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ASSOCIATION OF SOUTHEAST ASIAN NATIONS
SECRETARY-GENERAL

Ref: BERC/766/APT/078/JPN/JICA/001

10 June 2008

President Sadako Ogata

Japan International Cooperation Agency (JICA)
Tokyo, Japan

Dear Madame President,

Reference is made to our discussion during my visit to your office in September 2007, in which you indicated your support for ASEAN, including the dispatch of a JICA Representative-Expert to the ASEAN Secretariat.

I should further like to refer to recent discussions between the Secretariat and JICA officials in which both sides discussed in detail the possible areas of cooperation between the two parties.

Following those developments, I am pleased to propose the following: the cooperation arrangements between the two parties as set out in Annex 1; the proposed dispatch of a JICA Representative-Expert to the Secretariat as described in Annex II; and the scope of services and activities to be undertaken by the said representative-expert as described in Annex III.

If the above mentioned proposals are acceptable to JICA, I would suggest that this exchange of letters shall serve as the conclusion of the agreement between our two institutions.

I trust that the joint efforts of the ASEAN Secretariat and JICA as prescribed in these three documents will enhance the working relationship of the two parties as partners in our common endeavor toward ASEAN integration and community building by 2015.

Yours sincerely,

DR. SURIN PITSUWAN

*Madame, thank you very much for
your goodwill & support through the years
Ten Nations One Community*



For a better tomorrow for all.
Japan International Cooperation Agency

20 June 2008

Dr. Surin Pitswan
Secretary-General of ASEAN
Jakarta, Indonesia

Dear Secretary-General,

I acknowledge receipt of your letter of 10 June 2008, concerning the proposed cooperation between JICA and ASEAN'S Secretariat.

I am pleased to inform you that JICA accepts the proposals outlined in your letter, including the following:

1. The cooperation arrangements between JICA and the ASEAN Secretariat.
2. The dispatch of a JICA Representative-Expert to the Secretariat
3. The scope of services and activities of the said Representative-Expert

I look forward to JICA and ASEAN working as close partners to support your institution's efforts in addressing regional challenges.

Yours sincerely,

A handwritten signature in black ink, reading 'Sadako Ogata', followed by a stylized flourish.

Sadako Ogata
President
Japan International Cooperation Agency

**Cooperation Arrangements
between
Association of Southeast Asian Nations (ASEAN)
Secretariat
and
Japan International Cooperation Agency (JICA)**

**Cooperation Arrangements
between
Association of Southeast Asian Nations (ASEAN) Secretariat
and
Japan International Cooperation Agency (JICA)**

I. Introduction

1. The Heads of the Member States of the Association of Southeast Asian Nations (hereinafter referred to as “ASEAN”) signed the Charter of the Association of Southeast Asian Nations (hereinafter referred to as “the ASEAN Charter”) on 20 November 2007. The Charter articulates the commitment of the ASEAN Member States to intensify community building through enhanced regional cooperation and integration, as well as in alleviating poverty and narrowing the development gap within ASEAN through mutual assistance and cooperation. The Charter has also established a legal and institutional framework for ASEAN, and the ASEAN Secretariat has been mandated to carry out further duties and responsibilities to facilitate the realization of the purposes of ASEAN, including ASEAN integration and community building.

2. In the meantime, as part of an overall restructuring of Japan’s Official Development Assistance, an amendment to the Japan International Cooperation Agency (hereinafter referred as “JICA”) Law passed the Japanese Diet in November 2006 creating a new JICA by October 2008. The new organization will administer major portions of grant aid previously dispensed by the Ministry of Foreign Affairs and the yen loan component from the Japan Bank for International Cooperation, in addition to the technical cooperation implemented by the current JICA. The ‘New JICA’ will then not only be among the world’s largest bilateral development agencies, but the synergy provided by the merger will also make it more streamlined, more efficient, and more effective in meeting its global goals.

3. In view of the foregoing developments, JICA and the ASEAN Secretariat expressed their intent to further promote mutual confidence and trust in addressing regional challenges. The two agencies, therefore, wish to collaborate in a partnership, aimed at assisting ASEAN in building a Community by 2015, which will be the corner-stone of the long-term goal of realizing an East Asian community. Noting the commitment of ASEAN in placing its peoples at the center of the ASEAN community building process, the two institutions also share the view that this partnership needs to play an instrumental role in promoting human development. These Cooperation Arrangements (hereinafter referred to as “CA”) is hence intended to be disseminated

within both organizations to encourage more targeted and proactive joint action in this direction.

II. Objectives

4. JICA provides assistance to the ASEAN Member States in line with the Japanese Government's priority areas for intensive cooperation towards "One ASEAN": acceleration of economic integration through Economic Partnership Agreements with the ASEAN Member States (EPAs); ASEAN-Japan Comprehensive Economic Partnership; assistance to the ASEAN sub-regional cooperation frameworks in order to narrow development gaps among the ASEAN Member States; and assistance in capacity building, including peace-building in accordance with the Vientiane Action Programme (VAP). Strengthening the principles of democracy, enhancing the rule of law, and promoting human rights and fundamental freedoms, with due regard to the rights and responsibilities of the Member States of ASEAN, form an integral part of these areas and are consistent with the purposes of the ASEAN Charter. This CA thus integrates these areas and establishes objectives for the JICA-ASEAN partnership as follows:

- a. To enhance their working relationship as partners in supporting goals of the ASEAN to realize ASEAN integration and community building by 2015.
- b. To enhance cooperation activities in order to strengthen the three pillars of the ASEAN Community, i.e., the ASEAN Political-Security Community, the ASEAN Economic Community, and the ASEAN Socio-Cultural Community.

III. Areas of Cooperation

5. The two agencies have identified their respective strengths and comparative advantages as well as areas where they can complement each other. JICA and the ASEAN Secretariat, therefore, agree that cooperation in the areas of cooperation set out below will be desirable. Both parties concur that further discussion is needed in order to formulate specific cooperation activities in the following areas:

- a. To address transnational issues from the ASEAN regional perspectives:**

In view of the emerging transnational issues which are recognized as common threats to the region such as environmental degradation, piracy, drug trafficking, human trafficking, infectious diseases, terrorism and so forth, the partnership will cooperate in addressing these transnational issues with

regional approaches in order to foster ASEAN integration. The partnership will also examine other areas of cooperation, which will contribute to ASEAN integration efforts, such as improvement of transport infrastructure, standardization of the existing customs procedures, road regulations, and other priority areas.

b. To enhance capacity in peace-building:

Where possible, JICA and the ASEAN Secretariat will look into suitable modalities of cooperation to contribute to the prevention of conflicts, which could adversely affect regional stability, and ASEAN integration and community building efforts by, among other things, assisting in achieving equitable and inclusive development process and enhancing capacity in peace-building.

c. To strengthen the capacity of the ASEAN Secretariat:

The ASEAN Charter places greater responsibility and functions on the ASEAN Secretariat. Capacity building of the ASEAN Secretariat, therefore, will be a key element in facilitating the success of the new ASEAN. The partners will conduct a joint study to identify capacity-building needs of the ASEAN Secretariat with a view to designing an effective framework of cooperation in this area.

6. The undertakings and obligations of JICA and the ASEAN Secretariat with respect to implementation of cooperation activities shall be agreed upon and stipulated in a separate document which appears as ANNEX II.

IV. Modalities of Cooperation

a. Annual consultations on development assistance between JICA and the ASEAN Secretariat will be organized to review the progress of the partnership and to set future strategy based on the above-mentioned areas of cooperation.

b. A JICA Representative-Expert will be posted to the ASEAN Secretariat in order to carry out consultations and coordinate the implementation of cooperation activities, which are agreed upon between JICA and the ASEAN Secretariat. The Representative-Expert will also attend ASEAN meetings, where and when appropriate, for JICA to be engaged. The direct counterpart of the JICA Representative-Expert at the ASEAN Secretariat will be the Principal

Director of the Bureau for External Relations and Coordination of the ASEAN Secretariat. The Representative-Expert will act as a focal point in facilitating communication between JICA and the ASEAN Secretariat.

A detailed scope of services and activities, as well as the terms and conditions of the Representative-Expert, shall be set forth and agreed upon by JICA and the ASEAN Secretariat in a separate document which appears as ANNEX III.

- c. Where possible, JICA and the ASEAN Secretariat will undertake **joint assessments and other types of missions** within the ASEAN region in order to identify potential areas of cooperation. In this connection, the support and contribution of relevant JICA overseas offices as well as relevant agencies of ASEAN in the region will be essential for project planning and implementation purposes.

V. Consultation and Amendment

- a. JICA and the ASEAN Secretariat shall consult with each other concerning any matter that may arise in connection with the CA.
- b. The present CA may be amended by written agreement of both parties. Each party shall give full consideration to any proposal for an amendment made by the other party.

■ ■ ■

**Arrangements for Dispatch to the ASEAN Secretariat
of
JICA Representative-Expert**

These Arrangements for Dispatch to the ASEAN Secretariat of a JICA Representative-Expert confirm the Cooperation Arrangements which appear as ANNEX I between the Japan International Cooperation Agency (hereinafter referred to as "JICA") and the ASEAN Secretariat regarding the dispatch of a JICA Representative-Expert to the ASEAN Secretariat, as part of JICA's support to the ASEAN Secretariat. The JICA Representative-Expert will perform the functions and duties of the position as specified in the attached "Scope of Services and Activities of JICA Representative-Expert Assigned to ASEAN Secretariat" as agreed between JICA and ASEAN Secretariat.

1. The JICA Representative-Expert shall provide support to the ASEAN Secretariat. The Representative-Expert shall work as the direct counterpart of the Principal Director of the Bureau for External Relations and Coordination of the ASEAN Secretariat, and communicate closely with relevant staff of the ASEAN Secretariat.
2. The appointment for the JICA Representative-Expert is two (2) years. This appointment period may be extended if both parties agree. Notice of an extension will be given at least three (3) months prior to expiry date of the appointment period.
3. The JICA Representative-Expert shall remain subject to the regulations and supervision of JICA, while he/she shall carry out his/her daily tasks in close coordination with the ASEAN Secretariat. His/her rights and responsibility shall be governed by the relevant rules and regulations of the two parties. In the event of conflict, the two institutions shall consult each other for amicable resolutions.
4. The JICA Representative-Expert shall abide by the security requirements and guidelines of JICA. In case that the ASEAN Secretariat wishes the JICA Representative-Expert to participate in official travels in and outside the country on duty, the ASEAN Secretariat should consult with JICA prior to his/her travels.
5. The JICA Representative-Expert shall receive his/her salary, allowances, medical and life insurance coverage, as well as travel costs to and from Jakarta from JICA in accordance with JICA's regulations.
6. The ASEAN Secretariat shall:
 - (1) provide at its own expense suitable office, local telephone and local facsimile services, and internet connection necessary for the performance of the duties of the JICA Representative-Expert, as well as the expenses for their maintenance;
 - (2) provide at its own expenses the counterpart to the JICA Representative-Expert necessary for the performance of his/her duties, as well as secretarial services;

- (3) issue an ASEAN Secretariat identification card to the JICA Representative- Expert; and
- (4) provide the JICA Representative-Expert with necessary data and information required for the execution of his/her duties.

7. In case JICA and the ASEAN Secretariat conduct joint activities related to the assignments of the JICA Representative-Expert, both parties shall consult with respect to the undertakings and obligations of each party.

8. Either party may request the early termination of the term of service of the JICA Representative-Expert and ask accordingly that the necessary measures be taken for the return of the JICA Representative-Expert. The decision to terminate the term of service of the JICA Representative-Expert shall be taken by agreement of the two parties. Where possible, three months notice will be given by the initiating institution.

9. Any matters not covered in these arrangements shall be resolved by mutual consultations of the two parties.

10. These arrangements shall become effective upon the date of the exchange of letters between the two parties.

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**Scope of Services and Activities
of
JICA Representative-Expert Assigned to the ASEAN Secretariat**

The JICA Representative-Expert, assigned to the ASEAN Secretariat, shall provide support to the ASEAN Secretariat. The Representative-Expert, working as the direct counterpart of the Principal Director of Bureau for External Relations and Coordination of the ASEAN Secretariat, and communicating closely with relevant staff of the ASEAN Secretariat, will carry out assignments as described below:

- a) Serve as the focal point in JICA-ASEAN Secretariat collaboration, and facilitate communication between the two parties, including JICA overseas offices, through performing the following tasks:
 - coordinating the process of analyzing and prioritizing cooperation needs of the ASEAN Member States in addressing transnational issues and enhancing capacity in peace-building;
 - where appropriate, participating in relevant meetings and dialogues related to cooperation in transnational issues and enhancing capacity in peace-building;
 - coordinating the needs assessment and planning for activities with regard to capacity building of the ASEAN Secretariat;
 - providing JICA and the ASEAN Secretariat with operational support in project formulation and implementation; and
 - assisting both JICA and the ASEAN Secretariat in reviewing the progress of the partnership, and in setting the strategy of future collaboration between two parties, including the arrangement of the annual consultations on development assistance.
- b) Participate in coordination, if requested, in developing initiatives and activities by ASEAN, JICA, and other potential development partners.
- c) Perform such other functions as may be requested by the ASEAN Secretariat with the consent of JICA.

■ ■ ■

2. LPP全般



ສາທາລະນະລັດ ປະຊາທິປະໄຕ ປະຊາຊົນລາວ

ສັນຕິພາບ ເອກະລາດ ປະຊາທິປະໄຕ ເອກະພາບ ວັດທະນາຖາວອນ

0789

MPI
ກະຊວງແຜນການ ແລະ ການລົງທຶນ

ເລກທີ

/ຜທ/ຮມສ-ອປອ

ຫ້ອງການ

ນະຄອນຫຼວງວຽງຈັນ, ວັນທີ

01 APR 2010

To: Director, Cabinet, MoFA
ຮຽນ: - ທ່ານ ຫົວໜ້າຫ້ອງການກະຊວງການຕ່າງປະເທດ.

Study note LPP (Lao PDR - ASEAN - JICA)
ເລື່ອງ: ນຳສົ່ງບົດສຶກສາໂຄງການກ່ຽວກັບການທົດລອງຮ່ວມມືຕົວແບບສາມຝ່າຍ (ສປປ ລາວ
- ກອງເລຂາອາຊຽນ-ອົງການໄຈກາ) ໃນການຫຼຸດຜ່ອນຄວາມແຕກໂຕນລະຫວ່າງສະ
ມາຊິກອາຊຽນເກົ່າ ແລະ ອາຊຽນໃໝ່.

- ອີງຕາມໜັງສືສະເໜີຂອງກົມແຜນການ, ກະຊວງ ຜທ ສະບັບເລກທີ 430/ຜທ,ກຜ ລົງວັນທີ 29/03/2010, ກ່ຽວກັບເລື່ອງຂ້າງເທິງ.
- ອີງຕາມການຄົ້ນຄ້ວາຂອງກົມຮ່ວມມືສາກົນ, ກະຊວງ ຜທ ຄັ້ງວັນທີ 31/03/2010.
- ອີງຕາມການພາລະບົດບາດໃນການຄຸ້ມຄອງ ແລະ ນຳໃຊ້ການຊ່ວຍເຫຼືອທາງການເພື່ອການພັດທະນາຂອງກະຊວງແຜນການ ແລະ ການລົງທຶນ ມາດຕາ 08 ສະບັບເລກທີ 75/ນຍ ລົງວັນທີ 20/03/2009.

MPI agreed upon the study report to be submitted for Japanese Assistance based on the proposal of Department of Planning on the LPP Tripartite Cooperation (Lao PDR. - ASEAN - JICA). for Narrowing Development Gap for ASEAN Integration. Study Report is attached herewith.

ຂໍຖືເປັນກຽດຮຽນສະເໜີມາຍັງທ່ານຊາບວ່າ: ຜ່ານແລ້ວ, ກະຊວງແຜນການ ແລະ ການລົງທຶນ ເຫັນດີລັດຖະບານຍີ່ປຸ່ນ ຕາມການສະເໜີຂອງກົມແຜນການຮ່ວມມືຕົວແບບສາມຝ່າຍ (ສປປ ລາວ-ກອງເລຂາອາລະຫວ່າງສະມາຊິກອາຊຽນເກົ່າ ແລະ ອາຊຽນໃໝ່

ຂ ແຈ້ງຕໍ່ໄປຍັງຜູ້ໃຫ້ທຶນທີ່ກ່ຽວຂ້ອງໃນເວລາອັນຄວນ

Signed by
Director, Cabinet, MPI

ດ້ວຍຄວາມນັບຖື,

Director, Cabinet
ຫົວໜ້າຫ້ອງການ



ດຣ. ກິແກ້ວ ຈັນທະບູລີ

DR. Kikao CHANTHABOOLY

ເອກະສານນຳສົ່ງ

- ກະຊວງການຕ່າງປະເທດ (ກົມ ອາຊຽນ) 01 ສະບັບ
- ອົງການຮ່ວມມືສາກົນຍີ່ປຸ່ນ (JICA) ປະຈຳ ສປປ ລາວ 01 ສະບັບ
- ກົມແຜນການ, ກະຊວງ ຜທ 01 ສະບັບ
- ເກັບມ້ຽນ 02 ສະບັບ

APPLICATION FORM FOR JAPAN'S TECHNICAL COOPERATION

1. **Date of Entry:** Day _____ Month 3 Year 2010
2. **Applicant:** The Government of Lao P.D.R.
3. **Project Title:** Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (LPP)
4. **Contact Point (Implementing Agency):** Ministry of Planning and Investment
Address: Luang Prabang Rd., Vientiane, Lao PDR
Contact Person: (1) Ms. Phonevanh OUTHAVONG, Deputy Director General, Planning Department; (2) Mr. Khampakone OUTHENTHAPANYA, Deputy Director of Division
Tel. No.: 856-21-216 553, 216752-56 Fax No. 856-21-216 752-56
E-Mail: phonevanh@yahoo.com and k_outhenthapanya@yahoo.com
5. **Background of the Project**

The Association of South East Asian Nations (ASEAN) is committed to building an ASEAN Community by the year 2015. For its realization, ASEAN adopted ASEAN Charter that entered into force in December 2008, and a Roadmap for an ASEAN Community 2009-2015 in March 2009. However, there exist gaps in the development among ASEAN member states where new member states, Cambodia, Lao PDR, Myanmar, and Vietnam (CLMV countries), have been left behind. The critical challenge for ASEAN is to resolve these disparities since shared prosperity will promote integration. Thus, narrowing the development gap (NDG) is an important task for realizing the ASEAN Community where the benefits of ASEAN integration shall be fully realized.

Lao PDR is currently preparing the 7th National Socio-Economic Development Plan (2011-2015: NSEDP). The plan mentions the response to the ASEAN integration, however, how to respond to ASEAN integration in detail is an issue to be addressed. In this regards, the government of Lao PDR, ASEAN Secretariat and JICA agreed on launching a pilot program to develop a cooperation mechanism to support CLMV countries contributing to NDG. As results of a

series of discussions and consultations among three parties, the parties share the idea of strategic direction of development toward “balancing environment and development” and “diversifying industries with labor-intensive”, which harmonize the Lao national development agenda and ASEAN initiatives. This strategic direction of development is also consistent with new NSEDP where eradicating poverty and balancing development, society and environment are oriented.

6. Outline of the Project

(1) Overall Goal

(Long-term objective)

Overall goals are:

- i) Contributing to enhancing activities towards narrowing the development gap, thereby promoting ASEAN integration.

(2) Project Purpose

(Objective expected to be achieved by the end of the project period. Elaborate with quantitative indicators if possible)

Objectives of LPP are:

- i) Strengthening the capacities of Laos to effectively respond to ASEAN integration in the national development context;
- ii) Strengthening the capacities of ASEAN Secretariat to facilitate NDG programs and activities; and
- iii) Developing a mechanism of tripartite cooperation to support CLMV countries' efforts towards narrowing the development gap.

(3) Outputs

(Objectives to be realized by the “Project Activities” in order to achieve the “Project Purpose”)

- i) ASEAN awareness is built in Lao PDR. A number of practical activities to respond ASEAN integration are successfully implemented in Lao PDR.
- ii) Development assistance under tripartite cooperation mechanism is effectively implemented to narrow the development gap among ASEAN member states.

(4) Area to be covered by the Project

(In case the proposed project assumes a particular area, please enter the name of the target area for the project and attach a rough map to the documents submitted. The attached map should be at a scale that clearly shows the project site.)

Whole country.

(5) Project Activities

(Specific actions (including study items if project contains study activities) intended to produce each "Output" of the project by effective use of the "Input".)

i) Awareness building and networking

- Awareness on ASEAN is built among concerned parties.
- Information sharing and outreach is promoted in and out of the country.
- Taskforce groups to carry out specific activities are built.

ii) Action plan formulation

A multi-year plan of action up to 2015 is formulated for the strategic pillars: clean environment and green economy.

iii) Priority projects

Priority projects are prepared and implemented in line with the action plan, screened and selected by criteria. This process includes preparing and implementing priority projects, calling for proposals for priority projects, and managing, monitoring and evaluating the priority projects.

Potential priority projects will be screened by criteria set forth in the program implementation process. Indicative criteria are i) consistency with strategic pillars: priority areas such as clean environment and green economy, ii) linking Lao resources and ASEAN market, and ii) projects maximizing advantages of tripartite cooperation, e.g., those targeting the needs of Lao PDR, related to ASEAN community building, utilizing ASEAN network and resources, replicable as a model to other CLMV countries, and beneficial to other ASEAN member states.

Examples of priority projects are: G1) Green triangle development, G2) Eco-tourism and tourism standards, G3) Clean agriculture promotion, and G4) Regional sustainable natural resource management for the area of Green Economy; C1) Eco-development & networking, C2) Environmental management for low emission, and C3) Human resources development for clean environment. These potential priority projects are related to the roadmap for ASEAN community.

