

[Appendices]

1. Member List of the Study Team
2. Study Schedule
3. List of Parties Concerned in the Recipient Country
4. Minutes of Discussions

1. Member List of the Study Team

Team Leader	: Ms. OCHI Yumiko,	Japan International Cooperation Agency
Equipment Planner 1 (HIV/AIDS)	: Ms. GOTO Kyoko,	Japan International Cooperation System
Equipment Planner 2 (EPI)	: Ms. SHITARA Chiyuki,	Japan International Cooperation System
Procurement Planner	: Ms. SAKAMOTO Setsuko,	Japan International Cooperation System

2. Study Schedule

Sub: The Project for Grant Assistance for Infectious Diseases in Tanzania

SCHEDULE OF SITE SURVEY

Date		Activities	Stay
2/23	Sat	NRT(KL862/11:00) AMS(15:00)	Amsterdam
2/24	Sun	AMS(KL567/10:45) DAR(23:20)	Dar es Salaam
2/25	Mon	9:30 Visit JICA 11:00 Courtesy call on Embassy of Japan 13:00 Visit USAID 15:00 Courtesy call on Ministry of Health	Dar es Salaam
2/26	Tue	8:30 Visit MHIC, Meeting with EPI 9:30 Visit GTZ 11:00 Visit WATAMA 14:00 Meeting with NACP	Dar es Salaam
2/27	Wed	8:00 Discussion on Minutes with MOH	Dar es Salaam
2/28	Thu	11:00 Signing the Minutes of Meeting 16:00 Courtesy call on TACAIDS	Dar es Salaam
3/1	Fri	9:00 Visit MSD 11:00 Meeting with AMREF 13:00 Meeting with EPI	Dar es Salaam
3/2	Sat	9:00 Visit MHIC 14:30 Visit agents	Dar es Salaam
3/3	Sun	7:30 Dar es Salaam Iringa 16:00 Courtesy call on Iringa Regional Hospital 17:00 Visit R.V.S / Meeting with STI clinic of R.H.	Iringa
3/4	Mon	Site survey in Mufindi District in Iringa 9:00 Mafinga District Hospital - Lab., VCT, STIs Clinic, Antenatal Clinic, MCH Clinic 11:20 Courtesy call on District Commissioner 12:30 Kasanga Health Center 13:30 Ikwega Dispensary	Iringa
3/5	Tue	8:00 Courtesy call on Regional Council Secretary 8:20 Iringa Regional Hospital - Lab., VCT, MCH Clinic 11:00 Iringa Dar es Salaam	Dar es Salaam
3/6	Wed	9:30 Visit MHIC - STIs Clinic, Pharmacy 14:00 Meeting with EU 15:00 Meeting with NACP / EPI	Dar es Salaam
3/7	Thu	9:00 Meeting with National Pharmacy Board 14:00 Meeting with EPI 15:00 Visit an agent	Dar es Salaam
3/8	Fri	8:00 Meeting with DANIDA 10:30 Visit MSD	Dar es Salaam
3/9	Sat	11:00 Meeting with NACP	Dar es Salaam
3/10	Sun	Internal Meeting	Dar es Salaam
3/11	Mon	9:00 Visit agents 14:00 Meeting with EPI 15:00 Meeting with NACP	Dar es Salaam
3/12	Tue	9:00 Visit MSD 10:00 Meeting with NACP - Lab. 12:00 Meeting with NACP - STIs 14:00 Visit an agent 15:00 Meeting with NACP - STIs	Dar es Salaam
3/13	Wed	9:00 Visit an agent 17:00 Report to JICA	on board
3/14	Thu	DAR(KL569/00:30) AMS(08:20) (KL861/14:10)	on board
3/15	Fri	NRT(09:20)	

3. List of Parties Concerned in the Recipient Countries

1 . Embassy of Japan in Tanzania

Name	Position
Keitaro Sato	Ambassodar

2 . JICA Tanzania Office

Hiroyuki Kinomoto	Deputy Representative
Hiroyuki Takada	Assistant Resident Representative
Erasmus Andrew Malekela	Programme Officer (Health Sector)

