

APPENDICES

- 1 The Survey Team Members
- 2 Itinerary of the Survey
- 3 List of the people concerned
- 4 Minutes of Discussions (M/D)
- 5 References
- 6 Other materials and data
 - 6-1 Topographical Survey Drawings
 - 6-2 Geotechnical Investigation Reports (Extract)
 - 6-3 Borehole Investigation Reports

1 Member List of the Study team

1-1 Member of the Preparatory Survey (July 7 to August 6, 2014)

Mr. Katsuro SAITOH	Team Leader	Chief Representative, JICA Malawi Office
Ms. Akiko KOMORI	Project Coordinator Deputy	Director Basic Education Division 1 & 2, Basic Education Group, Human Development Department, JICA
Mr. Hiroyuki IGUCHI	Project Manager/ Facility Planning	Matsuda Consultants International Co., Ltd.
Mr. Akihiko TAKEUCHI	Architecture Design-1	Matsuda Consultants International Co., Ltd.
Mr. Naoto NISHIYA	Construction Planning/ Procurement/ Cost Estimation-1	Matsuda Consultants International Co., Ltd.
Mr. Hiroshi OKUKAWA	Education Planning	KRI International Corp.
Mr. GURUNG Devi JANG	Architecture Design-2	Matsuda Consultants International Co., Ltd.
Mr. Daigo TANABE	Equipment Planning/ Procurement/Cost Estimation-2	Matsuda Consultants International Co., Ltd.

1-2 Hydrogeotechnical Survey (October 5 to December 6, 2014)

Mr. Shigeyoshi KAGAWA	Hydrogeologist	Japan Techno Inc.
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1-3 Member of the Explanation on Draft Report (December 2 to December 12, 2014)

Mr. Hideharu TACHIBANA	Team Leader	Director, Basic Education Group, Human Development Dept. JICA
Ms. Akiko KOMORI	Project Coordinator Deputy	Director Basic Education Division 1 & 2, Basic Education Group, Human Development Department, JICA
Mr. Hiroyuki IGUCHI	Project Manager/ Facility Planning	Matsuda Consultants International Co., Ltd.
Mr. Naoto NISHIYA	Construction Planning/ Procurement/ Cost Estimation-1	Matsuda Consultants International Co., Ltd.

2 Itinerary of the Survey

2-1 Preparatory Survey

Date	Officials		Consultants				Construction Planning/ Procurement/ Cost Estimation1		Equipment/ Procurement/ Cost Estimation2
	Leader	Project Coordinator	Project Manager/Facility Planning	Architectural Design1	Education Planning	Architectural Design2			
	Mr. Katsuro SAITO	Ms. Akko KOMORI	Mr. Hiroyuki IGUCHI	Mr. Akihiko TAKEUCHI	Mr. Hiroshi OKUKAWA	Mr. Gurung David Jang	Mr. Nacto NISHIYA	Mr. Daigo TANABE	
1	7-Jul	Sun							
2	8-Jul	Mon							
3	9-Jul	Tues	MoEST/Courtesy call on Secretary MoEST JICA Office				Preparation Logistics	Local consultants/Geotechnical Survey on supervising	Cost survey/equipment
4	10-Jul	Wed			MoEST, Secondary Education, Planning (Discussion on CRT) Collect data/EMIS		Preparation Logistics	Cost survey/Procurement Lilongwe→Blantyre	equipment, furniture
5	11-Jul	Thur			7:30 Lilongwe→11:00 Ntcheu/ R-4(Ntcheu: Kabekere CDSS) → Zomba → 15:00 Zomba/U-4(Zomba U CDSS) →18:00 Blantyre			Polytechnic, Univ. Malawi/Geotechnical Cost survey/Procurement	equipment, furniture
6	12-Jul	Fri			7:30 Blantyre → 9:00 Zomba/R-3(Chimwalira CDSS) → Chirazulu → 15:00 Chirazulu/R-1(Muhasuwa CDSS) →18:30 Blantyre			Survey/const. management Inspection/Phase 1 (Chikuwaza CDSS)	equipment, furniture
7	13-Jul	Sat			Inspection on Phase 1 sites /Nankunba CDSS, Namalonba CDSS in SEED Blantyre→Lilongwe			← Blantyre → Lilongwe	
8	14-Jul	Sun			Analyzing Data / Team meeting				
9	15-Jul	Mon			8:00 Lilongwe U/U-1(Kabwabwa CDSS) → 14:00 Lilongwe R/R-2(Mwatibu CDSS)			Cost Estimation /Procurement	←Site survey
10	16-Jul	Tues			7:30 →9:00 Dedza /U-5(Dedza: Umbwi CSS) 12:50→ Lilongwe → 14:00 Lilongwe U/U-2(Mlodza CDSS)			←Site survey	←Site survey
11	17-Jul	Wed			8:30 Lilongwe U/U-3(M'binzi CDSS) 11:00 Lilongwe → 16:00 Mzuzu			Construction cost Local consultants	Procurement/equipment Lilongwe → Mzuzu
12	18-Jul	Thur			8:30 NED → 10:00 Mzuzu U/U-6(Nkhorongo CDSS) 14:00:Inspection on Phase 2 site/ Zolozolo CDSS 15:30: Luwanga CSS (by WB)			Construction planning City Council LLW	←Site survey
13	19-Jul	Fri			7:30 Mzuzu → 10:40 Mzimba South/ R-6(Mzoma CDSS) →Kasungu 15:00 Kasungu/R-5(Mwalawanyenje CDSS)			←Site survey	←Site survey
14	20-Jul	Sat			9:00 Kasungu → 10:00 (Kanyenda CDSS by ADB) → Lilongwe Consultants Members Meeting/summarize the sites survey			← ←	←
15	21-Jul	Sun							
16	22-Jul	Mon		Tokyo→	Consultants Members Meeting/summarize the sites survey 14:00 EIMU		Survey drawing	Local consultants/Groundwater	Survey drawing
17	23-Jul	Tues		→Lilongwe	Consultants Members Meeting/summarize the sites survey 15:00 JICA Office		Survey drawing	Cost study	Collect cost data
18	24-Jul	Wed	11:00 Embassy of Japan 14:00 JICA Office		←	←	Survey on Education Planning	Site Plan	Construction planning/ Procurement
19	25-Jul	Thur	MoEST(Discussion)		←	←	←PM	Site Plan	Collect cost data /Construction
20	26-Jul	Fri		MoEST(Discussion) EIMU data collection	←	←	Survey on	Architectural plan	Collect cost data /Construction
21	27-Jul	Sat		Inspection on Phase 3 sites (M'binzi CDSS) Inspection on Phase 1, 2 schools (Mkwichi CDSS, Mseche CDSS, Matenje CDSS)			Education Planning	Local consultants/Geological, Geotechnical, Groundwater	MoEST/equipment
22	28-Jul	Sun		Inspection on Phase 3 sites (U1 Kabwabwa CDSS, R2 Mwatibu CDSS)			Lilongwe → Johannesburg	Lilongwe → Johannesburg	Phase 3 site survey → Johannesburg
23	29-Jul	Mon	10:00 MoEST Discussion on Minutes		←	Architectural Planning	Johannesburg→	Johannesburg→	Local consultants /Groundwater Johannesburg→
24	30-Jul	Tues	9:00 MoEST/ Signing of Minutes 15:00 Report to EoJ, JICA Lilongwe→		←	Architectural Planning	→Hong Kong HongKong→Tokyo	→Hong Kong HongKong→Tokyo	Documents making →Hong Kong HongKong→Tokyo
25	31-Jul	Wed			10:00 MoEST/Secondary 14:00 EIMU/	Architectural Planning EIMU/Data collect			EIMU
26	1-Aug	Thur			10:00 MoEST/Planning 14:00 EIMU/	MoEST EIMU/Data collect			Collect cost data
27	2-Aug	Fri			EIMU, MoEST 16:30 JICA Office	EIMU, MoEST 16:30 JICA Office			EIMU 16:30 JICA Office
28	3-Aug	Sat			Supplementary Survey	←			Supplementary Survey
29	4-Aug	Sun			Lilongwe→ Johannesburg	Lilongwe→ Johannesburg			Lilongwe→ Johannesburg
30	5-Aug	Mon			Johannesburg→	Johannesburg→			Johannesburg→
31	6-Aug	Tues			→Hong Kong/ HongKong→Tokyo	→Hong Kong/ HongKong→Tokyo			→Hong Kong/ HongKong→Tokyo

