JAPAN INTERNATINAL COOPERATION AGENCY (JICA)

No.

MINISTRY OF INFRASTRUCTURE DEMOCRATIC REPUBLIC OF TIMOR - LESTE

THE CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS

FOR ROADS

IN

DEMOCRATIC REPUBLIC OF TIMOR – LESTE

PROJECT COMPLETION REPORT

(MAIN REPORT)

MARCH 2008

JAPAN ENGINEERING CONSULTANTS CO., LTD.

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THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

IN DEMOCRATIC REPUBLIC OF TIMOR - LESTE



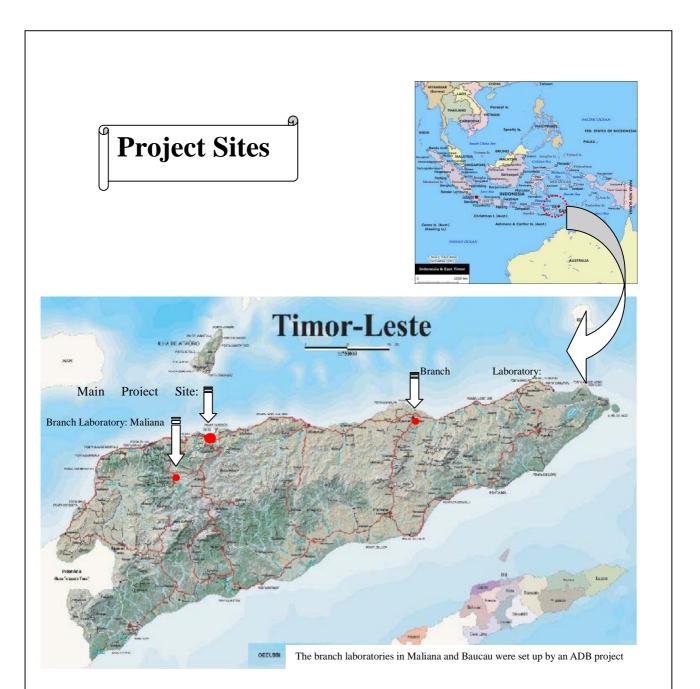
PROJECT COMPLETION REPORT MARCH, 2008





Prepared by

JAPAN ENGINEERING CONSULTANTS CO., LTD. JAPAN



Basic Data for Timor-Leste

- 1. Area: 14,900 km² (similar to Nagano Prefecture in Japan)
- 2. Population: approximately 925,000 (2005)
- 3. Capital: Dili (population: 150,000)
- 4. Ethnic groups: predominantly Malayo-Polynesian; some Malay and Chinese
- 5. Languages: Tetum, Portuguese and English
- Religions: Christians 99.1% (predominantly Catholic); Muslim – 0.79%
- 7. Currency: US dollar; local centaro coins are used alongside US cent coins
- 8. GDP: US\$ 336 million (2003); US\$ 339 million (2004 estimate)
- 9. GDP per capita: US\$ 412.6 (2003); US\$ 354.7 (2004)
- 10. Economic growth rate: -6.7% (2002); -6.2% (2003); 1.8% (2004 estimate)

- 11. Price inflation rate: 9.5% (2002); 4.2% (2003); 1.8% (2004 estimate)
- 12. Main industries: agriculture and fisheries (rice, maize, cassava and sweet potatoes, etc; the cultivation of coffee as an export crop is encouraged)
- 13. Oil and natural gas: (found at the Timor Gap)
- 14. Topography and climate: Mainly mountains formed by strong orogenic movements in the Tertiary Era of the Cenozoic but no active volcanoes; Mt. Tatamailau (2,963 m) belongs to the savannah zone with a dry season from May to October and a rainy season from December to March. Temperature: maximum of 31°C; minimum of 28°C Relative humidity: maximum of 70%; minimum of 53% (Dili)

ABBREVIATION

International Organizations

ADB	Asian Development Bank
JICA	Japan International Cooperation Agency
UNISET	United Nations Mission of Support in East Timor
WB	World Bank

Others

As	Asphalt Concrete Pavement										
AADT	Annual Average Day Traffic										
AASHTO	American Association of State Highway and Transport Officials										
ASTM	American Society for Testing and Materials										
CBRM	Capacity Building for Road Maintenance Project										
C/P	Counterpart										
DRBFC	Division of Roads, Bridges and Flood Control										
DRD	Division of Research and Development										
GDP	Gross Domestic Product										
INAP	National Institute of Public Administration, Ministry of State										
	Administration and Territorial Management, Timor-Leste										
JCC	Joint Coordination Committee										
JV	Joint Venture										
NDPEAC	National Directorate for Planning Assistance Coordination,										
	Timor-Leste										
PDM	Project Design Matrix										
RDCRB	Research and Development Center for Roads and Bridges										
SNI	Standar Nasional Indonesia										
TFET	Trust Fund for East Timor										

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and

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Exchange Rate

US Dollar (US\$)1= Japanese Yen (¥) 109.98 Indonesian Rupia (IDR)1= Japanese Yen (¥)0.01172 As of December, 2007

CHAPTER 1 INTRODUCTION

1.1 OUTLINES OF THE PROJECT

1.1.1 Background of the Project

The rehabilitation of the infrastructure which was destroyed by civil unrest in September, 1999 has been started in Timor-Leste with the assistance of the world community. While the development and maintenance of the infrastructure which will comprise the basis for medium and long-term socioeconomic development is necessary, there is a serious shortage of human resources to fill middle and senior administrative positions of the government which were formerly worked by Indonesian nationals. Further development of the planning capacity by the Timor-Leste people is required in the field of government policies, socio economic development, law, human resources development and individual projects.

The UN Mission of Support for Timor-Leste (UNMISET) has provided support to improve the situation, mainly consisting of the dispatch of advisors for 100 positions in the field of infrastructure being considered a priority sector along with the judiciary and finance. Since the completion of the UNMISET, international advisors have been assigned to the ministers and the main senior official, but the scale of the need demands medium to long-term capacity development (C/D). The following problems are identified.

[Problems related to Policy]

- ✓ There is no clearly established process starting from policy planning to implementation and evaluation.
- ✓ The quality of construction work has not been controlled due to the absence of legal systems and technical standards of the construction being appropriate for Timor-Leste.

[Problems related to Human Resources Development]

✓ Practical and well-organized training programs have not been conducted, due to the absence of a comprehensive and strategic development plan of human resources.

While the Government of Japan has been assisting capacity building through the formulation of urgent development plans based on the relevant studies and training in Japan, further assistance is required to establish the independent management of the country by the Timor-Leste people for the medium and long-term utilizing the Trust Fund for Timor-Leste (TFET) project, etc. In order to solve the problems listed above, the Government of

Timor-Leste has made a request for the present technical cooperation project, including (i) the preparation of technical standards which are appropriate for Timor-Leste and the establishment of materials testing system for quality control and (ii) the establishment of a viable organization for the DRD, both of which are priorities for the MOI (former MPW), the counterpart organization for the Project.

1.1.2 Project Purpose

The goal and project purpose agreed between the Preliminary Study Team and the Government of Timor-Leste are described below;

Table 1-1 Floject Fulpose agreed with hindi-Leste side												
Goal	Improved road construction and maintenance in Timor-Leste											
Project	Improvement of the road construction and maintenance capacity of the											
Purpose	DRD and the DRBFC through the training and the preparation of manuals											
	and guidelines.											
Outputs	■ Improved technical levels of DRD and DRBFC staff members in											
	regard to material testing, pavement design and slope protection											
	Preparation of manuals and guidelines											
	• Material (soil, concrete and asphalt) testing guidelines and											
	Manuals											
	Pavement design manual											
	Slope protection guideline											

Table 1-1 Project Purpose agreed with Timor-Leste side

[Definition of Terms]

- Standards : Standards based on the statutory law of the country
- Guideline : Commanding the status of supplementary reference materials compiling the technical levels and methods in given technical field
- Manual : Commanding the status of internal rules of competent ministry/agency as it complies the application methods of the standards

1.1.3 Project Activity to be implemented

The technical cooperation project for the Project for Capacity Development by Training, and Preparation of Guidelines and Manuals (hereinafter refereed to as "the Project") is designed to implement the following activities;

(1) Support for human resources development at the MOI's DRD which is responsible for various standards and material testing related to infrastructure and at the DRBFC which

is responsible for construction and maintenance.

- (2) Preparation of technical guidelines and manuals for material (soil, concrete and asphalt) testing with capacity development and slope protection and pavement design.
- (3) Strengthening of the collaboration system with road construction and maintenance through the provision of technical support on the DRBFC, which is responsible for construction, by the DRD which is responsible for standards and material testing based on the fulfilment of above two objectives

Assistance for establishment of the system under which the construction and maintenance of high quality roads is controlled and sustainable in Timor-Leste.

- 1.1.4 Organization Involved in the Project in Timor-Leste
 - (1) Ministry Involved

The Ministry of Infrastructure is involved on the execution of the Project.

The Ministry of Infrastructure (MOI) which is the former Ministry of Public Works (MPW) has been restructured, effecting from August.2007. The former MPW was integrated with the organizations having of administration responsibilities for information, transport, postal, electricity and water environment.

The total numbers of employee of the MOI is 1,738 consisting 942 of permanent and 796 of temporary, and total number of employee for the Public Works is 350 as of November, 2007.

