

JICA (Japan International Cooperation Agency) to conduct the Preparatory Survey, using a Japanese consulting firm.

Thirdly, the Government of Japan and JICA appraise the Project to see whether or not it is suitable for Japan's GACE, based on the Preparatory Survey report prepared by JICA, and the results are then submitted to the Japanese Cabinet for approval.

Fourthly, the Project, once approved by the Cabinet, becomes official with the Exchange of Notes (E/N) signed by the Governments of Japan and the Recipient.

Simultaneously, the Grant will be made available by concluding a Grant Agreement (hereinafter referred to as "G/A") between the Government of the Recipient Country or its designated authority and the Japan International Cooperation Agency (JICA). JICA is designated by the Government of Japan as an organization responsible for the proper execution of the Grant.

Procurement Agent ("the Agent") is designated to conduct the procurement services of products and services (including fund management, preparing tenders, contracts and so on) for GACE on behalf of the Recipient. The Agent is an impartial and specialized organization and shall render services according to the Agent Agreement with the Recipient. The Agent is recommended to the Recipient by the Government of Japan and agreed between the two Governments in the Agreed Minutes ("A/M").

2. Preparatory Survey

1) Contents of the Survey

The aim of the Preparatory Survey ("the Survey"), conducted by JICA on a requested Project ("the Project"), is to provide a basic document necessary for the appraisal of the Project by the Government of Japan and JICA. The contents of the Survey are as follows:

- (1) Confirmation of the background, objectives, and benefits of the Project and also institutional capacity of agencies and communities concerned of the recipient country necessary for the Project's implementation;
- (2) Evaluation of the appropriateness of the Project to be implemented under the Grant Aid Scheme for Community Empowerment from a technical, social and economic point of view;
- (3) Confirmation of items agreed upon by both parties concerning the basic concept of the Project;
- (4) Preparation of an outline design of the Project ;
- (5) Estimation of cost for the Project ; and
- (6) Preparation of reference documents for tender.



The contents of the original request by the Government of the recipient country are not necessarily approved in their initial form as the contents of the Grant Aid project. The Outline Design of the Project is confirmed considering the guidelines of Japan's Grant Aid scheme.

JICA requests the Government of the recipient country to take whatever measures necessary to ensure its self-reliance in the implementation of the Project. Such measures must be guaranteed even though they may fall outside of the jurisdiction of the organization in the recipient country actually implementing the Project. Therefore, the implementation of the Project is confirmed by all relevant organizations of the recipient country through the Minutes of Discussions.

2) Selection of Consultants

For smooth implementation of the Survey, JICA uses registered consulting firms. JICA selects firms based on the proposals submitted by interested firms. The firms selected carry out a Preparatory Survey and write a report, based upon terms of reference set by JICA. The consulting firms used for the Survey shall be nominated as a responsible Japanese consultant (hereinafter referred to as "the Japanese Consultant") for proceeding construction supervision for the Project under the Agent in order to maintain technical consistency. The Japanese Consultant shall organize an appropriate construction supervision team utilizing local consultants.

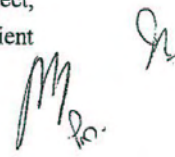
3) Result of the Survey

The Report on the Survey is reviewed by JICA. The appropriateness and feasibility of the Project is confirmed, JICA recommends the GOJ to appraise the implementation of the Project.

3. Implementation of GACE after the E/N and G/A

1) Exchange of Notes (E/N) and Grant Agreement (G/A)

After the project is approved by the Cabinet of Japan, the E/N will be signed between the GOJ and the Government of the recipient country to make a pledge for assistance, which is followed by the conclusion of the G/A between JICA and the Government of the recipient country to define the necessary articles to implement the Project, such as payment conditions, responsibilities of the Government of the recipient country, and procurement conditions.

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2) Procedural details

Procedural details on the procurement of products and services under GACE will be agreed upon between the Recipient and JICA at the time of the signing of the G/A. Essential points to be agreed upon are outlined as follows:

- a) JICA executes the Grant by making payments of the amount agreed upon in the E/N and pays serious attention to ensure the accountability on proper and effective use of the Grant for the Project.
- b) The products and services shall be procured and provided in accordance with “Procurement Guidelines of Japan’s Grant Aid for Community Empowerment (Type I – C)”.
- c) The Government of the recipient country shall conclude an employment contract with the Agent.
- d) The Government of the recipient country shall designate the Agent as the representative acting in the name of the Government of the recipient country concerning all transfers of funds to the Agent.

