

**MINUTES OF MEETINGS**  
**ON**  
**JAPANESE TECHNICAL COOPERATION**  
**FOR**  
**STRENGTHENING IN-SERVICE TEACHER TRAINING OF**  
**MATHEMATICS AND SCIENCE EDUCATION AT JUNIOR SECONDARY LEVEL**  
**AMONG**  
**JAPAN INTERNATIONAL COOPERATION AGENCY**  
**AND**  
**THE DISTRICT GOVERNMENT OF SUMEDANG**  
**(Kabupaten Sumedang)**  
**AND**  
**INDONESIA UNIVERSITY OF EDUCATION**  
**(Universitas Pendidikan Indonesia, UPI)**

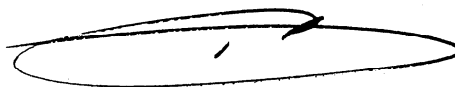
In line with the Record of Discussions on the Program for Strengthening In-service Teacher Training of Mathematics and Science Education at Junior Secondary Level (hereinafter referred to as "the Program") between the Ministry of National Education (hereinafter referred to as "MONE") and Japan International Cooperation Agency (hereinafter referred to as "JICA"), the District Government of Sumedang, Indonesia University of Education (UPI) and JICA had a series of discussions with respect to the Program.

As a result of the discussions the Resident Representative of JICA Indonesia Office, the Head of the District Government of Sumedang and the Rector of UPI, witnessed by the Head of Education Office of Provincial Government of West Java and the Head of West Jawa Province Wilayah Office of Ministry of Religious Affairs, agreed to take necessary measures referred to in the documents attached hereto.

Sumedang, April 11, 2006



**Keiichi Kato**  
Resident Representative  
Japan International Cooperation Agency  
Indonesia Office

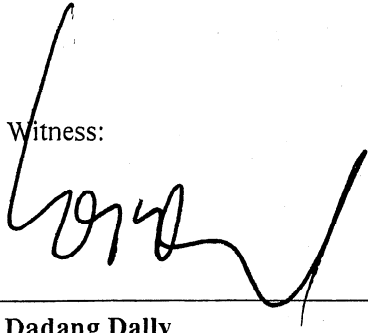


**Don Murdono**  
Head of District  
Government of Sumedang District  
West Java Province  
Republic of Indonesia



**Sunaryo Kartadinata**  
Rector  
Indonesia University of Education (UPI)  
Republic of Indonesia

Witness:



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**Dadang Dally**

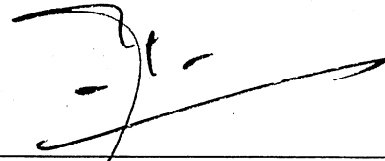
Head

Education Office

Government of West Java Province

Republic of Indonesia

Witness:



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**Hasanudin Imam**

Head

West Jawa Province Wilayah Office,

Ministry of Religious Affairs

Republic of Indonesia

## ATTACHED DOCUMENT

The Government of the Republic of Indonesia will conduct the Program with the support of the technical cooperation of the Government of Japan through JICA. The Program will be implemented in accordance with the Master Plan which is given in Annex I of the Record of Discussions (R/D) signed between MONE and JICA on 18 January 2006.

The Program in Sumedang District will be implemented in accordance with the following.

### 1. ORGANIZATIONAL STRUCTURE FOR THE PROGRAM IMPLEMENTATION

The Program will be implemented by the District Government of Sumedang (esp. Education Office), Indonesia University of Education (UPI) (esp. Faculty of Mathematics & Sciences) and JICA in cooperation with MONE. The Provincial Government (esp. Education Office) of West Java will serve as a liaison. The Organizational Structure for the Program Implementation is shown in ANNEX I.

### 2. MEASURES TO BE TAKEN BY INDONESIAN AND JAPANESE SIDE

In implementing the Program, both sides will take the following measures in accordance with the relevant laws and regulations in force in their respective countries.

#### 2-1. Indonesian Side

##### 2-1-1. District Government of Sumedang

- (1) To select and assign necessary number of qualified staff as counterparts of the Program (District Implementation Team members).
- (2) To provide appropriate office space and facilities to implement the Program.
- (3) To take budgetary measures to cover the cost of conducting the Program shown in ANNEX V.
- (4) To plan, organize, coordinate, monitor and evaluate the implementation of the Program in cooperation with Japanese Experts and UPI.
- (5) To take necessary measures to implement and sustain the In-service Teacher Training System in Mathematics and Science Education at Junior Secondary Level introduced by the Program. This includes participating in the Implementation Committee (see R/D Annex VI).

