

JAPAN INTERNATIONAL COOPERATION AGENCY

THE GOVERNMENT OF
THE HASHEMITE KINGDOM OF JORDAN
THE MINISTRY OF TOURISM AND ANTIQUITIES
THE MINISTRY OF PLANNING

DRAFT
PREQUALIFICATION DOCUMENT
FOR
CONSTRUCTION
OF
RAGHADAN BUS TERMINAL SUB-PROJECT
THE TOURISM SECTOR DEVELOPMENT PROJECT

August 2000

Pacific Consultants International
Yamashita Sekkei Inc.

RAGHADAN BUS TERMINAL SUB-PROJECT

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THE HASHEMITE KINGDOM OF JORDAN
THE MINISTRY OF TOURISM & ANTIQUITIES
THE MINISTRY OF PLANNING

INSTRUCTIONS TO APPLICANTS

RAGHADAN BUS TERMINAL SUB-PROJECT
THE TOURISM SECTOR DEVELOPMENT PROJECT

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TO BO COMPLETED AND RETURNED

Application for Prequalification as a Tenderer
Prequalification Application Form

INSTRUCTIONS TO APPLICANTS

PART 1: INTRODUCTION

1.1 SCOPE OF PREQUALIFICATION

THE GREATER AMMAN MUNICIPALITY (hereinafter referred to as the “GAM”) of THE HASHEMITE KINGDOM OF JORDAN has received an ODA Loan from Japan Bank for International Cooperation, hereinafter referred to as the JBIC, toward the cost of **RAGHADAN BUS TERMINAL SUB-PROJECT** for the TOURISM SECTOR DEVELOPMENT PROJECT, Loan Agreement No. JO-P11, dated 2nd December 1999, and intends to apply a portion of the proceeds of this loan to payments under the contract(s) for which this invitation for prequalification is issued. Disbursement of the ODA Loan by JBIC will be subject in all respects to the terms and conditions of the Loan Agreement, including the disbursement procedures and the “Guidelines for Procurement under JBIC ODA Loans.” No party other than the HASHEMITE KINGDOM OF JORDAN shall derive any rights from the Loan Agreement or have any right to the loan proceeds. The above Loan Agreement will cover only a part of the project cost. As for the remaining portion, the HASHEMITE KINGDOM OF JORDAN will take appropriate measures for finance.

JBIC requires that applicants and contractors, as well as the HASHEMITE KINGDOM OF JORDAN, under contracts funded with JBIC ODA Loans and other Japanese ODA, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, JBIC:

- (a) will reject a proposal for award if it determines that the applicants recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (b) will recognize a contractor as ineligible, for a period determined by JBIC, to be awarded a contract funded with JBIC ODA Loans if it at any times determines that the contractor has engaged in corrupt or fraudulent practices in competing for, or in executing, another contract funded with JBIC ODA Loans or other Japanese ODA.

1.2. OBJECTIVE

THE GREATER AMMAN MUNICIPALITY (GAM) of THE HASHEMITE KINGDOM OF JORDAN intends to call tenders from qualified contractors and suppliers for the execution of the **RAGHADAN BUS TERMINAL SUB-PROJECT** and associated works for THE TOURISM SECTOR DEVELOPMENT PROJECT.

Procurement of the construction works, supply of materials and supply of system will be included in the Contract. In this connection, reputable Contractors and Suppliers, experienced in this type of works are invited to apply for Prequalification.

Applicants are expected to be in the form of a Consortium, Joint Venture, or other organization, including named manufacturers or suppliers, with complete capability to complete the Works as a team under the lead Contractor.

1.3 DEFINITIONS AND ABBREVIATIONS

The following definitions and abbreviations shall have the meaning assigned to them as indicated, except where the context requirements dictate otherwise.

- “ GAM” : Greater Amman Municipality
- “ JBIC” : Japan Bank for International Cooperation
- “ MPWH” : Ministry of Public Works and Housing
- “ Works” : RAGHADAN BUS TERMINAL Sub-project
- “ Applicant” : Firms, partnerships and companies wishing to be pre-qualified for the tendering; as an individual company; as a member of a consortium or joint venture partnership.
The applicant may be a contractor, a manufacturer or a supplier.
- “ Contract Team” : The Organization proposed by the Applicant, comprising the Applicant, and other contractors, manufacturers and suppliers to carry out the complete works.
- “ Manufacturers” : The principal producer, manufacturer or maker of a product. A manufacturer may also be a fabricator or an assembler of sub-system obtained from other manufacturers to be incorporated into the product.
- “ Supplier” : The principal entity that is providing a product that itself has not manufactured or fabricated.

1.4 PREQUALIFICATION FOR CONSTRUCTION OF RAGHADAN BUS TERMINAL SUB-PROJECT

It should be noted that in order to successfully qualify as tenderers for this project Applicants must achieve the necessary grading in all three categories, namely:

- Structure and Organization;
- Work experience;
- Financial;

Failure to achieve the necessary grade in any one category will lead to rejection of the application.

1.5 ELIGIBILITY OF APPLICANTS

It is considered that an Applicant will not be able to perform the whole of the contract from its own resources, and will be required to employ other Contractors, Manufacturers and Suppliers to form a “ Contract Team” capable of carry out the Contact.

Applicants must demonstrate their “ Contract team’ s” total ability to perform all the contract work items. Applicants, where they are not proposing to employ their own resources, may name up to three contractor, manufacturers or suppliers for any of the work listed in Part 2.

Those named contractors, manufacturers, or suppliers will not be applying as Applicant but must be identified in detail. The purpose of proposing names in the Prequalification Documents to allow the Applicant the opportunity to tender the most compliant contractor, manufacturer or supplier in the Applicant’ s tender submittal.

Failure to employ one of the named contractors, manufacturers or suppliers for an item of work which had been submitted in Prequalification will mean dis-qualification of the Applicant’ s Tender.

Applicants must be able to demonstrate their familiarity with the type of work (as defined in Clause 2.1) and experience.

Evidence to support the Applicant’ s experience and ownership or leasing of plant is required.

PART 2: PROJECT DESCRIPTION

SITE LOCATION AND DESCRIPTION OF SITE

Refer to Appendix 1 included in this Prequalification Documents.

GENERAL DESCRIPTION OF THE PROJECT

The project feature:

T
S L A D A S
S A

T S R
R

- L
- S
- R
- E
- Structural steel pedestrian bridge

The reference drawing of the building is shown in Appendix 2 included in the Prequalification Documents.

SITE INFORMATION

- Access to Site
- Accommodation
- Climate
- General Soil and Water Conditions
- Existing Utilities

Information of existing condition is shown in Appendix 3 included in the Prequalification Documents.

PROJECT SCHEDULE

The implementation of the Project is tentatively scheduled as follows:

Qualified Applicants to register	-
Obtain the Tender Documents	-
Submission of Tenders	-
Signing of Contract	-
Contract Period	-
Maintenance Period	-

GENERAL CONTRACTUAL REQUIREMENTS

(i) Type of Contract

The Contract, for which the Applicants are seeking Prequalification, will be on the basis of unit prices for works performed or items supplied as described in the provisions of the Bill of Quantities.

Financial Conditions

Project will be met through the JBIC loan assistance and the GAM. Payments to the Contractor will be made Jordanian Dinar and other foreign currency.

Tender Security

All qualified Applicants who submit a Tender for the Project shall be required to provide a Tender Guarantee.

System of measurement

The measurement system shall be metric.

Language

All documents for the Tender and the Contract shall be in English.

Prequalification Confidentiality and Expenses

All Prequalification Documents and other related information received by GAM from the Applicants will be considered in strict confidence and are not returnable. All expenses of Applicants relating to the prequalification shall be borne by the Applicants and in no case they will be reimbursed.

PART 3: INSTRUCTIONS AND GENERAL CONDITIONS

COMPLETION OF PREQUALIFICATION FORMS

The Applicants shall complete the forms included in this Prequalification Documents. Only Applicants who submit full information in the format prescribed therein will be considered for prequalification. All information submitted by the Applicants must allow GAM' s and/or the Consultant to verify such information, if so required. GAM' s and/or the Consultant may wish to request additional information to complete evaluation, Applicants shall fully comply with GAM' s and/or the Consultant' s requirements on supplying additional information within the specific time given. Should the required additional information not be given in the specific period, GAM will evaluate only the submitted data and documentation so available.

