

Annex 5 List of Equipment Provided by the Japanese Side

(1) Over \$ 15,000- per Unit (160万円以上の機材)

September 30, 2005

YEAR	Control #	Cod. CEFOF	ITEM	DESCRIPTION	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	.01-01		Server	Unix Enterprise 3500	\$ 157,000,00	1	-	1	IT Department	A	A	Maintenance Agreement expired. CEFOF has not renewed it since Mar., 2002 JICA renewed the Maintenance Agreement 2004
2000	.06-01		Heavy duty copy machine	Ricoh FT 6350 Automatic feeder DF-62/sorte ST-28	\$ 15,826,00	1	-	1	Printing & Bindery	C	B	
2000	.07-01		Network UPS	Sun Micro System/ Network UPS Best Model power Fortres LI425	\$ 28,500,00	1	-	1	IT Department	C	B	
2001	JICA2001-0101		Vehicle	Mitsubishi Montero Junior 2002, 2000cc	\$ 15,900,00	1	-	1	Administration	A	A	
2004	JICA2004-0101		Vehicle	Nissan Terrano TDI Turbo Diesel 2005, Color Azul, 4 x 4 Capacidad 7 pasajeros Transmission manual, Chassis # VSKTVUR20U0570592/ Motor # TD27293270V	\$ 22,100,00	1	-	1	Administration	A	A	Donation: 2005.01.14
					\$ 239,328,00							ok

A Best Maintenance & Immediate Availability

B Regular Maintenance & Immediate Availability

C Need Maintenance but Available for some case

D Not Available due to Lack of Maintenance

Annex 5 List of Equipment Provided by the Japanese Side

30-Sep-05

(2) Under @\$ 15,000 per unit (10万円以上160万円未満の機材)

YEAR	Control #	Cod. CEFOF	ITEM	DESCRIPTION	PRICE	Qty Initial	Qty Disposal	Qty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	02-01		Server installation	Partition 34m wall Wiring, Repairing A/C	\$ 9,000.00	1	0	1	IT Department.	A	A	
2000	03-01	0.0208	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Lab. Metal Mecánica	A	A	
2000	03-02	50227	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Production Management	A	A	
2000	03-03	50220	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Business Administration	A	A	
2000	03-04	50147	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Textile Lab.	A	A	
2000	03-05	20208	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Printing & Bindery	A	A	
2000	03-06	0.0028	Desk top computer	OBEX Pentium III 750mhz SERIE:	\$ 1,890.00	1	0	1	Lab. Textil	A	A	
2000	04-01	50325	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21225118U	\$ 3,320.00	1	0	1	Production Management(Jose Alfredo G.)	A	A	
2000	04-02		Portable computer	Satellite Pro. 4340 - 4347 SERIE:21238436U	\$ 3,320.00	1	0	1	Quality Management(Mariela Artae)	A	A	
2000	04-03		Portable computer	Satellite Pro. 4340 - 4347 SERIE:21238415U	\$ 3,320.00	1	1	0	Stolen 21 Oct., 2004 in El Salvador Quality Management Hazel Rojas	N/A	N/A	Stolen 21 Oct. 2004 El Salvador
2000	04-04	50371	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21238410U	\$ 3,320.00	1	0	1	Measurement G.	A	A	
2000	04-05	50144	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21238598U	\$ 3,320.00	1	0	1	Lab. Textil(Marvin Herrera)	A	A	
2000	04-06	50320	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21225144U	\$ 3,320.00	1	0	1	Production Management G.	A	A	
2000	04-07	50303	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21238422U	\$ 3,320.00	1	0	1	No-good. IT G.	A	C	Informatica
2000	04-08	50336	Portable computer	Satellite Pro. 4340 - 4347 SERIE:21225075U	\$ 3,320.00	1	0	1	Business Administration (Gregorio Arce)	A	A	
2000	05-01	50318	Portable video-signal projector	Proxima Ultralight LX2 SERIE:GOX07603	\$ 5,000.00	1	0	1	JICA Proj. Office	A	A	Exclusive use of JICA Project Team
2000	05-02	50361	Portable video-signal projector	Proxima Ultralight LX2 SERIE:GOX07637	\$ 5,000.00	1	0	1	Printing & Bindery	A	A	
2000	05-03		Portable video-signal projector	Proxima Ultralight LX2	\$ 5,000.00	1	0	1	Printing & Bindery	A	A	
2000	05-04		Portable video-signal projector	Proxima Ultralight LX2	\$ 5,000.00	1	0	1	QMG	A	A	
2000	08-01		PBX card	Merlin Magix R1.5/6180-P15& accessories for PBX	\$ 10,380.00	1	0	1	Administration	A	A	
2000	09-01	50289	Access server	Lucent Tech. Max 800 33.9kbps Enterprise	\$ 4,000.00	1	0	1	IT Department	B	A	
2000	10-01	50287	Laser printer	EPSON Laser EPL-N2750	\$ 2,000.00	1	0	1	Library	A	A	
2000	11-01	50179	Color laser printer	HP Laser jet color 4500dn	\$ 5,700.00	1	0	1	Administration	B	A	
2000	12-01	50288	Video visualizer	Video visualizer VID-P50 SERIE:20661	\$ 2,785.00	1	0	1	Printing & Bindery	B	A	
2000	12-02	50328	Video visualizer	Video visualizer VID-P50 SERIE: 20667	\$ 2,785.00	1	0	1	Printing & Bindery	B	A	
2000	13-01	50310	Digital camera	EPSON photo PC 3000z SERIE:CC29023	\$ 1,025.00	1	0	1	Printing & Bindery(Carlos H.)	A	A	
2000	13-02		Digital camera	EPSON photo PC 3000z	\$ 1,025.00	1	1	0	Lost Reported OJ	N/A	N/A	Stolen / Robbery Report palced by CEFOF

Annex 5 List of Equipment Provided by the Japanese Side

30-Sep-05

(2) Under @\$ 15,000 per unit (10万円以上160万円未満の機材)

YEAR	Control #	Cod. CEFOF	ITEM	DESCRIPTION	PRICE	Qty Initial	Qty Disposal	Qty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	.14-01		Digital video camera	Canon Mod. ZR-10 SERIE: PAZ2106918B4	\$ 1,338,05	1	0	1	Administration(Carlos H.)	A	A	
2000	.15-01		Electric retractile screen	Cosmopolitan DA-Lite/seamless 213 x 213	\$ 1,490,00	1	0	1	Room #1	A	A	
2000	.15-02		Electric retractile screen	Cosmopolitan DA-Lite/seamless 213 x 213	\$ 1,490,00	1	0	1	Room #2	A	A	
2000	.15-03		Electric retractile screen	Cosmopolitan DA-Lite/seamless 213 x 213	\$ 1,490,00	1	0	1	Room #5	A	A	
2000	.16-01	50307	Portable projector screen	King 213 x 213 DA lite with aluminum tripod	\$ 357,00	1	0	1	Printing & Bindery	B	A	
2000	.16-02		Portable projector screen	King 213 x 213 DA lite with aluminum tripod	\$ 357,00	1	0	1	Printing & Bindery	B	A	
2000	.16-03	50323	Portable projector screen	King 213 x 213 DA lite with aluminum tripod	\$ 357,00	1	0	1	Printing & Bindery	B	A	
2000	.17-01	50340	DVD	LG 3030N SERIE: 101KV00037	\$ 365,50	1	0	1	Printing & Bindery	B	A	
2000	.17-02	50353	DVD	LG 3030N SERIE: 010KV00129	\$ 365,50	1	0	1	Printing & Bindery	B	A	
2000	.18-01	50252	Publishing software & hardware		\$ 4,748,00	1	0	1	IT Dept.	B	A	
2000	.18-02	50286	Publishing software & hardware	Apple PMG 4 CPU MONITOR(No lens serie)					IT Dept.			
2000	.20-01		CD-RW	CD Rewritable device HP 9300 32XMY0375JTBP	\$ 310,00	1	0	1	Production Management	A	A	
2000	.20-02		CD-RW	CD Rewritable device HP 9300 32XMY0375JTB8	\$ 310,00	1	0	1	Quality Management	A	A	
2000	.20-03		CD-RW	CD Rewritable device HP 9300 32XMY0375JTB8	\$ 310,00	1	0	1	Quality Management	A	A	
2001	.21-01	50321	Color Copy machine	RICOH AFICIO 3506 with Feeder & Selector Serie: AL72820134	\$ 10,820,00	1	0	1	Some pieces burned. No repair Printing & Bindery	C	C	
2001	.22-01	50356	Firewall	Lucent Security Management Server Software LSMS V-80 & Brick 80	\$ 7,900,00	1	0	1	IT Dept. Contract Expired	C	C	
2001	.23-01	50308	Router	Cisco 2620	\$ 2,350,00	1	0	1	IT Dept.	A	A	
2001	.24-01	50296	Modem	Paradyne 7975-A1-4001 V-35 Interface SDSL	\$ 885,00	1	0	1	IT Dept.	A	A	
2002	.04-08		Portable PC	IBM ThinkPad R32 serie AK-VL3G9	\$ 2,339,00	1	0	1	Production Management (Enrique Gonzales)	A	A	
	.04-0901		Disquetra	IBM Serie: F2587B4					Production Management	A	A	
	.04-09E1		Adaptador Electrico	IBM Serie: MN32A94Y2					Production Management	A	A	
2002	.04-10		Portable PC	IBM ThinkPad R33 serie AK-VL3G5	\$ 2,339,00	1	0	1	Admin. Management (Jose Arce)	A	A	
	.04-1002		Disquetra	IBM Serie: F258794					Quality Management	A	A	

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30-Sep-05

(2) Under: @\$ 15,000 per unit. (10万円以上160万円未満の機材)

YEAR	Control #	Cod. CEFOF	ITEM	DESCRIPTION	PRICE	Qty Initial	Qty Disposal	Qty Actual	LOCATION	USAGE	MAINT.	NOTES
	04-10E2		Adaptador Electric	IBM Serie: MN32A94NW					Quality Management	A	A	
2002	04-11		Portable PC	IBM ThinkPad R34 series AK-VL3KO	\$ 2,339.00	1	0	1	Measurement (Arlette Jimenez)	A	A	
	04-1103		Disquetera	IBM Serie: F257691					Administrative Mang.	A	A	
	04-11E3		Adaptador Electric	IBM Serie: MN32A922Z					Administrative Mang.	A	A	
2002	04-12		Portable PC	IBM ThinkPad R35 series AK-VL3K4	\$ 2,339.00	1	0	1	QMG (Luigi Longhi)	A	A	
	04-1204		Disquetera	IBM Serie: F266113					Measurement	A	A	
	04-12e4		Adaptador Electrico	IBM Serie: MN32A94HX					Measurement	A	A	
2002	04-13		Portable PC	IBM ThinkPad R36 series AK-VL3KD	\$ 2,339.00	1	0	1	Admin. Management (Zianni Ramirez)	A	A	
	04-1305		Disquetera	IBM Serie: F259785					Printing & Bindery	A	A	
	04-13E5		Adaptador Electrico	IBM Serie: MN32A92YV					Printing & Bindery	A	A	
2002	04-14		Portable PC	IBM ThinkPad R37 series AK-VL3GA	\$ 2,339.00	1	0	1	Measurement (Maynor Vargas)	A	A	
	04-1406		Disquetera	IBM Serie: F258023					Administrative Mang.	A	A	
	04-14E8		Adaptador Electrico	IBM Serie: MN32B44PG					Administrative Mang.	A	A	
2002	03-07		DeskTop PC	IBM Net Vista A22P Serie: KCH7GYP	\$ 1,330.00	1	0	1	Admin. Management	A	A	
	03-07-M1		Monitor	SERIE: 66-GGFT7					Quality Management	A	A	
2002	03-08		DeskTop PC	IBM Net Vista A22P Serie: KCH7GLV	\$ 1,330.00	1	0	1	Quality Management	A	A	
	03-08-M2		Monitor	SERIE: 66-GGFR9					Quality Management	A	A	
2002	03-09		DeskTop PC	IBM Net Vista A22P Serie: KCH7GLLN	\$ 1,330.00	1	0	1	Administrative Mang.	A	A	
	03-09-M3		Monitor	SERIE: 66GGGK8					Arlette Jimenez	A	A	
2002	05-05		Projector	Projector Multimedia Power Lite 53C SERIE: EYMO310201K	\$ 2,460.00	1	0	1	Executive Director	A	A	
2002	05-06		Projector	Projector Multimedia Power Lite 53C SERIE: EYMO310205K	\$ 2,460.00	1	1	0	Printing & Bindery	A	A	
2002			White Board	Panaboard KX-B630 2 Panels	\$ 1,726.00	1	0	1	Lost in El Salvador Japanese Team	N/A	N/A	Stolen 21 Oct. 2004 in El Salvador
2002	13-03		Digital Camera	Sony DSC-P71 3.2 Mega Pixel SERIE: 3694136	\$ 410.00	1	0	1	Executive Mtg. Room	A	A	
2002	13-04		Digital Camera	Sony DSC-P71 3.2 Mega Pixel SERIE: 3694166	\$ 410.00	1	0	1	Printing & Bindery	A	A	
2002	25-01		Scanner	EPSON Perfection 2400P USB SERIE: ESWW03555	\$ 262.00	1	0	1	Printing & Bindery(Carlos H.)	A	A	
2002	26-01		External Hard Disk	HD-Maxtor 3000LE 40GB USB SERIE: F12V1DZE	\$ 223.85	1	0	1	Library	A	A	
2002	26-02		External Hard Disk	HD-Maxtor 3000LE 40GB USB SERIE: F1395REE	\$ 223.85	1	0	1	Measurement (Arlette Jimenez)	A	A	
2002	26-03		External Hard Disk	HD-Maxtor 3000LE 40GB USB SERIE: F12V1D5E	\$ 223.85	1	0	1	Quality Management(hazel Rojas)	A	A	
					\$				Administrative Mang.(Jose Arce)	A	A	

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(2) Under @\$ 15,000 per unit (10万円以上160万円未満の機材)

