

MINUTES OF MEETING ON THE INCEPTION REPORT
FOR
THE PROJECT FOR STUDY ON SMALL FARMING
AND RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN THE ISLAMIC REPUBLIC OF IRAN

BIRJAND, JULY 28, 2010

Mr. Gholamreza Hadarabadi
Director General
Jihad-e-Agriculture Organization of South
Khorassan Province

Mr. Makoto Yokozawa
Team Leader, JICA Study Team



The Study Team for the project for study on small farming and rural development plan for poverty reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team) organized by Japan International Cooperation Agency (JICA), headed by Mr. Makoto YOKOZAWA as the Team Leader, and the Steering Committee of provincial level headed by Mr. Gholamereza HADARBADI, Head of the Jihad-e-Agriculture Organization of South Khorassan Province (JAO) held a meeting and discussed on the Inception Report explained by the Study Team.

The list of attendants is attached in the Annex.

1. Submission of the Inception Report

JAO received 15 copies in Persian and 5 copies in English submitted by the Study Team on June 29, 2010.

2. Meeting

The meeting was held between the Study Team and the Steering Committee of provincial level at the conference room of the JAO in Birjand on July 28, 2010 to discuss on the Inception Report.

3. Presentation

The Study Team explained the Inception Report to the Steering Committee that contains the basic approach, methodology and schedule of the Study.

4. Summary of Discussion

The Iranian side confirmed that the contents of the Inception Report were prepared based on the conditions set forth in the Scope of Work for the Study. Based on the discussion, the Iranian side and the Study Team confirmed their agreement on the contents of the Inception Report. The Iranian side agreed that the Study Team would proceed to the next stage of the Study. Meanwhile, the following matters were discussed between both the parties.

- (a) "Poverty reduction" is understood as "livelihood improvement".
- (b) The Study Team respects Iranian culture and refers to projects succeeded in South Khorassan Province for implementation of the Study.
- (c) The Master-Plan will contribute to the return of the young generations to the villages from the long-term point of view.

LIST OF ATTENDANTS

Iranian Side

Ministry of Jihad-e-Agriculture

Mr. Nikbakht	Vice-Minister in Economical Planning
Mr. Mohammad Azimi	Representative of International Affairs Bureau and Specialized Organizations of the Ministry
Mr. Nourmohammadi	Representative of Research Institute for Planning of Agricultural Economy and Rural Development in the Ministry
Mr. Ramazanbeigi	Represent of Planning Studies Ins. and Agricultural Economy and Rural Development in the Ministry
Mr. Dargahi	Representative of Deputy of Soil, Water and Industries in the Ministry

Jihad-e-Agriculture Organization in South Khorassan Province

Mr. Gholamereza Hadarbadi	Director General
Mr. Mohammadali Sajjadi	Representative of Supreme Leadership, Clergy
Mr. Mohammad Eslam Abbasi	Counterpart and Coordinator of the Study Team
Mr. Mohammad Amirabadi	Counterpart of the Study Team
Mr. Mohsen Arezumandan	Counterpart of the Study Team
Mr. Alireza Tahouneban	Counterpart of the Study Team
Mr. Mahmoud Ashrafigol	Deputy of Livestock Production
Mr. Mohammadreza Akbari	Deputy of Plant Production
Mr. Hamidreza Ramezani	Director of JAO Training Center
Mr. Mohammadali Golkari	Director of Fishery and Aquatics
Mr. Aliakbar Khoushchichin	Expert
Mr. Mohammad Ghasemi	Director of Agricultural Industries
Mr. Mohsen Arjangi	Coordination Director of Agriculture Extension
Mr. Alireza Nasrabadi	Vice-Director of Natural Source and Watershed Management
Mr. Kazem Mohammadpur	Supervisor of Research Center for Agricultural and Natural Source
Mr. Ramazan Taheri	Director of Rural Cooperative Organization

Others

Mr. Amini	Deputy of Planning in the Governor-Generalship
Mr. Mehdi Ronaghi	Deputy of Technical Affairs and Development, Representative of Birjand Governorship
Mr. Esmail Taghizade	Representative of Education Office of Governor-Generalship
Mr. Ahmadreza Rezaee	Representative of Governor-Generalship
Ms. Zahra Ghanbari	Inspection Expert, Representative of Environment Department
Mr. Mohammadali Nematnejad	Deputy of Operation and Maintenance, Regional Water Company



