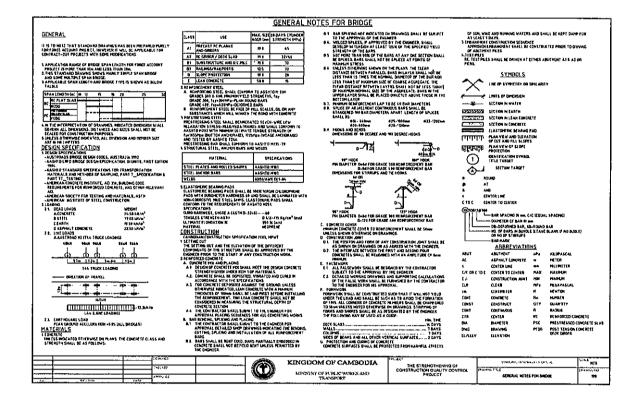
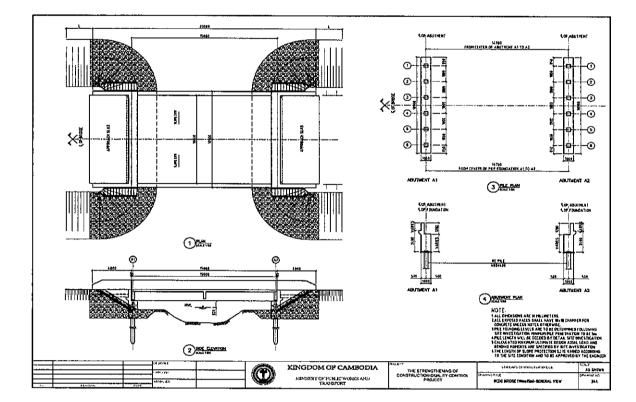
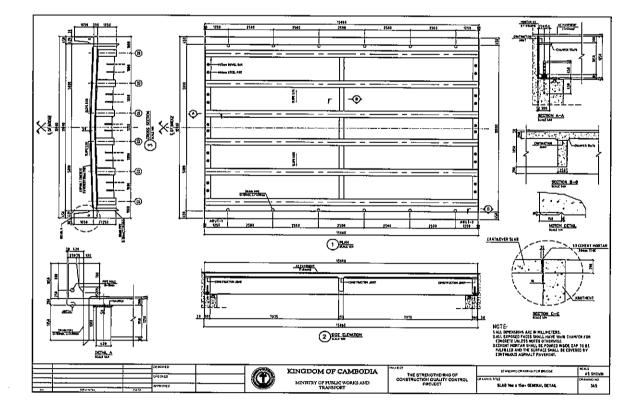
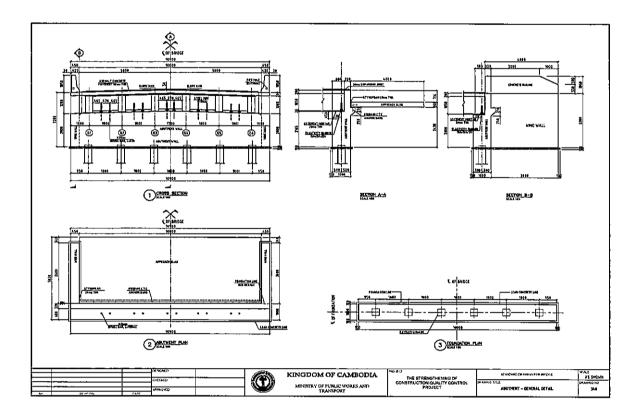
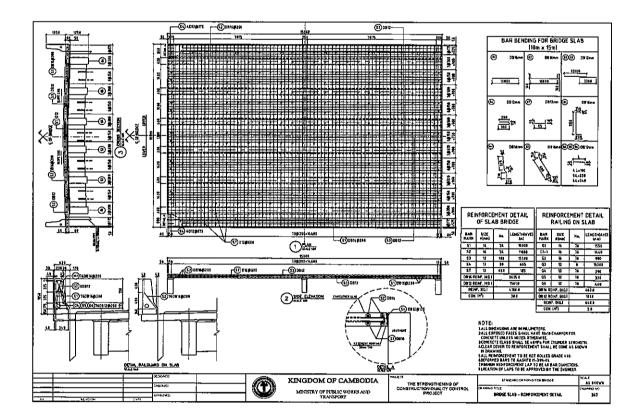
# Part-2 Road Structure Vol.3 Bridge (1) RCDG 10mx15m

