

Appendices

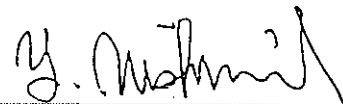
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SCOPE OF WORK
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT
PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
AS AGREED UPON
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE
AND
JAPAN INTERNATIONAL COOPERATION AGENCY

KIBAHIA, 15 April 1999

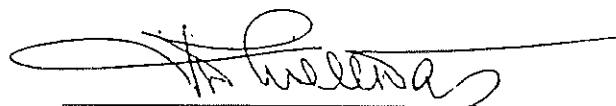


Mrs. E. P. ITANISA
Acting Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Dr. Yoshihiko NISHIMURA
Leader,
Preparatory Study Team,
Japan International Cooperation Agency

Witnessed by



Dr. J. N. MELEWAS
For Permanent Secretary,
Ministry of Agriculture and Cooperatives,
The United Republic of Tanzania

I. INTRODUCTION

In response to the request of the Government of the United Republic of Tanzania (hereinafter referred to as "GOT"), the Government of Japan (hereinafter referred to as "GOJ") has decided to conduct the Study on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as "the Study"), in accordance with the relevant laws and regulations in force in Japan.

Accordingly, Japan International Cooperation Agency (hereinafter referred to as "JICA"), the official agency responsible for the implementation of the technical cooperation programs of the GOJ, will undertake the Study in close cooperation with the authorities concerned of the GOT.

The present document sets forth the Scope of Work with regard to the Study.

II. OBJECTIVES OF THE STUDY

The objectives of the Study are;

1. to formulate a master plan on small scale horticultural development for poverty alleviation to farmers, so as to contribute to income generation, especially groups of women and youth in the categorized horticultural potential area(s) based on natural and socio-economic environment,
2. to conduct feasibility study on the selected priority area(s), and
3. to carry out, in the course of the Study, technology transfer to counterpart personnel of Tanzania.

III. STUDY AREA

The Study area shall cover the whole area of Coast Region. (See location map attached as ANNEX I)

IV. SCOPE OF THE STUDY

In order to achieve the above objectives, the Study will consist of two (2) phases and will cover the following items;

1. Phase I

1-1. to collect and review;

- the report on "HORTICULTURAL DEVELOPMENT IN KIBAHA DISTRICT, COAST REGION"
- relevant data and information
- relevant plan(s) and project(s)

1-2. to collect and analyze the following additional data and information through the field survey and interviews;

- (1) natural condition including,
 - location, acreage and topography
 - meteorology and hydrology

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- geology
 - soils
 - water quality
 - vegetation
 - others
- (2) socio-economic conditions including,
- economic indices (population, birthrate, food situation, etc.,)
 - educational system
 - social infrastructure
 - gender
 - others
- (3) agricultural and agro-economic conditions including,
- present land use
 - land tenure
 - farming practices (cultivation technique, cropping pattern, yield, agricultural machinery, etc.)
 - research activities
 - agricultural economy
 - post-harvest and processing system
 - marketing system and analysis
 - others
- (4) water resources
- existing water resources
 - ground water
 - hydrology of rivers
- (5) agricultural and rural infrastructure
- existing dam
 - irrigation and drainage facilities
 - farm road networks
 - post-harvest and marketing system
 - rural water supply system
 - construction materials
 - others
- (6) agricultural supporting service
- farmer's organizations
 - extension service (extension worker, farmers' level of understanding irrigation)
 - supply of seed, fertilizer and chemicals, agricultural machinery including spare parts
 - credit services
 - others
- (7) operation and maintenance, and
- water management organizations
 - customs of water use, water right, water charge, etc.
 - others
- (8) environmental aspects
- natural environmental aspects
 - social environmental aspects

1-3. to categorize the present horticulture situation in Coast Region, based on the followings;

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- (1) meteorology
- (2) soil
- (3) existing water resources
- (4) transport infrastructure
- (5) agricultural infrastructure
- (6) farmers' experience of horticulture, and
- (7) others

1-4. to conduct Initial Environment Examination (IEE)

1-5. to formulate a master plan on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in the Region including the following;

- (1) cultivation development plan for each categorized type
- (2) marketing and post-harvesting plan
- (3) farmers supporting service plan
- (4) farmer's organization plan
- (5) project implementation plan

1-6. to prepare the recommendations for project implementation according to the master plan on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers

1-7. to select the priority area(s) for a feasibility study

2. Phase II

2-1. to conduct the field survey in order to collect supplementary data and information on the priority area(s)

2-2. to formulate a plan of the optimum small scale horticultural development for the priority area(s), which includes the following:

- (1) land use plan
- (2) cultivation plan
- (3) irrigation and drainage plan
- (4) marketing and post-harvest plan
- (5) farmers support services plan
- (6) farmer's organization plan
- (7) project implementation plan

2-3. to estimate the priority project area(s) cost and benefit, and

2-4. to prepare the recommendations for the priority project(s)

2-5. to evaluate Small Scale Horticultural Development Plan in the Study area

V. STUDY SCHEDULE

The Study will be carried out in accordance with the attached tentative schedule. (See ANNEX II)

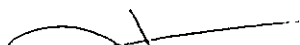
VI. REPORTS

JICA shall prepare and submit to the GOT the following reports in English

1. Inception Report

Twenty (20) copies in English at the commencement of the Phase I field work.