Japanese Side

Study Team

Mr. Makoto Yokozawa	Leader / Rural Development
Mr. Yasunobu Matoba	Irrigation and Drainage / Participatory Water Management
Mr. Michiaki Hosono	Farm Management
Mr. Ikutaro Ito	Agriculture and Livestock Products Processing and Distribution (1)
Mr. Ichiro Kajiura	Agriculture and Livestock Products Processing and Distribution (2)
Mr. Hiroshi Narusawa	Participatory Rural Development / Gender (1)
Mr. Yukimitsu Kobayashi	Coordinator / Assistant to Farm Management

JICA Expert on Agriculture and Rural Development in MOJA

Mr. Masashi Nakai



MINUTES OF THE MEETING ON THE INCEPTION REPORT
FOR
THE PROJECT FOR STUDY ON SMALL FARMING AND
RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN
THE ISLAMIC REPUBLIC OF IRAN

TEHRAN, AUGUST 3, 2010

Dr. J. A. Behzadnasab
Director General
Bureau for International Affairs
and Specialized Organizations,
Ministry of Jihad-e-Agriculture

Mr. Makoto Yokozawa
Team Leader
JICA Study Team

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Amirhossein

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The Study Team for the study on small farming and rural development plan for poverty reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team) organized by Japan International Cooperation Agency (JICA), headed by Mr. Makoto YOKOZAWA as Team Leader, and the Steering Committee at national level headed by Dr. J. A. Behzadnasab, Director General, Bureau for Specialized Organization and Economic & International Affairs, Ministry of Jihad-e-Agriculture (MOJA) held a meeting and discussed the Inception Report submitted by the Study Team.

The list of attendants is attached in Annex.

1. Submission of the Inception Report

MOJA acknowledged that prior to the meeting, the Jihad-e-Agriculture Organization of South Khorassan Province (JAO) had received 15 copies of the report in Persian and 5 copies in English submitted by the Study Team on June 29, 2010.

2. Meeting

The meeting, chaired by Dr. J. A. Behzadnasab, Director General, Bureau for Specialized Organization and Economic & International Affairs, was held to discuss the Inception Report between the Study Team and the Steering Committee at national level at the Director General's office in Tehran on August 3, 2010.

3. Presentation

The Study Team explained the Inception Report to the Steering Committee that contains the basic approach, methodologies and the schedule of the Study.

4. Summary of Discussion

Recognizing the results of the Steering Committee at provincial level, the Iranian side confirmed that the contents of the Inception Report were prepared based on the conditions set forth in the Scope of Work for the Study signed between JAO and JICA on March 14, 2010. Based on discussions the Iranian side and the Study Team confirmed the agreement on the contents of the Inception Report. The Iranian side also agreed and suggested that the Study Team proceed to the subsequent stages of the Study for further information and data gathering for the Study. The Iranian side assured the Study Team of offering strong support in this regard.



List of attendees at the Steering Committee at national level

Date: August 3, 2010

Place: Director General's office,

Bureau for Specialized Organization and Economic & International Affairs

Chairperson

Dr. J. A. Behzadnasab

Director General

Bureau for International affairs and Specialized Organizations,

Ministry of Jihad-e-Agriculture (MOJA)

Member Ministries and Departments

Mr. Reza Nour Mohammadi

Senior Advisor, MOJA

Mr. Mohammad Motahari

Advisor, MOJA

Mr. Hassan Hosseini

Advisor Expert, MOJA

Mr. Mohammad Keikha

Director, Group of Soil, Water and Industries, MOJA

Mr. Bijan Dargahi

Expert of Qanats and Water Structures

Deputy, Group of Soil, Water and Industries, MOJA

Mr. Hassan Alipour

Chief, Agricultural Research of Extension and Education Organization (AREEO)

Mr. Abolghasem Eghbale

Expert, Livestock department, MOJA

Mohammad Reza Bakhshi

Expert, Institute for Planning Researches, MOJA

Mr. Amin Hadi Dindoust,

Deputy DG of Bureau for International Affairs & Specialized Organizations, MOJA

Mr. Mohammad Azimi,

Senior Expert of Bureau for International Affairs & Specialized Organizations, MOJA

Mr. Hossein Javaherian

Japan Desk Expert, Ministry of Foreign Affairs

Jihad-e-Agriculture Organization of South Khorassan Province (JAO)

Dr. Gholamreza Hadarbadi

Director General, JAO

Mr. Mohammad Eslam Abbasi

Head of Rural Development Group

Coordinator and Counterpart of the Study Team

Japan International Cooperation Agency (JICA)

Mr. Kenta Ono

Assistant Resident Representative

Mr. Majid Aliakbarian

Program Officer

Mr. Masashi Nakai

Expert in MOJA

(JICA Study Team)

