

## 2 – 3 Progress Report I ~IV

July 29, 2001

Prepared by Nuha Muhreiz and reviewed by Tokiko Sato

### **Progress Report I (July 2000 - October 2000) Submitted to Technical Management Committee**

The period from July, 2000, to September, 2000, was designed as the project's preparation period. During this period, only two experts, Dr. Sato (Chief Technical Advisor) and Mr. Noda (Coordinator) were present. Then in October Ms. Tsumagari (income generation short-term expert) joined the project. The Jordanians who worked for the project during the project's first phase remained as counterparts for the second phase.

#### Composition of the Project Team during this period:

##### Japanese:

Tokiko Sato  
Shuji Noda  
Maki Tsumagari (short-term)

##### Jordanians:

Mohammed N. Sarayrah (NPC)  
Abdul Rahim Maaytah (NPC)  
Abdul Munem Malakawi (NPC)  
Muneif Abu Al Rish (JOHUD)  
Hind Kloub (JOHUD)  
Nuha Muhreiz (JOHUD)  
Samar Bultaji (JOHUD)  
Mohammed Butayneh (MOH)  
Akeif Al Azab (MOH)  
Abdullah Shawaureh (MOH)  
Nassar Amareen (MOH)

#### Summary of Activities during This Period:

- Followed up the goat-raising project at the Southern Ghor District for two months (July-August 2000).
- Produced a bee-keeping brochure
- Sent a Jordanian counterpart (Ms. Hind Kloub/ Income Generation counterpart) to Japan for training.
- The project's target areas were decided by the Management Committee. They include 1) Karak, 2) Rabbeh, 3) Faqou, 4) Ayy, 5) Mo'tah and Mazar, and 6) Qatraneh.

- Received a TV broadcasting team to produce a program on ODA activities in Jordan for the Japanese public.
- Established the Karak project office by equipping furniture and others.
- Request was made to NPC/JOHUD/MOH to prepare for the three-year plan of operation by early October. NPC/JOHUD MOH submitted, accordingly. They were discussed and approved by the Management Committee.
- A short-term income generation expert (Ms. Maki Tsumagari) arrived in October to study the income generation activities in the Southern Ghor District.
- The project conducted a brain storming session at Moven Pick/ Dead Sea on October 23, 2000, to select the topics for the awareness-raising sessions implemented during the phase II. The project team and a coordinator as well as rural leaders of JOHUD CDC in Karak attended the sessions.
- The Project conducted the two-day workshop on October 30-31, 2000, to finalize the PDM for the Phase II. The project team attended the workshop with Mr. Hasan Bahjat as a moderator. The project discussed the monitoring system and Dr. Sato later finalized it.
- An equipment inventory was prepared by MCH Directorate/Amman for 40 MCH centers in October.

**Progress report II (November 2000 – July 2001)  
Submitted to Technical Management Committee  
-based on a monitoring system designed in November, 2000-**

During this period, the Japanese experts who were expected to join the project all arrived as scheduled. The activities started with vigor.

Composition of the Project Team during This Period:

Japanese:	Jordanians:
Tokiko Sato	Mohammed N. Sarayrah (NPC)
Shuji Noda	Abdul Rahim Al Ma'aytah (NCP)
Kei Matsuda	Abdul Munem Malkawi (NCP)
Atsuko Imoto	Muneif Abu Al Rish (JOHUD)
Yoko Matsuya	Hind Kloub (JOHUD)-left the project
Akiko Hagiwara	Nuha Muhreiz (JOHUD)
Maki Tsumagari(short-term)	Samar Bultaji (JOHUD)
Akihiro Fujiwara(short-term)	Thaer Eibeisat (JOHUD)-newly joined
Yusuke Kubo(short-term)	Mai Hmoud Abdu Qader Al-Suheimat (JOHUD)-newly joined
	Mohammed Batayneh (MOH)
	Akef Al Azab (MOH)
	Abdullah Shawawreh (MOH)
	Nassar Amareen (MOH)

Summary of Activities during This Period:

**Output 1:**

**Capacity of CDC staff, CST selected from Voluntary committees and LAC is strengthened.**

Activities:

1.1 Formulate Local Advisory Committee

See 1.2.

1.2 Form the Community Support Team

Feb 2001

The project in cooperation with the JOHUD Social Development Department and the JOHUD CDCs in Karak Governorate conducted one-day orientation on the project objectives and activities in addition to the JOHUD strategy and its role within FP/GID Project. Orientation took place in six target areas as follows:

- Karak / Feb 8<sup>th</sup>, 2000
- Rabbeh / Feb. 11<sup>th</sup>, 2000
- Faqou' / Feb 12<sup>th</sup>, 2000

- Qatraneh / Feb 19<sup>th</sup>,2000
- Ayy / Feb 27<sup>th</sup>,2000
- Motah&Mazar/ March 1<sup>st</sup>,2000
- Southern Ghor / March 14<sup>th</sup>,2000

The LAC and CST candidates who were nominated by JOHUD HQRs in cooperation with CDCs were invited together to this orientation program.

The CST candidates were interviewed for screening at the end of each orientation program.

**Conclusion:**

- LAC who agreed to support the project on an honorary basis was formulated.
- CST candidates who would attend the RH workshops were selected after the interviews and informed to attend the twelve-day workshop in cooperation with MCH /Amman and Health Directorate in Karak.

- 1.3. Conduct training on PRA (Participatory Rural Appraisal)  
See 1.4.

