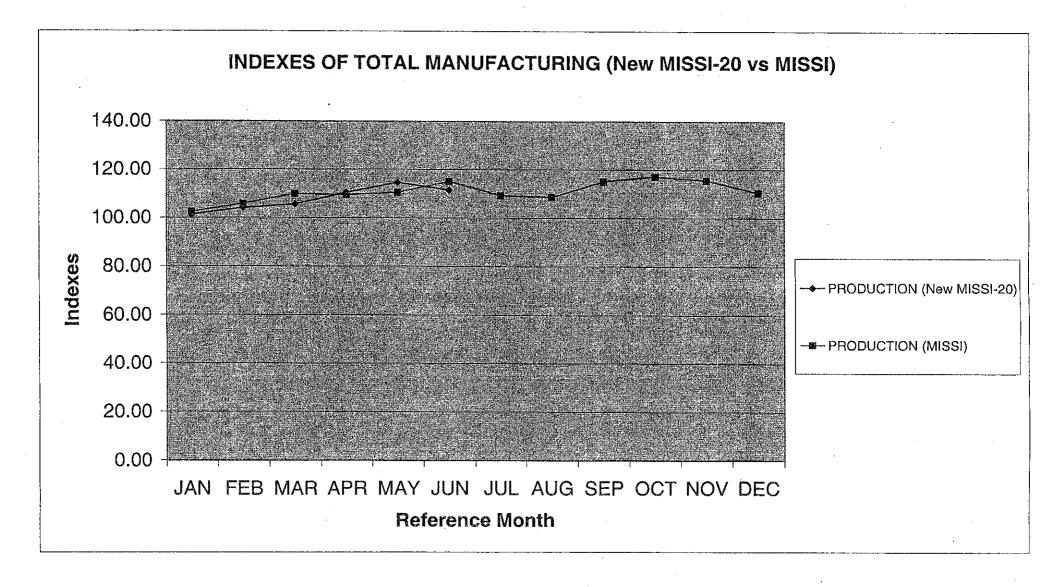
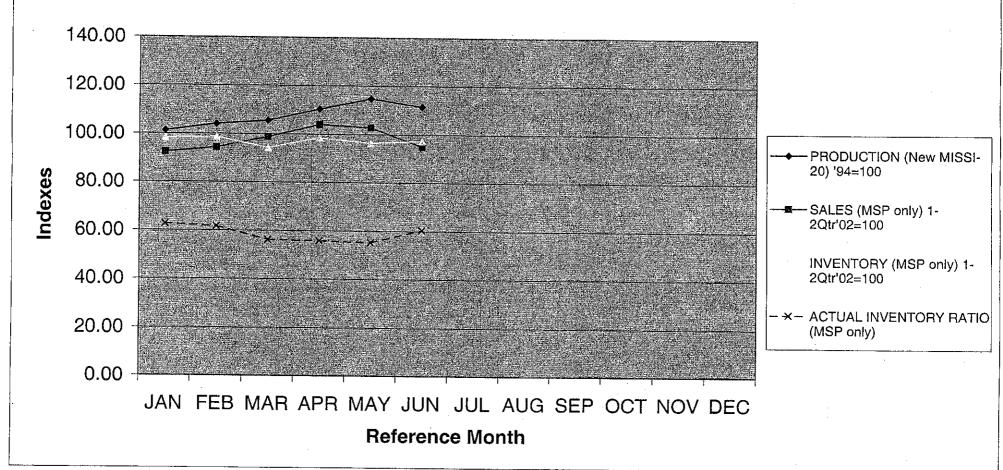
#	INDEXES OF TOTAL MFG.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
I. II.	PRODUCTION (New MISSI-20) PRODUCTION (MISSI)	101.31 102.44	104.08 105.81	105.56 109.93	110.39 109.45	114.64 110.55	111.54 115.05	109.31	108.65	115.03	117,12	115,62	110.39



# INDEXES OF TOTAL MFG. (New MISSI-20)	JAN	FEB	MAR	APR	MAY	JUN	JUL,	AUG	SEP	ост	NOV	DEC
I. PRODUCTION (New MISSI-20) '94=100 II. SALES (MSP only) 1-2Qtr'02=100 III. INVENTORY (MSP only) 1-2Qtr'02=100 IV. ACTUAL INVENTORY RATIO (MSP only)	 101.31 92.44 98.36 62.71	94.39 98.76 61.67	105.56 98.83 94.35 56.26	110.39 103.96 98.55 55.87	114.85 102.75 96.40 55.30	111.54 95.08 97.45 60.41						





#### Total Mfg (Production)

Group (M.S.)	Name of Mfg. (New MISSI-20)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	
A	I. MANUFACTURE OF FOOD PRODUCTS	73.06	75.13	73.70	75.86	73.91	67.75							
В	II. BEVERAGES	103.60	101.82	117.98	123.01	120.40	123.54							
C	III. TOBACCO	119.90	104.77	96.32	114.38	125.84	118.33	a comprehier recommended allegans a comprehensive		or a harricological State (Albertonic Laboratoric	an Talanikanan a Panana kita da 1980		Salabon, Africana Harris Co. C. Co. Co. Co.	1887 on the contract of the co
D 🖖	IV: TEXTILES A CERTIFICATION OF THE PROPERTY O	64.70	73,40	<b>新疆,加州大学、第二人的</b>	Programme and the second second			<b>84.00</b>	-14 C 77 - 5 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C	THE PARTY OF THE P	CONTRACTOR OF THE STATE OF THE	对上海(1000年),他们是1000年		THE PERSON NAMED IN
Edition	V. FOOTWEAR & WEARING APPAREL A CONTROL OF THE CONT	33.70		Contract to the second	37.40	43.00		<b>建设建设设施的</b>		CONTRACTOR OF THE STATE OF THE	1.12	The state of the s	The state of the s	
F	VI WOODPAODUGTS	62.60	AND THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	STATE OF THE PARTY	70.80		N TO SEE THE PARTY OF A COVER	Manager Street,				R. S. P. S. C. Land B. S. C.		
	VIL FURNITURE & FIXTURES	50.10	kertat Notellings om militar 1958 ett 1950 ett 1950 ett	Sunday and suppression of the season of the	SAN SECURITY OF STREET, SAN SE	APPROXIMENTAL SALES OF A SALES OF	ALCHER CONTRACTOR STATE OF THE	horacine regularitation and the production	56.20	58,50		55/10	P., 52.40	). Julius 1
i Karangan	VIII. PAPER & PAPER PRODUCTS	88.14	79.31 43.60		96.21	97.02								
1	IX PUBLISHING & PRINTING  X LEATHER PRODUCTS	42.80 42.80	17.20		151/00 28/40	The second second second second		Company of the compan			177.20 68.30	Market Street,	CONTRACTOR AT U.S. NO. NO. OR OTHER POPULATIONS	Service of many of the Carl
	XI RUBBER PRODUCTS	68:00	60.00	A STREET, AND ADDRESS OF THE PARTY OF THE PA	CONTRACTOR SERVICES	CALL THE PARTY OF	THE RESERVE OF THE PARTY OF THE	And the second s	Commence of the second	58.50			48.10	Charles and the second
	XII. CHEMICALS PRODUCTS	133.36	March St. Brandon Application of Supplementary	(1) THE STATE OF	143.69	HIGH AND SOME CONTRACTOR OF THE PERSON OF TH	CASSACTOR AND A CONTRACTOR CASTAL SAME AND AND AND ASSACT	drives are a series of the ser						Special Company
ví	XIII. PETROLEUM PRODUCTS	78.06	70.75		88.71	92.22								
N	XIV. NON-METALLIC MINERAL PRODUCTS	99.86	97.04	114.24	86.86									
0	XV. BASIC METALS	59.91	65.84	56.97	62.74	54.10	67.21							
P	XVI. FABRICATED METAL PRODUCTS	129.86	148.19	153.49	160.61	179.86	195.43							
Q 😘 💮	XVIII MACHINERY EXCLUDING ELECTRICAL	388.10	383:00	318.40	##888YB0	371.80	344,10	3 387.70	) 4 · 385 80	444/30	530(60	554.60	492.00	),, , , , , ,
R	XVIII. ELECTRICAL MACHINERY	170.13	194.35			207.15								
S	XIX, TRANSPORT EQUIPMENT	75.87	82,31	77.24	Co. A same reserve and removement to a security co.	NEW TAXABLE MANAGED TO CONTRACT AND	reading the second of the control of	STATE REPORT OF THE PROPERTY OF THE PARTY OF		mandoswo magaga say se (Wilolandos es le	Notice of the Control	TO SECURE OF THE SECURITY TO S	DEMONSTRUCKU TORONOON TORONOON TO TO THE TORONOON TO THE TORON	THE SALES CARRAGE AND ADDRESS
T	XX: MISCELLANEOUS MANUFACTURE	- 69.00	76.10	72.20	85.10	87 60	78.70	77.50	79.00	82.90	) = - 81x10	75,50	68.30	<u>)</u> #4./;;;;
	TOTAL MANUFACTURING	101.31	104.08	105.56	110.39	114.85	111.54	14.29	15.50	16.36	17.32	17.45	16.20	วั