YEAR	Control #	Cod. CEFOF	ITEM	DESCRIPTION	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2002	.26-04		External Hard Disk	HD-Maxtor 3000LE 40GB USB SERIE: F1362CBE	\$ 223,85	1	0	1	Prod. Mangmt. (Jose Alfredo)	A	A	
2002	.26-05		External Hard Disk	HD-Maxtor 3000LE 40GB USB SERIE: F13BAASE	\$ 223,85	1	0	1	Measurement (maynor Vargas)	A	A	
2002	.27-01		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243130688	\$ 225,90	1	0	1	Quality Management	A	A	
2002	.27-02		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243330972	\$ 225,90	1	0	1	Quality Management	A	A	
2002	.27-03		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331037	\$ 225,90	1	0	1	Measurement (Ariette Jimenez)	A	A	
2002	.27-04		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331075	\$ 225,90	1	0	1	Secretary (Yamileth)	A	A	
2002	.27-05		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243130628	\$ 225,90	1	0	1	Prod. Mangmt. (Enrique Gonz.)	A	A	
2002	.27-06		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331047	\$ 225,90	1	0	1	Prod. Management (Jose Alfredo)	A	A	
2002	.27-07		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331055	\$ 225,90	1	0	1	Quality M. (Hazel Rojas)	A	A	
2002	.27-08		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331060	\$ 225,90	1	0	1	Quality M. (Hazel Rojas)	A	A	
2002	.27-09		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331064	\$ 225,90	1	0	1	Prod. Management (Jose Alf.)	A	A	
2002	.27-10		UPS	UPS APC Back Up Pro.-650VA SERIE: QB0243331046	\$ 225,90	1	0	1	Printing & Bindery	B	A	
				TOTAL	\$ 160,951,30							

- A Best Maintenance & Immediate Availability
- B Regular Maintenance & Immediate Availability
- C Need Maintenance but Available for some case
- D Not Available due to Lack of Maintenance

Annex 5 List of Equipment Provided by the Japanese Side (Software)

(3) SOFTWARE

September 30, 2005

YEAR	Control #	ITEM	DESCRIPTION	PRICE	Qty Initial	Qty Disposal	Qty Actual	LOCATION	USAGE	MAINT	NOTES
2000	S-01	Software-JPM	JMP Statistical Quality of SAS Institute. Applications: Design of experiments, logistic regression, reliability analysis, quality control charts, nonlinear regression, ISO 9000 Documentation Software (ITEM BKA230), Process Improvement 2000 Software (ITEM SW1082).	\$ 2,335,00	1	0	1	Quality Management	A	A	
2000	S-02	Software windows Millennium Edition	MS Windows 2000 Millennium Edition (Academic use)	\$ 1,187,00	1	0	1	IT Department	A	A	Up-Grading done to XP
2000	S-03	Software Office 2000 Millennium Edition	MS Office 2000 Millennium Edition (Academic use)	\$ 6,642,00	1	0	1	IT Department	A	A	
2002		Software Antivirus	Symantec Antivirus Enterprise Edition 8.5	\$ 3,853,25	1	0	1	IT Department	A	A	Contract Renewed
2002		Software MS School agreement Two years	50 Desk Top School Agreement All Languages	\$ 3,250,00	1	0	1	IT Department	A	A	Contract Expired
				\$ 17,267,25							



Annex 5 List of Equipment Provided by the Japanese Side (Video Tapes)

(4) VIDEO TAPES

30-Sep-05

YEAR	Control #	ITEM	DESCRIPTION	ISBN	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	V-01	Video tape	Help Save Planet Earth / Easy ways to make a big difference	1-55880-476-5	\$ 24.78	1	0	1	Library	B	A	ok
2000	V-02	Video tape	Endangered Planet / The Environmental Cost of Growth	1-57807-170-4	\$ 31.90	1	0	1	Library	B	A	ok
2000	V-03	Video tape	Man Against Nature	VM 2003	\$ 31.90	1	0	1	Library	B	A	ok
2000	V-04	Video tape	What to Expect from ISO 9000	0-9673739-1-3	\$ 78.20	1	0	1	Library	B	A	ok
2000	V-05	Video tape	The ISO Auditors are Coming (1 y II parte) / 2 VHS	PA1107	\$ 704.60	1	0	1	Library	B	A	ok
2000	V-06	Video tape	Employee Introduction to ISO 9000 / A Guide to ISO 9000	H99311	\$ 252.42	1	0	1	Library	B	A	ok
2000	V-07	Video tape	ISO 9000 Basics: What Employees Need to Know	PA1104	\$ 331.39	1	0	1	Library	B	A	ok
2000	V-08	Video tape	TPM Mantenimiento Total Productivo / Guia del Instructor		\$ 588.45	1	0	1	Library	B	A	Copies produced
2000	V-09	Video tape	TPM Total Productive Maintenance / Introduction	TAT-0641VV	\$ 588.45	1	0	1	Library	B	A	Copies produced
2000	V-10	Video tape	TPM Total Productive Maintenance / Overall Equipment Effectiveness	TAT-0642VV	\$ 588.45	1	0	1	Library	B	A	Copies produced
2000	V-11	Video tape	TPM Total Productive Maintenance / Preventive Maintenance	TAT-0643VV	\$ 588.45	1	0	1	Library	A	A	Copies produced
2000	V-12	Video tape	TPM Total Productive Maintenance / Predictive Maintenance	TAT-0644VV	\$ 588.45	1	0	1	Library	A	A	Copies produced
2000	V-13	Manual	ISO 9000 / Manual de entrenamiento para el supervisor	ISO00M-S9608	\$ 161.05	1	0	1	Library	B	A	Instruction Manual
2000	V-14	Video tape	ISO 9000 / Seis Pasos hacia la Calidad Global	ISO01V-S00992	\$ 752.60	1	0	1	Library	B	A	ok
2000	V-15	Video tape	ISO 9000 : 2000 / Quality Manual and Operational Procedures	1-882711-24-6	\$ 653.49	1	0	1	Library	B	A	ok
2000	V-16	Manual	El Estrategico/Conceptos, Contextos y Casos	968-880-322-7	\$ 38.09	1	0	1	Library	C	A	Instruction Manual
					\$ 6,002.69							

Annex 5 List of Equipment Provided by Japanese Side (Books)

(5) Books

2005/9/30

YEAR	Control #	ITEM & DESCRIPTION	ISBN	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	B-01	Practical Guide to Environmental Impact Assessment	0-07-040410-0	80,83	1	0	1	Library	C	A	ok
2000	B-02	Environmental Strategies Handbook	0-07-035858-3	115,68	1	0	1	Library	C	A	ok
2000	B-03	Handbook of Environmental Engineering Calculations	0-07-038183-6	142,16	1	0	1	Library	C	A	ok
2000	B-04	Standard Handbook of Environmental Engineering	0-07-013160-0	142,16	1	0	1	Library	C	A	ok
2000	B-05	Air Quality Control Handbook	0-07-001411-6	115,68	1	0	1	Library	C	A	ok
2000	B-06	Environmental, Health and Safety / Portable Handbook	0-07-071848-2	57,70	1	0	1	Library	C	A	ok
2000	B-07	Cómo Crear Empowerment	958-600-822-3	14,49	1	0	1	Library	C	A	ok
2000	B-08	Desarrollo Organizacional	968-880-584-X	12,54	1	0	1	Library	A	A	ok
2000	B-09	Breakthrough Technology Project Management	0-12-449968-6	44,60	1	0	1	Library	B	A	ok
2000	B-10	Building Enterprise Information Architectures: Reengineering Information System	0-13-440256-1	29,27	1	0	1	Library	C	A	ok
2000	B-11	Achieving Maximum Value from Information Systems: A process approach	0-471-97500-1	115,68	1	0	1	Library	C	A	ok
2000	B-12	Activity Based Information Systems: An Executive's Guide to Implementation	0-471-32431-0	110,66	1	0	1	Library	C	A	ok
2000	B-13	ARIS - Business Process Modeling	3-540-65835-1	80,00	1	0	1	Library	C	A	ok
2000	B-14	The Blackwell Encyclopedic Dictionary of Management Information Systems	0-631-21484-4	183,97	1	0	1	Library	C	A	ok
2000	B-15	Administración Total del Mejoramiento Continuo	958-600-562-3	17,56	1	0	1	Library	C	A	ok
2000	B-16	Fundamentos de Administración Financiera	970-103084-2	25,50	1	0	1	Library	B	A	ok
2000	B-17	Administración de Ventas	970-10-0673-2	26,48	1	0	1	Library	C	A	ok
2000	B-18	El Marketing como Arma Competitiva	84-7615-818-1	15,89	1	0	1	Library	C	A	ok
2000	B-19	Investigación de Mercados en un Entorno de Marketing	84-481-0845-0	21,18	1	0	1	Library	A	A	ok
2000	B-20	El Líder del Cambio	970-10-1470-7	17,00	1	0	1	Library	C	A	ok
2000	B-21	Enfoques Modernos para la Gestión de la Fabricación	84-87022-77-4	28,71	1	0	1	Library	C	A	ok
2000	B-22	Gestión de Tiempos de Ciclos	84-87022-42-1	28,71	1	0	1	Library	C	A	ok
2000	B-23	El Sistema de Producción de Canon	84-87022-69-3	40,42	1	0	1	Library	C	A	ok
2000	B-24	Preparaciones Rápidas de Máquinas / El Sistema SMED	84-87022-28-6	23,14	1	0	1	Library	C	A	ok
2000	B-25	Diseño de Células de Fabricación	84-87022-03-0	81,11	1	0	1	Library	C	A	ok
2000	B-26	Estrategia de Fabricación	84-87022-24-3	45,99	1	0	1	Library	C	A	ok
2000	B-27	Sistemas de Reducción de Costes	84-87022-29-4	52,12	1	0	1	Library	C	A	ok
2000	B-28	TQM en Industrias de Proceso	84-87022-18-9	92,54	1	0	1	Library	C	A	ok
2000	B-29	TMM / Dirección de Fabricación Total	84-87022-80-4	28,71	1	0	1	Library	C	A	ok
2000	B-30	Implementación de un Sistema de Dirección "Lean"	84-87022-31-6	69,41	1	0	1	Library	C	A	ok
2000	B-31	Métodos Japoneses de Contabilidad	84-87022-76-6	69,41	1	0	1	Library	C	A	ok
2000	B-32	Sistemas de Datos de Industrias de Primer Nivel Mundial	84-87022-15-4	57,98	1	0	1	Library	C	A	ok
2000	B-33	Manual de Benchmarking	84-87022-33-2	28,71	1	0	1	Library	C	A	ok
2000	B-34	Kaizen Teian 1	84-87022-20-0	81,11	1	0	1	Library	C	A	ok
2000	B-35	Kaizen Teian 2									ok

Annex 5 List of Equipment Provided by Japanese Side (Books)

(5) Books

2005/9/30

YEAR	Control #	ITEM & DESCRIPTION	ISBN	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	B-36	El Libro de las Mejoras / Creación de áreas de trabajo libres de problemas	84-87022-75-8	57,98	1	0	1	Library	C	A	ok
2000	B-37	TPM / Eliminación de Pequeñas Paradas en Máquinas y Líneas Automáticas	84-87022-14-6	52,12	1	0	1	Library	C	A	ok
2000	B-38	Nuevas Directrices para el TPM	84-87022-40-5	63,83	1	0	1	Library	A	A	ok
2000	B-39	TPM para Departamentos de Ingeniería	84-87022-23-5	69,41	1	0	1	Library	C	A	ok
2000	B-40	Manual para la Implantación del "Just In Time" (2 tomos)	HIRSP-S93	1.142,84	1	0	1	Library	C	A	ok
2000	B-41	Kanban y "Just In Time" en Toyota	84-87022-39-1	40,42	1	0	1	Library	C	A	ok
2000	B-42	El Sistema de Producción de Toyota desde el punto de vista de la Ingeniería	84-87022-04-9	52,12	1	0	1	Library	C	A	ok
2000	B-43	Poka - Yoke / Mejorando la calidad del producto evitando los defectos	84-87022-73-1	69,41	1	0	1	Library	B	A	ok
2000	B-44	Kaizen para Preparaciones Rápidas de Máquinas	84-87022-07-3	69,41	1	0	1	Library	C	A	ok
2000	B-45	Diagnóstico Corporativo / Una herramienta para alcanzar la excelencia	84-87022-38-3	69,41	1	0	1	Library	C	A	ok
2000	B-111	Handbook of the Nutritional Value of Foods in Common Units	0-486-21342-0	17,84	1	0	1	Library	C	A	ok
2000	B-107	Essentials of Food Safety & Sanitation	0-13-017371-1	70,52	1	0	1	Library	A	A	ok
2000	B-108	The HACCP Food Safety Manual	0-471-05685-5	111,50	1	0	1	Library	A	A	ok
2000	B-112	Quality Control for Foods and Agricultural Products	0-471-18617-1	278,74	1	0	1	Library	C	A	ok
2000	B-113	Analysis of Food Constituents	0-471-18966-9	253,65	1	0	1	Library	A	A	ok
2000	B-46	Inventory Management and Production Planning and Scheduling	0-471-11947-4	164,46	1	0	1	Library	C	A	ok
2000	B-47	The Capability Maturity Model / Guidelines for Improving the software process	0-201-54664-7	59,37	1	0	1	Library	C	A	ok
2000	B-48	The QFD Handbook	0-471-17381-9	167,24	1	0	1	Library	B	A	ok
2000	B-49	World Class Quality	0-8144-0427-8	57,70	1	0	1	Library	C	A	ok
2000	B-50	Juran's Quality Handbook	0-07-034003-X	173,66	1	0	1	Library	C	A	ok
2000	B-51	Introduction to Statistical Quality Control	0-471-30353-4	170,03	1	0	1	Library	A	A	ok
2000	B-52	ISO 9000 / Quality Systems Handbook	0-7506-4024-3	76,93	1	0	1	Library	A	A	ok
2000	B-53	SPC Simplified / Practical Steps to Quality	0-527-76340-3	28,71	1	0	1	Library	B	A	ok
2000	B-54	Business Process Improvement Workbook	0-07-028779-0	48,50	1	0	1	Library	C	A	ok
2000	B-55	Six Sigma	0-385-49437-8	48,22	1	0	1	Library	C	A	ok
2000	B-56	Building the Global Information Economy	0-39206-377-7	34,84	1	0	1	Library	C	A	ok
2000	B-110	Trace Minerals in Foods	0-8247-7835-9	359,58	1	0	1	Library	C	A	ok
2000	B-109	Instrumental Methods for Quality Assurance in Foods	0-8247-8278-X	253,65	1	0	1	Library	C	A	ok
2000	B-106	Micro-organisms in Foods 5: Characteristics of Microbial Pathogens	0-412-47350-X	264,80	1	0	1	Library	A	A	ok
2000	B-57	Spice	0-3186-7798-8	91,98	1	0	1	Library	A	A	ok

Annex 5 List of Equipment Provided by Japanese Side (Books)

