

8) Summary Table of Project Activities

The Project activities for the three years of the Project period (February 2012 – February 2015) are summarised as per output as follows.

[OUTPUT 1] The capacity of staffs of NACP and RHD is enhanced regarding supervision of PMTCT service provision.

ACTIVITY	PROGRESS	ACHIEVEMENT
1-1. To verify on-going PMTCT administrative system in the NACP, RHD and the health facilities in the Greater Accra Region, by conducting baseline survey	<ul style="list-style-type: none"> • Completion of the baseline survey (Jun. 2012) • Compilation of the baseline survey results in the form of report (Aug. 2012) 	<ul style="list-style-type: none"> • The on-going PMTCT administrative system was verified.
1-2. To develop a PMTCT practical handbook with Greater Accra regional trainers on the basis of the results from the baseline survey and National Guidelines for PMTCT	<ul style="list-style-type: none"> • Drafting and reviews of PMTCT practical handbook by the Task Team (Sept. – Dec. 2012) • Regional workshop to review the 1st draft (39 participants (Regional, District/Sub-Metro HIV & AIDS Coordinators/ Supervisors)) (Oct. 2012) • Layout, designing, printing, and distribution of “Field Test Version” of the handbook (Jan. – Feb. 2013) • Field testing at the Project priority facilities (trial use by 29 counsellors from 11 facilities and 10 monitoring visits) (Feb. – Mar. 2013) 	<ul style="list-style-type: none"> • “Field Test Version” handbook was completed. • Comments on the “Field Test Version” were collected through the field testing.
1-3. To conduct training in line with the National PMTCT Guidelines for health personnel engaged in PMTCT services (midwives, nurses, pharmacists, laboratory technicians, doctors, etc.) in the Greater Accra Region	<ul style="list-style-type: none"> • PMTCT fresh training (incl. introduction of the handbook and component of data management) (6 days x 8 batches) (Nov. – Dec. 2012, Jun., Sept. – Oct. 2013) • ART orientation (2 days x 2 batches) (Jun. 2014) • PMTCT orientation (1 day x 2 batches) (Jun. 2014) • PMTCT refresher training on EID (2 days x 4 batches) (Jul. 2014) • 3-day Workshop on Revision of PMTCT Guidelines & Training Manuals based on the new WHO recommendation on ART (Jan. 2014) 	<ul style="list-style-type: none"> • 227 health staff of GAR were trained in PMTCT in total. • Coordination with FRHP-supported training resulted in covering almost all those who needed to be newly trained in GAR. • 45 prescribers working in GAR were trained on ARV prescription. • 47 health staff engaged in PMTCT-related departments in GAR acquired the knowledge on PMTCT service and its flow and understood their own roles in facilitating quality service delivery of

	<ul style="list-style-type: none"> • Training of Trainers incl. pre-test of the revised guidelines & manuals (5 days x 4 batches, 108 trainers from all the 10 regions and Korle-Bu Teaching Hospital) (Feb. 2014) • Printing of the new national PMTCT guidelines (Dec. 2014) 	<p>comprehensive PMTCT.</p> <ul style="list-style-type: none"> • The National PMTCT Guidelines and training manuals and other materials were updated • 108 trainers from all the 10 regions in Ghana and Korle-Bu Teaching Hospital are equipped to conduct step-down training for health service providers on the new guidelines. • 5,000 copies of the new guidelines were printed and dispatched to NACP for nation-wide dissemination.
<p>1-4. To support the RHD to implement facilitative supervision, including M&E and feedback system, in accordance with the PMTCT practical handbook</p>	<ul style="list-style-type: none"> • Joint monitoring with the Regional HIV & AIDS Coordinators (May 2012) • Orientation on facilitative supervision (1 day) (Oct. 2012) • Supportive Supervision Workshop (Orientation: 1 day, Field practice: 3 days, Review Workshop: 1 day) x 5 times) (Jul. & Oct. 2013, Jan. & Jun. 2014) • Contents review, layout & design, printing, and distribution of Supervisory Checklist “2013 version” and “Final version” • On-Site Coaching of supportive supervision (5 times: Oct. 2012, Jul. & Oct. 2013, Jan. & Jun. 2014) 	<ul style="list-style-type: none"> • All HIV & AIDS coordinators and staff of health directorates at the regional, district/ metro and sub-metro levels were trained in effective provision of supportive supervision by using the checklist. • Supervisory checklist was compiled and agreed to be used in GAR. • 250 copies of the Supervisory Checklist “2013 version” were distributed to supervisors in GAR and NACP and used in their supervision work. • Supervisory Checklist “Final version” were originally printed for 1,000 copies, distributed to all the supervisors in GAR, and later reprinted for additional 1,200 copies in response to the request from NACP for national dissemination. • Collaboration with FRHP resulted in further consolidation of the knowledge and skills learnt by the participants and improvement of the checklist.
<p>1-5. To share the progress and performances of PMTCT-IEC activities at the target health facilities through the regular meetings amongst health personnel at regional and district levels</p>	<ul style="list-style-type: none"> • Presentation of Project information and progress at the PMTCT Stakeholders Meeting (Sept. 2012, May 2013) • Presentation of progress in IEC materials development at the TWG meeting on communication (May & Aug. 2012, Feb., May, Jul. & Aug. 2013, Feb., May, Aug. & Dec. 2014) 	<ul style="list-style-type: none"> • Project information and progress continued to be widely shared with the stakeholders from GoG and DPs. • The Project information and progress were regularly shared and better understood at the regional and district/ sub-metro levels. • The Project was regularly updated on PMTCT

