

Annex 1-2: PDM₁

Project Name : Project for Medical Education and Research of the Seththairath Hospital in the Lao PDR Target Group : Doctors involved in clinical training

Target Area : Seththairath Hospital

Project Period : 2007 – 2010 (3 years)

Date : 25 June, 2009

Version : No. 1

Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important Assumptions
<p>Super Goal Skills, knowledge, and attitude of medical doctors in the whole country are improved.</p>	<ol style="list-style-type: none"> The number of patients coming to district hospitals increases. The number of medical doctors at district hospitals increases. 	<ol style="list-style-type: none"> Annual Report from Ministry of Health Annual Report from Ministry of Health 	
<p>Overall Goal Quality of clinical training for medical doctors in the Lao PDR is improved.</p>	<ol style="list-style-type: none"> Achievement of undergraduate / Family Medicine Specialist Programs increases. 	<ol style="list-style-type: none"> Comparison of baseline and end surveys 	<p>Family Medicine Specialist Program is continued</p>
<p>Project Purpose Quality of undergraduate clinical trainings and early postgraduate clinical trainings for those who graduated from Faculty of Medical Sciences within two years at the Seththairath Hospital is improved.</p>	<ol style="list-style-type: none"> Satisfaction of trainees who completed clinical trainings at the Seththairath Hospital increases. Evaluation (Reputation) of clinical training at the Seththairath Hospital from the professional organization is enhanced 	<ol style="list-style-type: none"> Report of evaluation by medical students/ family medicine residents in issued by Academic Affair of University of Health Sciences Hearing survey from other teaching hospitals and MOH 	<p>The number of medical students are not increased drastically</p>
<p>Outputs</p> <ol style="list-style-type: none"> Knowledge and know-how on clinical training of the Seththairath Hospital as a teaching hospital is expanded. The training management system is improved at the Seththairath Hospital. 	<ol style="list-style-type: none"> 1-1. The number of monthly book for loan in library (target: 4 books per student per year) 1-2. Status of textbooks use in the clinical education 1-3. Status of usage of Clinical Learning Center and simulators 1-4. The percentage of blanks in the medical records decreases. 2-1. The number of TMC meetings (target: 60) 2-2. Frequency of re-write weekly schedule related with Medical Teaching Unit (MTU) (target: once a week) 2-3. Medical students/family medicine residents feel that training by clinical trainers improved. 2-4. Findings used for further improvement in Internal Monitoring 2-5. Human Resource Technical Working Group (HR-TWG) recognizes the clinical education model in Seththairath Hospital as a model 	<ol style="list-style-type: none"> 1-1. List for loan-out books from the library 1-2. Hearing from clinical trainers 1-3. Hearing from clinical trainers 1-4. Sampling survey results of medical record in four major departments 2-1. Record of TMC meetings 2-2. Frequency of re-writing schedule board 2-3. Hearing from medical students/residents 2-4. Minutes of Internal Monitoring 2-5. Minutes of HR-TWG meetings 	<p>The MOH continues to secure the budget for the clinical trainings at the educational hospitals.</p>
<ol style="list-style-type: none"> Capacities of trainers of clinical trainings for medical students/doctors are strengthened. 	<ol style="list-style-type: none"> 3-1. The number of Medical Education Seminars (target: 8 times) 3-2. The number of TOT workshops (target: 15 times) 3-3. The number of monitoring for clinical trainers (target: 8 times) 3-4. Clinical trainers feel TOT has improved teaching skills 3-5. The number of issued newsletters and posters (7 and 1 time respectively) 	<ol style="list-style-type: none"> 3-1. Programs of Medical Education Seminars and TOIS 3-2. TOT programs 3-3. Monitoring reports of clinical trainers 3-4. Hearing from clinical trainers 3-5. Newsletters and posters 	