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PROJECT COMPLETION REPORT

CHAPTER 1

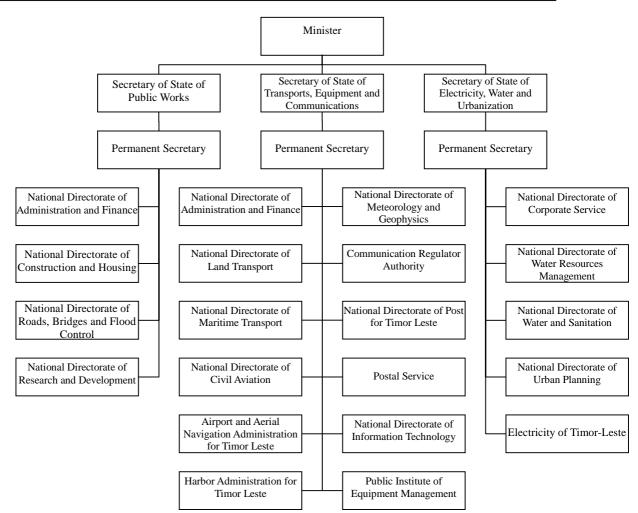


Figure 1-1 Organization Chart of Ministry of Infrastructure

(2) Counterpart (C/P) Organizations

There are some organizations concerned as counterpart of the Project, those are;

- Division of Research and Development (DRD), Bureau of the MOI
- Division of Roads, Bridges and Flood Control (DRBFC), Bureau of the MOI
- Five local office under jurisdiction of the DRBFC

THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

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CHAPTER 1

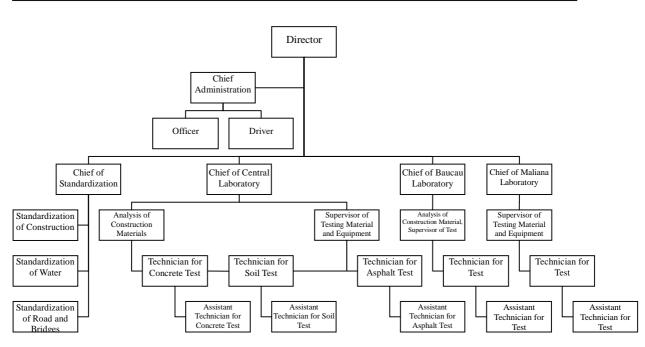


Figure 1-2 Organization Chart of Division of Research and Development (DRD)

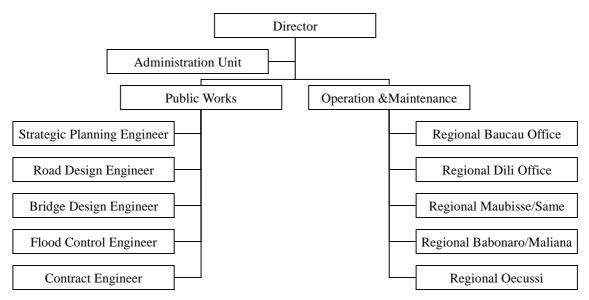


Figure 1-3 Organization Chart of Division of Roads, Bridges and Flood Control (DRBFC)

Total employee of the DRD is 41 consisting of 1 for director, 6 for chiefs, 10 for officers and 8 for assistants and 16 for others, of which 17 for permanent and 24 for temporary as of November, 2007.

Total employee of the DRBFC is 131 consisting of 1 for director, 17 for chiefs, 24 for officers and 32 for assistants and 57 for others, of which 91 for permanent and 40 for temporary as of November, 2007.

(3) Beneficiaries

Direct Beneficiaries : Staff members of the MOI, particularly those of the C/P organizations

Indirect Beneficiaries : People of Timor-Leste (approx. 925,000 as of 2005)

1.2 OVERALL SCHEDULE OF THE PROJECT

1.2.1 Overall Schedule of the Entire Project

The work to be conducted under the Project can be classified into the following categories;

Work Category 1:	Preparatory Work in Japan and Explanation to and Discussions										
	with the Counterpart Organizations										
Work Category 2:	Preparation of the Manuals and Guidelines (Including Local										
	Sub-Contracting)										
Work Category 3:	Implementation of OJT and Workshops										
Work Category 4:	Joint Coordination Meeting and Seminar										
Work Category 5:	Planning and Implementation of the Training in Indonesia										
	(Including Local Sub-Contracting)										
Work Category 6:	Assistance for the Active Use of the Manuals and Guidelines										

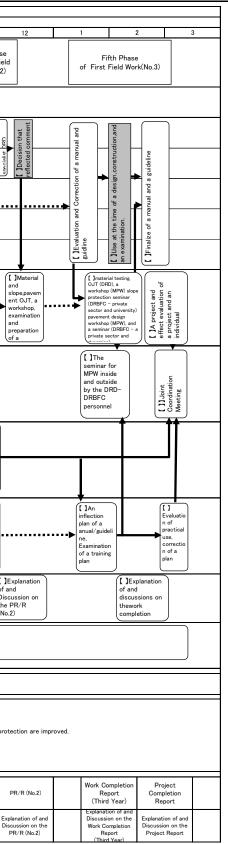
The flow of these work categories and the general flow of the Project Implementation are shown in Figure 1-4.

Table 1-2 PDM (0) for the Project shows the general activities to "build the road construction and maintenance capacity of DRD and DRBCF staff through training and the preparation of manuals and guidelines" and the indicators for evaluation of the level of achievement following the implementation flow.

The PDM (0) remains unchanged from that of the Inception Report approved by the JCC held on 3rd March 2006. The Project would be evaluated by the PDM (0), accordingly.

	Project Year		First Year			Second Year						Third Year			
	Year Month			2005	<u>^</u>				2006	-	, I	2	2007		
Work Category			Preparatory Work in Japan	2 First Phase of First Field Work	3	4 5 6 Second Phase of First Field Work	01 9 8 7 	11 12 Third Phase of First Field Work	Work in Japan		2 th Phase : Field Work	3	4 5 6 7 8	9 10 Fifth Phase of First Field Work(No.1)	11 Fifth Phase of First Field Work(No.2)
	Work Category 1 Preparatory Work in Japan and Explanation to and Disscusions with C/P Work Pavement Design Work Slope Protection Guidelines Pavement Material Soil Test Soil Test Work Category 2 Implementation of Workshops and OJT Pavement Material			Field Work [4] Preparation of policies to analyse and prepare the manuals and guidelines and the field survey [3] Starting up of the WG and implement ation of the C/A		Field Work		Field Work	The check of the typical technical in the world.	terrial, election icable	E Field Work	al		Work(No.1) Preparation of Pavement Design Manua Slope Protection Guideline(Subcontrat	Work(No.2)
Activity (Work) Item			sparation of and discussions	[7] Joi Coordi Meetin (appro PDM.2 prepar the plan co	nation g val of 1. 2.		~				L) Holding of a seminar (acceptin g necessity	dina			
	Work Category 4 Planning and Implementation of Third Country Training	ing and tion of Third	-1]Pr	[5] Preparatio n of the staff training programme]	【 】The field survey about the possibility of training acceptanc e in	/ g	【]Preparati concerning training in Indonesia	on (I) (Mat) Prep. on conc g trai	ernin	【 】Material training plan in Indonesia				Material training In Indonesia Theparation of the C/P personnel training
	Support for a	ategory 5 Actual Use of Guidelines													L JAn inflection plan of a anal/guideline. Examination of a training plan
	Discussion	ion to and n with C/P izations	[2] Explana and discussi on the I	tion of E a d	8] xplanation of nd iscussions n the work			[] Explanatio n of change of a process	[] Explanati on of and discussio ns on the PR/R	E o D] ixplanation f and biscussion n the PR/R	iions work			[] JEx of an Discu the P (No.2
	Publicity	Activities		[6]Starting	up and renewal of	the website							I		
Inputs	Inputs by East Timorese Side			Supply of suitable C/P personnel for the preparation of manuals and guidelines Supply of a seminar venue						-Supply of suitable C/P personnel for the preparation of -Supply of a seminar venue	manuals and guidelines				
Outcomes			members is prepared. •Policies to analyse the material testing manual •Policies to analyse the pavement design manual	ne current situation and	to prepare the pared. to prepare the	protection are impr	els of the DRD and the E roved. elines (material testing a			ıl testing, pav	vement design and slo	ope	•The technical levels of the DRD and the DRBFC staff m •Supprts for the preparation and actual use of the manua		rement design and slope prote
	Report		IC/R		Work Completion Report (First Year)		Work Completion Report		PR/R (No.1)	Work Completion Repo (Second Year(2))	ort			P
Explanation to and Discussion with the JK			Explanation of ar Discussin on IC/		Explanation of and Discussion on the Work Completion Report(first Year)		(Second Year(1)) Explanation of and Discussion on the Work Completion Report (Second Year(2))		Explanation of Discussion on PR/R (No.1)	the	Explanation of and Discussion on the Wo Completion Report (Second Year(2))	rk			Expla Disci Pl

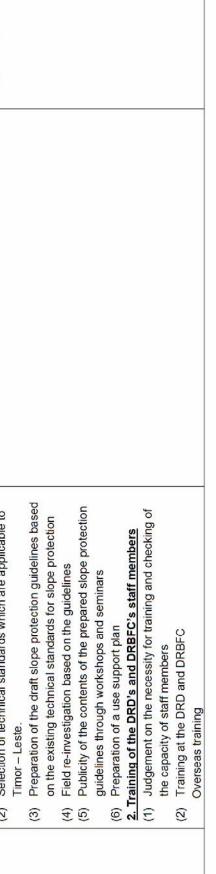
Figure 1-4 Project Implementation Schedule



Training, and Preparations of Guidelines and Manuals for Roads	(PDM 0)
PDM for the Project for Capacity Development by	

