添付資料 4.17

2017 年秋期研修「O&M of Mechanical Equipment」の教材



Topics to cover..

- ✓ Importance of equipment in WASA operations
- ✓ Selection criteria of pumps
- ✓ Assembly components



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Topics to cover..

- ✓ Pump operations
- ✓ Preventive maintenance of pumps
- ✓ Troubleshooting of pumps



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Icebreaker and Class Introduction

Now it is your turn...

- Degree and backgrounds?
- Share your work experience relative to WASA equipment?



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Brainstorming

Now it is your turn...

- Any prior experience on Pumps?
- Why interested in this Module?
- What best skills do you bring to the class?



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Resources and Handouts

- Owner's Manual, KSB Pumps
- Pumps and Pumping (Arasmith, S. 2006)
 ACR Publications, London
- Participant lecture notes, Module 1
- Class presentations, Module 1



Resources and Handouts

- O and M of Pumps Manual
- JICA, Manual on sewerage and sewage treatment,
 Part B: Operation and Maintenance,
 Ministry of Urban Development, New Delhi



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Importance of Tube Well Pumps







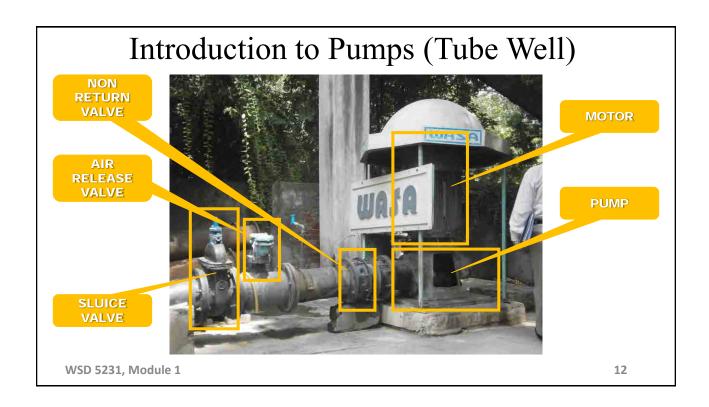
This could be my home!

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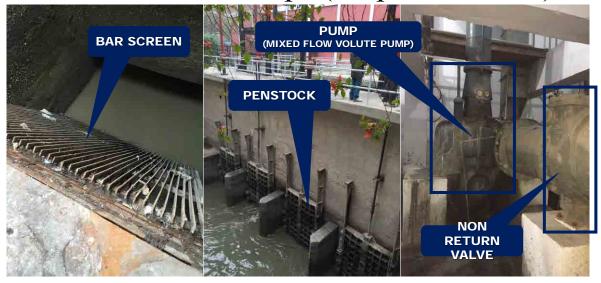
Importance of Disposal Station Pumps



This could be our children!



Introduction to Pumps (Disposal Station)



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Importance of Equipment Reliability and Trainings





Pump

It is a mechanical device to transport liquids. It coverts kinetic energy into velocity/pressure.





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Introduction to Pumps

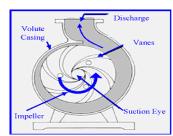
Two major categories:

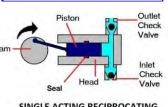
i) **Centrifugal Pumps**

The Pump in which energy is continuously added to increase the fluid velocities within the machine. This type is most commonly used in water and sanitation industry.

Positive Displacement Pumps ii)

The pump in which the energy is periodically added by application of force.





SINGLE ACTING RECIPROCATING

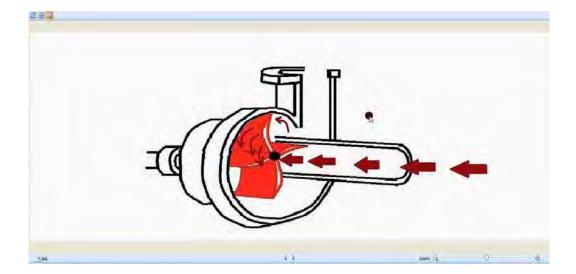
Centrifugal Pumps

Centrifugal pumps are used to transport fluids by the conversion of rotational kinetic energy to the hydrodynamic energy of the fluid flow. The rotational energy typically comes from an engine or electric motor.



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Video Centrifugal Pumps



General Design and Parameters...

All equipment should be selected properly. Wrong selection will cause...

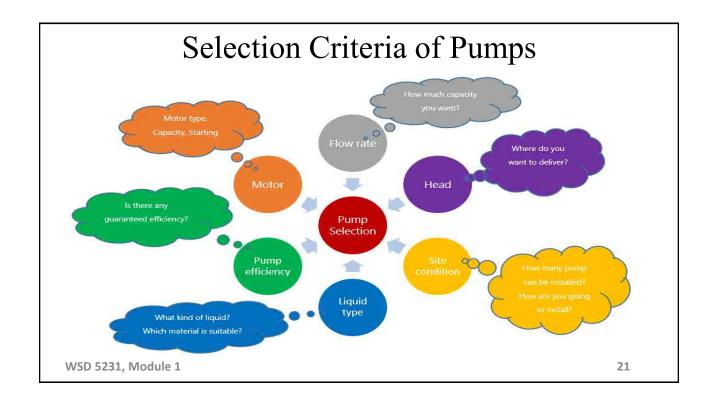
- **✓**Short lifecycle
- **✓** Operational downtime
- **✓**Energy loss

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✓ Major capital loss

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Selection Criteria of Pumps How to select a pump? FLOW How much water is needed? How far or high water will be TOTAL delivered? **HEAD** Is there a guaranteed pump efficiency need? PUMP SELECTION What kind of liquid is transported? PUMP How much space is available for pump installation? LIQUID TYPE Motor/energy factor?



Selection Criteria of Pumps

Parameters

- ✓ Flow Rate [cusec, m3/h, l/s]
- ✓Total Head [m, ft.]
- ✓ Motor Output [kW, HP]
- **✓ Pump Type [water supply, wastewater)**

Selection Criteria for Pumps

Other Parameters

- ✓ Materials [cast iron, steel, food grade]
- ✓ Liquid Type [clean water, waste water]
- **✓Paint** [anti corrosion]
- ✓ Available Installation Space [m2, ft2]

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Introduction to Pump Design Basics

Pumping Concepts:

- ✓ Capacity (discharge rate required)
- ✓ Head (various)
- ✓ Pump performance curve
- ✓ Efficiency

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Capacity

The capacity (flowrate) of a pump is the volume of liquid pumped per unit of time, which usually measured in meters per second or (gallons per minute GPM) or cusec (cubic foot per second)

In Water supply and sanitation agency,

Cusec (28.317 liters per second) is used to show the capacity of a pump.



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Introduction to Pump Design Basics

Head

The following terms apply specifically to the analysis of pumps and pumping systems:

1) Static suction head (SSH)

4) Velocity head

2) Static discharge head (SDH)

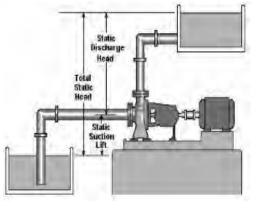
5) Total head (TH)

3) Friction head

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Head

The term "head" is the elevation of free water surface of water above or below a reference datum. For example, if a small, open-ended tube were run vertically upward from a pipe under pressure, the head would be the distance from the center line of the pipe to the free water surface in the vertical tube.

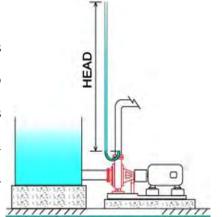


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Introduction to Pump Design Basics

Head

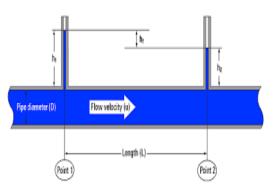
In pumping systems, the head refers to both pumps and pumping systems. The height to which a pump can raise the water is the pump head and it is measured in meters (feet) of flowing water. The head required to overcome the losses in a pipe system at a given flow rate is called the system head.



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Friction head

The friction head is head of water that must be supplied to overcome the frictional loss caused by the flow of water through the pipe in the piping system. The friction head consists of the sum of the pipe friction head losses in the suction line and the discharge line.



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Introduction to Pump Design Basics

Velocity head

The velocity head is the kinetic energy contained in the water being pumped at any point in the system as is given by:

Velocity head =
$$\frac{V^2}{2g}$$

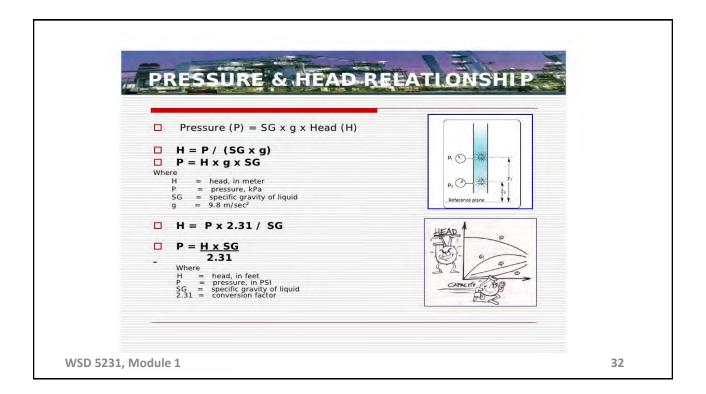
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Total Head (TH)

Total Head, is the head against which the pump must work when the water is being pumped. The TH, can be determined by adding total static head, the frictional head loss and pump losses.

TH = TSH + FH

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The below equations may be used to convert between head and pressure when those measures are in the metric units kPa and m. Gravity is measured in m/s^2 .

Conversion from head to pressure:

$$P = \frac{\rho \times g \times h}{1000} = SG \times g \times h$$

Conversion from pressure to head:

$$h = \frac{1000 \times P}{\rho \times g} = \frac{P}{SG \times g}$$

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Introduction to Pump Design Basics

Pump Efficiency

Pump performance is measured in terms of the capacity, which the pump can discharge against a given head and at a given efficiency. The pump manufacturer must supply design information on pump performance. Pump efficiency E_p which is the ratio of the useful output power of the pump to the input power to the pump is given by:

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Introduction to Pumps Types

Pump Efficiency

$$E_{p} = \frac{\text{pump output}}{P_{i}} = \frac{\gamma Q H_{t}}{P_{i}} = \frac{\gamma Q H_{t}}{bhp \times 550}$$

$$E_{p} = \text{Pump efficiency, dimensionless}$$

P_i = Power input = Motor output, kW, kN-m/s

Y =Specific weight of liquid, kN/m^3 (lb/ft³)

 $Q = Capacity, m^3/s (ft^3/s)$

 $H_t = \text{Total dynamic head, m (ft)}$

bhp = Brake horsepower

550 = Conversion factor for horsepower to ft-lb/s

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Introduction to Pump Design Basics

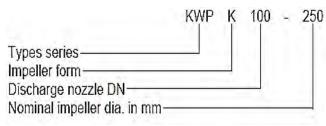
Centrifugal Pump Nameplate and Designation Specification:

Discharge Diameter: 40--500mm(1.6--20inch)

Flow Capacity: 10--6000m³/h

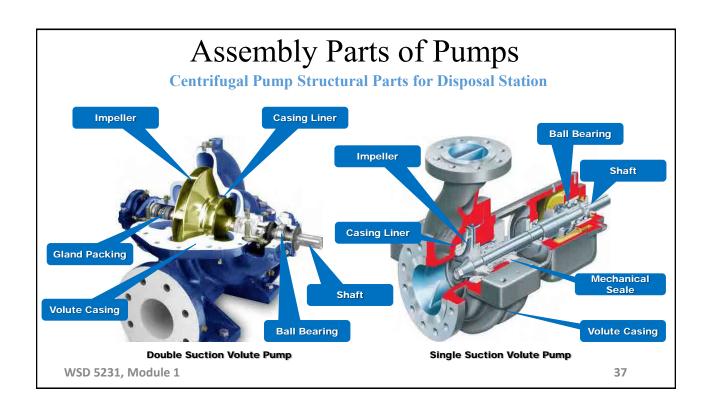
Head: 6--80m

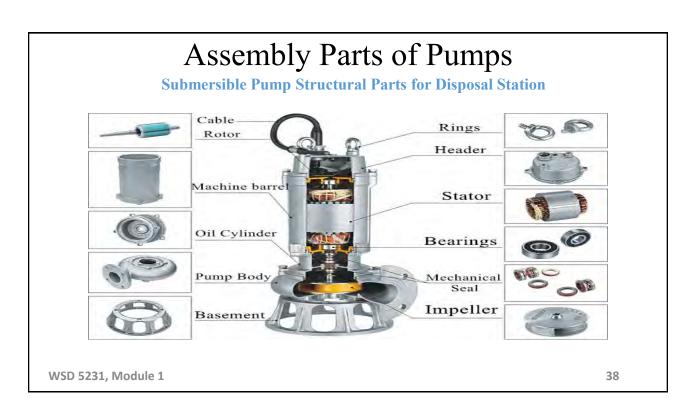
Name Plate and Designation



KSB BOMBAS HIDRAULICAS S/A VARZEA PAULISTA-SP PHONE 55-11-45968500 MADE IN BRAZIL **KSB** OP YEAR Q m³/h H m rpm

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Pumps Operations

Centrifugal Pump Startup & Operation

- Check and remove debris from sump and pipes
- Check pump should be fully primed.
- Check valves (open)
- Check voltage range for 3-Phase motor.

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Pumps Operations

Centrifugal Pump Startup & Operation

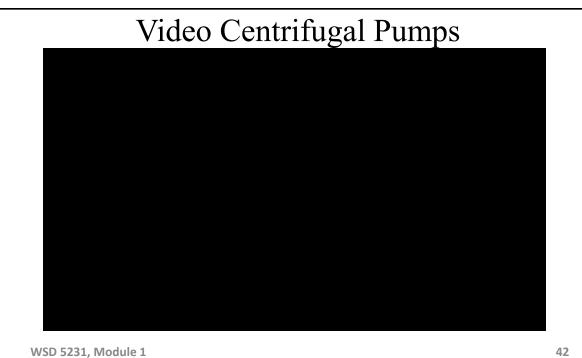
- Check that ammeter reading is less than rated motor current
- After startup check sump level (stable)
- Check for undue vibration and noise.
- After10-15 minutes, check the bearing temperature, stuffing box packing, and leakage through mechanical seal.
- Voltage should be checked every hour.

Preventive Maintenance of Pumps

Preventive Maintenance Centrifugal Pumps

- Adjustment of pump internals
- Replacement of hydraulic components
- Gland Packing Replacement
- Lubrication
- Check bearing temperature and noise.
- Record keeping

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Vertical Turbine Pump

These pumps are commonly used in groundwater wells.

These pumps are driven by a shaft rotated by a motor on the surface



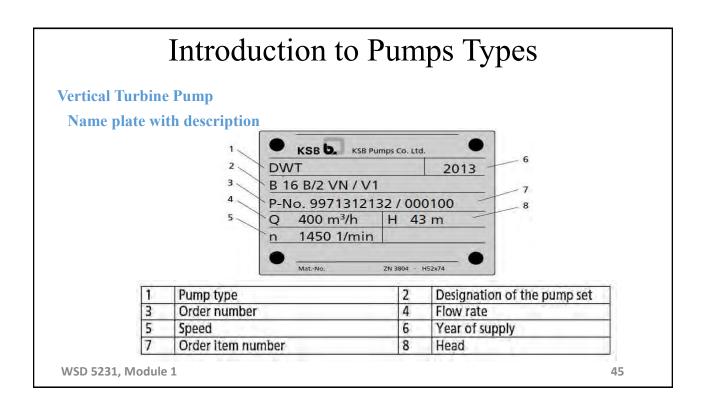
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Introduction to Pumps Types

Vertical Turbine Pump

DesignationExample: B 16 B/2 VN / V1

Code	Description		
В	Type Series		
16	Well diameter in inches $(16 = 16")$		
В	Hydraulic system (B impeller)		
2	Number of stage of hydraulic system		
VN	Type of installation (VN=Discharge nozzle above floor)		
V 1	Type of derive (V1= direct derive by vertical electric motor)		
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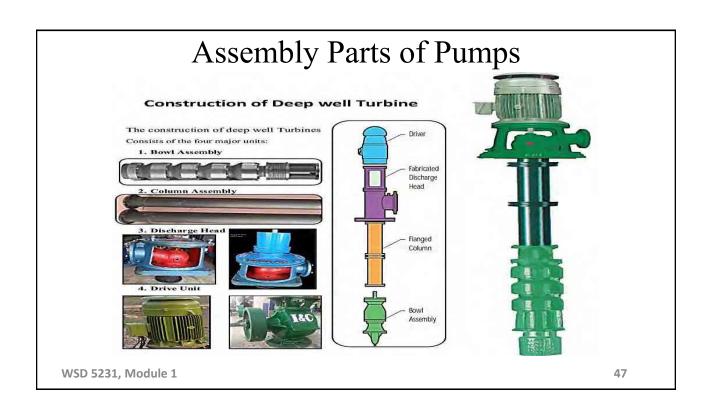
Introduction to Pumps Types

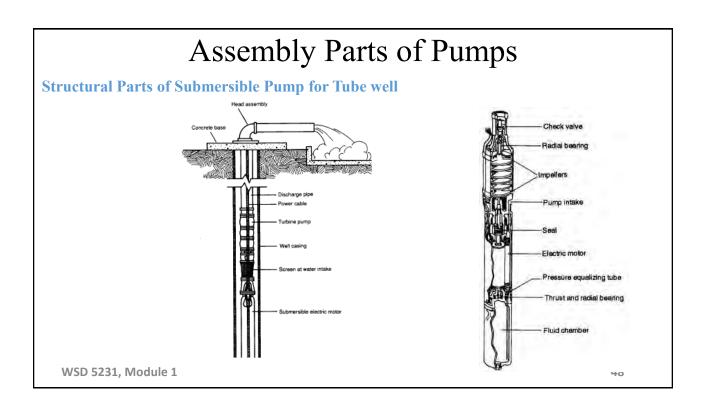
Submersible Pump

A type of pump in which the motor and pump both are in the ground water reservoir. Motor is water proof and electricity is provided to the motor by a water proof cable.



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Comparison of Vertical pump and Submersible pump			
	Vertical shaft centrifugal pump (Tube well) Submersible motor pump (tube well)		
Picture			
Bore size	Cover a wide range	Max bore: approx. 200 mm	
Flow capacity	Cover a wide range	Small	
Head	Cover a wide range	Cover a wide range	
Efficiency	Small bore: almost equal with submersible motor pump Big bore: Max eff. approx.90%	Maximum: approx. 80%	
Installation	complex	Easy	
Maintenance	complex	Easy	
Cost	Expensive than Submersible motor pump	Cheaper than Vertical shaft pump	
Vibration/Noise	Need attention	No need to pay attention compare to Vertical pump	
Leakage	Need attention	No need to pay attention compare to Vertical pump	

Pumps Operations

Vertical Turbine Pump Startup & Operation

- Check pump lubricate water tank is filled and lubricate.
- Check valves (open).
- Check voltage range for 3-Phase motor.
- Check Open the air vent in discharge/delivery pipe (not standard, if air release valve is working)
- Check for proper rotation
- Check steady water stream is let out through air vent, close the air vent.
- Check that ammeter reading is less than rated motor current.

Pumps Operations

Vertical Turbine Pump Startup & Operation

- After startup check pressure for operating point.
- Check for undue vibration and noise.
- After10-15 minutes, check the bearing temperature, stuffing box packing, and leakage through mechanical seal.
- Voltage should be checked every hour.

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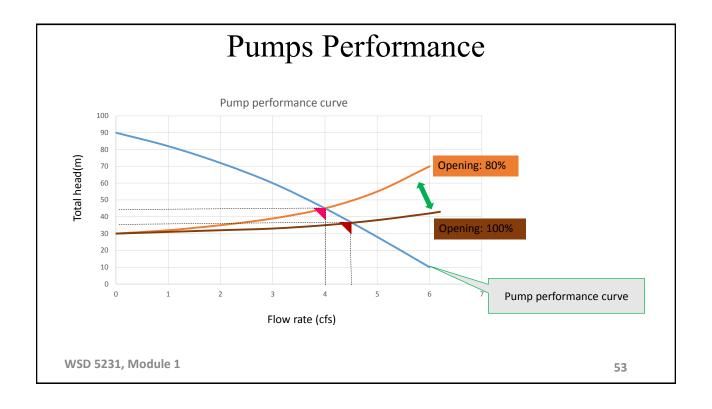
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Pumps Operations

Submersible Pump Startup & Operation

- Check water level in bore hole.
- Check valves (open).
- Check voltage range for 3-Phase motor.
- Check that ammeter reading is less than rated motor current.
- After startup check pressure for operating point.
- Check for undue vibration and noise.
- Voltage should be checked every hour.

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Preventive Maintenance of Pumps

Preventive Maintenance Vertical Turbine Pumps

- Lubricate the bearings on pumps supplied with lubrication points.
- Inspect the packing or mechanical seal
- Check for unusual noise, vibration, and bearing temperatures.
- Check the pump and piping for leaks.
- Check the source of vibrations and acceptable levels.
- Record keeping

Preventive Maintenance of Pumps

Preventive Maintenance Pumps

Stuffing-box box leaks

✓ Normal leaks

With the pump in operation, there should be some leaking at the stuffing box packing. The correct leak rate is a rate which keeps the shaft and stuffing box cool. Check the temperature of the leaked fluid as well as the discharge head.

✓ Decreased leaks

If the pump runs hot and the leaks begin to decrease, stop the pump and allow it to cool down. Loosen the packing gland in order to allow the packing to resume leaking. After pump has cooled, restart pump and run it for 15 minutes. Then check the leaks. If the leak exceeds 20 drops per min or six liters per hour adjust or change gland pack (as per KSB service department).

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Ke	egular	Submei	sible i	omp ((iviotor)	inspe	ctions
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Frequency	Inspection Items	Remarks
Daily	 Check for excessive vibration and strange sounds. Check working order. Check electric current values. 	Confirm that there are no sudden changes in current or pressure. Measure and record values regularly.
Monthly	Measure Insulation resistance. Measure continuity.	• Check insulation resistance lower limits.
Annual	Check protective equipment (thermal protectors, flood detectors etc.) status. Inspect appearance.	Confirm their continuity. Pull the pump and check for any damaged parts
Every 2-3 Years	Overhaul and service unit.	 Replace any worn parts.(mechanical seals, bearings) Confirm any repair any wear, Deformities, corrosion, or faulty parts.

Notes: Inspect the unit everyday if it is used 2,000 hours or more consecutively in one year. The frequency of overhauls varies according to the amount of use.

Insulating Testing for 3- Phase Motor

Step By Step Procedure for Insulation Testing

- 1. Turn off the main circuit breaker and check with multi-meter there are no voltages.
- 2. Perform continuity check using multi-meter across magnetic contactors K₁, K₂ and K₃ ensuring perfect isolation in off state.



Step By Step Procedure for Insulation Testing

- 1. Connect the terminals of insulation tester black with earth and red with U_1 , V_1 and W_1 one by one with energize insulation tester and note values.
- 2. Cross winding insulation test

Connect the terminals in the pattern

$$U_1 - V_1$$
, $U_1 - W_1$, $V_1 - W_1$ and $U_2 - V_2$, $U_2 - W_2$, $V_2 - W_2$

Energize the system and note down values. Minimum insulation resistance value should be more the 1 $M\Omega$.





Troubleshooting

Trouble shooting Pumps

- 1. Troubles are of 3 types: mechanical, hydraulic and motor related
 - ✓ Mechanical troubles: Breakage of coupling or shaft
 - ✓ Hydraulic troubles: Failure to deliver water, reduction in discharge and over loading.
 - ✓ Motor troubles: If conditions change, adjustments in pump speed and/or impeller diameters may require changes.
- 2. Flow rate increases check if system head decreased, is motor tripping on overloading?

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Trouble shooting Pump

- 3. Flow rate decreased check if system head is increased, obstruction in pipe, worn impeller, check pump speed is as specified.
- 4. Vibrations check obstruction in suction, cavitation, impeller with solid particle logged in vane, system alignment (shaft, coupling etc.), tightening of installation bolts
- 5. Seal leakage while running or at shut down? check suction conditions, wear in parts, pump speed, changes in system.

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Troubleshooting

Trouble shooting Centrifugal Pump

No liquid delivered

- Lack of prime
- Speed of electric motor or engine too low
- Discharge head too high
- Suction lift too high
- Impeller plugged
- Vapor lock in suction line

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Trouble shooting Centrifugal Pump

Not enough water discharge

- Air leaks
- Worn wearing rings
- Damaged impeller
- Defective foot valve
- Worn gaskets

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Troubleshooting

Trouble shooting Centrifugal Pump

Overloading of Motor / Engine

- Low discharge head
- Packing too tight
- Bent shaft
- Distorted casing
- Pump speed too high

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Trouble shooting Vertical Turbine Pump

- 1. If conditions change, adjustments in pump speed and/or impeller diameters may require changes.
- 2. Flow rate increases check if system head decreased, is motor tripping on overload?
- 3. Flow rate decreased check if system head is increased, obstruction in pipe, worn impeller, check pump speed is as specified.

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Troubleshooting

Trouble shooting Vertical Turbine Pump

- 4. Vibrations check obstruction in suction, impeller with solid particle logged in vane.
- There is excessive leakage from the stuffing box The packing is defective.
 Replace any packing that is worn or damaged

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Trouble shooting Submersible Pump

- 1. If conditions change, adjustments in pump speed and/or impeller diameters may require changes.
- 2. Flow rate increases check if system head decreased, is motor tripping on overload?
- 3. Flow rate decreased check if system head is increased, obstruction in pipe, worn impeller, check pump speed is as specified.

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Troubleshooting

Trouble shooting Submersible Pump

- 4. Vibrations check obstruction in suction, impeller with solid particle clogged in vane.
- 5. Sand in well discharge and/or excessive pump impeller wear

Possible problem	Solution
Damaged well screen or gravel envelope	In some cases a drilling contractor may be able to replace or repair the screen or gravel envelope.
Flow is drawing sand into the well	Throttle back the flow rate to reduce the problem. A drilling contractor may also need to redevelop the bore to flush out the sand around the bore screen (or take other measures as appropriate).

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Trouble shooting Submersible Pump

Possible problem	Solution
Rapid stop/start pumping agitating the bore and not flushing out the	Look at the pump controls. Install storage or a variable speed drive (not always
sand	appropriate).

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Motor Size Calculation

Shaft Power Calculation

Pump efficiency (η) :

Pump efficiency is different depending on the operating point, pump type, and capacity etc. Pump is operated high efficiency point, energy and cost consumption can be suppressed. Therefore, pump user should select highest pump efficiency point at the pump operation point as well as possible.