<p>(*Strengthening linkages among health facilities at the district level is also envisaged through these meetings.)</p>	<ul style="list-style-type: none"> • Presentation of Project information and progress at the GAR Regional Health Management Team Monthly Meetings (Jul. & Oct. 2013, Feb. & Nov. 2014) • Presentation of Project information and progress at the District/Sub-Metro Health Management Team Quarterly Meetings in Ashiedu Keteke and Ada East (Jul. 2013, Jan. & Nov. 2014) • Sharing of Project progress at UN Technical Team Meeting on PMTCT (Aug., Sept. & Nov. 2012, Feb. & Apr. 2013) • Continuous sharing of the Project progress for effective coordination with FRHP till the closure of FRHP in Feb. 2014 	<p>related events at the central level led by the UN agencies.</p> <ul style="list-style-type: none"> • Coordination and collaboration with FRHP were promoted for effective achievements of the national goal of eMTCT in GAR.
<p>1-6. To review the PMTCT practical handbook annually (two times by the end of the project period) and update it as needed</p>	<ul style="list-style-type: none"> • Review of outcomes of the field testing and completion of “1st Edition” by the task team (May – Jul. 2013) • Design & layout, printing, distribution of the “1st Edition” (Aug. & Sept. 2013) • Review and revision of the “1st edition” in line with the new national PMTCT guidelines and completion of the “final edition” (Nov. 2014) • Printing and delivery of the “final edition” to NACP (Dec. 2014) 	<ul style="list-style-type: none"> • “1st Edition” was completed and 1,000 copies were printed and distributed to all the 162 PMTCT sites, all the supervisors and health directorates in GAR and NACP. • The “1st Edition” is being utilized in PMTCT services in GAR. • The “1st Edition” is being utilized in the Project activities such as supportive supervision workshop and PMTCT sites visits training. • The revised version was completed as the “final edition” and 7,000 copies were printed and delivered to NACP for the nation-wide utilization as of 2015 upon the start of the Option B+ implementation.