Date	Date of Preparation: 6 March, 2006 Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important
Overall Goal	Improve road construction and maintenance capacity in Timor – Leste	 By applying the prepared manuals / guidelines properly ,road construction, maintenance and quality control are systematically conducted , and contribute to quality / quantity improvement of roads. The knowledge and experience got through trainings and seminars are transferred to other road engineers to develop technology and skills of MOI 	 The publication of the Government. The records of the MOI 	The Policy of the MOI remains unchanged regarding application of technical standard.
Project Purpose	Improvement of the road construction and maintenance capacity of the DRD and DRBFC through training and the preparation of manual/guideline	 Effort will be made to prepare technical standards for material testing, pavement design and slope protection based on the manuals and guidelines prepared by the Project Staff members if the DRD and DRBFC will precisely perform their work through the actual use of the manual and guideline Transfer of technology to external personnel through seminar, etc. 	 Project Completion Report Seminar Report (Questionnaire survey with participants) . 	 The required budget and human resources of the DRD and DRBFC are maintained.
Outputs	 Preparation of manuals and guidelines (material testing manual and guideline; pavement design manual; slope protection guideline) Improved technical level of the DRD's and DRBFC's staff members in regard to material testing, pavement design and slope protection 	 Preparation of material testing manual and guideline, pavement design manual slope protection guideline Training of the DRD's and DRBFC's staff members More than 80% of the DRD Staff member mark more than 70 points of the paper test* by the end of the Project conducted by the expert. (Material manual/Guideline) More than 80% of the DRBFC Staff member mark more than 70 points of the paper test* by the end of the Project conducted by the expert. (Asphalt pavement design manual / Slope protection guideline) 	 Manuals and Guidelines Project Completion Report Capacity Assessment (Paper test) 	 The prepared manuals and guidelines are adopt as standard of Timor-Leste
Activities	 1. Preparation of Manuals/Guidelines 1.1 Material Testing Manual/Guideline 1.1 Material Testing Manual/Guideline (1) Selection of technical standards which are applicable to Timor – Leste (2) Preparation of the material testing manual/guideline based on existing technical standards for material testing (3) Preparation of a use support plan (4) Setting up of standard testing fees 1.2 Pavement Design Manual 	Inputs Japanese Side Experts: short-term expert x 4 1) Leader / Road (Pavement Design)/Material Testing (Pavement Test) 2) Road (Slope Protection) 3) Material Testing (Soil Test) 4) Concrete Testing	esting (Pavement	• The trained C/P personnel continue to work at these divisions.
	 Selection of technical standards which are applicable to Timor - Leste Preparation of draft pavement design manual based on the existing technical standards for pavement design (3) Publicity of the contents of the prepared pavement design manual through workshops and seminars Preparation of a use support plan Preparation of succeptor plan Selection of slope protection works which are applicable to Timor - Leste by field investigation. Selection of technical standards which are applicable to 	Timor Leste Side (1) Human resources: C/P personnel DRBFC Engineers, DRD Engineers (2) Funding: personnel cost for the C/P personnel and material testing cost required for project implementation (3) Land, buildings and facilities, etc.: training and seminar venues, etc.	el and material testing nd seminar venues,	Pre-conditions • There is no involvement by other donors in the organizations and sectors to be assisted by the Japanese side. If there is, it is at an adjustable level.

Table 1-2 Project Design Matrix (PDM 0)



CHAPTER 2 RESULTS OF THE PROJECT

2.1 ACHIEVEMENTS LEVEL

2.1.1 Achievement Level to the Project Purpose

As the Project Purpose was set to be the improvement of road construction and maintenance capacity of the DRD and the DRBFC through the preparation of guidelines/manuals, the guidelines and manuals prepared in the Project almost covers the requirements and demands of the C/P's activities. It could be evaluated that the Project has successfully achieved the targeted level

However, the requirements and the demands might be changed by the future development and expansion of the construction industry in Timor-Leste, the C/P, by own effort, has to develop their skill obtained by the Project as well as the contents of the guidelines and the manuals so as to meet the trend and new requirements.

2.1.2 Achievement Level to the Project Outputs

The achievement level to the expected project outputs can be summarized as generally successful; the details are as follows;

(1) [Output 1]:Preparation of manuals and guidelines (material testing manual and guideline, pavement design manual and slope protection guideline)

Through the discussion with JICA Experts and the Training in Indonesia, the C/P has selected items and contents which are essential for the Manuals and Guidelines in the Timor-Leste. As the result of that, the C/P has succeeded to prepare the Manuals and Guidelines and start to utilize them for road works.

The outlines of the output 1 are as follows;

Table 2-1 Outlines of Output 1

No.	Name	Outlines	Main Language used
1	Pavement Design Manual	Manual for pavement design based on the AASHTO methodology. It also covers rehabilitation and bituminous material design	English

PROJECT COMPLETION REPORT CHAPTER 2

No.	Name	Outlines	Main Language used
2	Slope Protection Guideline	Guidelineforslopeprotectionbaseduponseveral existing documentsbutmainlyEuropean'sone.ItcoversItcoversdesignmethodology,thestandardsurveyformisannexed.standard	English
3	Soil Material Testing Guideline and Manual	Soil material testing manual and guideline for selected testing items in terms of road works, based upon the SNI	Indonesian
4	Concrete Material Testing Guideline and Manual	Concrete material testing manual and guideline for selected testing items in terms of road works, based upon the SNI	Indonesian
5	Asphalt Material Testing Guideline and Manual	Asphalt material testing manual and guideline for selected testing items, based upon the SNI	Indonesian

The detailed contents of each manual are shown in Chapter 7.

The language used in each manual and guideline was selected by the following considerations;

Material Testing Guidelines and Manuals

Main user of the Material Testing Guidelines/Manuals is considered to be technicians who carry out testing physically at laboratory; the Indonesian language shall be used as texts of the Manuals in order them to understand easily since technicians are using existing standards and manuals written in Indonesian language in their daily work.

Pavement Design Manual and Slope Protection Guideline

Main user of the Pavement Manual and Slope Guideline is considered to be engineers who

are given English education. Besides, considering existing MOI's capability of both financial and engineering level, large scale pavement and slope protection work is difficult to be carried out by themselves alone. In case of conducting such works it is necessary to have support from foreign financier and engineer. Accordingly, English is selected as text on the Manual and the Guideline so as both foreign and Timor engineers to understand the contents of the Pavement Manual and the Slope Protection Guidelines.

(2) [Output 2]:Improved technical level of the DRD's and the DRBFC's staff members in regard to material testing, pavement design and slope protection

On the final capacity assessment conducted by JICA Experts, 80% of the C/P obtained more than 70 score, which means that C/P's technical skill has been reached at acceptable level on the execution of the material testis as well as the pavement and slope protection designs. The following table shows the results of the final capacity assessment.

Subjects	Soil Material Testing	Concrete Material Testing	Asphalt Material Testing	Pavement Design	Slope Protection
Nos. of Trainees (C/P)	6	6	8	2	2
Average Score	69.0	73.8	73.1	75.0	75.0
% of Trainees with more than 70 score	83.3	83.3	87.5	100.0	100.0

 Table 2-2 Results of Final Capacity Assessment

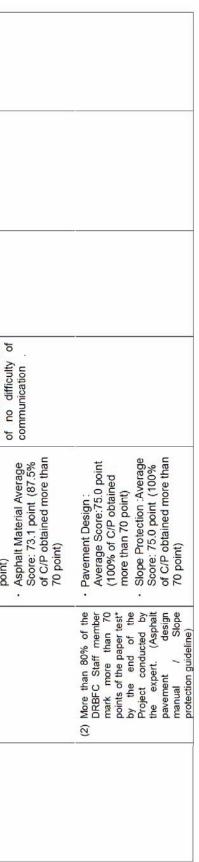
Following Table 2-3 shows summary of the achievement on both the Project goal and purpose, and the table corresponds to the items on the PDM (0).

Factors that affect the Important Assumptions	The administration administration system of the government is not well-developed due to unstable political condition.		No proper annual plan is established.				
Current State of the Important Assumptions	 The Policy remains unchanged. The development of road standards stated in the National Development Plan is not well progressed. 		The budget to the road sector is increased, however the budget is not used effectively and results some remaining of it at each financial year.		The process of authorization to the guidelines and manuals is not clarified. The government decided to review all regulation and laws and outstanding.		
Important Assumptions	The Policy of the MOI remains unchanged regarding of application of technical standard.		The required budget and human resources of the DRD and DRBFC are maintained.		The prepared manuals and guidelines are adopted as standard of Timor- Leste.		
Impending (-) or Facilitating (+) Factors	(-) Preparation of guidelines/manuals were delayed due to schedule change of the Project caused by security crisis	(-) Seminar and Training at third country were conducted on limited time due to schedule change of the Project.	· • :	(-) Seminar was conducted at limited time due to schedule change of the Project			 (+) Some program of the training was conducted with cooperation of Indonesian spoken engineer (+) Training in Indonesia was effective because of no difficulty of communication
Achievement	The DRD started to use prepared guidelines and manuals for their works.	The DRD and DRBFC members who are as the C/P of the Project started use skills and technologies obtained through the Project activity on their works	C/P has succeeded prepare Guidelines/Manuals collaboration with J Experts and the Guidel are used as if they authorized standards	C/P started to use the Guidelines in daily works Technical seminar was conducted with more than 60 participants, however some participants commented that it required more detail explanation on their contents	 Soil Material Testing Guideline/Manual(Indonesi an) Concrete Material Testing Guideline/Manual (Indonesian) Asphalt Material Testing Guideline/Manual (Indonesian) Slope Protection Guideline (English) 	 Pavement Design Manual (English) 	 Soil Material : Average Score:69.0 point (83.3% of C/P obtained more than 70 point) Concrete Material : Average Score: 73.8 point (83.3% of C/P obtained more than 70 point) Asohalt Material Average
Objective Verifiable Indicator	g t nuals ,ro ,ro a ol a qual	2 The knowledge and roads. 2 The knowledge and experience got through trainings and seminars are transferred to other road engineers to develop technology and skills of MOI	e to nical erial nent lope lope ines ject	DRD and DRBFC will precisely perform their work through the work and use of the manual and guideline 3 Transfer of technology to external personnel through seminar, etc.	1 Preparation of material testing manual and guideline, pavement design manual and slope protection guideline	Training of the DRD's and DRBFC's staff members	 More than 80% of the DRD Staff member mark more than 70 points of the paper test* by the end of the Project conducted by the expert. (Material manual/Guideline)
Narrative Summary	Overall Goal • Improve road construction and maintenance capacity in Timor – Leste		Project Purpose • Improvement of the road construction and maintenance capacity of the DRD and DRBFC through training and	preparation of manual/guideline	Outputs 1 Preparation of manuals and guidelines (material testing manual and guideline; pavement design manual; slope protection guideline)	2 Improved technical level of the DRD's and	DICATION S STATT members in regard to material testing, pavement design and stope protection

Table 2-3 Project Achievements

Project Achievements

AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS PROJECT COMPLETION REPORT CHAPTER 2



2.1.3 Implementation Results for scheduled Activities

In order to accomplish the Project outputs, many activities have been planned and carried out; the following Table 2-4 explains the comparison between the scheduled activity and actual result.