- 1.4. Conduct a baseline survey including PRA

November 3-14/2000

PRA including training was conducted during the period from November 3, 2000, to November 14, 2000, at Karak Governorate in cooperation with the JOHUD Social Development Department for the purpose of understanding the characteristics of the project's target areas and identifying their needed income generation projects.

**Conclusion:**

The results of the PRA were briefed by the Social Development Department. Preliminary results were submitted to the Project Management. A full report of the PRA will be submitted in due course. Income generation projects were identified in cooperation with the short-term and long-term experts as follows:

1. Bee-keeping project for 10 beneficiaries at Karak Valley  
(According to the advice given by a technician, only the valley area is suitable for this project.)
2. Goat raising project for 10 beneficiaries at each target area.
3. Poultry (egg layer) raising project for 10 beneficiaries at each target area.

- 1.5. Provide all necessary technical training to the CST  
Three workshops on RH for CSTs in Karak and Southern Ghor were conducted:

The project in cooperation with the MCH Directorate in Amman and the Karak Health Directorate conducted the twelve-day RH/FP training workshops ( 60 training hours) for the CSTs candidates (total of 44 participants) selected from six target areas in Karak as well as Southern Ghor. The participants were divided into three groups, and the three workshops on RH/FP were conducted, accordingly. The dates and the number of participants were as follows:

**Group (1) Feb 17-29/2001 at Karak Training Hall.**

karak (8), Rabbeh (4), Faqou' (4): In total, 16 participants attended the first workshop held at Karak Comprehensive Health Center (training hall)

**Group (2) March 11-24/2001 at Karak Training Hall**

Mo'tah & Mazar ( 7 ), Ayy ( 5 ) Qatraeh ( 4 ): In total, 16 participants attended the second workshop held at Karak Comprehensive Health Center (training hall).

**Group (3) March 17-29 at Ghore Al Safi Hospital .**

Southern Ghor: 12 participants who joined FP/GID project in 1997 as promoters attended the third workshop held at Ghore Al Safi Hospital.

Dr. Batayneh, Ms. Imoto and Nuha chose 28 members based on  
1) learning attitude during the workshop and the results of the RH/FP examination which the CST candidates took at the final day of the workshops; 2) personalities; and 3) memberships in CDCs' women committees.

**Conclusion:**

- Unfortunately after finalizing CST members, two members withdrew; one from Karak and the other from Rabbeh. The final CST list included 26 members as follows :  
Karak (5) , Rabbeh (2), Faqou (2), Qatraneh (2), Ayy (3), Mo'tah and Mazar (5), Souther Ghor (7): ((Safi ( 3 ), Mazra'a ( 2 ), Haditheh ( 1 ), Fifa and Ma'moura( 1 )).
- Ms. Muneira Sha'ban was appointed as a CST Supervisor for three months, and extended for another three months so as to continue to train and supervise the CSTs.
- The work plan, tasks and client records were prepared by Dr. Batayneh. Ms Imoto and Ms. Muneira distributed them to CSTs for use during the home visits.

- CSTs signed agreement with the project which stated that they were volunteers, not paid workers.
- CSTs started home visits and they were monitored and supervised by Ms. Muneira and Ms. Imoto.

**Out Put 2:**

**Positive Social Attitudes towards women and family planning are increased.**

**Activitie:**

- 2.1 Conduct participatory studies  
The questions related to Output 2 were not included in PRA. New studies have to be designed for monitoring and evaluation purposes.
- 2.2 Conduct awareness training to CST  
**Not conducted yet.** ( Note: RH training was conducted as mentioned in item 1.5)
- 2.3 Mobilize Community Leaders as advocacy  
May-July,2001  
Community Mobilization Sessions on Family Planning and Welfare of the Family, Spousal Communication and Equity between Male and Female Children and Contraception Methods.
- The plan was made by the team (Fujiwara, Abdulrahim Ma'ytah and Nuha).
  - The sessions were prepared in cooperation with Dr. Shawawreh, rural leaders at CDC and LAC members at Rabbeh and Ayy.
  - Venues: Karak CDC, Faqou' CDC, Rabbeh Health Center, Mu'tah CDC, Ayy Health Center, Qatraneh CDC, Safi CDC and Mazra'a CDC.
  - Lectureres: Sheikh Amin Btoush Religious Leader/Mu'tah University, Dr. Adnan Dmour, Director of Health Directorate/ Karak and AbdulRahim Maya'tah/ NPC.
  - Target group: Community leaders, decision makers, mayors, heads of local councils, heads of local NGOs, police officers, religious leaders, headmasters and headmistresses, teachers.
  - Number of participants: Around 300 men and women in total.

**Conclusion:**

There were many questions from the participants. These would be interwoven into IEC and RH activities.

- 2.4 Produce IEC materials, enter-educate, media etc.  
Preparations started to produce the project brochure and enter-educate programs.

July, 2001

- Follow-up on the use of video tapes distributed to the MCH centers in the phase I was made by Dr. Hagiwara and Mr. Fujiwara by visiting 7 MCH centers out of 14 centers that had been equipped with the VCR and TV. They got positive results from all the MCH centers that they visited: i.e. The staff are using the video tapes by following the project's instructions. They also have good knowledge in operating the VCR and TV. Clients ask for more videotapes with new issues.