CONSORTIUM, JOINT VENTURE AND PARTNERSHIP

If it is intended to tender as a consortium, a joint venture, or as a partnership, each firm of the proposed consortium, joint venture, or partnership shall be Eligible Applicant and shall complete fully and submit Prequalification Forms, clearly indicating the names of the consortium, joint venture, or partnership. The intent to tender as a consortium, a joint venture, or as a partnership, shall be clearly

indicated therein. The share of each member' s participation shall be given and the name of the leading participant. Any changes in the composition of the consortium, joint venture, or partnership after the Prequalification is not permitted except under the specific conditions set out in the Tender Documents. Applicants shall give full details in all the Prequalification Forms of the works, which are anticipated to be performed by the Applicant and/or each of the members of the consortium, joint venture, or partnership.

NAMED CONTRACTORS, MANUFACTURERS AND SUPPLIERS

The work to be performed by named Non-Applicant Contractors, Manufacturers and Suppliers shall be given, and materials to be provided shall be described. Note the requirement of Clause 3.4 (iii) whereby completed prequalification forms for technical aspects only, are required for Non-Applicant Contractors, Manufacturers and Suppliers. The Application Forms shall be clearly indicated the Applicant' s name and also the name of the Company whose data is being submitted on the Application Form.

GENERAL INSTRUCTIONS

Prequalification Documents, comprising the Prequalification application documents and forms duly filled in and supplemented by all the information required, shall be prepared in six (6) identical copies, consisting of one (1) " ORIGINAL" and five (5) " Duplicates" . Each copy of the Prequalification Documents shall be enclosed in sealed envelopes, clearly marked " ORIGINAL" or " DUPLICATES" with the name and address of the Applicant, and marked:

PREQUALIFICATION DOCUMENTS FOR CONSTRUCTION OF RAGHADAN BUS TERMINAL SUB-PROJECT

The Prequalification Documents shall be addressed and submitted by hand to:

THE GREATER AMMAN MUNICIPALITY
TENDERING DEPARTMENT
City Plaza, Ras Alain, Omar Matar Street, AMMAN

between ----- hrs. and ----- hrs. Jordan Standard Time on a day to be announced.

All member of consortium, joint ventures, or partnerships, and all major sub-contractors shall fill in all forms and these shall become part of the Prequalification Documents.

Prequalification Documents shall be completed in English, and reference in any other language, shall be accompanied by a certified English translation.

Application by registered partnership must contain the full name and address of the place of business of each of the partners and must be signed with the partnership name by an authorized representative, followed by the signature and designation of the person signing, and included with the application must be a certified declaration by the partners stating that they consider themselves jointly and severally responsible for all the obligations of the application and any contract subsequently entered into.

Application by corporation or limited company must be signed with the legal name of the corporation or company, by the authorized person, followed by the signature and designation of the person signing and included with the application must be certified document given proof of his authority to sign the application.

Application by a group of two or more corporations or limited companies (firms) forming a joint venture or consortium must be signed by each firm and satisfactory proof furnished with the application that one juristic person (hereinafter called “ Leading Partner”) is authorized to act for all. In any cases, they shall be jointly and severally responsible for all obligations of all members of the joint venture or consortium. The Leading Partner shall also be given the full business address of its authorized representative in Jordan as shown in Form No.1.

It is required that each Applicant shall provide a certified copy of the registration of the Applicant to conduct business in either Jordan or in their home country.

Any information submitted by the Applicant(s) after the time specified in Section 3.4 (ii), above (unless specifically requested under Section 3.1) shall not be accepted for consideration.

Qualified Applicants will be informed separately in writing.

FORMS

The Applicants should fully fill in all Application Forms provided and attach to the forms, any certificates and letters required thereon. Only detail given on the forms in the format requested or attached as specifically required will be considered in assessing the Applicant’ s qualifications. Details given in general lists or brochures alone will not be examined. In addition, the following documents should be attached to the forms.

-: Certificate prepared by a competent authority verifying the legal status of the Applicant.

- : Notarized documents indicating the person, identified by name, nationality and domicile who will sign for the Applicant and verifying his representative status.

BASIS OF EVALUATION

- 1) Prequalification of Applicants will be based on Applicant' s submissions which demonstrate convincingly their capability in five criteria, These are;

Structure and Organization

Experience

Resource – Personnel

Resource - Plants & Equipments

Contract Experience

Financial

The Applicant has the structure and the organization to undertake works of the nature and magnitude of the proposed Project, and which satisfies the eligibility requirements.

Availability and experience of key personnel

Availability and capacity, of major plant and equipment

Annual work turnover for the last five years

- (e) Experience of similar structural type of project
- (f) Experience of similar type of Project
- (g) The financial status of the Applicants will be judged from his audited balance sheets, profit and loss statements for each of the last five (5) years. The data to be provided by the Applicant shall clearly show capital turnover, capital employed, gross profits after taxes and also provide some key financial ratios. Supporting letter from the Applicant' s banks are also to be submitted.

- 2) The basic principle of the evaluation will be a grading system.
To be qualified applicants must have a passing grade in each of the aforementioned categories.

RIGHTS TO BE RESERVED

GAM reserves the right to pre-qualify or reject any or all of the Applicants who may apply, without giving any reason therefore it is not bound to accept any of the applications.

GAM will not be liable for any claim regarding the procedure of the prequalification and will not be responsible for costs, expenses, losses, damages, or liabilities, incurred by any Applicant as a result of, or arising out of, this Prequalification.

3.8 LITIGATION HISTORY

The Applicants should provided accurate information on any litigation or arbitration resulting from contracts, with the Ministry of Public Works and Housing and the GREATER AMMAN MUNICIPALITY , completed on under execution over the last 10 years. A consistent history of awards against the Applicant or any partners of a joint venture or consortium may result in failure of the application.

PART 4: CONSTRUCTION WORKS AND LOCAL PROCUREMENT

INFORMATION TO BE PROVIDED

(i) Experience

Applicant should demonstrate his experience in under-taking similar projects according to the attached forms. Detail of type, size, location, method of construction, contracted/actual construction period, reasons delay (in any) and prices contracted and finally billed should be provided.

Key Personnel

The Applicant should provide an organization chart and data sheets with the experience and proficiency in English of key project staff that the Applicant proposes to employ to execute the work in the Hashemite Kingdom of Jordan. At least two (2) alternative replacements for each position shall also be given. The Applicant shall include a confirmation statement for those who are proposed. The statement shall accompanied by a bar chart showing the scheduled period of employment and statement of the availability of the proposed key personnel for the Project.

Major Plant and Equipment

The Applicant should provide a list with a complete description of all major items of equipment to be used in carrying out the works, including description of equipment and number of each type. The capacity of equipment shall be suitable to meet the requirement of the works.

The list of major equipment shall set forth separately those owned by the Applicant and those which the Applicant intends to purchase, or acquire from other sources, and the sources thereof. The location of major equipment and time required to mobilize it and deliver it to the site of the work..

The Applicant shall indicate which items of equipment are in used condition and shall include for each used item information on its age, prior use and present condition.

Quality Assurance

The Applicant should provide an organization chart and outline quality control programme, covering design, manufacture, materials and product test certificates, and delivery. The Applicant shall also provide an International Standard Organization (ISO) certificate for his quality control organization, if available.

Manufacturing Capacity

The Applicant should give detail information on the manufacturing capacity of its proposed organization, and indicate which components that may obtain from other manufacturers.

Annual Turnover

The Applicant should show the actual value of similar type of work undertaken in each of the last ten years and, the value for the current year under various heading as set out in the Forms provided.

