

# 1. Member List of the Study Team

# 1.1 Basic Design Study

(1) Team Leader	Hiroyasu Tonokawa	Grant Aid Management Dept., JICA
(2) Project Manager	Ken Saito	FESC
(3) Fire Truck Planning (1)	Yukihisa Taniuchi	FESC
(4) Fire Truck Planning (2)	Masayuki Komatsu	FESC
(5) Procurement Planning/ Cost Estimation	Hiroshi Kadowaki	FESC
(6) Fire Truck Planning (3)	Sadahiko Naito	FESC

# 1.2 Explanation of Basic Design (Summary)

JICA Egypt Office

# 2. Study Schedule

Place of Overnight Stay	Cairo	Cairo	Cairo	Marsa Alarm; Hurghada	Marsa Alarm; Hurghada	Cairo	Cairo	Aswan; El Tur
Activities	aka (Kansai Airport)	on important points for the field survey and project udy and submission of a copy of the Inception planation of the outline of the Study and study Report	DA, explanation of the contents of the Inception sy uma of the JICA Egypt Office introduction of the two counterparts and	on) sneral situation of the Civil Defense Administration Study at Hurghada (HQ) F.S. Study at Ras Gharib F.S.	Study at Hurghada City Point F.S. Study at Hurghada Magawish F.S. Visit to the Ministry of Tourism to learn about the number of tourists and hotels, etc.	Traveling from Hurghada to Cairo (MS160/07:55)		Traveling from Cairo to the Governorate of South Sinai by road Study at Ras El Sudr F.S. Study at Abu Zenima F.S. Study at Abu Rudeis F.S.
Activ	JL343 (09:10) from Tokyo (Haneda Airport) to Osaka (Kansai Airport) MS863 (13:55) from Osaka to Cairo	Visit to JICA Egypt Office: receipt of instructions on important points for the field survey and project implementation, explanation of the details of the Study and submission of a copy of the Inception Report and study schedule  Courtesy visit to the Japanese embassy in Cairo: explanation of the outline of the Study and study schedule and submission of a copy of the Inception Report  Discussions on the study schedule with a local travel agent	Confirmation of the contents of the request at the CDA, explanation of the contents of the Inception Report and request for assistance for the field survey  Explanation of JICA's grant aid scheme by Mr. Azuma of the JICA Egypt Office  Following the explanation of the Inception Report, introduction of the two counterparts and discussions on the study schedule	Traveling from Cairo to Hurghada on MS159 (06:00)  Visit to Hurghada (HQ) Fire Station to study the general situation of the Civil Defense Administration of Governorate of Red Sea  Study at Safaga F.S.  Study at Ras Gharib F.S.  Study at Ras Gharib F.S.	Study at Marsa Alarm F.S. Study at Shaalaten F.S.	Traveling from Marsa Alarm to Cairo (MS176/21:50)	Team meeting; sorting of gathered information	Traveling from Cairo to Aswan (MS245/04:30) Visit to the HQ Study at Nasr El Noba F.S. Study at Abu El Reash F.S. Study at Toshuka F.S. Study at Kom Ombo F.S.
Place of Activities	Traveling Tokyo→Osaka→Cairo	Cairo	Cairo	Gov. of Red Sea	Gov. of Red Sea	Cairo	Cairo	Gov. of Aswan; Gov. of South Sinai
Day of Week	Sat.	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
Date	Nov. 15	Nov. 16	Nov. 17	Nov. 18	Nov. 19	Nov. 20	Nov. 21	Nov. 22
Day No.	1	2	κ	4	S	9	7	∞