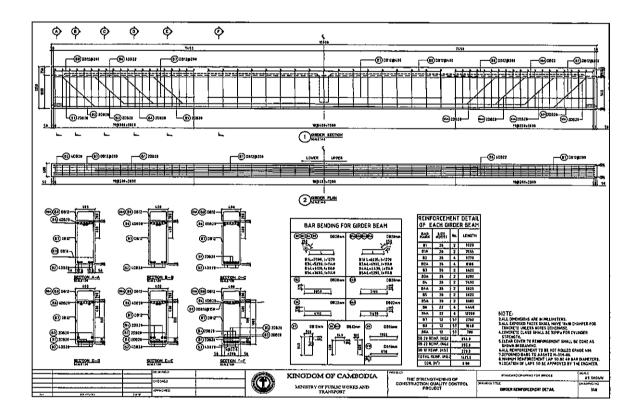


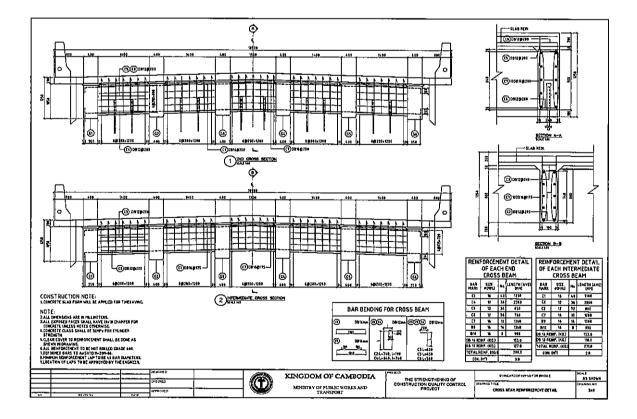


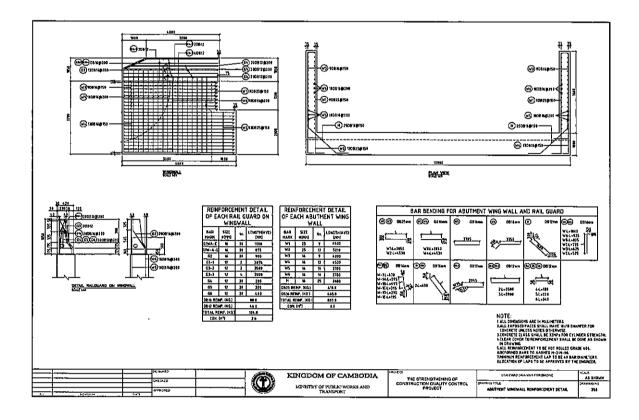


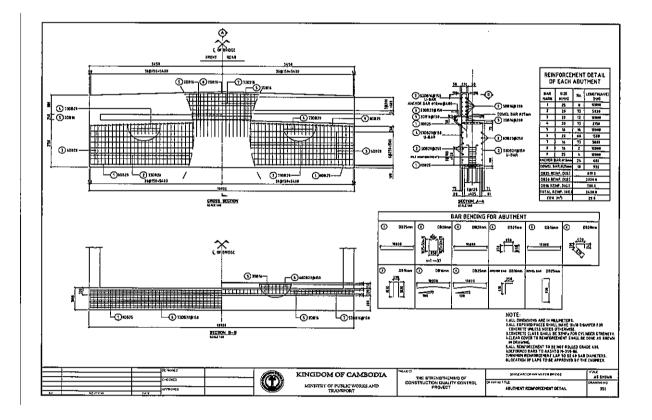


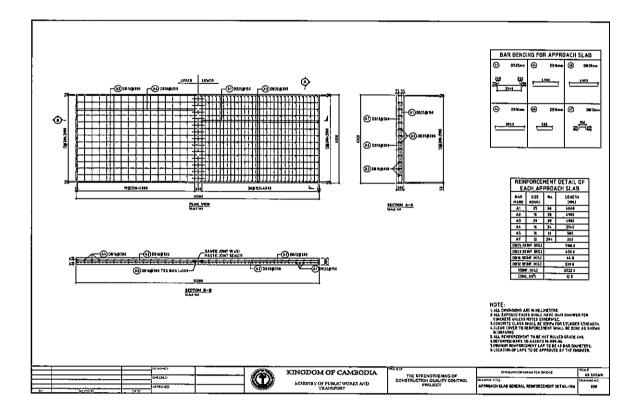


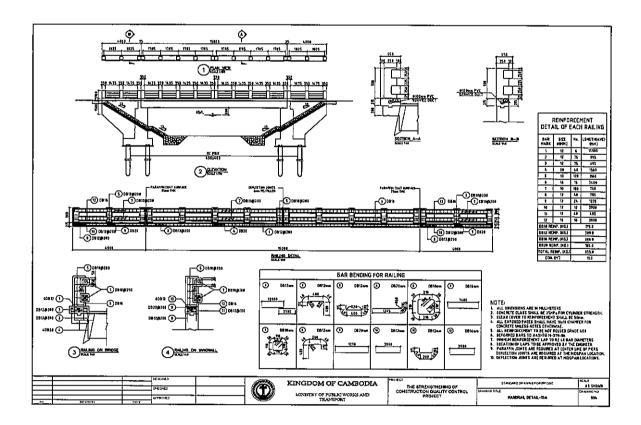


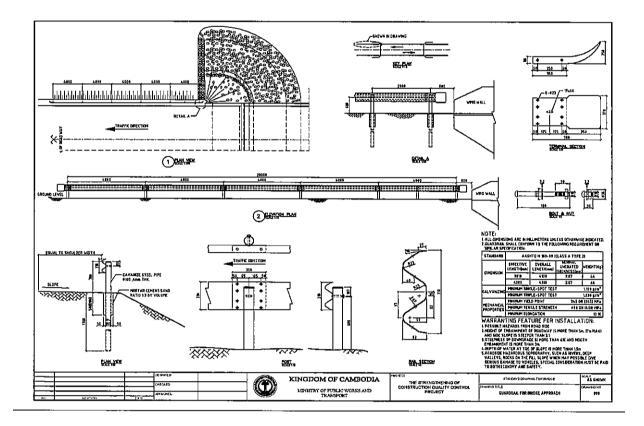


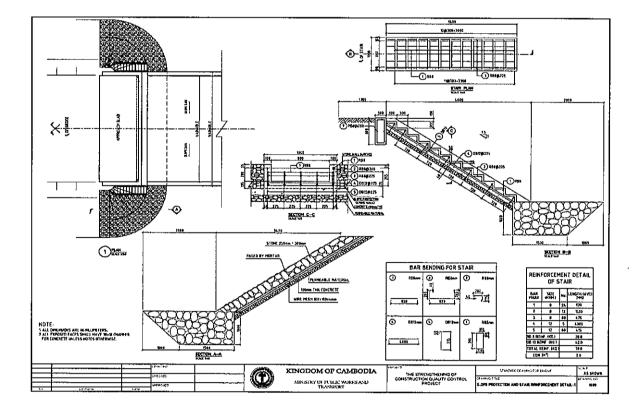


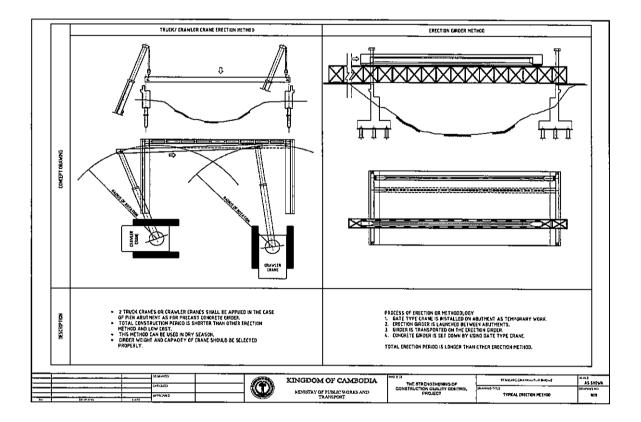




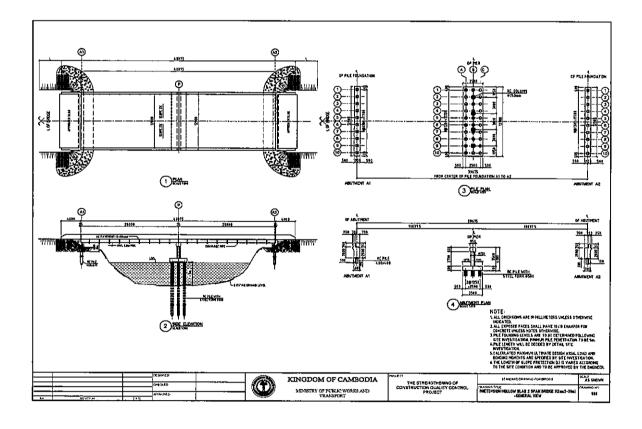


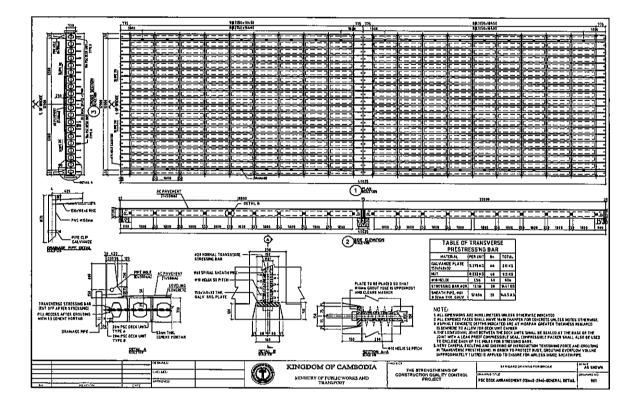


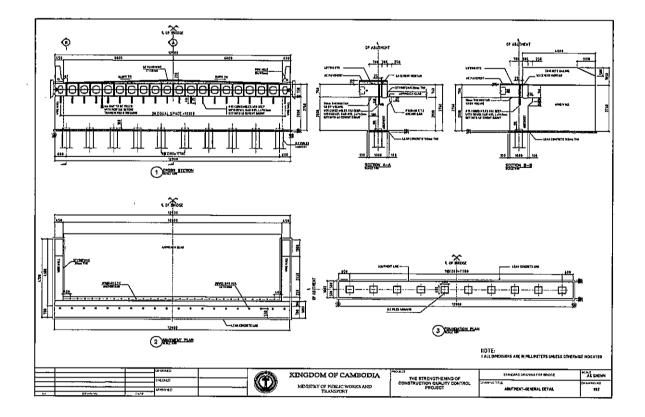


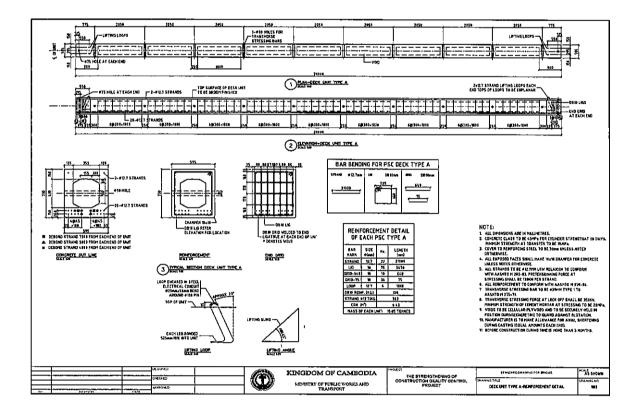


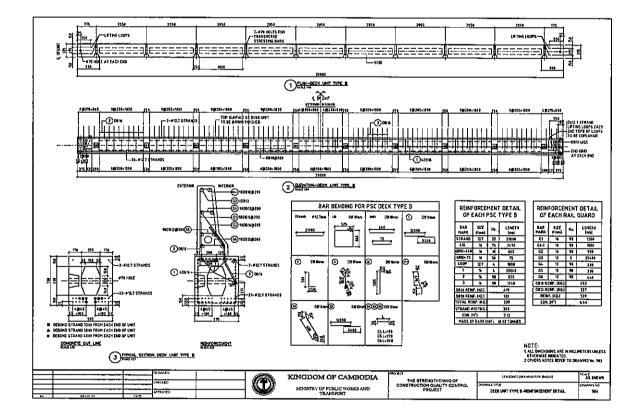
# (2) Pretension Hollow Slab Bridge(2-Span 12mx25m)

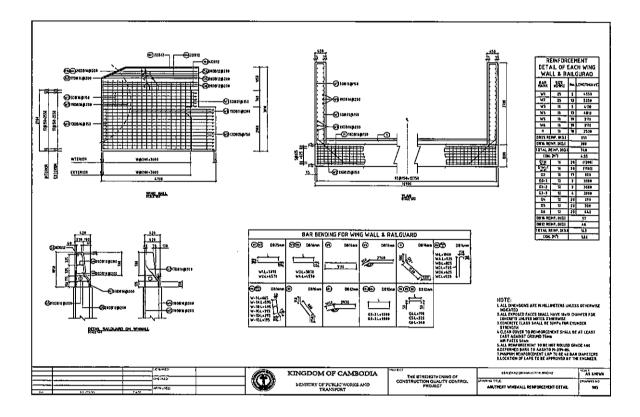


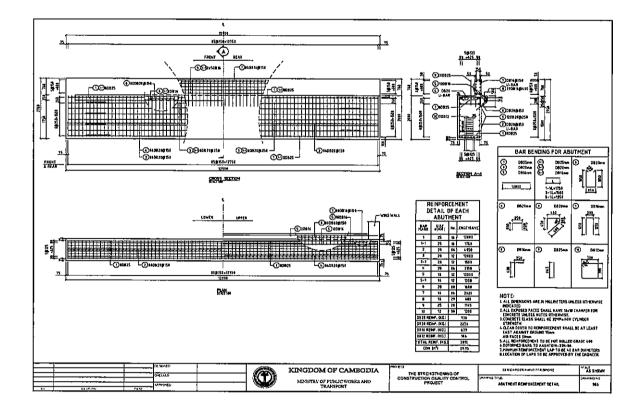


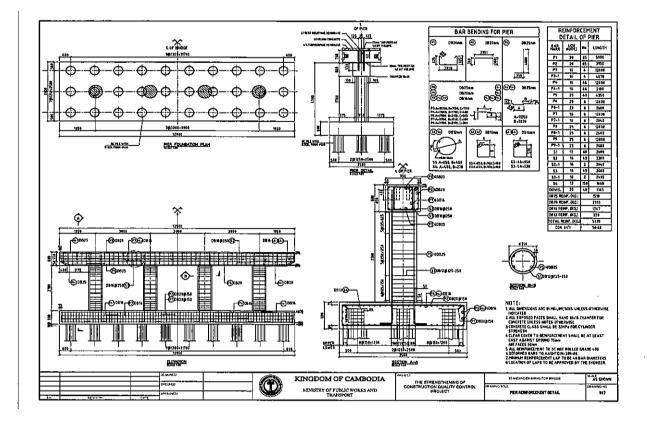


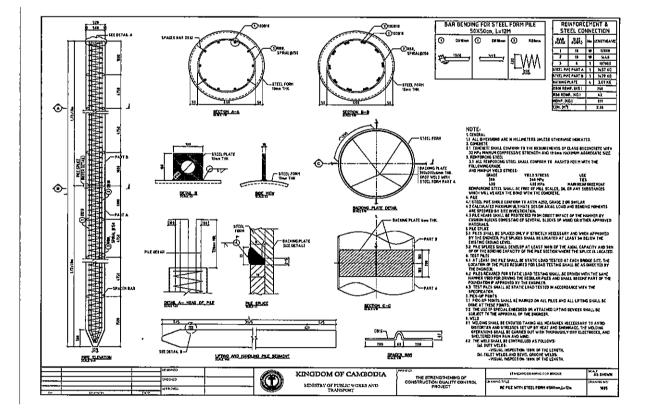


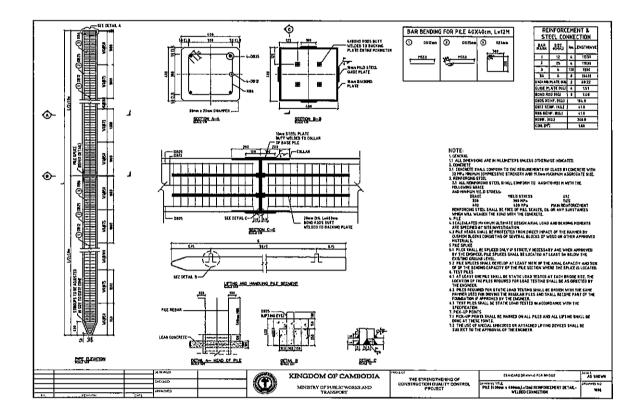












# 7-2 User's Manual for Data Searching System for Road and Road Structure Standard Drawings

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# 1. System description

#### 1.1. Objective of system

To search standard drawing of road, road structure and bill of quantity by using excel sheet. This system may be used as:

- Quick searching
- Quick delivery database by electronic system

#### 1.2. System function

The four work sheets contain different type of structure:

- Road
- Pipe culvert
  - o 1 pipe culvert
  - o 2 pipe culvert
  - o 3 pipe culvert
- Box culvert
  - o 1 box culvert
  - o 2 box culvert
  - o 3 box culvert
- Bridge
  - o R.C. flat slab
  - o R.C. Deck girder
  - Pretension hollow slab
  - o Post tension deck girder

## 2. Usage

2.1. Preparation

Ensure that there is "DATA SEARCHING SYSTEM" folder that contain

- 1. "BOQ OF ROAD STRUCTURE" folder
- 2. "ROAD" folder
- 3. "ROAD STRUCTURE" folder
- 4. DATA SEARCHING SYSTEM (excel file)

In order to process this system, Microsoft Excel and Adobe Acrobat are required.

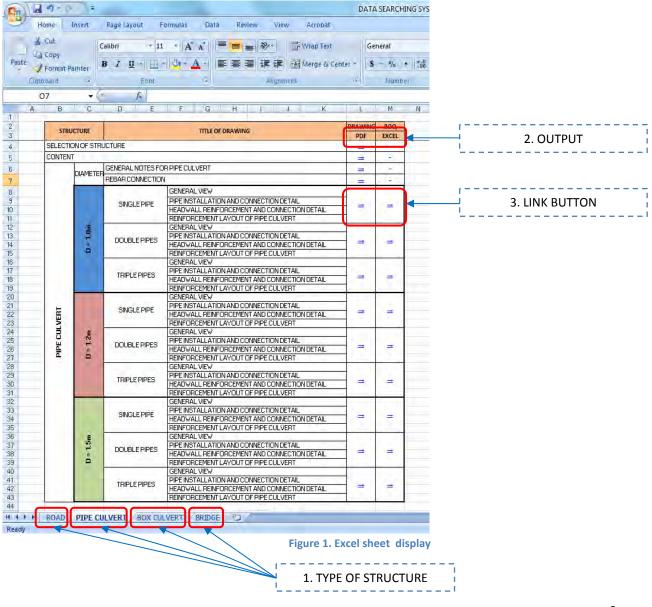
2.2. Procedure

In "DATA SEARCHING SYSTEM", open excel file named "DATA SEARCHING SYSTEM". It will appear as shown in figure 1, please follow the instruction below:

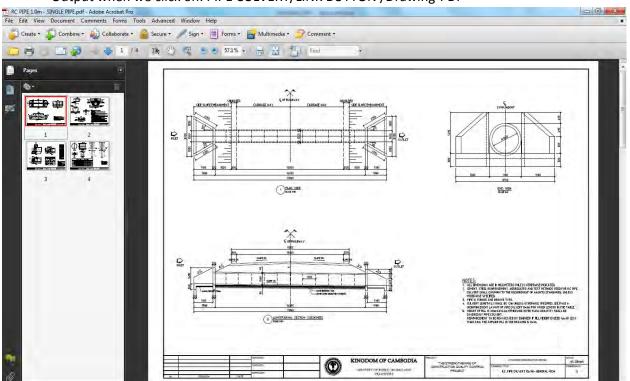
- Step 1: Choose type of structure on work sheet (road, pipe culvert, box culvert, or bridge)
- Step 2: Select required output (drawing or BOQ)
- Step 3: Click on link button in order to find the file that relate to title of drawing. The result of drawing will be shown in PDF file and BOQ is shown in Excel file.

Below is an example of how the program works.

- 1. Type of structure: Pipe culvert
- 2. Output selection: Single pipe culvert (D=1.0m)
- 3. Result of selection: Drawing & BOQ (see section 2.3)



#### 2.3. Output



#### • Output when we click on: PIPE CULVERT/LINK BUTTON /Drawing-PDF

Figure 2. Pipe culvert/D=1.0m/Single pipe/Drawing

#### • Output when we click on: PIPE CULVERT/LINK BUTTON/BOQ-Excel

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						Г		BAI	R BENDI	NG						
						L 1	Ð	0	191, C. V. CISLUS	0						
4							A	- Bl	A	- B/	<u>A</u>					
5									INC MARLE	EACH SIDE)						
7		No.	BAR MARK	TYPE	DIA. (mm)	UNIT WEIGHT (kg/m)	SHAPE		NGTH (mm		QTY (PCS)	LENGTH /PCS	LENGTH TOTAL (m)	WEIGHT TOTAL (kg)		
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10		2 8		DB	16	1.578	1	1750			1		1.05			
10 11		3 B	3	DB	12	0.888	1	2090	Antonio antonio anto	1	ī	2090	2.09	1.86		
12		4 B		DB	12	0.888	1	2550			1		2.55			
13		5 B		DB	12	0.888	1	3010			1		3.01	2.67		
14 15		9 B		DB	12	0.888	1	3570		haanaan	3		10.71			
15		10 B		DB	12	0.888	1	1370			2		2.74			
10		11 H 12 H		DB DB	12 12	0.888	1	1770 1710			2		3.54 3.42			
		12 H		DB	12	0.888	2	400	300	1	13		9.10			
18 19		14 13	2-	DB	16	1.578	2	720	600		2	1320	2.64	4.17		

Figure 3. Pipe culvert/D=1.0m/Single pipe/BOQ

# 3. Attention

In folder "DATA SEARCHING SYSTEM":

- 1. Do not change any folder names.
- 2. Do not change any files names.
- 3. Do not move out or delete any the folders and files, all folders and files must be maintained in "DATA SEARCHING SYSTEM" only.