(5) Books

2005/9/30

YEAR	Control #	ITEM & DESCRIPTION	ISBN	PRICE	Q'ty Initial	Q'ty Disposal	Q'ty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	B-58	Implementing Six Sigma / Smarter solutions using statistical methods	0-471-29659-7	144.39	1	0	1	Library	C	A	ok
2000	B-59	Quality by Experimental Design	0-8247-8910-5	95.89	1	0	1	Library	B	A	ok
2000	B-60	Statistical Quality Control	0-471-18378-4	165.29	1	0	1	Library	B	A	ok
2000	B-77	Ingeniería Ambiental	970-17-0266-2	25.64	1	0	1	Library	C	A	ok
2000	B-78	Seguridad Industrial y Salud	970-17-0331-6	17.00	1	0	1	Library	C	A	ok
2000	B-79	Administración Financiera	968-880-950-0	29.55	1	0	1	Library	B	A	ok
2000	B-80	La Estrategia en el Panorama del Negocio	968-444-409-5	13.94	1	0	1	Library	A	A	ok
2000	B-81	Comportamiento Organizacional	970-17-0236-0	22.86	1	0	1	Library	A	A	ok
		Managing Change / Practical Strategies for Competitive Advantage									
2000	B-61	Analysis of Customer Satisfaction Data	0-87389-470-7	64.11	1	0	1	Library	C	A	ok
2000	B-62	Quality Function Deployment: Linking a company with its customers	0-87389-435-7	86.41	1	0	1	Library	A	A	ok
2000	B-63		0-87389-202-X	83.62	1	0	1	Library	A	A	ok
2000	B-64	Principles of Quality Costs / Principles, Implementation and Use	0-87389-443-X	61.04	1	0	1	Library	C	A	ok
2000	B-65	Eight-Step Process to Successful ISO 9000 Implementation	0-87389-327-1	68.29	1	0	1	Library	C	A	ok
2000	B-66	Customer Satisfaction Measurement and Management (no SW)	0-87389-427-8	65.50	1	0	1	Library	A	A	ok
2000	B-67	Business Process Improvement Toolbox	0-87389-438-3	65.23	1	0	1	Library	C	A	ok
2000	B-68	The Desk Reference of Statistical Quality Methods	0-87389-472-3	96.17	1	0	1	Library	A	A	ok
2000	B-69	The Quality Audit Handbook	0-87389-460-X	76.93	1	0	1	Library	C	A	ok
2000	B-70	Root Cause Analysis / Simplified Tools and Techniques	0-87389-466-9	34.56	1	0	1	Library	C	A	ok
2000	B-71	Glossary and Tables for Statistical Quality Control	0-87389-354-9	60.77	1	0	1	Library	C	A	ok
2000	B-72	ISO 9000 at the Front Line	0-87389-397-2	38.47	1	0	1	Library	A	A	ok
2000	B-73	ISO 9001:2000 Explained	0-87389-481-2	64.11	1	0	1	Library	A	A	ok
2000	B-74	Internal Quality Auditing	0-87389-479-0	61.04	1	0	1	Library	C	A	ok
2000	B-75	The Certified Quality Manager Handbook	0-87389-387-5	130.45	1	0	1	Library	C	A	ok
2000	B-76	Una Revolución en la Producción: El Sistema SMED	84-87022-02-2	75.26	1	0	1	Library	C	A	ok
2000	B-82	Principios de Administración de Operaciones	968-880-722-2	20.07	1	0	1	Library	C	A	ok
2000	B-83	El Proceso Estratégico / Conceptos, Contextos y Casos	968-880-829-6	20.91	1	0	1	Library	C	A	ok
2000	B-84	Ingeniería Económica	968-600-966-1	21.74	1	0	1	Library	C	A	ok
2000	B-85	Preparación y Evaluación de Proyectos	956-278-088-0	16.59	1	0	1	Library	C	A	ok
		Métodos Cuantitativos para la Toma de Decisiones en Administración									
2000	B-86		968-451-312-7	23.55	1	0	1	Library	C	A	ok
2000	B-87	Estudio del Trabajo / Ingeniería de Métodos	970-10-1697-1	9.90	1	0	1	Library	C	A	ok
		El Libre Acceso a los Departamentos Administrativos y el Secreto de Estado									
2000	B-88		9977-13-110-4	3.07	1	0	1	Library	C	A	ok

Annex 5 List of Equipment Provided by Japanese Side (Books)

(5) Books

2005/9/30

YEAR	Control #	ITEM & DESCRIPTION	ISBN	PRICE	Qty Initial	Qty Disposal	Qty Actual	LOCATION	USAGE	MAINT.	NOTES
2000	B-114	AOAC Oficial Methods of Analysis of AOAC International	0-935584-67-6	1,282.21	1	0	1	Library	C	A	ok
2000	B-99	Webster's Encyclopedic Unabridged Dictionary of the English Language	0-517-15026-3	41,81	1	0	1	Library	C	A	ok
2000	B-98	Advanced Thordike Barnhart -Diccionaries	0-673-12448-7	29,83	1	0	1	Library	C	A	ok
2000	B-97	Dictionary Oxford . Avanzado Para Estudiantes de Inglés	0-19-431248-8	13,94	1	0	1	Library	C	A	ok
2000	B-96	Radom House Dictionary Spanish-English	0-679-43997-1	13,94	1	0	1	Library	C	A	ok
2000	B-93	La Inteligencia Emocional	950-15-1991-0	22,30	1	0	1	Library	A	A	ok
2000	B-94	La motivación del personal de su empresa	84-205-3061-1	7,53	1	0	1	Library	C	A	ok
2000	B-90	Los innovadores de las grandes organizaciones	970-613-458-1	19,51	1	0	1	Library	C	A	ok
2000	B-91	La Organización creadora de conocimiento	970-613-454-9	20,91	1	0	1	Library	C	A	ok
2000	B-95	Cambridge . Dictionary of American English con CD	0-521-77974-x	18,95	1	0	1	Library	C	A	CD stolen
2000	B-92	Ecología de la información	970-613-448-4	22,30	1	0	1	Library	C	A	ok
2000	B-89	Serie Fácil Administre sus Proyectos	970-17-1280-8	17,84	1	0	1	Library	C	A	ok
2000	B-100	Trucos Windows Millennium / guía en 10 minutos	84-205-3051-4	11,43	1	0	1	Library	C	A	ok
2000	B-101	Motivación para Equipo de Trabajo	9968-15-106-8	8,08	1	0	1	Library	C	A	ok
		Administración de Comportamiento Organizacional Liderazgo Situacional	970-17-0136-4	22,02	1	0	1	Library	C	A	
2000	B-102	Situacional									
2000	B-104	Administración de Recursos Humanos	958-41-0037-8	19,51	1	0	1	Library	A	A	ok
2000	B-103	Investigación de Operaciones	970-17-0166-6	27,60	1	0	1	Library	C	A	ok
		Total		9,878,04							



Annex 5 Equipment Provided by the Japanese Side

(6) Equipment for the Experts

September 30, 2005

YEAR	#	ITEM	DESCRIPTION	PRICE	Q'ty Initial	Q'ty Dispos.	Q'ty Actual	LOCATION	NOTES
(1) FUKUNAGA Tatsuaki (2001.03.26)									
2000		Personal Computer	IBM Thinkpad i1800 2632-11J 64MB HD 20GB	278,000	1	0	1	IT Group	
2000		Memory Module	128 MB	21,300	1	0	1	IT Group	
2000		Software	MS Office 2000 Pentium	78,500	1	0	1	Fukunaga's Office	
2000		do	Antivirus 2001	6,100	1	0	1	Fukunaga's Office	
2000		do	Bursho OCR	11,500	1	0	1	Fukunaga's Office	
2000		do	Hyo OCR	11,500	1	0	1	Fukunaga's Office	
2000		do	Photodeluxe Family 4.0	7,000	1	0	1	Fukunaga's Office	
2000		do	ROX Kakkokugo ver.2	59,000	1	0	1	Fukunaga's Office	
2000		Mouse	USB	2,500	1	0	1	Fukunaga's Office	
2000		USB Hub	6- port	6,000	1	0	1	Fukunaga's Office	
2000		OA tap	6 w/Noise Filter 100v	2,000	1	0	1	Fukunaga's Office	
2000		Digital Camera	Canon Power shot S20	88,500	1	0	1	Fukunaga's Office	
2000		Electronic Book player	SONY DD-S35	38,000	1	0	1	Fukunaga's Office	
2000		Software Jisho	Super Sogo-Jisho	17,500	1	0	1	Fukunaga's Office	
2000		do	Eiwa-Katsuyou-Daijiten	9,000	1	0	1	Fukunaga's Office	
2000		Carrying Bag	A4 Size for computer	10,500	1	0	1	Fukunaga's Office	
2000		PC Connection Kit	Canon AK 310	8,800	1	0	1	Fukunaga's Office	
2000		Power Supply Kit	Canon DK 110	8,800	1	0	1	Fukunaga's Office	
			Sub-Total	664,500					
(2) TAKEMURA Kenji (2001.04.26)-Transferred to Okamoto									
2000		Books	Varios	52,969	14	0	14	Prod.Magm't off.	
2000		Personal Computer	PCQG-XR9Z/K	396,000	1	1	0	Out of order	Takemura took to JPN to dispose of Mar.22,2004
2000		printer Cable	KDV-P2	1,500	1	0	1	Prod.Magm't off.	
2000		Accessory kit	ACKKIT-MM70	28,900	1	0	1	Prod.Magm't off.	
2000		Mouse	M-N 2P2LG	2,200	1	0	1	Prod.Magm't off.	
2000		MO drive	MOIF-640	36,100	1	0	1	Prod.Magm't off.	
2000		MO Media Card	230MB	8,000	10	10	0	Prod.Magm't off.	
2000		Paper	A4 250sheets/vol.	1,100	2 vol.	2	0	Prod.Magm't off.	
2000		OHP Film	C3835A A4 50 sheets/vol.	31,800	6	2	4	Prod.Magm't off.	
2000		Transformer	CD 117-10	11,000	1	0	1	Prod.Magm't off.	
2000		Printer	Desk Jet 990CXI	49,100	1	0	1	Prod.Magm't off.	

Annex 5 Equipment Provided by the Japanese Side

September 30, 2005

(6) Equipment for the Experts

YEAR #	ITEM	DESCRIPTION	PRICE	Q'ty Initial	Q'ty Dispos.	Q'ty Actual	LOCATION	NOTES
2000	Scanner	FB 1210 U	33,800	1	0	1	Prod.Magm't off.	
2000	Digital Video Camera	DCR-TRV 20	151,000	1	0	1	Prod.Magm't off.	
2000	Ink Cartridge	C6587DA Color	60,000	15	15	0	Prod.Magm't off.	
2000	Ink Cartridge	51645AA Black	52,500	15	15	0	Prod.Magm't off.	
	Sub-Total		915,969					
(3) AOI Hiseyuki (2001.04.26) -----> Transferred to Nakamura								
2000	Personal Computer	Vaio PCG-FX77BP	323,000	1	0	1	Nakamura's Office	
2000	Software	Power point 2000	19,800	1	0	1	Nakamura's Office	
2000	Transformer		9,800	1	0	1	Nakamura's Office	
2000	Books		38,820					
	Video Tapes							
	Sub-Total		391,420					Brought-in by himself
(4) KUWAHARA Yoshitaka(2001.04.26)								
2000	Personal Computer	IBM Thinkpad i1800 2632-11J 64MB HD 20GB						Mother disk out of order / no repair because of the high cost in repairing.
2000	Battery Pack	02K6640	245,000	1	1	0		
2000	128MB Memory Card		17,000	1	0	1	C.A.'s Office	
2000	Software	Office 2000 pentium	15,000	1	0	1	C.A.'s Office	
2000	USB Scroll Mouse		76,000	1	0	1	C.A.'s Office	
2000	USB 7 Port Hub		2,800	1	0	1	C.A.'s Office	
2000	OA Tap		7,800	1	0	1	C.A.'s Office	
2000	carrying Bag	A4 Size for computer	2,300	1	0	1	C.A.'s Office	
	Sub-Total		6,500	1	0	1	C.A.'s Office	
			372,400					
(5) TAKIZAWA Shinichi(2001.08.20)								
2001	Books		11,028	5	0	5	BM Expert's Office	
2001	Books		142,857	1set	0	1set	BM Expert's Office	
2001	MO drive	Dyna MO640 SF Fujitsu	69,000	1	0	1	Lab.(Gonzales)	
2001	MO drive	Dyna MO640 SF Fujitsu	69,000	1	0	1	Lab.(Textile)	
2001	MO drive	Dyna MO640 SF Fujitsu	69,000	1	0	1	Production	
2001	MO Disk	MA-M128B10P Maxell	5,000	1set	1	0	BM Expert's Office	
2001	MO Disk	MA-M230B10P Maxell	5,000	1set	1	0	BM Expert's Office	
2001	MO Disk	MA-M640 B10P maxell	8,000	1set	1	0	BM Expert's Office	

Annex 5 Equipment Provided by the Japanese Side

(6) Equipment for the Experts

YEAR	#	ITEM	DESCRIPTION	PRICE	Q'ty Initial	Q'ty Dispos.	Q'ty Actual	LOCATION	NOTES
2001		Personal Computer	Think pad series 1800(2655-P3J)IBM	237,000	1	0	1	BM Expert's Office	
2001		FDD Driver	05K9276TBM	9,000	1	0	1	BM Expert's Office	
2001		Li-ion Battery	02K6640 IBM	16,300	1	0	1	BM Expert's Office	
2001		Memory Modules	20L0255 IBM	36,800	1	0	1	BM Expert's Office	
2001		Software	Office 2000 pentium MS	74,700	1	0	1	BM Expert's Office	
2001		USB mouse	M-NZULG ELECOM	2,100	1	0	1	BM Expert's Office	
2001		USB Hub	UH P79SV ELECOM	8,000	1	0	1	BM Expert's Office	
2001		OA tap	TAP-2607NF SANWA SUPPLY	4,200	1	0	1	BM Expert's Office	
2001		Carrying Bag	SSC-RD3BK SANWA SUPPLY	7,400	1	0	1	BM Expert's Office	
			Sub-Total	774,385					

(6)AKIYAMA Yoshihiro(2002.02.04)

2001		P.C.	IBM Think Pad R 30 series Note Book	150,000	1	0	1	Fukunaga's office	
2001		Software	Microsoft Office XP	40,000	1	0	1	Fukunaga's office	
2001		Memory Module	128 MB/ Installed in the IBM think Pad 30 series	10,000	1	0	1	Fukunaga's office	
			Sub-Total	200,000					

(7)NAKAMURA HIDEO (2002.12.24)

2002		Norton Antivirus	Symantec Antivirus 2003	5,750	1	0	1	Nakamura's office	
2002		Portable HDD	MELCO HD-P40U2	28,800	1	0	1	Nakamura's office	
2002		Software	ADOBE Acrobat 5.0 J	30,500	1	0	1	Nakamura's office	
2002		USB HUB	MELCO USB-S7	5,800	1	0	1	Nakamura's office	
2002		Digital Camera	CANON Power Shot S30	75,500	1	0	1	Nakamura's office	
2002		Flash Memory	MELCO RCF-X 256 MY	18,500	1	0	1	Nakamura's office	
2002		Card Reader	MELCO MCR-CF2	2,750	1	0	1	Nakamura's office	
2002		Books	29 Volumes	190,683	29	0	29	Nakamura's office	
2002			Sub-Total	358,283					