3) Focal Points of JICA’s “Procurement Guidelines of Japan’s Grant Aid for Community Empowerment (Type I – C)”

a) The Agent

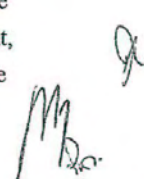
The Agent is the organization which provides procurement services of products and services on behalf of the Recipient according to the Agent Agreement with the Recipient. The Agent is recommended to the Recipient by the Government of Japan and agreed between the two Governments in the A/M.

b) Agent Agreement

The Recipient shall conclude an Agent Agreement, within two (2) months after the date of entry into force of the G/A, in accordance with the A/M. The scope of the Agent’s services shall be clearly specified in the Agent Agreement.

c) Approval of the Agent Agreement

The Agent Agreement, which is prepared in two identical documents, shall be submitted to JICA by the Recipient through the Agent. JICA confirms whether or not the Agent Agreement is concluded in conformity with the E/N, the G/A, and the JICA’s Procurement Guidelines of Japan’s Grant Aid for Community Empowerment, and approves the Agreement. The Agent Agreement concluded between the

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Recipient and the Agent shall become effective after the approval by JICA in a written form.

d) Payment Methods

The Agent Agreement shall stipulate that "regarding all transfers of the fund to the Agent, the Recipient shall designate the Agent to act on behalf of the Recipient and issue a Blanket Disbursement Authorization ("the BDA") to conduct the transfer of the fund (Advances) to the Procurement Account from the Recipient Account."

The Agent Agreement shall clearly state that the payment to the Agent shall be made in Japanese yen from the Advances and that the final payment to the Agent shall be made when the total Remaining Amount becomes less than 3 % of the Grant and its accrued interest excluding the Agent's fees.

e) Products and Services Eligible for Procurement

Products and services to be procured shall be selected from those defined in the G/A.

f) Firms

In principle, the consultant firm who carried out the Preparatory Survey will be recommended by JICA to the recipient country as the supervisor of the Project's implementation after the E/N and the G/A signing, in order to maintain technical consistency. Besides, consultants of any nationality will be contracted for detailed design study and supervising works. Firms of any nationality could be contracted as contractors and suppliers as long as the firm satisfies the conditions specified in the tender documents.

g) Method of Procurement

In implementing procurement, sufficient attention shall be paid so that there is no unfairness among tenderers who are eligible for the procurement of products and services. For this purpose, competitive tendering shall be employed in principle.

h) Tender Documents

The tender documents should contain all information necessary to enable tenderers to prepare valid offers for the products and services to be procured by GACE. The rights and obligations of the Recipient, the Agent and the Suppliers of the products

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initial tender and a competitive tendering is judged to be disadvantageous, the additional procurement can be implemented by a direct contract with the successful tenderer of the initial tender.

(2) Other procurements

When products and services other than those mentioned above in (1) are to be procured, the procurement should be implemented through a competitive tendering. In this case, the products and services for additional procurement shall be selected from among those in accordance with the E/N and the G/A.

l) Conclusion of the Contracts

In order to procure products and services in accordance with the G/A, the Agent shall conclude contracts with firms selected by tendering or other methods.

m) Terms of Payment

The contract shall clearly state the terms of payment. The Agent shall make payment from the "Advances", against the submission of the necessary documents from the Firm on the basis of the conditions specified in the contract, after the obligations of the Firm have been fulfilled. When the services are the object of procurement, the Agent may pay certain portion of the contract amount in advance to the firms on the conditions that such firms submit the advance payment guarantee worth the amount of the advance payment to the Agent.