- 2.5 Conduct awareness seminars (Males and Females)  
**Not conducted yet. In preparation for an annual workplan.**

- 2-6 Conduct refreshing training for CST's ( Souther Ghor)  
**As mentioned in item 1.5.**

- 2-7 Conduct home visits

June 2001

CSTs started home visits in June, 2001. 526 home visits were made by the end of June 2001. About 351 cases were referred to MCH centers. The actual number of visits by the women to the MCH centers after receiving CSTs home visit were around 105 so as to benefit from MCH services. Dr. Batayneh met the CSTs to monitor the activities as well as appreciate their efforts. Ms. Muneira and Ms. Imoto are also supervising and meeting them on a regular basis.

Dr.Hagiwara joined CSTs meeting in July and conducted problem analysis on CST's current communication skills at home visit. The results of this problem analysis was utilized to prepare communication skill training for CSTs.

**Output 3:**

**MOH's Services in MCH, RH& FP are strengthened.**

Activity:

- 3-1 Identify an inventory of MCH centers  
Completed as mentioned in the progress report I.
- 3-2 Conduct training related to the project objectives:
- Task Force  
The task force was arranged by the MCH Directorate/Amman and the Karak Health Directorate.
  - CST  
As mentioned in item 1.5

- RH for Midwives

June and July 2001

Two RH trainings (40 hours) were conducted for midwives at the Karak training hall for eight days, respectively. The first workshop was conducted from 17 June, 2001, to 25 June, 2001 with 15 participants. The second workshop was conducted from 15 July, 2001, to 23 July, 2001, with 15 participants.

The report was prepared and submitted to the project by MCH Directorate/ Amman.

- FP Logistics for Midwives

May 19-23/2001

FP logistics training was conducted at the Karak training hall with 15 participants (midwives and nurses) for 5 days.

Preparation was made by Ms. Imoto together with the MCH Directorate's Staff/ Amman. Lecturers were Ms. Abeer Mwaswas, Ms. Mona from Amman MCH Directorate and Dr. Radwan from Karak Health Directorate.

- IUD (physicians)

May - June 2001

On- the-job training on IUD insertion and removal was planned for 30 GPs at the Karak training center for the Japanese fiscal year 2001. The four doctors were trained so far and the remaining will be trained as the next step.

- Ultrasound Reading (physicians)

The six GPs were trained at the Al Karak hospital and the comprehensive postpartum project center. All of them started to provide ultrasound service at each center.

3-3 Produce standards at MCH Centers

According to Dr. Batayneh statement: **This item** should be deleted from the plan of operation since this activity is implemented by the PHCI project. It is better to wait for their output and avoid the duplication of the work with the FP/GID Project.

3-4 Improve the referral system

According to Dr. Batayneh statement: **This item** should be deleted from the plan of operation since this activity is implemented by the PHCI project. It is better to wait for their output and avoid the duplication of the work with the FP/GID Project.



- 3-5 Improve monitoring system  
**Not conducted yet.**
- 3-6 Conduct PRA  
As mentioned in item 1.3 & 1.4
- 3-7 CST's home visit  
As mentioned in item 2-6.
- 3-8 Produce counseling files on each client  
**Delayed (Scheduled to start in april 2001)**
- 3-9 Provide a monthly statistical report  
**Delayed (Scheduled to start in Jan.2001)**

#### **Output 4**

**Women's social status is enhanced through their economic participation.**

##### Activities:

- 4-1 Conduct a needs survey of the local people through PRA  
Completed as mentioned in item 1.4 & 1.5.
- 4-2 Conduct training related to income generation (awareness)  
May 2001  
An awareness session on plastic recycling was conducted at Safi CDC. Motasaref, community leaders and local people attended the session. Two persons were employed by JOHUD (coordinator and field operator) to run the project. They were trained on the plastic compressor.

##### Conclusion:

Forty-five tons of plastics left in the agricultural soil were collected (bought) by local people after awareness and sold to the factory in Amman.

##### June - July 2001

The project organized a series of consultation meetings with local women and LCC members regarding goat project so as to involve them in the planning stage.

- 4-3 Conduct training in enterprise development  
March -June 2001  
Training on bee-keeping. The Project started at Karak Valley. Ten beneficiaries received seven times of theoretical and practical training for three months. Training ( theoretical and practical ) was conducted by Mr. Ahmad Malkawi/bee-keeping technician.

**Conclusion:**

Successful project. Production of honey was very good. The beneficiaries already cultivated honey twice. However, beneficiaries need more training and technical consultation. The technician will follow-up the beneficiaries for another six months.

May 2001

Local Credit Committees (LCCs) which are responsible for organizing CDCs' local credits received training on loan procedures and operations as well as roles and objectives of LCCs. The training was conducted by Eng. Fatmeh Abu Kaf from the Social Development Department and Mr. Ayman Khalayleh, JOHUD's accountant, on loans scheme applications and procedures.

4-4 Select beneficiaries

See 4-5.

4-5 Organize beneficiaries

May 2001

Ten women applied loans for the bee-keeping project. LCCs selected the beneficiaries after completing the loan procedure. Equipment were distributed for the bee-keeping project beneficiaries, who received 3 cells with accessories. Selection of beneficiaries for the goat raising project is under process.

4-6 Follow up materials & equipment

Follow up by the technician is going on regarding the bee-keeping equipment at Karak Valley.

The Income Generation Short Term Expert ( Dr. Kubo) started a follow-up tour to the beneficiaries of goat raising project and their equipment at Southern Ghor District. Also Ms. Matsuya conducted follow up visits to the beneficiaries of bee-keeping.

Recycling Project: The compressor that was planned to be used for the recycling project was changed with the other type according to the recommendation made by Ziad A'lawneh, environment specialist, which JOHUD approved. The equipment is working well.