APPENDIX 1

SITE LOCATION AND DESCRIPTION OF SITE

Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Down Town Tourist Zone

Note:
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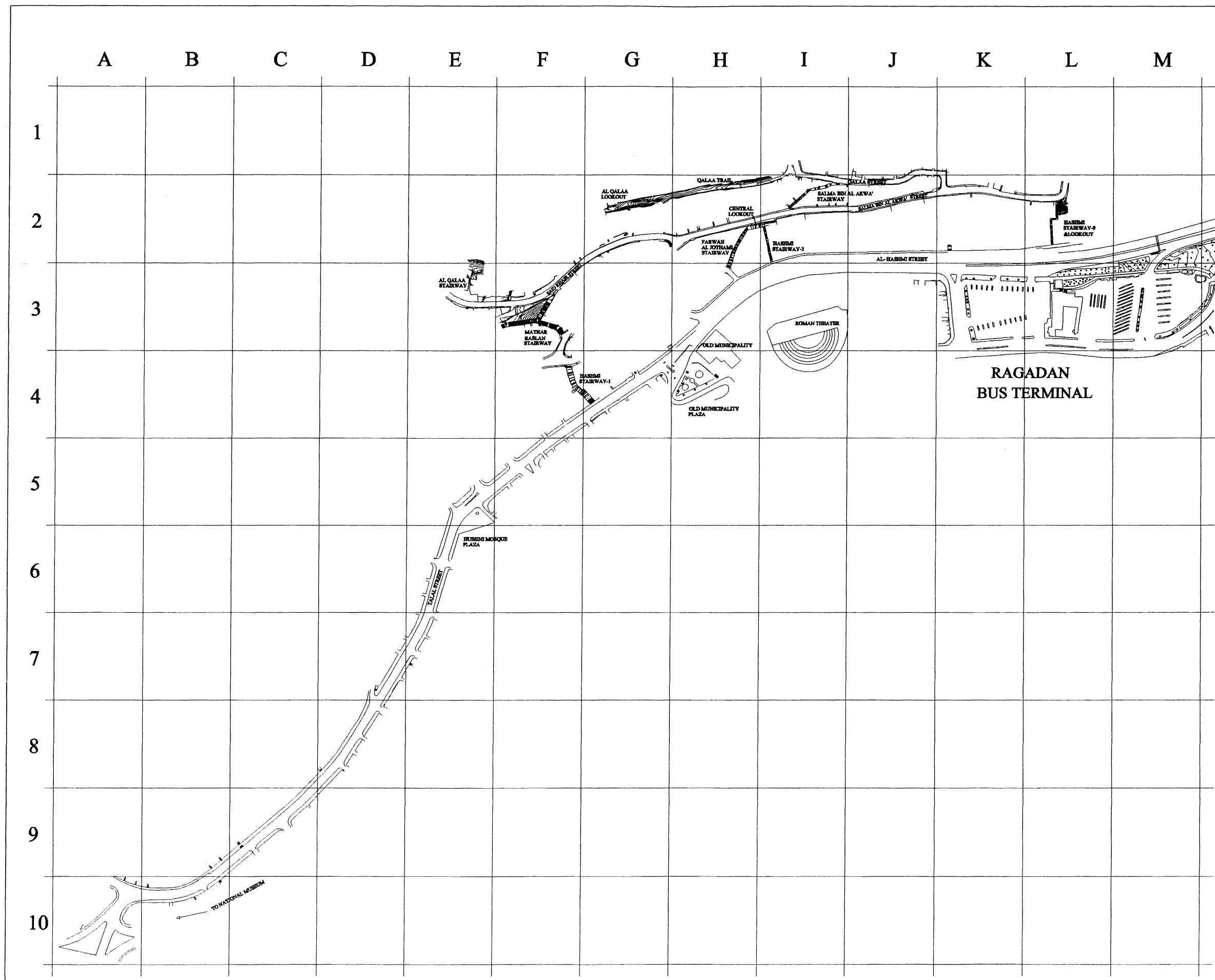
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DO NOT SCALE DRAWINGS.

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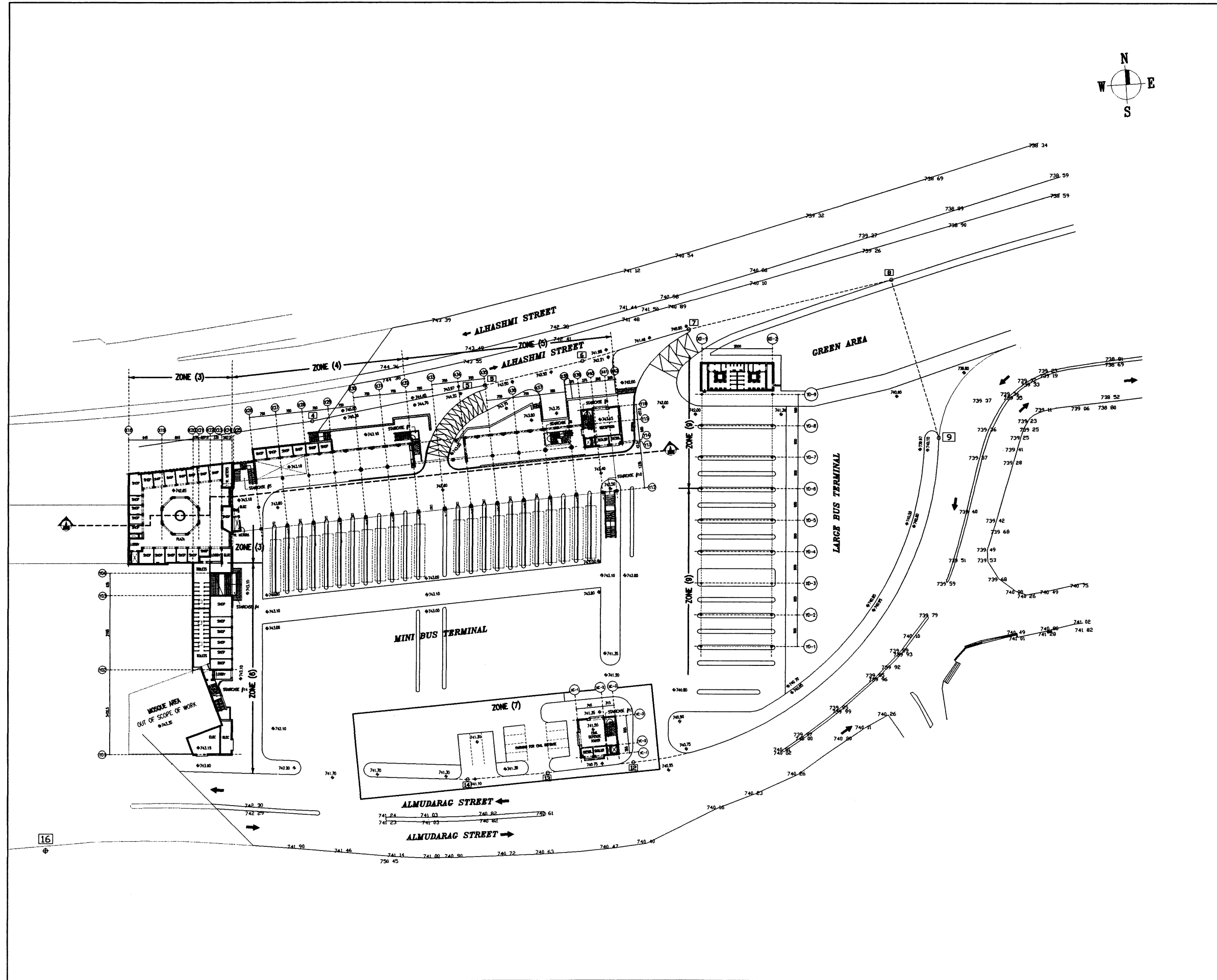
Raghadan Bus Terminal
Drawing Title:
LOCATION MAP

Scale: 1:2400
Drawing No.: RBT. A002



APPENDIX 2

PROJECT FEATURE



Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

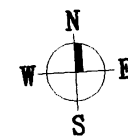
Sub-Project:
Amman Downtown
Tourist Zone Development

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Raghadan Bus Terminal
Drawing Title:
GROUND FLOOR PLAN