Activities	Inputs	Lao side	1. Clinical trainers continue working as teaching doctors. 2. The number of patients is not reduced drastically at the Sethathirath Hospital.
<p>1-1 Conduct baseline survey on clinical training for medical doctors.</p> <p>1-2 Produce textbooks to acquire standardized basic clinical competencies</p> <p>1-3 Activate the library to utilize reference books</p> <p>1-4 Build Clinical Learning Center and provide practical training using simulators</p> <p>1-5 Improve the contents and management system of medical records</p> <p>1-6 Develop learning materials for case conference or references for medical students/residents</p> <hr/> <p>2-1 Develop the mission of clinical training for medical education viewpoint at the Sethathirath Hospital.</p> <p>2-2 Establish a new committee (Teaching Management Committee: TMC) in charge of clinical training.</p> <p>2-3 Hold monthly TMC meetings for clinical training.</p> <p>2-4 Accumulate the minutes of TMC meetings</p> <p>2-5 Improve the function of Medical Teaching Unit (MTU)</p> <p>2-6 Establish Internal Monitoring system.</p> <p>2-7 Promote project outputs through the Human Resource Technical Working Group organized by Ministry of Health</p> <hr/> <p>3-1 Develop the programs of trainings of trainers (TOT).</p> <p>3-2 Prepare teaching materials for TOT.</p> <p>3-3 Conduct TOT for medical doctors working for four teaching hospitals and provincial hospitals.</p> <p>3-4 Organize Medical Education Seminar for clinical trainers</p> <p>3-5 Set up the monitoring criteria for clinical trainers who participate in TOT.</p> <p>3-6 Monitor and evaluate clinical trainers who participated in TOT.</p> <p>3-7 Disseminate the idea of medical education through newsletters and a poster</p>	<p>Japanese side</p> <p>1. Experts</p> <ul style="list-style-type: none"> - Chief Advisor - Medical Education - Pedagogy - Evidence Based Medicine - Epidemiology - Internal Medicine - Medical Record Management - Emergency Medicine - Clinical Laboratory - Clinical Pathology - Training Management and Evaluation <p>Note: The number of experts will be smaller than the number of above-mentioned fields, because some experts will be in charge of several fields. At the moment, such envisaged examples are as follows:</p> <ul style="list-style-type: none"> - Chief Advisor/ Medical Education/Pedagogy - Evidence Based Medicine/Epidemiology <p>2. Training of counterpart personnel in Japan</p> <ul style="list-style-type: none"> - Medical Education <p>3. Equipment/materials</p> <ul style="list-style-type: none"> - Equipment for Medical Education - Equipment for Clinical Medicine for Educational Purposes 	<p>1. Personnel</p> <ul style="list-style-type: none"> - Project Director - Project Manager - Counterpart personnel <p>2. Provision of the project office and facilities necessary for the implementation of the project</p> <p>3. Others</p> <ul style="list-style-type: none"> - Administrative and operational costs - Running costs for electricity, water, etc. 	<p>Pre-conditions</p> <p>Cooperation and agreement on the project implementation are obtained from the MOH.</p>



