2. 実施細則(S/W)

SCOPE OF WORK FOR THE FEASIBILITY STUDY ON ESTABLISHMENT OF OPEN PADDY MARKET IN CAMBODIA

AGREED UPON BETWEEN

ROYAL GOVERNMENT OF CAMBODIA

AND

JAPAN INTERNATIONAL COOPERATION AGENCY

Phnom Penh, 24th March, 2003

H.E. Sok Siphana

Secretary of State

Ministry of Commerce

Royal Government of Cambodia

H.E. Chan Tong Yves

Secretary of State

Ministry of Agriculture, Forestry

and Fisheries

Royal Government of Cambodia

Mr. Mitsuhiko Ota

Leader of Preparatory Study Team

Japan International Cooperation

Agency

I. INTRODUCTION

In response to a request from the Royal Government of Cambodia (hereinafter referred to as the "RGC"), the Government of Japan (hereinafter referred to as the "GOJ") has decided to conduct The Feasibility Study on Establishment of an Open Paddy Market (hereinafter referred to as "the Study") in accordance with the relevant laws and regulations in force in Japan.

Accordingly, the Japan International Cooperation Agency (hereinafter referred to as "JICA"), the official agency responsible for the implementation of the technical cooperation program of the GOJ, will undertake the Study in close cooperation with the authorities concerned of the RGC.

This document sets forth the scope of work with regard to the Study.

II. COUNTERPART AGENCY

The Ministry of Commerce (hereinafter referred to as the "MOC") and the Ministry of Agriculture, Forestry and Fisheries (hereinafter referred to as the "MAFF") shall act as the counterpart agencies.

■ OBJECTIVES OF THE STUDY

The objectives of the Study are to achieve the following items;

- (1) Reasonable price mechanism under a modern business system,
- (2) Stable regional supply of rice by providing market information,
- (3) Improvement of post-harvest technology and quality control of rice, and
- (4) Improvement of conditions for rice border trade,

and thus to contribute to increasing income for poverty alleviation in rural areas.

In order to attain the objectives mentioned above, the following activities shall be implemented;

- (1) Formulation of an operation plan for the establishment of an open paddy market
- (2) Capacity building of Cambodian counterpart personnel as well as the staff of the operation agency for the open paddy market

IV. STUDY AREA

The Study area covers the provinces of Battambang, Banteay Mean Chey, Siem Reap, Kampong Cham, Kampong Thom, Pursat, Kandal, Prey Veaeng, Kampong Chhnang, Svay Rieng, Kampot, Kampong Speu and Takeo. The location map is attached as ANNEX-1.

V. SCOPE OF THE STUDY

The Study will consist of three phases that cover the following study items. The Study shall be conducted while making the best use of the data collected in the previous study, "Improvement of the Marketing System and Post-harvest Quality Control of Rice".

PHASE I:

- 1-1 Collection of existing data/information and research on relevant studies, projects and plans implemented in Cambodia
- 1-2 Collection of data focusing on the following aspects;
 - (1) Natural conditions
 - (2) Socio-cultural and socio-economic conditions
 - (3) Agricultural conditions
 - (4) National and provincial development policies, laws and regulations
 - (5) Existing activities of organizations and /or institutions based on communities
 - (6) Technical support systems for inhabitants in the communities
 - (7) Public assistance and /or self reliance systems
 - (8) Marketing system and infrastructure for rice
 - (9) Post-harvest technology and quality control of rice
 - (10) Human resources of the governmental institutes and communities
 - (11) Cross-cutting issues (environment aspects, gender issues, etc.)
 - (12) Others
- 1-3 Collection of data for the establishment of an open paddy market as below,
 - (1) Actual condition of rice distribution in the respective districts in the study area

- (2) Condition of public warehouses for the market place
- (3) Needs and opinions of farmers, brokers and millers toward the concept of the open paddy market
- (4) Ability of NGOs, the private sector and governmental organizations for open paddy market operation
- (5) Others
- **1-4** Conducting feasibility study in three (3) prioritized provinces, from the following aspects;
 - (1) Market operation system
 - (2) Varieties, qualities, quantities, paddy distribution system, marketing infrastructure, marketing information system and so on.
 - (3) Market services such as credit, storage and so on, which attract farmers and brokers to participate in the open paddy market
 - (4) Role of government for market operation
 - (5) The number of market users
 - (6) Scale of the open paddy market
 - (7) Rice quality and inspection standard
 - (8) Cost estimation
 - (9) Economic evaluation, financial evaluation and environmental evaluation
 - (10) Others
- 1-5 Formulation of a tentative operation plan for the establishment of an open paddy market in three provinces based on the results of the feasibility study.
- 1-6 Selection of province(s) for operating the pilot open paddy market(s)
- 1-7 Explanation of the tentative operation plan for the open paddy market to people concerned, especially brokers and millers