2-1 Explanation on Draft Report

			Officials		Consultants	
	Date		Leader	Project Coordinator	Project Manager/Facility Planning	Construction Planning/ Procurement/ Cost Estimation1
			Mr. Hideharu TACHIBANA	Ms. Akiko KOMORI	Mr. Hiroyuki IGUCHI	Mr. Naoto NISHIYA
1	2-Dec	Mon	Tokyo→HongKong/HongKong→			
2	3-Dec	Tue	→Johannesburg / Johannesburg→Lilongwe			
					Agreement w/ Local Consultants	
3	4-Dec	Wed	JICA Office			
					Meeting w/ EIMU	
4	5-Dec	Thu	MoEST/Discussion on Minutes			Meeting w/ Local Consultants1
			Site visit			Supplementary Survey
5	6-Dec	Fri	MoEST/ Signing of Minutes			
			Report to EoJ, JICA			
6	7-Dec	Sat	Site visit			Supplementary Survey
7	8-Dec	Sun	Lilongwe→Johannesburg Johannesburg→		Team Meeting Site Survey	
8	9-Dec	Mon	→HongKong/HongKong→Tokyo		Meeting w/ Local Consultants2	
					Report to JICA Office	
9	10-Dec	Tue			Lilongwe→Johannesburg Johannesburg→	
10	11-Dec	Wed			→HongKong/HongKong→Tokyo	

3 List of the people concerned

Ministry of Education, Science and Technology (MoEST)

Dr. Macphail Magwira	Secretary for Education Science, and Technology
Mr. Victor Lungu	Director Planning, MoEST
Mr. Chrispim Simgo	Deputy Director
Mr. Job Mwamlima	Principal Planning Officer
Ms. Susan Kommwa	Chief Economist , Education Planning
Ms. Mwayi Ngombe	Planning Officer
Ms. Christina Khruza	Secretary, Education Planning
Ms. Chikondano Christina Mussa	Director Secondary Education
Mr. Charles Iwani	Deputy Director, Secondary Education
Mr. Felix Ungapembe	Chief Education Officer, Secondary Education
Mr. Samuel Chibawana,	Principal Education Officer, Secondary Education
Ms. Melayi Banda	Education Officer, Secondary Education
Mr. Ashan Christopher Kapulula	Deputy Director, Planning/Unit Coordinator, EIMU,
Mr. Johnnie Kunkhanda,	Program Officer, EIMU
Mr. Dumisani Chirwa,	Quantity Surveyor, EIMU
Mr. Paupen CB Mkandawire	Acting Education AW Maneger, North Education Division
Ms. Joyce Saukila	Planner, Central West Education Division
Mr. M.S.D. Alufandika	Acting Education AW Maneger, South East Education Division
Mr. Macdonald Kuse	Division Planner, South-East Education Division

Requested Schools

U1/Kabwabwa CDSS

Mr. Rex Arnold Chikafa Head Teacher

U2/Mlodza CDSS

Ms. Idah Kaphalanya Head Teacher

Mr. Jackson Kleluzawi Clerk

U3/M'binzi CDSS

Ms. Florence Mdwazika Head Teacher

Mr. Raphael Motagaga Deputy Head Teacher

U4/Zomba Urban CDSS

Mr. Peter Saint Benson Head Teacher

Mr. Christopher Kitoropa	Deputy Head Teacher
Mr. Charles Sinqano	Chair Person/Building Committee

U5/Umbwi CSS-Boarding

Mr. Chunga Kalirani	Head Teacher
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U6/Nkhorongo CDSS

Ms Donie c Nkosi	Head Teacher
Mr. Love T Chikomangwina	Deputy Head Teacher

R1/Muhasuwa CDSS

Mr. Peter Benard Manje	Head Teacher
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R2/Mwatibu CDSS

Mr. Chkafa	Head Teacher
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R3/Chimawalira CSS-Day

Mr. Albert Matanje	Head Teacher
Mr. Gabriel Fansani	Senior Teacher
Mr. Gerson Makuka	Librarian

R4/Kabekere CDSS

Mr. Ndeule M.L.B.	Deputy Head Teacher
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R5/Mwalawanyenje CDSS

Ms. F.T.Muyaka	Head Teacher
Mr. M.K.Moyo	Heads of Department
Mr. L.Z.Souo	Heads of Department
Mr. EMC Ngoma	Teacher
Mr. Anthony Nyinelida	Teacher
Mr. Pharoh E. Mffango	Teacher

R6/Mzoma CDSS

Mr. Boydk Moyo	Head Teacher
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Other Schools

Kanyenda CDSS

Mr. Ask Banda Head Teacher

Luwinga CDSS

Head Teacher

Ms. Violet Banda

Chinsapo CSS

Mr. Pascal Alfred Chitundu Head Teacher

Mr. Collins Bizaliel Nyamasawka Deputy Head Teacher

Mr. Michael Liabunya Deputy Head Teacher

Mseche CDSS

Mr. Steven F. MWALE Head Teacher

Lilongwe City Assembly

Mr. Hilary Kamels Director, Planning & Development

Mr. C. Msumba Architect, Planning & Development

Japanese Embassy in Malawi

Mr. Shuichiro NISHIOKA Ambassador Extraordinary and Pleinpotentiary

Mr. Fujio SAMUKAWA Ambassador Extraordinary and Pleinpotentiary

Mr. Kohei SAKAMOTO First Secretary, Chief of Economic Cooperation Section

JICAMalawi Office

Ms. Hatsue KIMURA Project Formulation Advisor (Education)

Dr. Maxwell Nkhokwe Education Specialist

4 Minutes of Discussions (M/D)

4-1 Preparatory Survey

**MINUTES OF DISCUSSIONS
ON
THE PREPARATORY SURVEY
ON
THE PROJECT
FOR
RECONSTRUCTION AND EXPANSION OF SELECTED COMMUNITY DAY
SECONDARY SCHOOLS (CDSS)
IN
THE REPUBLIC OF MALAWI**

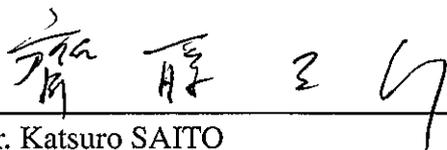
In response to the request from the Government of the Republic of Malawi (hereinafter referred to as "Malawi"), the Government of Japan decided to conduct a Preparatory Survey on the Project for Reconstruction and Expansion of Selected Community Day Secondary Schools in the Republic of Malawi (hereinafter referred to as "the Project") and entrusted the survey to the Japan International Cooperation Agency (hereinafter referred to as "JICA").

JICA sent to Malawi the Preparatory Survey Team (hereinafter referred to as "the Team"), which is headed by Mr. Katsuro SAITO, Resident Representative, JICA Malawi Office and stayed in the country from 23 to 30 July, 2013.

The Team had a series of discussions with the Malawian officials concerned, Ministry of Education, Science and Technology (hereinafter referred to as "MoEST"), and conducted field surveys.

As a result of the discussions and the field surveys, both sides confirmed the main items described on the attached sheets.

Lilongwe, 30 July, 2013



Mr. Katsuro SAITO
Leader
Preparatory Survey Team
Japan International Cooperation Agency



Dr. MacPhail MAGWIRA
Secretary for Education, Science and
Technology
Ministry of Education, Science and
Technology
The Republic of Malawi

ATTACHMENT

1. Objective of the Project

The objective of the Project is to improve access and learning environment in secondary education in Malawi through reconstructing and expanding facilities in existing secondary schools.

2. Responsible and Implementing Organization

The responsible organization for the Project is MoEST, and implementing organization of the Project is Planning Department of MoEST. (Organization structure of MoEST is shown in ANNEX 1)

3. Project Sites

MoEST submitted the list of candidate schools (12 secondary schools in urban and rural areas). Based on this initial list, the Team conducted field surveys and examined the feasibility. As a result, both sides agreed to update the list to eleven (11) schools with priorities A & B. The new list of candidate schools in the order of priority is shown in ANNEX 3. Schools categorized under priority A are the ones with urgent needs, and the schools under category B are given second priority.

4. Facility Component of the Project

- (1) Both sides agreed to include the following facility components and related equipment for each facility, shown in ANNEX 3:
 - 1) Classrooms (urban: 3 streams, rural: 2 streams in principle, including existing usable classrooms)
 - 2) Laboratory
 - 3) Administration Block
 - 4) Ablution Block
 - 5) Staff housing
 - 6) Borehole
 - 7) Multipurpose Hall
- (2) The Team explained that based on the further technical surveys and cost analysis, they would specify the number of facility components for each Project site and its related equipment.
- (3) Taking into consideration of the result of groundwater investigation and detailed cost estimate in Japan, the target schools of the Project will be selected among the prioritized eleven (11) candidate schools.
- (4) Priority in case of shortage of Project budget.....
Both sides agreed that in case of shortage of the Project budget after the tender bidding,



reduction of the target school should be considered in accordance with the order of priority shown in ANNEX 3. Both sides also agreed that the detail would be discussed at the implementation stage.

5. Japan's Grant Aid for Community Empowerment

The Malawian side agreed that the Japan's Grant Aid for Community Empowerment (hereinafter referred to as "GACE") will be applied to the Project and understand the outline of GACE described in ANNEX 4, which were explained by the Team.

