

**List of Attendants for the Inaugural Workshop
on Laos Pilot Program for Narrowing the Development Gap
towards ASEAN Integration**

JICA

1-Feb-10

	Name	Title / Organization	Attendance Signature
1	Mr. Fumio Kikuchi	Director-General, Southeast Asia Department 2, JICA HQs	
2	Ms. Sachiko Ishikawa	JICA Representative-Expert to ASEAN Secretariat	
3	Mr. Masahiko Takizawa	Advisor, Planning Division, Southeast Asia Department 2, JICA HQs	
4	Mr. Honorio R. Vitasa	ASEC-JICA Regional Cooperation Advisor	
5	Mr. Kenta Mikami	Planning Division, Southeast Asia Department 2, JICA HQs	
6	Mr. Hiroaki Takashima	Chief Representative, JICA Laos Office	
7	Mr. Koichi Takei	Deputy Chief Representative, JICA Laos Office	
8	Ms. Harumi Kobayashi	Project Formulation Advisor, JICA Laos Office	
9	Mr. Anblack Chanpasith	Programme Officer, JICA Laos Office	
10	Mr. Hiroaki Matsuzaki	Representative, JICA Laos Office	

JICA Study Team

	Name	Title / Organization	Attendance Signature
1	Mr. Jinichiro Yabuta	Executive Board Member, International Development Center of Japan	
2	Mr. Susumu Hondai	Emeritus Professor, Kobe University	
3	Mr. Hiroshi Yoshimura	Senior Researcher, Economist, International Development Center of Japan	
4	Ms. Naomi Imase	Social and Community Development Planner, Project Department, International Development Center of Japan	今瀬直美
5	Mr. Yoji Sakakibara	Researcher, Project Department, International Development Center of Japan	榑原洋司
6	Mr. Yusuke Hasegawa	Researcher, Project Department, International Development Center of Japan	長谷川裕介




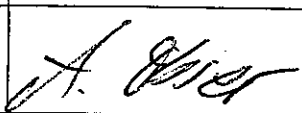
Embassy of Japan

	Name	Title / Organization	Attendance Signature
1	Mr. Ken Nakamura	First Secretary, Embassy of Japan	

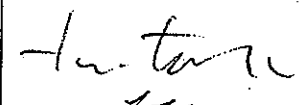
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ASEAN Secretariat

	Name	Title / Organization	Attendance Signature
1	H.E. Surin Pitsuwan	Secretary-General, ASEAN Secretariat	
2	Mr. Sayakane Sisouvong	Deputy Secretary General, ASEAN Secretariat	
3	Mr. Rony Soerakoesoemah	Assistant Director, Initiative for ASEAN Integration and Narrowing Development Gap (IAI & NDG) Division, ASEAN Secretariat	
4	Mr. Suriyan Vichitlekam	Senior Officer, Agriculture Industry and Natural Resources, ASEAN Secretariat	<i>S. Vichitlekam</i>
5	Ms. Evangeline Dispo Emerenciana	Senior Officer, Environment, ASEAN Secretariat	
6	Mr. Eddy Krismeidi Soemawilaga	Special Officer, Tourism and Transport, ASEAN Secretariat	
7	Mr. Kunto Ferial Suseno	Technical Officer, Initiative for ASEAN Integration and Narrowing Development Gap (IAI & NDG) Division, ASEAN Secretariat	<i>Kunto</i>
8	Mr. Andreas Obser	Policy Advisor, ASEAN Secretariat	

Institute of Southeast Asian Studies (ISEAS)

	Name	Title / Organization	Attendance Signature
1	Mr. Rodolfo Certeza Severino	Head of the ASEAN Studies Center, Institute of Southeast Asian Studies (Former ASEAN Secretary-General)	 <i>R. Certeza</i>

