

STAFF PLAN FOR DIRECTORATE OF ROADS, BRIDGES AND FLOOD CONTROL, DPW, MTC-PW, RDTL

VA ITEM NUMBER	POSITION DESCRIPTION	LEVEL	NAME OF INCUMBENT	DUTY STATION	REMARKS
292	Contract Engineer	5	Aricebo Tilmán de Andrade	Roads Central Office	Presently working, started 01 February 2001
298	Roads Design Engineer	5	Isabel Maria Lay Guterres	Roads Central Office	Presently working, started 06 April 2001
302	Operations Engineer	5	Evaristo da Sousa Piedade	Roads Central Office	Presently working, started 23 July 2001, Acting Director effective 10-10-02
304-1	Regional Engineer	5	Joao Pedro Amaral	Roads Central Office	Proposed to Joao Pedro Amaral, W & Engineer, started 06 April 2001
304-2	Regional Engineer	5	Jose Augusto Freitas	Roads Regional Office	Presently working, started 13 July 2001
304-3	Regional Engineer	5	Jose Cornelio Amaral	Roads Regional Office	Presently working, started 01 February 2001
304-4	Regional Engineer	5	Nene Lobato	Roads Regional Office	Presently working, started 01 February 2001
304-5	Regional Engineer	5	Abrao Viera	Roads Regional Office	Proposed to Abrao Viera, Designated RE Same Region
307	Chief Clerical Officer	4	Pedro Alexandre Guterres	Roads Regional Office	Proposed to Pedro Alexandre Guterres, W & M Engineer, 04 June 2001
305-1	District Supervisor	4	Odeite Esperanca da Costa Freitas	Roads Regional Office	Proposed to Odeite Freitas, Designated Chief Clerical Officer
305-2	District Supervisor	4	Alexio Humberto da Cruz	Roads Regional Office	Presently working, started 01 February 2001
305-3	District Supervisor	4	Thomas Julio Alves Correia	Roads Regional Office	Presently working, started 12 February 2001
305-4	District Supervisor	4	Geraldo Lemos Soares	Roads Regional Office	Presently working, started 02 May 2001
305-5	District Supervisor	4	Devi dos Reis de Sousa	Roads Regional Office	Presently working, started 30 July 2001
305-6	District Supervisor	4	Gaspar dos Santos Amaral	Roads Regional Office	Presently working, started 01 February 2001
305-7	District Supervisor	4	Mario de Rego	Roads Regional Office	Presently working, started 06 April 2001
305-8	District Supervisor	4	Antonio Soares	Roads Regional Office	Presently working, started 01 February 2001
305-9	District Supervisor	4	Sabino da Costa Ventura	Roads Regional Office	Proposed to Sabino da Costa Ventura, Prin. D-man, started 06 Aug. 2001
305-10	District Supervisor	4	Jose Maria da Costa	Roads Regional Office	Presently working, started 01 February 2001
305-11	District Supervisor	4	Joao Gregorio de Carvalho	Roads Regional Office	Presently working, started 09 April 2001
308-1	Regional Clerical Officer	4	Elisa Goncalves Noronha	Roads Regional Office	Presently working, started 01 February 2001
308-2	Regional Clerical Officer	4	Olímpio Justo da Costa Cabral	Roads Regional Office	Presently working, started 06 April 2001
308-3	Regional Clerical Officer	4	Gaspar Quintão	Roads Regional Office	Presently working, started 05 February 2001
407	Central Store Officer	4	Nuno Sereno dos Reis	Roads Central Office	Presently working, started 02 July 2001
408-1	Senior Administrative Officer	3	Aisina Fernandes Monteiro	Roads Central Office	Presently working, started 17 July 2001
408-2	Senior Administrative Officer	3	Izilda da Costa Cabral	Roads Central Office	Presently working, started 10 July 2001
722-1	Design Draftsman	3	Rogério da Costa Freitas	Roads Central Office	Presently working, started 07 August 2001
722-2	Design Draftsman	3	Leonarda Britos	Roads Central Office	Presently working, started 07 August 2001

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VA ITEM NUMBER	POSITION DESCRIPTION	LEVEL	NAME OF INCUMBENT	DUTY STATION	REMARKS
7242	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7243	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7244	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7245	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7246	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7247	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7248	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7249	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7250	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7251	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7252	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7253	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7254	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7255	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7256	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7257	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7258	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7259	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
7260	TRUCK DRIVER	2	VACANT	Roads Regional Office	Presently working, started 02 July 2001
0001-1	Clerical Assistant	2	Guilermima da Costa Oliveira	Roads Central Office	Presently working, started 02 July 2001
0001-2	Clerical Assistant	2	Leopoldino dos Reis Lemos	Roads Central Office	Presently working, started 02 July 2001
0001-3	Clerical Assistant	2	Nunu Alves da Costa	Roads Central Office	Presently working, started 02 July 2001
0001-4	Clerical Assistant	2	Umar Bin Ali	Roads Central Office	Presently working, started 02 July 2001
0001-5	Clerical Assistant	2	Andre da Costa	Roads Central Office	Presently working, started 02 July 2001
0001-6	Clerical Assistant	2	Hermínia Salsinha da Costa	Roads Central Office	Presently working, started 02 July 2001
0001-7	Clerical Assistant	2	Luisa Corbató	Roads Central Office	Presently working, started 02 July 2001
0001-8	Regional Clerical Assistant	2	Ana da Gloria Freitas	Roads Regional Office	Presently working, started 02 July 2001
0001-9	Regional Clerical Assistant	2	Custodio Rosario de Fatima	Roads Regional Office	Presently working, started 02 July 2001
0001-10	Regional Clerical Assistant	2	Vigella de Jesus Alves	Roads Regional Office	Presently working, started 02 July 2001
0001-11	Regional Clerical Assistant	2	Francisco Domingos	Roads Regional Office	Presently working, started 02 July 2001
0003-1	Driver	2	Felipi Soares	Roads Central Office	Presently working, started 02 July 2001
0003-2	Driver	2	Ludovico Abilio Conceicao	Roads Central Office	Presently working, started 02 July 2001
0003-3	Driver	2	Cornelio de Sousa	Roads Central Office	Presently working, started 02 July 2001
0003-4	Driver	2	Quintino de Brito	Roads Central Office	Presently working, started 02 July 2001
0003-5	Driver	2	Antonio Ximenes	Roads Central Office	Presently working, started 02 July 2001
0003-6	Driver	2	Rui Vicente	Roads Central Office	Presently working, started 02 July 2001
0003-7	Driver	2	Antonio Sanches	Roads Central Office	Presently working, started 02 July 2001
0004-1	Chairman	2	Laurenco Luis	Roads Central Office	Presently working, started 19 July 2001
0004-2	Chairman	2	Duarte Ximenes de Deus	Roads Central Office	Presently working, started 19 July 2001
0004-3	Chairman	2	Laurenco Pereira da Costa	Roads Central Office	Presently working, started 19 July 2001

