

**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

Activities 2004 April - 2005 March:

Activities (2004 April - 2005 March)	Numbers	Amount Invest (Rs.Mn.)
Output 1. Community Action Plan is formulated with the participatory method:		
1. CAP Workshop	10	0.10
2. Mobilization of community	20	0.29
Output 2. Basic community infrastructure is rehabilitated		
1. MPH/ via CMR Construction	4	6.72
2. Tube wells/Pump-Drinking	7	4.46
3. Construction of Pre School	2	2.34
4. Construction of Teacher's Quarters	2	0.46
5. Plant Nursery Farm	2	0.90
6. Flood Damage Repair in Seelhuvinayagarkulam	1	0.04
7. Repairs of Kurai road culvert	1	0.04
8. Arecut Survey at Adampankulam	1	2.04
Output 3. CBOs acquire necessary abilities for socio-economic activities mainly utilizing the infrastructure rehabilitated by the Project.		
1. Women's Saving Group	36	0.44
2. Study our, Training & Seminar	4	0.22
3. Baseline Survey	3	0.01
4. Social events-Sports meet	1	0.03
5. Guideline and Manuals	8	0.47
6. Pre school creative activity	1	0.02
Output 4. Government officers engaged in community development are strengthened in line with their abilities to support participatory development approach		
1. Study tours, training & seminar	Output 3-2	
Other		
1. Office Operation & Maintenance		28.21
2. Transport cost of materials for temporary shed (Manthai West)	1	0.22
Total		47.00

Achievement:

While commenting on the achievement he said that due to the favourable environment created by obtaining,

- Deep understanding of the MANRECAP approach
- Full cooperation from all stake holders on both sides
- The following achievement have been realized.
- Community Managed Rehabilitation (CMR) could be able to implement in Manthai west and Mannar focal villages

Minutes of the PIC Meeting Held on 16th May 2005

Date : 16.05.2005
Time : 02.30 p.m. – 05.00 p.m.
Venue : Govt. Agent's Conference Hall, Kachcheri, Mannar

List of participants attached.

The above meeting of MANRECAP/JICA Project Implementation Committee was chaired by the Govt. Agent, Mannar. The Govt. Agent in his opening remarks welcomed the participants and said that the MANRECAP/JICA project after completing the one year activities successfully is now launching their 2nd year programme from April 2005 to March 2006 which is the Japanese fiscal year. He said that the performances in both physical and financial activities during the past year was very satisfactory and more than 74% of the budget were spent with parallel physical progress through the Community Managed Rehabilitation (CMR) and community approach with prioritized needs of the community.

He also said that the Government with the counterpart contribution has provided building for establishing an office and provision has been made to repair the main roads of Manthai West area for easy vehicular movements. He further said that this fiscal year will be focused more on socio economic activities to enable the communities to increase the earning capacity with the view of obtaining an optimum sustainability. The collaboration and networking with other funding agencies for housing, individual toilet and health facilities which are not with in the MANRECAP concept could be encouraged to attain a holistic approach in the development.

After the self introduction of the participants at the meeting, the adoption of the minutes of the meeting held on 26.04.2005 was proposed by Ms. De Mel, ACAD and seconded by Mr. Hussain, Asst. Director of Agriculture, Mannar.

Review of Progress for 2004:

The Project Coordinator MANRECAP Mr. A.A. Edward while reviewing the progress of the project during the fiscal year 2004 submitted the following financial progress and the physical progress through activities related to the identified outputs.

- Socio Economic and other community related activities Rs. 5.1 Mn.
- Survey of Karayankannaddy and other Rs. 4 Mn. –4.0 Mn.
- Other miscellaneous expenses related to office equipment O&M. allowance rate 19.5 Mn.

Diversion weir on Paliaru (Construction of Anicut)

Mr. Sano the Expert on Communal Infrastructure Development informed the house that the pre qualification of each bidder is subject to evaluation by the members panel and short listed bidders. The bid documents will be issued to the short listed contractors and the work will be awarded under normal procedure adopted in the contract system. He also said that JICA is very strict in financial issues and any alteration could not be possible from the estimates submitted. There are no provision to clear the accumulated earth if the excavation is done mechanically as requested by this forum. In such event, the community have to come forward to work on shramadana basis. The representative of the LTTE Political wing observed that when implementing a big project like constructing anicut, the shramadana will not be possible and he requested to include with in the estimates. Mr. SANO said that to set the mind of the community he suggested shramadana as a certain percentage of community participation, which would help them to have a good knowledge of work to be done in future. However, the Deputy Director of Irrigation (Provincial) said that he is prepared to release the amount in the year 2006 budget from his department.

Views of community representatives from the focal villages :

The representative of Paliaru village W.R.D.S while expressing her opinion said that the work under C.M.R. contracted to them for the construction of Multi Purpose Hall have been successfully completed. During the construction they were able to learn about construction, cement block making, financial and labour management which gave them a tremendous experience and confidence to obtain more contracts. Under C.M.R. she further said that they are producing cement blocks as a commercial venture and produced 5000 cement blocks for orders placed by an NGO for their housing project.

At this juncture, the Govt. Agent inquired whether they have been trained to produce cement grills, concrete fence post and any other techniques related to cement works. The institutional specialist said that they will be trained by giving them on the job training with other organizations who are involved in concrete work and construction. The Govt. Agent while commenting said that depending on the strength and quality of the cement blocks produced by the W.R.D.S. he will make arrangements to purchase them for housing project implemented under World Bank.

- The CBOO contributed for a well accomplished construction work
- No impediments on security on both sides
- Smooth and planned construction of tube wells in Manthai west area focal villages

Difficulties Faced :

The delayed commencement of the project due to the situation prevailed beyond reach

- Procedural problem for transporting materials to un-cleared area
- An awareness quality & quantity of water in the tube wells
- Natural disasters – Flood – Tsunami
- Shortage of skilled labourers & high wages
- High Cost of Construction materials

Plan of project activities for 2005 :

- Key areas to be focused in 2005 fiscal year
- Rehabilitation of Infrastructures
- Improvement to C.M.R. systems
- Activation of socio economic activities
- Development & improvement of group formation system in each village
- Community participatory monitoring systems

Estimated Budget (Pending approval from JICA)

- Total (Rs. 95.6 mn.)
- Rehabilitation work – Rs. 68.1 Mn.

R.L.F. for income generation activities:

An issue was raised by the Administrative Wing of the L.T.T.E. for providing RLF for income generation activities for the beneficiaries to commence their economic activities. He said that "NECORD" is currently implementing RLF successfully in their focal villages likewise he requested the MANRECAP to formulate R.L.F. programmes to the focal villages. Mr. SANO, Expert on Communal Infrastructure Development said that the MANRECAP has introduced community oriented saving activities and systems through organizations like Women's Bank, poverty alleviation micro finance project (P.M.P.A) for saving and creating seed money for IGA. This will also encourage the community to get funds through their own effort to develop their skills.

Views of Sewa & Ganeshapuram community representatives:

They expressed their thanks to MANRECAP for providing their requirements as requested by them. They also endorsed the statement of Palliaru representative about the experience and confidence gained in construction work under C.M.R. They further said that their main need is water for Irrigation. Over this issue there were many views expressed by Mr. Joseph L.T.T.E. Admin. Wing. However, it was agreed to wait for the report of the W.R.B. on the quantity and quality of water available under each tube well to reach a final agreement with L.T.T.E. based in Kilmochochi.

