

MINUTES OF MEETING

The Ministry of Communication, Transport, Post and Construction, Lao PDR (hereinafter referred to as "MCTPC") through Water Supply Authority (hereinafter referred to as "WASA") under the jurisdiction of the Department of Housing and Urban Planning (hereinafter referred to as "DHUP") and State-owned Enterprise of Nam Papa Vientiane Capital City (hereinafter referred to as "NPVC"), which is under the jurisdiction of the MCTPC, as the Counterpart Agencies (hereinafter referred to as "the Lao PDR side") for the Study on Vientiane Water Supply Development Project in Lao PDR (hereinafter referred to as "the Study"), held the Meeting on the Draft Final Report with the Japan International Cooperation Agency (hereinafter referred to as "JICA"), JICA Advisory Committee and the JICA Study Team (hereinafter referred to as "the Japanese side"), chaired by Dr. Somphone Dethoudom, Director General of DHUP, MCTPC, on November 23rd 2003. The attendants of the meeting are listed in the Attachment.

JICA formed a JICA Study Team headed by Mr. Takemasa MAMIYA and comprising members from Nihon Suido Consultants Co., Ltd. to implement the Study, and a JICA Advisory Committee chaired by Mr. Yoshiki OMURA, Senior Advisor, Institute for International Cooperation, JICA, to oversee the Study implementation.

During the meeting the JICA Study Team explained the contents of the Draft Final Report. The Lao PDR side agreed on the contents of the Draft Final Report. The main comments and agreements reached during the meeting were as follows.

1. **Water Conservation and Water Demand Management**

The JICA Study Team explained that the 1st Stage Project was planned to be completed in the end of year 2007 and it was apparent that Vientiane would face severe water shortage until completion of the 1st Stage Project. Furthermore, water supply capacity increase by the 1st Stage Project would meet water demand in 2007 and water shortage situation would continue until the completion of the 2nd Stage Project in year 2012. Under such situation, the Japanese side strongly recommended to implement measures of water conservation and water demand management, which was described in the Draft Final Report. The Japanese side also recommended to take actions described in the "NPV Challenges for Water Conservation/Water Demand Management", which was prepared by the NPVC and included in the Draft Final Report. The Lao PDR side understood the explanations and recommendations from the Japanese side and stated that the Lao PDR side would continue the efforts concerning water conservation and water demand management.

2. **Amendment Title of Organization and Change "Municipality" or "Prefecture" to "Capital City"**

The Lao PDR side requested and the Japanese side agreed to amend the title of organization on the