

Minutes of the Project Implementation Committee (PIC) Meeting of the MANRECAP / JICA held on the 25th June 2004 at 2.30 p.m. in the Government Agent's Conference Room - Mannar

The Govt. Agent Mannar Mr. V. Visurvalingam chaired the meeting.

List of participants annexed

The Govt. Agent extended a warm welcome to all participants and expressed his special thanks to MANRECAP / JICA for their effort to organize and implement the MANRECAP / JICA project in Mannar District. He also said that the presence of Mr. S.K. Thuyavan the Secretary General of the planning and Development section of the L.T.F.E. has given a double fold encouragement to the MANRECAP / JICA Organization to implement their projects which is completely through community approach. He also stressed that the present need of the affected society is a wholes the development than implementing some adhoc projects tailored according to the availability of Funds.

02. As the second item of the Agenda, the Govt. Agent and Chairman requested the participants to introduce them to the house and all members of the P.I.C. introduced themselves.

03. Mr. T. Sasaho the Chief Advisor of the MANRECAP / JICA Organization presented the project overview and result on site selection with visual aids, through multi - media projector.

He explained that the main goal of the project is to provide quality life and sustainable development to the affected communities. He also added that this project will be implemented in four stages.

- i. Project team co-operation with CBOO and relevant government official and developing a community action plan (CAP)
- ii. Rehabilitation of community infrastructure and capacity building .
- iii. Implementing socio Economic activities including crop diversification programme.
- iv. Strengthening the community on sustainable. Management on socio-economic and infrastructure activities. He also expressed that the Japanese expertise will share their experiences with the community in the field of rural, social, infrastructure, gender participatory development and resources management, planning, maintaining and evaluation.

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He outlined the methodology used for the selection of project sites using Rapid Rural Appraisal (RRA) in Mannar D.S. and Mannar west A.G.A. Divisions while selecting the villages due consideration was given to the following aspects.

- i. Rehabilitation needs.
- ii. Potentiality of the community on the implementation of the project
- iii. Avoidance of overlapping with similar projects.

The list of selected villages also have been informed to the P.I.C. members as per details below.

AGA / DS Division	GN Division	Village
Mannar West	Vellankulam	1) Vellankulam Youth (Ganesapuram)
		2) Settlement Scheme (Sewa Lanka Village)
	Paliyaru	3) Pali aru Village
	Kurrai	4) Kurrai Village
Mannar		5) Sethuviriyagarikalam
	Puthukaram	6) Puthukaram
		7) Vaddampittathumadhu
		8) Theeravadi Maruthankulam
	South Bar	9) Shanthipuram

04. Mr. A.A. Edward Project co-ordinator MANRECAP / JICA explained the house on the project operation structure. He said that there will be a high level joint co-ordinating committee (JCC) at the Ministerial level Chaired by the secretary Ministry of RR & R and the following relevant Organization will be the members of the J.C.C.

- i. Dept. of external resources
- ii. Dept. of National planning
- iii. Office of the Commissioner General
- iv. Ministry of Provincial councils and local Government.
- v. North East provincial council
- vi. JICA Sri Lanka.

The joint co-ordinating committee will meet in Colombo at least once a year. At the District level a project implementation committee will function Chaired by the Govt. Agent Mannar and the following Organizations will be the members of the P.I.C.

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**Appendix 3
Minutes of Project Implementation Committee (PIC) meeting**

1. Deputy Secretary - planning NEP.

2. DS / AGA Mannar.

3. DS / AGA, Mannar West.

4. Project Director DRRS.

5. Asst. Commissioner of Agrarian Development.

6. Asst. Director Fisheries and aquatic resources.

7. President NGO Consortium.

8. Project Co-ordinator MANRECAP.

9. Project Engineer MANRECAP.

10. Chief Advisor MANRECAP / JICA.

11. JICA expert.

12. JICA expert.

Observers:

13. Rep. from planning and development secretariat, Kilinochchi.

14. Rep. from JICA Colombo.

15. Rep. from UNHCR Mannar.

16. Rep. from UNDP.

17. Rep. from NEIAP (Funded by World Bank)

18. Rep. from NECORD (Funded by Asian Development Bank)

19. Rep. from Sewa Lanka Foundation Mannar.

20. Rep. from ZOA Mannar.

21. Rep. from SLMM Mannar.

The above project implementation committee (PIC) will review the progress monthly of the progress of projects implemented by the MANRECAP / JICA through community approach.

05. The JICA expert Ms. Ise Imazato briefed the committee with the programme of works that are scheduled for the month of July 2004.

Accordingly, on the 3rd and 4th of July the following work programme will be attended.

- i. Compiling guideline on workshops.
- ii. Establishment of community contract after discussion with G.A., D.S.S. and AGAA
- iii. Study on the capabilities of the CBOO in respect of Accounting, group management and construction works.

Based on the above study a schedule would be prepared for the workshop with a tentative village profile. On 10th and 11th of July, Workshops will be conducted to the beneficiaries from Velankulam village expansion scheme (Sewa Lanka village) and youth settlement scheme (Ganesapuram). Similar workshops will be conducted on the 24th and 25th of July to the beneficiaries of Pufnikkarami, Vaabupititumunadhu (including the housing scheme) Thebbavadi Maruthankulam and Shanthalapuram.

A community action plan (CAP) will be formulated with the available resources with estimates and plan to implement the rehabilitation of infrastructures with the community approach.

After the conclusion of the July schedule it was decided to review the work plan for the July at the next P.I.C scheduled during the month of August.

While continuing, the Project Co-ordinator of the MANRECAP Mr. A.A. Edward explained the formation of the Project Office with Japanese experts and local officials and the functions of the office related to the project. He also listed the responsibilities of the members of the P.I.C. The observers from the International NGO, Foreign funded projects representatives and National NGO to extend their fullest cooperation and assistance to implement the projects in the nine selected villages in both Mandai west and Mannar Divisions.

The Govt. Agent Mr. V. Visuvanigan while welcoming the concepts of the community approach of the MANRECAP / JICA projects requested the house to express their views and suggestions to implement these projects to the satisfaction of the community as a whole.

Mr. Raga Alphonse Programme Manager of Z.O.A. while expressing his views said that the Govt. Agent has selected areas by village wise and given the responsibilities to the National and local NGOO for development activities. However, to implement the wholestic needs of the villages, the funds allocated by the International Donor Agencies are sometimes not adequate. Hence, in most of the areas the activities are tailored within the available funds. This could be rectified by requesting the Donor agencies to release the required funds for the proposed package for the implementation of the wholestic programmes identified for development activities.

Mr. S.K. Thuryavan Director General of the Planning and Development sector of the I.T.T.E. expressed his sincere thanks to JICA Organization for their efforts to implement a new concept through MANRECAP which provides an opportunity to the village and resettled communities to develop their own needs through their participation. The strengthening of the village CBOO is one of the immediate need which the community as a whole in the North and East are languishing for so many years. It is very much appreciable and remarkable that such capacity building at the grass root level will definitely benefit and fulfil the aspirations of the community. He also discouraged the implementation of projects by some NGOO with limited resource and funds which has created an animosity between the villages where some felt that a step motherly treatment has been adopted with religious and other social background.

While giving an example he said that among the villages taken up for a wholestic development within the Velankulam and Pali Aru G.N Divisions under the MANRECAP / JICA projects a deserving and needy village of Devanpaddy was dropped out. This village is having more than 300 families and almost all the families are living under the poverty line. He also produced some letters addressed by the

CBOO of Devampiddy requesting for the inclusion of their village under the MANRECAP / JICA projects. He appealed to the MANRECAP / JICA Organization to implement projects related to community approach to this village.

The Govt. Agent while endorsing the request of Director General said that though U.N.D.P. has selected this village under their 4 R project they will be implementing only a pilot project which is not going to fulfil the real aspirations of the Devampiddy population. Since, there are four organizations such as UNHCR, UNDP, UNICEF and ILO are involved the implementation of the real wholesome project depending on the success of the pilot project which will be a delayed action. Hence, he requested the Chief Advisor of the MANRECAP / JICA to use his good office to include the Devampiddy village under the MANRECAP / JICA projects to avoid the ill feeling of the people of Devampiddy village.

