

Decisions

Every decision of the JTC shall be taken on the basis of consensus between the Delegations, but in the event that the JTC fails to reach consensus, the matter under discussion shall be referred to the Higher Competent Authorities by the respective Heads of Delegations.

Article 7 Financing of the Joint Technical Committee Operations

All the operational costs related to the Project by the JTC shall be covered under the project funds budgeted by the respective countries. Each country shall meet the operational costs of its delegates.

Article 8 Confidentiality

The issues discussed by the JTC, as well as the decisions made by it, shall not be revealed to the public, without prior authorization of the Competent Authorities.

Article 9 Working Languages

The working language of the JTC shall be English.

Article 10 Omissions

Any matter not covered by these terms of reference shall be governed by the provisions of the Bilateral Agreement between the Government of the Republic of Rwanda and the Government of the United Republic of Tanzania on the Construction of the New Rusumo Bridge and OSBP facilities.

Article 11 Amendments

Any Party may propose amendments to these terms of reference.

Article 12

ToR for JTC – Rusumo Bridge & OSBP

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Entry into Force

These terms of reference shall enter into force on the date of approval by the Competent Authorities of both countries.

APPROVAL

The terms of reference have been approved on the ... day of, 2009 by the undersigned in their capacities as the PERMANENT SECRETARIES of the respective Executing Agencies of the Project.

Eng. Omar CHAMBO

Permanent Secretary
Ministry of Infrastructure
Development of the United
Republic of Tanzania

Ms. Marie Claire MUKASINE

Permanent Secretary
Ministry of Infrastructure of the Republic
of Rwanda



**Republic of Rwanda
Ministry of Infrastructure**

**MINUTES OF MEETING No. 1
JOINT TECHNICAL COMMITTEE ON CONSTRUCTION OF
NEW BRIDGE AND ONE STOP BORDER POST AT RUSUMO**

Date: 30th November, 2009
Venue: Ministry of Infrastructure – Conference Room
Time: 09:00hrs

In Attendance:

Messrs:

Ms Marie Claire MUKASINE	Permanent Secretary, Ministry of Infrastructure, Rwanda (Chairperson of Meeting)
Mr Alexis KARANI	Adviser to the Minister of State in Charge of Energy and Water, Ministry of Infrastructure

Rwandan Team (RT)

Saleh BAZIGA (SB)	Ministry of Foreign Affairs and Co-operation
Chris HAKIZA (CH)	Rwanda Revenue Authority
Michel SEBERA (MiS)	Ministry of Finance and Economic Planning
Jean Marie Vianney MAKOMBE (VM)	Eastern Province
Eng. Watson NGAMBI (WN)	Ministry of Infrastructure (Rwanda)
Eng. Amil MIYANADENIYA (AM)	Ministry of Infrastructure (Rwanda)
Eng. Honore MUNYASHONGORE (HM)	Ministry of Infrastructure (Rwanda)

Tanzanian Team (TT)


Eng. Patrick MFUGALE (PM)	Ministry of Infrastructure & Development (Team Leader)
Mato Lawrence MATAGE (MM)	Embassy of the United Republic of Tanzania in Rwanda
Ali J. MWADINI (AJM)	Ministry of Foreign Affairs and International Co- operation
Eng. Johnny KALUPALE (JK)	TANROADS (Kagera Region)
Burton KAISSY (BK)	Tanzania Revenue Authority
Stanford MAKALA (StM)	Ministry of Infrastructure Development
Rashid Salum MAGEITA (RM)	Ministry of Home Affairs – Immigration Dept.

EAC Delegate (ED)

Eng. Gratian Rutaserwa (GR)	East African Community Secretariat
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JICA Team (JT)

Hiroshi MURAKAMI (HM)	Resident Representative, JICA Rwanda
Masahiko SUZUKI (MS)	JICA Mission, Kenya
Shin MARUO (SM)	JICA Tanzania


Tanzania - Rwanda

Minutes of JTC Meeting – New Rusumo Bridge & OSBP

Shingo KIKUCHI (SK)	JICA Rwanda
Samuel SANGWA (SS)	JICA Rwanda
Kohtaro NISHIGATA (KN)	JICA Study Team
Masahiko MORI (MM)	JICA Study Team

Apologies None

Agenda for Discussion

As Attached to the minutes as Annex 1.