Motor Size Calculation

Liquid power (L_w) :

The effective energy given to a liquid by a pump in a unit of time, expressed by the following equation.

$$L_w = \rho g Q H / 1,000 \text{ (kW)}$$

Where

 L_w : Liquid power [kW]

 ρ : Liquid density $[kg/m^3]$

Note: In case of tube wells, the density is almost 1,000 kg/m³

g: Gravity accelaration $[m/s^2]$

Note: Gravity acceleration on the Earth is almost 9.8 m/s²

Q: Capacity $[m^3/s]$ H: Total head [m]

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Motor Size Calculation

Shaft power (L):

The necessary power that a pump transports liquid to required destination (height, distance) is called SHAFT POWER and expressed by the following equation. Shaft power is used for motor selection.

$$L = L_w / \eta \text{ (kW)}$$

$$L = \rho g Q H / \eta \text{ (kW)}$$

$$L = 0.75 \times \rho g Q H / \eta \text{ (PS)}$$

Power output determination

Driver power output is decided by calculating the shaft power and by considering shaft power allowance rate, expressed by the following equation.

$$P = L(1 + \alpha)$$

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Suggested Improvement





Suggested Improvements





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Suggested Improvements







Suggested Improvements





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Suggested Improvements





Current Conditions



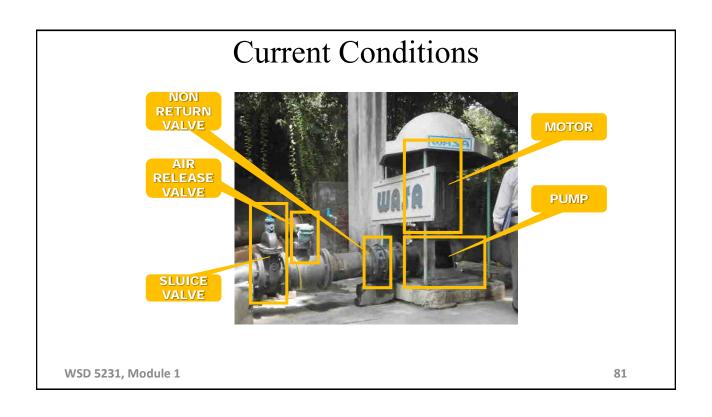


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Suggested Improvement









Suggested Improvement





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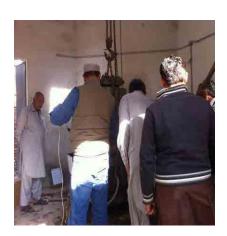
WASA Field Issues

Water Level Indicator Usage Issue



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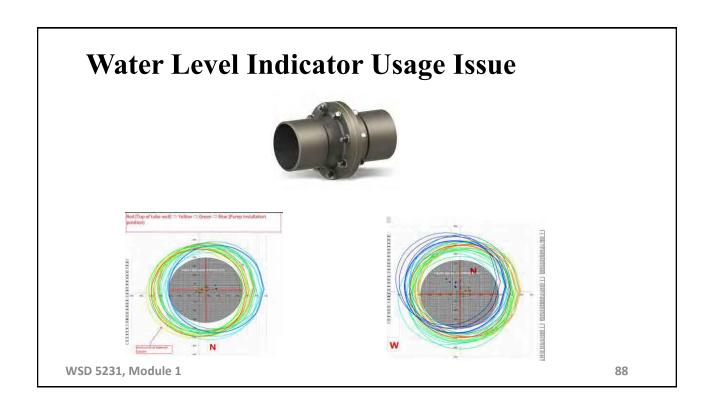
Water Level Indicator Usage Issue

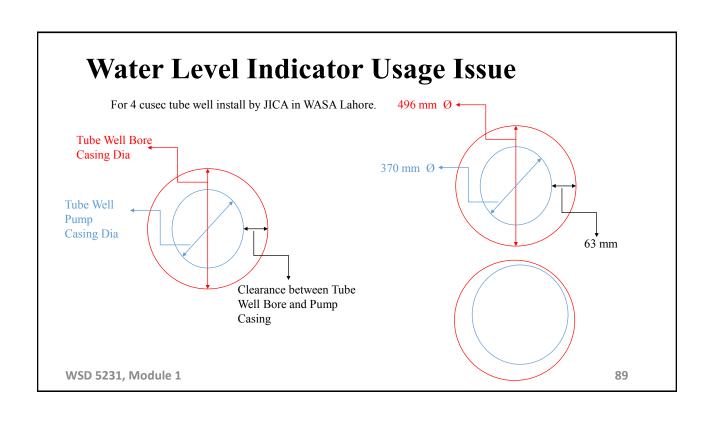




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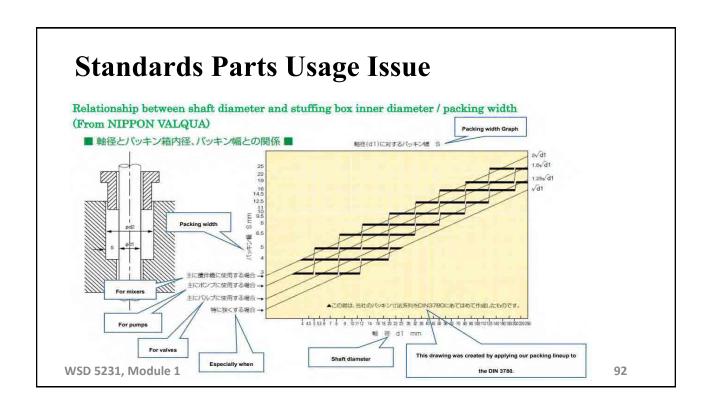




Standards Parts Usage Issue







Rust issue on WASA Facility

Use of sand blasting to remove rust



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Rust issue on WASA Facility

• Nuts and Bolt use SS bolts and nuts where applicable







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Rust issue on WASA Facility





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Valves maintenance issue in WASAs





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Valves maintenance issue in WASAs



Valves maintenance issue in WASAs

• Material thickness are visual check for part durability





Valves maintenance issue in WASAs

• Cracked gasket



Valves maintenance issue in WASAs

• Absence of balls in air release valves



Lubricating box issue in WASAs





Lubricating box issue in WASAs





Lubricating box issue in WASAs



Chlorinator issue in WASAs





Things to remember !!!

- ✓ Follow SOPs
- ✓ Implement HSE and 5S
- ✓ Use standard parts
- ✓ Keep operational records
- ✓ Keep maintenance record
- ✓ Keep and refer manuals
- ✓ Plan, develop and implement preventive maintenance plans



O & M of Mechanical Equipment WSD 5231

Module 1

Valves







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-

Icebreaker and Class Introduction

- Importance of Valves in WASA operations
- What do we cover in this module?
- What to expect in this module?
- Goal and objectives of this module?



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Agenda

- ✓ Ice Breaker and class introduction
- ✓ Resources and handouts
- ✓ Introduction and selection of valve
- ✓ Assembly parts of valves



Agenda

- ✓ Valve operations
- ✓ Preventive maintenance of valves
- ✓ Troubleshooting of valves



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Icebreaker and Class Introduction

Now it is your turn...

- Degree and backgrounds?
- Share your work experience relative to Valves?



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Resources and Handouts

- MANUAL OF WATER SUPPLY
 PRACTICES—M44, Second Edition
 Distribution Valves: Selection, Installation,
 Field Testing, and Maintenance
 AWWA(2006)
- Pumps and Pumping (Arasmith, S. 2006)
 ACR Publications, London



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Resources and Handouts

- Participant lecture notes, Module 1
- Class presentations, Module 1
- O and M of Valves Manual
- JICA, Manual on sewerage and sewage treatment,
 Part B: Operation and Maintenance,
 Ministry of Urban Development, New Delhi



Valve

A valve is a device that regulates, directs or controls the flow of a fluid by opening, closing, or partially obstructing various passageways.

Valve Functions

- ✓ Stopping and starting fluid flow.
- ✓ Varying (throttling) the amount of fluid flow.
- ✓ Controlling the direction of fluid flow.
- ✓ Regulating downstream system or process pressure.
- ✓ Relieving component or piping pressure.

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Introduction and selection of valves

Classification of Valves

The following are some of the commonly used valve classifications, based on mechanical motion:

Linear Motion Valves.

The valves in which the closure member, as in gate or sluice, moves in a straight line to allow, stop, or throttle the flow.

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Classification of Valves

Rotary Motion Valves.

When the valve-closure member travels along an angular or circular path, as in butterfly valves.

Quarter Turn Valves.

Some rotary motion valves require approximately a quarter turn, 0 through 90°, motion of the stem to go to fully open from a fully closed position or vice versa.

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Introduction and selection of valves

Classification of valves based on motion

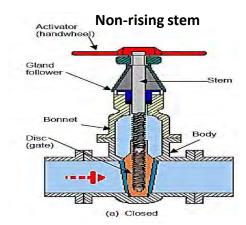
Valve types	Linear motion	Rotary motion	Quarter turn
Gate Valve	X		
Air release valve	X		
Butterfly valve		X	X
Non-return valve		X	X
Flap valve		X	

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Assembly parts of valves

Basic Parts of the valve

- Body
- Bonnet
- Trim (internal elements)
- Actuator (Handwheel)
- Packing



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Assembly parts of valves

Basic Parts of the valve

Bonnet

The cover for the opening in the valve body joint.



Bonnets Features

- Bonnet is the second principal pressure boundary of a valve
- It is cast or forged of the same material as the body and is connected to the body by a threaded, bolted, or welded



Bolted Bonnet

WSD 5231, Mod 1

Assembly parts of valves

Basic Parts of the valve Body

It is called the shell, is the primary pressure boundary of a valve. It serves as the principal element of a valve assembly because it is the framework that holds everything together.



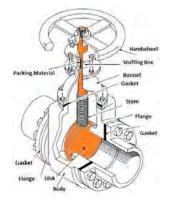
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Introduction and selection of valves

Methods of controlling flow through a valve.

1. Slide a flat, cylindrical, or spherical surface across the orifice.

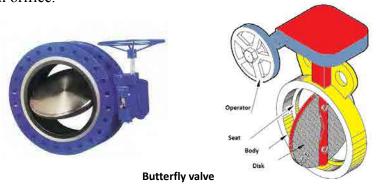




Gate valve

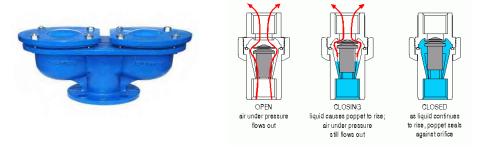
WSD 5231, Mod 1 16

2. Rotate a disc or ellipse about a shaft extending across the diameter of an orifice.



WSD 5231, Mod 1

3. Ball linearly moves upwards to close of an orifice.



Air release valve

WSD 5231, Mod 1

4. Non return valve rotates a disc to stop the backflow of the fluid



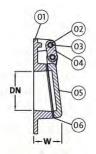
Non return valve

WSD 5231, Mod 1

5. Flap valve rotates a cover disc to hinder air suction and backflow of the fluid. Installed at the open end of discharge pipe.



ltem	Description
01	Body
02	Bush
03	Hinge pin
04	Links
05	Flap
06	Seating face



Flap valve

WSD 5231, Mod 1 20

Valve Type and Material Selection

Selection Consideration

- 1. Pressure
- 2. Temperature
- 3. Type of fluid
 - A. Water
 - B. Wastewater (corrosive)
 - C. Water with sand (abrasive)

4. Flow Considerations

- A. On-off or Throttling
- B. To prevent backflow
- C. Concern for pressure drop
- D. Velocity
- E. Flow resistance

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5. Operating conditions

- A. Frequency of operation. E. Need for bubble-tight shut-off.
- B. Accessibility. F. Concerns about body joint leaks.
- C. Overall space/size available. G. Fire safe design.
- D. Manual or automated control. H. Speed of closure.

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Valve Types

Gate Valves

Flow is controlled by raising or lowering the disk. Gate valves are not usually used to regulate flow because the valving element can be damaged when in the partially open position. Similarly, they also limit the pressure drop across the valve when fully open.





Valve Types

Gate Valves

Advantages

- Gate valves opens or closes slowly, which prevents fluid hammer and
- Subsequent damage to the piping system.
- They need long operation time since setting the valve to the fully open or closed position requires the handle to be turned many times.
- Good choice for on-off service.
- Full flow, low pressure drop.
- Bidirectional.

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Introduction and selection of valves

Valve Types

Gate Valves

Disadvantages

It is not suitable for throttling applications.

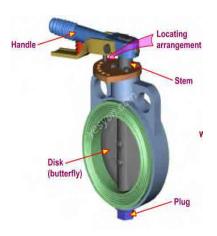
- It is prone to vibration in the partially open state.
- It is more subject to seat and disk wear.
- Repairs, such as lapping and grinding, are generally more difficult to accomplish.

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Valve Types

Butterfly Valves

Butterfly valves are rotary motion valve that is used to stop, regulate, and start fluid flow.



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Introduction and selection of valves

Valve Types

Butterfly Valves

Advantages

- They are suitable for large valve applications.
- Compact, lightweight design.
- The maintenance costs are usually low.
- Pressure drop across a butterfly valve is small.
- Used with chemical or corrosive media.

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Valve Types

Butterfly Valves

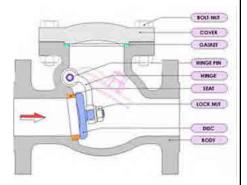
Disadvantages

- Difficult to clean
- Throttling limited to low differential pressure
- Potential for cavitation and choke
- Unguided disc movement is affected by flow turbulence

Valve Types

Check or Non return valve

Check valves are designed to prevent the reversal of flow in a piping system. These valves are activated by the flowing material in the pipeline. The pressure of the fluid passing through the system opens the valve, while any reversal of flow will close the valve.

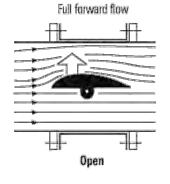


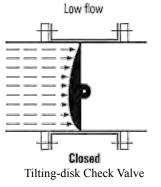
WSD 5231, Mod 1 31

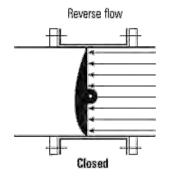
Introduction and selection of valves

Valve Types

Check or Non return valve





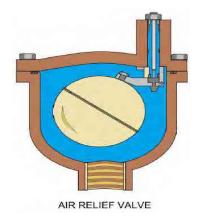


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Valve Types

Air Release Valves

An air release valve is generally a self-actuated valve that automatically vents small pockets of air that accumulate at the high point in a water distribution system when the system is operating under pressure.



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Introduction and selection of valves

Valve Types

Air Release Valves

Advantages

- Air release valves protect the pipeline system and maintain its efficiency.
- These valves are perfect for quickly venting large volumes of air during filling or startup.
- This is important because some pipe materials can collapse under negative pressure.

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Valve Types

Air Release Valves

Advantages

 Once an air release valve is installed, it constantly operates automatically.

Disadvantages

- If a pipeline is filled or emptied too quickly, an air release valve does not always keep up with the air flow demands.
- You must size the valve correctly for your application.

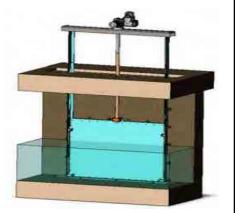
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Introduction and selection of valves

Valve Types

Penstock Valve

A penstock is a sluice or gate or intake structure that controls water flow, or an enclosed pipe that delivers water to hydro turbines and sewerage systems



WSD 5231, Mod 1

Valves operations

Guidelines to close a valve

Crews should follow the following guidelines to close a valve properly:

- 1. Begin with a steady amount of torque in the direction necessary to close the valve, moving through 5 to 10 rotations.
- 2. Reverse for two or three rotations.
- 3. Reverse again and rotate 5 to 10 more turns in the closing direction.
- 4. Repeat this procedure until full closure is attained.

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Valves operations

Guidelines to close a valve

- 5. Once the valve is fully closed, it should be opened a few turns so that high- velocity water flowing under the gates can move the remainder of the sediment downstream with more force and clear the bottom part of the valve body for seating.
- 6. Fully close the valve again.

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19

Causes of Debris and Sediment valve

- If cautious approach is not apply than debris and sediment often build up on the gates, stem, and slides.
- If this material is compacted while the valve is being closed, the torque required to close the valve continues to build as the material is loaded.
- If the procedure previously described is used, the stem and other parts are "scrubbed" by the series of back-and-forth motions, and water in the system can flush the debris that has broken loose away from the stem gate and slides or guides.

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Preventive maintenance of valves

Valve Maintenance Procedures

- A valve that has not been operated for a number of years needs to be closed by using a series of up and down motions.
- Crews attempting to close a difficult valve should never use a Thandle and extension to force the valve closed.
- Such over torque to obtain a positive shutoff can cause damage to the valve.

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20

Preventive maintenance of valves

Valve Maintenance Procedures

- Torque- limiting devices are available.
- Gland pack leakage check and replacement
- Proper lubrication
- If possible use SS bolts

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Date:
Exercise1A: Pump Selection Parameters
Participant Name:
Organization:
Contact Number:
Email:

Excise1: Pump Selection Parameters

Please connect related terms.

- Where do you want to distribute water? •
- How much spaces can be available?
- Which materials are suitable?Is this suitable for drinking?
- Do you consider energy saving?
- How much water people need?
- Which starting method should be used?

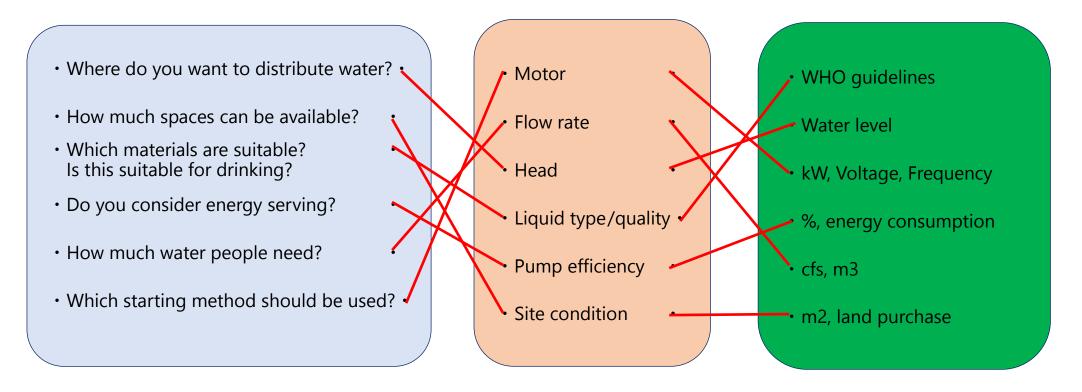
- Motor
- Flow rate
- Head
- Liquid type/quality
- Pump efficiency
- Site condition

- WHO guidelines
- Water level
- kW, Voltage, Frequency
- %, energy consumption
- cfs, m3
- · m2, land purchase

Please discus other pump selection parameters with the reasons.

Excise1: Pump Selection Parameters (Solution)

Please connect related terms.



Please discus other pump selection parameters with the reasons.

Date:	
Exercise1B:	Head Calculations
Participant Name:	
Organization:	
Contact Number:	
Email:	

Exercise 1-1: Please select a right Static head for Tube well pump from A to D(Fig.1).

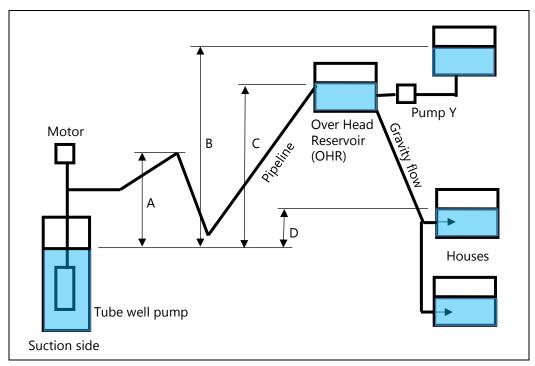


Fig.1 Static head examination

Exercise 1-2:

When site condition for booster pump station is shown below, how much total head is required for the pump (Fig 2).

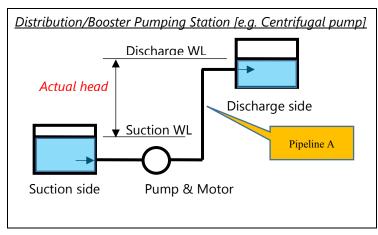


Fig 2 Actual head examination

Pump around losses : 2 m

Suction WL : +5.0m

Discharge WL : +25m

Note: Water level does not change during pump operation

Length of pipeline A : 1000 m

Pipe friction loss : 9.3m

Pipe inner diameter : 600 mm

Flow rate : 50 m³/min

Static head : 20m

Exercise 1-3:

Please calculate total head.

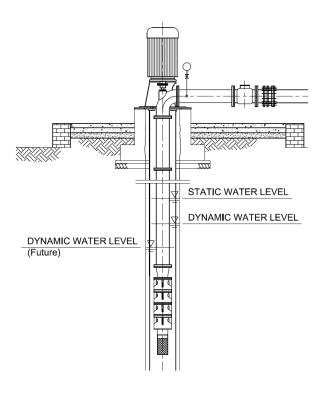


Fig. 3.5 General arrangement of tube well

Note: The tube well pump shall be installed under future dynamic water level that is decided that based on estimated annual water table drawdown, deterioration of tube well and pump replacement schedule etc.

- Pressure gauge reading: 0.1 MPa (approx.10m head)
- Current static water level: 40 m from ground level
- Current dynamic water level: 45 m from ground level
- Pump losses(suction loss, etc.): 5 m

Exercise 1-4:

Please calculate pump installation depth.

- Current static water level: minus 40 m from ground level.
- Pump life cycle (replacement schedule): 15 years
- Annual water table drawdown: approx. 1m
- Difference of static water level to dynamic water level after 15 years: approx. 5m

Exercise1-1: Please select a right Static head for Tube well pump from A to D(Fig.1).

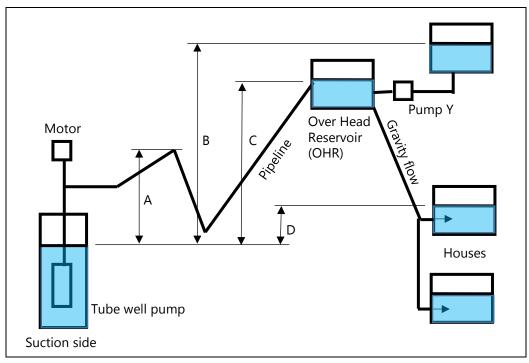


Fig.1 Static head examination

Answer: C

Exercise1-2:

When site condition for booster pump station is shown as below, how much total head is required for the pump(Fig 2).

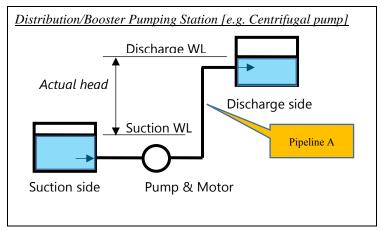


Fig 2 Actual head examination

Pump around losses : 2 m
Suction WL : +5.0m

Discharge WL : +25m

Note: Water level does not change during pump operation

Length of pipeline A: 1000 mPipe friction loss: 9.3 mPipe inner diameter: 600 mmFlow rate: $50 \text{ m}^3/\text{min}$

Static head : 20m

Answer:

Total head=Static head (20m) + Pipe friction loss (9.3m) + Pump around(2m) = : 31.3m

Exercise 1-3:

Please calculate total head.

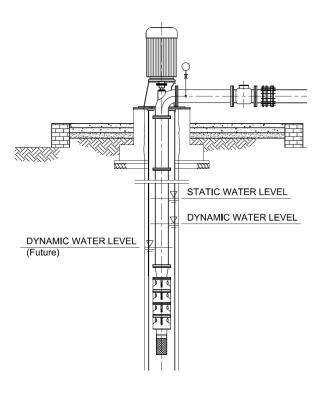


Fig. 3.5 General arrangement of tube well

- Discharge pipe head loss: 10m
- Current static water level: 40 m from ground level
- Current dynamic water level: 45 m from ground level
- Pump losses(suction loss, etc.): 5 m

Answer:

Pump total head = Discharge head loss(10m) + Current Dynamic water level(45m) + Pump losses = 60m.

Exercise 1-4:

Please calculate pump installation depth.

t

- Pump life cycle (replacement schedule): 15 years
- Annual water table drawdown: approx. 1m
- Difference of static water level to dynamic water level after 15 years: approx. 5m

Answer:

Pump shall be installed minus 60 m from ground level.

Pump shall be installed under water level even after 15 years

Installation level = Current water level(40m) + expected drop down of water table for

15years (15m) + dynamic water level drop down after 15years(5m) = 60m





Course:
Module:
Training Date:
Trainee:
Organization:
Email:
Contact #:

Module 1, Exercise 2

Question:

Please indicate all one year maintenance items (refer to O & M manual, find the relative manual sections and select maintenance items).

TITLE	INSTRUCTION MANUAL FOR PUMP	DOC. No. E113016/1210	0/0135 REV. 0
PROJECT NAME	URGENT REHABILITATION PROJ DRAINAGE SYSTEM IN LAHORE	ECT FOR SEWERAGE &	COMPLETE IN 34 SHEETS WITH COVER
CUSTOMER	WASA		
ITEM No.	P1-1, P3-1, P4-1	EHD SER. No. E11	 3016-01, 03, 04
SERVICE	SEWAGE PUMP	MODEL/ EQUIP. 700	VLYM SET 14

Module 1, Exercise 2

Refer to appropriate O & M manual section

5.	Maintenance ······	12
	5.1 Operation Diary ····································	
	5.2 Periodic Inspections	_
	5.2.1 Replenishment and Replacement of Bearing Lubricant	13
	5.2.2 Disassembly Inspection ·····	
	5.2.3 Maintenance During Prolonged Stoppage ·····	

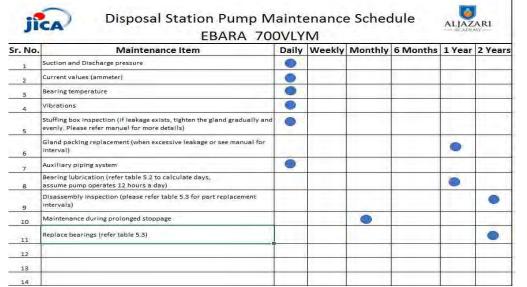
Module 1, Exercise 2

Refer to appropriate O & M manual section and check the items below

Sr. No.	Maintenance Item	Daily	Weekly	Monthly	6 Months	1 Year	2 Years
1	Suction and Discharge pressure						
2	Current values (ammeter)		- 1				
3	Bearing temperature						
4	Vibrations						
5	Stuffing box inspection (if leakage exists, tighten the gland gradually and evenly. Please refer manual for more details)						
6	Gland packing replacement (when excessive leakage or see manual for interval)						
7	Auxiliary piping system						
8	Bearing lubrication (refer table 5.2 to calculate days, assume pump operates 12 hours a day)						
9	Disassembly inspection (please refer table 5.3 for part replacement intervals)						
10	Maintenance during prolonged stoppage					4	
11	Replace bearings (refer table 5.2 to calculate days, assume pump operates 12 hours a day)						
12							
13							

Module 1, Exercise 2 (Solution)

Refer to appropriate O & M manual section and check the items below



4.3 Power Failure and Emergency Stop

- (1) In the event that the pump has stopped due to a power failure, first turn the electrical source switch off, and then close the discharge valve.
- (2) In the event of an emergency stop, cut the power supply of the driver and close the discharge valve.

