

JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)  
MINISTRY OF AGRICULTURE AND FORESTRY  
THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

THE STUDY  
ON  
SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN  
THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

**FINAL REPORT**

ANNEXES

**JULY, 2000**

SANYU CONSULTANTS INC.  
NIPPON KOEI CO., LTD.

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THE SCOPE OF WORK  
FOR  
THE STUDY  
ON  
SMALL SCALE  
AGRICULTURAL  
AND

RURAL DEVELOPMENT PROGRAM  
FOR  
ALONG THE MEKONG RIVER  
IN

THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

AGREED UPON  
BETWEEN

MINISTRY OF AGRICULTURE AND FORESTRY  
AND

JAPAN INTERNATIONAL COOPERATION AGENCY

VIENTIANE, 24 NOVEMBER 1997



Mr. Kambhoun VISSAPRA  
Deputy Director General, Ministerial Cabinet,  
Ministry of Agriculture  
and Forestry  
Lao People's Democratic Republic



Mr. Kiyoshi HORII  
Leader,  
Preparatory Study Team,  
Japan International  
Cooperation Agency

I. INTRODUCTION

In response to the request of the Government of Lao People's Democratic Republic (hereinafter referred to as "GOL"), the Government of Japan (hereinafter referred to as "GOJ") has decided to conduct the Study for Small Scale Agricultural and Rural Development Program along the Mekong River (hereinafter referred to as "the Study") in accordance with the relevant laws and regulations in force in Japan.

Japan International Cooperation Agency (hereinafter referred to as "JICA"), the official agency responsible for the implementation of the technical cooperation programs of the GOJ, shall undertake the Study in close cooperation with authorities concerned of GOL.

The present document sets forth the Scope of Work for the Study.

II. OBJECTIVES OF THE STUDY

The objectives of the Study are;

1. to formulate a Master Plan for the Small Scale Agricultural and Rural Development Program along the Mekong River, which is aiming for stable agricultural production by small scale irrigation during dry season through the introduction of farmers' organization and rural credit;
2. to select priority project(s) for the Feasibility Study;
3. to conduct a Feasibility Study on priority project(s); and
4. to carry out technology transfer to the counterpart personnel of GOL through on-the-job training in the course of the Study.

III. STUDY AREA

The Study shall cover the areas of Thaphabath, Bolikhan, Paksan and Pakkading district of Bolikhamsai Province, Hinboun, Thakhek, Nongbok and Sebangfai district of Khammouane Province, Xaibouri, Khanthabouri and Songkhon district of Savanakheth Province (See Annex I).

IV. SCOPE OF THE STUDY

In order to achieve the objectives mentioned above, the Study shall cover the following:

Phase I : Formulation of Master Plan

1. Collect and review existing data and information in Lao and the Study area. These include the following:
  - a. national economy and social features.



- b. development plans for the country and the Study area,
  - c. agricultural sector policy,
  - d. financial sector policy, especially rural credit,
  - e. existing and planned relevant development project(s), and to evaluate their expected results,
  - f. organizational structure, responsibilities and budgetary performance of relevant institutions,
  - g. data on agriculture-related physical environment including climate, topography, land use, rainfall, soil, and hydrological conditions.
2. Carry out field survey. It includes the following:
- a. natural condition;
    - topography
    - meteorology
    - hydrology and water use
    - geology
    - soils
  - b. socio-economic condition;
    - economic indices
    - demographic conditions
    - socio-economic and institutional settings and structure (vertical, horizontal and gender-wise), and resources
    - development needs
    - present condition and readiness of farmers for participation in the development processes
    - land tenure
    - water rights
  - c. agricultural condition;
    - present land use
    - irrigation and drainage
    - farming practices
    - agricultural economy
    - postharvest
    - marketing
    - gender related issue
  - d. agricultural support;
    - research activities
    - extension
    - farmers' organization
    - credit facilities (including public, private and NGOs)
  - e. rural infrastructure;
    - road network
    - market and
  - f. environmental conditions.
3. Analyze collected data and information and identify major constraints and

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- development potential.
4. Prepare a Master Plan. It includes the following:
- a. rural credit;
  - b. farmers' organization for small scale irrigation;
  - c. irrigation and drainage;
  - d. agriculture;
  - e. agriculture support system;
  - f. agricultural/rural infrastructure;
  - g. rural road network;
  - h. marketing;
  - i. crop diversification;
  - j. animal husbandry;
  - k. fish culture, and
  - l. institutions, that is, an integrated system to implement Master Plan.
5. Select priority project(s) for Phase II.

Phase II : Execution of a Feasibility Study on priority project(s).

1. Collect detailed data and information through field surveys.
2. Formulate the optimum plan for the priority project(s) through participatory approach including a series of workshops with counterparts, relevant organizations and participating farmers.
3. Evaluate the expected results in terms of technical soundness, economic and financial viability, profitability, social changes, and environmental effects.
4. Prepare guidelines for small scale irrigation through the introduction of farmers' organization and rural credit for stable agricultural production.

V. STUDY SCHEDULE

The tentative schedule of the Study is shown in the attached ANNEX II.

VI. REPORTS

JICA shall prepare and submit the following reports in English and summaries in Lao to the GOL.

1. Inception Report  
Twenty (20) copies at the commencement of the Phase I field study.
2. Progress Report (1)

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- 3. Ministry of Agriculture and Forestry (hereinafter referred to as "MAF") shall act as counterpart agency to the Team and also as a coordinating body in relation with other governmental and non-governmental organizations concerned for the smooth implementation of the Study.
- 4. MAF shall, at its own expense, provide the Team with the following, in cooperation with other relevant organizations:
  - a. available data and information related to the Study,
  - b. counterpart personnel,
  - c. suitable office space with necessary equipment in Vientiane and Thakhek, and
  - d. credentials or identification cards.

VIII. UNDERTAKING OF GOJ

For the implementation of the Study, JICA shall take the following measures:

- 1. to dispatch, at its own expense, the Team to Lao PDR, and
- 2. to pursue technology transfer to Lao PDR counterpart personnel in the course of the Study.

IX. CONSULTATION

JICA and the MAF shall consult with each other in respect of any matter that may arise from or in connection with the Study.