3 . Ministry of Health, the United Republic of Tanzania

M. J. Mwaffisi	Permanent Secretary
Dr. G. L. Upunda	Chief Medical Officer
Dr. Ali A. Mzige	Director Preventive Services
Mercy Kimaro	Coordinator
J. S. Muhume	Chief Pharmacist
Kazuko Hashimoto	Health Cooperation Planning Advisor (JICA Advisor)
Dr. Gilbert R. Mliga	Director, Human Resources Development
Dr. Caroline Akim	Program Manager, Preventive Service
Dr. Z. Berege	Director, Department of Hospital Services
Shayo	Director of Administration
Dr. Joseph Mbatia	Head, Mental Health Department (DHS)
Dr. Mwita Nyanganyi	Head, STI unit, NACP
Zenina Msumi	Head, Counseling and Social Support unit, NACP
Khald Hanar	Laboratory Coordinator, NACP
K.G.W. Kagaruki	National Cold Chain/Logistics Officer, Preventive Services
William P.B. Msirikale	Assistant National Cold Chain Officer/Logistics Officer, Preventive Services
Dr. N.B. Chukilizo	Head, Drug Registration Dept., Pharmacy Board
Margareth Ndomondo-Sigonda	Registrar, Phamacy Board

4 . TACAIDS(Tanzania Commission for AIDS)

Dr. J.N.V.Temba	Coordinator, National Response Initiatives
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5 . Muhimbili University College of Health Science

G P Kilonzo	Professor of Psychiatry
Dr. Margaret Hogan	Supervisor Counselor
Prof. E. F. Lyamuya	Head, Dept of Microbiology/Immunology

Gloria Mmbando	Laboratory Technician
Jonathan Gerson Sangiwa	Accountant/Administrator

6 . M S D (Medical Stores Department)

Ben Mkasa	Director of Distribution and Sales
Christopher W. Msemu	Director of Procurement
David J. Walsh	Finance Advisor
Per Kronslev	Senior Logistical Advisor

7 . Iringa Regional Hospital

Dr. Victor F. Ngonyan	Regional Medical Officer
T. Ligangaga	Regional Health Office
D. Mpangile	Regional AIDS Control Coordinator
Joseph Kinigy	Regional Lab. Technologist
R. A. Mhagama	Regional Health Administrator
Dr. Oscar Gabone	Regional Dental Officer
Dr. Paul Luvanda	STD Coordinator
Leah J. Mpogole	Regional Reproductive & Child Health Care Coordinator
R. M. Nguruka	Regional Cold Chain Operator

8. Mafinga District Hospital

Dr. Felix M. Kinyaga	District Medical Officer
Lilian M. Mbwilo	Clinical Officer
Samson Kihongor	District Lab. Technologist
Nyawpaji Jr	District Cold Chain Officer
R. Kimgilo	District of Reproductive & Child Health Officer
E. Mbona	Counsellor of HIV/AIDS
M. S. Lybubo	District AIDS Control Coordinator

9 . GTZ

Dr. Bergis Schmidt Ehry	Coordinator Health
Dr. Brigitte Jordan Harder	AIDS Control Project Mbeya Technical Advisor

10 . USAID

Ray Kirkland	Director of USAID Tanzania
Robert Cunnawe	Health Officer, USAID Tanzania
Dr. Patrick R. Swai	Project Management Specialist (Public Sector)
Nancy Engel	Tanzania Health Coordinator (USAID/Washington)
John Dunlop	PHN Officer (USAID/Washington)

11 . EU

Dr. Hanson	STD unit
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12 . DANIDA

Dr.Ahmed Hingora	Project Coordinator
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13.WAMATA(NGO)

Z G Ssebuyoya	Executive Director
Balanbina Kamugisha	Accountant
Georgia Baguna	Counselor
Dr. A L Hermem	Doctor

14.AMREF (African Medical and Research Foundation) (NGO)

David M.A. Ocheng	Voluntary Counselling and Testing Program, Health Lab. Scientific Officer/Head, Lab.Unit
Alex I.A. Msauka	Voluntary Counselling and Testing Program, Health Lab. Scientific Officer