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Total Mfg (Sales)														
Group (M.S.)	Name of Mfg. (New MISSI-20)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	Sales Volume as of Base Period
Α	I. MANUFACTURE OF FOOD PRODUCTS	94.97	96.30	98.56	114.85	93,12	75.37		·		l	<u> </u>	l	8,315,363,309
В	II. BEVERAGES	80.13	82.09	107.90	103.52	112.53	111.80						•	3,889,307,233
C	III. TOBACCO	100.34	90.86	92.58	102.87	107.02	106.33		•					4.083,693,424
D E J	IV. TEXTILES V. FOOTWEAR & WEARING APPAREL						n ar i			Ale a				
G.	VI WOOD PRODUCTS VII FURNITURE & FIXTURES													
H	VIII. PAPER & PAPER PRODUCTS	89.99	90.32	97.84	105.94	113.87	102,00							1,907,971,962
Κ.	IX PUBLISHING & PRINTING X. LEATHER PRODUCTS XI. RUBBER PRODUCTS	a di Maria			1 d									Angeles Communication (Communication)
	XII. CHEMICALS PRODUCTS	106.55	92.88	96.98	96.86	99.47	103.60	STATES CONTRACTOR STATES	er Contraction of the Addition of L	er Parasian (Inglish)	AND ADDRESS OF THE OWNER, THE OWN	See Market See See See See See See See See See S	SOLD AND AND ASSESSED.	3,107,870,782
	XIII. PETROLEUM PRODUCTS	81.74	101.31	102.38	107.41	106.39	100.78						•	8,278,299,529
N	XIV. NON-METALLIC MINERAL PRODUCTS	87.91	97.42	98.85	86.04	95.45	89.16							2,147,318,076
	XV. BASIC METALS	111.04	99.77	97.05	98.00	110.55	83.50							1,231,072,866
	XVI. FABRICATED METAL PRODUCTS	78.15	80.47	96.93	105.92	110.25	117.90							979,559,665
	XVII. MACHINERY EXCLUDING ELECTRICAL										12000			
	XVIII. ELECTRICAL MACHINERY XIX. TRANSPORT EQUIPMENT	91.50	95.99	101.59	101.46	104.31	103.93							19,221,905,130
T	XX.MISCELLANEOUS MANUFACTURE	77.52	84.25	87.67	96.25	108.48	97.01	(SECONDECENTRAL CONTRACTOR SECTION SEC	er de la completación de la comp	NAMES OF THE PERSON	Gladation are known on the SECT	OTENSES EN LOUIS AN TREET		6,680,973,423
		a a service of		200									120	A Company of the Comp
	TOTAL MANUFACTURING	92.44	94.39	98.83	103.96	102.75	95.08							58,593,385,399

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Total Mfg (Inventory)														_
Group (M.S.)	Name of Mfg. (New MISSI-20)	JAN	FEB	MAR	APR	MAY	JUN	JUL.	AUG	SEP	ОСТ	NOV	DEC	Inventory Volume as of Base Period
Α	I. MANUFACTURE OF FOOD PRODUCTS	79.46	86.60	90.05	105.60	103.31	95.28	-11/	······································			lana		10,100,185,5678
	II. BEVERAGES	102.59	114.11	90.36	111.31	95.67	79.50							615,548,656
	III, TOBACCO	102.58	104.59	97.44	95.94	100.43	99.02		*** - *** * ******			-		3,107,012,667
A. C. A. A. A. C.	IV TEXTILES				Age and				a transfer	1				
	V FOOTWEAR & WEARING APPAREL													
Section and the	VI. WOOD PRODUCTS									- 11	6 S.			
U	VII. FURNITURE & FIXTURES	100.00	00 11	100.07	100 14	00.70	40147		4.5			, a t	Diaken	
П 100000000	VIII. PAPER & PAPER PRODUCTS  IX. PUBLISHING & PRINTING	106.03	96.11	100.27	102,14	93.78	101.47	A CHARLES	45.550 (M) 1	negovorovenske	757594			1,187,327,695
A STATE OF THE STA	X LEATHER PRODUCTS		10 N=150				71.75				100			
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	XI RUBBER PRODUCTS													
L	XII. CHEMICALS PRODUCTS	106.30	109.41	95.63	96.29	94.97	91.59			A			Misi-er in U	2,520,471,428
M	XIII. PETROLEUM PRODUCTS	112.87	97.68	94.85	90.84	100.52	103.24							8,748,272,657
N	XIV. NON-METALLIC MINERAL PRODUCTS	113.18	90.77	108.59	79.82	71.64	81.87				•		•	1,104,066,040
0	XV. BASIC METALS	92.61	101.77	98.60	101.45	82.65	122.82							954,295,680
Р	XVI. FABRICATED METAL PRODUCTS	98.58	107.57	104.25	95.92	101.24	86.76							296,292,766
Q ·	XVII. MACHINERY EXCLUDING ELECTRICAL	le de la company	400									a series de la companya de la compa		
R	XVIII. ELECTRICAL MACHINERY	101.50	101.88	96.17	94.03	98.68	104.37							2,617,478,735
S HELEGISHARING THE STORY	XIX. TRANSPORT EQUIPMENT	94.50	95.89	85.28	103.18	89.97	90.51	evers (and a security and advances on	SOLOWING ON SURE PROPERTY			GENGTIALIN AND ALLERS	Named a language property in the second	a - 24 8,283,485,106
Log .	XX MISCELLANEOUS MANUFACTURE	erae E					0.44 (S.)4							
	TOTAL MANUFACTURING	98.36	98.76	94.35	98.55	96.40	97.45							34,534,436,997

