Study Report on Safety Management on On-going Japanese ODA Loan Project in Malaysia

May 2013

Japan International Cooperation Agency (JICA)

IPM Services co., Ltd. Katahira & Engineers International



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Glossary

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ADB	:	Asian Development Bank
BQ	:	Bill of Quantity
C&C	:	Cut and Cover
CIDB	:	Construction Industry Development Board
CSR	:	Corporate Social Responsibility
DOSH	:	Department of Occupational Safety and Health
JICA	:	Japan International Cooperation Agency
GDP	:	Gross Domestic Product
HS	:	Health and Safety
KeTTHA	:	Kementerian Tenaga, Teknologi Hijau Dan Air
KL	:	Kuala Lumpur
LGH-JV	:	Loh & Loh -George Kent -Hazama Joint Venture
L&L	:	Loh & Loh Construction SDN BHD
MEGTW	:	Ministry of Energy, Green Technology and Water
MEWC	:	Ministry of Energy, Water and Communication
MS	:	Management System
NATM	:	New Austrian Tunneling Method
NPD	:	Non- Permanent Disability
OSH	:	Occupational Safety and Health
OSH-MP 15	:	Occupational Safety and Health Master Plan for Malaysia 2015
PDCA	:	Plan-Do-Check-Action
PPE	:	Personal Protective Equipment
PQ	:	Prequalification
SNUI-JV	:	SHIMIZU-NISHIMATSU-UEBM-IJM Joint Venture
SHO	:	Safety and Health Officer
TBM	:	Tunnel Boring Machine
TEPSCO	:	Tokyo Electric Power Services Co. Ltd
Face	:	Tunnel face means the area under excavation
Overburden	:	The soil cover above the tunnel
Rock Burst	:	A phenomenon in which the surrounding rock to be rapidly destroyed and
		scattered rock pieces.

Chapter 1 Outline of the Study

1.1 Background and objective of the study

This study is initiated based on the recommendation made by the committee deployed by Ministry of Foreign Affairs, Japan, in order to discuss the measures to prevent re-occurrence of the similar accident as that of Can Tho Bridge in Vietnam in September 2007.

As recommended by the committee, JICA has carried out interim reviews in respect of on-going five projects since 2008. Of the five projects, two were in Vietnam, three were in Turkey, Uzbekistan and Philippines respectively.

The main objectives of this study can be summarized as follows.

- To conduct a survey of up-to-date information on occupational safety and health laws and regulations of Malaysia, and a review for safety management on Pahang-Selangor Raw Water Transfer Project.
- (2) To encourage stakeholders to make greater efforts towards the reduction and prevention of occupational accidents and public accidents by feeding back the findings to stakeholders.
- (3) To make recommendations for improvement, if any, and check the status of implementation of safety management and compliance of laws and regulations through visiting the project sites.

1.2 Study team member

Team leader/ Safety specialist: Hiroaki TOMITA(IPM services) Civil work specialist 1 Yasuhiro MIZUNO(IPM services secondment) Civil work specialist 1 Seiichi SATO(IPM Services) (Domestic work only) Civil work specialist 2 Katsuaki MITANI(KATAHIRA & ENGINEERS INTERNATIONAL)

(Domestic work only)

1.3 Activity record in Malaysia

From January 27th through February 9th, 2013

Date			Activities	
27	Sun	Departure Na	rita/Tokyo11:30(JL723) –Arrival Kuala Lumpur(KL)18:30	
28	Mon	08:00-09:15	Travelling from hotel to Karak Engineer office	
		09:15-10:30	Briefing of Project Summary at Karak Engineer office	
		10:30-10:45	Travelling from Karak Engineer office to Lot 1-3A	
		10:45-12:30	Site Visit at Lot 1-3A Semantan Intake and Pumping Station	
		12:30-13:30	Travelling from Lot 1-3A site to LGH-JV office	
		13:30-16:30	Meeting with LGH-JV and document review	
		16:30-18:30	Travelling from LGH-JV Karak office to hotel	
		18:30-19:00	Coordination schedule with a rent-a-car driver	
29	Tue	08:30-08:40	Travelling from hotel to JICA Malaysia office	
		09:00-10:00	Meeting at JICA Malaysia office	
		10:00-11:00	Meeting with JICA Malaysia staff for detailed schedule	
		11:00-11:40	Travelling from JICA Malaysia office to hotel	
		11:40-12:00	Coordinating schedule with a rent-a-car driver	
		12:00-19:00	Data compilation	
30	Wed	06:45-07:45	5 Travelling from hotel to Karak Engineer office	
		08:00-08:45	Travelling from Karak Engineer office to Lot1-2 Kelau Dam	
		08:45-09:30	Site Visit at Lot 1-2 Kelau Dam	
		09:30-11:30	Document review and hearing at Lot1-2 L&L office	
		11:30-13:00	Travelling from Lot1-2 Kelau Dam L&L office to Bentong	
		13:00-14:00	Lunch	
		14:00-16:00	Hearing at Lot1-2 L&L Bentong office	
		16:00-17:30	Travelling from Lot1-2 L&L Bentong office to hotel	
31	Thu	05:15-06:20	Travelling from hotel to Karak Engineer office	
		06:30-07:30	Travelling to Lot1-1Adit 2 and attended Tool Box Meeting	
		07:30-10:30	Site visit at Lot1-1 a face of TBM-1 Tunnel	
		10:30-12:00	Adit 2 & Adit 1 NATM Tunnel - Inlet Conduit - Engineer office	
		12:00-13:00	Lunch	
		13:00-16:40	Document review and hearing at Lot1-1 SNUI-JV office	
		16:40-17:30	Travelling from Lot1-1 SNUI-JV Karak office to hotel	
01	Fri	06:30-07:30	Travelling from hotel to Karak Engineer office	
		07:30-12:00	Site visit at Lot1-3B, Semantan Pipeline, (IJM-JAKS JV)	
		12:00-13:00	Lunch	
		13:00-14:20	Data compilation at Karak Engineer office	
		14:20-16:40	Hearing at Lot1-3B IJM-JAKS JV Karak office	
		16:40-18:00	Travelling from Lot1-3B IJM-JAKS JV Karak office to hotel	

Date			Activities			
02	Sat	08:00-19:00 Compilation of collected data and preparation for report				
03	Sun	08:00-19:00 Compilation of collected data and preparation for report				
04	Mon	06:00-06:30	Travelling from hotel to Lot1-1 SNUI-JV Langat portal			
		06:30-07:30	Attended at Tool Box Meeting			
		07:30-10:30	Site Visit: Lot 1-1 Adit-4 to a face of TBM-3 & Outlet			
		10:30-11:00	Hulu Langat engineer office			
		11:00-12:30	Hearing at Lot1-1 SNUI-JV Hulu Langat office			
		12:30-13:45	Travelling from Lot1-1 SNUI-JV Hulu Langat office to hotel			
		13:45-21:00	Data compilation			
05	Tue	07:30-08:30	Travelling from hotel to KeTTHA office at Cyberjaya			
		09:00-10:30	Hearing at KeTTHA office at Cyeberjaya			
		10:30-11:00	Travelling from KeTTHA office to Putrajaya			
		11:00-15:00	Data compilation			
		15:00-16:30	Hearing at DOSH office at Putrajaya			
		16:30-17:30	Travelling from DOSH office to hotel			
06	Wed	08:30-09:00	Travelling from hotel to Engineer office at Mid Valley			
		09:00-12:00	Document review & hearing at Engineer office			
		12:00-13:00	Lunch			
		13:00-13:40	Travelling from Engineer office at Mid Valley to hotel			
		13:40-14:30	Internal Meeting			
		14:30-19:00	Data compilation and preparation for Interim Study Report			
07	Thu	08:00-11:00	Meeting at rent-a-car office, Data compilation			
		11:00-11:30	Travelling from hotel to Engineer office at Mid-Valley			
		11:30-14:00	Preparation work for meeting of Interim Study Report			
		14:00-15:10	Meeting of Interim Study Report at Engineer office			
		15:10-16:30	Works at the Engineer office at Mid-Valley			
		16:30-17:30	Travelling from Engineer office to hotel			
08	Fri	09:30-11:00	Travelling from hotel to KeTTHA office at Cyberjaya			
		11:00-11:45	Meeting of Interim Study Report at KeTTHA			
		11:45-13:00	Travelling from KeTTHA office to hotel			
		14:00-19:30	Data compilation, monetary settlement at rent-a-car office			
		19:30-21:00	Travelling from hotel to Kuala Lumpur International Airport			
		22:50-	Departure from Kuala Lumpur International Airport (JL724)			
09	Sat	-06:10	Arrival at Narita International Airport in Japan			

1.4 List of interviewees and meeting

- < Project Stakeholders in Malaysia>
- JICA Malaysia office
 Kunihiko SATO (Chief Representative)
 Kyoko OKUBO (Senior Representative)
 Syariza Shariff (Senior Program Manager)
- (2) Ministry of Energy, Green Technology and Water (MEGTW)
 [Kementerian Tenaga, Teknologi Hijau Dan Air (KeTTHA)]
 Zullkefle Bin Nordin (Project Director)
 Arshad Bin Abdul Rashid (Deputy Project Director, Lot1-1)
 Jayawant a/l Vithal (Deputy Project Director, Lot1-2)
 Suhaimi Bin Hj.Mohd Zain (Deputy Project Director, Lot1-3A & 1-3B)
 Neo Boon Huat (Deputy Project Director, Mechanical & Electrical)
 Noor Ezzuddin Ghazai Azmi (Deputy Project Director)
 Others
- (3) Department of Occupational Safety and Health(DOSH), Ministry of Human Resources Johari Basri (Director General)
 HJ. Zahrim Bin Osman (Director)
 Syed Abd Hamid(DOSH HQ)
 Mohtar Musri(DOSH HQ)
- (4) Tokyo Electric Power Services Co., Ltd.(TEPSCO) in Association with SMEC International Pty. Ltd.(SMEC) and SMHB Sdn. Bhd.(SMHB)
 - Hiroyuki UKON (Project Manager)

Manabu ONUKI (Deputy Project Manager)

Testuro TSURI (Senior Tunnel Engineer)

Katsutoshi KUBOTA (Senior Dam Engineer)

Yuki IWASHITA (Civil Engineer)

Naoya MOCHIZUKI (Tunnel Engineer TBM)

(5) SHIMIZU-NISHIMATSU-UEMB-IJM JV

Takashi KAWATA (Project Manager) Takayuki MATSUMOTO (Deputy Project Manager) Yasunari HONDA (Chief Engineer) Akira MITO (Chief Engineer) Zulkarnain Zainal Abidin (Safety & Health Manager) Mohd Aziz Khariruddin (HS Officer) Norhisnan B. Norhashimi (HS Officer) Harirunizam Haris (Safety Supervisor) Norhaqimi Nordin (Safety Supervisor) Mohd Rozaini B. Roslan(safety Supervisor) Others

- (6) LOH & LOH Construction SDN BHD
 Chee Lian Chai (Senior Project Manager)
 Mahmud Bin Mohd Tahar (Senior Safety Officer)
 Others
- (7) LOH & LOH- GEORGE KENT-HAZAMA JV
 Toh Peng (Project Manager)
 Hiroyuki TAKEUCHI (Deputy Project Manager)
 Suah Choo Heang (Deputy Project Manager)
 Others
- (8) IJM Construction-JAKS SDN BHD JV
 Cheng Park Leong (Project Manager)
 Tony Wah Ah kong (Assistant Project Manage)
 Jasnizan B.Mehat (Safety & Health officer)
 Sharmila Binti Ahmad (QA/QC Engineer)

Chapter 2 Occupational safety in Malaysia

2.1 Occupational injury and fatality

Malaysian Economy has grown to 2.7 times in GDP for the past 10 years. Population has increased 18% during this period. The urban population ratio also has rapidly increased from 62% in 2000 to 71.3% in 2009.

Vision 2020 that they are aiming to achieve the object of developing Malaysia into a fully developed country by the year 2020 has been implemented as National Policy.

In order to achieve the object, the strong community, the steady growth of industry, and the orderly development of infrastructure are essential, and the safety and security of those who would involve in achieving this object should properly be secured.

Malaysia is a multi-ethnic country, where each ethnic group has diversified values in terms of culture, religion, languages and life style. Compared to Japan where the majority of the people speak the same language and share the same culture, greater efforts might be required in Malaysia to make policy and put it in action.