#### Contents of Searching program of Standard Drawings

# (1) Road

SECTION	TITLE OF DRAWING	DRAWING No.	DRAWING PDF
SECTION 1	FORMAT OF DRAWING		
001	FORMAT SHEET DRAWING	S1- FSD - 001	$\rightarrow$
002	SYMBOLE AND LEGEND	S1- SL - 002	$\rightarrow$
003	LINE TYPES AND ANNOTAION	S1- LA - 003	$\rightarrow$
004	ABBREVIATION	S1- AB - 004	$\rightarrow$
005	LOCATION AND KEY MAP	S1- LK - 005	$\rightarrow$
006	SPECIAL NOTE	S1- SN - 006	$\rightarrow$
SECTION 2	ROAD GEOMETRY DESIGN		
001	ROAD STANDARDS	S2- RS - 001	$\rightarrow$
002	ROAD CLASSIFICATION	S2- RC - 002	$\rightarrow$
003	TYPICAL CROSS SECTION BY ROAD CLASSIFICATION	S2- TC - 003	$\rightarrow$
004	TYPICAL SIDE SLOPE	S2- TSS - 004	$\rightarrow$
005	TYPICAL PAVEMENT DESIGN	S2- TPD - 005	$\rightarrow$
006	SUPERELEVATION	S2- SE - 006	$\rightarrow$
007	PAVEMENT WIDENING ON CURVES	S2- PW - 007	$\rightarrow$
008	TYPE OF JUNCTION 1	S2- TJ1 - 008	<u>→</u>
009	TYPE OF JUNCTION 2	S2- TJ2 - 009	$\rightarrow$
010	JUNCTION DESIGN AND SIGHT DISTANCE	S2- JD - 010	<u>→</u>
011	MEDIAN 1	S2- MD1 - 011	<u>→</u>
	MEDIAN 2	S2- MD2 - 012	<u>→</u>
013	FRONTAGE ROAD	S2- FR - 013	<u>→</u>
SECTION 3	ROAD SLOPE PROTECTION		
001	VERTIVER GRASS LINING SLOPE PROTECTION	S3- VGL - 001	$\rightarrow$
002	VERTIVER GRASS HOLE SLOPE PROTECTION	S3- VGH - 002	<u>→</u>
003	GROUTED RIP-RAP SLOPE PROTECTION	S3- GRS - 003	<u>→</u>
004	RENO MATTRESS SLOPE PROTECTION	S3- RM - 004	$\rightarrow$
005	PLAIN/MORTAR RIP-RAP PROTECTION AND CEMENT TREATED SOIL PROTECTION	S3- SP - 005	→
	ROAD DRAINAGE		
	R.C. DITCH 1	S4- D1 - 001	$\rightarrow$
002	R.C. DITCH 2	S4- D2 - 002	<u></u>
	CATCH BASIN	S4- CB - 003	<u>→</u>
	MANHOLE	S4- MH - 004	<u>→</u>
	OPEN DRAIN	S4- OD - 005	<u>→</u>
006	SUBSOIL DRAIN 1	S4- SD1 - 006	<u>→</u>
007	SUBSOIL DRAIN 2	S4- SD2 - 007	→
SECTION 5	ROAD TRAFFIC DEVICES		
001	RUMBLE STRIPS	S5- RS - 001	<u></u>
002	TYPICAL INSTALLATION OF RUMBLE STRIPS 1	S5- RS1 - 002	→
003	TYPICAL INSTALLATION OF RUMBLE STRIPS 2	S5- RS2 - 003	→
004	LONGITUDINAL AND TRANSVERSE MARKINGS	S5- MK - 004	→
005	TYPICAL PAINTING OF LONGITUDINAL AND TRANSVERSE MARKINGS A HORIZONTAL	S5- TP - 005	<u>→</u>
005	AND VERTICAL CURVE SECTION		
	ARROW MARKINGS 1	S5- AM1 - 006	<u> </u>
	ARROW MARKINGS 2	S5- AM2 - 007	<u>→</u>
	ROAD HUMP AND OTHER MARKINGS	S5- RH - 008	<u> </u>
	ROAD SIGNS INSTALLATION	S5- RS - 009	<u></u>
	KILOMETER POST FOR 1 KM INTERVAL	S5- KP1 - 010	<u>→</u>
	KILOMETER POST FOR 10 KM INTERVAL	S5- KP10 - 011	<u>→</u>
	DELINEATION AND GUIDE POSTS	S5- DL - 012	<u> </u>
		S5- TC - 013	<u> </u>
		S5- RW - 014	<u>→</u>
		S5- CB - 015	<u>→</u>
		S5- GR - 016	<u> </u>
		S6- SL - 001	<u>→</u>
		S6- SLK - 002	<u> </u>
		S6- SBM - 003	<u> </u>
	SAMPLE OF PLAN AND PROFILE	S6- SPP - 004	$\geq$
		00 000 00-	
005	SAMPLE OF CROSS SECTION BENCH-MARK	S6- SCS - 005 S6- BM - 006	<u>→</u> →

# (2) Pipe culvert

STDI	CTURE		TITLE OF DRAWING	DRAWING	BOQ	
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SELECTION	I OF STRUCT	TURE		<u></u>	-	
CONTENT				<u></u>	-	
		GENERAL NOTES FOR	PIPE CULVERT	<b>→</b>	-	
	DIAMETER	REBAR CONNECTION			_	
			GENERAL VIEW			
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		SINGLE PIPE		<u>→</u>	<u>→</u>	
					1	
	_					
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	<b>–</b>					
					1	
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				<u> </u>		
			REINFORCEMENT LAYOUT OF PIPE CULVERT			
			GENERAL VIEW			
L			PIPE INSTALLATION AND CONNECTION DETAIL	× 1		
R		SINGLE PIPE	HEADWALL REINFORCEMENT AND CONNECTION DETAIL	7	<u>→</u>	
2			REINFORCEMENT LAYOUT OF PIPE CULVERT		1	
IJ,	E		GENERAL VIEW			
0	1.2m		PIPE INSTALLATION AND CONNECTION DETAIL			
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σ.	0		REINFORCEMENT LAYOUT OF PIPE CULVERT		1	
					1	
		TRIPLE PIPES		<u>→</u>	<u></u>	
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		SINGLE PIPE		<u>→</u>	$\rightarrow$	
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	1.5m				1	
		DOUBLE PIPES		<u>→</u>	$\rightarrow$	
	" 0				1	
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		TRIPLE PIPES		→	$\rightarrow$	
					<u> </u>	
			REINFORCEMENT LAYOUT OF PIPE CULVERT			

#### (3) Box culvert

LECTION OF STRUCTURE 2	STRUC	TURE			TITLE OF DRAWING		EXCE										
NETENT         2           MIDTH         HEIGHT         GEHEERAL NOTES FOR BOX CUL VERT         2           IAm         FREMAR CONNECTION         2           IAm         FREMAR CONNECTION         2           IAm         FREMAR CONNECTION         2           IAm         FREMAR VEW         2           IAMON MAD WINOWALL REINFORCEMENT AND BAR BENOING         2           IAM         GENETAL VEW         2           IAMON MAD WINOWALL REINFORCEMENT AND BAR BENOING         2           IAMON AND WINOWALL REINFORCEMENT AND BAR BENOING         2           IAM         GENETAL VEW         2           IAMON AND WINOWALL REINFORCEMENT AND BAR BENOING         2           IAM         GENETAL VEW         2           IAM         GENETAL VEW         2	ECTIC	ON OF ST	RUCTURE				-										
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#### Box culvert, direct loading type, Miscellaneous

# (4) Bridge

#### Flat Slab Bridge

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### Flat Slab Bridge, RC Deck Girder Bridge

### RC Deck Girder Bridge

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## RC Deck Girder Bridge, Pretension Hollow Slab Bridge

#### Pretension Hollow Slab Bridge, Post tension Hollow Slab Bridge

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#### Post tension Hollow Slab Bridge

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Post tension Hollow Slab Bridge, Post tension Deck Girder Bridge (I-shape)

## Post tension Deck Girder Bridge (I-shape)

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#### Post tension Deck Girder Bridge (T-shape)

## Post tension Deck Girder Bridge (T-shape)

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Two span Bridge (RC Deck Girder Bridge, Pretension Hollow Slab Bridge)

## Miscellaneous

## (Approach Slab, Handrails, Guard rail, Slope Protection, Retaining Wall, Pile, Signage Post, Typical Erection Method)

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ANE			GUARD RAIL FOR BRIDGE APPROACH	- Ž	1.14
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			PILE (300mmx300mm, L=12.0m) ~ WELDED CONNECTION	ž	10.0
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		OTHERE	SIGNAGE BOARD DETAIL	2	
	OTHERS		TYPICAL ERECTION METHOD	$\rightarrow$	

# **Appendix 8 Meeting Minutes**

- First JCC Meeting on October 13, 2010
- Second JCC Meeting on December 21, 2011
- Third JCC Meeting on August 30, 2012
- First EC Meeting on January 6, 2010
- Second EC Meeting on June 4, 2010
- Third EC Meeting on September 1, 2010
- Fourth EC Meeting on December 9, 2010
- Fifth EC Meeting on August 4, 2011

## STRENGTHENING OF CONSTRUCTION QUALITY CONTROL

## MINUTES

## THE JOINT COORDINATING COMMITTEE MEETING NO 1

Subject : Progress Report and Approval on the Standard Guideline and Regulation for Force Account Project in MPWT.

Location : Conference Room, MPWT.

Time & Date : 13 October 2010, 09:00

Participants : <Attendant list is enclosed>

#### A. Introduction

- 1. The Strengthening Construction Quality Control Project is the cooperation project of the Government of Japan through JICA with the Ministry of Public Works and Transport. The Project is to encourage in improving the ability of the technical personnel of MPWT in the supervision of construction and rehabilitation of road and bridge infrastructures.
- 2. H.E. Minister honorably gave the welcome remarks to the First Joint Coordination Committee Meeting. In his remarks, he mentioned on the establishment of the Project, the objective of having the Strengthening of Construction of Quality Control Project and the necessity of the establishment of the Standard Guideline and Regulation.
- 3. The meeting reviewed, discussed and approved to the Standard Guideline and Regulation for strengthening of construction quality of the works in particular for the force account projects.

#### B. Presentations:

 Following H.E. Minister's welcome remarks, H.E. Tauch Chankosal, Secretary of State of MPWT, briefed the main tasks comprising in the Strengthening of Construction Quality Control Project including:

×	Task 1(Output 1-1)		Establishment of Standard Guidelines & Regulation
2	Task 2 (output 1-2)		Improvement of the Laboratory equipment
÷	Task 3 (output 2)		Establishment of Database Management System for Completion
			Documents
-	Task 4 (output 3-1)	3	Draft of Training Program for Quality Control. C/P Overseas
			Training in Japan
-	Task 5 (output 3-2)	3	Preparation Work for the Compiling the Road & Structure
	3 40 2		Standard Drawings.

The outcomes of implemented in the years 2009 and 2010; and the plan for the years 2011 and 2012 were also reported to the meeting.

5. One of the purposes for strengthening of construction quality of the works in particular for the force account projects is the establishment of the Standard Guideline and Regulation. The meeting was presented in details the contents of the Standard Guideline and Regulation for force account projects to get the participants familiar with this document for review, discussion and approval. The presentation was

made by Mr. Samrangdy Namo. The Standard Guideline and Regulation was prepared and disclosed to the related departments of MPWT and the provincial departments of public works.

## C. Discussions

- 6. H.E. Minister noted that up to date, in the force account projects, the supervision fee does not include in the project costs. But when starting to introduce the supervision and the strengthening of construction quality control, the project costs will certainly be higher than previous project cost. However, by strengthening the quality of the works, the budget for maintenance will be decreased.
- H.E. Minister requested to review scopes of supervision for routine maintenance works whether it is necessary or not because routine maintenance is normally involved with the very minor works like pothole patching, repair to depression, swelling, or cracking etc.
- 8. By observing several pilot projects implemented in the year 2010, Mr. Yamauchi, the JICA expert pointed out that it was found the quality control tests has been inadequately taken and no proper records were kept. In addition, although there is some supervision team inspected the construction site, but no it was not in the permanent or regular basic.

He highlighted in the construction, the advanced planning and quality control tests are two of the very important factors. The quality of the construction cannot be compromised while the schedule of construction can be delayed as well as the construction costs can be adjusted based upon the certain circumstance.

- 9. Dr. Yit Bunna, Under Secretary of State highlighted that the four parties involved in the works as defined in the Standard Guideline and Regulation would contribute to the better quality of the works. In addition, he raised the concern about the double checking system over the supervision team. He suggested having the technical audit for ensuring the quality of the works.
- 10. There was the clarification to note raised by the Dean of Construction Faculty of the Cambodia Technical University on the term of "Inspector". "Inspector" in the Regulation document is Party D in the contract relationship. It is represented by PEAC committee and General Department of Inspectorate of MPWT and is responsible for review the Contract prior signing of the agreement between Party A and Party B, to inspect upon request from Party B through Party C for payments. The other tem "Inspector" in the site organization is referred to the "Site Supervisor". Therefore, although, the terminology is the same but they are different organization and have different duties.
- 11. The representative from MEF raised his concern over the contract relationship and transparency in implementation of the works by RID. In RID, there are the Bridge and Road Units are responsible for the construction of the roads and bridges. In addition, RID also has the Technical and Planning Unit who taking part in supervision as Party C together with PWRC.

In this regards, Mr. Nou Vaddhanak, Director of RID clarified that firstly in his capacity as the Director of RID, he is doing the best and manage for construction of the roads and bridges with good quality and integrity because it's the reputation of RID. Secondly, it is the duties instructed by MPWT's Senior Management. RID did not do anything by himself without permission.

H.E. Tauch Chankosal suggested the works carried by RID may be supervised by the other, but not RID themselves except for internal supervision.

 H.E. Suzuki, Chief Representative of JICA Cambodia expressed his sympathy and support to the works which have been completed by the Project Team, especially to the establishment of the 1<sup>st</sup> edition of the Standard Guideline and Regulation for the force account projects. It is the very important document for the use in improving the quality of the works. These documents will be soon applied for the pilot projects. During its application, the revision and update to these documents might be required to suit the actual working conditions.

H.E. Suzuki highlighted that the outputs achieving from the Strengthening of Construction Quality Control Project, including the Standard Guideline and Regulation, are completed by Cambodia counterpart with the advises from JICA experts.

#### D. Conclusions and Recommendations

- 13. H.E. Minister appreciated JICA for supporting the SCQC Project.
- The SCQC project will become a mechanism and the sample implementation in force account projects for MPWT. He also reminded on tanking care for quality of the works through strengthening of construction quality control.
- 15. There is a Cambodia Construction Specification that is in used in MPWT. H.E. Minister recommended giving the training to on the Cambodia Construction Specification. In addition he also suggested having the training session on The Standard Guideline and Regulation.
- 16. The meeting endorsed the Standard Guideline and Regulation for implementation on the pilot projects set for the year 2011. H.E. Minister also recommended the team to review and update the Standard Guideline and Regulation after it will be implemented on the Pilot projects to accustom the actual conditions. He reminded of the necessity in taking care for strengthening of construction quality control.
  - Enclosure:
    - H.E. Minister's opening remarks

Approved by:

H.E. Minister Tram Iv Tek

Chairperson

Joint Coordinating Committee

之野虎山道

Mr. Tadao Kuwano

Chief Advisor

Representative of SCQC Project

## MINUTES

## Second Joint Coordinating Committee Meeting (JCC) The Strengthening Construction Quality Control Project

## 21 December 2011

Date/Time: 21 December 2011 at 08:00 hrs.

