

Activity Records of PATF and PATF Activities by Organizations

1. Activity Records of Policy Analysis Task Force (PATF)

No.	Date	Activities	Place
1	February 24, 2004	First PATF Meeting	Sunway Hotel
2	February 25 – 27, 2004	First Workshop on Project Cycle Management	UTPP
3	March 9 – 11, 2004	First Workshop on Gender Statistics and Analysis	UTPP
4	March 12, 2004	Seminar on Gender Statistics and Social Research, Policy Formulation	Sunway Hotel
5	March 17– April 02, 2004	Workshop on Social Research Methodology	UTPP & Kampong Cham
6	April 5 – 9, 2004	Workshop on Desktop Publication	Project Office
7	May 4, 2004	Sub-PATF Meeting with MoEYS, NIS, GAD-C, HAGAR	Project Office
8	June 2 – 4, 2004	Second Workshop on Project Cycle Management	MoWA Meeting Room
9	June 15 – 17, 2004	Sub-PATF Meeting with MAFF, MRD, MIME, MoSALVY, MOC, MoEYS	Project Office
10	June 23 – 25, 2004	Second Workshop on Gender Statistics in Kampong Cham Province	Kampong Cham
11	July 21 – 27, 2004	Sub-PATF Meeting with MIME, MOC, MAFF	Project Office
12	August 18, 2004	Sub-PATF Meeting with MAFF, MRD, MIME	Project Office
13	September 6 – 7, 2004	Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member	UTPP

14	September 21 – 23, 2004	Workshop on Gender Responsive Policy Analysis – Part I for MAFF	MAFF
15	October 4, 2004	Sub-PATF Meeting	MRD
16	October 5 – 7, 2004	Workshop on Gender Responsive Policy Analysis – Part I for MRD	MRD
17	October 19 – 21, 2004	Workshop on Gender Responsive Policy Analysis – Part I for MIME	MIME
18	October 26, 2004	Seminar on Gender Mainstreaming Experiences in Japan	Sunway Hotel
19	October 27 – 28, 2004	Workshop on Gender Mainstreaming Experiences in Japan	UTPP
20	December 7 – 9, 2004	Workshop on Facilitator Training on Gender Responsive Policy Analysis for PAFF Member	UTPP
21	December 14 – 17, 2004	Workshop on Gender Responsive Policy Analysis – Part I & II for MOC	MOC
22	December 20, 2004	Sub-PATF Meeting with MoLVT	Project Office
23	December 23, 2004	Sub-PATF Meeting with MAFF, MRD MIME	Project Office
24	December 24, 2004	Sub-PATF Meeting	MoLVT
25	January 10, 2005	Sub-PATF Meeting with MoLVT	Project Office
26	January 17 – 21, 2005	Workshop on Gender Responsive Policy Analysis – Part I & II for MoLVT	UTPP
27	February 24 – 25, 2005	Workshop on Utilization of Statistics for Substantiating Gender Issues	MoWA Meeting Room
28	March 4, 2005	Sub-PATF Meeting with MoLVT	Project Office
29	March 10, 2005	Sub-PATF Meeting with MOC	Project Office
30	March 11, 2005	Sub-PATF Meeting with MAFF	Project Office

31	March 14, 2005	Sub-PATF Meeting with MRD	Project Office
32	March 15, 2005	Sub-PATF Meeting with MIME	Project Office
33	March 24, 2005	Seminar on Policy Formulation and Gender	
34	May 3, 2005	Sub-PATF Meeting with MOC	Project Office
35	May 9, 2005	Sub-PATF Meeting with MoLVT	Project Office
36	May 17, 2005	Sub-PATF Meeting with MIME	Project Office
37	May 18 – 20, 2005	Workshop on Gender Responsive Policy Analysis Part II for MIME	MIME
38	May 25, 2005	Sub-PATF Meeting with MAFF	Project Office
39	May 27, 2005	Sub-PATF Meeting with MRD	Project Office
40	May 30, 2005	Sub-PATF Meeting with MAFF	Project Office
41	June 6, 2005	Sub-PATF Meeting with MAFF	Project Office
42	June 7 – 9, 2005	Workshop on Gender Responsive Policy Analysis Workshop Part II for MAFF	MAFF
43	July 11, 2005	Sub-PATF Meeting with MoLVT	Thmorda Restaurant
44	June 13, 2005	Sub-PATF Meeting with MRD	Project Office
45	June 14 – 16, 2005	Workshop on Gender Responsive Policy Analysis Part II for MRD	MRD
46	July 7, 2005	Sub-PATF Meeting with MAFF	Project Office
47	July 13, 2005	Sub-PATF Meeting with MoLVT	Project Office

48	July 14, 2005	Sub-PATF Meeting with MRD	Project Office
49	July 15, 2005	Sub-PATF Meeting with MIME	Project Office
50	July 18, 2005	Sub-PATF Meeting with MOC	Project Office
51	July 19, 2005	Sub-PATF Meeting with MoLVT	Project Office
52	July 27 - 29, 2005	Workshop on Social and Gender Research Design	MoWA Meeting Room

2 PATF Activities by Ministry of Agriculture, Forestry and Fisheries (MAFF)

Organization	Date	Activities	Output	Remarks
	February 24	First PATF Meeting	- Joint Coordinating Committee was established and H.E. Ith Nody, Undersecretary of state of MAFF has been assigned to be a member of JCC	- Gender Working Group in MAFF has been established and led by H.E. Ith Nody, Under-secretary of State and JCC member of PGM. Moreover, Mr. Chan Saruth is a vice-president, and Ms. Ourng Heng is a secretary, they are members of PATF of PGM.
	February 25 - 27	First Workshop on Project Cycle Management	- 2 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF)	- The members of PATF actively participate in the Project Activities
	March 9 - 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17- April 02	Workshop on Social Research Methodology		
	May 6	The First Meeting of JCC	- The MAFF officers, both national and provincial level were trained in various knowledge and skills such as Project Cycle Management, Facilitator Skills, Gender	
	June 2 - 4	Second Workshop on Project Cycle Management		
	June 15 - 17	Sub-PATF Meeting		- Gender Working Group in MAFF was established in May 2003.