The Chief Advisor while replying to the request said, at the inception, the village of Devampiddy was selected as one of the focal village and as a first step a community workshop was held at Vellankulam in early December 2003. However, in April 2004 the U.N.D.P. informed them that under their 4 R project that they have selected Devampiddy to implement their development activities. Hence, he said that they had no other alternative than dropping this village. He further said that the Organization will reconsider after consulting the JICA Organization for the release of additional funds.

Mr. Maniyarayagam cross the President of the NGOO Consortium requested for a clarification on the community approach and the involvement of other local NGOO in respect of construction works. The Chief Advisor replied that it is mandatory that all construction or any development works will be contracted with the community through their CBOO with the advice and assistance of Japanese experts and local officials. The CBOO of the villages will be strengthened by training the members on all aspects of accounting. Technical know how and any weaker section where the relevant community need assistance in respect of development activities.

Mr.S.K. Thuyavan the Director General of the Planning Development while appreciating and welcoming the concepts of MANRECAP / JICA projects also said that according to the sectors selected for development, the Health and sanitation section is completely left out. While continuing to explain the immediate need of the development of this sector in Vellankulam area said that most of the villages in Vellankulam, Pali Aru Grama Niladhari Divisions are isolated and in any emergency situation of snake bites, confinement and ailments of serious nature there are no way for the patients for transportation to the hospitals either to Mannar or to Kilinochchi. The central dispensary at Vellankulam is not provided with adequate drugs and other facilities to circumvent immediate emergency situation. He requested the Chief Advisor of MANRECAP / JICA to include the health sector by constructing a maternity ward and providing the services of an Ambulance which would be of a Yeoman service to all villages and communities stretching from Kalliyadi to Vellankulam comprising more than 25 villages with fair amount of both village and resettled population.

The Chief Advisor while replying said that the construction of the Vellanku Central Dispensary building is being taken up under "RECORD" project with funds provided by Asian Development Bank. Further he said that a separate project health sector is taken up by JICA to implement in the North East of Sri Lanka. He promised to use his good office to take up this matter with the Head office of the JICA Agencies to implement a wholesome health programme with the concurrence of Govt. Agent and the Planning and Development section of the Organization.

At this juncture Mr. Raja Alphonse Programme Manager of Z.O.A. stressed the need of canvassing the International Donor Agencies by the Director General of planning and development section of the L.T.T.E. to release funds for wholesome package of releasing amounts that are only adequate to implement few projects. While replying Mr. Thuyavan said this matter has been already discussed with International Donor Agencies who ever who have visited the planning and development division Kilinochchi. He also said that from the past experiences gathered and evaluation done on the activities of the NGOO. The planning and development division has decided to encourage only the wholesome package which would provide the needs and aspiratic of the affected communities than allowing haphazard Projects implemented in adhoc way in sporadic pockets in the villages which would create an imbalance among the communities and might give a serious impact on development.

While concluding his suggestions he reiterated his fullest co-operation and assistance to MANRECAP / JICA Projects by the planning and development section and expressed his hope that the Chief Advisor will give due consideration for the request made on the development of Devampiddy village and the health section in the selected villages under MANRECAP / JICA projects. He also thanked the Govt. Agent of MANRECAP / JICA Chief Advisor for the invitation extended to him to attend and submit valuable suggestions proposals which are very much needed for the affected communities in Mannar District.

The Govt. Agent thanked all those present and the valuable contribution made to implement this new concept of community approach by the Japanese Organization through MANRECAP / JICA.

The meeting concluded at 05.00 p.m.

W. S. L.
Govt. Agent,
Kachcheri,
Mannar

Appendix 3
Minutes of Project Implementation Committee (PIC) meeting

Minutes of the Project Implementation Committee (P.I.C.)
Held on 20th September 2004

Date : 20.09.2004
Time : 11.00 a.m. - 01.20 p.m.
Venue : Govt. Agent's Conference Hall, Kachcheri, Mannar

List of participants annexed

The Govt. Agent and the Chairman of the Project Implementation Committee of MANRECAP / JICA Projects extended a warm welcome to all members of the P.I.C. and observers who were invited for the progress review meeting. He extended a special thanks to Mr. V.S. Swaminathan the Deputy Chief Secretary Planning N.E.P.C. for attending meeting to evaluate the progress made by the MANRECAP / JICA Organization. He said within a period of 03 months he is able to see by himself the good progress made by complete the community profiles, workshops and Community Action Plan in 09 villages in the Division of Mannar and Maritime West AGA's Divisions. He also said that arrangements have been made by the resettled villagers of Sewa and Ganeshiapuram villages at Velankulam to the foundation stone for the construction of two Multi Purpose Halls on the 24th of Sept. 2 and the invitations for the ceremony has been sent by the community themselves to the Secretary Ministry of Triple R. His Excellency the Japanese Ambassador, the Resident Representative JICA to grace the occasion. The Govt. Agent read out a letter from the Secretary Triple R expressing his appreciation and the progress made by the MANRECAP / JICA Organization further said that he too joins with the secretary Triple R to express his warm and delight wishes to every member of the MANRECAP team of officials who are dedicated and committed to serve the community.

As the second item of the agenda the Chairman requested the participants to introduce themselves to the house for easy identification and discussion.

After self introduction Mr. A. A. Edward Project Coordinator of the MANRECAP / JICA will presenting the overall activities of the Organization by multi media power point said that though the agreement on R/D and M/M was signed with the Ministry Assisting Vanni Rehabilitation, this Ministry is absorbed with the Ministry of Relief, Rehabilitation and Reconciliation and hence the agreement signed will hold good with the Ministry of Triple R and the Secretary of Triple R. will become the Chairperson of the Joint Coordination Committee with the following as members Director General of Triple R, Senior Advisor of the Triple R, Chief Secretary NEP, District secretary / GA, Mannar, Director E.R.D., Rep. from National Planning MANRECAP Chief Advisor and Experts, Resident Representative from JICA Sri Lanka and other personnel concerned recommended by JICA. The overall activities that are complete between 1st of June 2004 to date have been taken up and the following activities have been highlighted as completed.

In accordance with the agreement signed with the GOSI, the first Joint Coordination Committee meeting (JCC) was held on the 06th of August 2004. The procurement of project equipments JICA have been completed except for the project vehicles which are expected from Japan early January 2005. The work on " Community Managed Rehabilitation " (community contract

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ATTENDANCE REGISTER

නම Name	පැමිණිලි කාම Hour of Arrival	නම Name	පැමිණිලි කාම Hour of Departure	අත්සන Signature
		JICA		
Name		Designator		Signature
Swaminathan		DDP		Signature
Rao		Head of Dept. Mannar		Signature
raheesulawa		DS		Signature
D. Jayasinghe		Designator JICA		Signature
P. Royce		District Director (Sewa Lanka)		Signature
Swaminathan		Agri-extension Specialist UNDP		Signature
D. Fernando		Field Officer UNDP, Mannar		Signature
J. Wilson		Chief Clerk, Fisheries Dept. Mannar		Signature
Pragathi		A.C.A.A.P		Signature
		F.P. Vaidyanathan		Signature
		Assistant Director, Planning		Signature
		Secretary, W.P.C., Mannar		Signature
		ZOA		Signature
		A.D.P		Signature
		JICA		Signature
		DS		Signature
		Chief Advisor, Mannar		Signature
		C. Johnson / MANRECAP / JICA		Signature
		E. J. S.		Signature
		JICA		Signature
		P.D.		Signature
		Chief Advisor		Signature
		Project Officer (Sewa)		Signature

While continuing on the progress of the overall activities the Project Coordinator displayed the flow of Community Managed Rehabilitation work on the screen through Multi media projector.

Mr. C.K.J Cross Institutional Development Specialist of the MANRECAP Projects explained the formulation of the Community Action Plan (C.A.P.) by conducting 02 days workshops with the Community participation and the formulation of MANRECAP Coordinating committee from the respective village Community MANRECAP Coordinating Committee (M.C.C.) to implement the Community Managed Rehabilitation (C.M.R. otherwise called community contract system in 08 villages out of the 10 villages where the C.A.P. was completed.