- 3. Interim Report
- Twenty (20) copies at the commencement of the Phase II field study.
- 4. Progress Report (2)
- Twenty (20) copies at the end of the Phase II field study.
- 5. Draft Final Report
- Twenty (20) copies after Phase II work in Japan. GOL shall submit their comments to JICA within one (1) month after receipt of the Draft Final Report.
- 6. Final Report
- Fifty (50) copies within two (2) months after receipt of GOL's comments on the Draft Final Report.

VII. UNDERTAKING OF GOL

- 1. To facilitate smooth conduct of the Study, GOL shall take following necessary measures:
  - a. to secure the safety of the Japanese study team (hereinafter referred to as "the Team"),
  - b. to permit the members of the Team to enter, leave and sojourn in Lao PDR for the duration of their assignment therein, and exempt them from foreign registration requirements and consular fees,
  - c. to exempt the members of the Team from taxes, duties, and other charges on equipment, machinery and other materials brought into and out of Lao PDR for the conduct of the Study,
  - d. to exempt the members of the Team from income tax and charges of any kind imposed on or in connection with any emoluments or allowances paid to the members of the Team for their services in connection with the implementation of the Study,
  - e. to provide necessary facilities to the Team for remittance as well as utilization of the funds introduced into Lao PDR from Japan in connection with the implementation of the Study,
  - f. to secure permission for entry into private properties or restricted areas for the conduct of the Study,
  - g. to secure permission for the Team to take all data and documents (including photographs and maps) related to the Study out of Lao PDR to Japan, and
  - h. to provide medical services as needed. Its expenses will be chargeable to the members of the Team.
- 2. GOL shall bear claims, if any arise, against the members of the Team resulting from, occurring in the course of, or otherwise connected with the discharge of their duties in the implementation of the Study, except when such claims arise from gross negligence or willful misconduct on the part of the member of the Team.

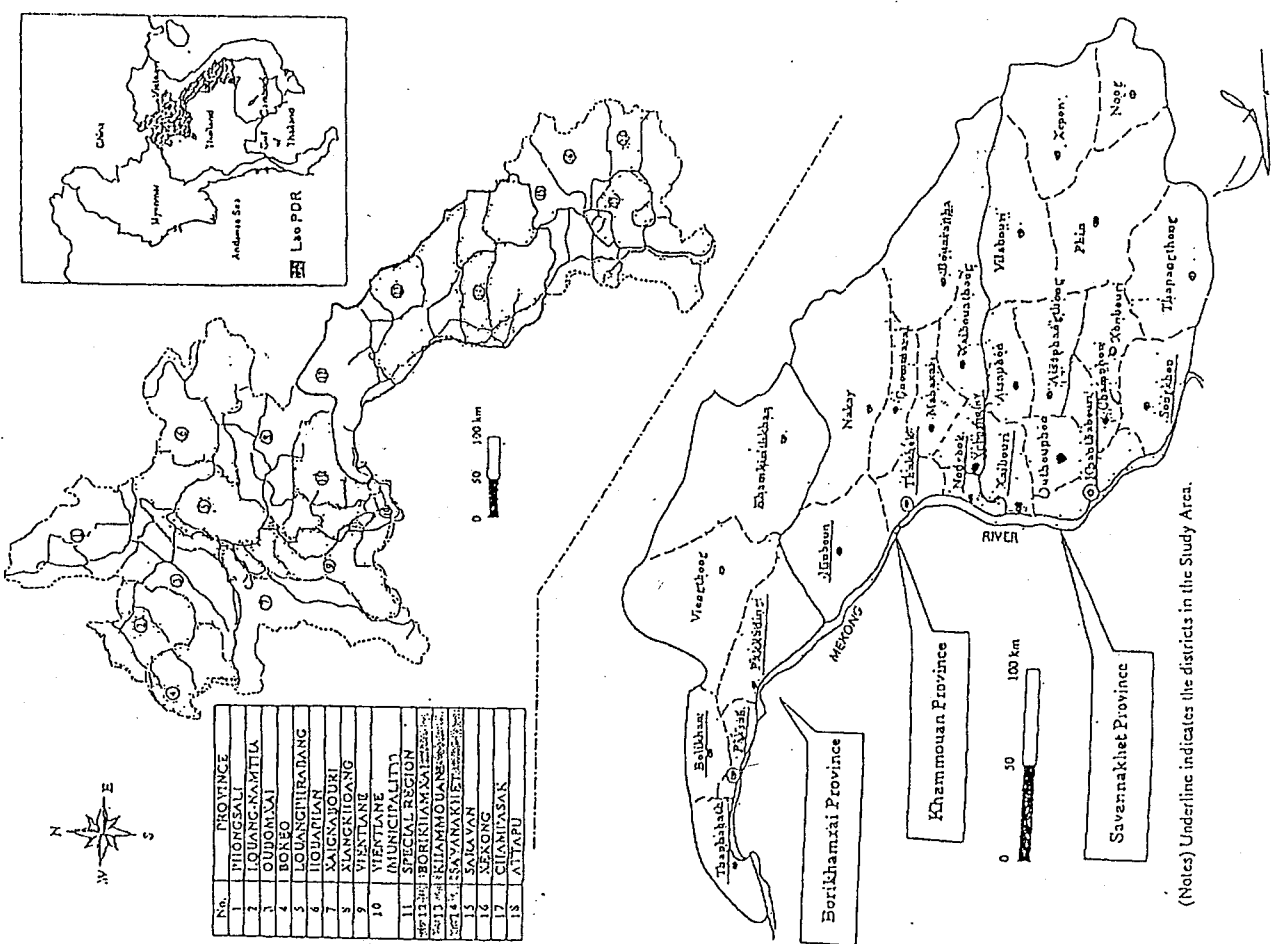
TENTATIVE SCHEDULE

Item	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Works in Lao PDR																							
Works in Japan																							
Phase																							
Report																							

(Remarks)

- Ic/R
- P/R(1)
- Iv/R
- P/R(2)
- Df/R
- ⊙
- F/R

: Inception Report  
 : Progress Report (1)  
 : Interim Report  
 : Progress Report (2)  
 : Draft Final Report  
 : Comments on Df/R by Lao PDR side  
 : Final Report



(Notes) Underline indicates the districts in the Study Area.

Handwritten signature and a circled number '7/8'.



