

Appendices

1. Member List of the Study Team
2. Study Schedule
3. List of Parties Concerned in the Recipient Country
4. Minutes of Discussions

Appendix-1

Members of the Study Team

Table-1 ;List of the Study Members for Site Investigation (Jan.15 to Feb.23)

No.	Name	Position	Belonging
1	Mr. ARATSU Yuki	Leader	Team Director, Transportation and Electric Power Team, Project Management Group I, Grant Aid Management Dept., JICA
2	Mr. IKEDA Kiyoshi	Technical Advisor (Port Security Policy)	Chief Port Security Inspector, General Affairs Division, Ports and Harbours Bureau , Ministry of Land, Infrastructure and Transport
3	Mr. SAIGUSA Fujio	Chief Consultant/Port Security Planner	International Development System Inc.
4	Mr. TAKINO Seiichi	Port Security Equipment Planner I	Japan Marine Science Inc.
5	Mr. TOYOSHIMA Yukio	Port Security Equipment Planner II	International Development System Inc.
6	Mr. NAKAJIMA Yasuhiro	Building Planner	Japan Marine Science Inc.
7	Mr. SATO Atsushi	Procurement Planner/ Cost Estimator	International Development System Inc.

Table–2 ;List of the Study Members for Draft Report Explanation

(Jun.4 to Jun.13)

No.	Name	Position	Belonging
1	Mr. HAYASHI Hiroyuki	Leader	Transportation and Electric Power Team, Project Management Group I, Grant Aid Management Dept., JICA
2	Mr. AMEMIYA Mamoru	Chief Consultant/Port Security Planner	International Development System Inc.
3	Mr. TAKINO Seiichi	Port Security Equipment Planner I	Japan Marine Science Inc.
4	Mr. TOYOSHIMA Yukio	Port Security Equipment Planner II	International Development System Inc.

Appendix-2
Study Schedule

(2) Draft Report Explanation

No.	Date	Day	Leader	Chief Consultant	Port Security Equipment Planner.I	Port Security Equipment Planner.II
1	Jun.4	Sun.	<i>NRT PHN</i>			
2	5	Mon.	Cautasy call to EOJ. Explanation of Draft Report to JICA, MPWT and PAP			
3	6	Tue.	<i>Move to SHV, Cautasy call to PAS chairman, site reconnaissance and explanation of Draft Report to PAS</i>			
4	7	Wed.	Explanation of Draft Report to PAS and Meeting for draft M/D with PAS			
5	8	Thu.	<i>Move to PHN. Meeting with PAP on draft M/D and site reconnaissance to PAP</i>			
6	9	Fri.	Explanation of Draft Report to CED, Meeting for draft M/D with CED, and Cautasy call to CEC,	Explanation of Draft Report to CED, Meeting for draft M/D with CED, Meeting for B/A with MEF and Cautasy call to CEC,	Explanation of Draft Report to CED, Meeting for draft M/D with CED, Meeting for B/A with MEF and Cautasy call to CEC, PHP to BKK	
7	10	Sat.	<i>Data Analysis/ Meeting</i>	Site reconnaissance to PAP and Data Analysis/ Meeting		
8	11	Sun.	<i>Data Analysis/ Meeting</i>			
9	12	Mon.	Signing of M/D with CED, PAP and PAS at MEF, Cautasy call to EOJ. Explanation M/D to JICA, PHP to BKK to NRT	Signing of M/D with CED, PAP and PAS at MEF, Cautasy call to EOJ. Explanation M/D to JICA, PHP to BKK		
10	13	Tue.		BKK to NRT		

Legend: EOJ: Embassy of Japan, MPWT: Ministry of Public Works and Transportation, PAS: Sihanoukville Autonomous Port, PAP: Phnumpenh Autonomous M/D: Minutes of Discussion, B/A: Banking arrangement, PHN: Phnumpenh, SHV: Sihanoukville, BKK: Bangkok, NRT: Narita,

Appendix-2
Study Schedule

(1) Site Investigation

	Date	Day	Leader	Technical Advisor	Chief Consultant	Port Security Equipment Planner.I	Port Security Equipment Planner.II	Building Planner	Procurement Planner/Cost Estimator
1	Jan.15	Sun.							
2	16	Mon.							
3	17	Tue.							
4	18	Wed.							
5	19	Thu.							
6	20	Fri.							
7	21	Sat.							
8	22	Sun.							
9	23	Mon.							
10	24	Tue.							
11	25	Wed.							
12	26	Thu.							
13	27	Fri.							
14	28	Sat.							
15	29	Sun.							
16	30	Mon.							
17	31	Tue.							
18	Feb.1	Wed.							
19	2	Thu.							
20	3	Fri.							
21	4	Sat.							
22	5	Sun.							
23	6	Mon.							
24	7	Tue.							
25	8	Wed.							
26	9	Thu.							
27	10	Fri.							
28	11	Sat.							
29	12	Sun.							
30	13	Mon.							
31	14	Tue.							
32	15	Wed.							
33	16	Thu.							
34	17	Fri.							
35	18	Sat.							
36	19	Sun.							
37	20	Mon.							
38	21	Tue.							
39	22	Wed.							
40	23	Thu.							

Legend: EOJ: Embassy of Japan, MPWT: Ministry of Public Works and Transportation, PAS: Sihanoukville Autonomous Port, PAP: Phnumpenh Autonomous Port, M/D: Minutes of Discussion, C.P.: Counterpart, PHN: Phnumpenh, SHV: Sihanoukville, Bangkok, NRT: Narita,