Venue: Conference Room, MPWT

## Participants:

•	Chairperson	H.E. Minister Tram Iv Tek
•	Vice-Chairpersons	H.E. Tauch Chankosal (Secretary of State)
		H.E. Lim Sedenine (Secretary of State)
•	Permanent Member	H.E. Dr. Yit Bunna (Under Secretary of
	State)	
•	Members	
	H.E. Prum Chansovannary	(Under Secretary of State)
	H.E. Oun Song	(Under Secretary of State)
	H.E. Sok Mathoeung	(Minister's Advisor)
	Mr. Phy Lyda	(Director of HEC)
	Mr. Khun Srun	(Director of Laboratory)
	Mr. Phem Phirun	(General Inspector)
	Mr. Ien Chhut	(Deputy Director of Water Department)
	Mr. Nou Vaddhanak	(Director of RID)
	Mr. Heng Rothpiseth	(Director of SPIED)
	Mr. Tan Tera	(Deputy Director of SPIED)
	Mr. Ket Chandararith	(Deputy Director of ICD)
	Mr. Dary Chetana	(Chief, MEF)
	Mr. Chhan Sopheap	(Deputy Chief of DPID3, MEF)
	Mr. Sim Rinnaroth	(DPID3 Officer, MEF)
	Mr. Nhar Heng	(Deputy Director, MRD)
	Mr. Noun Chamnab	(Representative of Board of Engineers
	Cambodia)	
	Mr. Chhouk Chhay Houng	(Representative of ITC)
•	SCQC Project	
	Project Director	H.E. Kem Borey (Director General of Public
	Works)	
	Project Manager	Mr. Koun Bunthoeun (Director of PWRC)
	Project Coordinator	Mr. Khun Sokha (Deputy Director of
	PWRC)	
		Mr. Samrangdy Namo (Deputy Director of
	PWRC)	
	Cambodian Counterparts	
	Mr. Kry Thong	Mr. Chao Sopheak Phibal
	Mr. Meng Leang	Mr. You Dara

Mr. Uy Sophal	Mr. Bou Veasna
Mr. Phy Ratha	Mr. Laing Onit
Mr. Nin Menakak	Mr. Pou Manith
JICA Experts	
Mr. Tadao Kuwano	Mr. Masafumi Yamauchi
Mr. Kazuo Yumita	Mr. Taturo Maeda
Mr. Mamoru Izawa	Mr. Kazuki Ishida
JICA Evaluation Team	

#### 1. Introduction:

On 21 December 2011, the Second Joint Coordinating Committee Meeting was held to discuss the progress of the project, issues related to the implementation of the project and also to review, discuss and endorse the approval to the Standard Drawings for road and road structure.

The meeting was chaired by H.E. Tram Iv Tek, Minister of Public Works and Transport with the attendance of Mr. Yukiharu KOBAYASHI, Senior Representative of JICA Cambodia Office, with participation of JICA Experts for the Project and all stakeholders including MPWT, Representatives from MEF, Ministry of Rural Development, Technology Institute of Cambodia and Engineering Association of Cambodia.

In his opening speech, H. E. Minister expressed his serious concern over the quality of the works and the quality assurance process in the construction. At the same time, H.E. Minister encouraged the discussion on the implementation and the outcomes of the project

By coincidence with the Second Joint Coordinating Committee Meeting, JICA's Evaluation Team has conducted the mid-term review on the implementation of this Project to observe the implementation process, the results of the performance, and recommendation courses of actions for successful realization of this Project

#### 2. **Presentations**:

The presentations on the general of the Project, progress of the individual tasks including:

a) Output 1 – Establishment of Standard Guideline and Regulation and its trial application to the pilot projects for the year 2011 for: (i) the National Road No 71 in Kampong Cham Province with the length of 2.5 km with pavement width of double bituminous surface treatment (DBST) of 6m and laterite shoulders of 1.5 m each side of the road; (ii) The Provincial Road No 110 in Kandal Province with the length of 3.1 km with pavement width of double bituminous surface treatment (DBST) of 6 m and laterite shoulders of 1.0 m each side of the road for observing the adequacy of quality control process and quality control documentation.

Based on the evaluation from the implementation of these pilot projects, Standard Guideline and Regulation will be updated.

b) Output 1.2 – Provision of the laboratory equipment to the provinces where the pilot projects are undertaken and to MPWT's Laboratory; monitor testing record of those provided laboratory equipment; review and preparation for unification and improvement of laboratory testing forms; and conduct of training to laboratory staff.

- c) Output 2 Establishment of database system and library for centralization of previous construction documentations like as-built drawings and completion reports etc., and books for records and access for wider range of users.
- d) Output 3.1 Implementation of technical training for MPWT technical personnel including training of trainers, training of standard guideline and regulation, and training of counterpart in Japan.
- e) Output 3.2 Establishment of standard drawings for road and road structure.

The outcomes of the mid-term evaluation together with the recommendation were also presented by the JICA Mid-term Evaluation team Dr. Watanabe, Mr. Egami and Mr. Katsuta.

## 3. Discussions:

The following issues were discussed during the JCC meeting:

- **Budget**: H.E. Minister mentioned that in many cases the construction of the roads is based on the availability of the finance, therefore sometime because of the budget constrain the road construction must adopt the lower standard to cope with the existence of the budget. He also added that most the roads, the application of the base course is done only on the main carriageway but not the shoulders. Therefore, the damages to the shoulders mostly occurred and spread to the main carriageway.
- Quality of the Works: Taking as an example on the road damages, His Excellency Minister commented on the damages of the section of the road NR6 and NR5 stretching from Siem Reap to Poipet the Border with Thailand which was improved using the finance from Asian Development Bank (ADB) during the flood in the year 2009. In fact, the damages were caused by flood waters, but overweight of vehicles have also heavily contributed to the damages. The overweight issue is the very concern issue for MPWT. In addition, it is suspected that the designs may probably partly cause to the damages.

He also pointed out the requirement for MPWT / DPWT engineers to pay more attention on the quality control and quality assurance of the works. This would require the improvement in their technical capability through training processes, the change in the way of thinking and behavior for achieving the quality of the works for avoiding public criticism.

• **Standard Drawings**: By having the Standard Guideline and Regulation, especially the standard drawings for road and road structure, H.E. Minister suggested that MPWT will have the stronger position in discussion or negotiation with the major donor partners on the technical matters.

In clarification to the question on whether the standard drawings would be compulsory requirements for road design, H.E. Minister stated that the standard drawings would not be compulsory to follow but standard drawings are utilized for efficiency and effectiveness of the works.

 Road Design: The JICA expert informed the meeting that road design is generally determined based on survey results and forecast of traffic demand (traffic volume and weight) and how to deal with those result and forecast would be up to MPWT. The expert added that engineer / designer judgment would be the key for use of design standard. Related to the question on the design, the standard drawings provide the general note showing those design criteria. In regards to the flood level, it was clarified that the subgrade of road shall be determined at least at the flood level plus a certain margin. Therefore, in order to protect the road, the information on the flood level is a very important issue.

In regards to the pavement design, it was clarified that it is usually adopted for 10 years period and would be re-paved in each 10 year.

## 4. Conclusions:

Based on the discussion at Second Joint Coordinating Committee meeting today the standard drawings for the road and road structure prepared by the Strengthening Construction Quality Project were approved by the member of the JCC. In addition, JCC's member also agreed with the Report of Mid-term Evaluation, after discussions.

## 5. Recommendation

H.E. Minister offered some recommendation to the JCC meeting on the following:

- a) JICA is requested to assist in maintenance of asphaltic pavement type of the roads.
- b) MPWT engineers are requested to pay more attention on the quality of the works and improvement technical capability to work more effectively and efficiently. One of the means in strengthening of the above is training for quality control as well as design standard would be highly important.
- c) It was also recommended to have the same design for the main carriage way and shoulders for preventing damages

The meeting was adjourned at approx 12:00 hrs.

Approved by

H.E. Minister Tram Iv Tek Chairperson Joint Coordinating Committee SCQC Project Mr. Tadao Kuwano Chief Advisor Representative of

## **Minute of Meeting** The Third Joint Coordinating Committee

(Secretary of State) (Secretary of State)

(Under Secretary of State)

1. Date	: August 30, 2012, 08:30
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- 2. Venue : MPWT Conference Room
- 3. Attendance :
  - H.E. Minister Tram Iv Tek • Chairman
  - Vice-Chairpersons H.E. Tauch Chankosal Lim Sedenine
  - Permanent Member H.E. Yit Bunna .
  - Members

H.E. Prum Chansovannary (Under Secretary of State) H.E. Oun Song (Under Secretary of State) H.E. Sok Mathoeung (Minister's Advisor) Mr. Phy Lyda (Director of HEC) Mr. Khun Srun (Director of Laboratory) Mr. Phem Phirun (General Inspector) (Deputy Director of Water Department) Mr. Ien Chhut Mr. Nou Vaddhanak (Director of RID) Mr. Heng Rothpiseth (Director of SPIED) Mr. Tan Tera (Deputy Director of SPIED) Mr. Ket Chandararith (Deputy Director of ICD) Mr. Khun Juline (Director of DIC, MEF) Mr. Dary Chetana (Chief, MEF) (Deputy Chief of DPID3, MEF) Mr. Chhan Sopheap Mr. Sim Rinnaroth (DPID3 Officer, MEF) Mr. Nhar Heng (Deputy Director, MRD) Mr. Noun Chamnab (Representative of Board of Engineers Cambodia) Mr. Chhouk Chhay Houng (Representative of ITC) SCQC Project **Project Director** H.E. Kem Borey (Director General of Public Works) Project Manager Mr. Koun Bunthoeun (Director of PWRC) Project Coordinator Mr. Khun Sokha (Deputy Director of PWRC) (Deputy Director of PWRC) Mr. Samrangdy Namo **Cambodian Counterparts** Mr. Kry Thong Mr. Chao Sopheak Phibal Mr. You Dara Mr. Meng Leang Mr. Uy Sophal Mr. Bou Veasna Mr. Phy Ratha Mr. Laing Onit Mr. Pou Manith Mr. Nin Menakak Mr. Theng Socheat JICA Experts Mr. Masafumi Yamauchi Mr. Tadao Kuwano Mr. Kazuo Yumita Mr. Yoshihisa Noda Mr. Tomohiko Nakamura Mr. Kazuki Ishida JICA Evaluation Team

## I. Opening Remarks

H.E. Minister Tram Iv Tek gave a welcome speech for all members attending the meeting.

## II. Presentation

Following H.E. Minister's welcome remarks, Mr. Koun Bunthoeun, project manager of SCQC project, briefed the achievement of each task comprising in the Strengthening of Construction Quality Control Project including ;- Achievement of Project

1) Task 1 (Output 1-1) (Chao Sopheak Phibal) : 2<sup>nd</sup> edition of Standard Guideline & Regulation

(Pou Manith)	: Pilot Project

(Koun Bunthoeun) : Dispersive Soil Test Work

2) Task 3 (Output 2) (Phy Ratha)

: Database Management System : Training Program for Quality Control

3) Task 4 (Output 3-1) (Laing Onit) (Nin Menakak

(Nin Menakak) : Workshop for Standard Guideline & Regulation

- 4) Terminal Evaluation of the Project (JICA Team)
  - Achievement of the project
  - Evaluation Results by Five Criteria
    - Relevance: The project was well aligned with Cambodian and Japanese strategies and policies.
    - Effectiveness is high
    - Efficiency is fair
    - Impact of the project is relatively high. No negative impact by the project has been observed.
    - Sustainability of the project effect is relatively high; however, some concerns in financial aspects have been observed in term of library and database management.
  - Recommendation

## III. Discussion and Others

- Mr. Chhouk Chhay Houng, Representative of ITC gave comment that the translation of SG/RG into Khmer seems not to be in common use. The translation of some part is different due to individual's knowledge. Mr. Samrongdy Namo responded that there is still a shortage of knowledge in translation. Thus, he proposed to have one committee to finalize a practical translation.
- 2. Mr. Khun Juline, Director of DIC, MEF asked that concerning the ending of JICA project, what works have to continue effort in MPWT. And MPWT should take care of budget of library by themselves because the budget in Chapter 61 is already overloaded.

H.E. Kem Borey responded MPWT determined to continue the quality control activities at least one project in each province. And he will request to MEF amount of 400 million riel for training and database system under budget in year 2013.

But he praised the effort to establish SG/RG.

3. Mr. Nhar Heng, Deputy Director, MRD asked to share SG/RG to MRD as it is also related to responsible tasks to manage road under MRD control.

He said that MRD has problem with the plan that connect rural area to urban area. Thus, he would like to ask JICA to support MRD to build master plan to connect the rural to urban area.

4. H.E. Tauch Chankosal accepted the report from JICA terminal evaluation team and added comment that the sustainability activities must be promising to apply QC/QA system in future projects and asked JICA to continue supporting to MPWT, especially about library and training.

## **IV.** Conclusions

H.E Minister Tram Iv Tek ended the meeting by giving his conclusions as follow: Page | 2

- The SCQC project is very important as it helped Cambodian engineers concentrated more on quality than before.
- Keeping the quality of roads and the weight of vehicles control should be done for sustainable use of roads.
- Establishment of SG/RG, setting of library, database system and compilation of standard drawings are all satisfactory.
- Training is very important. Thus, more training should be given to MPWT/DPWTs engineers to have more capacity to apply quality control activities in their works.
- Finally, H.E. Minister appreciated JICA and project team for supporting MPWT.

The meeting endorsed the 2<sup>nd</sup> edition of SG/RG and training program in conventional training course in MPWT.

The meeting ended at 12:00pm.

Approved by

H.E. Minister Tram Iv Tek Chairperson Joint Coordinating Committee Mr. Tadao Kuwano Chief Advisor Representative of SCQC Project

## Minutes of the 1st Executive Committee Meeting for the Strengthening of Construction Quality Control Project January 06, 2010

Chairs	H.E. Tauch Chankosal	(Secretary of State, MPWT)		
	H.E. Lim Sidenine	(Secretary of State, MPWT)		
Present	H.E. Yit Bunna	(Undersecretary, MPWT)	<project director=""></project>	
	Mr. Phy Sophort	(Deputy Director General of Public Works)	H.E. Kem Borey	(Director General of Public Works)
	Mr. Nou Vaddhanak	(Director, Road Infrastructure Department)	<project manager=""></project>	
	Mr. Phy Lyda	(Director, Heavy Equipment Center)	Mr. Koun Bunthoeum	(Director, Public Works Research Center)
	Mr. Prum Chansovannary	(Director, Airport Construction Department)		
	Mr. Keo Leap	(Director General, MPWT Laboratory)	<jica expert=""></jica>	
	Mr. Samrang Dynamo	(Deputy Director, Public Works Research Center)	Mr. Tadao Kuwano	(Chief Adviser, SCQC Project)
			Mr. Kazuki Ishida	(Project Coordinator, SCQC Project)
	Mr. Kry Thong	(Chief, Intervention Unit, Heavy Equipment Center)	Mr. Kazuo Yumita	(Expert, SCQC Project)
	Mr. Hou Makara	(Vice Chief, Airport Construction Department)	Mr. Tomohiko Nakamura	(Expert, SCQC Project)
	Mr. Sok Ponnareay	(Airport Construction Department)	Mr. Yoshihisa Noda	(Expert, SCQC Project)
	Mr. Kong Sophal	(Chief, Public Works Research Center)	Mr. Tatsuro Maeda	(Expert, SCQC Project)
	Mr. Chhum Bunheng	(Chief, The Office of Procurement and Construction)		
	Mr. Uy Sophal	(Inspector, General Inspectorate)	Ms. Nak Chanpisey	(Administration Staff, SCQC Project)
	Mr. Huot Vathna	(Deputy Director, Public Procurement Department/MEF)		
	Dr. Khun Sokha	(Deputy Director, Public Works Research Center)		
	Mr. Sang Sinabeth	(Public Works Research Center)		
	Mr. Min Menakak	(Public Works Research Center)	<observer></observer>	
			Mr. Atsushi Fujii	(JICA Expert, MPWT)
	Mr. Shingo Morihata	(JICA Cambodia Office)	Mr. Akio Nakamura	(JICA Expert, MPWT)
	Mr. Heng Salpiseth	(JICA Cambodia Office)		

Instead of H.E. Tauch Chankosal, H.E. Lim Sidenine expressed his appreciation to the project team and the Cambodian members.

