

5. LPPMS 自治体モニタリング用調査項目

LPPM Form 1

LOCAL PRODUCTIVITY AND PERFORMANCE MEASUREMENT  
PROVINCES, CITIES AND MUNICIPALITIES

GENERAL INFORMATION

MUN/CITY : \_\_\_\_\_  
 PROVINCE : \_\_\_\_\_  
 REGION : \_\_\_\_\_

BUDGET FOR THE  
 CURRENT YEAR : \_\_\_\_\_  
 INCOME CLASS : \_\_\_\_\_

DATE ACCOMPLISHED : \_\_\_\_\_  
 DATE SUBMITTED TO  
 NEXT HIGHER LPPM  
 COMMITTEE : \_\_\_\_\_

PART 1. INVENTORY OF MANAGEMENT TOOLS

MANAGEMENT TOOL (1)	STATUS (2) AVAILABLE AND UPDATED (2a) AVAILABLE BUT NOT UPDATED (2b) NOT AVAILABLE (2c)	IF UPDATED AND AVAILABLE, DOES THE MANAGEMENT TOOL, (IN FORM AND CONTENT), IN ACCORDANCE W/ PRESCRIBED GUIDELINES? (3) (3a) YES (3b) NO
◆ LOCAL DEVELOPMENT PLANNING Socio-Economic Profile Sustainable Integrated Area Development Plan others (plz. Specify)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
◆ LOCAL FINANCIAL ADMINISTRATION Annual Budget	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

INSTRUCTIONS:

1. Please complete the requirements of the General Information Portion.
2. Check the appropriate Column relative to the status of Management Tools enumerated in Col.1.
3. Column 3 is provided in respect only to Col. 2a.

MANAGEMENT TOOL (1)	AVAILABLE AND UPDATED (2a)	STATUS (2) AVAILABLE BUT NOT UPDATED (2b)	IF UPDATED AND AVAILABLE, DOES THE MANAGEMENT TOOL, (IN FORM AND CONTENT), IN ACCORDANCE W/PREScribed GUIDELINES? (3) (3a) YES (3b) NO
Annual Supply/Equipment Procurement Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Code of General Ordinances others (pl's Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
♦ OTHER TOOLS			
Integrated Area Community Public Safety Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disaster Preparedness Plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental Code others (pl's Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TOTALS</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**INSTRUCTIONS:**

1. Please complete the requirements of the General Information Portion.
2. Check the appropriate Column relative to the status of Management Tools enumerated in Col. 1.
3. Column 3 is provided in respect only to Col. 2a.

MANAGEMENT TOOL (1)	STATUS (2) AVAILABLE AND UPDATED (2a) AVAILABLE BUT NOT UPDATED (2b) NOT AVAILABLE (2c)	IF UPDATED AND AVAILABLE, DOES THE MANAGEMENT TOOL, (IN FORM AND CONTENT), IN ACCORDANCE W/ PRESCRIBED GUIDELINES? (3) (3a) YES (3b) NO
Annual Investment Plan		
Local Investment Code		
Local Revenue Code		
Tax Roll		
others (pls. Specify)		
♦ LOCAL LEGISLATION		
Internal Rules of Procedure		
Legislative Agenda		
Legislative Tracking System		
others (pls. Specify)		
♦ ORGANIZATION & MANAGEMENT		
Human Resource Development Plan		

**INSTRUCTIONS:**

1. Please complete the requirements of the General Information Portion.
2. Check the appropriate Column relative to the status of Management Tools enumerated in Col.1.
3. Column 3 is provided in respect only to Col. 2a.

**PART II. ASSESSMENT OF SERVICES**

SERVICE (1)	STANDARD (2)	ACTUAL NUMBER (3a)	POPULATION SERVED (3b)	SURPLUS (DEFICIENCY) (3c)
<b>SOCIAL SERVICES</b>				
1. Education and Culture				
(a) Elementary				
• Classroom Requirement	• 1 per 40 pupils			
• Teacher Requirement	• 1 per 40 - 55 pupils			
• Multi-grade Classroom Classroom requirement	• 1 per 15-20 pupils			
• Teacher requirement	• 1 per 15-20 pupils			
• Combination Classroom Classroom requirement	• 1 per 15-40 pupils			
• Teacher requirement	• 1 per 15-40 pupils			
• Special Classroom for Home Economics	• 1 per school			
• Library Requirement				
Teacher Librarian	• 1 per 500 or less pupils			
Fulltime & part-time teacher/librarian	• 1 each per 501 - 1,000 pupils			
Fulltime Librarian & part-time teacher/librarian	• 1 each per 1,000 - 2,000 pupils			

**INSTRUCTIONS:**

- For Columns,
  - ACTUAL NUMBER. With reference to Col. 1, indicate information on the actual number of personnel, facility or services provided;
  - POPULATION SERVED. Enter in this column the number of persons in the LGU directly benefitted by the service;
  - SURPLUS/(DEFICIENCY). Indicate the quotient obtained by dividing the entry in Col. 3a by the entry in Col. 3b. If the result is below the national standards, please indicate same in parentheses. Such would allow easier identification of services w/c are below or above the standards.
- Provincial LPPM Committees shall provide information only on services that are purely within the responsibility of the Provincial Government.

SERVICE LEVEL (3)	POPULATION SERVED (3b)	ACTUAL NUMBER (3a)	SURPLUS (DEFICIENCY) (3c)
<b>SERVICE (1)</b> Full-time Librarian	<b>STANDARD (2)</b> <ul style="list-style-type: none"> <li>• One every 1,000 pupils</li> <li>• Separate building or room properly constructed, well lighted, ventilated, free from noise</li> <li>• Accessible and centrally located</li> </ul>	[Empty Box]	[Empty Box]
<b>(b) Secondary Requirement</b>	<ul style="list-style-type: none"> <li>• 1 per 40 - 45 students</li> <li>• 1 per 40 - 45 students</li> </ul>	[Empty Box]	[Empty Box]
<ul style="list-style-type: none"> <li>• Classroom</li> <li>• Teacher</li> </ul>	<ul style="list-style-type: none"> <li>• 1 per 40 - 45 students</li> <li>• 1 per 40 - 45 students</li> </ul>	[Empty Box]	[Empty Box]
<ul style="list-style-type: none"> <li>• Library Requirement</li> </ul>	<ul style="list-style-type: none"> <li>• 1 per 1,000 students</li> <li>• 1 per 1,000 students</li> </ul>	[Empty Box]	[Empty Box]
Teacher-Librarian Full-time & part-time teacher-librarian	<ul style="list-style-type: none"> <li>• 1 per 1,000 students</li> <li>• 1 per 1,000 students</li> </ul>	[Empty Box]	[Empty Box]
Full-time Librarian & part-time teacher-librarian	<ul style="list-style-type: none"> <li>• 1 per 1,000 students</li> <li>• 1 per 1,000 students</li> </ul>	[Empty Box]	[Empty Box]
Full-time Librarian	<ul style="list-style-type: none"> <li>• 1 per 1,000 students</li> <li>• 1 per 1,000 students</li> </ul>	[Empty Box]	[Empty Box]

NOTE:  
 1. Provincial LPPM Committees shall provide information only on services that are purely within the responsibility of the Provincial Government.