Day No.	Date	Day of Week	Place of Activities	Activ	Activities	Place of Overnight Stay
6	Nov. 23	Sun.	Gov. of Aswan; Gov. of South Sinai	Study at Aswan West F.S. Study at Kima Chemical Factory F.S. Study at Atlas F.S. Study at El Sel F.S.	Study at El Tur (HQ) F.S. Study at El Gabrriel F.S.	Aswan; El Tur
10	Nov. 24	Mon	Gov. of Aswan; Gov. of South Sinai	Study at Dam West F.S. Study at High Dam West F.S. Study at High Dam East F.S. Study at Daraw F.S. Study at Banban F.S.	Study at Oasis of Feiran F.S. Study at St. Chatherine F.S.	Aswan; Dahab
11	Nov. 25	Tue	Gov. of Aswan; Gov. of South Sinai	Traveling from Aswan to Abu Simble by road Study at Abu Simble F.S.	Study at Sharm El Sheikh Namma F.S. Study at Sharm El. Sheikh Hataba F.S. Study at Sharm El Al Roessat F.S.	Abu Simble; Dahab
12	Nov. 26	Wed.	Gov. of Aswan; Gov. of South Sinai	Traveling from Abu Simble to Aswan by road	Study at Dahab Masabat F.S. Study at Dahab City Point F.S.	Aswan; Nuweiba
13	Nov. 27	Thu.	Gov. of Aswan; Gov. of South Sinai	Revisit to Atlas F.S. Study at Idfu F.S. Study at El Sibayya F.S. Joining of the team by Mr. Azuma of the JICA Egypt Office	Study at Neweiba El Muzeina F.S.	Aswan; Dahab
14	Nov. 28	Fri.	Cairo	Traveling from Luxor to Cairo (MS132/07:50) Team meeting	Traveling from Sharm El Sheikh to Cairo (MS472/11:30) Team meeting	Cairo
51	Nov. 29	Sat.	Cairo	Internal meeting		Cairo
16	Nov. 30	Sun.	Cairo	Meeting at the JICA Egypt Office Courtesy visit to the Japanese embassy in Cairo Confirmation of the project background and discussions on the contents of the request with the CDA	ions on the contents of the request with the CDA	Cairo
17	Dec. 1	Mon.	Cairo	Visit to the Civil Defense Administration of the Governorate of Cairo (for which fire trucks were provided by grant aid in 1989)  Meeting at the CDA  Explanation and submission of the M/D to the CDA (government member)  Visit to observe the Civil Defense Institute training	vernorate of Cairo (for which fire trucks were (government member)	Cairo

Day No.	Date	Day of Week	Place of Activities	Activities	Place of Overnight Stay
18	18 Dec. 2	Tue.	Giza; Alexandria	Visit to MCV (local truck manufacturer)  Visit to the Civil Defense  Administration of the Governorate of  Giza (for which fire trucks were  provided by grant aid in 1993)	Cairo
19	19 Dec. 3	Wed.	Cairo	Technical discussions with the CDA on the fire truck specifications	Cairo
20	20 Dec. 4	Thu.	Cairo	Signing of the M/D at the CDA	Cairo
21	21 Dec. 5	Fri.	Cairo	Sorting of the gathered information	Cairo
				Departure of the government member of the team	
				Departure of one team member (Kadowaki) from Cairo to Narita (MS864/12:30)	
22	Dec. 6	Sat.	Cairo	Arrival of one team member at Narita (12:50)	Cairo
				Technical discussions with the CDA on the fire truck specifications and signing	
23	Dec. 7	Sun.	Cairo	Discussions with the CDA on the questionnaire	Cairo
				Visit to the CDA vehicle workshop and spare parts warehouse	
25	Dec. 9	Tue.		Departure of the remaining team members (Saito, Taniuchi, Komatsu and Naito) from Cairo to Narita	
				(MS864/12:30)	
26	26 Dec. 10 Wed.	Wed.		Arrival of the above team members at Narita (12:50)	

