

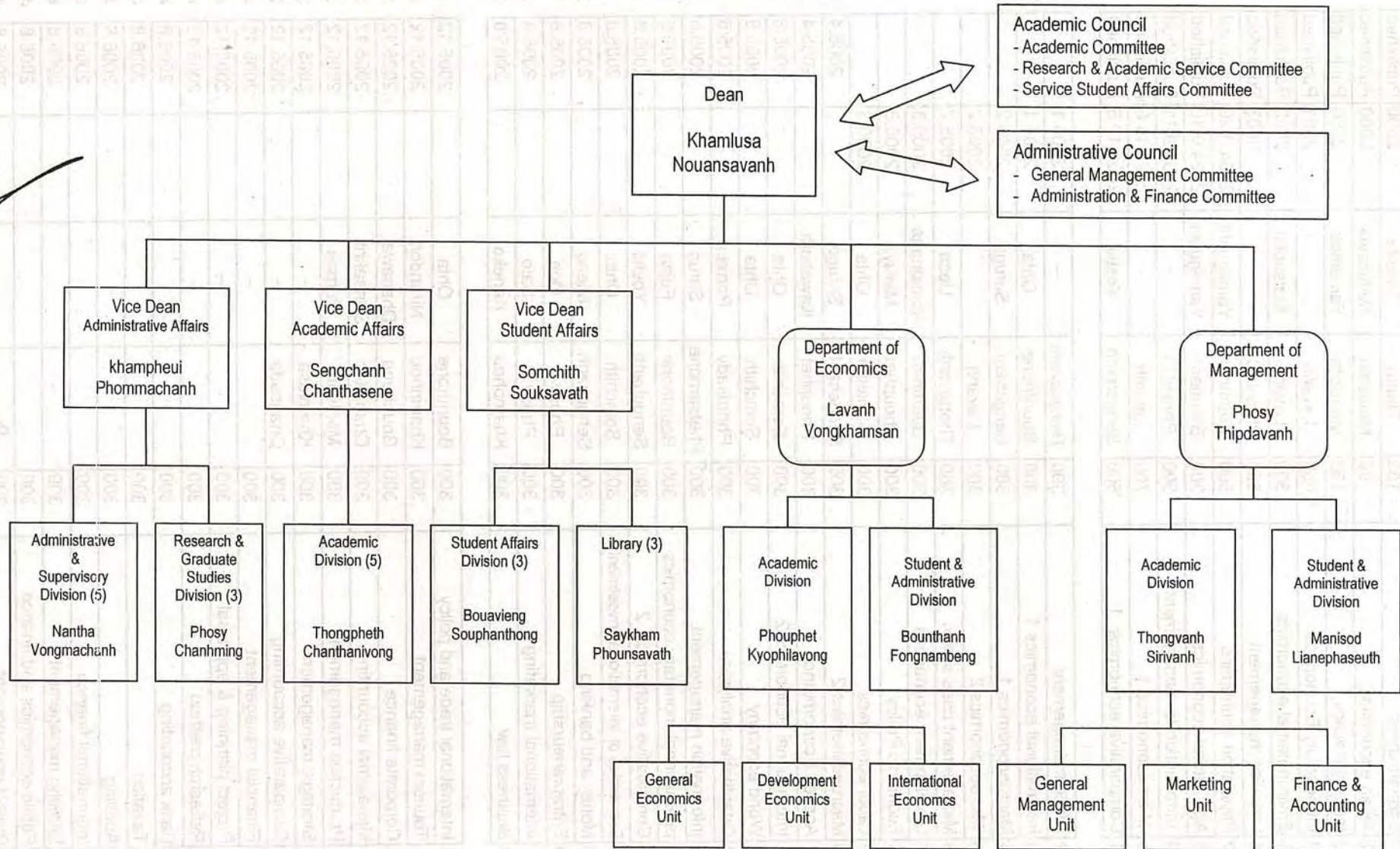
Annex 3.11 The Record and Tentative Plan of Textbook Publication