Item	Minute	Action/Note
1.0	General	
1.1	The Meeting was opened with introductions of the delegates of Tanzania, JICA, EAC Secretariat and Rwanda respectively.	
1.2	The Permanent Secretary of the Ministry of Infrastructure made the opening remarks with a warm welcome to the respective delegations of Tanzania, JICA, and EAC Secretariat.	
1.3	She went on to thank JICA for agreeing to Finance the design and construction of the New Bridge and OSBP facilities at Rusumo.	
2.0	Overview of the JICA programme	
2.1	An overview of the proposed design process was presented by JICA and specific issues pertaining to obligations of the respective parties to the process were discussed as follows:	
	(a) Concept of the design of the OSBP facilities, where a Juxtaposed design was proposed;	
	(b) Identification of ownership of the facilities to be constructed;	
	(c) The need to make an undertaking on the part of the respective Governments to support the project;	TT & RT
	(d) The requirement to facilitate the securing of the building construction sites; vis a vis expropriations, relocations, etc; It was noted that expropriations would not be financed by the Japanese Government and would be the responsibility of the recipient Governments;	
	(e) Issues related to the maintenance and operation of the facilities once completed;	
	(f) It was also indicated that the mandate of the design does not include financing of Environmental Impact Assesements or Social Impact Assessments to be conducted. However, JICA would provide experts to the respective governments to assist in the preparation of these studies;	
	(g) Future use of the existing bridge once the new bridge has been completed;	
	(h) It was stated by the JICA team that residential houses would not be covered by the project and this would have to be dealt with by the respective Governments; However, a request was made by the JTC members to reconsider this issue as some accomodation would be necessary for staff members who would operate the facilities;	JICA
2.2	It was also pointed out that the formation of the Joint Technical Committee was not only to co-ordinate and facilitate the design and construction phases, but also to ensure the smooth operation of the OSBP facilities.	
2.3	The time frame for the completion of the basic design of November, 2010 was considered excessive and the JICA design team were requested to find a way to shorten the duration of the study.	JICA Design Team
3.0	Bilateral Agreement	
3.1	The need for both countries to sign a bilateral agreement was also discussed and to this end, it was noted that JICA had engaged a consultant to prepare a draft agreement, but the document was only expected to be completed by mid December, 2009.	All

Tanzania - Rwanda

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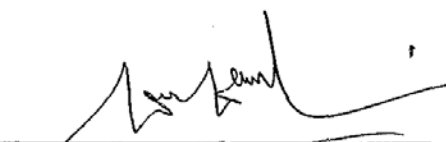
**The Project for Construction of Rusumo International Bridge and One Stop Border Post Facilities
Report**

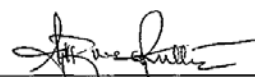
Minutes of JTC Meeting – New Rusumo Bridge & OSBP

3.2	The consultant engaged to draft the agreement, Corridor Development Consultants (CDC), had proposed a timeline for the conclusion of the agreement and had suggested holding 5 workshops. This was considered too long a time frame, and the following were agreed upon:	
	(a) It was suggested that the draft of the bilateral agreement be circulated for discussion by 15 th December, 2009 so as to give adequate time for the concerned parties to review and provide comments prior to the workshops;	JICA - CDC
	(b) The First Workshop with the participation of the JTC to discuss the draft bilateral agreement would be held in early January, 2010 in Kigali;	JICA – CDC, JTC
	(c) The Draft Final of the Agreement would be made ready by end of January, 2010 and circulated to all JTC members;	JICA - CDC
	(d) A Second Workshop with the participation of the JTC shall be held in mid-February, 2010 in Tanzania for final discussions;	JICA – CDC, JTC
	(e) The Bilateral Agreement would then be concluded for signature by the respective Governments by the end of February, 2010	JICA, JTC
4.0	Terms of Reference of the Joint Technical Committee	
4.1	The Draft Final Terms of Reference for the JTC were prepared outlining its operation and functions, for approval and signature (attached to the minutes as Annex 3).	
5.0	Existing Bridge	
5.1	It was pointed out that the existing Bridge would be needed during the construction stage of the New Bridge and a decision on its use thereafter, would be made at a later stage.	
5.2	It was further noted that it would be cost-effective for the recommended Contractor to strengthen the existing bridge rather than provide an alternative “Bailey Bridge” to transport his machinery and plant during the construction stages and this option should be pursued further.	
6.0	Signature of Minutes of Meeting as Prepared by JICA	
6.1	The Minutes of Meeting to be signed by the respective parties were discussed and some amendments were suggested and incorporated into the final minutes and would be signed on the afternoon of 1 st December, 2009 after the Rusumo site visit.	
7.0	Any Other Business	
	None	
8.0	Next Meeting	
	The date of the next meeting shall be communicated to all parties once confirmed.	