The Community Managed Rehabilitation (Community Contract) was prepared by adopting the following methods :

1. Walk through survey
2. Training on Financial Management and community construction
3. Renovation of breached minor tank (Sethuviyayarkulam)
4. Renovation of internal roads
5. Construction of Multi Purpose Halls

In accordance with the concept of strengthening the CBOO. The strengthening of WRDS a Ganesapuram, Sewa Village, Pali Aru, Santhipuram, Thebavaadi, Vaddupithanmadhu Vaddupithanmadhu Housing Scheme and Puttukamam have commenced by introducing saving activities through a system called women bank operated in the South of Sri Lanka and Mahawel system ' C ' successfully. The plans and estimates to construct Multi Purpose Hall have been completed in Sewa Village, Ganesapuram, Pali Aru, Kurai, Santhipuram, Vaddupithanmadhu and Sethuviyayarkulam and out of the 07 villages the foundation laying ceremony for 02 buildings has already been fixed on the 24th of Sept. 2004 at Sewa village and Ganesapuram. He also said that in the village of Thevanpaddy a joint workshop with UNDP have been completed and awaiting to form the M.C.C. after the identification of the sectors both the organizations will decide the sectors within their projects concepts.

Mr. A.L. Burthamdeen Project Engineer while presenting the Engineering concepts and procedure said that the basic procedure and the concepts of the Community Managed Rehabilitation (C.M.R.) will be implemented in accordance with the Government Tender guidelines and the C.M.R. will be done by the approved CBOO as stipulated in the guidelines. As a first step the MANRECAP Organization have afforded with the skill training, knowledge on contract system and accounting procedures by empowering the community Organization to manage their own affairs with the assistance and guidance of the MANRECAP / JICA Officials. The Chief Employer of the project will be the Govt. Agent Mannar and the contract will be signed by the registered community based organization like WRDSS, RDSS, FCO, FSS and other registered Organizations with capacity and knowledge as recommended by the respective DSS / AGAA. He also announced the total cost of the Multi Purpose hall for Sewa Village is Rs. 1.9 Million and Ganesapuram Rs. 2.15 million. In keeping with the Government Tender guidelines the amounts have been broken into packages. The total cost package awarded for Sewa village is Rs. 413000/= , and that of Ganesapuram is Rs. 15 Rs. 445000/= during this year. He further said that since the registered WRDS of both Sewa and Ganesapuram villages which have entered into the contract are new to the contract system, the supply of cement,

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has already been commenced with the adequate training on accounting, technical and leadership to the CBOO in the selected 09 villages. Action has already been pursued by the Divisional Secretary Mannar and AGA Manthai West to register all WRDS and RDS through the Rural Development Department to be in readiness to execute the MANRECAP / JICA Project

As planned a team of officials led by Mr. Hobo Nobuhito Director General of the General Affairs Department of the JICA from Japan visited the project areas on the 25th of August and they have left an appreciatory note on the performances of the 3 months old MANRECAP / JICA Project. As a part of overall responsibility of the donors two short term Japanese Experts on Communal Infrastructure Development and participatory community planning were with the local officials and the communities.

While explaining the preparation of Community Action Plan (CAP) he said that a joint workshop with the UNDP was held at Thevanpaddy village and the needs of the community have been identified. As agreed with the 4R project agencies coordinated by the Head of satellite office of the UNHCR Mannar, the MANRECAP / JICA Organization is awaiting for a discussion to choose the sectors which could be accommodated within the mandate of both MANRECAP and 4R project agencies.

He further said that in most of the villages under this project have promised the requirement of drinking water and Irrigation facilities for cultivation for their sustenance. As a first step, the MANRECAP / JICA Organization decided to explore the possibility of tapping ground water resources to circumvent this situation. On the request made to the Chairman Water Resource Board (WRB) a team of experts including the Chairman visited the villages on the 8th and 9th of Sep. 2004 and agreed to have preliminary underground water resources study to confirm the quality, quantity and any trace elements injurious for irrigation or drinking purposes. This programme is expected to commence from 11th of Oct. 2004. He also said that on the request of village community of the project area in the uncleared area a sub office of the MANRECAP / JICA is being established in Iluppaikadavai and this office is expected to function from mid October 2004.

He sought the approval of the Project Implementation Committee of the following activities.

1. Accepting the Ministry of Triple R bears an overall responsibility
2. To approve the revised PDM (Project Design Matrix) defined through CAP whenever necessary
3. To approve the plan of operation for 2004
4. Approve the Project Implementation structure
5. Awarding Community Managed rehabilitation to WRDS
6. Direct construction work by CBOO
7. Management and Supervision of C.M.R. according to small scale contract on Government tender guidelines
8. Introductory leaflet of the MANRECAP

The request was proposed by Mr. K. Rajaraman D.P.D. RECORD and seconded by Mr.P. Mariyayagam Cross President of NGOO Consortium Mannar. The house unanimously adopted the proposal

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iron bars and other required materials will be supplied by the MANRECAP Organization directly to the construction site within the estimated cost.

Ms. Imaizato JICA Expert while briefing the schedule of MANRECAP displayed on the screen activity chart in respect of Sewa village, Geneshapuram, Pali Aru, Kurai and Sethuvayyankulam in the 03 GNN Divisions of Vellankulam, Pali Aru and Kurai in the Marthi west AGA Division. She said that formulation of the Community Action Plan (CAP) is based on workshops, walk through survey, community mapping, reformation of CBOO consensus and Socio Economic activities. Similar activities were adopted in formulating Community Action Plan (CAP) in the villages of Puthukamam, Vaddupittanmadhu, Thethavaadi Maruthankulam and Saathipuram in the 02 GNN Divisions of Puthukamam and Southbar in the Mannar Town Divisional Secretary area.

Mr. V.S. Swaminathan Deputy Chief Secretary Planning NEPC Trincomalee while commenting on the MANRECAP / JICA Projects said that he is very happy to be in Mannar to participate in the P.I.C. meeting of the MANRECAP to-day. This project is a participatory development project incorporating the grass root level community to build up their capacity and knowledge with the supervision of the well trained and experienced MANRECAP Officials. The Community Approach Project is a new concept to Mannar but it is a globally accepted activity to empower the community to stand on their own to conduct their own affairs. The provincial Monitoring group in the NEP will be actively involved in ensuring the transparency of these projects. Besides the activities, it is very much appropriate that the selection of focal villages were identified through the Govt. Agent Mannar so that the activities could be coordinated with relevant contribution through the respective departments. He further said that Mannar though an Agro based District. It is hindered with the shortage of water for irrigation to achieve possible maximum production. Once a proper irrigation system is established the agriculture production could be achieved this goal through C.A.P. and the experience gained through these projects will be transferred to other parts of the District. The main objective of this project is poverty alleviation in this focal villages and he congratulated and thanked the Govt. Agent Mannar for his efforts in making this project a reality and he expressed his satisfaction on the steady progress of the MANRECAP / JICA Project in Mannar District and he solicited the cooperation of all concerned to make this project a success.

The Govt. Agent and the Chairman of the PIC while making the closing remarks said that this is a new concept with new approach to the affected community to empower them to attain a sustainable income to improve their quality of life. Though, in the past there were so many Organizations worked for the emancipation of the affected they have been working in accordance with their mandates. Thus the needs of the village community were not met as expected. He cited a few examples of the Organization funded by A.D.B. and World Bank working in this District such as "NECORD" he said that initially they were focusing on major infrastructure development projects but later they have expanded to implement community sub projects. C.A.R.P. this is focusing on the supply of electricity and development and educational sector. The NEIAP and NEERP funded by World Bank are implementing projects on irrigation and Livelihood Support Assistance (L.S.A.) and the NEERP have commitment for Rs. 150 million and focusing on community infrastructure development. While commenting on the MANRECAP projects he said that this a bottom up project formulated with consensus of the community with priority. This project is for the people by the people to the people. The needs


are identified by the community themselves and implemented by them. He also commented the services of JICA and JBIC who are formulating peace projects on irrigation development which is expected to commence soon.

He further requested the MANRECAP / JICA Organization to pay attention on food processing sector by bottling and marketing wood apple, mango, papaw and jack fruits at least to initiate from the focal villages selected for implementation of the community projects.

He extended his sincere thanks to the representative of the SLMM, UNHCR, UNDP, RRI Secretary, the Deputy Chief Secretary Planning and others for their attendance and valuable contribution.