PHASE-II

2-1 Preparation for the pilot open paddy market(s)

(1) Establishment of necessary regulations for the operation of the open paddy market

(2) Setting up criteria for selection of an operation agency

(3) Selection of an operation agency

(4) Collection of baseline data to be used for evaluation of the effects of the pilot open paddy market

(5) Promotion of the market activities for farmers and brokers to participate in the market

(6) Others

2-2 Operation of the pilot open paddy market

(1) Personnel training for the operation agency and counterpart organizations to operate the market

(2) Formulation of an operation manual for the market

(3) Monitoring of the progress of the operation

(4) Evaluation of the operation

(5) Others

PHASE-III

Formulation of an operation plan for the establishment of an open paddy market with feedback from the lessons of pilot open paddy market(s).

VI. STUDY SCHEDULE

A tentative study schedule is attached as Annex 2

VII. REPORTING

JICA shall prepare and submit the following reports to the RGC

Inception Report:

Forty (40) copies in English

Progress Report (1): Twenty (20) copies in English

Interim Report (1): Forty (40) copies in English

Monitoring Report (1): Twenty (20) copies in English

Mid-term Evaluation Report: Twenty (20) copies in English

Interim Report (2): Forty (40) copies in English

Monitoring Report (2): Twenty (20) copies in English

Progress Report (2): Twenty (20) copies in English

Draft Final Report: Twenty (20) copies in English at the end of fieldwork; the RGC

shall submit written comments on the DF/R to JICA within one

(1) month of its receipt of the report

Final Report: Sixty (60) copies in English and Two (2) sets of CD-ROM in

English within two (2) months of JICA's receipt of the RGC's

comments

VII. UNDERTAKINGS OF THE RGC

- 1. To facilitate the smooth conduct of the Study, the RGC shall take necessary measures;
 - (1) To permit the members of the Japanese study team to enter, leave and sojourn in Cambodia for the duration of their assignments therein and exempt them from foreign registration requirements and consular fees,
 - (2) To exempt the members of the Japanese study team from taxes, duties and any other charges on equipment, machinery and other material brought into Cambodia for the implementation of the Study,
 - (3) To exempt the members of the Japanese study team from income tax and charges of any kind imposed on or in connection with any emoluments or allowances paid to the members of the Japanese study team for their services in connection with the implementation of the Study,
 - (4) To provide necessary facilities to the Japanese study team for the remittance as well as utilization of the funds introduced into Cambodia from Japan in connection with the implementation of the study,

- 2. The RGC shall bear claims, if any arises, against the members of the Japanese study team resulting from, occurring in the course of, or otherwise connected with, the discharge of their duties in the implementation of the Study, except when such claims arise from gross negligence or willful misconduct on the part of the Japanese study team.
- 3. The MOC and the MAFF shall, at their own expense, provide the Japanese study team with the following, in cooperation with other organizations concerned;
 - (1) Security-related information on as well as measures to ensure the safety of the Japanese study team,
 - (2) Information on as well as support in obtaining medical service;
 - (3) Available data and information related to the Study;
 - (4) Counterpart personnel;
 - (5) Suitable office space; and
 - (6) Credentials or identification cards

IX. UNDERTAKINGS OF JICA

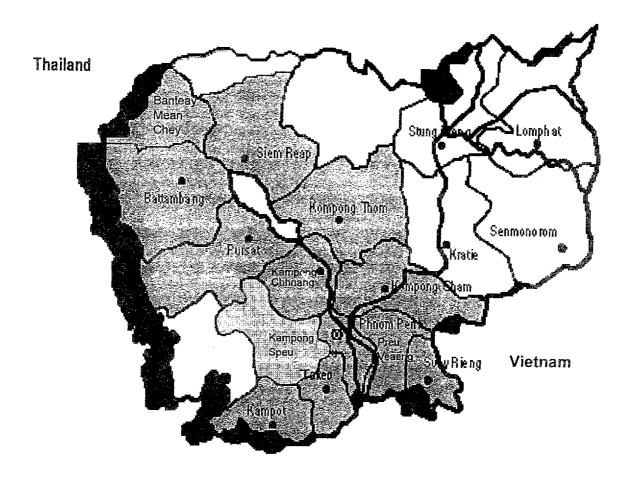
For the implementation of the Study, JICA shall take the following measures:

- (1) To dispatch, at its own expense, the Study team to Cambodia; and
- (2) To pursue technology transfer to Cambodian counterpart personnel in the course of the Study

X. CONSULTATION

JICA and the RGC shall consult with each other in respect of any matter that may arise from or in connection with the Study.