Annex A-2 Minute of Meeting on S/W

MINUTES OF MEETING  
ON  
SCOPE OF WORK  
FOR  
THE STUDY  
ON  
SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN  
THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

The Preparatory Study Team (hereinafter referred to as "the Team"), organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA"), headed by Mr. Kiyoshi HORII, visited the Lao People's Democratic Republic from November 17<sup>th</sup> to 25<sup>th</sup>, 1997 for the purpose of discussing and confirming the Scope of Work for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River in the Lao People's Democratic Republic (hereinafter referred to as "the Study").


The Team had a series of discussions with the officers concerned of the Ministry of Agriculture and Forestry (hereinafter referred to as "MAF") and other organizations concerned. The list of participants in the meetings is attached in the Annex.


As a result of the discussions, MAF and the Team agreed on the Scope of Work for the Study.

The following are the main issues discussed and agreed upon by both sides in relation to the Scope of Work for the Study.

1. Two Fundamental Elements. Gradual expansion of farmers' organization and strengthening of APB's rural credit are indispensable for the implementation of small scale irrigation.
2. Targeted Size of Irrigation Area. The size of small scale irrigation in this Study will be determined in the course of the Master Plan Study by considering various factors such as manageability by and financial capacity of farmers' organization, cost effectiveness in investment, efficiency in water resource management and future development possibilities.
3. Focus of Master Plan. The Master Plan will focus on small scale irrigation. Irrigation areas will be identified through inventory analysis on potential irrigation systems.
4. Counterpart Personnel. MAF will make necessary arrangement to provide counterpart personnel from relevant organizations to the Study Team to facilitate the execution of the Study.
5. Steering Committee. A Steering Committee (S/C) will be established to discuss

VIENTIANE, 24 NOVEMBER 1997

  
Mr. Khamphiou VISSAPRA  
Deputy Director General,  
Ministerial Cabinet,  
Ministry of Agriculture and Forestry,  
Lao People's Democratic Republic

  
Mr. Kiyoshi HORII  
Leader,  
Preparatory Study Team,  
Japan International Cooperation  
Agency





## LIST OF PARTICIPANTS

## Ministry of Agriculture and Forestry

Mr. Khamphou VISSAPRA

Deputy Director General,

Ministerial Cabinet

Chief of Cooperation Division,

Ministerial Cabinet

Mr. Thongsoon BOUNPHASAISDL

Mr. Savanh HANEPPHOM

Deputy Chief, Division of Statistics and

Planning, Ministerial Cabinet

Mr. Langsy SAYVISITH

Director General, Department of Irrigation

Mr. Thanouay OUNTHOVANG

Deputy Director, Department of Irrigation

Mr. Vankham THAMMACHACK

Chief of Technical Division, Department of  
Irrigation

Mr. Akira HASHIMOTO

JICA Expert, Department of Irrigation

Mr. Khamhou PHANTHAYONG

Counterpart for JICA Expert, Department  
of Irrigation

Mr. Phaydy PHIAXAYSARAKHAM

Senior Staff, Department of Agriculture

## Agricultural Promotion Bank (APB)

Mr. Somchith BOUNLFUANE

Staff, Credit Division

## Bank of Lao

Mr. Bouleuth BOUNPHASAYSOME

Staff, Credit Department

## JICA Laos Office

Mr. Nobuhiro KUMAGAI

Assistant Resident Representative

## The Team

Mr. Kiyoshi HORII

Leader

Mr. Takuji ISOBE

Member

Mr. Yoshihiro HIRANO

Member

Mr. Kozo ITO

Member

Mr. Shinichi MORI

Member

Mr. Hitoshi KATO

Member

and set forth study outcomes for coordination in the course of the Study. The members of S/C will include the representatives from related departments of MAF, Agricultural Promotion Bank, Bank of Lao (Department of Credit), Secretariat of the Lao National Mekong Committee, the Science, Technology and Environment Organization (STENO), JICA Lao Office and the Study Team.

6. Mekong River Commission. Mekong River Commission (MRC) should be kept informed of the outputs of the Study.

7. Vehicles. MAF requested that vehicles be arranged by JICA. The Team will convey this request to the Government of Japan.

8. Training of Counterpart Personnel. MAF requested that the Lao counterpart personnel take advantage of training in Japan to promote an effective technology transfer. The Team will convey this request to the Government of Japan.

9. Equipment Necessary for the Study. MAF requested that equipment necessary for the Study be prepared by JICA. The Team will convey this request to the Government of Japan.

10. Final Report. Final reports of the Study will be made public.

**Annex A-3 Minute of Meeting on Inception Report**

**MINUTES OF MEETING**

**OF**

**INCEPTION REPORT**

**FOR**

**THE STUDY ON SMALL SCALE**

**AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM**

**ALONG THE MEKONG RIVER**

**IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC**

**VIENTIANE, November 16, 1998**

The meetings on the Inception Report (hereinafter referred to as "the Report") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held on November 10 and 16, 1998 at the conference room of the Ministry of Agriculture and Forestry. The meeting was chaired by Mr. Phouvieng LATDAVONG, Acting Director General, Cabinet Office of the Ministry of Agriculture and Forestry. List of participant is attached in Appendix A.

Prior to the presentation of the Report, Mr. Kazutomo HIHARA, JICA headquarters in Tokyo made explanation of the basic concept and general flow of JICA's development study. Mr. Yoshitomo MIYANISHI, team leader of JICA Study Team (hereinafter referred to as "the Team") explained the contents of the Report consisting of background, plan of approach and operation of the Study. After the series of discussion between the two sides, the Report was, in principle, accepted by the Lao side by confirming the followings:

**The results of the discussions**

- 1) The Team requested the Lao side to provide necessary data and information relating to the loan system for small scale irrigation facilities assisted by international funding agencies. The Lao side promised to provide the Team with the requested data and information through Committee for Investment and Cooperation (CIC) of the Prime Minister Office.
- 2) While the study area is defined as the administrative boundary of 11 districts of three Provinces, Bolikhamsai, Khammouane and Savanakheth under the Scope of Works, this study shall concentrate the flood prone areas within the said boundary. In this connection, the Japanese side requested the Lao side to identify the normal flooding area, and the Lao side promised to provide such information including the related study made by FAO and other donors, which is available in Department of Irrigation, and also the respective provincial offices concerned.
- 3) In view of effective and efficient implementation of the Study works, both sides agreed to establish the three level organizations, namely, the Project Steering Committee (PSC), the Central Working Group (CWG) and the Provincial Working Group (PWG) as shown in Appendix B. The members of the two working groups are regarded as counterpart personnel. Team proposed to hold a regular meeting once for two weeks at the PWG and once a month at the CWG.
- 4) The Lao side nominated accordingly the member list for the said study organization structure as mentioned in Appendix C.
- 5) The project implementation supporting agencies (Figure 3, page 26 of Inception Report) were modified as attached in Appendix D taking into the following points:  
- APB shall be a sub supporting agency for farmer organization as well;