However, it is observed in our study that Malaysia government is promoting wide range of policies by setting up the aggressive target for the occupational safety and health as one of the national projects.

Tuble 2011 ODT und population trend in Frankysha										
	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
GDP										
(Billion	552	554	577	609	655	701	1343	1528	1584	1474
US\$)*1										
GDP										
(Growth	8.7	0.5	5.4	5.8	6.8	5.3	5.8	6.3	4.6	-1.7
rate)*2										
Population	23.3	23.8	24.3	24.7	25.2	25.6	26.1	26.6	27.0	27.5
(Million)*3	25.5	23.0	24.3	24.7	23.2	23.0	20.1	20.0	27.0	21.3
Urban										
population	62					67.6				71.3
ratio*4										

Table 2.1-1 GDP and population trend in Malaysia

*1,2,4 : The study for national land policy in Malaysia, reported by Ministry of Land, Infrastructure, Transport and Tourism, Land Planning Bureau of Japan, March 2011.

*3: www.jinko-watch.com/kuni/013.html

The rates of occurrence of occupational accidents and fatalities between 1996 and 2007 was reported by the Ministry of Human Resources of Malaysia.

Year	Accidents	Fatalities
Tear	/1000 workers	/100,000 workers
1996	13	15.5
1997	10	15.9
1998	10	13.3
1999	11	11.4
2000	11	11.8
2001	9.2	10.4
2002	8.8	9.5
2003	8.2	10.9
2004	7.8	12.9
2005	7.0	12.9
2006	6.5	12.8
2007	6.1	12.4

Table 2.1-2 Rates of occurrence of occupational accidents and fatalities

Source: Occupational Safety and Health Master Plan, Ministry of Human Resources, Malaysia

The frequency rate of occurrence of occupational accidents has steadily been dropping from 11.0 accidents per 1,000 workers in 2000 to 6.1 accidents per 1,000 workers in 2007.

While the frequency of occurrence of occupational fatalities appears to have been dropping from year 1996 to year 2002. It has more or less been stagnating around the 12-13 per 100,000 workers range over the period year 2004 through to year 2007.

Figure 2.1-1shows occupational accidents by sector for the category of NPD until Dec.2012.

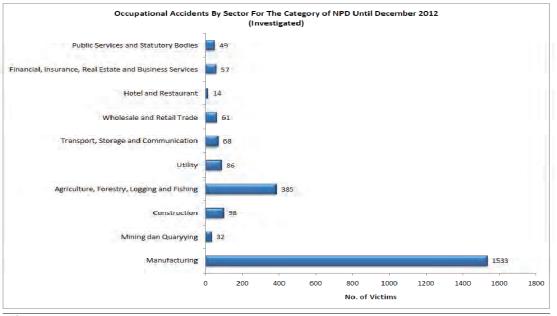
Figure 2.1-2 shows occupational accidents by sector for the category of death until Dec. 2012.

Although the construction industry is ranked third in terms of the category of NPD, following manufacturing industry and agriculture-forestry-logging-fishing industry, it is ranked the worst in terms of the category of death in the year 2012.

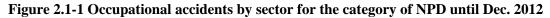
In Malaysia, the large scale infrastructure projects such as road, rail, power, water, sewerage, building and so on have been implemented and the demand of contractors and workers also have been increased dramatically.

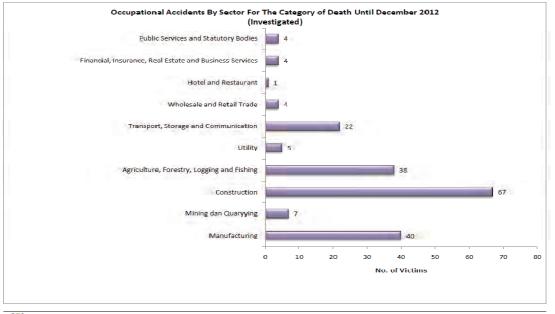
Although Malaysian government has taken various actions to implement the occupational safety and health policy, they may be aware that its implementation would not directly linked to the decrease in fatal accidents.

The government has been enforcing the self-regulation for occupational safety and health on the community, industry, workplace and workers to reduce the occupational accidents.



Department of Occupational Safety and Health





Department of Occupational Safety and Health

(Source : Statics, Ministry of Human Resources, Malaysia)

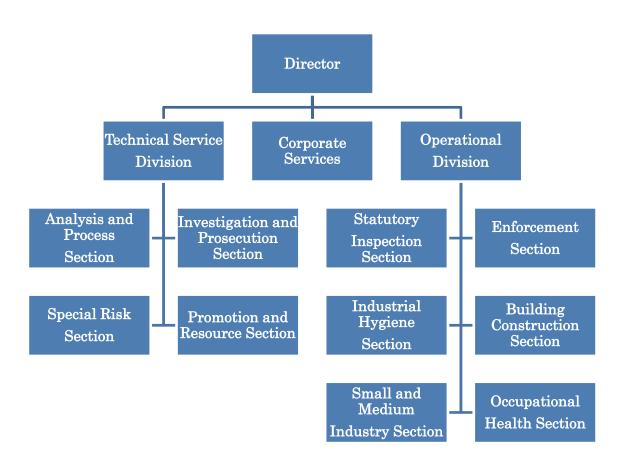
Figure 2.1-2 Occupational accidents by sector for the category of death until Dec. 2012

2.2 Occupational safety and health administrative organization

Department of Occupational Safety and Health(DOSH) of the Ministry of Human Resources is responsible for the occupational safety and health in Malaysia.

Each state office is under the jurisdiction of 15 states in Malaysia.

Pahang-Selangor Raw Water Transfer Project is under the management and supervision of the state office having 125 staffs of Selangor state.



(Source : Questionnaire for safety control/management for DOSH)

Figure 2.2-1 DOSH state office (Selangor) organization chart

2.3 Occupational safety and health legislation

DOSH conducts enforcement activities covered by the following Acts:

- Occupational Safety and Health Act 1994 (Act514)
- Factories and Machinery Act 1967 (Act139)
- Petroleum Act (Safety Measures) Act 1984 (Act302)

<Occupational Safety and Health Act 1994(Act514)>

- Act 514 is one of Laws of Malaysia enacted on 25 February 1994.
- The Act to make further provisions for securing the safety, health and welfare of persons at work, for protecting others against risks to safety or health in connection with the activities of persons at work, to establish the National Council for Occupational Safety and Health, and for matters connected therewith.
- In the event of any conflict or inconsistency between the provisions of the Act and that of any other written law pertaining to occupational safety and health, the provisions of this Act shall prevail.
- The objects of the Act are-
 - 1. to secure the safety, health and welfare of persons at work against risks to safety or health arising out of the activities of persons at work;
 - 2. to protect persons at a place of work other than persons at work against risks to safety or health arising out of the activities of persons at work;
 - 3. to promote an occupational environment for persons at work which is adapted to their physiological and psychological needs;
 - 4. to provide the means whereby the associated occupational safety and health legislations may be progressively replaces by system of regulations and approved industry codes of practice operating in combination with the provisions of this Act designed to maintain or improve the standards of safety and health.

Before 1994 when the Act was enacted, the laws and regulations are prescriptive. After 1994 the trend of the laws and regulations are to build and sustain a culture of self-regulation. Nowadays, the focus is to create a preventive culture in all workplaces.

2.4 Long term vision for OSH in Malaysia

DOSH established Long Term Vision For OSH in Malaysia consists of 3 stages such as First stage(2005-2010), Second stage(2010-2015), Third stage(2015-2020).

Policy and activities of each stage are as follows.

- (1) First stage (2005-2010)
 - Enhance competencies of officers & OSH practitioners
 - Strategic alliance
 - Increase enforcement activities
 - · Focus on critical sectors
 - Conduct R & D
 - Enhancing leadership (government)
 - Regulate OSH MS(Management System)
- (2) Second stage (2010-2015)
 - National policy framework on OSH
 - Promote preventive culture
 - · New skill & competencies are acquired & developed
 - Strategic alliance at regional level
 - Increase enforcement activities
 - Focus on soft issue, ergonomic, stress & etc.
 - R&D structured & defined
 - Enhancing leadership (employers/Union)
 - OSH MS(Management System) in place
- (3) Third stage (2015-2020)
 - Enhance public awareness on OSH
 - Self-regulation become a practice
 - · Notional policy & framework on OSH established
 - · Promote preventive culture & well practice
 - · Create an expert group in various field & skill
 - Strategic alliance at international level
 - Focus on new emerging hazards
 - R&D research outcomes driven
 - Enhancing leadership (social partners & public)
 - · OSH MS(Management System) as part of business

2.5 Occupational safety and health master plan for Malaysia 2015

It is expected that by end 2015 that DOSH will be ready to enter the stage of preventative culture.

In the longer term scheme of things, OSH-MP 15 is essentially the middle stage of a series of three consecutive 5-year action plans that began in 2005. The first stage which will end in 2010 was targeted towards spreading out OSH ownership to all Key Stakeholders(Government) and Social Partners(employer, workers, insurance industry, higher learning institutions). OSH-MP 15, as second stage, will focus on building and sustaining the culture of self-regulation. By end 2015, self-regulation would have been fully ingrained into the working culture of all workplaces.

The specific objectives of OSH-MP 15 are:

- (1) To increase awareness and knowledge in OSH and commitment to OSH in all undertakings both big and small business;
- (2) To reduce the rates of workplace injuries and associated fatalities;
- (3) To reduce the number of occupational lung diseases, occupational noise induced hearing loss and occupational skin diseases;
- (4) To minimize their adverse impacts on efficiency, productivity and business performance.

There are four key strategies in the OSH Master Plan 15

- Government leadership and practices
- Preventive workplace culture
- Industry leadership and community engagement
- · Strong partnership locally and internationally

DOSH is focused on the following PR activities related to improvement of OSH.

- Talks and briefings related to OSH
- Campaigns and exhibitions related to OSH
- Expert services in OSH for public and private agencies, associations of employees and also of professional groups
- Collection and preparation of informative materials related to OSH for reference and distribution.

Chapter 3 Site reconnaissance and observation in Malaysia

-Pahang-Selangor Raw Water Transfer Project-

3.1 **Project outline**

- (1) Project Name : Pahang-Selangor Raw Water Transfer Project
- (2) L/A : Date of L/A March 31, 2005

Amount of L/A 82,040Million Yen

Condition Special Japanese ODA loan(general untied)

- (3) Project aim : This project aims to convey raw water from the Semantan River in Pahang state through a transfer tunnel to Selangor state and Kuala Lumpur region for domestic and industrial uses to mitigate future water shortages due to the area's rapidly growing population.
- (4) Location : Pahang state and Selangor state in Malaysia
- (5) Employer : Ministry of Energy, Green Technology and Water (MEGTW)

[Former Ministry of Energy, Water and Communication (MEWC)]

(6) Engineer : Tokyo Electric Power Services Co. Ltd(TEPSCO), SMEC international PTY Ltd, SMHB Sdn Bhd JV

(7) Demarcation : 1)Lot 1-1	Water Transfer Tunnel and Related Works
2)Lot 1-2	Kelau Dam and Related Works
3)Lot 1-3A	Semantan Intake, Pumping and Related Works
4)Lot 1-3B	Semantan Pipeline and Related Works
(8) Contractors : 1)Lot 1-1	Shimizu(30%)-Nishimatsu(30%)-UEMB(20%)-IJM(20%)JV
	(SNUI JV)
2)Lot1-2	Loh & Loh (L&L)
3)Lot 1-3A	Loh & Loh+George Kent(75%), Hazama(25%) JV (LGH JV)
4)Lot 1-3B	IJM-JAKS JV
(9) Construction Period : 1)Lot 1-1	1st June 2009 - 30th May 2014 (5years: 1,825days)
2)Lot 1-2	1st May 2011 - 30th May 2014
3)Lot 1-3A	A 1st August 2010- 30th May 2014
4)Lot 1-3E	3 1st January 2011- 30th May 2014

(10) Dimensional data & works volume

	1			
Transfer tunnel	Tunnel total length 44.6 km (Inclue			le C&C tunnel)
	detail	TBM1	11.774 km	
		TBM2	11.824 km	
		TBM3	11.369 km	
		NATM1	1.927 km	
		NATM2	1.927 km	
		NATM3	2.055 km	
		NATM4	2.850 km	
Adit tunnel	Adit1 tu	nnel	653 m	
	Adit2 tunnel		440 m	
	Adit3 tunnel		860 m	
	Adit4 tui	nnel	550 m	
Access road	Access road total length		h	15.9 km
	Connecti	ion road for in	let	580 m
	Connection to Adit1 & Adit2			10,500 m
	Connection to Adit3			2,660 m
	Connection to Adit4			1,350 m
	Connecti	ion to outlet		600 m