Annex 2 Schedule of Terminal Evaluation

		Dr.Inoue	Dr.Ushio	Ms.Mizuno
21-Jun	Mon	21:00 Arrive at VTN (TG574)		
22-Jun	Tue	9:00 JICA Office 10:00 Courtesy Call to DOP, MOH (Dr.Phouthone) 13:30-14:30 WHO (Dr. Souphaxai)		
23-Jun	Wed	8:30-10:00 Setthathirath HP observation 10:00-10:30 Interview: Ms. Yumiko TERA0 (SV) 11:00-12:00 Courtesy Call to Director 14:00-16:00 TMC meeting observation		
24-Jun	Thu	9:00-10:00 Courtest Call and Interview to Vice-president of UHS (Dr. Sing) 10:30-11:00 Interview to Calgary Univ. (Dr. Hollaar) 11:15-12:00 TOT Observation at Mahosot Hospital 14:00-15:00 Dept. Health care, MOH (Dr. Sommone) 15:00-16:00 Interview to Japanese expert (Ms. Muramatsu)		
25-Jun	Fri	9:00-12:00 Mittaphab HP courtesty call (Dr. Sinpason) Mittaphab HP TOT partivipants interview 12:30-12:45 C/P Interview at SH (Dr. Bounmy) 13:00-13:30 Interview to Freiberg Univ. (Mr. Runge) 14:00-16:00 Mahosot HP courtesty call (Dr. Bounthapany)& TOT particilants interview		
26-Jun	Sat	Data correction and analysis		
27-Jun	Sun	Data correction and analysis		
28-Jun	Mon	9:00-10:30 Mother & Child Hospital, TOT particilants interview (Dr. Somsay) 11:00-11:30 Interview to Health Frontier (Dr. Christine John) 11:30-12:00 OBGY Seminar observation at CLC (Dr. Runge) 13:30-15:00 Setthathirath C/P interview		
29-Jun	Tue	9:00-10:30 CDSWC expert interview (Dr. Noda)	21:00 Arrive at VTN (TG574)	
30-Jun	Wed	10:00 Internal Meeting (at JICA office, Mission Members) 13:30-15:30 Setthathirath HP visit 16:00 Coutesy call to JICA Laos Office		
1-Jul	Thu	11:00-12:00 Mahosot HP visit (Dr. Bounthapany) 13:30-14:00 Courtesy call and interview to MOH (Dr. Nao) 16:30-17:10 leave to Luang Prabang		
2-Jul	Fri	9:00-10:00 Courtesy Call, Interview, Site observation: Luang-Phabang Provincial Hospital (Dr. Khamson)		
		10:30-16:00 TOT observation		
3-Jul	Sat	17:50-18:30 Luang Prabang - Vientiane		
4-Jul	Sun	Data correction and analysis, report drafting		
5-Jul	Mon	9:00-12:00 Courtesy call & Discussion with C/Ps and MOH about JER at UHS 13:30-19:00 Discussion with the Project experts		
6-Jul	Tue	10:30-12:00 Disucussion with CD-SWC experts 13:00-16:00 M/M modification		
7-Jul	Wed	9:00-12:00 Disucussion with the Project experts, CD-SWC experts, and JICA Laos Office 13:00-16:00 Preparation for JCC		
8-Jul	Thu	9:00-11:30 JCC meeting at Settha, 11:30-12:00 M/M signing 13:30 Reporting to JICA Laos Office, 15:00 Reporting to EOJ 21:45 Leave VTN(TG 575)		
9-Jul	Fri	8:10 Arrive at Tokyo (TG 642)		

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Annex 3 Persons Interviewed

【MOH】

Dr. Phouthone VANGKONEVILAY	Deputy Director General, Department of Health Organization and Personnel
Dr. Chanthakath PAPATSALANG	Deputy-Head, Division of Personal
Dr. Sommone PHOUNSAVATH	Director of Department of Healthcare
Dr. Bouphany PHAYOUPHORN	Deputy Chief of International Cooperation Division, Cabinet Office
Dr. Sipaseuth LADPAKDY	Technical staff, Division of Central Hospitals, Department of Health Care

【UHS】

Dr. Som Ock KINGSADA	President
Dr. Sing MENORATH	Vice-President
Dr. Alounyadeth SITTHIPHANH	Vice-President
Dr. Outhip	Director of Cabinet
Dr. Boutthavong PHENGSIOMBOUN	Vice-Director of Cabinet
Dr. Ketsomsouk BOUPHAVANH	Vice-Dean
Dr. Vongphet LOUANXAY	Vice-Dean
Dr. Niranh PHOUMINDR	Vice-Dean

【Setthathirath Hospital】

Dr. Khampe PHONGSAVATH	Director
Dr. Sisomphone TANDAVONG	Head of Out-patient Department
Dr. Bounmy SOMSAMOUTH	Chief of Endocrinology
Dr. Phimseng PHITTHANOUSONE	Chief of Emergency Department
Dr. Phouphet VISOUNNARATH	Head of Pediatrics
Dr. Bountieng APHAY	Chief of Obstetrics and Gynecology Department
Dr. Viengvansay NABANDITH	Deputy head of Clinical Laboratory Department
Dr. Somchanh SOULALAY	Chief of Internal Medicine
Mrs. Mimala PATHOUMXAD	Chief of Relationship