# 3. List of Parties Concerned in the Recipient Country

(1) Embassy of Japan in Egypt

Masakatsu Ueda Second Secretary

Kayoko Matsuda Cultural Attaché

(2) JICA Egypt Office

Toshiyuki Iwama Deputy Resident Representative

Taro Azuma Assistant Resident Representative

(3) Ministry of Interior

Essam Elbeshry Brigadier, International Cooperation

(4) Ministry of Foreign Affairs

Sanaa Hegazi Under Secretary, Asia & Australia, International

**Cooperation Sector** 

Dorya Salem International Cooperation

(5) Civil Defense Authority (CDA)

Magdy Ayob General Manager

Mohamed Elsadek Manager of Civil Defense Institute

Mahar Altarky Brigadier

Maher Mohamed Ibraheen Brigadier Colonel/Manager of Fire-Fighting and Rescue

Department

Tarek Salah Liden Lieutenant Colonel/Head of Fire Section

Sameh Fawzy Lieutenant Colonel/Head of Technical and Planning

Section

Tarek el-Gammel Lieutenant Colonel

(6) Civil Defense Administration of Governorate of Aswan

Atef H.Z. Gad Brigadier

Hatem Bahgat Chief

Nazir Shaker General/Manager

(7) Civil Defense Administration of Governorate of Red Sea

Ahmed Mohamed General/Manager

Hamada Amar Major

Hany Elesegelab Lieutenant

Mahmoud Lieutenant

Abd Elmonem Elehefaee Lieutenant

Tarek Fckry Major

Sameer Reda Colonel

Osama Elbokhary Colonel

(8) Civil Defense Administration of Governorate of South Sinai

Mohsen Ibraheen Tahon Lieutenant Colonel/Manager of Fire Division

Ramada Fankry Abdelbasir Sergeant

Al Ahmed Sergeant

Mohmoud El Samak Sergeant

Mohamed Hassan Sergeant

Hami Al Sergeant

Ahmed Lofty Captain

Ashraf Helmy Captain of three fire stations in Sharm El Sheikh

Ismail Mohamed Sergeant

Ashraf Helmy Captain

Mohamoud Abdalla Sergeant

Ibraheen Ahmed Sergeant

Ahmed Mohamed Sergeant

(9) Civil Defense Administration of Governorate of Cairo

Mahmoud M. Mobarez General/Chief

Mohamed Nosair General/Deputy Chief

(10) Civil Defense Administration of Governorate of Giza

E. Zakaria Moshrif General/Chief

Ahmed Negm Brigadier/Head of Technical Department

Ahmed Nader Said Colonel/Head of Fire Extinguishing Department

(11) Ministry of Tourism General Office of Hurghada

Ahmed Mahmoud Attya General Manager

(12) Egyptian Transport and Commercial Services Co: EGYTRANS (Transporter)

Abdel Haleem El-Shereef Director of Logistics

(13) MCV/Metal Industries Salheya: MIS (Local Fire Truck Manufacturer)

Sameh Nabil Mikhail Senior Sales Engineer, MCV

Nagy Nazih Awad Engineering Department Manager, MIS

Osama Sidhom Gad Production Department Manager, MIS

Tharwat Basily Plant General Manager, MIS

# 4. Minutes of Discussions (M/D)

# 4.1 Basic Design Study

MINUTES OF DISCUSSIONS
ON THE BASIC DESIGN STUDY
ON THE PROJECT FOR SUPPORTING THE CIVIL DEFENSE
ADMINISTRATION
WITH FIRE TRUCKS
IN THE ARAB REPUBLIC OF EGYPT

In response to a request from the Government of the Arab Republic of Egypt (hereinafter referred to as "the Egypt"), the Government of Japan decided to conduct a Basic Design Study on the Project for Supporting the Civil Defense Administration with Fire Trucks (hereinafter referred to as "the Project") and entrusted the study to the Japan International Cooperation Agency (hereinafter referred to as "JICA").

JICA sent to the Egypt the Basic Design Study Team (hereinafter referred to as "the Team"), which is headed by Mr. Hiroyasu TONOKAWA, First Project Management Division, Grant Aid Management Department, JICA, and is scheduled to stay in the country from November 15, 2003 to December 9, 2003.