The Main discussion of the meeting concerned;

(1) The project structure/ Concept of the project activities

(2) The project work plan

(3) Report of outline of the basic survey in MPWT

(4) Allocation of the Cambodian counterparts for the project

## 《Content of Discussion》

Mr. Kuwano presented regarding the project structure/ concept of the project activities.	H.E. Lim Sidenine informed all the members that it is necessary to add some more matters or		
	modify the project structure/ concept of the project activities.		
H.E. Yit Bunna presented a requests as follows,	Mr. Morihata mentioned that the purpose of this meeting is to discuss together with the EC		
- Set up the e-library in MPWT.	members and the project team how to implement the project efficiently and consequently it is		
- Set up the technical seminar and training course programs.	not to request other matters from the Cambodian side to Japanese side at this time.		
H.E. Lim Sidenine agreed to the comments from Mr. Morihata.			
In addition, he requested H.E. Kem Borey to give comments on the project structure/ concept of the	e project activities.		
H.E. Kem Borey commented on the project structure as follows,	Mr. Morihata mentioned that both Cambodian and Japanese sides already confirmed the project		
- The number of the Cambodian counterparts is far more than the Cambodian side supposed to	concept and plan during the series of discussions with preparatory mission team in May 2009.		
be.	Therefore, the Cambodian and Japanese sides should make efforts to achieve the project		
- The Cambodian side worries whether they can allocate the counterparts or not.	outputs.		
- According to the project work plan, we will conduct the pilot construction at three (3)			
different areas; however, even now, it is not decided yet the three (3) different areas.			
Therefore, we are worried about the short-term implementation of the pilot construction.			
H.E. Yit Bunna commented on some weak point in MPWT as follows,			
- Manage the NR-68 works			
- Set up the e-library			
- Pilot construction using the formulated Standards, Regulations and Guidelines, and Road and Bridge Structure Standard Drawing Collections			
- How should we improve the ability of MPWT staff?			
- How to improve quality of Quantity Surveying carried out by respective departments.			
Mr. Yumita explained about "Flow for formulation of Standard, Regulation & Guideline"			

In addition, he also explained about "Function of JCC & EC" and requested the Cambodian side t	o prepare for holding the JCC meeting in August 2010.
With regards to Mr. Yumita's explanation, H.E. Yit Bunna asked who will prepare "the Task	Mr. Yumita responded to the question of H.E. Yit Bunna as follows,
Force Meeting", and what is the meaning of "Key point"?	- It will be prepared by both sides, the Cambodian counterparts and Japanese experts.
	- Task Force Meeting is attended to conduct by not only Task force members but also
	high ranking officers in MPWT.
	- The meaning of "Key point" is the importance and necessary condition for making the
	formulated Standards, Regulations and Guidelines.
H.E. Lim Sidenine commented that to function the project structure effectively, there is a need to	Mr. Morihata mentioned that the main project focus is the field of road and bridge.
add to the MPWT technical committee, two (2) deputy directors for the Port Department and the	
Railway Department.	
H.E. Lim Sidenine also commented as follows,	
	to understand the contents of those documents because of English writing. Therefore, they must
translate to Khmer language from English.	
- Concerning "Reasons lead to road damage ~ 21 points" prepared by MPWT technical committee	æ.
H.E. Yit Bunna agreed with the comments from H.E. Lim Sidenine that Standards, Regulation a	and Guidelines with English language in MPWT must be translated to Khmer language because
there are not many MPWT staffs who can understand them.	
He added that the technical specification should be understood by the public. Therefore, he public	
consultation) to disseminate regularly the output of the project to the public, so that interest	ted professionals in the field can access to the information and provide their comments and
recommendations on the posted output.	
Mr. Nakamura presented the documents regarding the outline of basic survey in MPWT.	H.E. Lim Sidenine requested the Cambodian counterparts reviewing the report of basic survey
	in MPWT that was conducted in December 2009 by JICA experts.
	H.E. Yit Bunna also comments on the basic survey in MPWT that it should look into the
	specific topic, for example, how to ensure quality control carried out by each department rather
	than the management issues in the Ministry as a whole.
Mr. Morihata highlighted that it is very important to get support from MEF for the sustainability	Person in charge of MEF mentioned that he just got documents in the meeting, so that he could
of this project. Therefore, MEF was requested to join regularly not only in the EC meeting but	not make any comments.
also in the JCC meeting.	not make any comments.
allo in ale vee meeting.	H.E. Kem Borey mentioned that it is indispensable to have the cooperation and support of
	The tem boley mendoled and it is maspensate to have the cooperation and support of

	MEF for the project especially in sustainability and continuity in relation with the budget
	supporting.
The Meeting adjourned at 16:50 P.M.	

## **«**Conclusion**»**

1.	. The project structure was approved by all EC members.	
2.	The concept of project activities was approved by all EC members.	
3.	The project work plan was approved by all EC members.	
4.	The outline of basic survey in MPWT was understood.	

## 《Next Action Plan》

The EC Members	Project Team (Cambodian counterparts and Japanese experts)
The EC members will review the report of basic survey in MPWT that was conducted in	The project team will prepare the M/M not only in English version but also in Khmer version.
December 2009 by JICA experts.	The project team will set the 2nd Executive Committee Meeting by May 2010.
	The project team will set the 1st Joint Coordinating Committee Meeting by August 2010.

Chairman

the SCQCP Executive Committee Meeting

Representative of SCQC Project Mr. Tadao Kuwano

# The Minutes of the 2<sup>nd</sup> Executive Committee Meeting

Name of the Project	The Strengthening of Construction Quality Control Project			
Place, Date and Time of	(Place) MPWT Conference Room			
the Meeting	(Date) June 4, 2010			
	(Time) $09:10 \sim 11:30 \text{ A.M.}$			
Kind of Meeting	The 2 <sup>nd</sup> Executive Committee Meeting			
Name of Chairman	H.E. Tauch Chankosal (Secretary of State, MPWT)			
Attendees	(Committee Members)			
	H.E. Yit Bunna (Under Secretary of State, MPWT)			
	<ul> <li>Mr. Nou Vaddhanak (D</li> </ul>	Director, Road Infrastructure Department)		
	<ul> <li>Mr. Phy Lyda (D</li> </ul>	Director, Heavy Equipment Center)		
	• Mr. Heng Rathpiseth (D	Deputy Director, Airport Construction Department)		
	<ul> <li>Mr. Shingo Morihata (R</li> </ul>	Representative, JICA Cambodia Office)		
	<ul> <li>Mr. Huot Vathna (D</li> </ul>	Deputy Director, Procurement Dept., MEF)		
	• Mr. Men Virort Vithiea (R	Representative of Ministry of Economy and Finance)		
	Dr. Keo Leap     (D	Director General, Public Works Laboratory)		
	<ul> <li>Mr. Ouk Chandara (R</li> </ul>	Representative of Accounting and Finance Dept.)		
	(Observer) Mr. Heng Salpiseth (Program Officer, JICA Cambodia Office)			
	(Project Team)			
	<the cambodian="" counterparts=""></the>			
	• H.E. Kem Borey	(Project Director)		
	Mr. Koun Bunthoeun (Project Manager)			
	Dr. Khun Sokha     (Coordinator)			
	Mr. Samrangdy Namo (Coordinator)			
	• Mr. Chao Sopheak Phibal	(Technical Counterpart)		
	• Mr. Kry Thong	(Technical Counterpart)		
	Mr. Sok Pounnaraiy	(Technical Counterpart)		
	Mr. You Dara     (Technical Counterpart)			
	Mr. Uy Sophal (Technical Counterpart)			
	• Mr. Phim Phirun	(Technical Counterpart)		
	Mr. Meng Leang (Technical Counterpart)			
	Mr. Sang Sinaveth (Technical Counterpart)			
	Mr. Nin Menakak (Technical Counterpart)			
	<the experts="" japanese=""></the>			
	Mr. Tadao Kuwano (Chief Adviser)			
	Mr. Kazuo Yumita (Leader/ Quality Control)			
	Mr. Masafumi Yamauchi (Contract Management)			
	Mr. Tatsuro Maeda (Material Testing)			
	Mr. Yoshihisa Noda (Pavement)			
	Mr. Tomohiko Nakamura (Geotechnical Engineering)			
	Mr. Kazuki Ishida (Project Coordinator)			

## **Description of Discussion**

Н.	E. Tauch Chankosal gave a welcome speech for all members attending the meeting. And he reminded the
fol	lowing points:
-	JICA and MPWT had agreed to sign the agreement of SCQC project dated on 11th May 2009. Experts were
	dispatched from Japan from June 2009 by JICA, and the project aims to implement the project activities step by
	step. And this project life span is 3 years and half from May 2009 to Oct 2012.
-	The 1 <sup>st</sup> EC Meeting was held on January 6, 2010 and the project purpose and activities were approved by the
	committee members.
-	The project has been implementing 3 main activities with the Cambodian counterparts as follows:
	(1) Establishment of Standard Guidelines and Regulation of quality control
	(2) Preparation for training programs for the capacity building of engineers in MPWT and DPWT
	(3) Establishment of Database management system for completion documents
	Therefore, please cooperate and support to achieve the goals by both sides.
-	The EC meeting has three (3) main duties; 1-is the establishment of project plan, 2- is the verification of the
	project activities and 3- is the evaluation of the progress report and find solution for the project.
Н.	E. Kem Borey also thanked all members in the meeting.
Ar	d he commented on the progress of the project as follows:
-	The 5 <sup>th</sup> project management meeting was held on May 21, between the Cambodian side and the Japanese side.
	And he understood that the project activities are in good progress.
-	He informed that MPWT did not think about the Quality in the past. What we focused was the Quantity only
	because of not having enough money in MPWT. That's why MPWT made a proposal to request JICA for the
	assistance to the strengthening of construction quality control as well as to improve the constitution
	assistance to the strengthening of construction quality control as well as to improve the capacity for construction
	maintenance and management.
Mı	
M1 -	maintenance and management.
	maintenance and management. . Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows:
	maintenance and management. Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues)
-	maintenance and management. . Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues) Activities in year 2010
- - -	maintenance and management. Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues) Activities in year 2010 Outcome in year 2010
- - -	maintenance and management. Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues) Activities in year 2010 Outcome in year 2010 Pilot Project
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- - -	maintenance and management. Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues) Activities in year 2010 Outcome in year 2010 Pilot Project The implementation of the pilot project will start in 2011 after the completion of application of Standard Guidelines and Regulation, which the project team will have finished in July 2010.
- - - -	maintenance and management. Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows: Outline of the Project (Background/ Issues) Activities in year 2010 Outcome in year 2010 Pilot Project The implementation of the pilot project will start in 2011 after the completion of application of Standard Guidelines and Regulation, which the project team will have finished in July 2010. The project will dispatch three (3) engineers to Japan as C/P training program from July 2010.
- - - -	<ul> <li>maintenance and management.</li> <li>Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows:</li> <li>Outline of the Project (Background/ Issues)</li> <li>Activities in year 2010</li> <li>Outcome in year 2010</li> <li>Pilot Project</li> <li>The implementation of the pilot project will start in 2011 after the completion of application of Standard</li> <li>Guidelines and Regulation, which the project team will have finished in July 2010.</li> <li>The project will dispatch three (3) engineers to Japan as C/P training program from July 2010.</li> <li>A national seminar will be held in 2010.</li> </ul>
- - - - - - -	<ul> <li>maintenance and management.</li> <li>Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows:</li> <li>Outline of the Project (Background/ Issues)</li> <li>Activities in year 2010</li> <li>Outcome in year 2010</li> <li>Pilot Project</li> <li>The implementation of the pilot project will start in 2011 after the completion of application of Standard</li> <li>Guidelines and Regulation, which the project team will have finished in July 2010.</li> <li>The project will dispatch three (3) engineers to Japan as C/P training program from July 2010.</li> <li>A national seminar will be held in 2010.</li> <li>Chao Sopheak Phibal gave a presentation on "Task 1 (Output 1-1)" as follows:</li> </ul>
- - - - - - -	<ul> <li>maintenance and management.</li> <li>Koun Bunthoeun gave a presentation on "Project Brief and Activities for Year 2010" as follows:</li> <li>Outline of the Project (Background/ Issues)</li> <li>Activities in year 2010</li> <li>Outcome in year 2010</li> <li>Pilot Project</li> <li>The implementation of the pilot project will start in 2011 after the completion of application of Standard</li> <li>Guidelines and Regulation, which the project team will have finished in July 2010.</li> <li>The project will dispatch three (3) engineers to Japan as C/P training program from July 2010.</li> <li>A national seminar will be held in 2010.</li> <li>Chao Sopheak Phibal gave a presentation on "Task 1 (Output 1-1)" as follows:</li> <li>Plan in 2010</li> </ul>
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③ Role of Party C/D

④ Life Cycle Cost			
(5) Supervision Fee/ Design Change			
In the past experiences of the international contracts, the supervision fee is within 10%~14%.			
However, the cost of supervision is proposed 2% in the exits standard guideline and regulation. Because			
the quality control process is quite critical. Therefore, the project team suggested for consideration			
whether it is possible to increase the supervision fee.			
Mr. Meng Leang gave a presentation on "Task 2 (Output 1-2)" as follows:			
- Condition of Laboratory			
1 The work loads, and the kind of works			
② Daily activities			
③ Equipment (existing condition and plan)			
- The improvement of test report			
Mr. Samrangdy Namo gave a presentation on "Task 3 (Output 2)" as follows:			
- Database management system			
① Scopes			
② Pre-work progress			
③ Tentative implementation schedule			
(d) Plan			
(5) Feature of the system			
Mr. You Dara gave a presentation on "Task 4 (Output 3-1)" as follows:			
- Previous activities			
1 Review and analysis of current status of training in MPWT			
② Capacity gap assessment			
- Current activities			
① Preparation of training program			
② Method of capacity improvement			
- Next activities			
① Selection of training courses			
② Detail decision for training courses based on new standard guideline			
③ Planning of schedule for implementation			
Mr. Uy Sophal gave a presentation on "Task 5 (Output 3-2)" as follows:			
- Procedures of compilation of road structure drawings			
- Status as of May 2010			
- Plan in 2010			
Mr. Nin Menakak gave a presentation on "Plan of Annual Technical Seminar in MPWT" as follows:			
- Concept			
- Components			
- Field			
- Reports and contents of reports			
- Schedule and procedure of seminar			
H.E. Tauch Chankosal agreed with the idea that the project relevant and entities documents and other documents,			
such as completion reports and as-built documents shall be provided to library and keep in the database for further			
use. And regarding to the quality of works, he mentioned that it is requires more budget for the improvement of the			

quality control of road and bridge works. Therefore, he asked for comments and suggestions from the committee members, especially from representative of MEF.

