

**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

6. Scheduled visit of mission for final evaluation from 14th October 2007,
7. Convention of Women's Bank in Colombo on 29th September 2007.

Financial Progress April 5th -31st August 2007.

Financial Progress 2007 April 5 th - August 31 st			Unit: Rs.
Particular	Budget	Progress (1.6 to 20 June)	
O&M of the Project	23,286,000	8,144,000	35%
- Salary & Wages	11,123,000	4,319,000	39%
- O&M of Office Equipment	3,658,000	1,163,000	32%
- Consumable items (Office & each activities)	3,934,000	1,245,000	32%
- Travel & Transportation / Communication	1,155,000	421,000	37%
- Rent & Hire	1,753,000	583,000	33%
- Maintenance the project Facilities / Utilities	819,000	204,000	25%
- Printing of Training Manual and others	274,000	16,000	6%
- Training	590,000	193,000	33%
Construction	33,021,000	15,600,000	47%
Meetings & Seminars	144,000	4,000	3%
Local consultancy (Web, Video & Others)	2,584,000	20,000	1%
Total	59,035,000	23,768,000	40%

Rs 1.00 = Yen 100

Progress on Construction and Technical Activities:

The Project Engineer said that the actual amount of cement according to the initial plan for the fiscal year was 2880 bags. However due to the restriction on the transport of construction materials, the design, plan and estimates are revised and the requirement is now only 554 bags, out of which an approval for 113 bags of cement was granted by SFC (Vanni) and 50 bags have already been transported on the 29th August. Due to the subsequent closure of the exit/entry point Uvilankulam from 3rd August to-date the balance 63 bags could not be able to be transported.

He also said that the following works planned for the fiscal year have been dropped due to the restriction on construction materials.

- Phase II of Vellankulam Market facilities
- Multi Purpose Hall at Kura
- Community Hall at Seethuviniyagarkulam
- Drug store at Vellankulam

The temporary construction of Paliaru Diversion Weir with wooden poles and poly bags are nearing completion. This temporary measure is made to divert some water to the Adampankulam to irrigate water during the forthcoming Maha season.



**Minutes of the MANRECAP/JICA Project Implementation Committee (PIC)
Meeting held on 18th September 2007 (Tuesday)**

Date : 18.09.2007
Time : 02.30 p.m.
Venue : Govt. Agent's Conference Hall

List of participants attached.

The above meeting was chaired by the Govt. Agent and Chairman of the P.I.C. Mr. A. Nicholaspillai.

The Govt. Agent at his opening remarks briefed the participants about the present security situation and problems of displaced communities in both cleared and un-cleared areas. He also said that due to the un-settled conditions prevailing in the District, it is very difficult to obtain permissions from S.F.C. (Vanni) for any kind of transport and supplies specially to the un-cleared area. Further, the closure of the exit / entry point for the last 17 days is also another draw back to transport the already approved materials to the un-cleared area.

The Govt. Agent mentioned the request of the Buddhist Priest stationed at Santhipuram who appeared before him personally in connection with the drinking water supply to the Buddhist Temple at Santhipuram. He also informed about a letter sent by the President Agrarian Development Committee, Agrarian Kendra Centre (AKC) Illuppaikadavai regarding the construction of Paliaru diversion weir.

The Project Coordinator said that he and the Chief Advisor will visit the Priest and explain the position as the main supply line is extended up to the Temple on his request and the individual supply has to be obtained by a formal application to the NWS & DB. Regarding the letter from the AKC Illuppaikadavai, it was agreed to reply the letter with copy to the Govt. Agent.

In accordance with the Agenda, the previous meeting minutes was adopted without any amendments proposed by Mr. Ramachandran Area Officer NWS & DB seconded by Mr. A. Pathinathan PD/DRRS.

General Information:

The Chief Advisor presented the general information of the MANRECAP/JICA project by power point.