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Group (M.S.)	Name of Mfg. (New MISSI-20)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC
4	I. MANUFACTURE OF FOOD PRODUCTS	101.63	109.23	110.98	111.67	134.75	153.54			<u> </u>	<u> </u>	L	·
3	II. BEVERAGES	20.26	22.00	13.25	17.02	13.46	11.25						
)	III. TOBACCO	77,79	87.58	80.07	70.95	71,40	70.85						
)	IV. TEXTILES	.,,,,	07.00	00.07	70.80	71.40	70.65						•
Ξ	V. FOOTWEAR & WEARING APPAREL												
•	VI. WOOD PRODUCTS												
à	VII. FURNITURE & FIXTURES												
1	VIII. PAPER & PAPER PRODUCTS	106.95	96.60	00.04	07.50	7470	00.04						
	IX. PUBLISHING & PRINTING	100.50	90.00	93.04	87.52	74.76	90.31						
!	X. LEATHER PRODUCTS												
( -	XI. RUBBER PRODUCTS												
	XII. CHEMICALS PRODUCTS	80.91	95.53	70.07	00.00	77.45							
4	XIII. PETROLEUM PRODUCTS	145.93	101.89	79.97	80.63	77.43	71.70					•	
ĺ	XIV. NON-METALLIC MINERAL PRODUCTS	66.20		97.91	89.38	99.85	108.26						
)	XV. BASIC METALS		47.90	56.48	47.70	38.59	47.21			•			
	XVI. FABRICATED METAL PRODUCTS	64.65	79.07	78.75	80.24	57.96	114.02						
2	XVII. MACHINERY EXCLUDING ELECTRICAL	98.47	104.35	83.96	70.69	71.68	57.44		•				
Â	XVIII. ELECTRICAL MACHINERY	45.40	4 4 4-	40.0-									
` `	XIX. TRANSPORT EQUIPMENT	15.10	14.45	12.89	12.62	12.88	13.67						
:	XX. MISCELLANEOUS MANUFACTURE	60.36	56.35	48.17	53.08	41.07	46.20						
			<del></del>										
	TOTAL MANUFACTURING	62.71	61.67	56.26	55.87	55.30	60.41						

# 2003 GANTT CHART OF NSO ACTIVITIES INDUSTRY STATISTICS DIVISION

	Progran/Project/Activity	Time	table	Concerned	Tou	Feb	PL/T	T	3.4	T .	T .	Τ	T			
	- AB - HALL - AJ - CALLETTE - LA - CALLETTE - LA - CALLETTE - CALL	Beginning	Ending	Unit	Jan	ren	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1	· · · · · · · · · · · · · · · · · · ·	<b>美國記述漢字子</b>	7653. L. 1884.	4:2:		$\Pi\Pi$					4 y #gr on		20 10 10 10 10 10 10		2000	
1º	ASP PILOT SURVEY	-												1-2		+++
	Provisional Computer System Development	1-Jan	31-Mar	IŞD									++++	H + H	╂┼┼	╂┼┼┤
	Printing of Forms	1-Jan	15-Jan	ISD								<b>1</b>		H + H	╏┼┼┼	1111
	Addressing and Transmittal of Forms to F.O.	2nd wk of ref month	3rd wk of ref month	ISD										T I		
	Distribution of Questionnaires	3rd wk of ref month	4th wk of ref mo	PO												
	Collection and Field Editing	2nd wk of survey mo	4th wk of survey mo	PO												
	Receipt and Control of Questionnaires	2nd wk of	1st wk after survey mo													
-	Manual Editing at Central Office	survey mo 2nd wk of	1st wk after	ISD												
_ 	Encoding/Verification	survey mo 2nd wk of	1st wk after	ISD												
-	Index Computation and Analysis	1st wk after survey mo	2nd wk after survey mo	ISD												
T	Permanent Computer System Development	April	Dec	ISD/IRD												
F	Presentation of MSP Methodology to NSCB								<b>翻脚腦</b>							
tì	lote: Questionnaires for 4th Qtr 2002 is also collected in he first qtr. Index computation for 2002 will be carried on ntil April 2003.			addings va adams som of free gad digions,												

SSRCS Form 3 Revised 1997



# Republic of the Philippines NATIONAL STATISTICAL COORDINATION BOARD 2/F Midland Buendia Bldg., 403 Sen. Gil I. Puyet Avenue, Makati, Metro Manila

#### NSCB ACTION NOTIFICATION FORM

Ref. No. PPAD-030802-08

8 March 2002

Ms. CARMELITA N. ERICTA Administrator National Statistics Office Sta. Mesa, Manila

#### Dear Administrator Ericta:

This is in response to your request for clearance of the 2002 Monthly Survey of Production (MSP). The approval numbers and expiration dates should be printed or stamped on the upper right corner of the first page of the final questionnaires.

While we are approving the survey for implementation, may we request the NSO to make a detailed presentation of the MSP's sampling design and estimation and imputation procedures to the Technical Committee on Survey Design (TCSD)? The next meeting of the TCSD is scheduled in April 2002. Some issues raised on the Monthly Integrated Survey of Selected Industries (MISSI), including the imputation procedures which were presented in the July 2, 2001 meeting of the TCSD, will be tackled in the April 2002 meeting. Considering that the MSP is being proposed to be undertaken for the improvement of the MISSI and with the past issues on the MISSI still unresolved, especially on its links with the Philippine System of National Accounts (PSNA), we hope that the discussion and resolution of the issues will further enhance both the MISSI and MSP as well as enhance the credibility of the PSNA estimation.

Concerning the computation of volume index, it is suggested that the chain index following Laspeyre's formula be adopted to conform with the 1993 SNA recommendation.

Thank you for your cooperation and support in our endeavor to improve the quality of surveys conducted by government agencies.

Very truly yours,

ROMULO A. VIROLA Secretary General

Title of statistical survey

#### 2002 MONTHLY SURVEY OF PRODUCTION (MSP)

Proponent agency

Conducting agency

National Statistics Office

National Statistics Office

- - i) All information enclosed in the box/es below must be printed or stamped on the upper right corner of the first page of the statistical survey form.

#### 3 🛛 REMARKS

We are reiterating the comments of the NSCB staff discussed during the meeting of the NSCB with the NSO and JICA consultant last Feb. 28, 2002, as follows:

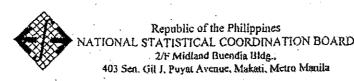
- The NSCB recognizes that the MSP will provide direct method of estimating volume of production by commodity.
- The institutionalization of the MSP vis-a-vis the MISSI will be decided on by the NSO and NSCB after
  evaluating the results of the parallel run of the two surveys.
- 3. The coverage of the pilot MSP does not include nine (9) subsectors of manufacturing, namely textile, apparel and footwear, wood, furniture, publishing, leather, rubber, machinery excluding electrical and miscellaneous manufactures. There are also subsectors under food, chemical products, non-metallic mineral products, basic metal industries and electrical machinery which will not be covered by the MSP. The NSCB recommended the inclusion of these major sectors/subsectors in the MSP in order to satisfy the requirements of the national accounts.
- 4. Both the NSCB and NSO recognize that the MISSI response rate may suffer with the parallel run of both MISSI and MSP.