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2. Progress Report I

Twenty (20) copies in English at the end of the Phase I field work.

3. Interim Report

Twenty (20) copies in English at the commencement of Phase II field work.

4. Progress Report II

Twenty (20) copies in English at the end of the first part of Phase II field work .

5. Draft Final Report

Thirty (30) copies in English after the home office work in Japan. The GOT will provide JICA with its comments on the Draft Final Report within one (1) month after receipt of the Draft Final Report.

6. Final Report

Fifty (50) copies in English within two (2) months after receipt of the GOT's comments on the Draft Final Report.

VII. UNDERTAKING OF THE GOVERNMENT OF TANZANIA

1. To facilitate smooth conduct of the Study, the GOT shall take necessary measures ;

1-1. to secure the safety of the Japanese study team,

1-2. to permit the members of the Japanese study team to enter, leave and sojourn in Tanzania for the duration of their assignment therein, and exempt them from foreign registration requirements and consular fees,

1-3. to exempt the members of the Japanese study team from taxes, duties, fees and any other charges on equipment, machinery and other materials brought into Tanzania for the conduct of the Study,

1-4. to exempt the members of the Japanese study team from income tax and charges of any kind imposed on or in connection with any emoluments or allowances paid to the members of the Japanese study team for their services in connection with the implementation of the Study,

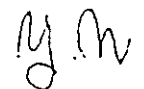
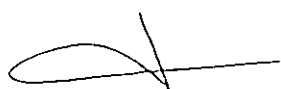
1-5. to provide necessary facilities to the Japanese study team for the remittance as well as utilization of the funds introduced into Tanzania from Japan in connection with the implementation of the Study,

1-6. to secure permission for entry into private properties or restricted areas for the implementation of the Study,

1-7. to secure permission for the Japanese study team to take all data and documents (including photographs and maps) related to the Study out of Tanzania to Japan and

1-8. to provide medical services as needed. Its expense will be chargeable on the members of the Japanese study team.

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2. The GOT shall bear claims, if any arises, against the members of the Japanese study team resulting from, occurring in the course of, or otherwise connected with, the discharge of their duties in the implementation of the Study, except when such claims arise from gross negligence or willful misconduct on the part of the members of the Japanese study team.
3. Coast Regional Commissioner's Office (hereinafter referred as "CRCO") shall act as a coordinating body in relation with other governmental departments and non-governmental organizations concerned for smooth implementation of the Study. CRCO in collaboration with the Ministry of Agriculture and Cooperatives shall act as a counterpart agencies to the Japanese study team.
4. The GOT shall, at it's own expenses, provide the Japanese study team with the following, in cooperation with other organizations concerned ;
 - 4-1. available data and information related to the Study,
 - 4-2. counterpart personnel,
 - 4-3. suitable office spaces with necessary equipment and furniture in the Study area, and
 - 4-4. credentials or identification cards

VIII. UNDERTAKING OF JICA

For the implementation of the Study, JICA shall take the following measures ;

1. to dispatch, at its own expense, the Japanese study team to Tanzania, and
2. to pursue technology transfer to the Tanzanian counterpart personnel in the course of the Study.

