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※参考資料として、「第一回プロジェクト形成調査報告書」を添付。


Minutes of Meetings  
between  
The Project Formulation Study Team and  
Authorities Concerned of the Government of  
the Democratic Socialist Republic of Sri Lanka  
on  
Technical Cooperation Project for the Rural Livelihood Improvement in Hambantota

The Project Formulation Study Team (hereinafter referred to as "the Team") on technical cooperation for the Rural Livelihood Improvement in Hambantota (hereinafter referred to as "the Project"), organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") headed by Mr. Takeaki SATO, was dispatched to Sri Lanka from May 23 to June 19, 2004.

During its stay, the Team exchanged views on the Project with the Sri Lankan authorities concerned on the Project.

As a result of the discussions, both parties reached common understandings concerning the matters referred to in the documents attached hereto. Both parties will convey the contents of this Minutes of Meetings to their respective governments.

Colombo, June 17, 2004

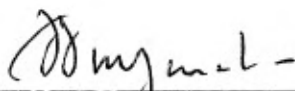


Takeaki SATO  
Leader  
Project Formulation Study Team  
Japan International Cooperation Agency  
(JICA)

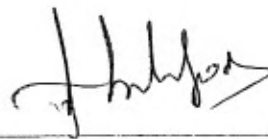


M. L. S. Fernando  
Additional Secretary  
For Secretary  
Ministry of Provincial Council and Local  
Government  
The Democratic Socialist Republic of Sri Lanka

witness



J.H.J. Jayamaha  
Additional Director General  
Department of External Resources  
Ministry of Finance



H. A. S. Imbrugoda  
Deputy Chief Secretary (Planning)  
Provincial Planning Secretariat  
Southern Provincial Council

**Summary Report**  
**of the Project Formulation Study for the Project**  
**on Rural Livelihood Improvement in Hambantota**

**1. General Information of the Study**

**(1) Background of the Study**

Government of Sri Lanka presented Poverty Reduction Strategy in 2002 and expressed that poverty reduction is the basis of the national policy. Strategies to be addressed to achieve poverty reduction efforts stated by the government are: "Creating Opportunities for Pro-Poor Growth," "Investing in people," and "Empowering the poor and strengthening governance."

Toward achieving the above, the following measures are needed to be taken: 1) promotion of peace-keeping process; 2) stabilization of macro-economics; 3) improvement of access to market; 4) nurture of small and medium-sized enterprise; 5) increasing opportunity for the poor to participate economic activities; 6) social development; 7) environmental improvement.

Meanwhile, it is broadly understood that well-balanced development assistance among ethnic groups and among regions are necessary to promote development of whole country, the importance of which was confirmed at the "Tokyo Conference of Reconstruction and Development of Sri Lanka" in June 2003. In this context, the issue is balanced and adequate assistance, not only to conflict affected areas, but also to less-developed southern region of the country.

In order to alleviate poverty in the southern region, under the above-mentioned circumstances, JICA decided to support improvement of livelihood condition of rural people in Hambantota District and despatched the first project formulation study mission in February to March, 2004. On the basis of the study, the tentative project proposal on "the Rural Livelihood Improvement in Hambantota" was prepared.

**(2) Objectives of the Study**

In order to formulate the Project;

- 1) to provide a good understanding about the framework and procedures of the Proposal Type Technical Cooperation Project (Development Issue Type).
- 2) to collect and analyse information on the current condition and associated issues in Hambantota District, conducting field reconnaissance and

workshops with farmers and field government officers and members of NGOs.

- 3) to collaborate with the relevant authorities regarding the identification of the framework of a promising project through discussions and exchange of views.

(3) Itinerary of the Study

See the Annex 1

(4) Members of the Study Team

See the Annex 2

(5) List of the participants of the meeting at Hambantota GA's Office

See the Annex 3

(6) List of the participants of the meeting at the Chief Secretary's office of Southern Provincial Council in Galle

See the Annex 4

## 2. Major Findings of the Study

- 1) Many individual and collective activities for livelihood improvement, initiated by both the Governmental Organisations, and Non-Governmental Organisations; (NGO) were recognised as the model activities for the Project.
- 2) Representative of farmers' organisations pointed out that the agricultural-related constraints were water scarcity, unreliable rainfall, wild animal, encroachment-related problem, and financial problem. In addition, they are willing to change their farming practices, i.e. introducing less water consuming technology, introducing high-yield variety of paddy and other crops.
- 3) Field level officers pointed out that problems of the area are; water related problems, infrastructure problems, lower awareness of participation of the people, health related problems and unemployment of the youth.
- 4) Constraints of field level officers' activities are; poor coordination among institutions, farmers' passive attitude towards projects, lack of consultation with farmers at the designing of projects, poor monitoring and evaluation system of the projects, low job satisfaction (needs for transport, incentives, trainings and equipment).
- 5) People have good knowledge on health and sanitation. However, there is some room for further improvements on people's practice.
- 6) Comprehensive approach with strengthening a linkage among inter-sectoral

activities is highly recommended.

- 7) For efficient and smooth implementation of the Project, coordination and collaboration among relevant institutions not only at the field level but also each administrative level would be strengthened.
- 8) To reflect beneficiaries' needs to the project design properly, demand-driven approach would be adopted, by, for example, holding awareness workshop to prepare a community action plan by the beneficiaries.

#### 4. Confirmation in the wrap-up meeting

- 1) The executing agency is the Ministry of Provincial Council and Local Government.
- 2) The implementing agency is the Southern Provincial Council (SPC), together with the District Secretariat's Office, the Divisional Secretariat's Offices, the Department of Agrarian Development, and relevant departments and institutions.
- 3) The following are confirmed in the wrap-up meeting of the Study (List of the participants of the meeting attached as Annex 5).
  - a) ERD will proceed the formal request of the Project in consultation with JICA.
  - b) Sri Lankan side will establish the coordination committees for the Project at each administrative level.
  - c) The criteria to select villages to implement the Project will be prepared and discussed in the period of the Project Preparatory Study.
  - d) Sri Lankan side will provide JICA with necessary data and information required to prepare the criteria for selection of the villages.
  - e) Sri Lankan side will provide appropriate allocation of counterpart budget including tax exemption over the Project Implementation.
  - f) Monitoring and evaluation system of the Project will be established in the course of the project implementation.
  - g) The project proposal should be reviewed by Sri Lankan side to justify the contents.
  - h) Sri Lankan side will take the ownership to promote the Project towards a sustainable one in the future.