##### 2-1-2. Indonesia University of Education (UPI)

- (1) To provide resource persons for planning, organizing, coordinating, monitoring and evaluating the implementation of the Program.
- (2) To provide office space for the Japanese experts of the Program
- (3) To take budgetary measures to cover the cost of conducting the Program, by utilizing the budget to be

allocated by the Directorate General of Higher Education, MONE, as shown in ANNEX V.

- (4) Participation of the Rector in the Joint Coordinating Committee, and the Dean of Science & Mathematics in the Implementing Committee (see R/D Annex VI)

#### **2-1-3. Provincial Government of West Java, Education Office**

- (1) To select and assign necessary number of qualified staff as liaisons to the Program (Provincial Liaison Team Members). The team will take the following responsibilities:
  - a. To monitor and learn from the Program.
  - b. To promote application of the good practices of the Program to other districts in the Province.
  - c. To liaise between the Program target district and the central government. This includes participating in the Joint Coordination Committee (see R/D Annex VI).

#### **2-1-4. West Jawa Province Wilayah Office of Ministry of Religious Affairs**

- (1) To participate as a member of the Provincial Liaison Team.
- (2) To coordinate with the Office of MORA in the District covered by the Program, and to report to Central MORA.
- (3) To pay special attention to Madrasahs in the District covered by the Program.

#### **2-2. Japanese Side**

- (1) To provide necessary advice and trainings for planning, implementing and monitoring the Program through Japanese Experts.
- (2) To take budgetary measures to cover the cost of conducting the Program shown in ANNEX V.

### **3. SUSTAINABILITY OF THE PROGRAM**

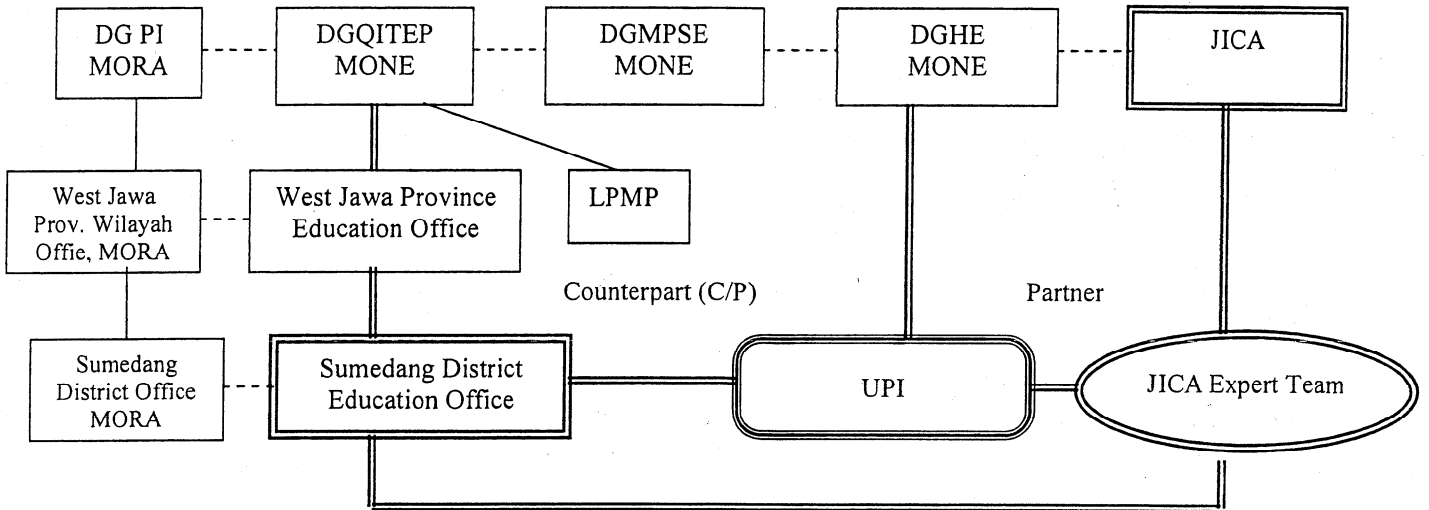
The Program will be implemented with special attention to its sustainability so that the Program will be continuously implemented and developed as part of the regional in-service teacher training system (especially through MGMP) in Indonesia after the cooperation period.

### **4. OTHERS**

This attached document and the following Annexes attached hereto shall be deemed to be part of the R/D signed between MONE and JICA on 18 January 2006.