	Name of Textbook	Copies	Authors	Advisors	JFY of publication		
1	Econometrics:	160	Thanh	Toyoda	2000	Published	1
2	Asian economies:	90	Manisoht	Nishizawa	2000	Published	2
3	Industrial policy:	100	Manisoht	Yamamoto	2000	Published	3
4	Introductory Economics:	1,000	Lavanh		2001	Published	4
5	Environmental economics	300	Lavanh	Matsuoka	2002	Published	5
6	Logistics management	300	Phosy (C)		2003	Published	6
7	Population economics	500	Bounthan	Yamaguchi	2004.3.26	Published	7
8	Agricultural economics	300	Bounteng	Yamaguchi	2004.9.10	Published	8
9	Introduction to management	500	Phosy(T)	—	2004.9.11	Published	9
10	Microeconomics 1	700	Lavanh	—	2004.11.8	Published	10
11	Comparative economics 1	500	Sengchanh	Yoshii	2004.12.6	Published	11
12	Office management	300	Thongsavanh	—	2005.1		12
13	International economics 1	300	Bounthone	Ohta	2005.1		13
14	Macroeconomics 1	300	Sengchanh	Suruga	2005.2		14
15	Microeconomics 2	300	Lavanh	—	2005.2		15
16	Management case study	300	Thongvanh	Ueda	2005.2		16
17	Development economics	300	Bounthan	Matsunaga	2005.3		17
18	Economic Policy	300	Phouphet	Maruya	2005.3		18
19	Labor economics	300	Somchith	Ohta	2005.3		19
20	Macroeconomics 2	300	Sengchanh	Suruga	2005.4		20
21	Applied Econometrics	300	Phouphet	Kawabata	2005.4		21
22	International economics 2	300	Somchith	Ohta	2005.6		22
23	World economy	300	Somchith	Ohta	2005.6		23
24	Quantitative analysis	300	Phoutsady	Porpan	2005.6		24
25	Information management	300	Phetsamone	Sarun	2005.6		25
26	International monetary economics	300	Bounthone	Fujita	2005.8		26
27	Comparative economics 2	300	Sengchanh	Yoshii	2005.8		27
28	Economics of International investment	300	Somchith	Ohta	2005.8		28
29	Money and banking	300	Sengchanh	Mieno	2005.8		29
30	Entrepreneurship	300	Phosy C	Ooe	2005.8		30
31	International marketing	300	Phosy C	Sato	2005.8		31
32	Business law	300	Khamphou	Kaneko	2005.8		32
33	International trade and policy	300	Bounthone	Ohta	2005.12		33
34	Tourism management	300	Khamphou	Nirundon	2005.12		34
35	Corporate finance	300	Bounheng	Dhanawat	2005.12		35
36	Managerial accounting	300	Chansada	Sansakrit	2005.12		36
37	Production management	300	Manisoht	Porpan	2005.12		37
38	Strategic management	300	Khamlusa	—	2005.12		38
39	Comparative accounting	300	Chansada	—	2005.12		39
40	Financial management	300		—	2005.12		40
41	Project planning & appraisal	300		—	2005.12		41
42	Research method	300		—	2005.12		42
43	Bank accounting	300			2006.8		43
44	Taxation	300			2006.8		44
45	Auditing	300			2006.8		45
46	International finance	300			2006.8		46
47	Banking management	300			2006.8		47
48	Public economics and finance	300			2006.8		48
49	Project management	300			2006.8		49

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THE NATIONAL UNIVERSITY OF LAOS
 DEPARTMENT OF ECONOMICS AND FINANCE

Annex 12 ORGANIZATION CHART OF FACULTY OF ECONOMICS AND MANAGEMENT Jan-05



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卷末資料 2. PDM
(1) 当初の PDM

Project Title: The Development of Faculty of Economics and Management, NUOL

Project Duration: 1 September 2000 - 31 August 2005 (5 years)