Mr. Makoto Yokozawa

Team Leader

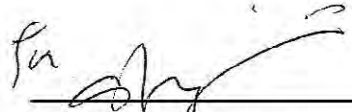
Mr. Yasunobu Matoba

Expert, Irrigation and Water Management

MINUTES OF MEETING ON THE PROGRESS OF WORK
FOR
THE PROJECT FOR STUDY ON SMALL FARMING
AND RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN THE ISLAMIC REPUBLIC OF IRAN

BIRJAND, NOVEMBER 22, 2010

Mr. Gholamreza Hadarbadi
Director General
Jihad-e-Agriculture Organization of South
Khorassan Province


Mr. Makoto Yokozawa
Team Leader, JICA Study Team

The Study Team for the project for study on small farming and rural development plan for poverty reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team) organized by Japan International Cooperation Agency (JICA), headed by Mr. Makoto YOKOZAWA as the Team Leader, and the Steering Committee of provincial level headed by Mr. Gholamreza HADARBADI, Head of the Jihad-e-Agriculture Organization of South Khorassan Province (JAO) held a meeting and discussed on the Progress of Work as explained below.

The list of attendants is attached in the Annex.

1. Submission of the Progress Report (1) and Notes on the Draft Master Plan and Pilot Projects

JAO received the Progress Report (1) (15 copies in Persian and 5 copies in English) and Notes on the Draft Master Plan and Pilot Projects that contained the explanation about ongoing formulation of the Draft Master Plan and Pilot Projects.

2. Meeting

The meeting was held between the Study Team and the Steering Committee of provincial level at the conference room of the JAO in Birjand on November 22, 2010 to discuss on the Progress Report (1) and the Notes on the Draft Master Plan and Pilot Projects.

3. Presentation

The Study Team explained the Progress Report (1) and the Notes on Draft Master Plan and Pilot Projects to the Steering Committee.

4. Summary of Discussion

The Iranian side confirmed that the contents of the Progress Report (1) were prepared and the Draft Master Plan and Pilot Projects were in preparation, based on the conditions set forth in the Scope of Work for the Study. Based on the discussion, the Iranian side and the Study Team confirmed their agreement on the contents of the Progress Report (1) and the Notes on the Draft Master Plan and Pilot Projects. Meanwhile, the following matters were discussed between both the parties.

- (a) The Steering Committee and the Study Team agreed that securing the availability of water for agriculture would be a key to improve the livelihood of villagers in the Study Area.
- (b) The Steering Committee and the Study Team agreed that traditional techniques of agriculture that were currently practiced in the Study Area would need to be replaced by newer techniques that are manageable by farmers in the Study Area.
- (c) The Study Team requested and the JAO agreed that both the parties would closely work together to finalize the Draft Master Plan and select appropriate Pilot Projects.



LIST OF ATTENDANTS

Iranian Side

Jihad-e-Agriculture Organization in South Khorassan Province

Mr. Gholamreza Hadarbadi	Director General
Mr. Seyyed Mohammad Ali Sajjadi	Representative of Supreme Leadership, Clergy
Mr. Mohammad Hossein Akbari	Director of Extension coordination
Mr. Mohammad Eslam Abbasi	Counterpart and Coordinator of the Study Team
Mr. Mehdi Sadeghi	Counterpart of the Study Team
Mr. Ali Akbar Khouchechin	Expert
Mr. Mohammad Hassan Shabani	Counterpart of the Study Team
Mr. Mohammad Ali Sadeghian	Expert of Fishery
Mr. Reza Mirzaee	Counterpart of the Study Team
Mr. Mohammad Amirabadi	Counterpart of the Study Team
Mr. Mohammad Ghasemi	Director of Agricultural Industries
Mr. Mohammad Mehdi Zolghadr	Director of JAO Township
Mr. Mohsen Arezumandan	Counterpart of the Study Team
Mr. Alireza Tahouneban	Counterpart of the Study Team
Mr. Ali Asghar Zeinolabedini	Director of Technical and Agricultural Services Department, Rural Cooperative Organization of JAO Province
Mr. Seyed Hamid Reza Ramezani	Director of JAO Training Center
Mr. Mahmoud Ashrafigol	Deputy of Livestock Production Improvement
Mr. Ali Azari Nasrabad	Member of Research Group and Research Vice-Director, Research Center for Agriculture and Natural Resources, JAO Province
Mr. Ali Reza Nasrabad	Vice-Director, General Department of Natural Resources and Watershed Management
Mr. Bijan Dargahi	Expert, Deputy of Soil, Water and Industries