The next meeting is fixed for 22nd October 2004 at 11.00 a.m. at the O.A.'s Conference Hall at Kachcheri, Mannar.

Meeting Concluded at 01.30 p.m.


V. Visuvalingam
Govt. Agent
Mannar

Minutes of the MANRECAP / JICA Project Implementation Meeting
Held on 26th October 2004 - Chaired by Govt. Agent Mannar

Date : 26.10.2004

Time : 10.00 a.m. - 01.30 p.m.

Venue : Govt. Agent's Conference Hall, Kachcheri, Mannar.

List of participants annexed

The Govt. Agent extended a warm welcome to all participants and expressed his thanks to Mr. Sinnappah Master Director Planning of the I.T.T.E. Administrative wing based in Kilinochchi for his participation on behalf of the both planning and development sector of the Organization.

The Govt. Agent went through the minutes of the previous P.I.C meeting held on the 20th of Sep. 2004 and outlined many points from the minutes and traced the criteria of how the MANRECAP focal villages were selected to implement the community based projects. Presently the MANRECAP is working in 05 villages under 03 Grama Niladhari Divisions in Manthai west A.G.A.'s Division and 05 villages including the Vaddupitthahan Madhu Housing Scheme in 02 Grama Niladhari's Divisions in the D.S. Division of Mannar Town.

He also expressed his satisfaction with the progress made by MANRECAP/JICA Community Approach Projects and requested the house to propose the adoption of the minutes of the PIC meeting held on the 20th of Sep. 2004.

Mr. P.M. Croos President of the TRONNGOO Consortium proposed that the minutes are in order and Mr. A. Pathinathan Project Director of District Rehabilitation, Reconstruction Secretariat (D.R.R.S) seconded the proposal.

After the self introduction of all participants who attended the meeting, the Govt. Agent said that the Sri Lankan Government's contribution to the foreign funded projects amounting Rs. 10 million has already been released by the MRR&R and this money could be utilized for the purchase of project equipments or any other procurement related to the MANRECAP project.

The project Coordinator of the MANRECAP while thanking the Govt. Agent and the Secretary MRR&R for their kind gesture said that this money will be utilized to pay for import duty tariff and other expenses expected to be incurred while importing the 04 vehicles expected to be received in January 2005 from Japan.

Before the presentation of the progress review up to 15th Oct. 2004 by a multimedia power point to the members, the Project Coordinator informed the members that the presentation will be a combined presentation of the Project Coordinator, Institutional Development Specialist and the Project Engineer of the MANRECAP Organization.

MANRECAP / JICA P.I.C. Meeting

20-09-2004

ATTENDANCE REGISTER

අංක Name	ආ අවුරුදු Hour of Arrival	ඇ අවුරුදු Hour of Departure	නම Name	ආ අවුරුදු Hour of Arrival	ඇ අවුරුදු Hour of Departure	නම Name	ආ අවුරුදු Hour of Arrival	ඇ අවුරුදු Hour of Departure
1. V. U. S. Rajapaksa			Dr. Praveen					
2. V. S. S. Rajapaksa			Dr. Praveen					
3. R. Varatharajan			Dr. Praveen					
4. K. Rajarajasekaran			Dr. Praveen					
5. P. M. Croos			President Consortium					
6. A. Pathinathan			Project Director					
7. N. Jayaram			M. R. R. S. S. S.					
8. J. Clarence Perera			Engineer, MRR&R					
9. A. Robert Peries			Project Manager, ZOA					
10. P. Thirukumar			A. G. A. Madhu					
11. J. Sivanayagam			Govt. Agent					
12. S. Anugathin			M.A.N.R.E.C.A.P.					
13. M. S. Michael			M.A.N.R.E.C.A.P.					
14. C. P. J. Croos			M.A.N.R.E.C.A.P.					
15. J. SAND			M.A.N.R.E.C.A.P.					
16. Isa Imazato			Project Engineer					
17. A. D. Sumanaratne			M.A.N.R.E.C.A.P.					
18. T. SAISHO			M.A.N.R.E.C.A.P.					
19. Mrs. S. Michael			A.D.P. P.P.O.					
20. P. Pavanithy			Project Engineer					
21. A. J. M. Soori			Project Engineer					

Appendix 3 Minutes of Project Implementation Committee (PIC) meeting

II. Surveying of Lands to issue Permits for Ownership:

Surveying of land for residence and highland cropping at Sewa and Ganeshapuram villages have been completed. The normal land alienation procedure will be followed by the A.G.A Manthai west to issue the necessary permits to ensure the ownership. Similar action will be taken to other villages where there are no ownership of land to the community.

III. MANRECAP Sub Office at Manthai West : (Illupakkadavai)

A sub office of the MANRECAP/JICA has been established at Illupakkadavai. This office will function from 1st November 2004 with an office facilitator, field facilitators, engineering assistants. These arrangements will benefit the community of the project villages to have a close contact with the MANRECAP/ JICA Organization and to transact their project matters without delay.

IV. Services of an Agronomist and Field Supervisors :

The services of an agronomist to develop the Agriculture sector in the project villages have been felt as an immediate need to the community. The necessary advertisement have been published to recruit an Agronomist to function from 15th Nov.2004. Similarly to expedite the construction works that are been awarded to the community under Community Managed Rehabilitation (CMR) programme, the MANRECAP/JICA organization has intended to recruit 04 N.D.T / N.C.T. qualified Technical Officers as Field Supervisors and will be appointed after the interview.

V. Land/Mine Clearance in the Focal Villages of the Project Area :

On the request made by MANRECAP through the Govt. Agent to the U.N.D.P. for mine clearance certificate for the project areas, the F.S.D through U.N.D.P. has already issued clearance certificate in respect of Vellanikulam and Pali Aru GNN Divisions.

VI. Capacity Building - Training to the CBOO :

To strengthen and execute the Community Managed Rehabilitation (C.M.R) programme, the necessary training on financial, construction, labour utilization have been given to the community representatives, MANRECAP Coordinating Committee (M.C.C) members and CBOO members of the focal villages of the project.

At this juncture Mr. Sunappah Master Director Planning of the Admin Wing of the L.T.I.E. while welcoming the effort taken by the MANRECAP said that the concept is very ideal and he advised that it is better to discuss the project plan with the relevant organizations of the L.T.I.E. such as: I.R.O, Agric and Eco. Development sector (Perumiyam) and TECH to create an understanding and awareness of the Projects that are to be implemented. This will help to share ideas on both sides. The Govt. Agent endorsing the statement said that sharing of ideas among all will help to expedite the programme of work with better understanding.

I. Physical Progress :

a) Formulation of Community Action Plan (C.A.P) :

He said that out of the 06 activities identified in the 2004 work plan 03 activities have been completed and the balance 03 activities are on going.

b) Basic Community Infrastructure :

Out of the 04 major activities identified by the community, the construction of 03 multi purpose wells in the villages of Sewa, Ganeshapuram and Pali Aru are in progress and have come up to the D.P.C. level. The 02 activities related to the study on the utilization of ground water for irrigation and drinking by the Water Resources Board experts from Colombo have been completed and expected to continue after discussing the W.R.B. report with the L.T.I.E. Planning and Development Secretariat at Kilinochchi. The required tube wells will be drilled with the concurrence and consultation of the Planning and Development section of the L.T.I.E. The augmentation of the Karayan Kannadi tank and the recent breach of the anicut at Pali Aru will be undertaken after a deep study with the concurrence of the Provincial Director, Provincial I.E. and the (TEEDOR) Economic Development Sector (Perumiyam) of the L.T.I.E.

c) Acquiring Knowledge and Abilities on Socio Economic Activities :

The Community Identified 04 major activities in this sector related to Micro Finance, Woman Bank activities, visit of active CBOO and social mobilization activities. The awareness programmes on the implementation of the micro finance is in progress. The woman bank activities have been commenced in the 10 villages with the formation of small groups by introducing a saving system. A team consisting of 06 members of the Women Bank from the south visited the MANRECAP villages and conducted awareness programme to the community about the functions of the Women Bank in their areas.

d) Strengthening the Participatory Development of the Relevant Government Officials Engaged in Original Development :

Counter part Training :

The Govt. Agent Mamar and the Secretary Ministry of Triple "R" have been already sponsored and their study tour to Japan have been organized during the month of December 2004.

e) Capacity Building for Govt. Officials :

D.SS, AGAA, ADPP, RDOO, GNN + COO will be commenced soon.