The meeting adjourned at 16:45hrs.


 Eng. P. A. L MFUGALE
 Team Leader – JTC Tanzania

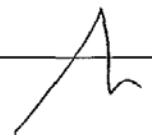

 Eng. Watson NGAMBI
 Team Leader – JTC Rwanda


 Eng. Gratian RUTASERWA
 EAC Secretariat



Tanzania - Rwanda


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Minutes of JTC Meeting – New Rusumo Bridge & OSBP

ANNEX 1

MEETING OF JOINT TECHNICAL COMMITTEE (JTC) FOR CONSTRUCTION OF NEW RUSUMO BRIDGE AND ONE STOP BORDER POST (OSBP)

30th November – 1st December, 2009 - Kigali

AGENDA

Time	Description	Responsible
	29th November, 2009	
	Arrival of JTC members Tanzania	
	30th November, 2009	
09:00hrs	Welcome and Introductory Remarks	Permanent Secretary, Ministry of Infrastructure
	Introduction of JTC members - Tanzania	JTC - Tanzania
	Introduction of JTC members - Rwanda	JTC - Rwanda
	Introduction of the Project by Japanese Study Team and an overview of their Programme	Japanese Study Team
	Discussions - Drafting of the Terms of Reference for the JTC	JTC members
	Prepare a draft Plan of Action for the JTC	JTC members
	Discussion of Minutes to be signed between JICA, Rwanda and Tanzania	
13:00hrs	Lunch	
19:00hrs	Reception hosted by Ministry of Infrastructure, Rwanda	
	1st December, 2009	
08:00hrs	Site Visit to Rusumo	
16:00hrs	Signing of Minutes between JICA and Rwanda; and the Minutes of discussion of JTC	
	2nd December, 2009	
	Departure of Tanzanian JTC members	

Tanzania - Rwanda

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MEETING OF JTC – RUSUMO BRIDGE + OSBP

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ATTENDANCE

DATE: 30th NOVEMBER, 2009

Item	Name	Organisation
1.	Eng. GRATIANO R.S. KUTSERWA	E.A.C. SECRETARIAT
2.	MURAKAMI HIROSHI	JICA RWANDA
3.	ENG. JOHNNY D. KALUMALE	REGIONAL MANAGER TANZANIAN VASCOES
4.	BURTON M.I. KALISY	TANZANIA REVENUE AUTHORITY
5.	SPENCER K. MAKALA	MINISTRY OF INFRASTRUCTURE DEVT
6.	RASHID SHUM MARGETTA	MINISTRY OF HOME AFFAIRS - IMPLEMENTATION
7.	Mtoto LAWRENCE MORTAGE	EMBASSY OF TANZANIA - RWANDA
8.	MUNYANSHOGORE HONORE	Ministry of Infrastructure Rwanda
9.	Shingo KIKUCHI	JICA Rwanda Office
10.	Samed SHIGWA	JICA Rwanda Office
11.	SHIM MARUO	JICA Tanzania Office
12.	Kohtaro NISHIGATA	JICA Study Team

ANNEX 3

DRAFT TERMS OF REFERENCE



**The United Republic
of Tanzania**



**The Republic of
Rwanda**

**TERMS OF REFERENCE OF THE JOINT TECHNICAL
COMMITTEE (JTC)
ASSIGNED WITH THE ORGANIZATION AND MANAGEMENT OF
THE RECONSTRUCTION OF NEW BRIDGE AND ONE STOP
BORDER POST (OSBP) AT RUSUMO**

CS

[Signature]

November, 2009

[Signature]

Minutes of JTC Meeting – New Rusumo Bridge & OSBP

DRAFT

**TERMS OF REFERENCE OF THE JOINT TECHNICAL COMMITTEE
(JTC)
ASSIGNED WITH THE COORDINATION OF THE
RECONSTRUCTION OF A BRIDGE AND CONSTRUCTION OF ONE
STOP BORDER POST (OSBP) FACILITIES AT RUSUMO**

Background

The Government of the United Republic of Tanzania and the Government of the Republic of Rwanda requested funding from the Japanese Government for the purpose of reconstruction of a Bridge at Rusumo to replace the existing one which is deemed to have reached the end of its service life due to its lower loading limits in terms of Axle Loading.

In addition to this the two Governments also requested the construction of One Stop Border Post (OSBP) facilities at Rusumo.

