Director and all concerned subject specialist of BOC&EC to review the Elementary Level ALP curriculum developed by BoC&EC with the support of UNICEF/JICA funded. The curriculum was reviewed and JICA-AQAL team shared their feedback to improve the curriculum. A frame work of the curriculum was also agreed and BoC&EC will arrange a workshop in which the curriculum on the agreed framework will be developed and shared for further improvement.
29	26 th February 2019	Meeting with Industries department regarding review of masonry-based literacy material	Half day	DG Industries office	3 Deputy Director Industries, PC JICA, Director LNFE	Meeting was conducted with Deputy Director Industries department in which they were requested to review the masonry based Adult Literacy material. The deputy Director agreed to review and improve the same which will then be used in Adult Literacy programme in Balochistan.
30	26 th	Meeting with Agriculture	Half day	Agriculture	3	A similar Meeting was also conducted

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	February 2019	Extension department regarding review of Agriculture based literacy material.		Extension office	Director Agriculture, Director LNFE, PC JICA	with Director, Agriculture Extension department Balochistan to review and improve Agriculture based literacy material by Agriculture Extension department. The material is under review and will share the improved version during the 1st week of March, 2019.
31	5 th March 2019	Health Literacy material review with PPHI staff	1 day	PPHI office	7 Focal Person Health Literacy PPHI, District managers PPHI, JICA-AQAL staff, Director LNFE	A one-day consultative meeting was conducted on 5th March 2019 in PPHI head office Quetta. The Health Literacy material developed by JICA were shared and the participants were asked to share their feedback on the hardcopies so that the health literacy material could be improved. After the incorporation of the feedback the revised material were shared with Lahore office to improve the Health literacy material to be used in the three pilot BHUs of PPHI.
32	19 th March 2019	Submission of Social Studies Package C for Select review by BTBB	Half day	BTBB	2 Secretary BTBB, JICA-AQAL	NFBE Package C Social studies after incorporation of the 2nd IRC feedback has been submitted to Balochistan Textbook board for conducting SELECT review. BTBB requested few corrections in the textbooks which were incorporated and the improved version will be resubmitted to BTBB for conducting SELECT review, which has been planned in the 2nd week of April, 2019
33	19 th March 2019	NFBE mathematics and Science Package C submitted to Balochistan Textbook Board for further submission	Half day	BTBB	2 Secretary BTBB, JICA-AQAL	NFBE Package C Mathematics and Science were submitted to BTBB for forwarding to BOC&EC for conducting PRC. Few corrections were suggested

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34	20 th March 2019	Review and Finalization of Health Literacy Baseline Questionnaire.	Half Day	PPHI office	3 PPHI Health Literacy staff, JICA-AQAL	Health Literacy baseline questionnaire was revised and translated into Urdu. The Finalized version has been shared with PPHI	which were shared with Lahore Team. The improved textbooks of Science and Mathematics will be resubmitted to BTBB for onward submission to BOC&EC for PRC
35	20 th March 2019	Meeting with PPHI for Conducting baseline survey of Health Literacy intervention.	Half day	PPHI office	3 PPHI Health Literacy staff, JICA-AQAL	A meeting was conducted with the focal person PPIU for Health Literacy intervention. It was agreed that LHV's posted in the targeted BHUs will carry out the baseline survey and a meeting of the LHV's will be conducted on the Health Literacy tool already prepared by JICA-AQAL.	
36	15-16 th April 2019	Select Review of Social Studies package C	02 days	BTBB	3 Reviewers of BTBB	Select review of Social Studies package C was conducted. The Suggestion and recommendations of Select Committee were incorporated.	
37	18 th April 2019	PRC of NFBE Teaching and Learning material Package C				BTBB submitted Science, Social Studies and Urdu to BoC&EC for PRC. English and Mathematics Package C has already been sent earlier to BoC&EC	
38	19 th April 2019	Conducting of Health Literacy survey in targeted three BH U's	Half day	PPHI office	2 PPHI, JICA	The Trained LHV's were given three weeks to complete Health Literacy survey in their corresponding areas of BHUs in the targeted districts of Pishin, Quetta and Mastung	

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Activity # 3.2: Customize training modules of NFE and adult literacy for federal, provincial, district officers and teachers

Federal

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	September 2016	Internal meeting to customize training contents for ICT teachers' training	2 day	Islamabad	5	

Sindh:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	1-4 th March 2016	Trans-adaptation workshop of Package A Training Manual into Sindhi Language	3 days	USAID-SRP Office Karachi	8	
2	19 -20 th July 2016	Review and development of Package B guides	2 days	USAID-SRP Office Karachi	10	Review and development of Package B guides i-19 July review of English teacher guide, ii-20 July review of math teacher guide
3	18 th May 2017	Meeting with sub-committee members on teachers' management to finalize the outline of NFE training Manual	1 day	Directorate of Literacy and NFE- Sindh	11	
4	2-3 rd April 2018	Final Review of Training Manuals of Package A&B	2 days	USAID - SRP	UNICEF, USAID-SRP, JICA-AQAL, SEF, TNW,	

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						Reviewers from DCAR&PITE	
5	18 th July 2018	Meeting with STEDA on review of Social Mobilization Guide	1 day	STEDA Karachi	5		Social Mobilization Guide was reviewed by the notified Committee. NOC for approval was issued conditional on incorporation of the suggestion/recommendations and comments shared by the committee

Balochistan:

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	November 2016	2 days consultative training for Adult literacy teacher training contents	2 day	Lahore	5	Internal meeting to customize training contents for Balochistan adult literacy teachers' training
2	3-6 December 2018	4 days review of NFBE and Adult Literacy Teacher Training manuals	4 days	PITE, Quetta	20 PITE Subject Specialist, NCHD, Secondary Education, IDSP, NCHD, DLNFE, JICA	NFBE and Adult Literacy Teacher Manuals were reviewed. Feedback for the improvement of NFE Teacher Training Manuals were suggested which will be incorporated and will be finally reviewed for finalization.
3	17-18 December 2018	Review and Finalization of NFBE and Adult Literacy Teacher Training manuals	2 days	PITE Quetta	10 PITE Subject Specialist, NCHD, Secondary Education, IDSP, NCHD, DLNFE, JICA	The Suggestions and recommendation of the NFE Teacher Training Manuals review committee were incorporated and were again shared with the Training review committee. The Manuals were thoroughly reviewed and were shared for finalization and approval.