July 6, 2000

Narrative Summary	Verifiable Indicators	Means of Verification	Important Assumption
<OVERALL GOAL> To enhance human resources who will contribute to the Lao P.D.R's transition to a market economy			
<PROJECT PURPOSE> Teaching staff will be upgraded and students will be able to receive effective education at FEM, NUOL	<ul style="list-style-type: none"> • Number of Bachelor Degree holders • Number of new students, promoted students and years to graduate • Employment status of the graduates 	Faculty record Faculty record Tracer study	Number of new students of FEM will not decrease
<OUTPUT> 1. Quality of teaching staff will be enhanced.	<ol style="list-style-type: none"> 1) Number of lecturers. 2) Number of students per lecturer 3) Academic history of each lecturer 4) Do all lecturers have classes to teach? 5) Evaluation of teaching ability of each lecturer 6) Faculty bulletin 7) Quality and quantity of research papers 	<ol style="list-style-type: none"> 1) Faculty record 2) Faculty record 3) Faculty record 4) Faculty record 5) Evaluation by the dean and experts 6) Faculty record 7) Project records, Evaluation by dean, experts and students, faculty bulletin 	Number of students will not decrease.
2. Curricula and teaching materials will be improved.	<ol style="list-style-type: none"> 1) Quality of curricula and syllabi 2) Quantity and quality of teaching materials 	<ol style="list-style-type: none"> 1) Faculty record and evaluation by experts and teaching staff 2) Faculty record and evaluation by experts and teaching staff 	
3. Necessary equipment and facilities will be improved.	<ol style="list-style-type: none"> 1) Achievement of equipment plan 	<ol style="list-style-type: none"> 1) Project and faculty record 	
4. Administrative and management system of FEM will be strengthened.	<ol style="list-style-type: none"> 1) Frequency and accuracy of maintenance and management of equipment 	<ol style="list-style-type: none"> 1) Project and faculty record 	

<ACTIVITIES>	Inputs		Preconditions
	JAPANESE SIDE	LAO SIDE	
<p>1 To establish the management system of the Project.</p> <p>1-1 To establish the administrative and management system for the development of FEM</p> <p>a) To establish an administrative committee.</p> <p>b) To hold committee meetings regularly.</p> <p>c) To make annual and monthly operational plans.</p> <p>d) To operate the Project based on the plans.</p> <p>e) To collect necessary indicators.</p> <p>1-2 To monitor and evaluate the Project regularly.</p> <p>a) To establish the Joint Coordinating Committee (JCC)</p> <p>b) To hold JCC meetings regularly.</p> <p>2 To enhance the quality of the teaching staff.</p> <p>2-1 To train teaching staff members abroad.</p> <p>a) To provide necessary language training (partly at the Lao-Japan Center for Human Development.)</p> <p>b) To send teaching staff members to the training courses using JICA training schemes and other scholarship programs.</p> <p>2-2 To train and/or upgrade the teaching staff.</p> <p>2-3 To enhance the teaching skills of the teaching staff.</p> <p>a) To establish a study team on teaching methods.</p> <p>b) To train the teaching staff.</p> <p>c) To evaluate the teaching ability of each teaching staff member (evaluation conducted by the dean of FEM and Japanese experts.)</p> <p>2-4 To conduct research activities.</p> <p>a) To establish research teams.</p> <p>b) To support research activities.</p> <p>c) To issue the bulletin of the faculty.</p> <p>d) To review and improve research activities.</p> <p>3. To improve curricula and teaching materials.</p> <p>3-1 To review and improve curricula/syllabi.</p> <p>a) To establish a study team on development of</p> <p>b) To review and improve curricula/syllabi.</p> <p>c) To instruct the team to enhance ability to develop</p>	<p>(1) Experts</p> <p>1) Long-term experts Project Leader Project Coordinator Economics Business administration</p> <p>2) Short-term experts</p> <p>(2) Training in Japan</p> <p>(3) Equipment</p>	<p>(1) Staff Project Director (Rector) Project Manager (Vice-Rector) Counterparts Secretary, Driver, Cleaning</p> <p>(2) Land and facilities</p> <p>(3) Running costs</p>	<ul style="list-style-type: none"> • Policy of the government of Lao P.D.R. for market oriented economy will sustain. • Policy of NUOL for market-oriented economy will no be changed. • The FEM buildings will be constructed by Japanese Grant Aid.