(8)SATO MASAHITO(2003.06.11)

2003		Desk Top P.C.	IBM Net Vista PentiumIV MS XP/ Monit 17" CD-RW	1,569,40	1	0	1	Noly's Office	Local purchase
2003		Digital Video Camera	Panasonic NV-MX 5000	153,000	1	0	1	C.A.'s Office	Received Aug.11.03
2003		=DEM= DigiCam ac	Panasonic DigiCam Accessories Kit VW-PMX 50	27,800	1	0	1	C.A.'s Office	DO
2003		=DEM= Tripod	Panasonic Tripod VZ-CTR1	13,300	1	0	1	C.A.'s Office	DO
2003		Note Book PC	IBM ThinkPad X-31 N 672-C2W	287,000	1	0	1	C.A.'s Office	DO
2003		=DEM= Base	IBM ULTRA BASEX 3 46P7912	15,800	1	0	1	C.A.'s Office	DO
2003		=DEM=CD-R/RW	IBM CD-RW DVD Drive 22P6991	45,200	1	0	1	C.A.'s Office	DO

September 30, 2005

Annex 5 Equipment Provided by the Japanese Side

(6) Equipment for the Experts

September 30, 2005

YEAR	#	ITEM	DESCRIPTION	PRICE	Qty Initial	Qty Dispos.	Qty Actual	LOCATION	NOTES
2003		=IDEM= Floppy D.	IBM Floppy Disk Drive USB portable Diskette Dr. 05K9276	10,000	1	0	1	C.A.'s Office	DO
2003		HD Drive	Buffalo 120GB DIU 2-B120G	22,200	1	0	1	C.A.'s Office	DO
2003		Network Hub	Buffalo Net Seeker LSM-10/100-8	30,800	1	0	1	C.A.'s Office	DO
2003		DVD Recorder	Logitec DVD R/RW LDR-42U2	32,500	1	0	1	C.A.'s Office	DO
2003		MPEG Converter	Monster TV MPEG 2 P2H	33,800	1	0	1	C.A.'s Office	DO
2003		IC Recorder	Sony ICD-ST 40	37,800	1	0	1	C.A.'s Office	DO
2003		Anti-Virus Software	Symantec Norton 2003 Professional System Works 2003PRO	15,800	1	0	1	C.A.'s Office	DO
2003		Book	Japanese written Books	21,120	9	0	9	C.A.'s Office	DO
			Sub-Total	746,120					
(9) Takemura Kenji									
2003		VIDEO Tapes	Preventive Maintenance / TPM & others	273,180	7	0	7	C.A.'s office	
				273,180					
(10) Okamoto Keiji (2004.05.16)									
2004		Pcomputer	ThinkPad T41 2373-BJ3 IBM	248,000	1	0	1	Okamoto's Office	
2004		Software	Office personal 2003 Microsoft	44,000	1	0	1	Okamoto's Office	
2004		Software	Power point 2003 Microsoft	25,000	1	0	1	Okamoto's Office	
2004		Software	Acrobat Standard 6.0 Adobe	37,000	1	0	1	Okamoto's Office	
2004		Hard Disk	HD -P40U2/UC Buffalo	19,800	1	0	1	Okamoto's Office	
2004		USB Hub	UH-2Z4GM LOAS	7,300	1	0	1	Okamoto's Office	
2004		Mouse	M-N2USV Elecom	2,100	1	0	1	Okamoto's Office	
2004		Digital Camera	IXY Digital 500 CANON	53,000	1	0	1	Okamoto's Office	
2004		Battery Pack	NB-1LH CANON	3,800	1	0	1	Okamoto's Office	
2004		Compact Flash Card	FC-256MH CANON	15,700	1	0	1	Okamoto's Office	
2004		Compact Flash Card	FC-128M CANON	13,000	1	0	1	Okamoto's Office	
2004		Book		102,024	50	0	50	Okamoto's Office	
				570,724					
				\$ 4,993,801					

Annex 6 Expenses provided by Japanese side from JFY 2000 to JFY2005

(Unit: Thousand Yen)

Japanese Fiscal Year	2000	2001	2002	2003	2004	2005	Total (2000 - 2004)
Dispatch of Experts*1	18,060	123,874	113,435	85,175	98,538	N.A	439,082
(Local Cost Support)	N.A	(3,836)	(4,270)	(5,431)	(10,482)	(21,244)	
Acceptance of C/P in Japan*2	2,738	2,067	1,783	1,712	6,827	N.A	15,127
Provision of Machinery and Equipment	43,888	7,651	5,229	1,297	3,294	0	61,359
Dispatch of Study Team	7,394	0	0	3,095	0	N.A	10,489
Total							526,057

Note: *1: Expenses for Dispatch of Experts is inclusive of that for Local Cost Support

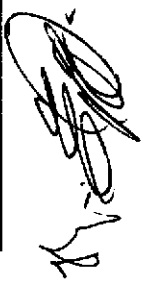
*2: Expenses for Acceptance of C/P excludes common expenses of training program.



Annex 7 List of Costa Rican counterpart personnel assigned to the Project

No.	Name of C/P	Field	Position	Period of Assignment		Training in Japan							Remarks		
				From	To	2001	2002	2003	2004	2005	2006	Course		From	To
1	Mr. Fernando Gutiérrez	Project Director	Minister, Ministry of Science and Technology	2001.01.20	Present	█	█	█	█	█	█	Productivity Organization Management	2001.03.11	2001.03.24	
2	Mr. Oltman Muñoz	Project Manager	Executive Director, CEFOF	2001.01.20	2004.07.02	█						Productivity Organization Management	2001.03.11	2001.03.24	Retired
3	Mr. Eulogio Domínguez	ditto	Executive Director, CEFOF	2005.03.02	Present					█					
4	Mr. German Rudin	Project Coordinator	Director Technologies, CEFOF	2001.01.20	Present	█	█	█	█	█	█	Productivity Organization Management	2001.03.11	2001.03.24	
5	Mr. Eric Chavez	Production Management	Instructor	2001.01.20	2002.10.02	█						Productivity Improvement	2001.01.09	2001.06.10	Other assignment at CEFOF
6	Mr. Jose Alfred González	Production Management	Instructor	2004.05.01	2004.08.06				█			Consultancy SME- JPC	2003.05.05	2003.08.04	
7	Mr. Carlos Leandro	Production Management	Instructor	2001.03.25	2004.02.01	█	█	█	█	█	█	Consultancy SME- JPC	2002.05.25	2002.08.25	
8	Mr. Enrique González	Production Management	Instructor	2001.01.20	Present	█	█	█	█	█	█	Productivity Improvement - Andino	2004.11.22	2004.12.18	
9	Mr. Marvin Herrera	Production Management	Instructor	2001.01.20	2002.02.28	█									(Study in Chile)
10	Mr. Hugo Brian	Production Management	Instructor	2004.05.07	Present				█						Other assignment at CEFOF
11	Ms. Hazel Rojas	Quality Management	Instructor	2001.01.20	Present	█	█	█	█	█	█	Practical Improvement Productivity	2002.04.08	2002.06.09	
12	Ms. Mariela Arias	Quality Management	Instructor	2001.01.20	Present	█	█	█	█	█	█	Seminar Productivity Imp (Moldova)+Food Lab.	2003.10.14	2003.11.22	
13	Mr. Luigi Longhi	Quality Management	Instructor	2001.01.20	Present	█	█	█	█	█	█	S America Productivity Improvement	2001.10.30	2001.11.23	
14	Mr. Pedro Moreira	Quality Management	Instructor	2001.01.20	2003.03.14	█	█	█	█	█	█	Practical Improvement Productivity	2002.04.08	2002.06.09	Retired
15	Mr. Alberto Mantilla	Quality Management	Instructor	2003.11.01	2004.08.06				█						Retired
16	Mr. Jose Raul Gutierrez	Quality Management	Instructor	2001.01.20	2004.01.27	█	█	█	█	█	█				Retired
17	Mr. Jose Arce	Administration Management	Instructor	2001.01.20	Present	█	█	█	█	█	█				
18	Mr. Gregorio Arce	Administration Management	Instructor	2001.01.20	Present	█	█	█	█	█	█				
19	Mr. Carlos Herrera	Administration Management	Instructor	2001.01.20	Present	█	█	█	█	█	█				
20	Ms. Zianne Ramirez	Administration Management	Instructor	2001.01.20	Present	█	█	█	█	█	█	Productivity Improvement - Andino	2004.11.22	2004.12.18	
21	Ms. Ana Milrey	Administration Management	Instructor	2003.10.01	Present				█						
22	Ms. Arletta Jiménez	Productivity Measurement	Instructor	2001.01.20	Present	█	█	█	█	█	█				
23	* Mr. Maynor Vargas	Productivity Measurement	Instructor	* 2001.01.20	Present	█	█	█	█	█	█	Consultancy SME II (Nagoya)	2004.05.08	2004.08.06	

(* Mr. Maynor Vargas : C/P of Production Management, 2001.01.20 - 2001.08.28)



Annex 8 Budget Allocation for the Project by Costa Rican side

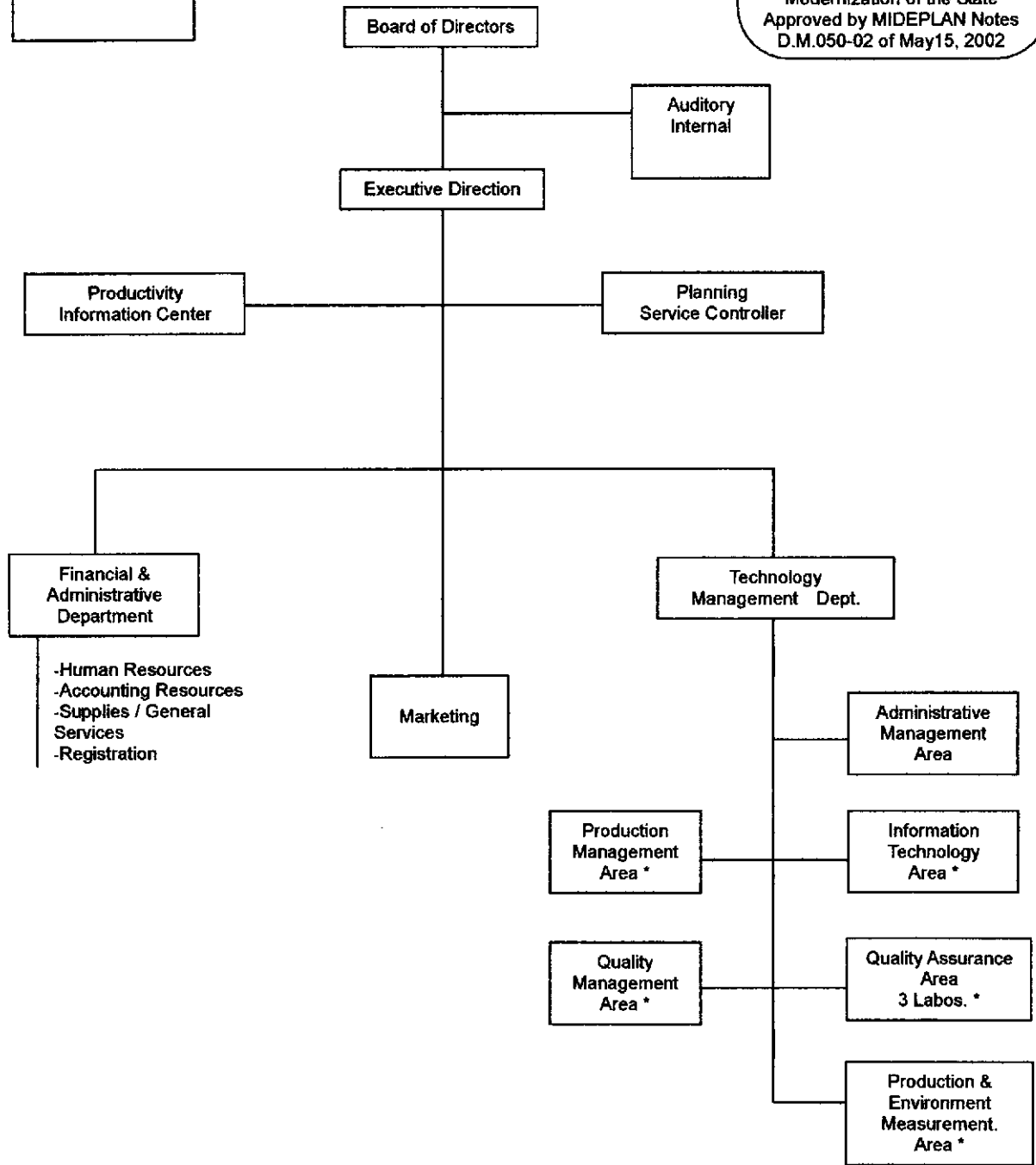
(Unit: million colon)

Item of Budget / Year	2001	2002	2003	2004	2005		Total General
Staff Charges	202,30	230,50	242,80	248,20	136,94	178,84	315,78
Building Maintenance Equipment	4,29	3,37	4,59	1,58	2,78	1,50	4,28
Electricity, Telephone, Gas, Travel Allowance, Others	49,41	85,53	52,19	57,05	29,94	25,00	54,94
TOTAL	<u>256,00</u>	<u>319,40</u>	<u>299,58</u>	<u>306,83</u>	<u>169,66</u>	<u>205,34</u>	<u>375,00</u>
							<u>1.239,58</u>
							<u>18,11</u>
							<u>299,12</u>
							<u>1.556,81</u>

Annex 9 Organization Chart of CEFOF

Executive Management Level
Advisory Level
Directive Level
Operating Level
Level Counsel

	ORGANIZING UNIT
	LINE OF ASESORIA
	LINE FORMAL AUTHORITY
	UNIT OR TRANSITORY PROCESS
	LINE DESCONCENTRATION ADMINISTRATIVE
Modernization of the State Approved by MIDEPLAN Notes D.M.050-02 of May 15, 2002	




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Annex 10 (1) Allocation of C/P and Staff for the Project

