

<p>Activity 5: 5-1-1 to make initial design of website. 5-1-2 to make periodical update of website. 5-2-1 to conduct workshops on CDM to related ministries/organizations and other stakeholders. 5-3-1 to develop CDM promotion materials for CDM project developers and other stakeholders in Sri Lanka. 5-3-2 to revise materials for CDM project developers and other stakeholders in Sri Lanka. 5-3-3 to develop CDM promotion materials for potential CDM investors. 5-4-1 to conduct CDM promotion seminar in Sri Lanka to potential CDM investors. 5-4-2 to conduct CDM promotion seminar to potential CDM investors in Japan.</p>			
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Annex D ATTENDANCE LIST

Sri Lankan side:

MENR

Mr. M.A.R.D. Jayatillaka, Secretary
Dr. W.L.Sumathipala, Director, Climate Change Division
Ms. Anoja Herath, Assistant Director
Ms. Thiris Inoka, Environment Management Officer

Ministry of Finance and Planning

Dr. B.M.S. Batagoda, Director General, Department of Public Enterprises,

Ministry of Finance and Planning

Ms. D. Chrishanthi W. Hapugoda, Director, Department of External Resources

Alternative Energy Authority, Ministry of Science and Technology

Mr. P.G. Joseph, Director

Japanese side:

JICA Mission Member

Mr. Kazuya Suzuki, Mission Leader, Director, Environmental Management Div. 1,
Environmental Management Group, Global Environment Dept., JICA
Mr. Masato Kawanishi, Climate Change Planning, Senior Advisor, JICA
Ms. Akiko Kawata, Planning Management, Assistant Director, Environmental
Management Div. 1, Environmental Management Group, Global Environment Dept., JICA

JICA Sri Lanka Office

Mr. Tsuyoshi Hara, Representative
Ms. Manjuri Adikaram, Project Specialist

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**RECORD OF DISCUSSIONS
BETWEEN JAPAN INTERNATIONAL COOPERATION AGENCY AND
THE AUTHORITIES CONCERNED OF THE GOVERNMENT OF SRI LANKA
ON JAPANESE TECHNICAL COOPERATION
FOR THE PROJECT FOR CAPACITY DEVELOPMENT OF CDM PROMOTION
IN SRI LANKA**

In response to the request of the Government of Democratic Socialist Republic of Sri Lanka (hereinafter referred to as "GOSL"), the Government of Japan (herein after referred to as the "GOJ") has decided to cooperate on the Project for Capacity Development of CDM Promotion in the Democratic Socialist Republic of Sri Lanka (hereinafter referred to as "the Project") in accordance with the Agreement on Technical Cooperation between the GOJ and the GOSL signed on October 12, 2005 (hereinafter referred to as "the Agreement").

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the implementation agency responsible for the implementation of the technical cooperation program of the GOJ, will cooperate with the authorities concerned of the GOSL for the Project.

JICA and the Sri Lankan authorities concerned had a series of discussions on the framework of the project. As a result of discussions, JICA and Sri Lankan authorities concerned agreed on the matters referred to in the document attached hereto.

Colombo, January 15, 2010

(田代) 季子

Mr. Akira Shimura
Chief Representative
JICA Sri Lanka Office

M.A.R.D. Jayatillaka

Mr. M.A.R.D. Jayatillaka
Secretary
Ministry of Environmental Resources
Democratic Socialist Republic of Sri Lanka

Dapugoda

Ms. D. Chrishanthi W.Hapugoda
Director
Department of External Resources,
Ministry of Finance and Planning

W.L. Sumathipala

Dr. W.L. Sumathipala
Director
Climate Change Division
Ministry of Environmental Resources
Democratic Socialist Republic of Sri Lanka

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN JICA AND THE GOVERNMENT OF SRI LANKA

1. The Government of Sri Lanka will implement the Project for Capacity Development of CDM Promotion in Sri Lanka (hereinafter referred to as "the Project") in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.

II. MEASURES TO BE TAKEN BY JICA

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA, as the executing agency for technical cooperation by the Government of Japan, will take, at its own expense, the following measures according to the normal procedures of its technical cooperation scheme.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts as listed in Annex II. The provision of Article IV of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project. The provision of Article VIII of the Agreement will be applied to the Equipment.

3. TRAINING OF SRI LANKAN PERSONNEL IN JAPAN

JICA will receive the Sri Lankan personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF SRI LANKA

1. The Government of Sri Lanka will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation, through full and active involvement in the Project by all related authorities, beneficiary groups and institutions.
2. The Government of Sri Lanka will ensure that the technologies and knowledge acquired by the Sri Lankan nationals as a result of the Japanese technical cooperation will

contribute to the economic and social development of Sri Lanka .

3. In accordance with the provisions of Article IV, V, VI of the Agreement, the Government of Sri Lanka will grant in Sri Lanka privileges, exemptions and benefits to the Japanese experts referred to in II-1 above and their families.
4. In accordance with the provisions of Article VIII of the Agreement, the Government of Sri Lanka will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by the Japanese experts referred to in II-1 above.
5. The Government Sri Lanka will take necessary measures to ensure that the knowledge and experience acquired by the Sri Lankan personnel from technical training in Japan will be utilized effectively in the implementation of the Project.
6. In accordance with the provision of Article IV-(b) of the Agreement, the Government of Sri Lanka will provide the services of Sri Lankan counterpart personnel and administrative personnel as listed in Annex III.
7. In accordance with the provision of Article IV-(a) of the Agreement, the Government of Sri Lanka will provide the buildings and facilities as listed in Annex IV.
8. In accordance with the laws and regulations in force in Sri Lanka , the Government of Sri Lanka will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided by JICA under II-2 above.
9. In accordance with the laws and regulations in force in Sri Lanka , the Government of Sri Lanka will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. Secretary of Ministry of Environment and Natural Resources, as the Project Director, will bear overall responsibility for the administration and implementation of the Project.
2. Director of Climate Change Division, Ministry of Environment and Natural Resources, as the Project Manager, will be responsible for the managerial and technical matters of the Project.