Mr. Phy Lyda asked three (3) questions as follows:

- What does the slide "Flow of Activities on MPWT force account project on year 2010 and year 2011" means?
- What does the slide "Intensive Tests & New Design Concept" means?
- What does the contents of project formation means?

Mr. Chao Sopheak Phibal replied to the questions of Mr. Phy Lyda as follow;

Upon the study and review the documents collected our task force has found that the basic design and detailed design for the Sub-base and Base Course have the same 200mm thickness in all soil types.
 Concerning to the proposed new design concept as shown on the slide, the detailed thickness could be altered based on the soil condition (result of CBR of sub-grade and traffic volume). For example on the slide, the basic design in swamp area the thickness of sub-base is 200mm while in the detailed design if CBR=3% or 4% the thickness of sub-base is 175mm and if the CBR>=5% the sub-base is 225mm without capping layer. This is new design scheme in reference to the TRL Oversea Road Note 31.

H.E. Kem Borey added to respond to the questions of Mr. Phy Lyda as follow:

- MPWT will continue implementing this plan until next year, and follow the Four Party System for the force account project.
- He informed that he is preparing a letter of planning or recommendation for the Flow of Activities on MPWT force account project of next year in June 2010, and he will send to the implementation units.
- In regard to the Intensive Tests & New Design Concept, MPWT will not follow the old design method, it means, MPWT will accept the new design concept which is offered by the project team.
- In response to the QA/ QC, we should conduct one more study research before the construction activities start.

Mr. Yoshihisa Noda explained in relation to the questions of Mr. Phy Lyda as follows:

- It represents and shows the cycle of activities of year 2010 and 2011.
- Regarding the basic design, it will be done based on the geographical condition, and in case of detailed design, actual soil investigation result will be taken into account.

Mr. Masafumi Yamauchi also explained as follows:

- According to his experiences, the key for quality in construction is capable engineers, which means Party C. In this sense, project team recommended the Four Party System in force account project to have clear-cut and no compromise for quality between executor Party B and supervisor Party C.

Three important points are:

①□Party C leads project team in order to achieve good quality works.

- ②□Party C shows the way for quality control to project team, which is in fact provided in the standard guideline.
- ③□Party C acts as an engineer in international project specified in FIDIC. He has every authority to manage the works and at the same time carries heavy responsibility for the works, particularly in quality.

Mr. Shingo Morihata thanked to all members and the Cambodian counterparts, and gave some comments as follows:

- He was clear with the project activities due to the presentation of the Cambodian counterparts.
- The tasks in this project are hard, but it has shown that the project is making results step by step with cooperation between the Cambodian side and the Japanese side.
- He appreciated the Cambodian side for having allocated the counterparts and always strongly supporting the project. Therefore, the project is getting better than previous stage. And he requested the Cambodian side to continuously cooperate and support the project because the activities of year 2010 and 2011 are the key sole of

achievement of the project goal, especially the implementation of the pilot project in year 2010 and 2011. In addition, he mentioned that the Cambodian counterparts should concentrate on their responsible in the project, and requested the MPWT must give a priority to activities of the project for the Cambodian counterparts. H.E. Yit Bunna asked following the questions: In the project formation, who shall control or check the action of party C? Why don't we consider the traffic count for the designing of road formation? Why is the design showing base course so thick? How can we sustain the database management system as well as the structure of library? Mr. Masafumi Yamauchi responded as follows: Party C should have enough knowledge and capability in engineering and construction. In the formation, Party A and party D could check or control the action of party C. The project team will provide training to the staff of RID, PWRC and others for the improvement of their knowledge and capability in engineering and construction. - Scope for consultant in international project is usually detailed design and supervision during construction. Mr. Yoshihisa Noda replied as follows: The project team found that the traffic volume in the rural area was very minimal in the old survey data. However, we have no intention to ignore the traffic count since the activity of traffic count has been clearly shown in the Flow of Activities on MPWT Force Account Project in the presented material. So, we will describe more details in terms of the traffic count for the detailed design in the guideline. The borrow pit for the sub-base course material should be found near the project site to minimize the construction cost. The table is just introducing the conversion procedure from sub-base and capping layer to base course in case the sub-base and capping layer materials cannot be found in the borrow pit. The converted thickness of the base course is less than the original total thickness of the sub-base and capping layer considering the coefficient values of each soil. H.E. Kem Borey add to the explanation as follows: Basically, he agreed to put a project formation, a role of Party A to D, a life cycle cost and a supervision fee into the new regulation. However, it is important that we consider the traffic count which H.E. Yit Bunna recommended for the designing of road formation. He wondered who will be assigned in Party A to D, and one important thing of the project formation is how to consider the function of Party D and access the Party B and C. H.E. Yit Bunna commented as follows: He requested that the project team should support to the provision of laboratory equipment and improvement for not only the capability of staffs but also the working procedure and system (test report, test procedure etc.) in the MPWT laboratory. Mr. Yoshihisa Noda replied as follows: According to the laboratory system (test report, test procedure etc.), we will include in the established Standard Guidelines and Regulation after the discussion with the Cambodian counterparts in the project team. H.E. Tauch Chankosal commented and asked the representative of MEF as follows: Though we have a lot of responsibility in the project, it seems difficult to achieve the activities without enough budgets. Therefore, he asked for some idea on how to increase the budget for special project. Representative of the Ministry of Economic and Finance answered as follows: He understood that there are many complaints about the quality of road work; therefore, he totally agreed with

the purpose and activities of this project.

- He supposed that new standard guideline and regulation shall be applied to the practice at site.
- He agreed that the amount allocated for the supervision is small and may not sufficient. He might discuss with his colleague and MEF's senior management for the possibility of increasing the supervision fee in order to ensure better quality of works.

H.E. Tauch Chankosal commented as follows:

- He will request for more support and help from MEF for the sake of getting better in quality of road and bridge in Cambodia in the future.
- The MEF will support and help the project with the improvement of QC system.

Mr. Kazuo Yumita conformed the project schedule as follows:

- The 1<sup>st</sup> draft of standard guideline and regulation will be finished in the middle of June 2010.
- After discussion of contents of the 1<sup>st</sup> draft of standard guideline and regulation, it will be finalized within July.
- The 3<sup>rd</sup> EC meeting will be held in August to get the approval of the final draft of standard guideline and regulation by the committee members.

- We hope the 1<sup>st</sup> Joint Coordinating Committee Meeting will be held in September.

H.E. Tauch Chankosal expressed his sincere thanks in the closing address to all participants.

Mr. Koun Bunthoeun appreciated the chairman, committee members and the project counterparts for their cooperation and good results.

The Meeting adjourned at 11:30 A.M.

#### Conclusion

- The project brief and activities for year 2010 was approved.
- The project activities of Output 1~3 up to date were approved.
- The project schedule was approved.

#### **Next Action Plan**

- The project team will finish the final draft of standard guideline and regulation before the 3<sup>rd</sup> Executive Committee Meeting is held.
- > The project team will prepare the M/M not only in English version but also in Khmer version.
- > The project team will set the 3<sup>rd</sup> Executive Committee Meeting in August 2010.
- > The project team will set the 1st Joint Coordinating Committee Meeting in September 2010.

Approved by :

H.E. Tauch Chankosal Chairman

SCQCP Executive Committee Meeting

Mr. Tadao Kuwano Chief Adviser

Representative of SCQC Project

Name of the Project	The Strengthening of Construction Quality Control Project		
Place, Date and Time	(Place) MPWT Conference Room		
of the Meeting	(Place) MPWT Conference Room (Date) September 1, 2010		
of the meeting	1		
Kind of Meeting			
Name of Chairman	The 3 <sup>rd</sup> Executive Committee Meeting		
Name of Chairman	H.E. Tauch Chankosal (Secretary of State, MPWT)		
A man da	H.E. Lim Sidenine (Secretary of State, MPWT)		
Agenda	Progress Report (June ~ August) Evaluation of the 1st edition of Standard Cuideline and Regulation for		
	Explanation of the 1 <sup>st</sup> edition of Standard Guideline and Regulation for Force Account Project		
	Force Account Project		
	> Others		
A 4 4 1	> Discussion/ Comments		
Attendees (Committee Members)			
		(Under Secretary of State, MPWT)	
		(Deputy Director General, Public Works)	
		(Director, Road Infrastructure Department)	
	0	(Deputy Director, Heavy Equipment Center)	
		(Representative, Airport Construction Department)	
	-	(Director General, Public Works Laboratory)	
		(Representative, General Inspectorate)	
		(Representative of Ministry of Economy and Finance)	
		(Representative of Ministry of Economy and Finance)	
	_	(Representative, JICA Cambodia Office)	
		(Representative, JICA Cambodia Office)	
	(Observer) • Mr. Atsushi Fujii (Expert, MPWT)		
	(Project Team)		
	<the cambodian="" counterpar<="" th=""><th>ts&gt;</th></the>	ts>	
	• H.E. Kem Borey	(Project Director)	
	• Dr. Khun Sokha	(Coordinator)	
	Mr. Samrangdy Namo	(Coordinator)	
	• Mr. Chao Sopheak Phibal	(Technical Counterpart)	
	Mr. Kry Thong	(Technical Counterpart)	
	Mr. Sok Pounnaraiy     (Technical Counterpart)		
	• Mr. Uy Sophal	(Technical Counterpart)	
	• Mr. Hum Vuthy	(Technical Counterpart)	
	• Mr. Phy Ratha	(Technical Counterpart)	
	Mr. Sang Sinaveth	(Technical Counterpart)	
	Mr. Nin Menakak	(Technical Counterpart)	
	<the experts="" japanese=""> <ul> <li>Mr. Tadao Kuwano</li> <li>Mr. Kazuo Yumita</li> <li>(Leader/ Quality Control)</li> </ul></the>		
	• Mr. Masafumi Yamauchi	(Contract Management)	
	• Mr. Kazuki Ishida	(Project Coordinator)	

Description of Discussion		
H.E. Tauch Chankosal gave a welcome speech for all members attending the meeting. And he		
reminded the agenda.		
Dr. Khun Sokha, the Cambodian counterpart, gave a presentation on the Progress Report during June		
to August as follows:		
- Task 1 (Establishment of Standard Guidelines & Regulation)		
(1) Confirmation of Party A, B, C and D system for QC		
(2) Preparation of draft Standard Guideline and Regulation		
(3) Explanation to related parties and provincials & acceptance of comments		
(4) Selection of the pilot project		
- Task 2 (Improvement of the Laboratory equipment)		
(1) Analysis of capability for the equipment & information of procurement plan		
(2) Formulation of format for materials, inspection sheets and etc.		
- Task 3 (Establishment of Database management System for completion documents)		
(1) Inputting and scanning the data drawing		
(2) Data programs and connection to the present network		
- Task 4 (Technical training program for QC and Counterpart training in Japan)		

- (1) Conducting the capacity gap assessment
- (2) Confirmation of counterpart training program in Japan
- (3) Implementation of counterpart training in Japan
- Task 5 (Preparation work for the compiling the road and structure standard drawings)

(1) Collection and analysis for road structure drawings

H.E. Yit Bunna asked two (2) questions as follows:

- According to Task 1, the project team already has selected the five (5) pilot projects. However, he is not clear why and how the project team selected those five (5) pilot projects.
- According to Task 3, the project team had already prepared the completion documents relevant to the building of the Database Management System in the library, and how many data had the project team already prepared? And how many dates will it being prepared in the future?

Mr. Yumita replied as follows:

- The project team will observe the pilot projects within this year. It means that we would like to observe what kind of guideline, technical standard and specification which as used at the construction site. Therefore, we will observe, evaluate and analyze the progress work until the end of this year, and we will implement the pilot projects from next year applying the new Standard Guideline and Regulation.
- Regarding the building of the database management system, the project team already finished 8,000 more data from the completion documents.

In addition, we will plan to prepare 1,000 data more for the building of the Database Management System.

Mr. Yamauchi replied as follows:

- According to observation of the pilot projects which we selected, the Provincial Road 118 is approximately 80% finished the construction work, and National Roads 7 & 155 are already done completely and a final report will be made shortly.

H.E. Yit Bunna suggested as follows:

- He supposed that the draft and CD-ROM were already sent to all DPWT and relevant departments in MPWT but their comments and feedback are not enough, especially the technicians in DPWT and MPWT.

Therefore, he would request that the project team upload the draft of Standard Guideline and Regulation onto the MPWT's website for receiving comments and feedback from users.

H.E. Tauch Chankosal mentioned as follows:

- We shall reconsider uploading the draft of Standard Guideline and Regulation onto the MPWT's

Website because it is still in the drafting stage.