Scale: 1/500 Drawing No.: RBT . A102

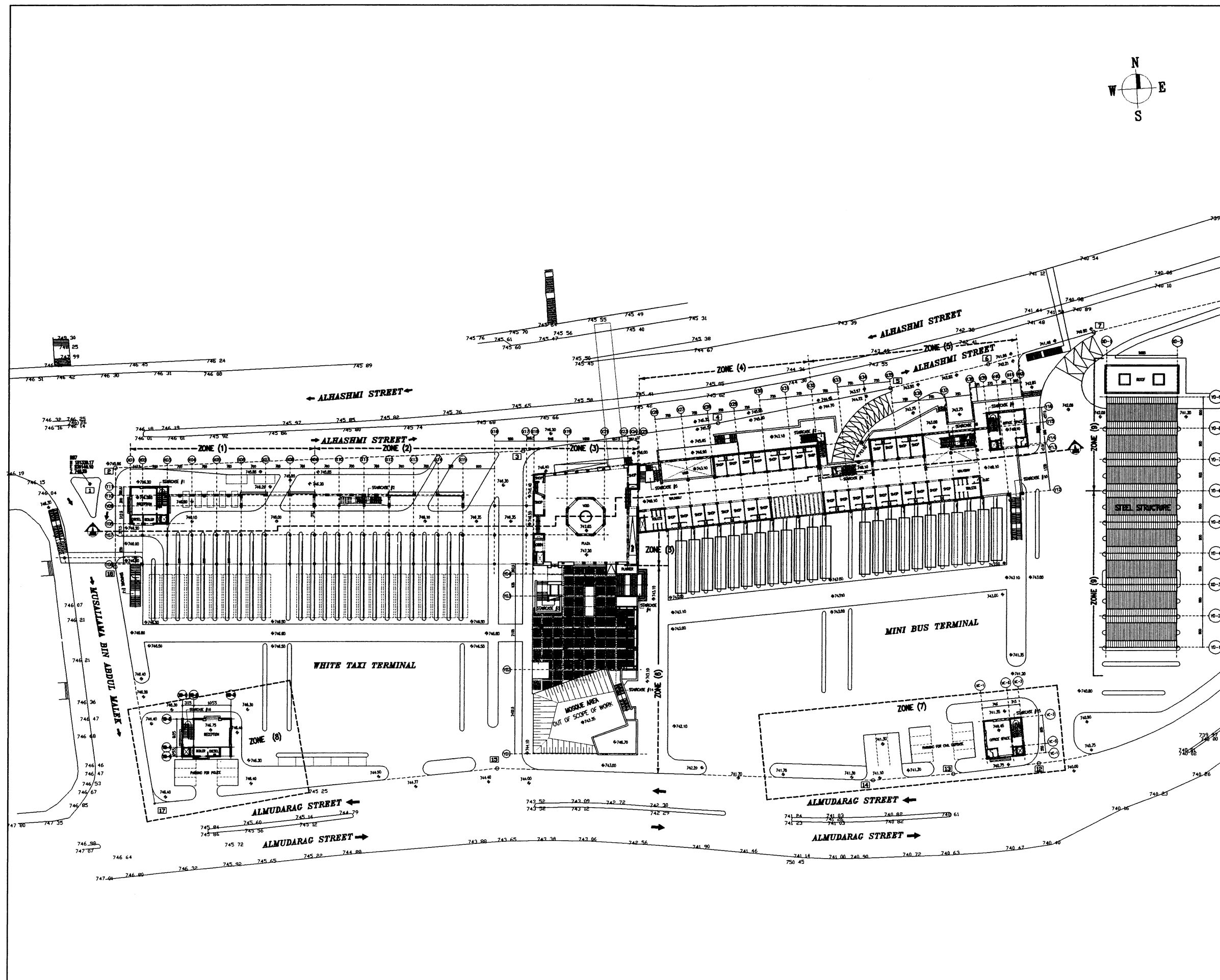


Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

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Architects, Engineers

Raghadan Bus Terminal
Drawing Title:
FIRST FLOOR PLAN

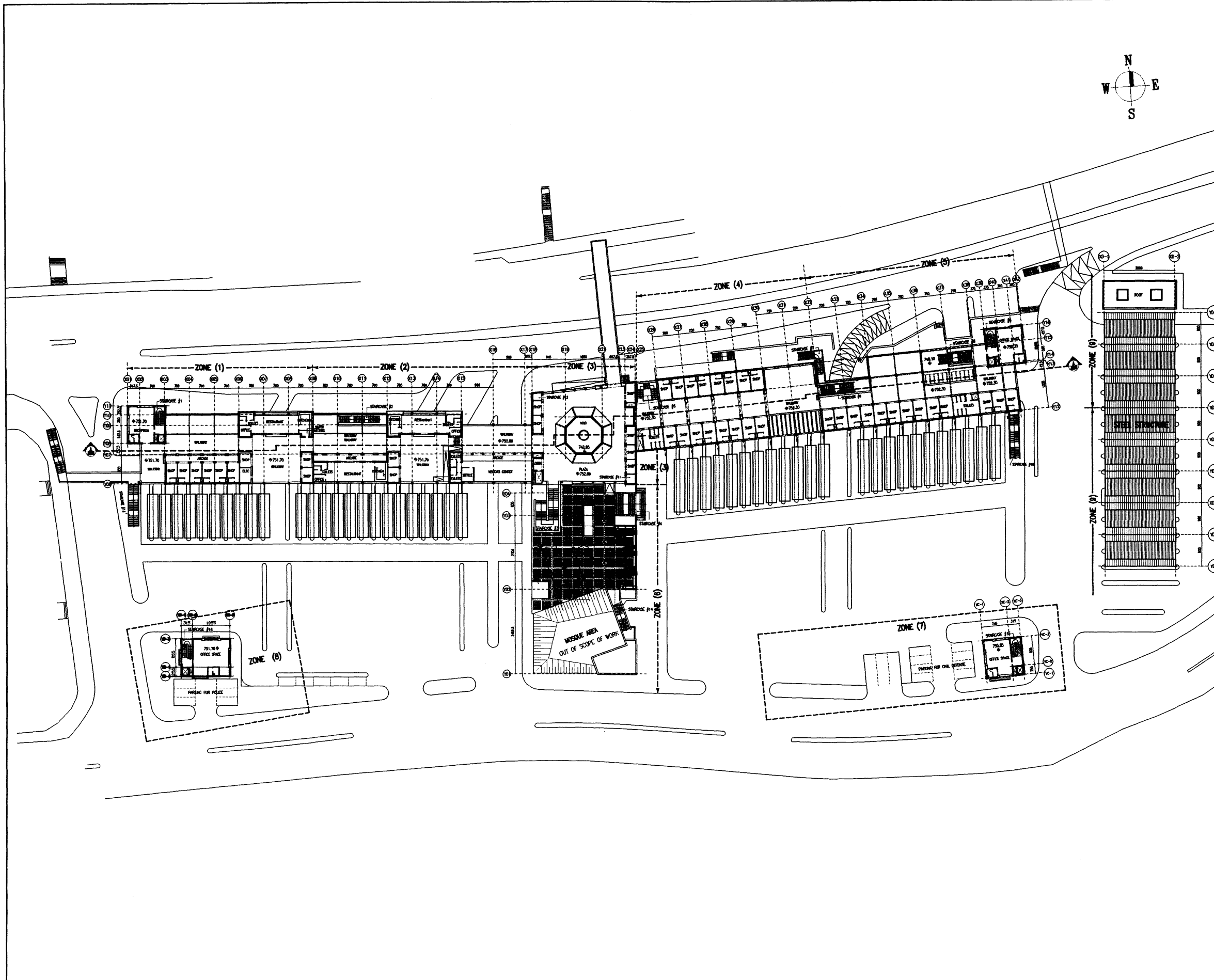
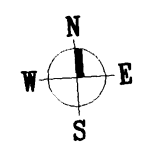
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Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

