

Ⅲ 実施協議報告書

実施協議結果

第2次事前調査終了後、JICA 側にて最終検討を行った結果、以下のとおり一部表現振りにつき見直しを行った。ただし、これら見直しは個々の事項の具体化を主な目的としたものであり、本質的な内容変更を伴うものではない。

(1) プロジェクト目標

より目標を明確にするため、「監視能力の強化」を「監視体制の構築」に変更した。

旧：現場（パイロットサイト）、地方、中央レベルにおける家畜疾病監視能力が強化される

新：現場（パイロットサイト）、地方、中央レベルにおける越境性家畜疾病の監視体制が構築される

(2) 上位目標

より目標を明確にするため、「監視能力の強化」を「監視体制の構築」に変更した。

旧：対象6ヶ国における疾病監視能力が強化される

新：地域（6ヶ国）レベルにおいて越境性家畜疾病の監視体制が構築される

(3) 成果

① 順番の変更

各国レベルの活動が地域レベルの活動の基盤となることを明確にするため、成果1と成果3の順番を入れ替えた。

旧：成果1：家畜疾病監視に係る地域協力ネットワークシステムの能力が強化される

成果2：家畜疾病監視情報に係る体制が強化される

成果3：家畜疾病監視技術が強化される

新：成果1（旧3）：疾病監視技術が定着する

成果2：家畜疾病監視情報に係る体制が整備される

成果3（旧1）：家畜疾病監視に係る地域（6ヶ国）レベルの枠組みが構築される

(4) 活動

成果3(旧1)に関して、① 地域合同調整委員会及び地域プロジェクト事務局の設置、② OIE、FAO 等他ドナーとの共同活動の実施及び情報共有、を追加した。

* ①については、R/D において合意事項と記されているが、このような組織の設置自体が重要な活動であると考えられるため、追加した。

* ②については、OIE や FAO 等が家畜疾病の分野で積極的に活動していることから、これら他ドナーとの連携の重要性に鑑み、追加した。

旧：活動 1-1 域内専門家の派遣や地域レベルのワークショップ、研修、スタディツアーの実施等を含む年間活動計画を策定する。

活動 1-2 地域レベルのプロジェクト活動を実施するとともに、そのモニタリング及び評価を行う。

活動 1-3 対象国間で家畜疾病に係る情報を共有する。(対象国間の情報共有マニュアルを整備する。疾病情報データベースを構築する。)

新：活動 3-1 地域（6ヶ国）レベルにおいて、地域合同調整委員会及び同委員会の決定事項の実施を調整する地域プロジェクト事務局を設置する

活動 3-2 域内専門家の派遣や地域レベルのワークショップ、研修、スタディツアーの実施等を含む年間活動計画を策定する

活動 3-3 地域レベルのプロジェクト活動を実施するとともに、そのモニタリング及び評価を行う

活動 3-4 対象国間で家畜疾病に係る情報を共有する。(対象国間の情報共有マニュアルを整備する。疾病情報データベースを構築する。)

活動 3-5 OIE、FAO を始めとする他ドナーと共同で活動を実施し、情報を共有する

その他、プロジェクト目標、上位目標、成果及び活動の変更に合わせて、PDM の指標及びガイドライン等も一部変更した。

上記修正を反映させた R/D 及び M/M をもって各国と協議を行った結果、カンボジア、ラオス、マレーシア、ミャンマー、ベトナムの 5 国においては、変更なく R/D 及び M/M 署名を行った。

他方、タイに関しては、TICA 及び DLD から以下のとおり M/M 及びガイドラインに対して修正の申し入れがあった。

PDM の修正点（成果 1 の指標）

旧： 1-1 Number of **standard** diagnostic methods improved or newly adopted at related animal health organization

1-3 Number of **standard** diagnostic methods improved or newly adopted at animal quarantine points

新： 1-1 Number of diagnostic methods improved or newly adopted at related animal health organization

1-3 Number of diagnostic methods improved or newly adopted at animal quarantine points

ガイドラインの修正点

旧：(Training on diseases diagnosis)

- To conduct training on **diagnostic techniques** for local laboratory technicians
- To conduct training on **diagnostic techniques** for veterinarians of district veterinary station
- To conduct training on **diagnostic techniques** for field animal health workers
- To conduct training on **diagnostic techniques** for animal quarantine officers

新：(Training on diseases diagnosis)

- To conduct training on **diseases diagnosis** for local laboratory technicians
- To conduct training on **diseases diagnosis** for veterinarians of district veterinary station
- To conduct training on **diseases diagnosis** for field animal health workers
- To conduct training on **diseases diagnosis** for animal quarantine officers

対応を検討した結果、いずれもごく小さな修正にとどまっており、本質的には変更がないことから、タイ側の申し入れを受け入れ、修正を加えた上で R/D 及び M/M の署名を行った。

なお、タイ側と署名した M/M と他の 5 カ国の M/M の間では、ごく小さな点ではあるものの相違が生じていることから、協力開始後に開催する RJCC において全 M/M の統一（タイと署名した M/M への修正）を図ることとする。

付属資料 Ⅲ

実施機関合意文書

1. カンボジア (R/D、M/M)
2. ラオス (R/D、M/M)
3. マレーシア (R/D、M/M)
4. ミャンマー (R/D、M/M)
5. タイ (R/D、M/M)
6. ベトナム (R/D、M/M)

RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF
THE ROYAL GOVERNMENT OF CAMBODIA
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

In response to the request of the Royal Government of Cambodia, as well as the Government of Lao People's Democratic Republic, the Government of Malaysia, the Government of the Union of Myanmar, the Government of the Kingdom of Thailand and the Government of the Socialist Republic of Vietnam, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project"). The Project implemented in the Kingdom of Cambodia will be in accordance with the Agreement on Technical Cooperation between the Government of Japan and the Royal Government of Cambodia signed on June 17, 2003 (hereinafter referred to as "the Agreement") and the Verbal Note on the Project by Embassy of Japan dated on December 7, 2006. In addition, regional activities will be conducted in collaboration with other member countries.

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the executing agency responsible for the implementation of the technical cooperation program of the Government of Japan, will cooperate with the authorities concerned of the Royal Government of Cambodia for the Project.

JICA and the Cambodian authorities concerned had a series of discussions on the framework of the project as well as the authorities concerned of other member countries. As a result of the discussions, JICA and Department of Animal Health and Production, Ministry of Agriculture, Forestry and Fisheries, agreed on the matters referred to in the document attached hereto.



Mr. Kazuhiro Yoneda
Resident Representative
JICA Cambodia Office
Japan International Cooperation Agency
Japan

Phnom Penh, 21 November 2007



Dr. Kao PHAL
Director General
Department of Animal Health and
Production, Ministry of Agriculture, Forestry
and Fisheries
The Kingdom of Cambodia

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

I.-1. Cooperation at national level (between Cambodia and Japan)

1. The Royal Government of Cambodia will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Royal Government of Cambodia in strengthening the capability of Cambodian personnel on the animal disease surveillance.

I.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JAPANESE SIDE

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II. The provisions of Article V of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The provisions of Article VII of the Agreement will be applied to the Equipment.



3. TRAINING OF CAMBODIAN PERSONNEL IN JAPAN

JICA will receive Cambodian personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE ROYAL GOVERNMENT OF CAMBODIA

1. The Royal Government of Cambodia will dispatch Cambodian counterpart personnel as regional experts to other member countries for smooth and effective implementation of the Project.
2. The Royal Government of Cambodia will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Royal Government of Cambodia will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation through the full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Royal Government of Cambodia will ensure that the technologies and knowledge acquired by Cambodian nationals as a result of Japanese technical cooperation will contribute to the economic and social development of the Kingdom of Cambodia.
5. In accordance with the provision of Article V of the Agreement, the Royal Government of Cambodia will grant in the Kingdom of Cambodia privileges, exemptions and benefits to the Japanese experts referred to in II-1 above.
6. In accordance with the provisions of Article VII of the Agreement, the Royal Government of Cambodia will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by the Japanese experts referred to in II-1 above.
7. The Royal Government of Cambodia will take necessary measures to ensure that the knowledge and experience acquired by Cambodian personnel from technical training in Japan will be utilized effectively in the implementation of the Project.
8. In accordance with the provisions of Article V-1.(2) (b) of the Agreement, the Royal Government of Cambodia will provide the services of Cambodian counterpart



personnel and administrative personnel as listed in Annex IV.

9. In accordance with the provisions of Article V-1.(2) (a) of the Agreement, the Royal Government of Cambodia will provide the buildings and facilities listed in Annex V.
10. In accordance with the laws and regulations in force in the Kingdom of Cambodia, the Royal Government of Cambodia will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided through JICA under II-2 above.
11. In accordance with the laws and regulations in force in the Kingdom of Cambodia, the Royal Government of Cambodia will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in Cambodia, National Project Director of Cambodia will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice to National Project Director of Cambodia on any matters pertaining to the Project.
3. The Japanese experts will give necessary technical guidance and advice to counterpart personnel of each member country on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.
5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in DLD, Thailand, whose function and composition are established in Annex VIII.



V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese experts.

VI. JOINT EVALUATION

Evaluation of the Project activities in the Kingdom of Cambodia will be conducted jointly by JICA and Cambodian authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

In accordance with the provision of Article VI of the Agreement, the Royal Government of Cambodia undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Kingdom of Cambodia except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Royal Government of Cambodia on any major issues arising from, or in connection with, this attached document.

IX. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of the Kingdom of Cambodia, the Royal Government of Cambodia will take appropriate measures to make the Project widely known to the people of the Kingdom of Cambodia.

ANNEX I MASTER PLAN

ANNEX II LIST OF JAPANESE EXPERTS

- ANNEX III MACHINERY AND EQUIPMENT
- ANNEX IV LIST OF COUNTERPART AND RELATED PERSONNEL
- ANNEX V LIST OF BUILDINGS AND FACILITIES
- ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
- ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
- ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

ANNEX I MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at "national level" and "regional level".

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

6. OUTPUT OF THE PROJECT

- Output 1: Surveillance techniques for animal diseases are strengthened in each member country.
- Output 2: Surveillance information system for animal diseases is strengthened in each member country.
- Output 3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

- 0-1 To agree upon the basic concept and design of the Project in each member country
- 0-2 To review the current surveillance mechanism, particularly at local and field level in each member country
- 0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

- 1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)
- 1-2 To strengthen diagnostic techniques at animal quarantine points
- 1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations
- 1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

- 2-1 To strengthen information reporting system between each level (field, local and central level)
- 2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)
- 2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

Activities 3:

- 3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)

- 3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.
- 3-3 To implement, monitor and evaluate the regional Project activities.
- 3-4 To share the information of animal diseases among member countries
- 3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

Kampong Cham Province

*Specific site(s) will be selected after the inauguration of the Project.

ANNEX II LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

- 1) Chief Advisor
- 2) Project Coordinator
- 3) Expert in the technical field of Animal Disease Control

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and RC as well as NJCCs and RJCC.

2. Short-term Expert(s)

Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including the NJCC and RJCC during each Japanese Fiscal Year.

ANNEX III MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.



ANNEX IV LIST OF COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

1) Administrative staff

2) Secretaries

3) Drivers

4) Other support staff mutually agreed upon as necessary

5. Other personnel mutually agreed upon as necessary



ANNEX V LIST OF BUILDINGS AND FACILITIES

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary

ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- (1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions
- (2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level
- (3) review measures taken by the Government of Japan at national level on:
 - 1) Dispatch of Japanese experts
 - 2) Acceptance of counterpart personnel in Japan for training
 - 3) Provision of machinery and equipment
- (4) review measures taken by the Royal Government of Cambodia on:
 - 1) Allocation of necessary budget (including local cost expenditures)
 - 2) Allocation of necessary counterpart personnel
 - 3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - 4) Dispatch of regional experts from Cambodia
 - 5) Acceptance of Counterpart Personnel from member countries for training
- (5) make recommendations to the Royal Government of Cambodia on:
 - 1) Budgetary matters
 - 2) Recruitment and appointment of counterpart personnel
 - 3) Selection and effective utilization of machinery and equipment
 - 4) Appropriate dispatch of regional experts
 - 5) Proving trainings for counterpart personnel from member countries
- (6) Others

2. COMMITTEE COMPOSITION (Cambodia)

(1) Chairperson

National Project Director of Cambodia

(2) Members:

National Project Manager of Cambodia

National Coordinator of Cambodia

Persons of authorities concerning animal health

Persons of authorities concerning the external assistance


Japanese experts

Representative of JICA Cambodia Office

(3) Observers

Officials of the Embassy of Japan in Cambodia

Persons who are nominated by Chairperson



ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized

(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator

Persons of relevant authorities in the country in which a RJCC meeting is organized (e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.

ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)

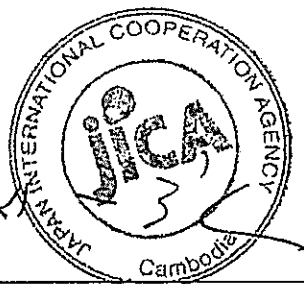
**MINUTES OF MEETING
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF
THE ROYAL GOVERNMENT OF CAMBODIA
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)**

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Cambodia Office and the Department of Animal Health and Production, Ministry of Agriculture, Forestry and Fisheries (hereinafter referred to as "DAHP"), had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2) (hereinafter referred to as "the Project").

As a result of the discussions, JICA and DAHP agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on 21 November 2007.

Both JICA and DAHP also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

Phnom Penh, 21 November 2007



Mr. Kazuhiro Yoneda
Resident Representative
JICA Cambodia Office
Japan International Cooperation Agency
Japan



Dr. Kao PHAL
Director General
Department of Animal Health and
Production, Ministry of Agriculture, Forestry
and Fisheries
The Kingdom of Cambodia

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both side agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION

ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R, Malaysia, Myanmar, Thailand and Vietnam
 Project Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 2007-2010

		September, 2007 PDM ver 3	
Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumptions
<p><u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.</p>	<p>Establishment of sustainable structure in the field of animal diseases among member countries</p>	<p>1) Project Impact Survey Reports</p>	<p>Suitable policy on animal disease surveillance is applied in each member country.</p>
<p><u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	<p>1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country</p>	<p>1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports,</p>	<p>1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.</p>
<p><u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	<p>1-1 Number of standard diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of standard diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level 2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance 3-1 Establishment of RJCC and RPS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing</p>	<p>1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports 2-1 Project Monitoring Reports 2-2 Training Reports, Project Monitoring Reports 2-3 Project Monitoring Reports, 3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports</p>	<p>Villagers and related authorities in the pilot site collaborate with the project.</p>

<p>Activities:</p> <p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diagnostic techniques at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p>Input</p> <p>Japan</p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts Chief Advisor Project Coordinator Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>2. Provision of machinery and equipment</p> <p>3. Acceptance of trainees</p> <p>1) Training in Japan</p> <p>2) Training in member countries</p> <p>Member Countries (Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam)</p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of O/Ps National Project Director National Project Manager National Coordinator Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>	<p>Preconditions:</p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>
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ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Project Purpose:	Narrative Summary
<p>The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	
<p>Output: Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	
<p>Activities: The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country. Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts. Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country) (Improvement of diagnostic ability) -To strengthen diagnostic ability on animal diseases at local laboratory -To strengthen diagnostic ability on animal diseases at field veterinary station. -To strengthen diagnostic ability on animal diseases at animal quarantine station. (Training on diagnostic techniques) - To conduct training on diagnostic techniques for local laboratory technicians - To conduct training on diagnostic techniques for veterinarians of district veterinary station - To conduct training on diagnostic techniques for field animal health workers - To conduct training on diagnostic techniques for animal quarantine officers (Public awareness) - To make posters or brochures on animal health and deliver them to farmers - To hold workshop on animal health for farmers (Diagnostic reagents) - To produce diagnostic reagents for animal diseases - To strengthen supply system of diagnostic reagents for animal diseases Activities 2 (Surveillance information system for animal diseases is strengthened in each member country) (Improvement of structure) - To make master plan of information reporting system(ex. data collection, sampling, reporting) - To establish a structure of information reporting system(ex. data collection, sampling, reporting) - To confirm a procedure of information exchange between related organizations - To make format paper to fill in surveillance information (Training on information system) - To conduct training on information reporting system for local laboratory technicians - To conduct training on information reporting system for veterinarians of district veterinary station - To conduct training on information reporting system for field animal health workers - To conduct training on information reporting system for animal quarantine officers (surveillance) - To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance) - To conduct epidemiological survey on specific diseases in the field (To do active surveillance) Activities 3 (Regional structure for animal disease surveillance is built among member countries) - To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project - To hold Regional Joint Coordination Committee(RJCC) as the host country - To set up a data base for animal disease control - To hold joint workshops with other donor agencies such as OIE, FAO</p>	

ANNEXIII: TENTATIVE SCHEDULE OF IMPLEMENTATION (TSI)

Activities	Before Project	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
	0-1 To agree upon the basic concept and design of the Project in each member country																																						
0-2 To review the current surveillance mechanism, particularly at local and field level in each member country																																							
0-3 To confirm the model area in the pilot site in each member country, and determine the site activities																																							
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Output 2																																							
2-1 To strengthen information reporting system between each level (field, local and central level)																																							
2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)																																							
2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)																																							
Output 3: Regional structure for animal disease surveillance is built among member countries.																																							
Output 3																																							
3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)																																							
3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.																																							
3-3 To implement, monitor and evaluate the regional Project activities.																																							
3-4 To share the information of animal diseases among member countries.																																							
3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information																																							

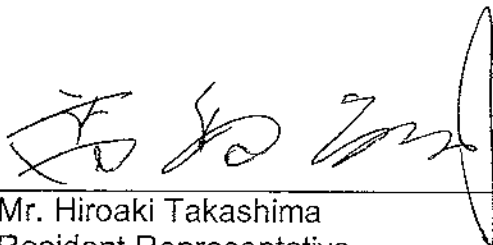
RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
LAO PEOPLE'S DEMOCRATIC REPUBLIC
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

In response to the request of the Government of Lao People's Democratic Republic, as well as the Royal Government of Cambodia, the Government of Malaysia, the Government of the Union of Myanmar, the Government of the Kingdom of Thailand and the Government of the Socialist Republic of Vietnam, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2) (hereinafter referred to as "the Project"). In addition, regional activities will be conducted in collaboration with other member countries.

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), exchanged views and had a series of discussions with the Lao authorities concerned with the respect to desirable measures to be taken by JICA and the Government of Lao P.D.R. for the successful implementation of the above mentioned project.

As a result of the discussions, and in accordance with the provisions of the Agreement on Technical Cooperation between the Government of Japan and the Government of Lao P.D.R., signed in Tokyo on 12th of December 2003 (hereinafter referred to as 'the Agreement'), the Team and Lao authorities concerned agreed on the matters referred to in the document attached hereto.

September, 20, 2007



Mr. Hiroaki Takashima
Resident Representative
JICA Laos Office
Japan International Cooperation Agency
Japan



Dr. Bounkhouang KHAMBOUNHEUANG
Director General
Department of Livestock and Fisheries,
Ministry of Agriculture and Forestry
Lao People's Democratic Republic

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

I.-1. Cooperation at national level (between Lao P.D.R. and Japan)

1. The Government of Lao People's Democratic Republic will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Government of Lao People's Democratic Republic in strengthening the capability of Lao personnel on the animal disease surveillance.

I.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JICA

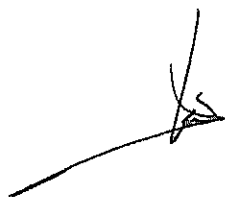
In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II. The provisions of Article III of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The provisions of Article III of the Agreement will be applied to the Equipment.



3. TRAINING OF LAO PERSONNEL IN JAPAN

JICA will receive Lao personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF LAO PEOPLE'S DEMOCRATIC REPUBLIC

1. The Government of Lao People's Democratic Republic will dispatch Lao counterpart personnel as regional experts to other member countries for smooth and effective implementation of the Project.
2. The Government of Lao People's Democratic Republic will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Government of Lao People's Democratic Republic will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation through the full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Government of Lao People's Democratic Republic will ensure that the technologies and knowledge acquired by Lao nationals as a result of Japanese technical cooperation will contribute to the economic and social development of Lao People's Democratic Republic.
5. In accordance with the provision of Article V of the Agreement, the Government of Lao People's Democratic Republic will grant in the Lao People's Democratic Republic privileges, exemptions and benefits to the Japanese experts referred to in II-1 above.
6. In accordance with the provisions of Article VII of the Agreement, the Government of Lao People's Democratic Republic will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by the Japanese experts referred to in II-1 above.
7. The Government of Lao People's Democratic Republic will take necessary measures to ensure that the knowledge and experience acquired by Lao personnel from technical training in Japan will be utilized effectively in the implementation of

the Project.

8. In accordance with the provisions of Article V of the Agreement, the Government of Lao People's Democratic Republic will provide the services of Lao counterpart personnel and administrative personnel as listed in Annex IV.
9. In accordance with the provisions of Article V of the Agreement, the Government of Lao People's Democratic Republic will provide the buildings and facilities listed in Annex V.
10. In accordance with the laws and regulations in force in Lao People's Democratic Republic, the Government of Lao People's Democratic Republic will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided through JICA under II-2 above.
11. In accordance with the laws and regulations in force in Lao People's Democratic Republic, the Government of Lao People's Democratic Republic will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in Lao People's Democratic Republic, National Project Director of Lao P.D.R. will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice to National Project Director of Lao P.D.R. on any matters pertaining to the Project.
3. The Japanese experts will give necessary technical guidance and advice to counterpart personnel of each member country on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.

5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in DLD, Thailand, whose function and composition are established in Annex VIII.

V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese experts.

VI. JOINT EVALUATION

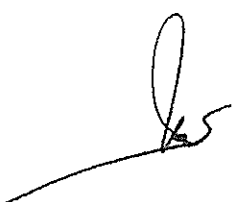
Evaluation of the Project activities in Lao People's Democratic Republic will be conducted jointly by JICA and Lao authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

In accordance with the provision of Article VII of the Agreement, the Government of Lao People's Democratic Republic undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in Lao People's Democratic Republic except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

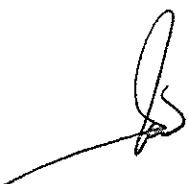
There will be mutual consultation between JICA and the Government of Lao People's Democratic Republic on any major issues arising from, or in connection with, this attached document.



IX. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of Lao People's Democratic Republic, the Government of Lao People's Democratic Republic will take appropriate measures to make the Project widely known to the people of Lao People's Democratic Republic.

ANNEX I	MASTER PLAN
ANNEX II	LIST OF JAPANESE EXPERTS
ANNEX III	LIST OF MACHINERY AND EQUIPMENT
ANNEX IV	LIST OF Lao P.D.R. COUNTERPART AND RELATED PERSONNEL
ANNEX V	LIST OF BUILDINGS AND FACILITIES
ANNEX VI	NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
ANNEX VII	REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
ANNEX VIII	REGIONAL PROJECT SECRETARIAT (RPS)



ANNEX I MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at "national level" and "regional level".

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

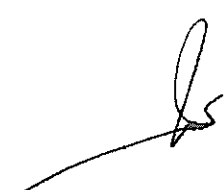
Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.



6. OUTPUT OF THE PROJECT

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output 3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

0-1 To agree upon the basic concept and design of the Project in each member country

0-2 To review the current surveillance mechanism, particularly at local and field level in each member country

0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)

1-2 To strengthen diagnostic techniques at animal quarantine points

1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations

1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

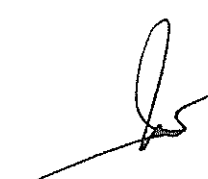
2-1 To strengthen information reporting system between each level (field, local and central level)

2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)

2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

Activities 3:

3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)

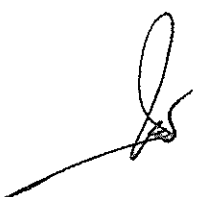


- 3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.
- 3-3 To implement, monitor and evaluate the regional Project activities.
- 3-4 To share the information of animal diseases among member countries
- 3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

Savannakhet Province

*Specific site(s) will be selected after the inauguration of the Project.



ANNEX II LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

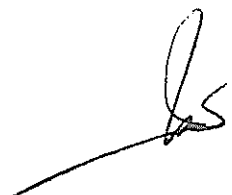
- 1) Chief Advisor
- 2) Project Coordinator
- 3) Expert in the technical field of Animal Disease Control

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and RC as well as NJCCs and RJCC.

2. Short-term Expert(s)

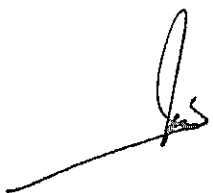
Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including the NJCCs and RJCC during each Japanese Fiscal Year.



ANNEX III LIST OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.



ANNEX IV LIST OF LAO P.D.R. COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

- 1) Administrative staff
- 2) Secretaries
- 3) Drivers
- 4) Other support staff mutually agreed upon as necessary

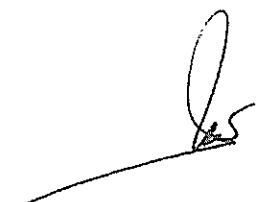
3. Other personnel mutually agreed upon as necessary



ANNEX V LIST OF BUILDINGS AND FACILITIES

The followings will be prepared by the Government of the Lao P.D.R. for the implementation of the project.