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Activity # 3.3: Train federal, provincial and district officers, and selected teachers

Federal

No	Date	Training Title	Duration	Training Subject	Target Audience	Participants	Department/NGOs	Area/District
1	26 -27 th September 2016	2-days Orientation workshop for NFBE Teachers	2 days	Package A	ICT Teachers	10	JICA ICT Piloting	AEPAM Islamabad
2	14 -19 th November 2016	6-days Training of NFBE Teachers for the Piloting	6 days	Package A	ICT Teachers & NCHD staff	14	JICA ICT Piloting	AEPAM Islamabad
3	January-March 2017	3 days monthly Progress Review	1 day each	Package A	ICT Teachers	37	JICA ICT Piloting	AEPAM Islamabad
4	26 th April 2017	1 day Refresher Program	1 day	Package A	ICT Teachers	14	JICA ICT Piloting	AEPAM Islamabad
5	January-May 2017	Professional Day with ICT Teachers 5 training sessions	1 day	Package A	NFE Teachers	67	JICA ICT Piloting	AEPAM Islamabad
6	July - November 2017	Professional Day with ICT Teachers 5 training sessions	1 day	Package B	NFE Teachers	79	JICA ICT Piloting	AEPAM Islamabad
7	24 - 27 th July 2017	4-Day Training of	4 days	Package B	NFE Teachers	20	JICA ICT Piloting	AEPAM Islamabad

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8	2017 (every month)	ICT Teachers for the piloting Package B Monthly Teachers' Professional day	1 day		NFE Teachers	13	JICA ICT Piloting	AEPAM Islamabad
9	December 26-27 th 2017	Refresher Training on Package-B	2 days	Package-B	NFE Teachers	15	JICA ICT Piloting	AEPAM Islamabad
10	10-13 th April 2018	Teachers training workshop	4 days	Package-C materials.	NFE Teachers	13	JICA ICT Piloting	AEPAM Islamabad
11	July - November 2018 (5 months)	Monthly Teachers' Professional day	1 day		NFE Teachers	16	JICA ICT Piloting	AEPAM Islamabad
12	24-28 th September 2018	5 Day teachers Training on Package C	5 days	Package-C Materials	NFE Teachers	16	JICA ICT Piloting	AEPAM Islamabad
13	December 2018 - May 2019	Monthly Teachers' Professional day	1 day		NFE Teachers	15	JICA ICT Piloting	AEPAM Islamabad
14	May 13-17 th 2019	Training of Trainers on ALP	5 days	Islamabad Model School	27 Teachers of Federal Directorate of Education (FDE), 5 trainers from Development Alternative and 5 ALP teachers from American Refugee Committee (ARC) to train	37	Federal Directorate of Education (FDE), Ministry of Federal Education and Professional Training.	ICT

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	teachers	1 day in each area	Package A & ALC	NFE & ALC Teachers	65	Directorate NFE & ALC	Thatta
16	13 th May 2017	1 Day Orientation of NFE and ALC teachers	Package A & ALC	NFE & ALC Teachers	65	Directorate NFE & ALC	Thatta
17	16 - 17 th May 2017	5 - Days NFE Teachers Training Program	Package A	NFE Teachers	85	USAID-SRP	Karachi
18	22 - 23 rd May 2017	2 Days NFE Teacher Training	Package A	NFE Teachers	41	The NGO World	Korangi, Karachi
19	24 - 25 th May 2017	2 Days NFE Teacher Training	Package A	NFE Teachers	36	The NGO World	Korangi, Karachi
20	13 - 16 th September 2017	Training of Teachers of SEF	Package A	NFE Teachers of SEF	38	SEF	Hotel Mehran Karachi
21	20 - 22 nd September 2017	Training of Teachers of SEF	Package A	NFE Teachers of SEF	42	SEF	Hotel Crown Hyderabad
22	4 - 8 th December 2017	Training of Teachers of NFE Centres at Thar	NFE Package A & Adult Literacy Material	NFE Teachers of ENGRO Thar Foundation	14	ENGRO Thar Foundation	Camp Office Thar
23	7 - 9 th March 2018	Three Days TOT of Master Trainers (MTs) of PITE, DCAR and TTIs	Package A Materials	12 MTs, DL & NFE Sindh, JICA-AQAL Team	14		GECE (Male) Hyderabad
24	14 - 17 th March 2018	Training of Teachers of NFE Centres established		150 NFE teachers and about 80 teachers of	150		Hyderabad Hotel, EDO Education

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25	31 March - 1 st April 2018	under the ADP Scheme 2017-18 in five districts	2 days	Orientation on using Livestock Charts, Stories, Literacy & Numeracy Primers.	10 (JICA-AQAL, Thar Foundation, and 4 teachers along with 2 volunteers)	10 (JICA-AQAL, Thar Foundation, and 4 teachers along with 2 volunteers)	ALCs (Districts Hyderabad, Jamshoro, Tando Allah Yar, Mirpur Khas, Thatta)	10	office Mirpur Khas
26	10 -11 th April (for 8 Non-Intervention Centers) & 23 rd April 2018 (for 8 Intervention centers)	Orientation and training for teachers (Action Research)	3 days		3 days	Orientation on using Livestock Charts, Stories, Literacy & Numeracy Primers.	10 (JICA-AQAL, Thar Foundation, and 4 teachers along with 2 volunteers)	20	Site Office Thar Foundation AKU-IED
27	14- 15 th May 2018	Teachers Training Workshop for Intervention Centres	2 days		2 days	Orientation on using Livestock Charts, Stories, Literacy & Numeracy Primers.	10 (JICA-AQAL, Thar Foundation, and 4 teachers along with 2 volunteers)	12	AKU-IED, TNW, JICA-AQAL, DL&NFE Sindh