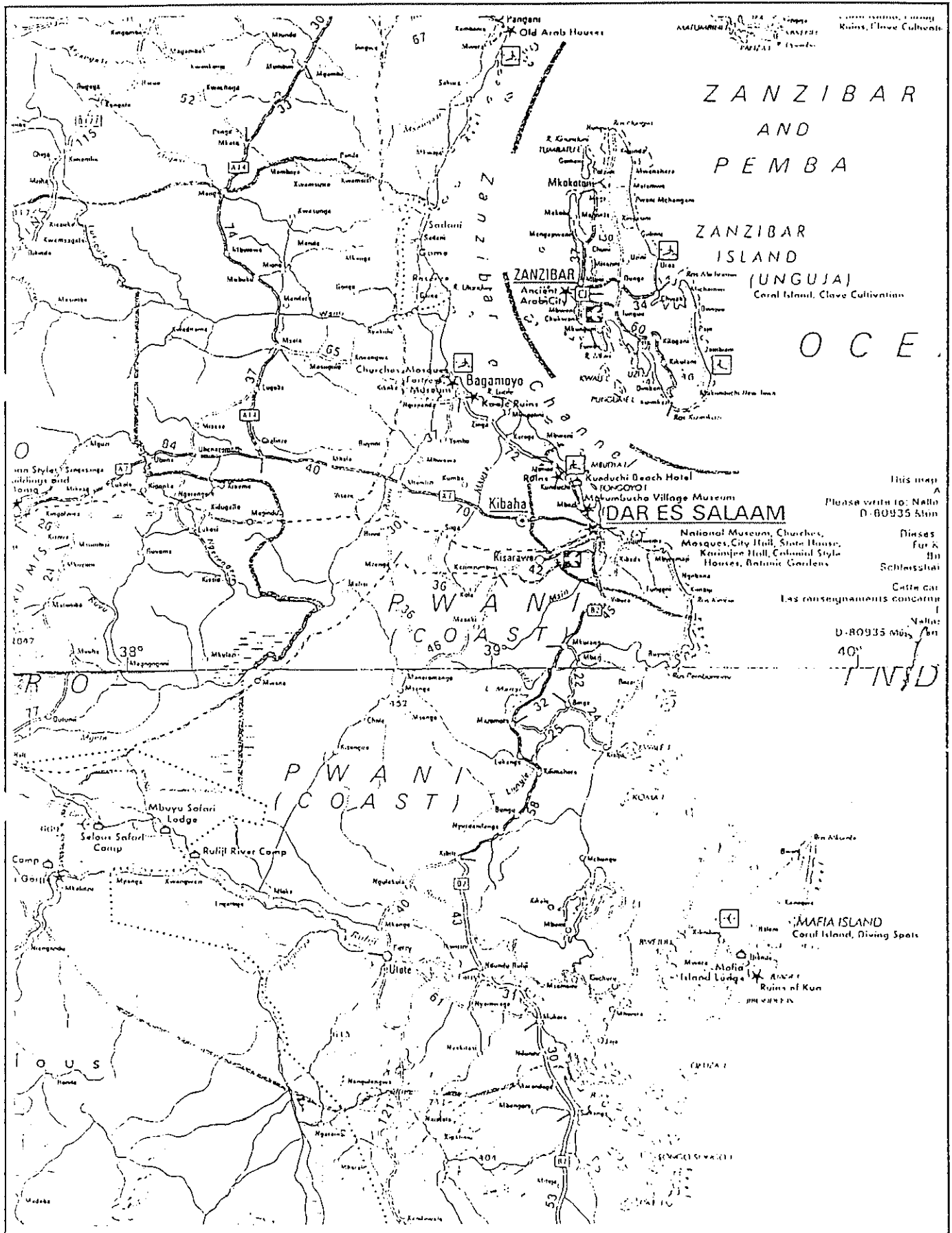
IX. CONSULTATION

JICA and CRCO shall consult with each other in respect of any matter that may arise from or in connection with the Study.

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Location Map of Study Area



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TENTATIVE SCHEDULE

Month	1	2	3	4	5	6	7	8	9	10	11	12	13
Item													
Works in Tanzania		█	█	█			█	█				█	
Works in Japan	█			█	█					█			
Phase	Phase 1				Phase 2								
Reports	▲ Ic/R			▲ P/R(1)			▲ It/R	▲ P/R(2)			▲ Df/R		◎ F/R

- (Remarks)
- Ic/R : Inception Report
 - P/R(1) : Progress Report(1)
 - It/R : Interim Report
 - P/R(2) : Progress Report(2)
 - Df/R : Draft Final Report
 - F/R : Final Report
 - ◎ : Comments on Df/R by Tanzania side

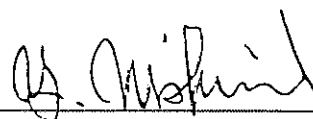
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MINUTES OF MEETING
ON
SCOPE OF WORK
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT
PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
AS AGREED UPON
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE
AND
JAPAN INTERNATIONAL COOPERATION AGENCY

KIBAHA, 15 April 1999

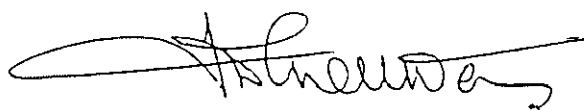


Mrs. E. P. ITANISA
Acting Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Dr. Yoshihiko NISHIMURA
Leader,
Preparatory Study Team,
Japan International Cooperation Agency

Witnessed by



Dr. J. N. MELEWAS
For Permanent Secretary,
Ministry of Agriculture and Cooperatives,
The United Republic of Tanzania

The preparatory study team (hereinafter referred to as "the Team") organized by Japan International Cooperation Agency (hereinafter referred to as "JICA"), and headed by Dr. Yoshihiko NISHIMURA, visited the United Republic of Tanzania from 6 to 16 April, 1999 for the purpose of discussing and exchanging views in relation to the Scope of Work for the Study on Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region, the United Republic of Tanzania (hereinafter referred to as "the Study") with the officials concerned of the Government of the United Republic of Tanzania (hereinafter referred to as "GOT").

As a result of the discussions, the GOT and the Team mutually agreed to the Scope of Work for the Study.

The following Minutes have been prepared to confirm the main issues discussed and matters agreed upon by both sides. The list of participants in a series of meetings is attached as ANNEX.