The sectors for development activities between the UNDP, UNICEF, ILO, UNHCR, of the U.N family and the MANREC/PJCA have been identified. The UNDP Representative said that the projects that are identified by their organization will commence in 2005. While commenting on the construction of access road to the sea shore for the benefit of the fishermen of Thevampiddy he said that U.N.D.P will be able to fund for the road and not to the bridge to connect the land on both sides over the water course.

At this juncture the Director Planning of the Administrative wing of the L.T.T.E Mr. Sinnappah Master said that arrangements will be made to provide a bridge for this purpose and he requested the UNDP Representative to prepare a firm estimate for the access road with standard gravel surface. The Govt. Agent while thanking for the offer made said that the U.N.D.P should expedite their programme of work as agreed without further delay.

The Social Development and Gender Specialist Ms. Isa proposed that the Vaddupithan Madhu village and Vaddupithan Madhu Housing Scheme to be considered as two focal villages and this will make 05 focal villages instead of 04 villages in the Grama Niladhari division of Puthukarman and South Bay in the G.S division of Mannar Town. The house accepted the proposal.

The Govt. Agent while concluding the meeting expressed his satisfaction on the progress made by the MANREC/PJCA and extended his thanks to Mr. Sinnappah Master of the Administrative wing and Political wing of the L.T.T.E for their unstinted cooperation and assistance to this projects. He also requested that for the benefit of the members, the minutes of the meeting could also be prepared in Tamil language and this will help the respective community of the focal villages to get to know the progress and discrepancies to evaluate their own performances. He proposed to hold 02 P.I.C meetings in the focal villages and the 3rd meeting at the Kachcheri by making a quarterly meeting at the Kachcheri and the balance 08 meetings in the focal villages in an year.

The meeting concluded at 01.30 P.M.


V. Visuvalingam
Govt. Agent
Mannar.

VII. Irrigation:

The Sethuvayagakkulam village being one of our focal village which immediate and urgent need is to repair the breach caused on the tank. Since this being the priority of this village community, the MANREC/PJCA Engineering section estimated the cost of repair of breached area for immediate repairs. The Community is awaiting to cultivate their paddy lands during the forthcoming maha season and action will be taken to complete this work before the commencement of the maha season provided the climatic condition permits to attend the works.

VIII. Renovation of Internal Roads:

The repairs and renovation of internal and rural roads in the focal villages have been planned to commence from January 2005. However due to urgency, the road from Puthukarman to Vankalai have been undertaken by U.N.D.P. under 4-R Project to commence the renovation work with the community participation.

Mr. Sinnappah Master while commenting on the road repairs observed that any repair of new road with gravel surface should be done with standard and good quality gravel. He said that past experiences have proved beyond doubt that the quality of the gravel is very important and he requested the U.N.D.P to prepare the estimates for good quality gravel and to transport from Vavuniya or Madawachchiya irrespective of the cost of transport to maintain the standard of the road.

IX. Establishment of Temporary M.P.C.S Outlet at Shanthipuram :

The difficulties encountered by the resettled families at Shanthipuram have been resolved by opening a temporary M.P.C.S. sales outlet until a new building is constructed with the funds provided to the community by MANREC/PJCA.

The Govt. Agent while appreciating the efforts taken by the MANREC/PJCA requested to explore the possibility to implement the drinking water project as early as possible as this is one of the prime need of this community. He further said that Shanthipuram is also included with the town drainage project which is under investigation to provide the necessary drainage system to ease the problem of flooding in this areas.

Ms. Isa the Specialist on Social Development and Gender said that she has already contacted the Additional General Manager of the WS & DB Colombo and PJCA Sri Lanka office and a request has been made to the treasury to include the Shanthipuram water supply in SHRUB I. Project which will be funded by JBIC. The Project office of MANREC/PJCA Mannar is taking the follow up action to implement the water supply project at Shanthipuram.

X. Implementation of Development Project at Thevampiddy :

The Govt. Agent expressed his concern on the Development of Thevampiddy village and inquired the action taken to implement any development project under MANREC/PJCA. The Project Coordinator said that a Community Action Plan (CAP) have already been formulated. A discussion with the 4-R Project comprising U.N agencies was held on the 14th of October at the U.N. Satellite office Mannar.

Appendix 3
Minutes of Project Implementation Committee (PIC) meeting

Minutes of the PIC Meeting held on 26th of January 2005

Date : 26.01.2005
Time : 11.00 a.m. to 01.00 p.m.
Venue : Government Agent's Conference Hall, Kachcheri, Mannar.

List of Participants annexed.

After the 02 minutes silence observed in memory of TSunami victims, the Govt. Agent, Mannar extended a warm welcome to the participants and said that the people in this country specially the North, East and South have still not emerged out of the shock and loss of lives due to this catastrophe which was not heard for generations. He also said that God has saved Mannar from this TSunami calamity to help the sufferers. Continuing his address said that MANRECAP is implementing a unique project as this is directly implemented by the community through the community based organizations. While commenting on his recent visit to Japan he said the first and foremost thing he observed in Japan is the Time Management of the Japanese Government and Private Officials. Most of the discussions with the officials were fruitful and informative. The law and order situation is very well maintained because the people of Japan give due respect to the law. He proudly said that during the 12 days of his visit very seldom he met a Uniformed Policemen or any other Security Personnel. He also said that he admired their perception perseverance and pertinent nature on the activities of their beloved country.

As the second item of the Agenda, the participants introduced themselves to the house to get to know each other to share their views and observations.

Initially the Project Coordinator MANRECAP presented Project Progress from November 2004 to January 2005. Presentation has been grouped into 03 main sectors:

1. Community Managed Rehabilitation
2. Socio Economic Activities
3. Capacity Building of Officers

During the progress report on Micro Finance Activities, specially pertaining to activities of Women's Savings Groups in collaboration with Women's Bank, the representative from LITTE Political wing District Head said, that during such visits by outside resource persons on MF issues, relevant officers in Mannar West should be informed so that they too will be aware of what is happening and they too can contribute. The Govt. Agent while endorsing the request of the L.I.T.E. District Political Head said, that this will create more understanding and co-operation for both to carry out their project activities smoothly by sharing their views and observation.

Pertaining to Agriculture Development the LITTE District Political wing Leader said, rather than all farmers producing same type of vegetables at the same time and thereby lowering the market price due to surplus production, it would be better to find out means of producing these vegetables during off seasons in order to sell it at a higher price or else, to have rotation among farmers to introduce new crops, with the intention of achieving a higher price. In this connection it was further said that MANRECAP has already contacted Prof. Nawaramarajah of The Economic Consultancy House (TECH) and an Agriculture Development Programme will be implemented in collaboration with them and all the problems pertaining to marketing and

P. I. C. Meeting 26-10-2004

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ATTENDANCE REGISTER

නම Name	ආරම්භ Hour of Arrival	අවසාන Hour of Departure	නම Name	ආරම්භ Hour of Arrival	අවසාන Hour of Departure	නම Name	ආරම්භ Hour of Arrival	අවසාන Hour of Departure
1. V. Velupillay			Govt. Agent					
2. T. Sushro			Chief Advisor MANRECAP					
3. A.N. Satharath			Project Co-ordinator	11	01			
4. M. Sa. Sumanasekera			JICA Specialist					
5. A. L. B. De Silva			Engineer/MANRECAP					
6. C. P. S. C. Silva			MANRECAP/IAS					
7. Mrs. R. Jayaraj			A.D.C. (Planning) Mannar					
8. J. D. D. Fernando			Enthusiast Dept. Mannar					
9. J. Clarence Perera			Organiser - NRI/SP					
10. Rana Arifullah			Z.O.A.					
11. Anandaraman			Engineer - UNDP					
12. Muralidharan			Field Officer UNDP					
13. S. Anandamohan			Accountant NRI/SP					
14. P. Maniyannaganam			President - Community Mannar					
15. V. Sathyanarayana			DDP					
16. Dr. Rajan			P. I. S. Panel					
17. P. S. S. S. S. S.			Panel					

1. Asst. Commissioner of Local Government, Mannar.
2. Asst. Director, Agriculture, Mannar
3. Provincial Irrigation Engineer, Mannar
4. Area Officer of the Water Supply and Drainage Board, Mannar.
5. Central Irrigation Engineer, Mannar
6. Executive Engineer, RDA, Mannar
7. Executive Engineer, RDD, Mannar.

