

**MINUTES OF DISCUSSIONS
BETWEEN
THE JAPANESE 2nd PREPARATORY STUDY TEAM
AND
THE THAI AUTHORITIES CONCERNED
ON
THE JAPANESE TECHNICAL COOPERATION
FOR
THE REGIONAL COOPERATION PROJECT ON DRUG CONTROL
IN THAILAND, CAMBODIA, LAO PDR, MYANMAR AND VIETNAM**

The Japanese 2nd Preparatory Study Team (hereinafter referred to as “the Team”) organized by the Japan International Cooperation Agency (hereinafter referred to as “JICA”), headed by Mr. Eiji INUI visited Thailand from December 10 to 20, 2001, for the purpose of 2nd preparatory study of the Regional Cooperation Project on Drug Control in Thailand, Cambodia, Lao PDR, Myanmar and Vietnam(hereinafter referred to as “the Project”).

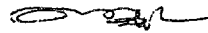
During its stay in Thailand, the Team exchanged views and had a series of discussions with the Thai authorities concerned.

As a result of the discussions, the both sides agreed upon the matters referred to in the documents attached hereto.

Bangkok, December 19th, 2001



Mr. Eiji INUI
Leader,
The Japanese 2nd Preparatory Study Team,
Japan International Cooperation Agency,
Japan



Mr. Chartchai Suthiklom
Deputy Secretary General,
Office of the Narcotics Control Board,
Office of the Prime Minister,
The Kingdom of Thailand

ATTACHED DOCUMENTS

I .Outline of the Project

- 1.Title of the Project: The Regional Cooperation Project on Drug Control in Thailand, Cambodia, Lao PDR, Myanmar and Vietnam
- 2.Objectives:
 - (1)To improve drug analysis technology in Thailand.
 - (2)To establish the impurity profiling database system in Office of the Narcotics Control Board(ONCB) to enhance the drug control capacity.
 - (3)To improve drug analysis technology in Cambodia, Lao PDR, Myanmar, Vietnam(CLMV countries) toward enhancement of the drug control capacity in the sub region.
- 3.Duration of the Project: 3years
- 4.Cooperation field:
 - (1) Drug Analysis
 - (2) Law Enforcement
 - (3) Drug Information System
- 5.Dispatch of Japanese experts to ONCB:
 - (1)Chief Advisor/Law Enforcement(Long-term)
 - (2)Drug Analysis(Long-term)
 - (3)Drug Information System

The tentative terms of reference(TOR) is attached in ANNEX1.

II .Cooperation to Thailand

- 1.Implementation Organization and Concerned Organization
 - (1)Implementation Organization:
 - Office of the Narcotics Control Board(ONCB)
 - (2)Concerned Organizations:
 - Royal Thai Police(RTP)
 - Department of Medical Science(DMSc)

The tentative organization chart of the Project is attached in ANNEX2.



2. Cooperation to ONCB

(1) Cooperation field:

- 1) Drug Analysis
- 2) Law Enforcement
- 3) Drug Information System

(2) Target

- 1) Director and staffs of Scientific Detection Division
- 2) Director and staffs of Strategic Intelligence Division
- 3) Director and staffs of Foreign Affairs Division
- 4) Director and staffs of Information Technology Center

(3) Trainer

Japanese experts of each cooperation field

(4) Counterpart training in Japan

(5) Region-focused training in Japan

3. Cooperation to Royal Thai Police (RTP) and Department of Medical Science (DMSc)

(1) Cooperation field: Drug analysis

- 1) Quantitative analysis
- 2) Impurity profiling

(2) Target

- 1) Quantitative analysis
 - Provincial and regional laboratory staffs of RTP
 - Regional laboratory staffs of DMSc
- 2) Impurity profiling
 - Central laboratory staffs of RTP
 - Central laboratory staffs of DMSc

(3) Trainer

- 1) Staffs of Scientific Detection Division in ONCB
- 2) Japanese expert of drug analysis

The training plan for RTP and DMSc is attached as ANNEX3.