(6) Input from the Recipient Government

(Counterpart personnel (identify the name and position of the Project manager), support staff, office space, running expenses, vehicles, equipment, etc.)

1. Assignment of counterpart personnel.
2. Providing office space.

(7) Input from the Japanese Government

(The total project cost, Number and qualification of Japanese experts/consultants, equipments, contents of training (in Japan and in-country) courses, seminars and workshops, equipment, etc.)

1. Assignment of four (4) long-term experts: Program Co-Program Manager, Coordinator, Green Economy, and Clean Environment.
2. Assignment of short-term experts: tourism promotion, clean agriculture promotion, natural resource management, renewable energy, solid waste management, and so on.
3. Providing necessary equipments
4. Training in Japan or other countries.
5. Providing project implementation costs such as model projects and consultancy services.

Input by ASEAN Secretariat:

1. Assignment of one (1) long-term expert: Co-Program Manager.
2. Providing short-term experts and volunteers: tourism promotion, clean agriculture, natural resource management, watershed management and so on.
3. Training in ASEAN member states.
4. Providing project costs.

7. Implementation Schedule

Month October Year 2010 ~ Month September Year 2015

8. Description of Implementing Agency

(Budget allocated to the Agency, Number of Staff of the Agency, Department/division in charge of the project, etc.)

Department, Planning of Ministry of Planning and Investment is responsible for

the program implementation in coordination with other line ministries. ASEAN Department of Ministry of Foreign Affairs is responsible for coordination with ASEAN Secretariat.

9. Related Information

(1) Prospects of further plans and actions/ Expected funding resources for the Project:

(If implementing agency plans to take some (future) actions in connection with this proposed project, please describe the concrete plans/action and enter the funding sources for the plans and actions.)

(2) Projects by other donor agencies, if any:

(Please pay particular attention to the following items:

- Whether you have requested the same project to other donors or not.*
- Whether any other donor has already started a similar project in the target area or not.*
- Presence/absence of cooperation results or plans by third-countries or international agencies for similar projects.*
- In the case that a project was conducted in the same field in the past, describe the grounds for requesting this project/study, the present status of the previous project, and the situation regarding the technology transfer.*
- Whether there are existing projects/studies regarding this requested project/study or not. (Enter the time/period, content and concerned agencies of the existing studies.))*

(3) Other relevant Projects (Activities in the sector by the recipient government and NGOs), if any:

(4) Other relevant information(Available data, information, documents, maps, etc. related to the Project)

10. Global Issues (Gender, Poverty, Climate change, etc.)

(Any relevant information of the project from global issues (gender, poverty, climate change, etc.) perspective.)

11. Environmental and Social Considerations

(Please fill in the attached screening format.)

12. Beneficiaries

(Population for which positive changes are intended directly and indirectly by implementing the project and gender disaggregated data, if available)

13. Security Conditions

14. Others



Signed: Dr. Khamlien PHOLSEN

Title: Director General, Department of Planning,
Ministry of Planning and Investment

On behalf of the Government of Lao's People Democratic Republic

Date: 29 March 2010

Screening Format (Environmental and Social Considerations)

Question 1 Address of a project site

Question 2 Outline of the project

2-1 Does the project come under following sectors?

☒ Yes ☐ No

If yes, please mark corresponding items.

- ☐ Mining development
- ☐ Industrial development
- ☐ Thermal power (including geothermal power)
- ☐ Hydropower, dams and reservoirs
- ☐ River/erosion control
- ☐ Power transmission and distribution lines
- ☐ Roads, railways and bridges
- ☐ Airports
- ☐ Ports and harbors
- ☐ Water supply, sewage and waste treatment
- ☒ Waste management and disposal
- ☐ Agriculture involving large-scale land-clearing or irrigation

- ☐ Forestry
- ☐ Fishery
- ☒ Tourism

2-2 Does the project include the following items?

- ☐ Yes ☒ No

If yes, please mark following items.

- ☐ Involuntary resettlement (scale: households, persons)
- ☐ Groundwater pumping (scale: m3/year)
- ☐ Land reclamation, land development and land-clearing (scale: hectors)
- ☐ Logging (scale: hectors)

2-3 Did the proponent consider alternatives before request?

- ☐ Yes: Please describe outline of the alternatives

()

- ☒ No

2-4 Did the proponent have meetings with related stakeholders before request?

- ☐ Yes ☒ No

If yes, please mark the corresponding stakeholders.

☐ Administrative body

☐ Local residents

☐ NGO

☐ Others ()

Question 3

Is the project a new one or an on-going one? In case of an on-going one, have you received strong complaints etc. from local residents?

- ☒ New ☐ On-going (there are complaints) ☐ On-going (there are no complaints)

☐ Others []

Question 4 Name of laws or guidelines:

Is Environmental Impact Assessment (EIA) including Initial Environmental Examination (IEE) required for the project according to laws or guidelines in the host country?

☐Yes ☐No

If yes, please mark corresponding items.

☐Required only IEE (☐Implemented, ☐on going, ☐planning)

☐Required both IEE and EIA (☐Implemented, ☐on going, ☐planning)

☐Required only EIA (☐Implemented, ☐on going, ☐planning)

☒Others: IEE or EIA is required for actual priority project screening.

Question 5

In case of that EIA was taken steps, was EIA approved by relevant laws in the host country?

If yes, please mark date of approval and the competent authority.

<input type="checkbox"/> Approved: without a supplementary condition	<input type="checkbox"/> Approved: with a supplementary condition	<input type="checkbox"/> Under appraisal
--	---	--

(Date of approval: Competent authority:)

☐Not yet started an appraisal process

☐Others:()

Question 6

If a certificate regarding the environment and society other than EIA, is required, please indicate the title of certificate.

☐Already certified ☐Required a certificate but not yet done

Title of the certificate :()

☐Not required

☐Others ()

Question 7

Are following areas located inside or around the project site?

☐Yes ☐No ☒Not identified

If yes, please mark the corresponding items.

☐National parks, protected areas designated by the government (coast line, wetlands, reserved area for ethnic or indigenous people, cultural heritage) and areas being considered for national parks or protected areas

☐Virgin forests, tropical forests

- ☐ Ecological important habitat areas (coral reef, mangrove wetland, tidal flats)
- ☐ Habitat of valuable species protected by domestic laws or international treaties
- ☐ Likely salts cumulus or soil erosion areas on a massive scale
- ☐ Remarkable desertification trend areas
- ☐ Archaeological, historical or cultural valuable areas
- ☐ Living areas of ethnic, indigenous people or nomads who have a traditional lifestyle, or special socially valuable area

Question 8

Does the project have adverse impacts on the environment and local communities?

- ☐ Yes ☐ No ☒ Not identified

Reason:

Question 9

Please mark related environmental and social impacts, and describe their outlines.

- ☐ Air pollution
- ☐ Water pollution
- ☐ Soil pollution
- ☐ Waste
- ☐ Noise and vibration
- ☐ Ground subsidence
- ☐ Offensive odors
- ☐ Geographical features
- ☐ Bottom sediment
- ☐ Biota and ecosystem
- ☐ Water usage
- ☐ Accidents
- ☐ Global warming
- ☐ Involuntary resettlement
- ☐ Local economy such as employment and livelihood etc.
- ☐ Land use and utilization of local resources

Outline of related impacts:

- ☐ Social institutions such as social infrastructure and local decision-making institutions
- ☐ Existing social infrastructures and services
- ☐ The poor, indigenous of ethnic people
- ☐ Maldistribution of benefit and damage
- ☐ Local conflict of interests
- ☐ Gender
- ☐ Children's rights
- ☐ Cultural heritage
- ☐ Infectious diseases such as HIV/AIDS etc.
- ☐ Others ()

Question 10

Information disclosure and meetings with stakeholders

10-1 If the environmental and social considerations are required, does the proponent agree on information disclosure and meetings with stakeholders in accordance with JICA Guidelines for Environmental and Social Considerations?

☒ Yes

☐ No

10-2 If no, please describe reasons below.

[]

要請案件調査票1 (フォローアップ協力を除く)

国名 ラオス
援助重点分野 ラオス その他 援助重点分野
開発課題 ラオス その他 開発課題
協力プログラム ラオス その他 プログラム
(プログラム番号) 0240130 プロジェクト番号 0240130A0050
投入形態 A技術協力プロジェクト(詳細計画策定調査:有Yes) ☐ 科学技術協力対象案件

案件名 (和) ASEAN統合に向けた開発格差是正を目指したラオス・パイロット・プログラム

(英) Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (LPP)

(外)

相手国機関名 (和) ラオス計画投資省

(英) Ministry of Planning and Investment, Lao P.D.R.

(外)

プロジェクトサイト (和) ヴィエンチャン特別市他

(英) Vientiane Capital and other provinces

(1) 案件の背景と必要性

現状と課題

東南アジア諸国連合(以下ASEAN)加盟10カ国は、2008年12月に発効したASEAN憲章にて2015年までにASEAN共同体(ASEAN Communities)を設立するという目標を掲げている。共同体の設立に向けての最重要課題は、ASEAN原加盟6か国とASEAN新規加盟国(カンボジア、ラオス、ミャンマー、ベトナム)との域内開発格差の是正である。ラオス政府は現在策定中の第7次国家開発計画において、ASEAN統合への対応について検討しているところであるが、具体的な対応方策については今後の検討課題となっている。かかる状況の下、ラオス政府、JICAおよびASEAN事務局は、ラオスをパイロット国として、ASEAN新規加盟国のための格差是正に資する協力のモデル作りを行うことを確認し、三者による協議・意見交換を重ねてきた。その結果、ラオスがASEAN統合の利益を享受しつつさらに発展するために、ASEANの行動計画とラオスの開発計画との調和をはかり、「環境と成長の両立」と「開発のための産業多角化」を目指すという戦略的方向性を共有した。この方向性は、貧困削減、開発と社会と環境のバランスを志向する第7次国家開発計画の方向性と軌を一にするものである。当該案件は、域内開発格差の是正を支援するための三者協力のモデル構築を目指すものであり、同時に、上記戦略的方向性の具体化のための取組みである。

我が国援助方針及び協力プログラムにおける位置付け

日本政府は、ASEAN統合やメコン地域開発に対して様々な協力を行ってきた。また、2009年11月の日メコン首脳会議では、日本政府は同地域へのODAのさらなる強化を発表し、メコン地域開発の重要性を改めて強調した。

援助重点分野: その他の支援

開発課題: メコン地域開発

協力プログラム: メコン地域開発

当該案件の位置づけ: 当該案件は、ASEANの域内開発格差是正のためのパイロット事業という位置づけなので、メコン地域開発に資する協力である。

(2) 案件概要

1) 上位目標(協力プログラムとの関連に留意して記載)

ASEANにおける域内開発格差是正のための取組みが進展し、統合が促進される。

2) 案件の目標

- 1.ASEANにおける域内開発格差是正のための三者協力メカニズムが構築される。
- 2.ラオス政府において、国家開発計画と整合性を取りつつASEAN統合に効果的に対応するためのキャパシティが強化される。
- 3.ASEAN事務局の域内開発格差是正のための支援を効率的に実施するための能力が強化される。

3) 成果

- 1.ASEANにおける域内開発格差是正を支援するための三者協力による支援が効果的に実施される。
- 2.ラオス政府において、ASEAN統合にかかる理解が促進され、統合に対応するための実践的な取組みが行われる。

平成22年5月19日

要請案件調査票2 (フォローアップ協力を除く)

プロジェクト番号: 0240130A0050

4) 活動(無償案件の場合、施設/土木工事、調達機材、ソフトコンポーネントの主な内容を記載)

- 三者協力メカニズムのモデル構築
 - ASEAN事務局と連携して、当該案件がASEAN統合イニシアティブとして承認されるようASEAN各国の理解促進を図る。(2)当該案件の実施に必要な資金面、人的リソース面での協力が得られるようASEAN各国の理解促進を図る。(3)当該案件の進捗・成果をASEAN関連会議等で発信。
- ラオス政府のASEAN統合対応のためのキャンペーン強化
 - ASEAN統合にかかるラオス政府内主要関係者の意識向上、ネットワーク構築、課題対応のための作業グループの組織化を図る。(2)「グリーン経済」と「クリーンな環境」に関し、2015年までの行動計画を策定する。(3)上記2(2)に沿った優先的な活動の準備・実施・モニタリングを行う。なお、活動の対象分野としては、ラオスのASEAN統合への戦略的方向性である「環境と開発の両立」とそれを支える人材育成を念頭に以下を想定する。また、日本のみならず、近隣各国との連携強化やASEAN各国の先進的な取組を学ぶためのネットワーク型協力を行う。
- 環境配慮型産業の振興(グリーン経済)
 - 近隣国との連携を意識した観光業等による持続可能な地方振興を促進するための開発計画策定、民間投資促進、人材育成。
・安全・安心な農林業の振興のための計画策定とモデル事業の実施。
- 環境と成長の両立のための環境管理能力の向上(クリーンな環境)
 - 環境管理・保全モデル地域の設定と計画策定、およびモデル地域における自然環境管理、廃棄物管理、水環境管理、新エネルギー活用などの実証事業の実施。・日本の「SATOYAMA(里山)」の経験を活かした「環境と開発」の調和に関する取り組み。・環境管理のための制度整備や執行能力強化。

5) 投入(無償案件の場合、上記主な活動に記載された内容の具体的な投入要素を分かる範囲で記載)

日本側投入

- 長期専門家4名: プログラム共同マネージャー1名、業務調整/計画・評価1名、環境配慮型産業振興1名、環境管理1名
- 短期専門家派遣: 観光・地域振興、農林産品振興、新エネルギー活用、廃棄物管理、自然環境保全他を4~6名/年
- 供与機材
- 研修員受入れ(本邦および第三国)
- プロジェクト活動費(モデル事業実施、ローカル・コンサルタント備上費他)

相手国側投入

- ASEAN事務局投入:
- 長期専門家1名: プログラム共同マネージャー1名
 - 短期専門家・ボランティア派遣: 観光・地域振興、農林産品振興、水環境管理他
 - 研修員受入れ(ASEAN各国)
 - プロジェクト活動費

相手国側投入:

- カウンターパートの配置
- 施設(プロジェクト事務所)

6) 協力期間	7) 協力概算額	無償資金協力本体額
2010年10月~2015年09月	978.35百万円(内22年度実施分: 68.06百万円)	百万円

8) 実施体制

本件については、ラオス政府内でMPI(計画局)が中心となって関係省庁と連携・調整しながら実施していく。また、ASEANとの関係においては、ASEAN事務局との連携の下、ラオス政府内でASEAN関連事項を所掌する外務省が、窓口となって調整を行う。

9) 関連する援助活動

- 我が国他スキームとの連携の有無 ☒ 有Yes 有の場合 ☐ 技協一有償 ☐ 無償一有償
 ●他ドナー事業との具体的連携の有無 ☒ 無No ☐ 技協一無償

- 我が国の援助活動
東西回廊における実践的な観光開発プロジェクト

(3) 外部条件・リスクコントロール

(4) 過去の類似案件からの教訓の活用

過去の類似案件: ☒ 無No

平成22年5月19日

要請案件調査票3 (フォローアップ協力を除く)

プロジェクト番号: 0240130A0050

(5) 重要政策・課題との関係

ミレニアム開発目標との関連

TG1-A (1日1ドル未満の貧困人口の半減) Halve the proportion of people whose income is less than one dollar a day	TG7-A (持続可能な環境の確保・環境資源の損失阻止) Ensure environmental sustainability and reverse the loss of environmental resources	TG8-A (開放的で差別のない貿易及び金融システム) Develop further an open, rule-based, predictable, non-discriminatory trading and financial system
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分野・分類の選択

都市開発・地域開発 Urban/Regional Development	自然環境保全 Natural Environment Conservation	農業開発／農村開発 Agricultural/Rural Development
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人間の安全保障の視点を踏まえた案件である

C-1. 分野横断的アプローチ Assistance that adopts a multi-sectoral approach
C-2. 国境を越えた課題に対するアプローチ Assistance that addresses global risk
D. 地域社会の強化 Assistance to strengthen local communities

ジェンダーとの関連と取り組みについて

C. ジェンダー活動統合案件 Gender consideration

重要課題との関連

気候変動 官民連携 法制度整備 金融・経済危機 への対応	A. 適応策 Adaptation A. 周辺環境整備型 Development of business environment surrounding the private companies D. その他法制度整備・運用支援 Others 6. 低炭素社会の構築 Establishment of low-carbon society
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(6) その他

裨益者グループの種類(属性)と規模(人数・人口)

技術移転の直接の対象者: ラオス政府(中央政府)、関係団体および地方自治体の事業計画・実施担当部門、ASEAN事務局 プロジェクトの直接の裨益者: 技術移転の直接の対象者(キャンシティの向上)およびモデル地域の住民 上位目標レベルの裨益者: ASEAN加盟国

治安状況

特に問題なし。

その他特記事項

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(7) 優先順位

(先方順位) ●A ○B ○C (我が方順位) ●A ○B ○C

(8) 在外(現地ODAタスクフォース) コメント

<p>ラオス国は東南アジア諸国連合(ASEAN)の後発メンバーとして先発国との格差の是正を目指しており、2015年までのASEAN共同体、特に経済及び社会文化共同体の設立までに成すべきことは多い。本プログラムは、ASEAN域内の格差是正に貢献するために、JICAがASEAN事務局と連携しつつ、域内のリソースも利用しながら、ラオスを対象として、特に環境とグリーン経済を中心に協力を行うものである。</p> <p>わが国は、昨年11月の日・メコン地域諸国首脳会議・東京宣言において、経済分野では貿易・投資に関する地域のルールの調和化を含めた地域横断的な経済制度整備支援や、観光分野では当局及び観光産業における人材育成を含めた協力に対する取り組みを継続するとしており、また、「緑あふれるメコン(グリーン・メコン)に向けた10年」イニシアティブで、環境保全や水資源管理などの環境管理改善への協力や当該分野の人材育成などをコミットしている。本プログラムは、環境・観光・経済などの分野において、これらわが国のメコン地域へのコミットメントを実現する取り組みを可能にするもので、加えてASEANとも協力していくことで、上記東京宣言にもあるさまざまな地域枠組みとの重層的な協力の促進を具体化することにもつながり、実施する意義はきわめて高い。</p> <p>また、2010年3月のチェンマイ・ラオス国家主席訪問の際の鳩山首相との会談においても、ASEAN域内の開発格差是正のための支援の継続が約束されており、本プログラムは域内格差の是正に直接的に裨益するプロジェクトを域内リソースも利用しつつ実現できる新たな取り組みと評価でき、適切なプロジェクトの形成・選定により、域内格差是正への大きな貢献が期待できる。</p>
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環境社会配慮におけるカテゴリー分類 ☐ A ☒ B ☐ C

平成22年5月19日

要請案件調査票4 (フォローアップ協力を除く)

プロジェクト番号: 0240130A0050

環境社会配慮ガイドラインに基づくスクリーニング様式

1. 環境社会配慮におけるカテゴリー分類

☐ A ☒ B ☐ C

2. プロジェクトの分野

- | | | | |
|--------------------------------------|-----------------------------------|--|--|
| <input type="checkbox"/> 鉱業開発 | <input type="checkbox"/> 河川・砂防 | <input type="checkbox"/> 港湾 | <input type="checkbox"/> 林業 |
| <input type="checkbox"/> 工業開発 | <input type="checkbox"/> 送変電・配電 | <input type="checkbox"/> 上水道、下水・廃水処理 | <input type="checkbox"/> 水産業 |
| <input type="checkbox"/> 火力発電 (地熱含む) | <input type="checkbox"/> 道路、鉄道、橋梁 | <input checked="" type="checkbox"/> 廃棄物処理・処分 | <input checked="" type="checkbox"/> 観光 |
| <input type="checkbox"/> 水力発電、ダム、貯水池 | <input type="checkbox"/> 空港 | <input type="checkbox"/> 農業 (大規模な開墾、灌漑を伴うもの) | <input type="checkbox"/> 上記分野以外 |

3. 想定される影響

- | | | | |
|---|--------|---------------------|-----|
| <input type="checkbox"/> 大規模な非自発的住民移転 | (規模 : | 世帯、 | 人) |
| <input type="checkbox"/> 大規模な地下水の揚水 | (規模 : | m ³ /年) | |
| <input type="checkbox"/> 大規模な埋め立て、土地造成、開墾 | (規模 : | ha) | |
| <input type="checkbox"/> 大規模な森林伐採 | (規模 : | ha) | |
| <input checked="" type="checkbox"/> 大規模な影響はない | | | |

4. サイト (事業対象地内) もしくは周辺の状況

- ☐ 国立公園、国指定の保護対象地域 (国指定の海岸地域、湿地、少数民族・先住民族のための地域、文化遺産等) 及びそれに準じる地域
- ☐ 原生林、熱帯の自然林
- ☐ 生態学的に重要な生息地 (サンゴ礁、マングローブ湿地、干潟等)
- ☐ 国内法、国際条約等において保護が必要とされる貴重種の生息地
- ☐ 大規模な塩類集積あるいは土壌侵食の発生する恐れのある地域
- ☐ 砂漠化傾向の著しい地域
- ☐ 考古学的、歴史的、文化的に固有の価値を有する地域
- ☐ 少数民族あるいは先住民族、伝統的な生活様式を持つ遊牧民の人々の生活区域、もしくは特別な社会的価値のある地域
- ☐ 環境社会面での配慮を有する地域とは無関係
- ☒ わからない