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28	14 -16 th May 2018	Training of Teachers of The NGO World on Package B	3 days	linked TNW with the Master Trainers of TTIs to conduct training on Package B for 75 teachers teaching in the NFBECentres of TNW.	75 teachers teaching in NFBE Centres of TNW	TNW, TTIs, DL&NFE Sindh, JICA-AQAL
29	29 and 31 st May 2018	Content Based Training for Intervention Centers (Action Research)	2 days		8 NEBE teachers of intervention centers	AKU-IED, JICA- AQAL& DL&NFE Sindh
30	4 th July 2018	1 Day Workshop on Accelerated Education.	1 day	Global Accelerated Education Principles & Guidelines	42 All NFE Stakeholders	Ms. Martha Hewison -- UNESCO, was the main facilitator, who oriented the participants on the 10 Principles of AE through interesting activity-based sessions. The Directorate also presented how they are already using and contributing to the 10 principles, and it was

ANNEX 10: List of activities

31	13 and 14 th September 2018	Professional Development Sessions for 8 Intervention Centre Teachers	2 days	Development of Teaching Learning Resource Material	8 NEBE teachers of intervention centers	8	AKU-IED, TNW, JICA AQAL	The focus of the session: -reinforcement of the learnt concept – TLR development for learning corners -share preparation details of mid- term test administration (mock for oral and written test administration) review scheme of study for final term.	interesting to note that almost all are addressed in varying degrees.
32	12 - 13 th Nov. 2018 -	Two Days' Training of Trainer on NFEMIS, Social Mobilization, M&E and Assessment Mechanism	2 days	NFEMIS Web version, Social Mobilization Guide, M&E Mechanism, NFE Assessment Mechanism	Master Trainers of DO s Literacy of 10 Districts, IRC Staff, D L&NFE Sindh	22	District Literacy offices, Subject Specialists of TTIs, IRC, AKU-IED, and the Directorate	22 participants from District Literacy offices, Subject Specialists of TTIs, IRC, AKU- IED, and the Directorate were trained as Master Trainers on Social Mobilization, NFEMIS, M&E and NFE Assessment Mechanism, with	

ANNEX 10: List of activities

33	27 to 29 th November 2018	Three Days Training of 100 Teachers on NFEMIS, Social Mobilization, M&E and Assessment Mechanism at Khairpur and Ghotki districts	3 days	NFEMIS Web version, Social Mobilization Guide, M&E Mechanism, NFE Assessment Mechanism	100	100 Teachers of NFE Centres established by IRC with support from UNICEF	100 Teachers of NFE Centres established by IRC with support from UNICEF	an objective to develop a pool of Master Trainers for NFE, and also to further train 100 teachers engaged by IRC with support from UNICEF at Ghotki and Khairpur.
34	December 2019	ToTs for 12 master trainers		Package A&B and general pedagogy	STEDA, TTIs, NGOs including IRC	12		49 NFE Teachers of IRC in Ghotki, and 51 in Khairpur Districts were trained by six Master Trainers. The teachers developed School Development Plans, Assessment Tools, and filled all required Modules of NFEMIS as practice Trained 12 master trainers on Package A&B and general pedagogy.

Balochistan:

No	Training Dates	Training Title	Duration	Training Subject	Target Audience	Participants	Department/NGOs	Area/District
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ANNEX 10: List of activities

1	24-26 th November 2016	3 days TOT on Adult Literacy Material	3 days	Adult Literacy	NCHD, Directorate, BOC, NGOs	20	Directorate Staff of Development	Directorate office Quetta
2	December 2016	4-days Training on Adult Literacy Material	4 days	Adult Literacy	Directorate	80	Directorate Staff of Development	Loralai, Ziarat, Zhob, Sibi, Bolan, Jafarabad, Kalat, Gawadar
3	25-29 th September & 15-19 th October 2017	4-days Training on Adult Literacy Material	4 days x2	Adult Literacy	Adult Literacy Teachers DL&NFE	72	Directorate Staff of Development	Loralai, Ziarat, Zhob, Sibi, Bolan, Jafarabad, Kalat, Gawadar
4	2-3 July 2018	2 days training workshop on Accelerated Education.	2 days	NFE principles	NFE Actors in Balochistan	30	Directorate, NFE Actors in Balochistan	Balochistan
5	16-19 July 2018	4 days Capacity Building on Enhancement of NFE /ALP in Balochistan.	4 days	Targets and activities of the joint project. the components of NFE i.e. NFE need and importance, NFE policy, Curriculum, Textbooks, NFEMIS, Monitoring Mechanism, Assessment Mechanism	ALP Balochistan Team, Secondary Education department officials, Director LNFE Balochistan	21	ALP team for implementing JICA- UNICEF joint project	AEPAM, Field Visit Islamabad
6	August 2018	2 days training of DLOs on the Implementation of NFE programme in Districts.	2 days	Principles of Implementation of NFE programme in Districts.	District Literacy Officers	15	DL&NFE	15 districts

ANNEX 10: List of activities

7	7-10 January, 2019	4 days ToT of BRSP Master Trainers on Adult Literacy	4 days	Adult Literacy	Master Trainers of BRSP	20	BRSP	8 Districts
8	21-31 st January 2019	11 days ToT on Package A, B and Adult Literacy Teacher Training Manuals	11 Days	NFBE Package A, B and Adult Literacy	Master Trainers, PITE, Districts Education Subject specialist, NCHD, Education department	28	DLNFE, PITE, Secondary education, NCHD	15 Districts
9	10 th April 2019	Orientation of LHV's on Health Literacy questionnaire (Piloting in three BHUs)	1 day	Health Literacy Questionnaire	PPHI Health education staff	5	PPHI, DLFE, JICA-AQAL	3 districts

Activity # 3.4: Pilot-testing of customized standards, curricula, assessment and learning materials of NFBE and adult literacy in selected areas