6. Consultative committee

- (1) To implement the Project smoothly, a consultative committee will be established, composed of following members: responsible organization, implementing organization, and Representative(s) of JICA Malawi Office. Representative of Embassy of Japan in Malawi may also attend as an observer.
- (2) The Terms of Reference of the consultative committee are as follows:
 - 1) To confirm the progress of the Project,
 - 2) To discuss modification of the scope of the Project, and
 - 3) To decide allocations of the remaining budget of the Grant (if any)

7. Measures taken by the Malawian side

- (1) The Malawian side assured to take the necessary measures, for the smooth implementation of the Project as described in ANNEX 8.
- (2) With regard to tax exemption on construction work and procurement, the Malawian side confirmed to take necessary actions in a timely manner, to ensure smooth implementation of the Project.
- (3) The Team requested the Malawian side to secure the smooth implementation for the Project, including the approval process (including building permit) from the responsible agency and supply of electricity and water for the construction site. The Malawian side agreed to the request.

8. Schedule of the Survey

The Team will proceed to further studies in Malawi until 3 August 2013. Furthermore, topographical, geo-technical, and ground water investigation will be carried out during August-October 2013. Based on the results of field surveys in Malawi and information to be provided by the Malawian side, the Team will continue the study in Japan until November 2013. The draft report explanation mission to Malawi will be dispatched around December 2013, on the condition that the Malawian side submits all the necessary information.



9. Other Relevant Issues

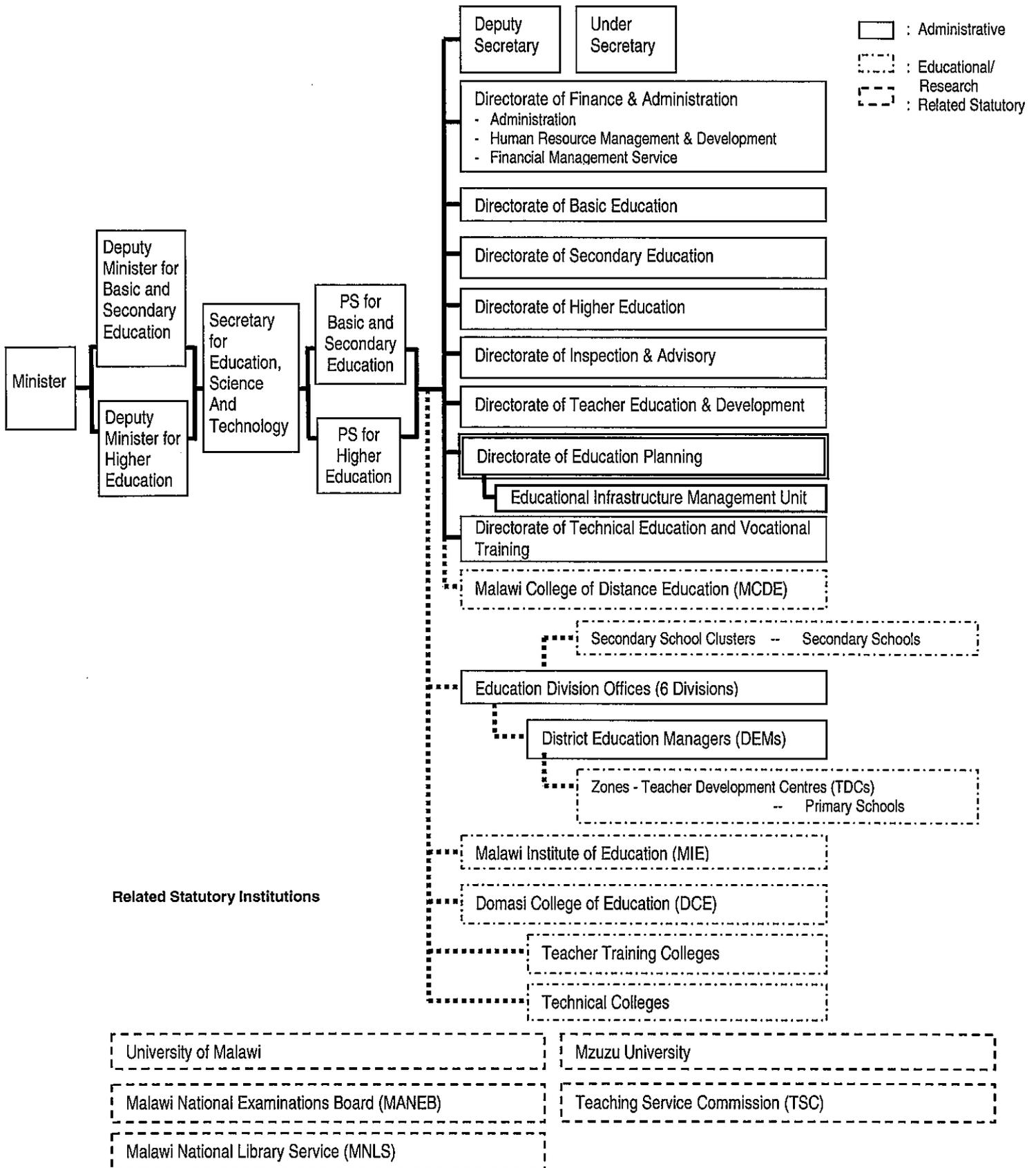
The Team requested the Malawian side to submit certificate document (or proof document) for land use of Project candidate sites until 3 August, and the Malawian side agreed on that.

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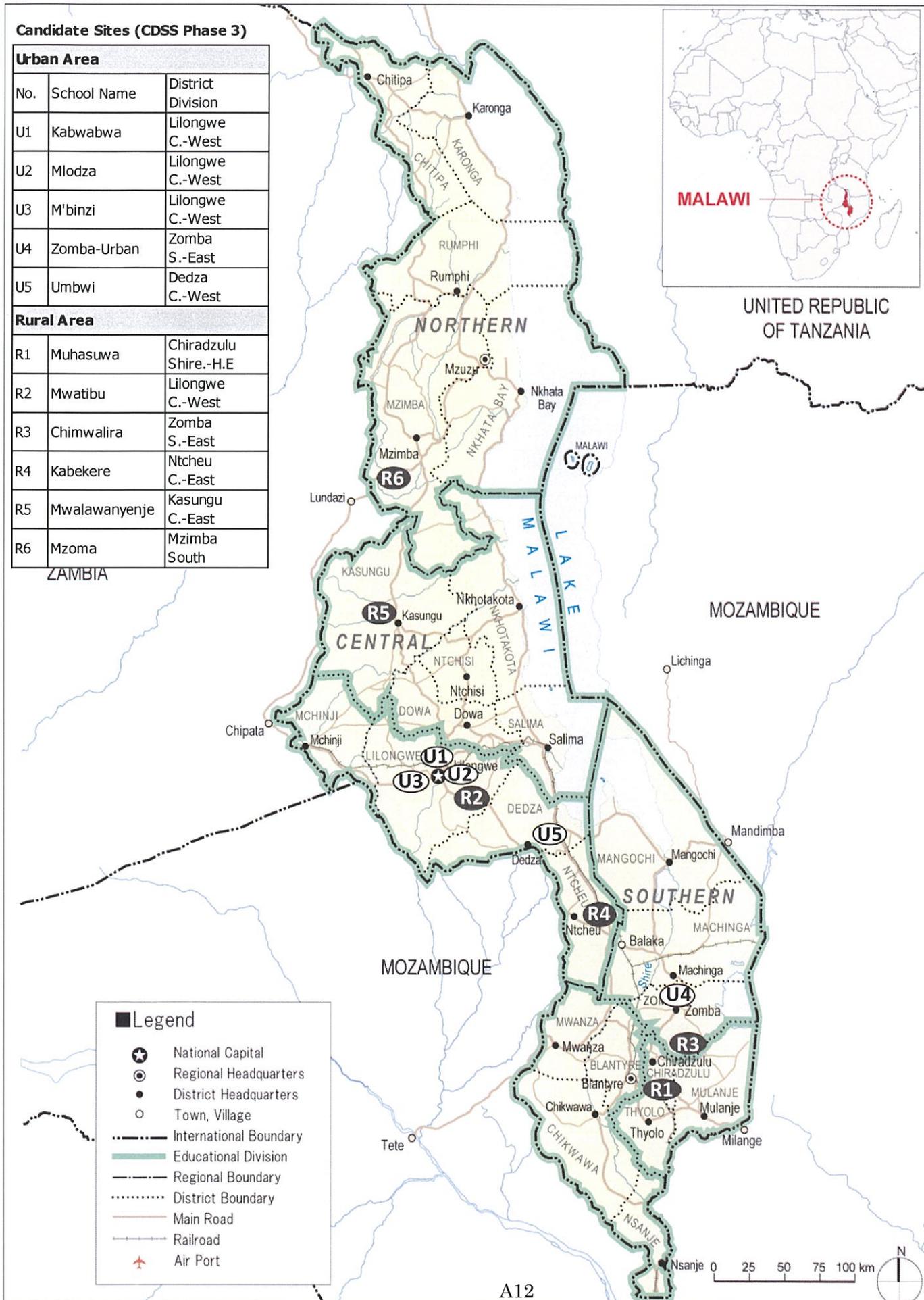
- ANNEX 1: Organizational Chart of MoEST
- ANNEX 2: The Locations of the Candidate Schools
- ANNEX 3: The List of Candidate Schools and Equipment of CDSSs
- ANNEX 4: Outline of Japan's Grant Aid for Community Empowerment
- ANNEX 5: Implementation Flow of Japan's Grant Aid for Community Empowerment after E/N and G/A
- ANNEX 6: Flow Chart of Japan's Grant Aid Procedures for Community Empowerment
- ANNEX 7: Flow of Funds
- ANNEX 8: Major Undertakings to be taken by Each Government