## **Output 5**

**Monitoring Activities are conducted and all evaluations are completed.**

### Activities:

- 5-1 Improve the existing monitoring and evaluation system  
Jan. 29,2001  
A monitoring system was finalized after the PDM workshop was completed in October 2000.
- 5-2 Monitor project activities on a regular basis  
The Chief Technical Advisor in assistance with the program supervisor takes responsibility for preparing progress reports every three months. The reports are reviewed at the Management Committee. The project also requires the project staff to submit the Chief Technical Advisor activity reports, which are then submitted to the members of the Management Committee for review according to their concerned fields. Attached to the activity reports are documents related to the activities.
- 5-3 Conduct outcome evaluation at the end of the project  
**Not conducted yet.**
- 5-4.1 Share projects outputs on the national level  
**Not conducted yet.**

## **Output 6:**

**Capacity of Counterparts is strengthened.**

### Activity:

- 6.1 Conduct on-the-job training by Japanese experts  
July -September.  
Mr. Thaer Eibeisat / Income Generation/IEC counterpart who had been newly employed by the Karak main CDC as the project's counterpart started a job training three days a week for 10 weeks in the Amman office. The components of a training program include:
- Orientation to FP/GID Project
  - Computer and documentation skills
  - Communication skills
  - Assist and take part in the planning stage of activities
  - Data interpretation skills.
- Fujiwara, Nuha and team members in Amman are taking responsibility to support him.
- 6.2 Conduct seminars to the counterparts  
January 22-24/2001

The Project had a three-day in-house training program for the project team members on facilitation skills in cooperation with the Princess Basma Women's Resource Centre (PBWRC). The workshop introduced the concept of gender and provided the team members with the basic tools and skills to facilitate gender discussions in awareness-raising programs for local residents. The trainers were: Ms. Dana Dajani and Ghazwa Dajani.

**Conclusion:**

The training was conducted in English. The team members showed a good understanding of the material and the techniques presented at the workshops. Practice is needed to strengthen the members' abilities and to enhance their skills. The workshop report was submitted by Dana to the project.

6.3 Dispatch counterparts to Japan

November 2000.

Dr. Batayneh/ Director of MCH Directorate/ Amman conducted a study tour to Japan on maternal and child health and family planning administration.

**Progress report III (August 2001 – November 2001)  
Submitted to Technical Management Committee  
-based on a monitoring system designed in November, 2000-**

Composition of the Project Team during This Period:

Japanese:

Tokiko Sato  
Shuji Noda  
Kei Matsuda  
Atsuko Imoto  
Yoko Matsuya  
Akiko Hagiwara  
Akihiro Fujiwara (short-term)  
Yusuke Kubo (short-term)

Jordanians:

Mohammed N. Sarayrah (NPC)  
Abdul Rahim Al Ma'aytah (NPC)  
Abdul Munem Malkawi (NPC)  
Muneif Abu Al Rish (JOHUD)  
Nuha Muhreiz (JOHUD)  
Samar Bultaji (JOHUD)-left the project.  
Thaer Eibeisat (JOHUD)  
Mai Hmoud Abdu Qader Al-Suheimat (JOHUD)  
Mohammed Batayneh (MOH)  
Akef Al Azab (MOH)  
Abdullah Shawawreh (MOH)  
Nassar Amareen (MOH)

Summary of Activities during This Period:

**Output 1:**

**Capacity of CDC staff, CST selected from Voluntary committees and LAC is strengthened.**

Activities:

- 1.1 Formulate Local Advisory Committee (LAC)  
Completed as mentioned in the progress report II.

**August 13, 20,22,28 and 29**

The project designated by Dr. Sato and Nuha arranged meetings with the Local Advisory Committee to brief them on the progress of the project activities, to receive their comments and recommendations that are related to the project activities and to seek their cooperation to find a female and a male facilitators from each area for the IEC activities. The meetings with the LAC were beneficial. Such a kind of meetings creates cooperative atmosphere and support to the project activities. Full information is in the attached activity report.

- 1.2 Form the Community Support Team  
Completed as mentioned in the progress report II
- 1.3 Conduct training on PRA  
Completed as mentioned in the progress report II.
- 1.4 Conduct a baseline survey including PRA  
Completed as mentioned in the progress report II. A full report was received.
- 1.5 Provide all necessary technical training to the CST  
The CSTs received RH training as mentioned in the progress report II.

**August 8<sup>th</sup>, 9<sup>th</sup> and 12<sup>th</sup>**

All CST members attended a training workshop for three days on communication skills to improve their home visits. Dr. Suhail Abu Al Atta and Dr. Roweida from MCH Directorate/Amman , Dr. Nassar, Ms. Ne'matt (MOH, Karak) and Ms. Munira trained CSTs in cooperation and coordination with Ms. Imoto and Dr. Hagiwara. Full information is in the activity report.

**Output 2:**

**Positive Social Attitudes towards women and family planning are increased.**

**Activities:**

- 2.1 Conduct participatory studies  
Completed as mentioned in the progress report II.
- 2.2 Conduct awareness training to CST  
**Not conducted yet.**
- 2.3 Mobilize community leaders as advocacy  
Completed as mentioned in the progress report II.

