

Children and Youth Development Project in Kambia District of the Republic of Sierra Leone

Final Report

TABLE OF CONTENTS

Preface

Letter of Transmittal

Map 1: Sierra Leone and Kambia District

Map 2: Pilot Project Areas

Photo 1: Micro Projects

Photo 2: Resource Centers

Photo 3: Capacity Building of ECDCs

TABLE OF CONTENTS	i
TABLES, FIGURES AND BOXES	v
LIST OF ABBREVIATION	xi

Executive Summary

1.	Introduction.....	1
1.1.	Background of the Project.....	1
1.2.	Objective, Outputs, and Main Activities (Inputs) of the Project	2
1.3.	Target Areas and Schools of the Project	3
1.4.	Institutional Arrangement of the Project	6
1.5.	Basic Approaches of the Project.....	11
1.6.	Timeframe and Workflow of the Project.....	14
2.	Capacity Building of ECDCs and ZCCs.....	17
2.1.	Development of Micro Project Planning and Management Manual	17
2.2.	Establishment of ECDC and their Characteristics.....	17
2.2.1	Establishment of ECDC.....	17
2.2.2	Characteristics of ECDC	20
2.3.	Training of Facilitators.....	25
2.4.	First ECDC Training on Micro Project Planning	26
2.5.	Second ECDC Training on Micro Project Implementation and Management	27
2.6.	Third ECDC Training (Year 2)	28

2.7.	Fourth ECDC Training (Year 3).....	30
2.8.	Study Visits for ECDC Members (Year 2).....	32
2.9.	Study Visit for ECDC Members (Year 3).....	38
2.10.	Capacity Building of ZCC on Monitoring.....	39
2.10.1	Monitoring and Evaluation Training for ZCC	39
2.10.2	Monitoring Results by Kambia District Education Office	43
2.11.	Training at Resource Centers and Follow-up Activities	46
2.11.1	Personal Hygiene Training (Year 2)	46
2.11.2.	School-Based First Aid Training (Year 3)	49
2.11.3	Basic Adult Literacy and Numeracy (Year 2 and 3).....	52
2.11.4.	Mathematics Training for Primary School Teachers (Year 2).....	56
2.11.5.	Science and Mathematics Training for Teachers (Year 3).....	58
2.11.6	Agriculture Training (Year 2)	60
2.11.7.	Agriculture Training (Year 3)	63
2.11.8.	Community Forestry Management Training.....	65
2.11.9.	Artisan Training (Year 3).....	66
3.	Planning and Implementation of Micro Projects	71
3.1.	“Plan-Do-See” Cycle and Schedule of Micro Projects	71
3.2.	Proposal Appraisal and Approval of Step 1 Micro Projects.....	72
3.3.	Monitoring and Evaluation of Step 1 Micro Projects.....	74
3.4.	Proposal Appraisal and Approval of Step 2 Micro Projects.....	77
3.5.	Evaluation of Step 2 Micro Projects.....	82
3.6.	Proposal Appraisal and Approval of Step 3 Micro Projects.....	84
3.7	Capacity Building Impact through Step 1, 2 and 3 Micro Projects.....	88
3.8	Success and Trouble Cases in Step 1, 2 and 3 Micro Projects	99
3.8.1	Soft Type Activities.....	105
3.8.2	Small Scale Construction Activities	121
3.8.3	Large Scale Construction Activities	124
4.	Establishment and Use of Resource Centers.....	135
4.1	Construction of Resource Centers	135
4.1.1.	Planning and Design of Resource Centers.....	135
4.1.2.	Tendering Process of Resource Centers	135
4.1.3.	Construction	136
4.1.4.	Electric Work for Resource Centers.....	137

4.2.	Construction of Latrines in Resource Centers.....	138
4.2.1.	Design and Commitment of Maintenance	138
4.2.2.	Construction of Latrines in Resource Centers	139
4.3	Opening Ceremonies of Resource Centers.....	139
4.4	Establishment of Resource Center Management Groups.....	139
4.5.	Formulating Resource Center Use Plans	141
4.6	Procurement of Equipment and Materials for Resource Centers (Year 2).....	141
4.7	Monitoring of Use of Resource Centers.....	142
4.8	Study Visit and Action Planning for Activating Resource Centers.....	143
4.9	Procurement of Equipment and Materials for Resource Centers (Year 3).....	143
5.	Impact Evaluation of Micro Project.....	145
5.1.	Inventory Survey	145
5.2.	Monitoring and Evaluation Indicators on Micro Projects	147
5.3.	Baseline and Endline Surveys	151
5.3.1	Method of the Surveys.....	151
5.3.2	Major Findings from the Surveys	154
5.3.3	Conclusion.....	168
6.	Lessons Learned and ECDC Model Developed by the Project	171
6.1.	Good Practices and Lessons Learned	171
6.1.1	Micro Project	171
6.1.2.	Resource Center.....	186
6.2.	Development of ECDC Model for Self-Reliant and Sustainable Education and Community Development in Sierra Leone	190
6.3.	Field Visit by the Steering Committee Members	192
6.4.	Collaboration with UNDP	193
6.5	Future Prospect for Dissemination of ECDC Model.....	196

APPENDIX

A-1. Minutes of the Meetings

- A-1-1. Scope of Work
- A-1-2. Minutes of the Meeting on Inception Report
- A-1-3. Minutes of the Meeting on Progress Report No. 1
- A-1-4. Minutes of the Meeting on Progress Report No. 2
- A-1-5. Minutes of the Meeting on Draft Final Report

A-2. ECDC Model for Self-Reliant and Sustainable Education and Community Development in Sierra Leone

A-3. Micro Project Planning and Management Manual

A-4. Construction Guides (data only, for CD-R)

- A-4-1. Construction of Three Classrooms with Office and Store (Mud Block Structure)
- A-4-2. Construction of Three Classrooms with Office and Store (Sandcrete Block Structure)
- A-4-3. Construction of Staff Quarters
- A-4-4. Construction of Community Health Post
- A-4-5. Construction of Community Store
- A-4-6. Construction of Community Well
- A-4-7. Construction of Resource Center Latrine

A-5. Training Manuals (data only, for CD-R)

- A-5-1. Personal Hygiene
- A-5-2. School-based First Aid
- A-5-3. Adult Literacy
- A-5-4. ASEI/PDSI Module
- A-5-5. Agriculture Training Hand Out
- A-5-6. Forms on Community Forestry Management Plan

A-6. TORs for Sub-contracted Work (data only, for CD-R)

- A-6-1. Baseline Survey
- A-6-2. Endline Survey
- A-6-3. Micro Project

A-7. Results of the Surveys (data only, for CD-R)

- A-7-1. Results of the Baseline Survey
- A-7-2. Results of the Endline Survey

A-8. Tender document for Resource Center Construction (data only, for CD-R)