1-7. To verify the intervention effects on the management capacity for PMTCT service delivery by analysing the results from the end-line survey	<ul style="list-style-type: none"> • Completion of the end-line survey (Jul. 2014) • Compilation of the end-line survey results in the form of report (Aug. 2014) 	<ul style="list-style-type: none"> • The impacts of the Project activities on the management capacity in PMTCT service delivery were verified through analysis of the end-line survey results.
1-8. To hold a dissemination workshop in accordance with the revised PMTCT practical handbook	<ul style="list-style-type: none"> • Project Outcomes Dissemination Meeting (Nov. 2014) 	<ul style="list-style-type: none"> • With the participation of around 130 people from Project priority facilities, officers of health directorates of all the 10 regions, national stakeholders incl. GoG and DPs, NGOs, media houses, etc., the PMTCT practical handbook was widely introduced through a session on how to effectively use the handbook at the Project Outcomes Dissemination Meeting.
1-9. To conduct public relations activities (presentation of project activities at central level, media publicity, publication of newsletters, etc.) to share information on project performance both in and outside of the target areas	<ul style="list-style-type: none"> • Establishment of the Project website on the JICA Home Page (Oct. 2012) • Update of the Project website on the JICA Home Page • Homepages of JOICFP and JATA • TV stations, newspapers, and news agency in Ghana • PMTCT Stakeholders Meeting (Sept. 2012, May 2013) • TWG meetings on Communication (May & Aug. 2012, Feb., May, Jul. & Aug. 2013, Feb., May, Aug., Oct. & Dec. 2014) • UN Technical Team Meeting on PMTCT (5 times: Aug., Sept. & Nov. 2012, Feb. & Apr. 2013) • The Home Page of the JICA Ghana Office • “Mama’s Determination” Dissemination Meeting (Jul. 2014) • Project Outcomes Dissemination Meeting (Nov. 2014) 	<ul style="list-style-type: none"> • The Project information and progress were shared with the stakeholders of GoG and DPs. • Progress and outcomes of the Project including the materials/ tools developed were widely disseminated both in Ghana and Japan. • Nation-wide dissemination of the Project outcomes and materials/tools established a solid foundation for sustainability and national scale-up of the Project gains in Ghana. • The Project information and progress were regularly shared and better understood at the regional and district/ sub-metro levels.

[OUTPUT 2] PMTCT-IEC materials are refined based on the results of facilitative supervision regarding IEC service provision and distributed by NACP.

ACTIVITY	PROGRESS	ACHIEVEMENT
<p>2-1. To gather and analyse existing information available for development of PMTCT-IEC materials such as policy documents, health statistics, experiences in other countries, etc., as a part of the base-line survey</p>	<ul style="list-style-type: none"> • Confirmation of information required for the IEC material development through the JICA experts & the baseline survey such as PMTCT related documents, existing PMTCT-IEC materials, utilization of the materials, and on-going PMTCT-IEC activities at facilities (May – Aug. 2012) • Review & analysis of the collected information (Aug. – Sept. 2012) 	<ul style="list-style-type: none"> • Information required for the development of IEC materials was collected (PMTCT Guidelines, National scale-up plan of PMTCT, existing materials, etc.). • The collected information was reviewed and analysed based on communication characteristics, which was also shared with the Ghanaian stakeholders for identification of materials to be developed.
<p>2-2. To develop PMTCT-IEC materials based on the needs identified through the baseline survey</p>	<ul style="list-style-type: none"> • Identification of IEC materials to be developed and drafting of production outlines (Oct. – Dec. 2012) • Discussion with Ghanaian stakeholders on the production outlines (Oct. 2012) • Workshop for PMTCT-IEC Message Creation (3days) (30 participants from the central, regional, district/ sub-metro, and facility levels) (Feb. 2013) • In-depth interviews with the PMTCT counsellors and HIV+ mothers who benefitted from the PMTCT services for developing story outlines (Nov. 2012 – Feb. 2013) • Development of the 1st draft of the storyboard for the video drama “Mama’s Determination” (Feb. 2013) • Sharing and collection of comments on the 1st draft of the storyboard (Feb. – Mar. 2013) • Preparation for actual production (confirmation of the technical capacity and needs in technical transfer programme of GHS and RHD and confirmation of the local production houses and 	<ul style="list-style-type: none"> • Draft production outlines were developed in consultation with the Ghanaian stakeholders. • A list of messages options for IEC materials development was compiled. • The 1st draft of the storyboard for the video drama “Mama’s Determination” was developed and shared with the Ghanaian stakeholders and their comments were collected for revision. • Technical transfer was made for HPD and GAR HPU through the workshop and in-depth interviews for story development. • Needs of HPD and GAR HPU in technical transfer in the production of the video drama and print materials were confirmed for the formulation of the production workflow and team composition. • All the contents were finalized with participation by Ghanaian stakeholders. • Sub-contracting was made with PPAG, an organization experienced in IEC materials development in health, collaboration and technical