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ASEAN Embassies

	Name	Title / Organization	Attendance Signature
1	H.E Mr. Pengiran Kasmirhan Pengiran	Ambassador Extraordinary and Plenipotentiary of Brunei Darussalam to the Lao PDR	
2	Mr. Heng Sophea	First Secretary of Royal Embassy of Cambodia in Vientiane	
3	Ms. Novita Supit	Indonesian Embassy in Vientiane	
4	H.E. Mr. Zainal Abidin Ahmad	Ambassador Extraordinary and Plenipotentiary of Malaysia to the Lao PDR	
5	H.E. Mr. U Nyunt Hlaing	Ambassador Extraordinary and Plenipotentiary of the Union of Myanmar to the Lao PDR	
6	H.E. Ms. Marilyn J. Alarilla	Ambassador Extraordinary and Plenipotentiary of the Republic of the Philippines to the Lao PDR	
7	H.E. Mr. Benjamin J. William	Ambassador Extraordinary and Plenipotentiary of the Republic of Singapore to the Lao PDR	
8	Mr. Oudomsak Sritangos	Minister Counsellor of Royal Thai Embassy in Vientiane	
9	Ms. Novita Supit	Indonesian Embassy in Vientiane	

Dialogue Partners/ International Organizations

	Name	Title / Organization	Attendance Signature
1	H.E. Dr. Michele Anne Forster	Ambassador Extraordinary and Plenipotentiary of Australia to the Lao PDR	
2	H.E. Mr. Park Jae-Hyun	Ambassador Extraordinary and Plenipotentiary of the Republic of Korea to the Lao PDR	
3	H.E. Mr. Vladimir Plotnikov	Ambassador Extraordinary and Plenipotentiary of the Russian Federation to the Lao PDR	
4	Mr. Christopher Hnanguie	Country Economist, Asian Development Bank	
5	Mr. Henry Prankerd	CDA, the Delegation of the European Commission to the Lao PDR	
6	Ms. Khampao Nanthavong	International Monetary Fund	
7	Mr. Dirk Wagener	Deputy Resident Representative of the United Nations Development Programme	
8	Mr. Patchamuthu Illangovan	Country Manager, World Bank	
	Mr. A. Antonov	Counsellor, Russian Embassy	
	Ms. U. Sritangos	Thai Embassy	
	Soulimane	Economic officer ADB	

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1

LAO PDR

	Name	Title / Organization	Tel. Number	Attendance Signature
1	KHAM-INT KHITCHARAETH	DDA, ASEAN Dept. MOFA	415109	
2	SILAVANH SAWATHVONG	DG. Dept. Forestry	8032222	
3	KHAMPAKONE	DOP, MPI	216756	
4	PHONGKEO	ASEAN Department	4154120	
5	Keosanguan	DOM, MEM	8906290	
6	SIAMPHONE SIRATTANAKODI	Int. Rel. Division LWU	2233437	
7	Khamso Kouphokham	Dep. of Electricity Ministry of Energy & Mines	2206120	
8	Vilaylak - Senehuangde	ASEAN-Laos	415109	
9	Bounta SENGDAVONG	Ministry of L/S	5822504	
10	Mrs. Manivanh Vongsamonephoum	National Assembly	9801063	
11	Santi Achanya	STA - MPI / UNCTAD	7496076	
12	Dr. Chanthone	Center for HIV/AIDS	5517220	
13	M. Sou chay PHILATHVONG	MOFA (APA)		

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LAO PDR

	Name	Title / Organization	Tel. Number	Attendance Signature
1	MEKHOUTHAPANE SIRIVANN	NERI	980 1182	
2	Ms Bobby Keothamdy	department of foreign affairs	5629998	
3	h-yuee	education	5527719	
4	Ms. Phongsamouth ANUVAN	MOFA	9802089	
5	Dr Soulaphone INTHAYONG	MOFA MAF	452649	
6	Mr. Somdy Inmyxai	SMEPDO/MOIC	414065	
7	chut thavisa suw (SUC)		689400	
8	vilaysone S.	MEM Department of Energy promotion & development	264283	
9	Mr. LONKHAM ATSANAVONG	WREA, Department of Environment	5725915	
10	Mr. Chan Phachith Amphay chith	DDG, WREA	6504862	
11	Mr. Oukao OUNALOM	DoS	5408381	
12	Mr. Vangkeung S.	Acting Director, OIC/MOIC	2883095	
13	Mr Inthadom Aracharath	DoP, MAR	415358	