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VA ITEM NUMBER	POSITION DESCRIPTION	LEVEL	NAME OF INCUMBENT	DUTY STATION	REMARKS
0002-1	Laborer/Gen. Service	1	Alberto de Araujo	Roads Central Office	Presently working, started 03 July 2001
0002-2	Laborer/Gen. Service	1	Armando de Jesus	Roads Central Office	Presently working, started 03 July 2001
0002-3	Laborer/Gen. Service	1	Rui Soares	Roads Regional Office	Presently working, started 02 July 2001
0002-4	Laborer/Gen. Service	1	Jose Barros	Roads Regional Office	Presently working, started 02 July 2001
0002-5	Laborer/Gen. Service	1	Antonio Seco	Roads Regional Office	Presently working, started 09 July 2001
0002-6	Laborer/Gen. Service	1	Domingos dos Santos	Roads Regional Office	Presently working, started 09 July 2001
0002-7	Laborer/Gen. Service	1	Florensina Nemo	Roads Regional Office	Presently working, started 09 July 2001
0002-8	Laborer/Gen. Service	1	Carillo Fraga	Roads Regional Office	Presently working, started 03 July 2001
0002-9	Laborer/Gen. Service	1	Abreu de Sousa Belo	Roads Regional Office	Presently working, started 03 July 2001
0002-10	Laborer/Gen. Service	1	Natalino Freitas	Roads Regional Office	Presently working, started 03 July 2001
0002-11	Laborer/Gen. Service	1	Feliciano Assagama	Roads Regional Office	Presently working, started 02 July 2001
0002-12	Laborer/Gen. Service	1	Belsior Renato	Roads Regional Office	Presently working, started 02 July 2001
0002-13	Laborer/Gen. Service	1	Jose Manuel dos Reis	Roads Regional Office	Presently working, started 02 July 2001
0002-14	Laborer/Gen. Service	1	Domingos Borges	Roads Regional Office	Presently working, started 02 July 2001
0002-15	Laborer/Gen. Service	1	Benedito Marcal	Roads Regional Office	Presently working, started 02 July 2001
0002-16	Laborer/Gen. Service	1	Estevao de Conceicao	Roads Regional Office	Presently working, started 13 July 2001
0002-17	Laborer/Gen. Service	1	Diamantino Cortereal	Roads Regional Office	Presently working, started 13 July 2001
0002-18	Laborer/Gen. Service	1	Joao da Costa Silva	Roads Regional Office	Presently working, started 13 July 2001
0002-19	Laborer/Gen. Service	1	Carlos Xavier	Roads Regional Office	Presently working, started 13 July 2001
0002-20	Laborer/Gen. Service	1	Afonso de Jesus Tilman	Roads Regional Office	Presently working, started 13 July 2001
0002-21	Laborer/Gen. Service	1			
0002-22	Laborer/Gen. Service	1			
0002-23	Laborer/Gen. Service	1			

waiting. Official approval by Minister.

TEMPORARY STAFF

Strategic Planning Engineer 5 Rui Hernani Freitas Started working

SHORT TERM CONTRACT

Regional Clerical Officer	4	Lourdes Lay
Senior Clerical	3	Marina B. Gaio
Assistant Regional Supervisor	3	Jose da Costa
Assistant Regional Supervisor	3	Candido dos R. Amaral
Assistant Regional Supervisor	3	Fonsano Reis
Truck Driver	3	Sergio Lopes
Truck Driver	3	Rui Hernani Cardoso
Assistant Regional Supervisor	3	Jose Mau Pires
Plant Operator	3	Luis Teotonio Fraga
Truck Driver	3	Joao E. da Costa
Truck Driver	3	Domingos Januario Belo
Truck Driver	3	Joao da Silva
Engineering Aide	2	Ana da Conceicao Ribeiro
Security Guard	1	Januario de Araujo
Security Guard	1	Julius Ola Waskita
Security Guard	1	Estevo da Costa
Security Guard	1	Francisco Soares
Cleaner	1	Flora Maia
Cleaner	1	Angelina Amaral
Yardman	1	Martinho Barreto
Security Guard	1	Celestino Tolentino Ximenes
Security Guard	1	Agustinho Alfredo Ximenes
Security Guard	1	Luis Serafin dos Reis
Cleaner	1	Aicino da Costa
Security Guard	1	Bendito do Rego
Security Guard	1	Antonio Salsinha de Jesus
Security Guard	1	Agustinho Cortereal
Security Guard	1	Abel Tilman
Security Guard	1	Paulo Soares
Cleaner	1	Leopoldina da Silva
Cleaner	1	Brigida de Jesus Silva
Laborer	1	Antonio da Costa
Laborer	1	Jose de Jesus Pinheiro



**DRAFT  
PROGRAMME CONCEPT**

**RECOVERY, EMPLOYMENT AND STABILITY PROGRAMME  
FOR EX-COMBATANTS AND COMMUNITIES IN TIMOR-LESTE  
(RESPECT)**

<b>Country:</b>	Democratic Republic of Timor-Leste (DRTL)
<b>Duration:</b>	24 months
<b>Starting Date:</b>	April 2003
<b>Execution Modality:</b>	UNDP Direct Execution (DEX)
<b>Beneficiaries:</b>	Ex-combatants and their host communities
<b>Locations (Districts):</b>	Aileu, Ainaro, Baucau, Bobonaro, Covalima, Dili, Ermera, Lautem, Liquica, Manatuto, Manufahi, Oecussi, Viqueque
<b>Implementing Partners:</b>	Secretariat of State for Labour and Solidarity, Ministry of Transport, Communications and Public Works, Ministry of Agriculture, Fisheries and Forestry, Ministry of Education, Culture, Youth and Sports, Ministry of Development and Environment, Secretariat of State for Tourism, Environment and Investment, Secretariat of State for Trade and Industry, Ministry of Internal Administration, District Administrations, Private Sector Organizations, NGOs, Churches, Communities
<b>Objective:</b>	To enhance social stability of Timor-Leste through creation of employment opportunities for ex-combatants and communities
<b>Potential Donors &amp; Partner Countries:</b>	Finland, Italy, Japan, Norway, Sweden, Thailand
<b>Total Budget:</b>	US\$ 13,187,296

**Components:**

The programme consists of the following three components:

1. Agricultural Development and Reforestation
2. Infrastructure rehabilitation in urban and rural communities
3. Vocational Training and Micro-Enterprise Development

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EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT  
 INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE  
 REGIONAL DEPOT - DILI/OECUSSI

Equipment	Description	Qty	Property No.	Location	Name of User
Car	Mitsubishi Triton 4 x 4 Dual Cab (Diesel)	1	TFET.EIRP.8181.(D).VH.001	Dili	Jose Freitas
Trucks	Mitsubishi Canter (Diesel)	1	TFET.EIRP.8181.(D).TRK.001	Dili	Alberto Araujo
		1	TFET.EIRP.8181.(D).TRK.002	Dili	Cornelio de Sousa
		1	TFET.EIRP.8181.(D).TRK.003	Dili	Antonic Ximes
		1	TFET.EIRP.8181.(O).TRK.001	Oecussi	Domingos
Motorbikes	Yamaha DT 175	1	TFET.EIRP.8181.(D).MB.001	Dili	Cornelio de Sousa
		1	TFET.EIRP.8181.(D).MB.002	Dili	Aleixo da Cruz
		1	TFET.EIRP.8181.(D).MB.003	Dili	Devi Emmanuel
		1	TFET.EIRP.8181.(D).MB.004	Dili	Gerardo
		1	TFET.EIRP.8181.(O).MB.001	Oecussi	Jose da Costa
Compactors	BS 500 Rammer	1	TFET.EIRP.8181.(D).COMP.001	Dili	(Common)
		1	TFET.EIRP.8181.(D).COMP.002	Dili	(Common)
		1	TFET.EIRP.8181.(O).COMP.001	Oecussi	(Common)
Compactors	VPH70	1	TFET.EIRP.8181.(D).COMP.VPH.001	Dili	(Common)
		1	TFET.EIRP.8181.(D).COMP.VPH.002	Dili	(Common)
		1	TFET.EIRP.8181.(O).COMP.VPH.001	Oecussi	(Common)
Water Pumps	HD 3.7	1	TFET.EIRP.8181.(D).COMP.WP.001	Dili	(Common)
		1	TFET.EIRP.8181.(D).COMP.WP.002	Dili	(Common)
		1	TFET.EIRP.8181.(O).COMP.WP.001	Oecussi	(Common)
Cut Off Steel Saw	BTS 1035	1	TFET.EIRP.8181.(D).CSW.001	Dili	(Common)
		1	TFET.EIRP.8181.(O).CSW.001	Oecussi	(Common)
Concrete Mixers	BR 35	1	TFET.EIRP.8181.(D).CM.001	Dili	(Common)
		1	TFET.EIRP.8181.(D).CM.002	Dili	(Common)
		1	TFET.EIRP.8181.(D).CM.003	Dili	(Common)
		1	TFET.EIRP.8181.(O).CM.001	Oecussi	(Common)
Chainsaw	MS310	1	TFET.EIRP.8181.(D).CSW.001	Dili	(Common)
		1	TFET.EIRP.8181.(D).CSW.002	Dili	(Common)
		1	TFET.EIRP.8181.(O).CSW.001	Oecussi	(Common)
Dumpy Level 5M	AL22	1	TFET.EIRP.8181.(D).DL.001	Dili	(Common)