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary



ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- (1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions
- (2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level
- (3) review measures taken by the Government of Japan at national level on:
 - 1) Dispatch of Japanese experts
 - 2) Acceptance of counterpart personnel in Japan for training
 - 3) Provision of machinery and equipment
- (4) review measures taken by the Government of Lao People's Democratic Republic on:
 - 1) Allocation of necessary budget (including local cost expenditures)
 - 2) Allocation of necessary counterpart personnel
 - 3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - 4) Dispatch of regional experts from Lao P.D.R.
 - 5) Acceptance of Counterpart Personnel from member countries for training
- (5) make recommendations to the Government of Lao People's Democratic Republic on:
 - 1) Budgetary matters
 - 2) Recruitment and appointment of counterpart personnel
 - 3) Selection and effective utilization of machinery and equipment
 - 4) Appropriate dispatch of regional experts
 - 5) Providing trainings for counterpart personnel from member countries
- (6) Others

2. COMMITTEE COMPOSITION (Lao P.D.R.)

(1) Chairperson

National Project Director of Lao P.D.R.

(2) Members:

National Project Manager of Lao P.D.R.

National Coordinator of Lao P.D.R.

Persons of authorities concerning animal health

Persons of authorities concerning the external assistance

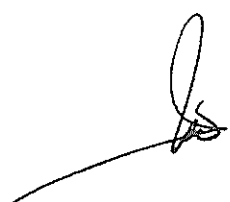
Japanese experts

Representative of JICA Laos Office

(3) Observers

Officials of the Embassy of Japan in Lao P.D.R.

Persons who are nominated by Chairperson



ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized



(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator


Persons of relevant authorities in the country in which a RJCC meeting is organized (e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.



ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

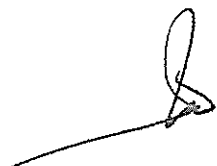
2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)



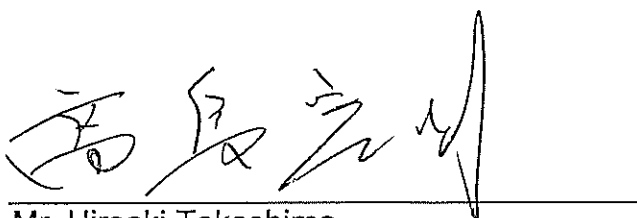
**MINUTES OF MEETING
 BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
 AUTHORITIES CONCERNED OF THE GOVERNMENT OF
 LAO PEOPLE'S DEMOCRATIC REPUBLIC
 ON JAPANESE TECHNICAL COOPERATION
 FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
 AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
 (ADC PROJECT PHASE 2)**

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Laos Office and the Department of Livestock and Fisheries, Ministry of Agriculture and Forestry (hereinafter referred to as "DLF"), had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project").

As a result of the discussions, JICA and DLF agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on September 20, 2007.

Both JICA and DLF also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

September, 20, 2007



Mr. Hiroaki Takashima
 Resident Representative
 JICA Laos Office
 Japan International Cooperation Agency
 Japan



Dr. Bounkeang KHAMBOUNHEUANG
 Director General
 Department of Livestock and Fisheries,
 Ministry of Agriculture and Forestry
 Lao People's Democratic Republic

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACHMEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both side agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION



ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam
 Project Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 2007-2010

September, 2007 PDM ver 3			
Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumptions
<p><u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.</p> <p><u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p> <p><u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	<p>Establishment of sustainable structure in the field of animal diseases among member countries</p> <p>1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country</p> <p>1-1 Number of standard diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of standard diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level</p> <p>2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance</p> <p>3-1 Establishment of RJCC and RDS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing</p>	<p>1) Project Impact Survey Reports</p> <p>1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports,</p> <p>1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports</p> <p>2-1 Project Monitoring Reports 2-2 Training Reports, Project Monitoring Reports 2-3 Project Monitoring Reports, 3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports</p>	<p>Suitable policy on animal disease surveillance is applied in each member country.</p> <p>1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.</p> <p>Villagers and related authorities in the pilot site collaborate with the project.</p>

Activities:	Input	Preconditions:
<p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diagnostic techniques at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p>Japan</p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts Chief Advisor Project Coordinator Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>2. Provision of machinery and equipment</p> <p>3. Acceptance of trainees</p> <p>1) Training in Japan</p> <p>2) Training in member countries</p> <p>Member Countries (Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam)</p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of C/Ps National Project Director National Project Manager National Coordinator</p> <p>Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>	<p>Preconditions:</p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>

ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Project Purpose:	Narrative Summary
<p>The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p> <p><u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output3: Regional structure for animal disease surveillance is built among member countries.</p>	<p><u>Activities:</u> The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country. Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts.</p> <p>Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country) (Improvement of diagnostic ability) -To strengthen diagnostic ability on animal diseases at local laboratory -To strengthen diagnostic ability on animal diseases at field veterinary station. -To strengthen diagnostic ability on animal diseases at animal quarantine station. (Training on diagnostic techniques) - To conduct training on diagnostic techniques for local laboratory technicians - To conduct training on diagnostic techniques for veterinarians of district veterinary station - To conduct training on diagnostic techniques for field animal health workers - To conduct training on diagnostic techniques for animal quarantine officers (Public awareness) - To make posters or brochures on animal health and deliver them to farmers - To hold workshop on animal health for farmers (Diagnostic reagents) - To produce diagnostic reagents for animal diseases - To strengthen supply system of diagnostic reagents for animal diseases</p> <p>Activities 2 (Surveillance information system for animal diseases is strengthened in each member country) (Improvement of structure) - To make master plan of information reporting system(ex. data collection, sampling, reporting) - To establish a structure of information reporting system(ex. data collection, sampling, reporting) - To confirm a procedure of information exchange between related organizations - To make format paper to fill in surveillance information (Training on information system) - To conduct training on information reporting system for local laboratory technicians - To conduct training on information reporting system for veterinarians of district veterinary station - To conduct training on information reporting system for field animal health workers - To conduct training on information reporting system for animal quarantine officers (surveillance) - To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance) - To conduct epidemiological survey on specific diseases in the field (To do active surveillance)</p> <p>Activities 3 (Regional structure for animal disease surveillance is built among member countries) - To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project - To hold Regional Joint Coordination Committee(RJCC) as the host country - To set up a data base for animal disease control - To hold joint workshops with other donor agencies such as OIE, FAO</p>

ANNEXIII: TENTATIVE SCHEDULE OF IMPLEMENTATION (TSI)

Activities	Before Project																																					
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
0-1 To agree upon the basic concept and design of the Project in each member country	█	█																																				
0-2 To review the current surveillance mechanism, particularly at local and field level in each member country	█	█																																				
0-3 To confirm the model area in the pilot site in each member country, and determine the site activities	█	█																																				
Output 1: Surveillance techniques for animal diseases are strengthened in each member country.																																						
1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)																																						
1-2 To strengthen diagnostic techniques at animal quarantine points																																						
1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations																																						
1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system																																						
Output 2: Surveillance information system for animal diseases is strengthened in each member country.																																						
2-1 To strengthen information reporting system between each level (field, local and central level)																																						
2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)																																						
2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)																																						
Output 3: Regional structure for animal disease surveillance is built among member countries.																																						
3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)																																						
3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.																																						
3-3 To implement, monitor and evaluate the regional Project activities.																																						
3-4 To share the information of animal diseases among member countries.																																						
3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information																																						

RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF
THE GOVERNMENT OF MALAYSIA
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

In response to the request of the Government of Malaysia, as well as the Royal Government of Cambodia, the Government of Lao People's Democratic Republic, Government of the Union of Myanmar, the Government of the Kingdom of Thailand and the Government of the Socialist Republic of Vietnam, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project"). The Project will be implemented in Malaysia as well as other member countries. In addition, regional activities will be conducted in collaboration with other member countries.

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the executing agency responsible for the implementation of the technical cooperation program of the Government of Japan, will cooperate with the authorities concerned of the Government of Malaysia for the Project.

JICA and the Malaysian authorities concerned had a series of discussions on the framework of the Project as well as the authorities concerned of other member countries. As a result of the discussions, JICA and the Department of Veterinary Services, Ministry of Agriculture and Agrobased Industry (hereinafter referred to as "DVS"), agreed on the matters referred to in the document attached hereto.

Kuala Lumpur, October, 1, 2007



Mr. Hiroshi Umezaki
Resident Representative
JICA Malaysia Office
Japan International Cooperation Agency
Japan



Dato' Dr. Abd. Aziz B. Jamaluddin
Director General
Department of Veterinary Services, Ministry
of Agriculture and Agrobased Industry
Malaysia

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

I.-1.Cooperation at national level (between Malaysia and Japan)

1. The Government of Malaysia will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Government of Malaysia in strengthening the capability of Malaysian personnel on animal disease surveillance.

I.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JAPANESE SIDE

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The Equipment will become the property of Malaysia upon being delivered C.I.F.(cost, insurance and flight) to the Malaysian authorities concerned at the ports and/or airports of disembarkation.

3. TRAINING OF MALAYSIAN PERSONNEL IN JAPAN

JICA will receive Malaysian personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF MALAYSIA

1. The Government of Malaysia will dispatch Malaysian counterpart personnel as regional expert to other member countries for smooth and effective implementation of the Project.
2. The Government of Malaysia will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Government of Malaysia will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation through the full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Government of Malaysia will ensure that the technologies and knowledge acquired by Malaysian nationals as a result of Japanese technical cooperation will contribute to the economic and social development of Malaysia.
5. Malaysian side will grant in Malaysian privileges, exemptions and benefits to the Japanese experts referred to in II-1 above, which are no less favorable than those accorded to experts of third countries working in Malaysia under the Colombo Plan Technical Cooperation Scheme.
6. The Government of Malaysia will ensure that the Equipment referred to in II-2 above will be utilized effectively for the implementation of the Project in consultation with the Japanese experts referred to in ANNEX II.
7. The Government of Malaysia will take necessary measures to ensure that the knowledge and experience acquired by Malaysian personnel from technical training in Japan will be utilized effectively in the implementation of the Project.
8. In accordance with the laws and regulations in force in Malaysia, the Government of Malaysia will take necessary measures to provide at its own expense:
 - (1) Services of Malaysian counterpart personnel and administrative personnel as listed in ANNEX IV;

- (2) Buildings and facilities as listed in ANNEX V;
 - (3) Supply or replacement of machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided through JICA under II-2 above.
9. In accordance with the laws and regulations in force in Malaysia, the Government of Malaysia will take necessary measures to meet:
- (1) Expenses necessary for transportation within Malaysia of the Equipment referred to in II-2 above as well as for the installation, operation and maintenance thereof;
 - (2) Customs duties, internal taxes and any other charges, imposed in Malaysia on the Equipment referred to in II-2 above;
 - (3) Running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in Malaysia, National Project Director of Malaysia will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice to the National Project Director of Malaysia on any matters pertaining to the Project.
3. The Japanese experts will give necessary technical guidance and advice to counterpart personnel on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.
5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional

level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in DLD, Thailand, whose function and composition are established in Annex VIII.

V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese experts.

VI. JOINT EVALUATION

Evaluation of the Project activities in Malaysia will be conducted jointly by JICA and the Malaysian authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

The Government of Malaysia undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in Malaysia except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Government of Malaysia on any major issues arising from, or in connection with, this attached document.

IX. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of Malaysia, the Government of Malaysia will take appropriate measures to make the Project widely known to the people of Malaysia.

ANNEX I MASTER PLAN

ANNEX II LIST OF JAPANESE EXPERTS

ANNEX III	MACHINERY AND EQUIPMENT
ANNEX IV	LIST OF COUNTERPART AND RELATED PERSONNEL
ANNEX V	LIST OF BUILDINGS AND FACILITIES
ANNEX VI	NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
ANNEX VII	REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
ANNEX VIII	REGIONAL PROJECT SECRETARIAT (RPS)

ANNEX I MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at “national level” and “regional level”.

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

6. OUTPUT OF THE PROJECT

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

0-1 To agree upon the basic concept and design of the Project in each member country

0-2 To review the current surveillance mechanism, particularly at local and field level in each member country

0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)

1-2 To strengthen diagnostic techniques at animal quarantine points

1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations

1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

2-1 To strengthen information reporting system between each level (field, local and central level)

2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)

2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

Activities 3:

3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)

- 3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.
- 3-3 To implement, monitor and evaluate the regional Project activities.
- 3-4 To share the information of animal diseases among member countries
- 3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

State of Johor

*Specific site(s) will be selected after the inauguration of the Project.

ANNEX II LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

- 1) Chief Advisor
- 2) Project Coordinator
- 3) Expert in the technical field of Animal Disease Control

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and RC as well as NJCCs and RJCC.

2. Short-term Expert(s)

Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including NJCCs and RJCC during each Japanese Fiscal Year.

ANNEX III MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.