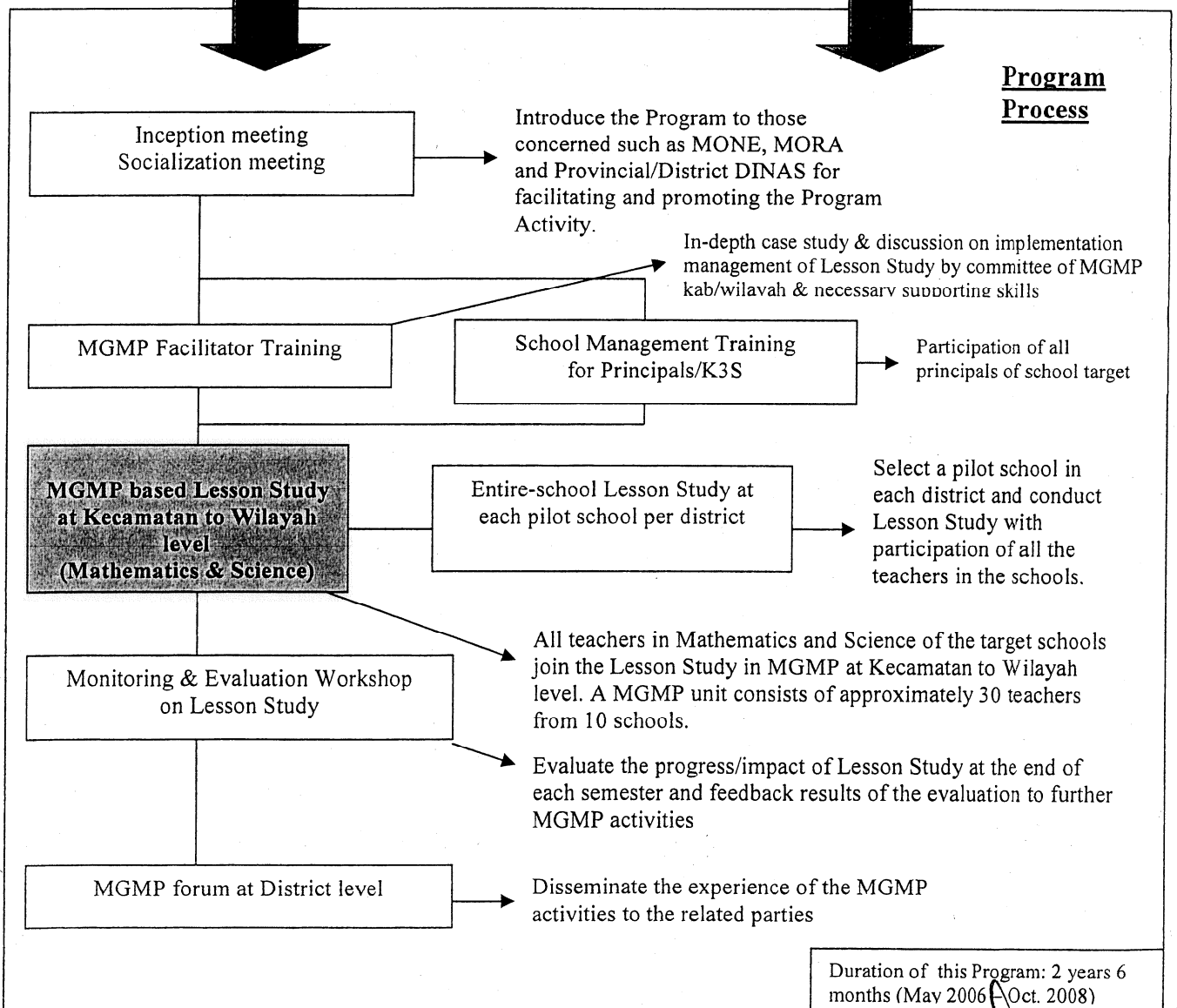
ANNEX I	ORGANIZATIONAL STRUCTURE FOR THE PROGRAM IMPLEMENTATION
ANNEX II	TENTATIVE LIST OF DISTRICT IMPLEMENTATION TEAM MEMBERS
ANNEX III	TENTATIVE LIST OF UNIVERSITY RESOURCE TEAM MEMBERS
ANNEX IV	TENTATIVE LIST OF PROVINCIAL LIAISON TEAM MEMBERS
ANNEX V	TENTATIVE ESTIMATE OF EXPENSES AND COST-SHARING PLAN

Organizational Structure



Sumedang District Education Office in cooperation with UPI /JICA and coordination with Sumedang District Office of MORA has responsibility for planning, organizing, coordinating and monitoring Lesson Study and other related activities.