Consensus and Approval:

Mr. Deen, Project Engineer MANRECAP forwarded the following proposals for approval by the P.I.C.

01. Roofing :

- As requested the 02 teachers quarters constructed at Devanpiddy and Vellankulam will be provided with tiled roof instead of asbestos.
- Since the fabrication of trusses were already contracted by the community to fix asbestos sheeting to the M.P.H. at Samayapuram, Puthukamam and Santhipuram. The roofs will be fixed with asbestos without any change.

02. Tube well

- Construction of 05 tube wells at Puthukamam G.N. Division
- Finalization of community O & M method and monitoring system.
- Kurai – modification of water pump system by providing manual hand pump.

03. Palliaru Division weir (Anicut)

- Selection of Pre qualified bidders.
- Bidding 31st May depending on JICA approval
- Award and construction within June 2005

04. Karayankannaddi Irrigation Scheme:

- Contract for investigation, survey, mapping, design estimate and contract documents with out-sourcing.
- Commencement of survey work in June.

05. CMR related rehabilitation work

- Awarding contract
 - Puthukamam Package 02 (Continuation)
 - Santhipuram (01-04 packages)
 - Samayapuram Package 02 (Continuation)
- Multi Purpose hall
- Survey, Design of Kurai road in collaboration with RDD
- Sewa & Ganeshapuram Block out plan & Putting in possession
- Santhipuram survey of water supply & road
- Marketing facilities at Vellankulam
- Designing of community water supply systems.

The proposal 1- 5 was unanimously approved by the P.I.C. for implementation during the fiscal year of 2005 April to March 2006.

16-05-2005
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ATTENDANCE REGISTER

Name	in which Hour of Arrival	Name	in which Hour of Departure	Signature
V. Visvalingam		Agent		<i>[Signature]</i>
A.A. Ekambaram		Project Secretary		<i>[Signature]</i>
R. Venkateswara		S. Manjunath		<i>[Signature]</i>
R. R. Venkateswara		ACAD		<i>[Signature]</i>
A. Shanmugasundaram		P. D. S. Palanisami		<i>[Signature]</i>
S. Manojkumar		M. R. D. S. Palanisami		<i>[Signature]</i>
P. Praveen		Chairman		<i>[Signature]</i>
M. V. Angalakudamuri		S. P. Srinivasan		<i>[Signature]</i>
M. Balasubramanian		Sanjay Kumar		<i>[Signature]</i>
B. M. S. Jayasreekanth		Project Engineer		<i>[Signature]</i>
K. S. Sankaranarayanan		P. D. S. Palanisami		<i>[Signature]</i>
T. Prabhakar		Chairman		<i>[Signature]</i>
E. R. Natarajan		Secretary		<i>[Signature]</i>
S. Manojkumar		I. S. (P)		<i>[Signature]</i>
S. M. Hanumanth		ADP		<i>[Signature]</i>
C. P. I. Chelvi		ADP		<i>[Signature]</i>
K. S. S. Venkateswara		ADP		<i>[Signature]</i>
A. L. B. Manjunath		ADP		<i>[Signature]</i>
P. M. Chandra		ADP		<i>[Signature]</i>
Hachisuka Nayana		ADP		<i>[Signature]</i>
Y. Watanabe		ADP		<i>[Signature]</i>
Y. SAND		ADP		<i>[Signature]</i>
M. A. Arnold		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>
M. A. J. J. J. J.		ADP		<i>[Signature]</i>

The Govt. Agent on his concluding remarks said that the requirements of the community for a holistic development other than the concept of MANRECAP too should be considered in the focal villages by formulating integrated plan in concurrence with other organizations like NECORD, NELAP, CAARP, NEHRP, and International and National NGO working in this District. He also extended his sincere thanks to the participants for their attendance and contribution for successful implementation during the ensuing fiscal year.

The meeting concluded at 05.00 p.m.

[Signature]
V. Visvalingam
Govt. Agent
Mannar

Appendix 3 Minutes of Project Implementation Committee (PIC) meeting

Minutes of the P.I.C. meeting held on 13th July 2005

Date : 13.07.2005
Time : 02.30 p.m. – 05.00 p.m.
Venue : Govt. Agent's Conference Hall, Kachcheri, Mannar

List of Participants attached.

Government Agent in his opening remarks said that this is the second meeting for year 02 of MANRECAP project. He also said that this year, the focus will be on socio-economic activities, to enable the community to increase their earning capacity so as to attain sustainability. Also, networking with other funding agencies so that those activities identified by the communities but which are not within MANRECAP mandate can be addressed. This is to bring about a holistic approach to the needs of the community. He stressed that 2 major activities which are to be undertaken soon are related to renovation of road and construction of Paliaru weir, these have to be commenced soon, so that they can be completed before the rainy season intervenes.

Participants then self introduced themselves.

GA then said that copies of the minutes of the previous PIC meeting held has been distributed to participants and he requested them to read it, and if any correction are to be made on it, that can be pointed out. As the forum found the minutes are in order and, it was proposed by Mr. Rajaratnam, DDP, RECORD, Mannar seconded by Mr. Dharmanyagam, Provincial Irrigation Engineer, Mannar.

Project Coordinator Mr. Edward then presented the progress of activities:

1. Rehabilitation of Access Road (From Attimoddai to Kurai G.N. Division)

As discussed and agreed with D.D. / R.D.D. Vavuniya, PDS and the Administration Wing in Kilinochchi and MANRECAP officials, the construction of culverts and formation of Attimoddai, Kurai Road up to Seethuvayagankulam village in view of providing access to commence the works immediately with the MANRECAP's budget in the ensuing fiscal year of 2005/06.

The Rehabilitation of the access road shall be done in 2 stages viz:

Stage I: Road forming with type II soil (Gravel) as per the design and dressing the carriageway with locally available gravel (with low CBR value according to RDD Analysis) and construction of all drainage crossing structures (Culverts) proposed by E.E. (R.D.D)

Stage II: Surface dressing with type I gravel (CBR > 20) available at Varikuniyoor, Vavuniya and priming to make the road dust free. Subsequently, it was also decided that all roads under RDD in future shall be rehabilitated with tar. Also it

was agreed to hold discussions to get the consensus from the relevant Organizations. The R.D.D shall split the total estimate accordingly and the stage I is implemented immediately by MANRECAP with technical assistance from RDD.

And the cost estimate of stage II has to be furnished by the R.D.D. and PIC shall propose the work to the MANRECAP to undertake the work in next fiscal year. (However total amount of budget has been fixed by JICA therefore the MANRECAP will make request to relevant organizations to complete the Stage II in the next year.)

At this stage Mr. Sarvan said as this activity will be implemented by CBOs according to MANRECAP mandate, there should be continuous monitoring and supervision of renovation.

To this it was said that MANRECAP will facilitate RDD Officials to supervise the work and verify the standard. The RDD will provide guidance to relevant CBOs. Also in the estimate prepared Subsistence to RDD Technical staff is also incorporated.