Federal

No	Date	Title	Duration	Venue	Participants	Key discussion points
1	September 2016	Internal meeting to tailor piloting tools for ICT NFBE centers	1 day	Lahore Office	5	
2	January 31 2018	Orientation session for CLCs in ICT	1 day	ICT Office	6	Orientation session held for field staff of NCHD and AQAL ICT on concept, planning, facilitation and sustainability of CLCs. Potential sites for piloting of

ANNEX 10: List of activities

									CLCs were identified.
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Sindh:

No	Date	Title	Duration	Venue	Participants	Key Discussion Points
1	20 th December 2017	Launching Ceremony of Action Research with AKU	1 day		35	
2	10 th March 2018	Orientation Session with AKU and TNW Action Research Team	1 day		8 (Action Research Team of AKU-IED, and TNW, JICA-AQAL)	Introduction to NFFE Curriculum, and Learning Materials. Content and pedagogy of NFE
3	16 th March 2018	Meeting for Action Research via Skype			8 (JICA-AQAL, AKU-IED Action Research Team and The NGO World)	Skype meeting with AKU-IED, and TNW for progress updates on the Action Research
4	16 th May 2018	1st Quarterly Meeting of Action Research			12 (JICA-AQAL, AKU&TNW)	To discuss strategies employed for activities, identifying issues and challenges. Future Plan was also presented
5	22 nd May 2018	Internal meeting of Action Research			6 (AKU-IED, TNW and JICA-AQAL)	- Research Team pointed out some issues that they observed during their class room observations -learners attendance and teacher' role was reviewed to be strengthened.
6	5 th July 2018	Visit of Ms. Noreen and Mr. Hafeez Kakar to NFE Centres of TNW Followed by Review Meeting with AKU-IED	Half day	8	UNESCO, (AKU-IED, TNW and JICA-AQAL)	AKU-IED and TNW presented the findings of the Baseline Exercise

ANNEX 10: List of activities

7	20 th September 2018	Meeting with TNW to finalize Scheme of Studies	1 day	6	TNW and JICA AQAL	Full day session to enlist SLOs of Package A and selection of corresponding SLOs in STBB class 1 books so that Non Intervention Centres also cover essential SLOs for standardized End line Assessment in Maths, English, Urdu and General Knowledge
8	25 th September 2018	Meeting with AKU Action Research Team and TNW	Half day	8	AKU-IED, TNW, JICA AQAL	Meeting was conducted to share and compare the Scheme of Studies developed by TNW. It was observed that AKU team was not very clear about the Package A, its contents, the integration, and proper use of the Teacher Guide.
9	27 th September 2018	Meeting of AQAL Experts (Ms. Kayoko and Mr. Sajjad) with Action Research Team	Half day	8	AKU-IED, JICA AQAL	Meeting was conducted to brief the Action Research Team on the philosophy, pedagogy and NFE Delivery, also explained the integration and equivalency levels contained in the Packages A and B. They were also briefed on the effective use of the TGs
10	22- 25 th October 2018	Visit of Training officer to monitor Action Research Centres	4 days	12 staff, 6 NFE Teachers, and Various Learners	Ms. Memoona of AQAL ICT, PC, AKU-IED Action Research Team, TNW team, Teachers	A detailed meeting was conducted with Action Research team to get updated status on implementation and use of Package A TLMs in field. Rest of three days were spent in observing the Action Research Team in the field, and kept debriefing them. Training officer oriented the Action Research Team on multi-grade Teaching as some of the teachers will be taking up Package B with selected learners.
11	22 nd November 2018	Skype Meeting with AKU-IED to discuss the details of possible extension of Action	Half day	6	PC AQAL, AKU representatives	Skype meeting was conducted in which different aspects regarding the possible extension of the Action Research were discussed and decided.

ANNEX 10: List of activities

12	6 th December 2018	Research. Centre based professional development and reflective session: Meeting with teachers (ICs)	01 day	8	NFE Teachers of Action Research intervention Centers	Professional Development day was conducted on behalf of the feedback collected and consolidated through monthly visits and observations of the supervisors
13	8 th , 15 th and 29 th December 2018	Teachers Training for 8 Non Intervention Centres	03 days	8	NFE Teachers of Action Research intervention Centers	
14	19 - 20 th December	First aid training for youth (male) from Mehran Town & Bilal Colony	02 days (Half day each)	12	Youth volunteers from Mehran Town and Bilal Colony (areas of Intervention Centers)	
15	24 - 27 th December 2018	Mid Term Assessments in Non Intervention Centres	2 days (Half day each)	228 (Learners and Teachers)	NFE Learners of 08 Centers	
16	27 - 28 th December 2018	Monitoring of Action Research by AKU-IED	2 days	11 (08+03)	NFE Teachers of Action Research intervention Centers and AKU-IED staff	-Capacity Building session by AKUIED for Intervention Centres -Class Room Observations by AKUIED and the TNW teams
17	January 2019	3 Days' ToT for 12 Master Trainers on approved Training Manuals to subsequently train 230 teachers hired by IRC under UNICEF's project (Karachi)	3 days	16 (12+4)	Subject Specialists from TTIs, managers of NFE implementing NGOs	12 Master Trainers were extensively trained on approved Training Manuals The 12 Master Trainers then conducted trainings for the 230 teachers.

ANNEX 10: List of activities

18	14 February 2019	Meeting with AKU on status of Action Research	1 day	6	Sajjad sb& Ms. Kayoko of JICA-AQAL, Dr. Dilshad and her team of AKU	Ms. Kayoko and Sajjad sb, held a Meeting with AKU-IED on status of Activities of Action Research. End-line Assessments (Visit to NFE Centers)
19	22 nd April 2019	Meeting of JICA-AQAL Deputy Chief Advisor with PM of TNW and field supervisors on Action Research NFECs update	2 Hours	4	Deputy Chief Advisor and PC-Sindh of JICA-AQAL, PM TNW, Field supervisor	Issues and challenges regarding collaboration of ARC, Facilitators' salary & training, books, new enrollments and role of ARC has been discussed. It was learnt that ARC has withdrawn their support from these Centers. TNW also requested JICA for support to facilitate adult illiterates of nearby factories to learn reading writing and numeracy.
20	April 2019	Meeting with AKU-IED on Action Research End-line Report	Half day	4	Program specialist &Project Coordinator of AQAL, Dr. Dilshad of AKU and her 2 team members for Action Research	-AQAL visited AKU-IED and held a meeting with Dr. Dilshad to discuss the outline of End-line report and its contents in detail. -An advocacy seminar was also planned to be held at AKU in June 2019.