Others

Mr. Mohammad Ali Bijari	Director General of Coordination Bureau of Economical Affairs, General-Governorship of the Province
Mr. Esmacel Taghizade	Expert, Bureau of Training in General-Governorship
Ms. Fateme Doaguayn	Expert, General Department of Environment
Mr. Mohsen Adl	Civil Engineer, Governorship of Birjand
Mr. Mehdi Khazaee Arab	Expert of Employment, Imam Khomeini Relief Committee



Japanese Side

Study Team

Mr. Makoto Yokozawa	Leader / Rural Development
Mr. Yasunobu Matoba	Irrigation and Drainage / Participatory Water Management
Mr. Michiaki Hosono	Farm Management
Mr. Ichiro Kajiura	Agriculture and Livestock Products Processing and Distribution (2)
Mr. Tomokazu Nagai	Farm Economy
Mr. Hiroshi Narusawa	Participatory Rural Development / Gender (1)
Mr. Yukimitsu Kobayashi	Coordinator / Assistant to Farm Management

JICA Expert on Agriculture and Rural Development in MOJA

Mr. Masashi Nakai



MINUTES OF MEETING ON THE INTERIM REPORT
FOR
THE STUDY ON SMALL FARMING AND
RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN
THE ISLAMIC REPUBLIC OF IRAN

TEHRAN, JULY 19, 2011



Mr. Ahmad HASHEMI
Acting Director General
Bureau for International Affairs and Specialized
Organizations,
Ministry of Jihad-e-Agriculture



Mr. Shigeru Takagi
Acting Leader, JICA Study Team

The Study Team for the study on small farming and rural development plan for poverty reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team) organized by Japan International Cooperation Agency (JICA), headed by Mr. Shigeru TAKAGI, Acting Leader, and the Steering Committee at national level headed by Mr. Ahmad HASHEMI, Acting Director General, Bureau for International Affairs and Specialized Organizations, Ministry of Jihad-e-Agriculture (MOJA) held a meeting and discussed the Interim Report submitted by the Study Team.

The list of attendants is attached in Annex.

1. Submission of the Interim Report

MOJA acknowledged that prior to the meeting the Jihad-e-Agriculture Organization of South Khorassan Province (JAO) had received 15 copies of the report in Persian and 5 copies in English submitted by the Study Team on June 23, 2011.

2. Meeting

The meeting, chaired by Mr. Ahmad HASHEMI, Acting Director General, Bureau for International Affairs and Specialized Organizations, was held to discuss the Interim Report between the Study Team and the Steering Committee at national level at the Namatie Jam Martyrs Meeting hall in Tehran on July 19, 2011.

3. Presentation

The Director General of Jihad-e-Agriculture Organization in South Khorassan Province presented the performed activities for the Study.

The Study Team explained the Interim Report including the Draft Master Plan, the proposed Pilot Projects and the progress of the study to the Steering Committee.

4. Summary of Discussion

The Iranian side confirmed that the contents of the Interim Report including the Draft Master Plan were prepared and the implementation of the Pilot Projects were discussed and agreed with Village heads, JAO and The Study Team in the Village heads meeting held on July 12, 2011 in Birjand. Based on the discussion, the Iranian side and the Study Team confirmed their agreement on the contents of the Interim Report, the Draft Master Plan and Pilot Projects. The comments will be considered for the future implementation of the Study. Meanwhile, the following matters were discussed between both parties.

- (a) The Steering Committee and the Study Team agreed that the implementation of the Pilot Projects by residents' self-independent manner is important for the finalization of the Master plan.



- (b) The Study Team requested, and MOJA and JAO agreed that all parties would closely work together to finalize the Draft Master Plan and implement the Pilot Projects.

LIST OF ATTENDANTS

Ministry Of Jihad-e-Agriculture

Mr. Ahmad Hashemi	Acting Director General Bureau for International Affairs and Specialized Organizations
Mr. Seyyed Reza Nour Mohammadi	Senior Expert, Research Institute
Mr. Tirdad Mahrad	Expert of Evaluation, Deputy of Livestock
Mr. Bijan Dargahi	Senior Expert of Qanat, Bureau of Soil, Water and Industries
Mr. Ezzatollah Abbasi	Director of Soil, Water and Industries Group Bureau of Function Evaluation
Ms. Khedmati	Bureau of Women's Affairs
Mr. Masashi Nakai	JICA Expert on Agriculture and Rural Development

Jihad-e-Agriculture Organization in South Khorassan Province

Mr. Gholamreza Hadarbadi	Director General
Mr. Mohammad Eslam Abbasi	Counterpart and Coordinator of the Study Team