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LAO PDR

	Name	Title / Organization	Tel. Number	Attendance Signature
14	Miss Xaykone WANSAKITHY	MOE	5675662	
15	Mrs Bouppha	PMO	0205516702	
16	Mr. Chomyaeng	MOESW	313052	
17	Ms. Bounheng SIHARATA	NUOL	5407926	
18	Mr. Phimpha outthachack	NAST	2243846	
19	Savankhone Rajamany	Ministry of Information & Culture	26384	
20	Thong Sanith	LYU	5909482	
21	Phoxy Temmerath	NA	6623222	
22	Amouphabtraoakem	The VT Capital	9704787	
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MINUTES OF MEETING
ON
INAUGURAL WORKSHOP
ON
THE LAOS PILOT PROGRAM FOR NARROWING THE DEVELOPMENT GAP
TOWARDS ASEAN INTEGRATION
IN
THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

The representatives of the Japan International Cooperation Agency (hereinafter referred to as "JICA"), the government of the Lao People's Democratic Republic (hereinafter referred to as "Lao P.D.R.") and the ASEAN Secretariat (hereinafter referred to as "ASEC") exchanged views and had a series of discussions for the purpose of working out the concept, tentative activities and measures to be taken by JICA, Lao P.D.R. and ASEC concerning the Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration (hereinafter referred to as the "LPP").

As a result of the discussions, JICA, the government of Lao P.D.R. and ASEC agreed to summarize the matters referred to in the document attached hereto.

Vientiane, February 1, 2010

Mr. Fumio Kikuchi
Director-General
Southeast Asia Department II
Japan International Cooperation Agency

Dr. Khamlien Pholsena
Director General
Planning Department
Ministry of Planning and Investment

Mr. Sayakane Sisouvong
Deputy Secretary-General
Association of Southeast Asian Nations

SUMMARY RECORD

INAUGURAL WORKSHOP ON THE LAOS PILOT PROGRAM ON NARROWING THE DEVELOPMENT GAP TOWARDS ASEAN INTEGRATION (LPP) 1 February 2010, Vientiane, Lao PDR

1. The Inaugural Workshop on the Laos Pilot Program on Narrowing the Development Gap towards ASEAN Integration (LPP) was held in Vientiane, Lao PDR on 1 February 2010. The LPP was officially launched in this inaugural workshop, as a new modality to address narrowing development gap (NDG) in ASEAN using the tripartite cooperation mechanism.
2. The Workshop was participated by senior-level officials led by H.E. Dr. Sinlavong Khoutphaythoune, Minister of Planning and Investment of Lao PDR, H.E. Mr. Fumio Kikuchi, Director-General, Southeast Asia Department II, the Japan International Cooperation Agency (JICA), and H.E. Dr. Surin Pitsuwan, Secretary-General of ASEAN.
3. H.E. Dr. Sinlavong in his opening remarks stated that the LPP will be an important project to contribute to the improvement of the living standard of Lao people and to reduce poverty as well as to contribute to the implementation of the 7th five Year Plan and to achieve MDG's by the year 2015.
4. H.E. Dr. Surin in his remarks stressed that the LPP is one strategic approach to the larger NDG/IAI framework and if the pilot project for Lao PDR proves to be a success, this approach can be brought to the CMV countries. He called on the other ASEAN member states, dialogue partners and development agencies for support and involvement in the LPP initiative.
5. H.E. Mr. Kikuchi in his remarks emphasized that LPP is a completely new tool for accelerating the ASEAN integration for three reasons. Firstly, LPP can be a tool for ASEAN to connect the ASEAN Integration Roadmap and the national development of Lao PDR through a tripartite development cooperation mechanism. Secondly, for Lao PDR, LPP can be a tool to incorporate a part of the ASEAN Integration Roadmap into her development strategies. And thirdly, for JICA, LPP can be a tool to transform its bilateral cooperation to fit into a mold of the regional cooperation.
6. H.E. Mr. Rodolfo C. Severino, former Secretary-General of ASEAN, Head of the ASEAN Studies Centre, ISEAS, delivered his presentation titled "The Laos Pilot Program: ASEAN-JICA Cooperation for Narrowing the Development Gap towards the Greater Integration of ASEAN. H.E. Severino emphasized on the designation of one country for pilot programme (e.g. Lao PDR) to promote more coordinated approach; promote coherence in project selection and sharpen the focus of projects on individual