• Lot 1-1 Transfer Tunnel

• Lot 1-2 Kelau Dam

Kelau Dam & Saddle Dam	Dam type Earth Fill Dam	
	Dam height	30 m
	Dam length	345 m
	Saddle dam A height	18 m
	Saddle dam A length	360 m
	Saddle dam B height	9 m
	Saddle dam B length	432 m
	Dam crest elevation	EL.89 m
Kelau Reservoir	Reservoir Surface Area	24 km ²
	Effective Storage Capacity	135,500,000 m ³

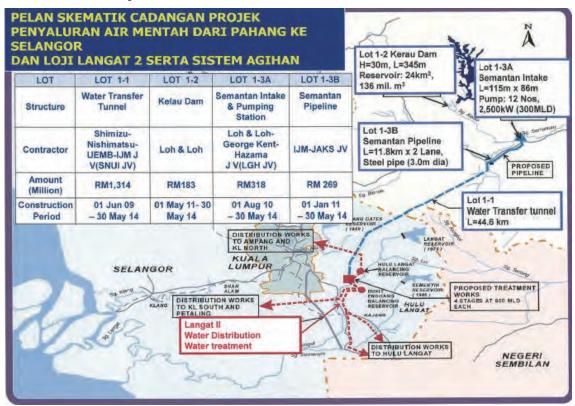
• Lot 1-3A Semantan Intake, Pumping

Intake Weir	Gated weir	total length 71 m	
	Fixed weir	total length 130 m	
Intake, Pumping Station	Pumping station	115 m(length) x 85.875 m(width)	
	Pumps & Motors	12 nos(2,500kW)	
Surge Tanks	Steel	diameter 16 m x Height 32 m	

• Lot 1-3B Pipeline

Pipeline	2 lanes pipeline	
	Pipeline total length	11.8 km
	Diameter of pipe	3.0 m
	Thickness of steel	22 mm
Pipe Bridge	Numbers of bridges	4nos
	Max. span length	48 m
	Thickness of steel	26 mm

• Site location map



3.2 Stakeholder's safety obligations

Stakeholders of Pahang-Selangor Raw Water Transfer Project are as follows.

- Employer : Ministry of Energy, Green Technology and Water (MEGTW)
 Department : PPAMPS
- Bank : Japan International Cooperation Agency(JICA)
- Engineer : TEPSCO-SMEC-SMHB JV
- Contractor : SNUI JV
- Contractor : L&L
- Contractor : LGH JV
- Contractor : IJM-JAKS JV

Each stakeholder's obligation or responsibilities in respect of the safety are stipulated in the FIDIC Conditions of Contract for Works of Civil Engineering Construction Fourth Edition 1987 and reprinted 1992 with further amendments, and General Specification as follows.

(1) The Employer

There is no provision stipulating the Employer's responsibilities except ensuring the Employer's personnel and the Employer's other contractors on the Site.

(2) The Bank

No provision stipulating obligations and responsibilities of the Bank.

- (3) The Engineer
 - (a) Review and approve the safety program submitted by the Contractor.
 - (b) The Engineer shall carry out his duties according to the contract documents such as the Conditions of Contract, Specifications, Drawings and so on.
- (4) The Contractor

In the Conditions of Contract, there are many clauses stipulating the Contractor's obligation to ensure the site safety. The major obligations are as follows.

- (a) The Contractor have full regard for the safety of all persons entitled to be upon the Site.
- (b) The Contractor shall comply with any accident prevention regulations and any safety regulations published by the Government.
- (c) The Contractor has obligation of reporting to the Engineer about accidents.
- (d) The Contractor shall furnish his Company's Safety and Health Policy which shall comply with Malaysian Laws or International Standards for construction sites, and appoint a qualified safety personnel.

Compared with the Employer and the Engineer, as mentioned above, the Contractor undertakes more extensive and significant responsibilities to ensure a safety working environment at the construction site.

And The Contractor shall appoint a Chief Safety Inspector. The Chief Safety Inspector shall report directly to the Contractor's company director responsible for implementing the Health and Safety Policy. The Safety Officer assumed responsibility for implementing the day-to-day safety activities.

During the hearing of his review, the Employer has replied that "we generally leave the overall safety matters to the Contractor", while the Engineer has remarked that "we have instructed the Contractor to suspend the works whenever we deemed it necessary for safety reasons."

3.3 Safety management system

Each Contractor has established safety management system on the site in accordance with the Contract requirements and related safety laws of Malaysia, and executed in accordance with the Safety management plan that has been approved by the Engineer.

Each Contractor's safety management system are including the following items.

- (1) Health, safety and environment policy and target
- (2) Safety organization
- (3) Safety management plan
- (4) Safety promotion and training
- (5) Routine safety activity
- (6) Incentive and penalty scheme
- (7) Emergency response plan

(1) Health, safety and environment policy and target

(a) Safety policy

Safety policies of each contactor are as follows.

Lot & Contractor		ctor	Safety policy
Lot1-1	Transfer	Tunnel	• Complying with all legal and other requirements,
SNUI-J	V		• Prevention of pollution at work place,
			• Prevention of accidents and incidents at works place,
			• Striving for continual implement,
			• Providing the necessary resources in pursuing this objective.
200 1	-2 kelau	Dam	· Continual improvement in order to achieve zero accident and
L&L			incident,
			• Comply with applicable statutory and regulatory requirements,

Lot & Contractor	Safety policy		
	· Take reasonable and practicable measures to prevent and		
	eliminate risk of injuries and occupational illness and		
	pollution,		
	• Take proactive steps towards the conservation and preservation of		
	the environment,		
	• Responsibility for health, safety and environment are shared.		
	• To conduct business possible manner consistent with the		
Pumping Station	Occupational Health & Safety Act, applicable regulations and		
LGH-JV	good construction practices.		
Lot 1-3B Pipeline	· Commitment of the continuous improvement of health, safety		
IJM-JAKS JV	and environment practices with objectives.		

(b) Safety target

Lot & Contractor	Safety target
Lot1-1 Transfer Tunnel SNUI-JV	 Zero incident involving fatality, Reduce serious illness and major incident not more than 1 case, Zero case involving occupational health to all workers, 100% staff and workers attending safety and health sessions.
Lot 1-2 kelau Dam L&L	 Management accepts the responsibility for leadership, visible involvement, continual improvement, and the effectiveness of its safety, health and environmental program, Managers and executives are responsible for executing the safety, health & environmental policy, program and in developing pertinent knowledge and skills for those under their supervision, All employees are expected to look after the safety & health of themselves, their colleagues and to participate, cooperate and abide by L&L Constructions Sdn Bhd's safety, health and environmental program.
Lot 1-3A Intake & Pumping Station LGH-JV	 Promote excellence in health and safety management, Continually improve current health and safety performance, Provide a safe and health work environment, Identify and control actual and potential hazards, Establish and maintain communication on health and safety, Support employees' participation in health and safety matters, Identify needs and provide training on health and safety, Demonstrate a commitment to the accurate reporting and recording of health and safety matters, Comply with legal and organizational obligations.

Lot & Contractor	Safety target
Lot 1-3B Pipeline	Prevent accidents,
IJM-JAKS JV	Prevent occupational illness,
	Prevent environment pollution.

(2) Project safety organization

Each Contractor assigned the safety personnel in accordance with the safety management plan.

Lot & Contractor	Safety personnel	Number
Lot1-1 Transfer Tunnel	Safety manager	1
SNUI-JV	Safety officer	2
	Safety supervisor	4 1
	Environment officer	1
	Environment engineer	
Lot 1-2 kelau Dam	• Safety and health officer	1
L&L	Environment officer	1
Lot 1-3A Intake &	Safety and health officer	1
Pumping Station LGH-JV	• Environment officer	1
Lot 1-3B Pipeline	Safety officer	1
IJM-JAKS JV	Safety supervisor	1
	• Environmental office	1
	Environmental supervisor	Ĩ

Each Contractor defined the role, responsibility, authority and so on for the safety personnel in Safety management plan.

(3) Project management plan

Lot & Contractor	Safety management plan
Lot1-1 Transfer Tunnel SNUI-JV	• 22 Clauses
	• 8 Appendices
Lot 1-2 kelau Dam L&L	• 10 Clauses
	• 24 Attachment
Lot 1-3A Intake & Pumping Station	• 8 Clauses
LGH-JV	• 7 Appendices
Lot 1-3B Pipeline	• 18 Clauses
IJM-JAKS JV	• 10 Tables
	• 7 Appendices

It regulates obligations of all parties concerned in order to ensure the site safety and to follow relevant safety legislations of Malaysia.

⁽⁴⁾ Safety education & training

The primary objectives of safety promotion and training are to to raise an individual's safety awareness, and to improve an individual's safety know-how. To achieve these objectives, each Contractor has been implementing various efforts.

Lot & Contractor	Safety education & training
Lot1-1 Transfer Tunnel	• There are several objectives to be achieved in training programs
SNUI-JV	as per Clause 8 of their HSE plan.
	• SNUI-JV has established HSE programs to improve the HSE
	condition at site and also to promote workers' awareness in HSE
	matters as stated in Clause 9 of HSE plan.
Lot 1-2 kelau Dam	• Clause 4.0 "Safety program" of safety & health plan describes
L&L	safety promotion and training aspects.
Lot 1-3A Intake &	• Clause 2.0 HSE program of HSE plan states about safety
Pumping Station	promotion and training.
LGH-JV	
Lot 1-3B Pipeline	• Project health and safety plan has Clause 11. "training,
IJM-JAKS JV	awareness and competence".

(5) Routine safety activities

• Each Contractor has implemented various safety activities to reduce accidents risks in the site and also has held various meetings to ensure smooth communication inside and outside of the project site.

Safety personnel and supervisor should attend routine safety activities and its details should be reported to the Employer and the Engineer.

Routine safety activities	Daily	Weekly	Monthly
Safety Walk	Х	X(joint)	X(joint)
Safety Assembly	Х	X(joint)	X(joint)
Tool Box Meeting	Х		
Machine Operation Checking	Х	X(by Law & operation manual)	X(by Law & operation manual
Construction Meeting	Х		
Subcontractor Coordination Meeting	Х		
Weekly Progress Meeting		X	
Monthly Progress Meeting			Х
Health and Safety Committee Meeting			Х
Quality Council Meeting			Х
Monthly Environment Monitoring Report			Х
Monthly Safety Report			Х
Monthly Progress Report			Х
Monitoring of Noise & Water Quality Submit			Х

Lot1-1 Transfer Tunnel

- •Safety walk has been held on a daily basis with the participation of all staffs and workers at each site. Joint safety walk was conducted weekly, monthly basis.
- Tool Box Meeting has been held on a daily basis with the participation of all staff and workers.
- Construction meeting is being conducted on a daily basis with the participation of project engineers, supervisors and safety officers.

Routine safety activities	Daily	Weekly	Monthly
Safety Walk		X	
Tool Box Meeting		Х	
Machine Operation Checking	X		
Construction Meeting		X	
Subcontractor Coordination Meeting		X	
Project Management Meeting			2times/month
Weekly Progress Meeting		Х	
Monthly Progress Meeting			X
Health and Safety Committee Meeting			X
Quality Council Meeting			1time/year
Monthly Environment Monitoring Report			X
Monthly Safety Report			X
Monthly Progress Report			X
Quarterly Environment Monitoring Report			quarterly

Lot 1-2 kelau Dam

• Safety walk is been conducted on a weekly basis with the participation of safety officer and environment officer.

- Tool Box Meeting is been conducted on a weekly basis with the participation of safety.
- Construction meeting chaired by project manager and construction manager is been conducted on a weekly basis.

Routine safety activities	Daily	Weekly	Monthly
Safety Walk		Х	
Safety Assembly			Х
Tool Box Meeting	X	X	
Machine Operation Checking	X		
Construction Meeting	X		
Subcontractor Coordination Meeting		Х	
Weekly Progress Meeting		X	
Monthly Progress Meeting			Х
Health and Safety Committee Meeting			Х
Quality Council Meeting			Х
Monthly Environment Monitoring Report			Х
Monthly Safety Report			Х
Monthly Progress Report			Х
Quarterly Environment Monitoring Report			quarterly

Lot 1-3A Intake & Pumping Station

- Safety walk lead jointly by on a weekly basis responsible as project manager and construction manager is conducted on a weekly basis.
- Tool Box Meeting chaired by supervisor is conducted every day.
- Construction meeting chaired by construction manager is conducted every day.

