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## 1. Member List of the Survey Team

1-1 MEMBER LIST for BASIC DESIGN STUDY, February 01 to March 03, 2003

1. **Mr. Tetsuo YABE** Team Leader  
Senior Assistant to Managing Director,  
Grant Aid Management Dept.,  
JICA
2. **Dr. Robin Ruggles** Partnership Cooperation  
JICA/CIDA Exchange Officer,  
Middle East, Europe Div., Regional Dept. ,  
JICA
3. **Mr. Hiroyuki TSUCHIYA** Chief Consultant/Facility & Equipment Planner  
Kume Sekkei Co.,Ltd.
4. **Ms. Chisato TANAKA** Education Planner/Social Environment  
Kume Sekkei Co.,Ltd.  
(Global Link Management)
5. **Mr. Tetsuro NISHIMURA** Architectural Design/Facility Planning  
Kume Sekkei Co., Ltd.
6. **Mr. Yugo USUDA** Procurement Planner/Cost Estimator  
Kume Sekkei Co., Ltd.
7. **Mr. Kazuo HIRAYAMA** Water Supply Planning  
Kume Sekkei Co., Ltd.  
(Kensetsujiban Co., Ltd.)

1-2 MEMBER LIST for DRAFT EXPLANATION STUDY, June 21 to July 02, 2003

1. **Mr. Takashi KATO** Team Leader  
Resident Representative  
JICA Malawi Office
2. **Mr. Daiki KUNITAKE** Coordinator  
First Project Management Div.,  
Grant Aid Management Department,  
JICA
3. **Mr. Hiroyuki TSUCHIYA** Chief Consultant/Facility & Equipment Planner  
Kume Sekkei Co., Ltd.
4. **Mr. Tetsuro NISHIMURA** Architectural Design/Facility Planning  
Kume Sekkei Co., Ltd.
5. **Mr. Kiyoshi KANEKO** Architectural Design  
Kume Sekkei Co.,Ltd.