During the course of the preparatory study, it was considered prudent to establish a Joint Technical Committee (JTC) between the two countries to co-ordinate the two projects.

**Article 1
Definition**

The JTC shall be the body of experts from both countries that will be responsible for the overall co-ordination and facilitation of activities integral in the design and construction of the new bridge and OSBP facilities at Rusumo.

**Article 2
Composition**

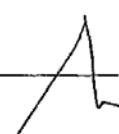
1. The JTC shall consist of a delegation of representatives of each Country and a representative from EAC Secretariat;
2. Each Delegation shall consist of not more than seven (7) permanent members, one of whom shall be designated as the Head of Delegation;



ToR for JTC – Rusumo Bridge & OSBP



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For Tanzania

- Representative from the Ministry of Foreign Affairs and International Cooperation, African Affairs Department;
- Representative from the Department of Policy and Planning, Ministry of Infrastructure Development;
- Representative from the Department of Transport Infrastructure, Ministry of Infrastructure Development;
- Representative from the Department of External Finance, Ministry of Finance and Economic Affairs;
- Representative from Tanzania Revenue Authority;
- An official from the Department of Immigration;
- Other officials appointed by the Joint Technical Committee.

For Rwanda.

- Representative from the Ministry of Foreign Affairs and Cooperation;
- Representative from the Ministry of Finance and Economic Planning
- Representative for customs in Rwanda Revenue Authority;
- Representative from the Eastern Province District Office;
- Bridge Engineer in the Ministry of Infrastructure
- An official from the Directorate of Immigration and Emigration;
- A Representative from the Rwanda Transport Development Agency;
- Other officials appointed by the Joint Technical Committee.

From EAC

- Representative from EAC Secretariat

3. Each Delegation may co-opt any number of members to their respective Delegations.
4. Each country may, at any time, replace the members of its delegation;
5. Such replacement will become effective thirty days after the date of notification to either Party.
6. The JTC may establish working groups as deemed necessary for the good discharge of its functions.

**Article 3
Functions and Powers**

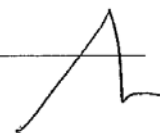
In conformity with the Bilateral Agreement between the two countries, for the Construction of the New Bridge and OSBP facilities at Rusumo, the JTC shall have the following functions and powers:



ToR for JTC – Rusumo Bridge & OSBP



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1. To coordinate technical, legal and administrative matters related to the Project;
2. To advise on the implementation of the Project in accordance with the Implementation Schedule agreed by Rwanda, Tanzania and JICA;
3. To review any documentation with regard to the Project produced by JICA or any contracted agencies;
4. To coordinate project activities with relevant institutions;
5. To propose to the Higher Competent Authorities of the two Governments the procedures for the operation and maintenance of the Rusumo Bridge and OSBP.
6. To perform the powers and functions conferred on it in terms of the finalized contract for the execution of the project.

**Article 4
Chairmanship**

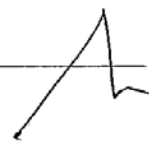
The Head of Delegation hosting a meeting, shall in respect of that meeting, be the chairperson, saving any decision to the contrary.

**Article 5
Meetings**

1. The JTC shall hold ordinary meetings every 3 months, alternately between the two countries, and extraordinarily, whenever necessary.
2. The country hosting a meeting shall be responsible for the timely preparation and distribution of the proposed agenda and documentation, secure the logistics and provide secretarial services for the meeting.
3. The host country must prepare the minutes of the meeting to be approved by the meeting.
4. The meetings of the JTC shall be closed to non-members, saving any decision to the contrary.

**Article 6
Decisions**

Every decision of the JTC shall be taken on the basis of consensus between the Delegations, but in the event that the JTC fails to reach consensus, the matter under discussion shall be referred to the Higher Competent Authorities by the respective Heads of Delegations.



Article 7
Financing of the Joint Technical Committee Operations

All the operational costs related to the operations of the JTC shall be covered under the project funds budgeted by the respective countries. Each country shall meet the operational costs of its delegates.

Article 8
Confidentiality

The issues discussed by the JTC, as well as the decisions made by it, shall not be revealed to the public, without prior authorization of the Competent Authorities.

Article 9
Working Languages

The working language of the JTC shall be English.

Article 10
Omissions

Any matter not covered by these terms of reference shall be governed by the provisions of the Bilateral Agreement between the Government of the Republic of Rwanda and the Government of the United Republic of Tanzania on the Construction of the New Rusumo Bridge and OSBP facilities.