4) Major Undertakings to be taken by the Government of the recipient country

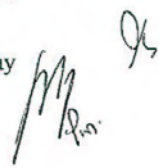
(a) In the implementation of the Grant Aid Project, the recipient country is required to undertake such necessary measures as the following:

(1) to secure lots of land necessary for the implementation of the Project and to clear the sites;

(2) to provide facilities for distribution of electricity, water supply and drainage and other incidental facilities necessary for the implementation of the Project outside the sites referred to in (a) above;

(3) to ensure prompt customs clearance and to assist internal transportation in the recipient country and to assist internal transportation therein of the products;

(4) to ensure that customs duties, internal taxes and other fiscal levies which may

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be imposed in the recipient country with respect to the purchase of the Components as well as the employment of the Agent be exempted/be borne by its designated authority without using the Grant and its accrued interest;

(5) to accord Japanese nationals and / or nationals of third countries, including such nationals employed by the Agent, whose services may be required in connection with the supply of the Components such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work (The term "nationals" whenever used in the G/A means Japanese physical persons or Japanese juridical persons controlled by Japanese physical persons in the case of Japanese nationals, and physical or juridical persons of third countries in the case of nationals of third countries.);

(6) to ensure that the Facilities and the Components are maintained and used properly and effectively for the implementation of the Project;

(7) to bear all the expenses, other than those covered by the Grant and its accrued interest, necessary for the implementation of the Project; and

(8) to give due environmental and social consideration in the implementation of the Project.

(b) Upon the request of JICA, the Recipient shall provide JICA with necessary information on the Project.

(c) With regard to the shipping and marine insurance of the products procured by the Project, the Recipient shall refrain from imposing any restrictions that may hinder fair and free competition among the shipping and marine insurance companies.

(d) The products procured by the Project shall not be exported or re-exported from the recipient country.

(e) The Recipient shall ensure that any official of its government does not undertake any part of the Japanese nationals' work and / or the work of nationals of third countries on purchase of the Components.

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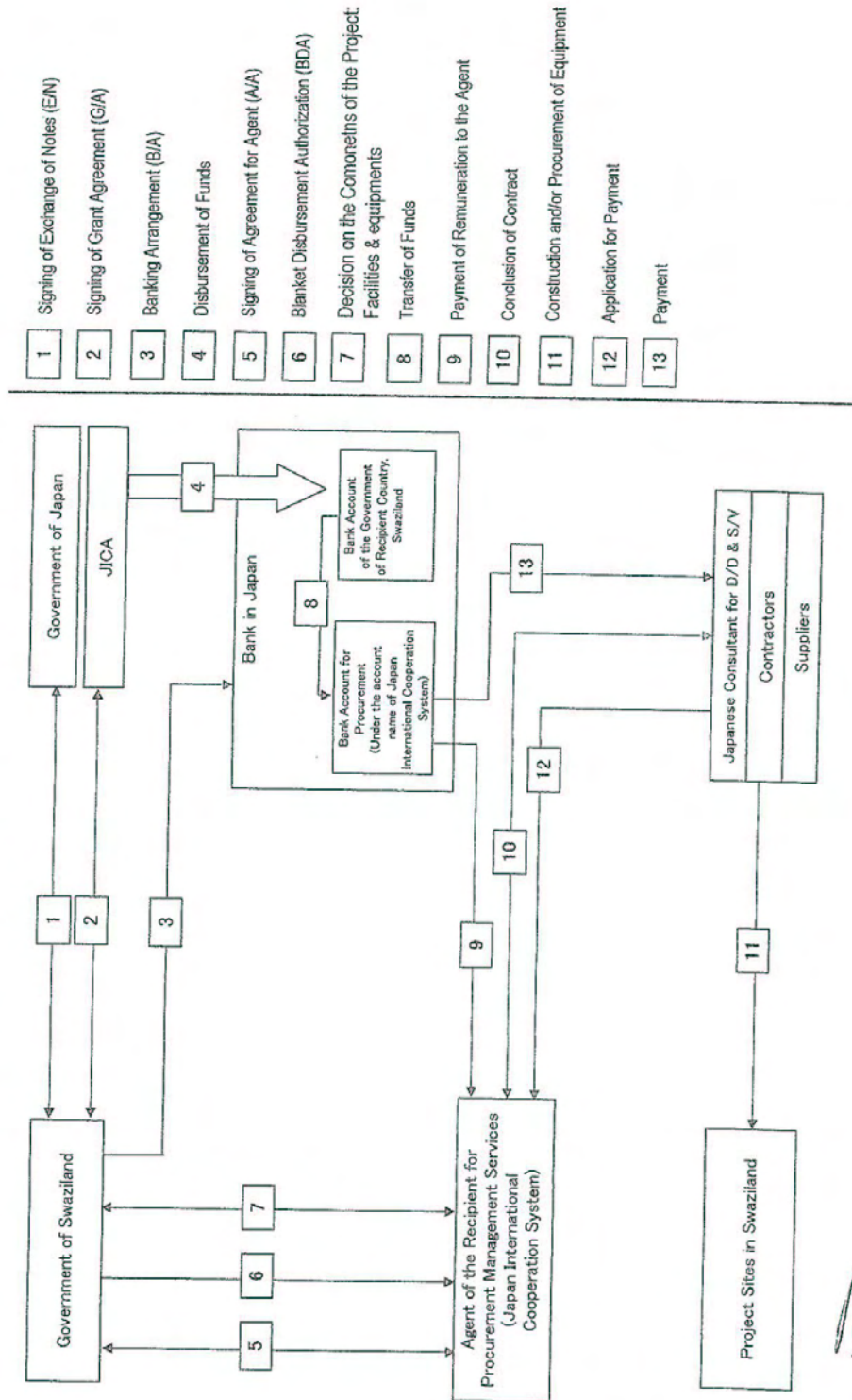
Annex 5 Flow Chart of Japan's Grant Aid Procedures for Community Empowerment