Routine safety activities	Daily	Weekly	Monthly
Safety Walk			X
Safety Assembly			X
Tool Box Meeting		Х	
Construction Meeting		Х	
Machine Operation Checking	X		
Subcontractor Coordination Meeting		Х	
Weekly Progress Meeting		Х	
Monthly Progress Meeting			X
Health and Safety Committee Meeting			X
Quality Council Meeting			quarterly
Monthly Environment Monitoring Report			X
Monthly Safety Report			X
Monthly Progress Report			X
Monitoring of Noise & Water Quality			X
Submit			

Lot 1-3B Pipeline

• Safety walk is conducted on a weekly basis with the participation of project manager, construction manager, quality control manager, safety officer and environment officer, project engineers and supervisors.

- Tool Box Meeting is been conducted on a weekly basis with the participation of safety officer and environment officer and supervisors.
- Construction meeting chaired by project manager is conducted on a weekly basis.

Observation for routine safety activities

1. At Lot1-1 and Lot1-3A project site, Tool Box Meeting is conducted on a daily basis.

Since with progress of the Works site conditions are changing day by day, it is quite important to monitor the health condition of individual worker in order to reduce an accident involving the worker in poor health condition. Study team recommends that Tool Box Meeting should be held on a daily basis, and also that the staff of the Contractor should, at every morning, walk through the site to inspect its hazard and then should give appropriate instructions to the Sub-contractor.

- 2. Document control for safety management is good each Contractor.
- 3. Knowledge and awareness of safety management for the Contractor has not been sufficiently penetrated up to individual workers of the Sub-contractor.

(6) Incentive and penalty Scheme

Each Contractor motivates its sub-contractors to improve their standard through various incentive and penalty schemes.

Lot & Contractor	Incentive & Penalty			
Lot1-1 Transfer Tunnel	• HSE incentive scheme describes Clause 9.4 of HSE plan.			
SNUI-JV	• Penalty scheme describes Clauses 11.0 of HSE control			
	measures-disciplinary & penalty scheme.			
Lot 1-2 kelau Dam L&L	• Clause 4.0 "Safety programme" of Safety & health plan describes safety promotion and training aspects.			
Lot 1-3A Intake & Pumping Station LGH-JV	 Clause 1.5 "HSE committee" stated the committee would organize activities related Incentive Scheme. LGH-JV explained HSE committee is authorized to make decision on penalty to their subcontractors. 			
Lot 1-3B Pipeline	• Project health and safety plan has Clause 18. "Penalty scheme".			
IJM-JAKS JV				

SNUI-JV grants, on a quarterly basis, Health, Safety and Environment Award to sub-contractors and/or its workers with good performance at safety. On the other hand, those sub-contractors and/or its workers who violate the HSE rules have been removed from the site. Study team highly evaluates that SNUI-JV's incentive and penalty schemes are going well for the time being.

(7) Emergency response plan

All contractors have obtained the Engineer's approval for "Emergency Response Plan(ERP)" as specified in the Contract and they keep ERP updated from time to time for the improvement. The ERP includes the following items.

- Emergency response general instruction
- Fire
- Spill of hazard materials
- · Leakage of noxious gas and fuel
- Landslide
- Flooding
- Silt trap rupture
- Structure collapse such as tunnel
- Rock Burst in tunnel
- Traffic hazard
- Thunder
- Medical emergency
- Terrorist/Bomb threat

3.4 Current situation of the project

(1) Current status

Lot & Contractor	Commencement date & work progress as of end of 2012		
Lot1-1 Transfer Tunnel	Commencement date: June 2009		
SNUI-JV	• Work progress: 72.8% (Plan 72.6%)		
Lot 1-2 kelau Dam	Commencement date: May 2011		
L&L • Work progress: 31.0% (Plan 59.0%)			
Lot 1-3A Intake &	Commencement date: August 2010		
Pumping Station	• Work progress: 69.2% (Plan 70.4%)		
LGH-JV			
Lot 1-3B Pipeline	Commencement date: January 2011		
IJM-JAKS JV	• Work progress: 73.2% (Plan 68.4%)		

- The work of each Contractors is generally on schedule except Lot1-2. In Lot1-2, Extension of Time has been granted against the delay of the site clearance work for protective forest inside the site.
- > Major accidents involving loss of life have not been reported.
- > No major accident affecting progress of the Works have occurred.

(2) Accident records and accident description

- (a) Accident records
 - Lot 1-1 Transfer Tunnel

As of the end of December 2012, 3years and 7months has passed and total working hours became over 7.83million hours. SNUI-JV submitted monthly safety report every month. Table 3.4-1 shows accident records of project as of the end of December 2012.

Total working	Non-lost	Lost time	Workdays lost	Frequency	Severity
hours	time	accident	(>4days)	Rate	Rate
1	accident	(>4days off)	(Days)	(>4days)	5
		2	3	4	
7,838,270	40	9	88	1.15	0.01

 Table 3.4-1 Accident records as of the end of December 2012

Frequency Rate : $(4)=(2)\div(1) \times 1,000,000 = 1.15$

Severity Rate : $(5)=(3\div(1)) \times (1,000) = 0.01$

• Lot1-2 Kelau Dam

As of the end of December 2012, 1years and 8months has passed and total working hours became over 0.47million hours. L&L submitted monthly safety report every month. Table 3.4-2 shows accident records of project as of the end of December 2012.

Total working	Non-lost	Lost time	Workdays lost	Frequency	Severity
hours	time	accident	(>4days)	Rate	Rate
1	accident	(>4days off)	(Days)	(>4days)	5
		2	3	4	
477,616	0	0	0	0	0
Frequency Rate : $(4)=(2\div(1)) \times 1,000,000 = 0$					
S	Severity Rate : $(5)=(3\div 1) \times 1,000 = 0$				

Table 3.4-2 Accident records as of the end of December 2012

Monthly safety report shows 2 cases of Near-Miss in past.

Note : Near-Miss means the same meaning of "Hiyari- Hatto" in Japanese.

• Lot 1-3A Intake & Pumping Station

As of the end of December 2012, 2years and 5months has passed and total working hours became over 1.00million hours. LGH-JV submitted monthly safety report every month. Table 3.4-3 shows accident records of project as of the end of December 2012.

Total working hours ①	Non-lost time accident	Lost time accident (>4days off) ②	Workdays lost (>4days) (Days) ③	Frequency Rate (>4days) ④	Severity Rate ⑤
1,009,320	0	0	0	0	0

 Table 3.4-3Accident records as of the end of December 2012

Frequency Rate : $(4) = (2 \div (1)) \times 1,000,000 = 0$

Severity Rate : $(5)=(3\div 1) \times 1,000 = 0$

Monthly safety report shows no cases of Near-Miss occurred in the past.

• Lot 1-3B Pipeline

As of the end of January 2013, 2years and 1months has passed and total working hours became over 071million hours. IJM-JAKS JV submitted monthly safety report every month. Table 3.4-4 shows accident records of project as of the end of January 2013.

Total working hours ①	Non-lost time accident	Lost time accident (>4days off) 2	Workdays lost (>4days) (Days) ③	Frequency Rate (>4days) ④	Severity Rate ⑤
719,698	0	0	0	0	0

Table 3.4-4 Accident records as of the end of January 2013

Frequency Rate : $(4)=(2\div 1) \times 1,000,000 = 0$

Severity Rate : $(5)=(3\div(1)) \times (1,000=0)$

Monthly safety report did not show description of Near-Miss occurred in the past.

<Observations>

According to the accident records, accidents have been reported only from the contractor undertaking the transfer tunnel work. No accident has been reported from other contractors. The industrial accident rate of the transfer tunnel portion is better than that rate of similar tunnel construction projects in Japan in 2011(Table 3.4-5).

Judging from the monthly safety reports, the overall situation of the site safety is generally very well. However, as in the case with minor accidents, there would be a possibility that workers and sub-contractors have not reported their accidents to the contractors. Therefore the contractors should carefully review the accident reports made by sub-contractors.

Table 3.4-5 Frequency rate and Severity rate in Japan in 2011(Reference)

	Frequency	Severity
	Rate	Rate
	(>4days)	
General Construction	0.49	0.21
Civil works	1.19	0.60
Tunnel works	1.77	0.07
Other civil works	0.67	0.53

Source: Japan Advanced Information Center Safety and Health HP as of 2013(General Construction)

3.5 Site reconnaissance

Study team has conducted site reconnaissance for 5days(on 28th, 30th, 31th January and 1st, 4th February) Overall project situation, safety activities of the contractors and the study team's comments and impression after site reconnaissance are as follows:

- (1) Lot 1-1 Transfer Tunnel
 - (a) Progress of the works
 - As of the end of December 2012, the progress of Lot1-1 is 72.8%, 0.2% ahead of schedule and the progress of each tunnel are as follows.

NATM1,2,3&4tunnel were all breakthrough and under lining concreting works.

Progress rate of TBM1tunnel : 71.9% (actual 8,387.9 m/ total length 11,670 m)

Progress rate of TBM2 tunnel: 67.5% (actual 7,881.7 m/total length 11,670 m)

Progress rate of TBM3 tunnel: 90.9% (actual 10,198.4 m/total length 11,218 m)

- Overall total tunnel length 44.6km of Lot1-1 will be 11th longest tunnel in the world once completed. Seikan Tunnel in Japan is 7th longest tunnel in the world.
- The overburden of 1,246m at the TBM2 tunnel portion is ranked 8th in the world. The overburden of Dai-Shimizu, Shin-Shimizu and Kanetsu Tunnel are 1,300m, 1,200m and 1,190m, 7th, 9th and 10th rank respectively in the world.
- (b) Safety activities by SNUI- JV

Study team members participated in a morning meeting starting from 7:00 AM in the course of this study. It was very impressive that staff members and workers greet each other quite frequently on the way to the venue of the morning meeting. May it be "Selamat pagi" or "Good Morning", the practice to exchange greeting each another is an very effective way to improve safety management and to ensure smooth communication within a diverse organization consisting of different nationalities. The morning meeting consists of compulsory radio gymnastics, safety briefings by project manager, repeat a slogan "Safety First", followed by a tool box meeting and then ending with a small tool box meeting by each job category (photo 3-1 to 3-3).

- 10 slogans from the project manager are posted on the signboard at the morning meeting venue, of which the 3 slogans, "Greetings", "Punctuality", and "Clean up", are, among others, emphasized. Other signboards on safety policies, safety targets, quality, PDCA, and progress, etc. are also posted together on signboard, and those posting information are an effective way for drawing attention to safety (photo 3-4 & 3-5).
- To exercise supervision over those who has entered each tunnel, a tally board is utilized at the entrance of tunnel. This has become a common practice for safety management at tunnel construction sites (photo 3-6).



photo 3-1

photo 3-3



photo 3-4

photo 3-5

photo 3-6

- In almost all parts of the tunnel, invert concrete are already placed. As the result the tunnel inside has become brighter and more visible, and safer access to the site is maintained. The materials and equipment inside the tunnel are all properly organized. Although there are water seepage points inside tunnel, its orderliness is effective prevent electrical accidents such as electric leakage caused by electric wires and tools (photo 3-7).
- The Lot1-1 contractor elaborates various safety measures to prevent the workers from heat disorders due to high temperature and humidity inside tunnel. For example, installation of the drinking fountains and ice-making machines at the departure and arrival area of the diesel locomotive, the introduction of a worker-carrier equipped with an air-conditioning system, and cool vest for workers(photo 3-8). Also those workers who are diagnosed with high blood pressure during periodical medical checkups are not allowed to enter the tunnel site.
- There are many signboards, signage, and posters to raise awareness visually. Signage indicating danger points, safety signs, and traffic signs are placed in many places, helping workers, drivers, and operators draw their attention to safety issues. The common injury is often in the case of inexperienced workers, but also in the case of skilled workers when they are carelessness or victim of assumptions due to inertia. In both cases, the most effective way to prevent these injuries is through continual attention calling by the safety officer and by signage in conspicuous places (photo 3-9).



photo 3-7



Other precautions taken are; when the tunnel length gets longer, refuge chamber(safe shelter) is prepared to accommodate unforeseen circumstances near the tunnel face(photo 3-10). Fire extinguishers are equipped for cases of fire(photo 3-11). A specialized video camera in set in the fore end and back end of the diesel locomotive, so that the operator can always drive safely(photo 3-12).



photo 3-10

photo 3-11

photo 3-12

- (c) Recommendations after the site reconnaissance
 - · Maintain current standards of safety management

The current standards of safety management at this site can compare favorably with that of the standards in Japan. From the very beginning of the project, SNUI-JV, based on its past experiences, has exercised ingenuity in employing skilled workers, appointing and inviting specialists, choosing machinery well-suited to the project feature and so on. As for their Tool Box Meeting, they have continually improved on this. For example, now they hold a Small Tool Box Meeting after Tool Box Meeting within each job category to go over the day's work and danger points that may be predicted. They also carry out the policy of "Improve Always", which one of the 10 slogans posted by the project manager. In many cases, safety measures often fall into routine rut as the construction comes near the end. What is important is to keep the level of safety management high through the practice of "Improve Always".