Others

Mr. Hossein Javaherian	Japan Desk Expert Ministry of Foreign Affairs
Mr. Seyyed Hadi Mirkiani	Representative of Water Resources Management Company
Mr. Bashir Abrar	Interpreter

Japan International Cooperation Agency

Mr. Daimim Hanadate	JICA Resident Representative in Iran
Mr. Hideki Yukihira	Project Formulation Advisor
Mr. Ramin Bagher	Program Officer



JICA Study Team

Mr. Shigeru Takagi

Sub Leader, Regional Economy

Mr. Ikutaro Ito

Expert, Agricultural and Livestock Products Processing
/ Distribution (1)

Mr. Hiroshi Narusawa

Expert, Participatory Rural Development / Gender (1)

Mehran Mahboobi Matboo


Interpreter


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MINUTES OF MEETING ON THE PROGRESS
FOR
THE STUDY ON SMALL FARMING AND
RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN
THE ISLAMIC REPUBLIC OF IRAN

BIRJAND, DECEMBER 14, 2011

Mr. Gholamereza HADARBADI
Director General 
Jihad-e-Agriculture Organization of South
Khorassan Province


Mr. Shigeru Takagi
Acting Leader, JICA Study Team

The Study Team for the study on small farming and rural development plan for poverty reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team) organized by Japan International Cooperation Agency (JICA), headed by Mr. Shigeru TAKAGI, Acting Leader, and the Steering Committee at provincial level headed by Mr. Gholamereza HADARBADI, Director General, Jihad-e-Agriculture Organization of South Khorassan Province (JAO) held a meeting and discussed the progress of the Study.

The list of attendants is attached in Annex.

1. Meeting

The meeting, chaired by Mr. Gholamereza HADARBADI, Director General, Jihad-e-Agriculture Organization of South Khorassan Province, was held to discuss the progress of the Study between the Study Team and the Steering Committee at provincial level at the conference room of the JAO in Birjand on December 14, 2011.

3. Presentation

The Study Team explained the progress of the Study including the proposed Draft Master Plan and the performed activities of the Pilot Projects, and the future implementation of the Study to the Steering Committee.

1. Summary of Discussion

Based on the discussion, the Iranian side and the Study Team confirmed their agreement on the outline of the Draft Master Plan and the Pilot Projects of this year. The comments will be considered for the future implementation of the Study. Meanwhile, the following matters were discussed between both parties.

- (a) Both parties confirmed the outline of the Draft Master Plan and progress of the Pilot Projects of this year.
- (b) The Pilot Projects will be reviewed and discussed in the beginning of the next year by both parties.
- (c) The women's activities including organization and collection of member fee for their internal fund shall be effective and proposed in future projects.
- (d) Development of qanats will not be included in the Study, since Iranian side has more experiences and knowledge for the development.
- (e) The monitoring will be done before, during and after the pilot projects implementation, and then the results will be discussed.





LIST OF ATTENDANTS

Jihad-e-Agriculture Organization in South Khorassan Province

Mr. Gholamreza Hadarbadi	Director General
Mr. Mohammad Eslam Abbasi	Counterpart and Coordinator of the Study Team
Mr. Ali Akbar Khouchechin	Expert
Mr. Mohammad Noferesti	Director of Farming
Mr. Mohammad Hossein Akbari	Director of Extension
Mr. Seyed Abolghasem Atahosseini	Director of Horticulture
Mr. Nematollah Sharifzade	Director of Industries
Mr. Hossein Asghari	Director of Soil and Water and Technical Engineering Affairs
Mr. Mohammad Mahdi Zolghadr	Director of Birjand Township
Mr. Hassan Tavizi	Counterpart of Horticulture Management
Mr. Mohammad Amirabadi	Expert of Soil and Water
Mr. Manouchehr Shayesteh	Expert of Deputy of Planning
Mr. Mohamma Ali Sadeghian	Expert of Fishery
Mr. Mohsen Arezoumandan	Plant Production

Others

Mr. Mohammad Ali Sajjadi	General Director of Economic Affairs, General Governorship
Mr. Seyed Mahdi Ronaghi	Deputy of Technical Affairs and Development, Birjand Governorship
Mr. Ali Reza Nasrabadi	Vice-Director, Watershed Management Organization
Mr. Mohammad Ali Nematnejad	Deputy of Conservation, Regional Water Company
Mr. Hamid Reza Dastjerdi	Director, Engineering System
Mr. Mohammad Reza Kouzegaran	Vice-Director, Engineering System
Mr. Hojjat Ziaee	Expert, Agriculture Research Center
Ms. Faeze Barazandeh Moghaddam	Staff, Rural Cooperative Organization