1. Both sides confirmed that Coast Regional Commissioner's Office (hereinafter referred as "CRCO") would act as a coordinating body in relation with other governmental departments and non-governmental organizations concerned for smooth implementation of the Study, and that CRCO in collaboration with the Ministry of Agriculture and Cooperatives would act as a counterpart agencies to the Japanese team to be dispatched for the Study (hereinafter referred to as "the Study Team").
2. Both sides confirmed that the Study would be carried out mainly aiming at small horticultural development for poverty alleviation to farmers, especially targeting the groups of women and youth.
3. Both sides confirmed that the Study area should cover the whole area of Coast Region. In Phase 1, a master plan study will include categorization of the present horticulture situation in Coast Region, based on national and socio-economic environment. In Phase 2, a feasibility study will be conducted in the selected priority area(s).
4. Both sides confirmed that Environment Impact Assessment (EIA) should be carried out in Phase 2, if needed according to the result of Initial Environment Examination (IEE). It was noted that it would be difficult for CRCO to carry out EIA because of budgetary constraints and therefore requested the Team to make the arrangement. The Team promised to convey the request to the Government of Japan.
5. For the smooth and effective implementation of the Study, both sides agreed upon the need for establishment of a Steering Committee consisting of representatives from relevant

institutions before the commencement of the Study.

Basically, it is expected that this Committee will meet the Study Team when it comes to explain the reports. The Steering Committee will consist of members mainly from the following;

- Presidents Office(Planning Commission)
- The Ministry of Agriculture and Cooperatives (Department of Agriculture and Livestock Development)
- The Ministry of Finance (Department of External Finance)
- Ministry of Water (Department of Hydrology)
- Ministry of Regional Administration and Local Government (Coast Regional Commissioner's Office and District Council)

6. CRCO promised to assign the necessary number of counterpart personnel for each member of the Study Team from the governmental departments concerned.
7. CRCO expressed difficulties in providing necessary vehicle(s) with driver(s), photocopy machine, personal computer and facsimile to the Study Team and therefore requested JICA to make the arrangements. The Team promised to convey the request to the Government of Japan.
8. CRCO shall provide suitable office space(s) with necessary number of desks, chairs, electricity and telephone-line(s)spaces to the Study Team in the Study area.
9. CRCO requested the counterpart training in Japan related to the Study to promote an effective technology transfer. The Team promised to convey the request to the Government of Japan.
10. CRCO agreed that the Final Report would be made available to any interested party.
11. Both sides agreed that the Team would inform CRCO the number of members of the Study Team and their fields two months before they are dispatched to Tanzania.

LIST OF PARTICIPANTS

【Coast Regional Commissioner's Office (CRCO)】

Mr. Nicodemus Banduka	Regional Commissioner (RC)
Mr. Lt. Col. T. P. Magere	Regional Administrative Secretary (RAS)
Mr. A. H. Mwenkalley	Regional Agriculture & Livestock Development Officer (RALDO)

【The Ministry of Agriculture and Cooperatives (MAC)】

Dr. J. N. Melewas	Acting Commissioner (Agriculture & Livestock Development): Ag. CALD
Mr. Sabuni. M. Mbaga	Acting Assistant Commissioner (Crop Development)
Mr. A. H. Simba	Acting Assistant Commissioner (Irrigation Development)
Mr. R. S. Ishengoma	Zonal Irrigation Engineer

【Kibaha District Commissioner's Office】

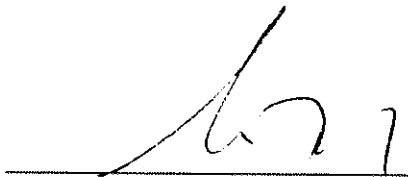
Mr. J. A. Maliyawatu	Kibaha District Agriculture and Livestock Development Officer
Mrs. E. S. Mwashu	Kibaha District Extension Officer
Mr. S. S. Kapalla	Kibaha District Horticulturist

【Preparatory Study Team】

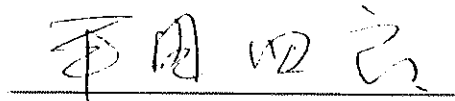
Dr. Yoshihiko NISHIMURA	Leader
Dr. Yasuo AMDO	Member (in charge of Marketing and)
Mr. Kenji INABA	Member (in charge of Agricultural and Rural Infrastructure)
Dr. Koji YAMANAKA	Member (in charge of Environment and Soil)
Mr. Yoshihisa MASANAGA	Member

MINUTES OF MEETING
ON
THE INCEPTION REPORT
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE (CRCO)
AND
JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

Kibaha, 19 November 1999

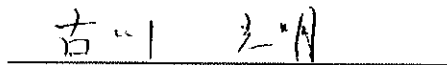


Col. T. P. MAGERE
Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Mr. Shiro HIRATA
Leader,
JICA Study Team