2.4 Produce IEC materials, enter-educate, media etc.

**June - Nov. 2001**

1. Video Programs:

The project produced two video programs to be used at the enter-educate workshop as follows:

A. A video program on RH.

It was produced in cooperation with Noor Al Husein Foundation. It consists of five topics, which are:

- Pre-marital medical check-up
- Antenatal care
- Postnatal care
- Breastfeeding
- Birth spacing

The project formulated a committee ( Dr. Mohammed N. Sarayreh/Secretary General NPC, Dr. Mohammed Batayneh/Director of MCH Directorate, Sheikh Rafiq Khatib/Religious Leader from Ministry of Awqaf) to review the script.

The project conducted a pre-test at Ayy MCH Center. The committee made the last evaluation on the video by reviewing the pre-test results prepared by Nuha. Two scenes were decided to be changed according to the committee recommendations. Full information is in the attached activity report.

B. A video Program on Gender.

It was produced in cooperation with National Population Commission/General Secretariat (NPC/GS). It consists of 8 topics, which are:

1. Spousal communication
2. Changing social role.
3. Women's self esteem and self-confidence.
4. Enhancing women's participation in economic activities.
5. Women's participation in public life.
6. Social network and social support for women.
7. Decision making
8. Negotiating skill.

The project formulated a committee which includes Dr. Mohammed N. Sarayreh, Ghazwa Dajani and Safa Halasa from the Institute of Queen Zein Al Sharaf as well as the FP/GID team.

The committee reviewed the script. The producer is still working on the above 8 topics. Follow up will be made by Nuha and Dr. Sarayreh. Full information is in the attached activity report.

## 2. Photo Newsletters

The idea of producing newsletters was derived during the LAC meeting. The LAC members expressed their desire to know more about the project activities and to have a closer contact with the project. Dr. Sato and Nuha discussed the issues on how to keep them informed with all the project activities. Then the project decided to produce a monthly photo newsletter as a means to have a closer communication between the community and the project. Mr. Fujiwara, Mr. Matsuda, Abed and Nuha started to be in charge of production. During Mr. Fujiwara's absence from October issues, Dr. Hagiwara and Nuha have been producing them. Three monthly newsletters (August, September and October) were produced so far and distributed according to the distribution list prepared. Full information is in the attached activity report.

## 3. Brochure

Arabic/English brochures were finalized by Mr. Fujiwara and Mr. Matsuda. Preparation of the Arabic and English text passed through long steps which started from Arabic version by Abed which re-written and also translated into English by Nuha in consultation with Dr. Sato. The last edition was made by Dr. Hagiwara. The text and layout were approved by Dr. Sarayreh and Mr. Muneif. Printing started after receiving the film from Mr. Fujiwara who produced in Japan.

## 4. Monitoring of usage of distributed VCR and video software at MCH centers.

Mr. Fujiwara and Dr. Hagiwara conducted the video monitoring at 14 MCH centers including 3 centers in Ghor Safi. Monitoring results were analyzed by Dr. Hagiwara and compiled in Activity Report. VCR and video tapes were well-maintained and well-utilized in most of the MCH centers and seemed to contribute to raise awareness related to FP and increased the number of clients who use MCH services. Needs of new video tapes was strong in many centers. (See Activity Report 2-4-2)

## 2.5 Conduct awareness seminars (Males and Females)

The project started to prepare for the awareness seminars according to the following steps:

### **September - November, 2001**

- Strategy of awareness program and strategy of program impact evaluation were prepared by Dr. Hagiwara & Mr. Abed, and approved by NPC. The process of developing these strategies and strategies themselves were fully reported in Activity Report.



- Facilitator's tasks and qualifications were defined by Dr. Hagiwara, Mr. Fujiwara and Mr. Abed.
- Announcement for recruitment of male and female facilitators
- During the LAC meeting, Dr. Sato, Nuha and Abed explained about the video program workshop and sought support from LAC members to find facilitators.
- Dr. Sato asked Dr. Shawawreh to provide the project with the list of facilitator candidates from midwives. The project received the list.
- A slip of announcement for recruitment was also prepared by Abed and distributed by Tha'er to the CDCs, health centers, municipalities and institutions, by which the project received the candidates.
- Dr. Hagiwara met midwives in six target areas and Ghor Safi and explained awareness program, Facilitators' tasks, annual plan of trainings and workshops. Those midwives agreed to work as Facilitators for awareness program.
- Dr. Hagiwara, Fujiwara and Abed interviewed the candidates with the support of Mr. Tha'er, Ms. Ne'matt and Ms. Munira.
- The selection committee reviewed the candidates and chose the facilitators. The committee composed Sato, Muneif, Hagiwara, Nuha, Abed and Fujiwara.
- The 1<sup>st</sup> introductory training was conducted by Dr. Hagiwara and Mr. Abed to the facilitators, midwives, practical nurses and CDC rural leaders. Workshop results were fully described in Activity Report 2-5.
- The 2<sup>nd</sup> Facilitators' introductory training was conducted by Dr. Hagiwara and Mr. Abed to the facilitators, which was joined by CSTs to find cooperation between them for the recruit of awareness workshop participants. See Activity Report 2-5.
- Facilitators' guidebook was prepared by Ms. Nina Jadal (Noor Hussein Foundation) and Dr. Hagiwara. It is in a process of getting approval from the project and NPC.

2-6 Conduct refreshing training for CST's (Southern Ghor)  
CSTs of Southern Ghor were involved in the communication skills' Training as mentioned in item 1.5.