JICA Study Team

Mr. Shigeru Takagi	Acting Leader, Regional Economy
Mr. Ikutaro Ito	Expert, Agricultural and Livestock Products Processing / Distribution (1)
Mr. Hiroshi Narusawa	Expert, Participatory Rural Development / Gender (1)
Mr. Mehran Mahboobi Matboo	Interpreter

MINUTES OF MEETING ON THE WORK PROGRESS
FOR
THE PROJECT FOR STUDY ON SMALL FARMING
AND RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN THE ISLAMIC REPUBLIC OF IRAN

BIRJAND, APRIL 30, 2012

Dr. Gholamreza Haderbadi
Director
Jihad-e-Agricultural Organization
in South Khorassan

Mr. Shigeru Takagi
Team Leader, JICA Study Team

The Study Team for the Project for Study on Small Farming and Rural Development Plan for Poverty Reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team), organized by Japan International Cooperation Agency (JICA) and headed by Mr. Shigeru TAKAGI, and the Steering Committee at provincial level, headed by Dr. Gholamreza HADERBADI, Director of the Jihad-e-Agricultural Organization of South Khorassan Province (JAO), held a meeting and discussed the progress of the Study.

The list of attendants is attached in the Annex.

1. Submission of the Progress Report 2

JAO received 15 copies in Persian and 5 copies in English, submitted by the Study Team on April 11, 2012, in a Technical Meeting held between the Study Team and JAO's counterparts, discussing the Progress Report 2 along with this year project activities, prior to the Steering Committee.

2. Meeting

The Steering Committee meeting, chaired by Mr. Gholamreza HADERBADI, was held to discuss the progress of the Study between the Study Team and the Steering Committee Members at provincial level in Birjand JAO conference room on April 30, 2012.

3. Speeches

Speeches were made by His Excellency Mr. Kinichi KOMANO, Japanese Ambassador in Iran, Mr. Mohammad Kazem ALAVI, Director General of Rural Affairs of the Governorship of South Khorassan, and Mr. Yasuto TAKEUCHI, Chief Representative of JICA in Iran, to appreciate the cooperation between the two countries and to point out the importance of the Study for assisting the rural population of the Province to improve their economic situations and overall livelihoods.

3. Presentation

Dr. Gholamreza HADERBADI and Mr. Shigeru TAKAGI explained the progress of the Study, focusing on the activities of the pilot projects, which was mainly based on the contents of the Progress Report 2.

4. Summary of Discussion

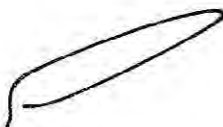
Based on the discussion, the Steering Committee and the Study Team confirmed the Study progress and further activities. The Steering Committee agreed that the Study Team would proceed to the next stage of the Study through the discussion with the counterpart personnel. Meanwhile, the following matters were discussed between the two parties.

- (a) The Iranian Committee members suggested the Study Team to include activities such as hand crafts, cultivation for ingenious pasture/herds, trial for vermi compost and microfinance in the on-going pilot projects.

- (b) The Iranian Committee members emphasized that feasibility and marketing are important factors for project's sustainability and also asked to introduce a Japanese rural development success model.
- (c) The Study Team answered that the pilot projects considered for this year will mainly concentrate and focus on activities bearing visible effects because that the study period is drawing to a close.
- (d) The Study Team agreed that sustainability is unquestionably very important for the projects, especially on the viewpoints of management by beneficiaries, and the introduction/discussion of a Japanese success model will be presented by the Study Team during this stage.

Both parties achieved a consensus on two important points concerning the Study and the pilot projects as follows.

- (a) Sustainability is a key factor to determine the success of the Study, and therefore, both the Study Team and the Iranian side will devote special efforts in building sustainability in the Master Plan proposed activities.
- (b) Involvement of the participants into income generating activities needs to be attempted in the pilot projects. For this purpose, the Study Team and the Iranian side will consider ways and means to make best use of the existing resources in the Study area and the Japanese experiences in rural development.