Mr. Yamauchi mentioned as follows: This is one of idea for a public relation method for the Standard Guideline and Regulation. However, he thinks that we should upload the draft of Standard Guideline and Regulation onto the MPWT's Website after it is approved by the JCC meeting in October 2010. H.E. Yit Bunna mentioned as follows: Concerning the uploading of the documents onto the website, for example, when the Transport Sector of the government always produces the draft of documents, they upload onto the website for collecting some recommendations from outside because we sometimes cannot find any mistakes by ourselves. H.E. Kem Borey mentioned as follows: Regarding the suggestion form H.E. Yit Bunna, we have three (3) responsible parties: the Project Team, the Executive Committee and the Inter-ministries Committee. Therefore, after the Executive Committee agrees to the draft of Standard Guideline and Regulation as a second responsible party, we will send the documents to relevant ministries and institutions such as the Ministry of Rural Development, the Engineering Institute of Cambodia, the Board of Engineers in Cambodia and others. Then we will go to a next step. After we receive the official agreement for new Standard Guideline and Regulation from the Inter-ministries committee, we usually will use a public method to get some comments and criticisms from general users. This is a common practice of our new Standard Guideline and Regulation Mr. Yamauchi mentioned as follows: He quite agreed with the opinion of H.E. Kem Borey. We will discuss in the project team with the Cambodian counterparts at first and the new Standard Guideline and Regulation will be announced if it is approved by the JCC meeting. Mr. Nou Vaddhanak requested as follows: Regarding the Standard Guideline and Regulation prepared by the project team, it is not new for us because almost all MPWT staff is used to those kinds of standard guidelines and regulations during a construction work with the World Bank or other donors. However, those standard guidelines and regulations were limited for the implementation of construction work because of a lack of budget for testing and follow up on the project. He would like to request to confirm the location of the pilot projects in 2011 because RID or HEC will inform to DPWT so that they can prepare their staff and equipment to implement the pilot projects. H.E. Tauch Chankosal mentioned as follows: We will discuss more details in the pilot projects again after the JCC meeting. However, we should confirm to the EC members that the project team will observe and collect the information from pilot projects in 2010 and will implement the construction work at the pilot projects, applying new Standard Guideline and Regulation in 2011. The Cambodian side (MPWT) must make a plan to the specific work activities that we will do in 2011 at first. The project team will select the pilot projects the following MPWT's work activities plan. H.E. Kem Borey mentioned as follows: The period of SCQC project is from 2009 until 2012. The project team has already prepared the draft of Standard Guideline and Regulation, and implemented the observation and inspection at the project sites. Therefore, we will be able to select for relevant departments or locations the pilot projects in 2011 after receiving the approval from the JCC members in October 2010. In addition, we also will be able to compare what we did in the past and what will be needed if the construction works applying new Standard Guideline and Regulation will be implemented.

	The project team will discuss or negotiate with MEF as the project team wishes that new Standard
	Guideline and Regulation should be implemented in 2012.
	r. Chao Sopheak Phibal, the Cambodian project counterpart, gave a presentation on the Standard
Gı	udeline as follows:
-	Flow of activities on MPWT Force Account Project
-	Intensive Tests & New Design Concept
-	Daily Quality Control
-	Documentation for Improvement (check-list)
-	Improvement of Inspections
-	Issues to be tackled
Η.	E. Tauch Chankosal mentioned as follows:
-	If we implement new Standard Guideline, we should consider to four(4) points as follows:
	(1) Whether MEF accepts the content of new Standard Guideline.
	(2) How about a budget if we apply to new Standard Guideline?
	(3) How about a budget for inspector?
	(4) How to make a structure for the implementation system.
M	r. Men Viort Vithiea, representative of MEF replied as follows:
-	MEF agreed on the flow of activities on MPWT force account project.
-	It is different between the estimation in the Standard Guideline and the real situation because we
	use old machinery in Cambodia. Therefore, he would like to request to review the Standard
	Guideline in MPWT.
-	In addition to a QC construction, a person of quality should be found to implement the
	construction works.
-	Regarding the budget for an inspector, they should prepare the implementation system because it
	cannot include a salary for it.
H.	E. Tauch Chankosal mentioned as follows:
-	The category of budget for an inspector is supplemental to the mission but we have to spend a long
-	time for this mission. So what should we do and what item should we include in the budget
-	time for this mission. So what should we do and what item should we include in the budget according to the inspection work and testing?
-	time for this mission. So what should we do and what item should we include in the budget according to the inspection work and testing? When he had a meeting with Mr. Chan Sothy, he suggested separating the budget for the
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excluding transportation fare and others in NR 1. In addition, seventy-five projects necessary to the budget every year from MEF. Therefore, it is difficult to agree about the internal and external supervision.

H.E. Tauch Chankosal mentioned as follows:

- The project team will decide the sites of pilot projects in 2011 and they will show us what is problem and how to implement construction work.
- According to those results from the project team, we will discuss with MEF.
- Concerning the translation of new Standard Guideline and Regulation, we will respect the project activities plan and it will be translated by the Cambodian counterpart in the project team.

Mr. Samrangdy Namo, the Cambodian counterpart, gave a presentation on the regulation for Force Account project as follows:

- The 1<sup>st</sup> draft of Standard Guideline and Regulation started from March 2010 and finished in June 2010.

We already sent these documents to Pursat, Kandal, Phnom Penh and Kampong Cham directly by the project team. Other DPWTs were sent by mail from PWRC. As a result, the project team did not receive a lot of comments or the advice from each DPWT but we had received some comments from DPWT during the seminar on the explanation of Standard Guideline and Regulation on August 27.

- According to the above these circumstances, he gave a presentation on the Regulation for Force Account project.
  - 1) Basic survey and design
  - 2) Preliminary cost estimate
  - 3) Negotiation
  - 4) Budget confirmation
  - 5) Detailed survey and design
  - 6) Detailed cost estimation
  - 7) Final negotiation
  - 8) Contract
    - (1) Formation in Project Implementation
  - 9) Implementation
    - (1) Subcontract
    - (2) Contract documents and As-build
    - (3) Unforeseen Physical Conditions
    - (4) Programme, Progress and Meeting
    - (5) Quality control
    - (6) Stop order and suspension
    - (7) Extension of time
    - (8) Inspection (interim/ completion/ warranty)
    - (9) Variations
    - (10)Payments
    - (11)Force majeure

H.E. Tauch Chankosal mentioned as follows:

- We already agreed about the formation in project implementation (Party A, B, C and D) and their functions. When we had an unofficial discussion with the MEF, they suggested that Party C (supervisor) should be an independent unit. And according to the discussion with the MEF, he discussed with H.E. Lim Sidenine and they considered that the PWRC will take a responsibility for maintenance and inspection and RID will take a responsibility for management. However, we will discuss this matter continually.
- Regarding the cost estimation, MEF will not be able to provide 100% of budget and to keep 10% budget for defection to Party B because Party B is a non-profit unit. So, how can they do

construction work with 90% of a budget?

- If the social circumstance change (jump in prices etc.) during the implementation of the projects, how will they continue the implementation of project?

H.E. Kem Borey mentioned as follows:

- According to the budget, not only the project team but also MPWT should continue to discuss with MEF because of the achievement of our goal.
- According to the word of "Force Account Project", he would like to consider that the word of "Force Account Project" would be better in the Khmer language equivalent of "government agency".
- According to Party D on the formation in project implementation, we are recommending an organization such as PEAC or General Department of Inspection in MPWT as an inspector in Party D, but we should discuss which organization is the best as Party D.

H.E. Kem Borey asked to the representative of JICA as follows:

- He would like to reconfirm the cost sharing between MPWT and JICA about implementation of the pilot projects.

Mr. Morihata replied as follows:

- According to the cost sharing between MPWT and JICA, the both sides already decided on the Minutes of the meeting on May 11, 2009. It means that JICA will prepare the business trip expenses (accommodation, daily allowance, transportation) and other necessary expenses, except construction costs for the pilot projects.

H.E. Tauch Chankosal suggested as follows:

- Before we will implement the pilot projects, we should make a list of cost sharing about the pilot projects, which items will be from the national budget of MPWT or the budget from JICA.

The Meeting adjourned at 11:10 A.M.

## Conclusion

- The 1<sup>st</sup> edition of Standard Guideline and Regulation was accepted by the Executive Committee.
- The activities plan concerning the pilot projects was accepted.
- The contents of the 1<sup>st</sup> edition of Standard Guideline and Regulation will be discussed in the 1<sup>st</sup> JCC meeting.

#### Next Action Plan

- > The project team will set the 1st Joint Coordinating Committee Meeting in October 2010.
- > The project team will prepare the list of pilot project sites on 2011 as soon as possible.
- > The project team will prepare the list of cost sharing between the Cambodian side and the Japanese side.

Approved by :

H.E. Tauch Chankosal Chairman Mr. Tadao Kuwano Chief Adviser

SCQCP Executive Committee Meeting

Representative of SCQC Project

## Minutes of Meeting The 4<sup>th</sup> Executive Committee Meeting

1. Date

: December 9, 2010

2. Place : MPWT Conference Room :(1) Opening Remarks by H E. Tauch Chankosal 3. Agenda (2) Presentation -Progress of the project (Mr. Koun Bunthoeun) Plan of the Pilot Project (Mr. Chao SopheakPhibol) Training of Trainers and Pilot Training (Mr. Samrangdy Namo) Standard Drawing (Mr. Hum Vuthy) (3) Discussion and Others (4) Closing 4. Attendance : President . H.E. Tauch Chankosal (Secretary of State) **Permanent Members** H.E. Yit Bunna (Under Secretary of State) Mr. Sou Sounthera (Representative of Mr. Phy Lyda, Director of HEC) Mr. Hou Makara (Representative of Director of ACD) Mr. Shingo Morihata (Representative of JICA Cambodia Office) Members Mr. Khun Srun (General Director, Public Works Laboratory) Mr. Uy Sophal (Representative of Department General Inspectorate) (Ministry of Economic & Finance) Ms. Nong Chandany (Ministry of Economic & Finance) Mr. Dary Chetana Mr. Keo Sokhann (Ministry of Economic & Finance) Mr. Touch Borann (Ministry of Economic & Finance) Others Mr. Seng Hong (PWRC, MPWT) (JICA Cambodia Office) Mr. Heng Salpiseth Mr. Akira Fuwa (JICA Senior Volunteers) SCQC Project **Project Director** H.E. Kem Borey (Director General of Public Works) **Project Manager** Mr. Koun Bunthoeun (Director of PWRC) Coordinator Dr. Khun Sokha (Deputy Director of PWRC) Mr. Samrangdy Namo (Deputy Director of PWRC) **Cambodian** Counterparts Mr Chao Sopheak Phibal Mr. Sok Pounnaraiy

Mr. You Dara	Mr. UySophal
Mr. Hum Vuthy	Mr. Phy Ratha
Mr. MengLeang	Mr. Sang Sinaveth
Mr. Nin Menakak	
JICA Experts	
Mr. Tadao Kuwana	Mr. Kazuo Yumita
Mr. Mamoru Izawa	Mr. Tatsuro Maeda
Mr. Kazuki Ishida	

#### I. Opening Remarks

H.E. Tauch Chankosal gave a welcome speech for all members attending the meeting. And he reviewed the agenda.

#### **II.** Presentation

Mr. Koun Bunthoeun explained about the progress of the project as follows:

- Activities in year 2010
- Monthly progress about Task 1 to Task 5.

Mr. Chao Sopheak Phibol explained about the Plan of the Pilot Project in year 2011 as follows:

- Objectives
- Candidates for the pilot project
- Formation of candidates of the pilot project
- Document preparation
- Foreseen problems

Mr. Samrangdy Namo explained about the Training of Trainers and Pilot Training as follows:

- Objective and contents of the training of trainers
- Objective, implementation and analysis of each participant's evaluation of the pilot training

Mr. Hum Vuthy explained about the progress of Bridge and Road Structure Standard Drawing as follows:

- Result of collection of as-built drawings
- Schedule of preparation on standard drawing
- Answer of questionnaire on standard drawing
- Contents of standard drawing
- Sample of standard drawing on pipe culvert

#### III. Question and Comments

H.E. Yit Bunna gave questions and comments as follows:

- Dissemination of Standard Guideline & Regulation is not enough. And they are not uploaded onto the MPWT's website.
- Regarding the Training of Trainers (TOT), he suggested that the project team should be

implemented not only in Kandal province but also in other provinces as the first step.

- The laboratory checking list should be shared with both constructor and inspector during The construction.
- The project team should select the contents of Standard drawing and make a draft first of all. In addition, it must be uploaded onto the MPWT's website.
- The database management system should be revised because it is easy for all users to operate.

Mr. Koun Bunthoeun replied to the questions from H.E. Yit Bunna as follows:

- Regarding the dissemination of Standard Guideline & Regulation, he agreed with the comment from H.E. Yit Bunna. In the present state of affairs, the project team is waiting for the signature of approval from the Minister, and after receiving it we will start the public relations for Standard Guideline & Regulation.
- He agreed with the comment from H.E. Yit Bunna that the implementation of the pilot training should be in other provinces as many as possible.
- The project team has planned to submit the laboratory checking list to both parties after receiving the signature of approval from the Minister.
- Regarding the comment from H.E. Yit Bunna about the Standard drawing, he totally agreed with him.

Mr. Samrangdy Namo answered the question from H.E. Yit Bunna about the database management system as follows:

- The design of database management system had already been set up and JICA had provided one (1) PC and two (2) servers to the project. Therefore, after the data is installed in the two (2) servers, we will start the training program on how to use the database management system for users.

Anyway, we will consider revising the program of database management system after we analyzed the evaluation of the training.

H.E. Tauch Chankosal suggested as follows:

- MEF shall review and make a decision on the budget of four (4) pilot projects.
- The project team should prepare and distribute it to the relevant sections in MPWT, to receive some comments and advices from them. In addition, the project team should consider which standard will use AASHTO or AUSTROAD for making the bridge and road structure standard drawing in the project because some roads and bridges in Cambodia were constructed by using AASHTO.

H.E. Kem Borey mentioned as follows:

- The pilot project will be implemented from January 2011 because all projects to be implemented by using the national budget should start from January 1, 2011. However, one (1) in four (4) pilot projects is still not cleared.
- The budget for the pilot project is classified into two categories; one is the national budget
- for the construction of roads and bridges, and the other is the project budget for inspection, survey and testing in the project site.

According to the project budget, the Cambodian side already had requested at the 1<sup>st</sup> JCC meeting to provide full support to JICA for inspection, survey and testing in the project site.