Appendix-3

List of Persons to contact

Name	Organization
H.E.Keat Chhon	Senior Minister and Minister of MEF
Mr. You Phirum	Deputy Director of Investment & Cooperation Department
Miss Yukiko SANO	JICA Expert, MEF
H.E. Pen Siman	Director General, CED
Ph.D Pen Sam Ath	Chief of Secretariat
Mr. Masaru SHIMADA	JICA Expert, CED
Miss Nobuko SANO	JICA Expert, CED
Mr. Huoi Veng	Deputy Chief of Custom Branch
Mr. Bun Chiv	Deputy Chief of Sihanoukville Port Custom
Mr. Tuth Bo	Officer in charge of Stock Clearance
H.E. Chanthol SUN	Minister, MPWT
Mr. Tatuo HARADA	JICA Advisor
Mr. Hozumi KATSUTA	JICA Advisor, MPWT
H.E. Hei BAVY	Director General, PAP
H.E. Eang Veng Sun	Deputy Director General, PAP
Mr. Hiek Phirun	Transport Planner National Team Leader
H.E. Lou Kim Chhun	Chairman & C.E.O, PAS
Mr. Ma Sun Hout	Deputy Director General, PAS
Mr. So SEANG	General Manager, PAS
Mr. Viro THONG	Port Facility Security Office, PAS
Mr. Takashi KADONO	JICA Advisor, PAS
Ms. Heng Sokun	Director of Bilateral Aid Coordination Dept.
Ms.Satiko NISHIOKA	JICA Advisor
Mr. Fumiaki TAKAHASHI	Japanese Ambassador,
Mr. Tomoaki KOREZUMI	Second Secretary, Embassy of Japan
Mr. Jyuniti HOSHIKURA	Second Secretary, Embassy of Japan
Mr. Juro CHIKARAISHI	Resident Representative, JICA Cambodia Office
Mr. Hiroyuki UKAI	Deputy Resident Representative, JICA Cambodia Office
Mr. Tomohiro ONO	Assistant Resident Representative, JICA Cambodia Office
MR. Akira YAMASHITA	Project Coordination Advisor
Miss Yoko UCHIDA	JICA Advisor, JICA Cambodia Office
Mr. SEAK Pengkeang	JICA Officer, JICA Cambodia Office
Mr. Hachiro HIROSE	General Manager, ITOCHU Corporation
Mr. Michio NISHIHARA	General Manager, Mitsubishi Corporation
Mr. Naomichi SAKAKI	General Manager, Sumitomo Corporation
Mr. Masatoshi MATUSHITA	General Manager, Marubeni Corporation
Mr. Hiromi NAMIKI	Project Manager, PCI
Mr. Shigenobu ASAO	Administrative Manager, Penta-Ocean Corporation

**Minutes of Discussions
on the Basic Design Study
on the Project for Improvement of Security Facilities and Equipment
in Sihanoukville Port and Phnom Penh Port
in the Kingdom of Cambodia**

In response to a request from the Royal Government of Cambodia (hereinafter referred to as "RGC"), the Government of Japan decided to conduct a Basic Design Study on the Project for Improvement of Security Facilities and Equipment in Sihanoukville Port and Phnom Penh Port (hereinafter referred to as "the Project") and entrusted the study to the Japan International Cooperation Agency (hereinafter referred to as "JICA").

JICA sent to Cambodia the Basic Design Study Team (hereinafter referred to as "the Team"), which is headed by Mr. Yuki Aratsu, the Team Director of the Transportation and Electric Power Team, Grant Aid Management Department, JICA, and is scheduled to stay in the country from January 15 to February 22, 2006.

The Team held discussions with the officials concerned of RGC and conducted a field survey at the study area.

As a result of discussions and field survey, both parties confirmed the main items described in the attached sheets. The Team will proceed to further works and prepare the Basic Design Study Report.

Phnom Penh, January 20, 2006



Mr. YUKI ARATSU
Leader
Basic Design Study Team
Japan International Cooperation Agency



H.E. LOU KIM CHHUN
Chairman & CEO
Sihanoukville Autonomous Port
Ministry of Public Works and Transport
Kingdom of Cambodia



H.E. PEN SIMAN
Delegate of Royal Government of Cambodia
in charge of Customs and Excise Department
Ministry of Economy and Finance
Kingdom of Cambodia



H.E. HEI BAVY
Chairman & CEO
Phnom Penh Autonomous Port
Ministry of Public Works and Transport
Kingdom of Cambodia

ATTACHMENT

1. Objective of the Project

The objective of the Project is to enhance security level of Sihanoukville Port and Phnom Penh Port by providing Security Facilities and Equipment in order to strengthen counter-terrorism/anti-terrorism measures and to facilitate international trade.

2. Project sites

The Project sites are as shown in Annex-1.

3. Responsible Organization and Implementing Agency

(1) The responsible organization for Security Facilities and Equipment except X-ray container screening system is the Ministry of Public Works and Transport (MPWT). The responsible organization for X-ray container screening system is the Ministry of Economy and Finance (MEF).

The organization charts of the both organizations are shown in Annex-2-1.

(2) The implementing agency for Security Facilities and Equipment except X-ray container screening system is the Sihanoukville Autonomous Port (PAS) and Phnom Penh Autonomous Port (PAP). The implementing agency for X-ray container screening system is Customs and Excise Department of MEF (CED).

The organization charts of above-mentioned agencies are shown in Annex-2-2.

4. Items requested by RGC

After discussions with the Team, components with priority described in Annex-3 were finally requested by RGC. JICA will assess the appropriateness of the request, scrutinize each component and will recommend to the Government of Japan for approval.

5. Request of Technical Training

RGC requested a counterpart training in Japan on Port Security Management as a technical cooperation by JICA, and RGC understands that another official request will be necessary to be submitted by RGC to the Embassy of Japan.

6. Japan's Grant Aid Scheme

(1) RGC understands the Japan's Grant Aid Scheme explained by the Team, as described in Annex-4.

(2) RGC will take the necessary measures, as described in Annex-5, for smooth implementation of the Project, as a condition for the Japan's Grant Aid to be implemented.

7. Schedule of the Study

(1) The Team will proceed to further study in Cambodia until February 22, 2006.

(2) JICA will prepare the draft report in English and dispatch a mission to Cambodia in order to explain its contents around May, 2006.

(3) In case that the content of the report is accepted in principle by RGC, JICA will complete the final report and send it to Cambodia around July 2006.

8. Other relevant issues

(1) Both sides confirmed that the name of the Project is "The Project for Improvement of Security Facilities and Equipment in Sihanoukville Port and Phnom Penh Port in the Kingdom of Cambodia"

(2) The Team requested that RGC should finalize Port Facility Security Plan in accordance with ISPS code as soon as possible and should ensure effective implementation of the Plan before the completion of the Project. RGC will do at most efforts to adopt the Sub-Decree on Ship Security and Port Facility Security as soon as possible preferably by the end of March 2006.