The Team held discussions with the officials concerned of the Government of the Egypt and conducted a field survey at the study area.

In the course of discussions and field survey, both parties confirmed the main items described on the attached sheets. The Team will proceed to further works and prepare the Basic Design Study Report.

Cairo, December 4, 2003

Mr. Hiroyasu TONOKAWA

Leader,

Basic Design Study Team

Japan International Cooperation Agency

Japan

Mr. Magdy AYOB General Director,

Civil Defense Authority

Ministry of Interior

The Arab Republic of Egypt

Witnessed by Ms. Sanaa Hegazi

Under Secretary,

Asia & Australia, International Cooperation Sector,

Ministry of Foreign Affairs

The Arab Republic of Egypt

#### **ATTACHMENT**

## 1. Objective of the Project

The objective of the Project is to improve the capabilities of fire fighting services in Aswan, Red Sea and South Sinai Governorates through the procurement of fire trucks.

#### 2. Project Sites

The sites of the Project are located in Aswan, Red Sea and South Sinai Governorates.

#### 3. Responsible and Implementing Organizations

- 3-1. The Responsible Organization is Civil Defense Authority under Ministry of Interior.
- 3-2. The Implementing Organizations are Civil Defense Administrations of Aswan, Red Sea and South Sinai Governorates.
- 3-3. The organization charts of Civil Defense Authority under Ministry of Interior and Civil Defense Administration of Aswan, Red Sea and South Sinai Governorates attached as ANNEX-1

# 4. Items requested by the Government of the Egypt

After discussions with the Team, the items described in ANNEX-2 were finally requested by the Egyptian side. JICA will assess the appropriateness of the request and will recommend to the Government of Japan for approval.

## 5. Japan's Grant Aid Scheme

- 5-1. The Egyptian side understands the Japan's Grant Aid Scheme explained by the Team, as described in ANNEX-3.
- 5-2. The Egyptian side will take the necessary measures, as described in ANNEX-4, for smooth implementation of the Project, as a condition for the Japanese Grant Aid to be implemented.

#### 6. Schedule of the Study

- 6-1. The consultants will proceed to further studies in the Egypt until December 9, 2003.
- 6-2. JICA will prepare the draft report in English and send it to the Government



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of the Egypt around the end of January, 2004.

6-3. In case the contents of the report are accepted in principle by the Government of the Egypt, JICA will complete the final report and send it to the Government of Egypt around April, 2004.

#### 7. Other Relevant Issues

#### 7-1. Items, Quantity and Specification

Final items, quantity and specification covered by the Project shall be minimum and appropriate for the achievement of the Project objective. They will be decided by the Japanese side based on the further study in Japan with the consideration on the following points.

- Fire Trucks will be used for a wide range of fire fighting services.
- Fire Trucks will not increase operation and maintenance cost and personnel too much.
- Fire Trucks will be easily operated and maintained.
- Spare parts and after-sale service of equipment will be easily available in the Egypt.
- Optional equipment for fire trucks will be limited to minimum requirements.
- Spare parts will be considered for the initial operation of fire trucks and those amount will be limited to minimum requirements.

## 7-2. Deployment Plan

The Deployment plan of requested fire trucks will be carefully examined by the Japanese side. The final deployment plan of the fire trucks procured under the Project will be decided by the Japanese side from the viewpoint of the effectiveness.

7-3. Transfer of Fire Trucks covered by the Project

The Egyptian side will not transfer the fire trucks procured under the Project from the planed Governorates to other Governorates.