2. Rehabilitation of Road other than Kurai GN Division

Santhipuram:

Regarding the Renovation of 1.75 KM of main access road up to new Primary School building, at Santhipuram the community is prepared to fill the road with earth and make the profile as their contribution. As this is a road belonging to Predisiya Sabha, Mannar, TO of PS to prepare the estimates and see the possibility of releasing Funds for this activity.

Puthukamam:

Regarding the renovation of the 04 KM of access Road to Puthukamam, GA /Engineer RDD said that they intend renovating 01 KM from Lylankulam end. GA then requested RDD to prepare the full estimate for the renovation of this Road. Initially to renovate the 01 KM and to clear the balance Road with Motor Grader. GA & RDD to find the Funds to renovate the balance part of the Road. GA to approach UNDP too on this matter.

Others

Rehabilitation of internal road in the vellakulam area (Sewa village, Ganeshapuram and Paliaru) will be implemented after completion of Blocking out.

3. Tube Wells

Drilling of all 07 Wells in Manthai West completed. Motor driven Pumps have been fixed for 06 Wells. Hand pump to be fixed to the well at Kurai as it has been appeared that the yielding capacity of water is poor. Capacity and quality of water to be determined by WRB and further detail report such as periodical monitoring of amount of water discharge, water level and quality of water is necessary and this kind of monitoring system should be taught to the community for sustainable resource management of ground water. Once this report is

obtained, further discussions with PDS in Kilinochchi could be arranged to obtain feed back on the possibility of using the balance water after utilizing for Drinking purposes for Agriculture purposes.

Regarding the construction of 05 Tube Wells at Puthukamam GN Division. All matters finalized but now awaiting the approval from the New Chairman as the former one has resigned. Once approval is obtained drilling will commence during the 1st Week of August.

4. Marketing Facility

A Common Market for Sewa, Ganesh, Pali Aru and surrounding villages at Vellankulam is to be Located at Vellankulam Junction with the concurrence of AGA Mianthai West. Once constructed, initially it will be operated as a Week end Market and then to be developed as a central Market when vegetable and other production is enhanced with better irrigation facilities and trainings in new agro methods.

5. Pre schools, MPH & Teacher's Quarters

03 Pre schools incorporated with MPH opened in June in Sewa, Ganesh & Pali Aru. 02 Pre schools constructed at Puthukamam & Santhipuram are nearing completion and they will be Officially opened during August, similarly Pre school incorporated with MPH at Samyapuram too will be opened in August.

The 02 Teacher's Quarters constructed at Thevanpiddy and Vellenkulam are also nearing completion. As suggested during previous PIC meetings the roofing will be of Tiles. Delay in completing this construction was due to changing design of roof from Asbestos to Tiles and get relevant approval from JICA, Japan. These will improve the standard of Teaching in these Schools which will benefit students from MANRECAP FV at Sewa, Ganesh & Pali Aru.

6. Pali Aru Diversion Weir

Preliminary investigations carried out and estimates prepared and Contract now awarded to Registered Contractor after calling for pre-qualification and bidding by short-listed bidders, and proper selection channel in accordance with the guidelines provided in the government tender procedure.

Work to commence as early as possible. To facilitate the implementation of this activity permission has been obtained for relevant equipments except for specified Dozer and Back hoe (making up to 3 machines) for transport of these machineries to Un-cleared area permission from Ministry of Defence (MOD) is required. In this connection Mr. Jayasinghe secretary M/RR & R has been contacted and approval is being processed. The approval is expected within a week from the MOD.

7. Plant Nursery

With the view of improving Vegetable production already 01 at Sewa village & 01 at Ganeshpuram has commenced. Red Onions and Vegetables planted. Farmers not only will get Trainings and experience from these nurseries but also can get seedlings from here to commence highland cultivation on their own lands which is to be alienated before end of July.

Also, 01 at Puthukamam and 01 at Vaddupithanmadhu VPM is to be commenced soon. land identified and clearing work is in progress.

01 at Pali Aru and 01 at Seethuviniyagarkulam too will be implemented in the last part of this year.

To facilitate HLC Govt. land to be given to residents at Sewa village, Ganeshpuram & Pali Aru. During this week surveying of land will commence at Sewa village followed by Ganeshpuram and Pali Aru.

8. Women's Saving Groups

37 WSGs are functioning efficiently under the guidance of WB.WB activities are registered under Cooperative Act. The funds will be within the groups and will be controlled by them. Soon 02 Regional Branches to be formed to commencement and facilitate easy loan system. As most of the collected fund will be utilized as group loan with members only minimum cash will be with the RBs.

To get further information for PIC members representatives from WB will be invited to explain on this system. Also, it was suggested to take some members on study Tour to directly view these activities.

9. Drinking water for Seethuviniyagarkulam Village

It was pointed out that the people of Seethuviniyagarkulam are without proper water supply wells. They are currently utilizing water from River or from 'Shallow Wells' which are polluted for their drinking water purposes. They urgently need Wells with quality Drinking water.

In answering it was said that MANRECAP intend renovating the Seethuviniyagarkulam Tank in this Fiscal Year and once the level of water in the Tank is increased, then there is a possibility that the quality of water in the vicinity of Tank to improve. During that period MANRECAP intends to construct a Well within Tank or near its vicinity, to cater for the drinking water supply of Seethuviniyagarkulam.

It then transpired that ACLG, Mamar too has some funds for this purpose. GA then wanted for this matter to be looked into. ACLG (Asst. Commissioner of Local Government) said that he will visit Seethuviniyagarkulam to identify a suitable locality to construct this well.

MANRECAP P.I.C. 11 of 11
 H 87765 - 10000 (continued) 9 (continued) 8 (continued) 7 (continued) 6 (continued) 5 (continued) 4 (continued) 3 (continued) 2 (continued) 1 (continued)

MANRECAP P.I.C. 11 of 11
 Meeting held on 13/07/2019

ATTENDANCE REGISTER

Sl. No.	Name	Sl. No.	Name	Sl. No.	Name	Sl. No.	Name
1.	V. Visuvanathan	17.	Mr. U. Arnold	33.		49.	
2.	T. Senthil	18.	X. PARANE	34.		50.	
3.	A.A. Elanbar	19.	P. Thammannayagan	35.		51.	
4.	A. Y. Vignarajah	20.	R. Paramasivan	36.		52.	
5.	H. Hachisuka	21.	C. G. Myrlandharan	37.		53.	
6.	A. L. D. Deen	22.	M. A. M. M. M.	38.		54.	
7.	C. R. S. Ganesan	23.	A. P. Palanichamy	39.		55.	
8.	Mr. U. Arnold	24.	K. Rajaratnam	40.		56.	
9.	X. PARANE	25.	V. Subramanian	41.		57.	
10.	P. Thammannayagan	26.	S. Senthil	42.		58.	
11.	R. Paramasivan	27.	G. Arun	43.		59.	
12.	C. G. Myrlandharan	28.	T. S. SATHYANARAYANAN	44.		60.	
13.	M. A. M. M. M.	29.		45.		61.	
14.	A. P. Palanichamy	30.		46.		62.	
15.	K. Rajaratnam	31.		47.		63.	
16.	V. Subramanian	32.		48.		64.	