ANNEX 1 Organization Charts of the Ministry of Education, Science and Technology (MOEST)



The Locations of the Candidate Schools



The List of Candidate Schools

	No.	School	District	Components		
				Classroom, Laboratory, Administration Block, Ablution Block Borehole (Rural sites only)	Staff House	Multipurpose Hall
Priority-A						
	U1	Kabwabwa	Lilongwe City	A	B	A
	U2	Mloza	Lilongwe City	A	B	A
	U3	M'binzi	Lilongwe City	A	B	A
	U4	Zomba Urban	Zomba Urban	A	B	A
	U5	Umbwi	Dedza	A	B	B
	R2	Mwatibu	Lilongwe Rural East	A	A	B
	R4	Kabekere	Ntcheu	A	A	B
Priority-B (Prioritized Order)						
1	R6	Mzoma	Mzimba South	A	A	B
2	R5	Mwalawanyenje	Kasungu	A	A	B
3	R3	Chimwalira	Zomba Rural	A	B	B
4	R1	Muhasuwa	Chirazulu	A	A	B

Furniture and Equipment

Item		Place of installation	
Furniture	Desk/Chair	Classroom, Laboratory, Administration, Library	A
	Chair	Multipurpose Hall	A
	Blackboard	Classroom, Laboratory	A
	Notice Board	Classroom, Laboratory, Administration, Library	A
	Cabinet	Administration, Library	A
Pedagogic Equipment	Laboratory Equipment	Biology and Science Laboratories	A
	Gymnastic Equipment	Outdoors	B

Remarks: The components in the above table (marked A & B) were the needs identified by both sides. Components marked A will be covered by this Project.

ANNEX 4

Grant Aid for Community Empowerment of the Government of Japan (Provisional)

The Government of Japan (hereinafter referred to as “the GOJ”) is implementing the organizational reforms to improve the quality of ODA operations, and as a part of this realignment, the new JICA law was entered into effect on October 1, 2008. Based on the law and the decision of the Government of Japan (hereinafter referred to as “the GOJ”), JICA has become the executing agency of Grant Aid for Community Empowerment (hereinafter referred to as “GACE”).

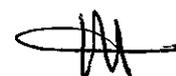
The Grant Aid provides the government of a recipient country (hereinafter referred to as “the Recipient”) with non-reimbursable funds to procure the facilities, equipment and services (engineering services and transportation of the products, etc.) for economic and social development of the country under principles in accordance with the relevant laws and regulations of Japan. The Grant Aid is not supplied through the donation of materials as such.

1. Procedures for GACE

GACE is executed through the following procedures.

Application	Request made by a recipient country
Survey	Preparatory Survey conducted by JICA
Appraisal & Approval	Appraisal by the Government of Japan and JICA, and Approval by the Japanese Cabinet
Determination of Implementation	The Notes (hereinafter referred to as “E/N”) exchanged between the Governments of Japan and the recipient country
Grant Agreement (hereinafter referred to as “the G/A”)	Agreement concluded between JICA and a recipient country
Implementation	Implementation of the Project on the basis of the G/A

Firstly, the application or request for a GACE Project submitted by the Recipient is examined by the Government of Japan (the Ministry of Foreign Affairs) to determine whether or not it is eligible for GACE.



Secondly, if the request is deemed appropriate, the Government of Japan entrusts JICA (Japan International Cooperation Agency) to conduct the Preparatory Survey, using a Japanese consulting firm.

Thirdly, the Government of Japan and JICA appraise the Project to see whether or not it is suitable for Japan's GACE, based on the Preparatory Survey report prepared by JICA, and the results are then submitted to the Japanese Cabinet for approval.

Fourthly, the Project, once approved by the Cabinet, becomes official with the Exchange of Notes (E/N) signed by the Governments of Japan and the Recipient.

Simultaneously, the Grant will be made available by concluding a Grant Agreement (hereinafter referred to as "G/A") between the Government of the Recipient Country or its designated authority and the Japan International Cooperation Agency (JICA). JICA is designated by the Government of Japan as an organization responsible for the proper execution of the Grant.

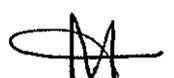
Procurement Agent ("the Agent") is designated to conduct the procurement services of products and services (including fund management, preparing tenders, contracts and so on) for GACE on behalf of the Recipient. The Agent is an impartial and specialized organization and shall render services according to the Agent Agreement with the Recipient. The Agent is recommended to the Recipient by the Government of Japan and agreed between the two Governments in the Agreed Minutes ("A/M").

2. Preparatory Survey

1) Contents of the Survey

The aim of the Preparatory Survey ("the Survey"), conducted by JICA on a requested Project ("the Project"), is to provide a basic document necessary for the appraisal of the Project by the Government of Japan and JICA. The contents of the Survey are as follows:

- (1) Confirmation of the background, objectives, and benefits of the Project and also institutional capacity of agencies and communities concerned of the recipient country necessary for the Project's implementation;
- (2) Evaluation of the appropriateness of the Project to be implemented under the Grant Aid Scheme for Community Empowerment from a technical, social and economic point of view;
- (3) Confirmation of items agreed upon by both parties concerning the basic concept of the Project;
- (4) Preparation of an outline design of the Project ;
- (5) Estimation of cost for the Project ; and



(6) Preparation of reference documents for tender.

The contents of the original request by the Government of the recipient country are not necessarily approved in their initial form as the contents of the Grant Aid project. The Outline Design of the Project is confirmed considering the guidelines of Japan's Grant Aid scheme.

JICA requests the Government of the recipient country to take whatever measures are necessary to ensure its self-reliance in the implementation of the Project. Such measures must be guaranteed even though they may fall outside of the jurisdiction of the organization in the recipient country actually implementing the Project. Therefore, the implementation of the Project is confirmed by all relevant organizations of the recipient country through the Minutes of Discussions.

2) Selection of Consultants

For smooth implementation of the Survey, JICA uses registered consulting firms. JICA selects firms based on the proposals submitted by interested firms. The firms selected carry out a Preparatory Survey and write a report, based upon terms of reference set by JICA. The consulting firms used for the Survey shall be nominated as a responsible Japanese consultant (hereinafter referred to as "the Japanese Consultant") for proceeding construction supervision for the Project under the Agent in order to maintain technical consistency. The Japanese Consultant shall organize an appropriate construction supervision team utilizing local consultants.

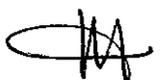
3) Result of the Survey

The Report on the Survey is reviewed by JICA. The appropriateness and feasibility of the Project is confirmed, JICA recommends the GOJ to appraise the implementation of the Project.

3. Implementation of GACE after the E/N and G/A

1) Exchange of Notes (E/N) and Grant Agreement (G/A)

After the project approved by the Cabinet of Japan, the E/N will be signed between the GOJ and the Government of the recipient country to make a pledge for assistance, which is followed by the conclusion of the G/A between JICA and the Government of the recipient country to define the necessary articles to implement the Project, such as payment conditions, responsibilities of the Government of the recipient



country, and procurement conditions.

2) Procedural details

Procedural details on the procurement of products and services under GACE will be agreed upon between the Recipient and JICA at the time of the signing of the G/A. Essential points to be agreed upon are outlined as follows:

- a) JICA executes the Grant by making payments of the amount agreed upon in the E/N and pays serious attention to ensure the accountability on proper and effective use of the Grant for the Project.
- b) The products and services shall be procured and provided in accordance with “Procurement Guidelines of Japan’s Grant Aid for Community Empowerment (Type I – C)”.
- c) The Government of the recipient country shall conclude an employment contract with the Agent.
- d) The Government of the recipient country shall designate the Agent as the representative acting in the name of the Government of the recipient country concerning all transfers of funds to the Agent.