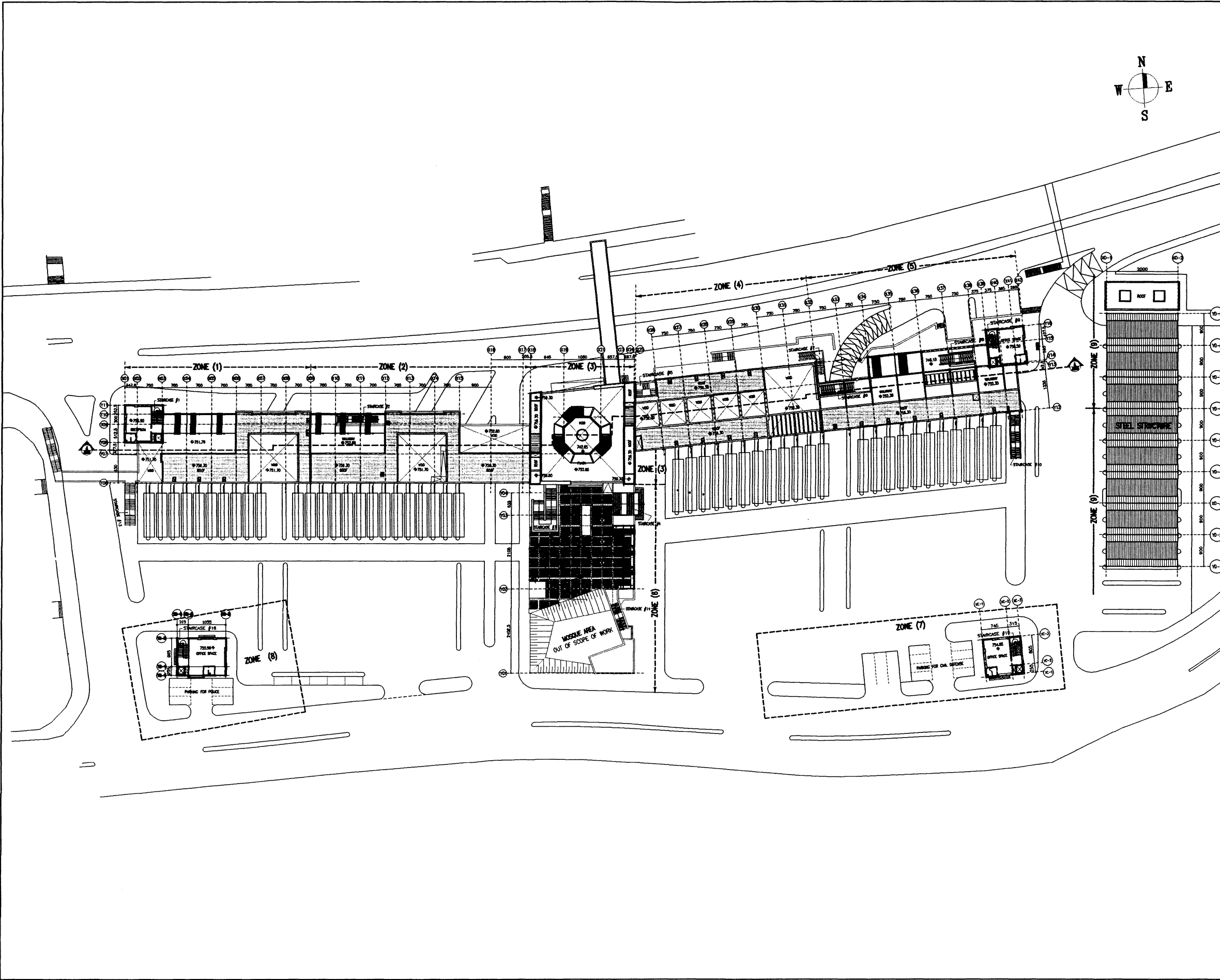
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TIBAH Consultants
Architects, Engineers

Raghadan Bus Terminal
Drawing Title:
SECOND FLOOR PLAN

Scale: 1/500 Drawing No.: RBT . A104



Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

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Architects, Engineers

Raghadan Bus Terminal

Drawing Title:
THIRD FLOOR PLAN

Scale:
1/500

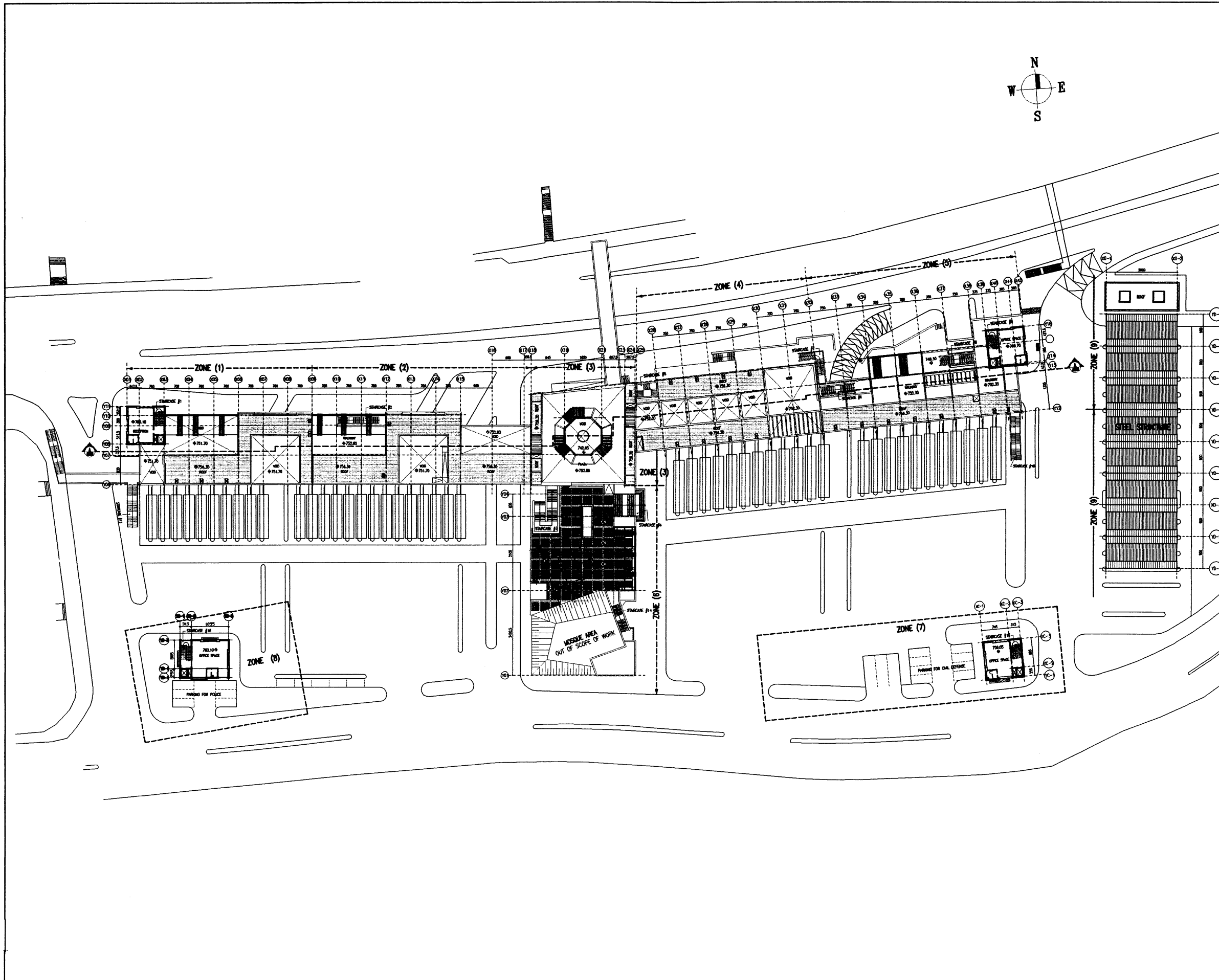
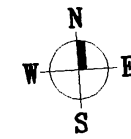
Drawing No.:
RBT . A105

Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

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Subcontracted Local Consultant:

TIBAH Consultants
Architects, Engineers
مهندسين معماريين ومهندسين مدنيين

Raghadan Bus Terminal

Drawing Title:
FOURTH FLOOR PLAN

Scale:
1/500

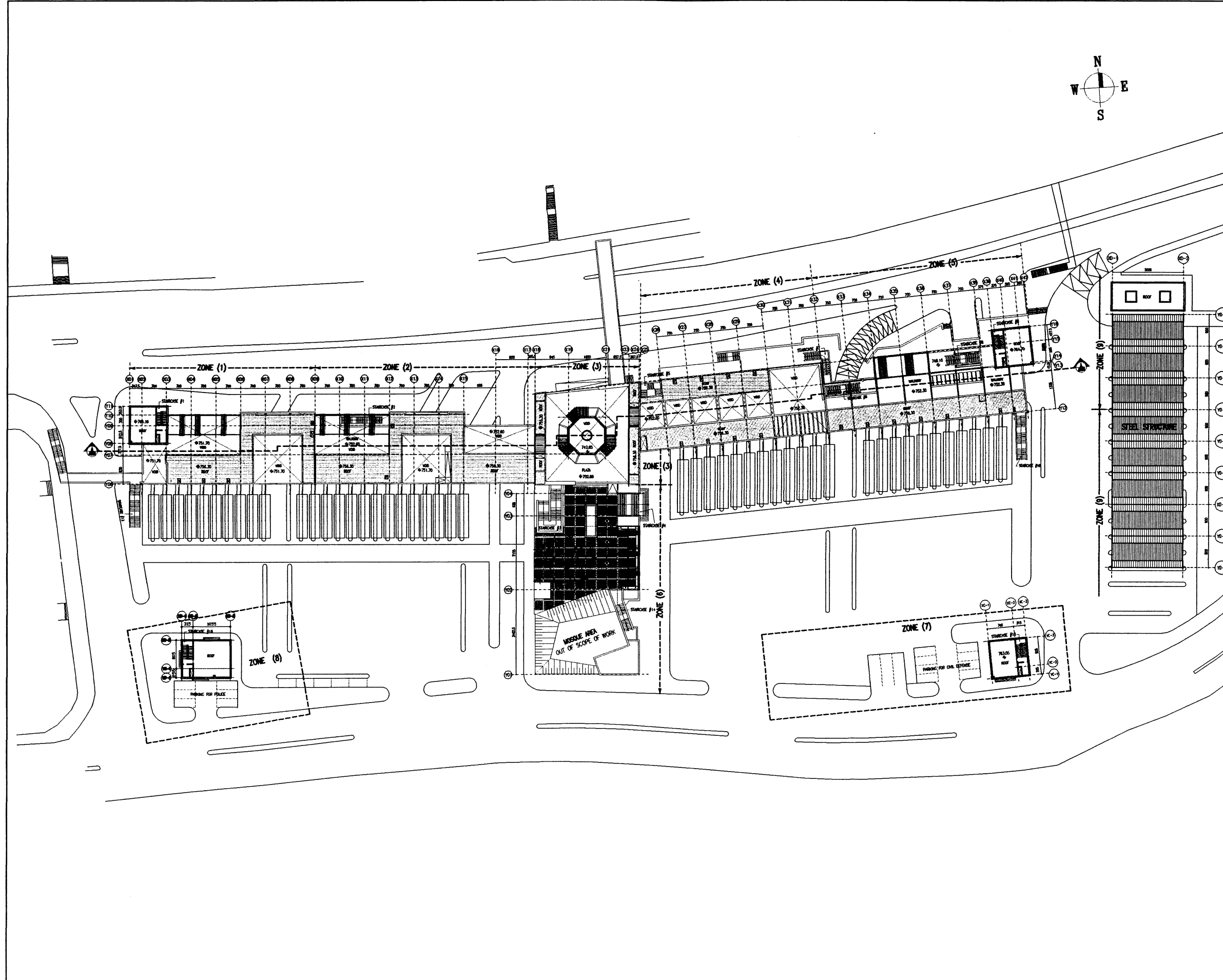
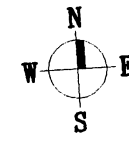
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RBT . A106

Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

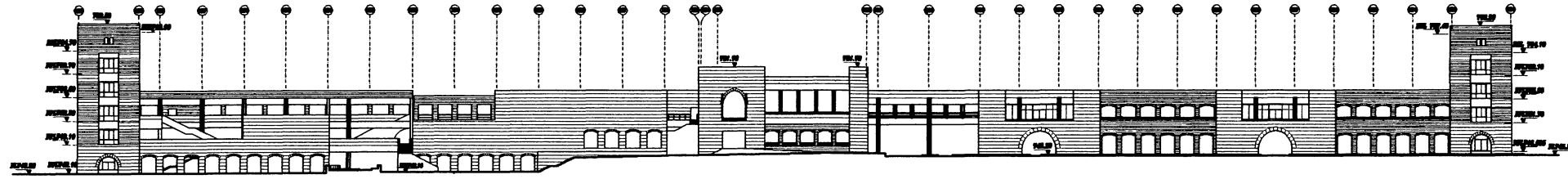
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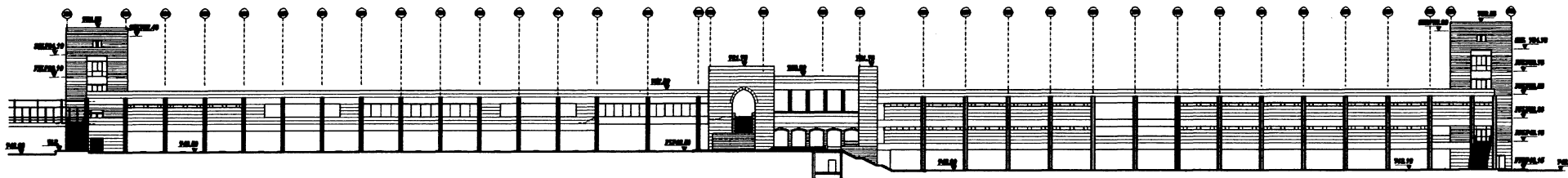
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Architects, Engineers

Raghadan Bus Terminal
Drawing Title:
FIFTH FLOOR PLAN

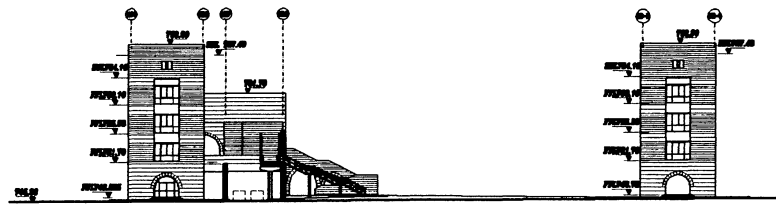
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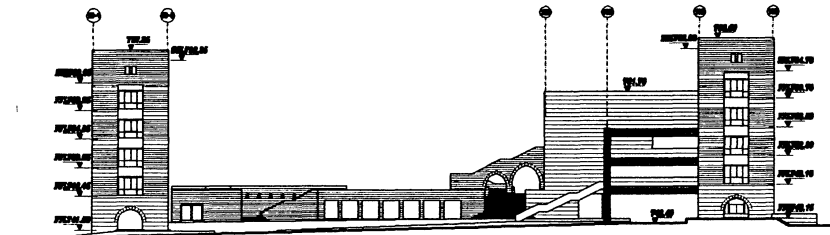
NORTH ELEVATION



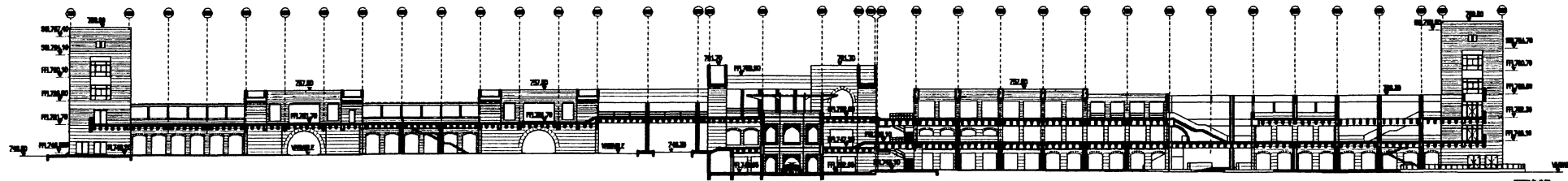
SOUTH ELEVATION



WEST ELEVATION



EAST ELEVATION



LONGITUDINAL SECTION (A-A)

Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

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Subcontracted Local Consultant:
TIBAH Consultants
Architects, Engineers


Raghdan Bus Terminal
Drawing Title:
ELEVATIONS & SECTIONS

Scale: 1/500 Drawing No.: RBT . A108

APPENDIX 3

EXISTING CONDITION

Tourism Sector Development Project
in the Hashemite Kingdom of Jordan

The Government of
the Hashemite Kingdom of Jordan
The Ministry of Tourism and Antiquities
The Ministry of Planning

Sub-Project:
Amman Downtown
Tourist Zone Development

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NOTES:

• ALL STEEL STRUCTURES WILL BE DISMANTLED BY GAM.
• ALL OTHER STRUCTURES WILL BE WITH IN THE SCOPE OF WORK.

---+--- CONSTRUCTION AREA

Designed by:

Japan International Cooperation Agency
(JICA)

JICA Study Team:

Joint Venture of
Pacific Consultants International and
Yamamoto Sekkei Inc.