ANNEX 1
MAP OF THE STUDY AREA



The Study Area

TENTATIVE SHEDULE

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WORK IN JAPAN										
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Note: Ic/R: Inception Report

P/R: Progress Report(s)
It/R: Interim Report(s)

M/R: Monitoring Report(s)

M~E/R: Mid-term Evaluation Report

Df/R: Draft Final Report F/R: Final Report

©: Comment on Df/R by Cambodian Side

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3. 協議議事録(M/M)

MINUTES OF MEETINGS ON SCOPE OF WORK FOR THE FEASIBILITY STUDY ON ESTABLISHMENT OF OPEN PADDY MARKET

AGREED UPON BETWEEN ROYAL GOVERNMENT OF CAMBODIA

IN CAMBODIA

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THE JAPAN INTERNATIONAL COOPERATION AGENCY

Phnom Penh, 24th March, 2003

H.E. Sok Sipharla

Secretary of State

Ministry of Commerce

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H.E. Chan Tong Yves

Secretary of State

Ministry of Agriculture, Forestry

and Fisheries

Royal Government of Cambodia

Mr. Mitsuhiko Ota

Leader of Preparatory Study Team

Japan International Cooperation

Agency

I. INTRODUCTION

In response to the request of the Royal Government of Cambodia, the Preparatory Study Team (hereinafter referred to as "the Team") headed by Mr. Mitsuhiko OTA, was sent to Cambodia by the Government of Japan through the Japan International Cooperation Agency (hereinafter referred to as "JICA"), from March 16th to 26th, 2003 for the purpose of discussing and confirming the Scope of Work for the Feasibility Study on Establishment of Open Paddy Market (hereinafter referred to as "the Study").

The Team held a series of discussions with officials from the Ministry of Commerce (hereinafter referred to as the "MOC") and the Ministry of Agriculture, Forestry and Fisheries (hereinafter referred to as the "MAFF").

As a result of the discussions, the Cambodian side and the Team agreed upon the Scope of Work for the Study.

The followings are main issues discussed and agreed upon by both sides in relation to the Scope of Work. A list of participants in the series of meetings is attached as Annex.

II. RESULTS OF DISCUSSION

1. Title of the Study

Both sides agreed that the title of the study should be changed from "Feasibility study on improvement for post-harvest technology and marketing of paddy" to "The Feasibility study on establishment of open paddy market in Cambodia".

2. Objectives of the study

Regarding the article II "OBJECTIVE OF THE STUDY" of the document of the Scope of Work, the Cambodian side emphasized the importance of improvement of post-harvest technology such as rice processing for achieving good quality of rice and requested the Team to modify the objective number (3), "Improvement of post-harvest quality control of rice", to cover the post-harvest technology transfer.

Both sides agreed that the objective (3) should be changed to "Improvement of post-harvest technology and quality control of rice".

3. Study area

The Cambodian side requested the Team to add Kampong Speu province to study area for understanding of the rice distribution.

Both sides agreed that the study should cover thirteen (13) provinces.

4. Counterpart Personnel

Both sides agreed that Counterpart Agency should assign necessary qualified counterpart personnel for the Japanese Study Team prior to the start of the Study.

5. Pilot Open Paddy Market

Both sides agreed that the number of the sites for pilot open paddy market would be decided with consideration of the results of the feasibility study in three prioritized provinces.