	<ul style="list-style-type: none"> technicians) (Feb. 2013) • Revision of the contents based on the analysis of the feedbacks from the Ghanaian stakeholders (May – Jun. 2013) • Contract signed with the sub-contractor for materials production (May – Jul. 2013) • Shooting & post-production of video drama (Aug. 2013) • Development of print materials (photo drama book & interactive card) (Sept. 2013) • Technical transfer of production techniques to Ghanaian counterparts through on-the-job training during the production period (Aug. – Oct. 2013) • Procurement, handing-over & installation of AV equipment to the Project priority facilities to facilitate field testing (Sept. – Oct. 2013) 	<ul style="list-style-type: none"> transfer to the government, and work with JICA. • The final scenario “Mama’s Determination” was completed. • Test version of all the materials was completed and distributed to the Ghanaian stakeholders and facilities to participate in the field testing (120 video drama DVDs, 2,000 copies of photo drama book, 50,000 copies of interactive cards). • Techniques of IEC tools production were transferred from the Japanese Experts to NACP, HPD/GHS, HPU/RHD, and GAC through the entire production process. • 10 facilities received TV monitors (9), DVD decks (11), speaker sets (3), and burglar proofs (9) to be ready for smooth field testing of the video drama.
<p>2-3. To conduct field-testing of the PMTCT-IEC materials at one region each from three zones (Greater Accra Region from Southern Zone, Ashanti Region from Middle Zone, and Northern Region from Northern Zone)</p>	<ul style="list-style-type: none"> • 1-day orientation meeting on field testing respectively in GAR, A/R and N/R (41 people participated in total from the central, regional, district, and facility levels) (Oct. 2013) • Field testing of test version materials (Nov. – Dec. 2013) • Collection of feedbacks (Dec. 2013 – Jan. 2014) • 1-day meeting on field test feedbacks sharing respectively in GAR, A/R and N/R (40 people in total participated from the central, regional, district, and facility levels) (Feb. 2014) 	<ul style="list-style-type: none"> • 2-month field testing was completed with the participation of 23 facilities in GAR (11 target facilities), A/R (6 selected facilities), and N/R (6 selected facilities). • The test version materials were revised guided by the field test outcomes for finalization. • The participants of the field testing received feedbacks from the Project on the outcomes of the field testing and the revision points of the materials. • The participants could understand how to use the materials more effectively in their service by learning the importance of emotion communication.
<p>2-4. To print/ produce and distribute the PMTCT-IEC materials to the stakeholders, after amendment and minor modification as needed</p>	<ul style="list-style-type: none"> • Analysis of field test results, identification of points to be revised, and finalization work (Jan .- Feb. 2014) • Approval from GHS on the final data of the materials (Feb. 2014) 	<ul style="list-style-type: none"> • The final digital data of all the materials were completed and officially approved by GHS and other stakeholders at the 4th JCC meeting towards nation-wide dissemination by GoG. • 1,350 DVDs, 8,000 photo drama books, and

	<ul style="list-style-type: none"> • Production of the final video drama DVDs (Mar. 2014) • Printing of the final photo drama book and interactive card (May – Jul. 2014) • “Mama’s Determination” Dissemination Meeting (Jul. 2014) • Monitoring on the use of the materials (Aug. 2014) • Handing-over of the final data to GHS (December 2014) 	<p>340,000 interactive cards were produced and distributed to all the regions and national stakeholders at the “Mama’s Determination” Dissemination Meeting.</p> <ul style="list-style-type: none"> • Monitoring on the use of the materials at 10 priority facilities revealed that the materials were well-used in PMTCT services on the ground. • The Japanese expert also provided on-site coaching on effective use of the materials in conjunction with the monitoring. • The final data of all the IEC materials were handed over to GHS for future re-production and/ or modification such as different dialects version.
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[OUTPUT 3] Capacity of PMTCT counsellors in terms of PMTCT-IEC service delivery is further enhanced in target health facilities.