Work Category	Work No.	Scheduled Activity	Actual Result
	1-1	Collection and analysis of existing reference	• JICA Experts Team (hereinafter referred to as "the Team") collected existing reference regarding general condition in Timor-Leste from JICA TL Office, JICA Long Term Adviser in TL and web site.
	1-2	Examination of basic policies of the project implementation	 The Team made discussions with JICA HQ, TL office, Long Term Adviser and C/P regarding the project implementation policy. Result of the discussions was reflected to IC/R.
	1-3	Preparation pf the ICR	• IC/R was made reflecting result of discussions with
1	1-4	Explanation and discussion on the ICR	relevant authorities as well as policy and methodology of the Project mentioned in the bidding proposal.
	1-5	Discussion on the PR/R	• IC/R was explained and approved at 1 st JCC.
	1-6	Discussion on the Work Completion Report	• The schedule of other reports as well as their contents was also explained and approved at 1 st JCC.
	1-7	Collection of reference material relating to the C/A (Capacity Assessment)	• The Team collected text books and drills for 1st and 2nd class civil constriction supervisor in Japan.
	1-8	Starting up of the WG (Working Group)	• WG is set up as the result of discussion with C/P, the detail of grouping is shown in 4.2.
2	2-1	Site Investigation for manuals and guidelines	 The Team, the C/P and JICA Long Term Adviser jointly conducted site investigation a couple of time, the destination were A09, A02, A11 and A12. In addition to above, the Team, the sub consultant and the C/P jointly conducted extra investigations on A01 and A06.
	2-2	Establishment of policies of manuals and guidelines	 The policy of "Practical and Useful" was established as the result of discussion with the C/P and current situation of the TL. The language to be used was selected reflecting discussion with the C/P as well as prediction of main users Pavement design catalog would be introduced as the attachment of the manual in comply with established policy "Practical and Useful"
	2-3	Collection and analysis of existing manuals and guidelines	 AASHTO manuals was purchased and provide to the C/P Indonesian standards was studied by the Team So called ADB red book was studied by the Team Other standards including Japanese was studied by the C/P and the Team

Table 2-4 Results of Activity
Table Z^{-4} Results of Activity

THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

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Work Category	Work No.	Scheduled Activity	Actual Result
	2-4	Selection of applicable standards for manuals and guidelines	 As for material testing and slope protection, ASTM and Indonesian standards are selected with some modification as the result of the discussions. As for pavement design manuals, the AASHTO was selected considering of world trend
	2-5	Determination of contents for manuals and guidelines	• The contents to each manual are determined as the result of the discussion with C/P and necessity with consideration of existing engineering level.
	2-6	Preparation for subletting of sub consultants	 Several Indonesian consulting firms were checked by interviews and past experiences. Comments from JICA Long Term Adviser in Jakarta were considered for the selection of sub consultant.
	2-7	Contracting with sub consultants on subletting works	 RDCRB was appointed to the work of preparation of material testing concern in consideration of link for the Training in Indonesia; and evaluation results including price competition, two contracts were signed for it on 18th January 2007 and .4th October 2007, respectively. PT. VIRAMA KARIYA (V.K) was appointed to the work of preparation of the Pavement Design Manual and Slope Protection Guideline as the result of evaluation results including price competition.
	2-8	Drafting of manuals and guidelines	 Progress report on the Material Testing Manuals was made at end of March 2007. 1st draft of the Pavement Design Manual and the Slope Protection Guideline were submitted on 6th December 2007 Completion Certificates were issued on 8th January 2009 to both DDCPD and VK of the day of the state of the
	2-9	Finalization of manuals and guidelines	 2008 to both RDCRB and V.K. after checking results. Finalizations of manuals were carried out from mid of January to beginning of February by the Team and C/P at Dili.
	2-10	Evaluation of manuals and guidelines	 Evaluations of the manuals were carried out through the discussion with the C/P and the Questionnaire distributed at Seminar. According to the answers against the Questionnaire, most of answers was "understandable"
3	3-1	Implementation of initial C/A	 Initial C/A was conducted at beginning of February 2006. 1. Soil was on 6th and 13th Feb 2. Concrete was on 14th Feb 3. Asphalt was on 14th Feb 4. Slope Protection on 16th Feb 5. Pavement on 16th Feb
	3-2	DRD's equipments inventory survey	 Since there was no inventory for DRD's equipment, survey for kinds of equipment as well as their conditions were conducted by the Team at beginning of February 2006. Data for equipment inventory was saved on Excel and hand it over to the C/P

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Work Category	Work No.	Scheduled Activity	Actual Result
Cutogory	3-3	Preparation of training module and programmes Preparation of training	 Training programme was once established during 2nd phase. Due to security crisis, the programme was difficult to maintain as some changes were made.
	3-4	materials	to maintain, so some changes were made
	3-5	OJT and/or workshop on material testing (soil)	 Following trainings on test were conducted at the DRD; Sieve Analysis Specific Gravity Test Liquid Limit Test Plastic Limit Test Compaction/CBR Test Consolidation Test Unconfined Compressive Test Traxial Compressive Test Hydorometre Analysis Test Shrinkage Limit Test Permeability Test
	3-6	OJT and/or workshop on material testing (concrete)	 Following trainings on test were conducted at the DRD; 1. Preparation of Testing Equipments and Samples 2. Concrete Slump Test 3. Concrete Compressive Test 4. Mortar Compressive Test Lecture on the adjustment of compressive test result by mould type General testing of concrete was lectured, however mixing design was not lectured due that C/P has no background on such.feild.
	3-7	OJT and/or workshop on material testing (asphalt)	 Following trainings on test were conducted at the DRD; Preparation of Testing Equipments and Samples Marshall Test Penetration Test Specific Gravity Test Softening Point Test Ductility Test Soybolt Viscosity Test Flash & Fire point test Bekelman Beam Test The mix design was also lectured, however understood member was a few.
	3-8	OJT and/or workshop on slope protection	 Following subjects as on workshop were exercised and lectured: Protection Measure and Site Investigation Introduction of Practical Monitoring Methodology for Land Slide (Nukiita) Exercise on Nukiita Monitoring in collaboration with CBRM case study Evaluation of Existing Slope with Check Sheet The C/P themselves continue to do the monitoring even after the workshop.

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Work Category	Work No.	Scheduled Activity	Actual Result
	3-9	OJT and/or workshop on pavement design	 Following subjects as on workshop were exercised and lectured: 1. Comparison of Existing Major Pavement Design Standard 2. Cross Section 3. Pavement Composition 4. Specific Characters by Pavement Types 5. Design Period 6. Treatment for Problem Soil 7. Design Methodology 8. Pavement Catalog
	3-10	Implementation of interim C/A	 Interim C/A were conducted on following day for training classes, respectively; 1. Concrete 26th Sep. and 30 Nov. 2007 2. Soil 26th Sep. and 30 Nov. 2007 3. Asphalt 30th Nov 2007
	3-11	Implementation of final C/A	 Final C/A were conducted on following day for training classes, respectively; 1. Concrete 18th Feb. 2008 2. Soil 25th Jan 2008 3. Asphalt 1st Feb 2008 4. Pavement Design 18th Feb 2008 5. Slope Protection 18th Feb 2008
	3-12	Evaluation of improved capacity	 The Project have succeeded to accomplish targeted level (score) stated PDM (0) Although accomplishment of the target, maintaining obtained skill need to have routine exercise and effort by the C/P
	3-13	Evaluation of training programme	• The discussion was made between C/P and JICA Experts. According to comment by the C/P on the programme, it was effective on level-up of the C/P's capacity, and however the continuous support on marinating of skills is still required.
4	4-1	Preparation of PR/R	 The PR/R No.1 was submitted on end of March 2007 The PR/R No.2 was submitted on beginning of January 2008
	4-2	Preparation of Annual Project Completion Report	 The AC/P of 1st phase was submitted on end of March 2006 The AC/P of Term 1 of 2nd phase was submitted on July 2006 The AC/P of Term 2 of 2nd phase was submitted on
	4-3	Preparation of Project Completion Report	• The PC/R will be submitted on middle of March 2008
	4-4	Implementation of JCC	 1st JCC was held on 3rd Mar 2006 2nd JCC was held on 6th Mar 2007 3rd JCC was held on 14th Dec 2007 Final JCC is scheduled on 25th Feb 2008
	4-5	Preparation of documents for the Seminar	• Documents were prepared by the C/P with consultation and assistance of the Team
	4-6	Implementation of the Seminar	• The Seminar is schedule on 27 th Feb 2008

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Work	Work		
Category	No.	Scheduled Activity	Actual Result
	4-7	Evaluation of the Seminar	• Discussion with the C/P will be held on 3-6th Mar 2008
5	5-1	Planning of the Training of Indonesia	 Contents of the training were examined and selected at 1st phase and 1st Term and 2nd phase. The suggestions for the training from Long Term Adviser in Jakarta were received on Jun 2006 and Oct 2007.
	5-2	Preparation for Subletting of Training Institution	 The discussion for the training was continued from Jun 2006 to Oct 2007 between the C/P and the RDCRB and the Team. The RDCRB visited at DRR so as to discuss with candidates of trainees at Feb. 2007
	5-3	Contracting with Training Institution for the Training	• The Contract was signed on 4 th Oct.2007.
	5-4	Implementation of the Training	 The training was conducted with 22 trainees from 3rd Nov. to 16th Nov 2007
	5-5	Reporting of result of the training	• The report of result of the training by the RDCRB was submitted on Nov.2007.
	5-6	Evaluation of the Training	• The result of evaluation of the training by both trainee and trainer was made at Nov. 2007
	6-1	Introduction of New Standard Tariff on tests at DRD	• The New Tariff was effective from Aug.2007
6	6-2	Establishment of Manual use plan	• The discussion was made with the C/P
	6-3	Discussion for making authorization on the Manuals and Guidelines	• The discussion with C/P started from time of submission of 1 st draft; of the Guidelines ,Dec 2007

2.1.4 Improvements of Utilization Condition of Possessed Equipments

The DRD possesses enough equipment for road construction and design; however the utilization rates were generally low because that the members did not know how to use equipment before the Project. The rates of utilization were concrete of 43%, asphalt of 41% and soil of 30%.

By the OJT of the Project, the numbers of equipment which become available to use is increased and the rate reaches concrete of 79%, asphalt of 83% and soil of 73%. The following tables show the details of equipment's utilization condition with comparison of that at February 2006; at beginning of the Project.