#### 5. Outline of the Proposed Technical Cooperation Project

See the Annex 6

Annex 1: Itinerary of the Study

Annex 2: Member List of the Study

Annex 3: List of the participants of the meeting at Hambantota GA's Office

- Annex 4: List of the participants of the meeting at the Chief Secretary's office of Southern Provincial Council in Galle
- Annex 5: List of the participants of the wrap-up meeting at the Department of External Resources in Colombo
- Annex 6: Outline of the Proposed Technical Cooperation Project

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## Itinerary of the Study

No	Date	Destination	Time	Activities	Accommodation
1	23-May Sun.	Narita→Colombo			Colombo
2	24-May Mon.	Colombo	09:30 a.m.	Meeting with JICA	Colombo
			11:00 a.m.	Meeting with EOJ	
			02:00 p.m.	Meeting with Sewa Lanka	
			03:00 p.m.	Meeting with IWM	
3	25-May Tue.	Colombo	09:30 a.m.	Meeting with ADB	Colombo
			02:00 p.m.	Meeting with Provincial Council and Local Government	
			03:00 p.m.	Meeting with World Food Programme	
4	26-May Wed.	Colombo	09:00 a.m.	Meeting with SEEDS	Colombo
			11:00 a.m.	Meeting with FAO	
			02:00 p.m.	Meeting with World Bank	
5	27-May Thu.	Colombo	10:00 a.m.	Meeting with Ministry of Small and Rural Industry	Colombo
			11:00 a.m.	Meeting with Ministry of Rural Infrastructure Development	
			afternoon	Additional Data Collection	
				Arrangement of Field Investigation	
6	28-May Fri.	Colombo→Galle	02:00 p.m.	Meeting at REAP Office	Galle
			04:00 p.m.	Meeting with SPC	
7	29-May Sat.	Galle→Colombo			Colombo
8	30-May Sun.	Colombo→Galle		Internal meeting	Galle
9	31-May Mon.	Galle→Hambantota	10:00 a.m.	Meeting with SPC and Provincial Ministries and Departments	Hambantota
10	1-Jun Tue.	Hambantota	10:00 a.m.	Meeting with GA and government officers	Hambantota
			02:00 p.m.	Meeting with Provincial Deputy Director of Health	
			03:00 p.m.	Meeting with Provincial Deputy Director of Agriculture	
11	2-Jun Wed.	Hambantota		Field reconnaissance and Data collection	Hambantota
12	3-Jun Thu.	Hambantota		Meeting at offices concerned to the Project	Hambantota
			09:30 a.m.	Amgunakolapelessa Research Station (Team-A)	
			11:30 a.m.	Rice Research & Development Institute (Team-A)	
13	4-Jun Fri.	Hambantota	10:00 a.m.	Industrial Development Board in H'tota	Hambantota
			04:00 p.m.	Tissue Culture Centre Weligatta	
			10:30 a.m.	WDF (meeting)	
			p.m.	WDF (field visit with NGO staff)	
14	5-Jun Sat.	Hambantota	09:30 a.m.	SEED (Meeting)	Hambantota
			11:00 a.m.	SMF (Meeting)	
			p.m.	SEED (Field visit with NGO staff)	
15	6-Jun Sun.	Hambantota		Field reconnaissance, and Data collecting	Hambantota
16	7-Jun Mon.	Hambantota		Field Workshop in Suriyawewa Division	Hambantota
			09:30 a.m.	Discussion with farmers and Field Officers	
			p.m.	Field Investigation with farmers	
17	8-Jun Tue.	Hambantota		Field Workshop in Hambantota Division	Hambantota
			09:30 a.m.	Discussion with farmers and Field Officers	
			p.m.	Field Investigation with farmers	
18	9-Jun Wed.	Hambantota		Field Workshop in Lunugamwehera Division	Hambantota
			10:00 a.m.	Discussion with farmers and Field Officers	
			p.m.	Field Investigation with farmers	
19	10-Jun Thu.	Hambantota→Galle	10:00 a.m.	Wrap-up meeting at GA's Office	Galle
			02:30 p.m.	Field Investigation in Beliatta	
20	11-Jun Fri.	Galle→Colombo	11:00 a.m.	Wrap-up Meeting SPC with Staff of JICA head Office	Colombo
21	12-Jun Sat.			Preparation of Reports	Colombo
22	13-Jun Sun.	Colombo		Preparation of Reports	Colombo
23	14-Jun Mon.	Colombo		Preparation of Reports and Additional Data Collection	Colombo
24	15-Jun Tue.	Colombo		Preparation of Reports and Additional Data Collection	Colombo
			03:00 p.m.	Meeting at Ministry of Agriculture, Livestock, Land and Irrigation	
25	16-Jun Wed.	Colombo		Preparation of Reports and Additional Data Collection	Colombo
			10:00 a.m.	Meeting at Ministry of Provincial Council and Local Government	
26	17-Jun Thu.	Colombo	02:00 p.m.	Wrap-up meeting at DER	Colombo
27	18-Jun Fri.	Colombo	02:30 p.m.	Report to JICA	Colombo
			03:30 p.m.	Report to EOJ	
28	19-Jun Sat.	Colombo→Narita			

## Member List of the Study

Annex 2

	Name	Title	Occupation	Period (arr. -dep.)
1	Mr. Takeaki Sato	Team Leader	Rural Development Department, Group I Leader, JICA	8 Jun. - 19 Jun.
	佐藤 武明	総括	JICA農村開発部第一グループリーダー	
2	Mr. Takuya Igawa	Community Development	Irrigation and Rural Development Department, Nippon Koei Co., Ltd.	23 May. - 19 Jun.
	井川 卓也	住民組織開発	日本工営株式会社地方整備部	
3	Mr. Hajime Kamo	Rural Infrastructure	Agriculture Development Department, Nippon Koei Co., Ltd.	23 May. - 19 Jun.
	加茂 元	小規模インフラ整備/営農	日本工営株式会社農業開発部	
4	Ms. Miho Ota	Livelihood Improvement	Department of International and Rural Development Higher Degree by Research Student	29 May. - 19 Jun.
	太田 美帆	生活改善	英国レディング大学生(農業普及・農村開発学科学博士課程)	
5	Ms. Chiho Sano	Public Health	Social Development Department, M&Y Co., Ltd.	29 May. - 19 Jun.
	佐野 千穂	保健衛生/ジェンダー配慮	株式会社エムアンドワイコンサルタント社会開発部	
6	Ms. Aki Nanao	Cooperation Planning	Associate Expert, Rural Development Department, Group I, Poverty Reduction/Paddy Field Based Farming Area Team I, JICA	8 Jun. - 19 Jun.
	七尾 明紀	協力企画	ジュニア専門員、JICA農村開発部第一グループ貧困削減・水田地帯第一チーム	