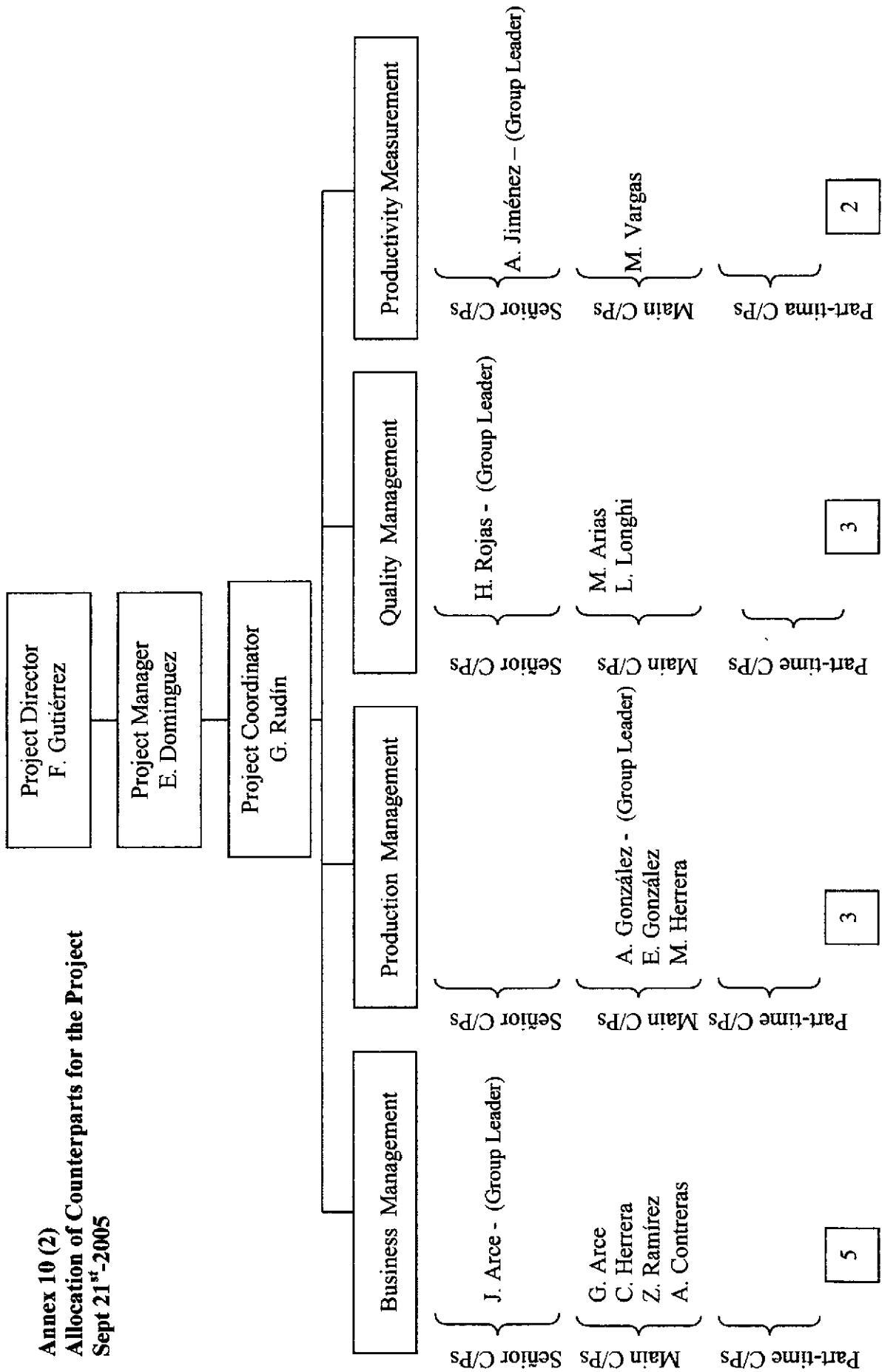
Center staff	Nº	Function	Nº	Position	Nº	Name	Date of employment
Director	1	Executive Directorate	1	Executive Director	1	Eulogio Domínguez	2005.03.09
	1	Secretary	1	Secretary	1	Yamileth Herrera	2002.04.01
	1	Planning Evaluation	1	Planning Evaluation	1	Jorge Bermúdez	1994.01.17
	1	Audit	1	Auditor	1	José V. Alemán	2005.05.02
	2	Marketing	2	Marketing	1 1	Ileana Cartín G. Ericka González	1993.02.01 1998.12.01
Administrative staff	1	Financial Administrative Area	1	Administrative Coordinator	1	Ezequiel Sánchez	2003.05.20
	3	Accounting	3	Public Account Assistant Account	1 2	Elías Gamboa Carolina Castro Jenny Cruz	1994.01.01 2001.12.26 1993.07.15
	1	Human Resources	1	Human Resources	1	Gustavo Arias	1997.04.14
	1	Registration	1	Registration Controller	1	Elizabeth Murillo	1992.09.16
	1	Procurement	1	Procurement	1	José Rodríguez	1993.05.07
	1	Secretary	1	Secretary	1	Maureen Alfaro	1994.04.01
	0	General Services	0	General Affairs Supervisor	0	(Walter Conejo)	1992.09.16 (Retired)
	8	Cleaning staff and other services	8	Reception Inf. and Docum. Center Didactic Resources Driver Miscellaneous Duties	1 1 1 2 3	Marianela Vásquez Marjorie Arias Douglas Bolaños Luis Castro Alexis Sibaja Luis Hernández Alvaro Loría Jose Fco. Lanuza	1997.09.01 1994.02.01 1993.02.01 1994.01.17 1998.06.29 1992.10.15 1993.04.01 1993.04.01
	Academic staff	1	Technological Management Department	1	Technological Management Coordinator	1	German Rudin
	1	Secretary	1	Secretary	1	Marielena Quesada	2005.05.09
	3	Quality	3	Instructor	3	Luigi Longhi Hazel Rojas Marianela Arias	1993.04.12 1993.01.18 1997.04.14

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	3	Production and Environment Management Area	3	Instructor	3	Erick Chaves Jose Alf. González Hugo Brian	1998.03.16 2001.12.26
	6	Information Technology Area	6	Instructor	6	Arlette Jiménez Nuria Alfaro Allan Jiménez Rocío Avila Gustavo Ruiz Minor Campos	1993.03.22 1993.01.18 1997.07.01 1995.08.28 1996.08.19 1997.05.06
	5	Administrative Management Area	5	Instructor	5	José Arce Gregorio Arce Zianne Ramírez Carlos Herrera Ana M. Contreras	1995.11.01 1993.04.16 1994.03.01 1993.03.16 2003.10.01
	3	Laboratories	4	Instructor	3	Maynor Vargas Enrique González Marvin Herrera	2000.10.16 1992.09.16 1994.04.01
	1			Laboratory Assistant	1	Jorge Vargas	1993.04.01
	1	Other			1	Felipe Araya	1999.09.16
TOTAL	46						

M. 

Annex 10 (2)
Allocation of Counterparts for the Project
Sept 21st -2005



Annex 11 Annual Income Earned by Each Section of CEFOF

(1) Annual Income Earned by Each Section of CEFOF

INCOME	2000	2001	2002	2003	2004	2005			TOTAL GENERAL
						Jan.-Aug.	Sep.-Dec. (Projected)	TOTAL	
INCOME GENERATED BY EACH SECTION	37.41	74.31	83.84	53.57	36.10	56.45	40.47	96.93	382.16
1) QUALITY MANAGEMENT	17.44	21.32	33.81	14.09	10.70	13.13	4.78	17.91	115.27
2) PRODUCTION MGMT & ENVIRONMENTAL MANAGEMENT	2.88	5.99	10.30	10.21	4.30	8.12	7.66	15.78	49.46
3) BUSINESS MANAGEMENT	14.65	17.72	15.61	14.85	3.30	12.11	17.64	29.76	95.89
4) PRODUCTIVITY MEASUREMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4) INFORMATION TECHNOLOGY	1.48	10.13	2.23	5.45	12.50	15.04	5.02	20.07	51.86
5) QUALITY ASSURANCE LABORATORIES	0.96	19.15	21.89	8.97	5.30	8.04	5.37	13.40	69.67
OTHER INCOME	2.99	29.68	71.39	60.25	13.56	13.81	6.71	20.52	198.39
1) RENT BUILDING SPACE AND EQUIPMENT	1.24	3.58	8.58	10.27	6.30	6.99	1.39	8.38	38.35
2) OTHER SERVICES	1.75	26.10	62.81	49.98	7.26	6.82	5.33	12.15	160.05
2) - (1) LABORATORIES	1.26	1.94	13.86	11.13	2.30	2.79	0.99	3.77	34.26
2) - (2) OTHER SERVICES	0.49	24.16	48.95	38.85	4.96	4.04	4.34	8.38	125.79
SUBTOTAL OF INCOME	40.40	103.99	155.23	113.82	49.66	70.26	47.19	117.45	580.55
INCOME FROM GOVERNMENT	160.00	152.00	164.16	175.60	206.21	149.97	56.24	206.21	1,064.18
ACCUMULATED PROFIT	22.50	0.00	0.00	10.10	3.20	0.00	0.00	0.00	35.80
TOTAL OF INCOME	φ222.90	φ255.99	φ319.39	φ299.52	φ259.07	φ220.23	φ103.43	323.66	1,680.53

SOURCE: ACCOUNTIN & FINANTIAL DEPARTRENT

Original Budget 447.80



Annex 12 List of Advice and Recommendations for CEFOF

No	Date	Title of Paper	Remarks
1	Jan. 2004	Accreditation Scheme for Management Consultants in CEFOF (in Japanese)	Recommendation for JICA and JPC
2	Jan. 2004	Proposal on Wage Audit	Proposal on new services by CEFOF
3	Aug. 2004	Proposal on Pricing Policy of CEFOF	For CEFOF management
4	Mar. 2005	Discussion Paper on Some Basic Issues on "National Productivity Center"	For CEFOF management
5	April 2005	Some Information to Share on CEFOF's Future Activities	For management meeting
6	April 2005	Information Sharing on Future Activities	For management meeting
7	May 2005	Proposal of "Study on 5S in Costa Rica"	For management meeting
8	May 2005	Discussion Paper on 5S Convention in Honduras	For discussion between experts and C/Ps
9	June 2005	2 Seminars in Costa Rica	For management meeting
10	July 2005	Accreditation Scheme for Management Consultancy by CEFOF	For management meeting
11	July 2005	Proposal on "Regional Training No.3"	For preparing CEFOF's request for JICA
12	July 2005	Accreditation Scheme for Management Consultants	For management meeting
13	July 2005	Proposed Course Contents for "Regional Training Course on Management Consultancy"	For management meeting
14	July 2005	Comparison of Accreditation Scheme 2005, 2006, and 2007	For management meeting

Annex 13 NUMBER OF COMMITTEE & MEETING AND ITS MEMBER LIST

(1) Part 1: Committee

2005.09.30

Meeting	Date	Subject of the Meeting	Description	Result of the Meeting	Members	Notes
1. COMMITTEE						
1-1. Joint Coordinating Committee #1	2002.02.28	1. Progress Report 1-1 Input by Japanese Side 1-2 Input by Costa Rican Side 1-3 Activities Technical Transfer - Lecture Consultation Q&A Monitoring Report # 1 2. Modification of PDM 3. Revision of PDM #2 4. Plans for the year 2002	Period: 2001.01.01-2001.12.31	Reported	<Costa Rican Side> Mr. F. Gutierrez, Vice-Minister CEFOF Board members 3 CEFOF Directors 3 Counterparts 3 <Japanese Side> Embassy of Japan JICA Rep. Office 1 JICA Exp. Office 2 JICA Project 4 Total 16	Minutes signed
1-2. Joint Coordinating Committee #2	2002.09.13	1. Progress Report 1-1 Input by Japanese Side 1-2 Input by Costa Rican Side 1-3 Activities Production Management Administrative management Quality Management Monitoring Report # 2 2.	Period: 2002.01.01-2002.09.30	Reported	<Costa Rican Side> Mr. F. Gutierrez, Vice-Minister CEFOF Board members 3 CEFOF Directors 2 Counterparts 3 <Japanese Side> Embassy of Japan 1 JICA Rep. Office 2 JICA Experts 5	Minutes signed
1-3. Joint Coordinating Committee #3	2003.02.27	1. Progress Report 1-1 Input by Japanese Side 1-2 Input by Costa Rican Side 1-3 Activities Production Management Administrative management Quality Management Monitoring Report # 3 2. Plans for the year 2003 3.	Period: 2002.07.01-2002.12.31	Reported	<Costa Rican Side> Mr. F. Gutierrez, Vice-Minister CEFOF Board members 3 CEFOF Directors 2 Counterparts 4 <Japanese Side> Embassy of Japan 1 JICA Rep. Office 2 JICA Experts 5	Minutes signed
1-4. Joint Coordinating Committee #4	2003.09.02	1. Progress Report 1-1 Input by Japanese Side 1-2 Input by Costa Rican Side 1-3 Activities Production Management Administrative management Quality Management Monitoring Report # 4 2. PDM #3 3.	period: 2003.01.01-2003.09.30	Reported	<Costa Rican Side> Mr. F. Gutierrez, Minister CEFOF Board members 3 CEFOF Directors 3 Counterparts 4 <Japanese Side> Embassy of Japan 0 JICA Rep. Office 2 JICA Experts 4	Minutes signed
1.5. Joint Coordinating Committee # 5	2004.02.26	1. Progress Report 1-1 Input by Japanese Side 1-2 Input by Costa Rican Side 1-3 Activities	Period: 2003.07.01-2003.12.31	Approved	<Costa Rican Side> Mr. Luis A. Salazar, Vice-Minister CEFOF Board members 3 CEFOF Directors 3	Minutes signed

Annex 13 NUMBER OF COMMITTEE & MEETING AND ITS MEMBER LIST

(1) Part 1: Committee

2005.08.30

Meeting	Date	Subject of the Meeting	Description	Result of the Meeting	Members	Notes
		Charts of Project Planning approved	ATCP, APO, ASI, TCP, PO, SI	Approved	Counterparts	4
		Monitoring Report #5 Management	CEFOF's Management system; Proposed some improvement, CEFOF's Business Planning	Approved	<Japanese Side> Embassy of Japan, Mr. Ishii	1
					JICA Rep. Office	2
					JICA Experts	6
1-6 Joint Coordinating Committee # 6	2004.08.18	1 Progress Report	2004.01.01 - 2004.06.30	Approved	<Costa Rican Side> Mr. Fernando Gutierrez - Minister	Minutes signed
		1-1 Input by Japanese Side			CEFOF Board members	2
		1-2 Input by Costa Rican Side			CEFOF Directors	2
		1-3 Activities	Several CJT conducted		Counterparts	4
		2 Monitoring Report #6	Due to the serious financial problem, CEFOF could not allocate enough budget to the Project. JICA Project Team proposed practical measure to improve CEFOF's management, and reconfirmed to assist the new management of CEFOF. Number of the CPs not solved.	Approved		
					<Japanese Side>	
		3 PDM # 4		Approved	Embassy of Japan	1
					JICA Rep. Office	2
					JICA Experts	5
1-7 Joint Coordinating Committee # 7	2005.03.03	1 Progress Report	2004.07.01 - 2004.12.31	Approved	<Costa Rican Side>	Minutes signed
		Project Activities Jul 01 - Dec.31 reported			Mr. Fernando Gutierrez - Minister	
		2 Monitoring Report	13 present CPs against 22 originally Planned was pointed. Financial problem of CEFOF coming worse. For the assistance to the CEFOF Management forming up an Advisory Committee (CEFOF-JICA) was proposed by JICA Experts Team	Approved	CEFOF Board members	2
					CEFOF Directors	2
					Counterparts	4
		3 Plans and Schedules for 2005	TCP, PO, SI, APO, ASI for 2005 were proposed	Approved	<Japanese Side>	
		4 Proposal of events and activities	SS Convention in Honduras & other important activities were proposed by JICA Project Team	Approved	Embassy of Japan	1
					JICA Rep. Office	2
		5 Proposal of PDM #5	Modification due to introduction of Management Consultant, Accreditation System, was proposed.	Approved	JICA Experts	5
					Total	17