Mr. Phouvieng LATDAVONG  
Acting Director General  
Cabinet Office of the Ministry of  
Agriculture and Forestry



Mr. Yoshitomo MIYANISHI  
Team Leader  
JICA Study Team

- CLCRD shall be a sub supporting agency for farmer organization at both the central and the provincial levels; and

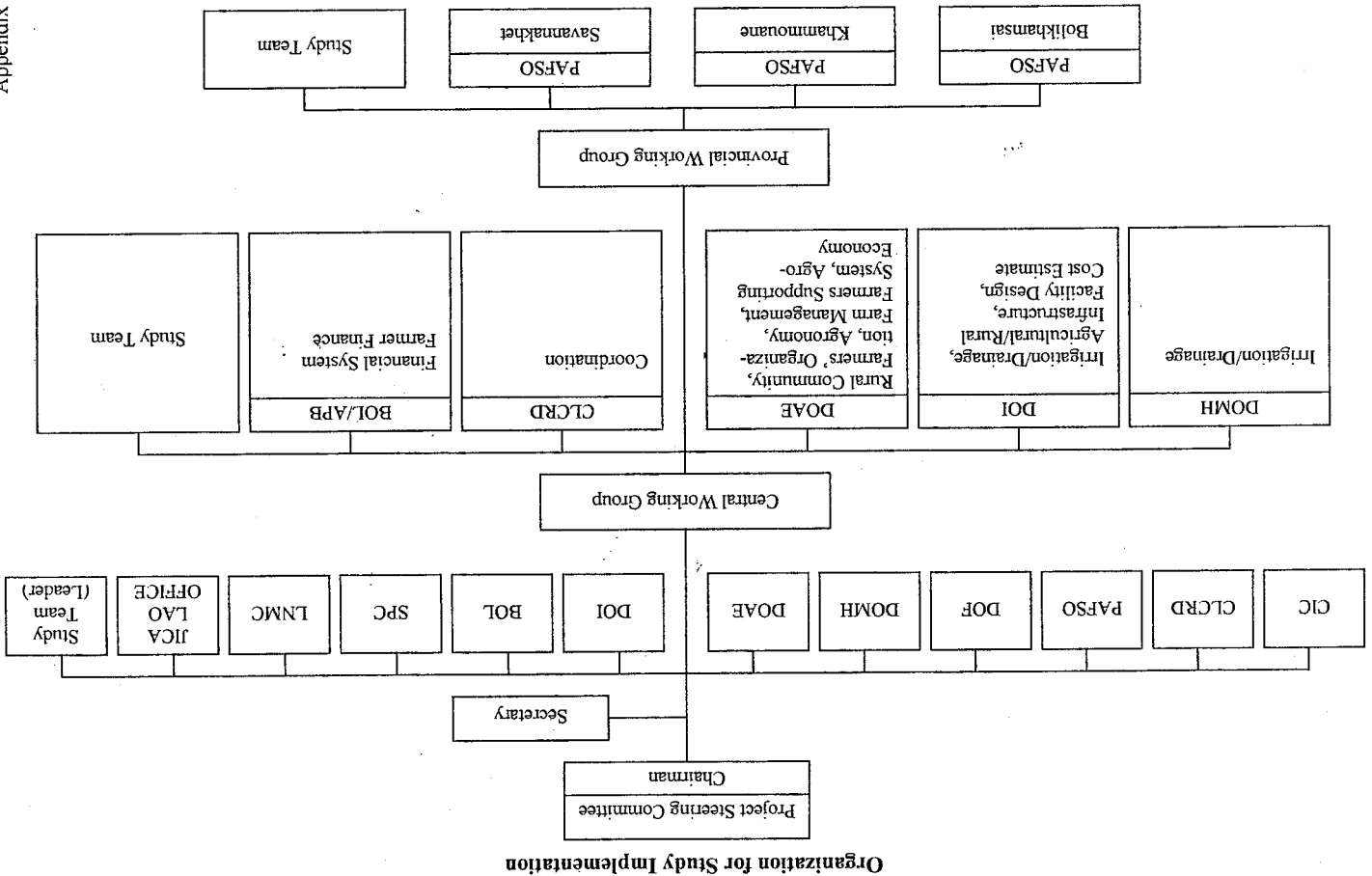
- Foreign donors shall be a sub supporting agency for environmental conservation as well.

6) The Team requested for the office space in Vientiane and Thakhek, and the Lao side promised to provide two rooms for the Team in the building of Department of Irrigation in Vientiane as well as the PAFSO Khammouane with some basic facilities including electricity, water, telephone line and air-condition.

7) The Mekong Committee has prepared the agricultural irrigation program over the entire river basin as its 1999 program, which includes similar concept with the JICA Study, and LNMC promised to supply the related information to the Team for the reference.