Article 11
Amendments

Any Party may propose amendments to these terms of reference.

Article 12
Entry into Force

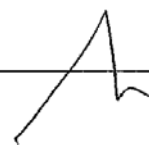
These terms of reference shall enter into force on the date of approval by the Competent Authorities of both countries.



ToR for JTC – Rusumo Bridge & OSBP



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Minutes of JTC Meeting – New Rusumo Bridge & OSBP

APPROVAL

The terms of reference have been approved on the ... day of, 2009 by the undersigned in their capacities as the PERMANENT SECRETARIES of the respective Executing Agencies of the Project.

Eng. Omar CHAMBO

Permanent Secretary
Ministry of Infrastructure
Development of the United
Republic of Tanzania

Ms. Marie Claire MUKASINE

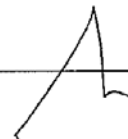
Permanent Secretary
Ministry of Infrastructure of the
Republic of Rwanda





ToR for JTC – Rusumo Bridge & OSBP

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MINUTES OF DISCUSSIONS
ON THE SECOND PREPARATORY STUDY
ON THE PROJECT FOR RECONSTRUCTION OF RUSUMO BRIDGE
AND CONSTRUCTION OF OSBP FACILITIES
IN THE REPUBLIC OF RWANDA

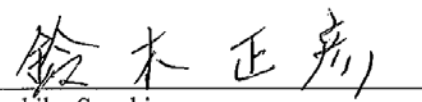
JICA sent to the Republic of Rwanda (hereinafter referred to as "Rwanda") the Second Preparatory Study Team (hereinafter referred to as "the Team") on the Project for Reconstruction of Rusumo Bridge and Construction of OSBP Facilities (hereinafter referred to as "the Project"), which is headed by Mr. Masahiko Suzuki, Project Formulation Adviser, JICA Kenya Office, and is scheduled to stay in the countries from 21st January to 19th March, 2010. The Team held discussions with the officials concerned of the Government of Rwanda, and conducted a field survey in the study area.

In the course of discussions and field survey, Rwandan side and Japanese side confirmed the main items described on the attached sheet.

12th February, 2010



Mr. Alexis Karani
Advisor to the Minister of State in charge of
Energy and Water/Acting Permanent Secretary
Ministry of Infrastructure
Republic of Rwanda



Mr. Masahiko Suzuki
Leader
2nd Preparatory Study Team
Japan International Cooperation Agency

ATTACHMENT

1. Project Title

The Team proposed to change the title of the Project from “the Project for Reconstruction of Rusumo Bridge and Construction of OSBP Facilities” to “The Project for Enhancement of Transportation Capacity at the Rusumo Border”. The Rwandan side was reluctant to change the title because of the appropriateness of the current title of the Project.

2. Discussion of the Project Component

The team explained the draft design of the Project components and the Rwandan side requested the Team to consider the following issues continuously;

(Bridge)

- 1) Type of the bridge
- 2) Width of bridge and access road
- 3) Live load to be applied to the bridge design
- 4) Necessity of a sidewalk for pedestrians and cyclists
- 5) Bridge name (“New Rusumo Bridge” was proposed at the meeting)

(OSBP)

- 1) To secure the space for associated facilities which would be constructed by the Rwandan side.
- 2) Appropriate movement line in the control zone and main office.
- 3) Inclusion of crossing structures to ensure free-movement for people on the Rwandan side, from either side of the security fence.
- 4) In light of the the current traffic and the fact that there is more incoming Cargo to Rwanda, consideration should be given for adequate truck parking facilities.

The Team will assess the appropriateness of the requests with the Japan’s Grant Aid policy.

3. Other issues

3-1. The Rwandan side proposed to host the 3rd JTC meeting around May, 2010.

3-2. The Rwandan side suggested that EIA (Environmental Impact Assessment) procedures for the Project should be cleared in coordination with the Tanzanian side. This issue should be discussed at the 3rd JTC meeting.

3-3. The Rwandan side agreed to get the permission of the bridge and OSBP construction by themselves within six weeks after receiving the detailed design.

3-4. The Rwandan side agreed to complete land acquisition and expropriation according to the laws and regulations of Rwanda before the commencement of the construction work.

3-5. The Rwandan side agreed to take necessary measures for exemption of all kinds of tax and duties for the Project.