Balochistan (NA)

2. 参考資料一覧

S/N	文書名	発行者	発行年
連邦政府			
1	National Action Plan on Literacy (2018)	Ministry of Federal Education & Profession Training (MFEPT)	2018
2	Web Version of Non-Formal Education Management Information System (NFEMIS)-Pakistan	JICA-AQAL	2018
3	Non- Formal Education Management Information System (NFEMIS)-User Manual	MFEPT JICA-AQAL	2018
4	Non- Formal Education Management Information System (NFEMIS)- Brochure	MFEPT JICA-AQAL	2018
5	Pakistan Education Statistics 2016-2017 (National Education Management Information System)	Academy of Educational Planning and Management (AEPAM) MFEPT	2018
シンド州			
6	Sindh Non-Formal Education Policy	School Education and Literacy Department (SELD)	2017
7	Sindh Education Sector Plan (SESP) 2014-2018		2014
8	Non-Formal Basic Education (NFBE) Curriculum 2016		2016
9	NFE Facilitators' Management Framework		2016
10	アガカーン大学アクションリサーチ ベースライン報告書 (2018年6月)	Aga Khan University (AKU)	2018
11	アガカーン大学アクションリサーチ エンドライン報告書 (2019年5月)		2019
12	Manual for Monitoring & Evaluation Mechanism	School Education and Literacy Department (SELD)	2017
13	Teaching Learning Materials Package A, B, C		2018
14	Adult Literacy Trade Specific Materials-Masonry	SELD, ENGRO, JICA-AQAL	2018
バロチスタン州			
15	Balochistan Non-Formal Education (NFE) Policy 2016-2030	Social Welfare special Education Literacy and Non-Formal Education	2016
16	Balochistan Education Sector Plan (2013-		2013

	2018)	and Human Rights Department (SWD)	
17	Non-Formal Basic Education (NFBE) & Adult Literacy Curricula		2016
18	Manual for Monitoring & Evaluation Mechanism		2018
19	Social Mobilization Manual		2018
20	Health Literacy Materials	SWD People's Primary Health Care Initiative (PPHI) JICA-AQAL	2019
プロジェクト報告書・関連資料			
21	詳細計画策定調査(2015年4月)	JICA	2015
22	運営指導調査報告書(2017年9月)	JICA	2017
23	プロジェクト概要	JICA-AQAL	-
24	モニタリングシート No.1~6		-
25	PMP (Performance Monitoring Plan)		2019
26	List of NFE centers		
27	List of NFE providers		
28	Budget Increase		
29	SNE Positions		
30	List of providers using NFEMIS		
31	List training for NFEMIS		
32	List of products		
33	List of counter parts		
34	List of activities		
35	List of participants (Third country visit)		
36	List of equipment		
37	Process of approval (Act, policy, curriculum, material)		
38	Activities progress chart		
39	What is AE and AL?		
40	Project Organogram		
41	Info graphs (JICA AQAL Project)		
プレゼンテーション用資料			
42	Presentation Sindh for JICA Mission	SELD	2019
43	Final briefing achievement by secretary SWD	SWD	2019

44	PITE Presentation	PITE	2019
45	PPHI Presentation	PPHI	2019
46	Comparative research report (NEAS)	NEAS	2019
47	BECS presentation	BECS	2019
48	NFEMIS Progress (AEPAM)	AEPAM	2019
49	ICT Federal for JCC meeting 2019	MFEPT	2019
50	Presentation Sindh for JCC 2019	SELD	2019
51	Presentation Secretary Balochistan for JCC 2019	SWD	2019

3. 第三国視察参加者リスト

S/N	Name:	Designation
1	MS. RAZINA ALAM KHAN	Chairperson, National Commission for Human Development (NCHD)
2	MR. FAZLULLAH PECHUHO	Secretary, Health Department, Sindh
3	MR. MUHAMMAD ASLAM	Secretary, Social Welfare, Special Education, Literacy and Human Rights Department, Balochistan
4	MR AZIZ AHMED JAMALI	Additional Secretary, Secondary Education Department, Balochistan.
5	MR. MUHAMMAD ALAM THAHEEM	Director, Directorate of Literacy and Non Formal Education, School Education department, Sindh
6	MS. FAUZIA NAEEM KHAN	Head, Curriculum Wing, School Education Department, Sindh
7	MR. SYED MUHAMMAD SHARIF HAIDER	Deputy Director, Directorate of Literacy and Non Formal Education, Social Welfare, Special Education, Literacy and Human Rights Department, Balochistan
8	MR. HABIBULLAH KHAN	NCHD National Program Coordinator
9	MR. MUHAMMAD NASIR AMIN	In-charge NEMIS, Academy of Educational Planning and Management, Federal Ministry of Education and Professional Development

S/N	Name	Designation
1	Mr. Syed Anwar UI Hasan Bokhari	Additional Secretary, Ministry of Federal Education and Professional Development, Islamabad
2	Mr. Ali Ahmad Kharal	Director General, Federal Directorate of Education, Islamabad
3	Mr. Nasir Mahmood	Dean of Education, Allama Iqbal Open University, Islamabad
4	Mr. Tayyab Muhammad	Secretary, Secondary Education Department, Government of Balochistan
5	Mr. Abdul Razzaq	Coordinator, Balochistan Assessment and Examination Commission (BAEC) Balochistan
6	Mr. Jalal Khan	Assistant Director, Directorate of Literacy and NFE Balochistan
7	Mr. Muhammad Alam Thaheem	Director Literacy and NFE, Sindh
8	Mr. Ghulam Asghar Memon	Director General, Directorate of Curriculum, Assessment and Research, Education and Literacy Department, Government of Sindh
9	Mr. Muhammad Bilal Akhter	Senior Programme Officer, ALP Sindh Education Foundation