Technical support



TENTATIVE LIST OF DISTRICT IMPLEMENTATION TEAM MEMBERS  
OF THE PROGRAM FOR STRENGTHENING IN-SERVICE TEACHER TRAINING OF  
MATHEMATICS AND SCIENCE EDUCATION AT JUNIOR SECONDARY LEVEL  
(Sumedang District)

No.	NAME	POSITION/INSTITUTION
1	Karsidi	Head, Sumedang District Education Office
2	Rahman Setia	Deputy Head of Education Office for Early Childhood and Basic Education, Sumedang District Education Office
3	Firdaus	Head of Madrasah and Islamic Religious Education Section, Sumedang District Office, Department of Religious Affairs
4	Agus Rahmat	Head of Basic Education Section, Sumedang District Education Office
5	Yaya Sopandi	Head of Curriculum Section, Sumedang District Education Office
6	Edi Suwardi	Staff of Basic Education Section Sumedang District Education Office
7	Idi Suhandi	Staff of Basic Education Section Sumedang District Education Office
8	Ramdan Rasidi	Head of Program and Reporting SubDivision, Sumedang District Education Office

TENTATIVE LIST OF UNIVERSITY RESOURCE TEAM MEMBERS  
OF THE PROGRAM FOR STRENGTHENING IN-SERVICE TEACHER TRAINING OF  
MATHEMATICS AND SCIENCE EDUCATION AT JUNIOR SECONDARY LEVEL  
(Indonesia University of Education)

No.	NAME	POSITION
1	Sumar Hendayana	Dean of Faculty of Mathematics and Science Education
2	Didi Suryadi	Vice Dean for Academic affairs, Faculty of Mathematics and Science Education
3	Asep Supriatna	Vice Dean for Financial affairs, Faculty of Mathematics and Science Education
4	Harun Imansyah	Local Coordinator
5	Yaya S Kusumah	Head of Mathematics Education Department
6	Taufik Ramlan	Head of Physics Education Department
7	Sri Redjeki	Head of Biology Education Department
8	Anna Permanasari	Head of Chemistry Education Department

TENTATIVE LIST OF PROVINCIAL LIAISON TEAM MEMBERS  
OF STRENGTHENING IN-SERVICE TEACHER TRAINING OF  
MATHEMATICS AND SCIENCE EDUCATION AT JUNIOR SECONDARY LEVEL  
(West Java Province)

No.	NAME	POSITION/INSTITUTION
1	Bambang Sutrisno	Head of Basic Education Division, West Jawa Provincial Education Office
2	Dadang Rahman	Head of Curriculum Section, West Jawa Provincial Education Office
3	Ridwan Mujani	Staff of Curriculum Section, West Jawa Provincial Education Office
4	Deddy R.Arief	Head of Madrasah and Islamic Religious Education Division, West Jawa Province Wilayah Office, Department of Religious Affairs
5	E. Sudirman	Head of Supervision Section, Madrasah and Islamic Religious Education Division, West Jawa Province Wilayah Office, Department of Religious Affairs



ANNEX V

Tentative Estimate of Expenses and Cost-Sharing Plan (West Java, Yogyakarta, East Java)  
(for JFY 2006)

Recapitulation

ITEM OF EXPENSES	Place	Total	JICA	DGQITEP MONE	(JICA + DGQITEP)	DGHE MONE	LPMP	Districts*	Participants / Schools
I National Inception Meeting	Jakarta	48,030,000	0	41,730,000	41,730,000	0	6,300,000	0	0
II District Inception Meeting & Socialization	3 Districts	31,170,000	5,250,000	22,020,000	27,270,000	0	600,000	3,300,000	0
III Facilitator Training	3 Districts	158,250,000	36,000,000	81,450,000	117,450,000	0	2,400,000	38,400,000	0
IV School Management Training	3 Districts	600,000	30,000,000	34,620,000	64,620,000	0	1,200,000	9,600,000	0
V MGMP Activities	60 Clusters	1,524,900,000	0	80,100,000	80,100,000	360,000,000	4,800,000	120,000,000	960,000,000
VI School-based MGMP activities	3 Schools	30,600,000	0	16,500,000	16,500,000	12,000,000	1,200,000	900,000	0
VII Evaluation Workshop on Lesson Study	3 Districts	60,300,000	21,000,000	31,500,000	52,500,000	0	1,200,000	6,600,000	0
VIII MGMP Forum for dissemination	3 Districts	68,520,000	22,500,000	38,220,000	60,720,000	0	1,200,000	6,600,000	0
IX Joint Coordinating Committee Meeting	Jakarta	69,300,000	0	69,300,000	69,300,000	0	0	0	0
X Implementation Committee Meeting	3 Districts	55,800,000	15,000,000	22,800,000	37,800,000	0	0	18,000,000	0
XI Other Activities Funded by JICA (Expert dispatchment, necessary equipment, counterpart training program in Japan, etc.)		9,100,000,000	9,100,000,000	0	9,100,000,000	0	0	0	0
<b>Grand Total</b>		<b>11,222,290,000</b>	<b>9,229,750,000</b>	<b>438,240,000</b>	<b>9,667,990,000</b>	<b>372,000,000</b>	<b>18,900,000</b>	<b>203,400,000</b>	<b>960,000,000</b>