Signature:

Printed Name:

Designation: Coordinator, Technical Committee on Survey Design (TCSD)

Date:



#### NSCB ACTION NOTIFICATION FORM

Ref. No. PP1-121102-19

11 December 2002

Ms. CARMELITA N. ERICTA

Administrator National Statistics Office Sta. Mesa, Manila

#### Dear Administrator Ericta:

This refers to your request for clearance of the 2002 Monthly Survey of Production (MSP). Please find below the clearance numbers assigned to the survey. The clearance numbers and expiration dates should be printed or stamped on the upper right corner of the first page of the final questionnaires.

We have, however, comments and suggestions on the survey which we have indicated under Remarks on third page of this form for your consideration. We also would like to inform you that discussions of the MSP and other establishment surveys will be scheduled in the Technical Committee on Survey Design early next year.

Thank you for your cooperation and support in our endeavor to improve the quality of surveys conducted by government agencies.

Very truly yours,

Extrella V. Dawy ESTRELLA V. DOMINGO Officer-in-Charge

Office of the Secretary General

Title of statistical survey MONTHLY SURVEY OF PRODUCTION (MSP) Proponent agency Conducting agency National Statistics Office National Statistics Office ☑ CLEARANCE GRANTED, subject to the following final action: All information enclosed in the box/es below must be printed or stamped on the upper right corner of the first page of the statistical survey form. (a) Questionnaire Title: MSP Form 1-151: Monthly Survey of Production - Processed Meat, Fish, Fruits and Vegetables NSCB Approval No. NSO 0219-01 Expires 31-March 2004 (b) Questionnaire Title: MSP Form 1-152: Monthly Survey of Production - Dairy Products NSCD Approval No. NSO-0219-02-Expires 31 March 2004

	NSCB Approval No. NSO-0219-03 Expires 31 March 2004
(d)	Questionnaire Title: MSP Form 1-155: 2002 Monthly Survey of Production - Beverage
'	NSCB Approval No.: NSQ-0219-04 Expires 31 March 2004
(e)	Questionnaire Title: MSP Form 1-157: 2002 Monthly Survey of Production - Milled and Refined Sugar
l	NSCB Approval No. NSO-0219-05 Expires 31 March 2004
(f) <sub>.</sub>	Questionnaire Title: MSP Form 1-158: 2002 Monthly Survey of Production - Coconut and Vegetable Oil (Crude and Refined)
	NSCB Approval No. NSO-0219-06 Expires 31 March 2004
(g)	Questionnaire Title: MSP Form 1-160: 2002 Monthly Survey of Production - Tobacco Products
-	NSCU Approval No. NSO-0219-07 Expires 31 March 2004
(h)	Questionnaire Title: MSP Form 1-210: 2002 Monthly Survey of Production - Paper and Paper Products
į	NSCH-Approval No. NSO-0219-08 Expires 31 March 2004
(i)	Questionnaire Title: MSP Form 1-232: 2002 Monthly Survey of Production - Refined Petroleum Products
. [	NSCB Approval No. NSO-0219-09 Expires 31 Majch 2004
(i)	Questionnaire Title: MSP Form 1-241: 2002 Monthly Survey of Production – Basic Chemicals
	NSCB Approval No. NSO-0219-10 Expires 31 March 2004
(k)	Questionnaire Title: MSP Form 1-242: 2002 Monthly Survey of Production - Chemical Products
ŧ	NSCB Approval No. NSO-0219-11 Expires 31 March 2004
(1)	SQuestionnaire Title: MSP Form 1-261: 2002 Monthly Survey of Production – Glass Products
·E	NSCB Approval No. NSO-0219-12 Expires 31 March 2004
(m)	Suestionnaire Title: MSP Form 1-262: 2002 Monthly Survey of Production - Cement
	NSCB Approval No. NSO-0219-13 Expires 31 March 2004
n) _	Suestionnaire Title: MSP Form 1-271: 2002 Monthly Survey of Production - Basic Iron and Steel
	NSCB Approval No. NSO-0219-14 Expires 31 March 2004
0) (	mestionnaire Title: MSP Form 1-272: 2002 Monthly Survey of Production - Non-Ferrous Metals
E	NSCB Approval No. NSO-0219-15 Expires 31 March 2004
p) (	uestionnaire Title: MSP Form 1-281: 2002 Monthly Survey of Production - Fabricated Metal Products
	NSCB Approval No. NSO-0219-16 Expires 31 March 2004

	(q)	Questionnaire Title: MSP Form 1-291: 2002 Monthly Survey of Production - Domestic Electric Appliances
		NSCB Approval No. NSO-0219-17 Expires 31 March 2004
	(r)	Questionnaire Title: MSP Form 1-300: 2002 Monthly Survey of Production - Office, Accounting and Computing
		NSCB-Approval No. NSO-0219-18 Expires 31 March 2004
	(8)	
		ENSCB-Approval No. NSO-0219-19 Expires 31 March 2004
	(t)	ransmitters and Line Telephony
	•	NSCB Approval No. NSO-0219-20 Expires 31 Match 2004
!	(u)	dr Video Recording Apparatus
s	٠.٠	NSCB Approval No. 1950-0219-21 Expires 31 March 2004
	. <b>(v)</b> .	Questionnaire Title: MSP Form 1-341: 2002 Monthly Survey of Production - Motor Vehicles and Other Transport
	1	ENSCB Approval No. NSO-0219-22 Expires 31 March 2004
	(w)	Questionnaire Title: MSP Form 1-343: 2002 Monthly Survey of Production – Parts and Accessories for Motor Mehicles
	ľ	NSCB Approval No. NSO-0219-23 Expires 31 March 2004
ii)	) 🛭 i	Submit a copy of the printed forms/questionnaires with the clearance number to the Statistical Programs and Resource Management Office, NSCB.
Iii	i) 🔯	Others. (Specify)
· · ·	-	Please furnish the NSCB copies of the survey results.
! <b></b>	DIS	PPROVED, for the following reasons:
	11095	
	1	
Ø	KEM	ARKS
The	e follo	wing are the comments and suggestions of the NSCB for clarification/for your consideration:
1.	The i	institutionalization of the MSP vis-a-vis the MISSI will be decided after evaluating the results of the ilel run of the two surveys. How long will the parallel run be conducted before evaluation will be ertaken?

- Concerning the computation of volume index, it is suggested that the chain index following Laspeyre's formula be adopted to conform with the 1993 SNA recommendation.
- The goverage of the pilot MSP does not include nine (9) subsectors of manufacturing, namely textile, apparel and footwear, wood, furniture, publishing, leather, rubber, machinery excluding electrical and miscellaneous manufactures. There are also subsectors under food, chemical products, non-metallic mineral products, basic metal industries and electrical machinery which will not be covered by the MSP. The NSCB recommends the inclusion of these major sectors/subsectors in the MSP in order to satisfy the requirements of the national accounts.

Signature:

Signature: Clea O . Cle C Printed Name: LETICIA D. DF LEON

Designation: Chief, Programs, Policies and Advocacy Division

Date Reviewed 11 December 2002

Signature:

FRANCISCO K. MALLION

Printed Name: Designation: Director, Programs, Policies and Standards

Office

Date:

11 December 2002

Signature:

Printed Name:

Designation: Coordinator, Technical Committee on Survey Design (TCSD)

Date:

# TECHNICAL NOTES ON NEW MISSI

March 20th, 2003 Manila, Philippines

JICA - MSP TEAM

#### Transmittal

March 20, 2003

ATT:

Ms. Carmelita N. Ericta

Administrator, NSO

Re:

Technical Notes on New MISSI

CC:

Ms. Estela T. De Guzman - Director of ITSD

Ms. Lourdes V. Homecillo - Chief of ISD

Mr. Efren Armonia

Dear Ms. Ericta,

We are pleased to present "Technical Notes on New MISSI" that supersedes the draft technical notes we distributed in the last MSP meeting on March 17, 2003. Your suggestions and discussions in the said meeting have been incorporated.