2004 (17 Times)	June 23 – 25	Second Workshop on Gender Statistics in Kampong Cham Province	<p>Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ...</p> <ul style="list-style-type: none"> - One officer from national level was trained on Gender Statistics in Japan - A gender statistics leaflet was developed and published with the contribution of a member from MAFF 	<p>Function of Gender Working Group in MAFF:</p> <ul style="list-style-type: none"> - Facilitate and advocate budget and technical from line ministries and NGOs for promote gender activities of MAFF. - Disseminate and training the knowledge on gender of MAFF at national level and provincial level.
	July 21 – 27	Sub-PATF Meeting		
	August 6 – 7	Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	August 18	Sub-PATF Meeting		
	September 21 – 23	Workshop on Gender Responsive Policy Analysis – Part I		
	October 26	Seminar on Gender Mainstreaming Experiences in Japan		
	October 27 – 28	Workshop on Gender Mainstreaming Experiences in Japan		
	December 7 – 9	Workshop on Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	December 23	Sub-PATF Meeting		
	February 24 – 25	Workshop on Utilization of Statistics for Substantiating Gender Issues		
March 11	Sub-PATF Meeting	<ul style="list-style-type: none"> - Conducted Workshop on Gender Responsive Policy Analysis – Part I & II – at MAFF - A draft of Gender Responsive Project Design Matrix in Agriculture is developed - As a leading ministry on Gender Mainstreaming, gender activities are strongly supported by the Management especially 	<ul style="list-style-type: none"> - To build annual action plan related to gender. - Mainstreams gender in all development programs of MAFF - Control and evaluation implementation activities related gender. 	

2005 (09 Times)	March 24	The Second Meeting of JCC Seminar on Policy Formulation and Gender	H.E. Ith Nody. - A draft of Gender Responsive Policy is drafting	Name List of Gender Working Group in MAFF: - H.E Ith Nody Chief - Mr. Koy Hout Vice Chief - Mr. Chan Saruth Vice Chief - Mr. Oung Heng Member - Ms. Kang Krisna Member - Yous sangkary Member - Ms. Klot Maly Member - Ms. Peng Sophanda Member - Ms. Sath Savang Member - Ms. Chan Sipana Member - Ms. Chin Sam Art Member - Ms. Ke Phalla Member - Mr. Uk Tona Member - Mr. Say Tom Member - Mr. Khim Soman Member - Ms. Heng Morany Member - Ms. Som Leakina Member - Ms. Nareth Danina Member - Ms. Rith Socheat Member - Mr. Ton Tat - Ms. Sok Kanat
	May 25	Sub-PATF Meeting		
	May 30	Sub-PATF Meeting		
	June 6	Sub-PATF Meeting		
	June 7 - 9	Workshop on Gender Responsive Policy Analysis Workshop Part II		
	July 7	Sub-PATF Meeting		
	July 27 - 29	Workshop on Social and Gender Research Design		

3 PATF Activities by Ministry of Rural Development (MRD)

Organization	Date	Activities	Output	Remarks
	February 24	First PATF Meeting	<ul style="list-style-type: none"> - Joint Coordinating Committee was established and Mr. Ly Savuth, Deputy Director General of MRD has been assigned to be a member of JCC - 2 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF) - The MRD officers, both national and provincial level were trained in various knowledge and skills such as Project Cycle Management, Facilitator Skills, Gender Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ... - One officer from national level was trained on Empowerment of Rural Women in Japan - Conducted Workshop on Gender Responsive Policy Analysis – Part I & II – at MRD 	<ul style="list-style-type: none"> - Gender Working Group in MRD has been established with 7 persons and led by Ms. Lach Samorn, Deputy Director of Administration Dept. and Mr. Leap Samnang deputy Director of Human Resource Development Dept. is a member of group. Both of them are PATF members of PGM. - Gender Working Group in MRD was established in May 02, 2003 <p>Function of Gender Working Group in MRD:</p> <ul style="list-style-type: none"> - Facilitate and advocate budget and technical from line ministries and NGOs for promote gender activities of MRD. - Disseminate and training the
	February 25 – 27	First Workshop on Project Cycle Management		
	March 9 – 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17– April 02	Workshop on Social Research Methodology		
	June 2 – 4	Second Workshop on Project Cycle Management		
	June 15 – 17	Sub-PATF Meeting		
	June 23 – 25	Second Workshop on Gender Statistics in Kampong Cham Province		
	August 6 – 7	Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	August 18	Sub-PATF Meeting		

	October 4	Sub-PATF Meeting	knowledge on gender of MRD at national level and provincial level.	
	October 5 – 7	Workshop on Gender Responsive Policy Analysis – Part I		
	October 26	Seminar on Gender Mainstreaming Experiences in Japan		
2004 (15 Times)	October 27 – 28	Workshop on Gender Mainstreaming Experiences in Japan	<ul style="list-style-type: none"> - To build annual action plan related to gender. - Mainstreams gender in all development programs of MRD - Control and evaluation implementation activities related gender. 	
	December 7 – 9	Workshop on Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	December 23	Sub-PATF Meeting		
	February 24 – 25	Workshop on Utilization of Statistics for Substantiating Gender Issues		
	March 14	Sub-PATF Meeting		
2005 (07 Times)	March 24	Seminar on Policy Formulation and Gender	<p>Name List of Gender Working Group in MRD:</p> <ul style="list-style-type: none"> - Ms. Lach Samorn, Chief - Ms. Tang Yoki, Vice Chief - Mr. Leap Samnang, Vice Chief - Mr. Kim Watana, Member - Mr. South Soeung, Member - Ms. Sav Sokha, Member - Mr. Yan Samrith, Member 	
	May 27	Sub-PATF Meeting		
	June 13	Sub-PATF Meeting		
	June 14 – 16	Workshop on Gender Responsive Policy Analysis Part II		
	July 14	Sub-PATF Meeting		
<ul style="list-style-type: none"> - A draft of Gender Responsive Project Design Matrix for Rural Development is developed 				