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT

INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - DILI/OECUSSI

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
		1	TFET.EIRP.8181.(O).DL.001	Oecussi	(Common)	
Vibrator	HD 3.7 FWP 40/60	1	TFET.EIRP.8181.(D).VB.001	Dili	(Common)	
		1	TFET.EIRP.8181.(D).VB.002	Dili	(Common)	
Office Chairs		1	TFET.EIRP.8181.(D).CHR.001	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.002	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.003	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.004	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.005	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.006	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.007	Dili	(Common)	
		1	TFET.EIRP.8181.(D).CHR.008	Dili	(Common)	
		1	TFET.EIRP.8181.(O).CHR.001	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).CHR.002	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).CHR.003	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).CHR.004	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).CHR.005	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).CHR.006	Oecussi	(Common)	
Plastic Chairs		1	TFET.EIRP.8181.(D).PLSCH.001	Dili	(Common)	
		1	TFET.EIRP.8181.(D).PLSCH.002	Dili	(Common)	
		1	TFET.EIRP.8181.(D).PLSCH.003	Dili	(Common)	
		1	TFET.EIRP.8181.(D).PLSCH.004	Dili	(Common)	
		1	TFET.EIRP.8181.(O).PLSCH.001	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).PLSCH.002	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).PLSCH.003	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).PLSCH.004	Oecussi	(Common)	
Refrigerator		1	TFET.EIRP.8181.(D).RFG.001	Dili	Jose Freitas	
Safe		1	TFET.EIRP.8181.(D).SAFE.001	Dili	Jose Freitas	
		1	TFET.EIRP.8181.(O).SAFE.001	Oecussi	Pedro Alexandre	
Water Jug		1	TFET.EIRP.8181.(D).WJ.001	Dili		Storage.
Water Dispenser		1	TFET.EIRP.8181.(O).WD.001	Dili	(Common)	
		1	TFET.EIRP.8181.(O).WD.002	Oecussi	(Common)	
Chair	Director's Chair	1	TFET.EIRP.8181.(D).WF.001	Dili	Jose Freitas	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT

INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - DILI/OEUSSSI

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
		1	TFET.EIRP.8181.(O).WF.001	Oecussi	Pedro Alexandre	
Chair	Secretary's Chair	1	TFET.EIRP.8181.(D).S. CHR.001	Dili	???	
		1	TFET.EIRP.8181.(D).S. CHR.002	Dili	???	
		1	TFET.EIRP.8181.(O).S. CHR.001	Oecussi	Gaspar Quintao	
		1	TFET.EIRP.8181.(O).S. CHR.002	Oecussi	Jose da Costa	
Computers	Desktop - Compaq	1	TFET.EIRP.8181.(D).COMP.DS.001	Dili	Jose Freitas	
		1	TFET.EIRP.8181.(D).COMP.DS.002	Dili	Geraldo	
		1	TFET.EIRP.8181.(D).COMP.DS.003	Dili	Aleixo da Cruz	
		1	TFET.EIRP.8181.(D).COMP.DS.004	Dili	Francisco	
		1	TFET.EIRP.8181.(O).COMP.DS.001	Oecussi	Gaspar Quintao	
Printers	Laser Jet	1	TFET.EIRP.8181.(D).PRT.LS.001	Dili	Jose Freitas	
Printers	Bubblejet	1	TFET.EIRP.8181.(D).PRT.BJC.001	Dili	Aleixo da Cruz	
		1	TFET.EIRP.8181.(O).PRT.BJC.001	Oecussi	Gaspar Quintao	
Fan	Stand Fan	1	TFET.EIRP.8181.(D).FAN.001	Dili	(Common)	
		1	TFET.EIRP.8181.(D).FAN.002	Dili	(Common)	
		1	TFET.EIRP.8181.(D).FAN.003	Dili	(Common)	
		1	TFET.EIRP.8181.(D).FAN.004	Dili	(Common)	
		1	TFET.EIRP.8181.(D).FAN.005	Dili	(Common)	
		1	TFET.EIRP.8181.(O).FAN.001	Oecussi	(Common)	
		1	TFET.EIRP.8181.(O).FAN.002	Oecussi	(Common)	
Hand Roller	Bornag	1	TFET.EIRP.8181.(D).HR.001	Dili	(Common)	
		1	TFET.EIRP.8181.(O).HR.001	Oecussi	(Common)	
Trailer		1	TFET.EIRP.8181.(D).TRL.001	Dili	(Common)	
		1	TFET.EIRP.8181.(O).TRL.001	Oecussi	(Common)	



EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT  
 INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE  
 REGIONAL DEPOT - SAME

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
Car	Mitsubishi Triton 4 x 4 Dual Cab (Diesel)	1	TFET.EIRP.8181.(S).VH.001	Same	Abrao Viera	
Trucks	Mitsubishi Canter (Diesel)	1	TFET.EIRP.8181.(S).TRK.001	Same	Filipe Soares	
		1	TFET.EIRP.8181.(S).TRK.002	Same	Joao da Silva	
Motorbikes	Yamaha DT 175	1	TFET.EIRP.8181.(S).MB.001	Same	Joao Gregorio	
		1	TFET.EIRP.8181.(S).MB.002	Same	Jose Maria	
		1	TFET.EIRP.8181.(S).MB.003	Same	--	Need repair.
Compactors	BS 500 Rammer	1	TFET.EIRP.8181.(S).COMP.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).COMP.002	Same	(Common)	
Compactors	VPH70	1	TFET.EIRP.8181.(S).COMP.VPH.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).COMP.VPH.002	Same	(Common)	
Water Pumps	HD 3.7	1	TFET.EIRP.8181.(S).COMP.WP.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).COMP.WP.002	Same	(Common)	
Cut Off Steel Saw	BTS 1035	1	TFET.EIRP.8181.(S).CSW.001	Same	(Common)	
Concrete Mixers	BR 35	1	TFET.EIRP.8181.(S).CM.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).CM.002	Same	(Common)	
		1	TFET.EIRP.8181.(S).CM.003	Same	(Common)	
Chainsaw	MS310	1	TFET.EIRP.8181.(S).CSW.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).CSW.002	Same	(Common)	
Vibrator	HD 3.7 FWP 40/60	1	TFET.EIRP.8181.(S).VB.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).VB.002	Same	(Common)	
Office Chairs		1	TFET.EIRP.8181.(S).CHR.001	Same	Abrao Viera	
		1	TFET.EIRP.8181.(S).CHR.002	Same	Abrao Viera	
		1	TFET.EIRP.8181.(S).CHR.003	Same	(Common)	
		1	TFET.EIRP.8181.(S).CHR.004	Same	(Common)	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT  
 INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE  
 REGIONAL DEPOT - SAME