\* The budget to be borne by each of 3 district governments is one third (1/3) of the each item of Expenses

**Tentative Estimate of Expenses and Cost-Sharing Plan (West Jawa, Yogyakarta, East Jawa)**  
(for JFY 2006)

**Breakdown**

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DGQITEP MONE	(JICA + DGQITEP)	DGHE MONE	LPMP	Districts	Participants / Schools
<b>I National Inception Meeting</b>	Jakarta									
[Transportation]										
Participants from Jakarta		Rp 100,000 x 20 persons x 1 day	2,000,000		2,000,000	2,000,000				
Participants from 3 universities		Rp 600,000 x 6 persons x 2 days	7,200,000		7,200,000	7,200,000				
Participants from 3 provincial Dinas		Rp 600,000 x 6 persons x 2 days	7,200,000		7,200,000	7,200,000				
Participants from 3 district Dinas		Rp 600,000 x 6 persons x 2 days	7,200,000		7,200,000	7,200,000				
Participants from 3 LPMP		Rp 600,000 x 3 persons x 2 days	3,600,000		3,600,000	3,600,000		3,600,000		
<b>Subtotal</b>			27,200,000							
[Accommodation]										
Participants from 3 universities		Rp 300,000 x 6 persons x 2 days	3,600,000		3,600,000	3,600,000				
Participants from 3 provincial Dinas		Rp 300,000 x 6 persons x 2 days	3,600,000		3,600,000	3,600,000				
Participants from 3 district Dinas		Rp 300,000 x 6 persons x 2 days	3,600,000		3,600,000	3,600,000				
Participants from 3 LPMP		Rp 300,000 x 3 persons x 2 days	1,800,000		1,800,000	1,800,000		1,800,000		
<b>Subtotal</b>			12,600,000							
[Per diem]										
Participants from 3 universities		Rp 150,000 x 6 persons x 2 days	1,800,000		1,800,000	1,800,000				
Participants from 3 provincial Dinas		Rp 150,000 x 6 persons x 2 days	1,800,000		1,800,000	1,800,000				
Participants from 3 district Dinas		Rp 150,000 x 6 persons x 2 days	1,800,000		1,800,000	1,800,000				
Participants from 3 LPMP		Rp 150,000 x 3 persons x 2 days	900,000		900,000	900,000		900,000		
<b>Subtotal</b>			6,300,000							
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 30,000 x 61 persons x 1 day	1,830,000		1,830,000	1,830,000				
Venue		Rp 100,000 x 1 day	100,000		100,000	100,000				
<b>Subtotal</b>			1,930,000							
<b>I Activity Total</b>			48,030,000	0	41,730,000	41,730,000	0	6,300,000	0	0
<b>II District Inception Meeting &amp; Socialization</b>	3 Districts									
[Transportation]										
Participants from Jakarta		Rp 600,000 x 2 persons x 2 days x 3 districts	7,200,000		7,200,000	7,200,000				
Participants from 3 universities		Rp 100,000 x 6 persons x 1 days x 3 districts	1,800,000		1,800,000	1,800,000				
Participants from 3 provincial Dinas		Rp 100,000 x 3 persons x 1 day x 3 districts	900,000		900,000	900,000				
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 1 day x 3 districts	1,500,000							
Participants (principals & teachers)		Rp 50,000 x 20 persons x 1 day x 3 districts	3,000,000	3,000,000		3,000,000			1,500,000	
Participants (district stakeholders)		Rp 50,000 x 15 persons x 1 day x 3 districts	2,250,000	2,250,000		2,250,000				
Participants from LPMP		Rp 100,000 x 6 persons x 1 day x 3 districts	600,000					600,000		