【Mahosot Hospital】

Dr. Chanpheng THAMMAVONG	Director
Dr. Bounkong SIHAVONG	Deputy Director
Dr. Vatthanaphone LATTHAPHASAVANG	Infectious Disease Adult Ward
Dr. Sixiong BISAYHER	Pneumology Ward

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Dr. Keovongmany SENESOUPHANH	Infectious Disease, Pediatrics
Dr. Banchongchith VONGDALA	General Ward Pediatrician
Dr. Alounxay KHAMTANH	Cardiology Ward
Dr. Bouavanh XAYYAVONG	Gastrointestinal Ward
Dr. Sonsath VONGPHACHANH	

【Mittaphab Hospital】

Dr. Phoukieng DOUANGCHACK	Deputy Director
Dr. Sinpasong SINVONGSA	Head of Surgery
Dr. Vongsinh SINVONGSA	Head of Internal medicine
Dr. Manichanh THONGSNA	Head of Infectious Diseases
Dr. Boualith INTHAPANYASACK	Head of Out-Patient Department
Dr. Ketmany PHETSIRISENG	Deputy Head of Internal Medicine
Dr. Snong THONGSNA	Cardiology
Dr. Yanghue ZAVA	Orthopedics & Surgery
Dr. Bouangeune SISAVATH	Orthopedics

【Mother and Child Hospital】

Dr. Somsay BINLAMAY	Chief of Pediatrics
Dr. Slvansay CHANTHAVONGSAK	Obstetrics and Gynecology Department
Dr. Donesavath BOUTTAYA	Obstetrics and Gynecology Department
Dr. Phetsamone PHANTHAVONG	Obstetrics and Gynecology Department
Dr. Vannaly FONGMANYVONG	Pediatric Department
Dr. Sanyahak XAYSANASONGKHAM	Pediatric Department
Dr. Vatsana LATSAVONG	Pediatric Department
Dr. Vanida SIONSA	Pediatric Department
Dr. Syvansay VONGSAK	Technical Staff

【Luan Prabang Hospital】

Dr. Khamzone THONGSAVATDY	Vice Director
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【Developing Partners】

Dr. Supachai DOUANGCHAK	National Professional Officer (Health Sector), WHO
Dr. Guen HOLLAAR	University of Calgary, Canada
Dr. Michael RUNGE Ludwigs	Professor of Obstetrics and Gynecology, Albert- University, Freiburg, Germany

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Dr. Christine JOHNS

Field Representative, Internal Medicine Residency
Coordinator, Health Frontiers, USA

Ms. Yumiko TERAO

Senior Volunteer, JICA

【The Project】

Dr. Hirotaka ONISHI

Chief Advisor /Medical education/ Pedagogy (1)

Ms. Keiko MURAMATSU

Training management & evaluation(1)/Clinical
Laboratory

Ms. Satoko OKAMOTO

Training management & evaluation (2)

Dr. Masamine JIMBA

EBM/ Epidemiology

Dr. Kiyoshi KITAMURA

Clinical Pathology/ Medical education (3)

Mr. Toshiharu HATA

Medical Record

【Capacity Development for Sector-Wide Coordination in Health】

Dr. Shin-Ichiro NODA

Chief Advisor

Mr. Kenichi TSUNODA

Project Coordinator

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Annex 4 List of Inputs

4-1 Counterpart Allocation

Counterpart and collaborating organizations is determined in Record of Discussion (R/D) of this project (Oct. 8, 2007) .