6. Steering Committee and Task Force

For the smooth and efficient implementation of the study, both sides agreed that it is essential to establish a steering committee co-chaired by the secretary of state of the MOC and the MAFF, and task force which consists of members from both Ministries. The members of each committee were nominated as follows:

Steering Committee

- -H.E. Sok Siphanna (Co-chairman): The secretary of state of the MOC
- -H.E. Chan Tong Yves (Co-chairman): The secretary of state of the MAFF
- -H.E. Mao Thora: Director General of the MOC
- -H.E. Koum Saron: Director General of the MAFF
- -Mr. Prak Nork: Director of Export Promotion Department of the MOC
- -Mr. Kith Seng: Director of Department of Planning, Statistic and International Co-operation of the MAFF
- -Mr. Phat Leng: Director of Department of Agro-Industry of the MAFF
- -Mr. Un Bun Tha: Deputy Director of Domestic Trade Department of the MOC
- -Resident Representative of JICA
- -The leader of the Japanese study team

Task Force

The MOC side

- -Mr. Un Bun Tha: Deputy Director of Domestic Trade Department
- -Ms. Pol Neary Tann: Deputy Director of Export Promotion Department
- -Mr. Ou Prom Virak: Deputy Chief of Information Office of Export Promotion Department
- -Mr. Khim Mom: Chief of Agro-Industry Product Office, Domestic Trade Department
- -Mr. Chea Puthea Kalpak: Official of Export Promotion Department

- -Mr. Mey Samnang: Official of Domestic Trade Department
- -Mr. Sun Somaly: Official of Domestic Trade Department
- -Mr. Pong Sakhun: Official of Green Trade Company

The MAFF side

- -Mr. Kith Seng: Director of Department of Planning, Statistic and International Co-operation
- -Mr. Kong Pheach: Deputy Director of Department of Agro-Industry
- -Mr. Srey Vuthy: Chief of Agricultural Marketing Office, Department of Planning, Statistic and International Co-operation
- -Mr. Kong Sam Oeun: Vice Chief of Food Crop Office, Department of Agronomy and Land Improvement
- -Mr. Lim Saody: Vice Chief of Agricultural Marketing Office, Department of Planning, Statistic and International Co-operation
- -Mr. Ieng Sovanara: Vice Chief of Farming System and Economics Office, Department of Agricultural Extension
- -Ms. Sakhan Sophany: Vice Chief of Plant Breeding, CARDI
- -Mr. Thong Aun: Staff of Agricultural Marketing Office, Department of Planning, Statistic and International Co-operation
- -Mr. Ly Sereyrith: Staff of Department of Agro-Industry

7. Supervision body

Both sides agreed that supervision body shall be established in provincial level. The MOC and the MAFF shall take responsibility to appoint the members of the supervision body.

8. Necessary Equipment and Facilities for the Study

The MOC and the MAFF promised to provide the Study Team with suitable office space in Phnom Penh.

The Cambodian side requested JICA to provide the following:

- -Necessary vehicle(s), a photocopier, personal computer(s), telephone with exclusive use of line and facsimile;
- -Travel expenses for counterpart personnel

The Team promised to convey the request to JICA headquarters in Tokyo.

9. Training of Counterpart Personnel

The Cambodian side requested the counterpart training in Japan for effective technology transfer to two (2) officers, one from the MOC and another from the MAFF.

The Team promised to convey the request to JICA headquarters in Tokyo.

10. Report

Both sides agreed that the number of the following reports should be changed from;

- Inception report twenty (20) to forty (40)
- Interim report 1 twenty (20) to forty (40)
- Interim report 2 twenty (20) to forty (40)
- Final report forty (40) to sixty (60)

The Cambodian side requested that reports mentioned above should be made in English and Khmer considering popularization.

Both sides agreed that the final report of the Study would be made open to the public.

Annex

LIST OF PARTICIPANTS

	n Side

Ministry of Commerce

H.E. Mao Thora General Director

Mr. Prak NorkDirectorEPDMr. Un BunthaDeputy DirectorDTDMs. Pol NearytannDeputy DirectorEPDMr. Eng SourGTC

Mr. Yoshishige Sekimoto JICA Expert

Ministry of Agriculture, Forestry and Fisheries

H.E. Chan Tong Yves Secretary of State
H.E. Koum Saron General Director

DPSIC Director Mr. Kith Seng **DAALI** Mr. Nuth Sakhan Director Mr. Men Sarom Director **CARDI** DAI Mr. Phat Leng Director Mr. Kong Pheach Deputy Director DAI **DPSIC** Deputy Director Mr. Mak Sceun Mr. So Khanrithykun Deputy Director DAE Ms.Chan Phaloeun Deputy Director **CARDI** Chief AMO Mr. Srey Vuthy Vice Chief **AMO** Mr. Lim Saody