#### 7-4. Internal transportation

The Egyptian side will bear the expenses for the internal transportation of equipment procured under the Project from Cairo to each project site, as a condition for the Japanese Grant Aid to be implemented. The Japanese side will bear the expenses for the internal transportation from the port of disembarkation to Cairo

7-5. Budget and personnel

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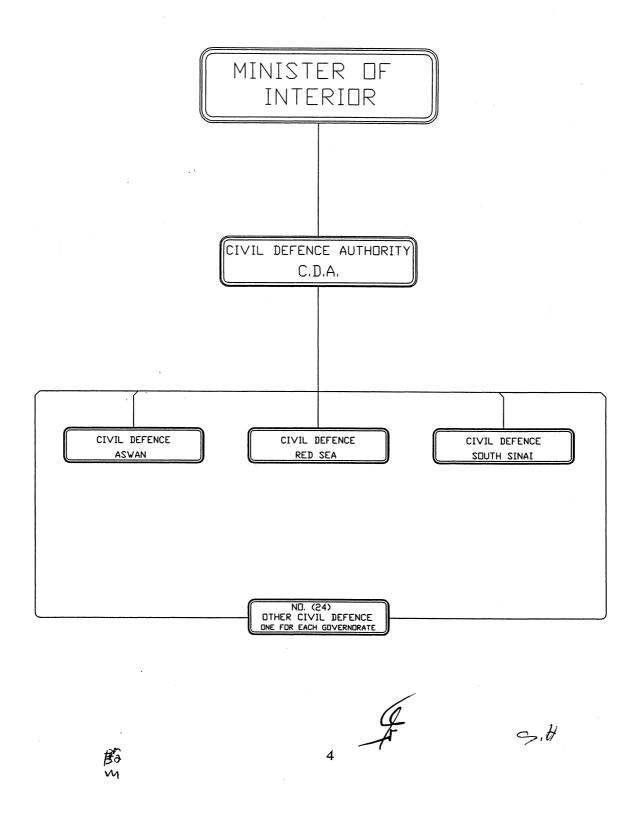
The Egyptian side will allocate sufficient number of trained firemen and enough budget for fuel and maintenance in order to operate and maintain the fire trucks procured under the Project properly.

7-6. Responsibility of coordination

Civil Defense Authority under Ministry of Interior will have the responsibility for the coordination between concerning parties such as Civil Defense Administrations of Aswan, Red Sea and South Sinai Governorates and/or any other third parties for the smooth implementation of the Project.

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ANNEX-2: Items Requested by the Government of the Egypt

Governorate	Fire station	Requested No. of medium size fire truck	Other requested items		
	Aswan El Sel	2			
	Abu Simble	1			
	Nasr El-Noba	1			
	Aswan West	1			
Aswan	Aswan Atlas	1	Spare parts		
	Daraw	1	1 1		
	Kom Ombo	1			
	Idfu	1			
	Sub Total	9			
	Hurghada	2			
	Hurghada City Point	1			
	Hurghada Magawish	1			
	Safaga	1			
Red Sea	Quseir	1	Spare parts		
	Marsa Alam	1	- <del>-</del>		
	Shaalatem	1			
	Ras Gharib	1			
•	Sub Total	9			
	Sharm El Sheikh Hataba	1			
l	Sharm El Sheikh Naama	1			
	Dahab Masabat	· 1			
,	Nuweiba El Muzeina	1			
South Sinai	El Tur	1	Spare parts		
South Shiai	St. Chatherine	1	Spare parts		
	Abu Rudeis 1	1			
	Abu Zenima	1	]		
	Ras El Sudr	1			
	Sub Total	9			
Grand Total		27			

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#### ANNEX-3: The Japan's Grant Aid Scheme

The Grant Aid Program provides a recipient country with non-reimbursable funds to procure the facilities, equipment and services (engineering services and transportation of the products, etc.) for economic and social development of the country under principles in accordance with the relevant laws and regulations of Japan. Grant Aid is not supplied through the donation of materials as such.

#### (1) Grant Aid Procedure

1) Japan's Grant Aid Program is executed through the following procedures.