human person and on particular communities; foster sense of ownership; and enhance a more effective project implementation, among others.

7. The Workshop appreciated the Draft Final Report on the Strategic Study on Laos Pilot Program for Narrowing the Development Gap towards ASEAN Integration presented by the JICA Study Team.

8. Lao PDR, JICA and the ASEAN Secretariat discussed on their respective roles and concerted efforts to advance LPP's smooth implementation. Lao PDR as the owner will ensure advocacy, leadership and program management; JICA for strategic planning and resource allocation; and the ASEAN Secretariat for strategic advice and guidance and resource mobilization.

9. The three parties also agreed to concertedly carry out the following:

- Formal recognition of LPP or a single country development focus, as new modality for addressing NDG
- Formulation of the LPP Strategic Plan/Rolling Plans
- Advocacy, through Promotion, Outreach and Awareness Building Programs
- Preparatory Arrangement for the Operationalization/Opening of the LPP Vientiane Office in October 2010
- Program Monitoring, Evaluation and Assessment.

10. The Parties welcomed the establishment of the LPP tripartite steering committee to be composed of the Deputy Minister of Planning and Investment as Chair and the Director General of Planning Department, MPI as a Vice Chair and Director General of ASEAN Department, MOFA as a Vice Chair, ASEAN Deputy Secretary-General, and the JICA Director-General (or Chief Representative) as members.

11. The Parties welcomed the designation of Lao PDR for the post of LPP Manager and LPP Coordinators as well as their offer for the provision of project office space at the MOFA premises. Detail of the personnel composition of the LPP project office will be determined in due time.

12. The Parties noted the following indicative pre-implementation timetable to have the LPP platform office to be operationalized in October 2010 in Vientiane.

- February – March 2010 (Lao PDR submit official request on LPP to the Government of Japan)
- May – June 2010 (finalization of the LPP Strategic Action Plan)
- July 2010 (preparatory arrangement for full scale implementation of LPP)

13. The Workshop was also appraised of the status of the following LPP activities in the pipeline:

- Project Formulation Workshop (March 2010)
- Formulation of the LPP Strategic Action Plan (February-June 2010)
- ASEAN Awareness Building (March 2010)

14. For coordination purposes, the parties had agreed to designate the following offices/units as the focal points for the LPP activities.

- Lao PDR : Department of Planning/Ministry of Planning & Investment
- JICA : Team ASEAN, Planning Division, Southeast Asia Department II and JICA Laos Office
- ASEAN Secretariat : IAI & NDG Division/ ASEAN Economic Community Department

15. The Meeting expressed sincere appreciation to the Lao PDR Government for the excellent arrangement made and the warm hospitality extended to all the participants.

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INAUGURAL WORKSHOP ON LAOS PILOT PROGRAM
FOR NARROWING THE DEVELOPMENT GAP
TOWARDS ASEAN INTEGRATION (LPP)
1 February 2010, Vientiane





CLMV Regional Workshop on Implementation of the IAI Work Plan II
11-12 February 2010, Vientiane

Provisional Annotated Agenda

AGENDA ITEM 1: OPENING REMARKS

Lao PDR as the host may wish to present the welcome remarks

AGENDA ITEM 2: OVERVIEW OF THE WORKSHOP

ASEC will brief on the programme of the Workshop which include the introduction of Participants, the Objectives and Expected Outputs of the Workshop.