He further said that the presence of the relevant departmental Heads will be able to contribute their views and suggestions while discussing about the Roads, Bridges, Irrigation, Agriculture, and Water Supply which are in relevance to the focal villages. He also suggested to organize the next PIC Meeting in one of the focal villages.

While continuing, the Govt. Agent said that there are some Irrigation tanks which were identified for renovation and augmentation under the IBIC funding is still awaiting the approval of the Sri Lankan Ministry of Agriculture and Irrigation. If these projects are implemented most of our medium tanks will be benefited.

The Project Coordinator MANRECAP informed the house that in accordance with the agreement reached between the MANRECAP and U.N. 4-R project on the development of Thevampiddy village in Mambal West AGA Division. As agreed, foundation stone for the construction of 02 Teachers' quarters one at Thevampiddy and another at Vellankulam was ceremonially laid on the 23rd of January 2005. He requested the PIC Members to approve these construction activities at Thevampiddy village. It was also mentioned that the PIC meeting for the month of November and December 2004 could not be held due to unavoidable circumstances. The members of the PIC accepted and approved both requests submitted to the house by the Project Coordinator MANRECAP.

The representative of Sri Lanka Monitoring Mission while thanking the Govt. Agent for the invitation extended to observe the development activities implemented by the MANRECAP/JICA organization said that she was able to gather many information about the Project implemented with the full support of the beneficiary community. She also said that if opportunity affords she also will share her experiences and observations.

While winding up the meeting the Govt. Agent thanked the officials, NGO Representatives and observers for their attendance to share their experiences and knowledge with MANRECAP/JICA Organization.

The meeting concluded at 01:00 p.m.

Wandi
V. Visvalingam
Govt. Agent
Katchcheri,
Mannar

escalation of prices will be looked into. A project on integrated farming will be implemented with the collaboration of The Economic Consultancy House, Kinnocitchi (TECH) in the next fiscal year of the MANRECAP/JICA Project.

Government Agent then requested UNDP representative, to look into the matter of re-commencing mat weaving activities at Paliaru. He said that they have a weaving centre with relevant looms and also there are experienced personnel available. They have to collect the raw material in a variety of grass by February or March. The immediate need is some cash inputs to commence these activities. UNDP representative said that they can intervene in this issue provided if it is a community based project. The Representative from the UNDP requested the Govt. Agent to arrange a representative from Weaving Centre, Paliaru to meet and discuss matters with them to follow up on the expected help to be rendered. GA also requested INDFILO to find an outlet for Cement Bricks, Concrete fence posts etc. which could be manufactured by WRDS Paliaru as they have the necessary water, sand the machinery and the expertise.

He Head of Mannar District Administrative wing brought to the notice of the house that the farmers who are in the process of harvesting paddy for the Maha 2004/2005 are undergoing difficulties in disposing their paddy at a reasonable price. He also said that the state has fixed Rs.16.50 per Kilo of paddy, the market price is very less as there are no immediate arrangements for the purchase by any institution or even stores facilities. The Govt. Agent said all preliminary arrangements have been made in concurrence with the Ministry circular and release of necessary funds to purchase through the MPCSS, the Agrarian Development Department centres and other unconnected institution who are involved in the paddy purchase activities.

The Project Coordinator of MANRECAP/JICA submitted a proposal to obtain the consensus and approval of the house on the following:

1. Employment of 02 Field Facilitators, 01 Office Facilitator and 01 Security Person.
2. Employment of Technical Officers 04 to expedite the construction works.
3. Employment of Agricultural staff 02 in December 2004.
4. Employment of Drivers 03 and Engineering Assistant 01.

so be submitted the consensus and approval already obtained from the Joint Coordinating Committee (JCC) at the Ministerial level on the 19th November 2004 of the following to the concurrence of the PIC Members;

1. MANRECAP will outsource survey and designing work of the diversion weir at Paliaru.
2. Instead of the opening wells, MANRECAP will rehabilitate / construct tube wells.
3. Activities of the PDM will be revised accordingly.
4. According to JICA's approval and suggestion mentioned, the above works will be implemented by MANRECAP through PIC.

Acceptance of the above was proposed by Divisional Secretary Mannar and seconded by Assistant DRRS on behalf the Project Director.

Govt. Agent stressed the need of establishing shady plants in the new resettlement villages Sewa and Ganeshapuram as this will help the environment more conducive for the community to live in a healthy atmosphere. He also suggested that at the next PIC Meeting the young Heads of Departments also to be invited to get their guidance and observations as this project deals with community approach involvement.

Appendix 3
Minutes of Project Implementation Committee (PIC) meeting

Minutes of the P.I.C. Meeting held on 21st of February 2005

Date : 21.02.2005

Time : 11.30 a.m. to 01.45 p.m.

Venue : Govt. Agent's Conference Hall, Kachcheri, Mannar

Participants list annexed.

The Govt. Agent at the outset tendered his apology for the delay in starting the meeting at the scheduled time as he was engaged in a workshop organized by the NEIAP at Murunkan in view of commencing the phase II NEIAP Project. While continuing he said that this PIC meeting could be the last or last before the one for the Japanese Fiscal year which is April to March. The JICA through MANRECAP Project implementing a fully community involved project and this is a new concept to the North and East of Sri Lanka.

1. This project is progressing effectively and is being appreciated by the Ministry of triple "R" and other International Organizations. In view of the steady and impressive performances of this project, the Ministry of triple "R" is considering to extend this programme to other districts too. There are plans to commence this community approach project in a village at Trincomalee depending on the success of MANRECAP project launched in Mannar district.

He further said that during the rainy season the flood and drained water from the up-stream area flows in to the sea without being tapped or stored. This phenomenon is much more evident at Faliaru and Parangaru. If this water is conserved it would be much useful for irrigation purposes as the areas around these perennial rivers do not have sufficient water for irrigation. The Govt. Agent mentioning Mr. SANO, the Irrigation Engineer by profession and an Infrastructure expert has done some preliminary studies on utilizing this heavy flow of water to the sea. There is also some provision in the peace project II approved by Japanese Government through JBIC funding. He expressed the hope that the M & Y will explore the possibilities to implement peace project II for the benefit of the affected communities.

2. Adoption of the minutes of the previous PIC meeting :

The District Manager NHDA proposed that the minutes are in order and the Deputy Director of Planning seconded the proposal and the minutes was adopted.

3. Self Introduction of the participants :

As a requirement to know each other and to share the experiences, the Govt. Agent requested the participants to introduce themselves to the house.

4. Progress review :

The review was examined according to the prepared schedule with the Power Point pictures with the relevant titles on the screen explained by the MANRECAP staffs.

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ATTENDANCE REGISTER

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General 18
(1973 & E.S.S.)
11.30 AM

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MANRECAP/JICA - PIC								
Name			DESIGNATION			SIGNATURE		
V. Sachthanantham			DDP					
R. Varatheswaran			DS Mannar					
S. U. Chandrabudaman			Accountant					
K. Rajaratnam			DDP Mannar					
T. SIVANATHAN			DM/NHDA					
J. D. D. Fernando			Asheries Dept. Mgr.					
A. S. S. Jayasinghe								
V. Arinatharath			Field Coordinator DDO					
S. Augustine			Field Programme Officer - UDDP					
C. R. S. Conna			DS, MANRECAP					
A. L. B. Deen			Asst. Engr. MANRECAP					
Isa Imabato			JICA Engr. MANRECAP					
A. A. Edward			Project Co-ordinator (MANRECAP)					
T. SAISHO			Chief Advisor MANRECAP					
Ken Shimizu			JICA Engr. MANRECAP					
H. G. G. G. G.								
Annet Royce			D.D. Sewalanka					
P. M. Perera			Recruit - Comm					

Tricomitee and ZDE Madhu zone. The ZOA representative said that when Govt. Departments Engineers / Technical Officers when consulted or requested for assistance they demand payment for such requests. The Govt. Agent said that it is an illegal request and need not be obliged.