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
		1	TFET.EIRP.8181.(S).CHR.005	Same	(Common)	
		1	TFET.EIRP.8181.(S).CHR.006	Same	(Common)	
		1	TFET.EIRP.8181.(S).CHR.007	Same	(Common)	
		1	TFET.EIRP.8181.(S).CHR.008	Same	(Common)	
Plastic Chairs		1	TFET.EIRP.8181.(S).PLSCH.001	Same	(Common)	
		1	TFET.EIRP.8181.(S).PLSCH.002	Same	(Common)	
		1	TFET.EIRP.8181.(S).PLSCH.003	Same	(Common)	
		1	TFET.EIRP.8181.(S).PLSCH.004	Same	(Common)	
Refrigerator		1	TFET.EIRP.8181.(S).RFG.001	Same	(Common)	
Safe		1	TFET.EIRP.8181.(S).SF.001	Same	Abrao Viera	
Water Dispenser		1	TFET.EIRP.8181.(S).WD.001	Same	(Common)	
Chair	Director's Chair	1	TFET.EIRP.8181.(S).DCHR.001	Same	Abrao Viera	
Chair	Secretary's Chair	1	TFET.EIRP.8181.(S).S.CHR.001	Same	Lizelia Alves	
		1	TFET.EIRP.8181.(S).S.CHR.002	Same	Jose Maria	
Computers	Desktop	1	TFET.EIRP.8181.(S).COMP.DS.001	Same	Abrao Viera	
		1	TFET.EIRP.8181.(S).COMP.DS.002	Same	Lizelia Alves	
		1	TFET.EIRP.8181.(S).COMP.DS.003	Same	Jose Maria	
Printer	Laserjet	1	TFET.EIRP.8181.(S).PRT.LS.001	Same	Abrao Viera	
	Bubblejet	1	TFET.EIRP.8181.(S).PRT.BJC.001	Same	Lizelia Alves	
Fan	Stand Fan	1	TFET.EIRP.8181.(S).FAN.001	Same		New, Unopened.
		1	TFET.EIRP.8181.(S).FAN.002	Same		New, Unopened.
		1	TFET.EIRP.8181.(S).FAN.003	Same		New, Unopened.
		1	TFET.EIRP.8181.(S).FAN.004	Same		New, Unopened.
		1	TFET.EIRP.8181.(S).FAN.005	Same		New, Unopened.
Hand Roller	Bonag	1	TFET.EIRP.8181.(S).HR.001	Same	(Common)	
Trailer		1	TFET.EIRP.8181.(S).TRL.001	Same	(Common)	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT

INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - MALIANA

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
Car	Mitsubishi Triton 4 x 4 Dual Cab (Diesel)	1	TFET.EIRP.8181.(M).VH.001	Maliana	Nene Lobato	
Trucks	Mitsubishi Canter (Diesel)	1	TFET.EIRP.8181.(M).TRK.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).TRK.002	Maliana	(Common)	
Motorbikes	Yamaha DT 175	1	TFET.EIRP.8181.(M).MB.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).MB.002	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).MB.003	Maliana	(Common)	
Compactors	BS 500 Rammer	1	TFET.EIRP.8181.(M).COMP.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).COMP.002	Maliana	(Common)	
Compactors	VPH70	1	TFET.EIRP.8181.(M).COMP.VPH.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).COMP.VPH.002	Maliana	(Common)	
Water Pumps	HD 3.7	1	TFET.EIRP.8181.(M).COMP.WP.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).COMP.WP.002	Maliana	(Common)	
Cut Off Steel Saw	BTS 1035	1	TFET.EIRP.8181.(M).CSW.001	Maliana	(Common)	Need repair.
Concrete Mixers	BR 35	1	TFET.EIRP.8181.(M).CM.001	Maliana	(Common)	Need repair.
		1	TFET.EIRP.8181.(M).CM.002	Maliana	(Common)	Need repair.
		1	TFET.EIRP.8181.(M).CM.003	Maliana	(Common)	Need repair.
Chainsaw	MS310	1	TFET.EIRP.8181.(M).CSW.001	Maliana	(Common)	Need repair.
		1	TFET.EIRP.8181.(M).CSW.002	Maliana	(Common)	Need repair.
Dumpy Level 5M	AL22	1	TFET.EIRP.8181.(M).DL.001	Maliana	(Common)	
Vibrator	HD 3.7 FWP 40/60	1	TFET.EIRP.8181.(M).VB.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).VB.002	Maliana	(Common)	
Office Chairs		1	TFET.EIRP.8181.(M).CHR.001	Maliana	Nene Lobato	
		1	TFET.EIRP.8181.(M).CHR.002	Maliana	Clerical	
		1	TFET.EIRP.8181.(M).CHR.003	Maliana	Clerical	
		1	TFET.EIRP.8181.(M).CHR.004	Maliana	Clerical	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT

INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - MALIANA

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
		1	TFET.EIRP.8181.(M).CHR.005	Maliana	Asst. Clerical	
		1	TFET.EIRP.8181.(M).CHR.006	Maliana	Asst. Clerical	
		1	TFET.EIRP.8181.(M).CHR.007	Maliana	Asst. Clerical	
		1	TFET.EIRP.8181.(M).CHR.008	Maliana	Supervisor	
		1	TFET.EIRP.8181.(M).CHR.009	Maliana	Supervisor	
Plastic Chairs		1	TFET.EIRP.8181.(M).PLSCH.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).PLSCH.002	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).PLSCH.003	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).PLSCH.004	Maliana	(Common)	
Water Dispenser		1	TFET.EIRP.8181.(M).WD.001	Maliana	(Common)	
Safe		1	TFET.EIRP.8181.(M).SF.001	Maliana	Nene Lobato	
Refrigerator		1	TFET.EIRP.8181.(M).RFG.001	Maliana	(Common)	
Fan		1	TFET.EIRP.8181.(M).FAN.001	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).FAN.002	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).FAN.003	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).FAN.004	Maliana	(Common)	
		1	TFET.EIRP.8181.(M).FAN.005	Maliana	(Common)	
Chair	Director's Chair	1	TFET.EIRP.8181.(M).DCHR.001	Maliana	Nene Lobato	
Chair	Secretary's Chair	1	TFET.EIRP.8181.(M).S.CHR.001	Maliana	(Clerical)	
		1	TFET.EIRP.8181.(M).S.CHR.002	Maliana	(Clerical)	
Computers	Desktop	1	TFET.EIRP.8181.(M).COMP.DS.001	Maliana	Nene Lobato	
		1	TFET.EIRP.8181.(M).COMP.DS.002	Maliana	(Clerical)	
		1	TFET.EIRP.8181.(M).COMP.DS.003	Maliana	(Supervisor)	
Printer	Laserjet	1	TFET.EIRP.8181.(M).PRT.LS.001	Maliana	Nene Lobato	
Printer	Bubblejet	1	TFET.EIRP.8181.(M).PRT.BJC.001	Maliana	(Clerical)	
Hand Roller	Bomag	1	TFET.EIRP.8181.(M).HR.001	Maliana	(Clerical)	
Trailer		1	TFET.EIRP.8181.(M).TRL.001	Maliana	(Clerical)	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT  
 INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - BACAU