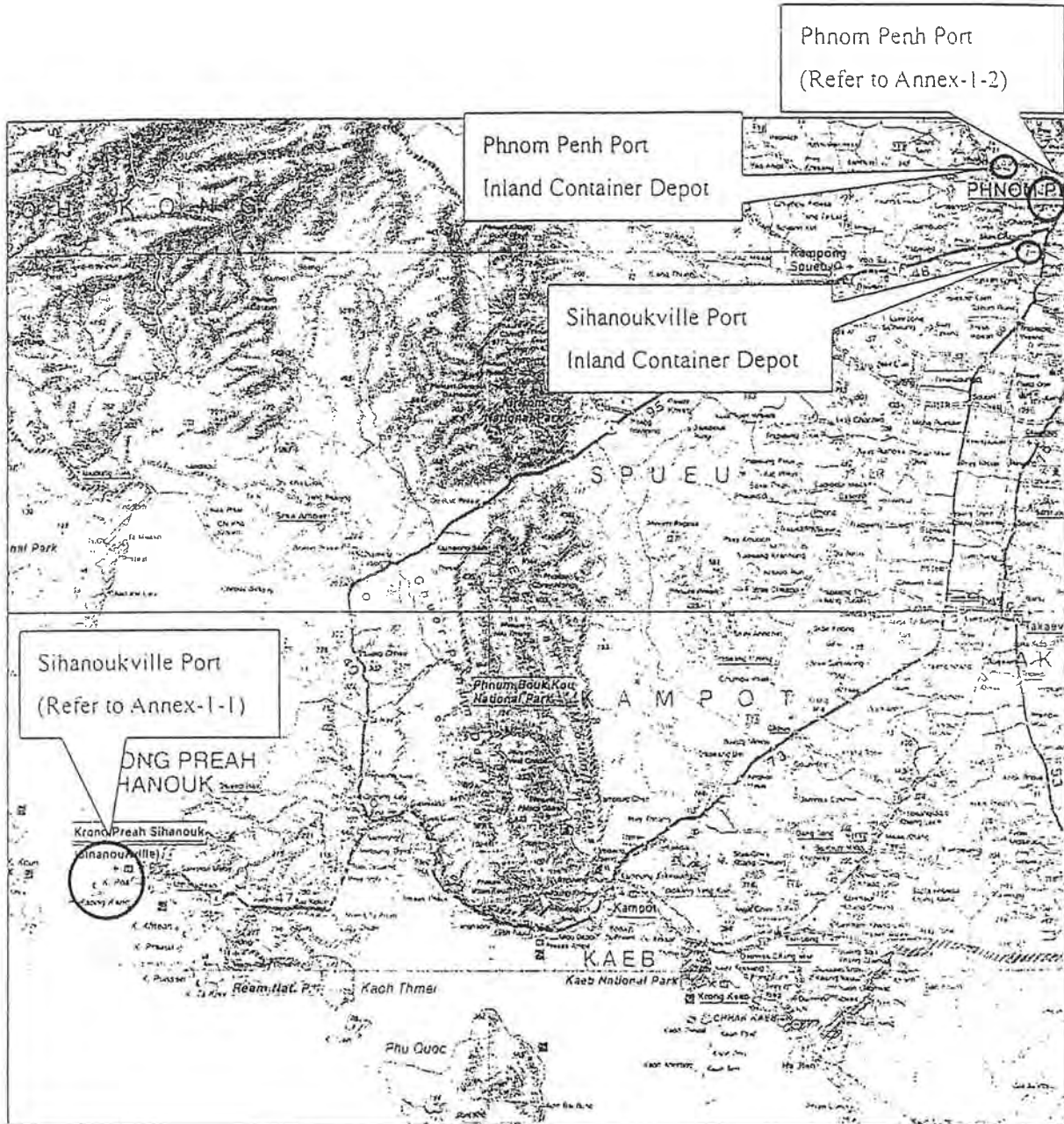
(3) RGC should also introduce the Customs Risk Management before the completion of the Project.

(4) RGC should surround the port security area with adequate fence/wall by the end of 2006.

(5) RGC should submit answers in English to the Questionnaire, which the Team handed to the Cambodian side by February 3, 2005.

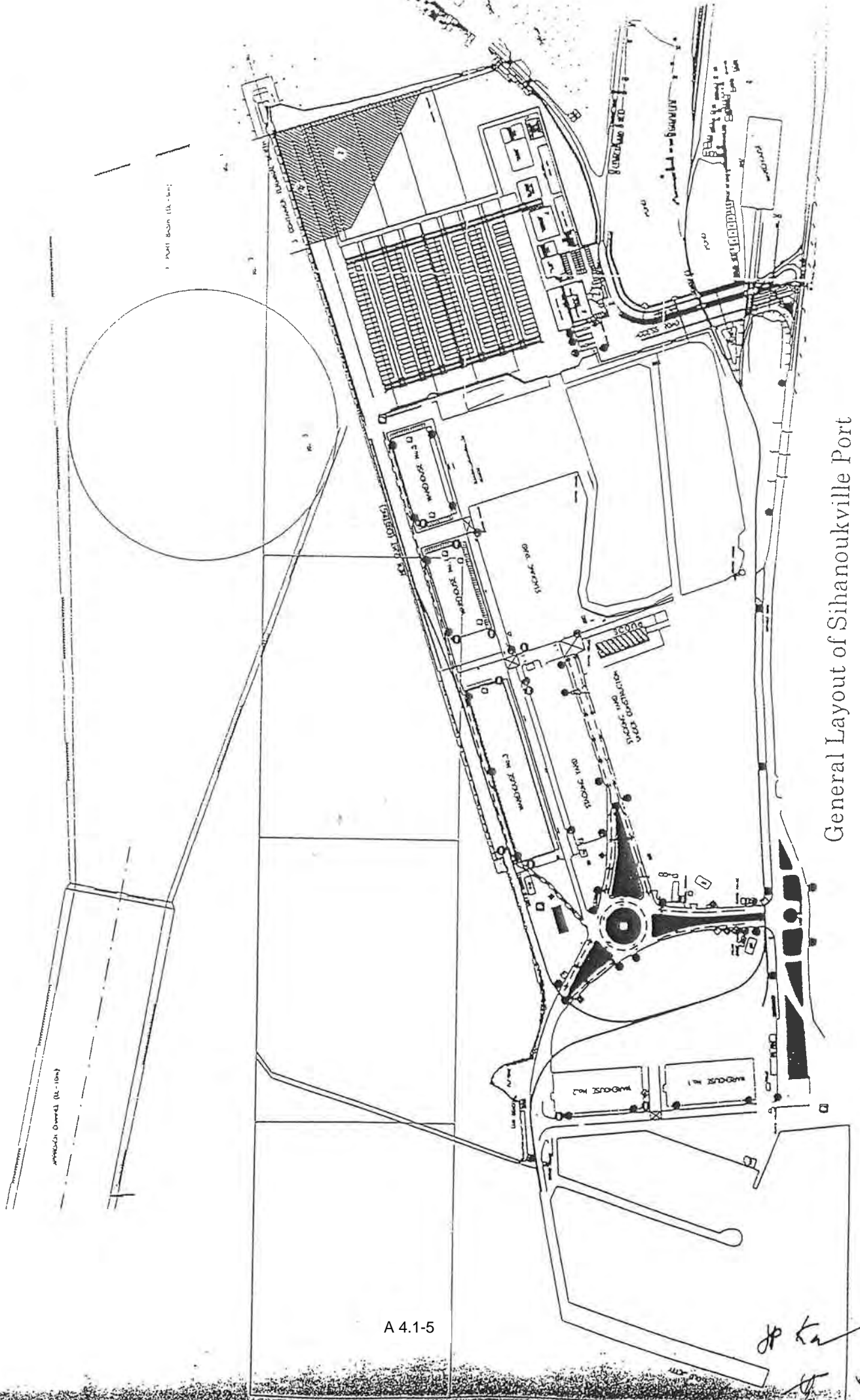
(6) RGC should provide necessary number(s) of counterpart personnel to the Team during the field survey.