ACTIVITY	PROGRESS	ACHIEVEMENT
<p>3-1. To grasp the performance level of PMTCT counsellors in terms of PMTCT-IEC service delivery by conducting a baseline survey at selected health facilities in the Greater Accra Region</p>	<ul style="list-style-type: none"> • Completion of the baseline survey (Jun. 2012) • Compilation of the baseline survey results in the form of report (Aug. 2012) • Completion of situation analysis on facility-level data management and setting of indicators by the Japanese expert (Aug. 2012) 	<ul style="list-style-type: none"> • The performance level of PMTCT counsellors in terms of PMTCT-IEC service delivery was grasped. • The actual data management practices at the Project priority facilities were confirmed, based on which 3 indicators on data management were recommended and the target facilities for data management capacity enhancement were narrowed down by the Japanese expert.
<p>3-2. To conduct hands-on training of PMTCT-IEC service provision by using PMTCT-IEC materials, as well as training of data collection and reporting procedures</p>	<ul style="list-style-type: none"> • Drafting of SOP on facility-level data management (Aug. & Nov. 2012) • Review and revision of the draft SOP on data management as part of the PMTCT handbook revision under the Output 1 (May – Jul. 2013) • Review and revision of the SOP on facility-level data management in conjunction with the revision 	<ul style="list-style-type: none"> • A simplified SOP on data management was incorporated in the PMTCT handbook. • 227 health staff of GAR were trained in PMTCT data management in total through PMTCT fresh training. • 10 health care staff already or expected to be engaged in PMTCT services in Ashiedu Keteke

	<p>of the PMTCT handbook in line with the new national PMTCT guidelines (Nov. 2014)</p> <ul style="list-style-type: none"> • PMTCT Training including the component of data management (Nov. – Dec. 2012, Jun, Sept. – Oct. 2013) • On-site coaching on facility-level data management (Aug & Nov 2012, Aug & Nov 2013, Feb, May, Jun, Jul, Aug & Nov 2014) • PMTCT Sites Visit training (2 batches x 1 day visit and 1 day review workshop) (Jan. & Oct. 2013) • Exchange visits training among the Project target facilities (2 days visits and 1 day review workshop) (Jan. 2014) 	<p>observed the PMTCT services at Ridge Hospital and La General Hospital and learnt the actual practices of the services and identified lessons, challenges and possible solutions for them.</p> <ul style="list-style-type: none"> • 14 health staff already engaged in PMTCT services in Ada East and Ada West observed PMTCT services at Tema Polyclinic and learned the actual practices of the services and identified lessons, challenges and possible solutions for them. • 13 health staff working in PMTCT service delivery in Ada East, Ada West, and Ashiedu Keteke visited facilities in each area, understood the difference in their service delivery depending on the situation in the areas, advised one another towards the provision of better quality services. As a result, all the participants became highly motivated in implementing what were advised.
<p>3-3. To verify the intervention effects on the performance of PMTCT counsellors in terms of PMTCT-IEC service delivery by analysing the results from the end-line survey at the target health facilities</p>	<ul style="list-style-type: none"> • Completion of the end-line survey (Jul. 2014) • Compilation of the end-line survey results in the form of report (Aug. 2014) 	<ul style="list-style-type: none"> • The impacts of the Project activities on the performance of PMTCT counsellors in PMTCT-IEC service delivery were verified through analysis of the end-line survey results.
<p>3-4 To hold a dissemination workshop of intervention outcomes of the Project for PMTCT counsellors</p>	<ul style="list-style-type: none"> • Project Outcomes Dissemination Meeting (Nov. 2014) 	<ul style="list-style-type: none"> • With the participation of around 130 people from Project priority facilities, officers of health directorates of all the 10 regions, national stakeholders incl. GoG and DPs, NGOs, media houses, etc., the end-line survey and terminal evaluation results were widely disseminated at the Project Outcomes Dissemination Meeting.

**9) List of Training Courses,
Workshops & Meetings**

List of Training Courses, Workshops & Meetings

JFY 2012 (April 2012 - March 2013)