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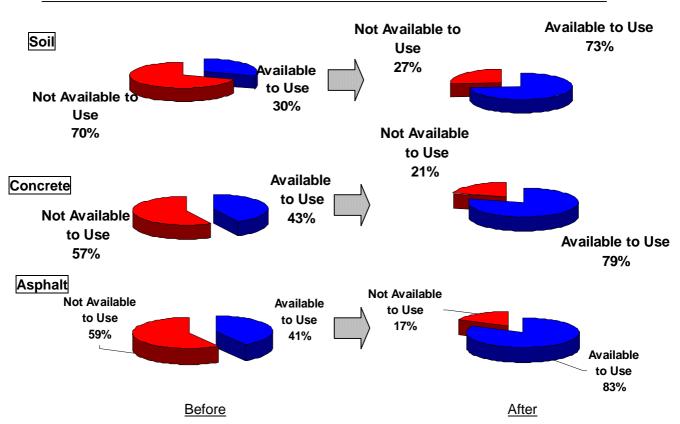


Figure 2-1 Nos. of Equipments available to use

For Concrete;

Table 2-5(1) Test Equipments for Concrete	

Name of Material	ASTM		E suisses t Name	Condition	Availability of Utilization	
TEST	ASIM	AASHTO	Equipment Name	Condition	Feb-06	Feb-08
Compressive Concrete test			Compression Test Machine	Good	А	А
	C39 T9	T97,T177,T22	Laboratory concrete mixer	Good	А	А
			Concrete cube moulds	Good	А	А
Slump test	C143	T119	Vertical cylinder capping set	Good	А	А
Hummer test	C805-02		Concrete test hammer	Good	А	А
Calibration test			Calibration anvil	Good	А	А

Table 2-5(2) Test Equipments for Concrete Aggregates

Name of Material	ASTM	AASHTO	Equipment Name	Condition	Availability of Utilization	
TEST	ASTM		Equipment Name		Feb-06	Feb-08
Abrasion test	C29/C29	T97,T177,T22	Loss Angeles abrasion	Good	А	А
Abrasion test	M-97		machine			
			Brass sieve	Good	А	А

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Sieve test	C127-01	T96	Standard sieve set	Good	А	А
-Coarse aggregate	C127-01	TM80	Sieve frame brass	Good	А	А
	C127-02	M6	Pan and cover	Good	А	А
		M29	Sieve shaker electric	Good	А	А
—Fine aggregate		(ASTMD1073)	Bulk density test set	Good	*N/A	А
			Specific gravity and absorption	Good	А	А
			Aggregate crushing value test set	Good	*N/A	*N/A
Sand equivalent test			Sand equivalent test set	Good	*N/A	*N/A
Calibration anvil test			Calibration anvil	Good	*N/A	*N/A
Thickness gauge test			Thickness gauge	Good	*N/A	*N/A
Elongation index test			Elongation index test set	Good	*N/A	*N/A

Table-2-5(3) Test Equipments for Cement

Name of Material	ASTM		Equipment Nome	Condition	Availability o	f Utilization
TEST	ASTM	AASHTO	Equipment Name	Condition	Feb-06	Feb-08
Compressive strength			Compressive strength of	Good	*N/A	А
of hydraulic cement test			hydraulic cement mortar	0000	N/A	A
Specific gravity of			Specific gravity of hydraulic	Good	*N/A	А
hydraulic cement test			cement test set	Good	IN/A	Л
Vicar test			Vicar test apparatus	Good	*N/A	А

A: Available to use, N/A: Not available to use, *N/A: Not knowing how to use

For Asphalt;

Table 2-6 Test Equipments for Asphalt

Name of Material TEST	ASTM AASHTO		Equipment Neme	Condition	Availability of Utilization	
Name of Wraterial TEST	ASTM	ААЗПІО	Equipment Name	Condition	Feb-06	Feb-08
			Laboratory penetration Test			
			set		*N/A	А
Penetration test			Penetrometer	Good		
renetration test			Penetration Needle	0000		
			Transfers Dish			
			Thin Box, 55mm I. d approx			
Asphalt Ductility Test			Ductility of Bituminous	Good	*N/A	А
Asphalt Ductifity Test			Materials Test Set	Good	· 1N/A	A
			Ductility Mold			
			Ductility Machine			
			Glycerin			

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		Talk			
		Softening Point Test Set			
		Shouldered Ring Assembly			
		Standard Ball			
		Flash Support			
Softening Point Test		Support Assembly	Good	*N/A	А
		Bunsen Burner	0000		
		Asbestos Wire Gauge			
		Beaker Glass 100ml capacity			
		Thermometer			
		Loss on Heating/Thin Film			
		Test			
		Revolving Shelf Oven			
Loss on Heating Test		Thin Box	Good	*N/A	А
		Thermometer			
		Cent 0-gram Balance			
		Centro-gram Balance Centrifuge Extractor Test Set			
		Centrifuge Extractor Test Set	Good	*N/A	
Extraction Test					٨
Extraction Test		Filter Paper			A
		Trichloroethylene (TCE)			
		Triple Beam Balance			
		Marshal Test Set			А
		Compression Machine	Good		
		Compaction Mold		*N/A	
		Stability Mold			
		Compaction Hammer			
Marshal Test		Compaction Pedestal			
		Compaction Mold Holder			
		Extruder			
		Flow Meter			
		Water Bath			
		Proving Ring 6000 lbs			
		capacity			
		Benkelman Beam			
		Fixed Beam			
Benkelman Beam Test		Tire Gauge	Good	*N/A	А
		Surface Thermometer			
		Dial Indicator			
		Core Drilling Test Set			
		Core Drilling Machine			
Core Drilling Test		Diamond Bit	Good	*N/A	А
	D2113	Sample Tong		1N/A	Л
		Breaking Strip			
		Spanner			
Spacific Crowity Trat		Specific Gravity of Semi-Solid	Good	*N/A	٨
Specific Gravity Test		Bituminous Materials	0000	·'IN/A	А
Distillation of Cutback		Distillation of Cutback	Good	*N/A	*N/A
Asphalt Test		Asphalt	0000	· 1N/A	· 1N/A

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Water Content Test	2216	Water Content in Petroleum Products	Good	*N/A	*N/A
Saybolt Test		Saybolt Viscometer	Good	*N/A	А
Flash and Fire Point Test		Flash and Fire Point by Cleveland Open Cup	Good	*N/A	А
Centrifuge Extractor Test		Centrifuge Extractor Test Set	Good	*N/A	А
Mot Straight Edge Test		Mot Straight Edge	Good	*N/A	А

A: Available to use, N/A: Not available to use, *N/A: Not knowing how to use

For Soil;

Name of Soil	ASTM	AASHTO	Equipment Name	Condition	Availability of Feb-06	f Utilization Feb-08
Testing			Sieve 25mm- 0.075m	Good	Feb-06	Feb-08
Sieve Analysis	D 422	Т 88	Mechanical stirrer	Good	А	А
Sieve Anarysis	D 422	1 00	Sieve shaker	Good		Α
			Hydrometer	Good		
Undromotor			Test tank	Good		
Hydrometer	D 422	T 88	Water heater	Good	N/A	А
Analysis						
x • • • x • •		T 00	Thermometer	Good		
Liquid Limit/	D 4318	T 89	Liquid limit device	Good	A	А
Plastic Limit		T 90	Glass plate	Good		
	D 427		Mercury	Good	*N/A	А
Shrinkage Limit		Т 92	Glass plate	Good		
C			Evaporating dish	Good		
			Shrinkage dish	Good		
	D 854	4 T 100	Pycnometer	Good	А	
Specific Gravity			Desiccator	Good		А
			Container	Good		
Compaction	D 698	Т 99	Mold assembly	Good	А	٨
Compaction	D 1557	T 180	Manual rammer	Good	A	А
			Electrical loading mach.	Good		
CDD	D 1002	T 102	Mold assembly (6-in)	Good		
CBR	D 1883	T 193	Soaking tank	Good	A	А
			Manual Rammer	Good	-	
			Shear device	М	*N/A	
Direct shear	D 3080	T 236	Loading device	М		А
			Porous inserts	М		
One-dimensional	D 2435	T 216	Loading device	М	*N/A	А

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Consolidation			Consolidometer	М		
			Porous disk	М		
Permeability	D 2434	T 215	Permeameter	М	*N/A	А
			Compression device	Good		
Unconfined	D 2166	Т 208	Sample extruder	Good	А	А
Compression	D 2100	1 208	Deformation indicator	Good	A	A
			Molding equipment	Good		
Triaxial	D 2850	T 296	Triaxial compression mach.	+M	* N T / A	٨
Compression	D 4767	Т 297	Triaxial control panel	+M	*N/A	А

Table 2-7(2) In-situ Test Equipments for Soil

Name of In-situ test	ASTM	AASHTO	Equipment name	Condition	Availability of Utilization	
					Feb-06	Feb-08
Field CBR	D 4429	N/A	Mechanical screw jack	Good	*N/A	А
			Proving rings	Good		
			Penetration piston	Good		
Hand auger boring	N/A	N/A	Hand auger	Good	А	А
Sand cone test	D 1559	T 191	Sand cone apparatus	Good	A	А
			Standard sand	Good		
Dynamic cone penetration test	N/A	N/A	Dynamic cone	Good	А	А
			Penetrometer			
Standard Penetration Test				Good	*N/A	А

+M: Maintenance shall be necessary, A: Available to use, N/A: Not available to use,

2.2 EVALUATION OF THE PROJECT BY FIVE (5) ASPECTS

- (1) Relevance
- Correspondence with Japan's Support Policy:

GOJ has established the Support Policy to Timor Leste, as follows;

- Development of Social and Economical Infrastructure and Improvement of its Maintenance Capacity

JICA has also established the Support Policy to Timor Leste, as follows;

- Strengthening Maintenance Capacity of Infrastructure

• Correspondence with National Strategy of Timor - Leste:

There are some national strategies for Timor Leste's development.

National Development Plan (NDP) was overall development plan for Timor Leste which included the development vision on year of 2020 and national plan between 2002 and 2007; the NDP identified the capacity development of road maintenance as one of priority subjects.

Sector Investment Program (SIP), which is under preparation, mentions that development of sustainable and reliable road network by routine maintenance would contribute to minimize life cycle cost and improvement of its accessibility.

Moreover, it is recognized that road maintenance has been prioritized so as to attain national development in Timor Leste form the fact that budget to road development and maintenance is being increased.

From both Japan's support policies and Timor's development plans, it is clarified that the Project activities has relevance to development of Timor Leste..

(2) Effectiveness

By the preparation of the Guidelines/ Manuals, proper methodology and procedure of the designing and resting were documented and C/P's capacity was also developed through the preparation. As the result, the fundamental and basic condition for road development and maintenance are settled. Therefore, the Project activities are identified to contribute the effectiveness of road development and maintenance in Timor Leste.