ANNEX IV LIST OF COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

- 1) Administrative staff
- 2) Secretaries
- 3) Drivers
- 4) Other support staff mutually agreed upon as necessary

3. Other personnel mutually agreed upon as necessary

ANNEX V LIST OF BUILDINGS AND FACILITIES

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary

ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- (1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions
- (2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level
- (3) review measures taken by the Government of Japan at national level on:
 - 1) Dispatch of Japanese experts
 - 2) Acceptance of counterpart personnel in Japan for training
 - 3) Provision of machinery and equipment
- (4) review measures taken by the Government of Malaysia on:
 - 1) Allocation of necessary budget (including local cost expenditures)
 - 2) Allocation of necessary counterpart personnel
 - 3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - 4) Dispatch of regional experts from Malaysia
 - 5) Acceptance of Counterpart Personnel from member countries for training
- (5) make recommendations to the Government of Malaysia on:
 - 1) Budgetary matters
 - 2) Recruitment and appointment of counterpart personnel
 - 3) Selection and effective utilization of machinery and equipment
 - 4) Appropriate dispatch of regional experts
 - 5) Providing trainings for counterpart personnel from member countries
- (6) Others

2. COMMITTEE COMPOSITION (Malaysia)

(1) Chairperson

National Project Director of Malaysia

(2) Members:

National Project Manager of Malaysia

National Coordinator of Malaysia

Persons of authorities concerning animal health

Persons of authorities concerning the external assistance (EPU)

Japanese experts

Representative of JICA Malaysia Office

(3) Observers

Officials of the Embassy of Japan in Malaysia

Persons who are nominated by Chairperson

ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized

(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator

Persons of relevant authorities in the country in which a RJCC meeting is organized (e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.

ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)

**MINUTES OF MEETING
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF
THE GOVERNMENT OF MALAYSIA
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)**

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Malaysia Office and the Department of Veterinary Services, Ministry of Agriculture and Agrobased Industry (hereinafter referred to as "DVS"), had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project").

As a result of the discussions, JICA and DVS agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on 1st October 2007.

Both JICA and DVS also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

Kuala Lumpur, October, 1, 2007

梅崎 裕

Mr. Hiroshi Umezaki
Resident Representative
JICA Malaysia Office
Japan International Cooperation Agency
Japan

Aziz B. Jamaluddin

Dato' Dr. Abd. Aziz B. Jamaluddin
Director General
Department of Veterinary Services, Ministry
of Agriculture and Agrobased Industry
Malaysia

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACHMEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both side agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION

ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R, Malaysia, Myanmar, Thailand and Vietnam
 Target Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 2007-2010

Narrative Summary		Verifiable Indicators	Means of Verification	Important Assumptions
<u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.	Establishment of sustainable structure in the field of animal diseases among member countries	1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country	1) Project Impact Survey Reports	Suitable policy on animal disease surveillance is applied in each member country.
<u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.	1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country	1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports,	1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports,	1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.
<u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.	1-1 Number of standard diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of standard diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level 2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance 3-1 Establishment of RJCC and RPS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing.	1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports 2-1 Project Monitoring Reports 2-2 Training Reports, Project Monitoring Reports 2-3 Project Monitoring Reports, 3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports	Villagers and related authorities in the pilot site collaborate with the project.	

<p>Activities:</p> <p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diagnostic techniques at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p>Input</p> <p><u>Japan</u></p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts Chief Advisor Project Coordinator Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>2. Provision of machinery and equipment</p> <p>3. Acceptance of trainees</p> <p>1) Training in Japan 2) Training in member countries</p>	<p><u>Member Countries (Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam)</u></p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of C/Ps National Project Director National Project Manager National Coordinator Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>
<p>Preconditions:</p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>		

ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

	Narrative Summary
<p>Project Purpose: The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	
<p>Output: Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	
<p>Activities: The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country. Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts. Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country) (Improvement of diagnostic ability) -To strengthen diagnostic ability on animal diseases at local laboratory -To strengthen diagnostic ability on animal diseases at field veterinary station. -To strengthen diagnostic ability on animal diseases at animal quarantine station. (Training on diagnostic techniques) -To conduct training on diagnostic techniques for local laboratory technicians -To conduct training on diagnostic techniques for veterinarians of district veterinary station -To conduct training on diagnostic techniques for field animal health workers -To conduct training on diagnostic techniques for animal quarantine officers (Public awareness) -To make posters or brochures on animal health and deliver them to farmers -To hold workshop on animal health for farmers (Diagnostic reagents) -To produce diagnostic reagents for animal diseases -To strengthen supply system of diagnostic reagents for animal diseases</p>	
<p>Activities 2 (Surveillance information system for animal diseases is strengthened in each member country) (Improvement of structure) -To make master plan of information reporting system(ex. data collection, sampling, reporting) -To establish a structure of information reporting system(ex. data collection, sampling, reporting) -To confirm a procedure of information exchange between related organizations -To make format paper to fill in surveillance information (Training on information system) -To conduct training on information reporting system for local laboratory technicians -To conduct training on information reporting system for veterinarians of district veterinary station -To conduct training on information reporting system for field animal health workers -To conduct training on information reporting system for animal quarantine officers (surveillance) -To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance) -To conduct epidemiological survey on specific diseases in the field (To do active surveillance)</p>	
<p>Activities 3 (Regional structure for animal disease surveillance is built among member countries) -To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project -To hold Regional Joint Coordination Committee(RJCC) as the host country -To set up a data base for animal disease control -To hold joint workshops with other donor agencies such as OIE, FAO</p>	

ANNEXIII: TENTATIVE SCHEDULE OF IMPLEMENTATION (TSI)

Activities	Before Project	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
0-1 To agree upon the basic concept and design of the Project in each member country																																							
0-2 To review the current surveillance mechanism, particularly at local and field level in each member country																																							
0-3 To confirm the model area in the pilot site in each member country, and determine the site activities																																							
Output 1: Surveillance techniques for animal diseases are strengthened in each member country.																																							
1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)																																							
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1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system																																							
Output 2: Surveillance information system for animal diseases is strengthened in each member country.																																							
2-1 To strengthen information reporting system between each level (field, local and central level)																																							
2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)																																							
2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)																																							
Output 3: Regional structure for animal disease surveillance is built among member countries.																																							
3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)																																							
3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.																																							
3-3 To implement, monitor and evaluate the regional Project activities.																																							
3-4 To share the information of animal diseases among member countries.																																							
3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information																																							

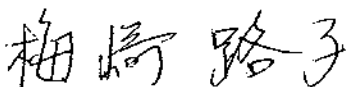
RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE UNION OF MYANMAR
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

In response to the request of the Government of the Union of Myanmar, as well as the Royal Government of Cambodia, the Government of Lao People's Democratic Republic., the Government of Malaysia, the Government of the Kingdom of Thailand and the Government of the Socialist Republic of Vietnam, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project"). The Project will be implemented in the Union of Myanmar as well as other member countries. In addition, regional activities will be conducted in collaboration with other member countries.

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the executing agency responsible for the implementation of the technical cooperation program of the Government of Japan, will cooperate with the authorities concerned of the Government of the Union of Myanmar for the Project.

JICA and the Myanmar authorities concerned had a series of discussions on the framework of the Project as well as the authorities concerned of other member countries. As a result of the discussions, JICA and Livestock Breeding and Veterinary Department, the Ministry of Livestock and Fisheries (hereinafter referred to as "LBVD") agreed on the matters referred to in the document attached hereto.

Yangon, 28 December, 2007



Ms. Michiko Umezaki
Resident Representative
JICA Myanmar Office
Japan International Cooperation Agency
Japan



U Maung Maung Nyunt
Director General
Livestock Breeding and Veterinary
Department, Ministry of Livestock and
Fisheries
The Union of Myanmar

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

1.-1. Cooperation at national level (between Myanmar and Japan)

1. The Government of the Union of Myanmar will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Government of the Union of Myanmar in strengthening the capability of Myanmar personnel on the animal disease surveillance.

1.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JAPANESE SIDE

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II.

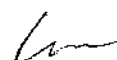
2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The Equipment will become the property of LBVD upon being delivered C.I.F.(cost, insurance and flight) to the Myanmar authorities concerned at the ports and/or airports of disembarkation.

3. TRAINING OF MYANMAR PERSONNEL IN JAPAN

JICA will receive Myanmar personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE UNION OF MYANMAR



1. The Government of the Union of Myanmar will dispatch Myanmar counterpart personnel as regional experts to other member countries for smooth and effective implementation of the Project.
2. The Government of the Union of Myanmar will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Government of the Union of Myanmar will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation through the full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Government of the Union of Myanmar will ensure that the technologies and knowledge acquired by Myanmar nationals as a result of Japanese technical cooperation will contribute to the economic and social development of the Union of Myanmar.
5. The Government of the Union of Myanmar will grant in Myanmar privileges, exemptions and benefits to the Japanese experts referred to in II-1 above, which are no less favorable than those accorded to experts of third countries working in Myanmar under the Colombo Plan Technical Cooperation Scheme.
6. The Government of the Union of Myanmar will ensure that that the Equipment referred to in II-2 above will be utilized effectively for the implementation of the Project in consultation with the Japanese experts referred to in ANNEX II.
7. The Government of the Union of Myanmar will take necessary measures to ensure that the knowledge and experience acquired by Myanmar personnel from technical training in Japan will be utilized effectively in the implementation of the Project.
8. In accordance with the laws and regulations in force in the Union of Myanmar, LBVD will take necessary measures to provide at its own expense:
 - (1) Services of Myanmar counterpart personnel and administrative personnel as listed in Annex IV;
 - (2) Buildings and facilities as listed in Annex V;

(3) Supply or replacement of machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided through JICA under II-2 above.

9. In accordance with the laws and regulations in force in the Union of Myanmar, LBVD will take necessary measures to meet:

(1) Expenses necessary for transportation within Myanmar of the Equipment referred to in II-2 above as well as for the installation, operation and maintenance thereof;

(2) Customs duties, internal taxes and any other charges, imposed in Myanmar on the Equipment referred to in II-2 above;

(3) Running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in Myanmar, National Project Director of Myanmar will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice National Project Director of Myanmar on any matters pertaining to the Project.
3. The Japanese experts will give necessary technical guidance and advice to counterpart personnel of each member country on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.
5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in DLD, Thailand, whose function and composition are established in Annex VIII.

V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese experts.

VI. JOINT EVALUATION

Evaluation of the Project activities in the Union of Myanmar will be conducted jointly by JICA and the Myanmar authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Union of Myanmar undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Union of Myanmar except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Government of the Union of Myanmar on any major issues arising from, or in connection with, this attached document.

IX. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of the Union of Myanmar, Myanmar side will take appropriate measures to make the Project widely known to the people of the Union of Myanmar.

ANNEX I	MASTER PLAN
ANNEX II	LIST OF JAPANESE EXPERTS
ANNEX III	MACHINERY AND EQUIPMENT
ANNEX IV	LIST OF COUNTERPART AND RELATED PERSONNEL

ANNEX V	LIST OF BUILDINGS AND FACILITIES
ANNEX VI	NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
ANNEX VII	REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
ANNEX VIII	REGIONAL PROJECT SECRETARIAT (RPS)

ANNEX I: MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at "national level" and "regional level".

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

6. OUTPUT OF THE PROJECT

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output 3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

0-1 To agree upon the basic concept and design of the Project in each member country

0-2 To review the current surveillance mechanism, particularly at local and field level in each member country

0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)

1-2 To strengthen diagnostic techniques at animal quarantine points

1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations

1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

2-1 To strengthen information reporting system between each level (field, local and central level)

2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)

2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

Activities 3:

3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)

3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.

3-3 To implement, monitor and evaluate the regional Project activities.

3-4 To share the information of animal diseases among member countries

3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

Mandalay Division

*Specific site(s) will be selected after the inauguration of the Project.

ANNEX II: LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

- 1) Chief Advisor
- 2) Project Coordinator
- 3) Expert in the technical field of Animal Disease Control

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and RC as well as NJCCs and RJCC.

2. Short-term Expert(s)

Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including the NJCC and RJCC during each Japanese Fiscal Year.

ANNEX III: MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.