5. 関係する環境社会影響

- | | |
|----------------------------------|---|
| <input type="checkbox"/> 大気汚染 | <input type="checkbox"/> 非自発的住民移転 |
| <input type="checkbox"/> 水質汚濁 | <input type="checkbox"/> 雇用や生計手段等の地域経済 |
| <input type="checkbox"/> 土壌汚染 | <input type="checkbox"/> 土地利用や地域資源利用 |
| <input type="checkbox"/> 廃棄物 | <input type="checkbox"/> 社会関係資本や地域の意思決定機関等の社会組織 |
| <input type="checkbox"/> 騒音・振動 | <input type="checkbox"/> 既存の社会インフラや社会サービス |
| <input type="checkbox"/> 地盤沈下 | <input type="checkbox"/> 貧困層・先住民族・少数民族 |
| <input type="checkbox"/> 悪臭 | <input type="checkbox"/> 被害と便益の偏在 |
| <input type="checkbox"/> 地形・地質 | <input type="checkbox"/> 地域内の利害対立 |
| <input type="checkbox"/> 底質 | <input type="checkbox"/> ジェンダー |
| <input type="checkbox"/> 生物・生態系 | <input type="checkbox"/> 子供の権利 |
| <input type="checkbox"/> 水利用 | <input type="checkbox"/> 文化遺産 |
| <input type="checkbox"/> 事故 | <input type="checkbox"/> HIV/AIDS等の感染症 |
| <input type="checkbox"/> 地球温暖化 | <input type="checkbox"/> 関連する影響は無い |
| <input type="checkbox"/> その他 () | |

影響がある場合: 関係する環境社会影響の概要

6. 代替案の検討

- ☐ 検討した (検討した代替案の内容:)
- ☒ 検討していない

7. 事業全体の環境社会影響

- ☐ 現地住民より強い苦情等を受けたことがある
- ☐ 苦情を受けたことはない
- ☒ 全くの新規案件である
- ☐ その他 ()

8. ステークホルダーとの協議

- ☐ 実施した (☐ 関係省庁 ☐ 地域住民 ☐ NGO ☐ その他 ())
- ☒ 実施していない

平成22年5月19日

要請案件調査票5 (フォローアップ協力を除く)

プロジェクト番号: 0240130A0050

9. 環境社会配慮が必要な場合のステークホルダーへの情報提供・協議

☒ 実施する ☐ 実施しない

10. 環境社会配慮が必要な場合の該当分のJICAによる要請書等の情報公開

☒ 同意する

☐ 同意しない (理由:)

11. 環境影響評価関係法令またはガイドライン

☐ 施行されている (法律またはガイドライン名:)

☒ 施行されていない

12. 環境影響評価 (EIA、IEE等) の要否

☒ 本件プロジェクトでは不要

☐ IEEのみ必要

☐ IEEとEIAの両方が必要

☐ EIAのみ必要

(☐ 実施済み ☐ 実施中 ☐ 実施予定)

(☐ 実施済み ☐ 実施中 ☐ 実施予定)

(☐ 実施済み ☐ 実施中 ☐ 実施予定)

→環境影響評価制度の状況

☐ 付帯条件なく承認済み

☐ 付帯条件つき承認済み (承認年月日:)

承認機関:)

☐ 審査中

☐ 手続きを開始していない

☒ その他 ()

→許認可

☐ 取得済み (許認可名:)

☐ 必要だが未取得

☒ 取得不要

☐ その他 ()

平成22年5月19日

MINUTES OF MEETING
BETWEEN
JAPAN INTERNATIONAL COOPERATION AGENCY
AND
THE MINISTRY OF PLANNING AND INVESTMENT
OF THE GOVERNMENT OF THE LAO PEOPLE'S DEMOCRATIC REPUBLIC
ON THE LAOS PILOT PROGRAM FOR NARROWING THE DEVELOPMENT GAP
TOWARDS ASEAN INTEGRATION

The Detailed Planning Survey Team of the Japan International Cooperation Agency (hereinafter referred to as "JICA") headed by Mr. Fumio Kikuchi, Director General of Southeast Asia Department II, had a series of discussions and exchanged views with the authorities concerned of the Government of the Lao People's Democratic Republic (hereinafter referred to as "Lao P.D.R.") for the purpose of designing and finalizing the technical framework, proposed outputs and activities as well as the desirable measures to be taken by JICA, Lao P.D.R. and the ASEAN Secretariat concerning the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (hereinafter referred to as the "Project").

As a result of the discussions, both JICA and the Government of Lao P.D.R. with the concurrence of the ASEAN Secretariat, agreed upon the matters referred to in the document attached hereto.

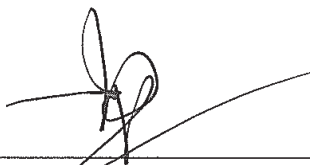
Vientiane, August 13, 2010



Mr. Fumio Kikuchi
Team Leader
Detailed Planning Survey Team
Japan International Cooperation Agency



Dr. Khamlien Pholsena
Director General
Planning Department
Ministry of Planning and Investment



Mr. Sayakane Sisouvang
Deputy Secretary-General
Association of Southeast Asian Nations



Witnessed by;



Dr. Khiane PHANSOURIVONG
Director General
ASEAN Department
Ministry of Foreign Affairs



Ms. Vilaykham PHOSALATH
Deputy Director General
Department of Housing and Urban Planning
Ministry of Public Works and Transport



Dr. Monthathip CHANPHENGXAY
Director General
Department of Agriculture
Ministry of Agriculture and Forestry



Mr. Khampadith KHAMMOUNHEUANG
Deputy Director General
Department of Environment
Water Resources and Environment Administration



Mr. Saly PHIMPHINITH
Director General
Tourism Marketing and Promotion Department
Lao National Tourism Administration



1. Introduction

The JICA Detailed Planning Survey Team for the Project (hereinafter referred to as "the Team") visited Lao P.D.R. from August 9, 2010 to August 13, 2010. The purposes of the visit were clarifying the background, concept and scope of the Project.

During its stay in Lao P.D.R., the Team exchanged views and had a series of discussions with the authorities concerned of the Government of Lao P.D.R.. As a result of the final discussion on 13 August, both sides, with the concurrence of the ASEAN Secretariat, agreed upon the matters referred to in this document.

This Minutes of Meeting (hereinafter referred to as "M/M") is an official document, which JICA and the Government of Lao P.D.R. mutually have agreed upon the technical details as of completing the Detailed Planning Survey. It is understood, however, the Project framework and relevant responsibilities among ASEAN, JICA and Lao P.D.R. described in this M/M will be conveyed to the ASEAN Secretariat for its deliberation and consultation, and final tripartite agreement for the Project framework will be confirmed by signing minutes for tripartite cooperation agreement on a later date.

Bilateral agreement between JICA and the Government of Lao P.D.R. will also be signed in the form of Record of Discussions (here in after referred to as "R/D") in accordance with the provisions of the Agreement on Technical Cooperation between the Government of Japan and the Government of Lao P.D.R., signed in Tokyo on December 12, 2003. JICA presented the draft of R/D as shown in ANNEX 6.

2. Management Arrangement of the Project

Within the Government of Lao P.D.R., the Ministry of Planning and Investment is the main implementing agency of the Project with the Ministry of Foreign Affairs responsible for policy and coordination with the ASEAN Secretariat/ASEAN Member States.

Other implementing agencies are the Ministry of Agriculture and Forestry, the Ministry of Public Works and Transport, Water Resources and Environment Administration and Lao National Tourism Administration. These authorities concerned shall provide among others counterpart personnel, office space, local cost as may be necessary for implementation of the Project.

3. Administration of the Project

The concerned parties shall establish the Tripartite Steering Committee (hereinafter



referred to as TSC) to serve as the overall supervisory body. The TSC meetings will be held at least twice a year and shall be represented by: Vice Minister of Planning and Investments(hereinafter referred to as MPI)as chairperson, the Director General ~~of~~ Planning Department, MPI and the Director General of ASEAN Department, the Ministry of Foreign Affairs as vice chairpersons, and members consisting of the Deputy Secretary General of ASEAN, the Director General in charge or the Chief Representative to Lao P.D.R. from JICA, and the Directors General from the authorities concerned of Lao P.D.R..

The TSC shall approve annual plan and semi-annual report of the Project. Accordingly, it shall monitor the activities of the Tripartite Cooperation Unit (hereinafter referred to as TCU). Decisions made by TSC will be informed to the organizations concerned of the three parties; the Government of Lao P.D.R., the ASEAN Secretariat and JICA.

Under the TSC, a TCU as an implementation platform, shall be organized by MPI and the authorities concerned, the ASEAN Secretariat and JICA. The TCU shall be responsible for planning, implementing, monitoring and evaluation of the activities of the Project.

At the operational level the TCU shall be responsible for formulation of the draft annual plans and semi-annual reports, and screening and monitoring pilot projects. It shall facilitate the exchange of information among line ministries of the Government of Lao P.D.R., the ASEAN Secretariat, ASEAN dialogue partners and development agencies, including ASEAN Member States and international organizations.

Under the TCU, teams of experts shall be organized as working teams to implement project activities in the above three cooperation sectors. It shall be participated by experts coming from Lao P.D.R, the ASEAN Secretariat and ASEAN Member States and Japan. Consultants will be engaged as part of working teams.

4. Duration of the Project

Both sides with the concurrence of the ASEAN Secretariat agreed that the duration of the Project will be five (5) years from the date when the first Japanese expert is dispatched.

5. Provisional Master Plan of the Project

(1) Overall Goal:

Actions for Narrowing the Development Gap towards ASEAN Integration are progressed and regional integration is promoted.



(2) *Project Purpose:*

Tripartite cooperation Mechanism among Lao P.D.R., the ASEAN Secretariat and JICA is established for narrowing the Development Gap towards ASEAN integration.

(3) *Outputs:*

1. An appropriate implementation structure to promote measures for *Narrowing the Development Gap towards ASEAN Integration* is established in Lao P.D.R. through tripartite cooperation.
2. Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan.
3. Capacity of the Government of Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened.

(4) *Activities:*

[For Output 1]

- 1-0. *Prepare implementation structure of tripartite cooperation.*
- 1-1. Formulate practical plans annually to deal with priority issues for *Narrowing the Development Gap towards ASEAN Integration* through tripartite cooperation.
- 1-2. The ASEAN Secretariat and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.
- 1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for *Narrowing the Development Gap towards ASEAN Integration*.
- 1-4. TCU cooperates and coordinates with other donors extending supports for *Narrowing the Development Gap towards ASEAN Integration*.

[For Output 2]

- 2-1. Implement a project for promoting safety agricultural products in accordance with ASEAN GAP.
- 2-2. Implement a project for promoting "Environmentally Sustainable Cities".
- 2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history.
- 2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.
- 2-5. TCU manages and monitors the progress of the cooperation program.
- 2-6. Conduct evaluation and recommendations for measures for *Narrowing Development Gap towards ASEAN Integration* in Lao P.D.R. under tripartite cooperation.

*



[For Output 3]

- 3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of Lao P.D.R..
- 3-2. The Government of Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.
- 3-3. Each ministry and agency of Lao P.D.R. implements measures for *Narrowing the Development Gap towards ASEAN Integration related to the project*.
- 3-4. MPI of Lao P.D.R. coordinates and activates activities for *Narrowing the Development Gap towards ASEAN Integration* undertaken by each ministry and agency of Lao P.D.R..

6. Measures to be taken by the Government of Lao P.D.R.

(1) Facilities for the Project

The Lao side will make necessary arrangement of the facilities for the implementation of the Project. Offices for ASEAN and Japanese experts will be prepared before the commencement of the Project.

(2) Assignment of Counterpart Personnel

For the successful implementation of the Project, the Lao side will assign counterpart personnel as necessary. Assignment of the counterpart personnel is precondition of the signing of R/D.

(3) Operation Costs

Necessary local costs for the implementation of the Project will be born by the Lao side.

(4) Sustainability of the Project

The Lao side will take necessary measures to ensure that the outcomes of technical transfer will be sustained during and after the Project period.

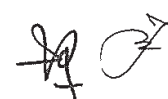
The Japanese side requested that the Lao side will take necessary measures to ensure that the knowledge and techniques acquired by counterpart personnel through the Project will be sustained.

7. Measures to be taken by the JICA

(1) Assignment of one(1) Program Co-Manager

(2) Dispatch of Japanese Experts

The Japanese experts will be dispatched as necessary in the fields of clean economy and green environment. It includes consultants to facilitate implementation of three



components of the Project: tourism, agriculture and environment management.

(3) Provision of Machinery and Equipment

JICA will provide machinery, equipment and other materials necessary for the implementation of the Project.

(4) Training of Personnel of Lao P.D.R. in Japan and/or the Third Countries

JICA will provide opportunity of technical training in Japan and/or the third countries for personnel of Lao P.D.R. engaged in the Project for technical training in Japan and/or the third countries.

8. Expected input from the ASEAN Secretariat

(1) Assignment of a Program Co-Manager

(2) Design and implementation of outreach-communication plans

(3) Provision of short-term experts and/or volunteers

(4) Assistance in resource mobilization for the Project

List of ANNEXES

ANNEX 1: Project Design Matrix

ANNEX 2: Tentative Plan of Operation

ANNEX 3: Operation Plan for Tourism Promotion Component

ANNEX 4: Operation Plan for Promoting Safe and Quality Agriculture Products Component

ANNEX 5: Operation Plan for Environment Management Component

ANNEX 6: Draft of R/D



Project Design Matrix (PDM)

Project Name: Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (LPP)

Duration: 2010 – 2015

Project Area: Lao P.D.R.

Date: August 13, 2010

Version No.: 1.0.0

Narrative Summary		Objectively Verifiable Indicators	Means of Verification	Important Assumption
Overall Goal Actions for Narrowing the Development Gap towards ASEAN Integration are progressed and regional integration is promoted.		1. The gap in GDP per capita between Lao P.D.R. and ASEAN Member States is reduced by XX%. 2. The gap in poverty rate between Lao P.D.R. and ASEAN Member States is reduced by XX%.	<ul style="list-style-type: none"> Related statistics data of Lao P.D.R. and ASEAN Member States. Related statistics data of Lao P.D.R. and ASEAN Member States. 	
Project Purpose Tripartite cooperation mechanism among Lao P.D.R., the ASEAN Secretariat and JICA is established for Narrowing the Development Gap towards ASEAN Integration.		1. LPP outputs contributing to the achievement of relevant actions described in Roadmap for an ASEAN Community 2009-2015 are realized. 2. Working guidelines on tripartite cooperation mechanism is elaborated.	<ul style="list-style-type: none"> Roadmap for an ASEAN Community 2009-2015 Reports produced by LPP Working guidelines and procedures 	
Outputs 1. An appropriate implementation structure to promote measures for Narrowing the Development Gap towards ASEAN Integration is established in Lao P.D.R. through tripartite cooperation. 2. Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan. 3. Capacity of the Government of Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened.		1-1. Tripartite Cooperation Implementation Unit is set up no later than March 2011. 1-2. Practical annual plans are formulated in the first quarter of every year. 2-1. Measures for promoting safe and quality agricultural products, environmentally sustainable cities and tourism promotion by making use of resources are conducted. 2-2. Evaluation and recommendations are made for tripartite cooperation mechanism for Narrowing the Development Gap towards ASEAN Integration. 3-1. The number of measures for Narrowing the Development Gap towards ASEAN Integration implemented by concerned ministries and agencies of the Government of Lao P.D.R. is more than XX annually. 3-2. LPP is endorsed by the ASEAN Member States under the framework of NDG/IAI.	<ul style="list-style-type: none"> Official documents of Lao P.D.R. and the ASEAN Secretariat Formulated annual plans Reports produced under the cooperation program Reports produced under the cooperation program A written document produced under the cooperation program 	1. Worldwide financial crisis influencing ASEAN Member States is not occurred. 2. Worldwide epidemic disease is not spread in ASEAN Member States. 3. Serious security issue including terrorism is not occurred in ASEAN Member States.
Activities 1-0. Prepare implementation structure of tripartite cooperation. 1-1. Formulate practical plans annually to deal with priority issues for Narrowing the Development Gap towards ASEAN Integration through tripartite cooperation.		Inputs <Laos> - Ministry of Planning and Investment (MPI) - Ministry of Foreign Affairs (MOFA) - Ministry of Agriculture and Forestry (MAF) - Lao National Tourism Administration (LNTA) - Ministry of Public Works and Transport (MPWT)	<ASEAN> - ASEAN Secretariat - Related Agencies in ASEAN Member States	<Japan> 1. Personnel - Long-Term Experts - Short-Term Experts - Contracted Experts 2. Machinery and Equipment

1-2. ASEAN and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.	- Water Resources and Environment Administration (WREA) - Pilot Provinces	3. Support for Operation Cost
1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for <i>Narrowing the Development Gap towards ASEAN Integration</i> .		
1-4. TCU cooperates and coordinates with other donors extending supports for <i>Narrowing the Development Gap towards ASEAN Integration</i> .		
2-1. Implement a project for promoting safe and quality agricultural products in accordance with ASEAN GAP.*1		
2-2. Implement a project for promoting "Environmentally Sustainable Cities".*1		
2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history. *1		
2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.		
2-5. TCU manages and monitors the progress of the cooperation program.		
2-6. Conduct evaluation and recommendations for measures for <i>Narrowing the Development Gap towards ASEAN Integration</i> in Lao P.D.R. under tripartite cooperation.		
3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of Lao P.D.R..		Pre-Condition
3-2. The Government of Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.		Each party of tripartite cooperation collaborates with the cooperation program.
3-3. Each ministry and agency of Lao P.D.R. implements measures for <i>Narrowing the Development Gap towards ASEAN Integration related to the project</i> .		
3-4. MPI of Lao P.D.R. coordinates and activates activities for <i>Narrowing the Development Gap towards ASEAN Integration</i> undertaken by each ministry and agency of Lao P.D.R..		

Note:

TCU: Tripartite Cooperation Implementation Unit

*1: Detailed action plan for this activity is to be formulated separately.

Plan of Operation (PO)

Project Name: Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration

Duration: 2010 – 2015

Date: August 13, 2010
Version No.: 1.0.0

Project Area: Lao P.D.R.



Outputs and Activities	2011	2012	2013	2014	2015
1. An appropriate implementation structure to promote measures for <i>Narrowing the Development Gap towards ASEAN Integration</i> is established in Lao P.D.R. through tripartite cooperation.					
1-0. Prepare implementation structure of tripartite cooperation.					
1-1. Formulate practical plans annually to deal with priority issues for <i>Narrowing the Development Gap towards ASEAN Integration</i> through tripartite cooperation.					
1-2. ASEAN and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.					
1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for <i>Narrowing the Development Gap towards ASEAN Integration</i> .					
1-4. TCU cooperates and coordinates with other donors extending supports for <i>Narrowing the Development Gap towards ASEAN Integration</i> .					
2. Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan.					
2-1. Implement a project for promoting safe and quality agricultural products in accordance with ASEAN GAP.*1					
2-2. Implement a project for promoting "Environmentally Sustainable Cities" *1					
2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history. *1					
2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.					
2-5. TCU manages and monitors the progress of the cooperation program.					
2-6. Conduct evaluation and recommendations for measures for <i>Narrowing the Development Gap towards ASEAN Integration</i> in Lao P.D.R. under tripartite cooperation.					

Outputs and Activities	2011	2012	2013	2014	2015
3. Capacity of the Government of Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened					
3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of Lao P.D.R.					
3-2. The Government of Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.					
3-3. Each ministry and agency of Lao P.D.R. implements measures for <i>Narrowing the Development Gap towards ASEAN Integration related to the project.</i>					
3-4. MPI of Lao P.D.R. coordinates and activates activities for <i>Narrowing the Development Gap towards ASEAN Integration</i> undertaken by each ministry and agency of Lao P.D.R.					

Note:

TCIU: Tripartite Cooperation Implementation Unit

*1: Detailed action plan for this activity is to be formulated separately.

 Preparation
 Operation
 Continuation

Tourism Promotion Component

Project Purpose:

Through collaboration between the public and private sectors, and between LNTA and PTDs, a tourism promotion mechanism by making an appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture, history and folklore is established.

Outputs:

- Output 1: Through collaboration between the public and private sectors, tourism marketing and promotion activities for tourism products derived from appropriate and sustainable use of tourism resources of Lao P.D.R. are conducted effectively, including organization of Visit Laos Year 2012.
- Output 2: In pilot provinces, through collaboration between LNTA and PTDs, tourism development by making appropriate and sustainable use of tourism resources of Lao P.D.R. and contributing to local residents, is promoted.
- Output 3: Tourism promotion activities through collaboration between LNTA and PTDs by making appropriate and sustainable use of tourism resources are disseminated to other areas and provinces.

Activities:

- 1-1: Sort out the information on tourism administration structure and current situation of tourism promotion in Lao P.D.R., and conduct a complementary survey*¹.
- 1-2: Strengthen the network among tourism related organizations under LNTA's initiative.
- 1-3: Support operation of Tourism Marketing and Promotion Sub-Committee for Visit Laos Year 2012 comprised of both the public and private sectors.
- 1-4: Establish a data base of tourism products utilizing appropriately and sustainably resources of Lao P.D.R. (tour programs, trekking, handicrafts, etc.) targeted for tour planners and potential tourists in the source countries.
- 1-5: Organize exchange programs to strengthen the capacity of the Sub-Committee in tourism marketing and promotion by making maximum use of experience and know-how of ASEAN member states.
- 1-6: Support the Sub-Committee to formulate tourism marketing and promotion strategy and action plan for Visit Lao P.D.R. year 2012.
- 1-7: Improve and create tourism promotion tools such as LNTA website, video, logo, image character, display at information centers, etc.
- 1-8: Provide technical supports to promotion events for Visit Laos Year 2012 in Lao P.D.R..
- 1-9: Participate and join in tourism promotion events in major source countries and ASEAN member states.
- 1-10 Summarize recommended measures for tourism marketing and promotion to be integrated into the Tourism Development Strategy and Action Plan 2016-2020.