LIST OF ATTENDANTS

Iranian Side

Governorship of South Khorassan

Mr. Seyyed Mohammad Kazem Alavi Director General of Rural Affairs

Jihad-e-Agricultural Organization in South Khorassan Province

Dr. Gholamreza Haderbadi Director of JAO
Mr. Mohammad Reza Akbari Deputy Director of JAO, in Charge of Plants Production
Mr. Mehdi Farjami Fard Deputy Director, Department of Planning and Economic Affairs
Mr. Mohammad Eslam Abbasi Director, Planning and Research Group
Mr. Habibollah Sharifi Director, Department of Natural Resources and Watershed Management
Mr. Alireza Nasrabadi Deputy Director, Department of Natural Resources and Watershed Management
Mr. Mahmoud Ashrafi Gol Deputy Director, Department of Livestock Production
Mr. Saeid Hosseini Chief of Directorship
Mr. Mohsen Arezumandan Mofrad Expert
Mr. Nematollah Sharifzadeh Manager in Charge of Industry
Mr. Mahdi Noferești Director of Birjand Township
Mr. Mohammad Hossein Akbari Director of Coordination, Management of Agricultural Extension
Ms. Sharare Shaybani Specialist in Charge of Rural Women Affairs
Mr. Alireza Zeraati Director of Public Relations Office
Ms. Reyhane Riyahi Expert of Public Relations
Mr. Ali Akbar Khoušhechin Expert

Others

Mr. Hamid Reza Dastjerdi Director, Organization of Natural Resources and Agricultural Engineering System
Mr. Kazem Mohammad Poor Director, Natural Resources and Agricultural Research Center
Mr. Hojat Ziyaie Expert, Natural Resources and Agricultural Research Center

Japanese Side

Japanese Embassy

H. E. Mr. Kinichi Komano Ambassador
Mr. Shigeki Omori First Secretary

JICA Iran Office

Mr. Yasuto Takeuchi

Chief Representative

Mr. Hideki Yukihiro

Project Formulation Advisor

Study Team

Mr. Shigeru Takagi

Leader / Rural Development

Mr. Tomokazu Nagai

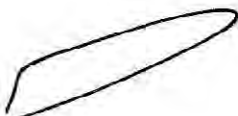
Farm Economy

Mr. Yukimitsu Kobayashi

Coordinator / Assistant to Farm Management

Mr. Mehran Mahboobi Matboo


Interpreter



MINUTES OF MEETING ON THE DRAFT FINAL REPORT
FOR
THE PROJECT FOR STUDY ON SMALL FARMING
AND RURAL DEVELOPMENT PLAN FOR POVERTY REDUCTION
IN SOUTH KHORASSAN
IN THE ISLAMIC REPUBLIC OF IRAN

BIRJAND, JANUARY 14, 2013

Dr. Gholamreza Hadarbadi
Director
Jihad-e-Agricultural Organization
in South Khorassan



Mr. Shigeru Takagi
Team Leader, JICA Study Team

The Study Team for the Project for Study on Small Farming and Rural Development Plan for Poverty Reduction in South Khorassan in the Islamic Republic of Iran (hereinafter referred to as the Study Team), organized by Japan International Cooperation Agency (JICA) and headed by Mr. Shigeru TAKAGI, and the Steering Committees at the national and provincial levels, chaired by Dr. Gholamreza HADARBADI, Director of the Jihad-e-Agricultural Organization of South Khorassan Province (JAO), held a meeting under the presence of officials of South Khorassan Governorship and JICA Iran Office, and discussed the Draft Final Report of the Study as explained below.

The list of attendants is attached in the Annex.

1. Submission of the Draft Final Report

Prior to the meeting, the Study Team submitted the Draft Final Report, which describes and analyzes the activities of the study components and proposes a Master Plan. JAO received 20 copies in Persian and 10 copies in English.

2. Meeting

The Steering Committee meeting, chaired by Dr. Gholamreza HADARBADI, was held to discuss the Draft Final Report at the Conference room of JAO on January 14, 2013.

3. Speeches

Speeches were made by Dr. Gholamreza HADARBADI and Mr. Yasuto TAKEUCHI, Chief Representative of JICA in Iran, to appreciate the cooperation between the two countries in conducting the Study and to point out the importance of using the Master Plan formulated by the Study for a sustainable development of the Study area.

3. Presentation

Mr. Shigeru TAKAGI summarized and explained the Draft Final Report to the Steering Committees.

4. Discussion

Based on the discussion, the Steering Committees and the Study Team basically confirmed their understanding and agreement on the contents of the Draft Final Report, after doing corrections based on the Steering Committees' view. Meanwhile, the following matters were discussed between the two parties.

- (a) The Steering Committees and the Study Team agreed that for improving the livelihoods of residents in the Study area, who face various constraints, such as the small size of land area, and reducing the outflow of population to urban areas, it is highly effective to implement small-scale projects, as suggested in the Master Plan, which: (1) assist them to improve the production of existing agricultural products, like barberry and jujube; (2) add value to these products through diversification of marketing channels, including processing; and (3) empower people, especially women, to get involved in income



generating activities.