4. Minutes of Discussions

MINUTES OF DISCUSSIONS ON THE STUDY ON THE PROJECT
FOR
INFECTIOUS DISEASES CONTROL
IN
THE UNITED REPUBLIC OF TANZANIA

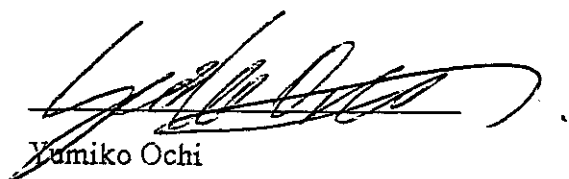
In response to a request from the Government of United Republic of Tanzania (hereinafter referred to as "Tanzania"), the Government of Japan decided to conduct a Study on the Project for Infectious Diseases Control (hereinafter referred to as "the Project") and entrusted the study to the Japan International Cooperation Agency (hereinafter referred to as "JICA").

JICA sent to Tanzania the Study Team (hereinafter referred to as "the Team"), headed by Ms. Yumiko Ochi, Staff, Office of Technical Coordination and Examination, Grant Aid Management Department, Japan International Cooperation Agency, and is scheduled to stay in the country from February 24 to March 13, 2002.

The Team held discussions with concerned officials of the Government of Tanzania and conducted a field survey at the study area.

In the course of discussions and field survey, both parties confirmed the main items described on the attached sheets. The Team will proceed to further works and prepare the Study Report.

Dar es Salaam February 28, 2002



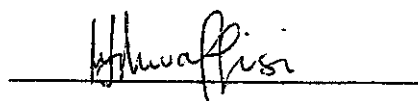
Yumiko Ochi

Leader

Study Team

Japan International Cooperation Agency

Japan



M. J. Mwaffisi

Permanent Secretary

Ministry of Health

United Republic of Tanzania

ATTACHMENT

1. Objective of the Project

The Objective of the Project is to ensure the quality of the immunization program and to strengthen the HIV/AIDS control program through the provision of necessary equipment.

2. Project site

Whole of United Republic of Tanzania.

3. Responsible and Implementing Agency

3-1. The Responsible Agency is the Ministry of Health.

3-2. The Implementing Agency

[HIV/AIDS Control]

Ministry of Health

-Directorate, Preventive Services -National AIDS Control Program

-Directorate, Hospital Services -Pharmaceutical Supplies Unit, Diagnostic Services

-Medical Stores Department

[EPI Control]

Ministry of Health

-Department of Preventive Health Services

-Medical Stores Department

4. Items requested by the Government of Tanzania

After discussions with the Team, the Government of Tanzania made a final request to the Government of Japan to consider providing the items described in Annex-1 as a part of the Project. However, items and their numbers to be included in the Project will be decided after further study in Japan.

5. Japan's Grant Aid Scheme

5-1. The Tanzanian side understands the Japan's Grant Aid Scheme explained by the Team, as described in Annex-2.

5-2. The Tanzanian side will take the necessary measures, as described in Annex-3, for smooth implementation of the Project, as a condition for the Japanese Grant Aid to be implemented.

6. Schedule of the Study

6-1. The consultants will proceed to further studies in Tanzania until March 13, 2002.

6-2. JICA will prepare the study report on the Project in English and send it to the Government of Tanzania by July 2002.

7. Other relevant issues

The Tanzanian side requests that the duration of this project last for 3 years because of the problem of HIV/AIDS in the country.