ANNEX IV: LIST OF COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

1) Administrative staff

2) Secretaries

3) Drivers

4) Other support staff mutually agreed upon as necessary

3. Other personnel mutually agreed upon as necessary



ANNEX V: LIST OF BUILDINGS AND FACILITIES

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary

ANNEX VI: NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

(1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions

(2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level

(3) review measures taken by the Government of Japan at national level on:

- 1) Dispatch of Japanese experts
- 2) Acceptance of counterpart personnel in Japan for training
- 3) Provision of machinery and equipment

(4) review measures taken by the Government of the Union of Myanmar on:

- 1) Allocation of necessary budget (including local cost expenditures)
- 2) Allocation of necessary counterpart personnel
- 3) Utilization and administration of machinery and equipment provided by the Government of Japan
- 4) Dispatch of regional experts from Myanmar
- 5) Acceptance of Counterpart Personnel from member countries for training

(5) make recommendations to the Government of the Union of Myanmar on:

- 1) Budgetary matters
- 2) Recruitment and appointment of counterpart personnel
- 3) Selection and effective utilization of machinery and equipment
- 4) Appropriate dispatch of regional experts
- 5) Providing trainings for counterpart personnel from member countries

(6) Others

2. COMMITTEE COMPOSITION (Myanmar)

(1) Chairperson

National Project Director of Myanmar

(2) Members:

National Project Manager of Myanmar

National Coordinator of Myanmar

Persons of authorities concerning animal health

Persons of authorities concerning the external assistance

Japanese experts

Representative of JICA Myanmar Office

(3) Observers

Officials of the Embassy of Japan in Myanmar

Persons who are nominated by Chairperson

ANNEX VII: REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized

(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator

Persons of relevant authorities in the country in which a RJCC meeting is organized (e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.

ANNEX VIII: REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)

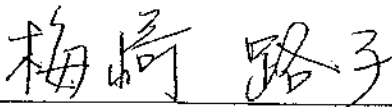
**MINUTES OF MEETING
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE UNION OF MYANMAR
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)**

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Myanmar Office and Livestock Breeding and Veterinary Department, the Ministry of Livestock and Fisheries (hereinafter referred to as "LBVD"), had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project").

As a result of the discussions, JICA and LBVD agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on 28 December 2007.

Both JICA and LBVD also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

Yangon, 28 December, 2007



Ms. Michiko Umezaki
Resident Representative
JICA Myanmar Office
Japan International Cooperation Agency
Japan



U Maung Maung Nyunt
Director General
Livestock Breeding and Veterinary
Department, Ministry of Livestock and
Fisheries
The Union of Myanmar

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both sides agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION

ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R, Malaysia, Myanmar, Thailand and Vietnam
 Project Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 3 Years from Mid-February 2008

December, 2007 PDM ver 4			
Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumptions
<p><u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.</p> <p><u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	<p>Establishment of sustainable structure in the field of animal diseases among member countries</p> <p>1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country</p>	<p>1) Project Impact Survey Reports</p> <p>1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports,</p>	<p>Suitable policy on animal disease surveillance is applied in each member country.</p> <p>1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.</p>
<p><u>Output:</u></p> <p>Output 1: Surveillance techniques for animal diseases are strengthened in each member country.</p> <p>Output 2: Surveillance information system for animal diseases is strengthened in each member country.</p> <p>Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	<p>1-1 Number of standard diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of standard diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level</p> <p>2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance</p> <p>3-1 Establishment of RJCC and RPS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing</p>	<p>1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports</p> <p>2-1 Project Monitoring Reports</p> <p>2-2 Training Reports, Project Monitoring Reports</p> <p>2-3 Project Monitoring Reports,</p> <p>3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports</p>	<p>Villagers and related authorities in the pilot site collaborate with the project.</p>

<p>Activities:</p> <p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diagnostic techniques at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p>Input</p> <p><u>Japan</u></p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts</p> <p>Chief Advisor</p> <p>Project Coordinator</p> <p>Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>2. Provision of machinery and equipment</p> <p>3. Acceptance of trainees</p> <p>1) Training in Japan</p> <p>2) Training in member countries</p> <p><u>Member Countries (Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam)</u></p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of C/Ps</p> <p>National Project Director</p> <p>National Project Manager</p> <p>National Coordinator</p> <p>Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>	<p>Preconditions:</p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>
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ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Narrative Summary

Project Purpose:

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

Output:

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output 3: Regional structure for animal disease surveillance is built among member countries.

Activities:

The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country. Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts.

Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country)

(Improvement of diagnostic ability)

- To strengthen diagnostic ability on animal diseases at local laboratory
 - To strengthen diagnostic ability on animal diseases at field veterinary station.
 - To strengthen diagnostic ability on animal diseases at animal quarantine station.
- (Training on diagnostic techniques)
- To conduct training on diagnostic techniques for local laboratory technicians
 - To conduct training on diagnostic techniques for veterinarians of district veterinary station
 - To conduct training on diagnostic techniques for field animal health workers
 - To conduct training on diagnostic techniques for animal quarantine officers

(Public awareness)

- To make posters or brochures on animal health and deliver them to farmers
- To hold workshop on animal health for farmers

(Diagnostic reagents)

- To produce diagnostic reagents for animal diseases
- To strengthen supply system of diagnostic reagents for animal diseases

Activities 2 (Surveillance information system for animal diseases is strengthened in each member country)

(Improvement of structure)

- To make master plan of information reporting system(ex. data collection, sampling, reporting)
- To establish a structure of information reporting system(ex. data collection, sampling, reporting)
- To confirm a procedure of information exchange between related organizations
- To make format paper to fill in surveillance information

(Training on information system)

- To conduct training on information reporting system for local laboratory technicians
- To conduct training on information reporting system for veterinarians of district veterinary station
- To conduct training on information reporting system for field animal health workers
- To conduct training on information reporting system for animal quarantine officers

(surveillance)

- To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance)
- To conduct epidemiological survey on specific diseases in the field (To do active surveillance)

Activities 3 (Regional structure for animal disease surveillance is built among member countries)

- To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project
- To hold Regional Joint Coordination Committee(RJCC) as the host country
- To set up a data base for animal disease control
- To hold joint workshops with other donor agencies such as OIE, FAO

ANNEXIII: TENTATIVE SCHEDULE OF IMPLEMENTATION (TSI)

Activities	Before Project	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36			
0-1 To agree upon the basic concept and design of the Project in each member country																																								
0-2 To review the current surveillance mechanism, particularly at local and field level in each member country																																								
0-3. To confirm the model area in the pilot site in each member country, and determine the site activities																																								
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1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system																																								
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2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)																																								
Output 3: Regional structure for animal disease surveillance is built among member countries.																																								
3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)																																								
3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.																																								
3-3 To implement, monitor and evaluate the regional Project activities.																																								
3-4 To share the information of animal diseases among member countries.																																								
3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information																																								



No. 1502.2/754

Thailand International Development
Cooperation Agency,
Krung Kasem Road,
Bangkok 10100

31 January B.E. 2551 (2008)

Dear Mr. Onoda,

Please refer to JICA's Note No. 0894/19H dated 19 December 2007, concerning the Record of Discussions (R/D) on the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao PDR, Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2) of the Department of Livestock Development, Ministry of Agriculture and Cooperatives.

We are pleased to transmit the R/D of the afore-mentioned project which has been signed by the Department of Livestock Development for your further action.

Please be assured of our full cooperation.

Yours sincerely,

(Apinan Phatarathyanon)
Deputy Director-General
for Director-General

Thailand International Development Cooperation Agency



Enclosure: as stated

Mr. Katsuji Onoda,

Resident Representative,

Japan International Cooperation Agency (JICA),

Thailand Office

BANGKOK.

**RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE KINGDOM OF THAILAND
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO PDR, MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)**

In response to the request of the Government of the Kingdom of Thailand, as well as the Royal Government of Cambodia, the Government of Lao People's Democratic Republic, the Government of Malaysia, Government of the Union of Myanmar and the Government of the Socialist Republic of Vietnam, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao PDR, Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project"). The Project implemented in the Kingdom of Thailand will be in accordance with the Agreement on Technical Cooperation between the Government of Japan and the Government of Thailand signed on November 5, 1981 (hereinafter referred to as "the Agreement") and the Note Verbale on the Project by Embassy of Japan No.133/19 dated on May 14, 2007 and by Thai International Development Cooperation Agency No. 1502.2/4518 dated on May 24, 2007. In addition, regional activities will be conducted in collaboration with other member countries.


Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the executing agency responsible for the implementation of the technical cooperation program of the Government of Japan, will cooperate with the authorities concerned of the Government of Thailand for the Project.

JICA and the Thai authorities concerned had a series of discussions on the framework of the Project as well as the authorities concerned of other member countries. As a result of the discussions, JICA and the Department of Livestock Development, the Ministry of Agriculture and Cooperatives (hereinafter referred to as "DLD, Thailand") agreed on the matters referred to in the document attached hereto.

December 19 , 2007



Mr. Katsuji Onoda
Resident Representative
JICA Thailand Office
Japan International Cooperation Agency
Japan



Dr. Sakchai Sriboonsue
Director General
Department of Livestock Development
Ministry of Agriculture and Cooperatives
The Kingdom of Thailand

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

I.-1. Cooperation at national level (between Thailand and Japan)

1. The Government of the Kingdom of Thailand will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Government of the Kingdom of Thailand in strengthening the capability of Thai personnel on the animal disease surveillance.

I.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JAPANESE SIDE

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II. The provisions of Article IV of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The provisions of Article VIII-1 of the Agreement will be applied to the Equipment.

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3. TRAINING OF THAI PERSONNEL IN JAPAN

JICA will receive Thai personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE KINGDOM OF THAILAND

1. The Government of the Kingdom of Thailand will dispatch Thai counterpart personnel as regional experts to other member countries for smooth and effective implementation of the Project.
2. The Government of the Kingdom of Thailand will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Government of the Kingdom of Thailand will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation through the full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Government of the Kingdom of Thailand will ensure that the technologies and knowledge acquired by Thai nationals as a result of Japanese technical cooperation will contribute to the economic and social development of the Kingdom of Thailand.
5. In accordance with the provision of Article V of the Agreement, the Government of the Kingdom of Thailand will grant in the Kingdom of Thailand privileges, exemptions and benefits to the Japanese experts referred to in II-1 above.
6. In accordance with the provisions of Article VIII of the Agreement, the Government of the Kingdom of Thailand will take the measures necessary to receive and use the Equipment provided by JICA under II-2 above and equipment, machinery and materials carried in by the Japanese experts referred to in II-1 above.
7. The Government of the Kingdom of Thailand will take necessary measures to ensure that the knowledge and experience acquired by Thai personnel from technical training in Japan will be utilized effectively in the implementation of the Project.
8. In accordance with the provisions of Article VI-(b) of the Agreement, the Government of the Kingdom of Thailand will provide the services of Thai counterpart personnel and administrative personnel as listed in Annex IV.

9. In accordance with the provisions of Article IV-(a) of the Agreement, the Government of the Kingdom of Thailand will provide the buildings and facilities listed in Annex V.
10. In accordance with the laws and regulations in force in the Kingdom of Thailand, the Government of the Kingdom of Thailand will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided through JICA under II-2 above.
11. In accordance with the laws and regulations in force in the Kingdom of Thailand, the Government of the Kingdom of Thailand will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in the Kingdom of Thailand, National Project Director of Thailand will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice to the National Project Director of Thailand on any matters pertaining to the Project.
3. The Japanese experts will give necessary technical guidance and advice to counterpart personnel on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.
5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in DLD, Thailand, whose function and composition are established in Annex VIII.

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V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese expert.

VI. JOINT EVALUATION

Evaluation of the Project activities in the Kingdom of Thailand will be conducted jointly by JICA and Thai authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Kingdom of Thailand undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Kingdom of Thailand except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Government of the Kingdom of Thailand on any major issues arising from, or in connection with, this attached document.

XI. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE PROJECT

For the purpose of promoting support for the Project among the people of the Kingdom of Thailand, the Government of the Kingdom of Thailand will take appropriate measures to make the Project widely known to the people of the Kingdom of Thailand.

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ANNEX I	MASTER PLAN
ANNEX II	LIST OF JAPANESE EXPERTS
ANNEX III	MACHINERY AND EQUIPMENT
ANNEX IV	LIST OF COUNTERPART AND RELATED PERSONNEL
ANNEX V	LIST OF BUILDINGS AND FACILITIES
ANNEX VI	NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
ANNEX VII	REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
ANNEX VIII	REGIONAL PROJECT SECRETARIAT (RPS)

Lakshaj



ANNEX I MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at "national level" and "regional level".

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao PDR, Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

Cambodia, Lao PDR, Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

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6. OUTPUT OF THE PROJECT

Output1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

0-1 To agree upon the basic concept and design of the Project in each member country

0-2 To review the current surveillance mechanism, particularly at local and field level in each member country

0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

1-1 To strengthen diseases diagnosis on animal diseases at related animal health organizations (at field, local and central level)

1-2 To strengthen diseases diagnosis at animal quarantine points

1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations

1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

2-1 To strengthen information reporting system between each level (field, local and central level)

2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)

2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

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Activities3:

- 3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)
- 3-2 To formulate annual plans including regional activities such as dispatch of regional experts and organizing regional workshops/trainings/study tours in member countries.
- 3-3 To implement, monitor and evaluate the regional Project activities.
- 3-4 To share the information of animal diseases among member countries
- 3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

Mae Hong Son Province

*Specific site(s) will be selected after the inauguration of the Project.