10. General matters

- It was pointed out that Common Market if at initial stages is to function only as a weekend market, then fencing around it has to be done, to prevent cattle & other animals dirtying it. Also, shady trees to be planted (Like Tamrand etc. to provide shade).
- For Relocation activities at Pali Anu, PD can release Rs. 30,000.00 (could be utilized for Jungle clearing).
- Possibility of conducting the next PIC Meeting at Pali Anu on a Saturday. There after at each focal villages of MANRECAP.
- Mr. Rajaratnam, DDP-NECORD suggested that the next presentation should be made as follows:
 - Focal village wise presentation
 - Under each Focal Village progress to be made as: Completed- Ongoing- Planned
 - All Needs identified by the community during CAP to be displayed
 - Out of CAP the needs to be addressed by MANRECAP to be specified
 - The Forum to identify suitable NGOs /Organizations who have mandate & Funds to address needs not taken up by MANRECAP
 - This to be an Integrated Project with a holistic approach to cater for the basic needs of these FVs

The govt. Agent while concluding extended his thanks to all those present and contributed their suggestion and ideas to improve further on-site empowerment of the community who went suffering due to conflict.

The meeting concluded at 05.00 pm.

V. Visuvanathan
 Govt. Agent
 Kadicheri
 Mammur

Minutes of the P.I.C. Meeting Held on 17th August 2005

Date : 17th August 2005
Time : 10:00 a.m.
Venue : Govt. Agent Conference Hall, Kachcheri, Mannar.

The Govt. Agent at the opening remarks said that recently he had an opportunity to visit the focal villages in the uncleared area and he is much impressed of the progress made up to now and is very encouraging.

He requested the participants to comment on the previous meeting minutes and if any correction to be made. As the participants found that the minutes are in order, it was proposed by Mr. Rajaratnam D.P.D. RECORD project and seconded by Mr. Sachchithanandan D.D.P. Planning.

It was followed by self introduction of the participants to the house and then the Project Coordinator MANRECAP / JICA presented the progress of activities.

1. Financial Progress:

This was discussed with the power point presentation. Since, the details were in Japanese yen, Mr. Rajaratnam D.P.D suggested to present the report in of Sri Lanka rupees to easy understanding.

While discussing, the Govt. Agent requested that the decisions taken at the MANRECAP C.A.P. workshop to be distributed to the respective D.S. and A.G.A. of the focal villages to facilitate them to take follow up action on progress. Also to share the findings with U.N. Agencies, OXFAM and World Vision who can address sectors identified in the workshop which do not fall within the MANRECAP mandate. He also requested to call UNDP, OXFAM and World Vision too for the next P.I.C. meeting which would help to have a wider understanding among volunteer organizations.

At this juncture the Chief Advisor of MANRECAP / JICA expressed that during the first year of the activity, the project focused on the strengthening of the communities, training on finance and constructions the second year activity will be focused on socio economic development of the community.

He also expressed his feeling specially working in Mannar West area where lots of procedures have to be adopted by way of getting approval from M.O.D. and transports through the Exit / Entry points both from the S.L.A. and the L.T.E. This procedure at times delays the work and unable to go on according to the laid target.

The D.D.P. planning said that he is expecting a report on a format of the Department and Ministry. The MANRECAP / JICA project also be reported in the same format.

2. Progress of Rehabilitation of Infrastructure :

Paliaru Diversion Weir (Anicut)

The Project Engineer MANRECAP while explaining said that through the concept of (C.M.R) community Managed rehabilitation there are 04 M.P.H., 02 Pre school and 02 Teachers Quarters were constructed successfully. The full participation of the community based organizations such as WRDS, RDS of the respective villages, were fully utilized for this achievement.

Besides, the C.M.R work, the specialized work on Paliaru diversion weir was undertaken by out sourcing the special technical work on a contract basis. Accordingly, the following activities are in progress.

1. Preliminary works completed
2. Demolishing the old anicut is 80% over.
3. Since the new anicut to be constructed on down stream, the foundation of the old anicut will remain.
4. The work on the construction of new foundation will commence in mid September.

Karayankannadikulam:

The Karayankannadikulam which is to be augmented to divert the water from the diversion weir have been completed with survey and designs. The work will commence next year.

Tube wells:

Construction of balance 05 tube wells out of the 12 tube wells have already commenced in the Puthukkam G.N. Division in the villages of Puthukkam, Vaddupithanmadhu, Samayapuram and Thethawadi maruthankulam at a cost of Rs. 576,000.00 for each well with the installation of motor driven pumps. The training to operate and maintain the motor pump and monitoring of the delivery and re cooperation of water will be done with the collaboration of W.R.B. and selected community member. At this juncture the Govt. Agent suggested to extend this training to the Pradeshiya Saba officers as after the end of the project these tube wells will be managed and maintained by the respective Pradesha Sabu.

Rehabilitation of Rural Roads:

The staking out survey and putting is possession of the selectees in Sewa and Ganeshapuram is nearing completion. The B.O.D. is respect of Pallaru is also completed. The roads and drinking water supply will be designed by MANRECAP Engineering section. However, the jungle clearing in this villages have to be done before starting the road and water supply design. The MANRECAP has sought the assistance of the Govt. Agent as there are no budgetary provision in the MANRECAP / JICA project for this fiscal year. The Govt. Agent agreed to explore the possibilities.

3. Schedule in August – September:

1. Construction of Pump houses.
2. Establishing plant nursery at Puthukkam and Vaddupithanmadhu
3. Organizing Marketing facilities at Vellankulam
4. Opening of women saving group regional branches
5. Opening of Teachers Quarters at Vellankulam and Devampiddy
6. Presence of two short term experts – Prof. Hosaka and Mr. Sano Engineer and expert on infrastructure development.
7. Completion of preliminary survey work at Seethuvayagarkulam
8. Organizing a Diploma course on community Development at Jaffna University.

4. Socio Economic Activities:

Agriculture: The Agriculturist of the MANRECAP / JICA project said that four locations have been selected in Puthukkam, Vaddupithanmadhu, Pallaru and Seethuvayagarkulam. The work on Puthukkam and Vaddupithanmadhu is already commenced.

The Pre seasonal training to train the cultivation calendar have been organized to impart further knowledge to the farmers in the new agro methods.

A Programme to give awareness on Agriculture development, introduction of intercropping, diversification of crops, use of fertilizer, pest control and water management have been arranged and will be held periodically to the farmers of the focal villages.

The Govt. Agent while endorsing the programme of work said that more attention should be made to facilitate marketing and to involve middlemen so that there will be a competition. Further he said to create easy access by road to reach District like Kilinochehi, Mullaitheevu,

Visitation to meet at the weirs.

Progress : Financial			
Summary of Financial Progress – As of Nov. 2005			
No.	Expected Outcome / Activities	Expenditure	Source of Fund
1.	Community Action Plan (CAP) is formulated with the participatory method	24%	JICA
2.	Basic community infrastructures are rehabilitated	33%	JICA / 3R
3.	CBOs acquire necessary ability for socio-economic activities mainly utilizing the infrastructures rehabilitated by the project	40%	JICA
4.	Government officers engaged in regional development are strengthened in line with their abilities to support participatory development approach	48%	JICA
5.	Project operation and maintenance	52%	JICA
6.	Bench Mark Survey, Fixed position observation and other	3%	JICA
7.	Meeting, Seminar and Publicity of the project	59%	JICA
8.	Purchasing of equipment	42%	JICA

The Govt. Agent while commencing on the financial progress requested to another two columns to show one for budget allocation and other for actual expenditure.