(2) Lot 1-2 Kelau Dam

- (a) Progress of project
 - As of the end of December 2012, the progress of Lot1-2 is 31.0%, 28.0% behind of schedule.
 - The delay caused by site clearance work of protected forest inside works site, however the extension of time was granted.
 - Site clearance work inside dam, construction of box culvert at left bank and some works at spillway are ongoing, and embankment work of saddle dam B will start in due course.
- (b) Safety activities by L&L
 - The coffer-dam, being currently under construction on the left bank surrounding the box culvert, collapsed during the previous flood. The contractor, in consultation with the engineer, promptly raised the height of the coffer-dam(photo 3-13).
 - A safety fence on the road shoulder utilizing bamboo cut down during the construction process is installed (photo 3-14).
 - Safety signs, traffic signs and so on are posted throughout the site. The DOSH visits the site at least once a year, and leaves comments in the notebook so called "BUKU LOG JKKP" on findings from the on-site inspection(photo 3-15). All staff and workers take a safety induction & training when they first enter the site, and carry the green card of CIDB (Construction Industry Development Board) at all times. This practice has been adopted at all of construction sites in Pahang-Selangor Raw Water Transfer Project.



photo 3-13

photo 3-15

- (c) Recommendations after the site reconnaissance
 - Because this construction site is vast, continued efforts in monitoring rainfall (weather forecasts, actual rainfall measurements, and observation of water level changes, etc.) are recommended. There is a need to consider the influx of unwanted materials such as debris from clearing operations and daily commodities from upstream, in addition to rainwater and mud.
 - As the embankment of the dam is planned to resume its operation soon, thorough attention must be paid to avoid accidents due to heavy machinery. Also care must be taken to both traffic management and landslides.

- The contractor is aiming no accident for the period of one million accident-working-hours. It is desirable that the contractor should give thorough attention to Near-Miss incidents and first aid cases as they go towards their goal.
- (3) Lot 1-3A Intake & Pumping Station
 - (a) Progress of project
 - As of the end of December 2012, the progress of Lot1-3A is 69.2%, 1.2% behind of schedule.
 - Construction of pumping station, intake weir, surge tank, installation of manifold pipe and the building for future staff accommodation for the pumping station.
 - (b) Safety activities by LGH-JV
 - An observatory (observation tower) has been built on the hill within the construction site. In this tower the blueprints of this project are displayed, and it is possible to see both the entire construction site and progress of the Works. From the standpoint of safety management, this also helps prevent unsafe behaviors. Fixed-point observation photos, taken from this position are also beneficial to construction management(photo 3-16 & 3-17).
 - The permanent hand-rail has already been installed. Though there are some covered over permanent hand rail would be damaged or its surface would be scratched during the construction period, when considering the safety aspects is much safer than the temporary hand rail. All that is necessary is some touch-up paint before the handover. It should be highly valued that the Employer and the Engineer have allowed to use the permanent hand rail at this stage(photo 3-18).
 - Construction of a pump station is ongoing. It is notable that they have covered the pump station's workplace with the roof from the early stages, making it possible to work in rain. Though lighting can be blocked out by the roof, they have got over this problem by using the air vents as skylights.
 - A pedestrian walkway has been provided for neighborhood residents. Though the construction site is located in a secluded area which is not likely to have third parties trespassing, the access road to the site is an arterial road, then the Contractor has built a pedestrian walkway to prevent accidents involving third parties and also as a part of CSR compliance.



photo 3-16

photo 3-18

- (c) Observations after the site reconnaissance
 - Elimination of the harmful effects of shared liability operation in JV

The site has adopted a shared liability operation in JV(section-by-section). Even in aspects of safety, responses are slightly different in each. Example are; the use of safety belts, the installment of safety rope, the method of using prefabricated scaffolds, the presence and/or absence of lifting equipment, fixation with a jack base, providing bridge batten of foot posts, etc. Study team recommends that JV has more and smooth communication on their safety management.

- (4) Lot 1-3B Pipeline
 - (a) Progress of project
 - As of the end of December 2012, the progress of Lot1-3B is 73.2%, 4.8% ahead of schedule.
 - Installation of pipeline have been conducting by 3 parties. Progress rate is 85.2% as of the end of November 2012.
 - Construction of pipe bridges is concurrently proceeding at 4 places. After the erection of bend pipe, steel pipes of main span will be installed.
 - (b) Safety activities by IJM-JAKS
 - Tool Box Meeting (photo 3-19).
 - IJM Corporation, a member of the JV has created a booklet on safety titled "SAFETY GUIDE"(photo 3-20).
 - The preparation of necessary check lists and documents, data visualization as in accordance with the project health and safety plan (PSP), is done by safety officer as a leader. A sufficient safety management system is in place, and the recording and documentation of various meetings, reports and data are carried out(photo 3-21).



photo 3-20

photo 3-21

- (c) Observations after the site reconnaissance
 - Some works(carried out by workers assigned to reinforcement-bars fixing work and prefabricated scaffolding work) were neither done according to the operation plan nor operation procedures. Therefore thorough compliance of the safety procedures is recommended.
 - When safety check inspection is done, the contractor's leader, on-site engineer, and safety officer of the contractor should go all together.
- (5) Findings on unsafe behavior and carelessness (negligence)

Accidents caused by human can be divided into two cases, namely an accident due to unsafe behavior and due to carelessness (negligence). Unsafe behavior is to take on risky behavior while they know it is "dangerous". This can be prevented by improving their safety awareness and implementing safety education. On the other hand, carelessness (negligence) is mainly due to "ignorance", "unskilled worker", "fatigue", and "misperception (assumptions)". When associated with other factors, it has the possibility of progressing into a severe disaster. To educate and raise awareness for safety, education upon employment (foreign workers in particular), hazard prediction training, worker management to decrease overwork employees, and adopting double checking system (i.e., doing a task with two people instead of one) are important. Also it is important to take precautions based on the fact that "humans are apt to commit negligence resulting in accident".

Chapter 4 Recommendations

Based on the result of safety study on the Project site, recommendations on safety management are summarized in the following Table.

Items	Issues identified	Recommendations
The knowledge and	Each contractor had an	• Project manager and safety officer should
awareness on	ability to prepare, update and	patrol on the site regularly, in order to find
safety at site	maintain safety management	unsafe behaviors of workers, inadequacy and
	manual. It was found that the	defects of facilities, and instruct the
	level of the knowledge	sub-contractors and workers to rectify.
		Close communications are to be strengthened
	amongst the sub-contractors	in site organization and information on work
	and workers differs	contents, work procedures and so on are to be
	-	commoditized using the above communication.
	involvements with	• Induction training for new comers of
	self-regulation for site safety	subcontractors and their workers is to be
	are required.	continued.
		• The accident and hazards predictive training is
		to be made at daily tool box meeting.
		• Thorough instruction on proper method for
		wearing Personal Protective Equipment is to be
		provided.
		Monitoring of outcome of safety measures by
should involve in		stakeholders is to be carried out and by using
safety management	Ũ	PDCA (Plan-Do-Check-Act) cycle, quality of
	*	safety management is to be improved.
	safety and to conduct the	
		(Action by initiative of contractors and by all
	that has not yet reached a	stakeholders)
	reasonable level, speaking	
	about sub-contractor's staff	
	and workers.	

<Pahang - Selangor Raw Water Transfer Project>

<Procedures for tender and contract in general>

Items		Issues	identified		Recommendations
Current	Tender	It is hard to	eliminate	those	In pre-qualification stage, documents regarding
system		tenderers v	who have	not	objectives, system and organization of safety
		properly in	nplemented	the	management are to be submitted as PQ
		safety manag	gement.		documents, in order to evaluate the safety
					performance of applicants for PQ.
					(Action by the Employer and JICA)
		Costs for saf	fety manage	ment	When the prices of safety management are
		had conside	erable differ	rence	included within unit price in the Bill of
		among contr	ractors. In	some	Quantities (BQ), it is hard to figure out the
		case, the	cost of s	afety	actual prices in safety measures. Therefore

Items	Issues identified	Recommendations	
	management was	study team recommends that an independent	
	intentionally underestimated	item on safety prices is mandated in BQ, and	
	by tender in order to be the	the consistency with the safety management	
	lowest price tenderer.	plan is cross-checked.	
		Sample or standard templates, which	
		incorporate separate items for safety	
		management, for BQ and Specifications are to	
		be made for convenience of both tenderers and	
		the Employer.	
		At the tender evaluation, prices other than that	
		for safety management are used for first	
		screening. Then the contents and prices for	
		safety management are to be evaluated for	
		deciding awardee of the Contract.	
		(Action by the Employer, the Engineer and	
		JICA)	
	-	It is advisable to research the safety	
		requirements on other institutional donors, such	
	study does not cover safety	as World Bank, Asian Development Bank etc.	
	requirements of other	(Action by JICA)	
	institutional donors.		

Appendix-1: Minutes

	-	Memorandum at Interim study report meeting		
Date	7th Februar	ry 2013, 14:00 - 15:10		
Place	Engineer of	fice at Mid Valley		
Attendees	Engineer	Project Manager		
		Deputy Project Manager		
		Senior Tunnel Engineer		
	Contractors			
		Lot1-1 Project Manager		
		Lot1-1 Deputy Project Manager		
		Lot1-2 Senior Project Manager		
		Lot1-2 Senior Safety Officer		
		Lot1-3A Project Manager		
		Lot1-3A Deputy Project Manager		
		Lot1-3A Safety officer		
		Lot1-3B Safety & Health officer		
<u> </u>	Study team			
Subject	Interim stuc	ly report to Engineer and Contractors, Opinion exchange meeting		
Record:	1			
	-	ne object of this safety study.		
-		pational accidents in Japan.		
(Construction in	ndustry: in 1991 1,047accidents		
ı	in 2011 342accidents			
J	JICA Projects : in 2009 32accidents 35 death toll			
3. QCD	2E	in 2010(8months) 29accidents 49 death toll		
		ent, its key elements are Q(Quality), C(Cost), D(Duration), S(safety) and		
-				
	E(Environment), and each of these elements should be given equal weighting. However it			
	seems that the reality is a little different for the contractors and the Employer. Therefore it is quite important for the Employer, the Engineer, the Contractor and the Sub-contractor to			
-	-	"the safety should be above everything else".		
	m Safety Stud			
		-		
•	Frequency rate and Severity rate were calculated based on the formula shown in Japan Advanced Information Centre of Safety and Health. Study team was very impressed by the			
Auva	Advanced Information Centre of Safety and Health. Study team was very impressed by the			

remarkable safety performance of Lot1-1 contractor who has been carrying out the lengthy

transfer tunnel construction with 44.6km. Other contractors have recorded zero for both Frequency and Severity rate, which also is impressed. However as in the case with minor accidents, there would be a possibility that workers and sub-contractors have not reported their accidents to the contractors. Therefore the contractors should carefully review the accident reports made by sub-contractors.

Of ten slogans expressed by project manager of Lot1-1, three slogans such as "Greetings", "Punctuality", and "Clean up" are, among others, should be essential for safety.