## 2. Survey Schedule

APPENDIX-2 Survey Schedule

Basic Design Study: February 01 to March 03

			Officials		Consultant				
Date			Team Leader Partnership Cooperation  Mr.T.YABE Dr. Robin Ruggles	Chief Consultant /Facility & Equipment Planner Mr. H. TSUCHIYA	Education Planner/Social Environment  Mr.C.TANAKA	Architectural Design/Facility Planning  Mr.T.NISHIMURA	Procurement Planner/Cost Estimator  Mr.Y.USUDA	Water Supply Planning  Mr.K.HIRAYAMA	
1	Feb /1	Sat	Narita Singapore Singapore	Narita(17:40) Hong Kong(21:45) JL735 Hong Kong(23:50)					Same as Chief
2	2	Sun	Johannesburg (7:00) SA287 Johannesburg(10:20) Lilongwe(12:50) SA-170 (Team Meeting)						Same as Chief
3	3	Mon	08:00 Courtesy Call and discussion to JICA Office, 10:00 Courtesy Call to MoEST 16:00 Courtesy Call to MoF						Same as Chief
4	4	Tue	08:30 Move from Lilongwe to Domasi 14:00 Domasi College of Education, Explanation of I/R, Distribution of Questionnaire 16:00 Survey of Existing Facilities and Proposed Sites						08:30 Arrange of Well-drilling & Elec-test 11:00 Move to Domasi
5	5	Wed	09:00 Discussion with DCE-1 14:00 Discussion with DCE-2 15:00 Discussion with CIDA/SSTEP						09:00 Survey of wells at DCE area
6	6	Thu	09:00 Discussion with MIE 11:00 Survey of Likangara S.S.(Gov. Day SS) 12:30 Survey of Malossa S.S.(Gov. Boarding SS) 14:00 Move from Domasi to Lilongwe						09:00 Electro- Inspection (Vertical)
7	7	Fri	09:00 Discussion on Minutes in MoEST with DCE principal 15:00 Discussion on Minutes in MoEST						09:00 ditto (Horizontal)
8	8	Sat	Data analysis, Market Survey, Team Meeting						09:00 ditto (Cross H/V)
9	9	Sun	Team Meeting (preparation of Minutes draft & Interim report)						Data analysis
10	10	Mon	09:00 Preparation of Minute Draft in MoEST		08:00 Data Collection in MoEST	09:00 MoEST 10:00 Survey at EDMU			09:00 Electro -Inspection (Vertical) 13:00 Boring Survey
			14:00 Signing of Minutes 15:00 Report to JICA Office						
11	11	Tue	Lilongwe Johannesburg	08:30 Data Collection at MoEST /MoF 10:00 Discuss with EDMU 11:00Survey at Chimsapo S.S.	08:30 Survey at MoEST and data collection	08:30Data collection at MoE & MoF 10:00E Survey with EDMU 11:00Survey at Chimsapo S.S.			Ditto
12	12	Wed	Johannesburg	8:30 Meeting at JICA Office 11:00 Move from Lilongwe to Mzuzu	08:30 Additional Survey with Donors/NGOs	09:00 Survey of Kangoma S.S. 12:00 Survey of Bunda College 17:00 Interview of Consultant		Narita Singapore  Singapore	09:00 Water Lifting Test Preparation
13	13	Thu	Singapore Singapore Narita	08:00 Survey of Mzuzu Univ. 14:30 Move from Mzuzu to Lilongwe	08:30 Survey at MoEST and data collection	09:00 Survey of Equipment at EDMU 10:45 Survey at MOW director 15:15 Survey of Chimsapo S.S.		Johannesburg Johannesburg Lilongwe  15:15 Survey of Chimsapo S.S.	09:00 Water Lifting Test
14	14	Fri		09:00 Discuss with local Consultant 11:15 Survey of Bunda College	08:30 Data collection at MoEST 13:00 Prep. of Workshop	10:00 Discussion with local Consultant 11:15 Survey of Bunda College 14:00 Collection of Cost Survey Sheets from EDMU 17:00 Interview of Contractors			Ditto
15	15	Sat		09:00 Survey Company  12:00 Move from Lilongwe to Domasi	09:00Prep. of Workshop	09:30 Move from Lilongwe to Domasi 10:30 Survey of Bricks at Dessa 14:30 Survey of Existing Facilities at DCE & MIE			08:00 Survey of Wells near-by
16	16	Sun		09 :00 Survey of DCE Facility	Data analysis	09:00 Detail Survey of DCE 16:00 Survey of Water & Drainage			Data analysis
17	17	Mon		08:30 Discuss with DCE 13:00 Survey of Domasi DWS	08:30 Interview of DEO 13:00 Survey of NSO	08:30 Discuss with DCE 12:00 Survey of Domasi DWS 15:00 DCE	08:30 Discuss with DCE 09:00 Facilities 12:00 DWS 15:00Facilities		08:00 Data Analysis 13:00 Survey of Domasi DWS Project