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
Car	Mitsubishi Triton 4x4 Dual Cab (Diesel)	1	TFET.EIRP.8181.(B).VH.001	Baucau	Jose Cornelio Amaral	
Trucks	Mitsubishi Canter (Diesel)	1	TFET.EIRP.8181.(B).TRK.001	Baucau	Joao da Costa	Need repair.
		1	TFET.EIRP.8181.(B).TRK.002	Baucau	Domingos J. Belo	Need repair.
Motorbikes	Yamaha DT 175	1	TFET.EIRP.8181.(B).MB.001	Baucau	Mario do Rego	Need repair.
		1	TFET.EIRP.8181.(B).MB.002	Baucau	Gaspar Amaral	
		1	TFET.EIRP.8181.(B).MB.003	Baucau	Olimpio Cabral	
Compactors	BS 500 Rammer	1	TFET.EIRP.8181.(B).COMP.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).COMP.002	Baucau	(Common)	
Compactors	VPH70	1	TFET.EIRP.8181.(B).COMP.VPH.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).COMP.VPH.002	Baucau	(Common)	
Water Pumps	HD 3.7	1	TFET.EIRP.8181.(B).COMP.WP.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).COMP.WP.002	Baucau	(Common)	
Cut Off Steel Saw	BTS 1035	1	TFET.EIRP.8181.(B).C.SW.001	Baucau		Need repair.
Concrete Mixers	BR 35	1	TFET.EIRP.8181.(B).CM.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).CM.002	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).CM.003	Baucau		Need repair.
Chair/saw	MS310	1	TFET.EIRP.8181.(B).C.SW.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).C.SW.002	Baucau		Need repair.
Dumpy Level 5M	AL22	1	TFET.EIRP.8181.(B).DL.001	Baucau	(Common)	
Vibrator	HD 3.7 FWP 40/60	1	TFET.EIRP.8181.(B).VB.001	Baucau	(Common)	
		1	TFET.EIRP.8181.(B).VB.002	Baucau	(Common)	
Office Chairs		1	TFET.EIRP.8181.(B).CHR.001	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.002	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.003	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.004	Baucau	Meeting Room	

EMERGENCY INFRASTRUCTURE REHABILITATION PROJECT  
 INVENTORY OF VEHICLES, EQUIPMENT AND OFFICE FURNITURE

REGIONAL DEPOT - BACAU

Equipment	Description	Qty	Property No.	Location	Name of User	Remarks
		1	TFET.EIRP.8181.(B).CHR.005	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.006	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.007	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.008	Baucau	Meeting Room	
		1	TFET.EIRP.8181.(B).CHR.009	Baucau	Meeting Room	
Plastic Chairs		1	TFET.EIRP.8181.(B).PLSCH.001	Baucau	Jose Cornelio Amaral	
		1	TFET.EIRP.8181.(B).PLSCH.002	Baucau	Olimpio Cabral	
		1	TFET.EIRP.8181.(B).PLSCH.003	Baucau	Ana Maria Freitas	
		1	TFET.EIRP.8181.(B).PLSCH.004	Baucau	Mario do Rego	
Refrigerator		1	TFET.EIRP.8181.(B).RFG.001	Baucau	(Common)	
Safe		1	TFET.EIRP.8181.(B).SF.001	Baucau	Ana Maria Freitas	
Water Dispenser		1	TFET.EIRP.8181.(B).WD.001	Baucau	Conference Room	
Chair	Director's Chair	1	TFET.EIRP.8181.(B).DCHR.001	Baucau	Jose Cornelio Amaral	
Chair	Secretary's Chair	1	TFET.EIRP.8181.(B).S.CHR.001	Baucau	Olimpio Cabral	
		1	TFET.EIRP.8181.(B).S.CHR.002	Baucau	Ana Maria Freitas	
Computers	Desktop	1	TFET.EIRP.8181.(B).COMP.DS.001	Baucau	Mario do Rego	Need repair.
		1	TFET.EIRP.8181.(B).COMP.DS.002	Baucau	Olimpio Cabral/Ana Maria Freitas	Lost. To be investigated.
		1		Baucau		
Printer	Laserjet	1	TFET.EIRP.8181.(B).PRT.LS.001	Baucau	Olimpio Cabral	
	Bubblejet	1	TFET.EIRP.8181.(B).PRT.BJC.001	Baucau	Ana Maria Freitas	
Fan	Stand Fan	1	TFET.EIRP.8181.(B).FAN.001	Baucau		New. Box unopened.
		1	TFET.EIRP.8181.(B).FAN.002	Baucau		New. Box unopened.
		1	TFET.EIRP.8181.(B).FAN.003	Baucau	Mariano do Rego	
		1	TFET.EIRP.8181.(B).FAN.004	Baucau	Olimpio Cabral	
		1	TFET.EIRP.8181.(B).FAN.005	Baucau	Ana Maria Freitas	
Hand Roller	Bomag	1	TFET.EIRP.8181.(B).HR.001	Baucau	(Common)	
Trailer		1	TFET.EIRP.8181.(B).TRL.001	Baucau	(Common)	





*Handwritten notes:*  
Draft  
I have read the draft  
of the cabinet submission  
and I am in agreement  
with the content.  
24-11-2002


Republica Democratica De Timor-Leste

Ministerio dos Transportes, Comunicacoes e Obras Publicas

Gabinete do Vice-Ministro

**To:** Hon Dr Mari Alkatiri  
Prime -Minister  
Sra Madelena Boavida / Minister of Planning and Finance  
Sr Rogerio Lobato / Minister of Internal Administration  
Sr Estanislau da Silva /Minister of Agriculture

**Through:** Sr Ovidio de Jesus Amaral /Minister of Transport, Communications and Public Works

**From:** Arch Cesar Vital Moreira   
Vice-Minister for Transport, Communications & Public Works

**Subject :** **Draft Cabinet Submission: Donation of Engineer Plant & Equipment belonging to Japan Engineer Group**

*Handwritten note:*  
Approved

A copy of a draft Submission to the Council of Ministers for seeking its approval, in principle, is attached. This Ministry would be grateful for your advice/comments on the Submission before it is brought before the Council of Ministers. A translation in Portuguese would follow.

Best regards,

cc: Sr Egidio de Jesus / Secretary of State for Power & Water





## República Democrática De Timor-Leste

### Ministério De Transportes, Comunicações e Obras Públicas

#### Gabinete do Ministro

#### Proposal to the Council of Ministers

for Acceptance and Management of Construction Plant and Equipment of the Japan Engineering Group likely to be Donated by Japanese Government

#### Recommendation

The Minister of Transport, Communications and Public Works recommends that the Council of Minister approve the following, in principle:

- a. Acceptance of the Construction Plant and Equipment belonging to the Japan Engineering Group of the PKF proposed to be donated by the Japanese Government, subject to our capacity to manage/utilize it.
- b. Concept of management and utilization for this plant and equipment.

#### Background

Timor-Leste has very little construction plant and equipment in both the public and private sectors. Most of the plant and equipment being used in the country belongs to international contractors. As such we are obliged to award most of the bigger contracts to international contractors. This adversely affects capacity building and our need to be economically self-sufficient in due course.

This donation would go a long way in meeting our urgent need of plant and equipment which is critical for rehabilitation of infrastructure and, therefore, alleviate poverty.