4. 機材リスト

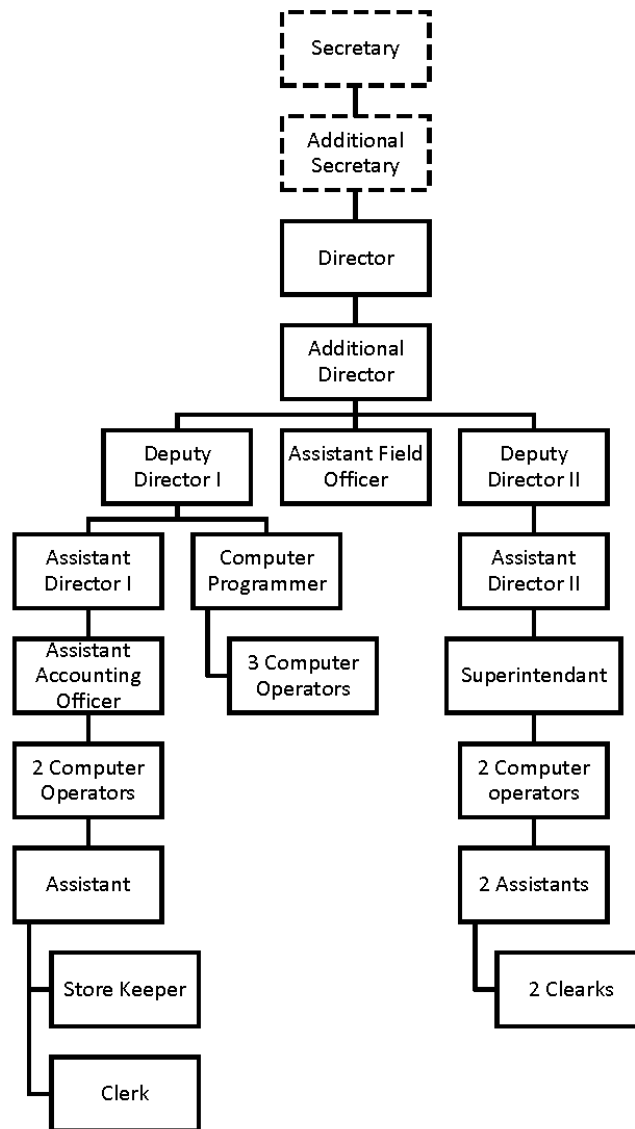
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LapTop (Mac Book Pro Retina)	13.3 inch, 2.7GHz, dual-core Intel Core i5, 8GB	PKR	168984.000	2015/11/15	place where expert is dispatched
LapTop (Mac Book Pro Retina)	13.3 inch, 2.7GHz, dual-core Intel Core i5, 8GB	PKR	168984.000	2015/11/15	place where expert is dispatched
Digital Copier (Canon image RUNNER 2535)	Multi-function network device, Output speed: 35ppm (mono)	PKR	370000.000	2015/12/18	place where expert is dispatched
LapTop (Dell Inspiron 5559)	15.6 inch, 2.3GHz, Intel Core i5, 4GB, 500GB	PKR	88500.000	2015/12/21	Project site
LapTop (DELL Inspiron 7359)	Windows 10, Intel Core i5, 8GB	PKR	88482.000	2016/3/8	place where expert is dispatched
LapTop (DELL Inspiron 7359)	Windows 10, Intel Core i5, 8GB	PKR	88482.000	2016/3/8	Project site
LapTop (DELL Inspiron 7359)	Windows 10, Intel Core i5, 8GB	PKR	88482.000	2016/3/8	Project site
Air Conditioner (Orient 19MAB3)	1.5Ton, 18000 BTU, DC inverter, Heat and Cool	PKR	60733.000	2016/3/10	Project site
Air Conditioner (Orient 19MAB3)	1.5Ton, 18000 BTU, DC inverter, Heat and Cool	PKR	60733.000	2016/3/10	place where expert is dispatched
Video Camera (SONY HXR-MC2500)	1/4-inch Exmor R CMOS sensor HD / SD AVCHD camcorder	PKR	129500.000	2016/3/10	Project site
Multimedia Projector (SONY VPL-DX147)	3200 lumens	PKR	71197.000	2016/3/21	Project site
Multimedia Projector (SONY VPL-DX147)	3200 lumens	PKR	71197.000	2016/3/21	Project site
LapTop (Dell Inspiron 5547)	15.6 inch, 1.7GHz, Intel Core i7, 8GB, 1TB	PKR	82094.000	2016/6/28	Project site