**LIST OF ATTENDANCE FOR MEETING WITH  
THE RELEVANT AUTHORITIES OF HAMBANTOTA DISTRICT**

**THE PROJECT  
ON  
RURAL LIVELIHOOD IMPROVEMENT  
IN  
HAMBANTOTA**

PLACE: GA Office Conference RoomDATE: 10-Jun-04

No.	NAME	DESIGNATION	ORGANIZATION
1	Chandradasa Jagoda	Government Agent	Hambantota District
2	G. W. Karuraratne	Director Assistant	Provincial Planning
3	W. P. de Silva	Deputy Director, Hambantota	Provincial Ministry of Agriculture
4	T. B. Karunasena	Assistant Director (Planning)	Southern Provincial Council
5	N. A. Wijewardhana	Assistant Director, Hambantota	Provincial Ministry of Rural Development
6	A. W. S. Priyawardhana	Development Assistant	Divisional Secretariat, Hambantota
7	K. H. S. Wasanthi	Divisional Veterinary Surgeon	Veterinary Office, Hambantota
8	P. A. Siriyawathie	Development Officer	Divisional Secretariat, Sooriyawewa
9	T. W. K. Sumanadasa	Divisional Officer, Headquarter	Dep. of Agrarian Service, Hambantota
10	Priyantha Rathnayake	District Community Development Officer	Rural water supply & Sanitation Project
11	Prema Gamage	H. I. D. O. Mahaweli	Mahaweli Authority
12	R. K. Ekanayake	Development Officer	DPS, Hambantota
13	Takeaki SATO	Rural Development Department	JICA H/Q
14	Aki NANA O	Rural Development Department	JICA H/Q
15	Takuya IGAWA	Community Development	JICA Study Team
16	Hajime KAMO	Rural Infrastructure	JICA Study Team
17	Miho OTA	Livelihood Improvement	JICA Study Team
18	Chiho SANO	Public Health	JICA Study Team
19	L. Devasiri	Facilitator/Interpreter	JICA Study Team
20			

**LIST OF ATTENDANCE FOR MEETING**  
**WITH THE RELEVANT AUTHORITIES**  
**OF SOUTHERN PROVINCIAL COUNCIL**  
**THE PROJECT**  
**ON**  
**RURAL LIVELIHOOD IMPROVEMENT**  
**IN**  
**HAMBANTOTA**

PLACE: SPC Conference RoomDATE: 11-Jun-04

No.	NAME	DESIGNATION	ORGANIZATION
1	S. Ranjith Wickramaratna	Chief Secretary	Southern Provincial Council
2	C. D. Vidanapathirana	Chief Minister	Southern Provincial Council
3	H. A. S. Imbulgoda	Deputy Chief Secretary	Provincial Planning Secretariat
4	A. Samarasinghe	Secretary	Provincial Ministry of Rural Development
5	D. G. Punchihewa	Secretary	Provincial Ministry of Health
6	P. M. Siriwardane	Secretary	Provincial Ministry of Agriculture & Irrigation
7	Dr. S. W. Pathinayake	Director of Health & Sanitation	Provincial Ministry of Health
8	R. Karunaratne	Director of Irrigation	Department of Irrigation
9	J. A. Wimalasena	Director of Agriculture	Department of Agriculture
10	A. A. G. Manasinghe	Deputy Land Commissioner	Provincial Land Committee
11	S. Liyanachchi	Assistant Director (Planning)	Department of Local Government
12	D. D. Gunatilaka	Assistant Director (Planning)	Department of Education
13	C. Guruge	Medical Officer	Ayurvedha (Indigenous) Department
14	Takeaki SATO	Rural Development Department	JICA H/Q
15	Aki NANA O	Rural Development Department	JICA H/Q
16	Takuya IGAWA	Community Development	JICA Study Team
17	Hajime KAMO	Rural Infrastructure	JICA Study Team
18	Miho OTA	Livelihood Improvement	JICA Study Team
19	Chiho SANO	Public Health	JICA Study Team
20	L. Devasiri	Facilitator/Interpreter	JICA Study Team
21			

**LIST OF THE PARTICIPANTS OF THE WRAP-UP MEETING  
AT THE DEPARTMENT OF EXTERNAL RESOURCES  
IN COLOMBO**

Annex 5.