2-7 Conduct home visits  
August - October 2001

- CSTs conducted home visits on a regular basis and under supervision of Dr. Batayneh, Ms. Muneira and Ms. Imoto. Monthly meetings with CSTs were held by Ms. Imoto and Ms. Muneira, which proved that the CSTs became more able to conduct home visits.
- Statistics on home visits was made by Ms. Imoto.
- CSTs submitted the monthly clients report to Ms. Imoto.
- Ms. Imoto, Mr. Fujiwara and Dr. Hagiwara conducted August CSTs meeting at six target areas and Ghor Safi. Purpose of this meeting was to meet CSTs and rural leaders at their community and discuss

current progress of home visit in their community. See Activity Report 2-7.

- Dr. Batayneh and Dr. Sato participated in the September meeting with CSTs. Dr. Batayneh gave instructions and comments to them, whereas Dr. Sato encouraged them to be active and initiative. She also announced that there would be "CST of the Month". The first prize was given to Ms. Asryeh from Haditheh. Full information is in the attached activity reports.

### **Output 3:**

#### **MOH's Services in MCH, RH& FP are strengthened.**

##### Activity:

3-1 Identify an inventory of MCH centers  
Completed as mentioned in the progress report I.

3-2 Conduct training related to the project objectives:

- Task Force  
Completed as mentioned in the progress report II.
- CST  
Completed as mentioned in item 1.5.
- RH for Midwives  
Two workshops were conducted for two groups of midwives as mentioned in the progress report II.

##### August 19-27,2001

Ms Imoto in cooperation with the Karak Health Directorate and the MCH Directorate in Amman conducted the RH training to the third group of midwives in Karak . Several nurses whom Dr. Shawawreh recommended also participated in this workshop. Full information is in the activity report.

- IUD

##### August, October and November 2001.

On going training. Four doctors were trained at Karak Training center.

- Ultrasound training  
Training was conducted for 6 doctors as mentioned in the progress report II.

##### August 19-27,2001

Follow-up visit for ultrasound trainees was conducted by Ms. Imoto and Dr. Nassar to see how well the trainees were using acquired knowledge and skills and also to identify the problems they faced. Full information is in the activity report.

- 3-3 Produce standards at MCH Centers  
**Deleted due to the duplication of activities with the USAID funded PHCI project.**
- 3-4 Improve the referral system  
**Deleted due to the duplication of activities with the USAID funded PHCI project.**
- 3-5 Improve monitoring system  
**Deleted due to the duplication of activities with the USAID funded PHCI project.**
- 3-6 Conduct PRA  
Completed as mentioned in the progress report II
- 3-7 CST's home visit  
On-going as scheduled. The CST's work is supervised by Ms. Muneira Shaban, RH consultant, and closely monitored by Ms. Imoto.
- 3-8 Produce counseling file on each client  
**Deleted. It was created by MOH themselves.**
- 3-9 Provide a monthly statistical report  
**The project has not received any monthly statistical report from the Karak Health Directorate.**

#### **Output 4**

**Women's social status is enhanced through their economic participation.**

##### Activities:

- 4-1 Conduct a needs survey of the local people through PRA  
Completed as mentioned in the progress report II.
- 4-2 Conduct training related to income generation (awareness)  
**August 2001**  
The project completed orientation regarding goat project which started in July, 2001, to select beneficiaries at six target areas: Karak, Rabbeh, Mutah, Ayy, Faqou and Qatraneh.
- 4-3 Conduct training in enterprise development  
Preparation has started for this activity and will be implemented in 2002.
- 4-4 Select beneficiaries  
**August - September 2001**

The project received 146 applications for the goat raising project through the LCC members as follows:  
( Karak 66, Qatraneh 15, Mutah 20, Faqou 19, Ayy 15, Rabbeh11).

The Project staff and LCC members conducted field visits to all the applicants at their homes so as to study the priority in selecting the candidates.

The project staff conducted meetings with LCC at the six areas to finalize the selection of the candidates. They approved 20 applicants from Karak and 10 applicants each from the other areas.

- 4-4 Organize beneficiaries  
Preparation has started for goat procurement, which will start in January, 2002.

#### **September 13<sup>th</sup> and 16<sup>th</sup>, 2001**

Dr. Kubo, income generation short-term expert, conducted a campaign for two days in Safi and Mazra'a, respectively, to supply feed to goat loan beneficiaries in order to support and encourage them to improve the condition of their goats and also improve the loan repayment rate.

- 4-6 Follow up materials & equipment  
Follow up on the bee-keeping materials is conducted twice a month by the technician during his visits to the beneficiaries.

### **Output 5**

#### **Monitoring Activities are conducted and all evaluations are completed.**

##### Activities:

- 5-1 Improve the existing monitoring and evaluation system

##### **November 12 and 22**

Revision of indicators: The project team attended two brainstorming sessions with Dr. Hagiwara as a moderator to review the monitoring system, which was originally formulated in November, 2000, on the basis of the results from the two PDM workshops. Some adjustment and modification were made in the objectively verifiable indicators, means of verifications and data collectors as well as activities. Full information is in the activity report.

- 5-2 Monitor project activities on a regular basis
1. Attending CST meeting: On September 11, Dr. Sato, Dr. Batayneyh and Nuha attended the monthly CST meeting. They observed the discussion between Ms. Muneira and the CST and gave advice to them. Full information is in the activity report.

2. Spot Check:

**November 7 and 26, 2001**

Dr. Sato and Nuha evaluated two spot check to monitor CST members performance by joining Ms.Imoto and Ms. Muneira who accompanied the CST members' in home visit for supervision. Full information is in the activity report.

3. Progress report: Nuha in cooperation with Dr. Sato is expected to submit progress reports to the Technical Management Committee on a regular basis. The purpose is for the Committee to review the activities, give feedback and take an action when necessary. Up to now three progress reports were prepared including this.