	July 27 - 29	Workshop on Social and Gender Research Design	
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4 PATF Activities by Ministry of Commerce (MOC)

Organization	Date	Activities	Output	Remarks
	February 24	First PATF Meeting	- Joint Coordinating Committee was established and H.E. Mao Thora, Under-secretary of State of MOC has been assigned to be a member of JCC	- Gender Working Group in MOC was established with 5 persons and led by H.E. Kim Sithorn, Secretary of State of MOC. Moreover, Ms. Proeung Sarath is a vice-president and Ms. Sok Sareth is a member; both of them are members of PATF of PGM
	February 25 - 27	First Workshop on Project Cycle Management	- 2 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF)	
	March 9 - 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17- April 02	Workshop on Social Research Methodology	- The MOC officers, both national and provincial level were trained in various knowledge and skills such as Project Cycle Management, Facilitator Skills, Gender Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ...	- Gender Working Group in MOC was established in June 10, 2005 Function of Gender Working Group in MOC:
	June 2 - 4	Second Workshop on Project Cycle Management		- Facilitate and advocate budget and technical from line ministries and NGOs for promote gender activities of
	June 15 - 17	Sub-PATF Meeting		
	June 23 - 25	Second Workshop on Gender Statistics in Kampong Cham Province		
	July 21 - 27	Sub-PATF Meeting	- Conducted Workshop on Gender Responsive Policy Analysis - Part I &	

	August 6 – 7	Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member	II – at MOC	MOC. - Disseminate and training the knowledge on gender of MOC at national level and provincial level.
	October 26	Seminar on Gender Mainstreaming Experiences in Japan		
	October 27 – 28	Workshop on Gender Mainstreaming Experiences in Japan		
2004 (14 Times)	December 7 – 9	Workshop on Facilitator Training on Gender Responsive Policy Analysis for PATF Member	- A draft of Gender Responsive Project Design Matrix for Rural Development is developed	- Make annual action plan related to gender. (Gender action plan is a part of NSDP 2006-2010) - Mainstreams gender in all development programs of MOC. - Control and evaluation implementation activities related gender.
	December 14 – 17	Workshop on Gender Responsive Policy Analysis – Part I & II		
2005 (04 Times)	February 24 – 25	Workshop on Utilization of Statistics for Substantiating Gender Issues		
	March 24	Seminar on Policy Formulation and Gender		
	May 3	Sub-PATF Meeting		
	July 18	Sub-PATF Meeting		

	July 27 – 29	Workshop on Social and Gender Research Design	Name List of Gender Working Group in MOC:
			<ul style="list-style-type: none"> - H.E. Kim Sithan. Chief - Ms. Proeung Sarath Vice Chief - Ms. Sok Sareth Member - Ms. Pol Naritan Member - Ms. So Sreymex Member

5 PATF Activities by Ministry of Industry, Mine and Energy (MIME)

Organization	Date	Activities	Output	Remarks
	February 24	First PATF Meeting	<ul style="list-style-type: none"> - Joint Coordinating Committee was established and Ms. Khun Vary, Deputy Director General of MIME has been assigned to be a member of JCC - 2 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF) - The MIME officers, both national and provincial level were trained in various knowledge and skills such as Project Cycle Management, 	<ul style="list-style-type: none"> - Gender Working Group in MIME was established with 9 persons and led by H.E Phok, and Ms. Khun Vary, Deputy Director General who is the member of the JCC. - Gender Working Group in MIME was established in August 01, 2005 Function of Gender Working Group in MIME: - Facilitate and advocate
	February 25 – 27	First Workshop on Project Cycle Management		
	March 9 – 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17– April 02	Workshop on Social Research Methodology		
	June 2 – 4	Second Workshop on Project Cycle Management		

2004 (16 Times)	June 15 - 17	Sub-PATF Meeting	Facilitator Skills, Gender Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ... - One officer from national level was trained on Gender Mainstreaming Policy for Government Officers in Japan	budget and technical from line ministries and NGOs for promote gender activities of MIME. - Disseminate and training the knowledge on gender of MIME at national level and provincial level. - Make annual action plan related to gender. (Gender action plan is a part of NSDP 2006-2010)
	June 23 - 25	Second Workshop on Gender Statistics in Kampong Cham Province		
	July 21 - 27	Sub-PATF Meeting		
	August 6 - 7	Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	August 18	Sub-PATF Meeting		
	October 19 - 21	Workshop on Gender Responsive Policy Analysis - Part I		
	October 26	Seminar on Gender Mainstreaming Experiences in Japan		
	October 27 - 28	Workshop on Gender Mainstreaming Experiences in Japan		
	December 7 - 9	Workshop on Facilitator Training on Gender Responsive Policy Analysis for PATF Member		
	December 23	Sub-PATF Meeting		
2005 (06 Times)	February 24 - 25	Workshop on Utilization of Statistics for Substantiating Gender Issues	- Another officer from national level of MIME is going to receive training on Gender Statistics from the end of September 2005 - Conducted Workshop on Gender Responsive Policy Analysis - Part I & II - at MIME - A draft of Gender Responsive Project Design Matrix for Rural Development is developed	- Mainstreams gender in all development programs of MIME. - Control and evaluation implementation activities related gender. Name List of Gender Working Group in MIME: - H.E. Pok Sovanarith Chief - Ms. Khun Vary Member - Mr. Long Naro Member
	March 15	Sub-PATF Meeting		