**THE PROJECT  
ON  
RURAL LIVELIHOOD IMPROVEMENT  
IN  
HAMBANTOTA**

PLACE: DER Conference Room

DATE: 17-Jun-04

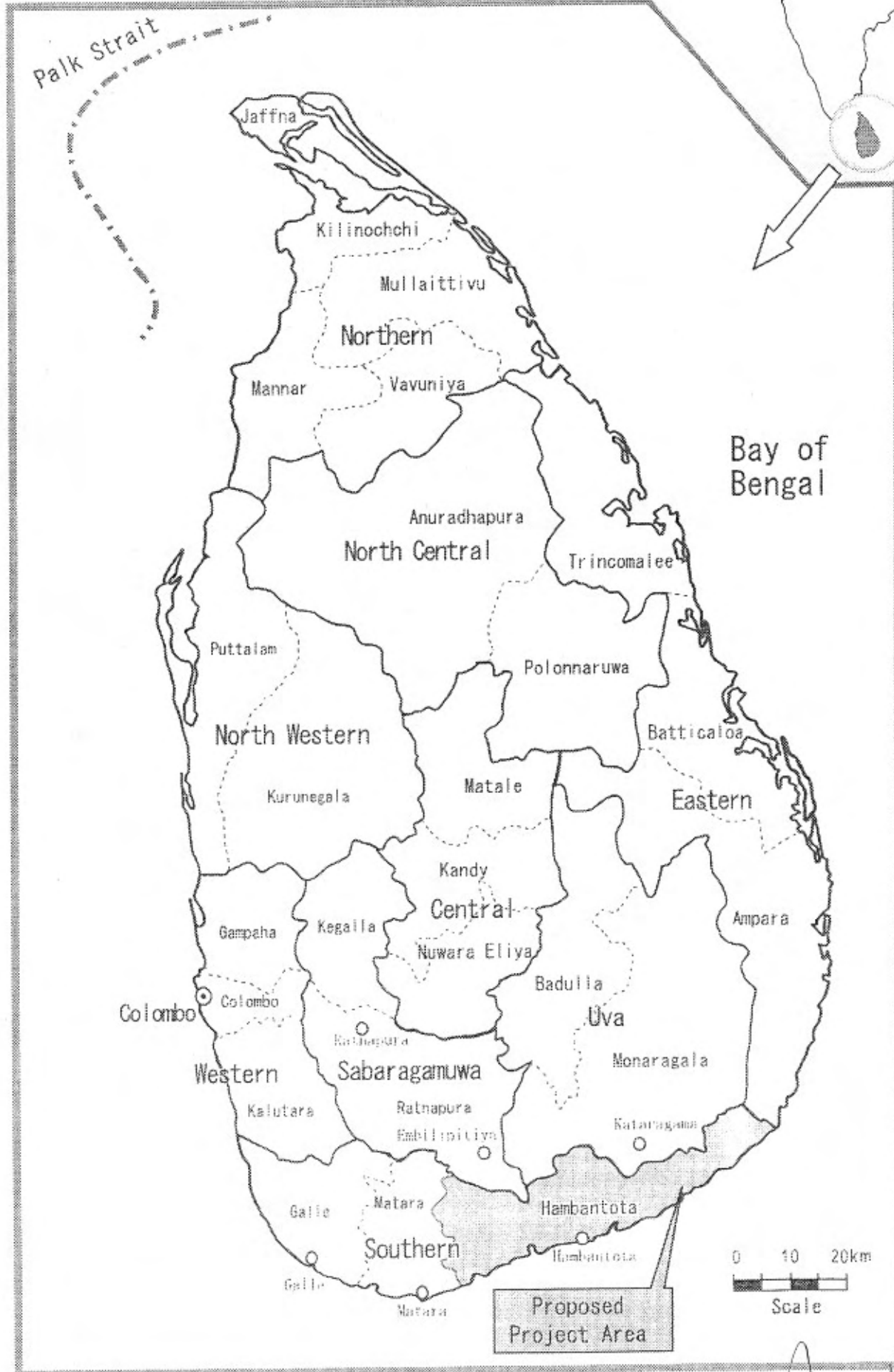
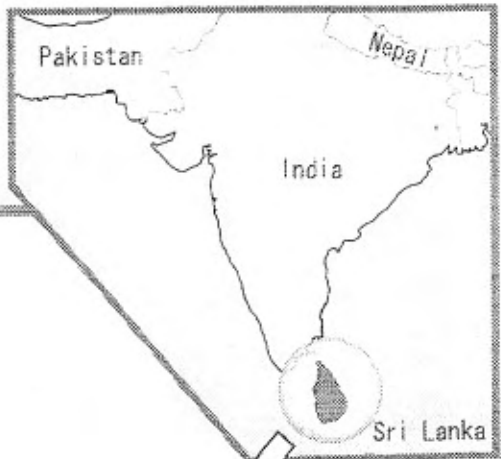
No.	NAME	DESIGNATION	ORGANIZATION	SIGNATURE
1	P.M.A.S. Wijayaratne	Asst. Director	ERD	
2	Eric Mlayoffarachchi	Director - Planning	M/Provincial Councils & LG	
3	Smil Yumando	Asst. Sec	- do -	
4	H.A.S. Imbulgoda	DCS (PL)	Southern Provincial Council	
5	Christina Chetipwardena	Director	M/Regional Infrastructure	
6	P. Subasinghe	Sp. Secy.	m/R.I.D	
7	J.H.S. Jayarathne	Asst. DG	ERD	
8	T. SATO	JICA Study Team		
9	T. IBAWA			
10	Hajime KAMO	JICA Study Team		
11	M. OTA	"		
12	C. SANO	"		
13	Aki NANAŌ	Rural Dept Dept / -	JICA	
14	L. DEVASIR	Facilitator	JICA Study Team	
15	Makoto KOIZUMI	Manager, Nippon Koei Colombo Liaison Office		
16	H. SAKATA	Py. Director	JICA Sri Lanka	
17	K. GOTO	Assistant Resident Representative	JICA Sri Lanka	
18	S.M. Punchi Banda	Senior Adviser	JICA Sri Lanka	
19	mapa Pathirana	Director / Japan - ERD	ERD	
20	Y. TSUJI	JICA Expert. ER	ERD	
21	L.K. Karururinga	D/My Ag. L.L.I		
22	P.M.A.S. Wijayaratne	AD	ERD	
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24				
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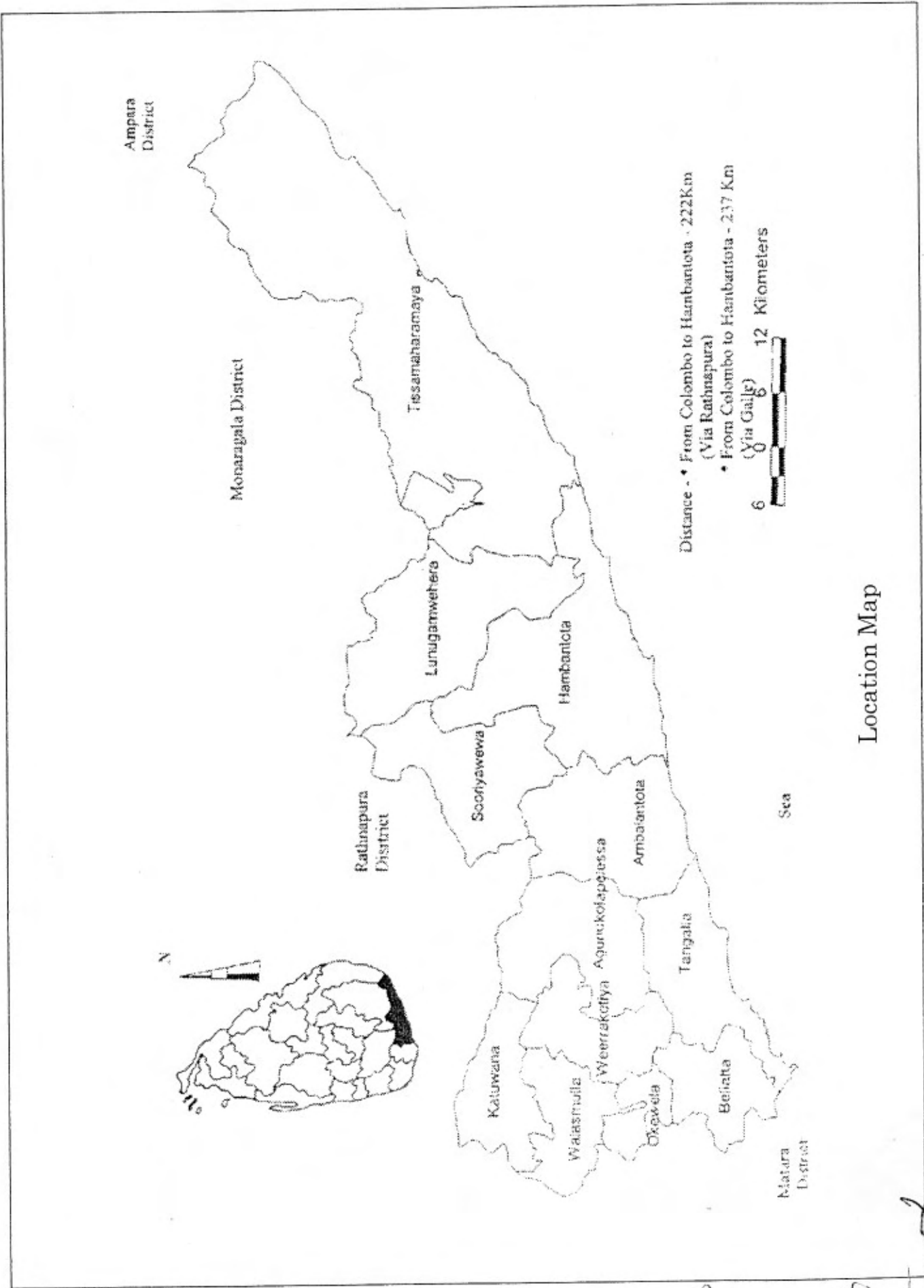
**Outline of the Technical Cooperation Project**  
**on**  
**Rural Livelihood Improvement in Hambantota**  
**(Tentative)**