AGENDA ITEM 3: DEEPER UNDERSTANDING OF IAI WORK PLAN II: GREATER SUCCESS IN ASEAN COMMUNITY BUILDING

ASEC will elaborate on the IAI, especially the IAI Work Plan II in terms of its contribution to the ASEAN Community building and national development.

AGENDA ITEM 4: INFRASTRUCTURE DEVELOPMENT IN ASIA: A PRESENTATION OF THE COMPREHENSIVE ASIAN DEVELOPMENT PLAN BY THE ECONOMIC RESEARCH INSTITUTE FOR ASEAN AND EAST ASIA (ERIA)

The Economic Research Institute for ASEAN and East Asia (ERIA) is currently formulating a Comprehensive Asian Development Plan (CADP) which is a coherent master plan to help stimulate economic growth in the region, deepen regional integration and strengthen partnership in East Asia.

A presentation on the CADP will help identify actions in the IAI Work Plan II that are considered most critical in bridging the development gap in the region and which are consistent with the Asia regional architecture. The CADP will provide common basis for prioritization of infrastructure development in the region.

AGENDA ITEM 5: PROPOSED MODALITIES FOR IMPLEMENTING THE IAI WORK PLAN II

There exist a number of activities under the bilateral assistance programme of Dialogue Partners that contribute to the achievements of the IAI Work Plan II. These activities need to be identified and recognized as activities under the IAI Work Plan II.

The Meeting may wish to consider including these activities as part of the Report on the implementation of the IAI Work Plan II.

5.1 AusAID Programme

5.2 ASEAN – German Programme: An Agenda for narrowing the development gap in forestry and climate change : Agriculture and Forestry towards food security

GTZ will present on the ASEAN-German Regional Forestry Programme (ReFOP) with a focus on narrowing the development gap and a potential new ASEAN-German program to implement the ASEAN Multi-Sectoral Framework on Climate Change (AFCC).

5.3 Japan International Cooperation Agency

JICA will further elaborate on the JICA-ASEAN Cooperation and the tripartite cooperation concept of LPP as a new modality/part of IAI, and endeavour to mobilize necessary funding support for LPP programs and projects.

5.4 Laos Pilot Programme on Narrowing the Development Gap toward ASEAN Integration (LPP)

Professor Rodolfo C. Severino will verify effectiveness of the LPP to serve the goal for the NDG and justify the LPP to be recognized as an alternative modality for the IAI Work Plan II, particularly as a new modality for resource mobilization.

AGENDA ITEM 6: COUNTRY PRESENTATIONS

Cambodia, Lao PDR, Myanmar, Viet Nam will present Core Elements in the IAI Work Plan II that contribute to their respective socio-economic development plan and should be prioritised in terms of implementation.

AGENDA ITEM 7: FORMULATION OF THE STRATEGIC SCHEDULE OF THE IAI WORK PLAN II

The Meeting, with the assistance of the facilitator, will formulate a Strategic Schedule of the IAI Work Plan II based on the priority Core Elements.

AGENDA ITEM 8: DISCUSSION OF THE STRATEGIC SCHEDULE OF IAI WORK PLAN II

The Meeting will deliberate on the draft Strategic Schedule of the IAI Work Plan II.

AGENDA ITEM 9: ADOPTION OF THE STRATEGIC SCHEDULE OF THE IAI WORK PLAN II

The Meeting will agree in principle to the draft work programme for submission to the IAI Task Force.