At this juncture, the district Head of Political wing of the LTTE informed the house that a general decision has been taken to avoid asbestos roofing in the LTTE area for some health reasons and he requested that thereafter when plan and estimates are made to plan it for tiled roofing because asbestos roofing are band in the LTTE area. The project Engineer agreed to change the Teachers' quarters to the tiled roofing instead of the planned and estimated asbestos roofing.

4.7. Tube Wells :

The project Coordinator of the MANRECAP / JICA said that the necessary approval was granted on the 22nd of December 2004 for the construction of 12 nos. of tube wells for drinking purposes out of the 15 wells requested. However, subsequent approval was granted by fax letter for the balances 03 wells totalling 15 wells in the MANRECAP project focal villages. The LTTE representative while welcoming the efforts said that the procedure of the LTTE pass system should be followed by giving the required particulars in the stipulated format and photographs for all persons who are engaged in the drilling operation of the tube wells. The project coordinator said that the requirements have been already forwarded with the recommendation of the district Political Head of Mannar district.

4.8. Pre-school and Multi Purpose Buildings :

The project Engineer explained with the aid on the screen of the 03 buildings under constructions at Sewa, Ganeshapuram and Palliaru villages. Mr. Sarvan the LTTE Administrative District Head said that there is a type plan and curriculum / syllabus for Pre-school prepared by TRO. It would be appreciable that this sector of the TRO be consulted before implementation.

4.9. The project Engineer said that the breach of Seturvinayarkulam was renovated. After the construction of Palliaru anicut another 50 ha. of land will be brought under cultivation by renovating Karayan Kaumadykulam which will be fed by left bank channel planned to construct as soon as the anicut work is over. The Govt. Agent observed that the Provincial Irrigation Dept. should submit a report on the action they have taken to attend this urgent matter. At this juncture, Mr. SANO the Infrastructure Expert said that the construction of Palliaru weir was done on the assumption the anicut was built on a rocky base. But it was not so, the heavy seepage on the sides have caused the collapse of this anicut. It was also agreed to prevent the excavation of sand in this area as a preventive measure.

4.10. Water Supply at Shanthipuram :

The water supply scheme though agreed verbally to include in SHRUP I which is already in progress, there are no written documents available. The community development and Gender Specialist requested the Govt. Agent to use his good office to

4.1. The Water Resources Board (WRB) has commenced the mobilization of the drilling 12 nos. tube wells. The initial drilling will commence in the uncleared area. The WRB team is expected to arrive on 22nd of Feb. and arrangements to move with their men and materials through Uyilankulam Exit / Entry point have been arranged.

4.2. Study tour organized as an exchange programme to Mahaweli system "C" and Colombo completed with the participation of relevant Grama Niadharies who are in charge of the MANRECAP / JICA focal villages.

4.3. Plant Nursery :

The establishment of plant nursery has already commenced in Sewa and Ganeshapuram villages. The salient feature is the introduction of drip irrigation system to the nurseries to avoid wastage of water and to maintain as demonstration plots to the community. At this juncture, the Govt. Agent suggested to introduce the raising of up country vegetable seedlings and shady plant seedlings like (Illuppa, Teak, Mahillai and Maruthai, etc) in the Nurseries. This was accepted and Agriculture Specialist of the MANRECAP have been requested to adhere to the proposal of the Govt. Agent.

4.4. Eye clinic for Elders :

The Lion's Club of Mannar with the assistance and transport provided by the MANRECAP have taken 07 elders from the focal villages of Vellankulam area to Varuniya Hospital for eye operation. Out of the 07 attended 05 were operated for cataract on the day itself and discharged on the third day. The Govt. Agent while commenting on this social activity sponsored by MANRECAP said that helping the forsaken community of this calibre will create a deep confidence among the community and encourage them to join together to implement the community approach projects easily to empower them.

4.5. Renovation of Kural Roads :

The Chief Advisor MANRECAP said that this project was delayed due to the inclement weather prevailed during October, November in the year 2004. At this stage the district Head of LTTE Administrative Wing expressed the view that while repairing or rehabilitating any roads it would be advisable to have the concurrence of the relevant organizations and the estimates too be prepared with the assistance of the Engineer or Technical Officers who ever who are in charge of road sector. This would help the Departments or Organizations to include the amount spent in the annual expenditure statement to avoid duplication.

4.6. Construction of Teachers' Quarters :

The Project Engineer of MANRECAP / JICA said that the construction upto DPC level of the both buildings at Thevampaddy and Vellankulam school premises will be completed before the end of Japanese fiscal year which ends on the 24th of March 2005. He also said that plan and estimates to these buildings were done with the consultation and concurrence of the Director of works of the Ministry of Education NEP


Appendix 3 Minutes of Project Implementation Committee (PIC) meeting

suggested to develop the Kaliaru irrigation scheme which would be able to replenish the loss under giant tank. The Govt. Agent replied and said this scheme has already included in the peace project II under Modaragama development project.

5.8. Mr. SANO the Infrastructure Specialist and Consultant of MANRECAP project requested the Govt. Agent to confirm the ownership of the lands under Karayan Kannaddykulam before the renovation work at the Paliaru dam is completed. He also said that fair number trees have to be cut down to make way for the construction of the dam. The Govt. Agent agreed to take steps to issue the ownership titles under the existing land act and regulations. Mr. Sarvan the District Head of the Administrative wing of the LTTE requested to indicate the type of trees and numbers with a sketch before hand. Where he will make the necessary arrangements and permission from the LTTE forest conservation sector.

The Govt. Agent while winding up the meeting extended his thanks for spending more than 02 hours to discuss and review the progress of MANRECAP / JICA project.

The meeting concluded at 01.45 p.m.


V. Visvalingam
Govt. Agent
Kachcheri
Mannar

follow the developments. The representative of Mannar Administrative wing of the LTTE proposed to the house to include 36 families from Southbar within the MANRECAP project for community development. The Project Coordinator said that the target set out for these projects were 09 focal villages consisting 1000 families. Hence, the request cannot be accommodated within the four year project period.

5. Discussion on General Matters :

5.1. The Govt. Agent said there are diseases caused by mal nutrition specially in Vellankulam area causing night blindness. This has to be arrested by advising to go for nutritional food and providing facilities to cultivate nutritional food for consumption.

5.2. The U.N.D.P. representative agreed to contact the WRDS Paliaru to initiate the mat weaving project which was abandoned due to financial constrain.

5.3. P.A.M.P. Financial Assistance :

The assistance initiated by JBIC through the Harton National Bank for the grant of loan facilities for cultivation when taken up, the Institutional Specialist informed the house that this matter has been discussed with the community of the focal villages and the HNB officials at an initial meeting held with the community. He further said that the matter will be finalized after forming the small groups with the constitution.

5.4. Vocational training in Masonry :

The Institutional Specialist informed the house that though 06 members were chosen from Sewa, Ganeshapuram and Paliaru villages for above training at B.A.I, only 02 are continuing and they are also not regular. At this stage Mr. Sarvan suggested to consult the TRO who can select the candidates who are really interested to learn.

5.5. Paddy store facilities :

The LTTE district Head of the Administrative wing Mr. Sarvan expressed the view that there are no storing facilities for the farmers who have commenced their maha paddy harvest. He appealed to consider the construction of village paddy stores for the benefit of farmers community. At this stage Mr. SANO said this could be considered for the year 2005 provided the Dept. of Agriculture or Agrarian development to certify the paddy produced and amount of bushels of paddy available that need storing facilities. It was decided to submit a report embodying all aspects and the justification for the construction of village paddy stores.

5.6. The Project Coordinator requested the house and sought their consensus for the implementation of the 2005/2006 work plan of the MANRECAP / JICA. The Project Engineer NEIAP proposed the adoption and the D.D.P. seconded the proposal.

5.7. A general matter not connected to the MANRECAP project was brought forward to the house by the Administrative wing of LTTE on the danger of blocking Malwaru Oya river in the up-stream area preventing the flow of water to the giant tank which is the main productive centre of economic activities in Mannar District. As an alternative he

Minutes of the P.I.C. Meeting held on 18th of March 2005

Date : 18.03.2005
Time : 09.30 a.m. to 12.30 p.m.
Venue : Govt. Agent's Conference Hall, Kachecheri, Mannar

Participants list annexed.