Free discussion among all participants

- As for the Tool Box Meeting, SNUI-JV has continually improved on this. For example, now they hold a Small Tool Box Meeting after Tool Box Meeting within each job category to go over the day's work and danger points that may be predicted. Managers of JV realize that safety awareness of individual worker has been improved and also recognize that is very effective to hold daily Small Tool Box Meeting and to explain importance of safety to workers continuously.
- SNUI-JV is aiming to improve safety awareness by having weekly safety walk with foreman etc.
- Safety officer conducts safety meeting with site staffs every week, then site staffs draw safety attention to sub-contractor's workers .
- There are "Communication Gap" and "Language Gap" within a multi-ethnic organization consisting of different nationalities. Therefore firstly safety officer educates supervisors with regard to safety, and then supervisors convey safety-knowledge acquired to workers.
- For the large-scale projects like Pahang-Selangor Raw Water Transfer project, the safety education or seminar should be carried out under the leadership of the Employer or JICA, in order to standardize safety practice. The Contractors make the necessary arrangement for an education facility, and the Employer or JICA conducts the safety education and training.
- General specification describes that "no separate payment will be made for complying with the provisions for security, safety, health controls, etc., outlined herein, and all costs thereto shall be deemed to be included in the unit rates and lump sum prices stated in the Bill of Quantities." Costs for safety management had considerable difference among tenderers. In existing tendering method, there might be high possibility that the contract is awarded to a contractor who underestimates his costs for safety management. It is quite difficult for that contractor to meet safety requirement.
- A contractor, referring to the current tender system, suggested that the cost related to

safety should be a fixed price or certain percentage against the tender price or direct cost. Or the cost related to the safety should be treated as Provisional Sum item. The Employers or institutional donors such as World Bank, ADB might have the database for the cost related to the safety, therefore they could evaluate the appropriate amount of the cost related to the safety against the construction amount. The safety improvement cannot be achieved only by the contractor's own effort.

- Safety management is primarily the responsibility of the contractor. However the safety management also need to be addressed by all of the stakeholders together.
- There are no shortcuts to safety. Safety education to workers must be conducted repeatedly. Staffs of the contractor are day-by-day considering how to conduct the safety education to workers. It is important for the contractor's staff to instruct workers to correct their unsafe behavior whenever they are doing. Daily safety education at the site is effective to raise safety awareness of workers. Staffs are always seeking the best way to conduct safety education.
- Difference in safety awareness and behavior between local contractors and Japanese contractors is evident, for instance, it occasionally happens that sub-contractor's worker has not followed the Engineer's instruction to correct the unsafe behavior. In addition, difference in safety awareness and behaviour between the main contractor and sub-contractor is so big, therefore it is very important for main contractors' staff to look around the site, since it sometimes happens that no supervisory staff of the main contractor can be found at the site.
- Documentation for safety management is properly handled by the contractors. However concerning the site safety, the contractors shall satisfy the requirements specified in safety management plan. It is important for the main contractors' staff to improve safety awareness and behavior of sub-contractors' workers.
- The organization of the Engineer consists of Japanese, Australian and Malaysian. There is a difference of the safety awareness between experienced staff and less-experienced staff. The Engineer instructs the contractor to suspend the works whenever he deemed it necessary for safety reasons, also the Engineer leaves it to the individual capacity of the Engineer's staff how to deal with daily safety issues.

Memorandum at Interim study report meeting			
Date	8th February 2013, 11:00 - 11:45		
Place	KeTTHA(PPAMPS) office at Cyberjaya		
Attendees	KeTTHA	Project Director	
		Deputy Project Director	
	Deputy Project Director		
	Deputy Project Director		
		Deputy Project Director	
	JICA	Project Manager	
	Study team	1	
Subject	Interim stu	dy report to the Employer and JICA	

• Briefing of 2-week safety study.

• To reduce occupational causalities in Malaysia strong leadership by Malaysian public sectors are highly required.

• Regarding to Frequency rate and Severity rate, accidents were only reported in the transfer tunnel project. In all other construction projects, the number of accidents has been reported as zero. There may be a possibility that workers and sub-contractors have not reported the accidents to the contractors.

• Safety team has not found any defects in respect of safety that required urgent response during this safety study.

In a workplace, whenever there is one accident that causes a major injury, there are 29 accidents that causes minor injury, and there are 300 accidents that causes no injuries. Because many accidents share common root causes, addressing more commonplace accidents that cause no injuries can prevent accidents that cause injuries.

• The project director instructed deputy project directors to inform the above comment at the monthly progress meeting.

Appendix-2: Questionnaires and answers

Note: Personnel information such as name, mail-address and telephone number is intentionally deleted.

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Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

Items	Points to be Clarified	Answer
1. Organization charts	 Current Organization charts with those roles and obligations of Department of Occupational Safety and Health. Please provide it. Which department/section in your organization is relation with Pahang-Selangor Raw Water Transfer Project? Who is the person in charge for above department/section? Name, Position, Number of staffs Which kind of power or authorization has above the person in 	 The organization charts are as attached in Appendix 1. Building Construction Section of DOSH Selangor. Director of DOSH Selangor. Number of staff are 125. Director of DOSH Selangor.
2. Laws, various standards and regulations related to safety and quality control	charge? Availability of laws, various standards and regulations related to safety and quality control, as well as the names of those laws and contents of related provisions/clauses. (1) Names of laws (2) Contents of related provisions/clauses.	 The department conducts enforcement activities covered by the following Acts: Occupational Safety and Health Act 1994 (Act 514) Factories and Machinery Act 1967 (Act 139) Petroleum Act (Safety Measures) Act 1984 (Act 302)

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Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

Items	Points to be Clarified	Answer
 History/trend of transition of Laws, various standards and regulations 	 1980's. 2000's 2013 	 Before 1994-The laws and regulations are prescriptive. After 1994 – The trend of the laws and regulations are to build and sustain a culture of self-regulation. 2013- The focus is to create a preventive culture in all workplaces.
4. Feature of Laws, Standards and regulations compared with ASEAN countries	 Which kind of action or plan are you aiming to improve safety and health standards? 	There are four key strategies in the OSH Master Plan 15 to improve the safety and health standards in Malaysia as listed below- Government leadership and practices Preventive workplace culture Industry leadership and community engagement Strong partnership locally and internationally
 PR(public relations) , Training system and Statistic Data 	 Please explain the PR activities related to improvement of Safety and Health in DOSH. 	 1.The PR activities carried out by DOSH are- Talks and briefings related to OSH Campaigns and exibitions related to OSH

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Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

Items	Points to be Clarified	Answer
		 Expert services in OSH for public and private agencies, associations of employees and also of professional groups Collection and preparation of informative materials related to OSH for reference and distribution.
	2. Please introduce any training activities which DOSH may have related to Safety and Health.	2. The National of Occupational Safety and Health (NIOSH) is resposible for OSH training and education, OSH promotion and OSH R&D. This is to complement the enforcement efforts of DOSH. However, DOSH also provides compliance support program and collaboration programs such as Malaysian Technical Cooperation Program (MTCP) and Third Party
	 Any statistic Data related to site accidents at construction industry in Malaysia. 	Training Program (TCTP).3. Statistic data related to site accidents at construction industry in Malaysia are as attached in Appendix 2.
5. Others		- <u>-</u>

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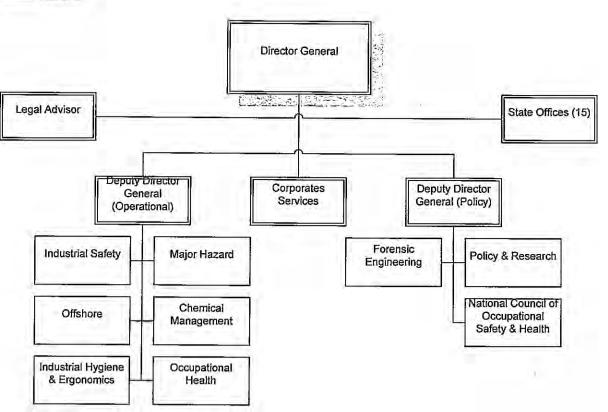
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Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

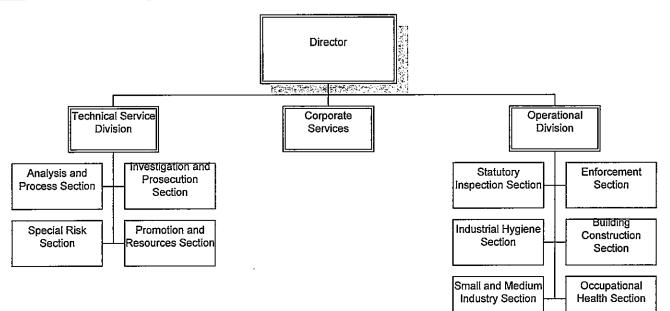
Appendix 1

Organization Chart for DOSH Headquarters



Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

Organization Chart for DOSH State Office (Selangor)



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Country: Malaysia

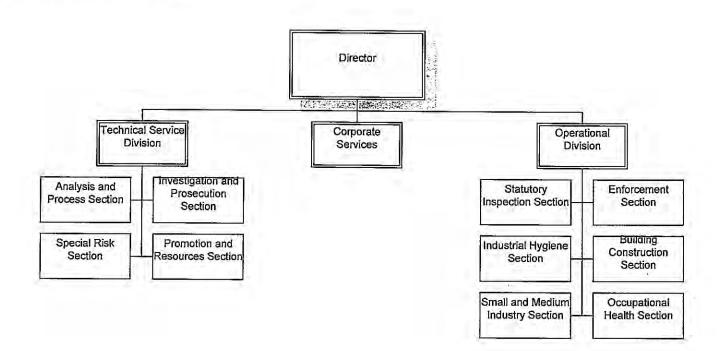
Project Name: Pahang-Selangor Raw Water Transfer Project

Name for in charge of answer:

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Organization Chart for DOSH State Office (Pahang)

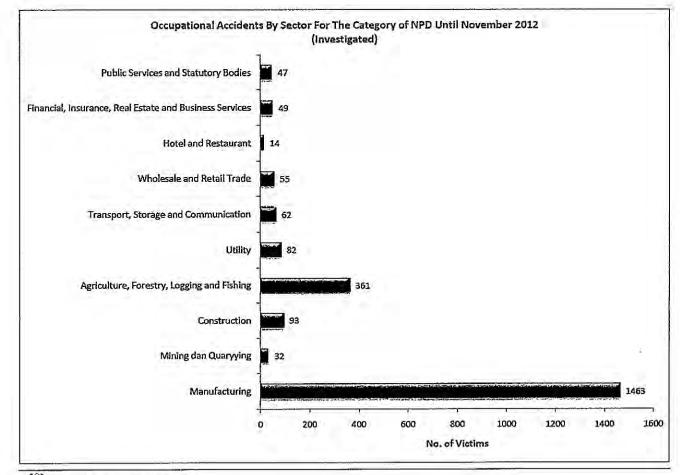


Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

Name for in charge of answer:

Appendix 2

(Source: http://www.dosh.gov.my)



Department of Occupational Safety and Health

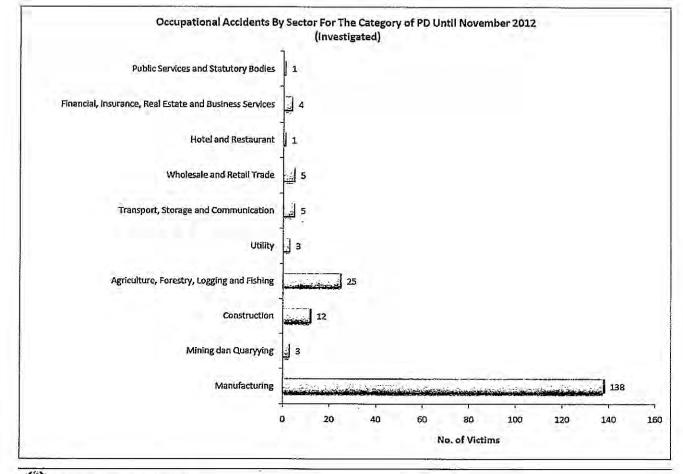
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7 of 9

Country: Malaysia

Name for in charge of answer:

Project Name: Pahang-Selangor Raw Water Transfer Project



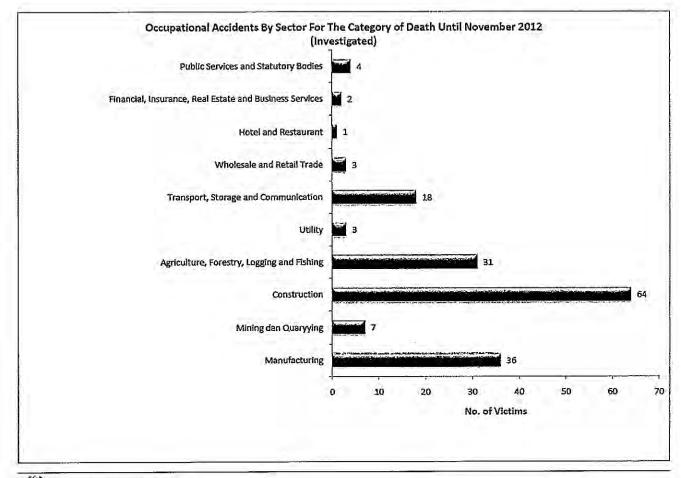
8 of 9

Department of Occupational Safety and Health

2 - 8

Name for in charge of answer:

Project Name: Pahang-Selangor Raw Water Transfer Project



Department of Occupational Safety and Health

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2

Country: Malaysia

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Questionnaire for Safety Control/Management for Consultant Name for in charge of answer, Hiroyuki UKON

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Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

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Items	Points to be Clarified	Answer
1. Confirmation of the contact person in this safety confirmation survey.	 Name and job title of the staffs in charge of Safety Control/Management. Please provide two persons names (main and substitute) just in case. Contact: Email address: Telephone(Mobile Phone) Office address 	B-9-1 Level 9, Tower B, Northpoint Offices, Mid Valley, No.1 Medan Syed Putra Utara, 59200, Kuala Lumpur (019) 265-0042 Km 1.0, Jalan Karak Mancis, 28600 Karak,
	-	Pahang Darul Makmur
 Confirmation of the contact person on the safety management. [If the person is same as above question, you can omitted this Item] 	 Names and job title of the staffs in charge of Safety Control/Management. Please provide two persons (main and substitute) names just in case. Contact: Contact: Email address: Telephone (Mobile Phone) Office address 	Same as above

/ 1 of 3

Questionnaire for Safety Control/Management for Consultant Name for in charge of answer, Hiroyuki UKON

Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

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Items	Points to be Clarified	Answer
3. The position in your organization and in your external relation what is the above mentioned safety personnel,	 Site organization chart . Please provide it by means of Email or hard copy at site, if you may offer. Emergency contact network Please provide it by means of Email or hard copy at site, If you may offer. 	 <u>1. Site organization chart</u> Refer to Organization chart attached. <u>2. Emergency contact network</u> Refer to mobile phone number list.
4. Safety plan.	 <u>Safety Policy or something similar</u> Please provide it by means of Email or hard copy at site. <u>Safety Management Plan</u> 	The Consultant prepared no safety plan. The Contractor has approved Health, Safety and Environmental Plan (HSE Plan).
	Please provide it by means of Email or hard copy at site.	The Contractor reported safety record in the Monthly Coordination Meeting.
	 3. <u>Safety Target or something similar</u> If the Safety Targets are defined as numbers in different with above mentioned Safety Policy, please provide. 4. <u>Safety Record or something similar</u> Please provide sample format for Safety Record by means of Email. Or May we take a look your Safety Records at your site? 	

Questionnaire for Safety Control/Management for Consultant Name for in charge of answer, Hiroyuki UKON

Country: Malaysia Project Name: Pahang-Selangor Raw Water Transfer Project

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Items	Points to be Clarified	Answer
5. Safety Control Management 5.1. <u>Contract</u> Regarding description for Safety Control, which clauses are stipulated in Contract.	 <u>The Clauses Number in Contract</u> Please provide Clause Numbers if any. <u>Contents/Detail in those Clauses</u> Please provide it by means of Email or hard copy at site, If you may offer. 	There is no related Clause in the Agreement for Engineering Consultancy Services. In the Contract Document, Chapter 6 in the General Specification specifies the Contractor's security, safety and health control.
5.2. <u>Construction Method</u> Regarding description for Safety Control, Any description written in your method of construction statement.	 Do you have this kind of method of statement? If yes, Please provide it by means of Email or hard copy at site, If you may offer. 	The Consultant prepared no method statement.
5.3. <u>Laws and Regulations</u> for Safety in Construction	 If there are any laws and regulations that you are using at the site office, please provide the name of laws and regulations, incorporated with its name of government agencies. It may be useful for us to have a Lists of Laws and Regulation. Please provide it by means of Email or hard copy at site, If you may offer. 	Occupational Health and Safety Act 1994 Please download from following site. http://www.agc.gov.my/Akta/Vol.%2011/Ac t%20514.pdf
5.4 Others		

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Items	Points to be Clarified	Answer
 Confirmation of the contact person in this safety confirmation survey. 	 Name and job title of the staffs in charge of Safety Control/Management. Please provide two persons names (main and substitute) just in case. Contact: Email address: Telephone(Mobile Phone) Office address 	 1. 2. 1) 2) 3) 23-B, Jalan Langat, Ceria4, Taman Langat Ceria, Batu10 43100 Hulu Langat, Selangor, Malaysia
 2confirmation of the contact person on the safety management. [If the person is same as above question, 	 Names and job title of the staffs in charge of Safety Control/Management. Please provide two persons(main and substitute) names just in case. Contact: 	Safety Officer
as above question, you can omitted this Item]	1)Email address: 2)Telephone(Mobile Phone) 3)Office address	 Jalan Langat, Ceria4, Taman Langat Ceria, Batu10 43100 Hulu Langat, Selangor, Malaysia1
 The position in your organization and in your external relation what is the above mentioned safety 	 Site organization chart . Please provide it by means of Email or hard copy at site, if you may offer. Emergency contact network Please provide it by means of Email or hard copy at site, 	 Refer to the following document (We will show you during audit) 1. Safety management plan 2. Monthly Progress Report 3. Monthly Safety Report

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Items	Points to be Clarified	Answer
personnel,	If you may offer.	4. Emergency Response Plan
4. Safety plan.	 <u>Safety Policy or something similar</u> Please provide it by means of Email or hard copy at site. <u>Safety Management Plan</u> Please provide it by means of Email or hard copy at site. <u>Safety Target or something similar</u> If the Safety Targets are defined as numbers in different with above mentioned Safety Policy, please provide. <u>Safety Record or something similar</u> Please provide sample format for Safety Record by means of Email. Or May we take a look your Safety Records at your site? 	 Refer to the following document (We will show you during audit) 1. Safety management plan 2. Monthly Progress Report 3. Monthly Safety Report 4. Emergency Response Plan
5. Safety Control Management (ア) <u>Contract</u>	 <u>The Clauses Number in Contract</u> Please provide Clause Numbers if any. <u>Contents/Detail in those Clauses</u> 	Clause 19.1 of General Conditions ("GoC"), Chapter 6 and 3.1 to 3.2 of Technical Specifications("TS") 1. Clause 19.1 of GoC : The obligation to keep the safety of

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Items	Points to be Clarified	Answer
Regarding description for Safety Control, which clauses are stipulated in Contract?	Please provide it by means of Email or hard copy at site, If you may offer.	all personnel. Chapter 6 of TS; Safety and Security Control, requirement of safety facilities, rescue team. Clause 3.2 of TS: safety Requirement of underground excavation
(1) <u>Construction</u> <u>Method</u> Regarding description for Safety Control, Any description written in your method of construction statement.	 <u>Do you have this kind of method of statement?</u> <u>If yes,</u> Please provide it by means of Email or hard copy at site, If you may offer. 	 Refer to the following document (We will show you during audit) 1. Construction methods Statement for each work 2. Safety management plan 3. Monthly Progress Report 4. Monthly Safety Report 5. Emergency Repons Plan
5.3. <u>Laws and Regulations</u> for Safety in Construction	 If there are any laws and regulations that you are using at the site office, please provide the name of laws and regulations, incorporated with its name of government agencies. It may be useful for us to have a Lists of Laws and Regulation. Please provide it by means of Email or hard copy at site, If you may offer. 	Occupational Safety and Health Act 514,1994 Safety and Health Committee Regulation 1996 Safety and Health Officer Regulations and Order, 1997 Code of Practice for Safe Working in Confined Space Guidelines of Occupational Safety and Health in Tunnel Construction, 1988

Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-1

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Items	Points to be Clarified	Answer
5.4 Others	List of sub-contractors and their scope of works.	Major subcontractors is as follows;
		Bernas Kinta: TBM and NATM works
	*	OTA: NATM works
		Spring Energy: Earth work and road works
		Dig Cast: The bridge and construction of conduit
		Paskhus: Construction of power supply facilities and supply of
		electrical facilities
		Robbins: Supervision of E&M work relating to TBM
		Unibase: The supply of invert segment

Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-2

ltems	Points to be Clarified	Answer
 Confirmation of the contact person in this safety confirmation survey. 	 Name and job title of the staffs in charge of Safety Control/Management. Please provide two persons names (main and substitute) just in case. Contact: Email address: Telephone(Mobile Phone) Office address 	 Email : Email : Tel (Mobile) : Site Office Address :
 Confirmation of the contact person on the safety management. [If the person is same as above question, you can omitted this ltem] 	 Names and job title of the staffs in charge of Safety Control/Management. Please provide two persons(main and substitute) names just in case. 	Same as above.
	 2. Contact: 1)Email address: 2)Telephone(Mobile Phone) 3)Office address 	Same as above.
3. The position in your organization and in	 Site organization chart. Please provide it by means of Email or hard copy at site, 	 Site organization chart Please find enclosed latest Organization Chart.

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1 of 4

ltems	Points to be Clarified	Answer
your external relation what is the above mentioned safety personnel,	 if you may offer. 2. <u>Emergency contact network</u> Please provide it by means of Email or hard copy at site, If you may offer. 	 Emergency contact network Please find enclosed list for your review.
4. Safety plan.	 <u>Safety Policy or something similar</u> Please provide it by means of Email or hard copy at site. 	 Safety Policy Please find enclosed safety policy.
	 Safety Management Plan Please provide it by means of Email or hard copy at site. 	 Safety Management Plan Please find enclosed Safety Management Plan,
	 Safety Target or something similar If the Safety Targets are defined as numbers in different with above mentioned Safety Policy, please provide. 	 Safety Target or similar To provide equivalent / similar items.
	 Safety Record or something similar Please provide sample format for Safety Record by means of Email. Or May we take a look your Safety Records at your site? 	 Safety Record or similar A sample format of Safety Record will provided.

Country: Malaysia Project Name: Pahan-Sclangor Raw Water Transfer Project LOT1-2

Items	Points to be Clarified	Answer
 Safety Control Management S.1. <u>Contract</u> Regarding description for Safety Control, which clauses are stipulated in Contract. 	 <u>The Clauses Number in Contract</u> Please provide Clause Numbers if any. <u>Contents/Detail in those Clauses</u> Please provide it by means of Email or hard copy at site, If you may offer. 	 <u>Condition Of Contract</u> a) Sub-clause 8.2; Site Operations and method of construction b) Sub-clause 19.1; Safety, Security and Protection of Environment c) Sub-clause 32.1; Contractor to keep site clear General Specification a) GS 4.3 – Risk Management System b) GS 4.6 – Monthly Equipment Report c) GS 7 – Security, Safety and Health Control Above documents will provide in softcopy format.
5.2. <u>Construction Method</u> Regarding description for Safety Control, Any description written in your method of construction statement.	 <u>Do you have this kind of method of statement?</u> <u>If yes</u>, Please provide it by means of Email or hard copy at site, If you may offer. 	 Yes. We will provide the Method of statement in softcopy format.

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Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-2

Items	Points to be Clarified	Answer
5.3. <u>Laws and Regulations</u> for Safety in Construction	 If there are any laws and regulations that you are using at the site office, please provide the name of laws and regulations, incorporated with its name of government agencies. It may be useful for us to have a Lists of Laws and Regulation. Please provide it by means of Email or hard copy at site, If you may offer. 	 Laws of Malaysia Occupational Safety and Health Act 1994 (Act 514) & Regulations and Orders
5.4 Others	List of sub-contractors and their scope of works.	We will provide the list of sub-contractor in softcopy format.