LapTop (Dell Inspiron 5547)	15.6 inch, 1.7GHz, Intel Core i7, 8GB, 1TB	PKR	82094.000	2016/6/28	place where expert is dispatched
LapTop (HP Probook 440)	14 inch, 1.7GHz, Intel Core i5, 8GB, 1TB	PKR	89005.000	2016/9/16	place where expert is dispatched
LapTop (Dell Inspiron 7359)	13.3 inch, 2.3GHz, Intel Core i5, 8GB, 500GB	PKR	92670.000	2017/2/14	place where expert is dispatched
Laptop (LENOVO IP V700)	15.6 inch, 2.8GHz, Intel Core i7, 8GB, 1TB	PKR	129500.000	2017/2/14	place where expert is dispatched
Work station (HP Z230) with monitor (HP NK571A)	Intel Core i7, 8GB, 2TB	PKR	53000.000	2017/2/21	place where expert is dispatched
Work station (HP Z230) with monitor (HP NK571A)	Intel Core i7, 8GB, 2TB	PKR	53000.000	2017/2/21	Project site
Air Conditioner (Orient Classic i8)	1.5Ton, 50 Feet Long Air Throw, 60% Energy Savings	PKR	63000.000	2017/2/28	place where expert is dispatched
Air Conditioner (Orient Classic i8)	1.5Ton, 50 Feet Long Air Throw, 60% Energy Savings	PKR	63000.000	2017/2/28	place where expert is dispatched
Air Conditioner (Orient Classic i8)	1.5Ton, 50 Feet Long Air Throw, 60% Energy Savings	PKR	63000.000	2017/2/28	place where expert is dispatched
Air Conditioner (Orient 18C)	1.5Ton, DC inverter	PKR	56000.000	2017/5/22	Project site
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LapTop (DELL 5378)	13 inch, Windows 10, Intel Core i5, 1TB	PKR	73300.000	2017/6/7	Project site
LapTop (DELL 7359)	13.3 inch, Windows 10, Intel Core i7, 8G, 500GB	PKR	82555.000	2017/9/25	place where expert is dispatched
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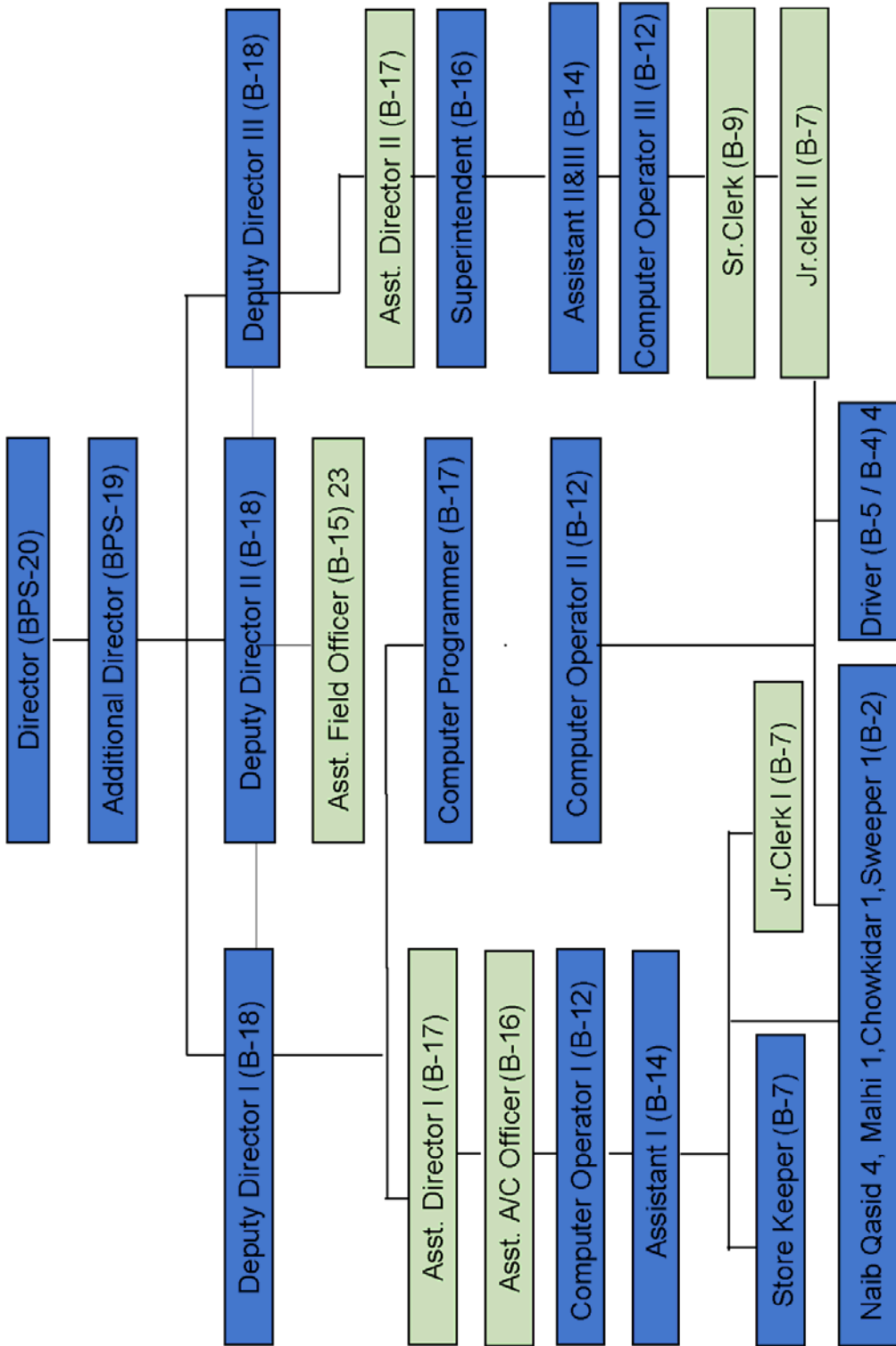
Required Field