III. Cooperation to CLMV countries

The Seminar for Regional Cooperation on Drug Law Enforcement was held in Bangkok, Thailand on 12-14 December, 2001. The result of the Seminar was summarized as the report.

1. Cooperation field: Drug analysis

- (1) Qualitative analysis
- (2) Quantitative analysis
- (3) Impurity profiling

2. Target:

Drug analysis officials assigned for the Project in Cambodia, Lao PDR, Myanmar, and Vietnam

3. Trainer

- (1) Staffs of Scientific Detection Division in ONCB
- (2) Japanese expert of drug analysis

4. Training

- (1) Training at ONCB in Thailand.
- (2) Region-focused training in Japan.
- (3) Training by Japanese expert and/or ONCB staffs in CLMV countries, etc.

The tentative image of the training schedule for CLMV countries is attached in ANNEX3.

5. Necessary equipment

The Team explained that the Japanese side will give priority to the countries which don't have any Gas Chromatograph(GC) to provide the equipment.

During the Seminar for Regional Cooperation on Drug Law Enforcement, it was suggested that every country should use the same specification of GC for drug impurity profiling analysis.

IV. Project Design Matrix(PDM)

The Team and ONCB jointly modified the PDM draft through the discussion. The modified PDM draft is given in ANNEX4. The final version will be attached to the Record of Discussions(R/D) or the Minutes of Meetings(M/M) when the Implementation Study Team is dispatched.

V. Measures to be taken by both sides by the commencement of the Project

1. The Japanese side

- (1) To recruit experts for each cooperation field
- (2) To work out draft Plan of Operation(P/O)

2. The Thai side

- (1) To prepare for the training for CLMV countries at ONCB
- (2) To assign the counterpart personnel for each cooperation field
- (3) To work out the concept of the drug information system
- (4) To prepare for the appropriate facilities for the Japanese experts

VI. Schedule

The Team suggested dispatching Implementation Study Team in early stage of 2002 in order to finalize the design of the Project with the counterpart organization. The Record of Discussions(R/D) or the Minutes of Meetings(M/M) will be signed and exchanged between the Japanese side and the Thai side at that time.

The commencement of the Project will be the first half of Japanese fiscal year 2002.

VII. Project Document

The Japanese side has drafted the Project Document based on the result of the 1st Preparatory Study and the Seminar for Regional Cooperation on Drug Law Enforcement. During the 2nd Preparatory Study, both Japanese and Thai sides examined the contents of the Project Document. The both sides agreed that the Japanese side will work out the 2nd draft of the Project Document based on the result of the 2nd Preparatory Study and send it to ONCB in January, 2002. The ONCB will revise and return comments to the Japanese side. Then, the Project Document will be finalized jointly by the both sides during the Implementation Study in early stage of Japanese fiscal year 2002.

ANNEX1. The tentative TOR of Japanese experts

ANNEX2. The tentative organization chart of the Project

ANNEX3. The image of training plan for RTP and DMSc and for CLMV countries

ANNEX4. The tentative Project Design Matrix (PDM)

TENTATIVE TERMS OF REFERENCE OF JAPANESE EXPERTS (DRAFT)

Chief Advisor/Law Enforcement

1. Post

1) Title: Chief Advisor/Law Enforcement

2) Qualification:

- a) Academic degree: Bachelor degree or its equivalent
- b) Experience: 10 years of continued experience in the field of assignment
- c) Language level required: To be capable of communicating in English fluently

2. Job description

1) Location / office: Office of the Narcotics Control Board (ONCB)

2) Proponent: JICA / ONCB

3) Period: 3 years

4) Detailed Activity:

- a) Give necessary guidance and advice on technical and administrative matters concerning the implementation of the Project.
- b) Assure the responsibility of the implementation of the Project.
- c) Work out the whole plan of the project management.
- d) Report the progress of the technical cooperation and the condition of project management to the related organizations through Joint Coordinating Committee.
- e) Make preparation for the evaluation and monitoring of the Project in cooperation with the Thai side.
- f) Give advice on usage of the drug impurity profiling information system in the ONCB for senior drug enforcement officials (including adequate procedure of evidence collection, explanation of the system organization)
- g) Give advice on construction of the drug impurity profiling information system in ONCB (including advice on establishment of the flow chart of analysis result from laboratory to the system)

3. Counterparts

Title / Organization:

- 1) Director of Narcotics Law Enforcement Bureau of ONCB
- Director of Strategic Intelligence Division of ONCB
- Director of Foreign Affairs Division of ONCB

4. Activities of the Counterparts

- 1) Give seminars on usage of the drug impurity profiling information system for senior drug enforcement officials (including adequate procedure of evidence collection, explanation of the system organization)

- 2) Give advice on Construction of the drug impurity profiling information system from the point of the law enforcement side
- 3) Establish the flow chart of analysis result from laboratory to the system
- 4) Make coordination with the domestic organizations concerned (RTP, DMSc, DTEC) and the counterparts in CLMV
- 5) Utilize the drug information system to law enforcement after the construction of the system

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Drug Analysis

1. Post

- 1) Title: Drug Analysis
- 2) Qualification:
 - a) Academic degree: Bachelor degree or its equivalent
 - b) Experience: 5 years of continued experience in the field of assignment
 - c) Language level required: To be capable of communicating in English fluently

2. Job description

- 1) Location / office: Office of the Narcotics Control Board
- 2) Proponent: JICA / ONCB
- 3) Period: 3 years
- 4) Detailed Activity:
 - a) Give necessary support in training for the core drug analysts of CLMV countries in the ONCB laboratory (Training on qualitative, quantitative, and impurity profiling).
 - b) Give training to the core drug analysts of CLMV countries in their laboratory (with the ONCB drug analysts depending on country)
 - c) Give necessary support in training for the drug analysts of Royal Thai Police and Department of Medical Science (training on quantitative analysis to regional/local drug analysts, impurity profiling to central drug analysts)
 - d) Give advice on construction of the drug impurity profiling information system in ONCB (including advice on establishment of the flow chart of analysis result from laboratory to the system)

3. Counterparts

Title / Organization:

- 1) Director of Scientific Detection Division of ONCB
- 2) Director of Strategic Intelligence Division of ONCB

4. Activities of the Counterparts

- 1) Give training to the core drug analysts of CLMV countries in ONCB laboratory.
- 2) Give training to the core drug analysts of CLMV countries in their laboratory (with Japanese expert depending on country)
- 3) Give training to the drug analysts of Royal Thai Police and Department of Medical Science (training on quantitative analysis to regional/local drug analysts, impurity profiling to central drug analysts)
- 4) Give advice on Construction of the drug impurity profiling information system from the point of the drug analysis side

Drug Information System

1. Post

- 1) Title: Drug Information System
- 2) Qualification:
 - a) Academic degree: Bachelor degree or its equivalent
 - b) Experience: 3years of experience in the field of information technology
 - c) Language level required: To be capable of communicating in English fluently

2. Job description

- 1) Location / office: Office of the Narcotics Control Board
- 2) Proponent: JICA / ONCB
- 3) Period: 3years
- 4) Detailed Activity:

Give advice on design, construction, operation, and maintenance of the drug impurity profiling information system in the ONCB

3. Counterparts

Title / Organization:

- 1) Director of the Information Technology Center
- 2) Director of the Strategic Intelligence Division
- 3) Director of the Scientific Detection Division

4. Activities of the Counterparts

- 1) Design, construct, operate, and maintain the drug impurity profiling information system in the ONCB

ORGANIZATION CHART OF THE PROJECT