<p>3-2 To improve teaching materials. a) To establish a study team on developing teaching materials b) To guide the development of teaching materials. c) To prepare necessary teaching materials using the printing machine and binding machine provided by the Japanese Government.</p> <p>4. To provide necessary equipment and facilities. 4-1 To make the arrangement plan for equipment and facilities. 4-2 To provide equipment and facilities based on the plan. 4-3 To establish the management and maintenance team 4-4 To guide and train staff members in charge of</p> <p>5. To strengthen the administrative and management 5-1 To enhance the administrative system. a) To give necessary advice on administration and 5-2 To enhance the management and maintenance system a) To establish the management and maintenance system. b) To make the management and maintenance plan. c) To train staff members. 5-3 To enhance the monitoring and evaluation system. a) To review and improve the faculty regulations. b) To establish a monitoring and evaluation system. c) To give necessary advice on monitoring and evaluation.</p>			
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(2) 改訂版の PDM

Project Title: The Development of Faculty of Economics and Management, NUOL

Project Duration: 1 September 2000 - 31 August 2005 (5 years)
students in FEM

Target Group: Teaching staff,
Revised February 20, 2003

(2) 改訂版 PDM

Narrative Summary	Verifiable Indicators	Means of verification	Important Assumption
<p><OVERALL GOAL> To enhance human resources who will contribute to the Lao P.D.R's transition to a market economy</p>			
<p><PROJECT PURPOSE> Teaching staff will be upgraded and students will be able to receive effective education at FEM, NUOL</p>	<ul style="list-style-type: none"> • Number of Bachelor Degree holders • Number of new students, promoted students and years to graduate • Employment status of the graduates 	<p>Faculty record Faculty record Tracer study</p>	
<p><OUTPUT> 2. Quality of teaching staff will be enhanced.</p>	<p>1-1 Number of lecturers. 1-2 Number of students per lecturer 1-3 Academic history of each lecturer 1-4 Do all lecturers have classes to teach? 1-5 Evaluation of teaching ability of each lecturer 1-6 Faculty bulletin 1-7 Quality and quantity of research papers 1-8 Number of committees, frequency</p>	<p>1-1 Faculty record 1-2 Faculty record 1-3 Faculty record 1-4 Faculty record 1-5 Evaluation by the dean and experts 1-6 Faculty record 1-7 Project records, Evaluation by dean, experts and students, faculty bulletin 1-8 Project and faculty record</p>	
<p>2. Curricula and teaching materials will be improved.</p>	<p>2-1 Quality of curricula and syllabi 2-2 Quantity and quality of teaching materials</p>	<p>2-1 Project and faculty record 2-2 Project and faculty record</p>	
<p>3. Necessary equipment and facilities will be improved.</p>	<p>3-1 Achievement of equipment plan 3-2 Frequency and accuracy of maintenance and management of equipment</p>	<p>3-1 Project and faculty record 3-2 Project and faculty record</p>	
<p>4. Administrative and management system of FEM will be strengthened.</p>	<p>4-1 Establishment of administrative and management system of FEM 4-2 Establishment of library system</p>	<p>4-1 Project and faculty record 4-2 Project and faculty record</p>	