AGENDA ITEM 10: WRAP UP & CLOSING REMARKS



CLMV REGIONAL WORKSHOP ON IMPLEMENTATION OF THE IAI WORK PLAN II
 11-12 February 2010, Vientiane, Lao PDR
 Venue: Plaza Hall, Mezzanine Floor of Lao Plaza Hotel
 Vientiane, Lao PDR
 Tentative Program of Activities

Day 0

Arrival of Participants/Early Registration

Day 1

START	END	SESSION
08.30	09.00	Registration
09.00	09.15	AGENDA ITEM 1: Opening Session Welcome Remarks: Dr. Khiane Phansourivong, Director General of ASEAN Department
09.15	09.30	AGENDA ITEM 2: Overview of Workshop by the ASEAN Secretariat
09.30	10.00	Photo Opt & Coffee Break
10.00	10.30	AGENDA ITEM 3: Deeper Understanding of IAI Work Plan II: Greater Success in ASEAN Community building by the ASEAN Secretariat
10.30	12.30	AGENDA ITEM 4: Proposed Modalities for Implementing the IAI Work Plan II
10.30	11.00	4.1 AusAID: Bilateral Support/ Country Programmes Ms. Raine Dixon, First Secretary (Head of Post), Australian Embassy in Vientiane
11.00	11.30	4.2 ASEAN – German Programme: An Agenda for narrowing the development gap in forestry and climate change: agriculture and forestry towards food security Dr. Andreas Obser, Principal Advisor, ASEAN-German Regional Forest Program
11.30	12.00	4.3 Japan International Cooperation Agency (JICA) Ms. Sachiko Ishikawa, JICA Resident Expert to the ASEAN Secretariat, Japan International Cooperation Agency (JICA)

START	END	SESSION
12.00	12.30	4.4 Laos Pilot Program (LPP) - Presentation by Prof. R. Severino, Head of ASEAN Studies Center, Institute of Southeast Asian Studies (ISEAS)
12.30	13.30	Lunch Break Venue: Dok-Champa Restaurant, 1 st Floor, Lao Plaza Hotel.
13.30	14.00	AGENDA ITEM 5: Infrastructure Development in Asia: A presentation of the Comprehensive Asian Development Plan by the Economic Research Institute for ASEAN and East Asia (ERIA) Mr. So UMEZAKI, Economist, Research Department, Economic Research Institute for ASEAN and East Asia (ERIA)
14.00	15.00	AGENDA ITEM 6: Country Presentation of Priority <i>Core Elements</i> in the IAI Work Plan II - Cambodia (15') - Lao PDR (15') - Myanmar (15') - Viet Nam (15')
15.00	18.00	AGENDA ITEM 7: Formulation of the Strategic schedule of IAI Work Plan II 7.1 Consensus Building on the Strategic Schedule 7.2 Identification Priority Core Elements in the IAI Work Plan II 7.3 Formulation of the Strategic Schedule Facilitator: Dr. Cornelis van Tuyll, Consultant, ASEAN-German Regional Forest Programme
16.00	16.15	Coffee Break
18.00	18.15	Conclusion of Day 1 - Brief by the ASEAN Secretariat
19.00		Welcome Dinner - Hosted by Lao PDR Venue: May Hall, Mezzanine Hall

Day 2

START	END	SESSION
09.00	09.10	Review of the Day 1 Sessions and Activities Brief by the ASEAN Secretariat
09.10	10.30	AGENDA ITEM 8: DISCUSSION OF THE STRATEGIC SCHEDULE OF IAI WORK PLAN II Facilitator: Dr. Cornelis van Tuyll, Consultant, ASEAN-German Regional Forest Programme
10.30	10.45	Coffee Break
10.45	11.30	AGENDA ITEM 8: DISCUSSION OF THE STRATEGIC SCHEDULE OF IAI WORK PLAN II (CONT'D) Facilitator: Dr. Cornelis van Tuyll, Consultant, ASEAN-German Regional Forest Programme
11.30	11.45	AGENDA ITEM 9: Adoption of the Strategic Schedule of the IAI Work Plan II Brief by the ASEAN Secretariat
11.45	12.00	AGENDA ITEM 10: Wrap-up & Closing Remarks
12.00		Lunch Venue: Dok-Champa Restaurant, 1 st Floor, Lao Plaza Hotel.