(3) Efficiency

The Project adopted to employ Indonesian institution and consulting firm for both preparing the manuals and training for the C/P. Comparing to those of by Japanese and at Japan, the costs were extremely reasonable and those were very effective in terms of communication. Trainings were well organized by Japanese experts and implemented by Indonesian institutions. Hence, it is evaluated that the methodology was effective, and this experience can be developed to other field and program.

(4) Impact

As mentioned above, the Project utilized supports form Indonesia. This fact would give some positive impacts on establishing new relation-ship with Indonesia for other engineering fields in between two nations.

(5) Sustainability

The Project prepared the Guidelines/Manuals; those would be improved by the C/P through actual use in daily work. In addition, the contents would also be reviewed and added by change of demand as the construction industry is developed. Therefore, the Project results need self development and sustainability.

CHAPTER 3 SCHEDULE OF ACTIVITIES DONE

The following Figure 3-1 shows the schedule of activity done of the Project; the Project activity stretch over January, 2006 to March 2008, and the Figure 3-1 also shows the comparison between actual and initial plan proposed by the IC/R. The detailed explanation of each activity was already made on Chapter 2.

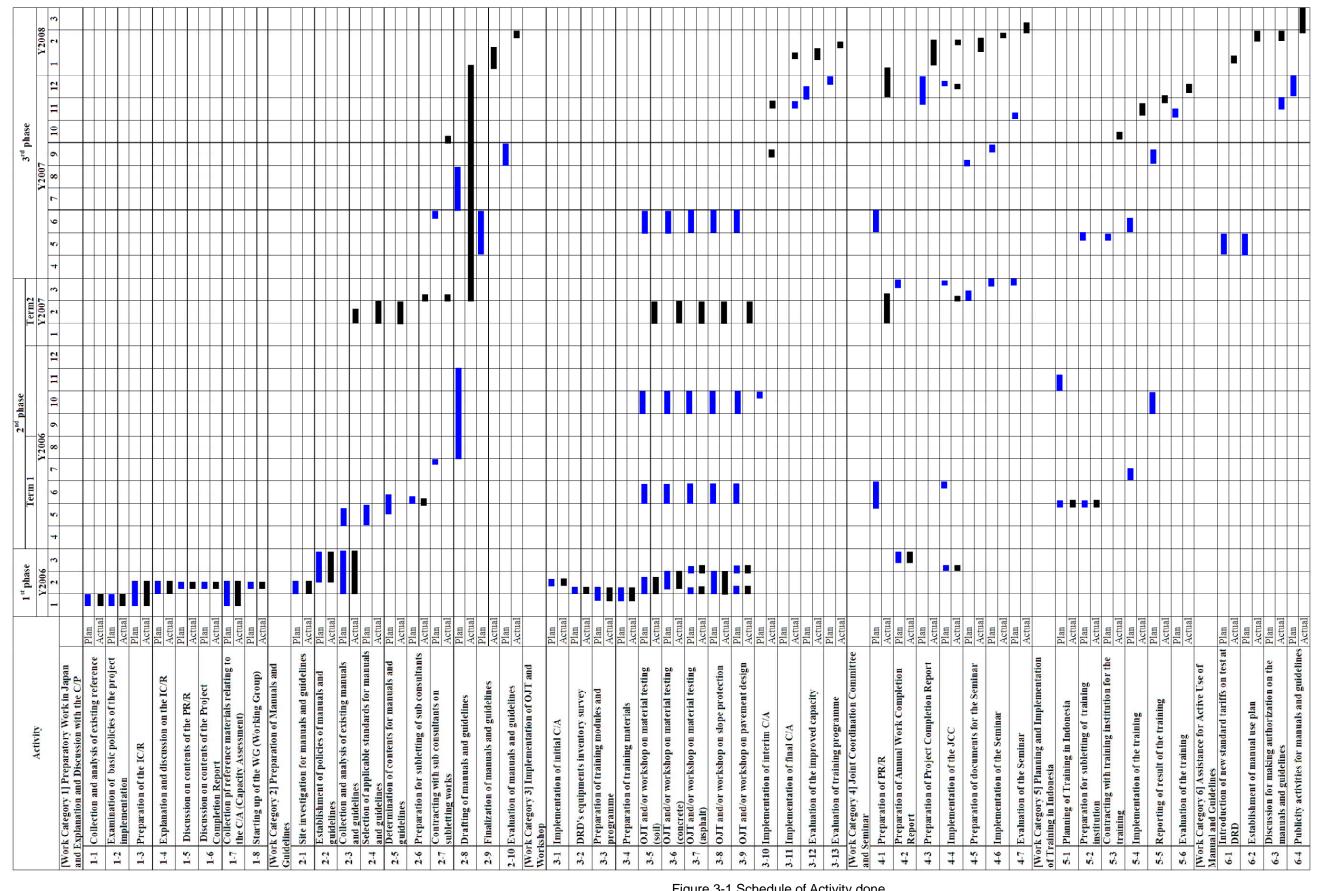


Figure 3-1 Schedule of Activity done

CHAPTER 4 RESULTS OF INPUT

4.1 **RESULTS OF INPUT BY JAPANESE SIDE**

4.1.1 Input of Japanese Experts

JICA Experts Team consisting of 8 engineers has been assigned in Timor-Leste with 22.6 man-months totally. The team has carried out the activities specified in the TOR and provided supports to the C/P in connection with their activities; the results of input of JICA Experts are shown both in Table 4-1 and Figure 4-1.

Table 4-1 Results of Input of JICA Experts in Timor-Leste

(1) 1^{st} phase

No.	Expert Name	Title	Assignment Schedule
1	Mr. Mitsuo HARA	Team Leader(1)/Road(Pavement Design / Material Testing)(Asphalt Test)	 (1) 31.01.06-14.02.06 (2) 25.02.06-11.03.06
2	Mr. Hisashi MUTO	Road(Slop Protection)	(1) 31.01.06-01.03.06
3	Mr. Takashi HARA	Material Testing(Soil) Expert(1)	(1) 31.01.06-24.02.06
4	Mr. Motoki OGAWA	Concrete Testing Expert(1)	(1) 05.02.06-01.03.06
*5	Mr. Ikumasa KAWASAKI	Project Coordinator (3)	(1) 28.01.06-11.03.06

*Assignment of No.5 was not included in the TOR; its expense was borne by the JICA Experts Team itself.

(2) Tem1 on 2^{nd} phase

No.	Expert Name	Title	Assignment Schedule
1	Mr. Mitsuo HARA	Team Leader(1),	(1) 28.05.06-03.06.06
1	MI. MIISUO HAKA	Project Coordinator(1)	(1) 28.03.00-03.00.00

(3) Term2 on 2^{nd} phase

No.	Expert Name	Title	Assignment Schedule
1	Mr.Mitsuo HARA	Team Leader(1)/Road(Pavement	(1) 10.12.06-21.12.06
		Design / Material Testing)(Asphalt	(2) 08.01.07-14.03.07
		Test)/ Project Coordinator	
2	Mr.Hisashi MUTO	Road(Slop Protection)	(1) 30.01.07-27.02.07
3	Mr.Ichiro TANAKA	Material Testing(Soil) Expert(2)	(1) 24.01.07-15.03.07
4	Mr.Noburo YONEDA	Concrete Testing Expert(2)	(1) 13.02.07-15.03.07

(4) 3rd phase	
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	51d plase		
No.	Expert Name	Title	Assignment Schedule
1	Mr. Hisashi MUTO	Team Leader(2)	(1) 02.12.07-21.12.07
1		Team Leader(2)	(2) 03.02.08-03.03.08
		Pavement Design/ Slope Protection	(1) 08.09.07-08.10.07
2	Mr. Tetsuro IZAWA	0 1	(2) 25.11.07-25.12.07
		Expert/ Project Coordinator (2)	(3) 15.01.08-04.03.08
			(1) 01.09.07-28.09.07
3	Mr. Takashi HARA	Material Testing (Soil) Expert(1)	(2) 25.11.07-21.12.07
			(3) 20.01.08-04.03.08.
4.	Mr. Motoki OGAWA	Material Testing (Concrete &	(1) 01.09.07-15.09.07
4.		Asphalt) Expert (1)	(1) 01.09.07-15.09.07
5	Dr. Tatsumi TOKUNAGA	Material Testing (Concrete &	(1) 25 11 07 15 12 07
3	DI. Tatsuilli TOKUNAGA	Asphalt) Expert (2)	(1) 25.11.07-15.12.07
		Material Testing (Concrete &	(1) 21 10 07 19 11 07
6.	Mr. Mitsuo HARA	Asphalt) Expert (3)/ Project	(1) 31.10.07-18.11.07
		Coordinator (1)	(2) *13.01.08-09.03.08

*One (1) day of JICA Experts Team own expense is included.

THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

PROJECT COMPLETION REPORT CHAPTER 4

			1 St				2 nd phase	hase						٩	1					
		- 1421	I phase		L	Term 1			Teı	Term2				o	3 phase			Total	• T0	Total
20.	Name of Expert	TIUE	Y2006			Y2006)6		Ĺ	Y2007	2		Y2(Y2007		Y	Y2008	Assignment Assignment Days M/M		signment M/M
			1 2 3	4	5	9	7 8	3 12	-	2	3	~	9 1	10 11	12	1	2 3			
		Team Leader (1)/Road (Pavement Design)/Material	- 8																06	3.00
-	Mr. Mitsuo HARA	Material Tetsting (Concrete & Asphalt)(3)																	50	1.67
		Project Coodinator (1)				_					-								50	1.67
¢	M+ Hicochi MITTO	Team Leader (2)																	50	1.67
1		Road (Slope Protection)																	59	1.97
3	Mr. Takashi HARA	Materil Testing (Soil)(1)												_				1:	125	4.17
		Material Tetsting (Concrete) (1)																	25	0.83
4	Mr. Motoki OGAWA	Material Tetsting (Concrete& Asphalt)(1)																	15	0.50
5	Mr. Ichiro TANAKA	Materil Testing (Soil)(2)																	51	1.70
9	Mr. Nobuo YONEDA	Material Tetsting (Concrete) (2)																	31	1.03
L	Mr. Tetsuro IZAWA	Pavement Design/Slope Protection										-							95	3.17
		Project Coodinator (2)												-					17	0.57
8	Dr.Tatsumi TOKUNAGA	Material Tetsting (Concrete& Asphalt)(2)												-					20	0.67
	Total																	6	678 2	22.60
6	Mr.Ikumasa KAWASAKI	Project Coodinator (3)																	43	1.43

Figure 4-1 Results of Input of JICA Experts in Timor-Leste

4-3

4.1.2 Provisions of Equipments

The following equipment and document were provided to the DRD in order the C/P to develop their skills, as follows;

No.	Name of Equipment	Quantity	Production Year	Price	Condition
1	 Book of AASHTO's Material Testing Manual Standard Specification 25th edition for Transportation Material 2005 Provisional Standards CD ROM standard specification for Transport Material and Methods Errata Standard Specification for Transport Material 	1 set	2005	1,440 USD	Good
2	SONY Projector CS20	1 nos.	2005	145,000JPY	Missing

	Table 4-2 List of Provided Equipme	nts
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Item No.2 which is SONY Projector is missing due to inappropriate arrangement of the DRD during security crisis. Although JICA Experts Team made a strong request of which the DRD must make an effort to find out the Projector, it does not come to be found out upto present.