Mr. Lim Saody Vice Chief AMO

Mr. Chhin Seng Ho Officer International Cooperation Office

Mr. Chhin Seng Ho Officer International
Mr. Mitsutaro Fujisada JICA Expert DPSIC

Japanese Side

Preparatory Study Team

Mr. Mitsuhiko Ota Leader

Dr. Yosihiko Nishimura Rural Society
Mr. Shigeki Hamaguchi Agro-Economy

Mr. Nobuaki Oizumi Project Coordinator, Preliminary Evaluation

JICA Cambodia Office

Mr. Jiro Takeichi Project Formulation Adviser

資料収集リスト(■収集資料/□専門家作成資料)

(収集/作成資料) 4 平成15年1月10日作成 山

主管部長	文書管理 部長	主管課長	情報管理 課長	技術情報 課長	図書館受 入日

プロ	ジェク	7 FID	630-1026-F-0			***		調査団番	号	·		
地	地域		調査団名又は専 門家氏名	公開籾市場螯	B備計画調査 予備及	備計画調査 予備及び事前調査			類	予備及び事前	作成部課	農業開発調査課
[3	名	カンボディア	配属機関名	農林水産省	商業省			現地調査	期間	2002/12/11~2002/12/27 2003/3/16~2003/3/26	担当者氏名	大泉 暢章
番号	番号 資料の名称						専門家作 成資料	JICA作成 資料	テキスト	収集先名称又は発行機関	取扱区分	図書館記入欄
		C Thailand, ice Export Ce	Perishable One enter	Stop	小冊子	0					JR • CR () • SC	
2	Leaf Agrid	let for Talaa cultural Mark	adthai Central ket	,	小冊子	0				Talaad Thai Central Agricultural Market	JR - CR () - SC	
3	Thai	Rice Standar	rd 1997		図書	0				Ministry of Commerce, Thailand	JR • CR () • SC	
4	The (Cooperative /	Act BE2542		図書	0				Cooperative Promotion Dept.(CPD). Thailand	JR • CR () • SC	
5	How	to Organize a	a Cooperative,	-	図書	. 0				CPD	JR • CR () • SC	
		n Fruit and Neratives	legetables of t	he Thai	小冊子	0				CPD	JR - CR () - SC	
7	Thai	Agricultura	Cooperatives		小冊子	0				CPD	JR • CR () • SC	
8	Соор	erative Promo	otion Departmen	t in brief	小冊子	0				CPD	JR • CR () • SC	
9	Thai prod	land Trendy (ucts of Thai	Craft, the qual cooperatives	ity	小冊子	0				CPD	JR • CR () • SC	
10	Agri Year	cultural Stat 2000/01	tistics of Thai	land, Crop	図書	0				Office of Agricultural Economics, 2001	JR • CR () • SC	·
	Stat	istics 1999	Agricultural T	rade	図書	0				Office of Agricultural Economics, 2000	JR • CR () • SC	
1	1	Situation in			図書	0				OMIC, 2002	JR • CR () • SC	
13	Anal	ysis Results	of Cambodian R	ice	複写	0				OMIC, 2000	JR • CR () • SC	
14	BAAC Mark	Suphanburi <i>i</i> et	Agricultual Cen	trai	複写	0				BAAC	JR - CR () - SC	

(収集/作成資料) 平成15年1月10日作成

資料収集リスト(■収集資料/□専門家作成資料)