Since then discussions have been carried out in Timor-Leste between me or Vice-Minister Arch Cesar Vital Moreira and the Japanese Charge d'affaires as also with the Deputy SRSR, Mr Sukehiro Hasegawa on major issues associated with the handing over of the plant and equipment. Discussions have also been carried out at the working level between the commander JEG and Director of Roads Department

#### Japanese Concerns

Japanese Mission/Delegation have told us that they have had a discouraging experience when they donated similar plant and equipment, belonging to their JEG, to the Government of Cambodia at the end of a UN peace-keeping mission in that

country. The Japanese later found that instead of using the plant etc for rehabilitation of infrastructure, the Government had sold some plant to private parties and the other plant had remained unused and had, therefore, become dilapidated. Japanese Government was further embarrassed when some Japanese journalists published photographs of the equipment lying neglected.

The Japanese would, therefore, like to be satisfied regarding the following issues before they make the final decision to donate the equipment:

- a. Government of Timor-Leste (Ministry of TC&PW) has the capability to manage, operate and maintain the plant and equipment in terms of managers, trained operators and mechanics.
- b. The Government/ Ministry has the budget in the coming years to set-up the organization and funds to operate and maintain the plant and equipment.
- c. The Government/Ministry has a viable plan to utilize the plant & equipment. The Japanese would like the equipment to remain the property of the Government and operate under Government control.

### **Equipment Offered**

The Japanese are offering the equipment in two instalments: first instalment would be made available at Suai in March 2003 when the JEG withdraws from there and the second instalment in June 2004 i.e. at the time of departure of the JEG. Total equipment being donated consists of 14 bulldozers, 10 excavators, 14 cranes, 5 rollers, 4 concrete mixers, 4 crusher plants, 4 motor graders, 5 bucket-loaders and other miscellaneous plant. Of the above, the first instalment at Suai consists of 4 bulldozers, 3 excavators, 3 cranes, 1 roller, 1 concrete mixer, 1 crusher plant, 1 motor grader, 1 bucket-loader and other miscellaneous plant. The JEG also has transpollers, vehicles and equipment (including temporary accommodation) for the purposes of transportation, supervision, support and maintenance of the plant and equipment. This is also being donated by the Japanese to enable the Ministry set-up the necessary organization to manage the plant and equipment.

The Japanese would make an assessment of our capability with respect to the criteria mentioned above after donating the first instalment of equipment at Suai before making a decision about donating the second instalment.

### **Training Assistance by Japanese**

JEG had offered to train 60 operators for the above-mentioned plant and equipment at their premises a few months ago. The Ministry had gratefully accepted the offer as a part of capacity building and advance preparation for the likely donation of the plant & equipment. So far 14 operators have been trained and training for another 10 has recently commenced in Dili and would also commence in Suai, Maliana and Oecussi later in January 2003.

## Concept of Management & Employment of Equipment

The Ministry proposes to create a Directorate of Equipment and Materials to manage the plant and equipment. The directorate would comprise the minimum number of civil servants in view of constraints of overall limit of civil servants. Most of the manpower required for the operation, employment and maintenance would be hired on a temporary basis.

The Government will own the plant and equipment and utilize it to execute its projects as also lease it to private contractors along with the operators to assist them in bidding for contracts. By executing its own construction projects there would be considerable amount of saving in the cost of the projects as budgeted now; the savings could be utilized initially to offset the cost of setting up the directorate and maintenance and thereafter for general budget support. Leasing of equipment would generate further revenue for the government. The employment of the plant & equipment - whether by the Government or private parties- would generate skills and provide experience to Timorese.

It is proposed to concentrate all equipment centrally near Dili in order to ensure its proper maintenance and prevent misuse. It would be dispatched to work sites as and when required. In due course when there is enough workload in the districts the question of setting up regional depots would be examined.

Once the Government has been able to organize and operate the Directorate effectively, the option of converting it into a semi-autonomous public corporation can be examined.

### Directorate of Equipment and Materials

- a. Structure. The Directorate of Equipment and Material will be another directorate in the Ministry with a director at the level of L6. The new Directorate would consist of four sub-directorates: equipment, material, plan & operations and clerical. (Please see annexure). It is proposed to have 11xL5, 27x L4, 25x L3, 23x L2, and a number of L1.
- b. Personnel. The Department would be set-up, initially, by the Roads Department by providing the key permanent personnel on loan. Hence, only 16 persons would need to be recruited in March 2003, another 13 in August 2003 and finally 63 more in July 2004 i.e. in budget year 2004-05. The balance of the personnel required would be temporarily hired.

### Location of Equipment

It is proposed to locate the Directorate at Liquica, in a compound of about 9 hectares area, by re-furbishing an existing building at a cost of USD 30,000 in the FY 2003-04. The equipment from Suai in March 2003, however, will be stored in the yard of the existing Dili regional office as an ad hoc measure.

## Planning and Operations

- a. Planning. A Chief of Planning & Operations (L5) will be responsible for planning for future operations and liaise not only with the Roads Department but also other departments of the Government, which might need the services of plant & equipment.
- b. Operational. As the Directorate of Roads already has a project of rehabilitating the Natarbora's bridge with a budget of USD 900,000, it is proposed to undertake this project departmentally as soon as this equipment is received in March 2003. It is expected that this project would result in savings from the budget, which is proposed to be utilized for establishing this new directorate. In the following year, the Directorate would undertake repair and rehabilitation of other smaller bridges and roads.

## Japanese Advisers

The Japanese Government through JICA has expressed interest in providing personnel for two of the four regional adviser positions for Roads and Public Works. Discussions have been held with JICA and Japanese representatives to expedite provisioning of these experts. Japanese mission has informed us that they would only be able to provide these experts once the agreement for co-operation between the two countries has been signed. The Japanese advisers would be very useful in assisting us in operation and maintenance of the plant and equipment in addition to support as roads advisers.

## Reasons for Recommendation

Timor-Leste has very little construction plant and equipment in both the public and private sectors. Most of the plant and equipment being used in the country belongs to international contractors. As such we are obliged to award most of the bigger contracts to international contractors. This adversely affects capacity building and our need to be economically self-sufficient in due course. We should accept this donation because of the following reasons:

- a. This donation would go a long way in meeting our urgent need of plant and equipment which is critical for rehabilitation of infrastructure and, therefore, alleviate poverty.
- b. It would build capacity both in the public sector as also in the private sector.
- c. It would permit the Government to award contract to Timorese contractors thereby, developing the contracting industry as also retaining the money within the country.
- c. It would permit the Government to undertake construction projects at a low cost thereby reducing the budget deficit and reliance on donors.

- e. It would permit the Roads Department to address district roads which have not been addressed owing to paucity of funds so far.

We should accept the concept of operations and management because:

- a. It retains the equipment under Government's control.
- b. It ensures well- coordinated use of the equipment and hence, optimises its use leading to efficiency and economy.
- d. It ensures effective maintenance thereby ensuring serviceability and longer life of the equipment.

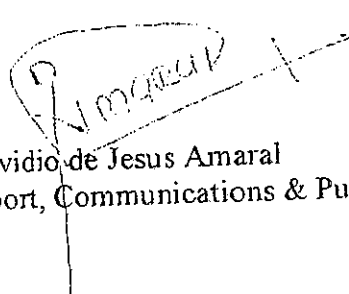
#### Important Implications

**Budgetary.** The proposed budget allocation to DoEM for the FY 2002-03 is estimated to be \$ 220,000. This would be offset from the savings accrued from construction of Natabora bridge by using this plant and equipment, for which \$900,000 have been budgeted. For the FY 2003-04 a budget of \$ 2,570,000 is likely to be proposed at the time of budget preparation in March-April 2003. Please see Annexure for details.