	March 24	Seminar on Policy Formulation and Gender	<ul style="list-style-type: none"> - Ms. Pov Voleak Member - Mr. Kim Touch Member - Ms. Dung Vannai Member - Ms. Mok Boly Member - Mr. Heang Sophon Member - Mr. Chear Dara Member
	May 17	Sub-PATF Meeting	
	May 18 - 20	Workshop on Gender Responsive Policy Analysis Part II	
	July 12	Sub-PATF Meeting	
	July 15	Sub-PATF Meeting	
	July 27 - 29	Workshop on Social and Gender Research Design	

6 PATF Activities by Ministry of Labour and Vocational Training (MoLVT)

Organization	Date	Activities	Output	Remarks
2004 (12 Times)	February 24	First PATF Meeting	<ul style="list-style-type: none"> - Joint Coordinating Committee was established and H.E. Prak Chantha, Secretary of State of MoLVT has been assigned to be a member of JCC - 6 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF) - The MoLVT officers, both national and provincial level were trained in 	<p>The total members of PATF from national level are 6 persons. It is the exceptional case, while MoLVT is just born with the new structure and new officers from various ministries. And 2 members from national level might not make the cooperation between the project and MoLVT smoothly ongoing since they are a little bit high position and busy with the</p>
	February 25 - 27	First Workshop on Project Cycle Management		
	March 9 - 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17- April 02	Workshop on Social Research Methodology		

	<p>June 2 – 4</p> <p>June 23 – 25</p> <p>August 6 – 7</p> <p>October 26</p> <p>October 27 – 28</p> <p>December 7 – 9</p> <p>December 20</p> <p>December 24</p>	<p>Second Workshop on Project Cycle Management</p> <p>Second Workshop on Gender Statistics in Kampong Cham Province</p> <p>Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member</p> <p>Seminar on Gender Mainstreaming Experiences in Japan</p> <p>Workshop on Gender Mainstreaming Experiences in Japan</p> <p>Workshop on Facilitator Training on Gender Responsive Policy Analysis for PATF Member</p> <p>Sub-PATF Meeting</p> <p>Sub-PATF Meeting</p>	<p>various knowledge and skills such as Project Cycle Management, Facilitator Skills, Gender Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ...</p> <p>- One officer from national level of MoLVT is going to receive Seminar for Promotion on Gender Equality II from the end of October 2005</p> <p>- Conducted Workshop on Gender Responsive Policy Analysis – Part I & II – at MoLVT</p>	<p>ministry's work. Therefore, the extra members were included.</p>
<p>2005 (07 Times)</p>	<p>January 10</p> <p>January 17 – 21</p> <p>February 24 – 25</p>	<p>Sub-PATF Meeting</p> <p>Workshop on Gender Responsive Policy Analysis – Part I & II</p> <p>Workshop on Utilization of Statistics for Substantiating Gender Issues</p>	<p>- A draft of Gender Responsive Project Design Matrix for Rural Development is developed</p>	

	March 24	Seminar on Policy Formulation and Gender	
	May 9	Sub-PATF Meeting	
	July 13	Sub-PATF Meeting	
	July 19	Sub-PATF Meeting	
	July 27 - 29	Workshop on Social and Gender Research Design	

7 PATF Activities by Ministry of Planning, (MOP, NIS)

Organization	Date	Activities	Output	Remarks
2004 (10 Times)	February 24	First PATF Meeting	<ul style="list-style-type: none"> - Joint Coordinating Committee was established and Ms. Heang Seakly, Deputy Director General of MOP has been assigned to be a member of JCC - 2 officers from national level and 1 officer from provincial level has been assigned to be members of Policy Analysis Task Forces (PATF) - The MOP (NIS) officers, both national and provincial level were trained in various knowledge and skills such as Project Cycle 	<ul style="list-style-type: none"> - Gender Working Group in MOP was established with 9 persons and led by Ms. Hang Lina, Deputy Director General of NIS. - Gender Working Group in MOP was established in March 04, 2005 Function of Gender Working Group in MOP: - Facilitate and advocate
	February 25 - 27	First Workshop on Project Cycle Management		
	March 9 - 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics and Social Research, Policy Formulation		
	March 17- April 02	Workshop on Social Research Methodology		
	May 4	Sub-PATF Meeting		

		<p>Second Workshop on Project Cycle Management</p> <p>Second Workshop on Gender Statistics in Kampong Cham Province</p> <p>Co-Facilitator Training on Gender Responsive Policy Analysis for PATF Member</p> <p>Seminar on Gender Mainstreaming Experiences in Japan</p> <p>Workshop on Utilization of Statistics for Substantiating Gender Issues</p> <p>Seminar on Policy Formulation and Gender</p> <p>Workshop on Social and Gender Research Design</p>	<p>Management, Facilitator Skills, Gender Statistics, Social Research Methodology, Utilization of Statistics, Social and Gender Research Design ...</p> <ul style="list-style-type: none"> - One officer from national level was trained on Gender Statistics in Japan - A gender statistics leaflet was developed and published with the contribution of a member from MOP (NIS). - As a leading ministry on Gender Mainstreaming, gender activities are strongly supported by the Management especially Ms. Heang 	<p>budget and technical from line ministries and NGOs for promote gender activities of MOP.</p> <ul style="list-style-type: none"> - Disseminate and training the knowledge on gender of MOP at national level and provincial level. - Make annual action plan related to gender. (Gender action plan is a part of NSDP 2006-2010) - Mainstreams gender in all development programs of MOP.
<p>2005 (02 Times)</p>	<p>June 2 - 4</p> <p>June 23 - 25</p> <p>August 6 - 7</p> <p>October 26</p> <p>February 24 - 25</p> <p>March 24</p> <p>July 27-29</p>			