(7) RGC should allocate enough budget and qualified staff to properly and effectively operate/maintain the equipments supplied by the Project.



Project Sites Location Map

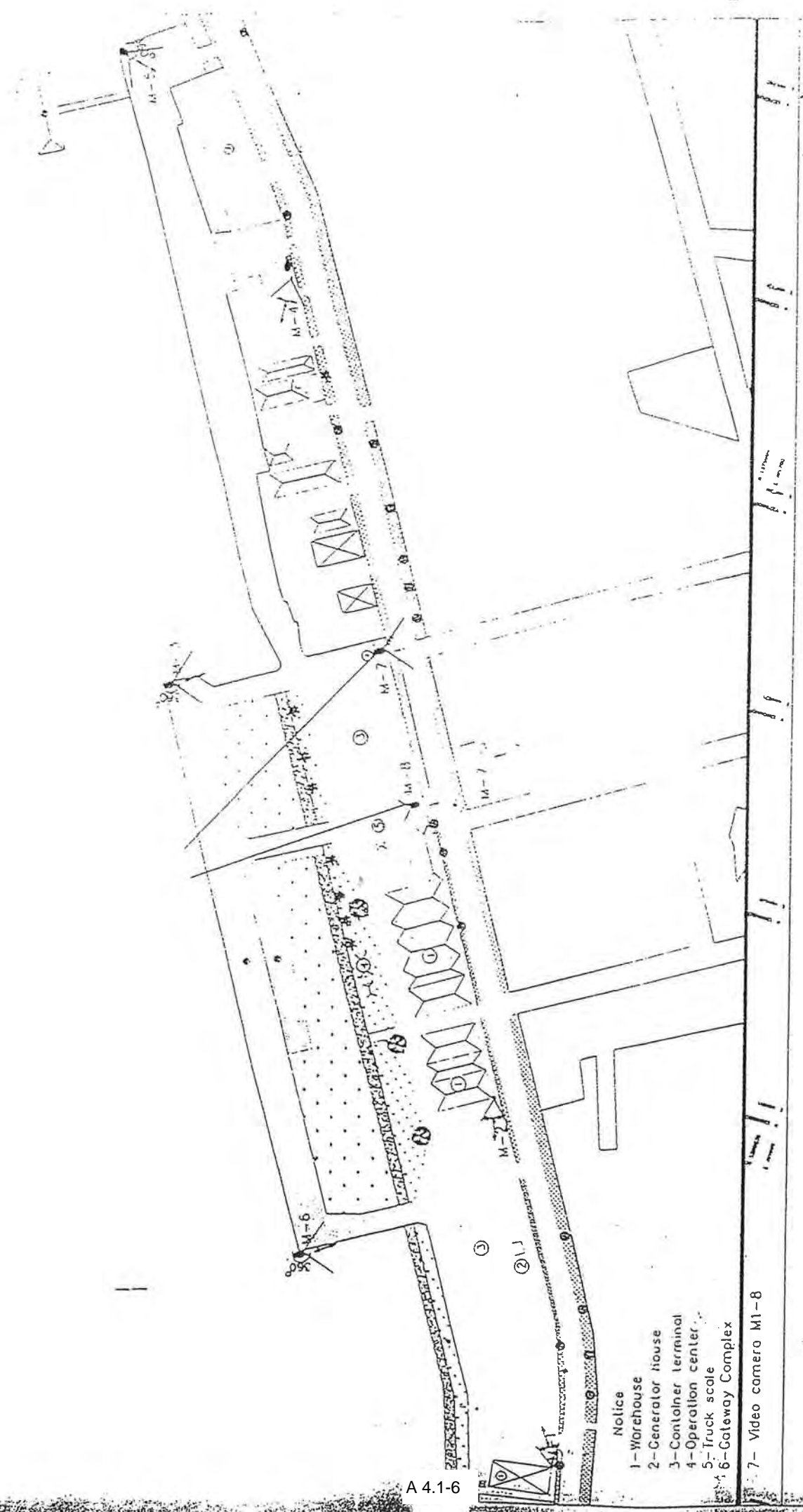
[Handwritten signature and initials]



General Layout of Sihanoukville Port

A 4.1-5

Handwritten signature and initials, possibly "JK Ka", and the number "105" are present in the bottom right corner of the drawing.