Witnessed by



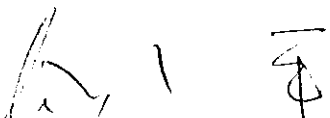
Mr. Mitsuaki FURUKAWA
Deputy Resident Representative
JICA Tanzania Office

In accordance with the Scope of Work for the Study (hereinafter referred to as "S/W") on the Small Scale Horticultural Development Plan for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as "the Study"), the Government of Japan dispatched through Japan International Cooperation Agency (JICA) the study Team headed by Mr. Shiro Hirata for the implementation of the Study, to the United Republic of Tanzania. At the commencement of the Study, the Study Team submitted officially twenty (20) copies of the Inception Report and explained the basic concepts, methodology and schedule of the Study to the Coast Regional Commissioner's Office (hereinafter referred as CRCO) and Ministry of Agriculture and Cooperatives on the 5th and 9th November 1999. In the discussions on the Inception Report, the importance of Farming practices, Marketing, Agricultural Support services, Agricultural Organizations and Verification Studies was reemphasized and the following points were agreed upon by the Tanzanian and Japanese sides:

1. The Tanzanian side confirmed that contents of the Inception Report were prepared in compliance with the conditions set forth in the Scope of Work and agreed to proceed to the next stage of the study in accordance with the methodology and schedule presented in the Inception Report.
2. The Japanese side requested the Tanzanian side to nominate at least one counterpart for each member of the Study Team in regard to the agreed time schedule of the study team; to enhance the transfer of technology during the study. The Tanzanian side basically agreed on the importance of assigning the local counterparts but raised the following pertinent issues:
 - a) Engaging fulltime local counterpart staff to match the number and different specialties of the Japanese Team of Experts necessitates moving some of the local staff from districts in the region and from other regions. Therefore, the Tanzanian Government will try its best to allocate counterpart staff with due regard to professions available and their vicinity to the RCO. As to question of remuneration, the Tanzania Government will contribute accordingly.
 - b) Some of the personnel in the Japanese Team of Experts will stay for a short period of time and the major activity will be collection and synthesis of data. It might not be necessary to assign a permanent local counterpart staff to such experts.
3. The Tanzanian side proposed a change of the composition of the steering committee so as to formulate a more practical and efficient Committee.
The Japanese side agreed with this proposal and requested the Regional Commissioner's Office Coast Region to submit the new member list of the steering committee.

Coast Region Commissioner's Office will inform the concerned parties on the composition of the membership of steering committee and the progress of the study.

4. During Phase I of the Study, if Verification Studies are deemed necessary, they will be initiated in Phase II of the Study and continued up to and/or after that phase, if required. In such case the study period will be prolonged.
5. The Tanzanian side realizes the importance of training in order to equip the Tanzanian counterpart with knowledge for proper implementation of the Project. However, the Tanzanian side is of the opinion that training should be continued throughout life of the Project in order to increase the capacity of a sufficient number of personnel in different professions. The Team agreed to convey the request to the Japanese Government.
6. The Japanese and Tanzanian sides agree on the importance of carrying out Environmental Impact Assessment, if the Initial Environmental Examination recommends so. In this case, the Environmental Impact Assessment will be carried out by a Tanzanian Government Agency.



LIST OF PARTICIPANTS ON THE MEETING
(9 November 1999)

I. TANZANIAN SIDE

1. Col. T.P. Magere : Regional Administrative Secretary
2. Mr. A.H. Mwenkalley : Agricultural Office Regional Secretary
3. Mrs. E.S. Mwashwa : District Extension Officer
4. Mr. R.L. Ishengoma : Irrigation Engineer- Zone Morogoro
5. Mrs. Farida S. Saleh : DSMS Irrigation
6. Mr. A Mohamed : DSMS Horticulture
7. Mr. G.M. Kalinga : I/C Irrigation Sect. MAC
8. Mr. M.E. Nzalawahe : Horticulture (MAC)

II. JICA STUDY TEAM

1. Mr. Shiro Hirata : Leader
2. Mr. Masayuki Kouyama : Extension/Agricultural Support Services/
Farmers' Organization
3. Dr. Massamba Gueye : Environment
4. Mr. Jun Totsugawa : Coordinator

III. JICA TANZANIA OFFICE

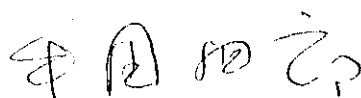
1. Mr. Shinichiro Futami : Assistant Resident Representative
2. Ms. Deborah G. Sungasia : JICA National Staff

MINUTES OF MEETING
ON
THE PROGRESS REPORT I
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE (CRCO)
AND
JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

Kibaha, 11 January 2000

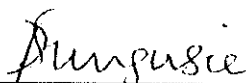


Mr. T. P. MAGERE
Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Mr. Shiro HIRATA
Leader,
JICA Study Team

Witnessed by



Ms. Deborah G. SUNGUSIA
Assistant Programme Officer
JICA Tanzania Office



The JICA Study Team (hereinafter referred to as “the Team”) dispatched by the Government of Japan through Japan International Cooperation Agency (hereinafter referred to as “JICA”) and headed by Mr. Shiro Hirata carried out the Phase I field work of the Study on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as “the Study”).