5. Maintenance

To maintain good pump operation, carry out the following maintenance and checks.

WARNING: During pump operation, do not touch rotating parts of the pump. keep hands, hair and tools away from these parts to prevent serious accidents.

EXAMPLE : Cut the power supply so the driver cannot be started by mistake after pumping stop.

CAUTION: Drain pump and piping as they might crack when internal water freezes while pumping stop in winter, etc.

5.1 Daily Checks

If pressure, current, vibration and noise, etc. are extremely different from normal value, an immediate investigation is required because it is a sign of an impending trouble. An operation log should be kept for this purpose.

5.1.1 Suction and Discharge Pressures, Current Values

Check the values of the suction and discharge pressure gauges, and ammeter values for any swings. Valves on pressure and compound gauges should be opened only when measurements are taken. If they are kept open at other times, the instruments may be damaged by dynamic pressure or other causes.

5.1.2 Bearing Temperature

Do not worry about the temperature of a bearing housing when the bearing housing can be touched, but measure temperature by installing a thermometer if it can not be touched.

Table 5.1 indicates the allowable temperature of a bearing housing surface with lithium base lubricating grease.

Table 5.1

Allowable temperature rise (At ambient temperature of not more than 40 °C)	Allowable maximum temperature
55 °C	90 ℃



5.1.3 Vibration

When vibration is larger than normal value, check for the alignment of coupling, improper piping, loose anchor bolts, etc.

5.1.4 Check Stuffing Box Portion

Check of leakage amount from gland, and adjust the leakage from the gland packing. When leakage is excessive, tighten the gland gradually and evenly. When the temperature is too high, loosen the gland to allow more leakage. After running the pump for a while to fit the shaft, tighten the gland again.

If excessive leakage occurs and cannot be adjust even by tightening the gland bolt units, replace the packing. Take care during replacement, as packing incorrectly installed will cause continuous leakage or partial abrasion of the sleeve.

5.1.5 Auxiliary Piping System

Confirm that all valves in the auxiliary piping are properly operating.

5.2 Periodic Inspections

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5.2.1 Replenishment and Replacement of Bearing Lubricant

After starting operation, refill the grease by the amount and at the intervals as shown in Table 5.2 using the following procedure.

- (1) While the pump is operating, open the grease outlet below the bearing.
- (2) Grease is supplied through the grease nipple on the top of the bearing housing with a grease gun. The required quantity of grease per bearing is the quantity shown in Table 5.2.

NOTE: Excessive grease can raise the temperature of bearing.

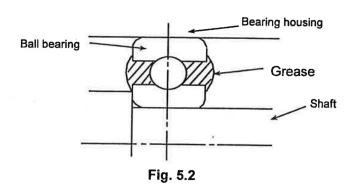
(3) Overhaul the bearing every two years, and replace the old grease. In this case, charge each ball of bearings (as shown in Fig.5.2) with grease charging amount shown in Table 5.2.

Recommended Grease: JIS K2220 Grease Class 1 No.2 for anti-friction bearing (lithium base grease NLGI GRADE 2)

Table 5.2

	Replenis	Exchange	
	Quantity per pump	Interval	Quantity per pump
UPPER BEARING	230 сс	4300 hours	700 cc
LOWER BEARING	190 cc	4300 hours	580 cc





5.2.2 Disassembly Inspection

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Perform the disassembly inspection annually or once every two years depending on the operating conditions. At such times, it is desirable that the interior of the suction pit also be cleaned.

During the disassembly inspection, always take photographs showing a scale and make records of the condition of the parts. Each part is to be inspected.

Please refer to Table 5.3. The approximate intervals of replacement indicate standard periods of time in which the pump is operated under normal conditions.

Table 5.3

Part name	Replacement interval	Approximate replacement interva				
Gland packing	When water (liquid) leakage is excessive	Once a year				
Bearing	When abnormal sound occurs or the bearing sounds loud	Every two years				
Packing Sleeve	When the surface of the sleeve is worn	Every two years				
Casing ring	When the surface of the liner is worn	Every two years				
Oil seal	When there is excessive lubricant leakage	Every two years				
O- ring		Whenever the pump is disassembled				
Gasket	ar .	Whenever the pump is disassembled				

(1) Coupling and keys

Examine all keys for wear and damage. Ensure that they are flat, parallel and free from burrs, and properly fit the key way. Replace if necessary.

(2) Washers

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Lock washers must function properly at all times. Therefore, any which have deteriorated must be replaced.

5.2.3 Maintenance During Prolonged Stoppage

The pump should be maintained so that it may be operated at any time. If possible operate the pump once a month.

Insulation of the motor will deteriorate when there is high humidity. Take care to keep the motor dry.



Daily Operation Record (Disposal Pumping Station) Site Pump: Flow Rate: Voltage: Approved by (Engineer) Total Head: Year Ampere: Prepared by (Operator) Date / Month: Motor Output: Diaphragm pump: Date/time Items Unit Frequency Total ction Operating Time Condition 2 **Operating Hours** hrs. Suction Pressure Gauge Reading Bar every (A few minutes after pump started) Suction Pressure Gauge Reading Bar every (Before stop) Operating Discharge Pressure Gauge Reading 5 Bar every (A few minutes after pump started) Discharge Pressure Gauge Reading Bar every (Before stop) Voltage V 8 Ampere Α every Cleanliness 1/day Nor/ 10 Gland Leakage 1/day High Nor/ 11 Motor heating 1/day High Visual Inspection Nor/ 12 Motor Sound/Noise 1/day High 13 Non Return Valve Leakage Y/N1/day Gate Valve Leakage 14 Y/N1/day (Inlet, Outlet) 15 Flap Valve Leakage Y/N 1/day 16 Gland Flushing water leakage Y/N1/day Y/N17 Screen Clogging 1/day 18

Daily Operation Record (Tubewell Pumping Station) Site Pump: Flow Rate: Voltage: Approved by (Engineer) Total Head: Year Ampere: Prepared by (Operator) Date / Month: Motor Output: Diaphragm pump: Date/time Inspe Items Unit Frequency Total ction Operating Time **Operating Hours** hrs. Condition 3 Diaphragm Pump % % Flow Meter Reading m^3 every (Before start) Flow Meter Reading 5 m^3 every (After Stopped) Operating m^3 6 Flow Amount (No.5 - No.4) every Pressure Gauge Reading Bar (A few minutes after pump started) Pressure Gauge Reading Bar every (Before stop) ٧ Voltage every 10 Ampere Α 11 Y/NCleanliness 1/day Gland Leakage Nor/ 12 1/day 6L/hr(20drops/min) High Visual Inspection Nor/ 13 Motor heating 1/day High Nor/ 14 Pump/Motor Noise and Vibration 1/day High 15 Non Return Valve Leakage Y/N 1/day 16 Gate Valve Leakage Y/N1/day Air Release Valve Y/N17 1/day Lekage/Clogging 18 Chlorine Storage Y/N1/day

-44	·P····ciic L		2.1000 701	. recitatio		ty (Dispos	a. panipu	g stattor	•/				D:	nn Cnasifi	tion]
														np Specifica	ition		
Site N	ame											Rated Flow Rate [m]	Rated Total Head [m]	Rated Motor Output [kW]	Rated Voltage [V]	Rated Ampere [A]	
Sub d	ivision			_													
			Τ	1					Inspe	ection Items for	Mechanical Faci	lities					
					Con	nmon				ımp			otor		Valves		Screen
Equip	Inspection			Operation Record	Drawings	Vender Manual Cleanliness		Flow Rate Gland Leakage		ge Pressure Gauge Flashing Pipe		Noise/Sound	Voltage/Ampe re	Non Return/Flap Valve	Gate Valve	Air Release Valve	Screening
ment No.	Date	inspected by	Approved by		General arrangment, Sectional, Data sheet, Performance curve	Pump/Flowme ter/Valves/Dia phragm pump	No dust, sand, spider's nest, insect, small animals	Dischage amount is within 80%- 120%of Rated	Leakage amount is within spec	Working properly	Working properly	Volums are within spec	Volums are within spec	Leakage or othe defect	Leakage or othe defect	Leakage or othe defect	Clogging o
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- Remarks -

Please make note here if anything unusual or you did some corrective actions. Site conditions in detail shall be mentioned here with relevant Code Number.

(Noise, Overheat, Vibration, Foreign Object, Moisture, Dust, Sandy etc.)

Evaluation Criteria

✓:Good/Yes

×: No care at all or need to be newly installed

 Δ : Need to be improved

-: Not available to be checked

Ec	Equipment Evaluation Sheet for Mechanical Facility (Tubewell pumping station) Evaluation Criteria ✓: Good / Yes ×: No care at all or need to be newly installed																					
Site	Name			_	Equ	ipmen	t Name				_				:Good/Yes Need to be i					-	stalled	
Suk	△: Need to be improved —: Not available to be checked																					
	Pump Specification Inspection Items for Mechanical Facilities																					
					Pur	np Speci Rated	ification							Pump	nspection Item				Valves		Diaphragm	
				Rated Flow	Rated Total	Motor	Rated	Rated		Common				·			vaives		Pump			
				Rate		Outpu t	Voltage	Ampe re	Operation Record	Drawings	Vender Manual	Cleanliness	Flow Rate	Gland Leakage	Pressure Gau	g Vibration	Voltage/Am pere	Non Return Valve	Gate Valve	Air Release Valve	Diaphragm Pump	Flowmeter
Code	Inspection Date	Inspected by	Approved by	(m3/h)	(m)	(kW)	(V)	(A)	Received	General arrangme nt, Sectional, Data sheet, Performan	Pump/Flo wmeter/V alves/Dia phragm pump	sand,	Discharge amount is within 80%- 120%of Rated	20drps/mi Leakage amount i within spe	Working properly		Volums are within spec	_	_	Leakage or othe defect	Working properly	Working properly
1																						
2																						
Plea	- Remarks - ease make note here if anything unusual or you did some corrective actions. te conditions in detail shall be mentioned here with relevant Code Number.																					
(No	oise, Overheat, Vibration, Foreign Object, Moisture, Dust, Sandy etc.)																					



O & M of Mechanical Equipment WSD 5231

Chlorination and Filtration System

Module 2







Agenda

- ✓ Ice Breaker and Class Introduction
- ✓ Resources and handouts
- ✓ Introduction to chlorination and filtration systems and assembly parts.

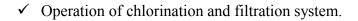


WSD 5231, Mod 2

3

Agenda

- ✓ Importance of Chlorination and Filtration System in WASA operations
- ✓ Dosage calculation in chlorination systems and WHO guidelines.



✓ Preventive maintenance



WSD 5231, Mod 2

4

Icebreaker and Class Introduction

- What do we cover in this module?
- What to expect in this module?
- Goal and objectives of this module?



WSD 5231, Mod 2

Icebreaker and Class Introduction

Now it is your turn...

- Degree and backgrounds?
- Share your work experience relative to Chlorination and Filtration System?



Icebreaker and Class Introduction

Now it is your turn...

- Any prior experience on Chlorination and Filtration System?
- Why interested in this module?
- What best skills do you bring to the class?



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Resources and Handouts

- Owner's Manual, KSB Filtration system
- Pumps and Pumping (Arasmith, S. 2006)
 ACR Publications, London
- O and M of Chlorinator feed pump Manual
- Participant lecture notes, Module 4
- Class presentations, Module 4



Introduction to Chlorination and Filtration Systems

Chlorine Disinfection (Chlorination)

Chlorination is the addition of chlorine to water to make it safe for human consumption. Chlorine (and its compounds) is the most widely used disinfectant for water systems because of its effectiveness, economy and ease of application.

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Introduction to Chlorination

Chlorine Disinfection (Chlorination)

- Chlorination has the advantage of **oxidizing bacteria and virus** even after the point of application due to its residual action.
- If any bacteria introduced to the system after the point of chlorination can still be eliminated by the **residual chlorine** in the water.

Chlorine Disinfection (Chlorination)

There are two type of chlorinator which is used in WASA

- 1. Hypo Chlorinator
- 2. Drip Type Chlorinator

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Introduction to Chlorination

Chlorine Disinfection (Chlorination)

1. Hypo-chlorinator

The hypo-chlorinator is a pump used to add hypochlorite solutions to water at a manually adjustable feeding rate. Pump draws the hypochlorite solution from a container and transfers it into the water for treatment.

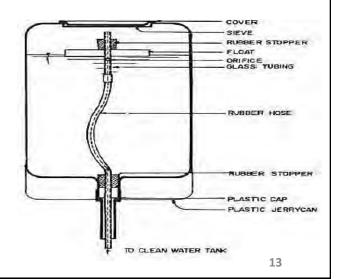


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Chlorine Disinfection (Chlorination)

1. Drip-type chlorinator

A drip-type chlorinator can be used for disinfecting small reservoirs, wells and cisterns.



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Introduction to Chlorination

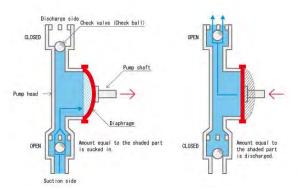
Chlorine Disinfection (Chlorination) Diaphragm pump in chlorinator

A diaphragm pump (also known as a Membrane Pump) is a positive displacement pump that uses a combination of the reciprocating action of a rubber, thermoplastic or Teflon diaphragm and suitable valves.



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Chlorine Disinfection (Chlorination)
Flow Diagram of Diaphragm Pump



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Introduction to Chlorination

Chlorine Disinfection (Chlorination)

Diaphragm pump characteristics:

• Have good suction lift characteristics, some are low pressure pumps with low flow rates; others are capable of higher flow rates, dependent on the effective working diameter of the diaphragm and its stroke length.

Chlorine Disinfection (Chlorination)

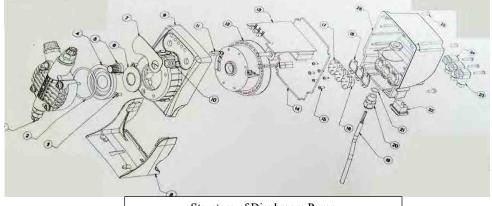
- Diaphragm pump properties:
 - Suitable for discharge pressure.
 - Have good dry running characteristics.
 - Also used to make air pumps for the filters on small fish tanks.
 - Have good self priming capabilities.
 - Can handle highly viscous liquids.

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Assembly components of Chlorination

Chlorine Disinfection (Chlorination)

Diaphragm pump structure:



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Structure of Diaphragm Pump

Chlorine Disinfection (Chlorination)

Diaphragm pump Names of Parts:

S.No's	Names of Parts	S.No's	Names of Parts	S.No's	Names of Parts
1	Pump Head	10	Potentiometer Gasket	19	Power Cable
2	Pump Head O-ring	11	Thermostat	20	Cable Clamp
3	Electromagnet screw	12	Electromagnet	21	Cable Clamp O-Ring
4	PTFE Diaphragm	13	PC Board	22	Switch
5	Pulse Adjusting Knob	14	Back Cover Gasket	23	Output Connector
6	Flange	15	Connector Screw		,
7	Control Panel Serigraphy Film	16	Output Connector(Male)	24	Power Supply
8	Bracket	17	Power Supply Connector(Male)	25	Back Cover Screw
9	Casing	18	Connector Gasket	26	Back Cover
WSD 5221 Mod 2					

WSD 5231, Mod 2

Assembly components of Chlorination

Chlorine Disinfection (Chlorination)

Diaphragm pump Main Components:







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Chlorine Disinfection (Chlorination)

Diaphragm pump Main Components:





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Main component

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Assembly components of Chlorination

Chlorine Disinfection (Chlorination)

Diaphragm pump Main Components:



Thermostat/Electromagnet



Head, Drain, suction, Discharge points

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Chlorine Disinfection (Chlorination)

Diaphragm pump Main Components:

PTFE (polytetrafluorethylene)

It is a thermoplastic polymer with superior chemical resistance. The PTFE pump will handle even the most aggressive acids, for instance concentrated nitric acid. Maximum liquid temperature is up to 100°C.



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Assembly components of Chlorination

Chlorine Disinfection (Chlorination)

Diaphragm pump Main Components:

Non Return Valve

A valve which can allow the water to flow only in one direction its used in suction and discharge side of the diaphragm pump. In diaphragm pump its made up of rubber material its just open when dosing the chlorine and then close.



WSD 5231, Mod 2 24

Chlorination system used in WASA tube well

WASA use different types feed pumps for chlorine supply, most

common are

a) EMEC V Pump

b) CHEM TECH Pump

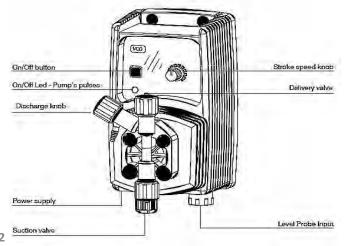


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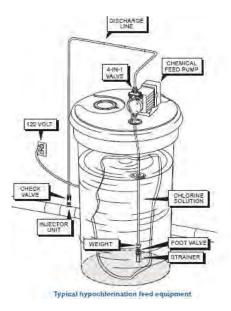
Assembly components of Chlorination

a) EMEC V Pump Assembly Components



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Components of tube well chlorination system



WSD 5231, Mod 2

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SOPs for Chlorinator

- Check the sodium hypochlorite level in the tank
- Connect the pipe connection with drain to remove all the water or any chemical which is inside the pump and pipe.
- Set the knob for discharge or pulse stroke as per sodium hypochlorite percent discharge requirement (i.e. WASA Lahore uses 18 %)
- Turn on the diaphragm pump.
- Check if there is need to adjust the chlorinator discharge based upon actual tube well water flow rate

WASA related info

- In WASA's system chlorine inject directly at tube well system
- The Direct injection of chlorine to tube well pump may cause damage to the metal parts of tube well (use of drip type)



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Quantity of Chlorine Used

- Sodium Hypo-chlorite solution is used.
- WASA Lahore 1ppm.
- WASA Gujranwala 0.6-0.8 ppm.
- WASA Rawalpindi 1-2ppm.
- WASA Multan 0.5ppm.
- WASA Faisalabad Ground Water 2ppm and for surface water 1.25ppm But pressurized chlorine gas used.



Dosing of Chlorine in WASA system

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Periodic Maintenance for Chlorinator

Check once a month:

- ✓ Pump discharge knob position
- ✓ Strainer cleaning
- ✓ Suction and discharge pipe clogging
- ✓ Drain clogging

Check once a year:

- ✓ Non-return valve (both suction and discharge) clogging or breakage, condition of diaphragm (you will need to open the pump)
- ✓ Verify pump discharge rate by use of a metered collection tube

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Troubleshooting for Chlorinator

The Metering Pump gives Pulses but the additive is not injected

a.

Check Valve

- Dismount the suction and discharge valves, clean them and replace.
- Should the valves be swollen or have cracks, replace them with standard valves by the manufacturer

Troubleshooting for Chlorinator

The Metering Pump gives Pulses but the additive is not injected

b.

Check Clogging of the filter

Check clogging of the filter.

Attention:

When removing the metering pump from the plant, be careful as there might be some residual additive in the discharge hose.



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Troubleshooting for Chlorinator

Electrical Faults for Chlorinator EMEC V Pump

1. All LEDs off, The Pump does not pulse

Check power supply (Socket, plug, power switch on). If the pump does not work contact manufacturer customer service, dealer or distributor.

2. Green LED(Power) On, Red LED(Pulse) off,

The pump does not pulse. Check flow rate adjustment knob(4), turning it to max flow rate. If the pump does not work contact manufacturer customer service, dealer or distributor.



Connections

WSD 5231, Mod 2 34

Troubleshooting for Chlorinator

Electrical Faults for Chlorinator EMEC V Pump

3. Pump Pulses are not constant

Check that supply voltage is within +/- 10% of rated voltage.

4. The Dosing pump gives only one pulse

Disconnect the equipment and contact manufacturer customer service, Dealer or distributor.

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Importance of safe potable Water

Water is essential for every one for

- Drinking
- Cooking
- Bathing
- Needed to dissolve the nutrients and be carried throughout the body
- For Sanitation purposes



WHO Drinking Water Quality Standards

Water Quality Parameters

Parameter	Existing Standard
pH at 25°C	6.5 – 8.5 pH
Colour	Not exceeding 5 Hazen units
Turbidity	Not exceeding 1.5 NTU
Conductivity	800 μS/cm
TDS	1000 mg/l
Total Hardness	100 mg/l
Free residual chlorine	0.5 - 1.5 mg/L
Calcium	75 mg/l
Odor	Unobjectionable
Total Coliforms & E.coli (no./100mL)	Absent

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WHO Drinking Water Quality Standards

Water Quality Parameters

Parameter	Existing Standard
Nitrite	3 mg/l
Nitrate	50 mg/l
Magnesium	30-150 mg/l
Chloride	250 mg/l
Alkalinity	-
Carbonates	-
Bicarbonates	-
Sulfate	250 mg/l
Sodium	200 mg/l
Potassium	-

Capacity of WASA Lahore Lab for water quality Testing

Presently WASA Lahore Lab can test following water quality

parameters

- Physiochemical parameters
- pH, taste, odor, color, conductivity
- TDS, Turbidity, Total hardness
- Calcium ,Magnesium ,Chloride
- Residual Chlorine, Alkalinity, Carbonates, Bi-carbonates
- Sulfate, Sodium, potassium, Nitrite, Nitrate
- Two Microbial Parameters (total coliform, E coli) WSD 5231, Mod 2

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WASA Chlorination practice

Presently WASA use Chlorination by outsourcing Sodium Hypochlorite Solution

- No SOP for chlorination is available with WASA
- 19.5 19.9 mg/l Sodium Hypochlorite Solution is available
- Main store delivers sealed container to WASA tube wells on demand
- Chlorine evaporates only in summer resulting drop of concentration by 0.25 mg/l
- In winter, no evaporation of chlorine occurs

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WASA Chlorination practice

- Chlorine concentration could be preserved by keeping the cap close tight
- Assessment of residual Chlorine is conducted by Chlorine Kit
- Residual chlorine is assessed on
 - a. Routine basis
 - b. Complaint basis
 - c. Upon Report of unfit water sample
- Residual Chlorine concentration vary from 0.1 0.5 mg/l

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Capacity building of WASA Lab for water quality

WASA Lahore Lab needs to improve water quality parameters for

- Provision of standard tools and equipment
- Training of operational staff
- Standardization of procedures
- Authentication of Lab through Punjab EPA
- ISO 17025 certification

Capacity building of WASA Lab for water quality

Benefits:

- Authentic source for water quality data
- Facilitate revenue generation for WASA
- Availability of trained and well equipped lab staff for national and international research and development projects
- Evaluation compliance of WHO water safety plans

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Introduction to Ultra Filtration Systems

Filtration is applied to separate non-soluble substance from water by passing it through a porous medium. The goal is to make the water safe for drinking, free of any solids, bacteria, viruses or arsenic substance.



Importance of Filtration Systems.

Importance of Filtration system at WASA tube well

- In LDA WASA Lahore Project the water filtration process is designed to remove pollutants which are Turbidity, Bacteria, Arsenic and heavy metals.
- Raw water will feed to Raw Water Storage Tank capacity 2,000 liter.
- Each plant has capacity of 4000 LPH.
- The water treatment process will start from raw water storage tank duly connected with the WASA tube-well or water supply line.

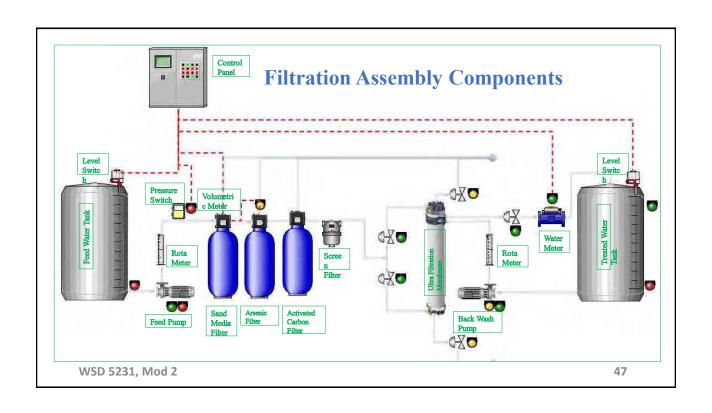
WSD 5231, Mod 2 45

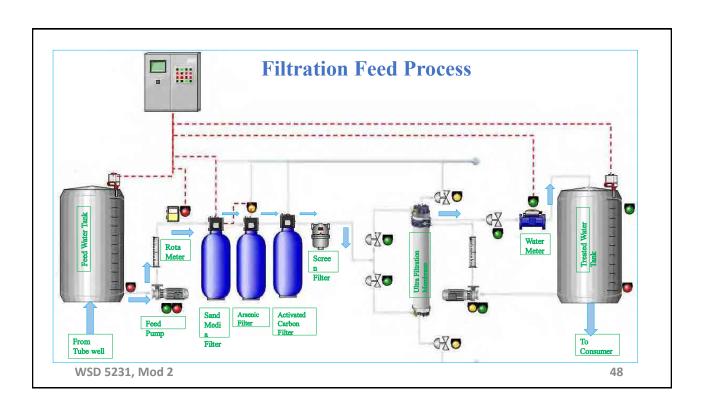
Main components of ultra filtration systems

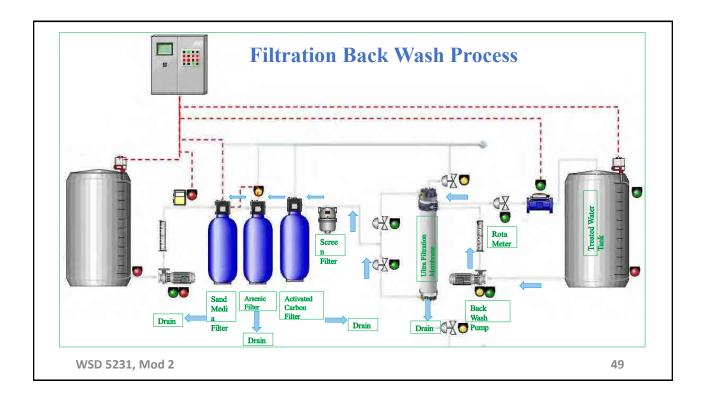
- ✓ Raw water feed pump
- ✓ Raw water tank
- ✓ Feed and Backwash pumps
- ✓ Flow meters
- ✓ Pressure gauge
- ✓ Solenoid valves
- ✓ Sand filter
- ✓ Arsenic filter

- ✓ Carbon filter
- ✓ Y type strainer
- ✓ UF membrane
- ✓ Water meter
- ✓ Clean water tank
- ✓ Drain pipe

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Operation of Filtration system

Pre Filtration Vessel

Function Flow Control Valve divided into 3 modes.