Annex-1: Lists of Equipment

Annex-2: Japan's Grant Aid Scheme

Annex-3: Major Undertakings to be taken by Each Government

LISTS OF EQUIPMENT

FOR PART 1. HIV/AIDS/STIs

Item No.	Name of the Item
1	Capillus HIV1/HIV2
2	Determine HIV-1/2
3	ELISA Vironostika Uniform II HIV 1/2 plus 0
4	ELISA Enzygnost HIV1/HIV2 plus 0
5	RPR Syphilis Test Kits
6	Syphilis VDRL Carbon Antigen tests (25ml bottle)
7	Lancets
8	Yellow tips (0-200 microlitre)
9	Vacutainer tubes 5ml
10	Vacutainer tubes 10ml
11	Vacutainer needles G21
12	Vacutainer Holders
13	Disposable Pasteur Pipettes 3ml
14	Nunc Serum Tubes 1.8ml
15	Cryo Boxes 10x10 Formatted
16	Tourniquets
17	Latex Examination Gloves Size M
18	Latex Examination Gloves Size L
19	Aprons reusable
20	Biohazard Discard Bags (heat resistant for Auto)
21	Biohazard Discard Bags (regular)
22	Sharps Containers (Hard Paper box)
23	Syringes with Needle 10ml
24	Benzathine Benzylpenicillin 2.4MU
25	Erythromycin 500mg tablets
26	Clotrimazole 100mg Pessaries
27	Ciprofloxacin 500mg Tablets
28	Doxycycline 100mg Capsules
29	Metronidazole 400mg Tablets
30	Ceftriaxone powder (disodium salt) 250mg vials
31	Ceftriaxone powder (disodium salt) 125mg vials
32	Oxytetracycline Eye Ointment 0.1% 5g Tubes
33	Erythromycine Eye Ointment 0.5% 5g Tubes
34	Erythromycine dry powder for syrup 150mg vials
35	Clotrimazole 1% Cream 20g Tubes
36	Podophyline 10% 60ml/bottle
37	Spectinomycin 2g vials
38	Co-trimoxazole 400/80mg tablets
39	Silver Nitrate 75% Single Use Tip
40	Water for injection 10ml

hph

1/11

FOR PART 2. EPI

Item No.	Name of the Item
1	Small Gas Refrigerator/Freezers, with spare parts, gas cylinders and regulators
2	Cold chain monitor cards
3	Freeze watches
4	Chalk boards
5	Vaccine trays
6	Thermometers
7	Vehicles for central level co-ordination and monitoring
8	Laptop computers, with printer and software

VAD

Hyfe

Japan's Grant Aid Program

1. Japan's Grant Aid Procedures

(1) The Japan's Grant Aid Program is executed by the following procedures.

Application (request made by a recipient country)

Study (Basic Design Study conducted by JICA)

Appraisal & Approval (appraisal by the Government of Japan and approval by the Cabinet of Japan)

Determination of Implementation (Exchange of Notes between both Governments)

Implementation (implementation of the Project)

(2) Firstly, an application or a request for a Grant Aid project submitted by the recipient country is examined by the Government of Japan (the Ministry of Foreign Affairs) to determine whether or not it is eligible for Japan's Grant Aid. If the request is deemed appropriate, the Government of Japan assigns JICA to conduct a study on the request.

Secondly, JICA conducts the study (Basic Design Study), using (a) Japanese consulting firm(s).

Thirdly, the Government of Japan appraises the project to see whether or not it is suitable for Japan's Grant Aid Program, based on the Basic Design Study Report prepared by JICA and the results are then submitted to the cabinet for approval.

Fourth, the project approved by the cabinet becomes official with the Exchange of Notes signed by the Government of Japan and the recipient country.

Finally, for the implementation of the Project, JICA assists the recipient country in preparing contracts and so on.

2. Contents of the Study

(1) Contents of the Study

The purpose of the Basic Design Study conducted by JICA on a requested project is to provide a basic document necessary for appraisal of the project by the Japanese Government. The contents of the Study are as follows:

- a) confirmation of the background, objectives, benefits of the project and also institutional capacity of agencies concerned of the recipient country necessary for project implementation,
- b) evaluation of the appropriateness of the project for the Grant Aid Scheme from a technical, social and economical point of view,
- c) confirmation of items agreed on by the both parties concerning a basic concept of the project,
- d) preparation of a basic design of the project,
- e) estimation of cost of the project.

The contents of the original request are not necessarily approved in their initial form as the contents of the Grant Aid project. The Basic Design of the project is confirmed considering the guidelines of Japan's Grant Aid Scheme.

Final project components are subject to approval by the Government of Japan and therefore may differ from an original request. Implementing the project, the Government of Japan requests the recipient country to take necessary measures involved which are itemized on Exchange of Notes.

(2) Selection of Consultants

For smooth implementation of the study, JICA uses (a) registered consulting firm(s). JICA selects (a) firm(s) based on the proposals submitted by the interested firms. The firm(s) selected carry(ies) out a Basic Design Study and write(s) a report, based upon terms of reference set by JICA.