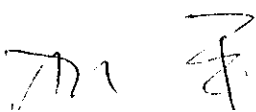
In accordance with the Scope of Work for the Study, the Team submitted officially twenty (20) copies of the Progress Report and explained the progress of the Phase I field work with basic concepts and methodology of the Study to the Coast Regional Commissioner’s Office (hereinafter referred as CRCO) and Ministry of Agriculture and Cooperatives on the 11th January 2000.

The following minutes have been prepared to confirm the main issues discussed and matters agreed upon by both sides. The list of participants in the meeting is attached as ANNEX.

1. The Tanzanian side was satisfied of the quality and coverage of the Progress Report I and recommended that the Study be continued as scheduled.

2. Preliminary Environmental Assessment carried out in this Study concluded that EIA is not mandatory.

3. By the end of January the Tanzanian side can send to the Study Team if necessary any additional comments and data and any useful information to add on the Progress Report (I). The Study Team will consider the comments when formulating the Interim Report.



List of Participants on the Meeting
(11 January 2000)

I. Tanzanian side

- | | |
|-------------------------|---|
| 1. Mr. A.H. Mwenkalley | : Regional Agricultural Officer |
| 2. Mr. J.A. Maliyawatu | : District Agricultural and Livestock Officer |
| 3. Mrs. E.S. Mwashu | : District Extension Officer |
| 4. Mr. R.L. Ishengoma | : Irrigation Engineer- Zone Morogoro |
| 5. Mrs. Farida S. Saleh | : DSMS Irrigation |
| 6. Mr. P.A. Minja | : Planning Officer, Coast Region |
| 7. Eng. Lukuta Jaivi | : Irrigation Sect. MAC |
| 8. Mr. M.E. Nzalawahe | : Horticulture (MAC) |

II. JICA Study Team

- | | |
|---------------------------|---|
| 1. Mr. Shiro Hirata | : Leader |
| 2. Mr. Mitsuo Nishiya | : Farming & Cropping Systems |
| 3. Mr. Takayoshi Yamazaki | : Agricultural Economics/Marketing/Post-harvest
Progressing |
| 4. Mr. Masayuki Kouyama | : Extension/Agricultural Support Services/
Farmers' Organization |
| 5. Dr. Shuichi Matsushita | : Agricultural & Rural Infrastructure |
| 6. Mr. Shigeru Nakada | : Design, Estimate and Evaluation |
| 7. Dr. Massamba Gueye | : Environment |
| 8. Mr. Jun Totsugawa | : Coordinator |

III. JICA Tanzania Office

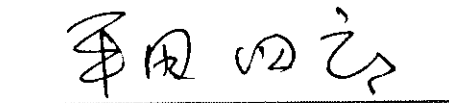
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| 1. Ms. Deborah G. Sungusia | : JICA National Staff |
|----------------------------|-----------------------|

MINUTES OF MEETING
ON
THE INTERIM REPORT
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE (CRCO)
AND
JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

Kibaha, 6 April 2000



Mr. T. P. MAGERE
Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania

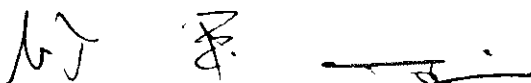


Mr. Shiro HIRATA
Leader,
JICA Study Team

Witnessed by



Mr. Tomoyuki OKI
Leader
JICA Advisory Team



In accordance with the Scope of Work for the Study (hereinafter referred to as "S/W") on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as "the Study"), the Government of Japan dispatched through Japan International Cooperation Agency (JICA) the Study Team (hereinafter referred to as "the Team") headed by Mr. Shiro Hirata for the implementation of the Study, to the United Republic of Tanzania. The team carried out the Phase I Study, and prepared the Interim Report containing the results of the Phase I Study, the master plan, the selection of priority sites of the Study, the verification study and the work plan for Phase II Study, in accordance with S/W and Minutes of Meeting on the Progress Report I signed on the 11th January 2000.

At the commencement of the Phase II Study, the Team submitted officially twenty (20) copies of the Interim Report and explained the basic concepts of the master plan, methodology and schedule of the Phase II Study to the Coast Regional Commissioner's Office (hereinafter referred as CRCO) and Ministry of Agriculture and Cooperatives on the 4th April 2000. In the discussions on the Interim Report, the importance of Farming practices, Marketing, Agricultural Support services, Agricultural Organizations and Verification Studies was reemphasized and the following points were agreed upon by the Tanzanian and Japanese sides:

1. The Tanzanian side confirmed that contents of the Interim Report were prepared in compliance with the conditions set forth in the Scope of Work and agreed to proceed to the next stage of the study in accordance with the methodology and schedule presented in the Interim Report
2. Preliminary Environmental Assessment carried out in the Phase I Study concluded that Environmental Impact Assessment (EIA) is not needed.
3. The Verification Study which has been judged necessary during the Phase I Study will be drawn up in the Phase II Study and carried out in the Phase III Study. The Verification Study plan will be proposed and discussed in the Progress Report II to and with Tanzanian side, however the final plan will be examined in Japan and put together in the Draft Final Report (Df/R). The introduction of the Verification Study may immoderately prolong the Study period. Even in such case, the time for Df/R will not be changed and Df/R will be submitted in August 2000.
4. The technical transfer seminar will be held after the completion of the Verification Study.