List of Participants

<u>Ministry of Agriculture and Forestry (MAF)</u>	Acting Director General, Cabinet Office
Mr. Phouvieng Latdavong	Program Coordinator, Cabinet Office
Mr. Phatsack Pheddara	Senior Officer, Department of Agriculture
Mr. Phaydy Phaxaysarakham	
<u>Department of Irrigation, MAF</u>	Director General, Department of Irrigation
Mr. Langsy Sayvisith	Deputy Head, Technical Division
Mr. Somchith Thongphanhuangsy	JICA expert, Department of Irrigation
Mr. Akira Hashimoto	Counterpart for JICA Expert
Mr. Khamhou Phanthavong	
<u>Provincial Agriculture and Forestry Service Office, MAF</u>	
Mr. Phichith Sayaphone	Director, Bolikhamsai Province
Mr. Khanthalangsy Sayalath	Khammouane Province
<u>Bank of LAO PDR</u>	Credit Department
Mr. Bounleut Bounphasayone	
<u>Agricultural Promotion Bank</u>	Project Staff
Mr. Bounsy Thanousing	
<u>Committee for Investment and Cooperation</u>	Deputy Director General, Department of International Economic Cooperation
Mr. Soulasth Oupravanh	
<u>Central Leading Committee for Rural Development</u>	
Mr. Phylavanh Nasoukthum	Director
<u>Lao National Mekong Committee</u>	
Mr. Boriboun Sarasisane	State Planning Committee
<u>State Planning Committee</u>	
Mr. Souphith Darachanthara	
<u>JICA</u>	JICA Headquarters (Tokyo)
Mr. Kazutomo Hitara	Project Formulation Adviser, Laos Office
Mr. Mikio Masaki	Program Officer, Laos Office
Mr. Sophonh Kousonsavath	
<u>JICA Study Team</u>	Team Leader
Mr. Yoshitomo Miyanishi	Financial System
Mr. Norio Mochizuki	Coordinator (Sub-Moderator)
Ms. Harue Nasu	



Member List of the Study Organization

A. Project Steering Committee:

- |                   |                           |                              |
|-------------------|---------------------------|------------------------------|
| 1. Chairman       | Mr. Phouviang Lattavong   | DG, Cabinet, MAF             |
| 2. Vice Chairman  | Mr. Langsy Sayvisith      | DG, DOI, MAF                 |
| 3. Vice Chairman  | Mr. Anonth Khamhoung      | DG, DOAE, MAF                |
| 4. Member         | Mr. Bounphone Soulinthone | DG, Cabinet, CLCRD           |
| 5. Member         | Mr. Bovieangkham Vongdala | DG, Cabinet, SPC             |
| 6. Member         | Mr. Silisay Vilathong     | DG, Dept. of Credit, BOL     |
| 7. Member         | Dr. Soulasit Oupravanh    | Dy. DG, DOFEC, CIC           |
| 8. Member         | Mr. Boliboun Sanasane     | Director, LMNC               |
| 9. Member         | Mr. Nithalat Somsanith    | Dy. DG, DOMH, MAF            |
| 10. Member        | Mr. Veunvang Bouttalath   | Dy. DG, DOLF, MAF            |
| 11. Member        | Mr. Phichith Sayaphone    | Director, PAFSO, Bolikhamsai |
| 12. Member        | Mr. Sivixay Soukthalat    | Director, PAFSO, Khammouane  |
| 13. Member        | Mr. Phoumy Phoumanivong   | Director, PAFSO, Savannakhet |
| 14. Secretary     | Mr. Phalasaek Pheddara    | DICI, MAF                    |
| 15. Dy. Secretary | Mr. Pasonexai Insiengmay  | SSDC, DOI, MAF*              |
| 16. Dy. Secretary | Mr. Khame Phalakone       | DOPS, MAF                    |

B. Central Working Group

- |           |                                |                      |
|-----------|--------------------------------|----------------------|
| 1. Chief  | Mr. Somchit Thongphanheangsi   | DOI, MAF             |
| 2. Member | Mr. Phaydy Phiangphaisalakham  | DOAE, MAF            |
| 3. Member | Mr. Philavan Nasoukkhoum       | CLCRD                |
| 4. Member | Mr. Bounleuth Boumphasaysone   | Dept. of Credit, BOL |
| 5. Member | Mr. Saksy Thavone              | Credit Div., APB     |
| 6. Member | Mr. Khamthong Soukthathamavong | DOMH, MAF            |

C. Provincial Working Group

- |           |                           |                   |
|-----------|---------------------------|-------------------|
| 1. Member | Mr. Bounseng Phathamavong | PIS, Bolikhamsai  |
| 2. Member | Mr. Khammouane Xaivavong  | PAES, Bolikhamsai |
| 3. Member | Mr. Dethsakda Manikham    | PIS, Khammouane   |
| 4. Member | Ms. Ammala Sengsoutiya    | PAES, Khammouane  |
| 5. Member | Mr. Souliyo Keophalivanh  | PIS, Savannakhet  |
| 6. Member | Mr. Sitthideth Kansavath  | PAES, Savannakhet |

Note: \* Mr. Pasonexai will act as secretary for both the working groups.

4

Figure 3 Proposed Project Implementation Supporting Agencies

	Farmer Organization		Farming Technology		Financial System		Infrastructure		Environmental Conservation	
	C.O.	P.O.	C.O.	P.O.	C.O.	P.O.	C.O.	P.O.	C.O.	P.O.
MOAF										
-DOAE	⊙	○	⊙	○	-	-	-	-	-	-
-DOLF	-	-	▽	▽	-	-	-	-	-	-
-DOI	⊙	○	-	-	-	-	⊙	○	-	-
-DOMH	-	-	-	-	-	-	▽	▽	▽	▽
-DOF	-	-	-	-	-	-	-	-	▽	▽
BOL	-	-	-	-	⊙	-	-	-	-	-
APB	▽	▽	-	-	⊙	○	-	-	-	-
STENO	-	-	-	-	-	-	-	-	⊙/○	-
PAFSO/DAFSO	-	▽	-	▽	-	-	-	▽	-	▽
LNMC	-	-	-	-	-	-	▽	-	▽	-
CLCRD	□	□	-	-	-	-	-	-	-	-
NGOs	▽	▽	▽	▽	▽	▽	-	-	-	-
Foreign Donors	▽	▽	▽	▽	▽	▽	▽	▽	▽	▽

Note: C.O.: Central Office, P.O.: Provincial Office

⊙=Responsible Agency, ○=Main Supporting Agency, ▽=Sub Supporting Agency

□=Coordinating Agency

Annex A-4 Minute of Meeting on Progress Report (1)

MINUTES OF MEETING  
OF  
PROGRESS REPORT (1)  
FOR  
THE STUDY ON SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

VIENTIANE, February 26, 1999

The meetings on the Progress Report (1) (hereinafter referred to as "the Report") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held on February 25 and 26, 1999 at the conference room of the Ministry of Agriculture and Forestry. The meeting was chaired by Mr. Langsy Sayvisith, Director General, Department of Irrigation, Ministry of Agriculture and Forestry. List of participant is attached in Appendix A.