4. Community Action Plan (CAP):

The Chief Advisor while explaining the CAP review through the multi-media he explained the participatory development approach and how the targeted goal to be achieved.

Minutes of the Project Implementation Committee (PIC) Meeting held on 29th December 2005

Date : 29.12.2005
Time : 11.30 a.m. – 01.30 p.m.
Venue : Govt. Agent's Conference Hall, Kachechi, Mannar

List of Participants attached.

The Govt. Agent while addressing tendered his apology to the members for the delay and he explained that his vehicle was held up for more than 1 ½ hours at Parayanankulam junction due to some security action by defusing a claymore mine. He further said that this will be the last P.I.C. meeting for the year 2005 and appreciated the steady progress except for few draw backs due to the unexpected heavy rains & flood condition. He also said that he is hopeful that all works will be completed as planned by MANRECAP.

After the self introduction of the participants, the adoption of the minutes of previous P.I.C. meeting was proposed by Mrs. Stanley De Mel, Divisional Secretary Mannar and seconded by Mr. Yoganathan A.D.P. Manthoi West, A.G.A.'s Office.

The chief Advisor and the Project staff of MANRECAP presented the progress of the project. The Chief Advisor apologized the house for he could not prepare the normal presentation for the PIC due to some other urgent involvement. Hence, he was able to present the progress prepared for JCC meeting held on the 22nd Dec. in Colombo.

2. Revised Budget for 2005 and Reduction in 2006:

The Chief Advisor of the MANRECAP explained the house the budget for 2005 was revised in November 2005 by JICA Tokyo and also a reduction Rs. 40 M. has been proposed for the year 2006 by JICA in keeping with the policy of budgets cuts for Asian countries. However, to Bridge the gap of this budget he said that the MANRECAP will explore the possibilities of inviting other organizations to join to implement that are beneficial to the communities of the local villages.

3. Financial Progress:

The progress chart was presented through Multi-media.

**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

- Paliaru diversion weir- Temporarily suspended due to heavy rain and flood situation and will re commence when situation becomes conducive.
- Construction of MPCs building and fencing at Santhipuram is in progress and will be completed as scheduled.
- Common market facilities at Vellankulam to serve the focal village population and the community from the adjoining villages will be completed as scheduled.
- Tube wells – All 05 tube wells proposed in the G.N. of division of Puthukkamam have been completed.
- Drinking water supply programme to Kurai community is in progress and will be completed as scheduled.
- Community hall in Thethavaadi Maruthankulam is in progress and will be completed.
- Puthukkamam- Rehabilitation of internal road. As discussed the gravel supply will be done by MANRECAP and the rest of the other works proposed discussed have to taken up with relevant Depts. / stake holders with CBOs participation.
- Kurai – Arhimoddai-Kurai access road, procurement of inputs completed and the construction of 23 culverts are in progress. However, the work will be completed as scheduled.
- Teachers quarters at Vellankulam and Thevanpiddy is completed and will be handed over to the Zonal Director of Education Madhu by mid January 2006.
- Counterpart and consolidated funds provided by the Ministry of Triple R(now NB & D) – 05 sets of toilets, 11 nos. of pump houses, preschool furniture supply and activity garden works will be completed before 31st Dec. 2005 as scheduled.

Consensus and Approvals:

The Project Coordinator of MANRECAP proposed the following for approval.

- a) Commencing a 2 years Diploma course on Community Development through participatory approach at the Vavuniya Campus of the Jaffna University.
- b) Approving the 04 Sri Lankan Officials from the M / NB & D, NEPC, DRRS and the AGA Manthai west for study tour to Japan from 9th to 28th January 2006.

The above request was approved by the house and adopted with the proposal from the house by Mr. Yoganathan ADP, Manthai west and seconded by Mr. Ketheeswaran ADA, Mannar.

The meeting concluded at 1.30 p.m. with the closing up address by the Govt. Agent, Mannar.

Wiel
V. Visuvalingam
Govt. Agent
Kachcheri
Mannar.

Participatory Development Approach: CAP					
Priority	Needs	Mean, implement	Schedule	Funds	Aid organization
Project					
		➔		➔	➔
Beginning	1) Full Support		1) By Project		1) Project
	➔		➔		➔
Final	2) By CBO+Pro.		2) Req. to Aid Org. 3) CBO+		2) Gov.+
	➔		➔		➔
Goal	3) CBO + Gov.		4) Own + Loan + Gov. +		

5. Comparison of Impact via CMR:

The comparison of impact on the General contract and CMR was explained. He further said the strengthening of CBOs, saving of funds, degree of ownership and operation and maintenance very low and not possible by general contract. The CMR will be in the advantage position of strengthening the CBOs and saving the fund with the capacity of maintaining and holding the ownership.

6. C.P. Training in Japan:

It has been brought to notice of the house by the C.A. that 04 participants one from the Ministry of NB & D, one from the NEPC, one from the Mannar District and one from the division have been approved by the JCC to attend the above training in Japan.

7. Progress review on the Rehabilitation of Infrastructure:

The Project Engineer of the MANRECAP explained the activities that are planned and to be completed before 31st March 2006.

27-12-2005.

General IS
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MANRECAP/JICA - P. I. ATTENDANCE REGISTER

නම Name	ආ වේලාව Hour of Arrival	විශ වේලාව Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	විශ වේලාව Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	විශ වේලාව Hour of Departure
K. Rajaratnam			DDP - RECORD					
Annet P. K. Royce			Director Sewerage					
P. Koelhaarsaran			EMO (P) / JICA					
S. Johnanthan			ADP - Manakawel					
Ms. U. Arnold			Agronomist / MANRECAP					
A.L. Burhanudeen			Proj. Civil Engr					
C.R. J. Gopal			Int. Development					
A.A. Edwards			Project Co-ord					
H. Hachisuka			Expert / MANRECAP					
Eng. C. G. Muralidharan			EE / RPD/Mannar					
A. S. De Mal			D. S. Mannar town					
S. Devasara			P. I. E. c. afflu Mann					
T. SAISTO			Chief Advisor / MANRECAP					

Minutes of the P.J.C. Meeting Held on 06.07.2006
Chaired by the Govt. Agent – Mannar

Date : 06.07.2006
Time : 10.00 a.m.
Venue : Govt. Agents Conference Hall, Kachecheri, Mannar.

The Govt. Agent (GA) in his opening remarks said that some Scheduled meetings for this year were not held due to prevailing Situation. MANRECAP has completed 02 years of productive work and are in the 3rd year. As this is a Community Approach Project for the next PIC meetings he intends inviting Graduate appointees as Observers so that they could gain experience in Community Approach Project system and saving systems, which the MANRECAP is successful in implementing in their focal villages.