- Service Mode: Control water to flow as Downstream to filtrate. Water entrances Filtration Vessel at "Water Inlet" port and leaves at "Water Outlet" port.
- Back Wash Mode: Control water to flow as Upstream to back wash particles on the surface of filter media. Water entrances Filtration Tank at "Water Inlet" port and leaves at "Drain Outlet" port.
- Fast Rinse Mode: Control water to flow as Downstream to rinse. Water entrances Filtration Vessel at "Water Inlet" port and leaves.

Troubleshooting of Filtration System

ULTRA-FILTRATION Troubleshooting

TROUBLE	CAUSE	Solution
	Electrical control equipment is out of	Check the electrical control system
1. ULTRA-	order. (Low Level Switch, High	and replace damaged electrical
FILTRATION	Level Switch and High Pressure	control equipment.
system does not	Switch)	
work.	 A solenoid valve is damaged. 	Check and change a coil of solenoid
		valve.
	 A ball valve is totally closed. 	Check and open the ball valve.
		(BV2and BV3)
	 Any filtration tank, Screen Filter or 	Check and Clean or Back wash it.
	ULTRA-FILTRATION membrane	
	is clogged.	
	 Feed Pump is out of order. 	Check and repair or replace one if
		necessary.
SD 5231, Mod 2		51

Troubleshooting of Filtration System

ULTRA-FILTRATION Troubleshooting

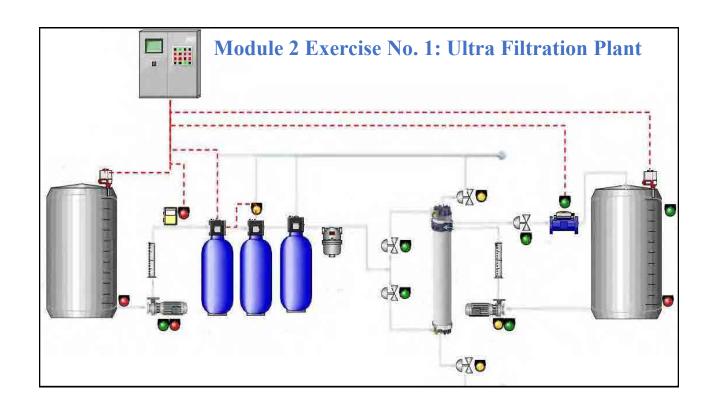
TROUBLE	CAUSE	SHOOTING
2. Bacteria	An ULTRA-FILTRATION	Check by the Integrity Test.
are present.	membrane is damaged.	Repair a broken fiber.
3. Flood flow rate	An ULTRA-FILTRATION membrane	1. Back wash.
decreases.	is clogged.	2. CEB is necessary.
	A filtration Tank or Screen Filter is	Back wash or Clean.
	clogged.	
4. ULTRA-	A solenoid valve has a problem.	Check and clean up inside a
FILTRATION		solenoid valve or replace one if
drainage water		necessary.
flows at all		
times.		

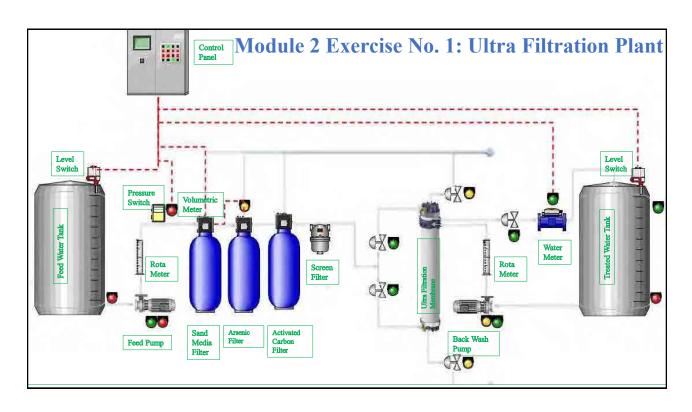




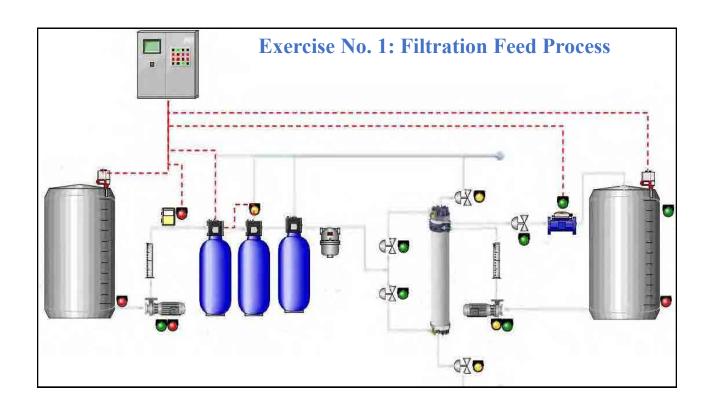
Course:	
Module:	
Training Date:	
Trainee:	
Organization:	
Email:	
Contact #:	

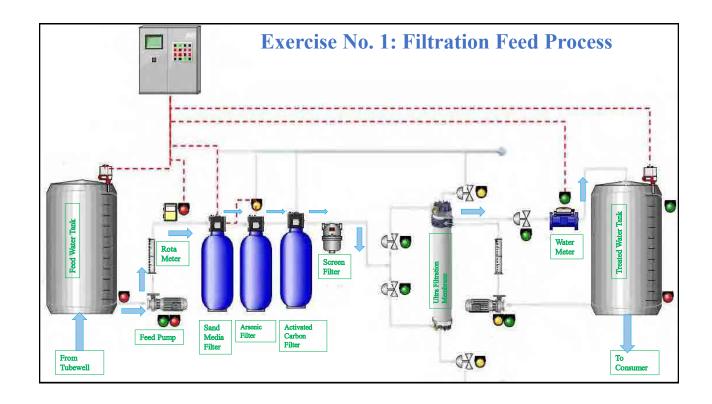
Filtration Assembly Components



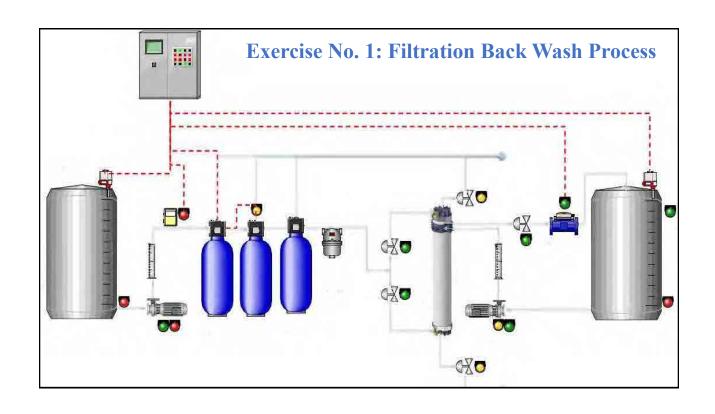


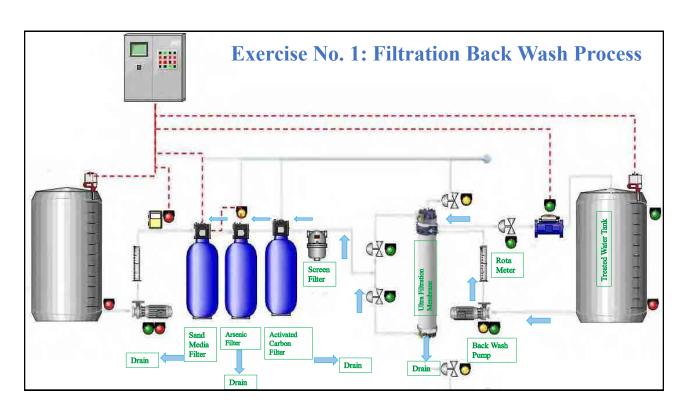
Filtration Feed Process





Filtration Back Wash Process





Date:
Module 2, Exercise 2: Label chlorinator components
Participant Name:
Organization:
Contact Number:
Email:

Module 2 Exercise-2

Label the Diaphragm Pump parts:













Write working principle of Diaphragm pump just in short.

Module 2 Exercise-2:

Label the Diaphragm Pump parts:













Write working principle of Diaphragm pump just in short.

A diaphragm pump is a positive displacement pump that uses a combination of the reciprocating action of a rubber, thermoplastic or Teflon diaphragm and suitable valves on either side of the diaphragm (Non-Return Valve) to pump a fluid.

- Have good self-priming capabilities.
- Can handle highly viscous liquids.

				Da	ily Op	perati	on R	ecord	(Filt	ratior	ı syst	em)				
Locat	ion	÷								_						
Year		:								Approved b	y (Engineer)					
Date	/ Mo	nth:	_				<u>.</u>			Prepared b	y (Operator)					
			_													-
Facilit	yNo.	ltems	Unit	Standard/ Rated					D	ate					Average	Total
	1	Operating Time	-		: ~ :	: ~ :	: ~ :	: ~ :	: ~ :	: ~ :	: ~ :	: ~ :	: ~ :	: ~ :		
	2	Operating Hours	hrs.													
	3	Bulk Meter	m3													
	4	Flow Meter Reading (Feed Pump)	m ³													
	5	Flow Meter Reading (Back Wash Pump)	m ³													
	6	Capacity of Raw water tank	litre													
lant	7	Capacity of Clean water tank	litre													
Filtration Plant	8	Filter Pressure Reading FP1	Bar													
atic	9	Filter Pressure Reading FP2	Bar													
Fift	10	Filter Pressure Reading FP3	Bar													
	11															
	12															
	13															
	14															
	15															
	16															



O & M of Mechanical Equipment WSD 5231

Heavy Machines

Module 3







Agenda

- ✓ Ice Breaker and Class Introduction
- ✓ Resources and handouts
- ✓ Equipment overview
- ✓ Assembly components



WSD 5231, Mod. 3

3

- ✓ Standard operating procedures
- ✓ Preventive maintenance
- ✓ Selection process



WSD 5231, Mod. 3

Icebreaker and Class Introduction

- Importance of heavy machinery in WASA operations
 - What do we cover in this module?
- What to expect in this module?
- Goal and objectives of this module?



WSD 5231, Mod. 3

5

Now it is your turn...

- Degree and backgrounds?
- Share your work experience relative to heavy equipment?



WSD 5231, Mod. 3

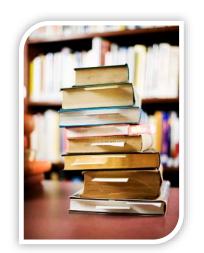
- Any prior experience on heavy equipment?
- Why interested in this module?
- What best skills do you bring to the class?



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Resources and Handouts

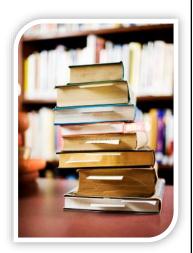
- Owner's Manual, Hino Pak
- Kissan Engineering Operating Manuals (Suction and Jetting Unit)
- Participant lecture notes, Module 5
- Class presentations, Module 5



WSD 5231, Mod. 3

Resources and Handouts

- Heavy Equipment, Orlemann, Enthusiast Books,
 Madison, E. (2009)
- O and M Manual, Diesel Engines, Doosan, Doosan, Seoul
- JICA, Manual on sewerage and sewage treatment,
 Part B: Operation and Maintenance,
 Ministry of Urban Development, New Delhi



WSD 5231, Mod. 3

Importance of Equipment and Skills

Operational Efficiency



-quipment manner to the more than a containing the containing the

WSD 5231, Module 1 10

Sr.		Total Machinery in Lahore, Towns						
No.	Name of Machinery	RT	ST	GBT	NT	IT	Drain	Total
1	Muck Sucker	12	6	11	8	10	3	50
2	Jetting Unit	11	6	12	8	9	3	49
3	Water Tankers	4	3	5	4	3	2	21
4	Tractor Trolley	4	6	6	4	5	9	34
5	Crane	3	3	1	2	1	-	10
6	Dump Trucks	1	-	1	-	-	69	71
7	Backhoe Tractors	1	-	-	-	-	29	30
8	Excavator	-	-	-	-	-	15	15
9	Trencher	-	-	-	-	-	2	2
10	Front-End Loader	-	-	-	-	-	5	5
11	Wheel Loader	-	-	-	-	-	2	2
12	Mazda Truck	1	1	1	1	-	-	4
13	Tractor	1	-	1	-	-	-	2
14	Dewatering set	-	-	343	-	-	-	343
15	Generators	38	41	67	19	29	4	198
16	Winch Machine	4	2	1	1	3	0	11
	TOTAL	80	68	449	47	60	143	847

WSD 5231, Mod. 3

Importance !!!



This could be in front of my home!

WSD 5231, Module 1





How would you like to do it?

Manually or with machines?

WSD 5231, Mod. 3

Equipment Overview

Velocity Cleaners (Jetting Units)

- ✓ It is a high pressure, heavy duty three plunger pump mounted on a Nissan, Isuzu or Hino truck.
- ✓ Used to to remove the blockage of sewer lines and drains
- ✓ High pressure water jetting action loosens or breaks solid waste to remove blockage



WSD 5231, Mod. 3

Velocity Cleaners (Jetting Units)

Example Specifications:

✓ **Dimension** = $24.9 \text{ ft (L)} \times 8.2 \text{ ft}$

 $(W) \times 10.9 \text{ ft (H)}$

✓ Total Weight = 12,455 Kg
 ✓ Water Tank capacity = 4500 liters
 ✓ Pressure Range = 0 to 2843 PSI

✓ Jetting Hose Reel Length = $\sim 60 \text{ M}$



WSD 5231, Mod. 3

Equipment Overview

Vacuum Cleaners (Suction Unit)

- ✓ Suction units create the vacuum required for siphoning of mud, slurry, grit and other materials from sanitary
- ✓ It is water sealing type vacuum pump vane having air cooling system capable of creating 90% vacuum mounted on a truck with PTO system or auxiliary engine (prime mover)
- ✓ Used to empty flooded sewerage lines and to clear blockage in combination with jetting unit



WSD 5231, Mod. 3

Vacuum Cleaners (Suction Unit)

Example Specifications:

- ✓ **Dimension** = 25.9 ft (L) x 8.2 ft (W) x 11.0 ft (H)
- ✓ Total Weight = 14,975 Kg
- ✓ Water Tank capacity = 4000 liters
- ✓ Vacuum Pressure = -1 to -14 psi (\sim 0.97 bar)



WSD 5231, Mod. 3

Equipment Overview

Vacuum Cleaners (Suction Unit)

- ✓ **Suction Hose:** 100 mm diameter x 5 meter hose of heavy duty flexible PVC.
- ✓ **Flushing Hose:** 100 mm diameter hose for cleaning/ flushing of tank.
- ✓ Water and sludge level indicator: There are two types of sludge and water level indicators.
 - ✓ Transparent water & sludge level indicator
 - ✓ Alarm Type (not on all machines)



Gauges and Valves

- ✓ **Gauges**: Pressure and Vacuum gauges.
- ✓ Safety Valves:
 - ✓ auto safety valve for the vacuum pump to avoid over loading
 - ✓ auto safety valve for the pressure pump to avoid over loading







WSD 5231, Mod. 3

Equipment Overview

Gauges and Valves

- ✓ **Gauges**: Pressure and Vacuum gauges.
- ✓ Safety Valves:
 - ✓ auto safety valve for the vacuum pump to avoid over loading
 - ✓ auto safety valve for the pressure pump to avoid over loading









Backhoe

- ✓ A backhoe loader is a versatile earthmoving equipment, multipurpose machine.
- ✓ It can be used as an excavator and as a loader.
- ✓ A backhoe attachment can be mounted or adjusted to allow digging along the walls.



WSD 5231, Mod. 3

Equipment Overview

WASA Backhoe



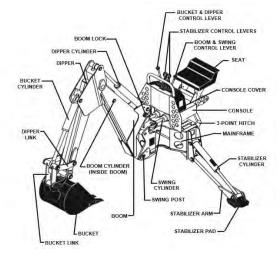
Koyker Backhoe with regular bucket



Bradco Backhoe with clamshell bucket (customised)

WASA Backhoe (Bradco, 3509)

- ✓ To be mounted ONLY on Category II tractors with 50 - 120 horsepower
- ✓2400 to 5000 lbs lift capacity
- ✓12000 lbs. GVW



WSD 5231, Mod. 3

Equipment Overview

WASA Backhoe (Koyker, KB85)

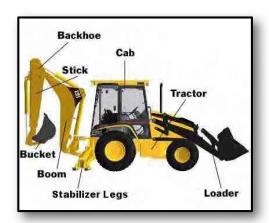
- ✓ To be mounted ONLY tractors with 30 - 60 horsepower
- ✓ Lift at end of boom capacity 733 lbs.



WSD 5231, Mod. 3

Backhoes have many uses:

- ✓ Digging trenches and holes
- ✓ Demolition work
- ✓ General grading and landscaping
- ✓ Heavy lifting such as the lifting and placement of pipe



WSD 5231, Mod. 3

Equipment Overview

Dump Trucks

- ✓ Dump trucks, as the name implies, are equipped with underbody hoists and are used to haul such as soil, sand, stone, gravel, dirt or hot asphalt in construction, road building and surface mining applications.
- ✓ Dump Trucks are available in various capacities depending upon the base vehicle.



WSD 5231, Mod. 3

Dump Trucks

- ✓ Available from 3 ton to 18 tons
- ✓ Control for Tipping & lowering located in driver's
- ✓ Single/double acting Imported Hydraulic Cylinder



WSD 5231, Mod. 3

Equipment Overview

Dump Trucks

- ✓ Available from 3 ton to 18 tons
- ✓ Control for Tipping & lowering located in driver's
- ✓ Single/double acting Imported Hydraulic Cylinder



Water Tanker

- ✓ Water is routinely transported from regions where it is plentiful to regions where it is scarce. Several water conveyance and distribution techniques are available, and are actively used in many parts of Pakistan.
- ✓ Water Tankers (also known as water bowsers) can be a rapid means of transporting water to areas in need during the initial phase of an emergency. Water Tanker operations, however, are expensive and relatively time-consuming to administer.





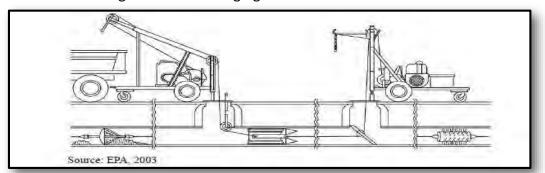
WSD 5231, Mod. 3

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Equipment Overview

Sewer Cleaning Bucket Machine

- ✓ It consists of two powered winches with cables in between for cleaning a section of sewer.
- ✓ It is also used along with other scraping instruments for loosening sludge banks of detritus or cutting roots and dislodging obstructions.



WSD 5231, Mod. 3

General specification:

✓ Length: 12'2"

✓ Width: 5'11"

✓ Height: 8'4"

✓ Min HP: 25hp

✓ Axle Configurations: Single

✓ Max Bucket Capacity: 36"

✓ Max Cable Length: 1500'



WSD 5231, Mod. 3

Equipment Overview

Dredger (Clam-shell)

- ✓ It consists of a grab bucket on a wire rope which is lowered into the manhole in the open condition with the help of a crane and pulley.
- ✓ The disadvantage in this system is that it cannot clean the corners of the catch pits of manholes.



WSD 5231, Mod. 3

The clamshell bucket is an attachment used with a crane for:

- ✓ vertical digging belowground level
- ✓ placing materials at considerable height, depth, or distance
- moving bulk materials from stockpiles to plant bins, loading hoppers, and conveyors
- ✓ to dig loose to medium compacted soil.



WSD 5231, Mod. 3

Main Assembly Component

Baseline Trucks

- ✓ Diesel trucks such as ISUZU Nseries, Hino and Mitsubishi are used to build jetting, suction, dumper and water tanker units.
- √These trucks offer good options, ease
 of serviceability and reliable
 operations if maintained properly



WSD 5231, Mod. 3

Table 1: Vehicle Specification

Vehicle Specification: Isuzu N-Series (courtesy RAVI Motors, Lahore)								
DIMENSION & WEIGHTS (DIMENSION & WEIGHTS (Chassis only)							
	1							
	(SWB)	Base						
Wheel Base (WB)	mm	2460	3360					
Overall Length (OAL)	mm	4610	5830					
Overall Width (OW)	mm	1695	1695					
Overall Height (OH)	mm	2120	2120					
Tread Front (AW)	mm	1385	1385					
Tread Rear (CW)	mm	1425	1425					
Road Clearance	mm	190	190					
Gross Vehicle Weight	Kg	5200	5200					
Curb Weight	Kg	1670	1740					
Pay Load	Kg	3530	3460					
Fuel Tank	Litre	75	100					

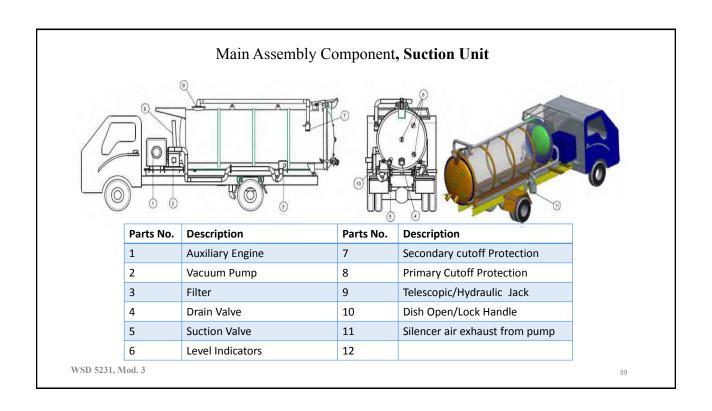
WSD 5231, Mod. 3

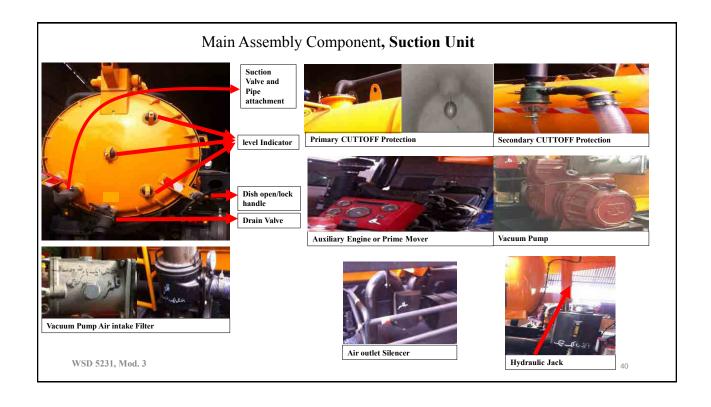
Vehicle Specification: Isuzu N-Series (co	ourtesy RAVI Motors, Lahore)
ENGINE	
Model	4JB1
Туре	Diesel Engine, 4 Cylinder, OHV, Direct injection, water cooled
Displacement	2771 cc
Max Output (ps)(kw) / rpm	(80 ps) (59kw) / 3600 rpm
Torque (kgm)(N.m) / rpm	(17.8 Kgm) (175 N.m) / 2000 rpm
СLUTCH	
Туре	Dry single Plate with diaphragm spring, Hydraulic Control
Size	240 mm
TRANSMISSI	ION
	Manual (5+1) with Synchronizers
AXLE	<u>'</u>
Front Axle Type	Reverse Elliot, I-beam

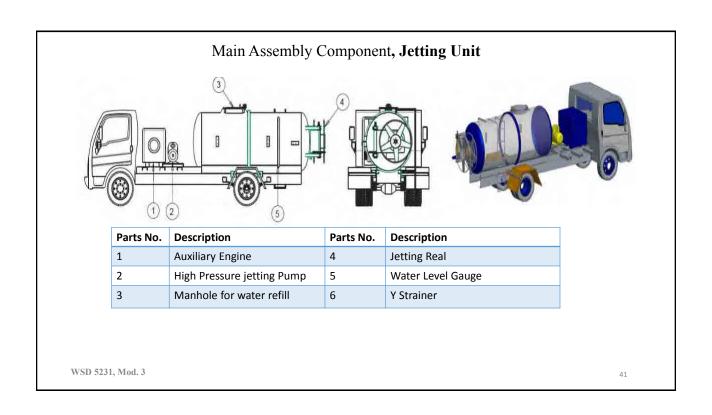
Vahicla Spacification, Isuza	N-Series (courtesy RAVI Motors,	Labora)
·		Lanorej
Rear Axle Type	Banjo fully floating type	
SUSPENSION		
Front & Rear	Semi-elliptical alloy steel leaf	
	spring, hydraulic double acting	
	telescopic shock absorber.	
BRAKE		
Service Brakes Type	Hydraulic, dual circuit front	
	two leading and Rear two	
	leading.	
Parking Brakes Type	Mechanical expanded type at	
	rear of transmission	
STEERING		
Туре	Recirculating ball with integral	
	power assisted.	
WHEEL & TYRE		
Туре	7.00 x 16 – 14 PR	
No. of Tyres	7 including one spare tyre	
ELECTRICAL SYSTI	EM	
Battery	1 x 12V – 80 AH	
Generator	12V / 50A	

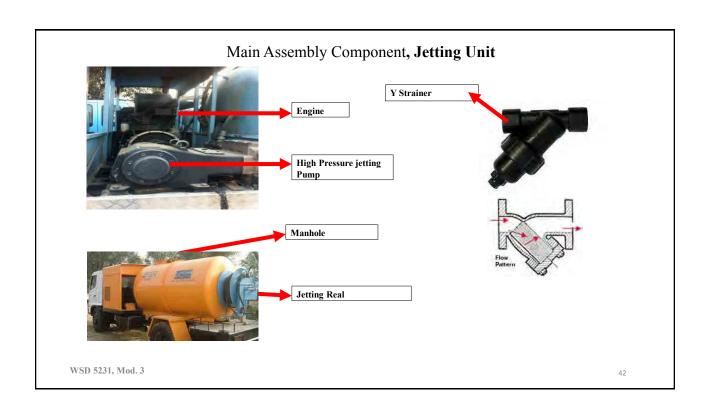
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Videos for vehicle systems









Combined Jetting and Suction Unit

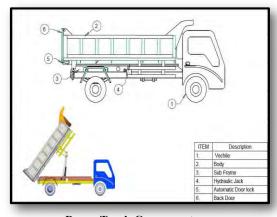


Combined Unit (suction off PTO, Jetting with axillary pump 150 to 200 bar)

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Main Assembly Component

Dump Truck





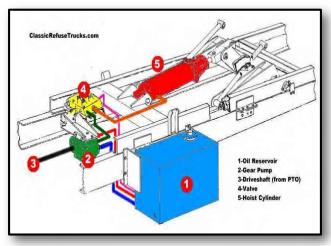


Dump Truck (courtesy Kisaan Engineering)

WSD 5231, Mod. 3

Load Capacity

- ✓ 4 Ton or 3.3 cubic yards of dirt
- ✓ Average commercial dump truck holds anywhere from 10 to 14 cubic yards of dirt.
- ✓ The Dump Trucks used at local service facilities are much smaller with a capacity of 5 to 10 cubic yards of dirt.