Annex 13 NUMBER OF COMMITTEE AND MEETING AND IT'S MEMBER LIST

(2) Part 2: Weekly Meeting

No.	Meeting	Date	Subject	Meeting members		
				Costa Rica	Japan	Japan
P-1	Weekly Meeting	2001	1 22	Office for Japanese experts	O.M. + 3	T.F.
P-2	Weekly Meeting		2 6	Equipment/ C.P training in Japan	G.S.+1	T.F.
P-3	Weekly Meeting		2 16	Provision of Equipment	O.M. + 3	T.F./T.C
P-4	Weekly Meeting		2 20	Provision of Equipment	O.M. + 3	T.F./T.C
1	Weekly Meeting		2 23	Procurement of Equip.	G.S.+2	T.F.
2	Weekly Meeting		4 3	Scheduling of the Project	O.M. + 3	K.T./T.F.
3	Weekly Meeting		4 17	Scheduling of the Project	O.M./ G.S/G.R.	H.A./K.T./T.F.
4	Weekly Meeting		4 24	Tech. Transfer Scheduling	O.M./G.R.	H.A./K.T./T.F.
5	Weekly Meeting		5 1	Tech. Transfer Scheduling	O.M./G.S/G.R.	H.A./K.T./T.F.
6	Weekly Meeting		5 8	Tech. Transfer Scheduling	O.M./G.S/G.R.	H.A./K.T./T.F.
7	Weekly Meeting		5 15	Sch. & Tech Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
8	Weekly Meeting		5 22	Sch. & Tech Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
9	Weekly Meeting		5 29	Equipment/ tech. Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
10	Weekly Meeting		6 7	Equipment/ tech. Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
11	Weekly Meeting		6 12	Sch. & Tech Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
12	Weekly Meeting		6 19	Exp.Arrival/Sch.	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
13	Weekly Meeting		6 26	Exp.Arrival/Sch.	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F.
14	Weekly Meeting		7 3	Sch. & Tech Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F./S.T
15	Weekly Meeting		7 10	Sch. & Tech Transfer/Seminar	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F./S.T
16	Weekly Meeting		7 17	Sch. & Tech Transfer	O.M./G.S/G.R.	Y.K./H.A./K.T./T.F./S.T
17	Weekly Meeting		7 24	Sch. & Tech Transfer	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
18	Weekly Meeting		7 31	Sch. & TCTC 2002	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
19	Weekly Meeting		8 7	Equipment/ tech. Transfer	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
20	Weekly Meeting		8 14	Sch. & Tech Transfer /Magazines	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
21	Weekly Meeting		8 21	Sch. / TCTC 2002 & C/Ps in Japan	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
22	Weekly Meeting		8 28	TCTC 2002 & Equip / Sch.	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T
23	Weekly Meeting		9 4	C/ps training Japan/Publishing/Sch.	O.M./G.S/G.R. + Leaders	Y.K./K.T./S.T
24	Weekly Meeting		9 11	C/ps training Japan/Publishing/Sch.	O.M./G.S/G.R. + Leaders	Y.K./K.T./S.T
25	Weekly Meeting		9 18	C/ps training Japan/Publishing/Sch.	O.M./G.S/G.R. + Leaders	Y.K./K.T./S.T
26	Weekly Meeting		9 25	C/ps training Japan/Pub/Project evaluation/Sch.	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./S.T
27	Weekly Meeting		10 2	C/ps training Japan/Pub/Project evaluation/Sch.	O.M./G.S/G.R. + Leaders	Y.K./H.A./K.T./T.F./S.T

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Annex 13 NUMBER OF COMMITTEE AND MEETING AND ITS MEMBER LIST

(2) Part 2: Weekly Meeting

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
28	Weekly Meeting	10	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
29	Weekly Meeting	10	Sch. & Tech Transfer/Publishing	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
30	Weekly Meeting	10	Sch. & Tech Transfer/Proj.Planning 2002	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
31	Weekly Meeting	10	Proj.Planning 2002/Consultation team	O.M./G.S/+ Leaders	Y.K./H.A./K.T./T.F./S.T
32	Weekly Meeting	11	STE for HACCP/Consultation Team/Sch	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(K.Tanno)
33	Weekly Meeting	11	Proj.Planning 2002/Consultation team	O.M./G.S/G.R.+ Leaders	Y.K./K.T./T.F./S.T
34	Weekly Meeting	12	M.Consultation Team/	O.M./G.S/G.R.+ Leaders	Y.K./K.T./T.F./S.T
35	Weekly Meeting	12	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./K.T./T.F./S.T
36	Weekly Meeting	1	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
37	Weekly Meeting	1	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
38	Weekly Meeting	2	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(S.Serizawa)
39	Weekly Meeting	2	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(S.Serizawa)
40	Weekly Meeting	2	JCC Documents	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(S.Serizawa)
41	Weekly Meeting	3	Sch. & Tech Transfer/ISO 9000-9001	O.M./G.S/G.R.+ Leaders	Y.K./K.T./T.F./S.T(S.Serizawa)
42	Weekly Meeting	4	Sch. & Tech Transfer	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
43	Weekly Meeting	4	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
44	Weekly Meeting	4	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./S.T
45	Weekly Meeting	4	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./S.T
46	Weekly Meeting	4	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./S.T
47	Weekly Meeting	5	Progress of the Project	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./S.T
48	Weekly Meeting	5	Sch. & Tech Transfer/ISO Committee	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
49	Weekly Meeting	5	Sch. & Tech Transfer/ISO Committee	O.M./G.S/G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
50	Weekly Meeting	5	Sch. & Tech Transfer/Kawaguchi'sSeminar	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(Kawaguchi)
51	Weekly Meeting	6	Sch. & Tech Transfer/	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T(Kawaguchi)
52	Weekly Meeting	6	Sch. & Tech Transfer/Nicaragua Training Cours	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
53	Weekly Meeting	6	Sch. & Tech Transfer/Salvador Training Cours	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
54	Weekly Meeting	6	Sch. & Tech Transfer/	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./S.T
55	Weekly Meeting	7	Sch. & Tech Transfer/Prog.Regional Cours nominated	O.M./G.R.+ Leaders	Y.K./H.A./K.T./T.F./
56	Weekly Meeting	7	Sch. & Tech Transfer/	O.M./G.R.+ Leaders	Y.K./H.A./T.F./
57	Weekly Meeting	7	Sch. & Tech Transfer/Report of Panama'sSeminar	O.M./G.R.+ Leaders	Y.K./H.A./T.F./
58	Weekly Meeting	7	Sch. & Tech Transfer/Panama'sSeminar and regional C.	O.M./G.R.+ Leaders	Y.K./H.A./T.F./



Annex 13 NUMBER OF COMMITTEE AND MEETING AND ITS MEMBER LIST

(2) Part 2: Weekly Meeting

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
59	Weekly Meeting	7	Sch. & Tech Transfer/	O.M./ G.R.+ Leaders	Y.K./H.A./T.F./
60	Weekly Meeting	8	Sch. & Tech Transfer/prog.T.Country Training	O.M./ G.R.+ Leaders	Y.K./T.F./S.T
61	Weekly Meeting	8	Sch. & Tech Transfer/prog.T.Country Training	O.M./ G.R.+ Leaders	Y.K./T.F./S.T
62	Weekly Meeting	8	Sch. & Tech Transfer/Preparation for the Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
63	Weekly Meeting	8	Sch. & Tech Transfer/Preparation for the Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
64	Weekly Meeting	9	Sch. & Tech Transfer/Preparation for the Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
65	Weekly Meeting	9	Sch. & Tech Transfer/Preparation for the Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
66	Weekly Meeting	9	Sch. & Tech Transfer/Preparation for the Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
67	Weekly Meeting	9	Sch. & Tech Transfer/Prop Korean Project	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
68	Weekly Meeting	9	Sch. & Tech Transfer/Report by Coordinators Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T
69	Weekly Meeting	10	Sch. & Tech Transfer/Report by Coordinators Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori)
70	Weekly Meeting	10	Sch. & Tech Transfer/Equipment JFY2002	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori)
71	Weekly Meeting	10	Sch. & Tech Transfer/Equipment JFY2003/Report Cours	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori &
72	Weekly Meeting	11	Sch. & Tech Transfer/Equipment JFY2002	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori)
73	Weekly Meeting	11	Sch. & Tech Transfer/Equipment JFY2002	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori)
74	Weekly Meeting	12	Sch. & Tech Transfer	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Mitsumori)
75	Weekly Meeting	12	CEFOF Management Issue	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T(Nakamura)
76	Weekly Meeting	12	Sch. & Tech Transfer/Project for 2003,2004,2005	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T/H.N.
77	Weekly Meeting	2003	Sch. & Tech Transfer/Project for 2003,2004,2005	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T/H.N.
78	Weekly Meeting	1	Sch. & Tech Transfer/Project for 2003,2004,2005	O.M./ G.R.+ Leaders	Y.K./K.T./T.F./S.T/H.N.

Y.K.= Yoshitaka Kuwahara H.A.= Hisayuki Aoi K.T.=Kenji Takemura S.T.= Shinichi Takizawa T.F.= Tatsuaki Fukunaga

O.M.= Olman Muñoz G.S.= Gerardo Soto G.R.= German Rudin H.N.= Hideo Nakamura



Annex 13 NUMBER OF COMMITTEE AND MEETING AND IT'S MEMBER LIST

(3) Part 3 Management Meeting

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
1	Management Meeting	2003 1 28	Progress of the Project	O.M./G.R.	Y.K./T.F.
2	Management Meeting	2 4	Progress of the Project	O.M./G.R.	Y.K./T.F.
3	Management Meeting	2 11	Progress of the Project	O.M./G.R.	Y.K./T.F.
4	Management Meeting	2 18	Progress of the Project	O.M./G.R.	Y.K./T.F.
5	Management Meeting	2 25	Progress of the Project	O.M./G.R.	Y.K./T.F.
6	Management Meeting	3 4	Progress of the Project	O.M./G.R.	Y.K./T.F.
7	Management Meeting	3 11	Progress of the Project	O.M./G.R.	Y.K./T.F.
8	Management Meeting	3 18	Progress of the Project	O.M./G.R.	Y.K./T.F.
9	Management Meeting	3 25	Progress of the Project	O.M./G.R.	Y.K./T.F.
10	Management Meeting	4 1	Progress of the Project	O.M./G.R.	Y.K./T.F.
11	Management Meeting	4 8	Progress of the Project	O.M./G.R.	Y.K./T.F.
12	Management Meeting	5 13	Progress of the Project	O.M./G.R.	S.M.
13	Management Meeting	5 20	Progress of the Project	O.M./G.R.	S.M.
14	Management Meeting	5 27	Progress of the Project	O.M./G.R.	S.M.
15	Management Meeting	6 3	Progress of the Project	O.M./G.R.	S.M.
16	Management Meeting	6 10	Progress of the Project	O.M./G.R.	S.M.
17	Management Meeting	6 17	Progress of the Project	O.M./G.R.	S.M./T.F.
18	Management Meeting	6 24	Progress of the Project	O.M./G.R.	S.M./T.F.
19	Management Meeting	7 1	CEFOF Management Issue	O.M./G.R.	S.M./T.F.
20	Management Meeting	7 9	CEFOF Management Issue	O.M./G.R.	S.M./T.F.
21	Management Meeting	7 17	CEFOF Management Issue	O.M./G.R.	S.M./T.F.
22	Management Meeting	7 23	CEFOF Management Issue/	O.M./G.R.	S.M./T.F.
23	Management Meeting	7 30	CEFOF Management Issue/ JPN side pointed out several items for which improvement of	O.M./G.R.	S.M./T.F.
24	Management Meeting	8 5	CEFOF Management is required	O.M./G.R.	S.M./T.F.
25	Management Meeting	8 13	Minutes of the Meeting on July.30 was handed over to CEFOF	O.M./G.R.	S.M./T.F.
26	Extra Meeting	8 14	Progress of the Project/ Mr. Fernando Gutierrez was assigned as Minister. Then Proj. Director?	O.M./G.R./H.R./Z.R./E..S./J.R.	S.M./F.T.
27	Management Meeting	8 26	Regional Training Course	O.M./G.R.	S.M./F.T.
28	Extra Meeting	8 26	Progress Proj./Recruitment of C/Ps	O.M./G.R./H.R./Z.R./E..S./J.R.	S.M./F.T.
29	Management Meeting	8 30	Regional Training Course	O.M./G.R./E..S.	S.M./F.T.
30	Extra Meeting	9 3	CEFOF's Management Issue	O.M./G.R./H.R./Z.R./E..S./J.R.	S.M./F.T.
31	Extra Meeting	9 5	Regional Training Course	O.M./G.R./H.R./Z.R./E..S./J.R.	S.M./F.T.
32	Management Meeting	9 9	CEFOF Management Issue	O.M./G.R.	S.M./F.T.
33	Extra Meeting	9 11	Regional Training Course	O.M./G.R./H.R./Z.R./E..S./J.R.	S.M./F.T.
34	Management Meeting	9 17	CEFOF Management Issue	O.M./G.R.	S.M./F.T.
35	Management Meeting	2003 9 23	Progress of the Project	G.R.	S.M./T.F.
36	Management Meeting	10 15	Progress of the Project CEFOF Management was requested to answer the letter dated Jul.30,2003 from JICA Project Team	O.M./G.R.	S.M./T.F.