ANNEX II LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

1) Chief Advisor (3 years)

a) Qualification

a)-1 Age: 40-65 years old

a)-2 Academic degree: At least bachelor's degree or equivalent

a)-3 Experience: Having experience in working in the field of animal disease control and/or animal disease surveillance

a)-4 Others: Have a good health, have good English command and be able to work in local area

b) Job description

b)-1 being responsible for the overall management of the Project in planning, implementation, monitoring and evaluation

b)-2 grasping the progress and achievement of the Project and providing advice from managerial and technical viewpoints

b)-3 reporting the progress of the Project at NJCCs and RJCC with relevant authorities of member countries

b)-4 if necessity arises, revising the Project framework including Project Design Matrix (PDM) and Plan of Operation (PO) with relevant authorities of member countries

b)-5 seeking the possibility on the collaboration with other donors to maximize the outcomes of the Project

2) Project Coordinator (3 years)

a) Qualification

a)-1 Age: 30-55 years old

a)-2 Academic degree: At least bachelor's degree or equivalent

a)-3 Experience: Having experience in working in the field of coordinating and experience in coordinator of a project is preferable

a)-4 Others: Have a good health, have good English command and be able to work in local area

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b) Job description

- b)-1 Coordinating on administrative and managerial matters of the Project activities and assisting the chief advisor to ensure smooth operations
- b)-2 being responsible for administration and accounting on the Japanese side

3) Expert in the field of Animal Disease Control (3 years)

a) Qualification

- a)-1 Age: 35-60 years old
- a)-2 Academic degree: At least bachelor's degree or equivalent
- a)-3 Experience: Having experience in working in the field of animal disease control and/or animal disease surveillance
- a)-4 Others: Have a good health, have good English command and be able to work in local area

b) Job description

- b)-1 providing advice to strengthen diagnostic techniques to related animal health organizations and animal quarantine points
- b)-2 providing advice to strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations
- b)-3 providing advice to strengthen preparation techniques of diagnostic reagents and its supplying system
- b)-4 providing advice to strengthen information system between each level (field, local and central level)
- b)-5 providing advice to utilize the result of diagnosis at related animal health organizations and animal quarantine points as animal disease information
- b)-6 providing advice to conduct the epidemiological survey on the specific diseases at selected areas

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and RC as well as NJCCs and RJCC.

2. Short-term Expert(s)

- 1) Expert in the field of Project Planning / Management (several months, several times)

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a) Qualification

a)-1 Age: 35-60 years old

a)-2 Academic degree: At least bachelor's degree or equivalent

a)-3 Experience: Having experience in working in the field of animal disease control and/or animal disease surveillance

a)-4 Others: Have a good health, have good English command and be able to work in local area

b) Job description

b)-1 providing advice to review the current surveillance mechanism, particularly at local and field level

b)-2 providing advice to determine the activities in the pilot sites

b)-3 providing advice to make PO and Annual Work Plan at national and regional level

b)-4 supporting Chief Advisor, in particular, in planning, implementing, monitoring and evaluating the Project and providing advice from managerial and technical viewpoints.

Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including the NJCC and RJCC during each Japanese Fiscal Year.

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ANNEX III MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.

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ANNEX IV LIST OF COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

1) Administrative staff

2) Secretaries

3) Drivers

4) Other support staff mutually agreed upon as necessary

3. Other personnel mutually agreed upon as necessary

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ANNEX V LIST OF BUILDINGS AND FACILITIES

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary

ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

(1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions

(2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level

(3) review measures taken by the Government of Japan at national level on:

- 1) Dispatch of Japanese experts
- 2) Acceptance of counterpart personnel in Japan for training
- 3) Provision of machinery and equipment

(4) review measures taken by the Government of the Kingdom of Thailand on:

- 1) Allocation of necessary budget (including local cost expenditures)
- 2) Allocation of necessary counterpart personnel
- 3) Utilization and administration of machinery and equipment provided by the Government of Japan
- 4) Dispatch of regional experts from Thailand
- 5) Acceptance of Counterpart Personnel from member countries for training

(5) make recommendations to the Government of the Kingdom of Thailand on:

- 1) Budgetary matters
- 2) Recruitment and appointment of counterpart personnel
- 3) Selection and effective utilization of machinery and equipment
- 4) Appropriate dispatch of regional experts
- 5) Providing trainings for counterpart personnel from member countries

(6) Others

2. COMMITTEE COMPOSITION (Thailand)

(1) Chairperson

National Project Director of Thailand

(2) Members:

National Project Manager of Thailand

National Coordinator of Thailand

Persons of authorities concerning animal health

Representative of Thailand International Development Cooperation Agency (TICA)

Japanese experts

Representative of JICA Thailand Office

(3) Observers

Officials of the Embassy of Japan in Thailand

Persons who are nominated by Chairperson

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ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized

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(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator

Persons of relevant authorities in the country in which a RJCC meeting is organized

(e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.

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ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)

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**MINUTES OF MEETING
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE KINGDOM OF THAILAND
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO PDR, MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)**

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Thailand Office and the Department of Livestock Development, the Ministry of Agriculture and Cooperatives (hereinafter referred to as "DLD, Thailand") had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2) (hereinafter referred to as "the Project").


As a result of the discussions, JICA and DLD, Thailand, agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on December 19, 2007.

Both JICA and DLD, Thailand also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

December 19, 2007



Mr. Katsuji Onoda
Resident Representative
JICA Thailand Office
Japan International Cooperation Agency
Japan



Dr. Sakchai Sriboonsue
Director General
Department of Livestock Development
Ministry of Agriculture and Cooperatives
The Kingdom of Thailand

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACHMEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both side agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION

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ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R, Malaysia, Myanmar, Thailand and Vietnam
 Project Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 2007-2010

November, 2007 PDM ver 3

Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumptions
<p><u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.</p>	<p>Establishment of sustainable structure in the field of animal diseases among member countries</p>	<p>1) Project Impact Survey Reports</p>	<p>Suitable policy on animal disease surveillance is applied in each member country.</p>
<p><u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	<p>1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country</p>	<p>1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports.</p>	<p>1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.</p>
<p><u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output3: Regional structure for animal disease surveillance is built among member countries.</p>	<p>1-1 Number of diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level 2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance 3-1 Establishment of RJCC and RPS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing</p>	<p>1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports 2-1 Project Monitoring Reports 2-2 Training Reports, Project Monitoring Reports 2-3 Project Monitoring Reports, 3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports</p>	<p>Villagers and related authorities in the pilot site collaborate with the project.</p>

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Input	Preconditions:
<p><u>Japan</u></p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts Chief Advisor Project Coordinator Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>2. Provision of machinery and equipment</p> <p>3. Acceptance of trainees</p> <p>1) Training in Japan 2) Training in member countries</p>	<p><u>Member Countries (Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam)</u></p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of C/Ps National Project Director National Project Manager National Coordinator Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>
<p><u>Activities:</u></p> <p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diseases diagnosis on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diseases diagnosis at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p><u>Preconditions:</u></p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>

ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Narrative Summary

Project Purpose:

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

Output:

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output 3: Regional structure for animal disease surveillance is built among member countries.

Activities:

The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country.

Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts.

Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country)

(Improvement of diagnostic ability)

- To strengthen diagnostic ability on animal diseases at local laboratory
- To strengthen diagnostic ability on animal diseases at field veterinary station.
- To strengthen diagnostic ability on animal diseases at animal quarantine station.

(Training on diseases diagnosis)

- To conduct training on diseases diagnosis for local laboratory technicians
- To conduct training on diseases diagnosis for veterinarians of district veterinary station
- To conduct training on diseases diagnosis for field animal health workers
- To conduct training on diseases diagnosis for animal quarantine officers

(Public awareness)

- To make posters or brochures on animal health and deliver them to farmers
- To hold workshop on animal health for farmers

(Diagnostic reagents)

- To produce diagnostic reagents for animal diseases
- To strengthen supply system of diagnostic reagents for animal diseases

Activities 2 (Surveillance information system for animal diseases is strengthened in each member country)

(Improvement of structure)

- To make master plan of information reporting system(ex. data collection, sampling, reporting)
- To establish a structure of information reporting system(ex. data collection, sampling, reporting)
- To confirm a procedure of information exchange between related organizations

- To make format paper to fill in surveillance information

(Training on information system)

- To conduct training on information reporting system for local laboratory technicians
- To conduct training on information reporting system for veterinarians of district veterinary station
- To conduct training on information reporting system for field animal health workers
- To conduct training on information reporting system for animal quarantine officers

(surveillance)

- To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance)
- To conduct epidemiological survey on specific diseases in the field (To do active surveillance)

Activities 3 (Regional structure for animal disease surveillance is built among member countries)

- To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project
- To hold Regional Joint Coordination Committee(RJCC) as the host country

- To set up a data base for animal disease control

- To hold joint workshops with other donor agencies such as OIE, FAO



ANNEXIII: OPERATIVE SCHEDULE OF IMPLEMENTATION (TSI)

Activities	Before Project	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36		
0-1 To agree upon the basic concept and design of the Project in each member country																																							
0-2 To review the current surveillance mechanism, particularly at local and field level in each member country																																							
0-3 To confirm the model area in the pilot site in each member country, and determine the site activities																																							
Output 1: Surveillance techniques for animal diseases are strengthened in each member country.																																							
1-1 To strengthen diseases diagnosis on animal diseases at related animal health organizations (at field, local and central level)																																							
1-2 To strengthen diseases diagnosis at animal quarantine points																																							
1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations																																							
1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system																																							
Output 2: Surveillance information system for animal diseases is strengthened in each member country.																																							
2-1 To strengthen information reporting system between each level (field, local and central level)																																							
2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information. (Passive Surveillance)																																							
2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)																																							
Output 3: Regional structure for animal disease surveillance is built among member countries.																																							
3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)																																							
3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.																																							
3-3 To implement, monitor and evaluate the regional Project activities.																																							
3-4 To share the information of animal diseases among member countries.																																							
3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information																																							

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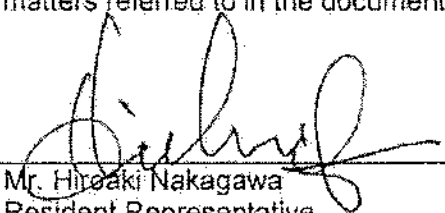
RECORD OF DISCUSSIONS
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE SOCIALIST REPUBLIC OF VIETNAM
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

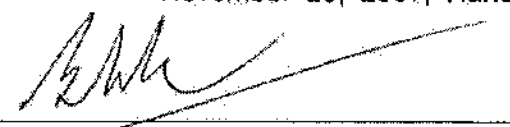
In response to the request of the Government of the Socialist Republic of Vietnam, as well as Cambodia, Lao People's Democratic Republic, Malaysia, the Union of Myanmar and the Kingdom of Thailand, the Government of Japan has decided to cooperate Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project"). The Project implemented in the Socialist Republic of Vietnam will be in accordance with the Agreement on Technical Cooperation between the Government of Japan and the Government of the Socialist Republic of Vietnam signed on October 20, 1998 (hereinafter referred to as "the Agreement") and the Verbal Note on the Project by Embassy of Japan dated on December 20, 2006 and by Ministry of Planning and Investment of Vietnam dated on January 16, 2007. In addition, regional activities will be conducted in collaboration with other member countries.


Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the executing agency responsible for the implementation of the technical cooperation program of the Government of Japan, will cooperate with the authorities concerned of the Government of the Socialist Republic of Vietnam for the Project.

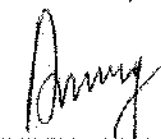
JICA and the authorities concerned of the Government of the Socialist Republic of Vietnam had a series of discussions on the framework of the Project as well as the authorities concerned of other member countries. As a result of the discussions, JICA and the authorities concerned agreed on the matters referred to in the document attached hereto.

November 20, 2007, Hanoi


Mr. Hiroaki Nakagawa
Resident Representative
JICA Vietnam Office
Japan International Cooperation Agency
Japan


Dr. Bui Quang Anh
Director General
Department of Animal Health, Ministry of
Agriculture and Rural Development
The Socialist Republic of Vietnam


Mr. Nguyen Xuan Tien
Deputy Director General
Foreign Economic Relations Department
Ministry of Planning and Investment
The Socialist Republic of Vietnam


Ms. Hoang Thi Dzung
Deputy Director General
International Cooperation Department, Ministry
of Agriculture and Rural Development
The Socialist Republic of Vietnam

THE ATTACHED DOCUMENT

I. COOPERATION AT NATIONAL AND REGIONAL LEVEL

I.-1. Cooperation at national level (between the Socialist Republic of Vietnam and Japan)

1. The Government of the Socialist Republic of Vietnam will implement the Project in cooperation with JICA.
2. The Project will be implemented in accordance with the Master Plan which is given in Annex I.
3. JICA will support the Government of the Socialist Republic of Vietnam in strengthening the capability of Vietnamese personnel on the animal disease surveillance

I.-2. Cooperation at regional level (Regional Technical Cooperation)

1. Member countries will jointly implement the regional technical cooperation in cooperation with JICA in the scope of the Project and strengthen the regional cooperation network system for animal disease surveillance.