**June 2004**

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# Democratic Socialist Republic of Sri Lanka Location Map





Location Map

*Handwritten signatures and initials.*

**Outline of the Technical Cooperation Project**  
**on**  
**Rural Livelihood Improvement in Hambantota (Tentative)**

**1. The Background of the Project:**

Sri Lanka's Gross National Income (GNI) per capita is US\$850, which is twice an average GNI, US\$460, of Southeast Asian countries. However, there is a gap in economic development among regions in the country. For example, national average poverty rate, proportion of population below the poverty line income or expenditure, is 19.9% in 1990/1991 while it is 23.7% in Southern Province. Situation of poverty has worsened on a nationwide scale, and national average poverty rate is increased to 25.2 % in 1995/1996 and in 26.5 % in Southern Province.

Average monthly household income in Southern Province is Rs. 5,540, which is less than national average of Rs 6,476. It is only half of average monthly household income of Western Province, Rs 9,229. Comparing household income within the province, Hambantota District has least average monthly household income, Rs 4,397. Hambantota has highest poverty rate and it shows that gap between the rich and the poor is largest in the district.

According to Poverty Survey in 2002, Hambantota District has highest poverty gap ratio, 28.4%, which shows that poverty in the district is deepest in the country. Poverty gap ratio is an index to measure the distance below the poverty line, expressed as a percentage of the poverty line.

While it is stated that "to ensure safe water to all the population by 2025" in Sri Lanka's Poverty Reduction Strategy, population without access to safe water in Southern Province is 35%, 3rd lowest in the all seven provinces in Sri Lanka. During the drought in 2001, 400,000 people, 80% of population, in Hambantota district in Southern province even do not have enough drinking water.

In order to alleviate the poverty in Hambantota District, the capacity building of community members should be strengthened through economic and social activities for improving livelihood condition. Furthermore, to achieve the target, sustainable development model for the livelihood improvement shall be standardized by the Ministry of Provincial Councils and Local Government of Sri Lanka.

**2. The Frameworks of the Project:**

The preliminary project design stated here may be modified and finalized over the course of

discussions prior to the official signing of the document titled "Record of Discussions" (hereinafter referred to as "R/D").

2.1 Project Title:

Rural Livelihood Improvement Project in Hambantota (Tentative Title)

2.2 Executing Organization

Ministry of Provincial Councils and Local Government

2.3 Implementing Organization

Southern Province Council (SPC) as a leading implementing agency, District Secretariat's Office, Divisional Secretariat's Office, Department of Agrarian Development, and relevant departments and institutions

2.4 Project Area:

3 Divisional Secretariat's Area (Hambantota, Sooriyawewa, and Lunuganvehera) in Hambantota District

2.5 Project Duration:

Five (5) years

2.6 Project Beneficiaries:

People of 9 villages (around 3,600 persons, 800 households) in the Project Area. Indicators used for selection criteria of G/N selection are shown in attachment-3.

2.7 Overall Goal:

Living conditions in the beneficiaries are improved  
The development model formulated by the Project is expanded to other areas.

2.8 Project Purpose:

Capacities to carry out sustainable livelihood improvement activities of rural people are strengthened.