Minutes of the previous PIC meeting was quickly read and it was proposed by Mrs. Stanley de Mel – DS Mannar Town, and seconded Mr. C.R.J.Croos – Institutional Development Specialist seconding it.

Chief Advisor, MANRECAP said the establishment of Diploma Course in Community Participatory Approach via Vavuniya Campus of the University of Jaffna will develop knowledge in NGO/Front line Govt. officers in this aspect so that they too will be involved in this Project effectively.

Financial Progress up to 30/06/2006 was then presented:

1. Financial Report

Out of the Rs.43.53 Million allocated for the year 2006/2007 via JICA, up to June 2006, Rs.34.6 Million has been spent even under present Security Situation. Out of the Rs. 4.0 Million allocated from Counterpart Fund from MNB & D, Rs. 925,000.00 has been spent so far.

2. Progress of MANRECAP activities Output wise was then discussed in detail:

Output 1

1.1 CAP Review Workshops -

These ought to have been completed by June 2006, but due to prevailing Situation in the District only Review was done at Theithavadi Maruthankulam, balance will be taken up during July 2006.

1.2 Formation of Small Groups

Based on Agriculture activities Groups were formed at Puthukkamm. Groups to be formed on Production of Demand based Agro products and Women's Saving Groups

Output 2

Output 2. Basic community infrastructures are rehabilitated.

Activity	Location	Method of construction	Budget	Financial progress	Physical progress
Rehabilitation of Access Road	MW	Seeethuvayagarkulam	2,659,200.00	42.70%	75%
	do.	do.	1,849,600.00	14.70%	62.90%
Rehabilitation of Internal village Road	MW	Sereva Village	3,727,200.00	nil	3%
	MW	Gaueshapuram		nil	nil
	MW	Pall Ann		nil	nil
Culvert (Small)	do.	do.	638,000.00	nil	nil
	Mannar	Theithavadi		6.00%	nil
Community Water Supply System	MW	Gaueshapuram	3,712,500.00	nil	nil
	MW	Pall Ann		nil	nil
	Mannar	Santhipuram		11.20%	50%
Marketing Facilities	MW	Pall Ann	2,615,700.00	26.00%	15%
	MW	Gaueshapuram			
Teacher's Quarters	MW	Kurai/ Seeethuvayagarkulam	1,838,800.00	38.30%	25%
	Mannar	Puthukkamm	18,551,000.00	nil	nil
Small scale Irrigation	MW	Pall Ann Diversion Weir	35,572,000.00	27.10%	25%
		Contractor			
Total					

Output 3

Output 3. CBOs acquire necessary abilities for socio-economic activities, mainly utilizing the infrastructures rehabilitated by the Project.

Activity	Location	Budget	Financial progress	Physical progress
3-1. Support for economic activities				
Agricultural activities				
- Poultry	All 10 focal villages			6%
- Home Gardening	8 villages			
- Pooled Agriculture	(except Samayapuram & Santhipuram)	796,000.00	7.70%	10%
- Activities at Nursery Farms	6 villages			
Income generation activities				
- Training in low cost housing materials	Pall Ann & Santhipuram	310,000.00		
- Skill/ Vocational trainings	All focal villages according to the needs			25.00%

Activity	Location	Budget	Financial progress	Physical progress
3-2. Support for social activities				
Micro Finance activities	All 10 focal villages	226,085.00	3%	10 %
Social/ cultural activities	All 10 focal villages	115,000.00	nil	nil
3-3. Capacity building of CEOs				
Publication of Community Bulletin	All 10 focal villages	146,000.00	3%	16%
Trainings & Study tours	All 10 focal villages	202,500.00		3%
Total		1,699,588.00		

Output 4

Training for Public Officer:

Planned in the latter part of the year at Southern venues. GA suggested whether they could be arranged at Madukarai. It was said that if Resource persons are agreeable to come over to Mannar, this could be arranged.

Diploma Course on Participatory Development :

Jaffna University in collaboration with Vavuniya Campus is in the process of preparing Curriculum and Time Table for this Course. Once this is finalized then classes can be commenced.

Activities with Other Organizations

Activity	Location	Budget	Progress	Organization
Construction of Permanent houses	Sewa Village, Gnewolapuram, Pali Am, Kurai & Seethuviniyagabalam	-	Selection of beneficiaries at Sewa to be finalized	NEHRP
Construction of Semi permanent houses	Pali Am	-	confirmed	ZOA
Community water supply system (under SIKUP)	Mannar	-	Under tender procedure.	NWS&DB
Income generation packages	Sewa Village & Pali Am	600,000.00	60%	ZOA
Total				

Counterpart Fund from MNB&D

Activity	Location	Budget	Physical progress
Jungle clearing for resettlement	MW	1,520,000.00	10.00%
	do		Seethuviniyagabalam
Community water supply distribution system	MW	925,000.00	80.00%
	do		Kurai

Activity	Location	Budget	Physical progress
Trailer for community hall	Mannar	86,000.00	25.00%
Construction of house pipe subverts	MW	189,000.00	80.00%
Fabrication and fitting of Concrete abides at Pre school building in all 10 Focal Villages	MW/ Mannar	4,30,000.00	5.00%
Purchase of Moulds and necessary equipment for IGA	MW/ Mannar	50,000.00	100%
For purchase of items for production of Coat effective materials etc.	MW/ Mannar	746,000.00	
Total		4,000,000.00	

Plans for 2nd Quarter: As per schedule

Other Matters

- Govt. Agent expressed his concern over the absence of Road Development Department, Assistant Commissioner of Agrarian Development and Irrigation Engineer of Provincial Irrigation to be informed that their presence is essential for these meetings
- GA /Assistant Director of Agriculture wanted soil tests of MANRECAP Focal villages at Mianthai West to be done so as to grow suitable Shady/Fruit trees
- GA requested MANRECAP to discuss Community participation systems specially Women Saving Group activities with District Rural Development Officer to enable for them to apply these systems specially Women's Saving system in other Villages too
- Regarding selection of North East Housing Reconstruction Programme (NEHRP) beneficiaries GA said that NEHRP officials are having a meeting with Ministry officials and final decision on beneficiary selection will be informed.
- GA requested MANRECAP to create a Marketing net work , so that Agro products produced in Mannar could be sold in all parts of District
- Regarding Fresh water fish GA also wanted MANRECAP to study the possibility of commencing a Hatchery for fingerlings in order to intensify production
- It was mentioned that Mr. Ahamed, Addl. Secretary to the MNB&D has been appointed to coordinate matters pertaining to MANRECAP issues with the Ministry.
- Possibility of Office Hours of MANRECAP to be changed from 8.30 to 5.30 to 8.00 to 5.00 due to prevailing situation
- Regarding vacancies names of staff who have left MANRECAP and newly joined were stated- 1 vacancy Engineering Assistant to be filled.

The Govt. Agent while concluding the meeting extended his thanks to all participants who were present and shared their experiences.

**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

Minutes of the P.I.C. Meeting Held on 12.01.2007

Date : 12.01.2007
Time : 14.30 a.m.
Venue : Govt. Agents Conference Hall, Kacheheri, Mannar.

In the absence of GA, Additional GA-Mannar presided. In his opening remarks he said that due to prevailing situation PIC meeting has been delayed.