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DGQITEP MONY	(JICA + DGQITEP)	DGHE MONY	LPMP	Districts	Participants / Schools
<b>Subtotal</b>			17,250,000							
[Accommodation]										
Participants from DGQITEP		300,000 x 3 persons x 2 nights x 3 districts	5,400,000		5,400,000	5,400,000				
[Per diem]										
Participants from DGQITEP		Rp 150,000 x 3 persons x 2 days x 3 districts	2,700,000		2,700,000	2,700,000				
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 20,000 x 67 persons x 1 day x 3 districts	4,020,000		4,020,000	4,020,000				
Venue		Rp 100,000 x 1 day x 3 Districts	300,000						300,000	
<b>Subtotal</b>			4,320,000							
[Stationery]										
Handouts & materials		Rp 500,000 x 3 districts x 1 day	1,500,000						1,500,000	
<b>Activity Total</b>			31,170,000	5,250,000	22,020,000	27,270,000	0	600,000	3,300,000	0
<b>III Facilitator Training</b>	3 Districts									
[Transportation]										
Participants from Jakarta		Rp 600,000 x 1 person x 4 days x 3 districts	7,200,000		7,200,000	7,200,000				
Participants from 3 universities		Rp 100,000 x 6 persons x 8 days x 3 districts	14,400,000		14,400,000	14,400,000				
Participants from 3 provincial Dinas		Rp 50,000 x 2 persons x 4 days x 3 districts	1,200,000		1,200,000	1,200,000				
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 8 days x 3 districts	12,000,000						12,000,000	
Participants (teachers)		Rp 50,000 x 20 persons x 8 days x 3 districts	24,000,000	24,000,000		24,000,000				
Participants (principals)		Rp 50,000 x 10 persons x 8 days x 3 districts	12,000,000	12,000,000		12,000,000				
Observers from 3 LPMP		Rp 100,000 x 2 persons x 4 days x 3 districts	2,400,000					2,400,000		
<b>Subtotal</b>			73,200,000							
[Accommodation]										
Participants from DGQITEP		Rp 300,000 x 1 person x 4 nights x 3 districts	3,600,000		3,600,000	3,600,000				
[Per diem]										
Participants from DGQITEP		Rp 150,000 x 1 person x 5 days x 3 districts	2,250,000		2,250,000	2,250,000				
[Honoraria]										
Resource persons from 3 universities		Rp 200,000 x 6 persons x 8 days x 3 districts	28,800,000		28,800,000	28,800,000				
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 20,000 x 50 persons x 8 days x 3 districts	24,000,000		24,000,000	24,000,000				
Venue		Rp 100,000 x 8 days x 3 districts	2,400,000						2,400,000	
<b>Subtotal</b>			26,400,000							
[Stationery]										
Handouts & materials		Rp 1,000,000 x 8 days x 3 districts	24,000,000						24,000,000	
<b>Activity Total</b>			158,250,000	36,000,000	81,450,000	117,450,000	0	2,400,000	38,400,000	0
<b>IV School Management Training (principals)</b>	3 Districts									
[Transportation]										
Participants from Jakarta		Rp 600,000 x 2 persons x 2 days x 3 districts	7,200,000		7,200,000	7,200,000				
Participants from 3 universities		Rp 100,000 x 3 persons x 2 days x 3 districts	1,800,000		1,800,000	1,800,000				

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DGQITEP MONE	(JICA + DGOITEP)	DGHE MONE	LPMP	Districts	Participants / Schools
Participants from 3 provincial Dinas		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000		1,200,000	1,200,000				
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 2 days x 3 districts	3,000,000						3,000,000	
Participants (principals)		Rp 50,000 x 100 persons x 2 days x 3 districts	30,000,000	30,000,000		30,000,000		1,200,000		
Observers from 3 LPMP		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000							
<b>Subtotal</b>			44,400,000							
[Accommodation]										
Participants from DGQITEP		Rp 300,000 x 2 persons x 2 nights x 3 districts	3,600,000		3,600,000	3,600,000				
[Per diem]										
Participants from DGQITEP		Rp 150,000 x 2 persons x 3 days x 3 districts	2,700,000		2,700,000	2,700,000				
[Honoraria]										
Resource persons from 3 universities		Rp 200,000 x 3 persons x 2 days x 3 districts	3,600,000		3,600,000	3,600,000				
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 20,000 x 121 persons x 2 days x 3 districts	14,520,000		14,520,000	14,520,000				
Venue		Rp 100,000 x 2 days x 3 districts	600,000						600,000	
<b>Subtotal</b>			15,120,000							
[Stationery]										
Handouts & materials		Rp 1,000,000 x 2 days x 3 districts	6,000,000						6,000,000	
<b>Activity Total</b>			75,420,000	30,000,000	34,620,000	64,620,000	0	1,200,000	9,600,000	0
<b>V MGMP Activities</b>	3 Districts									
[Transportation]										
Observers from Jakarta (M&E)		Rp 600,000 x 2 persons x 8 days x 3 districts	28,800,000		28,800,000	28,800,000				
Participants from 3 universities		Rp 100,000 x 20 persons x 20 days x 3 districts	120,000,000				120,000,000			
Observers from 3 provincial Dinas		Rp 100,000 x 2 persons x 8 days x 3 districts	4,800,000		4,800,000	4,800,000				
Participants from 3 district Dinas		Rp 50,000 x 1 person x 400 times x 3 districts	60,000,000						60,000,000	
Participants (teachers)		Rp 20,000 x 800 persons x 20 times x 3 districts	960,000,000							960,000,000
Participants (principals)		Rp 20,000 x 20 persons x 20 times x 3 districts	24,000,000		24,000,000	24,000,000		4,800,000		
Observers from 3 LPMP		Rp 100,000 x 2 persons x 8 days x 3 districts	4,800,000							
<b>Subtotal</b>			1,202,400,000							
[Honoraria]										
Resource persons from 3 universities		Rp 200,000 x 20 persons x 20 days x 3 districts	240,000,000				240,000,000			
[Accommodation]										
Participants from DGQITEP (M&E)		Rp 300,000 x 2 persons x 8 nights x 3 districts	14,400,000		14,400,000	14,400,000				
[Per diem]										
Participants from DGQITEP (M&E)		Rp 150,000 x 2 persons x 9 days x 3 districts	8,100,000		8,100,000	8,100,000				
[Stationery]										
Handouts & materials		Rp 50,000 x 20 clusters x 20 times x 3 districts	60,000,000						60,000,000	
<b>Activity Total</b>			1,524,900,000	0	80,100,000	80,100,000	360,000,000	4,800,000	120,000,000	960,000,000
<b>VI School-based MGMP Activities</b>	3 Schools									
[Transportation]										