2.9 Outputs and Activities:

Output 1	Administration system to support community activities on livelihood improvement is strengthened
Activity 1-1	To clarify the functions and systems, which are related to community support of government institutions
Activity 1-2	To conduct awareness workshops for government officers to understand project concepts
Activity 1-3	To conduct trainings for government officers on project implementation methods by participatory approach
Activity 1-4	To establish Coordination Committees on project implementation at Central, District, and Divisional levels
Output 2	Community-Based Organizations (CBOs) to conduct social and economic activities are established
Activity 2-1	To conduct awareness workshops for farmers in the project area to make Community Action Plans
Activity 2-2	To support establishment of necessary CBOs, based on Community Action Plans
Activity 2-3	To support CBOs to prepare detailed action plan for each activities
Activity 2-4	To support establishment of Community Coordination Committees in


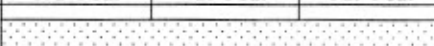

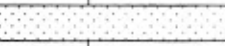



	each village in the project area
Output 3	Social and economic infrastructure is improved by established CBOs
Activity 3-1	To prepare improvement plans of social and economic infrastructure by CBOs
Activity 3-2	To make contracts with CBOs on engineering works of social and economic infrastructure
Activity 3-3	To conduct trainings for CBOs on engineering works of infrastructure
Activity 3-4	To conduct trainings for CBOs on operation and maintenance of infrastructure
Output 4	Social and economic activities are conducted by CBOs
Activity 4-1	To conduct trainings for CBOs and to provide guidance and information with CBOs on economic activities, i.e. agriculture and other income generation programmes
Activity 4-2	To conduct trainings for CBOs and to provide guidance and information with CBOs on social activities, including preventive health, and sanitation
Activity 4-3	To conduct necessary trainings for CBOs for its smooth operational management
Activity 4-4	To support CBOs to conduct periodic monitoring and evaluation of social and economic activities

### 2.10 Project Components:

See attachment - 1 (tentative).

### 2.11 Work Schedule:

	1st Year	2nd Year	3rd Year	4th Year	5th Year
Pilot Project-1: 3 villages	 Project Implementation ① ② ③		 ▼ Output of the Activities ④		
Pilot Project-2: 3 villages		 ① ② ③	 ▼ Output of the Activities ④		
Pilot Project-3: 3 villages			 ① Output of the Activities ② ③ ④		

Remarks:

- ① Phase I; "Establishment of Community Based Organization"
- ② Phase II; "Community Driven Planning"
- ③ Phase III; "Implementation of the Plan"
- ④ Phase IV; "Evaluation and Further Development"

### 2.12 Project Organization

See attachment - 2 (tentative).

### 2.13 Necessary Inputs:

The following are necessary inputs.

Japanese Side	Sri Lankan Side
<ul style="list-style-type: none"><li>• Japanese Expert</li><li>Long-term expert</li><li>- Chief Adviser</li><li>- Community Development Adviser</li><li>- Agricultural and Social Infrastructure Engineer</li><li>- Project Coordinator</li><li>Short-term expert</li><li>- Agricultural and Livelihood Extension Adviser</li><li>- Water Saving and Harvesting Adviser</li><li>• Sri Lankan staff employed by the Project</li><li>- Vice Chief Adviser</li><li>- Engineering Assistant</li><li>- Community Development specialist</li><li>- Field Supervisor</li><li>- Field Assistant</li><li>- Draft man</li><li>- Secretary and Others</li><li>• Material procurement and facility construction</li><li>• Training course for officials, farmers' leaders and community people</li><li>• Office maintenance cost</li></ul>	<ul style="list-style-type: none"><li>• Personnel-Assignment</li><li>- Project Manager</li><li>- Assignment of counterparts to JICA experts</li><li>- Assignment of administrative personnel for the Project</li><li>• Provision of office space and facilities in Hambantota District</li><li>• Administration and maintenance cost</li></ul>

### 2.14 Collaboration with other donors and NGOs:

For smooth and effective implementation of the Project, collaboration with other donors and NGOs is needed.

### 3. Steps taken for the Project:

- (1) Government of Sri Lanka (GOSL) will prepare the official project proposal and submit it to Embassy of Japan based on the discussions with the Team.
- (2) Government of Japan (GOJ) and JICA will examine the project proposal.
- (3) After the project proposal is adopted by GOJ, JICA will discuss the detail design of the Project and sign on R/D.

### **Attachments**

Attachment 1: List of Proposed Activities at Village Level (Tentative)

Attachment 2: Project Implementation Organization (Tentative)

Attachment 3: Indicators for G/N selection (Tentative)

## List of Proposed Activities at Village Level (Tentative)

Issue	Component	Purpose	Possible Activities
Dietary life	Home garden	Improvement of nutritional status through well-balanced menu	<ul style="list-style-type: none"> <li>• Selection and guidance on production of proper vegetables</li> <li>• Promotion of producing leguminous crop, which could be good source of protein</li> </ul>
	Domestic livestock	Other possible purpose: 1. Reduce work related to dietary life 2. Reduce expenditure on food 3. Increase income when its turn to income generation activities	<ul style="list-style-type: none"> <li>• Guidance on domestic farming of cow, cattle, goat, chicken, fish, and other small animals</li> <li>• Guidance on preservation and processing of milk and eggs</li> </ul>
	Food processing		<ul style="list-style-type: none"> <li>• Improvement of food processing methods including grain threshing</li> <li>• Development of preserved food and processed food for home consumption and its promotion</li> </ul>
	Cooking class		<ul style="list-style-type: none"> <li>• Improvement of cooking methods</li> <li>• Promotion of plain meal which could lessen work</li> <li>• Presentation of nutritionally balanced menu</li> </ul>
Daily life water	Nutrition education		<ul style="list-style-type: none"> <li>• Measuring nutritional status of children and adults, especially pregnant women</li> <li>• Nutritional education to children and adults, i.e. importance of balanced menu, promotion of vegetable and protein intake</li> </ul>
	Cooperative work on food		<ul style="list-style-type: none"> <li>• Promotion of cooperative cooking during farming season</li> <li>• Promotion of joint purchase of food</li> </ul>
	Management and maintenance of wells	Improvement of condition on securing daily life water	<ul style="list-style-type: none"> <li>• Improvement of access</li> <li>• Cooperative management, maintenance, and renovation of wells by community organizations</li> </ul>
	Water supply place and facilities (river and tank)	Other possible purpose: 1. Reduce work related to daily life water 2. Improve health status with securing safe	<ul style="list-style-type: none"> <li>• Improvement of access</li> <li>• Improvement of water supply place and facilities for fetching water, bathing, and washing</li> </ul>