- 2-1: Select pilot provinces*².
- 2-2: Conduct a baseline survey on tourist sites and products in pilot provinces.
- 2-3: Organize tourism marketing and promotion training targeted for PTD staff in pilot provinces.
- 2-4: Provide tourist information materials in pilot provinces*³.
- 2-5: Prepare guidelines, report forms and monitoring tools for community-based tourism development.
- 2-6: Launch public awareness programs for tourism promotion in pilot provinces.
- 2-7: Organize community-based tourism development training targeted for villages with high tourism development potential and strong ownership in pilot provinces*⁴.
- 2-8: Based on the guidelines prepared, implement community-based tourism development by making appropriate and sustainable use of tourism resources in pilot provinces.
- 3-1: Summarize recommendations for tourism promotion through appropriate and sustainable use of tourism resources of Lao P.D.R., based on the results of Output 1 and Output 2*⁵.
- 3-2: Organize dissemination seminars.

*¹: Complementary survey includes a market survey in the source countries (Japan, Europe and Americas), tourist satisfaction surveys, etc.

*²: 3-4 pilot provinces are to be chosen among Savannakhet, Khammouan, Champasak and Salavan by taking into account contribution to ASEAN integration.

*³ Provision of tourist information is to be made by taking into account financial sustainability, e.g., utilization of LNTA website, sponsorship, etc.

*⁴ Target villages can include those that supply products and services to the tourist site nearby (supply chain concept).

*⁵ Recommendations and seminars are made in the intermediate and final phase of the project.

Inputs:

<Lao P.D.R.>

1. Personnel

- Project Director: Director General, Tourism Marketing and Promotion Department, LNTA
- Project Manager 1: Director, Tourism Promotion Division, LNTA
- Project Manager 2: Director, Ecotourism Division, LNTA
- Counterpart Personnel
 - Deputy Director, Tourism Promotion Division
 - Deputy Director, Tourism Marketing Division
 - Deputy Director, Ecotourism Division
- Project Implementation Unit (PIU) Managers
 - Directors, PTDs of Pilot Provinces
- Administrative Personnel
 - 1 staff of Tourism Marketing and Promotion Department
 - 1 staff of Planning and Cooperation Department
 - 1 staff of each Pilot Province
- Other necessary personnel




2. Facilities
 - Office for experts at LNTA
 - Office for experts at pilot PTDs
 - Utilities: electricity, water, sewerage, telephone, etc.
 - Data and Information
3. Broadcasting and advertising charge of produced promotion tools/materials
4. Cost for organization of domestic events and participation in travel fairs abroad
5. Operation Cost

<Japan>

1. Personnel
 - Expert in Tourism Development, Tourism Marketing and Promotion, Web Marketing
2. Training
 - Counterpart training in Japan
 - Training in ASEAN member states
3. Provision of Equipment
 - Machinery, equipment and materials (if needed)
4. Support Operation Cost

<Expected Inputs from ASEAN>

1. Personnel
 - Experts in Tourism Marketing and Promotion
 - Experts in Community-Based Tourism
 - Volunteers in English Language
2. Joint Promotion Activities
 - Events for promotion of ASEAN or GMS as one destination
 - Travel Fairs in ASEAN member states
3. Training
 - Counterpart training in ASEAN member states (Cost sharing with JICA)



Promoting Safe and Quality Agricultural Products Component

Project Purpose:

Good Agricultural Practice (GAP) is introduced for safe and quality agricultural products promotion in Lao P.D.R..

Outputs:

Output 1. Roadmap for introduction of ASEAN GAP is developed.

Output 2. GAP is introduced in the pilot sites.

Output 3. Capacities of relevant officials of MAF and other stakeholders are strengthened.

Activities:

1-1: Review and analysis of policies and regulations, institutional arrangements and their capacities, on-farm practice.

1-2: Market study and its analysis.

1-3: Stakeholder consultation for institutional development of GAP.

1-4: Development of a roadmap for ASEAN GAP introduction.

2-1: Select the pilot sites.

2-2: Develop regulation and code of practice in consultation with stakeholders.

2-3: Provide training for ASEAN GAP introduction in the pilot sites.

2-4: Test code of practice on pilot farms and modify as required.

2-5: Develop effective compliance mechanism.

2-6: Feedback the test results to the Roadmap.

3-1: Capacity development of relevant officials of MAF and others through the activities above for OUTPUT 1 & 2.

3-2: Share experience with in ASEAN member states.

3-3: Train officials of MAF and stakeholders other than pilot sites.

3-4: Public relations and awareness building of GAP.

Inputs:

⟨Lao P.D.R.⟩

1. Counterpart personnel assignment

2. Facilities and equipments

3. Local Cost

⟨Japan⟩

1. Experts:

2. Local/ ASEAN consultant cost

3. Laboratory equipment, office equipment, and other necessary equipment
4. Operational cost

⟨Expected input from ASEAN⟩

1. ASEAN training arrangement
2. ASEAN experts
3. Providing information on GAP in ASEAN



Environment Management Component

Project Purpose:

Promotion of environmentally sustainable cities in Lao P.D.R. is enhanced based on the “ASEAN Initiative on Environmentally Sustainable Cities (AIESC)(*1, *2)” .

Outputs:

- Output 1 The Guidelines on Environmentally Sustainable Cities (ESC) are formulated based on the National Environmental Strategy 2020 and related strategies and action plans.
- Output 2 Urban environmental management in pilot sites is improved based on the Guidelines on ESC.
- Output 3 Community-based urban environmental management is promoted.

Activities:

- 1-1: Hold a series of conferences for promotion of ESC at national level with related central ministries/agencies and representatives from local government (*3).
- 1-2: Examine the National Environmental Strategy 2020 and related strategies and action plans.
- 1-3: Organize study tour for counterpart agencies on urban environmental management in line with ESC concept in the ASEAN Member States and Japan, and analyze applicability of experiences of respective countries for ESC concept in Lao P.D.R..
- 1-4: Hold workshop on ESC in Lao P.D.R..
- 1-5: Formulate and review the Guidelines on ESC in Lao P.D.R..
- 1-6: Identify issues of urban environmental administration for the achievement of ESC in Lao P.D.R., including institutional, organizational, human resource of WREA, MPWT and social aspects, and study measures for enhancing urban environmental management system.

- 2-1: Identify pilot sites for the enhancement of ESC.
- 2-2: Hold a series of conferences in order to achieve ESC in pilot sites at local level (*4).
- 2-3: Hold workshops and meetings for ESC in pilot sites.
- 2-4: Formulate the Urban Environmental Management Framework in pilot sites.
- 2-5: Plan and implement the pilot project/s from priority projects of the Urban Environmental Management Framework such as improvement of solid waste management and water management in pilot sites.
- 2-6: Present results of pilot project/s at related ASEAN Conference.

- 3-1: Formulate the Environmental Awareness and Environmental Education Program based on Activity 1-5.
- 3-2: Organize and implement public awareness campaigns, enhancement of environmental education on ESC.
- 3-3: Analyze experiences of other ASEAN Member States for community-based urban environmental management and its applicability to Lao context.

✱

✱

3-4: Implement and analyze pilot project of community-based urban environmental management in selected areas of pilot sites.

(*1) According to the "Fourth ASEAN State of the Environment Report 2009", Luang Prabang, Vientiane, and Xayabouri are the participating cities of the AIESC from Lao P.D.R..

(*2) Lao side informed to the Team that Champasak had been proposed as one of the ESC of the ASEAN.

(*3) Expected participants for conferences for promotion of ESC at the national level are:

WREA, MPWT, MOIC, MOE, MOH, local government of pilot sites, and etc.

(*4) Expected participants for conferences for promotion of ESC at the local level are:

Governor, WREO, DPWT, Urban Development and Administration Authority, Department of Industry and Commerce, Department of Education, Department of Public Health, Representative Private Sector, Woman's Union, Youth Union of pilot sites, Member of National Level Conference as an observer, and etc.

Inputs:

<Lao P.D.R. >

1. Personnel

- Project Manager: WREA

< Technical Working Group >

- Counterpart Personnel

WREA

MPWT

and other relevant ministries, agencies, and organizations

< Administration Group >

- Administrative Personnel

- Other personnel

2. Facilities

- Office for experts in Vientiane

- Office for experts at pilot sites

- Utilities: electricity, water, sewerage, telephone, etc.

- Data and Information

3. Operation Cost

<Japan>

1. Personnel

- Experts in environmental management planning, environmental Institution, regional planning land transportation, pollution control, environmental awareness/education etc

2. Training

- Counterpart training in Japan



- Counterpart training in ASEAN Member States (Cost sharing with ASEAN)

3. Cost of Survey

- Survey on the existing conditions in pilot sites

- Water quality survey

- Solid Waste Survey (Waste Amount and Composition Survey, Time and Motion Survey)

4. Provision of Equipment

- Machinery, equipment and materials (if needed)

5. Support for Operation Cost

<Expected Input from ASEAN>

1. Personnel

- Experts in ESC, solid waste management, water environment, participatory environmental management etc

2. Consultation and Joint Activities

- Study tour

- Data and information

3. Training

- Counterpart training in ASEAN Member States (Cost sharing with JICA)

4. Support for Resource Mobilization

(DRAFT)
RECORD OF DISCUSSIONS
BETWEEN
JAPAN INTERNATIONAL COOPERATION AGENCY
AND
THE AUTHORITIES CONCERNED OF
THE GOVERNMENT OF THE LAO PEOPLE'S DEMOCRATIC REPUBLIC
ON
JAPANESE TECHNICAL COOPERATION
ON
THE LAOS PILOT PROGRAM FOR NARROWING THE DEVELOPMENT GAP
TOWARDS ASEAN INTEGRATION

Japan International Cooperation Agency (hereinafter referred to as "JICA") exchanged views and had a series of discussions with Lao authorities concerned with respect to desirable measures to be taken by JICA and the Government of the Lao People's Democratic Republic (hereinafter referred to as "Lao P.D.R.") for the successful implementation of the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration.

As a result of the discussions, and in accordance with the provisions of the Agreement on Technical Cooperation between the Government of Japan and the Government of Lao P.D.R., signed in Tokyo on December 12, 2003 (hereinafter referred to as "the Agreement"), JICA and Lao authorities concerned agreed on the matters referred to in the document attached hereto.

Vientiane, , 2010

Mr. Masato TOGAWA
Chief Representative
JICA Laos Office

H.E. Dr. Bounthavy SISOUPHANTHONG
Vice Minister
Ministry of Planning and Investment



THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN THE GOVERNMENT OF LAO P.D.R. AND JICA

1. The Government of Lao P.D.R. will implement the technical cooperation on the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (hereinafter referred to as the "Project"). with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Appendix I.

II. MEASURES TO BE TAKEN BY JICA

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA, as the executing agency for technical cooperation by the Government of Japan, will take, at its own expense, the following measures according to the normal procedures of its technical cooperation scheme.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts as listed in Appendix II. The provision of Article V of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Appendix III. The provision of Article VII of the Agreement will be applied to the Equipment.

3. TRAINING OF LAO PERSONNEL IN JAPAN AND/OR THIRD COUNTRIES

JICA will receive Lao personnel concerned with the Project for technical training in Japan and/or will provide them with necessary technical training (s) in third countries.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF LAO P.D.R.

1. The Government of Lao P.D.R. will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation, through full and active involvement in the Project by all related authorities, beneficiary groups and institutions.
2. The Government of Lao P.D.R. will ensure that the technologies and knowledge acquired by



ANNEX 6

Lao nationals as a result of Japanese technical cooperation will contribute to the economic and social development of Lao P.D.R..

3. In accordance with the provisions of Article V of the Agreement, the Government of Lao P.D.R. will grant privileges, exemptions and benefits to Experts referred to in II-1 above and their families.
4. In accordance with the provisions of Article VII of the Agreement, the Government of Lao P.D.R. will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by Experts referred to in II-1 above.
5. The Government of Lao P.D.R. will take necessary measures to ensure that the knowledge and experience acquired by Lao personnel from technical training in Japan and/or third countries will be utilized effectively in the implementation of the Project.
6. In accordance with the provision of Article V of the Agreement, the Government of Lao P.D.R. will provide the services of Lao counterpart personnel and administrative personnel as listed in Appendix IV.
7. In accordance with the provision of Article V of the Agreement, the Government of Lao P.D.R. will provide the buildings and facilities as listed in Appendix V.
8. In accordance with the laws and regulations in force in Lao P.D.R., the Government of Lao P.D.R. will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided by JICA under II-2 above.
9. In accordance with the laws and regulations in force in Lao P.D.R., the Government of Lao P.D.R. will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

The concerned parties shall establish the Tripartite Steering Committee (hereinafter referred to as TSC) to serve as the overall supervisory body. The TSC meetings will be held at least twice a year and shall be represented by: Vice Minister of Planning and Investments(hereinafter referred to as MPI)as chairperson, the Director General of Planning Department, MPI and the Director General of ASEAN Department, the Ministry of Foreign Affairs as vice chairpersons,



ANNEX 6

and members consisting of the Deputy Secretary General of ASEAN, the Director General in charge or the Chief Representative to Lao P.D.R. from JICA, and the Directors General from the authorities concerned of Lao P.D.R..

The TSC shall approve annual plan and semi-annual report of the Project. Accordingly, it shall monitor the activities of the Tripartite Cooperation Unit (hereinafter referred to as TCU). Decisions made by TSC will be informed to the organizations concerned of the three parties; the Government of Lao P.D.R., the ASEAN Secretariat and JICA.

Under the TSC, a TCU as an implementation platform, shall be organized by MPI and the authorities concerned, the ASEAN Secretariat and JICA. The TCU shall be responsible for planning, implementing, monitoring and evaluation of the activities of the Project.

At the operational level the TCU shall be responsible for formulation of the draft annual plans and semi-annual reports, and screening and monitoring pilot projects. It shall facilitate the exchange of information among line ministries of the Government of Lao P.D.R., the ASEAN Secretariat, ASEAN dialogue partners and development agencies, including ASEAN Member States and international organizations.

Under the TCU, teams of experts shall be organized as working teams to implement project activities in the above three cooperation sectors. It shall be participated by experts coming from Lao P.D.R., the ASEAN Secretariat and ASEAN Member States and Japan. Consultants will be engaged as part of working teams.

V. JOINT EVALUATION

Evaluation of the Project will be conducted jointly by the Lao authorities concerned and JICA, at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VI. CLAIMS AGAINST EXPERTS

In accordance with the provision of Article VI of the Agreement, the Government of Lao P.D.R. undertakes to bear claims, if any arises, against Experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in Lao P.D.R. except for those arising from the willful misconduct or gross negligence of Experts.

VII. MUTUAL CONSULTATION



There will be mutual consultation between the Government of Lao P.D.R. and JICA on any major issues arising from, or in connection with this Attached Document.

VIII. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of Lao P.D.R., the Government of Lao P.D.R. will take appropriate measures to make the Project widely known to the people of Lao P.D.R..

IX. TERM OF COOPERATION

The duration of the technical cooperation for the Project under this Attached Document will be five years from the date of arrival of the first Japanese expert(s).

- Appendix I MASTER PLAN
- Appendix II LIST OF JAPANESE EXPERTS
- Appendix III LIST OF MACHINERY AND EQUIPMENT
- Appendix IV LIST OF LAO COUNTERPART AND ADMINISTRATIVE PERSONNEL
- Appendix V LIST OF BUILDINGS AND FACILITIES



Appendix I

MASTER PLAN

1. Project Title

Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (LPP)

2. Overall Goal

Actions for Narrowing the Development Gap towards ASEAN Integration are progressed and regional integration is promoted.

3. Project Purpose

Tripartite cooperation Mechanism among Lao P.D.R., the ASEAN Secretariat and JICA is established for narrowing the Development Gap towards ASEAN integration.

4. Outputs

- (1) An appropriate implementation structure to promote measures for *Narrowing the Development Gap towards ASEAN Integration* is established in Lao P.D.R. through tripartite cooperation.
- (2) Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan.
- (3) Capacity of the Government of Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened.

5. Activities

[For Output 1]

- 1-0. *Prepare implementation structure of tripartite cooperation.*
- 1-1. Formulate practical plans annually to deal with priority issues for *Narrowing the Development Gap towards ASEAN Integration* through tripartite cooperation.
- 1-2. The ASEAN Secretariat and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.
- 1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for *Narrowing the Development Gap toward ASEAN Integration*.
- 1-4. TCU cooperates and coordinates with other donors extending supports for *Narrowing the Development Gap towards ASEAN Integration*.

[For Output 2]

- 2-1. Implement a project for promoting safety agricultural products in accordance with




ASEAN GAP.

- 2-2. Implement a project for promoting “Environmentally Sustainable Cities”.
- 2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history.
- 2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.
- 2-5. TCU manages and monitors the progress of the cooperation program.
- 2-6. Conduct evaluation and recommendations for measures for *Narrowing Development Gap towards ASEAN Integration* in Lao P.D.R. under tripartite cooperation.

[For Output 3]

- 3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of Lao P.D.R..
- 3-2. The Government of Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.
- 3-3. Each ministry and agency of Lao P.D.R. implements measures for *Narrowing the Development Gap towards ASEAN Integration related to the project*.
- 3-4. MPI of Lao P.D.R. coordinates and activates activities for *Narrowing the Development Gap towards ASEAN Integration* undertaken by each ministry and agency of Lao P.D.R..

Note: In case where the Master Plan is needed to be modified according to changes in preconditions for the Project, the Government of Lao P.D.R.. and JICA will agree upon and confirm such modifications by exchanging Minutes of Meeting.



Appendix II

LIST OF JAPANESE EXPERTS

Experts for the following subjects will be dispatched upon necessity. Assignment schedule and terms of services will be determined through mutual consultation.

1. Long-term Experts
 - (1) Program Co-Manager
 - (2) Green Economy / Project Coordinator
 - (3) Clean Environment
2. Short-term experts in the fields mutually agreed upon

Note:

Laotian consultants will also be hired by the Japanese Expert Team to serve at the national and Governorate level (among his/her other assigned responsibilities).



Appendix III

LIST OF MACHINERY AND EQUIPMENT

Necessity machinery, equipment and training materials will be provided as follows for the smooth implementation of the project;

1. Computers and other office equipment
2. Audiovisual Equipment
3. Vehicle(s)
4. Other equipment mutually agreed upon as needed

Note:

Contents, specifications and quantity of the equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.



Appendix IV

LIST OF LAO COUNTERPARTS AND ADMINISTRATIVE PERSONNEL

1. LPP Manager

Deputy Director General, Department of Planning, Ministry of Planning and Investment

2. LPP Coordinator

3. Counterparts of the Project

- a) Ministry of Planning and Investment
- b) Ministry of Agriculture and Forestry
- c) Water Resources and Environment Administration
- d) Lao National Tourism Administration
- e) Provinces and Districts



Appendix V

LIST OF BUILDING AND FACILITIES

The following will be prepared by the Government of Lao P.D.R.. for implementation of the Project.

1. Appropriate space for the Japanese experts in the Ministry of Planning and Investment or in the Ministry of Foreign Affairs
2. Utilities such as electricity, water, sewage, telephone and furniture necessary for the Project activities.
3. Other facilities mutually agreed upon as required

X




RECORD OF DISCUSSIONS
BETWEEN
JAPAN INTERNATIONAL COOPERATION AGENCY
AND
THE AUTHORITIES CONCERNED OF
THE GOVERNMENT OF THE LAO PEOPLE'S DEMOCRATIC REPUBLIC
ON
JAPANESE TECHNICAL COOPERATION
FOR
THE LAOS PILOT PROGRAM FOR NARROWING THE DEVELOPMENT GAP
TOWARDS ASEAN INTEGRATION

The Japan International Cooperation Agency (hereinafter referred to as "JICA") exchanged views and had a series of discussions with the authorities concerned of the Lao People's Democratic Republic (hereinafter referred to as "the Lao P.D.R.") and the ASEAN Secretariat with respect to desirable measures to be taken by JICA and the Government of the Lao P.D.R. for the successful implementation of the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration.

As a result of the discussions, and in accordance with the provisions of the Agreement on Technical Cooperation between the Government of Japan and the Government of the Lao P.D.R., signed in Tokyo on December 12, 2003 (hereinafter referred to as "the Agreement"), JICA and the authorities concerned of the Lao P.D.R. agreed on the matters referred to in the document attached hereto.

Vientiane, September 15, 2010


Mr. Masato TOGAWA
Chief Representative
Laos Office
Japan International Cooperation Agency


Dr. Khamlien PHOLSENA
Director General
Department of Planning
Ministry of Planning and Investment
The Lao People's Democratic Republic



Dr. Khiane PHANSOURIVONG
Director General
ASEAN Department
Ministry of Foreign Affairs



Mr. Khamthavy THAIPHACHANH
Acting Director General
Department of Housing and Urban Planning
Ministry of Public Works and Transport



Kham SANATEM

for

Director General
Department of Agriculture
Ministry of Agriculture and Forestry



Dr. Viengsavanh DOUANGSAVANH
Director General
Department of Environment
Water Resources and Environment Administration



Mr. Saly PHIMPHINITH
Director General
Tourism Marketing and Promotion Department
Lao National Tourism Administration

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN THE GOVERNMENT OF THE LAO P.D.R. AND JICA

1. The Government of the Lao P.D.R. will implement the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (hereinafter referred to as the "Project") in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.

II. MEASURES TO BE TAKEN BY JICA

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA, as the executing agency for technical cooperation by the Government of Japan, will take, at its own expense, the following measures according to the normal procedures of its technical cooperation scheme.

1. DISPATCH OF JAPANESE EXPERTS
JICA will provide the services of the Japanese experts as listed in Annex II. The provision of Article V of the Agreement will be applied to the above-mentioned experts.
2. PROVISION OF MACHINERY AND EQUIPMENT
JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The provision of Article VII of the Agreement will be applied to the Equipment.
3. TRAINING OF THE LAO PERSONNEL IN JAPAN AND/OR THIRD COUNTRIES
JICA will receive the Lao personnel connected with the Project for technical training in Japan and/or will provide them with necessary technical training (s) in third countries.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE LAO P.D.R.