Starting with the objectives and concept of the new MISSI, Technical Notes summarize joint works of the NSO and JICA-MSP team since October 2002 to date. In addition we inserted our recommendations in this document. Outstanding issues to solve before the institutionalization of the new MISSI are also indicated.

We hope that you will make good use of this document for the scheduled negotiation with NSCB for the start of the new MISSI on a regular basis next year.

Best regards,

Toru Moriguchi

JICA-MSP Team

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# Technical Notes on New MISSI (\*) By JICA – MSP Team

March 20th, 2003

#### 1 Objectives and Principles of Monthly Survey of Production (MSP)

#### 1.1 Objectives

- > To generate and disseminate the absolute figures of each target commodity.
- > To generate and disseminate the industrial indices of each commodity, sector, major sector, and the total manufacturing.

#### 1.2 Principles

- Monthly survey of production (MSP) should essentially be a complete survey covering all the establishments with ATE above a designated cut-off line producing target commodities (Figure 1).
- Those establishments qualified but non-cooperative to the survey <u>cannot be</u> <u>replaced</u> by others.
- Survey target of MSP is not "establishment" but "activity" (or "commodity"). (Table 1). Representative commodities are selected for each target sector as indicators of production trend of the sector.

Table 1: Survey Target

Survey	Sampling Unit	Survey Target		
CPBI	Establishment	Local Unit (= Establishment)		
ASPBI Establishment		Local Unit (= Establishment)		
QSPBI	Establishment	Local Unit (= Establishment)		
MISSI	Establishment	Local Unit (= Establishment)		

MSP	Establishment	Activity Unit (= Commodity)
<u> </u>		

<sup>(\*)</sup> New MISSI is a sector-wise combination of MSP and current MISSI.

Activity Survey Establishment Survey Production Sales ATE Value Revenue 100% 100% 100% 50% 50% MSP MISSI QSPBI CPBI ASPBI Pre-qualified establishments Complete enumeration by complete enumeration above ATE cut-off line Stratified random sampling Qualified establishments Cut-off line by ATE Qualification study (QSME) for target commodities

Figure 1: Target Establishment Selection

#### 2 Key Establishments for MSP

#### 2.1 Concept of Key Establishments

> Key establishments for MSP are selected for each sector according to the following criterion:

Those establishments which have continuously responded to the survey during the base period (January – June 2002).

- > Performance of key establishments are considered to represent the production trend of the commodity.
- > Omission of any key producer from key establishments distorts the survey results, which misrepresent the sector performance.
- Those establishments which are not selected as the key establishments will not be excluded from the survey, so that they may be added to the key establishments once they become continuous respondents.

#### 2.2 Preparation of Base Figures and Commodity Weight

#### (a) Base figures

- Monthly average volumes of production, sales and inventory of the key establishments during the base period make the base figures of production, sales and inventory respectively for the commodity index.
- Missing data of key establishments after all the efforts for following-up to the establishments need to be estimated. As explained in Figure 2, if an establishment has responded for at least 3 reference months (Jan., Feb. and Mar. for example), it is selected for the key establishments and missing data for the remaining months shall be estimated using monthly average.

Figure 2: Key Establishments and Data for Commodity Index and Commodity Weight

#### Commodity YYY of Sector XXX

		2002						
		January	February	March	April	May	June	Monthly Average
*	Establishment-A	60	70	50	60	70	50	60
*	Establishment-B	30	20	40	40	30	20	30
*	Establishment-C	10	20	30	30		10	20
	Establishmen-D							
*	Establishment-E	50	40	30	30	40	50	40
*	Establishment-F	25	30	35				30
	Establenment-G			10				
	Enablementa ( Establish							

Monthly Base Figure							180
	175/180 x 100	180/180 x 100	185/180 x 100	190/180 x 100	190/180 x 100	160/180 x 100	
Monthly Commodity Index	97.22	100.00	102.78	105.56	105.56	88.89	
Average Commodity Index			100	.00			

Key Establishment



Estimated data



Establishment not selected for "Key Establishments" because of non-response or discontinuous reponses during the base period.

#### (b) Commodity weight

➤ Once the base figures have been fixed, the commodity weight shall be calculated using the following formulas:

Commodity value for weight (CV)

= Monthly average volume × Monthly average unit price

Commodity weight 
$$=\frac{CV_i}{\sum_{i=1}^{n} CV_i}$$

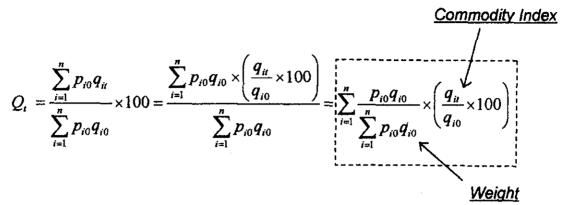
i: Commodities belonging to a sector (i = 1, 2, 3, ..., n)

\* Same formulas shall be applied to production, sales and inventory.

# 2.3 Inclusion of Non-responsive Key Producers in Key Establishments

➤ It is recommended to include non-responsive key producers, if any, in the "key establishments" with estimated monthly production volume, even if they do not return the questionnaires at all, in order to secure a smooth data processing and index computation when they start responding in the future.

#### 3 Formula for MSP Index



Q: Aggregated index

q: Volume

p: Price

0: Base period

t: Current period

i: Selected commodities (i = 1, 2, 3, ..., n)

- MSP applies Laspeyres-type formula for computation of volume index, which uses a fixed base period and weight. It is not the chain index with a changeable base period and weight.
- ➤ New MISSI computer system does not apply "chaining" for index computation as is used in the current MISSI.

### Industrial Indices of MSP at Commodity Level

(a) Production index (P)

 $P_{ii} = \frac{q_{ii}^P}{q^P} \times 100$ 

 $q^{P}$ : Volume of production, 0: Base period,

t: Current period,

: Selected commodities (i = 1, 2, 3, ..., n)

(b) Sales index (S)

 $S_u = \frac{q_u^s}{q_u^s} \times 100$   $q^s$ : Volume of sales

(c) Inventory index (I)

 $I_{ii} = \frac{q_{ii}^{I}}{q^{I}} \times 100$   $q^{I}$ : Volume of inventory

(d) Inventory ratio index (IR)

 $IR_{ii} = \frac{q_{ii}^I}{q^I} \div \frac{q_{ii}^S}{q^S} \times 100$   $q^I$ : Volume of inventory,  $q^S$ : Volume of sales

\* New MISSI computer system does not support tabulation of IR.

(e) Actual inventory ratio (AIR)

$$AIR_{u} = \frac{1}{|IR_{u} \times \frac{q_{i0}^{I}}{q_{i0}^{S}}|} = \left(\frac{q_{it}^{I}}{q_{i0}^{I}} \div \frac{q_{it}^{S}}{q_{i0}^{S}} \times 100\right) \times \frac{q_{i0}^{I}}{q_{i0}^{S}} = \frac{q_{it}^{I}}{q_{it}^{S}} \times 100$$

 $IR_{ii}$  multiplied by a constant  $\left(=\frac{q_{i0}^{I}}{q_{i0}^{S}}\right)$  is equal to  $AIR_{ii}$ .