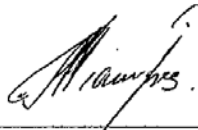
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MINUTES OF DISCUSSIONS
ON THE SECOND PREPARATORY STUDY
ON THE PROJECT FOR RECONSTRUCTION OF RUSUMO BRIDGE
AND CONSTRUCTION OF OSBP FACILITIES
IN THE REPUBLIC OF RWANDA AND THE UNITED REPUBLIC OF TANZANIA

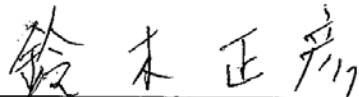
JICA sent to the United Republic of Tanzania (hereinafter referred to as "Tanzania") the Second Preparatory Study Team (hereinafter referred to as "the Team") on the Project for Reconstruction of Rusumo Bridge and Construction of OSBP Facilities (hereinafter referred to as "the Project"), which was headed by Mr. Masahiko Suzuki, Project Formulation Adviser, JICA Kenya Office, and was scheduled to stay in the country from 21st January to 19th March, 2010. The Team held discussions with the relevant officials of the Government of Tanzania, and conducted a field survey in the study area.

In the course of discussions and field survey, Tanzanian side and Japanese side confirmed the main items described on the attached sheet.

Dar es Salaam, 19th February, 2010



Eng. Omar A. Chambo
Permanent Secretary
Ministry of Infrastructure Development
The United Republic of Tanzania



Mr. Masahiko Suzuki
Leader
2nd Preparatory Study Team
Japan International Cooperation Agency

(Witness)



Mr. Ngosha Said Magonya
Commissioner for External Finance
Ministry of Finance and Economic Affairs
The United Republic of Tanzania

ATTACHMENT

1. Project Title

The Team proposed to change the title of the Project from “the Project for Reconstruction of Rusumo Bridge and Construction of OSBP Facilities” to “The Project for Enhancement of Transportation Capacity at the Rusumo Border”. The Tanzanian side was reluctant to change the title because of the appropriateness of the current title of the Project. The proposed title was seen to be too general.

2. Discussion of the Project Components

The team explained the draft design of the Project components and the following issues were mainly discussed;

(Bridge)

- 1) Both sides agreed that the specification of the bridge and the access roads should be determined according to the Tanzanian draft road manual for the width, and the Japanese standards for the live load comparing with NA +45 units of NB according to SATCC code of practice for the design of the road bridges and culverts.
- 2) “Rusumo Bridge” was proposed as the name of the bridge to be constructed.

(OSBP)

- 1) The Tanzanian side requested to accommodate in the layout provision for associated facilities which are not covered by the Japan’s Grant Aid.
- 2) The Tanzanian side requested to design the main administration building which can accommodate appropriate number of the staff of each relevant organization.

The team will assess the above issues in accordance with the Japan’s Grant Aid policy.

3. Other issues

3-1. The Team informed the proposal of the Rwandan JTC members to hold the 3rd JTC meeting around May, 2010 in Kigali. The Tanzanian side said they will communicate with their counterparts as soon as possible, and come up with an appropriate date and venue.

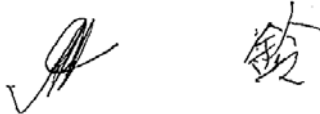
3-2. The Tanzanian side suggested that EIA (Environmental Impact Assessment) procedures should cover the whole project, not to be divided into the bridge component and OSBP building component. And the possibility of joint EIA with the Rwandan side will be considered at the 3rd JTC meeting, reviewing the result of the study made by the Team regarding the environment social consideration.

3-3. The Tanzanian side agreed to make the necessary budget application procedures in the next fiscal year to secure the budget for land acquisition and EIA procedures using the next draft design shown by the Team for the 3rd JTC meeting.

3-4. The Tanzanian side agreed to exempt all taxes and duties for the project in accordance with



provisions contained in the E/N (Exchange of Notes) and G/A (Grant Agreement) of the Project.
3-5. The Tanzanian side agreed to provide as far as possibly available detail information on the building permission procedures for OSBP facilities.
3-6. The Team recommended the Tanzanian side to invite officials whom they deem relevant in the review of the appropriateness of OSBP building design.