Mr. Yoshitomo MIYANISHI, team leader of JICA Study Team (hereinafter referred to as "the Team") explained the contents of the Report consisting of background, major findings, a basic concept of master plan formulation and further schedule of the Study. After the series of discussion between the two sides, the Report was, in principle, accepted by the Lao side by confirming the followings:

The results of the discussions

- 1) In the basic concept of master plan formulation, effective utilization of released water from a planned storage dam for hydropower generation, should be taken into consideration.
- 2) In the marketing study, future prospects for exporting farm products to other countries should be considered.
- 3) The study must pay due attention onto the development policy of special economic zones in the Study area, for which necessary information could be obtained from the Economic Affairs Division of Ministry of Foreign Affairs.
- 4) In the proposed cropping pattern, due attention should be paid for fruit trees, in this connection, the Team commented the necessity of careful study, especially for providing assured irrigation water throughout a year.
- 5) In relating to activities of research and extension, DOAE is responsible for macro-base policy, while PAFSO/DAFSO for micro-base one. Then linkage between production center and market center is inevitable.
- 6) The target for dry season cropping of 150,000 ha in Year 2000 set by the Government, includes 100,000 ha of paddy cultivation and 50,000 ha of other crops.
- 7) As for selection criteria of model F/S area, the size proposed by the Team (100 - 300 ha) is agreeable, however, number of villages to be covered will not necessarily be one.
- 8) Lack of coordination takes place not only among the government agencies, but also among stakeholders or users of water resources.



Mr. Langsy Sayvisith  
Director General  
Department of Irrigation  
Ministry of Agriculture and Forestry



Mr. Yoshitomo MIYANISHI  
Leader  
JICA Study Team

9) The Chief Counterpart of Central Working Group mentioned the number of report to be submitted by the Team must be increased from 20 to 25 to cover the members of PSC (16 members) and CWG (6 members) together with copies for Ministerial offices concerned. In this regard, the Team promised to convey the request of the Lao side to JICA HQ. for further consideration, because this matter duly relates to the Scope of Works for the current Study.

Appendix A

List of Participants

<u>Ministry of Agriculture and Forestry (MAF)</u> Mr. Phasack Pheddara Mr. Khame Phalakhone	Program Coordinator, Cabinet Office DOPS
<u>Department of Irrigation, MAF</u> Mr. Langsy Sayvisith Mr. Vankham Thamachak Mr. Somchith Thongphanhuangsy Mr. Akira Hashimoto	Director General, Department of Irrigation Director, Technical Division Deputy Director, Technical Division JICA expert, Department of Irrigation
<u>Department of Agricultural Extension</u> Mr. Montry Sanamongkhoun Mr. Phaydy Phixaysarakham	Head, International Cooperation Division Senior Officer, Department of Agriculture
<u>Department of Meteorology and Hydrology</u> Mr. Khamthong Soukkhathammavong	
<u>Provincial Agriculture and Forestry Service Office, MAF</u> Mr. Phichith Sayaphone Mr. Sivixay Soukthalat Mr. Bounthiem Phommasy	Director, Bolikhamxai Province Director, Khammouane Province Deputy Director, Savanakheth Province
<u>Bank of LAO PDR</u> Mr. Bounleut Bounphasaysone	Credit Department
<u>Agricultural Promotion Bank</u> Mr. Bounsy Thanousing	Project Staff
<u>Committee for Investment and Cooperation</u> Mr. Latsamy	Department of International Economic Cooperation
<u>Central Leading Committee for Rural Development</u> Mr. Phylavanh Nasoukhoun	Senior Officer, Cabinet Office
<u>Lao National Mekong Committee</u> Mr. Bouboun Samaisane	Director
<u>State Planning Committee</u> Mr. Souphith Darachanthara	State Planning Committee
JICA Mr. Hatsadong CHANTHAVONGSA	Program Officer, Laos Office



## List of Participants

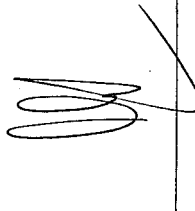
<u>Ministry of Agriculture and Forestry (MAF)</u>	Program Coordinator, Cabinet Office
Mr. Phalassak Pheddara	DOPS
Mr. Khame Phalakhone	
<u>Department of Irrigation, MAF</u>	Director General, Department of Irrigation
Mr. Langsy Sayvisith	Director, Technical Division
Mr. Vankham Thamachak	Deputy Director, Technical Division
Mr. Somchith Thongphanhuangsy	JICA expert, Department of Irrigation
Mr. Akira Hashimoto	
<u>Department of Agricultural Extension</u>	Head, International Cooperation Division
Mr. Montry Sanamongkhoun	Senior Officer, Department of Agriculture
Mr. Phaydy Phixaysarakham	
<u>Department of Meteorology and Hydrology</u>	
Mr. Khamthong Soukthammavong	
<u>Provincial Agriculture and Forestry Service Office, MAF</u>	
Mr. Pichith Sayaphone	Director, Bolikhaamsai Province
Mr. Sivixay Soukhalat	Director, Khammouane Province
Mr. Bounthiem Phommasay	Deputy Director, Savanakhet Province
<u>Bank of LAO PDR</u>	
Mr. Bounleut Bounphasaysone	Credit Department
<u>Agricultural Promotion Bank</u>	
Mr. Bounsy Thanousing	Project Staff
<u>Committee for Investment and Cooperation</u>	
Mr. Latsamy	Department of International Economic Cooperation
<u>Central Leading Committee for Rural Development</u>	
Mr. Phylavanh Nasoukhum	Senior Officer, Cabinet Office
<u>Lao National Mekong Committee</u>	
Mr. Boriboun Sanasiane	Director
<u>State Planning Committee</u>	
Mr. Souphith Darachanthara	State Planning Committee
<u>JICA</u>	
Mr. Hatsadong CHANTHAVONGSA	Program Officer, Laos Office

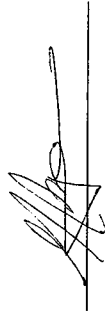
Annex A-5 Minute of Meeting on Progress Report (2)

MINUTES OF MEETING  
OF  
PROGRESS REPORT (II)  
FOR

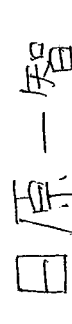
THE STUDY ON SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

VIENTIANE, July 13, 1999

  
Mr. Phouvieng Latdavong  
Director General  
Cabinet Office  
Ministry of Agriculture and Forestry

  
Mr. Yoshitomo MIYANISHI  
Leader  
JICA Study Team

Witness

  
Mr. Kazutomo HIHARA  
JICA Tokyo Office

The meetings on the Progress Report (II) (hereinafter referred to as "the Report") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held on February 12 and 13, 1999 at the conference room of the Department of Irrigation. The meeting was chaired by Mr. Phouvieng Latdavong, Director General, Cabinet Office, Ministry of Agriculture and Forestry. List of participant is attached in Appendix A.