(f) Production capacity index (C)

$$C_{ii} = \frac{q_{ii}^{C}}{q_{i0}^{C}} \times 100$$

 $C_{ii} = \frac{q_{ii}^{C}}{2^{C}} \times 100$   $q^{C}$ : Volume of production capacity

\* C is computed only for selected commodities listed in Table 2.

# (g) Capacity utilization index (CU)

$$CU_{it} = \frac{q_{it}^{P}}{q_{i0}^{P}} \div \frac{q_{it}^{C}}{q_{i0}^{C}} \times 100$$

 $q^P$ : Volume of production,  $q^C$ : Volume of production capacity

Table 2: Selected Commodities for Production Capacity Index and Capacity Utilization Index of MSP

PSIC: Sector Name	Commodity Name
157: Milled and refined sugar	- Sugar
160: Tobacco products	- Cigarettes
	- Cigars
210: Paper and paper products	- Packaging paper and board
	- Newsprint
	<ul> <li>Printing or writing paper</li> </ul>
241: Basic chemicals	- Polystyrene
	- Polyethylene
	- Polyvinyl chloride
	- Polypropylene
232: Refined petroleum products	- Gasoline
262: Cement	- Cement
291: Domestic electric appliances	- Refrigerators
	<ul> <li>Washing machines</li> </ul>
	- Air conditioning units
300: Office, accounting and computing	<ul> <li>Hard disk drive</li> </ul>
machinery	\
324: TV and radio receivers, and	<ul> <li>Color television set</li> </ul>
sound or video recording apparatus	
341: Motor vehicles and bodies	<ul> <li>Passenger cars/utility vehicles,</li> </ul>
for motor vehicles	excluding jeepney
359: Motorcycles	- Motorcycles

<sup>\*</sup> CU is computed only for selected commodities listed in Table 2.

#### 5 Aggregation Level and Base Year for New MISSI Industrial Indices

#### 5.1 Aggregation Level

Table 3: Aggregation Levels of New MISSI Industrial Indices

Aggregation Level	Index Name	Remark
Total manufacturing industry	Total manufacturing index	<b>**</b>
Major sector	Major sector index	Same as the current MISSI's major sector
Sector	Sector index	Based on PSIC 3-digit.  Corresponding to MISSI's subsector.
Commodity	Commodity index	Commodity specified in the MSP questionnaires

#### 5.2 Base Year

Table 4: Base Year (\*1)

Item Level	Production Index (*2)	Sales Index	Inventory Index	Inventory Ratio Index	Actual Inventory Ratio	Production Capacity Index	Capacity Utilization Index
Total Mfg.	1994 (*3)	<b></b> (*3)	(*3)				
Major Sector	1994	2002	2002	2002	No base year		
Sector	2002 → 1994	2002	2002	2002	No base year		and the state of t
Commodity	2002	2002	2002	2002	No base Year	2002	2002

Notes: New MISSI computer system does not support tabulation of inventory ratio index.

<sup>\*1</sup> The original base year (period) for MSP is the first 6 months (Jan. – Jun.) of 2002.

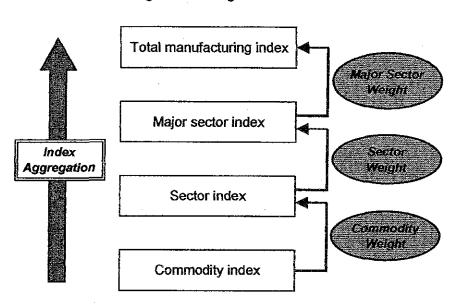
<sup>\*2</sup> The base year of production index shall be converted to 1994 at sector level, based on the conversion coefficient from VoPI of the current MISSI, as explained in chapter 7.

<sup>\*3</sup> Please see chapter 8.

#### 6 Weight for Index Aggregation

#### 6.1 Weight Level

Figure 3: Weight Level



#### 6.2 Weight Type Used for MSP

Table 5: Weight Types used for MSP according to Index Items and Levels

Index Item	Weight Level	Weight Type
Production Index	Sector and major sector	Weight used for MISSI's VaPI and sales
	Commodity	Production-value weight from 2002 MSP
Sales Index	Sector and major sector	Weight used for MISSI's VaPI and sales
	Commodity	Sales-value weight from 2002 MSP
Inventory Index,	Sector and major sector	Inventory-value weight from 1994 CE
(Inventory Ratio Index)	Commodity	Inventory-value weight from 2002 MSP

*Note*: Production capacity index and capacity utilization index do not need weights as they shall be computed only for selected commodities.

# 6.3 Value Data from 1994 CE for Weight Calculation

Table 6: Sources of Value Data

Major Sector Weight	1004 G		
Sector Weight	1994 Census of Establishment (CE)		
Commodity Weight	2002 Monthly Survey of Production (MSP)		

Table 7: Details of Value Data from 1994 CE

	Weight Used for VaPI and sales of MISSI, and production and sales indices of MSP	Sales Value Weight (*)	Inventory Value Weight Used for MSP
[11A-1] Value of products/by-products sold to domestic market	X	(X)	
[11A-2] Inter-plant transfers	X		
[11A-3] Direct exports	X	(X)	
[11A-4] Value of products sold to exporters	X	(X)	
[11A-5] Other products/by-products	X		
[11B] Value of industrial services			
[11C] Electricity sold			
[11D] Value of non-industrial services			
[11E] Value of goods for resale		(X)	
[11F] Interest/dividend income			
[11G] Other revenue not included above		<u></u>	
[16A (1)] Value of inventories of finished products as of January 1st of the year			
[16A (2)] Value of inventories of finished products as of December 31st of the year			$\mathbf{x}$
[16C (1)] Value of inventories of goods for			
resale as of January 1st of the year [16C (2)] Value of inventories of good for resale as of December 31st of the year			X

Note: Codes in brackets correspond to the question-item No. of 1994 CE.

\* Sales-value weight could be calculated from 1994 CE but is not used.

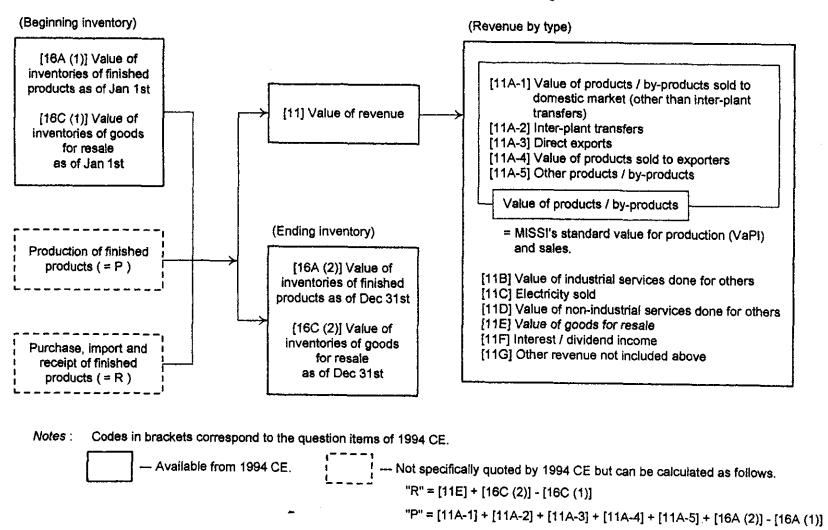


Figure 4: Value Data Available from 1994 CE for Weight Calculation

Theoretically, "P" should have been used for production weight.