			Seakly, Deputy Director General.	- Control and evaluation implementation activities related gender.
			Name List of Gender Working Group in MOP:	
			- Ms. Hang Lina	Chief
			- Ms. Kheav Bory	Vice Chief
			- Ms. Chom Sina	Vice Chief
			- Ms. Dung Sarun	Vice Chief
			- Ms. Tong Chairin	Member
			- Ms. Moa Sophon	Member
			- Ms. On Davin	Member
			- Ms. Ki Boreth	Member
			- Ms. Va Sineang	Member

8 PATF Activities by GAD-C

Organization	Date	Activities	Output	Remarks
2004 (04 Times)	February 25 – 27	First Workshop on Project Cycle Management		
	March 9 – 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics, Social Research and policy Formulation		
	October 26	Seminar on Gender Mainstreaming Experience of Japan		

2005 (02 Times)	February 24 – 25	Workshop on Utilization of Statistics for Substantiating Gender Issues		
	March 24	Seminar on Policy Formulation and Gender		
	July 27-29	Workshop on Social and Gender Research Design		

9 PATF Activities by Hagar

Organization	Date	Activities	Output	Remarks
2004 (04 Times)	February 25 – 27	First Workshop on Project Cycle Management		
	March 9 – 11	First Workshop on Gender Statistics and Analysis		
	March 12	Seminar on Gender Statistics, Social Research and policy Formulation		
	October 26	Seminar on Gender Mainstreaming Experience of Japan		
2005 (02 Times)	October 27 – 28	Workshop on Gender Mainstreaming Experiences in Japan		
	February 24 – 25	Workshop on Utilization of Statistics for Substantiating Gender Issues		
	March 24	Seminar on Policy Formulation and Gender		

	July 27-29	Workshop on Social and Gender Research Design		
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Evaluation Grid of the Project

(1) Relevance

Inquiry items		Information, data	Source of Information or Data	Means of Verification	Findings
Inquiry items	Sub-inquiry items				
Does Overall of the Project correspond to the needs of Cambodia?	Is the Project implemented according to the needs of Cambodia?	Socio-economic status of women in Cambodia	Fair Share for Women	Review of document	Yes. MoWA has been promoting gender mainstreaming in RGC. However, MoWA lacks experiences and capacity on that. Therefore, RGC requested technical cooperation to JICA, focusing on capacity building on the information, collection, analysis, research design and policy formulation for the gender mainstreaming. MoWA needs the capacity to coordinate the concerned organizations to establish institutional mechanism.
Is the Project implemented in line with the related-policies of Cambodia and aid policy of Japan?	Is the Project implemented according to the needs of target groups?	1) TOR for C/Ps, PATF members, and JCC member, 2) Comments of P/D, P/M and experts	1) TOR for C/Ps, PATF members and JCC member, 2) P/D, P/M, and experts	1) Review of document, 2) Questionnaire or interview survey	Yes. Target groups, who are the staffs of MoWA and the selected line ministries still need to develop capacities for promoting gender mainstreaming. The implementation of the Project's activities is appropriated for them to build their necessary capacity.
	Is the Project implemented in line with Rectangular Strategy?	Rectangular Strategy	Rectangular Strategy	Review of document	The project is in line with the Rectangular Strategy, which includes Rectangle 4: Capacity building and human resource development, (3) fostering gender equality, as well as in Side 3, gender mainstreaming is mentioned in the aim (4).
	To what extent is the Project implemented in line with CMDG?	CMDG	CMDG	Review of document	In CMDG Target 3, Promotion of gender equality and empowerment of women are emphasized, and there are 3 indicators on female share in wage employment in agriculture, industry and service.

<p>Is the Project implemented in line with Neary Rattanak II (4 year Strategic Plan: 2004-2008)?</p>	<p>Neary Rattanak II</p>	<p>Neary Rattanak II</p>	<p>Review of document</p> <p>One of the main programs of Neary Rattanak II is "Gender Mainstreaming and Decision Making". Regarding JICA's role in the Neary Rattanak II, the following point should be noticed in the matrix of the programme.</p> <p>1) In Sub programme 2.1: National policy Development in Gender mainstreaming and Decision Making, JICA's input are only for (Engendering in) Demographic and Health Survey, Analysis of Socio Economic Survey 2004 and Inter Census Survey 2004. However, JICA can give valuable input in NSDP, Develop Gender Mainstreaming National Strategy and Action Plan, through the Project.</p> <p>2) In Sub programme 2.2 -Local policy Development, JICA can give valuable input in Local Development policies at provincial level.</p> <p>3) In Sub programme 3.2 Micro, small and medium enterprises development, JICA can give valuable input to strengthen policy and environment for micro, small and dimension enterprises development.</p>
<p>Is the Project implemented in line with CEDAW?</p>	<p>CEDAW</p>	<p>CEDAW</p>	<p>Review of document</p> <p>The article 11 of CEDAW, the importance of economic empowerment of women is emphasized.</p>
<p>Is the Project implemented in line with aid (ODA) policy of Japan?</p>	<p>Gender and development initiative (GAD)</p>	<p>Gender and development initiative (GAD)</p>	<p>Review of document</p> <p>Yes. ODA Charter (2003), "Japan's Medium-Term Policy on ODA" (2005), and GAD Initiative (2005) emphasize the promotion of gender equality in the developing countries. The Country Program of Cambodia also mentions gender consideration.</p>
<p>Is the Project implemented in line with JICA Country Program?</p>	<p>JICA Country Program (2005-2008): Cambodia</p>	<p>JICA</p>	<p>Review of document</p> <p>Yes. The JICA country development policy to Cambodia (2005-2008) states gender mainstreaming as an important issue in a chapter explaining basic policy and priority field of JICA.</p>