List of Proposed Activities at Village Level (Tentative)

Issue	Component	Purpose	Possible Activities
	Modification of tools for fetching water	water	<ul style="list-style-type: none"> <li>Modification of tools for fetching water and its promotion</li> </ul>
	Facility for utilizing rain water		<ul style="list-style-type: none"> <li>Development, setting, management and maintenance of rain water utilizing facilities</li> </ul>
	Modification of water tank		<ul style="list-style-type: none"> <li>Modification of water tank and its promotion</li> </ul>
	Cooperative water works		<ul style="list-style-type: none"> <li>Development, setting, management and maintenance of cooperative water works</li> </ul>
Housing	Modification of kitchen	Improvement of health status through clean and safe living condition	<ul style="list-style-type: none"> <li>Modification of furnace and its promotion</li> <li>Modification of food storage and its promotion</li> <li>Promotion of well-ordered kitchen</li> <li>Disposition considering flow line</li> </ul>
	Promotion of latrines	Other possible purpose: 1. Reduce work related to cooking	<ul style="list-style-type: none"> <li>Promotion and modification of sanitary latrines</li> </ul>
	Management of drainage		<ul style="list-style-type: none"> <li>Promotion of proper drainage methods</li> </ul>
Clothing	Self-production of clothing	Improvement of efficiency and safeness with functional and safe clothing	<ul style="list-style-type: none"> <li>Sewing classes</li> <li>Joint purchase of sewing machines</li> </ul>
Health and Sanitation	Preventive health education	Improvement of health, especially those of mother and child, through knowledge and behavioral change on health and sanitation at the community level	<ul style="list-style-type: none"> <li>Preventive health education, i.e. washing hand, boiling of drinking water</li> <li>Promotion of utilization of health services including immunization, pre-and post-natal care, infant check-up, family planning</li> </ul>
	Sanitary education		<ul style="list-style-type: none"> <li>Sanitary education</li> <li>Securing daily life water, promotion of use of latrines</li> </ul>
	Mother and child health		<ul style="list-style-type: none"> <li>Classes on maternal and child health</li> <li>Home visits</li> <li>Reduction of work by pregnant women</li> <li>Promotion of utilization of health services</li> </ul>

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*[Signature]*

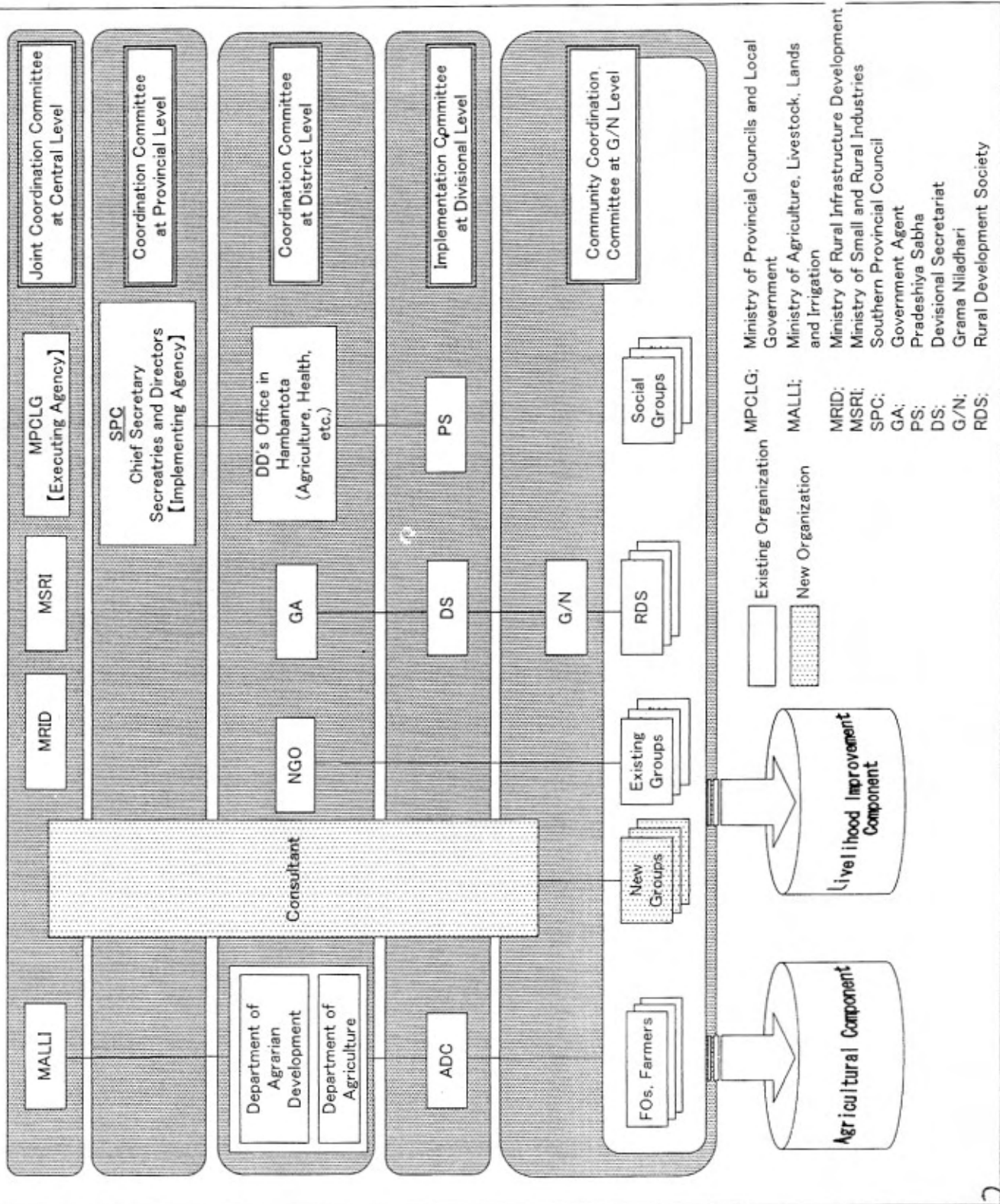
List of Proposed Activities at Village Level (Tentative)