He further said that even with restriction on taking construction materials to Manthai West locations, MANRECAP has managed to transport Materials with permission obtained from Sri Lanka Army /Commissioner of essential Services and LTTE. Also, they have streamlined mobility of staff to & fro from Manthai West. He advised other NGOs & Govt. Depts. to follow procedure adopted by MANRECAP to transport goods to Manthai West.

At this stage Deputy Director of Planning (DDP) mentioned that when Progress reporting is presented to specifically mention the Names of Villages and not just number of Villages, as this is a requirement by Ministries.

At this stage it was mentioned that MANRECAP intends to commence production of Concrete Low Cost Construction Materials with the guidance of National Engineering Research and Development Center (NERD) utilizing school building at Vammamottai which has been vacated by BAI. Fund for establishing this Yard to be provided by UNDP. To this UNDP Officer present at the meeting said that UNDP is prepared to fund this activity provided a Sustainability Strategy is submitted and UNDP will meet GA for Modalities. At this stage it was observed that MANRECAP should commence activities utilizing this building ASAP otherwise it may be taken over for other purposes.

Regarding finding ways and means to find marketing of Agro products specially in Manthai West, it was said that once the Common Market facility is constructed at Pali Aru it will facilitate better marketing opportunities. Also, action is being taken to bring Vegetables from MW specially from Seethuviniyagarkulam to be sold in the Welfare Center of Kacheheri and to stalls in Mannar Market.

Minutes of the previous Meeting was adopted by Assistant Government Agent Manthai West Mr. Suthaharan proposing and Mr. Nishanthan of UNDP seconding it.

At this stage DDP mentioned that list of Attendance at the PIC Meeting should be attached with the Minutes and Engineer National Housing Development Authority (NHDA) said that arrangement to be made to take participants of this meeting to project sites for them to acquire further knowledge in Participatory approach. In reply, it was said that usually attendance at meetings are annexed due to an oversight it was not attached but in future it will be ensured that attendance list will be attached, regarding to visiting sites as special permission has to be obtained to travel to sites in Manthai West beside this participants are welcome to visit MANRECAP sites in Mannar District Secretary (DS) Division.

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			PROJECT IMPLEMENTATION COMMITTEE MANNAIR				
1. V. Sivalogan			Sym. ASEM				
2. A. A. Seneviratna			P. C. Chandrasekaran				
3. T. Seneviratna			Chief Executive, Manaccor				
4. C. R. S. Chand			S. K. Thilak De Silva				
5. Landesmen L			Engineer, Agriculture				
6. T. Sivapalan			Engineer, NWS & DB				
7. V. N. S. S. S. S.			Ag. Scientist				
8. S. P. S. S. S. S.			Ag. Scientist, Dept.				
9. M. A. S. S. S.			R. P. S. S.				
10. S. S. S. S. S.			P. E. S. S.				
11. P. Chandrasekaran			D. I. S. S.				
12. S. S. S. S.			D. I. S. S.				
13. D. S. S. S.			Manager, I. S. S.				
14. P. S. S. S.			D. R. S. S.				
15. S. S. S. S.			Programme Analyst, DDP				
16. T. S. S. S.			Programme Analyst, DDP				
17. D. S. S. S.			Programme Analyst, DDP				
18. M. S. S. S.			Programme Analyst, DDP				
19. M. S. S. S.			Programme Analyst, DDP				
20. M. S. S. S.			Programme Analyst, DDP				
21. M. S. S. S.			D. S. S. S.				
22. S. S. S. S.			Adm. Officer, S. S.				
23. S. S. S. S.			Ag. M. S. S.				
24. S. S. S. S.			D. S. S.				

MANRECAP JICA PROJECT IMPLEMENTATION COMMITTEE
ATTENDANCE REGISTER

No	Name	Designation	Address	Mobile No.	Signature	Date of Arrival	Date of Departure
1.	Asst. Comm. Officer	Chief Advisor - Unimetro, JA					
2.	Asst. Comm. Officer	Project Co-Ord.					
3.	A. Sankar	Project Engineer					
4.	K. Sankaranarayanan	Engineering Asst.					
5.	L. Lakshmanan	Project Engineer					
6.	V. Srinivasan	Project Engineer					
7.	A. Anand	P.A. (D.D. Extn)					
8.	S. S. Sankaranarayanan	Asst. Engineer					
9.	A. Anand	P.A. (D.D. Extn)					
10.	A. Anand	P.A. (D.D. Extn)					
11.	S. Sankaranarayanan	Director Planning					
12.	K. Sankaranarayanan	Technical Officer					
13.	M. Sankaranarayanan	Technical Officer					
14.	F. Anand	Technical Asst.					
15.	C. M. Sankaranarayanan	Secretary, Manure, D.S.					
16.	H. Sankaranarayanan	MANRECAP / JICA					
17.	C. S. Sankaranarayanan	Asst. Engineer					
18.	V. Sankaranarayanan	Asst. Engineer					
19.	P. Sankaranarayanan	Asst. Engineer					
20.	P. Sankaranarayanan	Asst. Engineer					
21.	P. Sankaranarayanan	Asst. Engineer					

Regarding formation of Small Groups it was mentioned that under Mahind Chinthana and consequent Gama Neguma programme all development works in a Village will be identified and monitored by a Village Development Committee(VDC) formed by incorporating leaders from CBOs and representative from all sectors in the Village. It was mentioned that MANRECAP is focusing of Small Group formation in order to strengthen the CBO Committee members by providing capable representatives via Leaders from Small Groups. This not only ensures representation from all sectors of village, but also provides a platform to provide capable reps. in the CBO committee and also enhances better community participation in Village Development Activities. Now that VDC has been formed under Gama Neguma mostly involving Grama Niladhari in collaboration with DS, MANRECAP intends forming small groups utilizing members of VDC to be leaders of Small Groups formed. The number of Small groups will be proportionate according to Village population. DS Mannar consented to the unofficial formation of Small Groups utilizing VDC members as Leaders of these Small Groups.

Progress report was then presented by respective Sectional Heads.

Here it was mentioned that despite restriction in transporting construction materials into Manthai West, with special permission for materials beside Cement, work is progressing. Renovation of Roads at Sewa is also nearing completion with community directly involved as this provides the much needed opportunity to provide work, as there is lack of working opportunity due to prevailing situation. Also, alternate construction techniques by utilizing locally available resources has been identified in case the situation worsens and transportation of material is completely stopped.

Regarding sales at Market at Sannhipuram it was mentioned that already stalls have been opened to sell fish and vegetables. Though the price of fish is same as in Mannar Market, prices of vegetable was slightly high. It was mentioned price of vegetables to be same as in Mannar to promote sales. Also, action to be taken to bring vegetables from Manthai West to promote sales.

As for Diploma Course in Participatory Development it was said that everything has been finalized to commence this course at Vanniya branch of Jaffna Campus and applications will be advertised in the News papers soon.

Regarding constrains it was mentioned even though permission is granted for transport of Construction Materials to Manthai West, it was currently for small quantities and still Cement which is vital for construction is banned.

Regarding Plan for 2007, it was said that all balance work of 2006 will be completed in 2007 and in Manthai West if the situation worsens alternate construction plans have been worked out-Half walls with burnt Clay bricks or half walls with Cement blocks etc.