<ACTIVITIES>	Inputs		Preconditions
	JAPANESE SIDE	LAO SIDE	
<p>1 To establish the management system of the Project.</p> <p>1-1 To establish the administrative and management system for the development of FEM</p> <p>a) To establish an administrative committee.</p> <p>b) To hold committee meetings regularly</p> <p>c) To make annual and monthly operational plans.</p> <p>d) To operate the Project based on the plans.</p> <p>e) To collect necessary indicators.</p> <p>1-2 To monitor and evaluate the Project regularly.</p> <p>a) To establish the Joint Coordinating Committee (JCC)</p> <p>b) To hold JCC meetings regularly.</p> <p>2 To enhance the quality of the teaching staff</p> <p>2-1 To train teaching staff members abroad</p> <p>a) To provide necessary language training (partly at the La-Japan Center for Human Development)</p> <p>b) To send teaching staff members to the training courses using JICA training schemes and other scholarship programs.</p> <p>2-2 To train and/or upgrade the teaching staff</p> <p>2-3 To enhance the teaching skills of the teaching staff</p> <p>a) To establish a study team on teaching methods</p> <p>b) To train the teaching staff</p> <p>c) To evaluate the teaching ability of each teaching staff member (evaluation conducted by the dean of FEM and Japanese experts)</p> <p>2-4 To conduct research activities</p> <p>a) To establish research teams</p> <p>b) To support research activities</p> <p>c) To review and improve research activities</p> <p>3. To improve curricula and teaching materials</p> <p>3-1 To review and improve curricula/syllabi</p> <p>a) To establish a study team on development of</p> <p>b) To review and improve curricula/syllabi</p> <p>c) To instruct the team to enhance ability to develop</p>	<p>(1) Experts</p> <p>1) Long-term experts</p> <p>Project Leader</p> <p>Project coordinator</p> <p>Economics</p> <p>Business administration</p> <p>2) Short-term experts</p> <p>(2) Training in Japan</p> <p>(3) Equipment</p>	<p>(1) Staff</p> <p>Project Director (Rector)</p> <p>Project Manager (Vice-Rector)</p> <p>Counterparts</p> <p>Secretary, driver, cleaning</p> <p>(2) Land and facilities</p> <p>(3) Running costs</p>	<ul style="list-style-type: none"> • Policy of the government of Lao P.D.R. for market oriented economy will sustain • Policy of NUOL for market-oriented economy will no be changed. • The FEM's building will be constructed by Japanese Grant Aid.

<p>3-2 To improve teaching materials</p> <p>a) To establish a study team on developing teaching materials</p> <p>b) To guide the development of teaching materials</p> <p>c) To prepare necessary teaching materials using the printing machine and binding machine provided by the Japanese Government</p> <p>4. To provide necessary equipment and facilities</p> <p>4-1 To make the arrangement plan for equipment and facilities</p> <p>4-2 To provide equipment and facilities based on the plan</p> <p>4-3 To establish the management and maintenance team</p> <p>4-4 To guide and train staff members in charge of FEM</p> <p>5. To strengthen the administrative and management</p> <p>5-1 To enhance the administrative system</p> <p>a) To give necessary advice on administration and</p> <p>5-2 To enhance the management and maintenance system</p> <p>a) To establish the management and maintenance system</p> <p>b) To make the management and maintenance plan</p> <p>c) To train staff members</p> <p>5-3 To enhance the monitoring and evaluation system</p> <p>a) To review and improve the faculty equipment</p> <p>b) To review and improve the faculty regulations</p> <p>c) To give necessary advice on monitoring and evaluation</p>	<p>(2) 100%</p> <p>(3) 100%</p>	<p>(1) 100%</p> <p>(2) 100%</p> <p>(3) 100%</p>	<p>(1) 100%</p> <p>(2) 100%</p> <p>(3) 100%</p>
<p>3-2 To improve teaching materials</p> <p>a) To establish a study team on developing teaching materials</p> <p>b) To guide the development of teaching materials</p> <p>c) To prepare necessary teaching materials using the printing machine and binding machine provided by the Japanese Government</p> <p>4. To provide necessary equipment and facilities</p> <p>4-1 To make the arrangement plan for equipment and facilities</p> <p>4-2 To provide equipment and facilities based on the plan</p> <p>4-3 To establish the management and maintenance team</p> <p>4-4 To guide and train staff members in charge of FEM</p> <p>5. To strengthen the administrative and management</p> <p>5-1 To enhance the administrative system</p> <p>a) To give necessary advice on administration and</p> <p>5-2 To enhance the management and maintenance system</p> <p>a) To establish the management and maintenance system</p> <p>b) To make the management and maintenance plan</p> <p>c) To train staff members</p> <p>5-3 To enhance the monitoring and evaluation system</p> <p>a) To review and improve the faculty equipment</p> <p>b) To review and improve the faculty regulations</p> <p>c) To give necessary advice on monitoring and evaluation</p>	<p>(2) 100%</p> <p>(3) 100%</p>	<p>(1) 100%</p> <p>(2) 100%</p> <p>(3) 100%</p>	<p>(1) 100%</p> <p>(2) 100%</p> <p>(3) 100%</p>