1. Received permission to transport 113 bags of cement to the un-cleared area.
2. 03 Japanese experts assigned Prof. Hosaka, Mr. Sano and Mr. Takazawa.
3. Study Tour Organized for relevant department technical staff on handing over procedure.
4. Visit of 50 students of the Diploma course to Santhipuram.
5. Commencement of Santhipuram drinking water supply scheme.

At this juncture, the Govt. Agent suggested that MANRECAP officers also should participate in the cultivation meeting organized under Adampankulam to appraise the present situation of the temporary anicut to the farmers.

Progress on Agriculture Development:

The Agriculture officer said that the seed requirement for 800 families for the cultivation of OFC for the forth coming Maha season have been bought and packed for the issue. As soon as the exit-entry point Uvilankulam opens for movement these seeds will be transported for 400 families in the un-cleared area. The balance seeds for 400 families in the cleared area is in the process of issuing.

The Deputy Director Agriculture (Ext.) requested MANRECAP whether it is possible to help the department to raise 4000 potted vegetable seedlings which was planned under Mahinda Chinthana and currently the department is unable to implement due to lack of funds. The Chief Advisor said that the seeds brought are adequate to supply to the project focal communities. The request could be considered provided if there are any balance funds available.

The Chief Advisor further said that there are about 10 metric tons of compost prepared by the Vaddupithanmadhu focal village community is available for sale by 01st week of October. The letters informing the availability has already been sent to all relevant departments, NGO & private organizations.

Progress in Institutional Development:

The Institutional Specialist said that under the income generation activities, the training in saree painting and tailoring have been completed in the 04 focal villages under Puthukkamam G.N. Division. The trainees have painted 04 sarees with tailored finishing for marketing and made a profit of Rs. 500/= per saree. It is understood that there is a steady market for painted sarees and it is up to those trained to establish a steady market.

He also said that micro finance activities is being carried out successfully. The Manager & some field level officers of NHDA, Mannar on the direction of NHDA head office Colombo. Visited the Women Saving Group in Santhipuram and held discussion to study the functioning of the WSG and Regional branches. The Manager NHDA said that they will be introducing this Women Saving Group system in their housing schemes in future utilizing the services of W.S.G. and Regional branches as resource persons.

Strengthening of CBOO and relevant Govt. Officers:

The community leaders and relevant Govt. Technical and Local Government staff were taken on a study tour to Warapola and Galgamuwa to study the maintenance of local structures and Community Water Supply system. It was observed that as long as the pride of the community and the sense of ownership are established, the sustainability also will be strengthened. The Chief Secretary N.P.C. too has taken initiative and formed a committee at the provincial council level to formulate the necessary guidelines to implement in the Northern Districts.

Any other matters:

(i) The Project Coordinator read out a letter sent by Santhipuram R.D.S. requesting the Secretary Mannar Urban Council and the R/ACLG to make arrangements for the sale of Beef at least once a week particularly on Sunday's at the new market constructed by the MANRECAP at Santhipuram. The AGLG who was present at the meeting said that he will discuss this matter with the Secretary Urban Council, Mannar and will take possible steps. However, the Government Agent requested the Project Coordinator to inform the AGLG and the Secretary in writing and to forward a copy to him for follow up action.

(ii) A building to house the M.P.C.S. branch outlet was constructed by MANRECAP on the request of the Mannar M.P.C.S. Ltd. in the year 2006. Though the building was handed over, to the M.P.C.S., the requirement of essential commodities are not properly supplied. This branch outlet is always closed as the Manager is a Lady from Uppukulam and very seldom she opens the branch for sales. The Project Coordinator suggested to bring this branch under an agency system and hand over the sales to a person from Santhipuram village itself. This system will help the community to purchase their needs then and there.

Since, the G.M. / M.P.C.S. though invited to attend the meeting was not present, the Govt. Agent requested the Project Coordinator to write to the President Mannar M.P.C.S. with copy to him Divisional Secretary, Mannar and ACCD.