The United Republic of Tanzania
Ministry of Infrastructure Development

MINUTES OF MEETING No. 2 OF
JOINT TECHNICAL COMMITTEE ON CONSTRUCTION OF
NEW BRIDGE AND ONE STOP BORDER POST AT RUSUMO

Date: 3rd February, 2010
Venue: Dar es Salaam International Conference Centre
Time: 09:00hrs

In Attendance:

Tanzanian Team (TT)

Eng. Patrick MFUGALE (PM)	Ministry of Infrastructure & Development (Team Leader) - <i>Member</i>
Mr. Ali J. MWADINI (AJM)	Ministry of Foreign Affairs and International Co-operation- <i>Member</i>
Eng. Ebenezer MOLLEL (EM)	TANROADS HQ- <i>Coopted Member</i>
Eng. Johnny KALUPALE (JK)	TANROADS (Kagera Region)- <i>Member</i>
Eng. John KISWAGA	Ministry of East Africa Cooperation- <i>Coopted- Member</i>
Mr. Rashid Salum MAGETTA (RM)	Ministry of Home Affairs – Immigration Dept- <i>Member.</i>

Rwandan Team (RT)

Mr. Paul KAYITARE (KP)	Rwanda Revenue Authority - <i>Member</i>
Eng. Honoré MUNYASHONGORE (HM)	Ministry of Infrastructure (Rwanda)- <i>Member</i>

EAC Delegate (ED)

Eng. Gratian RUTASERWA (GR)	East African Community Secretariat- <i>Member</i>
Ms. Tomomi TOKOURI (TT)	East African Community Secretariat

JICA Team (JT)

Shin MARUO (SM)	JICA Tanzania
Shinji NARIYAMA (SN)	JICA Study Team
Atsushi MORIOKA (AM)	JICA Study Team
Masahiko MORI (MM)	JICA Study Team



Apologies

Rwanda

Saleh BAZIGA (SB)	Ministry of Foreign Affairs and Co-operation- <i>Member</i>
Chris HAKIZA (CH)	Rwanda Revenue Authority- <i>Member</i>
Michel SEBERA (MiS)	Ministry of Finance and Economic Planning- <i>Member</i>
Jean Marie Vianney MAKOMBE (VM)	Eastern Province- <i>Member</i>
Eng. Watson NGAMBI (WN)	Ministry of Infrastructure (Rwanda)- <i>Member</i>
Eng. Amil MIYANADENIYA (AM)	Ministry of Infrastructure (Rwanda)- <i>Member</i>

Tanzania

Burton KAISSY (BK)	Tanzania Revenue Authority- <i>Member</i>
Stanford MAKALA (StM)	Ministry of Infrastructure Development - <i>Member</i>
Mr. Mololo	Ministry of Finance and Economic Affairs- <i>Member</i>

Note: See annex I for Participants

Agenda for Discussion

1.0	Introductory Note and Administrative Announcements
2.0	HEALTH BREAK
3.0	Matters arising from the 1 st JTC meeting in Kigali
4.0	Presentation of Project Design Concept
5.0	Discussions on the presentation by the JICA Team
6.0	LUNCH BREAK
7.0	Presentation and updates by CDC of Bilateral Agreement & Legal Framework drafts
8.0	HEALTH BREAK
9.0	Discussions on presentation by CDC
10.0	AOB
11.0	End of the Meeting and Drafting of Minutes

Deliberations

Item	Minute	Action/Note
1.0	General	
1.1	Eng. P. Mfugale, Leader of the JTC-Tanzania team, on behalf of the Permanent Secretary, MOID, made the opening remarks with a warm welcome to the respective delegations of Rwanda, JICA, and EAC Secretariat.	
1.2	The Meeting started with introductions of the delegates from Tanzania, JICA, EAC Secretariat and Rwanda.	
2.0	Matters arising from the first JTC Meeting	
2.1	Obligation of respective parties in relation to project presentation by JICA Consultants	
	(a) Identification of ownership of the facilities to be constructed; <i>The governments will come up with decision later. The JTC will advise accordingly.</i>	JTC
	(b) Issues related to the maintenance and operation of the facilities once completed <i>JTC through maintenance agencies will come with a strategy.</i>	JTC
	(c) Funding of the Environmental Impact Assessments (EIA) or Social Impact Assessments (SIA). JICA committed to provide experts to the respective Governments to assist in the preparation of these studies; <i>JICA reported one consultant member on EIA has been assigned in the JICA Study Team</i>	JICA
	(d) Future use of the existing bridge once the new bridge has been completed: <i>Will be decided later</i>	
	(e) JTC requested to JICA to reconsider provision of residential houses for staff members who would operate the facilities in the grant:	JICA
2.2	The time frame for the completion of the basic design of November, 2010 was considered too long and the JICA design team were requested to find a way to shorten the duration of the study. <i>The JICA Study Team will as much as possible provide any required information on status of design</i>	JICA Design Team
2.3	Bilateral Agreement	
2.3.1	(a) The draft of the bilateral agreement was circulated by the consultant as agreed. The first bilateral workshop to discuss the bilateral agreement was held on 7 th - 8 th January 2010 and both Rwanda and Tanzania held national meetings on 29 th January 2010.	CDC
	(b) It was noted that there were several issues in the agreement which needed further consultations from both sides. These include the location of clearance and the lead ministry.	CDC
	(c) A Second Workshop with the participation of the JTC shall be held on 4 th and 5 th February, 2010 in Tanzania for further discussions.	CDC
	(d) The Bilateral Agreement would then be concluded for signature by the respective Governments by the end of March, 2010.	JICA