4.1.3 Local Expense

Used local expense in connection with the execution of the Project is summarized as follows;

	Table 4-3	BUsed Local E	Expense	(Unit : Japa	nese Yen)	
Item	Description	1 st phase	2 nd phase	2 nd phase (Term 2)	*3 rd phase	Total
	Personnel Expense	356,553	42,607	655,387	1,150,050	2,204,597
	Documents					
	Creation	0	0	76,696	1,007,250	1,083,946
General	Expense					
General	Rental	405,068	0	681,445	1,352,274	2,438,787
	Expense	,	~ ~		1,002,271	_,,
	Training in					
	Indonesia	0	0	0	5,186,368	5,186,368
	Expense					
Provided Equ	ipment Expense	309,096	0	0	0	309,096
Sublet Expense	se	0	0	1,814,698	3,698,756	5,513,454
Total		1,070,717	42,607	3,228,226	12,394698	16,736,248

 2^{nd} phase was once postponed due to security crisis and re-started as Term 2 after the improvement

*Amount of 3rd phase is estimated amount.

4.2 **RESULTS OF INPUT BY TIMOR-LESTE SIDE**

4.2.1 Organization and Facilities

Any particular organization was not established for the Project. The DRD's laboratory was set to be the main place for the Project activity; the most of JICA Experts were positioned at the laboratory during their assignment periods.

THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

PROJECT COMPLETION REPORT CHAPTER 4

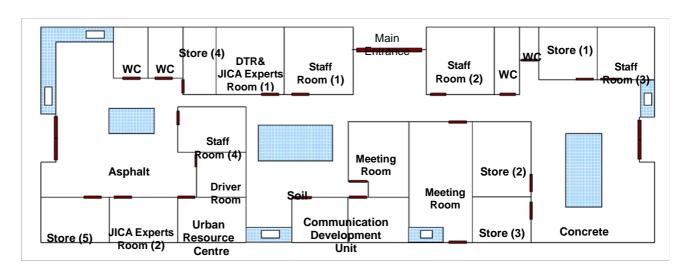


Figure 4-2 Layout of DRD Laboratory in Dili

The DRD laboratory has already possessed necessary test equipments for the road works and designs.

4.2.2 Human Recourses

The Timor-Leste side prepared the following personnel shown in Table 4-4 as the C/P and the trainees for the Project; however some changes in the personnel were happened due to the re-organizing in the Ministry, Table 4-5 shows the C/P and trainee of the 3rd phase.

No.	Subject	Name	Organization	Position	Remark
1	Head of the Project	Mr. R. MOUSACO.	MPW	Vice Minister	
2	Deputy Head of the Project	Mr. J.PIEDADE	MPW	Permanent Secretary	
3	Project Director	Mr. RGUTERRES	DRBFC	Director	
4	Project Director/Concrete	Mr. S BRITO	DRD	Ag. Director	
5	Pavement Design & Slope Protection	Mr C. GONCALVES	DRBFC	Chief of Project and Work Division	
6	Slope Protection	Mr. J. AUGUST	DRBFC	Chief of Design Engineer	
7	Pavement Design	Mr. M. MONTRIRO	DRBFC	Chief of Bridge	

Table 4-4 List of C/P and Trainees at 1st phase

THE PROJECT FOR CAPACITY DEVELOPMENT BY TRAINING AND PREPARATION OF GUIDELINES AND MANUALS FOR ROADS

PROJECT COMPLETION REPORT

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No.	Subject	Name	Organization	Position	Remark
				Design Engineer	
8	Asphalt	Mr. H. GUTERRES	DRD	Chief of Laboratory	
9	Asphalt	Mr. J. COSTA	DRD	Technician	
10	Asphalt	Mr. N. FREITAS	DRD	Technician	
11	Asphalt	Mr.F. CUNHA	DRD	Technician	
12	Asphalt	Mr. A. NEVES	DRD	Technician	
13	Asphalt	Mr. M. GODINHO	DRD	Technician	
14	Concrete	Ms.I. ALVES	DRD	Technician	
15	Concrete	Mr. A COSTA	DRD	Technician	
16	Concrete	Mr. O. ROSALES	DRD	Technician	
17	Concrete	Ms. J NEVES	DRD	Technician	
18	Concrete	Mr. G. REIS	DRD	Technician	
19	Concrete	Mr. M. MONTEIRO	DRD	Technician	
20	Concrete	Ms. D SOUSA	DRD	Technician	
21	Soil	Mr. A. COSTA	DRD	Engineer	
22	Soil	Mr. A. MONTEIRO	DRD	Technician	
23	Soil	Mr. F. ALMEIDA	DRD	Technician	
24	Soil	Mr. J. SARMENTO	DRD	Technician	
25	Soil	Mr. C. GUTERRES	DRD	Technician	
26	Soil	Mr. A NEVES	DRD	Technician	

Table 4-5 List of the C/P and Trainees at 3rd phase

No.	Subject	Name	Organization	Position	Remark
1	Head of the	Mr. D. CAEIRO.	Public	Comptony State	
1	Project	MI. D. CAEIRO.	Works, MOI	Secretary State	
2	Deputy Head of	Mr. J.PIEDADE	Pubic	Dormonant Socratory	
2	the Project	MII. J.FIEDADE	Works, MOI	Permanent Secretary	
3	Project	Mr. S BRITO	DRD	A.g. Director	
3	Director/Concrete	MI. 5 BRITO	DKD	Ag. Director	
4	Slope Protection	Mr. J. AUGUST	DRBFC	Chief of Design	
4	Slope Protection	MII. J. AUGUST	DKDFC	Engineer	
5	Payament Design	Mr. M. MONTRIRO	DRBFC	Chief of Bridge	
5	Pavement Design Mr. M. MONTRIRO DRBFC		Design Engineer		
6	Slope Protection	Mr. A. CRUZ	DRBFC	Supervisor, Dili	
0	Stope Fiotection	MI. A. CKUZ	DKDFC	Regional Office	

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No.	Subject	Name	Organization	Position	Remark
7	Slope Protection	Mr. M.TILMAN	DRBFC	Ass. Supervisor, Dili Regional Office	
8	Asphalt	Mr. H. GUTERRES	DRD	Chief of Laboratory	
9	Asphalt	Mr. J. COSTA	DRD	Technician	
10	Asphalt	Mr. N. FREITAS	DRD	Technician	
11	Asphalt	Mr.F. CUNHA	DRD	Technician	
12	Asphalt	Mr. A. NEVES	DRD	Technician	
13	Asphalt	Mr. M. GODINHO	DRD	Technician	
14	Concrete	Ms.I. ALVES	DRD	Engineer	
15	Concrete	Mr. A COSTA	DRD	Technician	
16	Concrete	Mr. O. ROSALES	DRD	Technician	
17	Concrete	Ms. J NEVES	DRD	Technician	
18	Concrete	Mr. G. REIS	DRD	Technician	
19	Concrete	Mr. M. MONTEIRO	DRD	Technician	
20	Concrete	Ms. D SOUSA	DRD	Technician	
21	Soil	Mr. A. COSTA	DRD	Engineer	
22	Soil	Mr. A. MONTEIRO	DRD	Technician	
23	Soil	Mr. F. ALMEIDA	DRD	Technician	
24	Soil	Mr. J. SARMENTO	DRD	Technician	
25	Soil	Mr. C. GUTERRES	DRD	Technician	
26	Soil	Mr. A NEVES	DRD	Technician	

CHAPTER 5 JOINT COORDINATION COMMITTEE

5.1 JCC ON 1ST PHASE

The JCC for 1st phase was held on 3rd March, 2006.

(1) Topics

Explanation of the Inception Report

(2) Participants

	NAME	ORGANIZATION	POSITION
Time	or-Leste Side		
1	Mr. Raul Mousaco	MPW Vice Minister MPW	
2	Mr. Jose Gaspar Piedade	MPW	Permanent Secretary for MPW
3	Mr. Januario da Costa Pereira	Research and	Director
		Development/MPW	
4	Mr. Augusto Barreto S	CDCU/PM Director	
Japa	n Side		
5	Mr. Tetsuya KAMIJO	JICA TL Office Resident Representative	
6	Mr. Takayuki TOMIHARA	JICA TL Office	Assistant Resident
			Representative
7	Mr. Jose PERREIRA	JICA TL Office	Program Officer
8	Mr. Mituo HARA	Japan Engineering Consultants Co., Ltd.	Team Leader/Road Engineer(Pavement Design)/Material Testing(Pavement)
9	Mr. Ikumasa KAWASAKI	Japan Engineering	Project Coordinator
		Consultants Co., Ltd.	
10	Mr. Mikio ORIKASA	JICA Long Term	Infrastructure Policy Adviser
		Expert	
11	Mr. Hirofumi UEMURA	JICA Long Term	Road Maintenance Adviser
		Expert	

Table 5-1 Participants in JCC of 1st phase

(3) Conclusion

The IC/R was approved by the JCC.

5.2 JCC ON 2ND PHASE

The JCC was held on 6th March, 2007 for 2nd phase.