5-3 Conduct outcome evaluation at the end of the project  
**Not conducted yet.**

5-4 Share projects outputs on the national level  
**Not conducted yet.**

**Output 6:**

**Capacity of Counterparts is strengthened.**

Activity:

6.1 Conduct on-the-job training by Japanese experts

The counterparts share responsibility with the experts for concerned activities. Their efforts are documented in the activity reports, which are filled by counterparts as well as experts.

6.2 Conduct seminars to the counterparts  
Not conducted during this period.

6.3 Dispatch counterparts to Japan  
November 2001.

Dr. Maha Ammareen /GP from the Karak Health Directorate participated in a training course on Reproductive Health in Japan.

**Progress report IV (December 2001- January 2002)**  
**Submitted to Technical Management Committee**  
**-based on a monitoring system revised in November, 2001-**

Composition of the Project Team during This Period:

Japanese:

Tokiko Sato  
Shuji Noda  
Kei Matsuda  
Atsuko Imoto  
Yoko Matsuya  
Akiko Hagiwara

Jordanians:

Mohammed N. Sarayrah (NPC)  
Abdul Rahim Al Ma'aytah (NPC)  
Abdul Munem Malkawi (NPC)  
Muneif Abu Al Rish (JOHUD)  
Nuha Muhreiz (JOHUD)  
Thaer Eibeisat (JOHUD)  
Mai Hmoud Abdu Qader Al-Suheimat (JOHUD)  
Mohammed Batayneh (MOH)  
Akef Al Azab (MOH)  
Abdullah Shawawreh (MOH)  
Nassar Amareen (MOH)

Summary of Activities during This Period:

**Output 1:**

**Capacity of a Community Support Team (CST), facilitators, a Local Credit Committee (LCC), and a Local Advisory Committee (LAC) is strengthened.**

Activities:

- 1.1 Formulate Local Advisory Committee (LAC)  
Completed as mentioned in the progress report II.
- 1.2 Form the Community Support Team  
Completed as mentioned in the progress report II
- 1.3 Conduct training on PRA  
Completed as mentioned in the progress report II.

1.4 Conduct a baseline survey including PRA  
Completed as mentioned in the progress report II. A full report was received.

1.5 Provide all necessary technical training to the CST  
CST received training on RH and communication skills as mentioned in progress report II and III.

**Jan 2002**

CST received training from Nuha Muhreiz on "Interview skills" and how to fill the questionnaire, that is related to MCH Centers' clients satisfaction, during their routine home visits.

Ms. Imoto and Ms. Nuha conducted a pretest interview by using the clients' satisfaction questionnaire at Wadi Srou Training Center/MCH Center in cooperation with Dr. Batayneh who facilitated the pretest arrangements.

A plan was set for another training course in the near future.

1.6 Provide all necessary technical training to facilitators

**December 30/2001**

A one-day workshop was conducted to 25 facilitators and 4 rural leaders for the purpose of reviewing a recruit strategy of interactive enter-educate program participants prepared at the previous meeting and finalizing the plan of the program.

**Jan. 24 pretest of KAP at Faqou CDC with 10 males & 15 females in Faqou**

KAP survey was constructed by Abed & Hagiwara, including item generation, construct-validity, face-validity and content-validity examined by a panel of experts.

Newly constructed KAP was pre-tested to a group of samples at Faqou CDC, 10 males & 15 females from Faqou community participated in this pretest.

**Jan. 24 selecting additional facilitator from Faqou**

Male facilitator was absent in Faqou . This position was finally fill after the additional interview in Faqou CDC.

**Jan 29,30 Feb 3,4,5**

A five-day workshop was conducted on facilitation skills including communications skills, listening skills and video management skills as well as Family Planning methods & their importance by lectures and practices for male and female facilitators.

1.7 Provide all necessary technical training to LCC  
Completed as mentioned in progress report III.

1.8 Provide all necessary technical training to LAC

It is under preparation.

**Output 2:**

**Positive Social Attitudes towards women and family planning are increased.**

**Activities:**

- 2.1.1 Identify awareness program strategies, prepare training materials and conduct evaluation.  
Completed as mentioned in Progress III.
- 2.2 Conduct awareness training to CST (Gender)  
**Not conducted yet.** It is scheduled in March.
- 2.3 Mobilize community leaders as advocacy  
Completed as mentioned in the progress report II.
- 2.4.1 Produce IEC materials, enter-educate, media etc.  
Completed as mentioned in Progress report III. New video programs are under preparation.  
"Facilitator's Guidebook" was published with the support of Noor Al-Hussein Foundation.  
"Awareness Workshop Strategies for facilitators" was written & published by Abed & Hagiwara.
- 2-4.2 Distribution of existing & newly produced video and other IEC materials and monitoring their usage.  
Monitoring report was submitted in Nov. 2001, see progress report III.  
**Not conducted yet.**
- 2.5.1 Select and conduct training to awareness seminar facilitators (Males & Females)  
Completed as mentioned in Progress report III.
- 2.5.2 Conduct awareness seminar ( Males & Females)  
**Not conducted yet.** Planned to start in Feb. 2002.
- 2.6. Conduct home visit  
On-going activities with close supervision by Ms. Imoto.
- 2.6. Conduct refreshing training to CST ( Southern Ghor)  
Completed as mentioned in progress report II and III.  
A plan was set for another training course in the near future.
- 2.8 Conduct awareness seminars (Males & Females) (Southern Ghor)  
**Not conducted yet.**



- 2.9 Conduct home visit ( Southern Ghor)  
On-going activities with close supervision by Ms. Imoto.