(1) Counterpart and collaborating organizations

Project Director	<ul style="list-style-type: none"> • Dean of the University of Health Sciences
Deputy Project Director	<ul style="list-style-type: none"> • Director of the Setthathirath Hospital
Project Manager	<ul style="list-style-type: none"> • Deputy Director of the Setthathirath Hospital (in charge of medical education)
Counterpart Personnel other than above	<ul style="list-style-type: none"> • Departments of Medical Affairs, Internal Medicine, Surgery, Obstetrics and Gynecology, Pediatrics, Laboratory, Statistics, Gastro, etc. at the Setthathirath Hospital • Department of Medicine, the University of Health Sciences
Administrative Personnel	<ul style="list-style-type: none"> • Department of General Affairs at the Setthathirath Hospital
Collaborating Organizations connected with the Project	<ul style="list-style-type: none"> • The Ministry of Health • The University of Health Sciences • The National Institute of Public Health • Mahosot Hospital • Mittaphab Hospital • Mother and Child Hospital

Sources : Record of Discussion (R/D) Annex IV: List of Lao Counterpart and Administrative Personnel (Oct. 8, 2007)

(2) Joint Coordinating Committee (JCC)

Chairperson	<ul style="list-style-type: none"> • Dean of the University of Health Sciences
Lao Member	<ul style="list-style-type: none"> • Ministry of Health <ul style="list-style-type: none"> ➤ Cabinet ➤ Department of Curative ➤ Department of Organization and Personnel ➤ Department of Planning and Budgeting • University of Health Sciences • Setthathirath Hospital <ul style="list-style-type: none"> ➤ Director ➤ Deputy Directors ➤ Chief of General Affairs, Medical Affairs, Internal Medicine, Surgery, Obstetrics and Gynecology, Pediatrics, Laboratory, Statistics, Gastro, etc. • National Institute of Public Health • Mahosot Hospital • Mittaphab Hospital • Mother and Child Hospital
Japanese Member	<ul style="list-style-type: none"> • Japanese Experts assigned to the Project • Resident representative of JICA
Observer	<ul style="list-style-type: none"> • Representative of the Embassy of Japan • Other personnel invited by the Chairperson

Sources : Record of Discussion (R/D) Annex VI: Joint Coordinating Committee, Oct. 8, 2007

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(3) Lao counterparts assigned by Ministry of Health on Feb.22, 2008

Name	Position	Japanese Experts	Position
Dr. Phay DOUANGSY	Chief of Medical affairs	Hiroataka ONISHI	Chief Advisor/Medical education/ Pedagogy (1)
Dr. Khamta	Chief of Laboratory	Keiko MURAMATSU	Clinical Laboratory
Dr. Oukeo	Deputy chief of Endoscopy	Masamine JIMBA	EBM/ Epidemiology
Dr. Viengvansay	Deputy chief of Laboratory	Kiyoshi KITAMURA	Clinical Pathology
Dr. Kongsin	Deputy chief of Pediatrics	Chuji KUROIWA	Medical education/ Pedagogy (2)
Dr. Sourideth	Deputy chief of Pediatrics	Shuji NOGUCHI	Training management & evaluation (1)
Dr. Bounmy SOMSAMOUTH	Deputy chief of Internal medicine	Sakiko YAMAGUCHI	Training management & evaluation (2)
Dr. Khamsavanh	Deputy chief of Medical affairs	Masaru SHIMIZU	Medical Record
Dr. Somphet CHANDAMANY	ICU/ER	Hiroshi NISHIGORI	Internal Medicine/ Emergency

Sources : Letter No.273/MOH from Deputy Minister of Health, Dr.Khamhoung Heangvongsy Feb.22, 2008

(4) Training Management Committee (TMC)

Training Management Committee (TMC) is established at Setthathirath Hospital on June 19, 2008. TMC members are composed by preceptors from main departments including 4 trainees in Japan. Aims of TMC are place to plan, supervise and evaluate improvement of clinical training. At TMC, issues are discussed for undergraduate and postgraduate clinical trainings conducted at Setthathirath Hospital under the supervision of University of Health Sciences. TMC has the authority to make decisions about above mentioned issues, which will be sent to the Director of Setthathirath Hospital for endorsement.