*Contractor is kindly requested to fill in the fields, "Asset's name", "Spec", "Currency", "Cost", "Acquisition Date" and "Project name" and to submit to JICA overseas office. The JICA overseas office is requested to fill in the other fields and to upload the Accounting System without any failure.
 * "User Department" should be JICA overseas office of the country where the asset exists, not the department of HQ or regional centers in charge of the project since Property Manager should be CR of JICA overseas office. In case there is no JICA overseas office in charge, the Treasury Department of HQ will be Property Manager.
 * "Purpose" should only be "activities", and "1st Level" to "4th Level" should only be "N/A".
 * "Location" should be "Project site" or "Place where expert is dispatched".

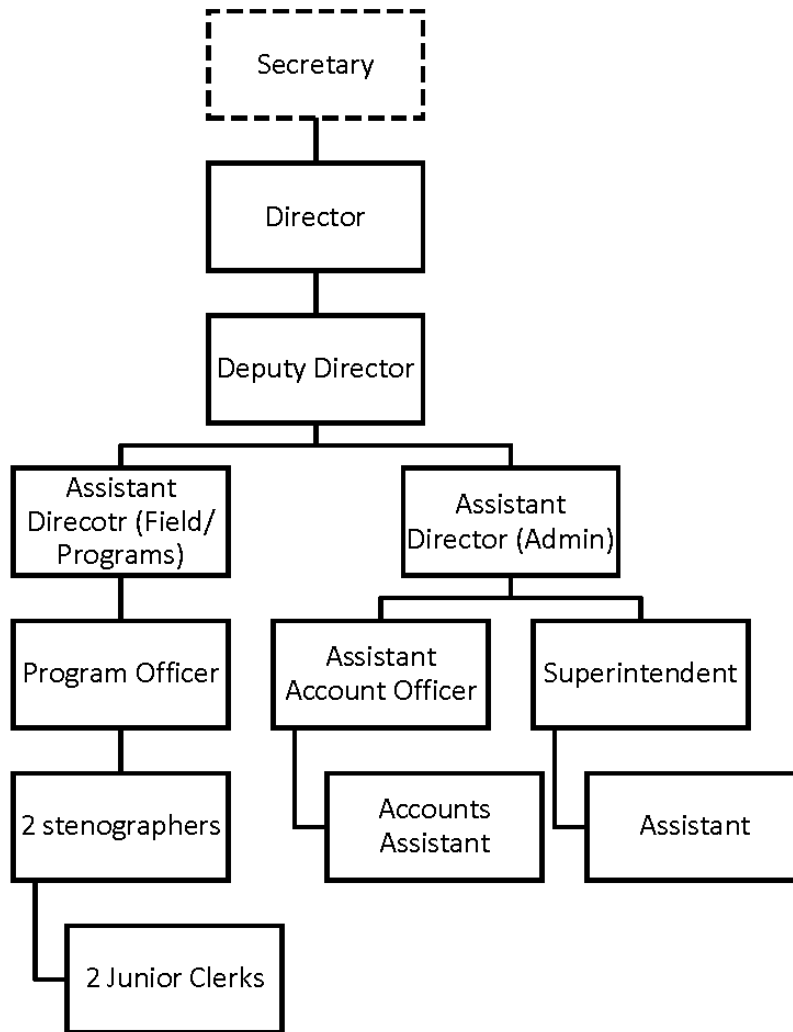
5. 組織体制図（シンド州 2015 年 4 月時点）



Literacy and NFE Directorate, Sindh - Organogram

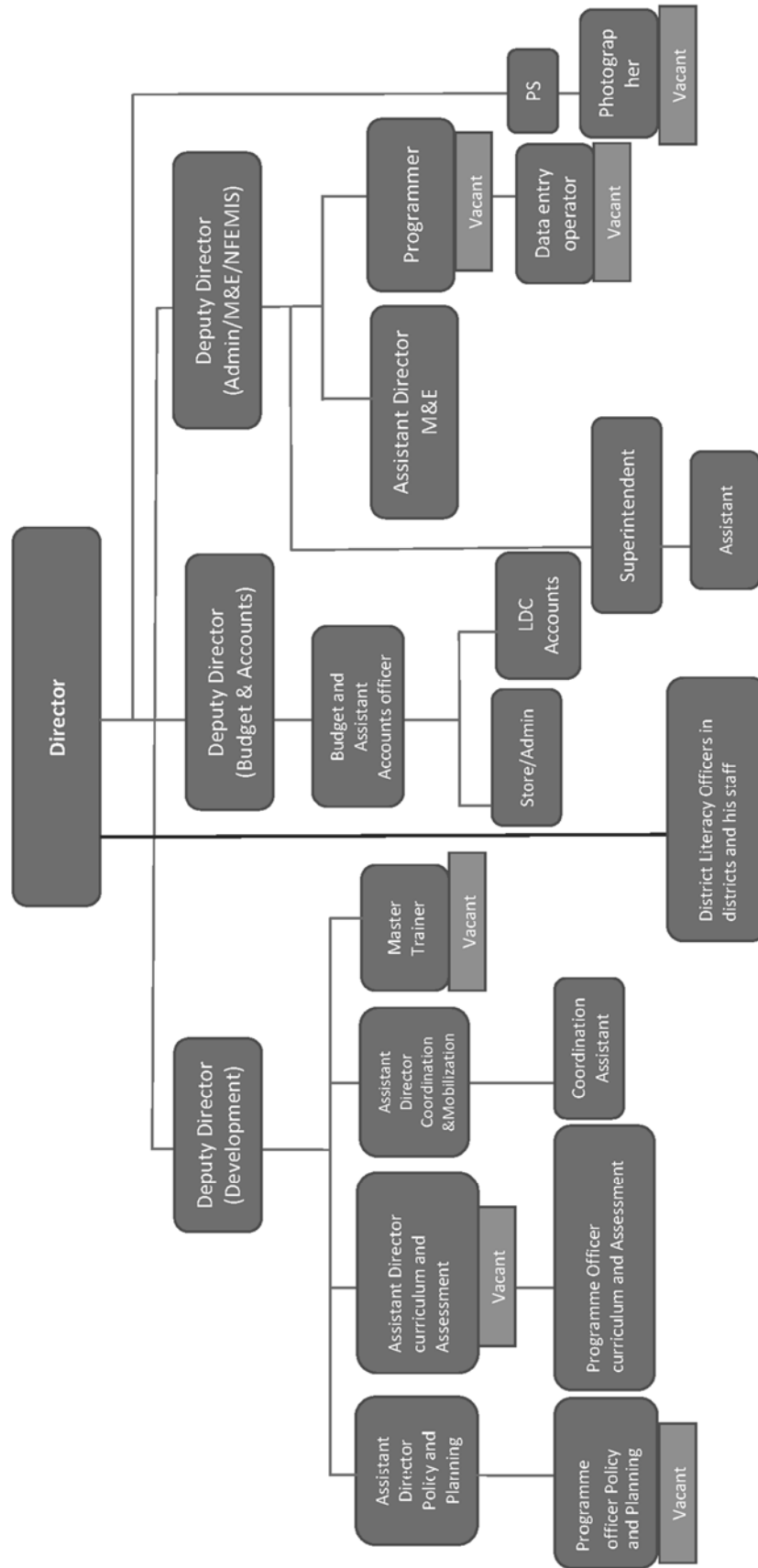


組織体制図（バロチスタン州 2015 年 4 月時点）



組織体制図（パロチスタン州 2019年7月時点）

Directorate of Literacy and NFE Balochistan



6. プロジェクト専門家チーム実施体制図