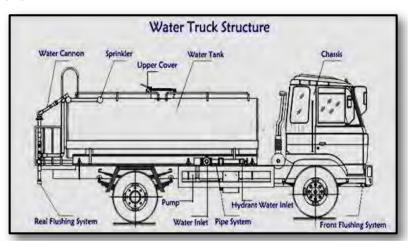
Dump Truck (courtesy Kisan Engineering)

WSD 5231, Mod. 3

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Main Assembly Component

Water Trucks



Water Tanker Components

WSD 5231, Mod. 3









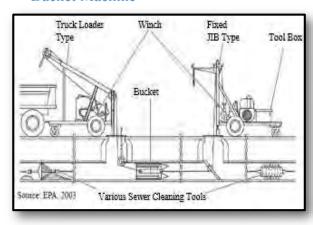
Water Tanker Centrifugal Pumps (PTO and stand-alone engine driven)

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Main Assembly Component

Bucket Machine





Bucket Machine Components

Bucket Machines

WSD 5231, Mod. 3

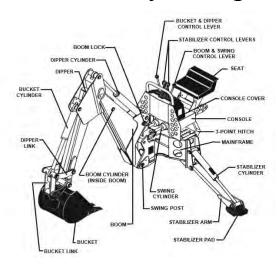
Solution to	Type of Problem						
Problem	Emergency Stoppages	Grease	Roots	Sand, Grit, Debris	Odors		
Balling		•		•	•		
High Velocity Cleaning	•	•		•	•		
Flushing					•		
Sewer Scooters		•		•			
Bucket Machines, Scrapers				•			
Power Rodders	•	•	•				
Hand Rods	•	•	•				
Chemicals		•	•		•		

Bucket Machine effectiveness relative to sewer problems (source EPA)

WSD 5231, Mod. 3

Main Assembly Component





WSD 5231, Mod. 3

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Components of a Backhoe

✓Superstructure:

- a. The main frame work of the equipment structure
- b. Also contains:
 - i. Power source (i.e., engine compartment)
 - ii. Main hydraulic pump and various hydraulic valves
 - iii. Cab house operator's compartment and controls

✓ Undercarriage:

- i. Axles front and rear
- ii. Drive train

WSD 5231, Mod. 3

Main Assembly Component

✓ Front end attachments

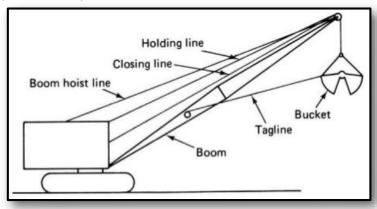
i. Bucket standard or four-in-one clam

✓ Rear attachments

- i. Dipper wrist cylinder
- ii. Bucket or dipper
- iii. Lift or hoist hook
- iv. Compactor
- v. Pavement breaker
- vi. Outriggers



Dredger (Clam-Shell)



Dredger (Clam-Shell) Components

WSD 5231, Mod. 3

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Standard Operating Procedures

Jetting Unit

- 1. Climb and transport the truck to the work site.
- 2. Park the vehicle such that the hose reel is as close as possible to the work area.
- 3. Start the auxiliary Engine, unwind the pipe and insert almost 3 feet of hose pipe in the line to be cleaned







WSD 5231, Mod. 3

- 4. Increase the speed of the Engine until the pressure gauge shows a pressure of 150 bar or 2000PSI
- 5. As the hose starts moving in the sewer line unwind the reel bit by bit.
- 6. After the work completion, wind the pipe on the hose reel again using the control valve.







WSD 5231, Mod. 3

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Standard Operating Procedures

Preventive maintenance

Important Instructions before starting the Auxiliary Engine:

- ✓ Check the engine oil of the auxiliary engine daily before starting the work if the level of engine oil is below the mark, add more engine up to the required level. Only engine oil type CR-40 should be used.
- ✓ Check the condition of the pulleys and belts.
- ✓ Check the fuel filter after every 6 months, in case of blockage change the filter.
- ✓ Clean the air filter regularly depending on the usage of engine. If the engine is used with chocked filter it may be harmful to engine.
- ✓ Use good grade of fuel for better performance of the engine and pump

WSD 5231, Mod. 3

Important Instructions before starting the pump:

- ✓ Check the pump for any types of abnormal sounds, any abnormal sounds produced by the pump is a matter of concern. In case of any abnormal sound, stop the pump immediately and check for the reason of the sound.
- ✓ Check if the blades of the pump are worn out, replace if needed.
- ✓ In this case contact the service department of the manufacturer.
- ✓ Clean pump on weekly basis, this increases the efficiency and life of the pump.
- ✓ The air intake can get clogged if dust particles get settled in it, so it needs to be cleaned at least once a week.
- ✓ Check for proper oil level
- ✓ Check for any leakages

WSD 5231, Mod. 3

Standard Operating Procedures

Suction Unit

- 1. Suction inlet fitted with quick coupling and revolving boom is provided for ease of operation. Take out the suction hose from carrier and couple it with the quick coupling.
- 2. Select appropriate suction inlet position according to location of sewer.
- 3. Starting Truck Engine & Engaging P.T.O





WSD 5231, Mod. 3

- 4. Set PTO speed by rotating accelerator knob
- 5. The vacuum pump operating lever has three positions.

V =Vacuum

N=Neutral

P=Pressure

Turn lever to neutral position.

<u>Caution:</u> Check the level of disposable oil in the vacuum pump by means of dipstick.





WSD 5231, Mod. 3

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Standard Operating Procedures

6. Tighten all clamps and start sludge suction operation.

Vacuum pump will start. At -0.6 bar open ball valve of inlet suction hose to commence suction of sludge.

Note:

- a) Ensure Oil is dripping on the Bearing While the pump is operating.
- b) Pump consumes oil and should never run dry.



WSD 5231, Mod. 3

- 7. Keep observing the sight glass carefully. Stop the pump as the top most sight glass is half full.
- 8. Disengage PTO by Pushing vacuum pump lever in neutral position and place suction hose into the hose carrier. The vehicle can now be transported to dumping site.
- 9. Connect the hose (if required) with a 4" ball valve at the rear of tank for discharge.







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WSD 5231, Mod. 3

Standard Operating Procedures

- 10. The tank will be emptied by 4" outlet valve. However, to remove sludge which may deposit inside the tank, the rear dish can be opened.
- 11. Vacuum pump consumes oil. Check oil before starting pump. Change vacuum pump oil after every two months.



WSD 5231, Mod. 3

Dump Truck

✓ Prior to start and start-up

- 1. Site hazards associated with dump truck operations are identified and safe operating techniques are used to minimize risk.
- 2. Engine power is managed to ensure efficiency of truck movements and to minimize damage to the engine and gears.
- 3. Engine power is coordinated with gear selection ensuring smooth transition and operation within torque range



WSD 5231, Mod. 3

Standard Operating Procedures

- 4. Dump truck is operated to work instructions under varied site and weather conditions in accordance with safe work practices and company operating procedures.
- 5. Road/traffic conditions are constantly monitored. Vehicle is brought to a halt without injury to personnel or damage to property, equipment etc using straight line braking techniques.





WSD 5231, Mod. 3

✓ Load, transport and tip materials

- 6. Vehicle is positioned at load and discharge points with a minimum of maneuver
- 7. Dump truck movements are smooth and well controlled.
- 8. Weight and distribution of load is assessed for type of material and size of vehicle to ensure it is within vehicle capacity.
- 9. Safety and security of load, including load cover requirements, are maintained from loading site to discharge site
- 10. Load is discharged on slope and/or over face at fill site.
- 11. Material is dumped/spread evenly.
- 12. Tray is cleared, lowered and secured before resuming travel.



WSD 5231, Mod. 3

Standard Operating Procedures

✓ Park and Maintenance in accordance with organization's requirements

- 13. Dump truck is safely parked, prepared for maintenance and shut down
- 14. Inspection and fault finding are conducted
- 15. Defective parts are removed and replaced safely and effectively
- 16. Regular programmed maintenance tasks are carried out



WSD 5231, Mod. 3

✓Clean up

- 17. Work area is cleared and materials disposed of or recycled in accordance with project environmental management plan
- 18. Vehicle, tools and equipment are cleaned, checked, maintained and stored in accordance with manufacturers' recommendations and standard work practice



WSD 5231, Mod. 3

Standard Operating Procedures

Water Tanker (Bowser, General Purpose)

- 1. Always perform pre-operational checks before putting a water truck in operation
- 2. Never operate a water truck without a thorough understanding of the rules at the construction site, as well as safe operating procedures of the truck
- 3. Make sure you allow sufficient time to warm the truck
- 4. Always wear your seat belt.



- 5. Stay attentive Watch for possible hazards (equipment and workers)
- 6. Adjust mirrors before your trip and use them often to monitor the activity around you
- 7. Confirm that regular maintenance is performed, making sure braking systems are maintained according to manufacturer specifications
- 8. Operate water trucks on safe haul roads (areas designed for vehicles)
- 9. Drive Smoothly .Make smooth turns and lane changes.
- 10. If you must make a quick stop, use controlled or stab braking.
- 11. If you lose brake pressure during, pull the emergency brake and use the manual transmission to stop the truck.

WSD 5231, Mod. 3

Standard Operating Procedures

Inspecting Tanks:

- 12. On all tank vehicles, the most important item to check for is leaks. Check under and around the vehicle for signs of any leaking. Don't carry liquids or gases in a leaking tank. **In general, check the following:**
- 13. The tank's body or shell for dents or leaks.
- 14. The intake, discharge, and cutoff valves Make sure the valves are in the closed position except when loading or unloading.
- 15. The pipes, connections, and hoses for leaks, especially around joints.
- 16. The manhole covers and vents.

Liquid Surge:

- 17. Liquid surge results from movement of the liquid in partially filled tanks. For example, when coming to a stop, the liquid will surge back and forth. When the wave hits the end of the tank, it tends to push the truck in the direction the wave is moving.
- 18. If the truck is on a slippery surface, the wave can shove a stopped struck into an intersection. Remember: A half-full tank is more dangerous than a full tank!

WSD 5231, Mod. 3

Standard Operating Procedures

Baffled Tanks:

19. Baffles allow the liquid flow through and helps control the forward and backward liquid surge. However, side to side surge can still occur which can cause a rollover. Drive slowly and be careful in taking curves or making sharp turns with a partially or fully loaded tanker.

Non-baffled Tanks:

20. Smooth bore tankers have nothing inside to slow down the flow of liquid. Therefore, forward and back surge is very strong. Be extremely cautious (slow and careful) when driving smooth bore tanks, especially when starting and stopping.

Special add on guidelines for Water Tankers on drinking clean water supply:

- 1. All water supplied in bulk form must originate from a regulated drinking water system, registered with the government according to Drinking-Water Systems Regulation.
- 2. At the time of filling, all water sources are currently potable (i.e., not under a boil water/drinking water advisory) and meet the WHO requirements.
- 3. The water tank and any equipment used to supply water shall not have been previously used to transport a noxious, hazardous, or toxic substance or liquid.
- 4. The interior surface of water tanks shall be constructed with a food-grade material that is non-corrosive (i.e., stainless steel, fiberglass, plastic) and shall not be used for any other purposes.

WSD 5231, Mod. 3

Standard Operating Procedures

- 5. With the exception of cleaning, emptying or filling of the tank, the inlet or opening must be covered and sealed at all times.
- 6. Hoses and nozzles must be covered when not is use and disinfected before <u>each</u> use to avoid disinfection.
- 7. Food-grade lubricants shall be used if the pumps are used for the transmission of drinking water to or from the water haulage vehicle.
- 8. Ensure the water tank and any removable equipment (i.e., hoses) are permanently labeled with the words "Drinking Water" or "Potable Water" in letters at least 15cm (6") high on the water tank.
- 9. The water tank shall be cleaned and disinfected in accordance with the Guidelines for Disinfecting a Water Haulage Tank Water Quality Standards.
- 10. Appropriate measures must be taken to protect the water from contamination.

WSD 5231, Mod. 3

Guidelines for Disinfection a Water Haulage Tank

- 11. Disinfection of the water tank must be conducted on a monthly basis. The following procedure requires the use of unscented household bleach (5.25% sodium hypochlorite)
- 12. Shut off valve to water tank distribution lines. Drain all water from the bulk tank
- 13. Wash and remove dirt from the inside surfaces of the tank by using a high pressure hose.
- 14. Remove wash water and sediments from bottom of tank. These can be vacuumed out
- 15. Rinse inside surfaces of tank with clean potable water. Remove wash water.

WSD 5231, Mod. 3

Standard Operating Procedures

- 16. Disinfect the inside surfaces of the tank and distribution lines as follows:
- 17. Use 1 litre of household bleach for every 1000 litres of water. This provides 50 milligrams per litre chlorine solution. For example: a 3,500 gallon truck will have about 16,000 litres of water.
- 18. Add bleach while refilling the vehicle with water from the drinking water system. This will ensure thorough mixing of the bleach solution.
- 19. Ensure the tank is completely filled to allow interior surfaces to come in contact with the bleach solution.
- 20. Open valve to water tank distribution lines.

WSD 5231, Mod. 3

- 21. Run water out of water taps in the distribution lines until the smell of bleach is detected.
- 22. Shut off water faucets and valves to distribution lines. Ensure the tank is kept completely filled to allow a contact time of at least 12 hours
- 23. After 12 hours, drain all the water from the bulk tank into a municipal sanitary sewer or, if not available, a storm sewer. The tank can now be filled with fresh potable water.
- 24. Flush water tank by opening valves of distribution lines and running water until no smell of bleach is detected.

WSD 5231, Mod. 3

Standard Operating Procedures

- 25. D. Disinfection of hose-end prior to each use
- 26. Hose end connections must be disinfected before each use.
- 27. A bleach solution for dipping hose ends can be made with unscented household bleach (5.25% sodium hypochlorite) as follows:
- 28. 100 ml. of bleach per 10 liters of water or
- 29. 1/2 cup of bleach per 3 gallons of water.

Bucket Machines

Bucket machines are very useful in cleaning medium to large size sewers.

The following steps are usually followed:

1: Make a Way

Before starting cleaning, connection between the two manholes has to be established. Jetting or rodding should be done to establish this connection.



WSD 5231, Mod. 3

Standard Operating Procedures

2.Preparation

- ✓ A light steel wire or rope 5 mm in diameter is drawn through the sewer section.
- ✓ "Live winch" is positioned over the manhole on the downstream side of the sewer.
- ✓ The "dead winch" over the manhole on the upstream side.
- ✓ Wire or rope from the dead winch is tied to the smaller end of the bucket.
- ✓ Wire rope from the live winch is tied to the bigger end of the bucket
- ✓ Shake block, Snatch block, jacking screw and a manhole tube is used to support the wire or rope in the sewer.

WSD 5231, Mod. 3

3: Operation

- ✓ The bucket is pulled through the sewer by the dead end winch.
- ✓ The bucket flap pivots to allow free passage of the silt through the bucket.
- ✓ Normally bucket should not travel more than 5 to 10 meters at a time.
- ✓ As the pull is reversed by the live winch, the bucket flap closes and full load of debris will be brought to the surface.
- ✓ The cycle is repeated, progressively drawing further through the sewer. Care should be taken not to damage the fabric of the sewer.



WSD 5231, Mod. 3

Standard Operating Procedures

Backhoe

- Set up the proper work zone control for the area where the work will be performed utilizing the Ohio Manual on Uniform Traffic Control Devices (OMUTCD)
- 2. Make sure the worksite footing has enough strength to support a backhoe firmly in order to prevent cave-ins
- 3. Watch for clearance height
 - Know what is above you at all times.



WSD 5231, Mod. 3

- 4. Know your weight limitations for lifting capacity
- 5. Check underground utilities
- 6. Beware of power lines
 - Stay a minimum of 10 feet from power lines
- 7. Make sure that lights and warning signs are visible to everyone in the work area

WSD 5231, Mod. 3

Standard Operating Procedures

Equipment Start-Up

- 8. The operator must be seated with the seat belt fastened to operate the controls.
- 9. Start the engine with the throttle control lever set at idle.
- 10. When the key switch is turned on, the buzzer will sound briefly.



WSD 5231, Mod. 3

11.Buzzer Stop Alarm (if so equipped)

- a. The engine buzzer will sound whenever the engine oil pressure is low, the coolant overheats or the hydraulic oil overheats
- b. The alarm's location will vary depending on manufacturer
- c. The buzzer for low engine oil pressure will not stop until the equipment is turned off
- d. For high coolant temperature and high hydraulic oil temperature, reduce Load immediately and run the engine at reduced engine speed

WSD 5231, Mod. 3

Standard Operating Procedures

12.Engine coolant temperature gauge

- a. The needle will point to the white zone until the engine is warm
 - Normal operating temperature is in the green zone
- b. Do not stop the engine when the needle enters the red zone or the temperature will farther
- c. Instead of stopping the equipment, stop digging immediately and place the equipment at the lower revolutions per minute (RPM) speed recommended by the manufacturer until the temperature drops
 - If the problem continues, inspect for a plugged radiator or coolant leakage

13. Alternator voltage indicator

- a. The indicator will light when there is low voltage output from the alternator
- b. Check the battery's charge and the electrical system

14. Engine oil pressure indicator

- a. If the engine oil pressure light (red indicator) comes on and the buzzer sounds while operating, stop the engine immediately
- Cold oil, a low level of oil or operating the equipment at an extreme angle may cause the indicator to light

WSD 5231, Mod. 3

Standard Operating Procedures

15. Air filter restriction indicator (if so equipped)

- a. The indicator will light when the air filter elements are plugged
- b. Stop operation of the equipment and clean or replace the elements

16. Hydraulic oil temperature indicator

- a. The indicator will light when hydraulic oil overheats
- b. The red indicator will light and the buzzer will sound if continue operation will cause damage to the hydraulic components
- c. Stop the engine immediately and consult with a mechanic to correct the problem before starting the equipment again

17. Hydraulic oil filter restriction indicator (if so equipped)

- a. The indicator will light when the hydraulic oil filters are plugged
- b. Immediately stop operation and have a mechanic replace the filters

18.Light indicator

• The indicator comes on when work lights (i.e., headlights, boom lights, etc.) are active

WSD 5231, Mod. 3

Standard Operating Procedures

19.Levers

- a. Located on either side of the operator's seat
- b. Used to control the boom, dipper and bucket
- c. Horn button location depends on manufacturer
- d. The back-up alarm will sound when the FNR lever is placed in the R position



20. Pedals

- Accelerator and brake pedals are used by the operator to move the machine forward and reverse along with the FNR lever
- b. The dipper extension pedal if a backhoe is equipped with an extension rod.

21. Operating lights (if equipped)

- a. Turn on all light switches for driving and to light up the instrument panel
- b. Turn on night time operating lights if so equipped



WSD 5231, Mod. 3

Standard Operating Procedures

22. Warm weather warm-up for the engine

- a. Clear the area of all persons before running the machine through the warm-up procedure
- b. After the engine starts, run at 1/3 speed for 30 seconds
 - 1/3 speed can be achieved by raising the throttle lever to approximately 1/3 of traveling distance from the start position to full throttle
- c. Do not run the engine at fast or slow idle and do not accelerate rapidly during the warm up
- d. Operate a backhoe at less-than-normal loads and speeds until the engine is at normal operating temperature

WSD 5231, Mod. 3

23. Cold weather warm-up (below 32 degrees Fahrenheit)

- a. Clear the area of all persons before running the machine through the warm-up procedure
- b. Start the engine and run at half speed for 5 minutes
- c. Do not run at fast or slow idle and do not accelerate rapidly during the warm up
- d. Confirm that no one has entered the operating area
- e. Operate boom, arm and bucket functions by moving cylinders a short distance in each direction for the first time
- f. Continue cycling cylinders by increasing the traveling distance during each cycle until a full stroke is reached

WSD 5231, Mod. 3

Standard Operating Procedures

- g. If hydraulic functions still move slowly, repeat the two steps immediately above
- h. Safety precautions specific to a cold weather warm-up
 - i. If hydraulic oil is cold, the hydraulic functions will move slowly
- ii. Do not attempt normal backhoe operation until the hydraulic functions move at close to-normal cycle times.
 - iii. In cold conditions, an extended warm-up period will be necessary
- iv. For faster warm-up, cover the radiator and oil cooler during the warming period

- v. The hydraulic filter restriction indicator may flicker during warm up
- vi. Operate functions slowly until the engine and hydraulic oil are thoroughly warmed
- vii. Avoid sudden operations of all functions until the engine and until the engine and hydraulic oil are thoroughly warmed up.

24. Moving a Backhoe

- a. Prior to traveling over long distances, be sure to lock boom in place and ensure the slow moving vehicle sign is on the back of the backhoe and visible to the public
- b. Insert swing lock pin
- c. Select gear for travel speed and place FNR lever in the F position

WSD 5231, Mod. 3

Standard Operating Procedures

- d. If traveling a long distance put the transmission in 3rd or 4th gear (depending on the distance which will be traveled) then put the FNR lever in the F position
- e. If roading, LOCK brake pedals together; this ensures even braking power to each wheel.
- f. Always drive the backhoe carefully.
- g. During freezing weather, park the machine on a hard surface to prevent freezing to the ground.
 - i. Clean debris from tires and frame daily.
 - ii. If tires are frozen to the ground, raise the tires one at a time using the boom and move the machine carefully to prevent damage to the drive train and tires.

WSD 5231, Mod. 3

- h. Do not drive a backhoe with the arm cylinder fully extended
 - Retract the arm cylinder slightly to prevent cylinder damage
 - i. Throttle control lever
- ii. Use the engine speed control lever to set engine speed at desired RPMs
 - iii. To be used when digging only



WSD 5231, Mod. 3

Standard Operating Procedures

25. Stopping the engine

- a. The turbocharger may be damaged if the engine is not properly shut down
- b. Before leaving the operator's seat, perform the following steps
 - i. Park the machine on a level surface
 - ii. Set parking brake
 - iii. Lower the front bucket to the ground
 - iv. Lower the boom and dipper to the ground
 - v. Lower the outriggers
 - vi. Run the engine at half speed without load for 2 minutes

WSD 5231, Mod. 3

- vii. Push the speed control lever to the idle position
- viii. Turn the key off
- ix. Remove the key from the switch

26. Operating a Backhoe Digging Mechanism

- a. Pilot control shut-off lever (if equipped)
- b. This lever is the shut-off point for all hydraulic controls
 - i. Locking the switch in place will render a backhoe's lever inoperable
 - ii. Pull shut-off lever back to lock position to shut off hydraulic pressure to both right and left control levers and foot pedals

WSD 5231, Mod. 3

Standard Operating Procedures

27. Control levers

- a. These levers are utilized to operate the boom, dipper, and bucket
- b. When the lever is released, it will return to neutral
- c. Read the operator's manual for directions on how the equipment controls are designed to work
 - i. Cleaning
 - ii. Keep the operator's cab clean

28. Operating in water or mud

Be careful not to operate the machine in water or mud above the swing pin. Causing the swing pin to be submerged will cause excessive wear.



WSD 5231, Mod. 3

Standard Operating Procedures

29. Starting an excavation

- Prior to starting the excavation, ensure the proper bucket has been selected for the job to be completed.
- b. Place the machine on level ground and use the stabilizers before digging
 - This creates a level-bearing stable surface for the tracks.
- c. Position the arm slightly forward of the perpendicular position.



WSD 5231, Mod. 3

- d. Place the bucket teeth on the ground with the bottom of the bucket at approximately a 45 degree angle to the ground
- e. Pull the bucket toward a backhoe using the dipper arm, boom and bucket functions until the bucket is full of material
 - Continue this procedure until the desired depth is reached

30. Straight line trenching

- a. The process by which a straight line dig is dug:
 - i. Drive two stakes in at the beginning of the excavation process.
 - ii. Drive the first stake in immediately behind the starting point and the second stake approximately 30 feet behind the first.