The Govt. Agent and the Chairman of the Project Implementation Committee (PIC) of MANRECAP / JICA Presided the meeting. The participants were warmly welcomed by him and said that this being the last meeting for the Japanese fiscal year from April 2004 to March 2005, the discussion will be focused mostly on the progress and the achievements during the past 10 months.

He also said that the commencement of this project was delayed due to the General Election held in April 2004 and the change of Ministries which originally signed the MoU with JICA. Hence, literally the progress has to be counted from June 2004 to end of March 2005 which counts only 10 months duration.

He further said that this is a unique type of project with determined efforts to strengthen the community and empower them with community approach. Through empowerment, which is the main concept of this project would be able to attain sustainability and to stand autonomously of their own to develop their own villages.

The salient points from the minutes of the previous PIC meeting held on the 21st of Feb. was read out and after determining the correctness of the minutes it was adopted as correct with the proposal made by Deputy Director Planning Mr. V. Sachchithananda Sharma and seconded by Mr. Nithyananthan, Area Officer Water Supply and Drainage Board.

The Govt. Agent introduced a new member to the committee one Mr. Hussain Representative from the Ministry of Vanni District Development and Rehabilitation from Colombo. He welcomed him and said that since the MANRECAP focal villages are in Mannar District which is one of the constituent Districts of Vanni Electoral District, the presence of Mr. Hussain from Colombo will be of a valuable contribution to the further of this project.

Ms. Isa IMAZATO, Expert Community Development and Gender of the MANRECAP / JICA introduced the 1st year report on Community Approach Rehabilitation through a power point presentation.

She presented the titles of the project as follows;

1. Background of the selection of project sites in Mannar.
2. Concept of project - design.
3. Organizing CAP workshops.
4. Strengthening the CBOO through CNR
5. Socio Economic Activities.

2005-02-21

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P.I.C. meeting

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18 වැනි මසදා සවස 09.30
General 18
09.30 a.m. to 12.30 p.m.

ATTENDANCE REGISTER

නම Name	ආ වේලාව Hour of Arrival	වි වේලාව Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	වි වේලාව Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	වි වේලාව Hour of Departure
1. A.I. Edwards			Project Coordinator, MANRECAP					
2. Z. SAKATO			Chief Advisor, MANRECAP					
3. A. Kamalanthan			Asst. Engineer, MANRECAP					
4. U. Arnold			Agronomist - MANRECAP					
5. S. J. P. Kurunthala			Project Management Officer, JICA					
6. N. A. Dharmasena			PMA International (Pvt) Ltd					
7. A. ROBERT PERIES			RR consultant, ZOA					
8. J. O. D. Fernando			Fisheries Dept. Mannar					
9. T. SILVANATHAN			DISTRICT MANAGER, HUDA					
10. B. M. J. Jayasela			NEIAP, PE					
11. V. Sachchithanatham			DDP					
12. Govardhan			B. S. S.					
13. Y. SANO			Rural Infra. Expert - MANRECAP					
14. A. L. B. J. J. J.			Proj. S. P. MANRECAP					
15. C. R. S. Good			DD - MANRECAP					
16. Ken Shimizu			MANRECAP -					


Appendix 3
Minutes of Project Implementation Committee (PIC) meeting

who are already in Mambhat West with their machineries and equipments to do some survey on underground water resources in Madhu AGA's Division. Mr. SANO said that he will be meeting the Chairman, W.R.B. very soon and he will put the suggestion of the Govt. Agent to the Chairman W.R.B.

Mr. Ken Shimizu the JICA Expert requested permission from the Chairman PIC to screen the documentary video filmed in the MANRECAP focal villages supporting the 1st year achievements on the Community Approach Rehabilitation in Mannar District. The video programme went on for 20 minutes with the oration in English language.

The Govt. Agent while winding up the meeting thanked all participants for their attendance and valuable contribution to the discussion.

The meeting concluded at 12.30 p.m.


V. Visuvanathan
Government Agent
Kaschoeri
Mannar.

The overall objective, the project purpose with outputs in terms of set targets and activities were explained by the Institutional Specialist and his assistant to the participants. They also revealed the lesson learnt, how and what MANRECAP intends implementing in future.

The Project Coordinator of the MANRECAP / JICA while presenting the progress report said that though the Annual Work Plan was planned to implement projects worth of Rs. 64 million, the expenditure up to 15th March 2004 was only 48 m. This is 75% achievement of the total Annual Budget for the fiscal year 2004 April to 2005 March. He also explained that due to the delayed commencement of the project in June instead of April due to unavoidable circumstances, the increment weather prevailed in November and December 2004 and the un-expected Tsunami attack, though Mannar did not experience this ordeal, there were displacement due to fear by the people living in the coastal area to the interior villages.

During the presentations, the participants were very eager to clarify various issues pertaining to the Community Managed Rehabilitation (CMR) Accounting on payments, work on Plant Nurseries, Income Generation Activities, Sprinkler and Drip irrigation system with model demonstration plots, Marketing facilities, etc. The questions were answered with relevant indicators and facts by the team of MANRECAP Officials.

The Asst. Director of Agriculture while commenting on the project works pointed out that in the financial statement in the annual work plan, the expenditure in the 2nd quarter of the year is very high when comparing with the other 03 quarters. The Institutional Specialist while answering said that the expenditure was due to conducting CAP workshops, study tours and visit of Women Group and other activities pertaining to Micro Finance. He also requested that whenever the Agriculture oriented projects are implemented in the focal villages that his Departmental Officials also could be invited who could be able to share their experiences and knowledges for the benefit of the community. The Project Coordinator thanked ADA for his willingness and cooperation extended to MANRECAP.

Mr. SANO the Infrastructure Specialist and Consultant of the MANRECAP observed that though there are some minor problems during the commencement of this project, now everything is sorted out. He also said that the projects that could not be completed during the 1st fiscal year will be added to the 2nd fiscal year and will be completed. He expressed his sincere thanks for all the relevant Departments, organizations and specially the Govt. Agent for extending the fullest cooperation to achieve the target of more than 75% of the total annual budget.

At this juncture, the Govt. Agent said that while removing the roads, the MANRECAP have to collaborate with the respective Departments, Authorities and Pradeshiya Sabha on designing, preparation of estimates and implementation because the maintenance of these roads will be the responsibility after the completion of the project. He also said that there should be some restrictions in using the vehicles which would not only minimize the expenditure but also will save the life period of the vehicle and criticism from other Organizations. He suggested for combined trips than using two to three vehicles at a time to go to the same place. He further requested to make contact with Water Resources Board

2005-03-18

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ATTENDANCE REGISTER

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09:30 AM

නම Name	ආ වේලාව Hour of Arrival	වි ච්ඡාදන Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	වි ච්ඡාදන Hour of Departure	නම Name	ආ වේලාව Hour of Arrival	වි ච්ඡාදන Hour of Departure
			MANRECAP PIC					
Name			Designation			Signature		
Sachithanathan			DDP			[Signature]		
M. M. Hussain			D. P. M/RECAP			[Signature]		
S. M. Hassan			ADD - Ext. Manu			[Signature]		
I. B. Rajak			NOO - Consultant			[Signature]		
S. N. Jayaraja			A.O. M. S. D. B.			[Signature]		
A. S. Jayaraja			A.C.A.S.			[Signature]		
D. M. Jayaraja			J.E.P.			[Signature]		
R. P. Jayaraja			TDS - MANRECAP			[Signature]		
A. A. Jayaraja			Proj. Engr. MANRECAP			[Signature]		
Renuka Christanti			MANRECAP - Asst. Engr.			[Signature]		
J. A. Jayaraja			JICA Expert / MANRECAP			[Signature]		
A. A. Jayaraja			Project Consultant / MANRECAP			[Signature]		
Y. SANO			JICA Expert / Environment			[Signature]		
K. P. Jayaraja			MANRECAP			[Signature]		
Arnold			Agonomist / MANRECAP			[Signature]		
Arnel			Dist. Director / SLF			[Signature]		
S. Jayaraja						[Signature]		