3) Focal Points of JICA’s “Procurement Guidelines of Japan’s Grant Aid for Community Empowerment (Type I – C)”

a) The Agent

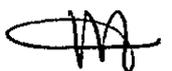
The Agent is the organization which provides procurement services of products and services on behalf of the Recipient according to the Agent Agreement with the Recipient. The Agent is recommended to the Recipient by the Government of Japan and agreed between the two Governments in the A/M.

b) Agent Agreement

The Recipient shall conclude an Agent Agreement, within two (2) months after the date of entry into force of the G/A, in accordance with the A/M. The scope of the Agent’s services shall be clearly specified in the Agent Agreement.

c) Approval of the Agent Agreement

The Agent Agreement, which is prepared as two identical documents, shall be submitted to JICA by the Recipient through the Agent. JICA confirms whether or not the Agent Agreement is concluded in conformity with the E/N, the G/A, and the JICA’s Procurement Guidelines of Japan’s Grant Aid for Community Empowerment,



and approves the Agreement. The Agent Agreement concluded between the Recipient and the Agent shall become effective after the approval by JICA in a written form.

d) Payment Methods

The Agent Agreement shall stipulate that "regarding all transfers of the fund to the Agent, the Recipient shall designate the Agent to act on behalf of the Recipient and issue a Blanket Disbursement Authorization ("the BDA") to conduct the transfer of the fund (Advances) to the Procurement Account from the Recipient Account."

The Agent Agreement shall clearly state that the payment to the Agent shall be made in Japanese yen from the Advances and that the final payment to the Agent shall be made when the total Remaining Amount becomes less than 3 % of the Grant and its accrued interest excluding the Agent's fees.

e) Products and Services Eligible for Procurement

Products and services to be procured shall be selected from those defined in the G/A.

f) Firms

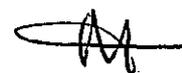
In principle, the consultant firm who carried out the Preparatory Survey will be recommended by JICA to the recipient country as the supervisor of the Project's implementation after the E/N and the G/A signing, in order to maintain technical consistency. Besides, consultants of any nationality will be contracted for detailed design study and supervising works. Firms of any nationality could be contracted as contractors and suppliers as long as the firm satisfies the conditions specified in the tender documents.

g) Method of Procurement

In implementing procurement, sufficient attention shall be paid so that there is no unfairness among tenderers who are eligible for the procurement of products and services. For this purpose, competitive tendering shall be employed in principle.

h) Tender Documents

The tender documents should contain all information necessary to enable tenderers to prepare valid offers for the products and services to be procured by GACE. The



rights and obligations of the Recipient, the Agent and the Suppliers of the products and services should be stipulated in the tender documents to be prepared by the Agent. Besides this, the tender documents shall be prepared in consultation with the Recipient.

i) Pre-qualification Examination of Tenderers

The Agent may conduct a pre-qualification examination of tenderers in advance of the tender so that the invitation to the tender can be extended only to eligible firms. The pre-qualification examination should be performed only with respect to whether or not the prospective tenderers have the capability of accomplishing the contracts concerned without fail. In this case, the following points should be taken into consideration:

- (1) Experience and past performance in contracts of a similar kind;
- (2) Property foundation or financial credibility; and
- (3) Existence of offices, etc. to be specified in the tender documents.

j) Tender Evaluation

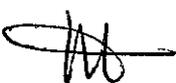
The tender evaluation should be implemented on the basis of the conditions specified in the tender documents. Those tenders, which substantially conform to the technical specifications, and are responsive to other stipulations of the tender documents, shall be judged in principle on the basis of the submitted price, and the tenderer who offers the lowest price shall be designated as the successful tenderer.

The Agent shall prepare a detailed tender evaluation report clarifying the reasons for the successful tender and the disqualification and submit it to the Recipient to obtain confirmation before concluding the contract with the successful tenderer. The Agent shall, before a final decision on the awards is made, furnish JICA with a detailed evaluation report of tenders, giving the reasons for the acceptance or rejection of tenders.

k) Additional Procurement

If there is an additional procurement fund after competitive and / or selective tendering and / or direct negotiation for a contract, and the Recipient would like an additional procurement, the Agent is allowed to conduct an additional procurement, following the points mentioned below:

- (1) Procurement of the same products and services



When the products and services to be additionally procured are identical with the initial tender and a competitive tendering is judged to be disadvantageous, the additional procurement can be implemented by a direct contract with the successful tenderer of the initial tender.

(2) Other procurements

When products and services other than those mentioned above in (1) are to be procured, the procurement should be implemented through a competitive tendering. In this case, the products and services for additional procurement shall be selected from among those in accordance with the E/N and the G/A.

l) Conclusion of the Contracts

In order to procure products and services in accordance with the G/A, the Agent shall conclude contracts with firms selected by tendering or other methods.

m) Terms of Payment

The contract shall clearly state the terms of payment. The Agent shall make payment from the "Advances", against the submission of the necessary documents from the Firm on the basis of the conditions specified in the contract, after the obligations of the Firm have been fulfilled. When the services are the object of procurement, the Agent may pay certain portion of the contract amount in advance to the firms on the conditions that such firms submit the advance payment guarantee worth the amount of the advance payment to the Agent.

4) Major Undertakings to be taken by the Government of the recipient country

(a) In the implementation of the Grant Aid Project, the recipient country is required to undertake such necessary measures as the following:

(1) to secure lots of land necessary for the implementation of the Project and to clear the sites ;

(2) to provide facilities for distribution of electricity, water supply and drainage and other incidental facilities necessary for the implementation of the Project outside the sites referred to in (a) above;

(3) to ensure prompt customs clearance and to assist internal transportation in the recipient country and to assist internal transportation therein of the products;



(4) to ensure that customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the purchase of the Components as well as the employment of the Agent be exempted/be borne by its designated authority without using the Grant and its accrued interest;

(5) to accord Japanese nationals and / or nationals of third countries, including such nationals employed by the Agent, whose services may be required in connection with the supply of the Components such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work (The term "nationals" whenever used in the G/A means Japanese physical persons or Japanese juridical persons controlled by Japanese physical persons in the case of Japanese nationals, and physical or juridical persons of third countries in the case of nationals of third countries.);

(6) to ensure that the Facilities and the Components be maintained and used properly and effectively for the implementation of the Project;

(7) to bear all the expenses, other than those covered by the Grant and its accrued interest, necessary for the implementation of the Project; and

(8) to give due environmental and social consideration in the implementation of the Project.

(b) Upon the request of JICA, the Recipient shall provide JICA with necessary information on the Project.

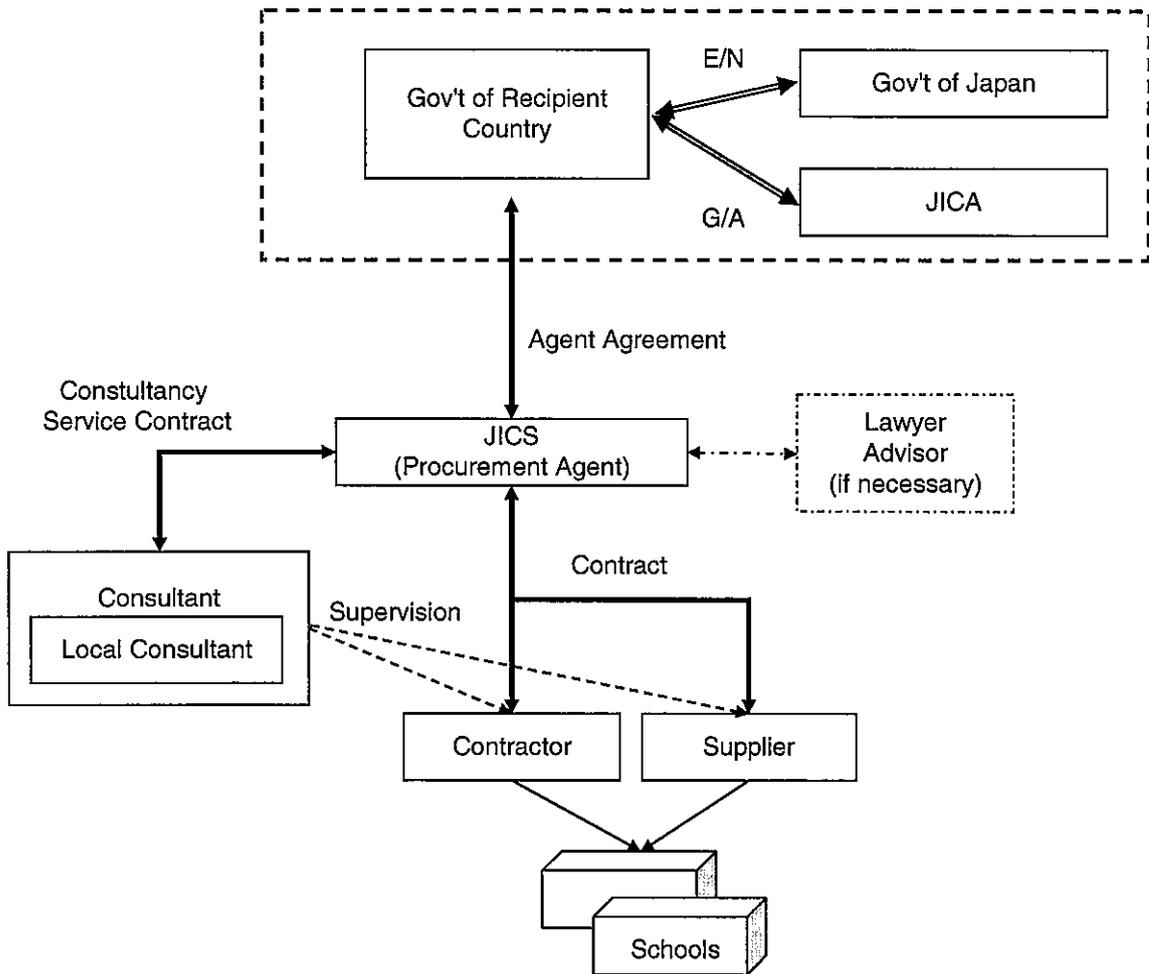
(c) With regard to the shipping and marine insurance of the products procured by the Project, the Recipient shall refrain from imposing any restrictions that may hinder fair and free competition among the shipping and marine insurance companies.