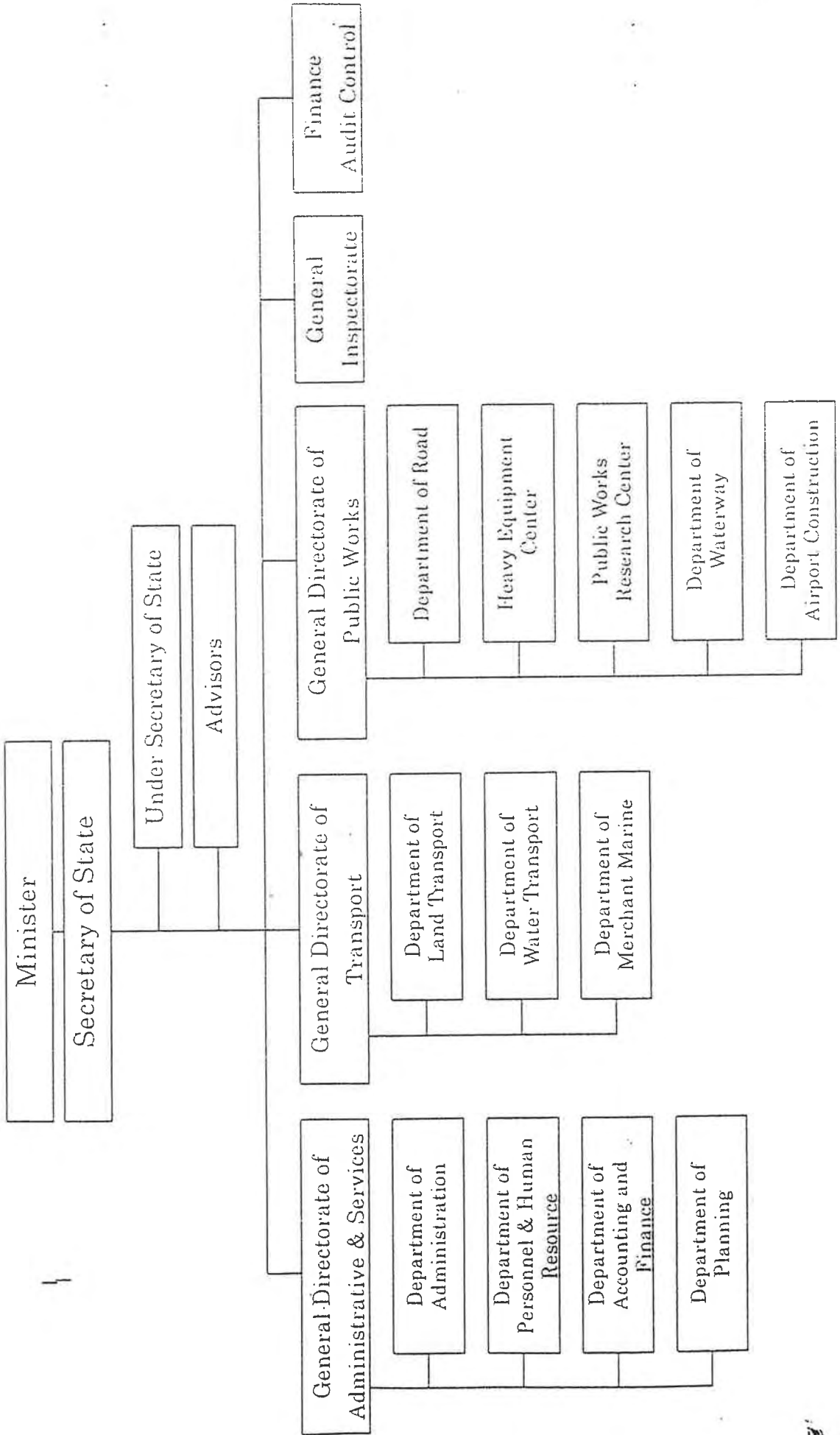


A 4.1-6

General Layout of Phnom Penh Port

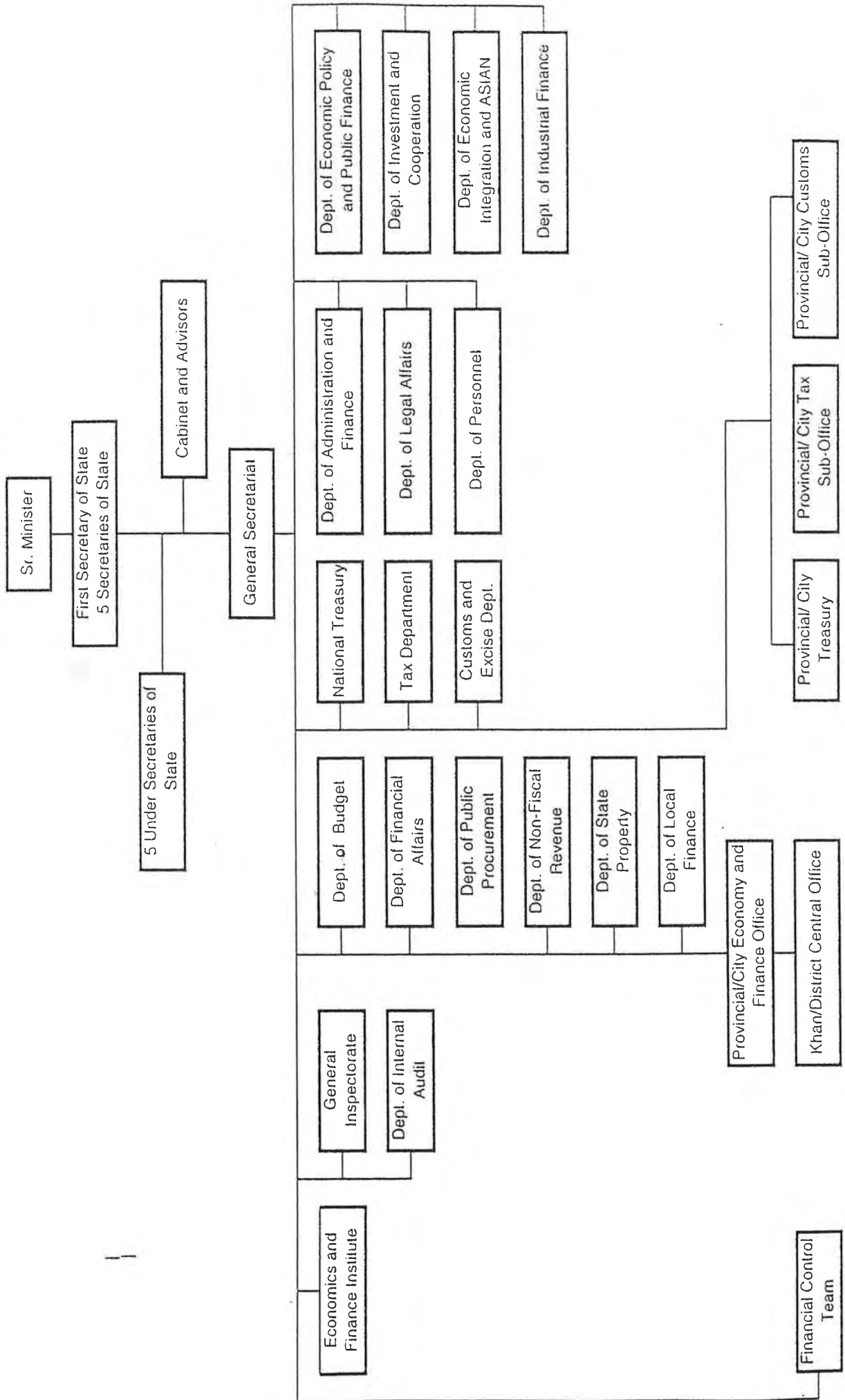
Handwritten signature

Organization Chart of Ministry of Public Works and Transport

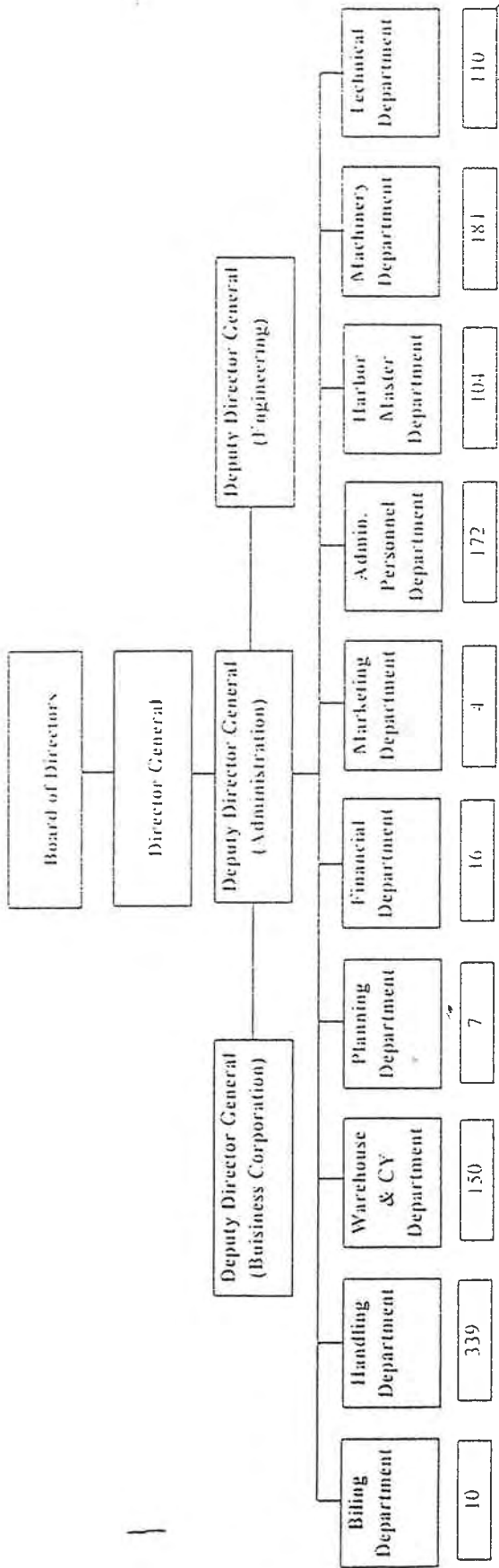