#### 7 Base Year Conversion

- ➤ The present official base year for statistical surveys of the Philippines, including MISSI, is the year of 1994. The original base year of MSP's production index (Jan. Jun. 2002) shall be re-based to 1994 by applying a base year conversion ratio.
- ➤ Base year conversion shall be executed at sector level. "Sector" of MSP is the level basically corresponding to "sub-sector" of the current MISSI.
- > The method of base year conversion is illustrated in Figure 5.

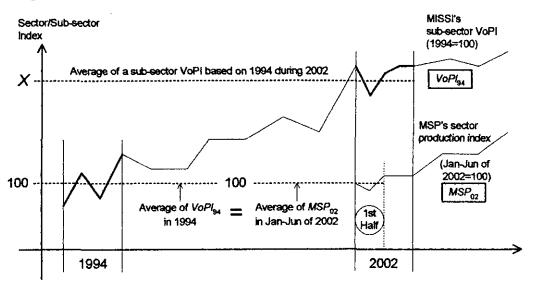


Figure 5: Base Year Conversion from 2002 to 1994 at Sector Level

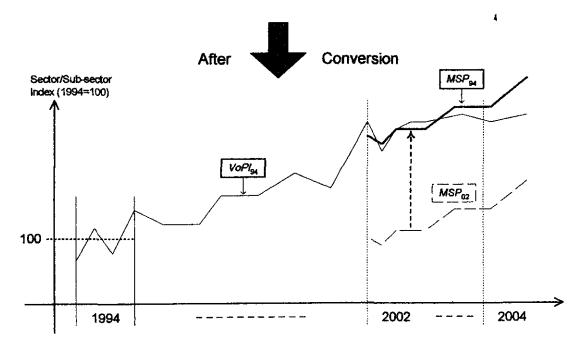
MISSI's volume of production index (VoPI) for a sub-sector (1994 = 100): VoPI<sub>94</sub>

MSP's production index for a sector (Jan-Jun of 2002 = 100) :  $MSP_{cc}$ 

MSP's sector production index after base year conversion (1994 = 100):  $MSP_{94}$ 

Base year conversion coefficient (from Jan-Jun of 2002 to 1994) :  $CC = \frac{X}{100}$ 

$$MSP_{94} = MSP_{02} \times CC = MSP_{02} \times \frac{X}{100}$$



#### 8 Aggregated Index for Total Manufacturing

# 8.1 "New MISSI-12" and "New MISSI-20"

- ➤ JICA MSP Team proposes that the total manufacturing index under New MISSI scheme shall be composed of selected 12 major sectors (= New MISSI-12). See Table 8 and Attachment-1.
- ➤ If New MISSI covers all the major sectors under the current MISSI, the total manufacturing index will consist of 20 major sectors (= New MISSI-20).

Table 8: New MISSI-12 and -20 for Total Manufacturing Index

Major Sector	New MISSI-12	New MISSI-20
A. Food Manufacturing	DM	DM
B. Beverage	DM	DM
C. Tobacco	DM	DM
D. Textile		IM
E. Wearing apparel & footwear	<u>IM</u>	IM
F. Wood products		IM
G. Furniture and fixtures		IM
H. Paper and paper products	DM	DM
I. Publishing and printing		IM
J. Leather products		IM
K. Rubber products	<del></del>	IM
L. Chemical products	<b>DM</b> (*1)	DM (*1)
M. Petroleum products	DM	DM
N. Non-metallic mineral products	DM	DM
O. Basic metals	DM	DM
P. Fabricated metal products	DM	DM
Q. Machinery excluding electrical		IM
R. Electrical machinery	<b>DM</b> (*2)	DM (*2)
S. Transport equipment	DM	DM
T. Miscellaneous manufactures		IM

[Denotation] "DM": direct method (MSP), "IM": indirect method (MISSI), "---": out of scope

<sup>\*1</sup> In major sector L, sector 252 (plastic products) is measured by indirect method.

<sup>\*2</sup> In major sector R, sector 322 (microcircuits) is measured by indirect method.

Table 9: Major Sectors to be Measured by Indirect Method

In case of New MISSI-12	In case of New MISSI-20		
	D: Textile		
E: Wearing apparel & footwear	E: Wearing apparel & footwear		
	F: Wood products		
	G: Furniture and fixtures		
	I: Publishing and printing		
	J. Leather products		
	K. Rubber products		
	Q: Machinery excluding electrical		
	T: Miscellaneous manufactures		

Note: For all the major sectors above, major sector VoPIs are available from MISSI.

Table 10: Sectors to be Measured by Indirect Method

In both case of New MISSI-12 and New MISSI-20	
PSIC 252: Plastic products	
PSIC 322: Microcircuits	

Note: For 252, there is no VoPI available. For 322, a sector VoPI is available.

#### 8.2 Total Manufacturing Index on Sales and Inventory

➤ If "volume of <u>sales</u> index" and "volume of <u>inventory</u> index" with base year of 2002 for the major sectors by indirect method are retroactively calculated, the total manufacturing index on sales and inventory can be obtained for New MISSI-12 and/or -20 (Table 11).

Table 11: Components of Total Mfg. Index on Production, Sales and Inventory

Scheme	Components			
	Production Index	Sales Index Inventory Idx.		
New MISSI-12	12 major sectors (*1)	12 (*2) (Base year: 2002)		
New MISSI-20	20 major sectors (*1)	20 (*2) (Base year: 2002)		

<sup>(\*1)</sup> Available with MSP production index and MISSI's VoPI.

<sup>(\*2)</sup> Available if the sales and inventory indices for major sectors by indirect method are calculated.

#### 9 Start-up of Dissemination of Absolute Figures and New Indices

#### 9.1 Absolute Figures

- ➤ In order for the new MISSI to make a new departure giving impact and benefit on MISSI users, the dissemination of absolute figures of production of as many commodities as possible is strongly recommended.
- ➤ Out of 156 MSP target commodities, for fourteen (14) commodities listed on Table 12 QSME did not identify any qualified establishments and during the pilot survey no establishments responded to them. These commodities may be dropped from the target commodities of MSP.

Table 12: Commodities to be Dropped from MSP

	Commodity No.	Commodity Name
1	152-101	Condensed milk
2	152-102	Evaporated milk
3	261-105	Fluorescent glass
4	271-101	Long products (wire rods)
5	281-107	Drum
6	300-103	Projector
7	300-106	Calculator
8	321-102	Microwave tube
9	321-103	Receiver/amplifier valve and tube
10	321-105	Television camera
11	321-108	Fax machine
12	324-110	Answering machine
13	343-102	Gear box
14	343-106	Axle

> Then, out of remaining 142 commodities, to the following ten (10) commodities listed on Table 13 no establishments responded during the pilot survey.