(iii) One of the main objectives of MANRECAP project is to empower the community. Accordingly, the introduction of community contract system / Community Managed Rehabilitation have proved the capabilities of the CBOO in the focal villages that they are efficient and gained the necessary capacity to handle small scale construction and rural road works. The Project Coordinator requested the Govt. Agent to inform P.S.S, RDD, to consider when rural roads are rehabilitated to involve the respective CBOO under C.M.R. / community contract system.

The Government Agent on his concluding message said that all efforts should be made to complete all the schedule of works planned before the closure of the project.

The meeting concluded at 04.30 p.m.


Govt. Agent
Kachcheri
Mannar

Appendix 3
Minutes of Project Implementation Committee (PIC) meeting

Minutes of the MANRECAP/JICA Project Implementation Committee
(P.I.C) Meeting held on 5th Dec. 2007

Date : 5th Dec. 2007
Time : 3.00 p.m.
Venue : Govt. Agents Conference Hall

The above meeting was chaired by the Addl. Govt. Agent Ms. S. Mohanaharan.

The Addl. GA welcomed the participants and said that for the last 04 years the MANRECAP project implemented with financial assistance of JICA has done yeoman service to develop the affected communities in their focal villages. These remarkable development activities have empowered the community and paved a way to eradicate the dependency. The District Administration feels that, though the MANRECAP project is to be terminated by March 2008, they have introduced very high norms and strengthened the CBOO to continue the sustainability with confidence.

After the self introduction of the participants, the minutes of the previous meeting was reviewed. As there are no amendments, the minutes was proposed for adoption by Mr. R. Kalasingam Irrigation Engineer (Provincial) and Ms. Stanley De Mel Divisional Secretary, Mannar and accepted.

Progress Review:

The Project Coordinator MANRECAP explained the activities and the progress displayed by PowerPoint on the screen.

a. General information

- (i) Submission of the Joint Terminal Evaluation report to the M/NB&EID.
- (ii) No progress in Manthai West due to the non availability of construction materials.
- (iii) Drinking water supply system of NWS & DB is successfully completed at Senthipuram through C.M.R. (Community Contract System)
- (iv) Handing over services of the constructed infrastructure to the relevant govt. Organization in progress.

b. Annual schedule of MANRECAP

All C.A.P. review and socio economic activities will be completed by the end of December 2007. The C.M.R. will continue up to end of January 2008 provided the security situation becomes conducive. Handing over of all constructed infrastructures to the relevant Organizations will be completed before end of January 2008. The equipments, machineries and vehicles will be handed over before the end of February 2008 to the M/NB & EID.

PROJECT IMPLEMENTATION COMMITTEE MEETING
18.09.2007

ATTENDANCE REGISTER							
No.	Name	Designation	Hour of Arrival	Hour of Departure	Signature	Hour of Arrival	Hour of Departure
1	A. Nicholas Pillai	Chief Agent					
2	I. Sathya	Chief Advisor					
3	A. A. Edward	Project co-ordinator					
4	I. SATHYA	JICA Expert					
5	S. R. Ramakrishnan	JICA Expert					
6	S. R. Ramakrishnan	JICA Expert					
7	S. R. Ramakrishnan	JICA Expert					
8	S. R. Ramakrishnan	JICA Expert					
9	S. R. Ramakrishnan	JICA Expert					
10	S. R. Ramakrishnan	JICA Expert					
11	S. R. Ramakrishnan	JICA Expert					
12	S. R. Ramakrishnan	JICA Expert					
13	S. R. Ramakrishnan	JICA Expert					
14	S. R. Ramakrishnan	JICA Expert					
15	S. R. Ramakrishnan	JICA Expert					
16	S. R. Ramakrishnan	JICA Expert					
17	S. R. Ramakrishnan	JICA Expert					
18	S. R. Ramakrishnan	JICA Expert					
19	S. R. Ramakrishnan	JICA Expert					
20	S. R. Ramakrishnan	JICA Expert					
21	S. R. Ramakrishnan	JICA Expert					
22	S. R. Ramakrishnan	JICA Expert					
23	S. R. Ramakrishnan	JICA Expert					
24	S. R. Ramakrishnan	JICA Expert					
25	S. R. Ramakrishnan	JICA Expert					
26	S. R. Ramakrishnan	JICA Expert					
27	S. R. Ramakrishnan	JICA Expert					
28	S. R. Ramakrishnan	JICA Expert					
29	S. R. Ramakrishnan	JICA Expert					
30	S. R. Ramakrishnan	JICA Expert					