Mr. Yoshitomo MIYANISHI, team leader of JICA Study Team (hereinafter referred to as "the Team") explained the contents of the Report consisting of background, additional findings, a draft master plan, the results of RRA study, a development concept of model areas and further schedule of the Study. After the series of discussion between the two sides, the Report was, in principle, accepted by the Lao side by confirming the followings:


The results of the discussions

- 1) In relation to the restructuring of Ministry of Agriculture and Forestry (MAF), Lao side reported that the agro-processing industry is in charge of MAF being transferred from Ministry of Industry, and PAFSO/DAFSO will be accordingly reorganized
- 2) The preliminary formulation of Master Plan is quite acceptable by the PSC, because its target is in line with the government's development policy for the long-term perspective including alleviation of rural poverty and sustainable agricultural development.
- 3) As for the further schedule, the Team explained that it is necessary to obtain approval of JICA, in which the Team's proposal for development concept of Model Areas will be fully discussed.
- 4) Lao side commented that the selection process of 6 candidate Model Areas are considered quite logical to realize the short-term perspective of the Master Plan, and agreed by the respective PAFSO representative concerned, because the selected Model Areas represent the local condition of the Study area.
- 5) In order to smoothly commence the Phase II Field Survey (F/S for Model Areas), if JICA will approve to carry out the said survey, the Team tentatively proposed the following candidate as the three Model Areas:

Name	District	Province
Ban Thonghak	Pakkading	Bolikhamtai
Ban Vang Khong	Hinboun	Khammouane
Ban Phonthan	Xayphouthong	Savanakhet

The PSC agreed the Team's proposal and expressed to proceed the next step as





quickly as possible, in view of importance to implement the Model Projects as pioneer for the Master Plan. The Lao side also expressed its willingness that the same member and the same system of Study execution will continue the further study.

- 6) The Team requested the Lao side to continuously use the office space presently available 2nd Floor of Department of Irrigation, Chao Anou Road, and to provide additional office space in coming December 1999 for Phase II Field Study. The Lao side replied to consider the Team's request.

List of Participants

<u>Ministry of Agriculture and Forestry (MAF)</u>	Director General, Cabinet Office
Mr. Phouviang Latdavong	DOPS
Mr. Khame Phalakhone	
<u>Department of Irrigation, MAF</u>	Director General, Department of Irrigation
Mr. Langsy Sayvisith	Deputy Director, Technical Division
Mr. Somchith Thongphanuangsy	JICA expert, Department of Irrigation
Mr. Akira Hashimoto	
<u>Department of Agricultural Extension</u>	Senior Officer, Department of Agriculture
Mr. Phaydy Phixaysarakham	
<u>Department of Meteorology and Hydrology</u>	
Mr. Khamthong Soukthammavong	
<u>Provincial Agriculture and Forestry Service Office, MAE</u>	
Mr. Bounseng	Bolikhamtai Province
Mr. Bouaphanh	Khammouane Province
Mr. Phourmy Phoumanivong	Director, Savanaket Province
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<u>Central Leading Committee for Rural Development</u>	Senior Officer, Cabinet Office
Mr. Phylavanh Nasoukhum	
<u>Lao National Mekong Committee</u>	
Mr. Khamtheo	
<u>State Planning Committee</u>	
Mr. Phonepaseuth	
JICA	Head Office, Tokyo
Mr. Kazutomo Hihara	Program Officer, Laos Office
Mr. Sophonth Kousonsavat	

JICA Study Team

Mr. Yoshitomo Miyanishi  
Mr. Oudet Souvannavong  
Mr. Hiroshi Takagi  
Mr. Yoshihiko Ogata  
Mr. Takanori Takatsuka  
Mr. Akira Sugimoto

Team Leader  
Rural Society/Farmers' Organization  
Agricultural Finance  
Agronomy/Farm Management  
Irrigation/Drainage  
Facility Design/Cost Estimate



*Handwritten signature or initials.*

Annex A-6 Minute of Meeting on Interim Report

MINUTES OF MEETING

OF

INTERIM REPORT

FOR

THE STUDY ON SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM

ALONG THE MEKONG RIVER

IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

VIENTIANE, November 2, 1999



Mr. Phouvieng Latdavong  
Director General  
Cabinet Office  
Ministry of Agriculture and Forestry



Mr. Yoshitomo MIYANISHI  
Leader  
JICA Study Team

Witness



Mr. Hiroto MITSUGI  
Agricultural Development Study Division  
Agr., Forestry & Fisheries Development Study Dept.  
JICA Tokyo Office

The meetings on the Interim Report (hereinafter referred to as "the Report") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held at the conference room of the Department of Irrigation, on November 1 and 2, 1999. The meeting was chaired by Mr. Phouvieng Latdavong, Director General, Cabinet Office, Ministry of Agriculture and Forestry. The list of participants is attached in Appendix A.

The JICA Study Team (hereinafter referred to as "the Team") headed by Mr. Yoshitomo MIYANISHI, explained the contents of the Report consisting of a basic concept of master plan including the staged development approach with a Task Force Team concept, the selection of Model F/S Areas, major activities in the Phase 2 Field Survey and further schedule of the Study. After the series of discussion between the two sides, the Report was, in principle, accepted by the Lao side through confirming the followings:

The results of the discussions

- 1) In relation to the restructuring of Ministries concerned together with staff movement, some of Project Steering Committee (PSC) member shall be replaced. The Lao side will make necessary arrangement to appoint new members and provide the Team with the revised list of PSC member as early as possible.
- 2) The basic concept of Master Plan is quite acceptable by the Lao side, because its target is in line with the government's development policy for the long-term perspective including alleviation of rural poverty and sustainable agricultural development.
- 3) The concept and structure of Task Force Team (TFT) proposed by the Team (Refer to Appendix B), is basically acceptable by the Lao side with the following comments:
  - The role of TFT should include promotion activity to establish a Village Development Fund (VDF) under the Government policy, which secures the transfer of an irrigation system from the government to beneficiary farmers.
  - A representative from Ministry of Commerce should be invited and included in PSC, because the proposed TFT activities will have significant concern on the aspect of marketing farm products through Provincial Commercial Services (PCS) at present, and Food Supply Company at District level in future.