	Date		Official	Consultant					
			Team Leader Partnership Cooperation	Chief Consultant/Facility & Equipment Planner	Education Planner/Social Environment	Architectural Design/Facility Planning	Procurement Planner/Cost Estimator	Water Supply Planning	
			Mr.T.YABE Dr. Robin Ruggles	Mr. H. TSUCHIYA	Mr.C.TANAKA	Mr.T.NISHIMURA	Mr.Y.USUDA	Mr.K.HIRAYAMA	
18	18	Tue		08:30 Survey of Consultant for DWS / Discuss with DCE 13:00 Survey of DCE Facilities	08:30 District Education Office 14:30 Prep. of Workshop	07:30 Data collect at PIU in Blantyre 11:50 Agents of Equipment 16:00 Quantity Surveyors	08:00 Survey of Construction Materials and Procurement at Domasi	08:30 Survey of Consultant for DWS 13:00 Data analysis	
19	19	Wed		08:30 Workshop 11:00 Elec Office 13:00 Water Supply Office 15:00 Telephone	08:30 PCM Workshop (1)		08:00 Survey of Construction and Building Materials	08:00 Data analysis and Report Writing	
20	20	Thu		08:30 Equipment of Chemistry 13:00 Consultant Survey 15:00 Equipment	08:30 PCM Workshop (2)	08:30 Equipment of Physics 14:30 Equipment of Biology & Home Econ. 17:00 External Works Survey	09:00 Survey of Procurement of Materials	09:00 Move from Domasi to Lilongwe	
21	21	Fri		08:30 Additional Survey at DCE 13:00 Survey at Mulunguzi S. 16:00 Discuss at DCE on Plan	08:30 Interview at GTZ and questioner at Chancellor College 16:00 DCE	08:30 Discuss at MIE on Exp. Kit 14:00 Consultant 16:00 Discuss at DCE on Plan	08:30 Additional survey, DCE 13:00 Mulungzi S.S. Survey 16:00 Discuss at DCE on Plan	Lilongwe Johannesburg Johannesburg	
22	22	Sat		Data Analysis	0:900 Survey of Questioner at DCE	08:00 Mpunga S.S. Survey 09:30 Mulungzi, Likangara S.S. Survey	Data Analysis	Hong Kong Hong Kong Narita	
23	23	Sun		Move from Domasi to Lilongwe					
23	23	Sun		Data Analysis, Report Writing and Team Meeting					
24	24	Mon		08:00 Final discussion with MoEST, EDMU 13:00 Supplemental Data Collections					
25	25	Tue		08:00 MoEST Data collect.	Lilongwe Johannesburg Johannesburg		08:00 Collection of Cost Survey Sheets		
26	26	Wed		09:00 Report to JICA Office 11:00 Additional at MoEST	Hong Kong Hong Kong Narita		Lilongwe Johannesburg		
27	27	Thu		08:00 Additional at MoEST 13:00 Flight Adjustment			8:00 Survey of Materials in Johannesburg		
28	28	Fri		Lilongwe Blantyre Lusaka 16:00 Report to Embassy of Japan at Zambia			Ditto		
29	3/1	Sat		Lusaka Johannesburg			Ditto		
30	2	Sun		08:00 Survey of Building Materials Johannesburg			08:00 Survey of Building Materials Johannesburg		
31	3	Mon		Hong Kong Hong Kong Narita			Hong Kong Hong Kong Narita		

## Explanation of Draft Report : June 21 to July 02

	Date		Officials		Consultants		
			Team Leader	Coordinator	Chief Consultant/Facility & Equipment Planner	Architectural Design / Facility Planning	Architectural Design -2 (Supplemental)
			T.KATO	D.KUNITAKE	Mr. H. TSUCHIYA	T.NISHIMURA	K.KANEKO
1	Jun/21	Sat		Narita(10:30) KL(16:40)(MH089)	Narita(10:55) Zurich(16:30)(LX169) Zurich (22:20)		
2	22	Sun		KL(01:05) JH (05:40) (MH201)	Johannesburg (08:30) (LX288) Johannesburg (10:20) Lilongwe (12:40) (SA170)		
3	23	Mon		(09 :00) Discussion at JICA Office (14:00) Move to DOMASI	(10 :00) Explanation and discussion of Draft Report with MOE (17 :30) Discussion with JICA Expert		
4	24	Tue			(09:00)Explanation and discussion of Draft Report with DCE (13:00)Discussion with CIDA/SSTEP (15:00)Discussion of draft M/D at DCE	• Supplemental survey of Facility	
5	25	Wed		(08:00)Move to LILONGWE (13 : 00)Discussion of M/D draft, preparation of M/D (17 : 30)Signing of M/D,		• Supplemental survey of Infra/Facility • Supplemental survey of related facilities • Move to BLANTYRE	
6	26	Thu		(08 : 30)Report to JICA Malawi office		• Supplemental survey of Building Materials	
7	27	Fri		Lilongwe(13:35) JH (16:05) (SA 171)	Supplemental discussion with MOE	• Discussion with local Contractor • Supplemental Survey of Furniture	
8	28	Sat		Johannesburg (14:40)	Supplemental survey of EDMU	• Discussion with local Consultant	
9	29	Sun		KL(06:40)(MH204) KL (11:00) Narita(19:00) (MH070)	Supplemental discussion with local Consultant	• Move to LILONGWE	
10	30	Mon				• Data Input • Team Meeting	
11	Jul/1	Tue				• Supplemental discussion with local consultant, data collection Lilongwe (13:35) Johannesburg (16:05) (SA 171) Johannesburg(19:55)	
12	2	Wed				Zurich(06:15)(LX289) Zurich(13:05) Narita(07:55) (LX168)	