d. C.A.P. Review

The Institutional Specialist while explaining the Community Action Plan (C.A.P.) review said the physical progress is 40% and due to the unstable situation in Manthai West the C.A.P. review could not be held in those focal villages in the un-cleared area. Since, the project is to be terminated in March 2008 every possible action will be taken to hold these review workshop if the security situation permits.

e. Progress in construction activities

The Project Engineer said that if the prevailing situation continues, the following works will be dropped with the existing constructed level in January 2008.

- (i) Market facilities at Vellankulam (Ganeshapuram – Paliaru)
- (ii) Teachers Quarters at Kurai
 - (iii) Culverts
 - 1. Paliaru
 - 2. Ganeshapuram
- (iv) Community Water supply
 - 1. Ganeshapuram
 - 2. Paliaru
 - 3. Seethuvinayagarkulam

Completely Dropped Works

- (i) Paliaru Diversion weir
- (ii) Renovation of Karayankannaddi tank
- (iii) Multipurpose Hall – Kurai
- (iv) Community Hall – Seethuvinayagarkulam
- (v) Marketing facilities - Sewa village
- (vi) Drug Stores – Vellankulam

He also said that out of the money allocated for the above works Rs. 4.1 million is transferred to complete the water supply scheme at Santhipuram.

f. Socio Economic Activities

The agriculturist explained the progress on many socio economic activities which are scheduled to be completed by January 2008.

(i) Backyard Poultry Keeping

Target achieved and the eggs are collected and sold through the welfare societies of Kachcheri & D.S. office Mannar.

(ii) Inland fishery development

Discussed the possibility of supplying 15,000 fingerlings to Kurai tank before end of January 2008. Project Director suggested to transport via Vidathaltheevu by sea. However, the possibility is very remote because of the time factor in transport & security situation.

**Annual Schedule of MANRECAP
2007 JP Fiscal Year (Apr 2007 – Feb 2008)**

Particulars	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
1. CAP Review & Bench Mark Survey											
2. Socio-economic activities/Agriculture											
3. CMR activities (Construction)											
4. Final Payment of CMR											
5. Handing over constructed structure											
6. Handing over project equipment											
7. Evaluation Mission											
8. JCC Meeting											
9. PIC Meeting											
10. Seminar											
11. Report (Mid term, Annual, Project Completion)											
12. Final Report											

c. Financial Progress

The budget for 2007 Japanese fiscal is R. 59,035,000.00 the expenditure up to the end of Oct, 2007 is Rs. 33,906,000.00 which is 57%.

Particular	Lakhs Rs.	
	Budget	Progress (Up to 20 June)
O&M of the Project	23,286,000	8,144,000
- Salary & Wages	11,123,000	4,319,000
- O&M of Office Equipment	3,658,000	1,163,000
- Consumable items (Office & each activities)	3,934,000	1,245,000
- Travel & Transportation - Communication	1,135,000	421,000
- Rent & Hire	1,755,000	583,000
- Maintenance the project Facilities - Utilities	819,000	204,000
- Printing of Training Manual and others	274,000	16,000
- Training	590,000	193,000
Construction	33,021,000	15,600,000
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Total	59,035,000	23,768,000

Rs. Lakhs Yen 1003

**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

The Institutional Specialist Mr. C.R.J. Cross said that according to the constitution and functions of the C.D. committees, an annual grant of Rs. 25,000 per community centre will be released by the commissioner of local government for the maintenance & miscellaneous expenditure. He also said that the RDS, WRDS & FO in the focal villages of MANRECAP have earned money under C.M.R. contract and the money is available with each societies.