Subcontracted Local Consultant:

TIBAH Consultants
Architects, Engineers



Raghadan Bus Terminal

Drawing Title:

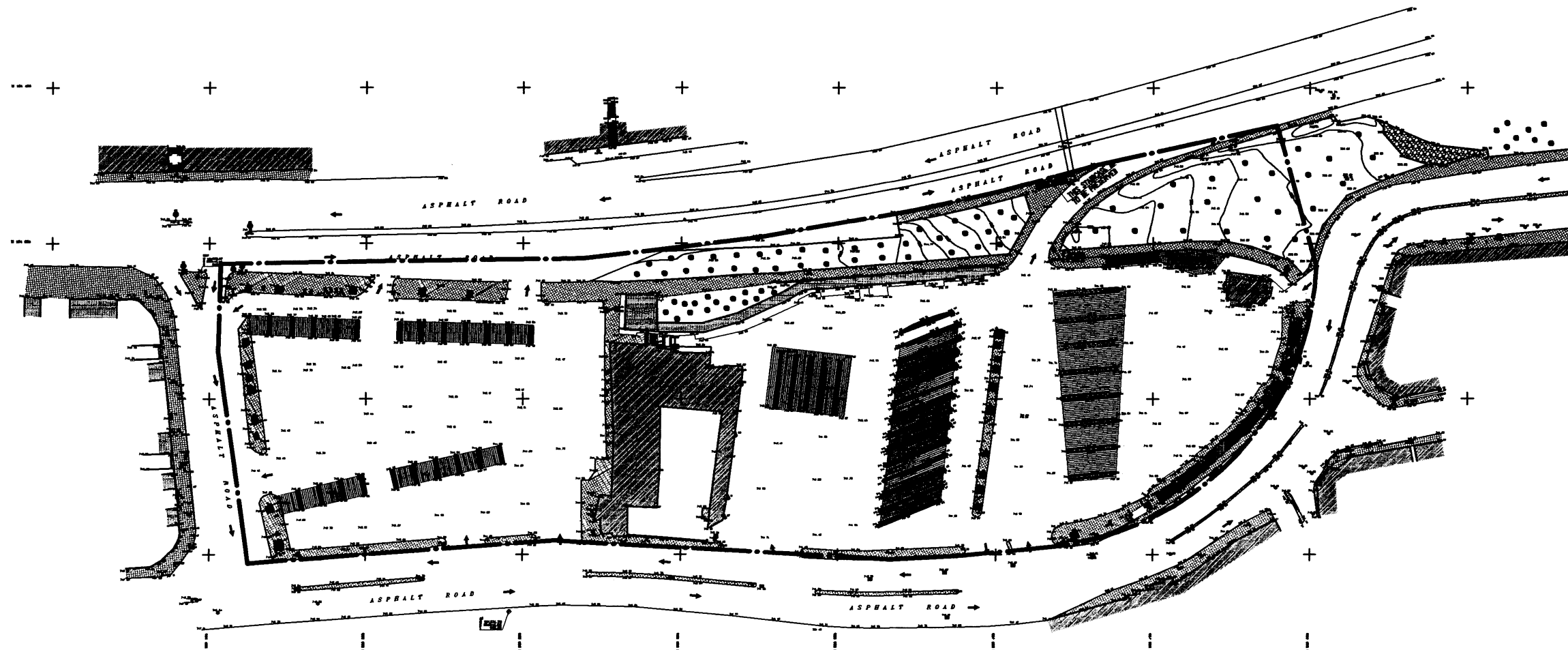
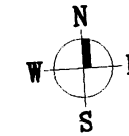
SITE TOPOGRAPHY AND
EXISTING LAYOUT

Scale:

1/750

Drawing No.:

RBT . A003



THE GOVERNMENT OF
THE HASHEMITE KINGDOM OF JORDAN
THE MINISTRY OF TOURISM & ANTIQUITIES
THE MINISTRY OF PLANNING

APPLICATION FOR PREQUALIFICATION
AS A TENDERER

RAGHADAN BUS TERMINAL SUB-PROJECT
THE TOURISM SECTOR DEVELOPMENT PROJECT

APPLICATION FOR PREQUALIFICATION AS A TENDERER

Applicant Name: _____

Organization of Applicant

The proposed Organization will be: (Tick where applicable)

- | | |
|------------------------------------------------|------------|
| Main Contractor with/without Sub-Contractor(s) | () |
| Joint Venture with/without Sub-Contractor(s) | () |
| Consortium with/without Sub-Contractor(s) | () |
| Partnership with/without Sub-Contractor(s) | () |

The Main Contractor' s or Majority Joint Venture' s, or Consortium Leader' s name and registered address is:

Registered Business Name: _____

Registered Business Address: _____

In accordance with the Prequalification Forms attached, the undersigned Representative,

Name: _____

Title: _____

Company' s Name: _____

is legally authorized to act in the name and on be half of the Applicant.

and the following co-applicant members:

* : Enter full name and address of the Co-Applicant(s) who are either Joint Venture/Consortium partners

(a)

(b)

(c)

(d)

By this application, the undersigned Representative, who acts in the name and on behalf of the Co-Applicant(s) declares:

That he guarantees the truthfulness and exactness of all statements and answers made in the Prequalification Questionnaire and in the attached documents.

That GAM or delegates is authorized to effect any investigation to prove the truthfulness of the statements and documents submitted and to obtain clarifications and information on the technical and financial standing of the Applicant(s).

That he accepts unconditionally the periods fixed for the Prequalification of Applicants and for the Tender Preparation, and renounces consequently to ask for any extension.

That, by view of the Power of Attorney with which he has been granted, he has the widest authority to execute agreements and to effect all the formalities for the Tender.

That the address in which he fixes his legal domicile for the purposes of this Prequalification and subsequent Tender, to which GAM and its delegates may direct all correspondence, is as follows:

----- th -----, 2,000 Representative name: _____

(Signature _____)

Title _____

THE GOVERNMENT OF
THE HASHEMITE KINGDOM OF JORDAN
THE MINISTRY OF TOURISM & ANTIQUITIES
THE MINISTRY OF PLANNING

PREQUALIFICATION APPLICATION FORM

FOR CONTRACTORS

RAGHADAN BUS TERMINAL SUB-PROJECT
THE TOURISM SECTOR DEVELOPMENT PROJECT

THE TOURISM SECTOR DEVELOPMENT PROJECT
RAGHADAN BUS TERMINAL SUB-PROJECT
Prequalification of Contractor

COVER

Prequalification Forms
Submitted to GREATER AMMAN MUNICIPALITY

Name and address of the Applicant:

Date:

Signed:
(Name)

Position:
(Director or duly authorized
Representative of the Company,
Consortium, Joint Venture)

((Note: If this Prequalification is returned on behalf of a consortium or a joint venture, a duly authorized representative of each company must also signed)

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Note to Applicants

1. Please answer all questions.
 2. Supplementary page may be photocopied and insert if required.
 3. Please number each page in the space provided at the top of each page.
 4. Please retain a copy of your complete submission.
 5. If a consortium or a joint venture is proposed, all member companies are to respond to all questions. Insert the member company name after the "Applicant" in the title block.
 6. Project financial data is to be given in Jordanian Dinar unless otherwise required. The exchange rate must be mentioned in each financial data form.
 7. If any of the required information is not available, insert "Not Available"
 8. At submission, print page number at the top right. Discard the page number at the bottom.
-

Project: **The Tourism Sector Development Project**
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No. 1 : Consortium or Joint Venture - 1

If the Company intends to enter into a consortium or joint venture for the Works, please give the following information. Otherwise state "Not Applicable"

1. Particulars of consortium or joint ventures:

Name:

Address:

Telephone and Fax. Numbers:

Proposed share ratio:

Proposed work division:

Responsibility/liability toward GAM:

2. Name of Company leading the Consortium or Joint Venture:

(Note: The leader of the consortium or joint venture must submit duly authorized board resolutions from other partner companies acknowledging their intention to form a consortium or joint venture)

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No. 1 : Consortium or Joint Venture - 2

3. Please indicate name and address of Bankers to the consortium or joint venture. (Details of further available facilities in the name of the consortium or joint venture, if any, to be attached)

a) Name:

Address:

Contact person:

Telephone and Fax. Numbers:

b)

4. Please indicate the chart showing the consortium or joint venture organization proposed for this Prequalification and show the major function of each company.

Proposed Consortium or joint venture Organization chart

Project: **The Tourism Sector Development Project**
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.2 : Company and Structure -1

1. Full Name of Company:
2. (each member company of a consortium/ joint venture, otherwise insert "Not Applicable")
Address of main office:

Registered office address:

Copy of the Classification Certificate (if Applicant or Co-applicant is Local registered Company)

Telephone number:

Fax. Number:

Established in year:

** If a Consortium or Joint Venture is proposed, provide information of all member companies.

2. Company Status : Limited/Partnership/Others (specify):

3. A) Name and Address of Parent Company, if any:

B) Name and Address of Ultimate Parent Company, if any:

4. Description of company (for example, General Contractor):

5. Number of years experience as a General Contractor - in own country

- Internationally

6. Number of experience as a subcontractor - in own country

- Internationally

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.2 : Company and Structure - 2

7. Name and address of associated companies to be involved in the project – and whether parent/subsidiary/other:

a) Name :

Address :

Parent/subsidiary/other (specify)

b)

8. If the company is a subsidiary, what involvement, if any, will the parent company have in the project?

9. Please indicate here or attach an organization chart showing the company structure including the name and position/title of senior management, directors and key personnel.