**Regulations.** The creation of the Department of Equipment and Material would be projected in the budget proposal of the Ministry and if approved by the Council of Ministers would be incorporated in the corresponding regulation.

**Public Controversy.** The donation of plant and equipment by the Japanese Government is likely to be welcomed by the people of Timor-Leste.

**Consultations Undertaken.** The members of the Council of Ministers are generally aware of this likely donation for sometime. This Cabinet Submission, in draft form, has been sent to some Ministers for their comments.

  
Engr Ovidio de Jesus Amaral  
Minister for Transport, Communications & Public Works

14 January 2003

Draft Budget Allocation for the Department of Equipments and Materials

1) Budget 2002-03

- Proposed budget allocation to DoEM for the financial year 2002-03 is estimated at \$220,000 and is a sharing budget from Roads Department to includes salary and wages for the Operation for Completion of Approaches at Natabora Bridges in details as followings:

Description	Origin Budget		Total
	Roads	Bridge Oper.	
Salaries and wages	10,000	40,000	50,000
Facilities/Off. O&M	20,000	0	20,000
O&M of Equip		150,000	150,000
Total	<b>30,000</b>	<b>190,000</b>	<b>220,000</b>

2) Budget 2003-04

- At financial budget 2003-04 of DoEM, I would proposed as following:

1) Salary and wages:		
o Permanent Staff:	60,000	
o Temporary or daily-paid staff:	115,000	
	Sub-Total:	175,000
2) Goods and Services:		
o Travel & Subsistence Allowance:	25,000	
o Training, Utilities:	50,000	
o Purchase Asphalt and Crasher Plants	600,000	
o Equipments Q&M:	300,000	
o Refurbishment DoEM Liquica and Others	200,000	
o Others:	100,000	
o Services (Reconst./Rehab. Incl. Tempo staff)	1,000,000	
	Sub-Total	2,275,000
3) Capital Expenditure :		
o Lum sum :	75,000	
	Sub-Total	75,000
	Grand Total	<b><u>USD 2,570,000</u></b>

The list of JEG equipment in Suai to be donated in March 2003

Vehicles	Jeep	6	Remarks:
	Cargo Truck (light)	1	
	Cargo Truck (Medium)	1	
	Motor Bike Cycle	1	
	Ambulance	1	
Total Vehicles		10	

Engineering Equipment	Excavator	1	Remarks:
	Excavator (13t)	1	
	Excavator (wheel)	1	
	Truck Crane	1	
	Bulldozer (D2)	2	
	Bulldozer (D4)	1	
	Bulldozer (D6)	1	
	Bucket Loader	1	
	Truck Carrier with Crane	2	
	Roller	1	
	Concrete Mixer	1	
	Crusher Plant	1	
	Transporter	3	
	Grader	1	
Total Engineering Equipment		18	

Tents	Tent	7	Remarks:
	Tent (Frame, large)	1	
	Tent (Frame, small)	21	
Total Tents		29	

Kobe House	Prefabricated House	88	Remarks:
	Total Prefa. houses		

Others	Water Pump, Engr Materials, Expendables, Welfare Goods, etc.	Set	Remarks: List attaches
	Total Others		

Overall Equipment of JEG in Timor Leste to be donated by June 2004

Model/Mark	Description	Suai (Mar03)	Dili	Oecussi	Maliana	Overall	Remarks
Vehicles	Jeep	6	19	6	6	37	- March 03. schedule hand over of equipment & facilities in Suai. - The remaining would be provided by June 2004.
	Cargo Truck (light)	1	7	2	1	11	
	Cargo Truck (Medium)	1	4	2	1	8	
	Motor Bike Cycle	1	2	1	1	5	
	Ambulance	1	1	1	1	4	
	<b>Total Vehicles</b>		<b>10</b>	<b>23</b>	<b>12</b>	<b>10</b>	
Engineering Equipment	Excavator	1	1	0	0	2	
	Excavator (13t)	1	1	1	1	4	
	Excavator (wheel)	1	1	1	1	4	
	Truck Crane	1	2	1	1	5	
	Bulldozer (D2)	2	2	2	2	8	
	Bulldozer (D4)	1	1	2	1	5	
	Bulldozer (D6)	1	1	0	0	2	
	Bucket Loader	1	2	1	1	5	
	Truck Carrier with Crane	2	3	2	2	9	
	Roller	1	2	1	1	5	
	Concrete Mixer	1	1	1	1	4	
	Crusher Plant	1	1	1	1	4	
	Transporter	3	3	4	3	13	
	Grader	1	1	1	1	4	
	Asphalt Finisher	0	1	1	0	2	
	Wrecker Truck	0	1	1	0	1	
	<b>Total Engineering Equipment</b>		<b>18</b>	<b>24</b>	<b>20</b>	<b>16</b>	<b>78</b>
Tents	Tent	7	63	7	6	83	
	Tent (Frame, large)	1	1	1	1	4	
	Tent (Frame, small)	21	15	21	20	4	
<b>Total Tents</b>		<b>29</b>	<b>79</b>	<b>29</b>	<b>27</b>	<b>164</b>	
Kebe House	Prefabricated House	88	285	102	88	563	
	<b>Total Prefa. houses</b>	<b>88</b>	<b>285</b>	<b>102</b>	<b>88</b>	<b>563</b>	
Others	Water Pump, Engr Materials, Expendables, Welfare Goods, etc.	Set	Set	Set	Set	4 Set	
	<b>Total Others</b>	<b>1 Set</b>	<b>1 Set</b>	<b>1 Set</b>	<b>1 Set</b>	<b>4 Set</b>	





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Tel. ++6729-390-312420; Fax. ++6729-390-312509; E-mail: jicadili@optusnet.com.au

February 2003

**QUESTIONNAIRE FOR THE MINISTRY OF TRANSPORTATION,  
COMMUNICATION AND PUBLIC WORKS (MTCPW)**

Prepared for Needs Survey Mission for Road Maintenance Support

※ Please note your name, title and contact number.

Name:		
Title:		
Organization:		
Contact Number: (tel)	(fax)	(e-mail)

**Question 1 System for Road Maintenance**

**Q1.1**

*What is the sphere (range) of road maintenance by MTCPW?*

Main (National) Road by MTCPW, Regional Office, Community

Minor (District) Road by MTCPW, Regional Office, Community

Community Road by MTCPW, Regional Office, Community

**Q1.2**

*How long is the length of each road managed by MTCPW, R/O and community? How wide is the road width of each road?*

	Road width	By MTCPW	By Reg. Office	By Community
Main Road	m	km	km	km
Minor Road	m	km	km	km
Community Rd.	m	km	km	km

**Q1.3**

*How the projects for construction & maintenance of roads are ordered to the Contractors or community?*

- Construction of new roads:

by Contract Base, by Force Account, by Community

- Reconstruction of roads:

by Contract Base, by Force Account, by Community

- Incidental maintenance by disaster:

by Contract Base, by Force Account, by Community



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- Periodic maintenance after rainy season:

by Contract Base, by Force Account, by Community

- Routine maintenance after strong rain:

by Contract Base, by Force Account, by Community

**Q1.4**

*What kind of laws, regulations and ministerial ordinance are used for infrastructure in road sector?*

**Q1.5**

*What kind of codes, standards, technical regulations and specifications are used for road design?*

**Q1.6**

*What kinds of regulations are required for road service in the future?*



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**Question 2 Equipment for Road Maintenance**

**Q2.1**

Please fill up the following table for equipment list.