### **3. List of Party Concerned in the Recipient Country**



## Appendix-3 List of Party Concerned in the Recipient Country

### 1 Ministry of Education, Science and Technology (MoEST)

Mrs. Alexina Marie Chimzimu	Secretary for Education	
Mr. E.E.J.S. Kamanga	Deputy Secretary	
Dr. Kuthemba Mwale	Director	Planning Dept.
Dr. A.F. Kamlongera	Deputy Director	Planning Dept.
Mr. J.H. Khozi	Senior Education Statistician	Planning Dept.
Ms. Sutapa Choudhury	Economist	Planning Dept.
Mr. Dorothy Khense	Principal Planning Officer	
Mr. M. Nkhokwe		Planning Dept.
Mr. Ken Ndola	Planning Officer	Planning Dept.
Mr. Lawrence Haji	Planning Officer	Planning Dept.
Mr. Y. Nakayama	Education Planning Advisor	Planning Dept./JICA
Ms Rosemary Ngalande	Acting. Director	Teacher Education Dept.
Mr. Ediphany Thomo	Research, Evaluation and Monitoring	Teacher Education Dept.
Mr. S.V. Chamdimba	Acting. Director	Secondary Education Dept
E.S.R. Maoko	Chief	CHROMO
Dr. A.H. Mvula	Controller	Human Resources M&D
Mrs. Matilda Gladson Kabuye	Education Methods & Advisory	Secondary Education Dept
Mr. Knight Synos H. Kalanda	Deputy Director of Basic Education	
Mrs. Resemary Ngalande	Deputy Director, Teacher Development Unit	
Sr. Juliana Margaret Kambilonje	Director, Teaching Service Commission	
Mr. Jojo	Deputy Director of Human Resource Management	
Mr. DC Chibware	Deputy Director	Basic Education Dept.
Mr. Peter Katuma		Councillor
Mr. Selina Sakanda	Deputy Director	Secondary Education Dept
Mr. R.W.M. Nakansa	Director	Science and Technology
Mrs. Alexina M. Chimzimu	Director of Finance Administration	Finance Dept.

### 2 Ministry of Finance (MoF)

Mr. Ambrose Mzoma	Deputy Director	Debt and Aid Mgmt Dept
Mr. M.M. Sibande	Deputy Director	Debt and Aid Mgmt Dept
Mr. D.Y.C. Wirima	Assistant Director	Debt and Aid Mgmt Dept