Issue	Component	Purpose	Possible Activities
	Extermination of mosquitoes and parasites Access to basic medicines	Awareness creation as well as improvement of health through activities by community people	<ul style="list-style-type: none"> <li>• Extermination of mosquito larva</li> <li>• Promotion of modified latrines</li> <li>• Promotion of mosquito net</li> <li>• Improve access to basic medicines</li> <li>• Revolving fund scheme for basic medicines</li> </ul>
Environment	Forestation in upstream of minor tanks Cooperative clean up in the community Environmental sustainability of firewood collection	Improvement of environment related to people's living and production activities	<ul style="list-style-type: none"> <li>• Environmental education</li> <li>• Forestation by community organization</li> <li>• Cooperative clean up in the community</li> <li>• Cooperative waste disposal methods</li> <li>• Sustain environment of firewood collection area</li> </ul>
Management of family budget and family life	Management of family budget Management of family life	Building capacity on livelihood improvement through understanding home economics and life planning	<ul style="list-style-type: none"> <li>• Keep household accounts</li> <li>• Forecast income and expenditure</li> <li>• Cooperative saving and mutual loan</li> <li>• Family life cycle</li> <li>• Calendar on livelihood</li> </ul>
Education	Cooperative day-care Literacy education Various social education	Contribution to communities through development of healthy child and young people and empowerment of women and elderly	<ul style="list-style-type: none"> <li>• Cooperative day-care during farming season and/or holding seminars</li> <li>• Literacy education, especially targeting women</li> <li>• Small-scale community library</li> <li>• Youth Club activities</li> <li>• Women's Society Activities</li> <li>• Elderly Support Activities, i.e. Elderly club, clinic targeting elderly, exchange with other clubs</li> <li>• Activities targeting children, i.e. Children's club, exchange with Children's club in other areas or elderly club, social studies field trip</li> <li>• Securing meeting place</li> </ul>

List of Proposed Activities at Village Level (Tentative)

Issue	Component	Purpose	Possible Activities
Income generation with non-agricultural activities	Small business (handicraft, food processing, home garden, domestic livestock, etc.)  Small-scale general stores	Generate cash income and increase benefit of community people in the project area through supporting small business	<ul style="list-style-type: none"> <li>• Formation of group/strengthening existing group to start small business</li> <li>• Technical guidance on handicraft, food processing, kitchen garden, domestic livestock, etc.</li> <li>• Guidance on management and sales</li> <li>• Marketing</li> <li>• Formation of group/strengthening existing group to start small business</li> <li>• Guidance on purchase and sales of goods, and management of business</li> </ul>
Income generation with agricultural activities	Introduction and extension of technology on agriculture, animal husbandry, and inland fishery  Improvement of agricultural marketing system Rehabilitation of infrastructure	Generate cash income and increase benefit of community people in the project area through support to farmers engaged in agriculture, animal husbandry, and inland fishery	<ul style="list-style-type: none"> <li>• Introduction and extension of technology on rice cultivation (Demonstration farm and technical guidance)</li> <li>• Introduction and extension of technology on field cropping (Demonstration farm and technical guidance)</li> <li>• Extension of fruit cultivation technology</li> <li>• Extension of herbal cultivation</li> <li>• Improvement of pasturing; Modification of animal husbandry</li> <li>• Aquaculture</li> <li>• Water-saving irrigation technology</li> <li>• Establishment and management of market (Pola)</li> </ul>
Development of Community Center	Enhancement of community activities	Capacity building of community organization through providing of places for activities	<ul style="list-style-type: none"> <li>• Rehabilitation of minor tanks and irrigation canals</li> <li>• Construction and renovation of community center</li> </ul>

# Organization Chart for Project Implementation (Tentative)



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## Indicators for G/N Selection (Tentative)

Item	Indicators
1. Economic Vulnerability	<ul style="list-style-type: none"> <li>✓ Households which benefit from Samurdhi</li> <li>✓ Average Household Income</li> </ul>
2. Labor Environment such as ➤ Ratio of unemployment to working population (%)	<ul style="list-style-type: none"> <li>✓ No. of Employed by Sector, 1996-1998*</li> <li>✓ No. of Unemployed (Age 18-60), 1996-1998*</li> <li>✓ No. of under Unemployed, 1995-1998*</li> <li>✓ Foreign Employment by Sex, 1998*</li> </ul>
3. Access to irrigation water	<ul style="list-style-type: none"> <li>✓ Irrigated Area (ha)</li> <li>✓ Non-irrigated Area (ha)</li> </ul>
4. Social Aspects	<ul style="list-style-type: none"> <li>✓ Extents by land holding status in ha (Owned, Leased and Encroached)</li> </ul>
5. Access to villages	<ul style="list-style-type: none"> <li>✓ Distance from Bus stop to GN center (km)</li> <li>✓ Road Condition (Asphalt, Gravel and Cart road)</li> </ul>
6. Access to Social Infrastructure: ➤ Ratio of Houses by condition to all houses (%) ➤ Ratio of Electric Source by Household (%) ➤ Ratio of Toilette type (%) ➤ Ratio of Potable water source (%) ➤ Access to Service Center(km)	<ul style="list-style-type: none"> <li>✓ No. of House by condition (Permanent, Semi-permanent, Temporary), 1998*</li> <li>✓ Sources of Electricity by Household, 1998*</li> <li>✓ No. of Toilette by Type*</li> <li>✓ Source of Potable water, 1998*</li> <li>✓ Source of Potable water by Household, 1998*</li> <li>✓ Distance to DS Center (km)</li> <li>✓ Distance to Health Center (km)</li> <li>✓ Distance to Market Center: Pola (km)</li> <li>✓ Distance to ASC (km)</li> </ul>
7. Activities of community-based Organization	<ul style="list-style-type: none"> <li>✓ No. of Organizations, Societies and Clubs for Social Activities(Nos.)</li> <li>✓ No. of the participants in Social Activities</li> <li>✓ Frequency of the meeting (Times/week or month)</li> </ul>
8. Existence of Aid Organization	<ul style="list-style-type: none"> <li>✓ Number of Aid Organization in action and the activities (Nos. and contents of the activities)</li> </ul>

**Remarks:**

*\* is derived from "Resource Profile of Suriyawewa". Therefore, it is necessary to obtain the same data by GN from Hambantota and Lunugamwehera Divisions.*