1. The Government of the Lao P.D.R. will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation, through full and active involvement in the Project by all related authorities, beneficiary groups and institutions.
2. The Government of the Lao P.D.R. will ensure that the technologies and knowledge



acquired by the Lao nationals as a result of the Japanese technical cooperation will contribute to the economic and social development of the Lao P.D.R..

3. In accordance with the provisions of Article V of the Agreement, the Government of the Lao P.D.R. will grant in the Lao P.D.R privileges, exemptions and benefits to the Japanese experts referred to in II-1 above and their families.
4. In accordance with the provisions of Article VII of the Agreement, the Government of the Lao P.D.R. will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by Experts referred to in II-1 above.
5. The Government of the Lao P.D.R. will take necessary measures to ensure that the knowledge and experience acquired by the Lao personnel from technical training in Japan and/or third countries will be utilized effectively in the implementation of the Project.
6. In accordance with the provision of Article V of the Agreement, the Government of the Lao P.D.R. will provide the services of the Lao counterpart personnel and administrative personnel as listed in Annex IV.
7. In accordance with the provision of Article V of the Agreement, the Government of the Lao P.D.R. will provide the buildings and facilities as listed in Annex V.
8. In accordance with the laws and regulations in force in the Lao P.D.R., the Government of the Lao P.D.R. will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided by JICA under II-2 above.
9. In accordance with the laws and regulations in force in the Lao P.D.R., the Government of the Lao P.D.R. will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. The Tripartite Cooperation Unit (hereinafter referred to as "TCU") as the implementation platform, shall be organized by the Ministry of Planning and Investment (hereinafter referred to as "MPI") and other authorities concerned of the Lao P.D.R., the ASEAN Secretariat and JICA. The TCU shall be responsible for planning, implementing, monitoring and evaluation of Project activities.



- 2 Deputy Director General, Department of Planning, MPI, as the Project Manager, will be responsible for the managerial and technical matters of the Project.
3. The Japanese Team Leader, as the Project co-manager, will provide necessary recommendations and advice to the Project Manager on any matters pertaining to the implementation of the Project.
4. The Japanese experts will give necessary technical guidance and advice to the Lao counterpart personnel on technical matters pertaining to the implementation of the Project.
5. For the effective and successful implementation of technical cooperation for the Project, the Tripartite Steering Committee (hereinafter referred to as "TSC") will be established whose functions and composition are described in Annex VI.

V. JOINT EVALUATION

Evaluation of the Project will be conducted jointly by the Lao authorities concerned, the ASEAN Secretariat and JICA, at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VI. CLAIMS AGAINST JAPANESE EXPERTS

In accordance with the provision of Article VI of the Agreement, the Government of the Lao P.D.R. undertakes to bear claims, if any arises, against Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Lao P.D.R. except for those arising from the willful misconduct or gross negligence of Experts.

VII. MUTUAL CONSULTATION

There will be mutual consultation between the Government of the Lao P.D.R. and JICA on any major issues arising from, or in connection with this Attached Document.

VIII. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of the Lao P.D.R., the Government of the Lao P.D.R. will take appropriate measures to make the Project widely



known to the people of the Lao P.D.R..

IX. TERM OF COOPERATION

The duration of the technical cooperation for the Project under this Attached Document will be five years from the date of arrival of the first Japanese expert(s).

Annex I	MASTER PLAN
Annex II	LIST OF JAPANESE EXPERTS
Annex III	LIST OF MACHINERY AND EQUIPMENT
Annex IV	LIST OF LAO COUNTERPART AND ADMINISTRATIVE PERSONNEL
Annex V	LIST OF BUILDINGS AND FACILITIES
Annex VI	TRIPARTITE STEERING COMMITTEE



Annex I

MASTER PLAN

1. Project Title

Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (LPP)

2. Overall Goal

Actions for Narrowing the Development Gap towards ASEAN Integration are progressed and regional integration is promoted.

3. Project Purpose

Tripartite cooperation Mechanism among the Lao P.D.R., the ASEAN Secretariat and JICA is established for narrowing the Development Gap towards ASEAN integration.

4. Outputs

- (1) An appropriate implementation structure to promote measures for Narrowing the Development Gap towards ASEAN Integration is established in the Lao P.D.R. through tripartite cooperation.
- (2) Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan.
- (3) Capacity of the Government of the Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened.

5. Activities

[For Output 1]

- 1-0. The Government of the Lao P.D.R., ASEAN Secretariat and JICA set up a TCU for implementation of tripartite cooperation.
- 1-1. Formulate practical plans annually to deal with priority issues for Narrowing the Development Gap towards ASEAN Integration through tripartite cooperation.
- 1-2. The ASEAN Secretariat and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.
- 1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for Narrowing the Development Gap toward ASEAN Integration.
- 1-4. TCU cooperates and coordinates with other donors extending supports for Narrowing the Development Gap towards ASEAN Integration.

[For Output 2]

- 2-1. Implement a project for promoting safety agricultural products in accordance with ASEAN GAP.



- 2-2. Implement a project for promoting “Environmentally Sustainable Cities”.
- 2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of the Lao P.D.R. including nature, culture and history.
- 2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.
- 2-5. TCU manages and monitors the progress of the cooperation program.
Conduct evaluation and recommendations for measures for Narrowing Development Gap towards ASEAN Integration in the Lao P.D.R. under tripartite cooperation.

[For Output 3]

- 3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of the Lao P.D.R..
- 3-2. The Government of the Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.
- 3-3. Each ministry and agency of the Lao P.D.R. implements measures for Narrowing the Development Gap towards ASEAN Integration related to the project.
- 3-4. MPI of the Lao P.D.R. coordinates and activates activities for Narrowing the Development Gap towards ASEAN Integration undertaken by each ministry and agency of the Lao P.D.R..

Note: In case where the Master Plan is needed to be modified according to changes in preconditions for the Project, the Government of the Lao P.D.R.. and JICA will agree upon and confirm such modifications by exchanging Minutes of Meeting.



Annex II

LIST OF JAPANESE EXPERTS

Experts for the following subjects will be dispatched upon necessity. Assignment schedule and terms of services will be determined through mutual consultation.

1. Long-term Experts
 - (1) Program Co-Manager
 - (2) Green Economy / Project Coordinator
 - (3) Clean Environment
2. Short-term experts in the fields mutually agreed upon



Annex III

LIST OF MACHINERY AND EQUIPMENT

Necessity machinery, equipment and training materials will be provided as follows for the smooth implementation of the project;

1. Computers and other office equipment
2. Vehicle(s)
3. Other equipment mutually agreed upon as needed

Note:

Contents, specifications and quantity of the equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.



Annex IV

LIST OF LAO COUNTERPARTS AND ADMINISTRATIVE PERSONNEL

1. Project Manager

Deputy Director General, Department of Planning, Ministry of Planning and Investment

2. Counterpart Personnel for TCU

3. Counterparts for three project components

Counterpart personnel for each project component shall be informed to JICA before the commencement of each project component activities.

a) Tourism Promotion Component

Implementing Agency: Lao National Tourism Administration

b) Safe and Quality Agriculture Component

Implementing Agency: Ministry of Agriculture and Forestry

c) Environment Management Component

Implementing Agencies:

Water Resources and Environment Administration

Ministry of Public Works and Transport



Annex V

LIST OF BUILDING AND FACILITIES

The following will be prepared by the Government of the Lao P.D.R. for implementation of the Project.

1. Appropriate office space for the Tripartite Cooperation Unit in the Ministry of Planning and Investment or in the Ministry of Foreign Affairs
2. Utilities such as electricity, water, and sewage necessary for the Project activities. The cost for utilities will be born by the Government of the Lao P.D.R., whenever financial possibilities of competent authorities of the Lao P.D.R. permit, otherwise the Government of the Lao P.D.R. could request JICA to bear the cost for utilities.
3. Other facilities mutually agreed upon as required



Annex VI

TRIPARTITE STEERING COMMITTEE

The TSC shall be established to serve as the overall supervisory body of the Project. The TSC meetings will be held at least once a year and shall be represented by: Vice Minister of Planning and Investments as chairperson, the Director General of Planning Department, MPI and the Director General of ASEAN Department, the Ministry of Foreign Affairs as vice chairpersons, and members consisting of the Deputy Secretary-General of ASEAN, the Director General in charge or the Chief Representative to the Lao P.D.R. from JICA, and the Directors General from the authorities concerned of the Lao P.D.R..

TSC shall approve annual plans and annual reports of the Project to be drafted by TCU. Accordingly, it shall monitor the activities of TCU. Decisions made by TSC will be informed to the organizations concerned of the three parties; the Government of the Lao P.D.R., the ASEAN Secretariat and JICA.



JICA-ASEAN Cooperation Project

Title: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration

Project Duration: 2010-2015

Cooperation Scheme: Technical Cooperation Project (Grant)

Expected Outcome: Measures for Narrowing the Development Gap toward ASEAN Integration are progressed and regional integration is promoted

Project Purpose: 1. Tripartite cooperation mechanism among ASEAN new member state, ASEAN Secretariat and JICA is established for Narrowing the Development Gap towards ASEAN Integration.

Implementing Agency: Ministry of Planning and Investment, Government of Lao PDR

Cooperation Agency: Ministry of Foreign Affairs
Ministry of Agriculture and Forestry
Ministry of Public Works and Transport
National Tourism Administration
Water Resources and Environment Administration

About ASEAN-JICA Cooperation

The Government of Japan has been strengthening collaboration with ASEAN through the adoption of the “Tokyo Declaration for Japan-ASEAN Partnership” and the conclusion of the “ASEAN-Japan Comprehensive Economic Partnership (AJCEP),” among other efforts. It has also assisted with ASEAN’s efforts to build an ASEAN Community through the Initiative for ASEAN Integration (IAI) and the development of the Mekong area which aim to narrow the development gap between the ASEAN member states.

To accelerate these efforts by the governments, JICA and the ASEAN Secretariat (ASEC) agreed on the JICA-ASEAN Cooperation in June 2008 and started a comprehensive cooperation to accelerate ASEAN integration and narrowing the development gap between ASEAN Member States.

SECTION I: ELABORATION OF THE NARRATIVE

Part I. Situation Analysis

Background and Context

The 10 ASEAN Member States are working towards the goal of establishing an ASEAN Community by 2015 as symbolized by ASEAN Charter which entered into force in December 2008. The work is in progress in accordance with the “Roadmap for an ASEAN Community”. However, there exist gaps in the preparedness and development among ASEAN Member States where new member states tend to be left behind. The critical challenge for ASEAN is to resolve these disparities, and narrowing the gap is an important task for establishing the ASEAN Community where the benefits of ASEAN integration shall be fully realized.

Efforts made for Narrowing the Development gap

The programme of the Association of Southeast Asian Nations (ASEAN) for helping its four newer –members – Cambodia, Lao People’s Democratic Republic, the Union of Myanmar and the Socialist Republic of Vietnam (CLMV) – to develop more rapidly is called the Initiative for ASEAN Integration (IAI). This name is based on the assumption that ASEAN integration cannot fully take place while the so-called development divide or development gap exists to the current extent between ASEAN’s older and newer members. At the same time, it implies that ASEAN integration would help the newer members develop more rapidly and thus narrow, if not close, the development gap or divide. The newer members’ participation in and benefit from regional integration, in turn, require that they be assisted in acquiring the capability to fulfill their commitments to carrying out the measures agreed upon in ASEAN for integrating the regional economy and building the ASEAN Community, commitments shared by the older members.

The ASEAN Secretariat and Member States have implemented the IAI through IAI Work Plan developed in 2002. A Mid-term Review of the IAI in 2006 identified the following issues to be addressed: i) IAI projects should meet the needs of the respective countries in terms of their role in the national development, effectiveness in capacity building for preparing ASEAN programmes, and absorptive capacity; ii) CLMV countries’ ownership should be enhanced by full involvement throughout the project process; and iii) improving coordination is necessary within/ among CLMV countries, IAI Task Force and Unit, and ASEAN-6.

It was also suggested that there is a need for capacity building of CLMV countries to respond to ASEAN integration at the national level through enhancing their ownership of NDG efforts in the context of country’s development agenda. CLMV countries have to close the socio-economic gap with national development context as well as to move faster for responding to ASEAN integration

There is a little coordination between ASEAN’s efforts for ASEAN integration and national development efforts at each country level supported by development partners. Cooperation needs exist in bridging the ASEAN NDG and national development of CLMV countries.

Rationale of the project

Responding to above mentioned situation, JICA and the ASEAN Secretariat decided to launch the efforts for NDG, which is the most important challenge, under ASEAN-JICA cooperation framework. The implementation of the “Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration” (hereinafter referred to as “LPP”) was considered, as a model

project for triangular cooperation which supports NDG between the original and the new member states.

Laos was chosen as a pilot country because it is the lowest level among ASEAN countries in the economic status, poverty gap, and primary education enrolment rate. LPP is proposed as a pilot program to develop a tripartite cooperation mechanism supporting initiative of ASEAN new member states for narrowing development gap toward ASEAN Integration by supporting one of the newest member to the ASEAN community. It is an attempt to establish a new tripartite cooperation mechanism, and based on the verification of the effectiveness of the mechanism, the possibility to apply the tripartite cooperation mechanism to other CLMV countries can be explored.

Basic Concept of LPP

The opportunities and challenges of Laos in the context of the ASEAN integration are analyzed as follows:

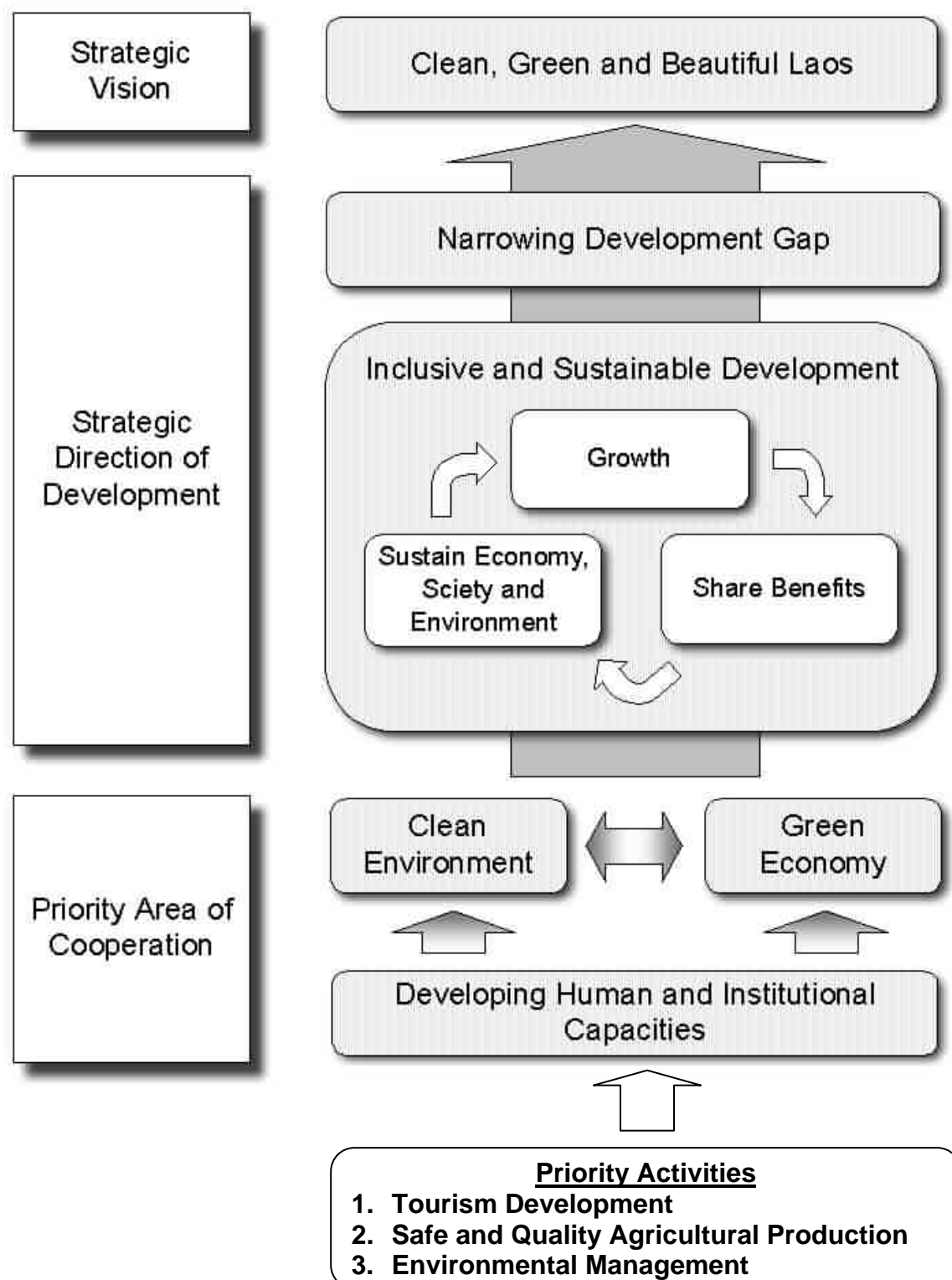
- (1) The economy has a tendency to rely on natural resource exploitation industries which have limited positive impacts on people and society. Excessive reliance on these industries accelerated by a larger foreign direct investment combined with limited management capacities would give threats to environmental and economic sustainability in the future.
- (2) The strength lies in her rich natural resources and the environment which have supported most of the people to live on agriculture and provide strengths and a source of competitiveness of Laos. Opportunities lie in creating added value targeting the freer markets with sound and effective utilization of natural resources, differentiating herself with her strength from other countries.

In the Inaugural Workshop on LPP held in Vientiane in February 2010, the Lao government, ASEC and JICA have agreed that the concept for the cooperation strategy should be making a “Clean, Green and Beautiful Laos” and that the cooperation project should be conducted under two pillars, namely “Clean Environment” and “Green Economy.”

“Clean Environment” is an area to address the challenge to “Balance environment and development”, and is proposed as the first strategic pillar. “Green Economy”, proposed as the second strategic pillar, is an area to address the challenge to “Diversify industries for inclusive development”.

LPP is designed to implement priority activities in line with two pillars of “Clean Environment” and “Green Economy.” The criteria for screening the priority activities in LPP were identified based on information collected through past studies and consultations with the Lao government and ASEC. The main criteria include: (i) alignment to Roadmap for an ASEAN Integration; (ii) consistency with national/sectoral development policy and strategies of Lao PDR; (iii) input resources from ASEAN should be possible and effective; and (iv) the cooperation should be consistent with Japan’s policy on assistance for Lao PDR. As a result of screening, three areas of cooperation were identified, namely tourism development, safe and quality agriculture and environmental management

Figure: Basic concept of LPP



Part II. Strategy

Proposed Project framework

Overall Goal

Measures for Narrowing the Development Gap toward ASEAN Integration are established and regional integration is promoted.

LPP is a technical assistance specifically tailored for Lao PDR. It harmonizes the development agenda of Lao PDR and those of the ASEAN community in a way that is beneficial to both parties. LPP is significant to the ASEAN region as well. It encourages the Lao economy to be more integrated into the ASEAN economy. At the same time, it encourages the ASEAN region to diversify economic interactions within the community. As a result, LPP contributes to narrowing the gap in the ASEAN region. It is also designed as a pilot program to develop a tripartite cooperation mechanism supporting initiative of ASEAN new member states, which can be applied and beneficial to other CLMV countries.

Project Purpose

Tripartite cooperation mechanism among Lao PDR, ASEAN Secretariat and JICA is established for Narrowing the Development Gap toward ASEAN Integration.

ASEC and JICA jointly support Lao PDR in making good use of ASEAN integration and strengthening its capacity to respond to the process and consequence of the integration. A special attention shall be paid to maintaining and making use of the country's rich natural resources and wealth of environment for economic development, as mentioned in the basic concept.

The “establishment of a mechanism of tripartite cooperation” means the development of an organizational structure through which ASEAN and JICA can support new ASEAN Member States through a triangular cooperation in order to resolve problems preventing ASEAN integration; and the standardization of the division of roles and procedures for conducting a project cycle, including planning, implementation, monitoring and evaluation, of the projects based on tripartite cooperation.

It will be the first challenge for the government of Lao PDR to carry out cross-sectoral project aiming at ASEAN integration. In this project, the Ministry of Planning and Investment will be the main implementation organization, with other line ministries serving as counterpart organizations for activities in the fields of tourism, agriculture, and environment management. The Ministry of Foreign Affairs will be involved in ASEAN policy issues. In this regard, the implementation structure for Lao is multi-layered and complex, and thus, establishment of sound implementation structure in the Lao government for this project is crucial for the success of the project.

As for the ASEAN side, it is the first attempt to implement a long-term technical cooperation project to narrow the development gap focusing on an individual country, particularly a new member state. In implementing this project, the IAI&NDG Division of the ASEAN Secretariat will be the main counterpart organization, and will serve as the focal point for coordinating with other sectoral divisions in ASEC, especially with those concerned with tourism, agriculture and environment management. These sectoral divisions have an important role for the mobilization

of the cooperation resource from the relevant ministries of ASEAN Member States as well as from the ASEAN sectoral bodies/ committees.

Such implementation structure within ASEC and resource mobilization procedures from relevant ministries of ASEAN member states may be necessary to carry out the tripartite cooperation.

Management arrangement and implementation structure of the project is described in Part III of this project document.

Project Outputs, Activities and Anticipated Output Indicators/Deliverables

The main objective of the project is institutional and human resource capacity development of Lao PDR, which eventually enhances their ownership. The process of the program is to be designed in detail design study as well as in the early stage of the program, to develop capacities of Ministry of Planning and Investment, Ministry, Ministry of Foreign Affairs, Ministry of Agriculture and Forestry, Ministry of Public Works and Transport, National Tourism Administration, Water Resources and Environment Administration, and other parties concerned. The capacities to be strengthened are those of identifying issues, preparing strategic action, preparing and proposing projects, implementing and management the projects, and monitoring/ evaluating the projects for their feedback to the policies in line with national development strategy as well as ASEAN Integration Roadmap. Framework of activities and provisional outputs of the project are described below:

Output 1. An appropriate implementation structure to promote measures for Narrowing the Development Gap towards ASEAN Integration is established in Lao P.D.R. through tripartite cooperation.