On conclusion it was said that all effort will be made to complete the Programme as planned.

Appendix 3 Minutes of Project Implementation Committee (PIC) meeting

progressed up to roof level action is taken to complete the roof work and the balance work to be completed once Cement arrives. At this stage it was said that MANRECAP is to provide a small Plate compactor for maintenance of renovated/constructed roads in the Focal Villages. GA also suggested MANRECAP to plant shady/fruit trees along the renovated Kurai/Seethu Road. To this it was said that 'Illupai' & other shady trees have been already planted at Seethu and FO members are maintaining these trees. GA also suggested if it is possible to establish a Green House at the Garter at GA's residence to commence one as a model in Mannar Town.

At this Pali Aru Diversion Weir was taken up for discussion. In this context, it was pointed out due to the prevailing situation and the restriction and ban on transporting construction materials to Manthai West, JICA has advised to drop this construction work. Instead a Stick Dam is to be erected as a temporary measure and MANRECAP is searching for suitable manually operated Winch to be utilized for this work. Irrigation Department (Provincial) Officials present accepted this suggestion. It was also suggested that the GA, Mannar and Sri Lanka Government to strongly request JICA to complete this project and there is a possibility that JICA can complete the balance work of Weir and Karayankannady via other future projects in Sri Lanka. GA and the Forum then accepted to Drop construction of Pali Aru Weir (acceptance from Contractor – Ishak Constructions too has been reached in this context earlier to the Meeting) and to utilize balance funds for other works.

GA then wanted to know whether MANRECAP has funds to renovate the access road to Thevampiddy. In reply it was said that during the initial meeting held at Thevampiddy, it was agreed that MANRECAP will construct the Teacher's quarters at Thevampiddy school premises and the balance works to be undertaken by UNDP/GA then requested Road Development Department Officials to prepare an estimate for the renovation of this Road and also the access road from Kattadyvial Junction to Alhimottai Junction up to Renovated Kurai/Seethu road by MANRECAP and source of funds to be found.

It was mentioned here that during 2007/2008 a Community Hall at Seethuvayyarkulam and a MPH at Kurai will be constructed. If allocated cement is permitted, then construction will be with cement as planned.

Concluding the meeting GA said that problems have been amicably solved and the main issue of Pali Aru Weir too have been solved following discussion with Ishak Constructions and discussion at the Forum. He further said to incorporate Gama Neguma concept when planning future activities. GA also wanted to organize Grievances Meetings involving representatives from each Village and in Manthai West to organize a meeting at MANRECAP Site Office at Illupakadavai inviting representatives from all 05 Focal Villages.

GA also mentioned that even though Communities in MANRECAP Focal Villages are now capable of functioning on their own a Group oriented System has to be developed so that Communities can continue activities in their Villages even after end of March 2008.

Meeting was then concluded.

Minutes of the P.I.C. Meeting Held on 15.02.2007

Date : 15.02.2007
Time : 10.30 a.m.
Venue : Govt. Agents Conference Hall, Kachecheri, Mannar.

Government Agent (GA) said that the Government has now developed Gama Neguma (Village Awakening) Programme as the prime Project for Village Development. This will incorporate all the Villages in the Nation and all needs of Village to be identified by the Village Development Committee, which will be formed by the Community in collaboration with Grama Niladhari (GN) (District Secretary) (DS). The advantage of MANRECAP Project is that it is matching 100% with the concept of Gama Neguma as both are based on Community Participation and Commitment. MANRECAP Project has been progressing well during the past 03 years and has given and gained experience via the Project.

GA then informed the Forum that Minutes of the previous PIC Meeting held on 12/01/2007 has been handed over to each participant and requested the forum to go through the Minutes and to point out any lapses in that. As there were no corrections, the Minutes of the previous PIC was adopted with Mr. Rajarajam – DDP-NEOCRD proposing and Mr. V. Sachithanathan Director of Planning Seconding it.

Chief Advisor, MANRECAP commencing the presentation said that due to the prevailing situation in the District the original Budget for the year 2006/2007 has been revised. Specially the Major Project of construction of Pali Aru Weir has to be revised and substantial reduction in this Project has been effected. Thus, from the original allocation of 37.4 M funds amounting to 16.2 M has been reduced and the revised budget is 21.2 M.

There after Progress of each activity was presented. In this context it was said that as 2007/2008 will be the Final Year of the Project action is now being taken to hand over completed Infra structures and Community water supply to Relevant Government Departments after discussion with Authorities and respective communities to ensure Operation & Maintenance. Due to alienated Land being cleaned of jungle at Ganeshapuram and Pali Aru MANRECAP has already commenced construction of internal roads via side drain cutting and filling with earth. In order to establish beneficiaries with newly allocated land to settle in their new allotment they have to be initially provided with Temporary shelters. At this stage it was said that ZOA (Dutch NGO) has expressed their willingness to construct Temporary shelters in Pali Aru similar to what was constructed at Moonrampiddy and Sewa Village, this has to be confirmed with them. At this stage representative of Sewa Lanka said that they too have limited Funds for construction of Temporary shelters at Ganeshapuram, in this context MANRECAP to confirm the number of Temporary Shelters needed and pass on information to Sewa Lanka for their confirmation. Regarding the renovation of Puthakkamam Tank, work is already in progress pertaining to Phase I and Phase II to be implemented during 2007/2008. At this stage GA wanted shady/fruit trees to be planted at Puthakkamam. It was said already plants like 'Illupai' and other shady trees have been planted. Pertaining to progress of Teacher's Quarters construction, it was said that roof work has been completed and tiles placed once the permission for Cement is granted balance works can be completed. Similarly Public Market construction at Veilankulam has

ATTENDANCE REGISTER

No	Name	Designation	Time of Arrival	Time of Departure	Name	Signature
		PIC - MEETING	15-02-2009	2.00 P.M.	MANRECAP/SLKA	
01	Name	Designation				
02	1. V. K. V. K. V. K.	SA - MINK				
03	2. T. S. S. S. S.	CA MANRECAP/SLKA				
04	3. C. R. S. C. S.					
05	4. K. S. S. S. S.					
06	5. Y. S. S. S.					
07	6. S. S. S. S. S.	DOF				
08	7. P. S. S. S. S.	MANRECAP/SLKA				
09	8. P. S. S. S. S.	T. O. (R.D.D)				
10	9. P. S. S. S. S.	FA, ONDP				
11	10. T. G. P. S. S.	Field Officer, Suva				
12	11. A. K. S. S. S.	Senior In-charge, Suva				
13	12. P. S. S. S. S.	SA - Planning				
14	13. S. S. S. S. S.	SA - Monitoring & Reporting				
15	14. T. S. S. S. S.	SA - Administration				
16	15. H. S. S. S. S.	MANRECAP				
17	16. S. S. S. S. S.	MANRECAP				
18	17. S. S. S. S. S.	Director - Planning				
19	18. N. S. S. S. S.	MANRECAP				
20	19. H. S. S. S. S.	Expert on Social Dev & Gender/ManreCAP				
21	20. T. S. S. S. S.	MANRECAP				
22	21. S. S. S. S. S.	DM/NIDDA				