Composition of TMC Members

Position	Belongings
Director/ Deputy Director of Hospital	Setthathirath Hospital
Chief of Medical Affairs	Setthathirath Hospital
Chief of Internal Medicine I	Setthathirath Hospital
Chief of Surgery	Setthathirath Hospital
Chief of Pediatrics	Setthathirath Hospital
Chief of Ob/Gyn	Setthathirath Hospital
Chief of OPD	Setthathirath Hospital
Chief of ICU/ER	Setthathirath Hospital
Chief of Academic Affairs	University of Health Sciences
Faculty of Graduate Sciences	University of Health Sciences

(5) Project for Medical Education in Laos (PMEL)

The committee for training of trainers (TOT) was established in June 2009, and named PMEL Committee, which stands for "Project for Medical Education in Laos" decided by the members. 10 members of PMEL committee were selected from the participants of TOT workshop in terms of passion for Medical Education and their English ability. The activity of PMEL committee is

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preparing and implementing TOT workshop in both central hospital and provincial hospital at a present. The Medical Education Committee involving PMEL members was approved by UHS on December 29, 2009.

Member List of PMEL

Name	Position
Dr. Vongphet LUANGXAY (Chair)	Faculty of Medicine, UHS
Dr. Ketsomsouk BOUPHAVANH	Academic Affair Department, UHS
Dr. Thavone CHANTHASONE	Faculty of Medicine, UHS
Dr. Oua PHIMMASAN	Faculty of Graduate Sciences, UHS
Dr. Bounmy SOMSAMOUTH	Setthathirath Hospital
Dr. Keomanichan OUPATTHANA	Setthathirath Hospital
Dr. Sinpasong SINVONGSA	Mittaphab Hospital
Dr. Khaysy LATSAVONG	Mahosot Hospital
Dr. Duangkham VONGPHACHAN	Mahosot Hospital
Dr. Syvansay VONGSAK	Mother and Child Hospital

Member List of Medical Education Committee

1. Steering Committee		2. Academic Committee	
Dr. Som ock KINGSADA	Chairman	*Dr. Ketsomsouk Boupphavanh	UHS
Dr. Sing MENORATH	Vice chairman	*Dr. Vongphet Luangxay	FOM
Dr. Bounkong SIHAVONG	member	Dr. Chanthavisao Phanthanalay	FOD
Dr. Manivanh SOUPHANTHONG	member	Dr. Phouvang Suignavong	FOP
Dr. Syli KENPHACHAN	member	Dr. Phetsamone Alounlangsy	FOMS
Dr. Sengphouvanh GNONPHADY	member	Mrs. Souksavanh Phanpaseuth	FON
Dr. Chanheim SONGNAVONG	member	Dr. ViPhavanh Vilabout	FOD
Dr. Vimone SOUKKHASEUN	member	*Dr. Thavone Chanthasone	FOM
Dr. Vanphanome SYCHALEUN	member	*Dr. Oua Phimmasan	FOG
		*Dr. Bounmy Somsamout	Settha
		*Dr. Keomanichan Oupatthana	Settha
		*Dr. Sinpasong Sinvongsa	Mittaphab
		*Dr. Khaysy Latsavong	Mahosot
		*Dr. Duangkham Vongphachan	Mahosot
		*Dr. Syvansay Vongsak	MCH

Remarks: PMEL members, FOM: Faculty of Medicine, FOD: Faculty of Dentistry, FOP: Faculty of Pharmacy, FOMS: Faculty of Medical Science, FON: Faculty of Nursing, FOG: Faculty of Graduate Studies, MCH: Mother and Child Hospital

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4-2 Dispatch of Japanese Experts