| Stage | Work-Flow & Procedures | | | | Recipient Government | Japanese Government | JICA | Agent (JICS) | Consultant | Contractor | Others | |
|-----------------------------------|----------------------------|---|---|--|----------------------------------|------------------------|------|--------------|------------|------------|--------|--|
| | Request | Screening of Project | Evaluation of T/R | Preparatory Survey | | | | | | | | |
| Application | Request | Screening of Project | Evaluation of T/R | Preparatory Survey | | | | | | | | |
| Project Formulation & Preparation | Field Survey 1 | Project's Feasibility under OACE | Site Survey | Decision for further Survey | | | | | | | | |
| | Field Survey 2 | Set the Scope of the Project | Site Survey Interview w/ Consul. | Decision for further steps for implementation | | | | | | | | |
| | Field Survey 3 | Explanation of Draft Report | "Outline Design" Sub-contract w/LC Prep. Tender Documents | | | | | | | | | |
| | Field Survey 4 | Explanation of Draft Tender Documents | Final Report | | | | | | | | | |
| Appraisal & Approval | Appraisal of Project | Inter-Ministerial Consultation | Presentation of Draft Notes | Approval by the Cabinet | | | | | | | | |
| | E/N (EN Exchange of Notes) | G/A (G/A Grant Agreement) | Banking Arrangement | Agent Agreement | | | | | | | * | |
| | Verification | Issuance of BDA (BDA: Blanket Disbursement Authorization) | Consultant Contract | Detailed Design & Tender Documents | Approval by Recipient Government | Preparation for Tender | | | | | | |
| | Tendering & Evaluation | Construction/Procurement Contract | Construction/Procurement | Completion Certificate by Recipient Government | | | | | | | | |
| | Operation | Post Evaluation Study | | | | | | | | | | |
| | Evaluation & Follow up | Ex-Post Evaluation | Follow up | | | | | | | | | |