Corresponding activities under this component include:

- 1-0. Prepare implementation structure of tripartite cooperation.
- 1-1. Formulate practical plans annually to deal with priority issues for Narrowing the Development Gap towards ASEAN Integration through tripartite cooperation.
- 1-2. The ASEAN Secretariat and JICA mobilize resources and dispatch experts appropriately to support effective implementation of the formulated annual plans.
- 1-3. Network resources in the ASEAN Member States applicable for activities from 2-1 to 2-3, to promote actions for Narrowing the Development Gap towards ASEAN Integration.
- 1-4. TCU (Tripartite Cooperation Unit) cooperates and coordinates with other donors extending supports for Narrowing the Development Gap towards ASEAN Integration.

Output 2. Implementation, monitoring and evaluation of the cooperation program are conducted through appropriate mobilization of available cooperation resources derived from ASEAN Member States and Japan.

Corresponding activities under this component include:

- 2-1. Implement a project for promoting safety agricultural products in accordance with ASEAN GAP.

- 2-2. Implement a project for promoting “Environmentally Sustainable Cities”.
- 2-3. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history.
- 2-4. TCU carries out matching and coordination of cooperation resources from ASEAN and Japan in accordance with the formulated plans.
- 2-5. TCU manages and monitors the progress of the cooperation program.
- 2-6. Conduct evaluation and recommendations for measures for *Narrowing Development Gap towards ASEAN Integration* in Lao P.D.R. under tripartite cooperation.

Output 3. Capacity of the Government of Lao P.D.R. to deal effectively with issues for ASEAN integration is strengthened.

Corresponding activities under this component include:

- 3-1. Improve awareness and understanding of ASEAN integration among the governmental ministries and agencies of Lao P.D.R..
- 3-2. The Government of Lao P.D.R. strengthens consistency of its national and sector development plans with the roadmap for ASEAN integration.
- 3-3. Each ministry and agency of Lao P.D.R. implements measures for *Narrowing the Development Gap towards ASEAN Integration related to the project*.
- 3-4. MPI of Lao P.D.R. coordinates and activates activities for *Narrowing the Development Gap towards ASEAN Integration* undertaken by each ministry and agency of Lao P.D.R..

Details of Priority Activities in tourism, agriculture and environment management sectors

The process of developing activity plans for the three priority fields (tourism agriculture and environmental management) should be considered as part of the project activities, because it is part of the tripartite cooperation mechanism. However, it is also necessary to build consensus between the three parties in advance on the outlines of cooperation for each field, particularly in order for the Lao government to ensure predictability in implementing its sectoral policy and development plans. This is why general framework of cooperation activities in each field needs to be agreed upon a prior to the start of the project, which is described below;

Component 1: Promoting Tourism by Sustainable Use of Tourism Resources of Laos	
Corresponding activity in Project Framework	2-1. Implement a tourism promotion project by making appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture and history.
Counterpart Agency	Lao National Tourism Administration(LNTA)
Relevance to ASEAN Integration Roadmap	AEC Blueprint: A2-21-i,v,xiii A5-33-i,34-ii ASCC Blueprint: E3-45-vi,vii IAI Work plan 2: A2-iii,A5-i
<p><u>Back Ground and Rational</u></p> <p>Tourism is one of the most promising industries in Laos. While the number of tourists declined by 4-5% worldwide and the number of tourists visiting ASEAN declined by 5.7% in 2009 due to the impact of the global financial crisis, the number of tourists visiting Laos remained at two million, which is about the same level as the previous year, thanks to tourist events such as SEA Game.</p> <p>The new 5-year action plan for the development of a sustainable tourism sector formulated by the Lao National Tourism Authority at the end of December 2009 sets forth its policy to promote tourism with the goal of achieving 3.3 million (maximum of 3.5 million) tourists by 2015. Laos has rich natural resources and diverse traditional cultures of ethnic groups. The challenge is how these tourism resources unique to Laos can be utilized for tourism development.</p> <p>In the context of ASEAN integration, the strengthening of tourism development in the ASEAN region is one of the priority areas for the revitalization of the regional economy set forth in the ASEAN Economic Community (AEC) Blueprint. The ASEAN Tourism Heritage Standard in the ASEAN Tourism Standards also sets forth the maintenance and development of traditional cultural heritage and the development of tourism resources which utilize the heritage. Therefore, tourism development in Laos is also consistent with efforts towards ASEAN integration.</p> <p>With this background, the Lao government designated 2012 as “Visit Laos Year 2012” where it would attract tourists from other countries. However, specific policy or activity plan has not been drawn up so far. Through supporting the tourism development efforts for “Visit Laos Year 2012,” LPP will cooperate with Laos in strengthening the capacity of the Lao National Tourism Authority and the tourism bureaus of model provinces and in improving the livelihoods of local residents by developing tourism resources, based on the cooperation concept, “Clean, Green, and Beautiful Laos.” Specific cooperation activities which can be considered at this point include: the collection and dissemination of information for attracting tourists; supporting the planning and implementation of tourism promotion activities; and the promotion of tourism marketing through public-private collaboration.</p> <p>Assistance for pilot activities for the development of local tourism resources based on local initiatives will also be considered. Since the project is a triangular cooperation project with ASEAN, effective utilization of ASEAN resources needs be considered. Therefore, the project components will include the dispatch of lecturers from senior ASEAN countries which have</p>	

succeeded in attracting tourists from abroad, visits to these countries for training and Lao tourism promotion events in neighboring countries. When considering the content of the cooperation, the project should be designed to benefit local residents by taking into consideration cooperation with related projects currently conducted by JICA, namely the “Project of Prototype of Attractive Tourism Center in the East-West Economic Corridor for Community Empowerment and Poverty Alleviation” and the “One District One Product Pilot Project in Savannakhet and Saravanh Provinces,” and the utilization of the results of these projects.

Narrative Summary of Activities

Objective of activity:

Through collaboration between the public and private sectors, and between LNTA and PTDs, a tourism promotion mechanism by making an appropriate and sustainable use of tourism resources of Lao P.D.R. including nature, culture, history and folklore is established.

Outputs:

- Output 1: Through collaboration between the public and private sectors, tourism marketing and promotion activities for tourism products derived from appropriate and sustainable use of tourism resources of Lao P.D.R. are conducted effectively, including organization of Visit Laos Year 2012.
- Output 2: In pilot provinces, through collaboration between LNTA and PTDs, tourism development by making appropriate and sustainable use of tourism resources of Lao P.D.R. and contributing to local residents, is promoted.
- Output 3: Tourism promotion activities through collaboration between LNTA and PTDs by making appropriate and sustainable use of tourism resources are disseminated to other areas and provinces.

Activities:

Activities under Output 1 are to contribute to nation-wide tourism promotion, including organization of Visit Laos Year 2012 under LNTA’s ownership, and are conducted based in LNTA.

- 1-1: Sort out the information on tourism administration structure and current situation of tourism promotion in Lao P.D.R., and conduct a complementary survey*¹.
- 1-2: Strengthen the network among tourism related organizations under LNTA’s initiative.
- 1-3: Support operation of Tourism Marketing and Promotion Sub-Committee for Visit Laos Year 2012 comprised of both the public and private sectors.
- 1-4: Establish a data base of tourism products utilizing appropriately and sustainably resources of Lao P.D.R. (tour programs, trekking, handicrafts, etc.) targeted for tour planners and potential tourists in the source countries.
- 1-5: Organize exchange programs to strengthen the capacity of the Sub-Committee in tourism marketing and promotion by making maximum use of experience and know-how of ASEAN member states.
- 1-6: Support the Sub-Committee to formulate tourism marketing and promotion strategy and action plan for Visit Lao P.D.R. year 2012.
- 1-7: Improve and create tourism promotion tools such as LNTA website, video, logo, image character, display at information centers, etc.
- 1-8: Provide technical supports to promotion events for Visit Laos Year 2012 in Lao P.D.R..
- 1-9: Participate and join in tourism promotion events in major source countries and ASEAN

member states.

- 1-10 Summarize recommended measures for tourism marketing and promotion to be integrated into the Tourism Development Strategy and Action Plan 2016-2020.

Activities under Output 2 are to promote community-based tourism development contributing to local residents by making appropriate and sustainable use of indigenous tourism resources of Laos including nature, culture, history, folklore, etc in about 3 selected provinces. The selection of pilot provinces is to be made by taking into account contribution to ASEAN integration. Thus, in addition to Savannakhet Province located along the regional tourist route connecting neighboring countries, Khammouane and Champasak Provinces can be also candidates.

- 2-1: Select pilot provinces*².
2-2: Conduct a baseline survey on tourist sites and products in pilot provinces.
2-3: Organize tourism marketing and promotion training targeted for PTD staff in pilot provinces.
2-4: Provide tourist information materials in pilot provinces*³.
2-5: Prepare guidelines, report forms and monitoring tools for community-based tourism development.
2-6: Launch public awareness programs for tourism promotion in pilot provinces.
2-7: Organize community-based tourism development training targeted for villages with high tourism development potential and strong ownership in pilot provinces*⁴.
2-8: Based on the guidelines prepared, implement community-based tourism development by making appropriate and sustainable use of tourism resources in pilot provinces.

Activities under Group 3 aim at disseminating the model established by activities under output 1 and output 2 to other areas and provinces.

- 3-1: Summarize recommendations for tourism promotion through appropriate and sustainable use of tourism resources of Lao P.D.R., based on the results of Output 1 and Output 2*⁵.
3-2: Organize dissemination seminars.

- *¹: Complementary survey includes a market survey in the source countries (Japan, Europe and Americas), tourist satisfaction surveys, etc.
*²: 3-4 pilot provinces are to be chosen among Savannakhet, Khammouan, Champasak and Salavan by taking into account contribution to ASEAN integration.
*³ Provision of tourist information is to be made by taking into account financial sustainability, e.g., utilization of LNTA website, sponsorship, etc.
*⁴ Target villages can include those that supply products and services to the tourist site nearby (supply chain concept).
*⁵ Recommendations and seminars are made in the intermediate and final phase of the project.

Inputs:

<Lao P.D.R.>

1. Personnel
- Project Director: Director General, Tourism Marketing and Promotion Department, LNTA

	<ul style="list-style-type: none"> - Project Manager 1: Director, Tourism Promotion Division, LNTA - Project Manager 2: Director, Ecotourism Division, LNTA - Counterpart Personnel <ul style="list-style-type: none"> Deputy Director, Tourism Promotion Division Deputy Director, Tourism Marketing Division Deputy Director, Ecotourism Division - Project Implementation Unit (PIU) Managers <ul style="list-style-type: none"> Directors, PTDs of Pilot Provinces - Administrative Personnel <ul style="list-style-type: none"> 1 staff of Tourism Marketing and Promotion Department 1 staff of Planning and Cooperation Department 1 staff of each Pilot Province - Other necessary personnel <p>2. Facilities</p> <ul style="list-style-type: none"> - Office for experts at LNTA - Office for experts at pilot PTDs - Utilities: electricity, water, sewerage, telephone, etc. - Data and Information <p>3. Broadcasting and advertising charge of produced promotion tools/materials</p> <p>4. Cost for organization of domestic events and participation in travel fairs abroad</p> <p>5. Operation Cost</p> <p><Japan></p> <p>1. Personnel</p> <ul style="list-style-type: none"> - Expert in Tourism Development, Tourism Marketing and Promotion, Web Marketing <p>2. Training</p> <ul style="list-style-type: none"> - Counterpart training in Japan - Training in ASEAN member states <p>3. Provision of Equipment</p> <ul style="list-style-type: none"> - Machinery, equipment and materials (if needed) <p>4. Support Operation Cost</p> <p><Expected Inputs from ASEAN></p> <p>1. Personnel</p> <ul style="list-style-type: none"> - Experts in Tourism Marketing and Promotion (Thailand, Malaysia, etc.: 3-4 man-months: Mar-Apr 2011, Sep-Oct 2011, Mar-Apr 2012) - Experts in Community-Based Tourism (Thailand, Malaysia, etc.: 4-6 man-months: Jun-Jul 2011, Nov-Dec 2011, Jan-Feb 2013, Jan-Feb 2014) - Volunteers in English Language (Malaysia, Singapore, etc.: 8-10 man-months: Nov-Dec 2011, Sep-Oct 2012, Sep-Oct 2013, Sep-Oct 2014) <p>2. Joint Promotion Activities</p> <ul style="list-style-type: none"> - Events for promotion of ASEAN or GMS as one destination - Travel Fairs in ASEAN member states <p>3. Training</p> <ul style="list-style-type: none"> - Ttraining in ASEAN member states (Cost sharing with JICA: 2 weeks 4 times for 10 participants for each: Apr-May 2011, Apr-May 2012, Apr-May 2013, Apr-May 2014)
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Componet2: Promoting Safer & High Quality Agricultural Products	
Corresponding activity in Project Framework	2-2 Implement a project for promoting safety agricultural products in accordance with ASEAN GAP.
Counterpart Agency	Ministry of Agriculture and Forestry
Relevance to ASEAN Integration Roadmap	AEC Blueprint: A7-38-iii, iv, v, vi, vii A7-39-ii, iii, A7-40-ii, iii D2-66-i IAI Work plan 2: A1-xvi, xvii, xviii, xix A7-ii, iv, v, vii, viii, ix, xi C1-vi, D2-ii
<p><u>Back Ground and Rational</u></p> <p>The safety of agricultural products is becoming a problem in Lao PDR, as in the case of other ASEAN countries. As one of the solutions to the problem, the use of Good Agricultural Practices (GAP), which is a method of risk management at the agricultural production stage, are becoming popular. Countries neighboring Laos, including China, Thailand and Malaysia, have also developed their GAP systems (the Chinese GAP, the Thai GAP/Q-GAP and the Farm Accreditation Scheme of Malaysia) by drawing upon GLOBALGAP of Europe, and are striving to popularize the systems. The GAP systems of Thailand and Malaysia have been approved by the importers of their agricultural products on a bilateral basis (for example, the Thai Q-GAP has been approved by Japan and China, and the Malaysian GAP has been approved by Singapore).</p> <p>In ASEAN, the ASEAN Economic Community (AEC) Blueprint, which is part of the Roadmap for an ASEAN Integration, recommends the introduction of the ASEAN Good Agriculture Practices (hereinafter referred to as “ASEAN GAP”) by ASEAN Member States with the aim of promoting the trading of commercial crops (vegetables and fruits) within the region. ASEAN GAP sets standards for four modules (food safety; environmental management; worker health, safety and welfare; and produce quality) in order to achieve safe and quality agricultural production.</p> <p>The Lao government announced the clean agricultural policy at the 8th party convention. It also announced the promotion of organic farming, GAP and access to domestic, regional and global markets in order to “shift the agricultural sector from subsistence agriculture to small-scale commercial agricultural production,” in its “Agriculture, Natural Resources, and Rural Development Sector Strategy to 2020 (ANRD)” published in March 2010. The government has also established a Clean Agriculture Development Center in the suburbs of Vientiane in an effort to promote safe and value-added agriculture. In line with these government’s efforts, the Department of Agricultural (DOA) of the Ministry of Agriculture and Forestry of Laos is currently drafting the Lao Good Agriculture Practice. However, the DOA is lacking capacity and financial resources and it does not have sufficient capabilities to operate and implement the system after the introduction of GAP.</p> <p>Some projects on ASEAN GAP have been conducted in Laos with donor support. Although trainings for government officials and farmers have been conducted through those projects in an effort to introduce ASEAN GAP, there are still many constraints to implement GAP system on the ground, and the introduction of GAP has not sufficiently progressed.</p> <p>Therefore, LPP will cooperate with the Ministry of Agriculture and Forestry of Laos in</p>	

facilitating the introduction of ASEAN GAP in Laos. It will collect information and analyze the current conditions of related policies and institutions, organizational structures and the capacity of administrative agencies, agricultural production activities by farmers, distribution of agricultural products, the agricultural product market, etc. LPP will then summarize the challenges concerning the introduction of ASEAN GAP and the practical solutions in a roadmap. In addition, LPP will designate model areas in the suburbs of Vientiane, the capital of Laos, and in provincial areas and conduct pilot projects for the trial introduction of ASEAN GAP, in order to identify specific problems in the introduction of ASEAN GAP in Laos.

In implementing the activities, ASEAN resources will be utilized as much as possible. More specifically, project components using ASEAN resources will be considered including visits to Senior ASEAN countries, etc. which have already introduced GAP and the dispatch of lecturers from these countries who will share their experience of the introduction of GAP.

Narrative Summary of Activities

(1)Objective of Activity

Good Agricultural Practice (GAP) is introduced for safe and quality agricultural products promotion in Lao P.D.R..

(2)Outputs

Output 1. Roadmap for introduction of ASEAN GAP is developed.

Output 2. GAP is introduced in the pilot sites.

Output 3. Capacities of relevant officials of MAF and other stakeholders are strengthened.

(3)Activities

1-1: Review and analysis of policies and regulations, institutional arrangements and their capacities, on-farm practice.

1-2: Market study and its analysis.

1-3: Stakeholder consultation for institutional development of GAP.

1-4: Development of a roadmap for ASEAN GAP introduction.

2-1: Select the pilot sites.

2-2: Develop regulation and code of practice in consultation with stakeholders.

2-3: Provide training for ASEAN GAP introduction in the pilot sites.

2-4: Test code of practice on pilot farms and modify as required.

2-5: Develop effective compliance mechanism.

2-6: Feedback the test results to the Roadmap.

3-1: Capacity development of relevant officials of MAF and others through the activities above for OUTPUT 1 & 2.

3-2: Share experience with in ASEAN member states.

3-3: Train officials of MAF and stakeholders other than pilot sites.

3-4: Public relations and awareness building of GAP.

Inputs:

〈Lao P.D.R.〉

1. Counterpart personnel assignment

2. Facilities and equipments

<p>3. Local Cost</p> <p>〈Japan〉</p> <ol style="list-style-type: none"> 1. Experts: 2. Local/ ASEAN consultant cost 3. Laboratory equipment, office equipment, and other necessary equipment 4. Operational cost <p>〈Expected input from ASEAN〉</p> <ol style="list-style-type: none"> 1. ASEAN training arrangement 2. Experts in GAP (Thailand, etc.: 3-4 man-months: Mar-Apr 2011, Sep-Oct 2011, Mar-Apr 2012) 3. Providing information on GAP in ASEAN
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Component 3: Promoting Environmentally Sustainable City	
Corresponding activity in Project Framework	2-3. Implement a project for promoting “Environmentally Sustainable Cities”.
Counterpart Agency	Ministry of Public Works and Transport Water Resource and Environment Administration
Relevance to ASEAN Integration Roadmap	AEC Blueprint: B4-55 ASCC Blueprint: D4-34-ii,iv D5-35 IAI Work plan 2: D3,D4-ii,D5
<p>Back Ground and Rational</p> <p>Rich nature and ecosystems are comparative advantage of Lao PDR. Ensuring the sustainable environment, “National Environment Strategy 2020” and “Environment Action Plan 2006-2010” was established in 2004. Eight strategies were set forth including: (i) the implementation of measures for sustainable environment and sustainable development; (ii) the conservation of forest resources; (iii) the management of water and water resources to ensure multi purpose, sustainable use and equal access; (iv) the promotion of clean technology and public participation in environmental activity to make country clean, green and fresh; (v) the conservation and restoration of natural, historical and cultural heritage to promote the development of tourism; and (vi) the promotion of environmental education.</p> <p>However, ADB’s report (2009) assessed that most goals were not achieved for the first three years (2004-2006). Also, it is said that as the population grows and economy develops in Lao PDR, environmental problems, such as, solid waste, household effluent, exhaust gas, and dust, have been becoming more evident and serious in the major cities, such as, Vientiane, Luang Prabang, Pakxe, Savannakhet and Thakhek.</p> <p>In order to ensure sustainable environment and sustainable development, and keeping up with the process of the ASEAN integration, it is necessary for Lao PDR to conduct appropriate environmental measures by utilizing the characteristics and advantages that Laos has.</p> <p>ASEAN, in 1997, expressed their commitment on more sustainable development as follows. “A clean and green ASEAN with fully established mechanisms for sustainable development to</p>	

ensure the protection of the region's environment, the sustainability of natural resources and the high quality of life of its peoples" (ASEAN Vision 2020). This spirit has been carried into ASEAN Charter as well as the he Roadmap for an ASEAN Integration. ASEAN specifies "Promoting Environmental Sustainability" as a task towards ASEAN integration in the ASEAN Socio-Cultural Community Blueprint (ASCCBP). ASCCBP also sets forth that ASEAN will work on "promoting quality living standards in ASEAN cities/urban areas" and "promoting sustainable development through environmental education and public participation" as part of "Ensuring Environmental Sustainability." Specific examples of efforts for "promoting quality living standards in ASEAN cities/urban areas" aforesaid include: Expand on the existing work under the ASEAN Initiative on Environmentally Sustainable Cities.

In light of this situation, to promote the concept of LPP, "Clean, Green and Beautiful Laos", as well as "A clean and green ASEAN", LPP will support Lao government to develop the Implementation Plan for "Environmentally Sustainable City" in Lao PDR on achieving the National Environmental Strategy 2020 and Environmental Action Plan 2011-2015 with WREA and other ministries concerned. In addition, LPP will implement pilot activities which will be selected as a prioritize project based on Implementation Plan for "Environmentally Sustainable City" in Lao PDR.

Narrative Summary of Activities

(1) Objective of activity

Promotion of environmentally sustainable cities in Lao P.D.R. is enhanced based on the "ASEAN Initiative on Environmentally Sustainable Cities (AIESC)(*1, *2)".