However it was observed that the requirement of funds for C.D. committees would not be made available from the RDSS or WRDS or FOO funds as they are administered by the respective DSS and ACAD and C.D. committees are administered by R/ACLG.

Hence, it was decided to transfer some available funds to the C.D. committees while handing over the services by MANRECAP to the C.D. committees.


(h) Handing over of machineries office equipments & Vehicles

A decision was taken to appoint a committee by the Govt. Agent Mannar to decide on the priorities to whom these items are to be handed over while deciding due consideration should be given to departments that are involved in community development that has the capacity to continue the incomplete infrastructure works left halfway by MANRECAP due to uncongential security situation. Basing on the report of the committee the Govt. Agent can make his recommendation to the M/NB&EID with justification and stressing the urgent need for such items to continue the sustainability and empowerment taught & practised with the communities by MANRECAP project.

The Project Coordinator requested the chairman and the Addl. GA to complete the committee report before Dec. 2008 to enable the Secretary M/NB&EID to takes a decision at the ICC which is scheduled to be held in January 2008 at the M/NB&EID.

The Addl. Govt. Agent who chaired the PIC meeting said that she fully appreciates and endorse all the development activities implemented by MANRECAP with dedication for the last 04 years. The District Administration is well receptive and prepared to extend any assistance and support whenever it is required. She also said that she hopes that JICA will come back again to this District to continue and develop to empower the whole community.

The meeting conducted at 5.30 p.m


Ms. S. Mohanathan
Addl. Govt. Agent
Mannar.

(iii) Activities in Nursery Farms – Raising & Supplying

1. Produced fruit plant seedlings requirements
2. Produced shady tree plant seedlings requirements
3. Produced Vegetable seedlings requirements
4. Establish Model farm & Pest control activities
5. Introduced potted agriculture to Samthipuram village

(iv) Coconut Cultivation

1. Arranged subsidy facilities with coconut cultivation board through CDO
2. Planted coconut as home gardening activity.
3. Conducted pest management trials on the affected coconut plants.

(v) Compost making

1. 32 small groups in 05 villages in the cleared area have been formed to encourage the socio economic activities.
2. Produced 10,000 Kg of compost on commercial basis at Vaddupithunmadhu and available for sale.
3. A sale show was organized in the 22nd November to introduce compost, country eggs, hand pounded rice flour, fruit plant seedlings and short eats produced by the focal village community.

The Project Coordinator announced that similar sale show is again arranged on 19.12.2007 in front of the Mannar Library.

g. Handing over procedure

Since the project is to be terminated by 2008. The following arrangement have been made.

1. Action to hand over all constructed infrastructures and services to the relevant Government and Local Government Organizations.
2. A guideline on the operation & maintenance embodying the constitution on the function of the community development committees by R/ACLG through Pradeshu Sabha & Urban Council has been prepared and will be handed over to all relevant organizations.
3. A memorandum of understanding on the roles of sharing the responsibilities and management by CBOO to maintain the sustainability has been prepared and to be signed between the MANRECAP and relevant Govt. Organizations and the organization in turn with the CBOO.

The project coordinator said that the above programme has already commenced on the 29th November at Samayapuram with a small ceremony presided by the Addl. Govt. Agent with the participation of Div. Secretary Mannar & R/ACLG, Mannar

At this juncture, the Project Director D.R.R.S. Mr. A. Padhinathan commenting on the handing over procedure inquired about the management of funds and the source of funds to the community development committees.

Minutes of the Final MANRECAP/JICA Project Implementation Committee (PIC) Meeting held on 01st February 2008 (Friday)

Date : 01.02.2008
Time : 10.30 a.m.
Venue : Shalini Restaurant, Anuradhapura

List of participants attached.