<p>Is the Project implemented by the appropriate strategy?</p>	<p>Is the Project approach appropriate?</p>	<p>Comments of P/D, P/M, and experts</p>	<p>P/D, P/M, and experts</p>	<p>Questionnaire or interview survey</p>	<p>In order to promote gender mainstreaming (GM) in RGC, the Project approach is appropriate for the following reasons:</p> <ol style="list-style-type: none"> 1) Involving the staff of line ministries as a PATF member is a mechanism for introducing GM; 2) Inter-ministerial group (PATF) is a mechanism for cooperation between MoWA and the other line ministries; 3) Capacity development for implementation of GM is done by doing sequence and step-by step activities based on existing policies on economic empowerment; 4) Method as a tool for GM is developed in each step/activity for the further duplication.
<p>Is the pilot project site selected appropriately?</p>	<p>Comments of P/D, P/M, and experts</p>	<p>Comments of P/D, P/M, and experts</p>	<p>P/D, P/M, and experts</p>	<p>Questionnaire or interview survey</p>	<p>Kampong Cham has been selected as a pilot site according to the following reasons;</p> <ol style="list-style-type: none"> 1) There is high potentiality for economic empowerment due to the rich natural resources and the geographic condition with the border with Vietnam; 2) Japanese government has provided grant aid to build the buildings of WID center and PDWA before the Project started; 3) JICA gave technical input to PDWA and WID center through JICA experts before the Project; 4) It is easy to monitor a pilot project due to the short distance from Phnom Penh.
<p>What kind of synergy is there in cooperation with a main associated donor of the woman ministry?</p>	<p>Comments of P/D, P/M, experts, and other donor agencies</p>	<p>Comments of P/D, P/M, experts, and other donor agencies</p>	<p>P/D, P/M, experts, and other donor agencies</p>	<p>Questionnaire or interview survey</p>	<p>Since 2004, UNDP and JICA have been coordinating Technical Working Group on Gender (TWG-G) in turn. TWG-G offers good opportunity for MoWA, the line ministries, NGOs, and international donors to share information on gender issues and coordinate gender related activities, so as to avoid unnecessary overlapping in the activities.</p>

<p>Are members of the target groups (officers of MoWA: C/P) selected appropriately? And, is the number of the members appropriate?</p>	<p>Comments of P/D, P/M, and experts</p>	<p>P/D, P/M, and experts</p>	<p>Questionnaire or interview survey</p>	<p>The target groups should include the staff of the Departments of Gender Equality and Economic Development, because the departments' roles are to facilitate line ministries to promote gender mainstreaming, which is the main objective of the Project.</p>
<p>Are members of the target groups (selected line ministries) selected appropriately? And, is the number of the members appropriate?</p>	<p>Comments of P/D, P/M, and experts</p>	<p>P/D, P/M, and experts</p>	<p>Questionnaire or interview survey</p>	<p>The existing gender focal points or Gender Working Groups in line ministries and PATF members should closely work together, so that the gender mainstreaming is further promoted, especially in NIS the members of PATF should be included in the Gender Working Group of Ministry of Planning.</p>
<p>Is the benefit distributed among target groups equally?</p>	<p>Record of C/Ps and PATF members' attendance at the training program</p>	<p>Record of C/Ps and PATF members' attendance at the training program</p>	<p>Review of document</p>	<p>Equal opportunities and benefits are shared C/P and PATF members, especially their participation in the trainings and seminars.</p>
<p>Does Japan have good knowledge and experience in terms of cooperating in the field of gender statistics?</p>	<p>Japanese side's experience of collecting gender statistics</p>	<p>Quality and quantity of gender statistics by Statistics Dept. of the Ministry of Public Affairs, Posts and Telecommunications</p>	<p>Review of document</p>	<p>In the area of gender statistics, there are government agencies and academic persons in Japan who have experiences, and knowledge, especially the Gender Equality Bureau of Cabinet Office, and National Women's Education Center (NWECC) publish annual gender statistics reports.</p>

	Does Japan have good knowledge and experiences in terms of cooperating in the field of gender mainstreaming?	JICA Thematic Guidelines on Gender Mainstreaming/ WID	JICA	Review of document	<p>Since JICA had held "Study on Development Assistance for Women in Development" in 1990, JICA has made efforts for expanding cooperation in WID and gender. JICA holds trainings for JICA experts and volunteers before their overseas assignment, as well as developing domestic human resources on gender through its training center. JICA also carries out research with support from academics and development practitioners and tries to reflect the results of such activities into its projects.</p> <p>In the area of gender mainstreaming, there are agencies who have experiences with cooperation on gender mainstreaming with other country, for example the Gender Equality Bureau, JICA Tokyo International Center, Kitakyushu Asia Forum for Women.</p>
Others	Has any change in political, economic and social situations affected the Project implementation?	1) Project report, 2) Comments of P/D, P/M, and experts	1) Project report, 2) P/D, P/M, and experts	1) Review of document, 2) Questionnaire or interview survey	<p>1) Because of the delay of formation of the new Cabinet in Cambodia, the assignment of JCC and PATF members were delayed.</p> <p>2) Because of the termination of quota system for garment trade, it is predicted to increase women losing jobs, therefore women's economic empowerment should be further promoted.</p> <p>3) Department of Gender Equality was established in MoWA. This may directly relate to gender formulation policy. Staff of this department should be PATF members.</p>
Overall Relevance	1) The framework of the Project remains in line with national policies of the both Cambodian and Japanese sides. The Project has been implemented in line with four national level development policies of the Cambodia: i) Rectangular Strategy, ii) Cambodia Millennium Development Goals (CMDG), iii) Neary Rattanak II, and iv) Convention on the Elimination of all Forms of Discrimination against Women (CEDAW). The Project has been also implemented in line with Japanese ODA policies, GAD Initiatives and JICA's Country Program for Cambodia. In Neary Rattanak, JICA's input should be revised. <p>2) The Project contributes to solving the gender-related issues addressed at the time of R/D.</p> <p>3) Officers of MoWA and the selected line ministries were almost appropriately selected, and equal benefit has been shared among target groups. It is desirable that PATF members are included in the Gender Working Groups at each ministry.</p> <p>4) Japan has sufficient experience and knowledge in terms cooperating in gender statistics and gender mainstreaming.</p> <p>5) Department of Gender Equality was established in MoWA. Some staffs of the Departments of Gender Equality and Economic Development should be included in PATF.</p>				