No.	Activity	Dates/Duration	Venue	Participants
1	1st Joint Coordinating Committee (JCC) Meeting	06 July 2012	NACP Conference Room	Total 14 participants MOH, NACP, GAR/RHD/GHS, FHD/GHS, Reseacher, JICA, Japanese Experts
2	2nd JCC Meeting	28 January 2013	NACP Conference Room	Total 19 participants MOH, GAC, NACP, GAR/RHD/GHS, FHD/GHS, PPME/GHS, JICA, Project Consultation Mission members, Japanese Experts
3	1st PMTCT Handbook Development Task Team Meeting	05 September 2012	NACP Conference Room	Total 9 participants NACP, GAR/RHD/GHS, FHD/GHS, Project Priority Facilities and Japanese Experts
4	2nd PMTCT Handbook Development Task Team Meeting	19 September 2012	NACP Conference Room	Total 10 participants NACP, GAR/RHD/GHS, FHD/GHS, Project Priority Facilities and Japanese Experts
5	3rd PMTCT Handbook Development Task Team Meeting	26 September 2012	NACP Conference Room	Total 5 participants NACP, GAR/RHD/GHS, FHD/GHS and Japanese Experts
6	4th PMTCT Handbook Development Task Team Meeting	08 October 2012	NACP Conference Room	Total 4 participants NACP, GAR/RHD/GHS and Japanese Experts
7	5th PMTCT Handbook Development Task Team Meeting	15 October 2012	NACP Conference Room	Total 8 participants NACP, GAR/RHD/GHS, Project Priority Facilities, and Japanese Experts
8	6th PMTCT Handbook Development Task Team Meeting	29 October 2012	NACP Conference Room	Total 7 participants NACP, GAR/RHD/GHS, Project Priority Facilities, and Japanese Experts
9	7th PMTCT Handbook Development Task Team Meeting	02 November 2012	NACP Conference Room	Total 7 participants NACP, GAR/RHD/GHS, FHD/GHS, Project Priority Facilities and Japanese Experts
10	8th PMTCT Handbook Development Task Team Meeting	20 November 2012	NACP Conference Room	Total 9 participants NACP, GAR/RHD/GHS, FHD/GHS, Project Priority Facilities and Japanese Experts

No.	Activity	Dates/Duration	Venue	Participants
11	9th PMTCT Handbook Development Task Team Meeting	28 November 2012	NACP Conference Room	Total 8 participants NACP, Project Priority Facilities and Japanese Experts
12	Regional PMTCT Training Preparatory Workshop	11-12 October 2012	Greater Accra Regional Training Unit	Total 39 participants HIV & AIDS supervisors and coordinators at the regional, district/ metro, and sub-metro levels in GAR
13	PMTCT Fresh Training	6 days x 4 Batches <1st> 5 - 10 November 2012 <2nd> 12 - 17 November 2012 <3rd> 19 - 24 November 2012 <4th> 26 November - 1 December 2012	<1st, 4th> Greater Accra Regional Training Unit <2nd, 3rd> Ada East District Health Directorate	Total 108 participants Healthcare providers already engaged and expected to be engaged in PMTCT service delivery at the Project Priority Facilities who were never officially trained in PMTCT
14	PMTCT Sites Visit Training	30 - 31 January 2013 (2 days)	La General Hospital and Ridge Regional Hospital	Total 10 participants Healthcare providers engaged in PMTCT services in Ashiedu Keteke Sub-metro
15	1st Supportive Supervision Workshop	17 October 2012	Greater Accra Regional Training Unit	Total 26 participants HIV & AIDS supervisors at the regional, district/ metro, and sub-metro levels
16	Workshop for PMTCT-IEC Message Creation	4 - 6 February 2013 (3 days)	Hillburi, Aburi (Eastern Region)	Total 31 participants PMTCT counselors and technical officers concerned with PMTCT-IEC materials development at the national & regional levels
17	PMTCT-IEC Material Scinario Review Workshop	21 February 2013	Ghana AIDS Commission Conference Room	Total 16 participants GAC, NACP, GAR/RHD/GHS, FHD/GHS, NAP+ and PPAG

JFY 2013 (April 2013 - March 2014)

No.	Activity	Dates/Duration	Venue	Participants
1	3rd JCC Meeting	9 July 2013	NACP Conference Room	Total 12 participants MOH, NACP, FHD/GHS, Embassy of Japan, JICA, Japanese Experts
2	4th JCC Meeting	13 February 2014	NACP Conference Room	Total 16 participants MOH, GAC, NACP, GAR/RHD/GHS, FHD/GHS, Embassy of Japan, JICA, Japanese Experts
3	10th PMTCT Handbook Development Task Team Meeting	14 June 2013	NACP Conference Room	Total 9 participants NACP, GAR/RHD/GHS, FHD/GHS, Project Priority Facilities, and Japanese Experts