Table 13: Commodities with No Response

	Commodity No.	Commodity Name
1	155-103	Bottled water
2	271-105	Flat products (tin plates)
3	281-104	Window frame
4	300-105	Scanner
5	321-101	Television picture tube
6	321-107	Cellular phone
7	324-107	Video cassette tape player (VCP)
8	324-112	Digital audio disc (CD) player
9	324-113	Tape/disc (blank)
10	343-105	Chassis

- Consequently production data of a total of 132 commodities are available for commodity index computation. These 132 commodities are also potential commodities for dissemination of absolute production figures.
- Defore dissemination of absolute figures, data reliability must be carefully examined referring to available sector information and consulting sector specialists inside and outside the NSO. According to the preliminary study done by ΠCA-MSP team, the production data of the 21 commodities shown on Table 14 have been found within a reliable range.

Table 14: Commodities of which Reliable Production Data Were Obtained

	Commodity No.	Commodity Name	Source of Reference Data	Number of Responding Establishments
1	160-101	Cigarette	A	4
2	210-101	Packaging paper and board	В	15
3	210-102	Newsprint	В	6
4	232-101	Gasoline (Regular)	A	3
5	232-102	Gasoline (High octane)	A	3
6	232-105	Kerosene	A	3
7	241-104	Polyethylene (PE)	A	1
8	241-106	Polypropylene (PP)	Α	2
9	242-104	Paint	С	6
10	261-101	Flat glass	C	11
11	261-104	Figured glass	С	1
12	262-101	Portland cement	A	11
13	262-102	Pozzolan cement	Α	5
14	300-104	Printer	С	2
15	300-107	Hard disk drive	С	4
16	321-104	Radio/television transmitter	C	2
17	324-101	Color television set	С	5
18	324-103	Car audio	С	. 2
19	341-101	Passenger car	B and C	4
20	341-103	Utility vehicle (other utility vehicle)	B and C	9
21	359-101	Motorcycles	C	5

Note: Source of Reference Data A Industrial association or Government agency (See Attachment-2.)

Source of Reference Data B Interview to industrial association

Source of Reference Data C Interview to leading establishment

➤ It is suggested that dissemination of absolute production figures be started with 14 commodities highlighted with thick letters above to which more than two establishments respond.

#### 9.2 Industrial Indices

#### (a) Number of Indices to be Computed

Table 15: Number of Industrial Indices to be Computed by New MISSI Computer System

Item	Number by Aggregation Level			
110111	Commodity	Sector	Major Sec.	Total Mfg.
Production Index	132	24	11	1
Sales Index	132	24	11	
Inventory Index	132	24	11	
Actual Inventory Ratio	132	24	11	
Production Capacity Index & Capacity Utilization Index	19		****	

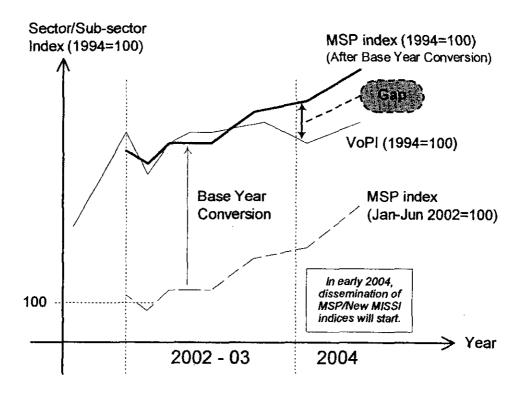
- Production indices at sector, major sector and total manufacturing levels will be disseminated in place of VoPI of the current MISSI. Other indices are new, dissemination of which is expected to increase the interest and benefit of MISSI users.
- ➤ It is suggested that, as a new set of indices, 1) production indices at commodity level and 2) sales/inventory indices at sector and major sector levels be disseminated.

#### (b) Gap between MISSI Index (VoPI) and MSP Production Index

- ➤ Dissemination of MSP (New MISSI) production index will launch in early 2004, of which time series starts in January 2002.
- ➤ There will be a gap between MISSI index (VoPI) and MSP production index (after the base year conversion to 1994) at sector level, during 2002 03, as illustrated in Figure 6. This is due to the difference in sample frames and methodology.

New MISSI production indices shall be disseminated as they are without any adjustment of index gap at sector, major sector and total manufacturing levels. An explanatory note and time series data of new indices during 2002 – 03 should be provided to have statistical users understand the relation between the two.

Figure 6: Gap between VoPI and MSP Production Index at Sector Level during 2002-03



Note: See Figure 5 in chapter 7 for the method of base year conversion.

#### 10 Operation of New MISSI

#### 10.1 Prompt Data Collection for Timely Dissemination

- ➤ In order to secure timely dissemination of New MISSI statistics, necessary data must be obtained from the target establishments (especially from the key establishments) as soon as possible.
- > Prompt collection of questionnaires by the NSO provincial offices is one of the crucial factors for timeliness.
- Once the questionnaires are returned to the NSO head office, following-up to the establishments, when necessary, must be done directly by the head office staff. For the recommended operation flow, please see Attachment-3. The head office staff need to establish communication channels with target establishments.

#### 10.2 Imputation of Missing Data of Key Establishments

- For index computation, all the data of key establishments must be reported. However, there may be times when imputation cannot be helped. Imputation will be done by one of the following methods.
- (a) Applying figures of the previous month
- > The figures of the previous month are used as the relevant imputed data.
- (b) Applying figures of the same month of the previous year
- > The figures of the same month of the previous year are used as the relevant imputed data.
- (c) Applying growth rate of the other establishments
- > The imputed figure for the current month is obtained by multiplying the previous month's figure for the commodity by the average growth rate from the previous month of the other establishments.

#### 11 Maintenance of Key Establishments and Index Adjustment

#### 11.1 Maintenance of Key Establishments

> To keep the coverage of 70% or more in each target sector of the manufacturing industry, the list of key establishments for the new MISSI should be continuously maintained and updated following the established procedures.

#### (a) Newborn establishments

- First, confirm through field works or by phone 1) whether or not their ATE is above designated cut-off line and 2) whether or not they are producing any of the target commodities specified in the questionnaire sheet. If qualified, the questionnaire sheet should be distributed to them.
- ➤ If they well respond to the survey during at least 3 consecutive months, add them in the key establishments.
- > Their volume data are considered for index computation and added to the absolute figures for dissemination. To avoid confusion on the users, explanatory notes may be needed for the first dissemination.

#### (b) New establishments found in Updated Mater List of Establishment

- List of target establishments of the new MISSI should be updated annually using the latest Master List of Establishment.
- ➤ If new establishments are found in the latest Master List of Establishment, confirm through field works or by phone 1) whether or not their ATE is above designated cut-off line and 2) whether or not they are producing any of the target commodities specified in the questionnaire sheet. If qualified, the questionnaire sheet should be distributed to them.
- ➤ If they well respond during at least 3 consecutive months, add them to the key establishments.
- > Their volume data are considered for index computation and index gap must be adjusted.

- > Their volume data are added to the absolute figures for dissemination. To avoid confusion on the users, explanatory notes may be needed for the first dissemination.
- In case that a newly-found establishment is a key producer of the commodity having considerable market share since the base period of the survey (Jan. to Jun of 2002), collect the past production data since 2002 in order to revise the base figures for index computation, commodity weight, and time series of absolute figures and indices.

#### (c) Bankrupt establishments

- ➤ Bankrupt establishments will be deleted from the target establishment list whether or not they are key establishments. In case of key establishments, their deletion will be reflected in index and absolute figures.
- They will <u>not</u> be replaced by any other establishments.
- \* Members of key establishments will not be replaced by others for the reason of not being cooperative.