The final PIC meeting before the termination of the MANRECAP/JICA Project implemented in Mannar district from April 2004 was held on 1st Feb 2008 Chaired by Mr. A. Nicholaspillai, Govt. Agent, Mannar at "Shalini Restaurant" Anuradhapura at 10.30 a.m.

The Govt. Agent, Mannar Mr. A. Nicholaspillai welcomed all the participants and said that the development activities of MANRECAP project and the performances have to be recorded and viewed objectively. The main concept of this project is the empowerment of the community and to create a sustainable income to lead a quality life. The MANRECAP has attained their target to a maximum extent despite all the tribulations and setbacks due to security instability from 2006 and minimizing the staff, vehicle movements and restrictions on the transport of building materials via exit entry point Uyilankulam to the focal villages in the un-cleared area. However, with all these constraints, the Japanese expatriates with the local staff and relevant Government officers have contributed their best to the focal village communities to learn and adopt a life style realizing their strength, unity and a sense of ownership to attain sustainability.

In accordance with the agenda, the Govt. Agent requested the participants to introduce themselves along with their involvement to the MANRECAP project activities and their future plan to maintain the constructed infrastructures.

After introduction and a few explanatory words of the participants on their activities related to MANRECAP project, the minutes of the previous meeting was reviewed. Since there are no amendments, the minutes was proposed for adoption by Divisional Secretary, Mannar and seconded by R/ACLG Mannar and adopted. Mr. T. Saisho the Chief Advisor, MANRECAP expressed his heartfelt thanks to the participants for their attendance from all the way from Mannar to Anuradhapura with all security constraints. He also very sentimentally expressed that he is also one of the refugees displaced from Mannar carrying with him lot of dream expectations and aspirations of the people of Mannar.

At this juncture, the Govt. Agent with concern to the word "Refugee" said that the people of Mannar will never accept the sentiments of a refugee status to Japan expatriates and never forget their service, support, contribution and dedicated commitments to the people of Mannar in uplifting their quality of life.

The Chief Advisor then presented the progress via multi-media power point.

- I. General informations:
 - 1. HOPE-2 committee organized and the proposal has submitted to GA

(14)

MANRECAP/JICA PROJECT IMPLEMENTATION COMMITTEE MEETING P-I.C.
ATTENDANCE REGISTER 05-12-2007

No	Name	Designation	Address	Time of arrival	Time of departure	Remarks
1	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
2	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
3	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
4	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
5	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
6	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
7	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
8	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
9	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
10	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
11	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
12	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
13	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
14	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
15	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
16	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
17	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
18	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
19	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
20	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
21	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
22	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
23	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
24	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
25	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
26	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
27	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
28	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
29	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
30	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
31	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
32	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
33	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
34	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
35	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
36	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
37	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
38	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
39	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
40	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
41	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
42	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
43	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
44	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
45	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
46	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
47	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	
48	Mr. G.S. Sivalingam	Director	Mannar	10.30	12.00	
49	Mr. T. Saisho	Chief Advisor	Anuradhapura	10.30	12.00	
50	Mr. A. Nicholaspillai	Govt. Agent	Mannar	10.30	12.00	

IV. Agriculture Development: The Agriculturist while presenting the physical and financial progress on the Agriculture development displayed the following:

CBOs acquire necessary abilities for socio-economic activities, mainly utilizing the infrastructures rehabilitated by the project.

Activity	Location	Budget	Financial Progress	Target	Target period	Ph
3-1. Support for economic activities / agriculture	All 10 villages	167,360	100%	90 families	'06-'07	5
Poultry	09 villages			09 village		
Promote the home garden cultivation	Sambipuram	201,470	98%	35 families	'07	1
Planted cultivation	Kurri	52,500	0%	4,000 kg.	'07	
Fresh water fish cultivation	08 villages	342,500		08 villages	'06-'07	1
Activities at Nursery farms	08 villages			09 villages	'06-'07	1
a) Fruit trees production & collection	05 nursery farms			6 farm	'06-'07	1
b) Shaded trees production and collection	06 nursery farms			6 farm	'07	1
c) Vegetable seedlings production	8 villages	100,000	85%	8 villages	'07	1
d) Model farm cultivation	5 villages			5 villages	'07	1
Coconut cultivation	Sambipuram	95,000	100%	3 village	'07	1
a) Subsidy arrangements						
b) Home garden						
c) Pest management (trial)						
Compost Making		13,000				
a) Demonstration purpose						
b) Commercial level						
Agriculture skill trainings	All 10 villages	100,000	99%	4 farms	'06-'07	1
Total		971,830	113%	116/ annual	'07	1