### 3 Domasi College of Education (DCE)

Mr. N.T. Kaperemera	Principal	
Mr. Alnord D.L. Mwanza	Deputy Principal	
Mrs. Irene A. Alimoso	Registrar	
Mr. M.C. Chimanya	Dean (Caretaker)	Faculty of Sciences
Ms. Florida K. Banda	Dean (Caretaker)	Faculty of Humanities
Mr. A.B. Matemba	Dean (Caretaker)	Faculty of Education
Mr. Andrew E.P. Phaundi	Lecturer Physics	Faculty of Sciences
Mr. S.M.P. Mkandawire	Lecturer Mathematics	Faculty of Sciences
Mr. W.B. Navicha	Lecturer Human Ecology	Faculty of Humanities
Mr. M. January	Head Mathematics (Caretaker)	Faculty of Sciences
Ms. Elizabeth S. Meke	Head Biological Science (caretaker)	Faculty of Sciences
Mr. A.N.U. Mjaya	Head Languages (caretaker)	Faculty of Humanities
Mr. A.S.E. Muhuta	Head Social Studies (caretaker)	Faculty of Humanities
Mr. D.E. Mweta	Head Physical Science (caretaker)	Faculty of Sciences
Mr. C.M. Selemani Mbewe	Dean (Caretaker)	Faculty of Education
Mr. P.M. Makochi	Head Biology (caretaker)	Faculty of Science
Mr. Grames Welligton Chirwa	Lecturer Physical Education	Faculty of Education
Mr. Arthur Makwera	Lab. Assistant, Chemistry	
Mr. M. Kachisa	Lab. Assistant, Physics	
Mr. Lipha Chombe	Lab. Assistant, Biology	
Ms. M.A. Muhuta	Lab. Assistant, Human Ecology	
Mr. Y.V. Stephen	Asst. Human Resources Management Officer	
Mr. B.J. Ussi	Secretary, Registrar Officer/SSTEP	

Mr.D.J.N.Mkonda	Assistant Account	
Mr.G.D.Milla	Electrical Technician	Maintenance Section
Mr.Fred Milimbo	Security Guard	
Ms.K.Yamamoto	Science Education Advisor	Senior Volunteer/JOCV
Mr. S.Shirasawa	Mathematics	JOCVer
Ms.R. Otaguro	Physical Education	JOCVer
<b>4 SSTEP/CIDA, DCE</b>		
Dr. A.Novak	Field Manager	SSTEP/CIDA
Mr. McLloyd Polepole	Project Officer	SSTEP/CIDA
Ms.Dian K.S.Novak	Distance Education Specialist	SSTEP/CIDA
<b>5 Malawi Institute of Education (MIE)</b>		
Dr. S.A. Hau	Director	
Mrs.E.Kishindo	Researcher	
Mr. P.S.Mzumara	Director	School & Teacher Devt
Mr. Max J. Iphani	Assistant Director	
Mr. Peter J. Khomani	Assistant Director	Curriculum Dev. & Evaluation
<b>6 Mzuzu University</b>		
Prof.Peter Mwanza	Vice Chancellor	
Mrs.E.Mulaga	Deputy Dean, Head of Chemistry Section	Faculty of Education
Mr. Robert D.C. Munthali	Executive Officer II Administration	
Mr. F.C. Lungu	Head of Basic Sciences	
Mr.J.Yamamoto	System Engineer	
<b>7 Chancellor College of Education, University of Malawi</b>		
Dr. Dixie Maluwa-Banda	Dean of Education	
<b>8 Bunda College of Aquaculture, University of Malawi</b>		
Mr.Morioka	JICA Expert	
<b>9 Ligangara Secondary School</b>		
Mrs. Yozefa Jeke	Deputy Headmistress	Likangara SS
Mr. A.Mtukola	Teacher (Math, Science/Tech)	Likangara SS
Ms.A.B.Makmba Caretekes	Teacher	Likangara SS
<b>10 Malosa Secondary School</b>		
Mr. G.B.C.Ndenga	Teacher (Mathematics)	
Ms. Y. Hamada	JOCVer (Math Teacher)	
<b>11 Mulunguzi Secondary School</b>		
Mr. D.A. Njaidi	Head Master	
Mr. M.E.S. Kuzemba	Deputy Head Master	
<b>12 EDMU: Education Development and Management Unit / MoEST</b>		
Mr. James T. Kambalometore	Project Director	
Mr. Goli Mwanza	Senior Procurement Specialist	
Mr. Sylvester S.K.Jere	Procurement Officer	
<b>13 PIU: Physical Planning and Development Unit , MoEST/IDA</b>		
Mr. Msiska	Physical Planning	PIU
Mr. Grey Ndalama	Senior Arch. Technician	I.D.A
Mr. Alex Chipungu	Supplies Unit	PIU
<b>14 GTZ</b>		
Mrs.Annie Ntambo	Technical Advisor for Basic Education	
<b>15 ESCOM: Electricity Supply corporation of Malawi, Zomba</b>		
Mr. Bizwick Ligomba	District Engineer, ESCOM Zomba	
Mr. Chideru	Customer Service Engineer, ESCOM Blantyre	
<b>16 Southern Region Water Board, Zomba</b>		
Mrs. Jacqueline Dias	Civil Engineer	