No.	Activity	Dates/Duration	Venue	Participants
4	11th PMTCT Handbook Development Task Team Meeting	12 July 2013	NACP Conference Room	Total 6 participants NACP, FHD/GHS, and Japanese Experts
5	PMTCT Fresh Training	6 days x 4 Batches <1st> 17 - 22 June 2013 <2nd> 24 - 29 June 2013 <3rd> 24 - 29 June 2013 <4th> 30 September - 5 October 2013	<1st, 2nd> Tema General Hospital Training Unit <3rd> Ghana Museums and Monuments Board Conference Hall <4th> Greater Accra Regional Training Unit	Total 119 participants Healthcare providers already engaged and expected to be engaged in PMTCT service delivery in GAR who were never officially trained in PMTCT
6	PMTCT Site Visit Training	28 - 29 October 2013 (2 days)	Tema Polyclinic	Total 14 participants Healthcare providers engaged in PMTCT services in Ada East and Ada West districts
7	Exchange Visits Training	29 - 31 January 2014 (3 days)	<u>Ashiedu Keteke Sub-Metro</u> (1) Jamestown Maternity Home (2) Ussher Polyclinic (3) PML Children's Hospital <u>Ada East District</u> (4) Ada East District Hospital <u>Ada West District</u> (5) Sege Health Centre	Total 13 participants Healthcare providers engaged in PMTCT services in Ashiedu Keteke Sub-metro, Ada East and Ada West districts
8	2nd Supportive Supervision Workshop	2 July 2013 (Orientation) 3 - 5 July 2013 (Field practice) 9 July 2013 (Review)	Greater Accra Regional Training Unit	Total 38 participants HIV & AIDS supervisors and representatives from health directorates at the regional, district/ metro, and sub-metro levels
9	3rd Supportive Supervision Workshop	8 October 2013 (Orientation) 9 - 11 October 2013 (Field practice)	Greater Accra Regional Training Unit	Total 31 participants HIV & AIDS supervisors and representatives from health directorates at the regional, district/ metro, and sub-metro levels
10	4th Supportive Supervision Workshop	17 January 2014 (Orientation) 20 - 22 January 2014 (Field practice) 24 January 2014 (Review)	Greater Accra Regional Training Unit	Total 43 participants HIV & AIDS supervisors and representatives from health directorates at the regional, district/ metro, and sub-metro levels

No.	Activity	Dates/Duration	Venue	Participants
11	PMTCT-IEC Materials Field Test Orientation in Greater Accra Region	21 October 2013	Greater Accra Regional Training Unit	Total 17 participants Project Priority Facilities, Regional HIV & AIDS Coordinator, Regional Health Promotion Unit, NACP, Health Promotion Dept./ FHD/ GHS
12	PMTCT-IEC Materials Field Test Orientation in Ashanti Region	22 October 2013	Ashanti Regional Health Directorate	Total 14 participants Regional / District Hospitals, Health Centres, Regional HIV & AIDS Coordinator, Regional Health Promotion Unit, Regional Deputy Director of Nursing Services (Public Health), Health Promotion Dept./ FHD/ GHS
13	PMTCT-IEC Materials Field Test Orientation in Northern Region	24 October 2013	Northern Regional Health Directorate	Total 14 participants Regional / District Hospitals, Health Centres, Regional HIV & AIDS Coordinator, Regional Health Promotion Unit, Health Promotion Dept./ FHD/ GHS
14	PMTCT-IEC Materials Field Test Feedback Sharing Meeting in Greater Accra Region	4 February 2014	Ghana Museums and Monuments Board Conference Hall	Total 16 participants Project Priority Facilities, Regional HIV & AIDS Coordinator, Regional HIV Team, Regional Health Promotion Unit, Health Promotion Dept./ FHD/ GHS
15	PMTCT-IEC Materials Field Test Feedback Sharing Meeting in Ashanti Region	5 February 2014	Ashanti Regional Health Directorate	Total 12 participants Regional / District Hospitals, Health Centres, Regional Health Promotion Unit, Health Promotion Dept./ FHD/ GHS
16	PMTCT-IEC Materials Field Test Feedback Sharing Meeting in Northern Region	7 February 2014	Northern Regional Health Directorate	Total 14 participants Regional / District Hospitals, Health Centres, Regional HIV & AIDS Coordinator, Regional HIV Team, Regional Health Promotion Unit, Health Promotion Dept./ FHD/ GHS
17	Workshop on Revision of PMTCT Guidelines & Training Manuals	16 - 18 January 2014 (3 days)	Little Acre Hotel, Aburi (Eastern Region)	Total 16 participants Members of the National Technical Working Group on ART/ PMTCT
18	PMTCT Training of Trainers on Option B+	5 days x 4 batches <1st> 17 - 21 February 2014 <2nd> 17 - 21 February 2014 <3rd> 24 - 28 February 2014 <4th> 24 - 28 February 2014	Angehill Hotel, Accra	Total 108 participants Regional Trainers and Teaching Hospital Trainers from Greater Accra Region, Upper West Region, Upper East Region, Northern Region, Brong Ahafo Region, Ashanti Region, Eastern Region, Central Region, Western Region, Volta Region, Korle-Bu Teaching Hospital