(2) Effectiveness

Inquiry items		Information, data	Source of Information or Data	Means of Verification	Findings
Inquiry items	Sub-inquiry items				
Prediction of achievement of Project Purpose	Is Project Purpose expected to be achieved?	Achievement level of Project Purpose (PDM Indicators)	Project report	Review of document	Effective mechanism for gender mainstreaming is being developed through developing the method of gender responsive policy formulation and promoting the cooperation between MoWA and the selected line ministries. Therefore, Project Purpose will be achieved by the end of the Project term.
	Is there any factor obstructing the achievement of Project Purpose?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	No particular factors were found.
Relations of Outputs and Project Purpose	To what extent have Outputs contributed to the achievement of Project Purpose?	Results of achievement of Outputs and Project Purpose	Project report	Review of document	<p><u>Output 1:</u> The function of the Departments concerned of MoWA and the selected line ministries has been strengthened by upgrading the capacity of gender information and research design, and the capacity of the implementation of the formulated policy.</p> <p><u>Output 2.1:</u> Network is being developed among MoWA and the related organizations through the cooperation activities of PATF.</p> <p><u>Output 2.2:</u> Network with the National Machinery of Japan is being developed.</p> <p>In the rest of the Project term, the capacity of the implementation of the capacity of monitoring and evaluation will be developed.</p> <p>Above Outputs are considered to contribute to achieve the Project Purpose.</p>
	Does the description of Important Assumption necessary for achieving Project Purpose remain valid?	Neary Rattanak II	Neary Rattanak II	Review of document	MoWA policy for gender mainstreaming remains still valid.

Overall Effectiveness	1) Effective mechanism for gender mainstreaming is being developed through developing the method of gender responsive policy formulation and promoting the cooperation between MoWA and the selected line ministries. Therefore, Project Purpose will be achieved by the end of the Project term. 2) Outputs are contributing to achieving Project Purpose.
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(3) Efficiency

Inquiry items	Inquiry items		Information, data	Source of Information or Data	Means of Verification	Findings
	Achievement of Outputs	Sub-inquiry items				
	Output 1.1.1: the capacity to create and maintain gender information pool and to design a research	Result of Output 1.1.1	Project report	Review of document	Capacity to create and maintain gender information pool is progressed by the activities such as training of using computers, collecting reports and seminars. Therefore this output can be assessed as "well developed". And capacity to design a research has been progressed by the survey at Kampong Cham and Statistics leaflet at Training in Japan. Therefore, this capacity can be assessed as "fairly developed".	
	Output 1.1.2: the capacity to analyze gender information and formulate gender responsive policy drafts	Result of Output 1.1.2	Project report	Review of document	Judging from the assessment results of all the sub-elements, achievement of Output 1.1.2 is assessed as "well developed".	
	Output 1.1.3: the capacity to coordinate and facilitate implementation of the formulated policies	Result of Output 1.1.3	Project report	Review of document	Output 1.1.3 is expected to be produced by the end of the term.	
	Output 1.1.4: the capacity to monitor and evaluate implementation of the formulated policies	Result of Output 1.1.4	Project report	Review of document	Output 1.1.4 is expected to be produced by the end of the Project term.	
	Output 2.1. Network is established among MoWA and the related organizations such as the selected line Ministries, Provincial Dept., NGOs and research institutes.	Result of Output 2.1.	Project report	Review of document	The network is being established through PATF/Sub-PATF meetings and Technical Working Group on Gender (TWG-G) with the line ministries. More activities for achieving this Output are expected by the end of the Project term.	

	Output 2.2. Relationships with the relevant organizations such as the National Machineries of Japan and other countries is established.	Result of Output 2.2	Project report	Review of document	Experts and mission from Office of Cabinet in Japan have come to the project to deliver seminars for the C/Ps and PATF members. These kinds of seminars are planned to be conducted continuously. Therefore this output can be assessed as developed well.
	Is there any factor obstructing the achievement of Project Purpose?				No particular factors were found.
Relations of Activities and Outputs	Is Activities' arrangement appropriate for satisfying Outputs?	Results of Activities	Project report	Review of document	PDM Activities' arrangement was almost appropriate. Besides the PDM Activities, other activities including study tour to Kampong Cham, trip to construction site of WID Center, reproductive health workshop seminar, participation in training assessment (TNA) were found. These might not directly contribute to producing Outputs. Doing these activities has affected to smooth production of Outputs.
	Are Inputs appropriate for satisfying Outputs?	1) Results of Inputs, 2) Comments of P/D, P/M, C/Ps, PATF members and experts	1) Project report, 2) P/D, P/M, C/Ps, PATF members and experts	1) Review of document, 2) Questionnaire or interview survey	<p><u>Inputs of the Japanese side:</u></p> <p>1) <u>Experts:</u> No particular comments on the dispatch of long- and short-term experts were made by the Cambodian side.</p> <p>2) <u>C/P training:</u> Almost appropriate. Almost participants in this training evaluate training program or subject well. What they learnt through this training almost directly contributed to making them understood any gender issues including gender mainstreaming, identification of missing data, and policy responsive analysis very well.</p> <p>3) <u>Equipment:</u> Appropriate. Almost all equipment is well utilized and maintained.</p> <p><u>Inputs of the Cambodian side:</u></p> <p>1) <u>C/P:</u> C/P faced some difficulties in communication and habit of working in the beginning of the Project. This situation has been improved.</p> <p>2) <u>Facility:</u> Appropriate.</p> <p>3) <u>Operational cost sharing:</u> Almost appropriate.</p>