(1) Assignment of the 1st Year

Expert	Person in Charge	Assigned Period	Belongings
Hiroataka ONISHI	Chief Advisor /Medical education / Pedagogy (1)	2007/12/13 – 12/21 2008/1/21 – 2/10 2008/2/18 – 3/3	University of Tokyo, International Research Center for Medical Education
Chuji KUROIWA	Medical education / Pedagogy (2)	2007/12/4 – 12/9 2008/2/12 – 2/17 2008/2/26 – 3/6	University of Tokyo, Graduate School of Medicine, Dept. of International Health Planning
Shuji NOGUCHI	Training management & evaluation (1)	2007/12/4 – 12/20 2008/1/18 – 2/7	System Science Consultants Inc.
Sakiko YANAGUCHI	Training management & evaluation (2)	2007/12/19– 2008/ 1/19 2008/2/26 – 3/15	System Science Consultants Inc.
Masamine JIMBA	EBM/ Epidemiology	2007/12/12 – 12/16 2007/12/20 – 12/24 2008/1/13 – 1/19 2008/2/21 – 3/4	University of Tokyo, Graduate School of Medicine, Dept. of Community Health
Kiyoshi KITAMURA	Clinical Pathology	2007/12/24– 2008/1/5 2008/2/18 – 2/28	University of Tokyo, International Research Center for Medical Education
Masaru SHIMIZU	Medical Record	2008/2/10 – 2/24	System Science Consultants Inc.
Hiroshi NISHIGORI	Internal Medicine/ Emergency	2008/1/27 – 2/2 2008/3/9 – 3/15	University of Tokyo, International Research Center for Medical Education
Keiko MURAMATSU	Clinical Laboratory	2007/12/9 – 12/29	System Science Consultants Inc.

(2) Assignment of the 2nd Year

Expert	Person in Charge	Assigned Period	Belongings
Hiroataka ONISHI	Chief Advisor /Medical education / Pedagogy (1)	2008/6/3 – 7/8 2008/9/25 – 10/20 2008/11/18 – 12/18 2009/1/15 – 2/10 2009/3/2 – 3/16	University of Tokyo, International Research Center for Medical Education
Takuya ADACHI	Medical education (2)	2008/9/1 – 9/30 2008/10/17 – 11/15 2009/2/15 – 3/16	IMG Inc.
Takeo MORI	Pedagogy (2)/Hospital Management	2008/7/5 – 7/24 2008/8/9 – 8/21 2008/11/2 – 11/18	System Science Consultants Inc.
Keiichi YAMAMOTO	Facility Management	2008/10/26 – 11/4 2009/2/7 – 2/26	System Science Consultants Inc.
Keiko MURAMATSU	Training management & evaluation (1)/ Clinical Laboratory	2008/5/27 – 6/20 2008/9/1 – 9/30 2009/2/15 – 3/16	System Science Consultants Inc.
Sakiko YAMAGUCHI	Training management & evaluation (2)	2008/8/2 – 9/5 2008/10/17 – 11/8 2008/12/7 – 12/27 1009/1/4 – 1/29	System Science Consultants Inc.
Masamine JIMBA	EBM/ Epidemiology	2008/5/27 – 6/10 2008/9/11 – 9/20 2008/11/17 – 11/28 2009/3/7 – 3/16	University of Tokyo, Graduate School of Medicine, Community and Global Health
Kiyoshi KITAMURA	Clinical Pathology	2008/6/11 – 6/25 2008/10/4 – 10/18 2008/12/24– 2009/1/7	University of Tokyo, International Research Center for Medical Education
Makoto TOBE	Medical Record	2008/9/8 – 10/3 2009/2/8 – 3/13	System Science Consultants Inc.
Hiroshi NISHIGORI	Internal Medicine/ Emergency	2008/6/30 – 7/17 2008/8/11 – 8/20 2008/11/3 – 11/16 2009/2/9 – 2/26	University of Tokyo, International Research Center for Medical Education

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(3) Assignment of the 3rd Year