(2)Outputs

- Output 1 The Guidelines on Environmentally Sustainable Cities (ESC) are formulated based on the National Environmental Strategy 2020 and related strategies and action plans.
- Output 2 Urban environmental management in pilot sites is improved based on the Guidelines on ESC.
- Output 3 Community-based urban environmental management is promoted.

(3)Activities

- 1-1: Hold a series of conferences for promotion of ESC at national level with related central ministries/agencies and representatives from local government (*3).
- 1-2: Examine the National Environmental Strategy 2020 and related strategies and action plans.
- 1-3: Organize study tour for counterpart agencies on urban environmental management in line with ESC concept in the ASEAN Member States and Japan, and analyze applicability of experiences of respective countries for ESC concept in Lao P.D.R..
- 1-4: Hold workshop on ESC in Lao P.D.R..
- 1-5: Formulate and review the Guidelines on ESC in Lao P.D.R..
- 1-6: Identify issues of urban environmental administration for the achievement of ESC in Lao P.D.R., including institutional, organizational, human resource of WREA, MPWT and social aspects, and study measures for enhancing urban environmental management system.

- 2-1: Identify pilot sites for the enhancement of ESC.
- 2-2: Hold a series of conferences in order to achieve ESC in pilot sites at local level (*4).
- 2-3: Hold workshops and meetings for ESC in pilot sites.
- 2-4: Formulate the Urban Environmental Management Framework in pilot sites.
- 2-5: Plan and implement the pilot project/s from priority projects of the Urban Environmental Management Framework such as improvement of solid waste management and water management in pilot sites.
- 2-6: Present results of pilot project/s at related ASEAN Conference.

- 3-1: Formulate the Environmental Awareness and Environmental Education Program based on Activity 1-5.
- 3-2: Organize and implement public awareness campaigns, enhancement of environmental education on ESC.
- 3-3: Analyze experiences of other ASEAN Member States for community-based urban environmental management and its applicability to Lao context.
- 3-4: Implement and analyze pilot project of community-based urban environmental management in selected areas of pilot sites.

- (*1) According to the “Fourth ASEAN State of the Environment Report 2009” , Luang Prabang, Vientiane, and Xayabouri are the participating cities of the AIESC from Lao P.D.R..
- (*2) Lao side informed to the Team that Champasak had been proposed as one of the ESC of the ASEAN.
- (*3) Expected participants for conferences for promotion of ESC at the national level are:
WREA, MPWT, MOIC, MOE, MOH, local government of pilot sites, and etc.
- (*4) Expected participants for conferences for promotion of ESC at the local level are:
Governor, WREO, DPWT, Urban Development and Administration Authority, Department of Industry and Commerce, Department of Education, Department of Public Health, Representative Private Sector, Woman’s Union, Youth Union of pilot sites, Member of National Level Conference as an observer, and etc.

Inputs:

<Lao P.D.R. >

1. Personnel

- Project Manager: WREA

< Technical Working Group>

- Counterpart Personnel

WREA

MPWT

and other relevant ministries, agencies, and organizations

< Administration Group>

- Administrative Personnel

- Other personnel

2. Facilities

- Office for experts in Vientiane

- Office for experts at pilot sites

- Utilities: electricity, water, sewerage, telephone, etc.

- Data and Information

3. Operation Cost

<Japan>

1. Personnel

- Experts in environmental management planning, environmental Institution, regional planning land transportation, pollution control, environmental awareness/education etc

2. Training

- Counterpart training in Japan
- Counterpart training in ASEAN Member States (Cost sharing with ASEAN)

3. Cost of Survey

- Survey on the existing conditions in pilot sites
- Water quality survey
- Solid Waste Survey (Waste Amount and Composition Survey, Time and Motion Survey)

4. Provision of Equipment

- Machinery, equipment and materials (if needed)

5. Support for Operation Cost

<Expected Input from ASEAN>

1. Personnel

- Experts in ESC, solid waste management, water environment, participatory environmental management etc

2. Consultation and Joint Activities

- Study tour
- Data and information

3. Training

- Counterpart training in ASEAN Member States (Cost sharing with JICA)

4. Support for Resource Mobilization

Part III. Management Arrangements

Within the Government of Lao P.D.R., the Ministry of Planning and Investment is the main implementing agency of the Project with the Ministry of Foreign Affairs responsible for policy and coordination with the ASEAN Secretariat/ASEAN Member States.

Other implementing agencies are the Ministry of Agriculture and Forestry, the Ministry of Public Works and Transport, Water Resources and Environment Administration and Lao National Tourism Administration. These authorities concerned shall provide among others counterpart personnel, office space, local cost as may be necessary for implementation of the Project. Implementation structure is shown in a figure on the next page.

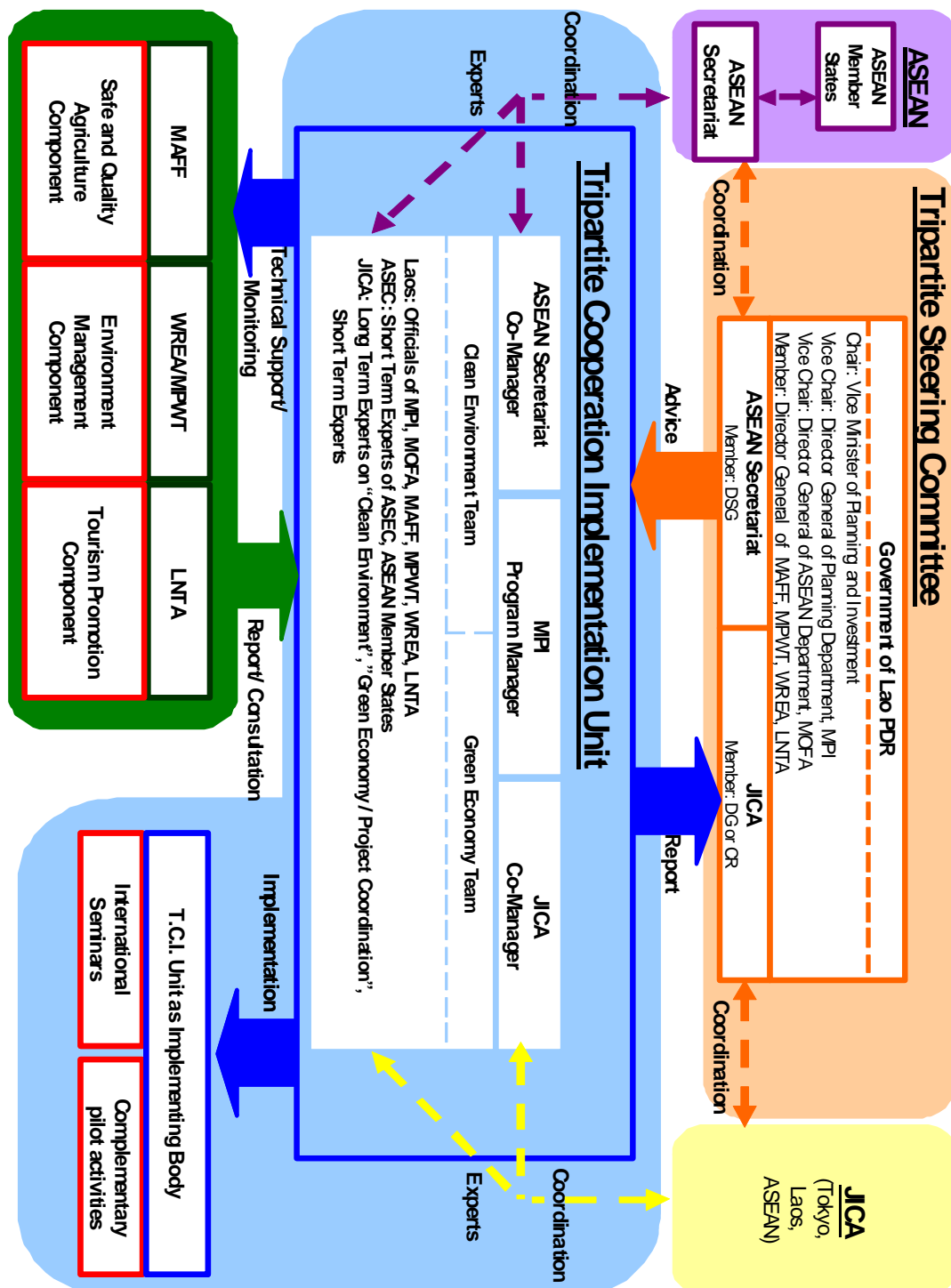
Roles and Responsibilities

The concerned parties shall establish the Tripartite Steering Committee (hereinafter referred to as TSC) to serve as the overall supervisory body. The TSC meetings will be held at least twice a year and shall be represented by: Vice Minister of Planning and Investments(hereinafter referred to as MPI)as chairperson, the Director General of Planning Department, MPI and the Director General of ASEAN Department, the Ministry of Foreign Affairs as vice chairpersons, and members consisting of the Deputy Secretary General of ASEAN, the Director General in charge or the Chief Representative to Lao P.D.R. from JICA, and the Directors General from the authorities concerned of Lao P.D.R..

The TSC shall approve annual plan and semi-annual report of the Project. Accordingly, it shall monitor the activities of the Tripartite Cooperation Unit (hereinafter referred to as TCU). Decisions made by TSC will be informed to the organizations concerned of the three parties; the Government of Lao P.D.R., the ASEAN Secretariat and JICA.

Under the TSC, a TCU as an implementation platform, shall be organized by MPI and the authorities concerned, the ASEAN Secretariat and JICA. The TCU shall be responsible for planning, implementing, monitoring and evaluation of the activities of the Project.

Proposed Implementation Structure of LPP



At the operational level the TCU shall be responsible for formulation of the draft annual plans and semi-annual reports, and screening and monitoring pilot projects. It shall facilitate the exchange of information among line ministries of the Government of Lao P.D.R., the ASEAN Secretariat, ASEAN dialogue partners and development agencies, including ASEAN Member States and international organizations.

Under the TCU, teams of experts shall be organized as working teams to implement project activities in the above three cooperation sectors. It shall be participated by experts coming from Lao P.D.R., the ASEAN Secretariat and ASEAN Member States and Japan. Consultants will be engaged as part of working teams.

Mobilization of resources from ASEAN side

LPP is the tripartite cooperation between ASEAN and JICA for NDG towards ASEAN integration. One of the differences between the tripartite cooperation and regular bilateral cooperation by JICA is that there are inputs of ASEAN resources as well as Japanese resources for the project activities. When conducting the project, it is necessary to secure resources from ASEAN for implementing activity plans effectively and to input resources at the right time, by taking into consideration the comparative advantages of the resources from Japan and ASEAN. Concerning ASEAN resources, the ASEAN Member States' optimum resources are identified using the network and the knowledge of ASEC's sectoral departments. The identified resources are then provided to LPP through the department in charge of ASEAN at the Ministry of Foreign Affairs in each country, as contributions of the ASEAN member states to LPP.

LPP opt for an approach to build strategic multi party donor partnership to allow additional resources/funding support via south-south and triangular arrangements (e.g. with Malaysia, Thailand, Singapore, etc.) and from other development agencies (e.g. AusAID, ADB, GTZ, USAID, etc.), by taking advantage of their similar or complementary activities in Lao PDR. Support from the private sector needs to be explored as well in order to mobilize available resources and know-how from them.

Monitoring and Evaluation

Evaluation of the Programme will be conducted jointly by the Lao authorities concerned, ASEC and JICA. Mid-term evaluation will be conducted in the third year of the project period and final evaluation will be done during the last six months of the cooperation term in order to examine the level of achievement.

Evaluation will be conducted according to five criteria set out in OECD/DAC Evaluation Guideline, namely, validity, efficiency, effectiveness, impact and sustainability. In addition, special attention should be paid for LPP's overall contribution to narrowing the development gap between ASEAN member states. Necessary NDG indicators need to be identified as part of project design of LPP.

Evaluation of the whole program process and results is made to give its feedback to Lao PDR and ASEC. This process includes incorporating results of assessment into the revision of strategic action plan and content of future national development strategy, incorporating results of assessment into the revision of ASEC's facilitating function, and developing a replicable model of tripartite cooperation to other countries.

END

1-5 詳細計画策定調査収集資料リスト

番号	資料の名称	発行年月日	言語	形態	ページ数	オリジナル・コピーの別	収集先名称/発行機関
【観光振興分野】							
T1	National Ecotourism Strategy and Action Plan 2004-2010 Final Draft	2004/05	英/ラオ語	PDF	26	コピー	LNTA
T2	Lao PDR Tourism Strategy 2006-2020 (Unofficial Translation)	-	英語	PDF	40	コピー	LNTA
T3	Resolution on Tourism Marketing & Promotion Board	2009/12/22	英語	PDF	8	コピー	LNTA
T4	Tourism Plan 2011-2015	2009/11/5	ラオ語	PDF	29	コピー	LNTA
T5	Visit Laos Year 2012 Committees	2010/08	ラオ語	PDF	13	コピー	LNTA
T6	2009 Statistical Report on Tourism in Laos	-	英語	冊子	34	オリジナル	LNTA
T7	Achieving Service Quality Through People, Tourism Human Resource Development Vision and Strategic Recommendations, Lao PDR 2010-2020	2009	英/ラオ語	冊子	64	オリジナル	LNTA
T8	Map of Laos ラオス見どころマップ	2010/9	日本語	冊子	12	オリジナル	LNTA (日本語版 監修・執筆 藤田 昭雄)
T9	ラオス旅行ガイドブック 2010 年度版 (日本語訳)	-	日本語	冊子	96	オリジナル	LNTA (日本語翻 訳・執筆 藤田昭 雄)
T10	Destination Laos 2010	-	仏/英/ラ オ/日本語	冊子	300	オリジナル	GB Lao Media, Ltd

T11	IMPACT, The Effects of Tourism on Culture and the Environment in Asia and the Pacific, Alleviating Poverty and Protecting Cultural and Natural Heritage through Community-Based Ecotourism in Luang Namtha, Lao PDR	2008	英語	冊子	126	オリジナル	UNESCO
T12	That Inhang - Developing cultural heritage tourism in Lao PDR	2010/05	英語	ホチキス止	12	コピー	Savannakhet Provincial Tourism Department
T13	Preserving Culture, Promoting Incomes, The Northern Heritage Route, Concept Note, SNV	2010/05	英語	冊子	8	オリジナル	SVV, LNTA
T14	Mekong Discovery Trail, Lao PDR, Linking SNV pro-poor tourism in Laos & Cambodia, Concept Note, SNV	2010/05	英語	冊子	8	オリジナル	SVV, LNTA
T15	ラオス メコン川の宝石	-	日本語	VCD	1	オリジナル	LNTA, ASEAN-JAPAN CENTRE
T16	Lao PDR Vientiane Capital	-	英/ラオ語	VCD	1	オリジナル	LNTA
【安全・安心な農産物振興分野】							
A1	Concept paper for Implementation of ASEAN GAP in Lao PDR		英語	冊子		コピー	GTZ in Thailand
A2	The results of pesticide residue analysis on vegetable and fruit		英語	冊子		コピー	MAF
A3	Concerns grow over pesticides linked to illness, animal deaths, 29 Jul. 2010		英語	冊子		コピー	MAF
A4	List of registered pesticides in Laos, May 2010		英語	冊子		コピー	MAF
A5	List of registered pesticides in Laos, 2010		ラオ語	冊子		コピー	MAF
A6	Clean Agriculture Development Center		英語	冊子		コピー	MAF

A7	Draft of Decision of MAF's Minister regarding the standards of good agriculture		英語	冊子		コピー	MAF
A8	Prime Minister's Decree of the National Food Safety Policy, 03 February 2009		英語	冊子		コピー	首相府
A9	Concept note on phytosanitary system strengthening in Lao PDR, Department of Agriculture, Ministry of Agriculture and Forestry		英語	冊子		コピー	MAF
A10	Pesticide residue sample preparation station at Plant Protection Center, Ministry of Agriculture, 10 Aug. 2009		英語	冊子		コピー	MAF
A11	Draft the Seventh National Socio-Economic Development Plan (2011-2015), Executive Summary		英語	冊子		コピー	JICA ラオス事務所
A12	Lao PDR Ministry of Agriculture and Forestry, Strategy for Agricultural Development 2011 to 2020, Second Final Draft, Vientiane, 5th July, 2010		英語	PDF		コピー	MAF
A13	Department of Agriculture, Crop Statistics Year Book 2009, June 2010		英語/ラオ語	冊子		コピー	MAF
A14	Department of Agriculture, Crop Statistics in rainy season Year Book 2009, June 2010		英語/ラオ語	冊子		コピー	MAF
A15	Department of Agriculture, Crop Statistics in dry season Year Book 2008-09, June 2010		英語/ラオ語	冊子		コピー	MAF
A16	Department of Agriculture, Crop Statistics Year Book 2008, May 2009		英語/ラオ語	冊子		コピー	MAF
A17	Department of Statistics, Statistical Yearbook 2009, April 2010		英語/ラオ語	冊子		コピー	Department of Statistics
A18	Department of Statistics, Statistical Yearbook 2008, June		英語/ラオ語	冊子		コピー	Department of

	2009				語					Statistics	
A19	FAO at Work 2009, Lap PDR				英語/ラオ語				オリジナル	FAO	
A20	Edible insects for better nutrition and improved food security, FAO				英語	冊子			オリジナル	FAO	
【環境管理分野】											
E1	Environmental Protection Law (Revised edition)	2010/03			英語	PDF	20		コピー	National Assembly	
E2	Environmental Protection Law	1999/04			英語	PDF	15		コピー	National Assembly	
E3	Draft National Water Resources Strategy and Action Plan for the Years 2011 to 2015	2010/06			英語	PDF	14		コピー	WREA	
E4	Agreement on the National Environmental Standards	2010			英語	PDF	30		オリジナル	WREA	
E5	Letter: Solving Problem on Rotten Wastewater and Fish Death caused by releasing wastewater from Laos-Indochina Sweet Potato Powder Factory into Huaykoi River, Natham Village, Pakngeum District, and Vientiane Capital (translated)	2009/05			英語	PDF	3		コピー	WREA	
E6	Mandate, Department of Environment	-			ラオ語	PDF	13		オリジナル	WREA	
E7	The Evaluation of the Implementation of the 5 Year Plan 2006-2010 and the Objectives of the 5 Year Plan 2011-2015 in the Field of Water Resources, Environment and Hydro-Meteorology	-			英語	PDF	34		コピー	WREA	
E8	National Strategy on Environment to the years 2020 and Action Plan for the years 2006-2010	2004			ラオ語	PDF	103		オリジナル	Science Technology and Environment Agency	

E9	National Strategy on Environment Education and Awareness to the years 2020 and Action Plan for the years 2006-2010	2004	英語	PDF	101	オリジナル	Science Technology and Environment Agency
E10	National Environment Strategy 2020 and Environment Action Plan 2006-2010	-	英語	PDF	24	コピー	Science Technology and Environment Agency
E11	“Draft” The Seventh National Socio-Economic Development Plan (2011-2015) Executive Summary Unofficial translation from original Laos version	-	英語	PDF	30	コピー	MPI
E12	Position and Role of the Water resources & Environment Office Luang Prabang Province 2008	2008	英語	PDF	7	コピー	Government of Luang Prabang Province
E13	The Projects' list which proposed to Five year Planning (2011-2015) of Department of Public Works and Transport in Luang Prabang Province (translated)	2010/07	英語	PDF	14	コピー	Department of Public Works and Transport, Luang Prabang,
E14	Department of Public Works and Transport Roles	2009	ラオ語	PDF	6	コピー	Department of Public Works and Transport, Luang Prabang,
E15	Department of Public Works and Transport Organization Chart and Number of Officer Department	-	ラオ語	PDF	14	コピー	Department of Public Works and Transport, Luang Prabang,

E16	Luang Prabang Statistical Book 2009	-		ラオ語	PDF	103	コピー	Department of Public Works and Transport, Luang Prabang,
E17	Human Resource Capacity Building Plan in Long-term and Short-term (2011-2015) (translated)	-		英語	PDF	6	コピー	Department of Public Works and Transport, Luang Prabang,
E18	Contract of Concession on Garbage Collection Service in the City area of Luang Prabang Province (translated)	2009/06		英語	PDF	3	コピー	UDAA office, Luang Prabang,
E19	Water Analysis report and Bill of Water Analysis	-		英語	PDF	5	コピー	Chinaimo Water Treatment Plant Laboratory
E20	Summary Report on Wastewater Quality form ラオ語 s-Indochina Sweet Potato Powder Factory (translated)	2009/06		英語	PDF	2	コピー	Chinaimo Water Supply Station, Nakhone Luang Water Supply State Enterprise
E21	Laos National Environment Performance Assessment Report (Draft) version 3	2010/03		英語	PDF	179	コピー	-
E22	Garbage Collection Service in the Urban Area of Luang Prabang Province (translated)	-		英語	PDF	3	コピー	-

3. 観光振興分野コンポーネント

Project Design Matrix (PDM)

Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (LPP) (Tourism Promotion Component)

Duration: 2010 – 2015

Project Area: Lao P.D.R.