(d) The products procured by the Project shall not be exported or re-exported from the recipient country.

(e) The Recipient shall ensure that any official of its government does not undertake any part of the Japanese nationals' work and / or the work of nationals of third countries on purchase of the Components.



ANNEX 5. Implementation Flow of Japan's Grant Aid for Community Empowerment after E/N and G/A



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ANNEX 6. Flow Chart of Japan's Grant Aid Procedures for Community Empowerment

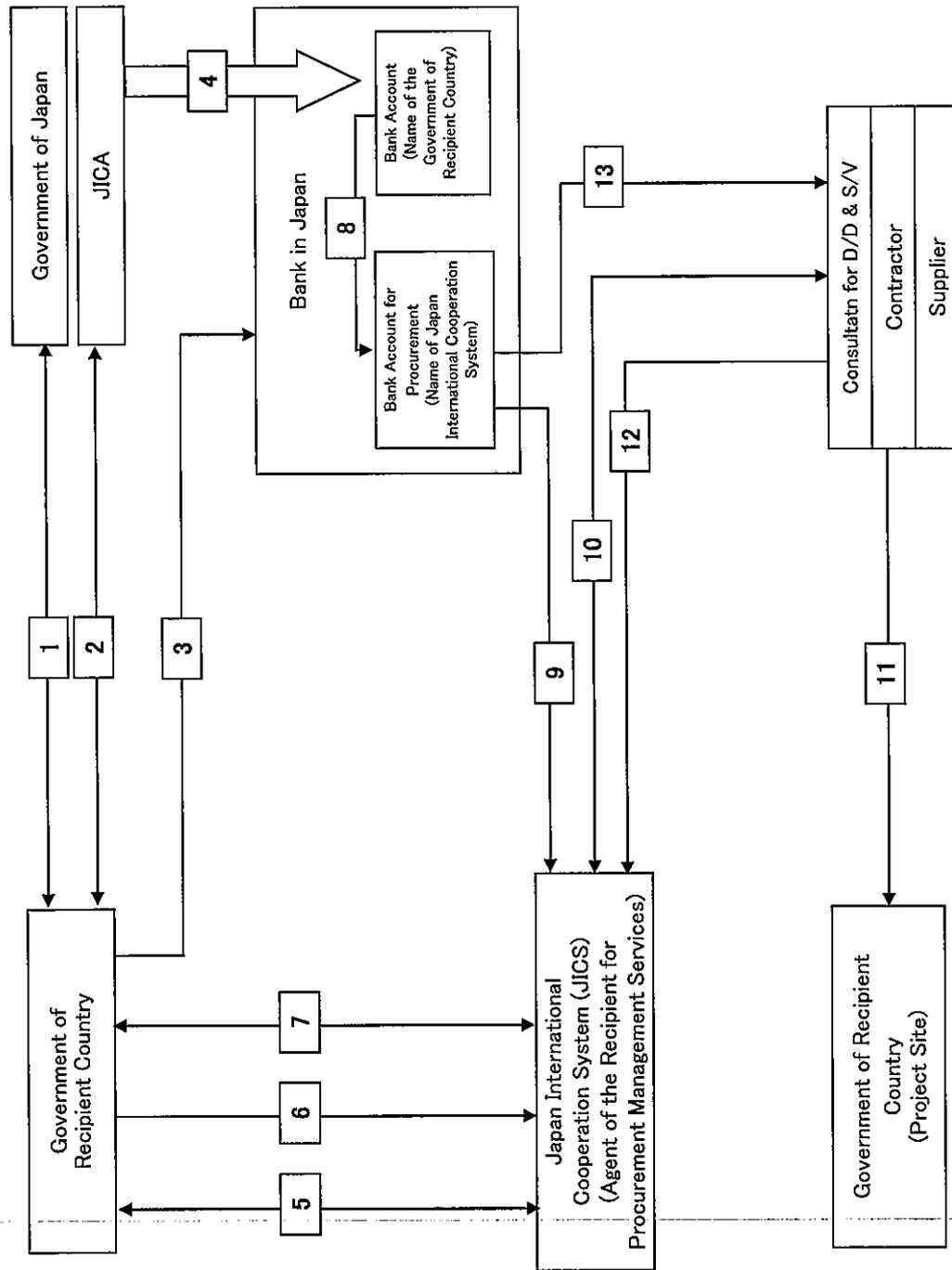
Stage	Flow & Works			Recipient Government	Japanese Government	JICA	JICS(Agent)	Consultant	Contractor	Others
	Application	Request			○					
(Project Formulation & Preparation)	Screening of Project	Evaluation of	Project Identification Survey (T/R : Terms of Reference)		○	○				
	Field Survey 1 Set the Scope of the Project	Field Survey Interview Home Office Project Cost	Decision for further steps for implementation	○	○	○		○		
	Field Survey 2 Explanation of Draft Report	"Outline Design" Sub-contract w/LC Home Office Prep.		○	○	○		○		
Field Survey 3 Explanation of Draft Tender Documents	Final Report		○	○	○		○			
Appraisal & Approval	Appraisal of Project				○					
	Inter-Ministerial				○					
	Presentation of Draft Notes			○	○					
	Approval by the Cabinet				○					
Implementation	E/N (E/N : Exchange of Note)			○	○					
	G/A (G/A : Grant Agreement)			○		○				
	Banking Arrangement			○						★
	Agent Agreement	Verification		○		○	○			
	Issuance of BDA (BDA : Blanket Disbursement Authorization)			○			○			★
	Consultant Contract			○		○	○	○		
	Detailed Design & Tender Documents	Approval by Recipient Government	Preparation for Tender	○		○	○	○		
	Tendering & Evaluation			○		○	○	○	○	
	Construction / Procurement Contract			○		○	○	○	○	
	Construction Procurement	Completion Certificate by Recipient Government		○		○	○	○	○	
	Operation	Post Evaluation Study		○		○				
Evaluation & Follow up	Ex-Post Evaluation	Follow up	○	○	○					

* The field survey 3 and appraisal process will be implemented simultaneously.

A23

★ Bank in Japan

ANNEX 7 Flow of Funds



- | | |
|----|--|
| 1 | Signing of Exchange of Notes (E/N) |
| 2 | Signing of Grant Agreement (G/A) |
| 3 | Banking Arrangement (B/A) |
| 4 | Disbursement of Funds |
| 5 | Signing of Agreement for Agent (A/A) |
| 6 | Blanket Disbursement Authorization (BDA) |
| 7 | Decision of Components of Products and Service |
| 8 | Transfer of Funds |
| 9 | Payment of the Remuneration for Agent |
| 10 | Conclusion of Contract |
| 11 | Construction and/or Procurement of Equipment |
| 12 | Application for Payment |
| 13 | Payment |