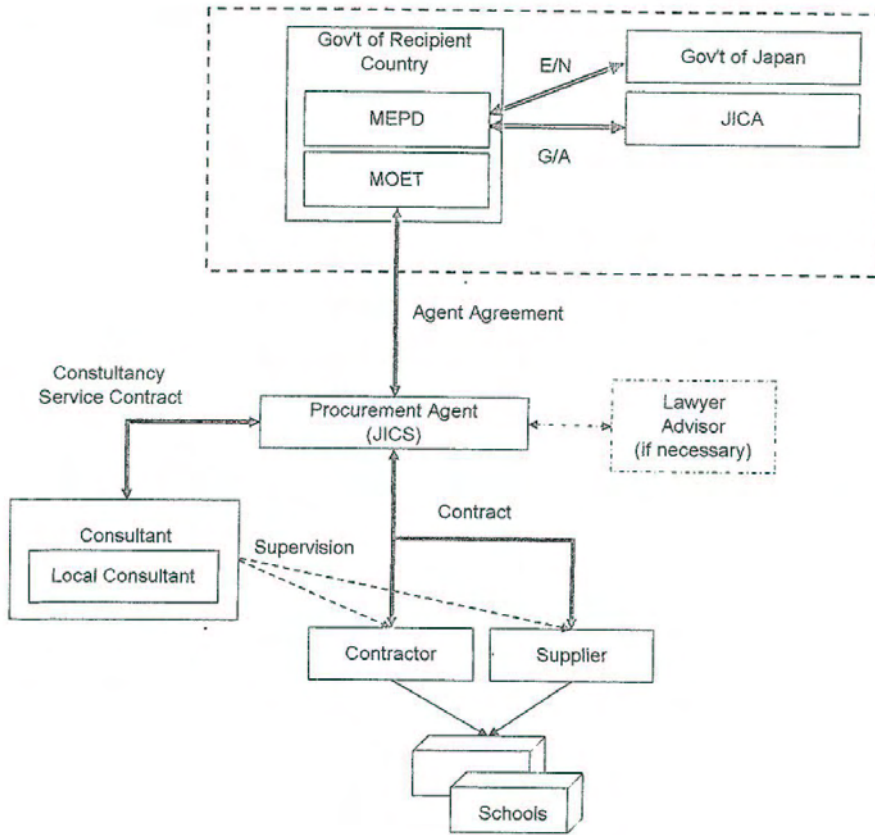
* The field survey 4 and appraisal process will be implemented simultaneously.

* Bank in Japan

ANNEX 6 Flow of Funds & Services for the Implementation of Japan's Grant Aid for Community Empowerment



ANNEX 7 Implementation Flow of Japan's Grant Aid for Community Empowerment after E/N and G/A



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Annex 8 Major Undertakings to be Taken by Each Government

| No. | Items | To be covered by Grant Aid | To be covered by Recipient Side |
|-----|---|----------------------------|---------------------------------|
| 1 | To secure land | | ● |
| 2 | To clear level and reclaim the site when needed | | ● |
| 3 | To construct gates and fences in and around the site | | ● |
| 4 | To Construct the Parking lot | | ● |
| 5 | To construct roads | | |
| | 1) Within the site | ● | |
| | 2) Outside the site | | ● |
| 6 | To construct the building | ● | |
| 7 | To provide facilities for the distribution of electricity, water supply, drainage and other incidental facilities | | |
| | 1) Electricity | | |
| | a. The distributing line to the site | | ● |
| | b. The drop wiring and internal wiring within the site (incl. connections between buildings) | ● | |
| | c. The main circuit breaker and transformer | ● | |
| | 2) Water Supply | | |
| | a. The city water distribution main to the site | | ● |
| | b. The supply system within the site (receiving and elevated tanks) | ● | |
| | 3) Drainage | | |
| | a. The city drainage main (for storm sewer and others to the site) | | ● |
| | b. The drainage system (for toilet sewer, ordinary waste, storm drainage and others) within the site | ● | |
| | 4) Gas Supply | | |
| | a. The city gas main to the site | | ● |
| | b. The gas supply system within the site | ● | |
| | 5) Telephone System | | |
| | a. The telephone trunk line to the main distribution frame/panel (MDF) of the building | | ● |
| | b. The MDF and the extension after the frame/panel | ● | |
| | 6) Furniture and Equipment | | |
| | a. General furniture | | ● |
| | b. Project equipment | ● | |
| 8 | To bear the commissions to the Japanese bank for banking services based upon B/A | | ● |
| 9 | To ensure prompt customs clearance and to assist internal transportation in the recipient country and to assist internal transportation therein of the products | | ● |
| 10 | To ensure that customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the purchase of the Components as well as the employment of the Agent be exempted/be borne by its designated authority without using the Grant and its accrued interest. | | ● |
| 11 | To accord Japanese nationals and / or nationals of third countries, including such nationals employed by the Agent, whose services may be required in connection with the supply of the Components such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work (The term "nationals" whenever used in the G/A means Japanese physical persons or Japanese juridical persons controlled by Japanese physical persons in the case of Japanese nationals, and physical or juridical persons of third countries in the case of nationals of third countries.) | | ● |
| 12 | To ensure that the Facilities and the Components be maintained and used properly and effectively for the implementation of the Project | | ● |
| 13 | To bear all the expenses, other than those covered by the Grant and its accrued interest, necessary for the implementation of the Project | | ● |
| 14 | To give due environmental and social consideration in the implementation of the Project | | ● |

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