JP Ku

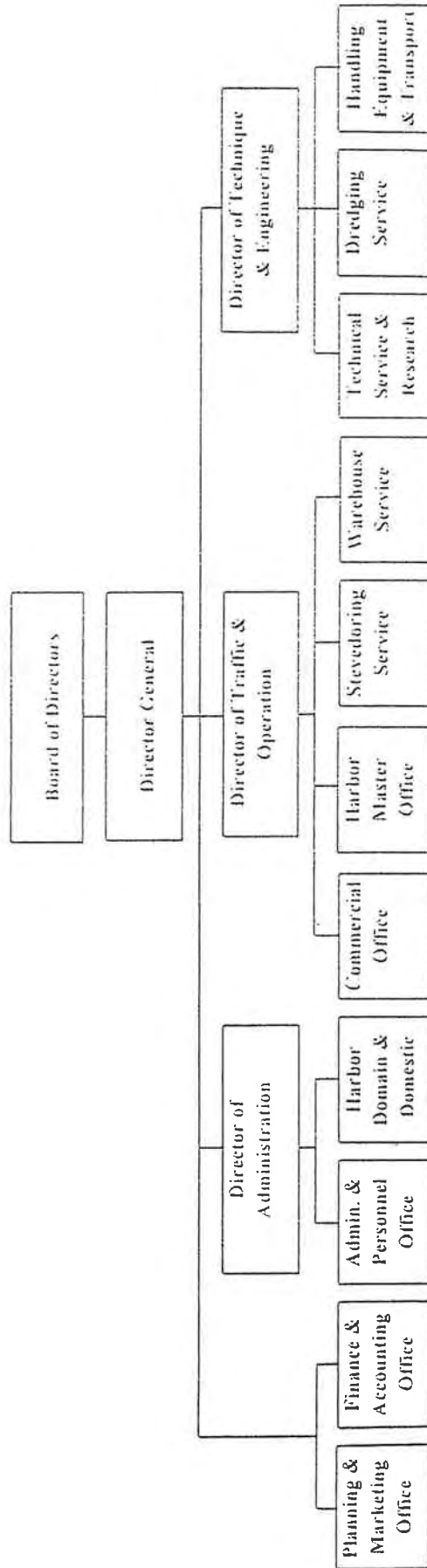
Organizational Chart of the Ministry of Economy and Finance



[Handwritten signatures and initials]



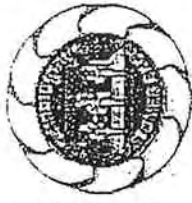
Organization Chart of Sihanoukville Autonomous Port