V. Income Generation Activities: The Institutional Specialist while presenting the income generation activities displayed the following:

Village	No. of Group	Income Generation Activities	
		Activities (June)	
Sambipuram	16	Food Process / Packing	
		Cooperative purchasing	
Puthukkamam	06	Compost	
		Food process (milk, jam, etc.)	
Vaddupithanmadhu	05	Compost	
		Food process (tamarinds)	
Thethavadi	02	Compost	
		Mat weaving, tooth powder	
Samayapuram	03	Group purchasing & sales (country eggs, hand pounded rice flour, snacks, vegetables etc.)	

He also said that to continue the group activities and to sustain the achieved development, a seminar has been arranged to explore the possibilities of forming and registering a company under the company's act.

- Postponed workshop/seminar in collaboration with Vavuniya Campus: Feb.
- Finalized / closed the project activity (CMR & others) except 2.
- Termination of employment contract of MANRECAP staff
- Activity of Japanese experts
- Final JCC meeting and seminar will be held in Colombo.

II. Schedule of MANRECAP up to the end of Feb. 2008

Annual Schedule of MANRECAP
2007 JP Fiscal Year (Apr 2007 -Feb 2008)

Particular	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
1 CAP Review & Bench Mark Survey											
2 Socio-economic Activities / Agriculture											
3 CMR Activities (Construction)											
4 Final Payment of CMR											
5 Handing over Constructed Structure											
6 Handing over Project Equipment											
7 Evaluation Mission											
8 JCC Meeting											
9 PIC Meeting											
10 Seminar											
11 Report (Mid term-Annual) Project Completion											
12 Financial Report											

III. Infrastructure Development: The Project Engineer while presenting the physical and financial progress on infrastructure development displayed the following:

Activity	Location	Method of construction	Budget (Rs.)	Financial progress	Physical progress
Internal village Road	MW	CMR	6,081,000	91%	100%
Calvert (Small)	MW	Do.	3,028,000	83%	100%
Community Water Supply (Santhi)	MW	Do.	5,966,000	93%	100%
Marketing Facilities	MN	Do.	4,150,000	90%	100%
Teacher's Quarters	MW	Do.	2,408,000	36%	43%
Milit Purpose Hall	MW	Do.	591,000	80%	80%
Community Hall	MW	Do.	3,852,000	0%	0%
Small scale Irrigation	MW&MN	Do.	2,819,000	0%	0%
Office Renovation	MW	Do.	6,946,000	100%	100%
sub-Total	(28 Contract Packages)		35,979,000		
Internal village Road	MW&MN	CMR	2,447,354	98%	98%
Drug Store	MW	Do.	597,000	0%	0%
Community Water Supply	MW	Do.	1,900,000	76%	76%
sub-Total	(04 Contract Packages)		4,944,354		
Total	(32-Contract Packages)		40,923,354		

Handing over of constructed infrastructures, office equipments, furniture, vehicles:

As per decision taken at the last PIC meeting, the committee appointed by the Govt. Agent has already submitted their report. The Chief Advisor of MANRECAP/JICA will submit this report to the M/NB & EID with the observation and stressing the urgent need to hand over such items to the Govt. Agent for him to continue the sustainability and empowerment which the MANRECAP project implemented in their focal villages for the last 04 years. However, the final decision will be taken at the JCC meeting scheduled to held on 15.02.2008 at the Ministry of NB & EID.