(1) Topics

Report of progress of the Project and the explanation of activity plan for 3rd phase

(2) Participants

			DOSITION
	NAME	ORGANIZATION	POSITION
Time	or-Leste Side		
1	Mr. Raul Mousaco	MPW	Vice Minister MPW
2	Mr. Jose Gaspar Piedade	MPW	Permanent Secretary for MPW
3	Mr. Rui H. Guterres	DRBFC,/MPW	Director
4	Mr. Januario da Costa Pereira	NDAF MPW	Director
5	Mr. Staturino Gomes Brito	DRD, MPW	Director
Japa	n Side		
6	Mr. Nobuhiro KOYAMA	JICA HQ	Leader
7	Mr. Hirofumi KAMIMURA	JICA HQ	Road Maintenance
8	Mr. Tomoyoshi SUZUKI	JICA HQ	Project Coordinator
9	Mr. Jose PERREIRA	JICA TL Office	Program Officer
10	Mr. Kouji NAITO	Nippon Koei Co. Ltd.	Team Leader for CBRM
11	Mr. Shinsuke KURIHARA	Nippon Koei Co., Ltd.	Road Maintenance Expert for CBRM
12	Mr. Mituo HARA	Japan Engineering Consultants Co., Ltd.	Team Leader/Road Engineer(Pavement Design)/Material Testing(Pavement)
13	Mr. Nobuo YONEDA	Japan Engineering Consultants Co., Ltd.	Concrete Testing Expert
14	Mr. Ichiro TANAKA	OYO International Co., Ltd.	Soil Testing Expert

Table 5-2 Participants in JCC of 2 nd phase	Table 5-2 Pa	articipants in	JCC of 2 nd	phase
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(3) Conclusion

The progress of the Project was confirmed and. activity plan for 3rd phase was approved.

5.3 JCC ON 3RD PHASE

The 1st Joint Coordination Committee was held on 14th December 2007..

(1) Topics

Report of Progress of the Project and the explanation of activity plan for January and February 2008

(2) Participants

	NAME	ORGANIZATION	POSITION
Time	or-Leste Side		
1	Mr. Domingos Dos Santos CAEIRO	Public Works, MOI	State Secretary
2	Mr. Jose Gaspar PIEDADE	Public Works, MOI	Permanent Secretary
3	Mr. Staturino Gomes BRITO	DRD, MOI	Ag. Director
4	Mr. Hermengildo GUTERRES	DRD, MOI	Chief of Laboratory
5	Ms. Odete Esperanca FREITAS	MOI	Chief of Human Resources
6	Mr. Arlinndo MONTEIRO	NDPEAC	Project Officer
7	Mr. Agostinho LETENCID	INAP	Director
8	Ms. Eriko KAMEYAMA	INAP	Project Formulation Adviser
Japa	n Side		
9	Mr. Hozumi KATSUTA	JICA HQ	Leader
10	Mr. Tomoyoshi SUZUKI	JICA HQ	Project Coordinator
11	Mr. Tetsutya KAMIJO	JICA TL Office	Representative
12	Ms. Tomomi UCHIKAWA	JICA TL Office	Assistant Representative
13	Mr. Kouji NAITO	Nippon Koei Co. Ltd.	Team Leader for CBRM
14	Mr. Shinsuke KURIHARA	Nippon Koei Co., Ltd.	Road Maintenance Expert for CBRM
15	Mr Hishashi MUTO	Japan Engineering Consultants Co., Ltd.	Team Leader
16	Mr. Tetsuro IZAWA	Japan Engineering Consultants Co., Ltd.	Pavement Design/Slope Protection Expert
17	Mr. Takashi HARA	OYO International Co., Ltd.	Soil Testing Expert

Table 5-3 Participants in JCC of 3rd phase

(3) Conclusion

The progress of activity in 3rd phase was reported in the JCC and confirmed by the committee member.

 2^{nd} JCC for 3rd phase (Last) is scheduled to be on 25^{th} February 2008, and the Project will be concluded in the 2^{nd} JCC.

CHAPTER 6 ACTIVITY ON 1st and 2nd Phase

6.1 SUMMARY OF ACTIVITIES ON 1ST PHASE

The Project is divided in 3 phases; the 1st phase was started at January, 2006 and completed at the end of March on same year, and period thus was short with 3 month.

Main works completed in 1st phase was identified as follows;

- To assess existing capacity of C/P
- To activate the Working Group for the Project Implementation
- To establish the Project Implementation Plan for 2and 3 phase
- To carry out the Joint Coordination Committee
- To submit the Completion Report for 1st phase
- (1) Activities

The major activities and results of 1st phase by the work category identified on 1.2.1 are summarized as below;

- 1) Work Category 1 (Preparatory Work in Japan and Explanation to and Discussions with the Counterpart Organizations)
 - Preparation of and Discussions on the Work Implementation Plan
 - Explanation of and Discussions on the Inception Report (IC/R)
 - Explanation of and Discussions on schedule of the Progress Report (PR/R)
 - Explanation of and Discussions on schedule of the Project Completion Report
- 2) Work Category 2 (Preparation of the Manuals and Guidelines)
 - Data collection for current applied standards and specifications
 - · Interrelation of standards and recommended standards
 - Data collection for climate conditions
 - Site investigation for slope failure on A09, A02, A11 and A12
 - Site investigation for pavement condition on Dili city roads
 - Establishments of policy for each manual and guideline
- 3) Work Category 3 (Implementation of OJT and Workshops)
 - Listing up of DRD's testing equipments with their conditions
 - Capacity assessment and analysis for the Soil Testing to DRD members

- Capacity assessment and analysis for the Concrete Testing to DRD members
- Capacity assessment and analysis for the Asphalt Testing to DRD members
- Capacity assessment and analysis for the Pavement Design to DRD and DRBFC members
- Capacity assessment and analysis for the Slope Protection to DRBFC members
- Establishment of the training plan for the Soil Testing
- Establishment of the training plan for the Concrete Testing
- Establishment of the training plan for the Asphalt Testing
- 4) Work Category 4 (Joint Coordination Meeting and Seminar)

It was already mentioned on chapter 5

5) Work Category 5 (Planning and Implementation of the Training in Indonesia)

No major activity was made in this phase.

6) Work Category 6 (Assistance for the Active Use of the Manuals and Guidelines)

No major activity was made in this phase.

(2) Assigned Expert

Assigned Experts on 1st phase are tabulated as below;

No.	Expert Name	Title	Assignment Schedule
1	Mr. Mitsuo HARA	Team Leader/Road(Pavement Design /	(1) 31.01.06-14.02.06
1	MI. MIISUO HAKA	Material Testing)(Asphalt Test)	(2) 25.02.06-11.03.06
2	Mr. Hisashi MUTO	Road(Slop Protection)	(1) 31.01.06-01.03.06
3	Mr. Takashi HARA	Material Testing(Soil) Expert	(1) 31.01.06-24.02.06
4	Mr. Motoki OGAWA	Concrete Testing Expert/Publicity	(1) 05.02.06-01.03.06
5	Mr. Ikumasa KAWASAKI	Project Coordination	(1) 28.01.06-11.03.06

Table 6-1 Assigned Experts on 1st phase

6.2 SUMMARY OF ACTIVITIES ON 2ND PHASE

6.2.1 General Conditions

(1) First Term (April 2006 – August 2006)

Just before starting the 2nd phase activities, the crisis had become serious over the country and the JICA project had been postponed until the situation would change better.

Accordingly only minor works have been done in regard to material testing, pavement design and slope protection which was preliminary discussion with Indonesian institutions and consultants who were candidates for agencies to be entrusted.

Following Expert was assigned on this first term as follows;

Table 6-2 Assigned Experts on 1 st term of	of 2'" ph	nase
---	-----------	------

		0 1	
No.	Expert Name	Title	Assignment Schedule
1	Mr.Mitsuo HARA	Team Leader, Project Coordination	(1) 28.05.06-03.06.06

6.2.2 Second Term (December 2006 – March 2007)

(1) General Condition

After the stable situation came back, the project was started again in December 2006. At beginning, the preparatory investigations were carried out such as equipments, both C/P's organization function and human resource condition.

As the result of the investigation, it was confirmed that there was no problem of re-restarting the Project.

(2) Activities

The major activities and results of 2^{nd} phase by the work category are summarized as below;

1) Work Category 1 (Preparatory Work in Japan and Explanation to and Discussions with the Counterpart Organizations)

The work was completed on 1st phase.

- 2) Work Category 2 (Preparation of the Manuals and Guidelines)
 - Exchanging opinions on the material testing manuals and guidelines between
 JICA Experts and Research and Development Centre for Roads and Bridges,
 Agency for Research and Development, Ministry of Public Works, Indonesia
 (RDCRB) and DRD in Dili at February 2007
 - Preliminary discussion with candidate consulting firms for the drafting manuals and guidelines
 - Drafting proposed contents for each manual and guideline
- 3) Work Category 3 (Implementation of OJT and Workshops)
 - OJT on the Soil Testing for CBR test and Atterberg Limit test in collaboration

with CBRM

- Slope protection work shop at A01 around KP15
- OJT on the Concrete Testing for the Slump and the Compression
- 4) Work Category 4 (Joint Coordination Meeting and Seminar)

It was already mentioned in Chapter 5

- 5) Work Category 5 (Planning and Implementation of the Training in Indonesia)
 - Exchanging opinions on the Training in Indonesia between JICA Experts and Research and Development Centre for Roads and Bridges, Agency for Research and Development, Ministry of Public Works, Indonesia (RDCRB) and DRD
 - Preliminary coordination discussions with RDCRB and JICA long term expert in Indonesia
- 6) Work Category 6 (Assistance for the Active Use of the Manuals and Guidelines)

No major activity was made in this phase.

(3) Assigned Expert

Assigned Experts on Term 2 of 2nd phase are tabulated as below;

No.	Expert Name	Title	Assignment Schedule
1	Mr.Mitsuo HARA	Team Leader/Road(Pavement Design /	(1) 10.12.06-21.12.06
		Material Testing)(Asphalt Test)/ Work	(2) 08.01.07-14.03.07
		Coordination	
2	Mr.Hisashi MUTO	Road(Slop Protection)	(1) 30.01.07-27.02.07
3	Mr.Ichiro TANAKA	Material Testing(Soil) Expert	(1) 24.01.07-15.03.07
4	Mr.Noburo YONEDA	Concrete Testing Expert	(1) 13.02.07-15.03.07

Table 6-3 Assigned Experts on Term2 of 2nd phase