ANNEX 8. Major Undertakings to be Taken by Each Government				
No.	Items		To be covered by Grant Aid	To be covered by Recipient Side
1	To secure land			●
2	To clear level and reclaim the site when needed			●
3	To construct gates and fences in and around the site			●
4	To Construct the Parking lot			●
5	To construct roads			
	1)	Within the site	●	
	2)	Outside the site		●
6	To construct the building		●	
7	To provide facilities for the distribution of electricity, water supply, drainage and other incidental facilities			
	1)	Electricity		
	a.	The distributing line to the site		●
	b.	The drop wiring and internal wiring within the site	●	
	c.	The main circuit breaker and transformer	●	
	2)	Water Supply		
	a.	The city water distribution main to the site		●
	b.	The borehole water and distribution piping to the receiving tanks	●	
	c.	The supply system within the site (receiving and elevated tanks)	●	
	3)	Drainage		
	a.	The city drainage main (for storm sewer and others to the site)		●
	b.	The drainage system (for toilet sewer, ordinary waste, storm drainage and others) within the site	●	
	4)	Gas Supply		
	a.	The city gas main to the site		●
	b.	The gas supply system within the site	●	
	5)	Telephone System		
	a.	The telephone trunk line to the main distribution frame/panel (MDF) of the building		●
	b.	The MDF and the extension after the frame/panel	●	
	6)	Furniture and Equipment		
	a.	General furniture		●
	b.	Project equipment	●	
8	To bear the commissions to the Japanese bank for banking services based upon B/A			●
9	To ensure prompt customs clearance and to assist internal transportation in the recipient country and to assist internal transportation therein of the products			●
10	To ensure that customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the purchase of the Components as well as the employment of the Agent be exempted/borne by its designated authority without using the Grant and its accrued interest.			●
11	To accord Japanese nationals and / or nationals of third countries, including such nationals employed by the Agent, whose services may be required in connection with the supply of the Components such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work (The term "nationals" whenever used in the G/A means Japanese physical persons or Japanese juridical persons controlled by Japanese physical persons in the case of Japanese nationals, and physical or juridical persons of third countries in the case of nationals of third countries.)			●
12	To ensure that the Facilities and the Components be maintained and used properly and effectively for the implementation of the Project			●
13	To bear all the expenses, other than those covered by the Grant and its accrued interest, necessary for the implementation of the Project			●
14	To give due environmental and social consideration in the implementation of the Project			●
(B/A: Banking Arrangement, G/A: Grant Agreement)				

4-2 Explanation on Draft Report

**MINUTES OF DISCUSSIONS
ON
THE PREPARATORY SURVEY
ON
THE PROJECT
FOR
RECONSTRUCTION AND EXPANSION OF SELECTED COMMUNITY DAY
SECONDARY SCHOOLS AND CONVENTIONAL SECONDARY SCHOOLS
IN
THE REPUBLIC OF MALAWI**

In July 2013, the Japan International Cooperation Agency (hereinafter referred to as "JICA") had conducted the field survey as a part of the Preparatory Survey on the Project for Reconstruction and Expansion of Selected Community Day Secondary Schools and Conventional Secondary Schools in the Republic of Malawi (hereinafter referred to as "the Project"). Based on the results of the field survey and subsequent technical examinations conducted in Japan, JICA prepared the Draft Preparatory Survey Report.

In order to explain the contents of the report and discuss with the officials concerned of the Government of Malawi, JICA sent the Survey Team (hereinafter referred to as "the Team"), which was headed by Mr. Hideharu Tachibana, Director of Basic Education Division 2, JICA Human Development Department and stayed in the country from 3 to 8 December, 2013.

As a result of discussions, both sides have confirmed the main items described in the attached sheet.

Lilongwe, 6 December, 2013



Mr. Hideharu TACHIBANA
Leader
Preparatory Survey Team
Japan International Cooperation Agency
Japan



Dr. MacPhail MAGWIRA
Secretary for Education, Science, and
Technology
Ministry of Education, Science, and
Technology
The Republic of Malawi

ATTACHMENT

1. Contents of the Draft Report

The Malawian side agreed and accepted in principle the contents of the draft report as presented by the Team.

2. Components and Facilities to be Covered by the Project

Both sides agreed on the list of components and facilities for each candidate school to be covered by the Project, their order of priority, and the division of procurement lots and batches as shown in ANNEX 1. The Malawian side agreed that the Japanese side would make a final decision on this matter through further study in Japan.

The Malawian side understood there was a possibility to adjust the volume of components in response to fluctuation in the exchange rates and as a result of the tenders. In case the volume of components should be reduced, in accordance with the order of priority shown in ANNEX 1.

3. Japan's Grant Aid Scheme and Major Undertakings

The Malawian side understood the Japan's Grant Aid Scheme, and assured that it shall take necessary measures as described in ANNEX 8 of the Minutes of Discussions signed by both parties on 30 July, 2013. Particularly, the Government of Malawi agreed to take a full responsibility for acquiring the construction permit, providing water, electricity, office equipment, landscaping (fence, gate, gate keeper's hut, etc.), and teaching staff to each site. The details of obligations to be covered by the Government of Malawi are described in ANNEX 3.

4. Final Report of the Preparatory Survey

JICA will finalize the report in accordance with the result of discussions and forward it to the Government of Malawi soon after the Government of Japan approves the Project officially.

5. Project Cost Estimation

The Malawian side understood that the Project cost estimation described in ANNEX 4 was not final at this stage and would be set and approved by the Government of Japan after thorough examinations.

6. Confidentiality of the Information Related to the Project

Both sides confirmed that all information related to the Project including design documents of facilities, furniture and equipment shall not be released to any outside parties before concluding all contracts for the Project. Furthermore, both sides agreed that the estimated cost of the Project as described in ANNEX 4 shall never be duplicated or released to any outside parties before concluding all contracts for the Project.

7. Other relevant issues

7-1. Allocation of Necessary Budget

The Malawian side agreed to allocate necessary budget for the proper operation and maintenance of the facilities to be covered by the Project.

7-2. Proper Use and Maintenance

Both sides understood that proper use and maintenance of the facilities was indispensable

for their long-term use. The Malawian side assured the Team that it would facilitate the proper use and maintenance of the facilities to be covered by the Project with the active involvement of concerned parties.

7-3. Title of the Project

Both sides agreed to change the Project name from “Reconstruction and Expansion of Selected Community Day Secondary Schools Phase 3” to “Reconstruction and Expansion of Selected Community Day Secondary Schools and Conventional Secondary Schools” taking into consideration of the fact that the Project’s targeted schools are not limited to Community Day Secondary Schools but also include Conventional Secondary Schools.

END

- ANNEX 1 Components and Facilities to be covered by the Project
- ANNEX 2 Major Undertakings by Each Government
- ANNEX 3 Details of the Obligation of the Government of Malawi
- ANNEX 4 Project Cost Estimation
- ANNEX 5 Schedule of the Project (TENTATIVE)

Components and Facilities to be covered by the Project

Planned Eleven Sites

No.	School	District	Education Division
Priority ranking - A			
U1	Kabwabwa CDSS	Lilongwe City	Central West
U2	Mloza CDSS	Lilongwe City	Central West
U3	M'binzi CDSS	Lilongwe City	Central West
U4	Zomba Urban CDSS	Zomba Urban	South East
U5	Umbwi SS Boarding	Dedza	Central West
R2	Mwatibu CDSS	Lilongwe Rural East	Central West
R4	Kabekere CDSS	Ntcheu	Central East
Priority ranking - B (in the order of priority)			
R6	Mzoma CDSS	Mzimba South	North
R5	Mwalawanyenje CDSS	Kasungu	Central East
R3	Chimwalira SS Day	Zomba Rural	South East
R1	Muhasuwa CDSS	Chirazulu	Shire Highlands

Facility Components of the Project and Their Quantities

Site	Current state					Plan for the Project												
	Stream	Number of students	No. of available facilities			Stream	Number of students	No. of classrooms		Laboratory block	Administration block	Library block	Toilet block	Multipurpose hall	Teacher's house	Well	Photovoltaic power generation system	
			Classroom (a)	Hall	Teacher's house			Planned (b)	To be constructed (b) - (a)									
U1	Kabwabwa	2	862	6	0	-	3	600	12	6	1	1	1	4	1	-	-	-
U2	Mloza	1	442	4	0	-	3	600	12	8	1	1	1	4	1	-	-	-
U3	M'binzi	1	86	0	0	-	3	600	12	12	1	1	1	4	1	-	-	-
U4	Zomba Urban	1	435	4	0	-	3	600	12	8	1	1	1	4	1	-	-	-
U5	Umbwi	2	652	8	1	-	3	600	12	4	1	1	0	2	0	-	-	-
R1	Muhasuwa	1	372	4	-	7	2	400	8	4	1	1	1	2	-	4	1	-
R2	Mwatibu	1	431	0	-	0	2	400	8	8	1	1	1	2	-	12	1	-
R3	Chimwalira	1	348	4	-	9	2	400	8	4	1	1	0	2	-	2	1	-
R4	Kabekere	1	240	0	-	4	2	400	8	8	1	1	1	2	-	8	1	1
R5	Mwalawanyenje	1	435	0	-	7	2	400	8	8	1	1	1	2	-	4	1	-
R6	Mzoma	1	118	0	-	5	2	400	8	8	1	1	1	2	-	6	1	-
Total		13	4421	30	1	32	27	5400	108	78	11	11	9	30	4	36	6	1

Furniture Components and Their Quantities

		Desks for students	Desk for the Headteacher	Desks for administrators	Desks for teachers	Library tables	Tables	Tables for PC	Rostrums	Chairs for students	Chairs for teachers	Chair for the Headteacher	Chair for administrators	Chairs for visitors	Pipe chairs	Stools	Cabinets	Dustbins
Classroom		50			1					50	1							
Headteacher's Room			1				1					1	2	3			1	
Deputy Headteacher's Room				1									2	3			1	
Accountant's Room				1									2	3			1	
Reception Room														4				
Storeroom								2							4			
Staffroom	U				24						24			3			6	
	R				16						16			3			4	
Library					1	11					1				33		2	
Laboratory																51		
Preparation room																1		
Multipurpose hall									1						630			
Others																		5