The consulting firm(s) used for the study is (are) recommended by JICA to a recipient country after Exchange of Notes, in order to maintain technical consistency and also to avoid any undue delay in implementation should the selection process be repeated.

3. Japan's Grant Aid Scheme

(1) What is Grant Aid?

The Grant Aid Program provides a recipient country with non reimbursable funds to procure the equipment and services (engineering services and transportation of the products,

etc.) for economic and social development of the country under principles in accordance with relevant laws and regulations of Japan. The Grant Aid is not supplied through the donation of materials or such.

(2) Exchange of Notes (E/N)

Both Governments concerned extend Japan's Grant Aid in accordance with the Exchange of Notes in which the objectives of the Project, period of execution, conditions and amount of the Grant Aid etc., are confirmed.

(3) "The period of the Grant Aid" means one Japanese fiscal year which the Cabinet approves the Project for. Within the fiscal year, all procedure such as Exchange of Notes, concluding a contract with (a) consulting firm(s) and (a) contractor(s) and a final payment to them must be completed.

(4) Under the Grant, in principle, products and services of origins of Japan or the recipient country are to be purchased.

When the two Governments deem it necessary, the Grant may be used for the purchase of products or services of a third country.

However the prime contractors, namely, consulting, contractor and procurement firms, are limited to "Japanese nationals". (The term "Japanese nationals" means persons of Japanese nationality or Japanese corporations controlled by persons of Japanese nationality.)

(5) Necessity of the "Verification"

The Government of the recipient country or its designated authority will conclude contracts denominated in Japanese yen with Japanese nationals. The Government of Japan shall verify those contracts. The "Verification" is deemed necessary to secure accountability to Japanese taxpayers.

(6) Undertakings Required to the Government of the Recipient Country

In the implementation of the Grant Aid project, the recipient country is required to undertake such necessary measures as the following:

a) to secure land necessary for the sites of the project prior to the installation work in case the project is providing equipment,

b) to provide facilities for distribution of electricity, water supply and drainage and other incidental facilities in and around the sites.

c) to secure buildings prior to the installation work in case the project is providing equipment.

d) to ensure all the expenses and prompt execution for unloading, customs clearance at the port of disembarkation and internal transportation of the products purchased under the Grant Aid.

e) to exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which will be imposed in the recipient country with respect to the supply of the products and services under the Verified Contracts.

f) to accord Japanese nationals whose services may be required in connection with the supply of the products and services under the Verified Contracts, such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work.

(7) Proper Use

The recipient country is required to maintain and use the equipment purchased under the Grant Aid properly and effectively and to assign staff necessary for the operation and maintenance as well as to bear all expenses other than those covered by the Grant Aid.

(8) Re-export

The products purchased under the Grant Aid shall not be re-exported from the recipient country.

(9) Banking Arrangement (B/A)

a) The Government of the recipient country or its designated authority shall open an account in the name of the Government of the recipient country in a bank in Japan. The Government of Japan will execute the Grant Aid by making payments in Japanese yen to cover the obligations incurred by Government of the recipient country or its designated authority under the Verified Contracts.

b) The payments will be made when payment requests are presented by the bank to the Government of Japan under an Authorization to Pay issued by the Government of the recipient country or its designated authority.

Major Undertakings to be taken by Each Government

NO	Items	To be covered by Grant Aid	To be covered by Recipient side
1	To bear the following commissions to a bank of Japan for the banking services based upon the B/A		
	1) Advising commission of A/P		●
	2) Payment commission		●
2	To ensure prompt unloading and customs clearance at the port of disembarkation in recipient country		
	1) Marine(Air) transportation of the products from Japan to the recipient country	●	
	2) Tax exemption and custom clearance of the products at the port of disembarkation		●
	3) Internal transportation from the port of disembarkation to the project site	(●)	(●)
3	To accord Japanese nationals whose services may be required in connection with the supply of the products and the services under the verified contract such facilities as may be necessary for their entry into the recipient country and stay therein for the performance of their work		●
4	To exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in the recipient country with respect to the supply of the products and services under the verified contract		●
5	To maintain and use properly and effectively the facilities constructed and equipment provided under the Grant Aid		●
6	To bear all the expenses, other than those to be borne by the Grant Aid, necessary for the transportation and installation of the equipment		●