Application (Request made by a recipient country)
Study (Basic Design Study conducted by IICA)

Appraisal & Approval (Appraisal by the Government of Japan and Approval

by Cabinet)

Determination of Implementation

(The Notes exchanged between the Governments of Japan and the recipient country)

2) Firstly, the application or request for a Grant Aid project submitted by a recipient country is examined by the Government of Japan (Ministry of Foreign Affairs) to determine whether or not it is eligible for Grant Aid. If the request is deemed appropriate, the Government of Japan assigns JICA to conduct a study on the request. If necessary, JICA send a Preliminary Study Mission to the recipient country to confirm the contents of the request.

Secondly, JICA conducts the study (Basic Design Study), using Japanese consulting firms.

Thirdly, the Government of Japan appraises the project to see whether or not it is suitable for Japan's Grant Aid Programme, based on the Basic Design Study report prepared by JICA, and the results are then submitted to the Cabinet for approval.

Fourthly, the project, once approved by the Cabinet, becomes official with the Exchange of Notes signed by the Governments of Japan and the recipient country.

Finally, for the implementation of the project, JICA assists the recipient country in such matters as preparing tenders, contracts and so on.

# (2) Basic Design Study

1) Contents of the Study

The aim of the Basic Design Study (hereinafter referred to as "the Study"), conducted by JICA on a requested project (hereinafter referred to as "the Project"), is to provide a basic document necessary for the appraisal of the Project by the Government of Japan. The contents of the Study are as follows:

a) confirmation of the background, objectives and benefits of the Project and also institutional capacity of agencies concerned of the recipient country necessary for the Project's implementation;

b) evaluation of the appropriateness of the Project to be implemented under the Grant Aid Scheme from the technical, social and economic points of view;

c) confirmation of items agreed on by both parties concerning the basic concept of the Project;

d) preparation of a basic design of the Project; and

e) estimation of costs of the Project.

The contents of the original request are not necessarily approved in their initial

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form as the contents of the Grant Aid project. The Basic Design of the Project is confirmed considering the guidelines of Japan's Grant Aid Scheme.

The Government of Japan requests the Government of the recipient country to take whatever measures are necessary to ensure its self-reliance in the implementation of the Project. Such measures must be guaranteed even through they may fall outside of the jurisdiction of the organization in the recipient country actually implementing the Project. Therefore, the implementation of the Project is confirmed by all relevant organizations of the recipient country through the Minutes of Discussions.

#### 2) Selection of Consultants

For the smooth implementation of the Study, JICA uses a consulting firm selected through its own procedure (competitive proposal). The selected firm participates in the Study and prepares for a report based upon the terms of reference set by JICA.

At the beginning of implementation after the Exchange of Notes, for the services of the Detailed Design and Construction Supervision of the Project, JICA recommends the same consulting firm which participated in the Study to the recipient country in order to maintain the technical consistency.

# (3) Japan's Grant Aid Scheme

1) Exchange of Notes (E/N)

Japan's Grant Aid is extended in accordance with the Notes exchanged by the two Governments concerned, in which the objectives of the project, period of execution, conditions and amount of the Grant Aid, etc., are confirmed.

2) "The period of the Grant" means the one fiscal year which the Cabinet approves the project for. Within the fiscal year, all procedure such as exchanging of the Notes, concluding contracts with consulting firms and contractors and final payment to them must be completed.

However, in case of delays in delivery, installation or construction due to unforeseen factors such as weather, the period of the Grant Aid can be further extended for a maximum of one fiscal year at most by mutual agreement between the two Governments.

3) Under the Grant, in principle, Japanese products and services including transport or those of the recipient country are to be purchased. When the two Governments deem it necessary, the Grant Aid may be used for the purchase of the products or services of a third country.

However, the prime contractors, namely consulting, contracting and procurement firms, are limited to "Japanese nationals". (The term "Japanese nationals" means persons of Japanese nationality or Japanese corporations controlled by persons of Japanese nationality.)