**List of Participants on the Meeting
(4 April 2000)**

I. Tanzanian side

- | | |
|-----------------------------|---|
| 1. Mrs. P. Itanisa | : Principal Administrative Officer |
| 2. Mr. S. Mtomaye | : Reg. Local Govt. Officer |
| 3. Mr. A.H. Mwenkalley | : Regional Agricultural Officer |
| 4. Mr. J.A. Maliyawatu | : District Agricultural and Livestock Officer |
| 5. Mrs. E.S. Mwashha | : District Extension Officer |
| 6. Mr. R.L. Ishengoma | : Irrigation Engineer- Zone Morogoro |
| 7. Ms. Farida S. Saleh | : DSMS Irrigation |
| 8. Mrs. Seraphine M. Chambi | : DSMS Crops |
| 9. Mr. A. Mohamed | : DSMS Horticulture |
| 10. Mr. M.E. Nzalawahe | : Horticulture (MAC) |
| 11. Mr. Charles Kapama | : DSMS Cashew |

II. JICA Advisory Team

- | | |
|---------------------|----------|
| 1. Mr. Tomoyuki Oki | : Leader |
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III. JICA Study Team

- | | |
|---------------------------|---|
| 1. Mr. Shiro Hirata | : Leader |
| 2. Mr. Mitsuo Nishiya | : Farming & Cropping Systems |
| 3. Mr. Takayoshi Yamazaki | : Agricultural Economics/Marketing/Post-harvest
Progressing |
| 4. Mr. Masayuki Kouyama | : Extension/Agricultural Support Services/
Farmers' Organization |
| 5. Dr. Shuichi Matsushita | : Agricultural & Rural Infrastructure |
| 6. Mr. Shigeru Nakada | : Design, Estimate and Evaluation |
| 7. Mr. Yusuke Hanaishi | : Coordinator |


IV. JICA Tanzania Office

- | | |
|--------------------------|-------------------------------------|
| 1. Mr. Shinichiro Futami | : Assistant Resident Representative |
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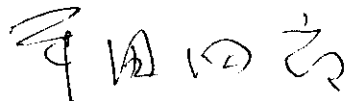
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MINUTES OF MEETING
ON
THE PROGRESS REPORT II
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION,
THE UNITED REPUBLIC OF TANZANIA
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE (CRCO)
AND
JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

Kibaha, 24 May 2000

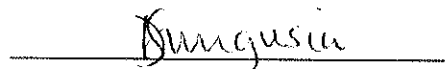


Mr. T. P. MAGERE
Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Mr. Shiro HIRATA
Leader,
JICA Study Team

Witnessed by



Ms. Deborah G. SUNGUSIA
Assistant Programme Officer
JICA Tanzania Office

The JICA Study Team (hereinafter referred to as "the Team") dispatched by the Government of Japan through Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Mr. Shiro Hirata carried out the Phase I field work of the Study on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as "the Study").

In accordance with the Scope of Work for the Study, the Team submitted officially twenty (20) copies of the Progress Report II and explained the progress of the Phase II field work with basic concepts and methodology of the Study to the Coast Regional Commissioner's Office (hereinafter referred as CRCO) and Ministry of Agriculture and Cooperatives on the 24th May 2000.

The following minutes have been prepared to confirm the main issues discussed and matters agreed upon by both sides. The list of participants in the meeting is attached as ANNEX.

1. The Tanzanian side was satisfied of the quality and coverage of the Progress Report II and recommended that the Study be continued as scheduled.
2. The Verification Study drawn up in the Phase II Study in collaboration with the Tanzanian side, is supposed to be carried out in the Phase III Study. However, the final plan will be examined in Japan and put together in the Draft Final Report (Df/R), which will be submitted in August 2000.
3. By the 15th of June 2000, the Tanzanian side can send to the Team if necessary any additional comments and data and any useful information to add on the Progress Report II. The Team will consider the comments when formulating the Draught Final Report.