3. Deputy Director of Climate Change Division, MENR, as the Deputy Project Manager, will support Project Manager and Project Director for the smooth implementation and management of the Project.
4. The Japanese Team Leader will provide necessary recommendations and advice to the Project Director and the Project Manager on any matters pertaining to the implementation of the Project.
5. The Japanese experts will give necessary technical guidance and advice to Sri Lankan counterpart personnel on technical matters pertaining to the implementation of the Project.
6. For the effective and successful implementation of technical cooperation for the Project, a Joint Coordinating Committee will be established whose functions and composition are described in Annex V.

V. JOINT EVALUATION

Evaluation of the Project will be conducted jointly by JICA and the Sri Lankan authorities concerned, at the last six months before the end of the cooperation term in order to examine the level of achievement.

VI. CLAIMS AGAINST JAPANESE EXPERTS

In accordance with the provision of Article VII of the Agreement, the Government of Sri Lanka undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in Sri Lanka except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Government of Sri Lanka on any major issues arising from, or in connection with this Attached Document.

VIII. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of Sri Lanka, the Government of Sri Lanka will take appropriate measures to make the Project widely known to the people of Sri Lanka.

IX. TERM OF COOPERATION

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The duration of the technical cooperation for the Project under this Attached Document will be one and a half (1.5) years from April 2010.

- ANNEX I MASTER PLAN
- ANNEX II LIST OF JAPANESE AND LOCAL EXPERTS
- ANNEX III LIST OF SRI LANKAN COUNTERPART AND ADMINISTRATIVE PERSONNEL
- ANNEX IV LIST OF BUILDINGS AND FACILITIES
- ANNEX V JOINT COORDINATING COMMITTEE

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Overall goal

Sustainable development of Sri Lanka will be promoted through CDM projects.

Project purpose

CDM projects will be promoted in Sri Lanka.

Outputs

- 1) CCD staff will obtain fundamental capacities related to climate change mitigation and CDM.
- 2) National policy, strategy and action plan on CDM will be updated.
- 3) A capacity of DNA staff to appraise proposed CDM activities for national approval will be enhanced.
- 4) Guidebook on CDM will be developed.
- 5) Knowledge on CDM will be promoted among CDM stakeholders.

Activities

Activity 1:

1-1 to conduct capacity assessment of CCD staff.

1-2 to conduct training for enhancing fundamental knowledge of climate change mitigation and CDM.

Activity 2:

2-1 to review and, if necessary, revise national policy, strategy and action plan on CDM.

2-2 to review Corporate Business Strategy and develop a business plan for Sri Lanka Carbon Fund Ltd.(SLCF)

2-3 to review national CDM portfolio.

2-4 to consider problems/obstacles associated with CDM projects including CDM project of activities (PoA) under development.

2-5 to revise national CDM portfolio.

Activity 3:

3-1 to assess capacities of DNA staff.

3-2 to review and, if necessary, revise national approval criteria and procedure of CDM.

3-3 to develop manual for appraisal of proposed CDM projects based on activity 3-2.

3-4 to make necessary revisions of manual.

Activity 4:

4-1 to select at least fifteen (15) CDM projects* including at least two (2) PoA such as the projects related to grilicidia and CFL replacement.

* Priority sectors to be covered for CDM projects include renewable energies such as hydro, biomass, energy efficiency and wastes management.

4-2 to review PDDs where available, otherwise PINs, and other related issues of selected CDM projects including PoA from expert point of views.

- 4-3 to make recommendations on the actions to be taken by project owners for realization of the selected CDM projects based on results of activity 4-2.
- 4-4 to develop draft guidebook based on lessons and learned through activities from 4-1 to 4-3.
- 4-5 to disseminate draft guidebook among related stakeholders and get feedback from participants.
- 4-6 to revise and finalize guidebook on CDM.

Activity 5:

- 5-1-1 to make initial design of website.
- 5-1-2 to make periodical update of website.
- 5-2-1 to conduct workshops on CDM to related ministries/organizations and other stakeholders.
- 5-3-1 to develop CDM promotion materials for CDM project developers and other stakeholders in Sri Lanka.
- 5-3-2 to revise materials for CDM project developers and other stakeholders in Sri Lanka.
- 5-3-3 to develop CDM promotion materials for potential CDM investors.
- 5-4-1 to conduct CDM promotion seminar in Sri Lanka to potential CDM investors.
- 5-4-2 to conduct CDM promotion seminar to potential CDM investors in Japan.

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ANNEX II LIST OF JAPANESE EXPERTS

JICA will dispatch the team of short term experts in the following fields.

- Project Leader/CDM management
- CDM appraisal
- CDM development
- Carbon fund management
- Validator or a person with expertise on validation
- Marketing and promotion

In addition, following experts will be assigned as local experts.

- Formulation Advisor for Sri Lanka Carbon Fund
- CDM Technical Review
- CDM Facilitator