	Does the statement of Important Assumption necessary for achieving Outputs from Activities remain valid?	Project report	Project report	Review of document	Yes. When 7 C/P resigned and one C/P were transferred to other ministries, this factor affected the smooth progress of the Project.
Timing	Are sufficient and quality Inputs provided timely according to plan?	1) Results of Inputs, 2) Comments of P/D, P/M, C/Ps, PATF members and experts	1) Project report, 2) P/D, P/M, C/Ps, PATF members and experts	1) Review of document, 2) Questionnaire or interview survey	Inputs items indicated in PDM have been provided according to plan.
Overall Efficiency	1) Outputs have been achieved well so far by activities such as trainings, seminars, training in Japan and so on. 2) Beside the PDM Activities, other activities were found. These might not directly contribute to producing Outputs. Doing these activities has affected to smooth production of Outputs. 3) C/P faced some difficulties in communication and habit of working in the beginning of the Project. This situation has been improved.				

(4) Impact

Inquiry items	Inquiry items		Information, data	Source of Information or Data	Means of Verification	Findings
	Sub-inquiry items					
Is Overall Goal expected to be achieved?	Is Overall Goal expected to be achieved?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	If the Project is successfully completed, Overall Goal will be achieved.	
	Is there any factor obstructing the achievements of Overall Goal?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	No particular factors were found.	
Relations of Overall Goal and Project Purpose	Is there a divergence among the statements of Overall Goal and Project Purpose?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	No. Overall Goal and Project Purpose are arranged appropriately from the aspect of PDM logic.	
	Does the statement of Important Assumptions necessary for achieving Overall Goal remain valid?	CMDG, Rectangular Strategy, Neary Rattanak II, NSDP	CMDG, Rectangular Strategy, Neary Rattanak II, NSDP	Review of document	Yes.	

What effect does the Project have?	Does the Project have other effect?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	Working attitude of C/P has been improved.
Overall Impact	1) If the Project is successfully completed, Overall Goal will be achieved. 2) Overall Goal, Project Purpose and Important Assumptions are arranged appropriately. 3) No negative impact found at the time of mid-term evaluation of the PGM.				

(5) Sustainability

Inquiry items	Inquiry items		Information, data	Source of Information or Data	Means of Verification	Findings
	Inquiry items	Sub-inquiry items				
Policy aspect	Is the Project-related policies expected to remain effective after the Project termination?		Comments of P/D and P/M	P/D and P/M	Questionnaire or interview survey	Policies for gender mainstreaming will continue, such as Neary Rattanak II (2004~2008) and NSDP (2006~2010).
	Is there any system for supporting the pilot projects implementation after the Project termination?		Comments of P/D and P/M	P/D and P/M	Questionnaire or interview survey	If mechanism for gender mainstreaming is established, some activities in the pilot projects will be sustained.
Organizational and financial aspects	Is mechanism for gender mainstreaming maintained after the Project termination?		Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	It is possible to be maintained if the Government of Cambodia provides the budget.

	How do C/Ps and PATF members make use of the knowledge learned through the Project in their present position?	Comments of C/Ps and PATF member	C/Ps and PATF member	Questionnaire or interview survey	1) C/Ps and PATF members are acquiring knowledge of method for gender responsive policy formulation, implementation, monitoring and evaluation (PGM Method), and skill of moderating/ facilitating gender responsive policy analysis workshop through the Project. All they have learnt are directly utilized for their present positions.
	Is mechanism for gender mainstreaming in MoWA maintained?	Monthly Meeting Reports, JCC Records	Monthly Meeting Reports, JCC Records	Review of document	If mechanism for gender mainstreaming is established, some activities in the pilot projects will be sustained.
	Is budget for continuing the Project activities provided?	Comments of P/D and P/M	P/D and P/M	Questionnaire or interview survey	At the time of mid-term evaluation, there is not a budget plan for continuing the Project activities.
Technical aspect	Is the equipment provided by the Japanese side appropriately used by C/Ps?	C/P's knowledge on equipment use	C/Ps	Questionnaire or interview survey	Yes. There has not been equipment that needs special knowledge in operation provided.
	Is the equipment provided by the Japanese side appropriately maintained by C/P?	Maintenance conditions	1) Maintenance conditions, 2) List of equipment	1) Observation, 2) Review of document	Almost all equipment is appropriately maintained.
Others	Are there any other factors disturbing sustainability?	Comments of P/D, P/M, and experts	P/D, P/M, and experts	Questionnaire or interview survey	Staffs of Departments of Gender Equality and Economic Development in MoWA have not yet been assigned to the Project. As these departments directly relate to formulating gender responsive policies and strategies, this factor may affect sustainability of the Project.

Overall Sustainability	<p>1) Mechanism for gender mainstreaming will be supported by the policies for gender mainstreaming. Therefore, Overall Goal is expected to be achieved.</p> <p>2) C/Ps and PATF members are acquiring knowledge of method for gender responsive policy formulation, implementation, monitoring and evaluation (PGM Method), and skill of moderating/ facilitating gender responsive policy analysis workshops through the Project. All they have learnt are directly utilized for their present positions.</p> <p>3) If mechanism for gender mainstreaming is established, some activities in the pilot projects will be sustained.</p> <p>4) At the time of mid-term evaluation, there is not a budget plan for continuing the Project activities after the Project termination.</p> <p>5) Staffs of Departments of Gender Equality and Economic Development in MoWA have not yet been assigned to the Project. As these departments directly relate to formulating gender responsive policies and strategies, this factor may affect to sustainability.</p>
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