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Items	Points to be Clarified	Answer
 Confirmation of the contact person in this safety confirmation survey. 	 Name and job title of the staffs in charge of Safety Control/Management. Please provide two persons names (main and substitute) just in case. Contact: Email address: Telephone(Mobile Phone) Office address 	 a) (Project Manager) 1) Email address: 2) Telephone (mobile phone): 3) Office address: P14 & P14A, Jalan Sentosa 1, Taman Sentosa 28600, Karak, Pahang Darul Makmur. Tel: 09-2311036 / 2311037 Fax: 09-2311040 b) (Safety Officer) 1) Email address: 2) Telephone (mobile phone): 3) Office address: Same as above.
 Confirmation of the contact person on the safety management. [If the person is same as above question, you can omitted this Item] 	 Names and job title of the staffs in charge of Safety Control/Management. Please provide two persons(main and substitute) names just in case. 	Same as above.
	 Contact: 1)Email address: 2)Telephone(Mobile Phone) 	Same as above.

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Items	Points to be Clarified	Answer
	3)Office address	
 The position in your organization and in your external relation what is the above mentioned safety personnel, 	 <u>Site organization chart</u>. Please provide it by means of Email or hard copy at site, if you may offer. <u>Emergency contact network</u> Please provide it by means of Email or hard copy at site, If you may offer. 	 Site organization chart. We will provide you soft copy (CD) and hard copy. Emergency contact network. We will provide you soft copy (CD) and hard copy.
4. Safety plan.	 <u>Safety Policy or something similar</u> Please provide it by means of Email or hard copy at site. 	1. Safety Policy or something similar We will provide you soft copy (CD) and hard copy.
	 Safety Management Plan Please provide it by means of Email or hard copy at site. 	 Safety Management Plan We will provide you soft copy (CD) and hard copy.
	 Safety Target or something similar If the Safety Targets are defined as numbers in different with above mentioned Safety Policy, please provide. 	 Safety Target or something similar We will provide you soft copy (CD) and hard copy.
	 Safety Record or something similar Please provide sample format for Safety Record by means of 	4. Sample format for Safety Record We will provide you soft copy (CD) and hard copy

Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-3A

Points to be Clarified Answer Items Email. Or May we take a look your Safety Records at your site? 5. Safety C.O.C = Conditions of Contract Control C.O.C Sub-Clause 8.2 Site operations and Method of The Clauses Number in Contract Management 1. 5.1. Contract Please provide Clause Numbers if any. Construction. C.O.C Sub-Clause 19.1 Safety, Security and Protection of Contents/Detail in those Clauses Regarding description 2. for Safety Control, Please provide it by means of Email or hard copy at site, environment. C.O.C Sub-Clause 32.1 Contractor to keep site clear which clauses If you may offer. are stipulated in Contract. **General Specification** G.S. 4.3 Risk Management System G.S 4.6 Monthly Equipment Report G.S 7 Security, Safety and Health Control We will provide you soft copy (CD) and hard copy. 1. Yes 5.2. Construction Method 1. Do you have this kind of method of statement? Regarding description 2. We will provide you all the method of statement by giving 2. If yes, for Safety Control, you soft copy (CD) and hard copy. Please provide it by means of Email or hard copy at site, description Any

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Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-3A

Items	Points to be Clarified	Answer
written in your method of construction statement.	If you may offer.	
5.3. <u>Laws and Regulations</u> for Safety in Construction	 If there are any laws and regulations that you are using at the site office, please provide the name of laws and regulations, incorporated with its name of government agencies. It may be useful for us to have a Lists of Laws and Regulation. Please provide it by means of Email or hard copy at site, If you may offer. 	 Laws of Malaysia. Laws of Malaysia. Occupational Safety and Health Act 1994 (Act 514) & Regulations and Orders. Factories and Machinery (Building Operations And Works Of Engineering Construction) (Safety) Regulations 1986. The government agencies responsible to make enforcement for this laws is Department of Occupational Safety and Health (DOSH) Malaysia. We can provide you the books related to Law of Malaysia as
5.4 Others	List of sub-contractors and their scope of works.	mentioned above. We will provide you soft copy (CD) and hard copy.

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Items	Points to be Clarified	Answer
 Confirmation of the contact person in this safety confirmation survey. 	 Name and job title of the staffs in charge of Safety Control/Management. Please provide two persons names (main and substitute) just in case. Contact: Email address: Telephone(Mobile Phone) Office address 	 a) (Project Manager) 2.1 Email Address : 2.2 Telephone : 2.3 Office address : P12, Jalan Sentosa 1, Taman Sentosa, 28600 Karak. Tel no. : 09-2311047 & Fax no. : 09-2311038
		 b) (Safety Officer) 2.1 Email Address : 2.2 Telephone : 2.3 Office address : Same as above
2. Confirmation of the contact person on the safety management.	 Names and job title of the staffs in charge of Safety Control/Management. Please provide two persons (main and substitute) names just in case. 	Same as above
[If the person is same as above question, you can omitted this Item]	 Contact: Email address: Telephone(Mobile Phone) Office address 	Same as above

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Items	Points to be Clarified	Answer
3. The position in your organization and in your external relation what is the above mentioned safety personnel,	 Site organization chart . Please provide it by means of Email or hard copy at site, if you may offer. Emergency contact network Please provide it by means of Email or hard copy at site, If you may offer. 	 Site organization chart We will provide you soft copy (CD) and hard copy (Refer Appendix 3) <u>Emergency contact network</u> We will provide you soft copy (CD) and hard copy (Refer Appendix 3)
4. Safety plan.	 <u>Safety Policy or something similar</u> Please provide it by means of Email or hard copy at site. <u>Safety Management Plan</u> Please provide it by means of Email or hard copy at site. 	 <u>Safety Policy or something similar</u> We will provide you soft copy (CD) and hard copy (Refer Appendix 1) <u>Safety Management Plan</u> We will provide you soft copy (CD) and hard copy
	 <u>Safety Target or something similar</u> If the Safety Targets are defined as numbers in different with above mentioned Safety Policy, please provide. Safety Record or something similar 	 <u>Safety Target or something similar</u> We will provide you soft copy (CD) and hard copy (Refer Table 6 – Table 7 Page 31-33) Safety Record or something similar
	 <u>Satety Record of something similar</u> Please provide sample format for Safety Record by means of Email. Or May we take a look your Safety Records at your site? 	4. <u>Safety Record or something similar</u> We will provide you soft copy (CD) and hard copy (Refer Table 6 – Table 7 Page 31-33)

Items	Points to be Clarified	Answer				
 5. Safety Control Management 5.1. <u>Contract</u> Regarding description for Safety Control, which clauses are stipulated in Contract. 	 <u>The Clauses Number in Contract</u> Please provide Clause Numbers if any. <u>Contents/Detail in those Clauses</u> Please provide it by means of Email or hard copy at site, If you may offer. 	C.O.C = Conditions of ContractC.O.C Sub-Clause 8.2Site operations and Method ofConstruction.Safety, Security and Protection ofc.O.C Sub-Clause 19.1Safety, Security and Protection ofenvironment.C.O.C Sub-Clause 32.1C.O.C Sub-Clause 32.1Contractor to keep site clearGeneral SpecificationGS. 4.3Risk Management SystemGS 4.6Monthly Equipment ReportGS 7Security, Safety and Health ControlWe will provide you soft copy (CD) and hard copy				
5.2. <u>Construction Method</u> Regarding description for Safety Control, Any description written in your method of construction statement.	 Do you have this kind of method of statement? If yes. Please provide it by means of Email or hard copy at site, If you may offer. 	 Yes We will provide you all the method of statement by giving you soft copy (CD) and hard copy. 				

Country: Malaysia Project Name: Pahan-Selangor Raw Water Transfer Project LOT1-3B

Items	Points to be Clarified	Answer			
5.3. <u>Laws and Regulations</u> for Safety in Construction	 If there are any laws and regulations that you are using at the site office, please provide the name of laws and regulations, incorporated with its name of government agencies. It may be useful for us to have a Lists of Laws and Regulation. Please provide it by means of Email or hard copy at site, If you may offer. 	 Law of Malaysia Cccupational Safety and Health Act 1994 (Act 514)			
5.4 <u>Others</u>	List of sub-contractors and their scope of works.	We will provide you soft copy (CD) and hard copy			

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Questionnaire as of 23rd January 2013

				Transfer Tunnel	Kelau			tan Intake & Pumping Station		ntan Pipeline
			Lot1-1		Lot1-2		Lot1-3		Lot1-	
			SNUI		Loh&Loh		LGH J		IJM-J	AKS JV
1	1-1	Commitment by top management on Safety and Health Policy and setting objective of Safety and Health are made properly or not?	Yes	Based on Shimizu Corporation's top Management commitment.	Yes	Based on Loh & Loh's top Management commitment		Hazama is sponser. Policy is based on Loh & Loh top Management	Yes	Based on IJM top management Commitment
	1-2	the stakeholders are kept informed of Policy and Objective, or not?	Yes	Policy and objective are displayed on bulletin board at morning assembly.	Yes		Yes		Yes	
2	2-1	The requirements, i.e. social, regulatory, contractual, internal etc, are made clear and properly documented, or not?	Yes	Those are described in detail in Safety Management Plan.	Yes		Yes		Yes	
3	3-1	The risk assessments (risk and hazard assessment) on site are made and hazards are extracted properly, or not?		SNUI-JC held a Work shop including third parties at the beginnng.	Yes		Yes	Work shop was conducted 3times. Using Fichtner (independent checking engineer).	Yes	
	3-2	risk)		Review for entire project was done depending on the progress. each work reviews at morning asssembly.	Yes	Risk Management Plan is reviewed once in a year	Yes		Yes	
4	4-1	In order to achieve objectives, does preparation, execution, evaluation and improvement of Safety and Health Plan is made, or not?	Yes	Regarding to tunnel, the Plan was made by Laws of Malaysia and Japanese standards and customs.	Yes		Yes	To reiview by Monthly Safety Committee meeting	Yes	Up-dated once in year, it is company policy.
5	5-1	A procedure for collecting opinions of the top management and workers of relevant subcontractor as well as internal staffs, in order to reflect those on Safety and Health Plan, is established, documented and executed accordingly, or not?	Yes	Sharing information mabe by meeting and safety patroll.	Yes			Hazama HQ came to site twice in ayear. One is top management. The other is safety dept. Monthly safety report to be sent to HQ.	Yes	In March every year.
6	6-1	Training and Education to the engineers and workers are carried out and are documented properly, or not?	Yes	Being performed based on monthly and annual plan.	Yes	Induction Training, Fire drill are conducted, Green Card		Induction Training, Fire drill and medical are conducted, Green Card.HIV prevention.	Yes	HQ safety Office educate site safety officer. Site officer educate each workers.
7	7-1	Procedures of work which reflects policy and objective are made, or not?	Yes	It is also prepared in English and Malay.	Yes		Yes		Yes	Based on after accident or internal audit
8	8-1	The possible Emergency situation is identified and corresponding procedures are prepared, or not?	Yes	In accordance with Emergency Response Plan	Yes	Submitted to the Engineer	Yes	Fire Drill(photo attached)	Yes	
	8-2	Specific trainings for the above are carried out and are recorded properly, or not?	Yes	As emergency training inside tunnel, fire department and ambulance also were participated.	Yes		Yes		Yes	
9	9-1	Corrective Action procedures for the accidents or Non- conformance prepared, or not?	Yes	Incorporated with the accident information of all other project.	Yes		Yes		Yes	
	9-2	Preventive action procedures also prepared, or not? Corrective actions are taken properly and are documented, or not?	Yes	Preparation of written procedure including preventive measures for each work.	Yes		Yes		Yes	
10	10-1	Procedures for keeping records prepared and implemented, or not? The records are kept properly as per the above procedures, or not?	Yes	Safety management's and Document management's person in charge.	Yes		Yes		Yes	
11	11-1	The continual improvement of Safety Management System are made by applying PDCA cycle and mitigating potential risks, or not?		Number of accidents has been decreased by Tool Box Meeting.	Yes		Yes		Yes	
12	12-1	The Internal Audit is carried out in respective of Safety Management System, or not?	Yes	By the staff of safety departmentin Japan every 3 monhs.	Yes	Every 6 months	Yes	Every year	Yes	Internal audit has 2type. Notice and without notice(called surprise)
13	13-1	The effectiveness of System is included in the above Internal Audit, or not?	Yes	ex, Safety patrols by all of project managers of Shimizu corporation in Malaysia.	Yes		Yes	Implimentation	Yes	
14	14-1	How the CS Consultant is involved in the Safety Management?	Yes	Participation in safety walk and weekly meeting.	Yes	The Engineer has patrol and give NCR if something is wrong	Yes		Yes	By site walk, warning noitce, Safety council meeting