II. MEASURES TO BE TAKEN BY JAPANESE SIDE

In accordance with the laws and regulations in force in Japan and the provisions of Article III of the Agreement, JICA will take, at its own expense, the following measures under the technical cooperation scheme of Japan.

1. DISPATCH OF JAPANESE EXPERTS

JICA will provide the services of the Japanese experts listed in Annex II. The provisions of Article VI of the Agreement will be applied to the above-mentioned experts.

2. PROVISION OF MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III. The provisions of Article VIII of the Agreement will be applied to the Equipment.

3. TRAINING OF VIETNAMESE PERSONNEL IN JAPAN

JICA will receive the Vietnamese personnel connected with the Project for technical training in Japan.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE SOCIALIST REPUBLIC OF VIETNAM

1. The Government of the Socialist Republic of Vietnam will dispatch Vietnamese counterpart personnel as regional experts to other member countries for smooth and effective implementation of the Project.
2. The Government of the Socialist Republic of Vietnam will receive the personnel connected with the Project from other member countries to conduct technical training for smooth and effective implementation of the Project.
3. The Government of the Socialist Republic of Vietnam will take necessary measures to ensure that the self-reliant operation of the Project will be sustained during and after the period of Japanese technical cooperation, through full and active involvement in the Project of all related authorities, beneficiary groups and institutions.
4. The Government of the Socialist Republic of Vietnam will ensure that the technologies and knowledge acquired by Vietnamese nationals as a result of Japanese technical cooperation will contribute to the economic and social development of the Socialist Republic of Vietnam.
5. In accordance with the provision of Article VI of the Agreement, the Government of the Socialist Republic of Vietnam will grant in the Socialist Republic of Vietnam privileges, exemptions and benefits to the Japanese experts referred to in II-1 above.
6. In accordance with the provisions of Article VIII of the Agreement, the Government of the Socialist Republic of Vietnam will take the measures necessary to receive and use the Equipment provided JICA under II-2 and equipment, machinery and materials carried in by the Japanese experts referred to in II-1 above.
7. The Government of the Socialist Republic of Vietnam will take necessary measures to ensure that the knowledge and experience acquired by the Vietnamese personnel from technical training in Japan will be utilized effectively in the implementation of

the Project.

8. In accordance with the provisions of Article V-(b) of the Agreement, the Government of the Socialist Republic of Vietnam will provide the services of Vietnamese counterpart personnel and administrative personnel as listed in Annex IV.
9. In accordance with the provisions of Article V-(a) of the Agreement, the Government of the Socialist Republic of Vietnam will provide the buildings and facilities listed in Annex V.
10. In accordance with the laws and regulations in force in the Socialist Republic of Vietnam, the Government of the Socialist Republic of Vietnam will take necessary measures to supply or replace at its own expense machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than the Equipment provided by JICA under II-2 above.
11. In accordance with the laws and regulations in force in the Socialist Republic of Vietnam, the Government of the Socialist Republic of Vietnam will take necessary measures to meet the running expenses necessary for the implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. As for the Project activities in Vietnam, National Project Director of Vietnam will be responsible for planning, implementation, monitoring and evaluation of the Project activities.
2. The Japanese Chief Advisor will provide necessary recommendations and advice to National Project Director of Vietnam on any matters pertaining to the implementation of the Project.
3. The Japanese experts will give necessary technical guidance and advice to Vietnamese counterpart personnel on technical matters pertaining to the implementation of the Project.
4. For the effective and successful implementation of the Project at national level, National Joint Coordinating Committee (hereinafter referred to as "the NJCC") will be established, whose functions and composition are described in Annex VI.

5. For the effective and successful implementation of the Project at regional level, Regional Joint Coordinating Committee (hereinafter referred to as "the RJCC") will be established, whose functions and composition are described in Annex VII.
6. For smooth logistic and implementing coordination of the Project activities at regional level, Regional Project Secretariat (hereinafter referred to as "the RPS") will be set up in Department of Livestock Development, Ministry of Agriculture and Cooperatives, Thailand (hereinafter referred to as "DLD"), whose function and composition are established in Annex VIII.

V. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be three (3) years from the date of arrival in the Kingdom of Thailand of the first Japanese experts.

VI. JOINT EVALUATION

Evaluation of the Project activities in the Socialist Republic of Vietnam will be conducted jointly by JICA and the Vietnamese authorities. Evaluation of overall Project will be conducted jointly by JICA and member countries. Evaluation will be conducted at the middle and during the last six months of the cooperation term in order to examine the level of achievement.

VII. CLAIMS AGAINST JAPANESE EXPERTS

In accordance with the provision of Article VII of the Agreement, the Government of the Socialist Republic of Vietnam undertakes to bear claims, if any arises, against the Japanese experts engaged in technical cooperation for the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Socialist Republic of Vietnam except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between JICA and the Government of the Socialist Republic of Vietnam on any major issues arising from, or in connection with, this Attached Document.

IX. MEASURES TO PROMOTE UNDERSTANDING OF AND SUPPORT FOR THE

PROJECT

For the purpose of promoting support for the Project among the people of the Socialist Republic of Vietnam, the Government of the Socialist Republic of Vietnam will take appropriate measures to make the Project widely known to the people of the Socialist Republic of Vietnam.

ANNEX I	MASTER PLAN
ANNEX II	LIST OF JAPANESE EXPERTS
ANNEX III	MACHINERY AND EQUIPMENT
ANNEX IV	LIST OF COUNTERPART AND RELATED PERSONNEL
ANNEX V	LIST OF BUILDINGS AND FACILITIES
ANNEX VI	NATIONAL JOINT COORDINATING COMMITTEE (NJCC)
ANNEX VII	REGIONAL JOINT COORDINATING COMMITTEE (RJCC)
ANNEX VIII	REGIONAL PROJECT SECRETARIAT (RPS)

ANNEX I MASTER PLAN

1. GENERAL AIM OF THE PROJECT

In principle, all member countries are placed in equal position. The regional cooperation will be promoted under the equal partnership among all member countries. In addition, the regional activities will be promoted under the strong initiatives by all member countries. It is expected to build the regional cooperation structure which will be functioning even after the completion of the Project.

The Project will be implemented based on the fruitful outcome of the Phase 1 Project, namely, improvement of techniques on animal disease control at central level. Besides, the Project activities will be promoted at "national level" and "regional level".

At national level, the aim of the Project is, by extending the outcomes of the Phase 1 Project to the lower level, to strengthen the surveillance network between field, local and central level and enhance the technical capacities on animal disease control.

At regional level, the Project aims to build the regional cooperation structure for animal disease surveillance through sharing the technical resources among member countries under the smooth and effective regional coordination.

2. PROJECT TITLE

Regional cooperation project for animal disease control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)

3. MEMBER COUNTRIES

Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam

4. OVERALL GOAL

The surveillance structure for animal diseases is established among member countries.

5. PROJECT PURPOSE

The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.

6. OUTPUT OF THE PROJECT

Output 1: Surveillance techniques for animal diseases are strengthened in each member country.

Output 2: Surveillance information system for animal diseases is strengthened in each member country.

Output3: Regional structure for animal disease surveillance is built among member countries.

7. ACTIVITIES OF THE PROJECT

Activities 0:

0-1 To agree upon the basic concept and design of the Project in each member country

0-2 To review the current surveillance mechanism, particularly at local and field level in each member country

0-3 To confirm the model area in the pilot site in each member country, and determine the site activities

Activities 1:

1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)

1-2 To strengthen diagnostic techniques at animal quarantine points

1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations

1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)

Activities 2:

2-1 To strengthen information reporting system between each level (field, local and central level)

2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)

2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)

Activities 3:

3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)

3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.

3-3 To implement, monitor and evaluate the regional Project activities.

3-4 To share the information of animal diseases among member countries

3-5 To implement the joint activities and share animal disease information with other donor agencies such as OIE, FAO.

9. PILOT SITES

Regional Animal Health IV (Da Nang)

*Specific site(s) will be selected after the inauguration of the Project.

ANNEX II LIST OF JAPANESE EXPERTS

1. Long-term Experts and their duties

- 1) Chief Advisor
- 2) Project Coordinator
- 3) Expert in the technical field of Animal Disease Control

Long-term experts will be stationed in DLD, Thailand, and provide advice and technical assistance for the Project activities collaborating with National Coordinators and Regional Coordinator as well as NJCCs and RJCC.

2. Short-term Expert(s)

Short-term experts will be dispatched as and when necessary according to the requirements established within the Project framework.

Note: The fields, number and terms of assignment of experts will be decided in consideration of the progress of the Project through mutual consultations including the NJCC and RJCC during each Japanese Fiscal Year.

ANNEX III MACHINERY AND EQUIPMENT

JICA will provide such machinery, equipment and other materials necessary for the implementation of the Project. Content, specifications, and quantity of the equipment and necessary equipment will be decided through mutual consultations within the allocated budget of each Japanese fiscal year.

ANNEX IV LIST OF COUNTERPART AND RELATED PERSONNEL

1. Counterpart Personnel

Suitably qualified personnel will be assigned to Japanese experts and regional experts for the Project activities.

2. Administrative Personnel

- 1) Administrative staff
- 2) Secretaries
- 3) Drivers
- 4) Other support staff mutually agreed upon as necessary

3. Other personnel mutually agreed upon as necessary

ANNEX V LIST OF BUILDINGS AND FACILITIES

1. Buildings and facilities necessary for the implementation of the Project
2. Rooms and space necessary for installation and storage of the Equipment
3. Office space and necessary facilities for the Japanese experts, regional experts and related staff members
4. Other facilities mutually agreed upon as necessary

ANNEX VI NATIONAL JOINT COORDINATING COMMITTEE (NJCC)

1. FUNCTION

National Joint Coordinating Committee (NJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- (1) adopt the Annual Work Plan at national level under the framework of the Record of Discussions
- (2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at national level
- (3) review measures taken by the Government of Japan at national level on:
 - 1) Dispatch of Japanese experts
 - 2) Acceptance of counterpart personnel in Japan for training
 - 3) Provision of machinery and equipment
- (4) review measures taken by the Government of Socialist Republic of Vietnam on:
 - 1) Allocation of necessary budget (including local cost expenditures)
 - 2) Allocation of necessary counterpart personnel
 - 3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - 4) Dispatch of regional experts from Vietnam
 - 5) Acceptance of Counterpart Personnel from member countries for training
- (5) make recommendations to the Government of Socialist Republic of Vietnam on:
 - 1) Budgetary matters
 - 2) Recruitment and appointment of counterpart personnel
 - 3) Selection and effective utilization of machinery and equipment
 - 4) Appropriate dispatch of regional experts
 - 5) Providing trainings for counterpart personnel from member countries
- (6) Others

2. COMMITTEE COMPOSITION (Vietnam)

(1) Chairperson

National Project Director of Vietnam

(2) Members:

National Project Manager of Vietnam

National Coordinator of Vietnam

Persons of authorities concerning animal health

Persons of authorities concerning the external assistance (MPI)

Japanese experts

Representative of JICA Vietnam Office

(3) Observers

Officials of the Embassy of Japan in Vietnam

Persons who are nominated by Chairperson

ANNEX VII REGIONAL JOINT COORDINATING COMMITTEE (RJCC)

1. FUNCTION

The Regional Joint Coordinating Committee (RJCC), composed of members listed in 2 below, will meet whenever the necessity arises (at least once a year) to:

- 1) adopt the Annual Work Plan at regional level under the framework of the R/D of six member countries.
- 2) review the overall progress of the technical cooperation program as well as achievement of the Annual Work Plan of the Project at regional level.
- 3) review measures taken by the Government of Japan on:
 - (1) Dispatch of Japanese experts
 - (2) Acceptance of counterpart personnel in Japan for training
 - (3) Provision of machinery and equipment
- 4) review measures taken by the Government of member countries on:
 - (1) Allocation of necessary budget (including local cost expenditures)
 - (2) Allocation of necessary counterpart personnel
 - (3) Utilization and administration of machinery and equipment provided by the Government of Japan
 - (4) Dispatch of regional experts
 - (5) Acceptance of Counterpart Personnel from member countries for training
- 5) make recommendations to the respective Governments on:
 - (1) Budgetary matters
 - (2) Recruitment and appointment of counterpart personnel
 - (3) Selection and effective utilization of machinery and equipment
 - (4) Appropriate dispatch of regional experts
 - (5) Providing trainings for counterpart personnel from member countries
- 6) Others

2. COMMITTEE COMPOSITION

(1) Chairperson:

National Project Director of the country, in which RJCC meeting is organized

(2) Members:

Six (6) National Project Directors of member countries

Japanese Experts

Representative of JICA Overseas Office in which RJCC is organized

(3) Observers

Six (6) National Coordinators of member countries

Regional Coordinator

Persons of relevant authorities in the country in which a RJCC meeting is organized (e.g. persons of authorities concerning animal health and external assistance, etc)

Embassy of Japan of the country in which RJCC meeting is organized

Persons who are nominated by Chairperson

Notes:

(1) Host country of the RJCC meeting will be rotated among member countries.