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DGQITEP MONJE	(JICA + DGQITEP)	DGHE MONE	L.PMP	Districts	Participants/ Schools
Observers from Jakarta		Rp 600,000 x 2 persons x 2 days x 3 districts	7,200,000		7,200,000	7,200,000				
Resource persons from 3 universities		Rp 100,000 x 3 persons x 2 days x 3 districts	1,800,000		1,800,000	1,800,000				
Observers from 3 provincial Dinas		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000		1,200,000	1,200,000			900,000	
Participants from 3 district Dinas		Rp 50,000 x 3 persons x 2 days x 3 districts	900,000					1,200,000		
Observers from 3 LPMP		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000							
<b>Subtotal</b>			12,300,000							
[Accommodation]		Rp 300,000 x 2 persons x 2 nights x 3 districts	3,600,000		3,600,000	3,600,000				
Participants from DGQITEP		Rp 150,000 x 2 persons x 3 days x 3 districts	2,700,000		2,700,000	2,700,000				
[Per diem]		Rp 200,000 x 2 persons x 10 days x 3 districts	12,000,000				12,000,000			
Participants from DGQITEP										
[Honorarie]										
Resource persons from 3 universities										
<b>Activity Total</b>			30,600,000	0	16,500,000	16,500,000	12,000,000	1,200,000	900,000	0
<b>VII Evaluation Workshop on Lesson Study</b>										
[Transportation]	3 Districts									
Participants from Jakarta		Rp 600,000 x 2 persons x 3 days x 3 districts	10,800,000		10,800,000	10,800,000				
Participants from 3 universities		Rp 100,000 x 4 persons x 2 days x 3 districts	2,400,000		2,400,000	2,400,000				
Participants from 3 provincial Dinas		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000		1,200,000	1,200,000				
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 2 days x 3 districts	3,000,000						3,000,000	
Participants (teachers)		Rp 50,000 x 60 persons x 2 days x 3 districts	18,000,000	18,000,000		18,000,000				
Participants (principals)		Rp 50,000 x 10 persons x 2 days x 3 districts	3,000,000	3,000,000		3,000,000				
Observers from 3 LPMP		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000					1,200,000		
<b>Subtotal</b>			39,600,000							
[Accommodation]		Rp 300,000 x 2 persons x 2 nights x 3 districts	3,600,000		3,600,000	3,600,000				
Participants from DGQITEP		Rp 150,000 x 2 persons x 3 days x 3 districts	2,700,000		2,700,000	2,700,000				
[Per diem]										
Participants from DGQITEP										
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 20,000 x 90 persons x 2 days x 3 districts	10,800,000		10,800,000	10,800,000				
Venue		Rp 100,000 x 2 days x 3 districts	600,000						600,000	
<b>Subtotal</b>			11,400,000							
[Stationery]										
Handouts & materials		Rp 500,000 x 2 days x 3 districts	3,000,000						3,000,000	
<b>Activity Total</b>			60,300,000	21,000,000	31,500,000	52,500,000	0	1,200,000	6,600,000	0
<b>VIII MGMP Forum for dissemination</b>										
[Transportation]	3 Districts									
Participants from Jakarta		Rp 600,000 x 2 persons x 4 days x 3 districts	14,400,000		14,400,000	14,400,000				
Participants from 3 universities		Rp 100,000 x 4 persons x 2 days x 3 districts	2,400,000		2,400,000	2,400,000				
Participants from 3 provincial Dinas		Rp 100,000 x 3 persons x 2 days x 3 districts	1,800,000		1,800,000	1,800,000				