No.	Name of Equipment	Specifications	Existing Nos.	Expected Nos.
1	Pick-up Truck			
2	Motor Bicycle	175cc		
3	Dump Truck	3 – 4 ton		
4	Asphalt Cutter			
5	Wheel Loader	1 ton		
6	Bulldozer	3 – 4 ton		
7	Plate Compactor			
8	Asphalt Sprayer			
9	Asphalt Finisher			
10	Concrete Mixer			
11	Water Pump			
12	Survey Tools	Road Survey		
13	Investigation Tools	Road Surface		
14	Invest. Instrument	Geotechnical		
15	Computer			
16	Printer			

**Q2.2**

Please provide the following information about the ministerial facilities.

- Area of maintenance yard \_\_\_\_\_ m2
- Area of material yard \_\_\_\_\_ m2
- Locations of contracted quarry \_\_\_\_\_ Nos.

**Q2.3**

How much is the annual budget for maintenance of equipment? \_\_\_\_\_ US\$

**Q2.4**

Do you think it is necessary for road equipment to be kept and controlled under Dili regional office for intensive management? If YES, then what is the reason?

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**Question 3 Budget allocation**

**Q3.1.**

*Please attach budget allocation chart of MTCPW for the fiscal year 2001 to 2006.*

	Expenditure	Item	FY2001-02 \$000(act)	FY2002-03 \$000	FY2004-05 \$000	FY2005-06 \$000
CFET	Salaries and Wages	Salary Overtimes Allowances				
	Goods and services	Travel cost Training and Workshop Utilities Rental of Property Vehicle Operation Office Stationary Operational Material Fuel for Generator Maintenance of Equipment & Building Other Operational Expenses				
	Capital Expenditure	Security Equipment EDP equipment Communication Equipment Generators Water Equipment Office Equipment Other Misc Equipment Furniture & Fittings Acquisition of Building Purchase Vehicle Infrastructure Capital (Bilateral)				
TFET		Development Budget				
<b>Total</b>						



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**Question 5 Current situation of Road and Bridge**

**Q5.1.**

*Please attach as much information as possible regarding map, total length, traffic, traffic volume, closed down area and current situation of road reparation for country wide road of East Timor.*

**Q5.2.**

*What kind of project have already implemented or are going to be implemented to improve road infrastructure? (Please attached the list and map of projects implemented or done by ET government and other donors)*

**Q5.3.**

*In which technical level of road maintenance does MTCPW assume?*

Thank you very much for your cooperation!

Japan International Cooperation Agency (JICA)  
Contact: Shinga KIMURA, JICA East Timor Office  
Cellular phone/ 0418-471-0509  
E-mail/ Kimura.Shinga@jica.go.jp



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February 2003

**QUESTIONNAIRE FOR REGIONAL FIELD OFFICE**

Prepared for Needs Survey Mission for Road Maintenance Support

Japan International Cooperation Agency (JICA)

※ Please note your name, title and contact number.

Name:			
Title:			
Organization:			
Contact Number: (tel)	(fax)	(e-mail)	

**Question 1 System for Road Maintenance**

**Q1.1.**

*How do you demarcate the management of each regional road among regional office and community?*

- Main road --- by Regional Office / by Community ? R/O or Community
- Minor road --- by Regional Office / by Community ? R/O or Community
- By Regional Office --- Between Dili \_\_\_\_\_ and \_\_\_\_\_
- By Community --- Between Dili \_\_\_\_\_ and \_\_\_\_\_

**Q1.2.**

*What is the type of road maintained by Regional Office & Community? Please answer this question by fulfilling following chart.*

Item	Rd width	Asphalt th.	(Length)	gravel pav.	(Length)
Regional Office					
Community					

**Q1.3.**

*What is your target level for road maintenance for each road? (Yes, then mark O)*

Item	Reconstruction of Asphalt	Over-lay Repair	Pot Hole Repair	Gravel & sand repair	Side ditch Cleaning	Grass-cut Shoulder
Main Rd						
Minor Rd						
Community						



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### Q1.4.

*What type of order do you use for each road project?*

Road Construction	Force Account	Contract Base
Road Reconstruction	Force Account	Contract Base
Incidental Maintenance by disaster	Force Account	Contract Base
Periodic Maintenance for each year	Force Account	Contract Base
Routine Maintenance by Community	Force Account	Community

## Question 2      Equipment for Road Maintenance

*What kind of machines and equipment does your regional field office have already obtained, and what kind of machines and equipment are necessary to your office? Please answer this question by fulfilling following chart.*

No.	Name of Equipment	Specifications	Existing Nos.	Expected Nos.
1	Pick-Up Truck			
2	Motor Bicycle	175cc		
3	Dump Truck	3 - 4t		
4	Asphalt Cutter			
5	Wheel Loader	1t		
6	Bulldozer	3 - 4t		
7	Plate Compactor			
8	Asphalt Sprayer			
9	Asphalt Finisher			
10	Concrete Mixer			
11	Water Pump			
12	Survey tools	for Survey		
13	Road Surface	Investigation		
14	Geotech. Investigation	Instruments		
15	Computer			
16	Printer			

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**Question 3 Budget allocation**

**Q3.1.**

*Please fulfill the following budget allocation chart of your office for the fiscal year 2001 to 2006.*

	Expenditure	Item	FY2001-02 \$000(act)	FY2002-03 \$000	FY2004-05 \$000	FY2005-06 \$000
CFET	Salaries and Wages	Salary Overtimes Allowances				
	Goods and services	Travel cost				
		Training and Workshop				
		Utilities				
		Rental of Property				
		Vehicle Operation				
		Office Stationary				
		Operational Material				
		Fuel for Generator				
		Maintenance of Equipment & Building				
		Other Operational Expenses				
	Capital Expenditure	Security Equipment				
		EDP equipment				
Communication Equipment						
Generators						
Water Equipment						
Office Equipment						
Other Misc Equipment						
Furniture & Fittings						
Acquition of Building						
Purchase Vehicle						
Infrastructure						
Capital (Bilateral)						
TFET		Development Budget				
<b>Total</b>						





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**Q3.2.**

*Please attach the record of how the money was spent so far for the fiscal year 2002.*

**Q3.3.**

*Please attach budget plan sheet from the fiscal year 2003 to 2006.*

**Question4 Human resource allocation**

**Q.4.1.**

*Please attach current organizational chart of your regional field office including information such as title, name and position level from L1 to L7.*

**Q.4.2.**

*Please fulfill the following staff list including the information such as length of continuous service, age, academic background and specialties.*

No	Name	Age	Years for service	Academic background	Specialties
Example	Shinga KIMURA	31	2 years	High school graduate	Civil Engineering

**Q.4.3.**

*Please provide information regarding wage system including monthly payment, overtime payment and payment for the temporary staff.*

**Q.4.4.**

*Do you have any staff training system implemented by ET government? If you have, how many staffs of your office have already joined, and what kind of training they already have attended.*

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**Q.4.5.**

*Do other foreign donors provide any training program to your regional office staff and what kind of training do they provide?*

**Q.4.6.**

*Please describe mid-long term plan for the number of staff allocation by fulfilling following chart.*

	FY2002/2003	FY2003/2004	FY2004/2006	FY2006/2007
Chief				
Regional engineers				
District supervisor				
Truck driver				
Plant operator				
Others				

Thank you very much for your cooperation!

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