WSD 5231, Mod. 3

Standard Operating Procedures

- iii. Positioning these stakes in a line extending from the centerline of the operator's position enables you to use them as a sight gauge
- iv. This technique is especially useful where frequent repositioning of a backhoe is needed

31. Moving a backhoe off an embankment

- a. To move a backhoe off an embankment, position the bucket with the flat surface resting on the ground
 - The angle of the boom should be perpendicular to the operator

- b. The bucket must always be placed on the ground before beginning to move off the embankment; never move the machine and the bucket simultaneously off the embankment
 - If the machine and the bucket are moved simultaneously off the embankment, there is a great risk of the bucket absorbing the force of the fall, damaging the equipment
- c. The bucket must be on the ground before the machine begins to tip
- d. As the unit moves forward, raise the boom and retract the arm until the tires reach the lower ground level

WSD 5231, Mod. 3

Standard Operating Procedures

- e. Raise the bucket off the ground
- f. Position the front bucket on the upper ground with the flat surface of the bucket resting on the ground
 - Keep the stabilizers up about 1 foot
- g. Place the FNR lever in R and slowly backup keeping pressure on the front bucket
- h. When the tires clear the embankment, raise the front bucket to lower the tires onto the lower ground level
 - i. To move a backhoe onto an embankment, reverse the procedure

32. Craning/overhead lifting

- a. The process of using a sling attached to the bucket to move a heavy item (such as a catch basin) from one point to another.
 - i. Secure sling/chain tightly to the load being lifted, always using grade 80 chain
- a) Many buckets are equipped with a bucket loop through which the chain for the sling can be secured
- b) If your equipment has a bucket loop, use when securing the sling/chain
 - ii. Coordinate hand signals with your designated ground guide before starting
 - iii. Know the location of all persons in the working area
 - iv. Attach a hand line to the load and make sure the person holding it is away from the load

WSD 5231, Mod. 3

Standard Operating Procedures

- v. Before starting the job, test your load by doing the following:
- a) Park the machine close to the load
- b) Attach the load to the machine
- c) Raise the load 2 inches above the ground
- d) Swing the load all the way to one side
- e) While keeping the load close to the ground, move it away from the machine
- f) If there is any indication of reduced machine stability(i.e., tipping starts to occur), lower the load to the ground to reposition boom and dipper
 - vi. Lift the load only as high as necessary when moving

b. Safety precautions

- i. Never move the load suddenly
- ii. Never move a load over a person's head
- iii. Do not allow anyone near a load
- iv. Keep everyone away from a raised load until blocks are supporting it or the load is set on the ground
- v. Fill the front bucket for more counterbalance and stability
- vi. Never attach a sling/chain to bucket teeth
- vii. Keep load as close to the machines as possible

WSD 5231, Mod. 3

Standard Operating Procedures

33. Operating on a slope

- a Level off a work area
- b. Avoid swinging the bucket farther than necessary in a downhill direction
- c. Do not lift the boom too high on the uphill side. A backhoe may tip backwards if the slope is too steep
- d. If at all possible, keep your spoil pile (dirt which is being dug out) on the uphill side of your excavation to make it easier to back fill and ensure the pile is a minimum of two feet from the excavation

34. Hydraulic pavement breaker (manufacturer specific)

- a. An additional attachment available for the equipment which can be used in lieu of the bucket
- b. The pavement breaker functions by using a jack-hammer type effect on the object to be broken apart
- c. Refer to the operator's manual for specific instructions on how to use the attachment
- d. General operating tips
 - i. Perform the required checks and inspection daily before operation
 - ii. Avoid entry of contamination into the hydraulic system when switching the breaker with the bucket

WSD 5231, Mod. 3

Standard Operating Procedures

- iv. Do not operate the breaker with hydraulic cylinder rods fully extended or fully retracted to prevent cylinder or machine damage
- v. Do not operate the breaker in one position for over 1 minute
- vi. Do not use the breaker as a lever or a ripper (extending the hammer fully in front of the operator and pulling the hammer toward the operator while hammering) to prevent damage to the chisel or its holder
- vii. Do not use the breaker to move rocks
- viii. Do not operate the breaker in water
- ix. Operate the hydraulic pavement breaker carefully to avoid hitting it against the object to be broken

WSD 5231, Mod. 3

- x. Upon completion of breaker operation, release the pressure from the lines by depressing the breaker control pedal/switch
- xi. Failure to release the pressure will shorten the life of the breaker

35. Back blading utilizing the front bucket

- a. Place front bucket flat on the ground
- b. Tilt bucket slightly forward
- c. Backup length of area which needs to be leveled
- d. Just prior to the end, tilt bucket back up to feather out material being leveled

WSD 5231, Mod. 3

Standard Operating Procedures

36. Operating tips

- a. Make sure you know the location and function of each control before operating
- b. Whenever possible, position the machine on a level surface
- c. Do not hit the stabilizers with the bucket when digging
- d. Do not use the bucket as a hammer or pile driver

Do not try to shift rocks and break walls using a swinging motion

e. To avoid damaging the cylinders, do not strike the ground with the bucket or use the bucket for tamping (flattening a surface) when the bucket cylinder is fully extended (bucket completely curled under)

- f. Adjust the length and depth of each cut to produce a full bucket at every pass
- g. A full load should be the first objective, followed by speed, in order to increase productivity
- h. Do not try to break ledge rock by dropping the front of the bucket on the bucket teeth for penetration—serious damage could result
- i. Once a trench is open, ledge rock can be broken by pulling the bucket up under the layers
 - The top layers are pulled out first, with one or two layers being lifted at a time
- j. Never place any part of your body beyond the window frame
- k. When digging, avoid contacting stabilizers with the boom cylinders or the bucket

WSD 5231, Mod. 3

Standard Operating Procedures

37. Parking a backhoe

- a. Before leaving the operator's seat, perform the following steps
 - i. Park the machine on a level surface
 - ii. Lower all attachments to the ground
 - iii. Follow procedure previously mentioned for shutting down the engine

38. Lock all compartments

- a. A backhoe is equipped with locks on the cab door and side shields
- b. Use these locks to safeguard the machine
- c. It is the operator's responsibility to lock the equipment to protect it from vandalism
- d. Shut off master switch, if so equipped. The switch will usually be found in one of the compartments.

Dredger (Clam-shell)

Clamshell operating procedures are as follows:

- 1. Position and level the crane, ensuring the digging operation is as close to the radius as the dumping operation. This prevents you from having to boom up and down, resulting in a loss of production.
- 2. Select the correct size and type of bucket for the crane.
- 3. When lowering the clamshell bucket, if too much pressure is applied to the closing line brake, the bucket will close and an excess amount of wire rope will unwind from the holding line hoist drum. To avoid this, you should release the holding line and closing line brakes simultaneously when lowering the open clamshell into the material for the initial bite.

WSD 5231, Mod. 3

Standard Operating Procedures

- 4. If, during hoisting, the hoist line gets ahead of the closing line, the bucket will open and spill the material. The operator must hoist both the closing and holding lines at the same speed to keep the bucket from opening and spilling material.
- 5. When the clamshell bucket is raised enough to clear all obstacles, start the swing by engaging the swing control lever. Hoisting the bucket can be performed, as it is swung to the dumping site. The spring-loaded tag line will retard the twisting motion of the bucket if the swing is performed smoothly.
- 6. Dumping and unloading the clamshell is performed by keeping the holding line brake applied while the closing line brake is released. Apply the closing line brake quickly after the load is dumped to prevent the closing line from unwinding more wire rope than is needed to dump the material. After the bucket is emptied, swing the open clamshell back to the digging site. Then lower the open bucket and repeat the cycle.

The clamshell operating cycle has four steps:

- filling (closing) the bucket
- raising the loaded bucket
- swinging
- Dumping

The boom angle for clamshell operations should be between 40 to 60 degrees. Be careful when working with higher boom angles, as the bucket could hit the boom

WSD 5231, Mod. 3

Preventive maintenance of heavy machines



Why Preventive Maintenance is so important?

There are two types of maintenance strategies employed by companies that rely on equipment

- 1. Reactive maintenance
- 2. Preventive maintenance

WSD 5231, Mod. 3

Here is a look at 7 reasons why preventive maintenance is a much better alternative to reactive maintenance.

- 1. Cost Savings
- 2. Improved Safety
- 3. Increased Equipment Efficiency
- 4. Decreased Equipment Downtime
- 5. Improved Reliability
- 6. Conservation of Assets

Record keeping

- ✓ A complete record of operation of each equipment should be present.
- ✓ This will help with the future planning of:
 - ✓ equipment work hours
 - ✓ efficient and reliable operations
 - ✓ and for checking the efficiency of the and its drivers

WSD 5231, Mod. 3

Log book

The log book should record:

- **✓** Date
- ✓ Operator's name
- ✓ Pre-task equipment inspection notes
- ✓ Task start and finish time
- ✓ Location, time and mileage
- ✓ Quantity of material used (if applicable)

Log book

The log book should record:

- ✓ Rest periods (mandatory)
- ✓ Fuel quantity, time and date added (with mileage)
- ✓ Maintenance dates with part replacement records
- ✓ Signature of tasks completed
- ✓ Signature of any extra approvals for major repairs
- ✓ After-task equipment inspection notes

WSD 5231, Mod. 3

Regular Checkups

- ✓ The service intervals of the equipment minimize overall operating costs and require less downtime for service and repairs.
- ✓ It is important to keep an eye on equipment's status between services and help keep it in excellent condition by solving problems.

WSD 5231, Mod. 3

At each full stop

- ✓ Two important operating components of an equipment are:
 - ✓ engine and tires
 - ✓ tracks and crawlers
- ✓ Its necessary to check that :
 - ✓ they operate reliably, efficiently and safely.
 - ✓ it's a good idea to check engine oil and wear levels of tires, tracks and crawlers at every fuel stop, or once per week.

WSD 5231, Mod. 3

Once a Month

- ✓ Its important to Maintain other fluids at their proper levels.
- ✓ Consult the owner's manual for guidelines related to:
 - ✓ transmission or gearbox fluid
 - ✓ engine coolant
 - ✓ power steering fluid
 - ✓ windshield washer fluid
 - ✓ hydraulic fluid
 - ✓ clutch or brake fluid
 - ✓ Check all exterior lights and warning siren functions for operation as well, and maintain as required.

WSD 5231, Mod. 3

Maintaining Good Appearance:

- ✓ Keeping equipment clean and protected inside and out will help preserving its appearance and value over time.
- ✓ Owner's manual provides great guidance for cleaning and maintaining the various components and materials.
- ✓ Always use recommended cleaning materials (chemicals) or tools.

WSD 5231, Mod. 3

Maintenance Schedule

- √The equipment is designed to perform and last under specific maintenance conditions.
- ✓ You can help preserve equipment by following the maintenance schedule present in the owner's manual.
- ✓ The schedule is designed with the equipment's continued safety and top performance in mind and is one of the greatest assets to ensure long life of your vehicle.

Maintenance Schedule

	Service time						
Maintenance items	Daily	Weekly	Monthly	6 months	Yearly		
Inspection	X						
Check coolant heater	X						
Check coolant level	X						
Check oil level	X						
Check fuel level	X						
Check charge-air piping	X						
Check/clean air cleaner		X					
Check battery charger		×					
Drain fuel filter		×					
Drain water from fuel tank		X					
Check coolant concentration			X				
Check drive belt tension			×				
Drain exhaust condensate			×				
Check starting batteries			×				
Change oil and filter				×			
Change coolant filter				×			
Clean crankcase breather				×			
Change air cleaner element				×			
Check radiator hoses				×			
Change fuel filters				X			
Clean cooling systems					X		

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Maintenance Log

- ✓ The downloadable maintenance log provides a convenient and useful record of equipment's service history.
- ✓ One can keep track of the equipment's service dates and all maintenance performed on the equipment.

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Equipment Maintenance Log

Make: Komatsu

Model: JK-XZ

Year: 2004

Vehicle ID Number: XZDS_32456

Engine: TJ-SS



Total Cost: 155.12

Date of Service	Mileage at Service	Work Performed and Service Schedule	Performed By	Cost	Notes
18/06/2011	8,755	Oil Change, Replace Oil Filter	Jiffy Lube	74.89	
26/03/2012	17,339	Oil Change, Replace Oil Filter General Inspection & Tire Rotation	Jiffy Lube	80.23	
07/06/2012	20,611	A/C Discharge Hose Broken Recall fix: Replace Wiper Rod Arm	Dealer	-	Covered under warranty
	30,000	Oil Change, Replace Oil Filter Air, Cabin Air Filters Tire Rotation Inspect Drive Belts			
	40,000	Oil Change, Replace Oil Filter General Inspection & Tire Rotation			
	45,000	Flush/Replace Brake Fluid			
	50,000	Oil Change, Replace Oil Filter Rotate Tires			
	60,000	Oil Change, Replace Oil Filter			

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Planning for heavy equipment operations

- ✓ Set up a preconstruction meeting inviting all contractors to discuss ways to coordinate work activities, identify potential hazards, and means to eliminate or reduce them.
- ✓ Develop a process for reviewing incidents and close calls.
- ✓ Identify hazards and ways to correct them.

WSD 5231, Mod. 3

Planning for heavy equipment operations

- ✓ Develop diagrams to show how construction vehicles and heavy equipment will enter, move, and leave the work zone
- ✓ Design the workspace so that backing up and blind spots are minimal
- ✓ Establish ways to provide for well-lit work areas.

WSD 5231, Mod. 3

Traffic Control

- ✓ Prevent unauthorized access to worksite.
- ✓ Establish parking areas for workers and visitors
- ✓ Install barricades or other barriers to clearly delineate traffic routes and prevent vehicles from coming into the work zone

Traffic Control

- ✓ Designate a single traffic control person to authorize, monitor, and direct the movement of vehicles including backing up
- ✓ Provide alternate routes for workers on foot to access the work area, if possible
- ✓ Authorize the traffic control supervisor to temporarily stop work until traffic congestion is under control or eliminated

WSD 5231, Mod. 3

Pre-start / Walk Around Inspection

- ✓ Check for any warning lights, if any such lights on, refer to operator's manual
- ✓ Check for loose or worn parts and repair or replace immediately.
- ✓ Check all fluid/coolant levels.
- ✓ Caution: Open the radiator cap only when the engine is cooled.

Pre-start / Walk Around Inspection

- ✓ hydraulic line connectors and hoses for leaks before applying pressure to the system. Use paper or cardboard, not your hands, to search for leaks.
- ✓ Caution: Hydraulic fluid escaping under pressure can penetrate skin and cause serious bodily harm.
- ✓ Check tires for cuts, bulges, irregularities, abnormal wear and proper inflation.
- ✓ Mount a fire extinguisher and first aid kit in the cab.

WSD 5231, Mod. 3

Train students and young workers

- ✓ Review with them their information on What Can Happen to You and How to Keep Yourself Safe when working around heavy construction equipment
- ✓ Hold daily toolbox meetings at the job site to highlight potential dangers of today's tasks. Discuss close calls
- √To recognize and avoid the hazards of working on foot around vehicles and heavy construction equipment by staying away and working at safe distances
- ✓ To recognize and stay away from the blind spots of heavy equipment and vehicles.

Train students and young workers

- √To be alert to potential hazards that may be created by another contractor's employees
- ✓ To work within the line of sight of the equipment operator and maintain visual contact with the operator
- ✓ To wear high visibility safety clothing including reflective gloves, arm bands, and other accessories. This is critical under poor lighting and bad weather conditions

WSD 5231, Mod. 3

Work Safer

- ✓ Schedule work tasks to keep workers on foot out of areas where heavy equipment and construction vehicles are present whenever possible
- ✓ Use sensing units on heavy equipment to detect workers on foot
- ✓ Encourage communication, e.g., hand signals, two way radios for employees assigned to watch for safety in the work zone or employees on foot talking to the equipment operator
- ✓ Ensure backup alarms, horns on construction equipment are tested daily and function effectively. Instruct equipment operators to use these devices to call the attention of workers on foot

WSD 5231, Mod. 3

Work Safer

- ✓ Encourage operators of heavy equipment and construction vehicles to:
- ✓ move equipment only after positive visual contact (seeing each other's eyes) has been made and confirmed with workers on foot
- ✓ always observe jobsite speed limits and reduce speed when workers on foot are nearby

WSD 5231, Mod. 3

Shut Down and Parking

- ✓ Always Park at the designated place on a level ground.
- ✓ When parking on an inclined surface, position at right angles to the slope, block the wheels and set the parking brakes.
- ✓ When parking, lower all loader, buckets and hydraulics to the ground.

Housekeeping

- Ensure the cab area is clean and free of debris and tools.
- Clean windshield, mirrors and lights.
- Remove all oil, grease, mud or snow from grab irons, hand rails, steps, pedal sand floor to prevent slips and falls.
- Remove or secure any loose items such as tools, chains or lunch boxes from the cab.

WSD 5231, Mod. 3

Heavy Equipment Selection Process

And for each type the methodology used to analyze the different criteria was based in:

- 1. Measuring the performance
- 2. Measuring the minimal risk
- 3. Measuring the minimal impact or environmental aspect

Heavy Equipment Selection Process

Steps of the selection methodology

CRITERIA	USED METHOD TO ANALYSE IT	
Optimum	Minimal hourly cost	
performance	Maximum hourly productivity	
Minimal risk	The minimal risk criteria, will be the result from the sum of all the present risks. The valuation of these risks was made through the method proposed by the INSHT. (Instituto Nacional de Seguridad e Higiene del Trabajo).	
Minimal impact or environmental aspect, will be the result from sum of all the present impacts. The valuation of these impacts was a through the method of identification and evaluation of environmental management System contained in the ISO 14001 standard.		

WSD 5231, Mod. 3

Heavy Equipment Selection Process

OPTIMUM PERFORMANCE

- 1. Measuring the productivity for each of the different types of equipment
- 2. Hourly costs
- 3. Factor that influence the performance of construction equipment
- a. Routine delays
- b. Restrictions to optimal mechanic operation
- c. Site conditions
- d. Direction and Supervision

Heavy Equipment Selection Process

Equipment Risk Valuation

		Severity			
		LIGHT	HAZARDOUS	EXTREMELY HAZARDOUS	
	_	1	2	6	
Low	1	Trivial risk	Tolerable risk	Moderate risk	
probability		1	2	6	
Medium	2	Tolerable risk	Moderate risk	Important risk	
probability		2	4 ≈ 6	12	
High	6	Moderate risk	Important risk	Intolerable risk	
probability		6	12	36	

WSD 5231, Mod. 3

Heavy Equipment Selection Process

Minimum Risk Criteria

The minimal risk criteria is obtained as follows:

- ✓ Identify and evaluate all the present risks of the equipment, according to the general process of risk evaluation.
- ✓ Valuation of the found risks, by a numeric scale.
- ✓ Finally all the values for each equipment are summed which gives the value of the minimal risk criteria

Heavy Equipment Selection Process

✓ Minimal impact or Environmental Criteria

The minimal impact or environmental impact of construction equipment is obtained as follows:

- 1. Identification and evaluation of all impacts present on a given equipment applying a descriptive method based on the criteria of an EMS as the ISO standards.
- 2. Valuation of the encountered impacts according to their criticality.
- 3. The sum of all the values of specific equipment, this result gives the "minimal impact or environmental aspect

WSD 5231, Mod. 3

Troubleshooting





WSD 5231, Mod. 3

Lets get some basics right!

- ✓ Having correct level of all fluids as required by the manual
- ✓ Cleaning the <u>air filters</u> as per manual
- ✓ Changing the air filters as required by the manual
- ✓ Changing the lubrication oil when required by the manual (correct grade!)
- **✓ Changing the lubrication oil filter (buy good quality and correct parts)**

WSD 5231, Mod. 3

Lets get some basics right!

- ✓ Cleaning or replacing the fuel filter as require in the manual
- ✓ Correct tension for the belts, <u>not too tight or too loose</u>
- ✓Inspecting and changing brake pads
- **✓**Inspecting and replacing tires

Lubrication Oil, your Machines's lifeline

• The most important issue in your equipment's life is selecting the correct oil and changing it regularly.





WSD 5231, Mod. 3

Lubrication Oil Selection

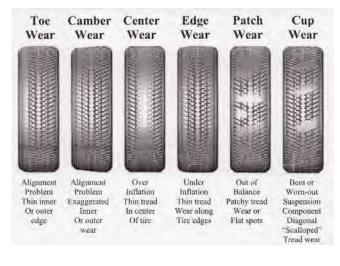
• 10W40: The "W" means winter. 10 is the thickness rating and is how thick it is at 0 degrees F. The larger the number, the thicker the oil. So 40 is how thick the oil is when the engine is at operating temperature. Yes the oil is THICKER when the engine is hot.

http://www.viscopedia.com/viscositytables/substances/sae-viscosity-grades/



WSD 5231, Mod. 3

Tires and breaks are your lifeline!



- ✓ Worn out tires are safety hazard
- ✓ Proper tire inflation is important for good traction, fuel economy, breaking distance and tire life

WSD 5231, Mod. 3

Tire size and pressure

	Tire Load Limit and Cold Inflation Pressures			
Tire Size	Single		Dual	
	Lb.	PSI	Lb.	PSI
215/85R 16E	2,680	80	2,470	80





WSD 5231, Mod. 3

Break Inspection!



- √ Worn out pads are safety hazard
- ✓ changing pads on time can save rotors



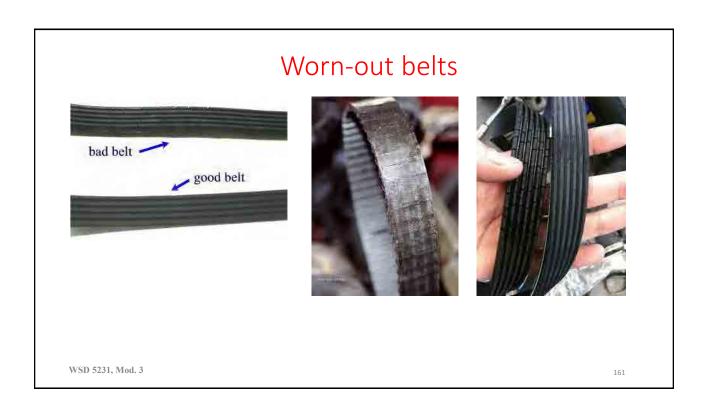


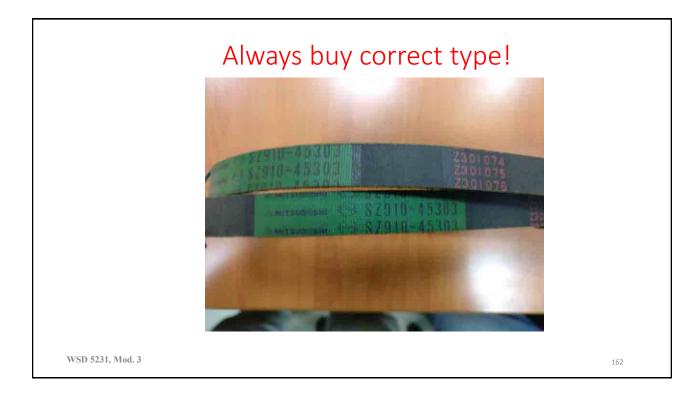
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Belts drive your operations!



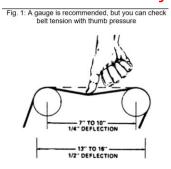
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Drive belt tension adjustment





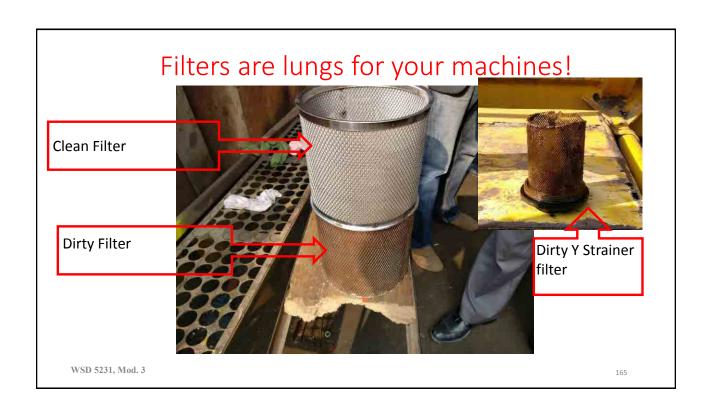


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Belt alignment









Lessons from OJT





WSD 5231, Mod. 3

Lessons from OJT





Lessons from OJT

Steel Lower Manhole Guide Shoe



Lower Manhole Hose Guide Roller-Grabber



WSD 5231, Mod. 3

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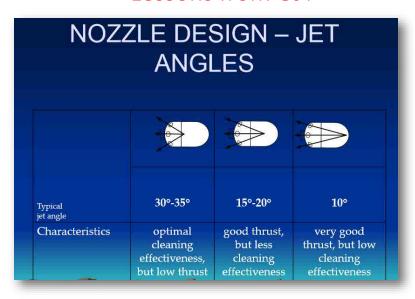
Lessons from OJT

- **✓**Correct Material
- **✓**Lasts longer
- **✓**Better efficiency



WSD 5231, Mod. 3

Lessons from OJT



WSD 5231, Mod. 3

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Wrap-up

Things to take home...

- 1. Heavy machines drive your operations
- 2. Always do a root cause analysis
- 3. Repair is not preventive maintenance
- 4. Use standard parts and fluids
- 5. Keep records, always !!!



WSD 5231, Mod. 3





Operations and Maintenance of Mechanical Equipment

Application of 5S

2/22







Quality Tool for Operational Excellence

Objectives of Application of 5S

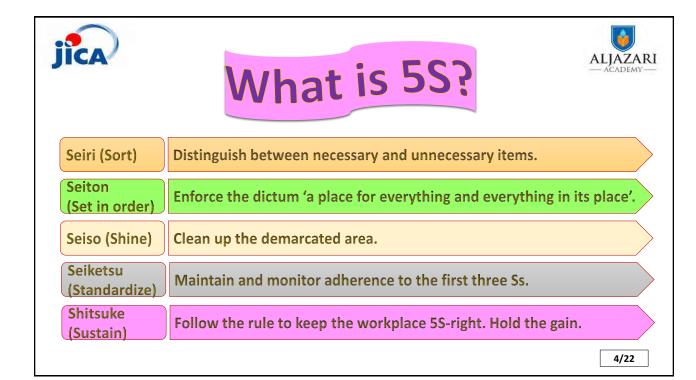
*Application of 5S for enhancing:

- Productivity
- Efficiency
- Quality
- Safety













5S – A Quality, Productivity, Efficiency and Safety Tool

- 5S is an approach to eliminate waste, organize work place to save time and effort to achieve operational efficiency.
- Implementation of 5S improves operational quality and efficiency.
- It enhances safety by reducing hazards, which may occur due to an unorganized work place.

5/22



1. Sort (Seiri)



- Necessary items are separated from unnecessary items and removed.
- Unnecessary items' accumulation makes it difficult to find and keep important items organized.
- Red tag campaign is conducted to evaluate items based on their usefulness and frequency of use.
- Items can include obsolete equipment and inventory, broken tools, scrap, old files, etc.
- Safety and productivity are improved as a result of an organized work place.



1. Sort (Seiri) For wavering items



- Place un-necessary items in the red tag area
- Allow course participants to re-evaluate the needed items
- At the end of evaluation, required items should be returned to proper area

PRIORITY	FREQUENCY OF USE	HOW TO USE	
Low	Less than once per year Once per year	Discard Store away from the workplace	
Average	Once per month Once per week	Store together	
High Once per day		Locate at the workplace	

7/22



2. Set-in-order (Seiton)



- It involves setting of necessary items, which are always located in logically predetermined locations.
- Based on the inventory classification of the red tag campaign, items are placed in locations based on frequency of use.
- Frequently used items are placed at or near the work place.
- Infrequently used items are stored in store.
- Items in store would help employees save time, otherwise wasted in trying to locate scattered items.



3. Shine (Seiso)



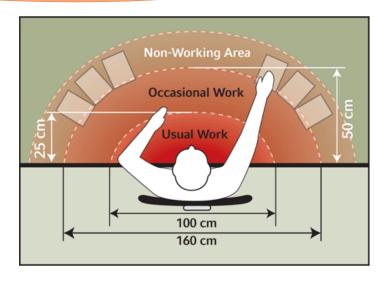
- It is a regular cleaning activity at and near the work area.
- Removing unnecessary stickers, posters, pictures and other items.
- During operations and maintenance ergonomically establishing the positions for tools and equipment.
- Continuously achieve better level of organized and efficient work place through brainstorming.

9/22



Ease of Reach and Operation







4. Standardize (Seiketsu)



- The goal of this step is to set a standard work place (organized)
- This is achieved by providing visual labels and signs
- Work place is marked and labeled so that organization is made simple and easy
- Organized and marked tool boards etc.