4) Necessity of "Verification"

The Government of the recipient country or its designated authority will conclude contracts denominated in Japanese yen with Japanese nationals. Those contracts shall be verified by the Government of Japan. This "Verification" is deemed necessary to secure accountability to Japanese taxpayers.

5) Undertakings required to the Government of the recipient country

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- a) to secure land necessary for the sites of the Project and to clear, level and reclaim the land prior to commencement of the construction;
- b) to provide facilities for distribution of electricity, water supply and drainage and other incidental facilities in and around the sites;
- c) to ensure all expenses and prompt execution for unloading and customs clearance at ports of disembarkation in the recipient country and internal transportation therein of the products purchased under the Grant Aid;
- d) to exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contracts;
- e) to accord Japanese nationals whose services may be required in connection with the supply of the products and services under the verified contracts such as facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work;

## 6) "Proper Use"

The recipient country is required to operate and maintain the facilities constructed and equipment purchased under the Grant Aid properly and effectively and to assign the necessary staff for operation and maintenance as well as to bear all the expenses other than those covered by the Grant Aid.

#### 7) "Re-export"

The products purchased under the Grant Aid shall not be re-exported from the recipient country.

## 8) Banking Arrangement (B/A)

- a) The Government of the recipient country or its designated authority should open an account in the name of the Government of the recipient country in a bank in Japan (hereinafter referred to as "the Bank"). The Government of Japan will execute the Grant Aid by making payments in Japanese yen to cover the obligations incurred by the Government of the recipient country or its designated authority under the verified contracts.
- b) The payments will be made when payment requests are presented by the Bank to the Government of Japan under an Authorization to Pay (A/P) issued by the Government of recipient country or its designated authority.

#### 9) Authorization to Pay (A/P)

The Government of the recipient country should bear an advising commission of an Authorization to Pay and payment commissions to the Bank.

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ANNEX-4: Major Undertakings to be taken by Each Government

Items	To be Covered by Grant Aid	To be Covered by the Recipient Side
To secure buildings and / or land		•
To construct gates and utilities in and around the site when needed		•
To bear the following commissions to the Japanese bank for the banking services based upon the B/A		
1) Advising commission of A/P		•
2) Payment commission		•
To ensure unloading and customs clearance at port of disembarkation in the recipient country		
1) Marine / Air transportation of the products from Japan to the recipient country	•	
2) Tax exemption and custom clearance of the products at the port of disembarkation		•
Internal transportation from the port of disembarkation to the project site	•	•
To accord Japanese nationals, whose services may be required in connection with the supply of the products and the services under the verified contract, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work		•
To exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contracts		•
To maintain and use properly and effectively the equipment provided under the Grant Aid		•
To bear all the expenses, other than those to be borne by the Grant, necessary for construction of the facilities as well as for the transportation and installation of the equipment		•
To coordinate and solve any issues related to the Project which may be raised from third parties or inhabitants in the Project are during implementation of the Project		•
	To secure buildings and / or land  To construct gates and utilities in and around the site when needed  To bear the following commissions to the Japanese bank for the banking services based upon the B/A  1) Advising commission of A/P  2) Payment commission  To ensure unloading and customs clearance at port of disembarkation in the recipient country  1) Marine / Air transportation of the products from Japan to the recipient country  2) Tax exemption and custom clearance of the products at the port of disembarkation  3) Internal transportation from the port of disembarkation to the project site  To accord Japanese nationals, whose services may be required in connection with the supply of the products and the services under the verified contract, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work  To exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contracts  To maintain and use properly and effectively the equipment provided under the Grant Aid  To bear all the expenses, other than those to be borne by the Grant, necessary for construction of the facilities as well as for the transportation and installation of the equipment  To coordinate and solve any issues related to the Project which may be raised from third parties or inhabitants in	To secure buildings and / or land  To construct gates and utilities in and around the site when needed  To bear the following commissions to the Japanese bank for the banking services based upon the B/A  1) Advising commission of A/P  2) Payment commission  To ensure unloading and customs clearance at port of disembarkation in the recipient country  1) Marine / Air transportation of the products from Japan to the recipient country  2) Tax exemption and custom dearance of the products at the port of disembarkation  3) Internal transportation from the port of disembarkation to the project site  To accord Japanese nationals, whose services may be required in connection with the supply of the products and the services under the verified contract, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work  To exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contracts  To maintain and use properly and effectively the equipment provided under the Grant Aid  To bear all the expenses, other than those to be borne by the Grant, necessary for construction of the facilities as well as for the transportation and installation of the equipment  To coordinate and solve any issues related to the Project which may be raised from third parties or inhabitants in