- (b) The Steering Committees emphasized the necessity of “the Grant Assistance for Grassroots Projects (GGP)” by Government of Japan, to construct a direct sales shop, which the Master Plan proposes be managed by the Rural Women’s Cooperative that is currently under establishment in the Study area. The Steering Committees and the Study Team recognize that this activity is among critical initial steps to bring the Master Plan successful and therefore needs to be carefully followed. Mr. Yasuto TAKEUCHI informed the Steering Committees that the GGP application was currently under study in the Ministry of Foreign Affairs in Japan.
- (c) The Steering Committees reminded that the monitoring and evaluation that will follow the Study should address the effects of the pilot projects conducted by the Study on the socio-economic issues of the local people, especially impacts on their income, systematically analyzing the inputs, processes, activities, and outputs.
- (d) The Steering Committees also reminded that based on the results of the above-described monitoring and evaluation, the Ministry of Jihad-e-Agriculture will decide on how to implement the projects proposed by the Master Plan in the Study area.
- (e) The Steering Committees made some remarks on the Draft Final Report, to which the Study Team answered. The Steering Committees agreed to submit their official comments on the Draft Final Report by January 17, 2013, which will be taken into consideration in the Final Report.

Yasuto Takeuchi

(Signature)

LIST OF ATTENDANTS

Iranian Side

Governorship of South Khorassan

- | | |
|------------------------------------|--|
| Mr. Mohammad Ali Bijari | General Director of Coordination of Economic and International Affairs |
| Ms. Masoumeh Sadat Jalili Hosseini | General Director of Women Affairs |

Governorship of Birjand

- | | |
|---------------------------|---------------------------------------|
| Mr. Seyyed Mehdi Rownaghi | Deputy of Technical and Civil Affairs |
|---------------------------|---------------------------------------|

Strategic Planning Affairs and Control

- | | |
|--------------------------|--|
| Ms. Fariba Fahim Yahyace | Deputy of International Cooperation Center |
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Ministry of Jihad-e-Agriculture

- | | |
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| Ms. Mina Razi | Senior Expert (Bureau of International Affairs and Specialized Organizations) |
| Mr. Bahman Nasehi | Advisor to Vice-Minister (Deputy of Agronomy) |
| Mr. Bijan Dargahi | Qanats Senior Expert (Deputy of Soil and Water and Industries) |
| Mr. Manouchehr Adl Mohammadi | Deputy of Livestock Production Affairs |
| Mr. Seyyed Reza Nour Mohammadi | Director of Rural Development Projects, Institute of Researches of Agricultural Economy Planning and Rural Development |

Jihad-e-Agricultural Organization in South Khorassan Province

- | | |
|-----------------------------|--|
| Dr. Gholamreza Hadarbadi | Director |
| Mr. Mohammad Reza Akbari | Director of Plant Production |
| Mr. Mohammad Eslam Abbasi | Director of Planning and Research Group |
| Mr. Mohammad Moudi | Director of Agricultural Industries |
| Mr. Hossein Asghari | Director of Soil and Water and Technical and Engineering Affairs |
| Mr. Mohammad Ali Golkari | Director of Fisheries Management |
| Mr. Seyyed Ali Hashem Abadi | Management of Planning and Budget |
| Mr. Mohsen Arezumandan | Expert |
| Mr. Mohammad Amirabadi | Expert in Irrigation |
| Mr. Hassan Tavizi | Expert in Horticulture |
| Ms. Sharare Sheibani | Expert of Rural Women Affairs |
| Mr. Reza Mirzaee | Deputy of Products Improvement |
| Mr. Alireza Nasrabadi | Deputy, Department of Natural Resources and Watershed Management |



Mr. Abdollah Rezazade	Director, Rural Cooperative Organization of the Province
Ms. Faeze Barazande Moghaddam	Expert, Rural Cooperative Organization of the Province
Mr. Kazem Mohammadpoor	Director, Natural Resources and Agricultural Research Center

Jihad-e-Agricultural Organization in Birjand Township

Mr. Mahdi Noferești	Director
Mr. Mohammad Ali Maleknia	Director of Training and Extension

Others

Mr. Mohammad Ali Nematnejad	Deputy, Regional Water Company
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Japanese Side

JICA Iran Office

Mr. Yasuto Takeuchi	Chief Representative
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Study Team

Mr. Shigeru Takagi	Leader / Regional Economy
Mr. Tomokazu Nagai	Farm Economy
Mr. Yukimitsu Kobayashi	Coordinator / Assistant to Farm Management
Mr. Mehran Mahboobi Matboo	Interpreter
Ms. Narjes Hajiabady	Interpreter
Ms. Mahdiah Moodi	Interpreter