The Govt. Agent while commenting on the handing over of all movable and immovable assets of the MANRECAP project said, that since all project activities have to be continued in the district level after the closure of the MANRECAP project, the relevant Government frontline officers, respective Divisional Secretary / AGA and Local Government department and institutions have to be motivated and monitored to maintain the continuity. In this respect, the mobility and the offices have to be maintained without any lapses. Hence, the Govt. Agent requested that all assets including the vehicle engaged in MANRECAP project activities has to be handed over to him to continue the good practices developed and introduced by the MANRECAP/JICA project. Finally, the PI Committee unanimously decided to request the Secretary M/ NB & EID at the JCC meeting for a favorable decision on the request of the Govt. Agent.

The Project Coordinator expressed his sincere thanks and gratitude on behalf of the local staff attached to the MANRECAP/JICA project and the focal village communities said, that the Japanese expatriates exhibited their talents and know-how to emancipate the effected community by strengthening their knowledge, skills, financial stability, saving habits and economic activities through CMR in a small way using local resources etc. These are lessons our community learnt through the concept of empowerment and development implemented by MANRECAP project. He also said that the concept of time management, monitoring skills and norms of office management with punctuality was maintained and taught by them for the local staff to follow when dealing with development activities.

The Govt. Agent while expressing his sentiments said that Japanese as a whole loves their tasks assigned to them. Their involvement in the implementation of MANRECAP project with dedication will bear witness for them as task masters. He also said that while expecting to reap the harvest of MANRECAP project achievements the escalation of security situation has created a gap by realising the Japanese expatriates to Colombo due to security reason. This situation may be a temporary arrangement to circumvent the present volatile situation in the Country. However, he said that the people of Mannar is whole heartedly expecting the Japanese Government and people to come back to Mannar to implement similar projects in future when the situation becomes conducive to implement such projects.

He also appealed to the Chief Advisor and other Japanese officials to use their good office to convince the Wakachiku Constructors to continue the Mannar Causeway and bridge work which the people of Japan and the Government donated to the people of Mannar.

The Assistant Resident Representative Ms. Inaoka while commenting on the success of the MANRECAP project said that the success is due to the dedication and commitments of the local and Japanese staff with the unstinted support and assistance rendered by the District Secretary and his staff. The JICA is always willing to support community development projects for the benefit of the poor and down trodden people of Sri Lanka provided the situation becomes conducive to implement such projects.

She also extended her sincere thanks to all staff and the Govt. Agent Mannar for their cooperation and assistance up to the termination of this project. She also expressed her wishes for a peaceful settlement of the present crisis.

The meeting concluded at 12.30 p.m.


A. Nicholaspillai
Govt. Agent
Mannar

MANRECAP JICA
Project Implementation Committee Meeting (P.I.C.)
01-02-2008

Name	Designation	Signature
A. Nicholaspillai	Govt Agent	
S. Sivasubramanian	D.D.I	
Sennings	Secretary MUPB	
M. Jesuraman	MPS	
S. De Mel	D.S. Munirathna	
Sivakumary	Chief Accountant	
Mohanika	Teacher	
S. Sivasubramanian	Advt. Govt Agent	
Iki Inaka	Agreement - Manager JICA Sri Lanka Office	
Tsuneo OISHI	Programme Coordinator, JICA Vavuniya	
T. SANO	Infrastructure Expert	
R. Xavier	Account. Manager	
C. R. S. Chao	ID Specialist	
Rajan KULASINGAM	Intigim Eginu, Dept of Irrigation	
Mrs. G. S. Sivalingam	Secretary U.C/Manna	
M.A.J. Thurairaj	R/A.C.L.G	
K. Sivasubramanian	Project Engineer MANRECAP	
A. H. Eduward	Project. Co-ord MANRECAP	
T. Senthil	Chief Advisor	
N. Vijayarani	MANRECAP Engineering Assistant MANRECAP	
Tomoto Hatada	Coordinator MANRECAP	