JFY 2014 (April 2014 - February 2015)

No.	Activity	Dates/Duration	Venue	Participants
1	5th JCC Meeting	21 November 2014	NACP Conference Room	Total 15 Participants MOH, GAC, NACP, RHD/GHS, FHD/GHS, Embassy of Japan, JICA, Joint Terminal Evaluation Team members, Japanese Experts
2	End-line Survey Validation Workshop	7 August 2014	Ghana AIDS Commission Conference Room	Total 11 participants Reseachers, GAC, GAR/RHD/GHS, FHD/GHS and JICA
3	PMTCT Orientation	1 day x 2 batches <1st> 17 June 2014 <2nd> 20 June 2014	Greater Accra Regional Training Unit	Total 47 participants Healthcare providers engaged in services related with PMTCT in GAR and never trained in PMTCT
4	ART Orientation	2 days x 2 batches <1st> 18 - 19 June 2014 <2nd> 25 - 26 June 2014	Greater Accra Regional Training Unit	Total 45 participants Prescribers in GAR who were never trained in ART
5	PMTCT Refresher Training (EID)	2 days x 4 batches <1st> 10 - 11 July 2014 <2nd> 14 - 15 July 2014 <3rd> 16 - 17 July 2014 <4th> 17 - 18 July 2014	<1st> University of Ghana <2nd> Tema General Hospital Training Unit <3rd> PML Children's Hospital Conference Room <4th> Greater Accra Regional Training Unit	Total 118 participants Healthcare providers already trained and engaged in PMTCT services
6	5th Supportive Supervision Workshop	5 June 2014 (Orientation) 6-11 June 2014 (Field practice) 12 June 2014 (Review)	Greater Accra Regional Training Unit	Total 45 participants HIV & AIDS supervisors and representatives from health directorates at the regional, district/ metro, and sub-metro levels
7	"Mama's Determination" Dissemination Meeting	22 July 2014	La Palm Royal Beach Hotel, Accra	Total 114 participants MOH, GAC, GHS, NGOs, DPs, Regional Health Directorates (10 regions), Drama casts, Press, etc.
8	Project Outcomes Dissemination Meeting	25 November 2014	Labadi Beach Hotel, Accra	Total 128 participants MOH, GHS, NGOs, DPs, Regional Health Directorates (10 regions), Press, etc.

10) List of Materials Developed

List of Materials/ Tools Developed

Materials/Tools Developed	Qty
1) PMTCT Practical Handbook	
(a) Field Test version	60 copies
(b) 1st version	1,000 copies
(c) Final version	7,000 copies
2) Supervisory Checklist	
(a) 2013 version	250 copies
(b) Final version	2,200 copies
3) National Guidelines for PMTCT	5,000 copies
4) “Mama’s Determination” video drama DVD	
(a) Test version	100 copies
(b) Final version	1,350 copies
5) “Mama’s Determination” photo drama book	
(a) Test version	2,000 copies
(b) Final version	8,000 copies
6) Interactive cards	
(a) Test version	50,000 copies
(b) Final version	340,000 copies

11) Baseline Survey Report
(Submitted in August 2012)

**12) Minutes of Meetings on
Project Consultation Mission
*(Signed on 28th January 2013)***

13) End-line Study Report
(Submitted in September 2014)