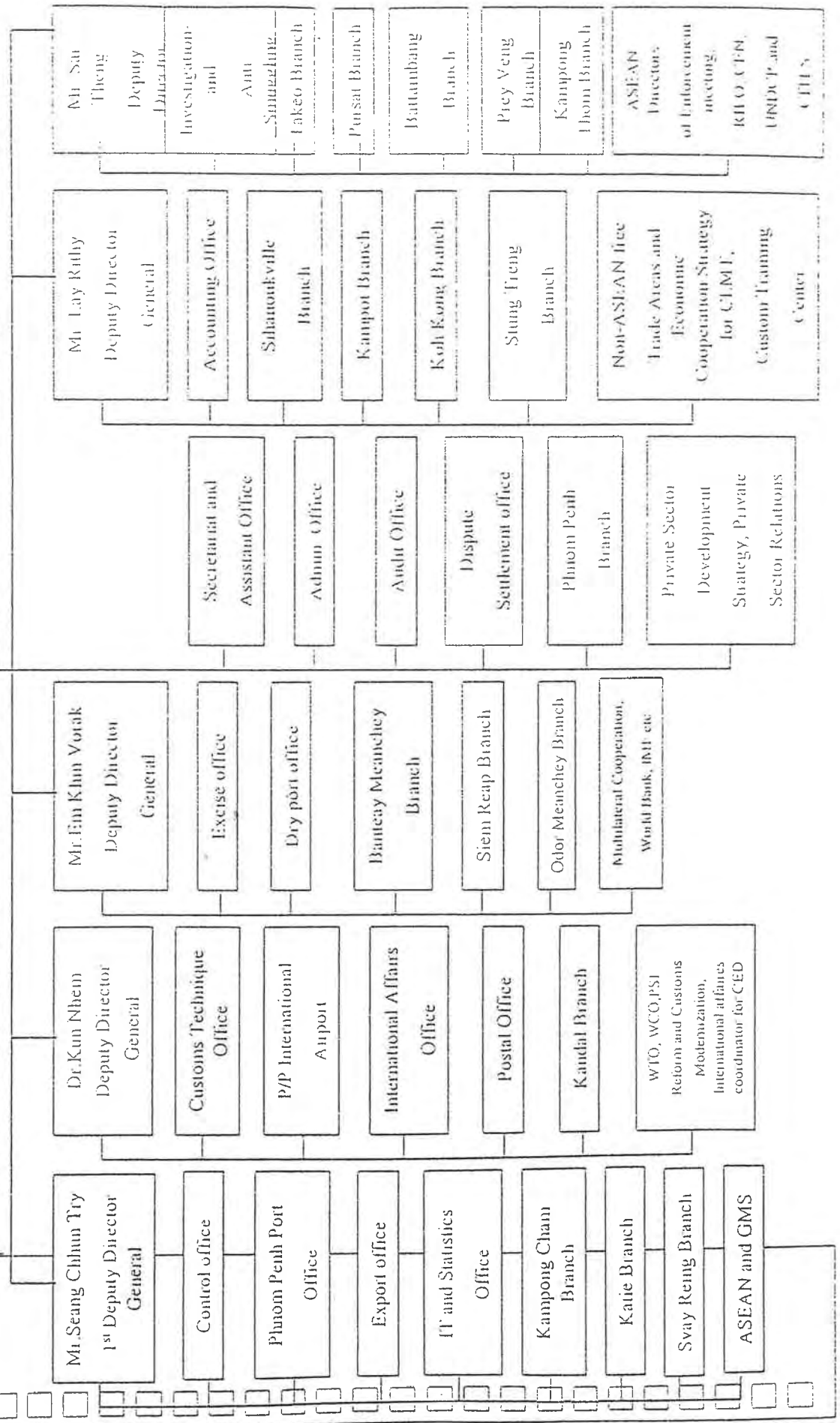
Organization Chart of Phnom Penh Autonomous Port

[Handwritten signatures and marks]

Organizational Chart



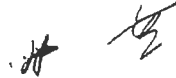

H.E Dr. Pen Siman
 Delegate of the Royal Government in Charge of the Customs and Excise Department
 Director General



Handwritten signature and initials

Items requested by RGC

Components	Priority		
	A	B	C
Sihanoukville Port			
X ray container screening system X-ray energy: 6 MeV Penetration (Fe): 300mm Sheltered by concrete wall	<input type="radio"/>		
CCTV system,	<input type="radio"/>		
ID pass card system, 5 sets	<input type="radio"/>		
Security station (96 m ²)	<input type="radio"/>		
VTMS (Vessel Traffic Management System)	<input type="radio"/>		
Patrol boat	<input type="radio"/>		
Tug boat with fire fighting equipment		<input type="radio"/>	
Mooring facility for patrol boat, oil barges and tug boats (L:25mXW:3.5m)		<input type="radio"/>	
Sihanoukville Inland Container Depot, CCTV		<input type="radio"/>	
Oil skimmers, 2 sets			<input type="radio"/>
Oil fence (200 mx2)			<input type="radio"/>
Oil barge, 2 ships			<input type="radio"/>
Tank-truck, 2 cars			<input type="radio"/>
Warehouse for oil fence (44 m ²)			<input type="radio"/>
Garage for tank-truck (92 m ²)			<input type="radio"/>
Phnom Penh Port			
CCTV system & Security station	<input type="radio"/>		
ID pass card system & gateway	<input type="radio"/>		
Phnom Penh Port Inland Container Depot, CCTV		<input type="radio"/>	

Japan's Grant Aid

The Grant Aid Scheme provides a recipient country with non-reimbursable funds to procure the facilities, equipment and services (engineering services and transportation of products, etc.) for economic and social development of the country under principles in accordance with the relevant laws and regulations of Japan. The Grant Aid is not supplied through the donation of materials as such.

(1) Grant Aid Procedures

1) Japan's Grant Aid Scheme is executed through the following procedures:

- Application (Request made by a recipient country)
- Study (Basic Design Study conducted by JICA)
- Appraisal & Approval (Appraisal by the Government of Japan and Approval by the Cabinet of Japan)
- Determination of Implementation (The Notes exchanged between the Governments of Japan and the recipient country)
- Implementation (Implementation of the Project)

2) Firstly, the application or a request for a Grant Aid project submitted by a recipient country is examined by the Government of Japan (the Ministry of Foreign Affairs) to determine whether or not it is eligible for Japan's Grant Aid. If the request is deemed appropriate, the Government of Japan assigns JICA (Japan International Cooperation Agency) to conduct a study on the request.

Secondly, JICA conducts the study (Basic Design Study), using (a) Japanese consulting firm(s).

Thirdly, the Government of Japan appraises the project to see whether or not it is suitable for Japan's Grant Aid Scheme, based on the Basic Design Study report prepared by JICA, and the results are then submitted to the Cabinet for approval.



Fourthly, the project, once approved by the Cabinet, becomes official with the Exchange of Notes signed by the Governments of Japan and the recipient country.

Finally, for the implementation of the project, JICA assists the recipient country in such matters as preparing tenders, contracts and so on.

(2) Basic Design Study

1) Contents of the Study

The aim of the Basic Design Study conducted by JICA on a requested project (hereinafter referred to as "the Project") is to provide a basic document necessary for the appraisal of the Project by the Japanese Government. The contents of the

JP 
 KA 

Basic Design Study are as follows:

- i) Confirmation of the background, objectives, and benefits of the requested Project and also institutional capacity of agencies concerned of the recipient country necessary for the Project's implementation,
- ii) Evaluation of the appropriateness of the Project to be implemented under the Grant Aid Scheme from a technical, social and economical point of view,
- iii) Confirmation of items agreed on by both parties concerning the basic concept of the Project,
- iv) Preparation of a basic design of the Project,
- v) Estimation of costs of the Project.

The contents of the original request are not necessarily approved in their initial form as the contents of the Grant Aid Project. The Basic Design of the Project is confirmed considering the guidelines of Japan's Grant Aid Scheme.