17	Ministry of Town and Water, Zomba Office)		
	Mr.R.B.Lukasi	Physical Planning Officer	Physical Planning Office
18	Zomba Fire Brigade		
	Mr. Chilumpha	Building Inspector	Building Section
19	Zomba Civic Office		
	Mr. Nankuyu	Planning Officer	Planning Division
20	MLT: Malawi Telephone Limited, Zomba		
	Mrs. A. Chau	Zomba Customer Care Center	
21	Zomba Rural District Education Office		
	Mr. Abraham Sineta	District Education Manager	
	Mr. F.J. Phiri	Administration Desk Officer	
22	Zomba Rural District Education Office		
	Mr. Abraham Sineta	District Education Manager	
	Mr. F.J. Phiri	Administration Desk Officer	
23	Building Department, Ministry of Transport and Works		
	Mr. Kolnerio Gundasi	Chief Architect	Building Department
24	China Jiangsu International Co.,Ltd.		
	Mr. Huand Houfu	Manager	Lilongwe Office
	Mr. Wang Jianzhao	Interpreter	Lilongwe Office
	Mr. Zhu Kuibo	Site Agent	Mpunga CDSS Site
	Mr. Goodson Mitengo	Site Clerk	Mpunga CDSS Site
25	DWS: Domasi District Water Supply Project		
	Mr. Arnold Mpinganjda	Site Inspector,	Stantec Consulting
	Mr. Said Soltan	Deputy Resident Engineer, Stantec Consulting	Stantec Consulting
	Mr. Winston Simbeye	Site Engineer,	Spenco Polyphase
	Mr Saulos	Southern Region Water Board	Stantec Consulting
26	Equipment Agent		
	Mr. Farouk S.Kali	Manager	Sciencetech Ltd.
	Mr. John E. Kahumbe	Marketing Manager	Sciencetech Ltd.
27	Architects / QS Offices		
	Mr. D.D.Ndege	Principal Arch. Officer	Malawi Housing Cooperation
	Mr. Mike Polera	Manager/Architect	M.D.Initiative
	Mr. Rowland F. Msiska	Civil Engineer	M.D.Initiative
	Mr. Mervyn M.Matenda	Managing Director/Architect	Norman & Dawbarn Ltd.
	Mr. Tom Mswoya	Partner/Chartered QS	Turner & Townsend Africa
	Mr. D.L.N.Mzandu	Projects Manager	David Consulting engineers
	Mr. Peter Creaser	Architect	MOD
	Mr. Patrick Calisse	Architect	MOD

### Japanese Side Related Persons

#### 1 JICA Malawi Office

Mr. Takashi Kato	Resident Representative
Mr. Tatsuya Murase	Deputy Resident Representative
Mr. Shinichi Noguchi	Person in Charge
Mr. Stephen Nkoka	Cordinator

#### 2 Bunda College of Aquaculture

Mr. Morioka	JICA Expert
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