11/22



5. Sustain (Shitsuke)



- It involves developing habits to implement the 5S philosophy on an ongoing basis.
- It is a housekeeping, standardization and process optimization program/tool.
- 5S activity is conducted systematically and regularly.
- 5S activity is tracked through a visual control board.





WASA Outfall Workshop, Lahore



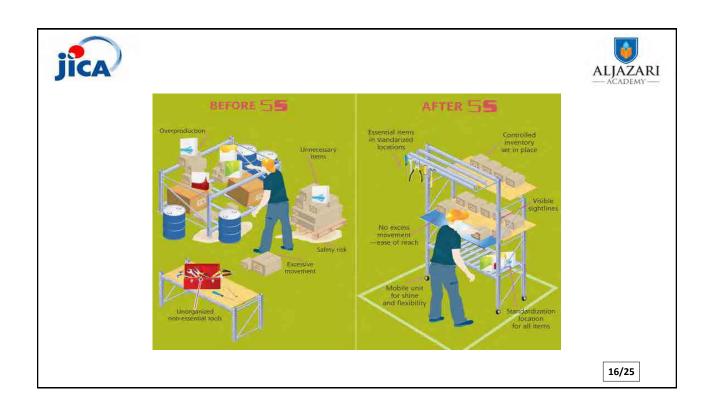






After









5S is a continuous improvement tool !!!

- Create necessary documents or forms to support/optimize your operations
 - ✓ Process flow charts
 - ✓ Contact lists
 - ✓ Emergency response procedures
 - ✓ SOPs
 - ✓ Post job instructions
 - ✓ Label equipment for operators

17/25







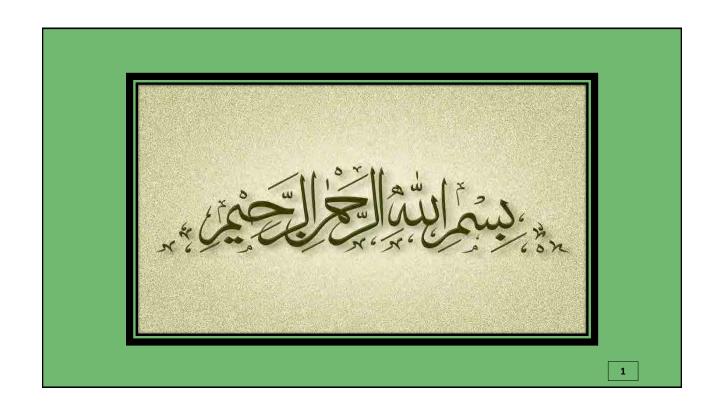
Emergency Procedures







Emergency Contact List







Activities for On-the-Job Training



- 1. Pump, Induction motor & Valves
- 2. Chlorination & **Filtration System**
- 3. Heavy Machines

HSE: Importance & Policy

Mechanical Hazards

Hazard Hunting & Job Safety Analysis

Fire Fighting & Warning Signs

First Aid box & Spine Board

CPR Demonstration

3



Health, Safety & Environment



Discipline that specifically studies and develops guidelines to implement:

- Health of workers and public
- Safe working conditions related to operation & maintenance
- Environmental protection

Importance of HSE Policy and its implementation

A top level governing HSE regulation to ensure worker and public health, safety and environmental protection



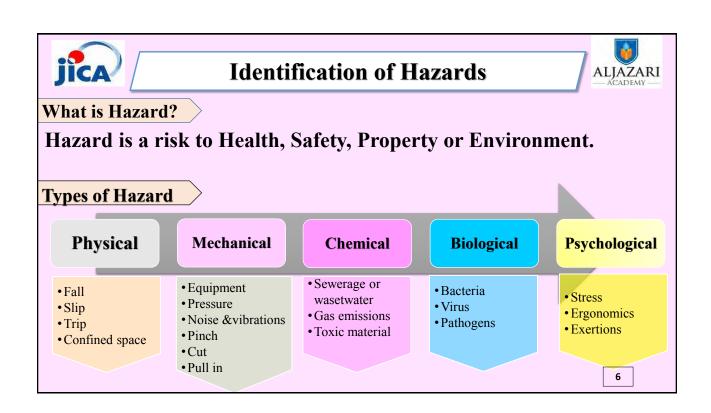
Draft HSE Policy

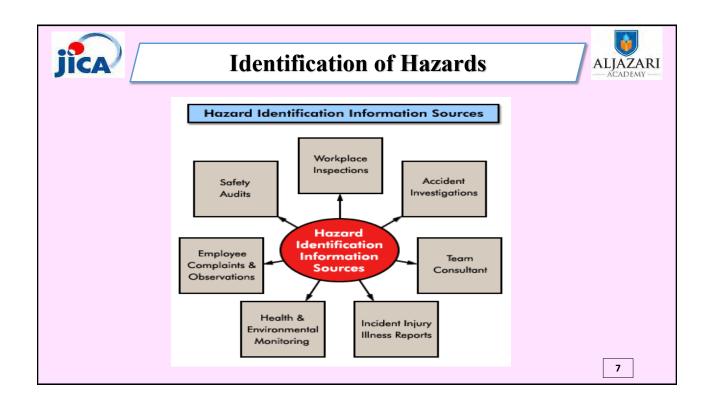


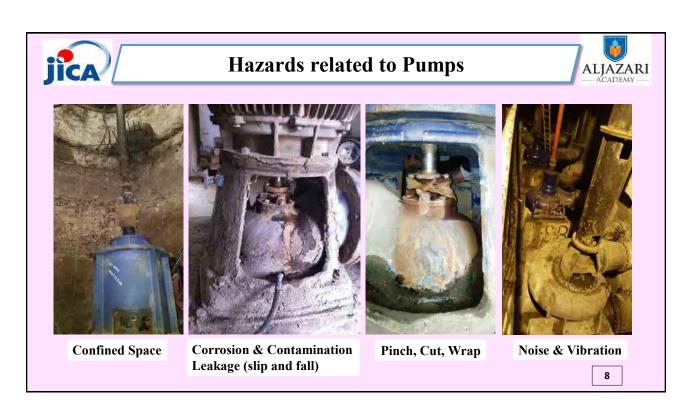
We are committed to providing a safe working environment, where safety and health are part and parcel into every operations, based on the doctrine that every accident and occupational illness is preventable.

Affectees of adverse environmental conditions:

- All employees
- Contractors
- Who work on the behalf of WASA
- Visitors
- Suppliers
- · General public









Hazards of Induction Motor









Missing Top Cover, Cut Hazard, Tool Lost and Material Damage Hazard

Poor housekeeping

Broken Casing

9



Hazards of Valves

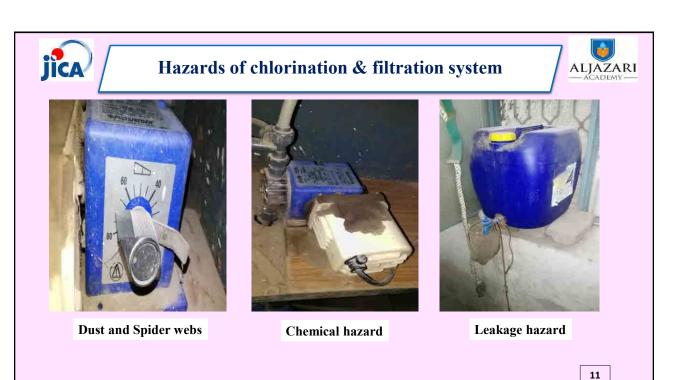


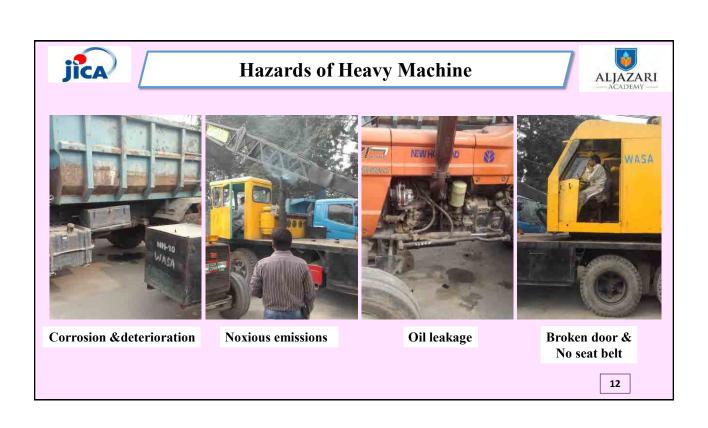






Ergonomics







Hazards & Related Risks



Pump

- 1. Confined space: Sudden pressure release, fire, suffocation
- 2. Missing warning and safety signs: No identification of suitable PPE
- 3. Slip & Fall: Injury, hospitalization
- 4. Noise and vibration: Stress, psychological disorder
- 5. Cut, crush, pinch: Physical injury
- 6. Corrosion and contamination: Illness and environmental degradation
- 7. Defective Personal protective equipment: Accident and injury





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Hazards & Related Risks



Valves

- 1. Confined space: Injury, Suffocation, poor illumination
- 2. Ergonomics: Backache, muscular injury, sprain
- 3. Access to operating nut: Strain, backache, tendon problem
- 4. Slip & Fall: Injury and hospitalization
- 5. Defective hand and power tool: Cut, crush, pinch
- 6. Corrosion & contamination: Equipment deterioration Illness, environmental degradation





Hazards & Related Risks



Chlorination & Filtration System

- 1. Loose electrical connection: Spark and electric fire
- 2. Chemical hazard: Illness, rashes and ophthalmic disorder
- 3. Slip and fall: Injury and hospitalization
- 4. Leakage or blockage: Environmental degradation and Equipment damage
- 5. Bursting of pipe: Environmental degradation and loss of property



15



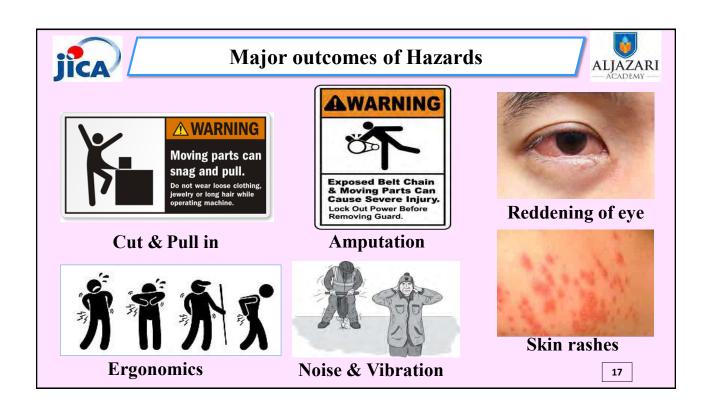
Hazards & Related Risks

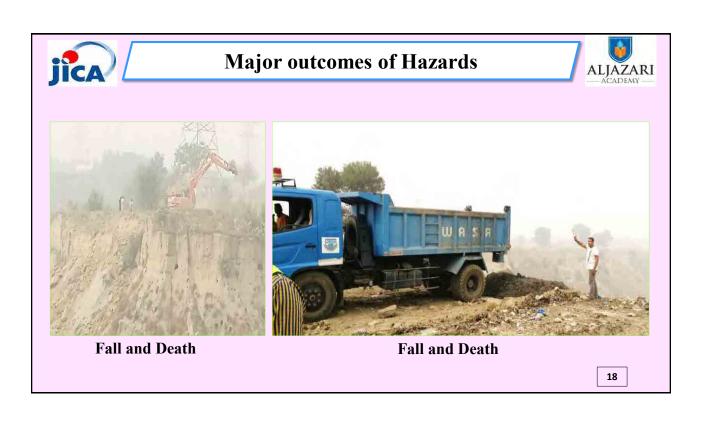


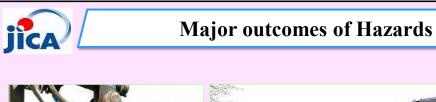
Heavy Machines

- Physical condition of the operator or driver: Accident
- 2. Radiator, fan belt effects: Machinery spoilage
- 3. Musculoskeletal injury: Strain, sprain, lost time injury
- 4. Opaque vision due to fog or mist: Accident, machinery damage
- Working close to confined space: Accident, machinery damage
- 6. Working on loose soil areas: Fatal accident, machinery damage
- 7. Release of high pressure: Fatal accident, injury, hospitalization

- Working with heavy loads: Accident and machinery damage
- 9. Poor/No traffic management: Fatal accident
- 10. Heat, cold, hunger, mental stress: Fatal accident
- 11. Cellphone: Fatal accident
- 12. Noxious emissions: Environmental degradation and source of illness
- 13. Improper or defective PPE: Injury and hospitalization
- 14. Not using PPE: Injury and hospitalization
- 15. Carefree attitude: Accident and death













Pinch, cut, strike

Accident due to vision obstruction / frequent movement

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Hazard Hunting



Hazard hunting is a 4-step procedure



- S Sp
 - **Spot the Hazard**
- A

Assess the Hazard

F

Fix the Problem

E

Evaluate the Hazard Control

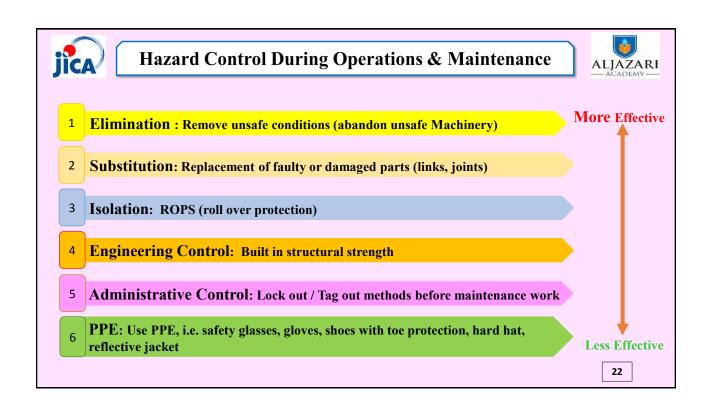


Hazard Hunting



Regular inspections for O & M jobs and identification of hazards by the facility staff and reported to facility supervisor or in charge is continuous process to mitigate the hazard . After collection of data, facility in-charge may fill up the identified hazard in a template as a record

Sr. #	Potential Hazard Identification (spot)	Action needed (Assess)	Person responsible (fix)	Date of completion	Comments (Evaluate)
1.	Loose foundation bolts	Tightening of bolts	operator	13.01.17	Done
2.	Worn out Cable (induction motor)	Replacement of cable	Electrician	13.01.17	Done
3.	Oil pan leak	Replace oil pan seals	mechanic	13.01.17	Delayed





Job Safety Analysis (JSA)



Job safety analysis (JSA) helps integrate accepted safety, health and practices into a particular task or job operation.

In a JSA, basic procedure of O&M job,

- Potential hazards are identified & evaluated
- Control measures are recommended for the safe job operation

It is assessed by evaluating the probability of occurrence of hazard during a particular job, in terms of priority rating and the hazard coding.

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Probability

The extent to which a hazard may cause harm.

Probability Rating

Probability	Rating	Comments
Frequent	5	Workers are frequently at risk
Probable	4	The hazard is likely to cause harm
Occasional	3	Workers are occasionally at risk
Possible/remote	2	The hazard could cause harm, but is unlikely to do so.
Improbable	1	The hazard is unlikely to cause harm.





Severity

This is the seriousness of the harm that could result from contact with a hazard. It is rated thus:

Severity	Rating	Comments
Catastrophic	5	Death and/ or severe destruction
Critical	4	Serious illness, injury, disability and significant property damage
Serious	3	Lost time injury and property damage
Marginal	2	Minor injury and property damage
Negligible	1	No injury and/or property damages
		25



Priority level of Hazard is obtained from multiplication of the Probability and Severity ratings



Priority Level of Hazard = Probability x Severity

Probability	Severity	Priority level
2	3	6
2	2	4
3	1	3

Hazard Coding

This is based on the outcome of the hazard factor obtained from the multiple of probability and severity.

Priority rating	Hazard Level	Hazard Code
11 – 25	High	H
5 – 10	Medium	M
1 - 4	Low	L

	Job Safety Analysis (JSA) Example - 01									
Loc	cation:	HEAVY MACHINE STOCK YARD								
Dat	Date: Nov				Noven	nber 20th, 2	017			
Co	nducted By:				SDO and	l Operation:	s Staff			
Sr.	Hazards	Hazards	Probability	Severity	Priority	Action	Assigned to	Due	Date	Commen
#	Identified	Type	Ratings	Ratings	Rating	Needed		Date/	Complete	ts
								Time	d	
1	Open Ditch in	Fall and Roll	5	5	25(H)	Fill and	Sewer man	27th Nov	27th Nov	Done
	zone 2					compact	or Operator	17	17	
2	Seat belts	Injury (head	3	4	12 (H)	Replace seat	Driver or	28th Nov	Done	Seat belts
	worn out on Backhoe 2	and torso)				belts	Operator	17		ordered
3	Oil pan	Slip and	2	3	6 (M)	Repair oil	Driver or	30th Nov	Done	Parts
	leaking on Water Truck 5	Environment				pan seal	Operator	17		ordered

Priority ratings is obtained from multiplication of the Probability and Severity ratings (range is between 1-25, 1 being the lowest and 25 is highest priority)

JSAs are done for a specific task prior to the commencement of all major tasks involving any hazards or risks.

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Firefighting



Classes of fire

- Class A For Ordinary combustibles such as wood, paper, and trash
- Class B For Flammable liquids such as gasoline, xylene, and alcohol
- Class C For Burning gases such as propane, methane, butane
- Class D For Metals such as Aluminum, Magnesium, Titanium
- Class E Fire involving potentially energized electrical equipment
- Class F For Cooking Oil





Firefighting

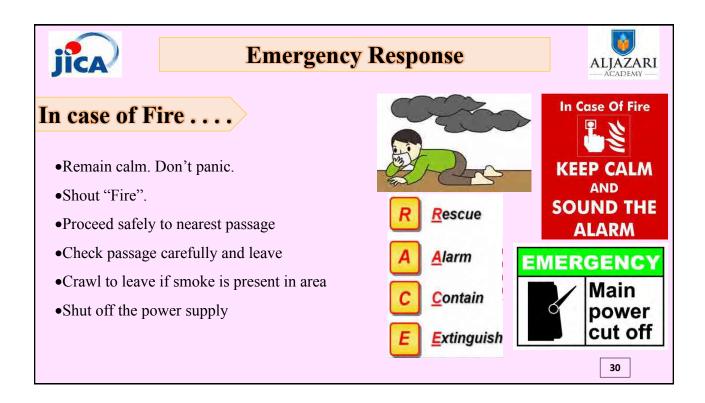


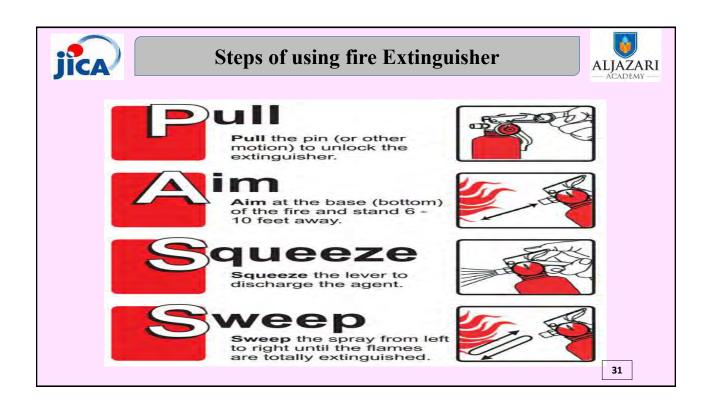
If Fire extinguisher containing carbon dioxide or dry

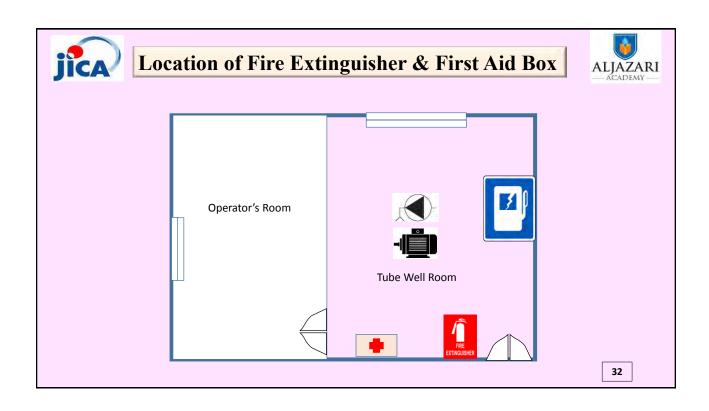
Chemical powder are not available then

- Sand buckets may be used.
- Sand may cause a lot of mess.
- · If sand buckets are not available then
- As a last resort dry sand may be kept in a polythene bags











First Aid Guidelines



- 1. Provision of first aid kit & formation of first aid team at workplace is essential.
- 2. For minor problem first aid kit may be helpful.
- 3. For major accident rescue 1122 may be called.
- 4. WASA facility in charge should constitute a first aid team for operation and maintenance related accidents or incidents.

First Aid Team

The first aid team should comprise of trained:

- First Aider
- A rescuers
- A helpers



jica	First Aid Box & Sp	ine Board ALJAZARI ACADEMY
Accessories	•Antibiotic ointment	
•Panadol tab	•Antiseptic solution	
•Dichloron tab	•Tweezers	
•Sterile gauze pads	•Sharp scissors	
•Adhesive tape	•Safety pins	
•Sterile bandage	•Thermometer	
•Splints	•Eye wash Solution	
•Antiseptic wipes		34



Spine Board Demonstration





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First aid measures for chlorine



1) Inhalation Safety:

- 1. Wear Safety mask
- 2. Move victim to fresh air. Keeping chin upward
- 3. Keep victim in a position comfortable for breathing
- 4. For poor breathing administer oxygen by CPR
- 5. Pinch the nose of victim before giving oxygen
- 6. DO NOT allow victim to move about unnecessarily
- 7. Immediately call RESCUE 1122





First aid measures for chlorine



2) Skin Contact Safety:

- 1. Flush with water for 5 minutes.
- 2. If irritation or pain persists, see a doctor.
- 3. Quickly remove victim from source
- 4. DO NOT attempt to rewarm the affected area on site
- 5. DO NOT rub area or apply direct heat
- 6. Gently remove clothing etc for better air circulation
- 7. Remove rest of the garments, if required
- 8. Loosely cover the affected area with a sterile 7. dressing
- 9. DO NOT allow victim to smoke
- 10. Immediately call RESCUE 1122

3) Eye Contact:

- Flush contaminated eye(s) with flowing water for 5 minutes
- 2. Keeping the eyelid(s) open
- 3. If irritation or pain persists, see a doctor
- 4. Avoid direct contact
- 5. Wear chemical protective gloves
- 6. DO NOT attempt to rewarm
- 7. Cover both eyes with a sterile dressing
- 8. Immediately call RESCUE 1122

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What is CPR?



- A sequence of techniques used to sustain life in the absence of spontaneous breathing and heart beat
- Chest compressions and rescue breath are called cardiopulmonary resuscitation
- Objective is to maintain victim's breathing and circulation until emergency aid arrives.

Important steps for CPR

Check Call

&

Care



Check, Call & Care



Once followed the first two C's, you may need to give care until Rescue 1122 personnel arrive.

Follow guidelines:

- ✓ Move injured person ONLY if the scene is unsafe
- ✓ You need to reach someone more seriously injured, or need to move the person to give care.
- ✓ If a person is in shock, DO NOT give water or any drinkable.
- **✓** Help the person rest in the most comfortable position.

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Is person responsive?





Check the victim for a response

If no response

CALL Rescue 1122





Open the airway & Maintain the airway open



Head tilt and chin lift

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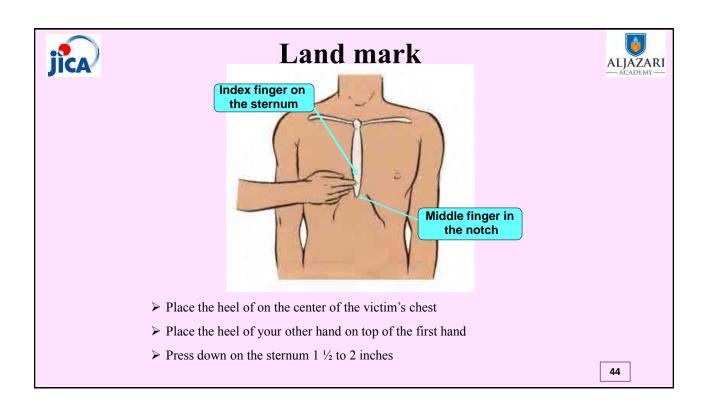
Check for breathing





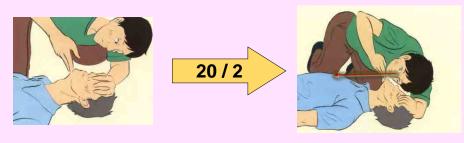
Look listen and feel for normal breathing &
LOOK FOR SIGNS OF LIFE for more than 10 seconds.











- ✓ After 20 compressions open the airway again using head tilt and chin lift give two breaths while watching the chest rise
- ✓ Rescue Breaths should last for 1 second.

45



ABC'S OR CAB'S???



Change in CPR guidelines: no more ABC's but rather...CAB's

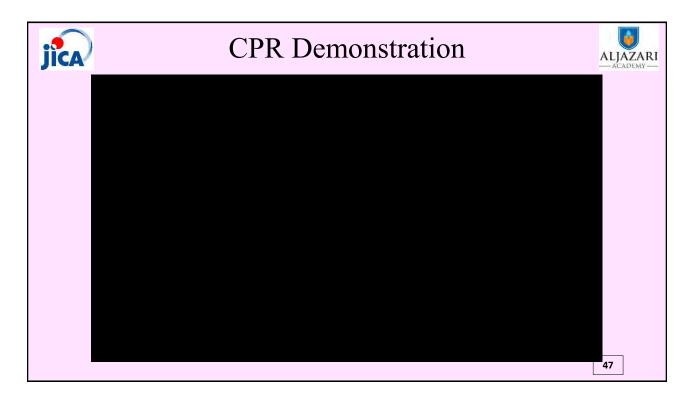
C= Circulation

A= Airway

B= Breathing

The CAB's are your priority management steps to life-saving







Handling of Manikin



- For handling and demonstration purpose wear rubber gloves
- For demonstration at site use spare nylon sheet as underlay
- In case of more number of trainees separate mouth protector be provided.