Annex 13 NUMBER OF COMMITTEE AND MEETING AND ITS MEMBER LIST

(3) Part 3 Management Meeting

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
37	Management Meeting	10 21	Progress of the Project. The items of the Letter issued by Mr. Enoshita to the Minister was discussed.	O.M./G.R.	S.M/ T.F.
38	Management Meeting	10 28	Progress of the Project. Newly proposed Management Consultant Accreditation System was discussed.	O.M./G.R.	S.M/ T.F.
39	Management Meeting	11 4	Progress of the Project	O.M./G.R.	S.M/ T.F.
40	Management Meeting	11 11	Progress of the Project. Maintenance of Server discussed(Server out of service for 1 week)	O.M./G.R.	S.M/ T.F.
41	Management Meeting	11 18	Progress of the Project Progress of Regional Course. CEFOF's Financial problem was reported (shortage at the year end amounts \$ 25million / CEFOF deferes payment of \$ 9million public bill)	G.R./E.S.	S.M/ T.F.
42	Management Meeting	11 25	Progress of the Project. Open Seminar (Nov.20)participants 35 (Marketing of CEFOF needs review) Recruitment of C/Ps strongly requested by JICA	G.R./E.S.	S.M/ T.F.
43	Management Meeting	12 2	Progress of the Project. Management issue raised on the JCC #4 and at the Intermediate Evaluation was discussed	G.R./E.S.	S.M/ T.F.
44	Management Meeting	12 9	Progress of the Project. Preparation for the inspection by the General Accounting Office, Japan form Mar.6-Mar.13,2004 was discussed	G.R./E.S.	S.M/ T.F.
45	Management Meeting	12 16	Progress of the Project. Overtime paymentof CEFOF to their employee was discussed	G.R./E.S.	S.M/ T.F.
46	Management Meeting	2004 1 13	Maintenance of the Vehivles was discussed(not a proper maintenance carried out)	G.R./E.S.	S.M/ T.F.
47	Management Meeting	2004 1 20	Progress of the Project. CEFOF's plan 2004 including business plan requested	G.R./E.S.	S.M/ T.F.
48	Management Meeting	2004 1 27	Progress of the Project. CEFOF's plan 2004 again requested by Japan side. Seminar in San Salvador Jan 27 & 28 confirmed	G.R./E.S.	S.M/ T.F.
49	Management Meeting	2004 2 3	Progress of the Project. CEFOF's plan 2004 including business plan again requested	G.R./E.S.	S.M/ T.F.
50	Management Meeting	2004 2 17	Progress of the Project. CEFOF was requested to announce inscription number of the Participants for the open Seminar conducted by Mr. Wada. Japanese team recommended CEFOF to set up their Policies and strategies after thorough study with every section of CEFOF.	G.R./E.S.	S.M/ I.W/ T.F.
51	Management Meeting	2004 3 11	Progress of the Project. CEFOF have not conducted any notable sales or promotion for the Openseminar (Wage system by Mr. wada) No effort at all.	G.R./E.S.	S.M/ I.W/ T.F.
52	Management Meeting	2004 3 30	Progress of the Project. A new nomination of the expert for the Production Management Team Mr. Okamoto was announced.	G.R./E.S.	S.M/ I.W./T.F.
53	Management Meeting	2004 4 22	CEFOF Management Issue. Consultant Accreditation System was proposed and outlines of the system was agreed by both partie. G.R. will be in charge of realizing Mr. Okamoto's request to arrange as many companies as possible.	O.M./G.R.	S.M/ I.W./ T.F.



Annex 13 NUMBER OF COMMITTEE AND MEETING AND IT'S MEMBER LIST

(3) Part 3 Management Meeting

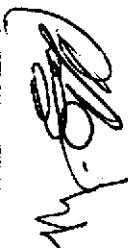
No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
54	Management Meeting	2004 4 27	CEFOF Management Issue Plan of dispatch of STE in 2004 announced(HACCP, Balanced Scorecard, Business Game ii Prod. Measurement 4 & 5). As to Open Seminar both parties agreed 1) CEFOF to review throughly their sales promotion strategies 2) CEFOF to review and up date their client list 3) when these items fulfilled Japan side will fix the date of conducting Open Seminars	O.M./ G.R.	S.M./W./ T.F.
55	Management Meeting	2004 5 11	CEFOF Management Issue	O.M./ G.R.	S.M./ W..
56	Management Meeting	2004 6 15	CEFOF Management Issue/	O.M./ G.R.	S.M./W.
57	Management Meeting	2004 6 22	Project Management CEFOF Management Issue	O.M./ G.R.	S.M./W./ T.F.
58	Management Meeting	2004 6 29	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
59	Management Meeting	2004 7 13	Project Management CEFOF Management Issue CEFOF is concerned of their income far low from the target	G.R./E.S.	S.M./W./ T.F.
60	Management Meeting	2004 7 20	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
61	Management Meeting	2004 7 27	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
62	Management Meeting	2004 8 3	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
63	Management Meeting	2004 8 10	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
64	Management Meeting	2004 8 17	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
65	Management Meeting	2004 8 24	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
66	Management Meeting	2004 8 31	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
67	Management Meeting	2004 9 7	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
68	Management Meeting	2004 9 14	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
69	Management Meeting	2004 9 21	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
70	Management Meeting	2004 10 8	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
71	Management Meeting	2004 10 12	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
72	Management Meeting	2004 10 26	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
73	Management Meeting	2004 11 2	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
74	Management Meeting	2004 11 16	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
75	Management Meeting	2004 11 23	Project Management CEFOF Management Issue	G.R./E.S.	S.M./W./ T.F.
76	Project Coordinating Meeting	2004 11 29	0) Japanese side proposed 2005 Activity Plan 1) A Committee to establish an Evaluation System of personnel of CEFOF recommended 2) A Committee to evaluate TEC's proposal recommended 3) A Financial projection 2004-, 2005 4) A Meeting to set up Plan 2005 recommended 5) Improvement of Business Development System 6)Restructuring CEFOF 7) Weekly meeting between the management and each area 8) Assignment of Academic Director 9) Thorough review of Administration Department and their System 10) Improvement of the Inter-Departmental Communication 11) Improvement of Communication Technology System 12) Maintenance of Equipment and the Installation of CEFOF	G.R./E.S. H.R/ J.A/ J.A.G/ A.J.	S.M./W./H.N/ K.O./ T.F.



Annex 13 NUMBER OF COMMITTEE AND MEETING AND IT'S MEMBER LIST

(3) Part 3 Management Meeting

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
77	Management Meeting	2004 12 7	Project Management CEFOF Management Issue The Advisory Committee to the Management of CEFOF has not yet Started. CEFOF Management was requested to organize the Committee	G.R./E.S.	S.M/I.W./T.F.
78	Management Meeting	2004 12 14	Project Management CEFOF Management Issue The Advisory Committee was proposed .However CEFOF side do not show any interest to this Committee. Japanese side recommended to start first within CEFOF side, such as communication between the management and each area or Making clear job description of each staff (duties and responsibilities etc.)	G.R./E.S.	S.M/T.F.
79	Management Meeting	2005 1 11	Project Management CEFOF Management Issue	G.R./E.S.	S.M/I.W./T.F.
80	Management Meeting	2005 1 17	Project Management CEFOF Management Issue	G.R./E.S.	S.M/I.W./T.F.
81	Management Meeting	2005 1 25	Project Management CEFOF Management Issue 1) New election of Executive Director of CEFOF is scheduled by the Board. Some candidates such as Vice Minister of Education, Marvin Herrera , G. Rudin & some one from Private sector was introduced by G.R. 2) Maintenance of Equipment such as Vehicles , Sofwaras requested to CEFOF	G.R./E.S.	S.M/I.W./T.F.
82	Management Meeting	2005 2 1	Project Management CEFOF Management Issue	G.R.	S.M/I.W./T.F.
83	Management Meeting	2005 2 8	Project Management CEFOF Management Issue	G.R./E.S.	S.M/I.W./T.F.
84	Management Meeting	2005 2 22	Project Management CEFOF Management Issue	G.R./E.S.	S.M/I.W./T.F.
85	Management Meeting	2005 3 16	Project Management CEFOF Management Issue	G.R./E.S.	S.M/I.W./T.F.
86	Management Meeting	2005 3 30	CEFOF Management Issue I.W. introduced to th New E.D. of CEFOF" What is the Productivity Center" and some recommendation of what CEFOF should do to become real Productivity Center. 1) CEFOF would be a training Center and better intensify this activity. 2) Consultancy will not be easy for all the area of CEFOF but in some Area such as Quality Group can continue. 3) Unless the people of CEFOF become more proactive nothing could be improved.	E.D./G.R.	I.W./T.F.
87	Management Meeting	2005 4 5	Project Management CEFOF Management was requested to review their outside training schedule-< Problem: Too much load on the limited instructors. Such as work-load of IW proposed some information sources such as Home page of Singapore Productivity Center Discussion and recommendation on CEFOF's Training System and Roles of information sharing and some recommendation to CEFOF 1)Management Consultant Accreditation System 2) International 5S Convention in Honduras 3) International Management Convention in Costa Rica	E.D./G.R.	I.W./T.F.
88	Management Meeting	2005 4 14	Project Management CEFOF Management Issue Several suggestions for CEFOF' Management 1) Revision of the Job Description 2) Motivation of the Staff 3) Clarification of the Duties of the Staff 4) Change from group Coordinator to Group Leaders Schedules of Final Evaluation was introduced	E.D./G.R./E.S.	I.W./T.F.
89	Management Meeting	2005 4 19	Project Management CEFOF Management Issue	E.D./G.R.	I.W./T.F.
90	Management Meeting	2005 4 26	Project Management CEFOF Management Issue	E.D./G.R.	I.W./T.F.
91	Management Meeting	2005 5 4	Project Management CEFOF Management Issue	E.D./G.R.	I.W./T.F.
92	Management Meeting	2005 5 10	Project Management CEFOF Management Issue	E.D./G.R.	I.W./T.F.



Annex 13 NUMBER OF COMMITTEE AND MEETING AND ITS MEMBER LIST

(3) Part 3 Management Meeting

No.	Meeting	Date	Subject	Meeting members		
				Costa Rica	Japan	
93	Management Meeting	2005 5 17	Project Management CEFOF Management Issue Study on 5S in Costa Rica proposed by IW. In view of the 5S is one of the most demanded item in the region, Proposal of Partnership of the Nicaraguan Chamber of Commerce was introduced to CEFOF by IW. Discussion held on a report of JICA (El Salvador) & CENTROMYPE which commented on CEFOF's activity unfavorably.	E.D./G.R.	I.W./T.F.	
94	Management Meeting	2005 5 31	CEFOF's request "After the Project" was discussed. (2-3 numbers of Senior Volunteer would be considered by JICA side.)	E.D./G.R.	I.W./T.F.	
95	Management Meeting	2005 6 7	Project Management CEFOF Management Issue Plan after the Project; CEFOF proposed Regional Course	E.D./G.R.	I.W./T.F.	
96	Management Meeting	2005 6 14	Project Management CEFOF again was asked to respond the partner-shipProposal by Nicaraguan Chamber of Commerce CEFOF Management Issue CEFOF proposed Management Consultant Course as the Regional Course CEFOF's financial problem still exists.	E.D./G.R.	I.W./T.F.	
97	Management Meeting	2005 6 21	E.D. of CEFOF again showed his intention to carry out the Regional Management Consultant Course CEFOF will issue Accreditation Certificate	E.D./G.R.	I.W./T.F.	
98	Management Meeting	2005 6 28	Project Management CEFOF Management Issue The request of 2 S.V. + 1Coordinator was basically accepted and proceeded further by JICA SJO Office.	E.D./G.R.	I.W./T.F.	
99	Management Meeting	2005 7 5	CEFOF's request on "Accreditation System after the Project" was studied by Japanese Project Team and some comments were given to the Management of CEFOF.	E.D./G.R.	I.W./T.F.	
100	Management Meeting	2005 7 19	Project Management The Ecuadorian Project for CEFOF to dispatch third Country Experts was explained by IW and CEFOF Management accepted it.	E.D./G.R.	I.W./T.F.	
101	Management Meeting	2005 7 26	Project Management CEFOF Management Issue For the International Management Convention CEFOF was requested for the salesof 150 number of participants.	E.D./G.R.	I.W./T.F.	
102	Management Meeting	2005 8 3	Project Management CEFOF Management Issue Meeting with all C/Ps requested.	E.D./G.R.	I.W./T.F.	
103	Management Meeting	2005 8 17	Project Management CEFOF Management Issue CEFOF applied for the 1) Regional Training Course 2) Short Term Experts for the Regional Course 3) Short Term Expert for the Accreditation System 2006 (Junior- Senior)	E.D./G.R.	I.W./T.F.	
104	Management Meeting	2005 8 23	Project Management CEFOF Management Issue Schedules of the Final Evaluation Team was confirmed Preparation of Documents was requested to CEFOF.	E.D./G.R.	I.W./T.F.	
105	Management Meeting	2005 8 30	Project Management Schedules of CEFOF's Counterparts final Training was explained.	E.D./G.R.	I.W./T.F.	
106	Management Meeting	2005 9 12	Project Management CEFOF Management Issue Costa Rican Members of Final Evaluation was confirmed. Final Selection Committee for the Management Consultant was fixed on December 14.	E.D./G.R.	I.W./T.F.	
107	Management Meeting	2005 9 20		E.D./G.R.	I.W./T.F.	
108	Management Meeting	2005 9 27		E.D./G.R.	I.W./T.F.	

OM= Olman Muñoz G.R.= German Rudin T.F.= Tatsuki Fukunaga M.S.= Masahito Sato I.W.= Iwao Wada H.N.= Hideo Naikamura KO= Keiji Okamoto H.R.= Hazel Rojas J.A.= Jose Arce
 E.S.= Ezequiel Sanchez J.A.G.= Jose Alfredo Gonzales A.J.= Arlette Jimenez Y.K.= Yoshitaka Kuwahara Z.R.=Zianne Ramirez E.S.= Ezequiel Sanchez J.R.= José Rodríguez JB.=Jorge Bermudez



Annex 13 NUMBER OF COMMITTEE AND MEETING AND IT'S MEMBER LIST

(4) Part 4: Meeting with the Minister

No.	Meeting	Date	Subject	Meeting members	
				Costa Rica	Japan
	Meeting the Minister	2003 12 8	1) Strong point and weak point of CEFOF 2) Meeting Minister regulary proposed by the Minister 3) Associated Consultant scheme was proposed by the Minister	F.G./O.M.	S.M./I.W. T.F.
	Meeting the Minister	2004 2 10	1) JICA Project Team has no objection on the "Associated Consultant" which CEFOF and Minister believe important. 2) Restructuring of the Business Development Department was recommended by JICA Team 3) Emphasis on the Regional Activities was suggested by JICA Team	F.G./O.M.	S.M./I.W. T.F.
	Meeting the Minister	2004 7 6	1) New E.D. Mr. G. Rudin Japanese side will cooperate him. First item started is advising a Pricing System of CEFOF. 2) Japan side appreciate Ministers decision to review Marketing Dept system. 3) Taking into consideration CEFOF will establish a evaluation and merit award system to motivate the staff. 4) F.G. fully agreed the Accreditation system JICA has proposed	F.G./G.R.	S.M./I.W. T.F.
	Meeting the Minister	2004 9 27	1) JICA Project Team expressed their intention to cooperate G.R. Executive Director of CEFOF 2) JICA Project Team in return requested the Minister to support the Project for the Success of the Project and to guarantee sustainability of the CEFOF after the Project. 3) Without the Financial stability, CEFOF would never guarantee sustainability. 4) The Japanese Team has proposed and recommended several times the practical way to change the Management of CEFOF. However most of the proposal made wasnot realized by CEFOF. Even Mr. Enoshita's Memo addressed to the Minister has also been ignored.	F.G./G.R.	S.M./I.W. T.F.
	Meeting the Minister	2004 10 5	1) The Minister commented as to the election of the Executive Director of CEFOF. The Minister appreciate JICA team for the support to G.R. however he pointed that despite of his repeated request to G.R. to prepare his plan of restructuring no plan was proposed to date. 2) The Minister pointed the items which the Management of CEFOF should take immediate action as follows; (1) Change of the Organization Climate (2) To Accomplish the Targets (3) To Set up Evaluation System of the Staff (4) Optimization of the Organization 2) The Minister expressed his objection to the Idea which TEC(Institute of Technology Cartago)has	F.G./G.R.	S.M./I.W. T.F.
	Meeting the Minister	2005 1 17	1. Minister confirmed the following item are most urgent important 1) CEFOF's Financial Problem 2) CEFOF to change into more efficient and effective organization 3) CEFOF to establish staff evaluation system 4) CEFOF to optimize their organization 5) CEFOF to be more independent 2. Minister agreed to organize an Advisor Committee proposed by JICA 3. Project Program 2005 was explained to the Minister and all the items was agreed by him (detail: see Minutes sent to the Minister))	F.G./LAS/G.R.	S.M./I.W. T.F.