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[Signature]

2.4	Terms of Reference of the Joint Technical Committee	
2.4.1	The Draft Final Terms of Reference for the JTC were prepared (during the first JTC meeting) outlining its operation and functions, for approval and signature. <i>The terms of reference has to be signed by the Permanent Secretaries of both Rwanda and Tanzania as approval. However they are yet to be signed, JTC to followup.</i>	JTC
2.5	Existing Bridge	
2.5.1	The existing Bridge would be needed during the construction stage of the New Bridge and a decision on its use thereafter, would be made at a later stage. <i>The findings will be presented by the JICA Study Team and decision will be made there after.</i>	JICA Study Team and JTC
3.0	Presentation of the Project Design Concept for the Bridge	
3.1	The overview of the draft project design concept was presented by the JICA Study Team. Specific issues pertaining to the bridge design were discussed as follows:	
	(a) Selection of bridge type should consider the locally available construction material and cost-effective future maintenance;	Study team
	(b) JTC members recommended a clear deck bridge to allow easy passage of wide loads.	Study team
	(c) For Design loads, the consultant recommended using the Japanese Specifications for Highway Bridges. It was clarified that Tanzania uses SADC standards which is equivalent to HA +45 HB and Rwanda uses 80t as design live load. The JICA Study Team was advised to check the Japanese standards compliance with the requirements of the two countries standards	Study team
	(d) The JICA Study Team requested to meet competent authorities both in Tanzania and Rwanda to further discuss technical issues.	JTC
	(e) The JTC will prepare a proposal on maintenance strategies	JTC
	(f) The meeting discussed the required width of the bridge and proposed to use the largest width	
3.2	Presentation of the Project Design Concept for the OSBP Facilities	
	An overview of the project design concept was presented by the JICA Study Team and specific issues pertaining to the OSBP design were discussed as follows:	
	(a) The JTC felt that concrete technical justification is required in the projection of traffic and in determining the layout of the facility. The consultant was urged to consider other initiatives by the two countries in facilitating trade such the joint Dar es Salaam-Isaka-Keza/Musongati-Kigali Railway Project, the potential mining at Kivu, etc	Study team
	(b) Members noted that there is high potential for increased exports from any of the adjoining states which necessitates facilities on both sides to be capable of handling entry and exit control functions equally. The JICA Study Team was therefore urged to look into larger number of parameters.	Study team
	(c) JICA requested the JTC to provide information and data as much as it is possible in order to obtain a reasonable projection of traffic volumes	JTC

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	(d) The facilities which are complementary to the operation of the OSBP and which are not part of the provision of the grant, should be reflected in the in the basic design of the control zone for deliberation. These include:- accommodation facilities, private operators facilities, i.e, banks, agents ect,.	Study team
4.0	AOB	
4.1	Observations by Permanent Secretaries in Tanzania	
	It was reported that the Permanent Secretaries of Tanzanian Ministries responsible for the Project held a meeting to deliberate on issues related to the project. They had the the following observations or concerns:	
	(a) That process looks to be ambitious especially scheduling the signing of the bilateral agreement by the end of March, 2010;	
	(b) That they support the establishing of OSBP, however they are worried that related process for its establishment may delay the project. They suggested that, since this process will eminently take longer, the construction of the Bridge should be delinked to let it proceed.	
4.2	The Meeting resolved to present those obseverations to the relevant competent workshop of the Bilateral Agreement and Legal Framework schedule for 4 th & 5 th Feb 2010.	

The meeting was adjourned at 16:45hrs.



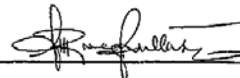
Eng. P. A. L MFUGALE

Team Leader – JTC
Tanzania



Eng. Honoré MUNYASHONGORE

For Team Leader – JTC Rwanda



Eng. Gratian RUTASERWA

EAC Secretariat

Date 3rd February 2010