主管部長	文書管理 部長	主管課長	情報管理 課長	技術情報 課長	図書館受 入日
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プロ	ジェク	F1D	630-1026-F-0					調査団番	号					
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3	名 :	カンボディア	配属機関名	農林水産省	商業省			現地調査	期間	2002/12/11~2002/12/27 2003/3/16~2003/3/26	担当者氏名	大泉 暢章		
番号					形態 (図書・ビデ オ・地図・写真等)			JICA作成 資料	7	収集先名称又は発行機関	取扱区分	図書館記入欄		
15		· 	irketing of Ric		複写	0		·		Agricultural Economic Analysis Section, Office of Agricultural Economics, Ministry of Agricultural Cooperatives	JR • CR () • SC			
16	6 Rice Value Chain Study in Cambodia A Report Prepared for the World Bank				図書	0				Agrifood Consulting International, 2002	JR ∙ CR () - • SC			
17	SME EV	vent Bulleti	n, Oct. 14,200)1	小冊子	0				SME Cambodia 2001	JR · CR (
18	Rice I Study	Milling Ente	rprise Survey	and Credit	図書	0				EDC, 2001	JR · CR () · · SC			
1			IGOダイレクトリ		図書	0				Japanese NGO Network in Cambodia,2000	JR · CR () · SC			
20	Direct	tory of Camb	odian NGOs 200	0/01	複写	0				Cooperation Committee for Cambodia (CCC), 2000	JR · CR () · SC			
21	Direct Camboo	tory of Prov dia 2001/02	ince NGO Netwo	rks in	図書	0				CCC, 2001	JR - CR () - SC			
22			Weekly Busine		図書	0				Ministry of Commerce (MOC), 11/2002	JR - CR () - SC			
1 1			Trade Company		複写	0.				Green Trade Campany	JR · CR () · SC			
24	Busine	ess and Inve	stment Handboo	k 2000	図書	0				MOC, 2000	JR • CR () • SC			
25	of Agr		t on the Curre arketing Syste mbodia		複写	0				Korea International Cooperation Agency, 2002	JR • CR () • SC			
20	Camboo	dia	tural Marketin		複写	0				Agricultural Marketing Office, 1997	JR · CR () · SC			
27	Costs	and Margins			複写	0				Agricultural Marketing Office, 1998	JR - CR () - SC	·		
28	Report Market	t on Agricul ting Infrast	tural Surplus ructure	Areas and	複写	0				Agricultural Marketing Office, 1997	JR • CR () • SC			

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資料収集リスト(■収集資料/□専門家作成資料)

主管部長

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 主管課長
 情報管理 課長
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プロジェクトID	630-1026-F-0			, , , , , , , , , , , , , , , , , , , ,	,	調査団番	号			
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国名 カンボディア	配属機関名	農林水産省	商業省			現地調査	期間	2002/12/11~2002/12/27 2003/3/16~2003/3/26	担当者氏名	大泉 暢章
	料の名称		形態 (図書・ビデ オ・地図・写真等)	収集資 料	専門家作 成資料	JICA作成 資料	テキスト	収集先名称又は発行機関	取扱区分	図書館記入欄
29 Agricultural Mari	ket Information ambodia	1 . 1	複写	0				FAO, 1999	JR • CR () • SC	
General Informat	複写	0				Ministry of Agriculture, Forestry and Fisheries (MAFF). 2002	JR • CR () • SC			
Aide Memoire of 31 Mission for the Sector Developme	Proposed Agricu nt Program	lture	複写	0				ADB, 2002	JR • CR () • SC	
32 Agricultural Star Statistics Office	図書	0				MAFF, 2002	JR • CR () • SC			
33 Estimation of Fig Production and F	nal Result on R ood Balance 200	ice 2/03	複写	0				MAFF, 2002	JR • CR () • SC	
34 Commodities Price Markets in Novem	e Report on Phn per 2002	om Penh	複写	0				MOC, 2002	JR • CR () • SC	
Agriculture Sect 35 Final Report	or Development	Program,	複写	0				Overseas Projects Corporation of Victoria Ltd., 2002	JR - CR () - SC	
Corporate Plan 2			図書	0				Cambodia Agricultural Research and Development Istitute (CARDI)	JR • CR () • SC	
37 The Soil Used fo Cambodia		on in	図書	0				CARDI	JR • CR () • SC	
38 Rice Production	In Cambodia		図書	0				CARDI	JR • CR () • SC	
39 Rice Varieties Recommendation C	ommittee Of Cam	Varietal bodia	図書	0				CARDI	JR • CR () • SC	
40 Annual Research			図書	0				CARDI	JR · CR () · SC	
41 Second Five Year Development plan	2001-2005		複写	0				Kingdom of Cambodia	JR · CR () · SC	
42 カンボディアの農に当たっての基礎	林水産物の現状。 資料(平成14年1	とその開発 1月)	複写		0			藤定 光太郎	JR - CR () - SC	

(収集/作成資料) 平成15年1月10日作成

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プロ	ジェク	7 FID	630-1026-F-0	1994, 1994, <u>1994, 1994, 1994, 1994, 1994</u>				調査団番	:号			,
坩	也域	インドシナ	調査団名又は専 門家氏名	公開籾市場整	操計画調査 予備ス	なび事前説	査	調査の種	類	予備及び事前	作成部課	農業開発調査課
[3	国名	カンボディア	配属機関名	農林水産省	商業省			現地調査	期間	2002/12/11~2002/12/27 2003/3/16~2003/3/26	担当者氏名	大泉 暢章
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