Major Undertakings to be Taken by Each Government			
No.	Items	To be covered by Grant Aid	To be covered by Recipient Side
1	To secure land		●
2	To clear level and reclaim the site when needed		●
3	To construct gates and fences in and around the site		●
4	To Construct the Parking lot	●	
5	To construct roads		
	1) Within the site	●	
	2) Outside the site		●
6	To construct the building	●	
7	To provide facilities for the distribution of electricity, water supply, drainage and other incidental facilities		
	1) Electricity		
	a. The distributing line to the site		●
	b. The drop wiring and internal wiring within the site	●	
	c. The main circuit breaker and transformer	●	
	2) Water Supply		
	a. The city water distribution main to the site		●
	b. The borehole water and distribution piping to the receiving tanks	●	
	c. The supply system within the site (receiving and elevated tanks)	●	
	3) Drainage		
	a. The city drainage main (for storm sewer and others to the site)		●
	b. The drainage system (for toilet sewer, ordinary waste, storm drainage and others) within the site	●	
	4) Gas Supply		
	a. The city gas main to the site		●
	b. The gas supply system within the site	●	
	5) Telephone System		
	a. The telephone trunk line to the main distribution frame/panel (MDF) of the building		●
	b. The MDF and the extension after the frame/panel	●	
	6) Furniture and Equipment		
	a. General furniture		●
	b. Project equipment	●	
8	To bear the commissions to the Japanese bank for banking services based upon B/A		●
9	To ensure prompt customs clearance and to assist internal transportation in the recipient country and to assist internal transportation therein of the products		●
10	To ensure that customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the purchase of the Components as well as the employment of the Agent be exempted/be borne by its designated authority without using the Grant and its accrued interest.		●
11	To accord Japanese nationals and / or nationals of third countries, including such nationals employed by the Agent, whose services may be required in connection with the supply of the Components such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work (The term "nationals" whenever used in the G/A means Japanese physical persons or Japanese juridical persons controlled by Japanese physical persons in the case of Japanese nationals, and physical or juridical persons of third countries in the case of nationals of third countries.)		●
12	To ensure that the Facilities and the Components be maintained and used properly and effectively for the implementation of the Project		●
13	To bear all the expenses, other than those covered by the Grant and its accrued interest, necessary for the implementation of the Project		●
14	To give due environmental and social consideration in the implementation of the Project		●
(B/A: Banking Arrangement, G/A: Grant Agreement)			

Details of the Obligation of the Government of Malawi

Site		Work required before the start of construction		Work required after the start of construction	
		Building permits	Removal of trees and ground levelling	Extension of electricity	Extension of public water
U1	Kabwabwa	○	○	○ For additional capacity	○ For additional capacity
U2	Mloza	○	○	○ For additional capacity	○ For additional capacity
U3	M'binzi	○	○	○ For new extension	○ For new extension
U4	Zomba Urban	○	○	○ For new extension	○ For additional capacity
U5	Umbwi	○	○	○ For additional capacity	○ For additional capacity
R1	Muhasuwa	-	○	○ For new extension	-
R2	Mwatibu	-	○	○ For new extension	-
R3	Chimwalira	-	○	○ For additional capacity	-
R4	Kabekere	-	○	-	-
R5	Mwalawanyenje	-	○	○ For new extension	-
R6	Mzoma	-	○	○ For additional capacity	-

Note: The circles (○) indicate sites with work that needs to be borne by the Malawian side.

5 References

	Title	Issued	Media	Published
Education Policy/Plan				
1	National Education Sector Plan 2008-2017	2008	Electric Data	Ministry of Education, Science and Technology (MoEST)
2	Education Sector Implementation Plan 2009-2013	2009	Electric Data	MoEST
3	Population and Housing Census 2008: Education and Literacy thematic report	-	Electric Data	National Statistical Office (NSO)
4	Population and Housing Census 2008: Population Projections	-	Electric Data	NSO
5	Appraisal of the Government of Malawi's Education Sector Plans NESP 2008-2017, ESIP 2009-2013 (draft)	2009	Electric Data	Education for All - Fast Track Initiative: Malawi Local Education Donor Group
6	Education for All Goals Assessment Report: Will Malawi Meet the Six EFA Goals by 2015?	2011	Electric Data	Civil Society Coalition for Quality Basic Education
7	Integrated Household Survey 2010-2011: Household Socio-Economic Characteristics Report	2012	Electric Data	National Statistical Office (NSO)
8	Cluster System Assessment: Towards quality secondary education in Malawi (draft)	2013	Electric Data	JICA Malawi Office and MoEST
9	Education Sector Progress Report for the Quarter Ending on 31st March, 2013	2013	Electric Data	MoEST
10	Joint-IDA-IMF Staff Advisory Note on the Second Malawi Growth and Development Strategy (MGDS II)	2012	Electric Data	World Bank
11	Education Sector Implementation Plan II (2013-17) (draft)	2013	Electric Data	MoEST
Education Statistics				
12	Education Basic Statistics, Malawi 2000	2000	Electric Data	Malawi Government
13	Education Basic Statistics, Malawi 2001	2001	Electric Data	Malawi Government
14	Education Basic Statistics, Malawi 2002	2002	Electric Data	Malawi Government
15	Education Basic Statistics, Malawi 2003	2003	Electric Data	Malawi Government
16	Education Statistics 2004	2004	Electric Data	EMIS Section, Ministry of Education
17	Education Statistics 2005	2005	Electric Data	EMIS Section, Ministry of Education
18	Education Statistics 2006	2006	Electric Data	EMIS Section, Dept. of Education Planning, Ministry of Education and Vocational Training

19	Education Statistics 2007	2007	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
20	Education Statistics 2008	2008	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
21	Education Statistics 2009	2009	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
22	Education Statistics 2010	2010	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
23	Education Statistics 2011	2010	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
24	Education Statistics 2012	2010	Electric Data	EMIS Section, Dept. of Education Planning, MoEST
National Budget				
25	2010/11 Budget Statement	2010	Electric Data	Ministry of Finance
26	2010/11 Budget Performance Quarterly Report (Q2)	2011	Electric Data	Ministry of Finance
27	2011/12 Draft Financial Statement	2011	Electric Data	Ministry of Finance
28	2011/12 Budget Statement	2011	Electric Data	Ministry of Finance
29	2011/12 Budget Vote 250: Ministry of Education, Science and Technology	2011	Electric Data	Ministry of Finance
30	Draft Estimates of Expenditure on Recurrent and Capital Budget for the Financial Year 2011/12 (Detailed Estimates) Vol.2 (Vote 210-279, 250)	2011	Photocopy	Ministry of Finance
31	Draft 2012/13 Financial Statement	2012	Electric Data	Ministry of Finance
32	Draft Estimates of Expenditure on Recurrent and Capital Budget for the Financial Year 2013/2014: Detailed Estimates Vol.2 (Votes 250-310)	2013	Photocopy	Ministry of Finance
Other Donors				
33	Appraisal Report: Support to Secondary Education (Education V) Project	2006	Electric Data	African Development Fund
34	Project Completion Report: Malawi/ADF Education V Project (Support to Secondary Education)	2013	Photocopy	African Development Fund
35	Education and Employment in Malawi (Working Paper Series)	2010	Electric Data	African Development Bank Group
36	Project Appraisal Report: Support to Higher Education, Science and Technology (HEST)	2011	Electric Data	African Development Bank Group
37	Project Appraisal Document: Project to Improve Education Quality in Malawi (PIEQM)	2010	Electric Data	World Bank
38	Restructuring Paper: Project to Improve Education Quality in Malawi Project Loan	2011	Electric Data	World Bank
39	Implementation Status & Results: Project to Improve Education Quality in Malawi (PIEQM) Seq.No.3	2012	Electric Data	World Bank

40	Implementation Status & Results: Project to Improve Education Quality in Malawi (PIEQM) Seq.No.4	2012	Electric Data	World Bank
41	Implementation Status & Results: Project to Improve Education Quality in Malawi (PIEQM) Seq.No.5	2013	Electric Data	World Bank
42	Restructuring Paper: Project to Improve Education Quality in Malawi Project Grant	2013	Electric Data	World Bank
43	UNICEF Country Programme Action Plan 2008-2011	2007	Electric Data	UNICEF
44	Malawi Annual Report 2010	2011	Electric Data	UNICEF
45	Logical Framework (Updated July 2013): Education Sector Reform Programme	2013	Electric Data	Department for International Development (DFID)
Others				
46	Timetable for Year 2013 Primary School Leaving Certificate Examination	2013	Electric Data	Malawi National Examinations Board
47	Timetable for Year 2013 Junior Certificate Examination	2013	Electric Data	Malawi National Examinations Board
48	Timetable for Year 2013 Malawi School Certificate Examination	2013	Electric Data	Malawi National Examinations Board