List of Participants on the Meeting
(24 May 2000)

I. Tanzanian side

1. Mr. A.H. Mwenkalley : Regional Agricultural Officer
2. Mr. J.A. Maliyawatu : District Agricultural and Livestock Officer
3. Mrs. E.S. Mwashu : District Extension Officer
4. Mr. R.L. Ishengoma : Irrigation Engineer- Zone Morogoro
5. Mr. A. Mohamed : DSMS Horticulture
6. Mr. M.E. Nzalawahe : Horticulture (MAC)
7. Mr. Charles Kapama : DSMS Cashew

II. JICA Study Team

1. Mr. Shiro Hirata : Leader
2. Mr. Mitsuo Nishiya : Farming & Cropping Systems
3. Mr. Takayoshi Yamazaki : Agricultural Economics/Marketing/Post-harvest Progressing
4. Mr. Masayuki Kouyama : Extension/Agricultural Support Services/ Farmers' Organization
5. Dr. Shuichi Matsushima : Agricultural & Rural Infrastructure
6. Mr. Shigeru Nakada : Design, Estimate and Evaluation
7. Mr. Yusuke Haneishi : Coordinator

III. JICA Tanzania Office

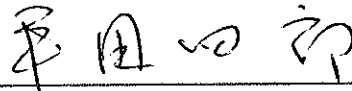
1. Ms. Deborah G. Sungasia : JICA National Staff

MINUTES OF MEETING
ON
THE DRAFT FINAL REPORT
FOR
THE STUDY
ON
THE SMALL SCALE HORTICULTURAL DEVELOPMENT PROJECT
FOR POVERTY ALLEVIATION TO FARMERS
IN
COAST REGION
THE UNITED REPUBLIC OF TANZANIA
BETWEEN
COAST REGIONAL COMMISSIONER'S OFFICE (CRCO)
AND
JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

Kibaha, 22nd September 2000

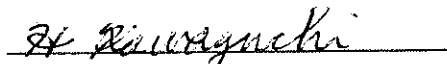


Mr. T. P. MAGERE
Regional Administrative Secretary,
Coast Regional Commissioner's Office,
The United Republic of Tanzania



Mr. Shiro HIRATA
Leader,
JICA Study Team

Witnessed by



Mr. Hisashi KAWAGUCHI
Leader
JICA Advisory Team

In accordance with the Scope of Work for the Study (hereinafter referred to as "S/W") on the Small Scale Horticultural Development Project for Poverty Alleviation to Farmers in Coast Region (hereinafter referred to as "the Study") signed on the 15th April 1999, the Government of Japan dispatched through Japan International Cooperation Agency (JICA) the Study Team (hereinafter referred to as "the Team") headed by Mr. Shiro Hirata for the implementation of the Study, to the United Republic of Tanzania. The team carried out the Phase 1 and Phase 2 Studies and prepared the Draft Final Report containing the results of the Studies, the master programme, the selection of priority sites, the action plan and the verification study, in accordance with the aforementioned S/W and Minutes of Meetings.

The Team submitted officially thirty (30) copies of the Draft Final Report and explained the basic concepts of the master programme and the action plan to the Coast Regional Commissioner's Office (hereinafter referred as CRCO) and Ministry of Agriculture and Co-operatives on the 21st September 2000. In the discussion on the Draft Final Report, the following points were agreed upon by the Tanzanian and Japanese sides:

1. The Tanzanian side confirmed that contents of the Draft Final Report were prepared in compliance with the conditions set forth in the Scope of Work and agreed the contents of the Report in principle.
2. Pertinent issues raised during the discussion on the Draft Final Report shall be taken into consideration in preparing the Final Report.
3. The additional comments on the Draft Final Report shall be made, if necessary, by the Tanzanian side and will be sent to JICA Tanzania Office by the 23rd October 2000, and the Team will consider the comments when finalising the Final Report.
4. The Verification Study, which was judged to be necessary during the Phase 1 and 2 Studies, should be carried out separately from this study, as it is beyond the limits of the existing S/W.
5. The Tanzanian side shall make and send a request letter for execution of the Verification Study to JICA Tanzania Office in the earliest occasion after reaching agreement with suggestions put forward by the JICA Advisory Team.

List of Participants on the Meeting
(21 September 2000)

I. Tanzanian side

1. Mr. A.H. Mwenkalley : Regional Agricultural Officer
2. Mr. J.A. Maliyawatu : District Agricultural and Livestock Officer
3. Mr. R.L. Ishengoma : Irrigation Engineer- Zone Morogoro
4. Mr. A. Mohamed : DSMS Horticulture
5. Mr. G.M. Kalinga : I/C Irrigation Sect. MAC
6. Ms. M. Mwasha : Horticulture (MAC)
7. Mr. M.E. Nzalawahe : Horticulture (MAC)
8. Mr. Munguu : Zonal Irrigation Office

II. JICA Advisory Team

1. Mr. Hisashi KAWAGUCHI : Leader

III. JICA Study Team

1. Mr. Shiro Hirata : Leader
2. Mr. Mitsuo Nsihya : Farming & Cropping Systems
3. Mr. Shigeru Nakada : Design, Estimate and Evaluation

IV. JICA Tanzania Office

1. Ms. Deborah G. Sungusia : Assistant Programme Officer