ANNEX VIII REGIONAL PROJECT SECRETARIAT (RPS)

1. FUNCTION

The Regional Project Secretariat (RPS), composed of members listed in 2 below, will be set up in order to:

- 1) make various kinds of secretarial and preparation works (e.g. dispatch of regional experts, acceptance of trainees, organizing workshops, etc)
- 2) share information on the national Project activities among member countries
- 3) make necessary adjustment/matching between actual needs at national level and what can be done by other member countries
- 4) make any other logistic and implementing coordination for promoting Project activities at regional level
- 5) others

2. COMPOSITION

Regional Coordinator (RC)

RC will be assigned and attached to RPS in order to facilitate the role of RPS effectively and efficiently

Japanese Experts

Supporting Staff (e.g. Secretary)

MINUTES OF MEETING
BETWEEN THE JAPAN INTERNATIONAL COOPERATION AGENCY AND
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE SOCIALIST REPUBLIC OF VIETNAM
ON JAPANESE TECHNICAL COOPERATION
FOR REGIONAL COOPERATION PROJECT FOR ANIMAL DISEASE CONTROL
AMONG CAMBODIA, LAO P.D.R., MALAYSIA, MYANMAR, THAILAND AND VIETNAM
(ADC PROJECT PHASE 2)

Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") Vietnam Office and the Department of Animal Health, Ministry of Agriculture and Rural Development (hereinafter referred to as "DAH") had a series of meetings for the purpose of working out the details of the Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam(ADC Project Phase 2) (hereinafter referred to as "the Project").

As a result of the discussions, JICA and DAH agreed to recommend to their respective Governments the matter referred to in the Record of Discussions (hereinafter referred to as "R/D") signed on November 20, 2007.

Both JICA and DAH also agreed to make this Minutes of Meeting in order to confirm the mutual understandings reached through the discussions as attached hereto.

November 20, 2007, Hanoi



Mr. Hiroaki Nakagawa
Resident Representative
JICA Vietnam Office
Japan International Cooperation Agency
Japan



Dr. Bui Quang Anh
Director General
Department of Animal Health, Ministry of
Agriculture and Rural Development
The Socialist Republic of Vietnam



Mr. Nguyen Xuan Tien
Deputy Director General
Foreign Economic Relations Department
Ministry of Planning and Investment
The Socialist Republic of Vietnam



Ms. Hoang Thi Dzung
Deputy Director General
International Cooperation Department, Ministry
of Agriculture and Rural Development
The Socialist Republic of Vietnam

THE ATTACHED DOCUMENT

1. PROJECT DESIGN MATRIX

As a result of the discussions, both side agreed to adopt the Project Design Matrix (hereinafter referred to as "PDM") shown in the ANNEX I. PDM specifies the objectives, outputs and activities of the Project and it is used for monitoring and evaluation of the Project activities and achievements. PDM may be modified upon the approval of the National Joint Coordinating Committee (hereinafter referred to as "NJCC") and Regional Joint Coordinating Committee (hereinafter referred to as "RJCC") within the framework of R/D when necessity arises in accordance with the progress of the Project.

2. GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

Both side agreed to adopt the Guideline for Project Activities in Each Member Country (hereinafter referred to as "the Guideline"), which indicates the typical activities to be implemented in all member countries. The Guideline will be applied to all member countries, though the specific situation/conditions of each country will be fully reflected in the activities (shown in ANNEX II).

The Guideline may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

3. TENTATIVE SCHEDULE OF IMPLEMENTATION

Both side agreed to adopt the Tentative Schedule of Implementation (hereinafter referred to as "TSI") shown in ANNEX III. TSI has been formulated in connection with R/D.

TSI may be modified upon the approval of NJCC and RJCC when necessity arises in accordance with the progress of the Project.

ANNEX I PROJECT DESIGN MATRIX

ANNEX II GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

ANNEX III TENTATIVE SCHEDULE OF IMPLEMENTATION

ANNEX I: Tentative Project Design Matrix (PDM)

Name of the project: Regional Cooperation Project for Animal Disease Control among Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam (ADC Project Phase 2)
 Target Countries: Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam
 Project Sites: Pilot sites selected at field and local level as well as related authorities on animal health at central level in each member country
 Target Group: Staff of the related animal health organizations and animal quarantine points, and rural livestock farmers in each member country
 Project Period: 2007-2010

September, 2007 PDM ver 3			
Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumptions
<p><u>Overall Goal:</u> The surveillance structure for animal diseases is established among member countries.</p> <p><u>Project Purpose:</u> The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	<p>Establishment of sustainable structure in the field of animal diseases among member countries</p> <p>1) Number of staffs who have enough capacity on animal disease surveillance 2) Number of epidemiological data collected and analyzed in each member country</p>	<p>1) Project Impact Survey Reports</p> <p>1) Interviews for related animal health organizations, Project Monitoring Reports, 2) Annual Reports from animal health departments, Interviews for related animal health organizations, Project Monitoring Reports.</p>	<p>Suitable policy on animal disease surveillance is applied in each member country.</p> <p>1. Suitable policy on animal disease surveillance is applied in the pilot site. 2. No catastrophic disease outbreaks in the pilot sites.</p>
<p><u>Output:</u> Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	<p>1-1 Number of standard diagnostic methods improved or newly adopted at related animal health organization 1-2 Number of technicians at related animal health organizations, who take part in the training course 1-3 Number of standard diagnostic methods improved or newly adopted at animal quarantine points 1-4 Number of times related animal health organizations provide rural livestock farmers with technical advice and diagnostic services 1-5 Number of diagnostic reagents newly produced or utilized at field, local and central level</p> <p>2-1 Establishment of the appropriate information network system connecting field, local and central level in each member country 2-2 Number of newly trained personnel in charge of work related to information of animal disease control 2-3 Number of data on animal diseases collected in the pilot site through passive and active surveillance</p> <p>3-1 Establishment of RJCC and RPS 3-2 Number of regional workshops held among member countries 3-3 Number of trainings and study tours set up at regional level 3-4 Number of regional experts exchanged among member countries 3-5 Frequency of information sharing on animal diseases among member countries. 3-6 Number of joint activities implemented and frequency of information sharing</p>	<p>1-1 Interviews for related animal health organizations, Project Monitoring Reports 1-2 Training Reports, Project Monitoring Reports 1-3 Interviews for animal quarantine points, Project Monitoring Reports 1-4 Activity Reports, Project Monitoring Reports 1-5 Interviews for the organization producing diagnostic reagents, Project Monitoring Reports</p> <p>2-1 Project Monitoring Reports 2-2 Training Reports, Project Monitoring Reports 2-3 Project Monitoring Reports, 3-1 Project Monitoring Reports 3-2 Workshop Reports, Project Monitoring Reports 3-3 Training and Study Tour Reports, Project Monitoring Reports 3-4 Reports by the Regional Experts, Project Monitoring Reports 3-5 Project Monitoring Reports 3-6 Project Monitoring Reports</p>	<p>Villagers and related authorities in the pilot site collaborate with the project.</p>

<p>Activities:</p> <p>Activities 0:</p> <p>0-1 To agree upon the basic concept and design of the Project in each member country</p> <p>0-2 To review the current surveillance mechanism, particularly at local and field level in each member country</p> <p>0-3 To confirm the model area in the pilot site in each member country, and determine the site activities</p> <p>Activities 1:</p> <p>1-1 To strengthen diagnostic techniques on animal diseases at related animal health organizations (at field, local and central level)</p> <p>1-2 To strengthen diagnostic techniques at animal quarantine points</p> <p>1-3 To strengthen technical advice and diagnostic services for rural livestock farmers by related animal health organizations</p> <p>1-4 To strengthen preparation techniques of diagnostic reagents and its supplying system (*excluding the veterinary biologics produced on commercial basis)</p> <p>Activities 2:</p> <p>2-1 To strengthen information reporting system between each level (field, local and central level)</p> <p>2-2 To utilize the results of diagnosis at related animal health organizations (field, local and central level) and animal quarantine points as animal disease information (Passive Surveillance)</p> <p>2-3 To conduct the epidemiological survey on the specific diseases at selected areas (Active Surveillance)</p> <p>Activities 3:</p> <p>3-1 To establish Regional Joint Coordination Committee (RJCC) and Regional Project Secretariat (RPS)</p> <p>3-2 To formulate annual plans including regional activities such as dispatch of regional experts, organizing regional workshops/trainings/study tours in member countries.</p> <p>3-3 To implement, monitor and evaluate the regional Project activities.</p> <p>3-4 To share the information of animal diseases among member countries</p> <p>3-5 To implement the joint activities with other donor agencies such as OIE, FAO and share animal disease information</p>	<p>Japan</p> <p>1. Dispatch of Japanese Experts</p> <p>1) Long-term Experts Chief Advisor Project Coordinator Expert in the technical field of Animal Disease Control</p> <p>2) Short-term Experts</p> <p>3. Acceptance of machinery and equipment</p> <p>1) Training in Japan 2) Training in member countries</p>	<p>Input</p> <p>Member Countries: Cambodia, Lao P.D.R., Malaysia, Myanmar, Thailand and Vietnam</p> <p>1. Provision of building and facilities</p> <p>2. Arrangement of C/Ps National Project Director National Project Manager National Coordinator Other necessary personnel</p> <p>3. Dispatch of regional experts to other member countries</p> <p>4. Acceptance of trainees from other member countries</p> <p>5. Cost for administration of project coordination</p>	<p>Prerequisites:</p> <p>1. Member countries maintain good international relations.</p> <p>2. The Government of each member country secures the allocation of human resources and budget for the project.</p>
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ANNEX II: GUIDELINE FOR PROJECT ACTIVITIES IN EACH MEMBER COUNTRY

	Narrative Summary
<p>Project Purpose: The surveillance structure for animal diseases is established between field (pilot site), local and central level in each member country.</p>	
<p>Output: Output 1: Surveillance techniques for animal diseases are strengthened in each member country. Output 2: Surveillance information system for animal diseases is strengthened in each member country. Output 3: Regional structure for animal disease surveillance is built among member countries.</p>	
<p>Activities: The below activities are just as a brief guideline for expecting activities in the country. These indicate the possible design of the project activities in each country. Detailed activities will be discussed among the country representatives and Japanese experts, and be finally determined after the project starts.</p> <p>Activities 1 (Surveillance techniques for animal diseases are strengthened in each member country) (Improvement of diagnostic ability)</p> <ul style="list-style-type: none"> -To strengthen diagnostic ability on animal diseases at local laboratory -To strengthen diagnostic ability on animal diseases at field veterinary station. -To strengthen diagnostic ability on animal diseases at animal quarantine station. <p>(Training on diagnostic techniques)</p> <ul style="list-style-type: none"> - To conduct training on diagnostic techniques for local laboratory technicians - To conduct training on diagnostic techniques for veterinarians of district veterinary station - To conduct training on diagnostic techniques for field animal health workers - To conduct training on diagnostic techniques for animal quarantine officers <p>(Public awareness)</p> <ul style="list-style-type: none"> - To make posters or brochures on animal health and deliver them to farmers - To hold workshop on animal health for farmers <p>(Diagnostic reagents)</p> <ul style="list-style-type: none"> - To produce diagnostic reagents for animal diseases - To strengthen supply system of diagnostic reagents for animal diseases <p>Activities 2 (Surveillance information system for animal diseases is strengthened in each member country) (Improvement of structure)</p> <ul style="list-style-type: none"> - To make master plan of information reporting system(ex. data collection, sampling, reporting) - To establish a structure of information reporting system(ex. data collection, sampling, reporting) - To confirm a procedure of information exchange between related organizations - To make format paper to fill in surveillance information <p>(Training on information system)</p> <ul style="list-style-type: none"> - To conduct training on information reporting system for local laboratory technicians - To conduct training on information reporting system for veterinarians of district veterinary station - To conduct training on information reporting system for field animal health workers - To conduct training on information reporting system for animal quarantine officers (surveillance) <ul style="list-style-type: none"> - To utilize results of diagnosis in the field and at animal quarantine station as animal disease information (To do passive surveillance) - To conduct epidemiological survey on specific diseases in the field (To do active surveillance) <p>Activities 3 (Regional structure for animal disease surveillance is built among member countries)</p> <ul style="list-style-type: none"> - To cooperate with Regional Project Secretariat(RPS) for smooth implementation of the regional project - To hold Regional Joint Coordination Committee(RJCC) as the host country - To set up a data base for animal disease control - To hold joint workshops with other donor agencies such as OIE, FAO 	