Date: August 13, 2010

Version No.: 1.0.0

Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important Assumption
Project Purpose Through collaboration between the public and private sectors, and between LNTA and PTDS, a tourism promotion mechanism by making an appropriate and sustainable use of tourism resources of Laos including nature, culture, history and folklore is established.	1. The number of tourists to Laos is steadily increased by at least XX % annually till 2015 ^{*1} . 2. Media exposure of Lao tourism in source countries is increased by XX % in 2015.	<ul style="list-style-type: none"> Statistics of LNTA Search engine of internet Website of major mass media (CNN, BBC, TV5, NHK, etc.) 	<ul style="list-style-type: none"> 1. Worldwide epidemic disease is not spread. 2. Economic situation in Laos and ASEAN member states is not drastically worsened.
Outputs 1. Through collaboration between the public and private sectors, tourism marketing and promotion activities for tourism products derived from appropriate and sustainable use of tourism resources of Laos are conducted effectively, including organization of Visit Laos Year 2012.	1-1. Tourism Marketing and Promotion Sub-Committee for Visit Laos Year 2012 is established by the end of March 2011. 1-2. Database of tourism products is established by the middle of 2011. 1-3. The number of promotion activities conducted by the end of 2012 is more than XX.	<ul style="list-style-type: none"> LNTA's resolution Established database Record of promotion activities conducted 	
2. In pilot provinces, through collaboration between LNTA and PTDS, tourism development by making appropriate and sustainable use of tourism resources of Laos and contributing to local residents, is promoted.	2-1. The number of tourist information materials provided by the end of 2012 is more than XX types. 2-2. The number of community-based tourism development completed by the end of March 2015 is more than XX sites.	<ul style="list-style-type: none"> Provided tourist information materials Developed community-based tourism sites 	
3. Tourism promotion activities through collaboration between LNTA and PTDS by making appropriate and sustainable use of tourism resources are disseminated to other areas and provinces.	3-1. Recommendations for establishing a model is provided by the end of 2014. 3-2. Dissemination seminar is organized for all the provinces in Laos by the end of March 2015.	<ul style="list-style-type: none"> Written report and/or presentation material Written report and/or presentation material 	
Activities 1-1. Sort out the information on tourism administration structure and current situation of tourism promotion in Laos, and conduct a complementary survey ^{*2} . 1-2. Strengthen the network among tourism related organizations under LNTA's initiative. 1-3. Support operation of Tourism Marketing and Promotion Sub-Committee for Visit Laos Year 2012 comprised of both the public and private sectors.	Inputs <Lao P.D.R.> 1. Personnel - Project Director: Director General, Tourism Marketing and Promotion Department, LNTA - Project Manager for Marketing and Promotion: Director, Tourism Promotion Division - Project Manager for Community-Based Tourism: Director, Ecotourism Division - Counterpart Personnel	<ASEAN> 1. Personnel - Experts in Tourism Marketing and Promotion (Thailand, Malaysia, etc.) - Experts in Community-Based Tourism (Thailand, Malaysia, etc.) - Volunteers in English Language (Malaysia, Singapore, etc.) 2. Joint Promotion Activities	<Japan> 1. Personnel - Expert in Tourism Development - Expert in Tourism Marketing and Promotion - Expert in Web Marketing 2. Training - Counterpart training in Japan - Training in ASEAN member states

1-4 Establish a data base of tourism products utilizing appropriately and sustainably resources of Laos (tour programs, trekking, handicrafts, etc.) targeted for tour planners and potential tourists in the source countries.	Deputy Director, Tourism Promotion Division Deputy Director, Tourism Marketing Division Deputy Director, Ecotourism Division – Project Implementation Unit (PIU) Managers – Directors, PTDs of Pilot Provinces – Administrative Personnel 1 staff of Tourism Marketing and Promotion Department 1 staff of Planning and Cooperation Department 1 staff of each Pilot Province – Other necessary personnel	– Events for promotion of ASEAN or GMS as one destination – Travel Fairs in ASEAN member states 3. Training – Counterpart training in ASEAN member states (Cost sharing with JICA)	3. Provision of Equipment – Machinery, equipment and materials (if needed) 4. Partial Operation Cost (when needs arise)
1-5. Organize exchange programs to strengthen the capacity of the Sub-Committee in tourism marketing and promotion by making maximum use of experience and know-how of ASEAN member states.			
1-6. Support the Sub-Committee to formulate tourism marketing and promotion strategy and action plan for Visit Laos year 2012.			
1-7. Improve and create tourism promotion tools such as LNTA website, video, logo, image character, display at information centers, etc.	2. Facilities – Office for experts at LNTA – Office for experts at pilot PTDs – Utilities: electricity, water, sewerage, telephone, etc. – Data and Information		
1-8. Provide technical supports to promotion events for Visit Laos Year 2012 in Laos.	3. Broadcasting and advertising charge of produced promotion tools/materials		
1-9. Participate and join in tourism promotion events in major source countries and ASEAN member states.	4. Cost for organization of domestic events and participation in travel fairs abroad		
1-10. Summarize recommended measures for tourism marketing and promotion to be integrated into the Tourism Development Strategy and Action Plan 2016-2020.	5. Partial Operation Cost		
2-1. Select pilot provinces*3.			
2-2. Conduct a baseline survey on tourist sites and products in pilot provinces.			
2-3. Organize tourism marketing and promotion training targeted for PTD staff in pilot provinces.			
2-4. Provide tourist information materials in pilot provinces*4.			
2-5. Prepare guidelines, report forms and monitoring tools for community-based tourism development.			
2-6. Launch public awareness programs for tourism promotion in pilot provinces.			
2-7. Organize community-based tourism development training targeted for villages with high tourism development potential and strong ownership in pilot provinces*5.			
Pre-Condition			Major stakeholders collaborate with each other in the project.

2-8. Based on the guidelines prepared, implement community-based tourism development by making appropriate and sustainable use of tourism resources in pilot provinces.			
3-1. Summarize recommendations for tourism promotion through appropriate and sustainable use of tourism resources of Laos, based on the results of Output 1 and Output 2* ⁶ .			
3-2. Organize dissemination seminars.			

Note:

*1: Average annual growth rate between 2005 and 2009 was 12.9%.

*2: Complementary survey includes a market survey in the source countries, tourist satisfaction surveys, etc.

*3: Approximately 3 pilot provinces are to be chosen among Savannakhet, Khammouan, Champasak and Salavan by taking into account contribution to ASEAN integration.

*4 Provision of tourist information is to be made by taking into account financial sustainability, e.g., utilization of LNTA website, sponsorship, etc.

*5 Target villages can include those that supply products and services to the tourist site nearby (supply chain concept).

*6 Recommendations and seminars are made in the intermediate and final phase of the project.

Plan of Operation (PO) with indication of expected inputs from ASEAN

Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (LPP) (Tourism Promotion Component)

Duration: 2010 – 2015

Project Area: Lao P.D.R.

Date: August 13, 2010

Version No.: 1.0.0a

Outputs and Activities	2011	2012	2013	2014	2015
1. Through collaboration between the public and private sectors, tourism marketing and promotion activities for tourism products derived from appropriate and sustainable use of tourism resources of Laos are conducted effectively, including organization of Visit Laos Year 2012.					
1-1. Sort out the information on tourism administration structure and current situation of tourism promotion in Laos, and conduct a complementary survey.					
1-2. Strengthen the network among tourism related organizations under LNTA's initiative.					
1-3. Support operation of Tourism Marketing and Promotion Sub-Committee for Visit Laos Year 2012 comprised of both the public and private sectors.					
1-4. Establish a data base of tourism products utilizing appropriately and sustainably tourism resources of Laos (tour programs, trekking and local handicrafts, etc.) targeted for tour planners and potential tourists in the source countries.					
1-5. Organize exchange programs to strengthen the capacity of the Sub-Committee in tourism marketing and promotion by making maximum use of experience and know-how of ASEAN member states.					
1-6. Support the Sub-Committee to formulate tourism marketing and promotion strategy and action plan for Visit Laos year 2012.					
1-7. Improve and create tourism promotion tools such as LNTA website, video, logo, image character, display at information centers, etc.					
1-8. Provide technical supports to promotion events for Visit Laos Year 2012 in Laos.					
1-9. Participate and join in tourism promotion events in major source countries and ASEAN member states.					

Outputs and Activities	2011	2012	2013	2014	2015
1-10. Summarize recommended measures for tourism marketing and promotion to be integrated into the Tourism Strategy and Action Plan 2016-2020.					
2. In pilot provinces, through collaboration between LNTA and PTDS, tourism development making appropriate and sustainable use of tourism resources of Laos and contributing to local residents, is promoted.					
2-1. Select pilot provinces.					
2-2. Conduct a baseline survey on tourist sites and products in pilot provinces.					
2-3. Organize tourism marketing and promotion training targeted for PTDS staff in pilot provinces.					
2-4. Provide tourist information materials in pilot provinces.					
2-5. Prepare guidelines, report forms and monitoring tools for community-based tourism development					
2-6. Launch public awareness programs for tourism promotion in pilot provinces.					
2-7. Organize community-based tourism development training targeted for villages with high tourism development potential and strong ownership in pilot provinces.					
2-8. Based on the guidelines prepared, implement community-based tourism development by making appropriate and sustainable use of tourism resources in pilot provinces.					
3. Tourism promotion activities through collaboration between LNTA and PTDS to make appropriate and sustainable use of tourism resources are disseminated to other areas and provinces.					
3-1. Summarize recommendations for tourism promotion through appropriate and sustainable use of tourism resources of Laos, based on the results of Output 1 and Output 2.					
3-2. Organize dissemination seminars..					

Note:  Preparation  Operation  Continuation

 Expected Input from ASEAN
 Expertise: M&A: Marketing and Promotion
 CBT: Community-Based Tourism

Training: Exchange program in ASEAN member states
 Eng.: English Language

4. 安全・安心な農業振興分野コンポーネント

Project Design Matrix (PDM)

Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (LPP) (Safe and Quality Agricultural Products Promotion Component)

Duration: 2010 – 2015

Project Area: Lao P.D.R.

Date: August 17, 2010
Version No.: 1.0.0

Narrative Summary		Objectively Verifiable Indicators	Means of Verification	Important Assumption
Project Purpose Good Agricultural Practice is introduced for safe and quality agricultural products promotion in Lao PDR.		1. By the end of the project, institutional arrangements are setup to expand GAP to other areas. 2. Production and traded volume of GAP certified products in the pilot areas.	- Baseline, monitoring and evaluation survey	- ASEAN market demand of horticultural produce and products do not shrink.
Outputs 1. Roadmap for introduction of ASEAN GAP is developed..		1-1. By the end of the project, a roadmap for the introduction of ASEAN GAP is developed	- Roadmap for introduction of ASEAN GAP is developed.	
2. GAP is introduced in the pilot sites.		2-1. By the end of the project, xx% of the targeted producers in the pilot sites have introduced GAP. 2-2. By the end of the project, xx % of the GAP introduced producers operate GAP properly. 2-3. By the end of the project, an institution for GAP operation is established and properly functioned.	- Baseline, monitoring and evaluation survey	
3. Capacities of relevant officials of MAF and other stakeholders are strengthened.		3-1. Relevant officials of MAF can manage the GAP operation. 3-2. Relevant officials and extension workers of MAF can provide GAP training to producers. 3-3. Understanding on GAP is deepened among provincial agricultural officials in other areas. 3-4. Stakeholders' understanding on GAP is deepened in the pilot areas.	- Baseline, monitoring and evaluation survey	
Activities 1-1 Review and analysis of policies and regulations, institutional arrangements and their capacities, on-farm practice 1-2 Market study and its analysis 1-3 Stakeholder consultation for institutional development of GAP		Inputs		- Domestic market demand of horticultural produce and products do not shrink. - Market prices of horticultural crops do not slump. - There is no severe outbreak of pests and diseases.

<p>1-4 Development of a roadmap for ASEAN GAP introduction</p> <p>2-1 Selection of the pilot sites.</p> <p>2-2. Develop regulation and code of practice in consultation with stakeholders</p> <p>2-3 Provide training for ASEAN GAP introduction in the pilot sites</p> <p>2-4 Test code of practice on pilot farms and modify as required</p> <p>2-5 Develop effective compliance mechanism</p> <p>2-6 Feedback the test results to the Roadmap</p> <p>3-1 Capacity development of relevant officials of MAF and others through the activities above for OUTPUT 1 & 2.</p> <p>3-2 Share experience in ASEAN member states</p> <p>3-3 Train officials of MAF and stakeholders other than pilot sites.</p> <p>3-4 Public relations and awareness building of GAP</p>	<p><Lao P.D.R.></p> <ol style="list-style-type: none"> Counterpart personnel assignment <ul style="list-style-type: none"> Necessary counterpart personnel assignment Facilities and equipments Local Cost 	<p><Expected Inputs from ASEAN></p> <ol style="list-style-type: none"> Personnel <ul style="list-style-type: none"> Experts in GAP (Thailand, etc.) ASEAN training arrangement <ul style="list-style-type: none"> Experience sharing with ASEAN member states (cost & arrangement shared with JICA) Providing information on GAP in ASEAN 	<p><Japan></p> <ol style="list-style-type: none"> Experts <ul style="list-style-type: none"> Agriculture promotion, Rural society and GAP introduction, GAP, Marketing, Horticulture Local/ ASEAN consultant cost Training <ul style="list-style-type: none"> Counterpart training in Japan Training in ASEAN member states Laboratory, office, and other necessary equipment Operational cost <p>Pre-Condition</p> <p>Policy support for clean agriculture is not changed.</p>
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Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (LPP) (Safe and Quality Agricultural Product Promotion Component)

Project Area: Lao P.D.R.

Version No.: 1.0.0

 Preparation
 Operational period
 Continuation
 Expected inputs from ASEAN

5. 環境管理分野コンポーネント

Project Design Matrix (PDM): Environmental Management Sector (Draft)

Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (Environmental Management Sector Component)

Duration: 2010 – 2015 Date: August 10, 2010

Project Area: Lao P.D.R. Version No.: 0.0.0

Purpose	Objectively Verifiable Indicators	Means of Verification	Important Assumption
<p>Promotion of environmentally sustainable cities in Lao P.D.R. is enhanced based on the "ASEAN Initiative on Environmentally Sustainable Cities (AIESC)" (*1)</p> <p>Outputs</p> <p>1. The Guidelines on Environmentally Sustainable Cities (ESC) are formulated based on the National Environmental Strategy 2020 and related strategies and action plans.</p> <p>2. Urban environmental management in pilot sites is improved based on the Guidelines on ESC.</p> <p>3. Community-based urban environmental management is promoted.</p>	<p>1. Enhancement of the national coordination mechanism</p> <p>2. Recognition and participation of ESC concept in pilot sites</p> <p>1-1 Conferences on ESC are held at national level regularly</p> <p>1-2 The Guidelines on ESC are formulated.</p> <p>2-1 Conferences on ESC-held in pilot sites regularly</p> <p>2-2 Urban Environmental Management Framework is formulated in pilot sites</p> <p>2-3 Pilot project/s is/are implemented in pilot sites</p> <p>3-1 Public awareness campaigns and environmental education program are implemented</p> <p>3-2 Community-based urban environmental management is implemented</p>	<p>- Questionnaire survey at the beginning of program and every year</p> <p>- Conferences on ESC at national level</p> <p>- Formulated Guidelines on ESC</p> <p>- ESC guideline is approved by Government</p> <p>- Conferences on ESC at local level</p> <p>- Formulated Urban Environmental Management Framework</p> <p>- Urban Environmental Management Framework is/are approved in pilot site as the model</p> <p>- Reports of pilot project implementation</p> <p>- Materials of public awareness campaigns and environmental education program</p> <p>- Reports of community based urban environmental management</p> <p>- Local ESC committee is established</p>	<p>The Environmental policy of Lao P.D.R. is not drastically changed</p>
<p>Activities</p> <p>1-1. Hold a series of conferences for promotion of ESC at national level with related central ministries/agencies and representatives from local government (*3).</p> <p>1-2. Examine the National Environmental Strategy 2020 and related strategies and action plans.</p> <p>1-3 Organize study tour for counterpart agencies on urban environmental management in line with ESC concept in the ASEAN Member States and Japan, and analyze applicability of experiences of respective countries for ESC concept in Lao P.D.R..</p> <p>1-4 Hold workshop on ESC in Lao P.D.R..</p> <p>1-5. Formulate and review the Guidelines on ESC</p>	<p>Inputs</p> <p><Lao P.D.R. ></p> <p>1. Personnel</p> <p>- Project Manager: WREA</p> <p>< Technical Working Group></p> <p>- Counterpart Personnel</p> <p>WREA</p> <p>MPWT</p>	<p><Expected Input from ASEAN></p> <p>1. Personnel</p> <p>Activity 1-1: ESC Expert (0.5MM X 6times)</p> <p>Activity 1-3: ESC Expert (2.0MM X 2times) for arrangement for Study Tour and analysis), Water Environmental</p>	<p><Japan></p> <p>1. Personnel</p> <p>- Experts in environmental management planning, environmental Institution, regional planning land transportation, pollution</p>

in Lao P.D.R..	and other relevant ministries, agencies, and organizations	Expert (0.5MM, Viet Nam, Thailand, Philippines, Indonesia and/or Singapore) , Solid Waste Management	control, environmental awareness/education etc
1-6 Identify issues of urban environmental administration for the achievement of ESC in Lao P.D.R., including institutional, organizational, human resource of WREA, MPWT and social aspects, and study measures for enhancing urban environmental management system.	< Administration Group> - Administrative Personnel - Other personnel	Expert (0.5MM, Malaysia, Indonesia, Philippines, Thailand), Community-based Management (0.5MM, Indonesia and/or Philippines)	2. Training - Counterpart training in Japan
2-1 Identify pilot sites for the enhancement of ESC.	2. Facilities	Activity 1-4: ESC Expert (1 week X 4times)	- Counterpart training in ASEAN Member States (Cost sharing with ASEAN)
2-2 Hold a series of conferences in order to achieve ESC in pilot sites at local level (*4).	- Office for experts in Vientiane	Activity 1-5: ESC Expert (1MM)	3. Cost of Survey
2-3 Hold workshops and meetings for ESC in pilot sites.	- Office for experts at pilot sites	Activity 1-6: Environmental Institution Expert (1MM, Viet Nam and/or Thailand)	- Survey on the existing conditions in pilot sites - Water quality survey
2-4 Formulate the Urban Environmental Management Framework in pilot sites.	- Utilities: electricity, water, sewerage, telephone, etc.	Activity 2-1: ESC Expert (1 week)	- Solid Waste Survey (Waste Amount and Composition Survey, Time and Motion Survey)
2-5 Plan and implement the pilot project/s from priority projects of the Urban Environmental Management Framework such as improvement of solid waste management and water management in pilot sites.	- Data and Information	Activity 2-2: ESC Expert (1 week X 5 times)	4. Provision of Equipment - Machinery, equipment and materials (if needed)
2-6 Present results of pilot project/s at related ASEAN Conference.	3. Operation Cost	Activity 2-4: ESC Expert (1.0MM+0.5MM), Water Environmental Expert (1.0MM+0.5 MM, Viet Nam, Thailand, Philippines, Indonesia and/or Singapore) , Solid Waste Management Expert (1.0MM +0.5MM, Malaysia, Indonesia, Philippines, Thailand),	5. Support for Operation Cost
3-1 Formulate the Environmental Awareness and Environmental Education Program based on Activity 1-5.	4. Operation Cost	Activity 2-6: Coordinator (2MM, Coordinator for attending related	Pre-Condition Major stakeholders collaborate with the project.
3-2 Organize and implement public awareness campaigns, enhancement of environmental education on ESC.			
3-3 Analyze experiences of other ASEAN Member States for community-based urban environmental management and its applicability to Lao context.			
3-4 Implement and analyze pilot project of community-based urban environmental management in selected areas of pilot sites.			

		<p>ASEAN conference</p> <p>Activity 3-3: Community-based Management Expert (3MM, Philippines and/or Indonesia)</p> <p>2. Consultation and Joint Activities</p> <ul style="list-style-type: none"> - Study tour - Data and information <p>3. Training</p> <ul style="list-style-type: none"> - Counterpart training in ASEAN Member States (Cost sharing with JICA) <p>4. Support for Resource Mobilization</p>	
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Notes

- (*1) According to the "Fourth ASEAN State of the Environment Report 2009", Luang Prabang, Vientiane, and Xayabouri are the participating cities of the AIESC from Lao P.D.R..
- (*2) Lao side informed to the Team that Champasak had been proposed as one of the ESC of the ASEAN.
- (*3) Expected participants for conferences for promotion of ESC at the national level are: WREA, MPWT, MOIC, MOE, MOH, local government of pilot sites, and etc.
- (*4) Expected participants for conferences for promotion of ESC at the local level are: Governor, WREO, DPWT, Urban Development and Administration Authority, Department of Industry and Commerce, Department of Education, Department of Public Health, Representative Private Sector, Woman's Union, Youth Union of pilot sites, Member of National Level Conference as an observer, and etc.

Plan of Operation (PO): Environmental Sector (Draft)

Project Name: Laos Pilot Program for Narrowing the Development Gap toward ASEAN Integration (Environmental Management Sector Component)

Duration: 2010 – 2015 (60 months)

Project Area: Lao PDR

Date: August 15, 2010

Version No.: 0.0.0

Outputs and Activities	2011	2012	2013	2014	2015
1. The Guidelines on Environmentally Sustainable Cities (ESC) are formulated based on the National Environmental Strategy 2020 and related strategies and action plans.					
1-1. Hold a series of conferences for promotion of ESC at national level with related central ministries/agencies and representatives from local government (*3).	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>
1-2. Examine the National Environmental Strategy 2020 and related strategies and action plans.	<div><div></div><div></div><div></div><div></div></div>				
1-3. Organize study tour for counterpart agencies on urban environmental management in line with ESC concept in the ASEAN Member States and Japan, and analyze applicability of experiences of respective countries for ESC concept in Lao P.D.R..	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>			
1-4. Hold workshop on ESC in Lao P.D.R..	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>
1-5. Formulate and review the Guidelines on ESC in Lao P.D.R..	<div><div></div><div></div><div></div><div></div></div>				
1-6. Identify issues of urban environmental administration for the achievement of ESC in Lao P.D.R., including institutional, organizational, human resource of WREA, MPWT and social aspects, and study measures for enhancing urban environmental management system.	<div><div></div><div></div><div></div><div></div></div>				
2. Urban environmental management in pilot sites is improved based on the Guidelines on ESC.					
2-1. Identify pilot sites for the enhancement of ESC.	<div><div></div><div></div><div></div><div></div></div>				
2-2. Hold a series of conferences in order to achieve ESC in pilot sites at local level (*4).	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div></div>