Cleaning of Manikin

- Use Soap and water for dirty materials swiping gently
- Cleaners containing wax, oil or citrus are not recommended
- The face skin may also be sanitized with alcohol wipes or soaked in a solution of ¼ cup bleach mixed with one gallon of water for 10 minutes

Storage of Manikin

- Always store and transport the manikin in nylon carry bag
- Store the manikin in a cool dry area at temperature between 50-70 °F and 50% relative humidity
- For storage longer than one month, the batteries should be removed from the CPR rate monitor
- The manikin head should be removed for the protection of the facial features, specifically the nose 48





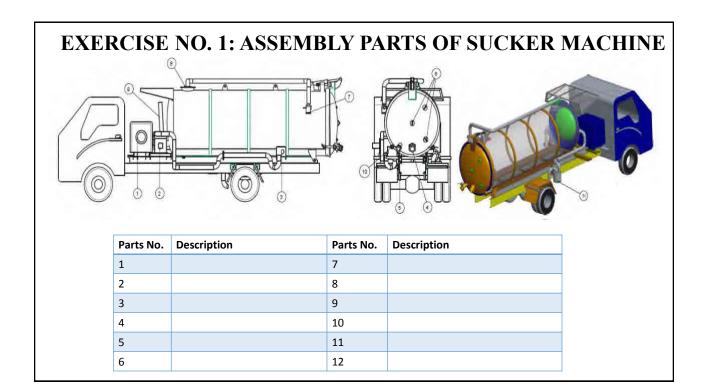
Contact Information

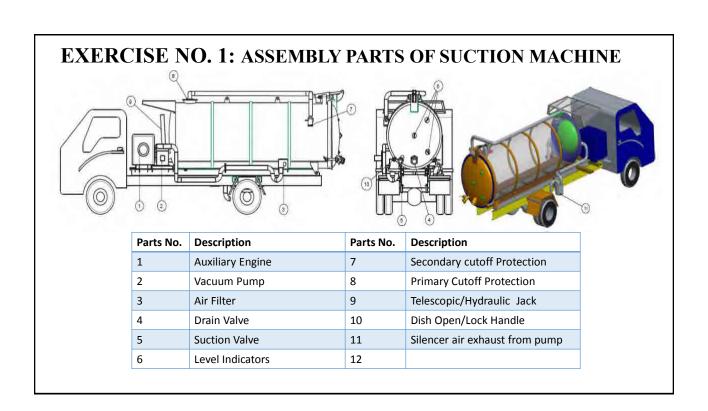


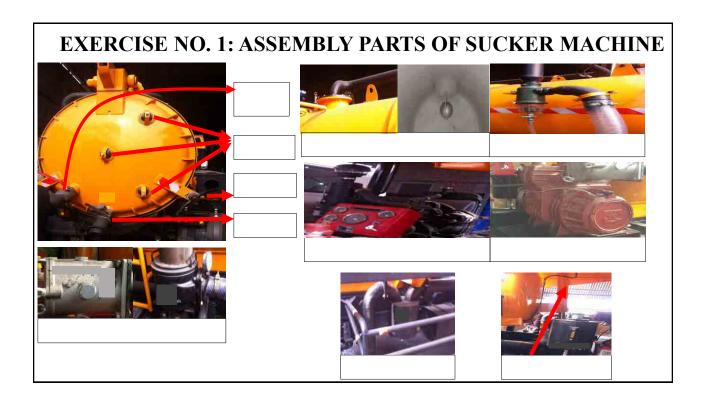
Faculty Names	
JICA Expert Kudo Ryuta (Mechanical)	
Course Leader Mubasher Ahmad Cheema	
Sr. Instructor (HSE) Ihsan-ul-haque Javed	
Sr. Instructor (Electrical) Jawad Shahid	
Young Professional Tanveer Shahzad	

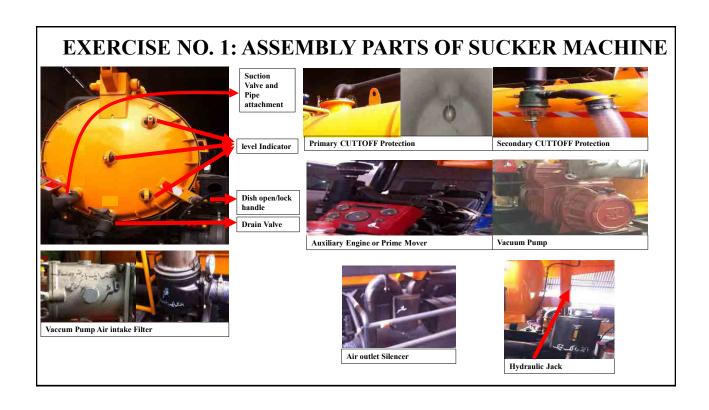
MODULE 3, EXERCISE NO. 1:

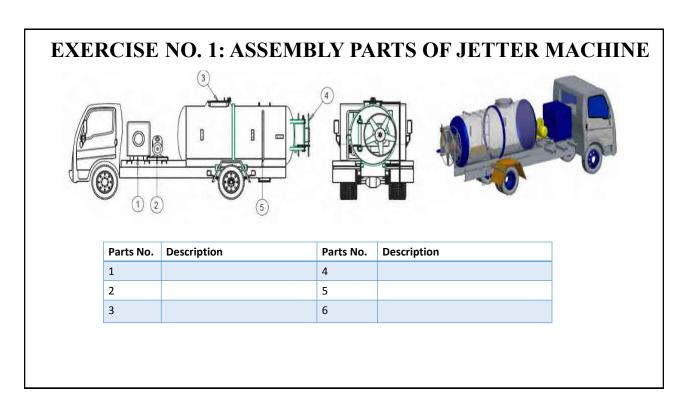
ASSEMBLY COMPONENTS OF SUCKER AND JETTER MACHINE



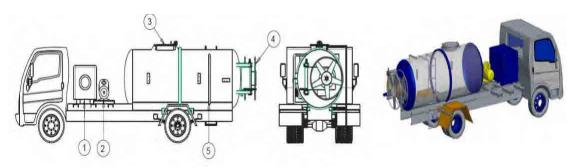






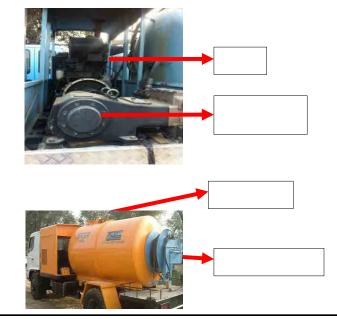






Parts No.	Description	Parts No.	Description
1	Auxiliary Engine	4	Jetting Real
2	High Pressure jetting Pump	5	Water Level Gauge
3	Manhole for water refill	6	

EXERCISE NO. 1: ASSEMBLY PARTS OF JETTER MACHINE



EXERCISE NO. 1: DESCRIBE PURPOSE OF JETTER MACHINE

EXERCISE NO. 1: DESCRIBE PURPOSE OF JETTER MACHINE

- ✓ It is a high pressure, heavy duty three plunger pump mounted on a Nissan or Isuzu truck.
- ✓ Used to to remove the blockage of sewer lines and drains
- ✓ High pressure water jetting action loosens or breaks solid waste to remove blockage

EXERCISE NO. 1: DESCRIBE PURPOSE OF SUCKER MACHINE

EXERCISE NO. 1: DESCRIBE PURPOSE OF SUCKER MACHINE

- ✓ Suction units create the vacuum required for siphoning of mud, slurry, grit and other materials from sanitary
- ✓ It is water sealing type vacuum pump vane having air cooling system capable of creating 90% vacuum mounted on a truck.
- ✓ Used to empty flooded sewerage lines and to clear blockage in combination with jetting unit





Course:	
Module:	_
Training Date:	_
Trainee:	_
Organization:	
Email:	_
Contact #:	

Module 3, Exercise 2

Question:

Find "severe condition maintenance items (minimum six items)" in the manual and indicate them on the provided list along with their interval and details. Please refer to provided list of items.

Jic	ISUZU F-Series Every 1	0 , 000 km Service Items
Sr. No	Maintenance Item	Interval and details
1	Fan belt tension and damage	
2	Valve clearance (Non Common Rail)	
3	Air cleaner element	
4	Drain fuel sedimentor	
5	Engine oil leakage and contamination	
5	Engine idling speed and acceleration	
7	Fan belt tension and damage	

Module 3, Exercise 2 i.e. Solution

29	Front wheel hub bearing oil	Change every 24,000 km (15,000 miles)
35	Brake lining for wear	Inspect every 6,000 km (3,750 miles)
37	Brake drum for wear and damage	Inspect every 24,000 km for wear (15,000 miles)
39	Leaf spring U-bolt nut	Retighten every 24,000 km (15,000 miles)
54	Engine oil	Change every 10,000 km(6,000 miles)
55	Engine oil filter	Change every 10,000 km(6,000 miles)



ISUZU F-Series Every 10,000 km Service Items



Sr. No	Maintenance Item	Interval and details
1	Fan belt tension and damage	
2	Valve clearance (Non Common Rail)	
3	Air cleaner element	
4	Drain fuel sedimentor	
5	Engine oil leakage and contamination	
6	Engine idling speed and acceleration	
7	Fan belt tension and damage	
8	Exaust pipes and all hoses/pipes in engine compartment for leak of damage	
9	Valve clearance (Non Common Rail)	
10	Engine coolant	
11	Cooling system for water leakage	
12	Clutch fluid	
13	Clutch pedal travel and free play	
14	Clutch system	
15	[4WD M/T] Manual transmission and transfer case oil leakage	
16	Transmission fluid	
17	[4WD A/T] Automatic transmission and transfer case oil leakage	
18	Propeller shaft loose connections	
19	Propeller shaft universal joints and splines for wear	
20	Front and rear axle oil leakage	
21	Differential gear oil	
22	[4WD] Front axle shaft rubber boot for damage	

23	Steering linkage for damage, looseness and excessive play	
24	Power steering oil leakage	
25	Steering column bolts for looseness or damage	
26 27	Power steering hose Differential gear and rear wheel hub bearing oil Inter differential gear oil	
28	Steering function	
29	Front wheel hub bearing oil	
30	Steering joint ball for oil leakage or damage	
31	Brake fluid	
32	Brake system for fluid leakage	
33	Brake function	
34	Front disc brake pads and discs wear/ lining and drum for wear	
35	Brake lining for wear	
36	Brake pedal travel and play	
37	Brake drum for wear and damage	
38	Parking brake function & cables for looseness or damage	
39	Leaf spring U-bolt nut	
40	Suspension mount for looseness or damage	
41	Shock absorbers for oil leakage	
42	Shock absorbers mount for looseness	
43	Rubber bushes of suspension wear or damage	
44	Tire air pressure and damage	
45	[F Series]Front brake lining and drum wear	
46	[F Series]Rear brake lining and drum wear	
47	[F Series]Brake Lining Adjust/ thickness	

48	[4WD] Propeller shaft universal joints and sliding sleeve	
49	[F Series]King pin	
50	[F Series]Center bearing, propeller shaft	
51	[F Series]Bushing, leaf spring	
52	[F Series]Water pump	
53	Tire Rotation	
54	Engine oil	
55	Engine oil filter	
56	Fuel filter	
57	Bolts and nuts on chasis and body	

Suction and Jetting Machines Operational Data

Suction Machine Operational Data

Jetting Machine Operational Data

Max. Vacuum Pressure: Air Filter Condition :

(Good or Bad)

Sr. No.	Tank Capacity	Presuure Reading	Remarks

Max. Jetting Pressure:

Y-Striner Condition (If Available): (Good or Bad)

Sr. No.	Tank Capacity	Presuure Reading	Nozzle Type	Remarks

Sr.	Hazard	Measures required	Comments
No.			
1			
2			
3			
4			

Please list three hazards and suggest measures to reduce or eliminate the risk involved.

Name:

Date:



Agenda

- ✓ Ice Breaker and Class Introduction
- ✓ Resources and handouts
- ✓ Importance of water meters
- ✓ Types of water meters



WSD 5321, Mod 4

Agenda

- ✓ Selection of water meters
- ✓ Installation of water meters
- ✓ Maintenance of water meters



WSD 5321, Mod 4

3

Icebreaker and class introduction

- Importance of water meters in WASA operations
- What do we cover in this module?
- What to expect in this module?
- Goal and objectives of this module?

WSD 5321, Mod 4

Icebreaker and Class Introduction

Now it is your turn...

- Degree and backgrounds?
- Share your work experience relative to water meter selection, installation & maintenance?

Icebreaker and Class Introduction

Now it is your turn...

- Any prior experience related to water metering?
- Why interested in this module?
- What best skills do you bring to the class?



WSD 5321, Mod 4

Resources and Handouts

- •Lecture notes
- •Water meter installation guidelines
- •Metering in municipalities WRC report
- •Water meters (various types)
- •Water meter major components



WSD 5321, Mod 4

7

Resources and Handouts

- •Introduction to Integrated Water Meter Management, Zyl,J. (2011)
- •Water meters, Vol.4, Satterfield, Z. (2004)



WSD 5321, Mod 4

Water meter overview

- ✓ Water metering is the process of measuring water use.
- ✓ And, the best way for a water utility to measure or account for the water produced and then sold is by using water meters



WSD 5321, Mod 4

9

Importance of water meters

- ✓ Water meters are important to a utility for several reasons:
- ✓ Helps in monitoring the volume of finished water
- ✓ Help in water conservation
- ✓ allow the system to demonstrate accountability



WSD 5321, Mod 4

Importance of water meters

- ✓ fair for all customers because they record specific usage
- ✓ aid in the detection of leaks and waterline breaks in the distribution system.
- ✓ monitor the volume of consumed water



WSD 5321, Mod 4

11

Meter application

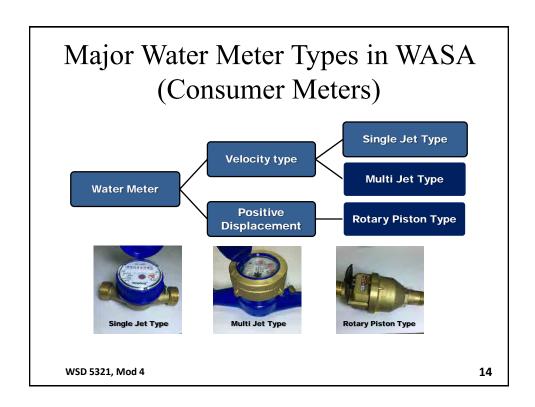
- ✓ Purpose
- ✓ There are three major applications of water meters:
 - 1. Consumer meters
 - 2. Bulk transfer meters
 - 3. Management meters



WSD 5321, Mod 4

Management meters

- ✓ Management meters measure the distribution of water to different parts of the network.
- ✓ They are essential for many technical and management functions.
- ✓ Management meters that are not district area meters are collectively called distribution meters.



Dry type & Wet type

- The dry type water meter has the reading mechanism hermetically separated from the water flow chamber.
- The transmission to the reading mechanism gears takes place via magnetic coupling between the turbine and the reading mechanism itself.
- The wet type water meters has the reading mechanism the reading mechanism completely immersed in the water and the transmission is direct from the turbine to the gears of the mechanism itself.

WSD 5321, Mod 4 15

Single Jet Type

• The principle of operation is given by the incidence of a single tangential stream of water with a turbine mounted in a radial position within the body of the meter.



 The rotation of the turbine transmits the motion to the reading mechanism allowing the measurement of the volume of water passing through the meter.



Multi Jet Type

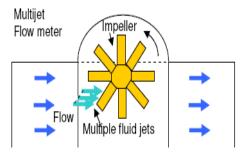
- The principle of operation is to force the passage of the inlet water flow through a series of ducts open in a capsule, called distributor, containing the turbine.
- The entrance of the water through the ducts generates a series of symmetrical jets that impact the turbine keeping it in perfect balance.



WSD 5321, Mod 4 17

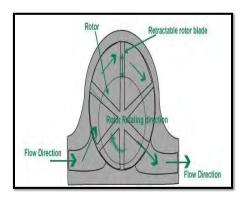
Multi-jet meters

✓ They have tangential openings in a chamber to direct the water flow across a rotor with many vanes.



Piston meters

✓ They have a piston that oscillates back and forth as water flows through the meter.



Oscillating piston meter

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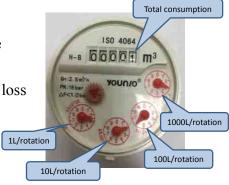
WSD 5321, Mod 4

Display of Water Meter

• ISO 4064: 1993

Qn : Nominal Flow RatePN : Nominal pressure

 $\triangle P$: maximum pressure loss



Selection Parameters (Consumer Meters)

ISO 4064:1993

Туре	Nominal Dia	Qn [m3/h]	Qmax [m3/h]
Velocity type	13	1.5	3
	20	2.5	5
	25	3	6

 $\begin{array}{lll} \text{Qn} & : \text{Nominal Flow Rate} & \text{R}: \text{Qmax/Qmin} \\ \text{Qt} & : \text{Transitional Flow Rate} & \text{Class B}: \text{R=}50 \\ \end{array}$

Class B_0.08 × Qn Class C 0.015 × Qn Class C : R=100

Qmin : Minimum Flow Rate

Class B $_0.02 \times Qn$ Class C $_0.01 \times Qn$

Qmax : Maximum Flow Rate

Class B $_2 \times Qn$ Class C $_2 \times Qn$

WSD 5321, Mod 4 21

Other Selection Parameters

Material:

e.g.: All materials in contact with the water passing through the water meter shall be made of materials which are harmless, non-contaminating and biologically inert.

• Pressure test:

e.g.: The water meter shall conform to the pressure resistance performance.

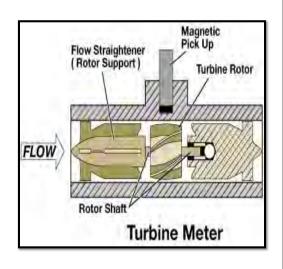
Comparison of water meters

	Single jet (dry)	Multi jet (wet)	Rotary piston (wet)	
Appearance				
Measuring method	Velocity	Velocity	Positive displacement	
Structure	Simple structure	Complicated than Single jet	Complicated than others	
Cost	Inexpensive	Inexpensive	More expensive than others	
Others	Highly reliable operation	Small amount of water can be measured accurately	High accuracy than others	

WSD 5321, Mod 4 23

Turbine meter

- ✓ These meters have a rotating element that turns with the flow of water.
- ✓ Volume of water is measured by the number of revolutions by the rotor.



WSD 5321, Mod 4

Section through a flow meter showing the sensor, transducer, counter and indicator (meter supplied by Sensus)

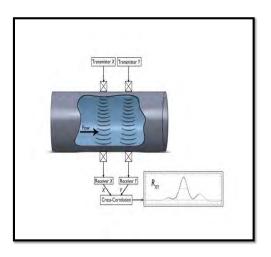
WSD 5321, Mod 4

Transducer

25

Ultrasonic meters

- ✓ They work by sending sound waves diagonally across the flow of water in the pipe.
- ✓ Changes in the velocity of water are converted electronically to change in flow rate.



Sensor

Ultrasonic meter

WSD 5321, Mod 4

Magnetic meter

- ✓ They have an insulated sec through which water flows.
- ✓ The flow of water induces electrical current that proportional to the velocity hence the flow rate.



Magnetic water meter

WSD 5321, Mod 4

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Comparison of Flow meters

	Ultra Sonic	Electromagnetic	Turbine	
Appearance				
Accuracy	in small flow rate	i _c V	in sman-low race	
Installation condition (D:pipe dia)	Before meter:10D After meter:5D	Before meter:5D After meter:2D	Before meter:10D After meter:5D	
Pressure loss	No pressure loss	Almost no pressure loss	Pressure loss due to around Impeller	
Telecommunications	Available	Available	Available	
Initial Cost	Expensive	Expensive	Inexpensive	
Others	Proper installation skill is required	Susceptible to electrical noise	There is lifetime of rotation parts	

WSD 5321, Mod 4

Water meter installation

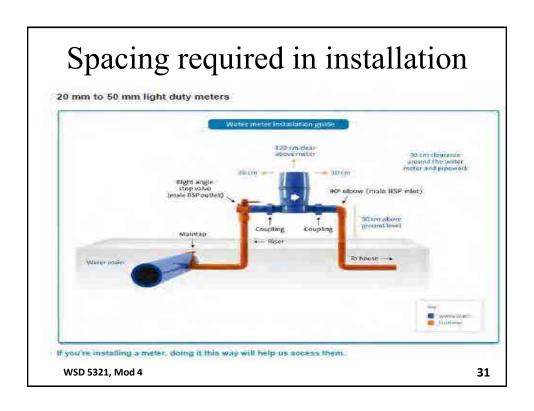
- ✓ Its important to install a meter in right spot
- ✓ In case of a private water service i.e.:
- i. inside the front property boundary (inlet riser: b/w 300mm & 1000mm)
- ii. from the left or right property boundary (inlet riser: b/w 300 & 600mm).
- iii. and outlet riser are 300 mm from the ground
- iv. and outlet riser are parallel to the closest side boundary

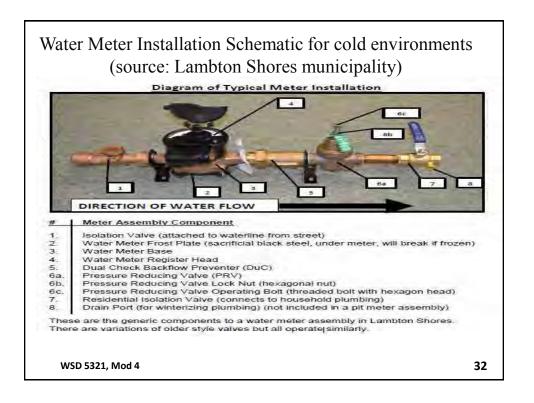
WSD 5321, Mod 4 29

Water meter installation

- ✓ If you're installing meters close together, you must allow 300 mm between them.
- ✓ You must not install the meter
- ✓ more than 1.5 metres above the ground







Water meter maintenance

- ✓ Proper maintenance of metering device is essential for its operation.
- ✓ A municipality should develop a water meter maintenance programme.
- ✓ Water meter maintenance requires actions, such as cleaning of strainers, cleaning and repair of meter boxes, fixing leaks, register covers.



WSD 5321, Mod 4 33

Inspection Checklist

- ✓ A checklist should be developed for use by meter inspectors in the field. This checklist should include the following information:
 - ✓ Location and date.
 - ✓ Inspector's name.
 - ✓ Meter identification: make, model, size, serial number and current reading.
 - ✓ Condition of meter installation: meter body, meter register, pipe work, leakage, upstream valve, downstream valve, meter chamber, strainer, signs of unauthorised connections and other.
 - ✓ Actions taken: strainer cleaned/replaced, meter mechanism inspected and/or valve operation checked.
 - ✓ Action required: cleaning, chamber repairs, meter test and/or leak repairs.

Problems related to metering

- ✓ Suspended solids get stuck in it & causes meters damaging.
- ✓ Meters buried under soil and vegetation
- ✓ Due to high TDS (total suspended solids) lime or metal oxide deposits in meters.
- ✓ Consumer complaints of suspected meter errors



Meter almost buried in the soil

WSD 5321, Mod 4

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Problems related to metering

- ✓ Leakage from meter connections.
- ✓ Damage to meters due to high velocity air flow when drained pipes are refilled.
- ✓ Vandalism to meters for scrap metal or in anger, often in 'retaliation' when indigent consumers are cut off



Leakages from meter connections

WSD 5321, Mod 4

Problems related to monitoring

- ✓ Strainers to get clogged. These solids enter the system most often due to:
 - ✓ Large pipe bursts.
 - ✓ Mineral
 - ✓ Corrosion
 - ✓ Inadequate water treatment or malfunctioning treatment plants.



Pipe leakages causes the system to get clogged





Course:	
Contact #:	

Module 4, Exercise 1 (Water Meter Types) Please connect correct items in all 3 columns

Single Jet Type (Dry Type)

Rotary Piston Type (Wet Type)

> Multi Jet Type (Wet Type)







Simple design, competitive price and highly reliable operation.

Accuracy is better than others but structure is complicated and expensive.

Accuracy is good even with small amounts of flow rate

Exercise 1, Water Meters Types, Solution

Single Jet Type (Dry Type)

Rotary Piston Type (Wet Type)

Multi Jet Type (Wet Type)



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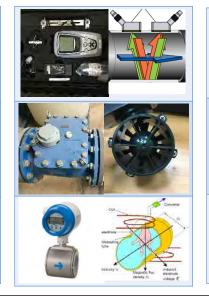
Accuracy is good even with small amounts of flow rate

Module 4, Exercise 1 (Flow Meter Types) Please connect correct items in all 3 columns

Ultra Sonic Flow Meter

Electromagnetic Flow Meter

Turbine Flow Meter



Simple structure and inexpensive.

There is a pressure loss.

There is almost no pressure loss. Susceptible to electrical noise.

There is no pressure loss.

Poor accuracy in small flow rate.

Exercise 1, Flow Meter Types, Solution

Ultra Sonic Flow Meter

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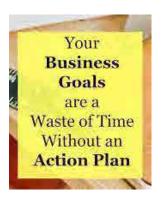


Action Plan



What if not Action Plan?





Don't wait untilyou are ready totake action. Instead, take action obe ready."

Jensen Siday Manual Adapta



What is an action plan?



An action plan is a document that lists...

✓ what steps must be taken in order to achieve a specific goal

The purpose of an action plan...

- ✓ is to clarify what resources are required to reach the goal
- ✓ formulate a timeline for when specific tasks need to be completed



Action Plan Template







POST TRAINING ACTION PLAN

Training Title:	O & M Mechanical Equipment	Date of Training:	Jan 1st - Jan 5th 2018
Name of Partici	pant: Mubasher A. Cheema		
Name of Organi	ization: Al-Jazari		



Action Plan Template



Please list five important concepts, ideas, or skills which you plan to take from the training and implement in your work

(please focus on assembly components, preventive maintenance, operating procedures, HSE & 5S)

- 1. We will introduce Personal Protective Equipment (PPE) for the O&M Staff.
- 2. We will develop preventive maintenance plan for tube well.
- 3. We will post Standard Operating Procedures (SOP) at site.
- 4. We will implement record keeping measures.
- 5. We will implement 5S at our Facility.



Action Plan Template



Please identify a site (in your organization) to implement the above training concepts.

Site: J3 Tube well, Lahore

Please provide a date by which you will implement the above trainings concepts.

Date: March 20th, 2018

Person Responsible (Your Name):

Other Comments or Notes:

Need support from management, tools and parts

Thank You !!!	





POST TRAINING ACTION PLAN

Training Title: O & M Mechanical Equipment	Date of Training:	Jan 1st – Jan 5 th , 2018
Name of Participant:		
Name of Organization:		
Please list five important concepts, ideas, or skills which you plan your work	n to take from the tra	aining and implement in
(please focus on assembly components, preventive maintenance	, operating procedu	eres, HSE & 5S)
Please identify a site (in your organization) to implement the	above training con	cepts.
Site:		
Please provide a date by which <u>you will</u> implement the above	trainings concepts.	
Date:		
Person Responsible (Your Name):		
Other Comments or Notes:		





POST TRAINING ACTION PLAN

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