Mr. Shingo Morihata replied as follows:

- Concerning budget for the pilot project, in conclusion, JICA will not be able to provide the budget for implementing the pilot project. However, we may provide the budget for the business trip (daily allowance, accommodation and transportation) between Phnom Penh and the pilot project sites. Therefore, MPWT should prepare the national budget for implementing the pilot project not only for construction of roads and bridges but also for the inspection, survey and testing in the project sites.

In addition, JICA expect that MPWT will response promptly about the budget for implementing the pilot project and implement the pilot project according to the existing plan.

Mr. Kazuo Yumita gave additional comments as follows:

- The project team would like to request the acceptance on the activities plan, formation and sites of pilot project in year 2011 from all members in today's EC meeting. And after the project team accepted our plan in this meeting, we will start the preparation for the construction plan, detail design and the cost estimation for all expenses in the pilot project, especially, the allocation of full-time supervisors and material testing fee.

Mr. Mamoru Izawa gave some comments about Task 5 as follows:

- The load is the difference of 25% between AUSTROAD and AASHTO. Actual safety factor of existing bridges are kept from 2.5 to 3.0, and even 44-ton loading vehicles pass on the bridges, they will not deform. In addition, 80% of bridges in Japan applied equivalent AASHTO, though they are not reinforced.
- H.E. Yit Bunna threw some questions as follows:
  - Has the project team already prepared the format of laboratory checking list, and if it is done already, had the project team collected some comments about the laboratory checking list from the public?
- Mr. Kazuo Yumita answered as follows:
  - The laboratory checking list includes the 1<sup>st</sup> edition of Standard Guideline and Regulation, and the project team have planned to use it during implementation of the pilot project.
    - Therefore, after using it, the project team will analyze, evaluate and revise it.

Moreover, Mr. Maeda already had discussed and commented it with the laboratory staffs. Representative of the MEF gave comments as follows:

- Concerning the tentative schedule of pilot project, it will be implemented from March to September. However, these terms are not good timing because of the rainy season in Cambodia. Therefore, we had better reconsider the implementation term for the pilot project.
- Concerning the database management system, will this system link to the RAMP (Road Asset Management Plan) project or not?

Mr. Kazuo Yumita answered as follows:

- This tentative schedule of pilot project is only a rough one. Therefore, the project team will prepare the realistic implementation plan for the pilot project with all matters considered.

Mr. Samrangdy Namo answered as follows:

- The contents of database management system is systematized for old documents like as-built drawing, study documents, contract documents and other related to the force account projects. On the other hand, the purpose of RAMP project are the planning formulation, procurement of private contractor, implementation of site work for road maintenance on 1-digit and 2-digit National Roads, and also capacity development programs for MPWT staff.

Therefore, the contents are quite deferent between our database management system and RAMP project.

H.E. Tauch Chankosal summed up their main points in conclusion as follows:

- JICA will not be able to support the full budget for the implementation of pilot projects.
   Therefore, he requested that MEF should review and make a decision about budget for the four (4) pilot projects.
- He hoped the Training of Trainers (TOT) program for all staffs in MPWT and DPWT will be able to conduct, though we may not have enough time. Therefore, the project team should select the staffs in MPWT and DPWT.
- The project team will remake the realistic implementation plan for pilot project.
- We will be able to compare which is better for the implementation way between the use of the new standard guideline and regulation and the use of the old one about the amount of construction budget.

The Meeting adjourned at 17:00 P.M.

Approved by:

H.E. Tauch Chankosal Chairman Mr. Tadao Kuwano Chief Adviser

Representative of SCQC Project

SCQCP Executive Committee Meeting

## Minutes of Meeting The 5<sup>th</sup> Executive Committee Meeting

	D				
1.	Date	e	: August 4, 2011		
2.	Place		: MPWT Conference Room		
3.	Agenda	:1) Opening Remarks by H E. Tauc :2) Presentation	:1) Opening Remarks by H E. Tauch Chankosal :2) Presentation		
		(1) Progress of the project			
		- General	(Mr. Koun Bunthoeun)		
		- Output 1-1	(Mr. Chao SopheakPhibol)		
		•	(Mr. Chan Somardy)		
			(Mr. Pou Manith)		
			(Mr. Hum Vuthy)		
		- Output 3-1	(Mr. Sang Sinaveth)		
		- Output 3-2	(Mr. Nin Manakak)		
		3) Discussion and Others			
		4) Closing			
4.	Attendar	nce :			
		President			
		H.E. Tauch Chankosal (Secre	tary of State)		
		Vice President			
		H.E. Lim Sidenine (Secretary of Sta	te)		
		Permanent Members			
		H.E. YitBunna (Under Secretar	y of State)		
		Mr. Nay Chamnang (Repre	esentative of RID)		
		Mr. Phy Lyda (Director of HE	C)		
		e .	or of Sub-national Public Infrastructure and		
	Eng	gineering)			
		Mr. Masahiko Egami (Representativ	ve of JICA Cambodia Office)		
		Members			
			ral Director, Public Works Laboratory)		
			esentative of Department of General Inspectorate)		
		*	unting and Finance Department)		
			ty Director of DPP, MEF)		
		· ·	, DIC, MEF)		
		01	, MEF)		
			ty Chief, DIC, MEF)		
		e ,	ion officer, MEF)		
			ion officer, MEF)		
		Mr. Tong Rithy (MEF)			

	Others			
	Mr. Akira Fuwa	(JICA Senior Volunteers)		
	SCQC Project			
	Project Director	H.E. Kem Borey		(Director General of Public Works)
	Project Manager	Mr. Koun Bunthoeun		(Director of PWRC)
	Coordinator	Dr. Khun Sokha		(Deputy Director of PWRC)
		Mr. SamrangdyNamo		(Deputy Director of PWRC)
	Cambodian Counterparts			_
	Mr Chao Sopheak Phibol Mr. Hum Vuthy Mr. Laing Onit		Mr. Uy Sophal	
			Mr. Phy Ratha	
			Mr. MengLeang	
	Mr. Sang Sinaveth	1	Mr. Nin Menakak	
	JICA Experts			
	Mr. Tadao Kuwar	na	Mr. Mas	afumi Yamauchi
	Mr. Kazuo Yumit	a Mr. Ma	moru Izaw	7a
	Mr. Tatsuro Maed	la Mr. Kaz	zuki Ishida	

## I. Opening Remarks

H.E. Tauch Chankosal gave a welcome speech for all members attending the meeting. And he reviewed the agenda.

## II. Presentation

Mr. Koun Bunthoeun explained about the progress of the project as follows:

- Activities in year 2011
- Monthly progress about Task 1 to Task 5.

Mr. Chao Sopheak Phibol explained about the Plan of the Pilot Project (NR 71) as follows:

- Objectives
- Pilot project information
- Scope of works
  - Sections cut for repair and diagram
- Parties involved in the project
- Initial scope of work, visit and supervision
  - Office & Site visit (soil investigation)
  - Initial and detailed pavement design structure
  - Task schedule
- Problems and challenges

Mr. Chan Somardy explained about the Plan of the Pilot Project (NR 71) from the point of view of Party Bas follows:

- General
  - Location map

- Reference
- Organization chart
- Brief report
- Laboratory and Road design
  - Soil investigation
  - Summary of test results
  - Road design
  - Topography
  - Cross section

Mr. Pou Manith explained about the Plan of the Pilot Project (NR 71) from the point of view of Party C as follows:

- Role & Responsibilities of Party C
- Four (4) kinds of contract documents
  - Construction plan
  - Cost of construction works
  - Cost of test
  - Cost of supervision
- Project location
- Quality control
  - Structure
  - Quality control documents
    - 1) Quality control chart
    - 2) As-built measuring control chart
    - 3) Forms for quality control
    - 4) Forms for as-built measurement control

Mr. Hum Vuthy explained about the Plan of the Pilot Project (NR 110) as follows:

- Project organization
- Project location
- Soil investigation
- New pavement design
- New standard of contract documents

Mr. Sang Sinaveth explained about Output 3-1 (TF-4) activities as follows:

- Pilot Training in Kampong Cham
- Annual Technical Report & Seminar

Mr. Nin Menakak explained about Output 3-2 (TF-5) activities as follows:

<Bridge and Road Structure Standard Drawing>

- Schedule of preparation
- Procedure of checking Standard drawing
- Collection of comments from directors and staffs
- Progress of compiling Standard Drawings on pipe and box culverts
- Progress of compiling Standard Drawings on bridge
- Contents

- Selection of structure
- Sample of Standard Drawings

## III. Question and Comments

H.E. Tauch Chankosal gave comments as follows:

- \* It is satisfied with progress of the project.
- \* Concerning the pilot project, it should be surveyed and/or reconfirmed about detail budget of the pilot project before submitting it to the MEF.
- \* Concerning the Standard Drawings, it should be made into not only a short-span bridge like the Hollow Slab Bridge and PCDG but also a long-span bridge.
- \* Concerning the location of library, we have discussed with the Minister about this matter and we have planned to move from the present location to the first floor at a new building after the complete construction of the new building in MPWT.
- \* Concerning the Training of Trainers program (TOT), we requested the project to continue conducting the TOT from the point of view of the human development in MPWT.

The representative of the MEF inquired as follows:

- Concerning Party C for National Rd 71 and National Rd 110 as a pilot project, there are two (2) deferent departments, Rd 71 is RID and Rd 110 is PWRC.
  Why is it not possible to combine the RID with PWRC as Party C due to the reduction of their budget?
- \* Concerning the scope of work in National Rd 71, the initial project cost was 1,172,000,000 Riels and the detailed cost estimate is 1,650,000,000 Riels.
  - Why is there a different cost between the Initial project cost and the detailed cost estimation?

And if the road construction cost exceeds the estimation during the initial stage, can we reduce the maintenance cost after the completion of the road construction?

\* When will the MPWT implement the evaluation on the road condition between the road constructed as a pilot project and the previous construction?

Mr. Koun Bunthoeun replied to the questions from the representative from the MEF as follows:

\* Because it is from the point of view of the human development capacity building and MPWT staffs do not have enough experience about the construction management for the quality control.

H.E. Kem Borey also replied to the questions from the representative of the MEF as follows:

- \* Their job responsibilities and roles of each department in MPWT have not been defined. Therefore, we would like them to experience the construction management for the sustainability of quality control of construction.
- \* The National Rd 71 and Rd 110 are a special project because we are following the contents of the 1<sup>st</sup> edition of Standard Guidelines and Regulations which our project developed. Therefore, it was the first experience for us to make the contract documents following contents of the 1<sup>st</sup> edition of Standard Guidelines and Regulations.
- \* If the construction cost exceeds the estimation during the initial stage following the contents of the 1<sup>st</sup> edition of Standard Guidelines and Regulations, the maintenance cost after completion of road construction will be reduced.

Mr. Masafumi Yamauchi mentioned about related questions from MEF as follows:

\* Laboratory testing is very important for a quality control like a soil test. For example, we will be able to understand a soil condition if we conduct the CBR (California Bearing Raito) test. This means, the soil condition is good if CBR rate is high.

Therefore, we have changed the initial pavement structure after the test results.

\* Concerning the question from the MEF, we have changed the construction cost from 1,172,000,000 Riels as an Initial cost to 1,650,000,000 Riels as a Detailed cost because of the need to add the capping layer for the quality control.

In addition, in case of the National Rd 71, if we do not add the capping layer, the road will damage easily and consequently, the maintenance cost will increase.

\* Concerning the Supervision cost, we should conduct a test for the capping layer materials periodically during the construction.

Mr. Tadao Kuwano added to the answers for the representative from MEF as follows:

\* We should have more experience on the basis of LCCA (Life-Cycle Cost Analysis). Concerning the LCCA, it is a new method for assessing the total cost of facility ownership and we are making a try and error for decreasing maintenance cost in the initial stage even in Japan.

Therefore, what's important for road maintenance is to continue the monitoring for a long time.

H.E. Lim Sidenine gave comments as follows:

- \* Basically, he agreed on the project progress and its activities.
- \* MPWT & DPWT staffs must learn about not only the construction method, but also the construction management for the quality control.

H.E. Yit Bunna gave comments as follows:

- \* He requested that the project should manage the e-library system more actively.
- \* When we make the construction budget plan, we should consider the reserve budget for emergency case.
- \* In case of the condition of the National Rd 110 as one of the pilot project, it will be flooded when it rains.

Therefore, we should take care of this problem during the construction.

\* Concerning the pilot training, he requested that the project should conduct the pilot training not only in Kampong Cham and Kandal but also in other provinces.

Mr. Koun Bunthoeun mentioned as follows:

- \* He replied the comments from H.E. Yit Bunna about the e-library that the project would consider how to manage the e-library system more actively.
- \* The project have plan to conduct an inner seminar about the Standard Guidelines & Regulations from the point of view of their spread.
- \* He replied the comments from the representative of the MEF about the evaluation of road condition that the MPWT will evaluate the road condition after finishing the pilot project, and we will implement the post-evaluation after 4 to 5 years.

Mr. Masahiko Egami gave comments as follows:

The project is in good progress, and it corresponds to receive the budget for pilot project.
 One of this project concepts is authenticate the correlation between increasing the initial cost and decreasing the maintenance cost through the implementation of pilot project.

- Mr. Masahiko Egami gave comments as follows:
  - The project is in good progress, and it corresponds to receive the budget for pilot project.

One of this project concepts is authenticate the correlation between increasing the initial cost and decreasing the maintenance cost through the implementation of pilot project.

Therefore, he requested the MEF to approve the budget for pilot project.

- Concerning the activities of library management, we have some budget for purchasing related equipment. Therefore, he strongly requested that the project should implement the activities positively with selection of suitable location.
- H.E. Kem Borey mentioned as follows:
  - The meaning of the implementation of pilot project is to find a solution to the problems and these experiences will be their knowledge in the future.
- H.E. Tauch Chankosal summed up their main points in conclusion as follows:
  - \* Concerning the pilot project, the project should consider how to implement and receive the budget with the MEF.
  - \* Concerning the pilot training, the project should make a plan to conduct the pilot training at the provinces.
  - The project should try to keep on for the quality control, and continue the capacity building for the MPWT staffs.

The Meeting adjourned at 18:00 P.M.

Approved by:

H.E. Tauch Chankosal Chairman

SCQCP Executive Committee Meeting

Mr. Tadao Kuwano Chief Adviser

Representative of SCQC Project