Expert	Person in Charge	Assigned Period	Belongings
Hiroataka ONISHI	Chief Advisor /Medical education / Pedagogy (1)	2009/6/3 – 7/2 2009/9/29 – 10/30 2009/12/24 – 2010/1/7 2010/1/26 – 2/19 2010/3/1 – 3/16	University of Tokyo, International Research Center for Medical Education
Akiteru TAKAMURA	Medical education (2)	2009/6/19 – 7/18 2009/11/4 – 11/28 2010/2/18 – 3/14	University of Tokyo, International Research Center for Medical Education
Takeo MORI	Pedagogy (2)/Hospital Management	2009/8/20 – 8/31 2010/2/20 – 3/3	System Science Consultants Inc.
Keiichi YAMAMOTO	Facility Management	2010/2/17 – 2/28	System Science Consultants Inc.
Keiko MURAMATSU	Training management & evaluation (1)/ Clinical Laboratory	2009/5/13 – 6/29 2009/10/25 – 11/11 2010/1/6 – 2/6 2010/2/24 – 3/15	System Science Consultants Inc.
Satoko OKAMOTO	Training management & evaluation (2)	2009/7/8 – 8/12 2009/9/14 – 10/20 2010/1/6 – 2/3	System Science Consultants Inc.
Masamine JIMBA	EBM/ Epidemiology	2009/6/1 – 6/10 2009/9/28 – 10/7 2010/3/4 – 3/14	University of Tokyo, Graduate School of Medicine, Community and Global Health
Kiyoshi KITAMURA	Clinical Pathology / Medical education (3)	2009/6/18 – 7/2 2009/11/12 – 11/26	University of Tokyo, International Research Center for Medical Education
Toshiharu HATA	Medical Record	2009/6/3 – 6/27 2009/11/14 – 12/28 2010/1/13 – 1/31	System Science Consultants Inc.
Keiko YANO	Internal Medicine / Emergency	2010/1/30 – 3/15	University of Tokyo, International Research Center for Medical Education

(4) Assignment of the 4th Year

Expert	Person in Charge	Assigned Period	Belongings
Hiroataka ONISHI	Chief Advisor /Medical education / Pedagogy (1)	2010/6/1-23 2010/6/29-7/9 2010/9/13-27 2010/10/1-30	University of Tokyo, International Research Center for Medical Education
Akiteru TAKAMURA	Medical education (2)	2010/9/14-10/7	University of Tokyo, International Research Center for Medical Education
Keiko MURAMATSU	Training management & evaluation (1)/ Clinical Laboratory	2010/5/11-28 2010/6/22-7/10 2010/10/12-31	System Science Consultants Inc.
Satoko OKAMOTO	Training management & evaluation (2)	2010/5/24-6/13 2010/6/26-8/10 2010/8/24-9/17 2010/10/2-31	System Science Consultants Inc.
Masamine JIMBA	EBM/ Epidemiology	2010/6/28-7/9 2010/10/5-16	University of Tokyo, Graduate School of Medicine, Community and Global Health
Kiyoshi KITAMURA	Clinical Pathology/ Medical education (3)	2010/6/19-7/2 2010/10/6-19	University of Tokyo, International Research Center for Medical Education
Toshiharu HATA	Medical Record	2010/6/1-7/7 2010/8/10-27	System Science Consultants Inc.
Keiko YANO	Internal Medicine/ Emergency	2010/10/2-31	University of Tokyo, International Research Center for Medical Education

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4-3 Counterpart Training

Name of Trainees	Position	Training Field	Period of Training	Training Institute
Dr. Sisomphone TANDAVOUNG	Deputy Chief, Outpatient Department, Setthathirath Hospital	Medical Education	2008/4/9 ~5/1	University of Tokyo, International Research Center for Medical Education
Dr. Bounmy SOMSAMOUTH	Deputy Chief, Internal Medicine I, Setthathirath Hospital	Medical Education	2008/4/9 ~5/1	University of Tokyo, International Research Center for Medical Education
Dr. Ketsomsouk BOUPHAVANH	Academic Affair Department, UHS	Medical Education	2008/4/9 ~5/1	University of Tokyo, International Research Center for Medical Education
Dr. Oua PHIMMASARN	Faculty of Graduate Sciences, UHS	Medical Education	2008/4/9 ~5/1	University of Tokyo, International Research Center for Medical Education

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