Minster Mr. Fernando Gutierrez: F.G. Olman Munoz: OM German Rudin: G.R. Seto Masahito: S.M. Iwao Wada : I.W. Tatsuaki Fukunaga: T.F. Vice-Minister Luis Adrian Salazar Solis LAS



Annex 14 Number of Publicity (Brochures, Periodicals etc.)

No.	DATE	ITEM	SUB-ITEM	DESCRIPTION	NOTES
1	2001.11.	Brochures	Project Introduction	At the very starting of the Project in 2001, a brochure was issued to introduce feature of the Project	1,000 printed delivered to the main Costa Rica and Regional Organization Initiative by JICA
2	2003.06.09	News Article (Costa Rica)	Announcement of Training Course	5S TPM & other Training Activities of Productivity.	News Paper "Financiero" Jun.9,2003 Initiative by MICYT
3	2003.03.26 2003.03.27	New Article (Panama)	Notice of Opening Seminar Tripartito	The JICA Project and Ministry of Labor, Panama announced opening of a Seminar of Productivity Improvement. Lecturers were announced Dr. Nakamura and Ing. Takemura of JICA and Hazel Rojas from CEFOF	News Paper "Estrella de Panama" "El Siglo" Mar.26,27,28,2003 Initiative by JICA Project / JICA Panama / Ministry of Labor
4	2003.04.27	Announcement on the News Paper (Costa Rica)	10 th Anniversary of CEFOF and Opening of Courses	CEFOF announced their opening several Courses such as Production System/ Organizational Culture / Productivity in the Food Industries	News Paper "La Nacion" Apr.27, 2003 1/4 page Initiative by CEFOF
5	2003.04.27	Announcement on the Newspaper (Costa Rica)	10 th Anniversary of CEFOF and Opening of Courses	CEFOF announced their opening several Courses such as Production System/ Organizational Culture / Productivity in the Food Industries	Newspaper "La Nacion" Apr.20,2003 1/2 page Initiative by CEFOF
6	2003.05.12	Announcement on the Newspaper (Costa Rica)	10 th Anniversary of CEFOF and Open Seminar in Quality and Productivity	CEFOF announced their "Open Seminar" conducted by Mr. K. Takemura and Instructors of CEFOF	Newspaper "La Nacion" May 12,2003 1/4 page Initiative by CEFOF
7	2003.08.03	Announcement on the Newspaper (Costa Rica)	10 th Anniversary of CEFOF and Open Seminar in Quality and Productivity	CEFOF announced again their "Open Seminar" conducted by Mr. K.Takemura and Instructors of CEFOF	Newspaper "La Nacion" May 12,2003 1/4 page Initiative by CEFOF
8	2003.11.03	Announcement on the Newspaper (Costa Rica)	Invitation to the Series of Quality and Productivity	JICA, and CEFOF announced for the Second time their "Open Seminar" conducted by Dr. Hideo Nakamura, Lic.Mr. Kenji Takemura and Mr. Iwao Wada.	Newspaper "La Nacion" Nov.03,2003 1/2 page Initiative JICA Project
9	2003.11.10	Announcement on the Newspaper (Costa Rica)	Invitation to the Series of Quality and Productivity	JICA, MICYT and CEFOF announced for the Second time their "Open Seminar" conducted by Dr. Hideo Nakamura, Lic.Mr. Kenji Takemura and Mr. Iwao Wada.	Newspaper "La Nacion" Nov.10,2003 1/2 page Initiative JICA Project
10	2004.01.19	Announcement on the Newspaper (Costa Rica)	Open Seminar 2004	CEFOF announced The Open Seminar on 1) Information Technology, 2) Productivity Improvement Technology 3) Metrology	Newspaper "La Nacion" Jan.19, 2004 1/2 page Initiative by CEFOF
11	2004.10.08 2004.10.09 2004.10.10	Articles of Newspaper (Honduras)	Seminar on Quality Control for Micro and Small Enterprises	JICA Project / JICA Honduras & COHCIT opened a Seminar on the Quality and Productivity for the Small and Micro Enterprises. 1 in San Pedro de Sula and the	New Papers "El Heraldito" Oct.08,2004 "Honduras This Week" Oct.09,2004 "La Prensa" Oct.11, 2004

No.	DATE	ITEM	SUB-ITEM	DESCRIPTION	NOTES
	2004.10.11			other one in Tegucigalpa. The Seminar was conducted by Dr. Nakamura, Lic. Wada and Instructors of CEFOF.	
12	2004.10.	Promotion Video Tape	Project on Productivity Improvement	JICA Project Team has produced a Video Promotion Tape (15 minutes) In this tape introduction of the Project and some presentation of Productivity Improvement are included.	This Tape was recorded in DVD and delivered to the Authorities and Companies in Costa Rica and in the regional countries for the Promotion of the Project and Productivity Improvement Activities.
13	2005.02.02	Newspaper Articles (Peru)	Conference of Competitiveness and Productivities	JICA Peru and Ministry of Production Peru has opened a Conference. Mr. Iwao Wada is the Presenter on the Conference.	Newspaper "Peru Shimpo" Feb. 02, 2005
14	2005.02.23	Announcement on Newspaper	You are invited to the Following Courses and Sho Seminars	CEFOF and MICYT have announced their opening of Seminars Conducted by the Instructors of CEFOF	Newspaper "La Nacion" May, 20, 2005
15	2005.08, 12	Announcement on the Newspaper	Regional 5S Convention	JICA Project announced their opening of Regional 5S Convention in Tegucigalpa. The Theme was 5S and Kaizen. Several participants and Presenters are expected from regional Countries.	Newspaper "EL Heraldo" Aug. 12, 2005
16	2005.07.26	Newspaper Articles	Important approach for the Development of Small and Medium Enterprises/ Japanese expert Mr. Iwao Wada introduced	JICA Project and JICA Peru Opened a Seminar having as a lecturer Mr. Iwao Wada	

M. S. P.

Annex 15 Technical Cooperation Program (TCP)


 Off JT
 OJT
 Combination of OJT and Off JT

* LTE Works might be undertaken by STE in some cases

200510

← Achievement →

CP	By	2001				2002				2003				2004				2005			
		I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV
1. Core Knowledge for Productivity Improvement																					
1.1 General Basic Knowledge of Management																					
1.1.1	Basics of Production Management	All	LTE A	[Horizontal lines]																	
1.1.2	Basics of Quality Control & Assurance	All	LTE B	[Horizontal lines]																	
1.1.3	Basics of Business Strategy & Marketing	All	LTE C	[Horizontal lines]				[Horizontal lines]													
1.1.4	Basic of Management Accounting & Finance	All	LTE C	[Horizontal lines]				[Horizontal lines]													
1.1.5	Basics of HRM	All	STE	[Horizontal lines]				[Grid]													
1.1.6	Basics of IT Applications & Management	All	STE	[Horizontal lines]				[Horizontal lines]													
1.2 Development Consulting Methodology																					
1.2.1	Diagnosis System	All	All LTE	[Horizontal lines]				[Grid]				[Grid]				[Grid]					
1.2.2	Supplemental Material for Consultation	All	All LTE	[Horizontal lines]				[Grid]				[Grid]				[Grid]					
1.2.3	Consulting Methodology Model	All	All LTE	[Horizontal lines]				[Grid]				[Grid]				[Grid]					
2. Production Management																					
2.1 Basic Concept of Production Management																					
2.1.1	Obstacles for production	Pro.	LTE A	[Horizontal lines]																	
2.1.2	Control of Daily Production	Pro.	LTE A	[Horizontal lines]																	
2.1.3	Inventory and Supply System	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]									
2.1.4	KAIZEN for Production	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.1.5	Management of factory	Pro.	STE/LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.2 Analytical and Improvement Method																					
2.2.1	Material Development	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]									
2.2.2	Lean Production System	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]									
2.2.3	Cost Improvement by VE/IE	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]									
2.2.4	Experimental Design(TAGUCHI Method)	Pro.	STE/LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.2.5	TPM(incl. Preventive Maintenance)	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.2.6	Statistics II	Pro.	STE/LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.2.7	Activity of Small Group (Shou Shuudan Katsudou)	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.3 Practical Use(Implementation) of Knowledge & Techniques																					
2.3.1	Activities as lecturers to deepen knowledge	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.3.2	Case Study through Company Visit	Pro.	LTE A	[Grid]				[Grid]				[Grid]				[Grid]					
2.3.3	Diagnosis of Production Management	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.3.4	Long Term Consultation	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.3.5	Safety Management	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.3.6	Activity of Small Group (Shou Shuudan Katsudou)	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4 Current Issues (Information Provision)																					
2.4.1	Small companies in Japan but with Top share	Pro.	TRC/STE	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4.2	Hoshin Management	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4.3	Supply Chain Management	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4.4	MAP Method for Cost Reduction	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4.5	Six Sigma Activity	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
2.4.6	Bench Marking System	Pro.	LTE A	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3. Quality Management																					
3.1 Basic Concept of Quality Management																					
3.1.1	History and Trend of QC	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.1.2	QC7Tools and New QC TIs.	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.1.3	Statistical Quality Control	Qlty.	STE/LTE	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.1.4	KAIZEN on Quality	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.2 Analytical and Improvement Method																					
3.2.1	Total Quality Management	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.2.2	Quality Assurance System(incl.ISO9000)	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.2.3	Customer Satisfaction Analysis	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.2.4	QFD	Qlty.	STE/LTE	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.3 Practical Use(Implementation) of Knowledge & Techniques																					
3.3.1	Activities as lecturers to deepen knowledge	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.3.2	Case Study through Company Visit	Qlty.	LTE B	[Grid]				[Grid]				[Grid]				[Grid]					
3.3.3	Diagnosis of Quality Management	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					
3.3.4	Long Term Consultation	Qlty.	LTE B	[Horizontal lines]				[Horizontal lines]				[Horizontal lines]				[Horizontal lines]					



Annex 16 Plan of Operations (PO)

Plan Implementation 2005.10.03

Calendar Year	2000				2001				2002				2003				2004				2005				06
	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	
Japanese Fiscal Year (JFY)	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV	III	II	I	IV
Term of Technical Cooperation	Signing of the R/D ▽																								
0. The management system of the Project will be enhanced.																									
0-1 Allocate necessary personnel as planned.																									
0-2 Formulate and monitor plans of activities.																									
0-3 Make budget plan and execute properly.																									
0-4 Operate management system.																									
0-5 Install, operate, and maintain properly																									
1. Technical capability of C/P will be upgraded.																									
1-1 Assess the technical capability of C/P																									
1-2 Make plan of technology transfer to C/P																									
1-3 Implement technology transfer to C/P.																									
1-4 Monitor and evaluate the results of technology transfer to C/P.																									
2. Consultation services will be implemented systematically.																									
2-1 Make plan of consulting activities																									
2-2 Identify client through company visit, etc.																									
2-3 Define consulting model																									
2-4 Conduct consultation																									
2-5 Evaluate the results of consultation																									
3. Information and promotion service will be upgraded.																									
3-1 Make plan of information and promotion services																									
3-2 Implement information and promotion services																									
3-3 Monitor and evaluate the results of information and promotion services.																									

Annex 17 Schedule of Implementation (SI)

2005.10.03

Calendar Year	2000		2001				2002				2003				2004				2005				06
Japanese Fiscal Year (JFY)	99	2000	2001				2002				2003				2004				2005				
	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV	I	II	III	IV		
Signing of the R/D																							
Term of Technical Cooperation																							
The Japanese side																							
I Dispatch of Mission																							
(0) Basic Study																							
(1) Preliminary Study																							
(2) Supplementary Study																							
(3) Implementation Study																							
(4) Evaluation																							
II Dispatch of Long-Term Experts																							
(1) Chief Advisor																							
(2) Coordinator																							
(3) Production management																							
(4) Quality management																							
(5) Administrative management																							
III Dispatch of Short-Term Experts																							
(1) Productivity Promotion																							
(2) HACCP																							
(3) Basic IT for Business Management																							
(4) IPI																							
(5) QC in Software																							
(6) Basic HRM																							
(7) Taguchi Method																							
(8) Productivity Measurement I																							
(9) Financial Management																							
(10) HRM																							
(11) Experimental Design and Statistics																							
(12) Marketing and Purchasing																							
(13) Productivity Measurement -II																							
(14) Productivity Measurement -III																							
(15) Productivity Promotion & Certification I																							
(16) Consultancy in Food Industry																							
(17) Productivity Measurement -IV																							
(18) Productivity Measurement -V & Consulting Skill I																							
(19) Balanced Score Cards																							
(20) Business Game																							
(21) Productivity Promotion & Certification II																							
(22) Consulting Skill II																							
IV Training of C/P Personnel in Japan																							
(0) Productivity Organization Management																							
(1) Productivity Improvement																							
(2) S-America Productivity Improvement																							
(3) Practical Improvement Productivity																							
(4) Consultancy SME/JPC																							
(5) Productivity Improvement																							
(6) Productivity Improvement (Moldova)																							
(7) Consultancy SME/JPC																							
(8) Consultancy SME/JPC																							
(9) Productivity Improvement Andino																							
(10) Management Consultant Training Course																							
The Costa Rican side																							
I Building and Facilities																							
II Machinery and Equipment																							
III Allocation of C/P Personnel and Necessary Staff																							
IV Allocation of Budget																							

Short-Term Expert on specific fields will be dispatched, if necessary.

A certain number of the C/P will be accepted in Japan annually.

NOTE:

- 1 The Japanese fiscal year starts in April and ends in March.
- 2 This Schedule is subject to change in accordance with the Progress with the Project.