B/A: Banking Arrangement A/P: Authorization to Pay

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#### 4.2 **Explanation of Basic Design (Summary)**

# MINUTES OF DISCUSSIONS ON THE BASIC DESIGN STUDY ON THE PROJECT FOR SUPPORTING THE CIVIL DEFENSE ADMINISTRATION WITH FIRE TRUCKS IN THE ARAB REPUBLIC OF EGYPT (EXPLANATION ON DRAFT REPORT)

In November 2003, the Japan International Cooperation Agency (hereinafter referred to as "JICA") dispatched a Basic Design Study Team on the Project for Supporting the Civil Defense Administration with Fire Trucks (hereinafter referred to as "the Project") to the Arab Republic of Egypt (hereinafter referred to as "the Egypt"), and through discussion, field survey, and technical examination of the results in Japan, JICA prepared a draft report of the study.

JICA Egypt office explained and consulted with the Government of the Egypt on the components of the draft report from January 29 to February 10, 2004.

As a result of discussions, both parties confirmed the main items described on the attached sheets.

Cairo, February 16, 2004

for Norio Shimomura

Resident Representative,

JICA Egypt Office

Japan International Cooperation Agency

Japan

Mr. Magdy AYOB

General Director,

Civil Defense Authority

Ministry of Interior

The Arab Republic of Egypt

Witnessed by Ms. Sanaa

Under Secretary,

Asia & Australia, International Cooperation Sector,

Ministry of Foreign Affairs

The Arab Republic of Egypt

#### **ATTACHMENT**

#### 1. Contents of the Draft Report

The Government of the Egypt agreed and accepted in principle the contents of the draft report (Basic Design & Specifications) explained by the JICA Egypt Office.

#### 2. Japan's Grant Aid Scheme

The Egyptian side understood the Japan's Grant Aid Scheme and the necessary measures to be taken by the Government of Egypt described in Annex-3 and Annex-4 of the Minutes of Discussions signed by both parties on December 4, 2003.

#### 3. Schedule of the Study

JICA will complete the final report in accordance with the confirmed items and send it to the Government of Egypt around April 2004.

## 4. Other relevant issues

#### 4-1. Obligations of the Egyptian Side

The Egyptian side will conduct the obligations described in the draft report without delay.

## 4-2. Confidentiality on Contents of Draft Report

Both sides agreed that the contents of the draft report would be confidential, be dealt with carefully and not be disclosed to any third parties.

# 4-3 Request on Modification of Specification

The Egyptian side requested to modify the specification for monitor for foam, water and multipurpose as follows.

- Discharge volume: Not less than 1600 ltrs/min at 7 bar

# 4-4 Request on Modification of an article of the Basic Design Study

The Egyptian side, Ministry of Foreign Affairs requested to modify the last article of Chapter 2, 2.1 "Procedural Matters to be Undertaken by Recipient Country" of the Basic Design Study as follow; "Ministry of Foreign Affairs, International Cooperation Sector, shall take necessary procedures concerning the ratification of the Exchange of Notes (E/N) by the Egyptian concerned authorities immediately after signing of the E/N.

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