<p>Company Organization Chart (If Consortium or joint venture, each company's organization)</p>

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.2 : Company and Structure - 3

10. Please give the names, title and responsibility of each of the senior management and directors of each company.

a) Name :

Title :

Responsibility :

b)

11. Please indicate here or attach an organization chart showing the Company's structure for the business operations in Jordan, if any, including the name and position/title of the senior management and directors responsible for each of the business operations.

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.2 : Company and Structure- 4

12. Please describe particulars of representative office in Jordan, if any.

Business registration:

Number of employees:

Representative's name:

Title:

Office address:

Telephone number:

Fax. Number:

Other useful information:

13. Please indicate here or attach a chart showing the Company's worldwide operation network together with the business operations of the respective office

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.3 : Organization and Personnel Resources - 1

1. Please indicate number of current staff:

<u>Company</u>	<u>Technical</u>	<u>Administrative</u>	<u>Total</u>
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2. Please list present senior management and directors:

<u>Company</u>	<u>Name</u>	<u>Present Position</u>	<u>years of experience</u> <u>With the Company/</u> <u>in construction</u>
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Project: **The Tourism Sector Development Project**
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.3 : Organization and Personnel Resources - 2

3. Please indicate the chart showing the project organization proposed for construction of the Works and showing major functions down to the level of lead discipline engineers and supervisor.

(Note: Indicate ether full-time or part-time assignment on the Project)

Proposed Project Organization Chart

Functions:

- a) Head office Support: Director of Division/Department
 - b) Project manager
 - c) Section managers
 - d) Supervisors
 - e) Supporting staff
- Etc.

4. Please attach resume of each candidate for the key personnel described in the project organization shown in 3, above in the format below:

a) Name:

Present position:

Proposed position in the organization in 3 above:

Qualification:

Years of experience with Company

Years of experience in construction:

Years of experience in design (if applicable):

Major works for which responsible (type and value):

5. Please indicate the name and detail information of proposed Testing Agency or Laboratory.

Form 4-1

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.4 : Construction Equipment Resources – 1 (Company owned Equipment)

1. Please describe about the construction equipment owned by the Company.

<u>Description</u>	<u>Year of</u> <u>Manufacture</u>	<u>Total Hours</u> <u>to date</u>	<u>Present</u> <u>Location</u>	<u>Available</u> <u>Time/Period</u>
--------------------	--------------------------------------	--------------------------------------	-----------------------------------	----------------------------------------

(Add any major plant not listed above)

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.4 : Construction Equipment Resources – 2
(Equipment available from other organizations)

2. Please list the construction equipment, which will be readily available for the Works from other organization. List as equipment listed in item 1. Form 4-1.

Construction equipment type:

Name of organization owning the equipment:

Basis on which equipment will be made available (i.e. sale, lease, hire or sub contract):

Description (capacity):

Year of manufacture:

Total operation hours to date:

Present location:

Available time and period:

Form 5-1

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.5 : Manpower Resources– 1 (labour directly employed by the Company at present)

1. Please indicate number of direct employees:

Position/Trades

No. of licensed Employees

No. of non-licensed

(Add any classification not included above)

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.5 : Manpower Resources– 2 (labour employed by the Company directly or indirectly over the last two (2) years)

2. Please indicate number of employees of the following positions/trades directly or indirectly employed over the last (2) years:

<u>Position/Trades</u>	<u>No. of licensed Employees</u>	<u>No. of non-licensed</u>
------------------------	----------------------------------	----------------------------

(Add any classification not included above)

Project: **The Tourism Sector Development Project**
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.6 : Experience in Similar Project –2 (Complete Projects)

2. Please fill in information about construction of projects in Jordan completed during the past five (5) years, of which the floor area is more than 1,500m².

a)

Country/location:

Project Name:

Nature of Work: (e.g. civil, type of foundation, structural, architectural, etc.)

Use of Buildings, if any:

Total Floor area of Building (m²):

Type of Contract: Design and Construction/Construction only

Organization of Contractor: (e.g. Main contractor, Leader or member of consortium/joint venture,
Sub-contractor, Supplier, etc)

Contract Period: Commence: Complete:

Date of Actual Completion:

Contract Amount:

Average output per month:

Special equipment included or not included: (if included, specify)

Client:

Client Contact Personnel:

Client's Telephone and Fax. Numbers:

Any legal Action taken against Company: No/Yes (if yes, give details)

b)

Project: **The Tourism Sector Development Project**
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.7 : Financial Statement - 1

ALL FIGURES IN JORDANIAN DINAR

1. Authorized Capital:

 Paid Capital:

 Total Assets:

 Net Worth:,

2. Annual value of construction work undertaken for each of the last five (5) years and project for current year:

Year	Current	1,999	1,998	1,997	1,996	1,995
Company						
Group of						
Companies						

3. Approximate value of work in hand:

4. No of Contracts in hand:

5. Highest value contract during the past five (5) years:

6. Highest annual turnover for single contract in past five (5) years:

**Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT**

Applicant: _____

Form No.7 : Financial Statement - 2

7. Please attach copies of the Applicants Audited Balance Sheets and Profit and Loss Statements for each Company's Years from 1994/1995 to 1998/1999 inclusive with explanation of Extraordinary Items. Information should clearly show Capital Turnover, Capital Employed, Gross Profits after Taxes.

Please complete the following Table to show some key financial Ratios for the Year 1994/1995 to 1998/1999.

Item	1995	1996	1997	1998	1999
1. Current Ratio					
2. Debt Equity Ratio					
3. Debt Service Ratio					
4. Operation Ratio					
5. Return on Fixed Assets					

$$1. \text{ Current Ratio} = \frac{\text{Current Assets}}{\text{Current Liabilities}}$$

$$2. \text{ Debt Equity Ratio} = \frac{\text{Total Debt (Liabilities)}}{\text{Total Stockholder's Equity}}$$

$$3. \text{ Debt Service Ratio} = \frac{\text{Principal Repayment} + \text{Interest Expenses}}{\text{Profit before Interest Expenses}}$$

$$4. \text{ Operation Ratio} = \frac{\text{Operation Expenses}}{\text{Operation Revenue}}$$

$$5. \text{ Return on Fixed Assets} = \frac{\text{Net Profit}}{\text{Fixed Assets}}$$

8. Please attach copy of statement (certified if available) confirming the company's credit line available for the Works.

Note: It should be noted that account will be taken of the current Net Worth and Turnover of the Company (or consortium or joint venture) seeking Prequalification in the context of the value of the contracts to be awarded.

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.7 : Financial Statement - 3

9. Name and address of Bankers and Auditors from whom references can be obtained, together with details of any further facilities, if any.

Bankers

a) Name:

Address:

Contact Person:

Telephone and Fax. Numbers:

Auditors

a) Name:

Address:

Contact Person:

Telephone and Fax. Numbers:

Note: It should be noted that account will be taken of the current Net Worth and Turnover of the Company (or consortium or joint venture) seeking Prequalification in the context of the value of the contracts to be awarded.

Project: The Tourism Sector Development Project
RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.8 :Other Information – 1

The following questions related specifically to the Works should be responded to in detail.

1. Please list name and function of the responsible Division/Department in the Company for the Works, if awarded.

Division/Department:

Function:

Director of Division/Department:

Reporting line to the senior management:

Relation between the Director of Division/Department and the Project Manager:

-
2. Please describe the Company's standard procedures for the programming and quality assurance and control documents, please attach a copy of one complete set of each document.

-
3. A tender security in the amount of J.D. ----- will be required for the Tender. Please obtain and attach here confirmation from the Company's bank or surety that the bond will be provided.

-
4. Please list the standard insurance policies the Company carry in order to operate the business.
-

Project: **The Tourism Sector Development Project**
 RAGHADAN BUS TERMINAL SUB-PROJECT

Applicant: _____

Form No.8 :Other Information – 2

5. Please provide plans and procedures to be implemented for technology transfer to Jordan This should including, but not be limited to training, instruction, employment, where applicable, to Jordan personnel, partners and sun contractors.

6. Please add any further information, which you consider to be relevant to the evaluation of your proposal for Prequalification. If you wish to attach other documents, please list below, or state “Not Available”.