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DQJITEP MONE	(JICA + DQJITEP)	DGHE MONE	LPMP	Districts	Participants/ Schools
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 2 days x 3 districts	3,000,000							
Participants (principals & teachers)		Rp 50,000 x 15 persons x 2 days x 3 districts	4,500,000	4,500,000		4,500,000			3,000,000	
Participants (district stakeholders)		Rp 100,000 x 30 persons x 2 days x 3 districts	18,000,000	18,000,000		18,000,000				
Observers from 3 LPMP		Rp 100,000 x 2 persons x 2 days x 3 districts	1,200,000					1,200,000		
<b>Subtotal</b>			45,300,000							
[Accommodation]										
Participants from DQJITEP		Rp 300,000 x 2 persons x 4 nights x 3 districts	7,200,000		7,200,000	7,200,000				
[Per diem]										
Participants from DQJITEP		Rp 150,000 x 2 persons x 5 days x 3 districts	4,500,000		4,500,000	4,500,000				
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 20,000 x 66 persons x 2 days x 3 districts	7,920,000		7,920,000	7,920,000				
Venue		Rp 100,000 x 2 days x 3 districts	600,000						600,000	
<b>Subtotal</b>			8,520,000							
[Stationery]										
Handouts & materials		Rp 500,000 x 2 day x 3 districts	3,000,000						3,000,000	
<b>VIII Activity Total</b>			68,520,000	22,500,000	38,220,000	60,720,000	0	1,200,000	6,600,000	0
<b>IX Joint Coordinating Committee Meeting</b>	Jakarta									
[Transportation]										
Participants from Jakarta		Rp 100,000 x 20 persons x 2 days	4,000,000		4,000,000	4,000,000				
Participants from 3 universities		Rp 600,000 x 9 persons x 4 days	21,600,000		21,600,000	21,600,000				
Participants from 3 provincial Dinas		Rp 600,000 x 6 persons x 4 days	14,400,000		14,400,000	14,400,000				
<b>Subtotal</b>			40,000,000							
[Accommodation]										
Participants from 3 universities		Rp 300,000 x 9 persons x 4 days	10,800,000		10,800,000	10,800,000				
Participants from 3 provincial Dinas		Rp 300,000 x 6 persons x 4 days	7,200,000		7,200,000	7,200,000				
<b>Subtotal</b>			18,000,000							
[Per diem]										
Participants from 3 universities		Rp 150,000 x 9 persons x 4 days	5,400,000		5,400,000	5,400,000				
Participants from 3 provincial Dinas		Rp 150,000 x 6 persons x 4 days	3,600,000		3,600,000	3,600,000				
<b>Subtotal</b>			9,000,000							
[Refreshment & Venue]										
Snack and meals at the meeting		Rp 30,000 x 35 persons x 2 days	2,100,000		2,100,000	2,100,000				
Venue		Rp 100,000 x 2 days	200,000		200,000	200,000				
<b>Subtotal</b>			2,300,000							
<b>IX Activity Total</b>			69,300,000	0	69,300,000	69,300,000	0	0	0	0
<b>X Implementation Committee Meeting</b>	3 Districts									
[Transportation]										
Participants from 3 universities		Rp 100,000 x 3 persons x 10 days x 3 districts	9,000,000		9,000,000	9,000,000				
Participants from 3 district Dinas		Rp 50,000 x 10 persons x 10 days x 3 districts	15,000,000						15,000,000	

ITEM OF EXPENSES	Place	BREAKDOWN	Total	JICA	DGQITEP MONE	(JICA + DGOITEP)	DGHE MONE	LPMP	Districts	Participants / Schools
Participants (teachers)		Rp 50,000 x 5 persons x 10 days x 3 districts	7,500,000	7,500,000		7,500,000				
Participants (principals)		Rp 50,000 x 5 persons x 10 days x 3 districts	7,500,000	7,500,000		7,500,000				
Transportation Total			39,000,000							
[Refreshment]		Rp 20,000 x 23 persons x 10 day x 3 districts	13,800,000		13,800,000	13,800,000				
Snack and meals at the meeting										
[Stationery]										
Handouts & materials		Rp 100,000 x 10 day x 3 districts	3,000,000						3,000,000	
<b>X Activity Total</b>			55,800,000	15,000,000	22,800,000	37,800,000	0	0	18,000,000	0
<b>XI Other Activities Funded by JICA</b> (Expert dispatchment, necessary equipment, counterpart training program in Japan, etc.)			9,100,000,000	9,100,000,000	0	9,100,000,000	0	0	0	0
<b>Grand Total</b>			11,222,290,000	9,229,750,000	438,240,000	9,667,990,000	372,000,000	18,900,000	203,400,000	960,000,000

\* 10 clusters  
2 Subject matters  
20 activities per year  
3 districts  
40 teachers per cluster

1200 MGMP activities per year (10 months)