**Output 3:**

**MOH's Services in MCH, RH& FP are strengthened.**

Activity:

- 3-1 Identify an inventory of MCH centers  
Completed as mentioned in the progress report I.
- 3-2 Conduct training related to the project objectives:
- Task Force  
Completed as mentioned in the progress report II.
  - CST  
Completed as mentioned in progress report III.  
A plan was set for another training course in the near future.
  - RH for Midwives  
Completed mentioned in progress report III.  
A plan was set for another training course in the near future.
  - FP Logistics for midwives.  
As mentioned in progress report III. A plan was set for another training course in the near future.
  - IUD  
On-going activities. Eight doctors were trained until now, with close follow up by Ms. Imoto.
  - Ultrasound training  
Completed as mentioned in Progress report III.  
A plan was set for follow up training in the near future.
  - RH/gender orientation program (physicians)  
Not conducted yet.
- 3-6. Conduct PRA  
Completed as mentioned in the progress report II.
- 3-7. CST's home visit  
On-going as scheduled. The CST's work is supervised by Ms. Muneira Shaban, RH consultant, and closely monitored by Ms. Imoto.
- 3-8 Deleted.
- 3-9. Provide a monthly statistical report  
The project received a statistical report from Ms. Ne'mat/ MCH Supervisor covering the period from 2000-2001 that is related to the PCM's indicators except the number of counseling and contraception drop-out.

## **Output 4**

### **Women's self-empowerment and their status within families are enhanced through their economic participation.**

#### Activities:

- 4-1.1 Formulate LCC at six areas in Karak & reorganize LCC at three areas in Southern Ghor.  
Completed as mentioned in Progress report II.  
However, for Rabbeh and Ayy LCCs, the agreement between societies and JOHUD is under preparation.  
It's under preparation to organize LCCs at three areas in Southern Ghor.
- 4-1.2 Conduct training related to small business and loan scheme for LCC  
Preparation has started and it is tentatively scheduled to be implemented next month.
- 4-1.3 Train LCC members on-the-job training basis.  
On-going activity through routine meetings. They receive a direction from Ms. Matsuya and her counterparts and they share the information and practice on their tasks.
- 4-2 Establish revolving fund system  
Ms. Matsuya prepared a guideline for the revolving fund system in cooperation with the JOHUD Social Development Department's staff. This guideline is used as a guide to implement the project's income generation activities.
- 4-3.1 Conduct a needs survey of the local people through PRA.  
Completed as mentioned in progress report II.
- 4-3.2 Identify and select the new income generation projects.  
**Dec. 1,8,10,12 and 24/2001.**  
The project in cooperation with CDC Staff, LCC members and LAC members(voluntarily) conducted consultation meetings at six areas in order to discuss and identify the new income generating projects for JFY 2002 in Karak. The Iraq area related to Mu'tah CDC was added to invite and encourage people to start bee-keeping projects.
- 4-3.3 Conduct basic small business training for candidates beneficiaries and actual beneficiaries.  
**Not conducted yet.**

- 4-3.4 Select beneficiaries.  
As mentioned in progress report III. Beneficiaries were selected for the JFY 2001.
- 4-3.5 Conduct technical training for beneficiaries.  
As mentioned in the progress report III, a theoretical and practical training on bee-keeping started in June 2001 and lasted till December 2001 including a follow-up training and supervision for the beneficiaries at their houses by Mr. Ahmad Malkawi/ Technician of Bee-Keeping. Arrangement is under process for the next stage.
- 4-3.6 Provide materials related to the income generation project.  
All the arrangement for goats procurement is under process.
- 4-3.7 Follow up and monitoring on materials and beneficiaries.  
As mentioned in progress report III, the bee keeping project has been monitored and followed-up by Ms. Matsuya and the technician Mr. Ahmad Malkawi. The post questionnaire regarding output 4-3, 4-4, 4-5 (self-esteem, self confidence, decision making, attitude toward women) for bee beneficiaries was completed.

## **Output 5**

### **Monitoring Activities are conducted and all evaluations are completed.**

#### Activities:

- 5-1 Establish monitoring system.  
As mentioned in progress report III.
- 5-2 Monitor project activities on a regular basis  
**Jan 2002**  
Facilitator's knowledge and skills were monitored and examined pre & post of facilitation skill training seminar. Supervising sheet was also prepared to monitor facilitator's skills & workshop achievement at each awareness workshop.  
The examination was prepared by Ms. Imoto in cooperation with the MCH Directorate to assess the knowledge and skills of the CST after seven months experience. Some CST members may be released based on the results of this exam, spot checks and monthly reports.  
The evaluation on the output of the bee-keeping project was conducted.

- 5-3 Conduct outcome evaluation at the end of the project  
**Not conducted yet.**
- 5-4 Share projects outputs on the national level  
**Not conducted yet.**

**Output 6:**

**Capacity of Counterparts is strengthened.**

Activity:

- 6.1 Conduct on-the-job training by Japanese experts  
The counterparts share responsibility with the experts for concerned activities. Their efforts are documented in the activity reports, which are filled by counterparts as well as experts.
- 6.2 Conduct seminars to the counterparts  
Not conducted during this period.
- 6.3 Dispatch counterparts to Japan

Nuha Muhreiz/ Program Supervisor/ JOHUD Staff is scheduled to participate in a group-training course on " Participatory Local Social Development" which is held in Feb and March 2002.