The Government of Japan requests the Government of the recipient country to take whatever measures are necessary to ensure its self-reliance in the implementation of the Project. Such measures must be guaranteed even though they may fall outside of the jurisdiction of the organization in the recipient country actually implementing the Project. Therefore, the implementation of the Project is confirmed by all relevant organizations of the recipient country through the Minutes of Discussions.

2) Selection of Consultants

For smooth implementation of the Study, JICA uses (a) registered consultant firm(s). JICA selects (a) firm(s) based on proposals submitted by interested firms. The firm(s) selected carry(ies) out a Basic Design Study and write(s) a report, based upon terms of reference set by JICA.

The consulting firm(s) used for the Basic Design Study is (are) recommended by JICA to the recipient country to also work in the Project's implementation after the Exchange of Notes, in order to maintain technical consistency.

(3) Japan's Grant Aid Scheme

1) Exchange of Notes (E/N)

Japan's Grant Aid is extended in accordance with the Notes exchanged by two Governments concerned, in which the objectives of the Project, period of execution, conditions and amount of the Grant Aid, etc., are confirmed.

- 2) "The period of the Grant Aid" means the one Japanese fiscal year which the Cabinet approves the Project for. Within the fiscal year, all procedures such as exchanging of the Notes, concluding contracts with (a) consultant firm(s) and (a) contractor(s) and final payment to them must be completed. However in case of delays in delivery, installation or construction due to unforeseen factors such as natural disaster, the period of the Grant Aid can be further extended for a

maximum of one fiscal year at most by mutual agreement between the two Governments.

- 3) Under the Grant Aid, in principle, Japanese products and services including transport or those of the recipient country are to be purchased.

When the two Governments deem it necessary, the Grant Aid may be used for the purchase of the products or services of a third country.

However the prime contractors, namely, consulting, constructing, and procurement firms, are limited to "Japanese nationals". (The term "Japanese nationals" means persons of Japanese nationality or Japanese corporations controlled by persons of Japanese nationality.)

- 4) Necessity of the "Verification"

The Government of the recipient country or its designated authority will conclude contracts denominated in Japanese yen with Japanese nationals. Those contracts shall be verified by the Government of Japan. This "Verification" is deemed necessary to secure accountability to Japanese taxpayers.

- 5) Undertakings required of the Government of the Recipient Country

In the implementation of the Grant Aid project, the recipient country is required to undertake such necessary measures as the followings:

- i) To secure land necessary for the sites of the Project and to clear, level and reclaim the land prior to commencement of the Project.
- ii) To provide facilities for the distribution of electricity, water supply and drainage and other incidental facilities in and around the sites.
- iii) To secure buildings prior to the procurement in case the installation of the equipment.
- iv) To ensure all the expenses and prompt execution for unloading, customs clearance at the port of disembarkation and internal transportation of the products purchased under the Grant Aid.
- v) To exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which will be imposed in the recipient country with respect to the supply of the products and services under the Verified Contracts.
- vi) To accord Japanese nationals whose services may be required in connection with the supply of the products and services under the Verified Contracts, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work.

- 6) "Proper Use"

The recipient country is required to maintain and use the facilities constructed and equipment purchased under the Grant Aid properly and effectively and to assign staff necessary for this operation and maintenance as well as to bear all

Handwritten initials and marks, including "HP" and "bL".

the expenses other than those covered by the Grant Aid.

7) Re-export'

The products purchased under the Grant Aid should not be re-exported from the recipient country.

8) Banking Arrangement (B/A)

i) The Government of the recipient country or its designated authority should open an account in the name of the Government of the recipient country in a bank in Japan (hereinafter referred to as "the Bank"). The Government of Japan will execute the Grant Aid by making payments in Japanese yen to cover the obligations incurred by the Government of the recipient country or its designated authority under the Verified Contracts.

ii) The payments will be made when payment requests are presented by the Bank to the Government of Japan under an authorization to pay (A/P) issued by the Government of the recipient country or its designated authority.

9) Authorization to Pay (A/P)

The Government of the recipient country should bear an advising commission of an Authorization to Pay and payment commissions to the Bank.

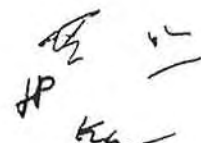
(End)

JP
K
62

Major Undertakings to be taken by Each Government

No.	Items	To be covered by Grant Aid	To be covered by Recipient Side
1.	To secure land		○
2.	To clear, level and reclaim the site when needed		○
3.	To construct gates and fences in and around the site		○
4.	To construct the parking lot		○
5.	To construct roads		
	1) Within the site	○	
	2) Outside the site		○
6.	To construct the buildings	○	
7.	To provide facilities for the distribution of electricity, water supply, drainage and other incidental facilities		
	1) Electricity		
	a. The distributing line to the site		○
	b. The drop wiring and internal wiring within the site	○	
	c. The main circuit breaker and transformer	○	
	2) Water Supply		
	a. The city water distribution main to the site		○
	b. The supply system within the site (receiving and elevated tanks)	○	
	3) Drainage		
	a. The city drainage main (for storm, sewer and others) to the site		(○)
	b. The drainage system (for toilet sewer, ordinary waste, storm drainage and others) within the site	○	
	4) Gas Supply		
	a. The city gas main to the site		(○)
	b. The gas supply system within the site	○	
	5) Telephone System		
	a. The telephone trunk line to the main distribution frame/panel (MDF) of the building		○
	b. The (MDF) and the extension after the frame/panel	○	
	6) Furniture and Equipment		
	a. General furniture		○
	b. Project equipment	○	
8.	To bear the following commissions to the Japanese foreign exchange bank for the banking services based upon the B/A		
	1) Advising commission of A/P		○
	2) Payment commission		○
9.	To ensure unloading and customs clearance at port of disembarkation in recipient country		
	1) Marine (Air) transportation of the products from Japan to the recipient country	○	
	2) Tax exemption and custom clearance of the products at the port of disembarkation		○
	3) Internal transportation from the port of disembarkation to the project site	○	
10.	To accord Japanese nationals, whose services may be required in connection with the supply of the products and the services under the verified contract, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work.		○
11.	To exempt Japanese nationals from any internal tax and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contracts.		○
12.	To maintain and use properly and effectively the facilities constructed and equipment provided under the Grant.		○
13.	To bear all the expenses, other than those to be borne by the Grant, necessary for construction of the facilities as well as for the transportation and installation of the equipment.		○

(B/A: Banking Arrangement, A/P: Authorization to pay)



 AP