In this connection, the Team expressed that every possibility to establish TFT system shall be fully investigated together with participation of the related staff in public agencies as well as beneficial farmers.



## List of Participants

<u>Ministry of Agriculture and Forestry (MAF)</u>	Director General, Cabinet Office
Mr. Phouviang Latdavong	DOPS
Mr. Khamsey	
<u>Department of Irrigation, MAF</u>	Director General, Department of Irrigation
Mr. Langsy Savvisith	Deputy Director, Technical Division
Mr. Somchith Thongphanhuangsy	JICA expert, Department of Irrigation
Mr. Akira Hashimoto	
<u>Department of Agricultural Extension</u>	Senior Officer, Department of Agriculture
Mr. Phaydy Phixaysarakham	
<u>Department of Meteorology and Hydrology</u>	Advisor
Mr. Khamthong Soukkhathammavong	
<u>Department of Livestock and Fishery</u>	Officer
Mr. Thongphanh	
<u>Provincial Agriculture and Forestry Service Office, MAF</u>	Bolikhamtai Province
Mr. Phichith Sayaphone	
<u>Bank of LAO, PDR</u>	Loan Officer, Credit Department
Mr. Photamy Phouttavong	Project Coordinator
Mr. Oudom Phommahavong	
<u>Agricultural Promotion Bank</u>	Project Staff
Mr. Korrakanh Sengaphay	
<u>Committee for Investment and Cooperation</u>	Deputy Director General
Dr. Soulasit Oupravanh	Staff
Mr. Arounyadeth Rasphone	
<u>Central Leading Committee for Rural Development</u>	Senior Officer, Cabinet Office
Mr. Phylavanh Nasoukhum	
<u>JICA</u>	Head Office, Tokyo
Mr. Hiroto Mitsugi	Asst. Resident Representative, Laos Office
Mr. Nobuhiro Kumagai	Staff, Laos Office
Miss Myuri Hirata	Program Officer, Laos Office
Mr. Sophonh Kousonsavat	

4) The Lao side commented that the selection process of the three (3) Model Areas are considered quite logical to realize the short-term perspective of the Master Plan, and agreed because the selected Model Areas represent the local condition of the Study area.

As suggested by the Team, the Lao side agreed to nominate the following three areas as a Model F/S area, in which detailed survey will be conducted:

Name	District	Province
Ban Thonghak	Pakkading	Bolikhamtai
Ban Yang Khong	Hinboun	Khammouane
Ban Phonthan	Xayphouthong	Savanakhet

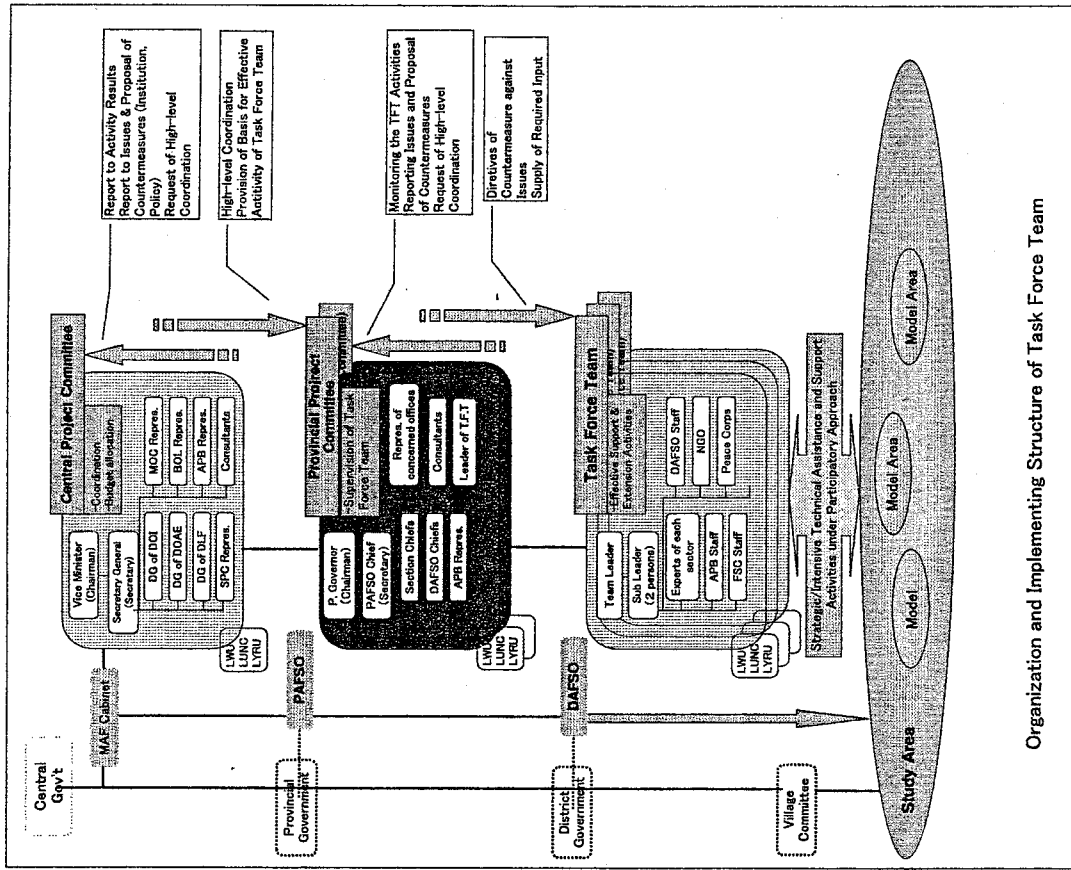
5) Upon the Team's request in relating to Phase 2 Field Study, the Lao side promised to extend its maximum effort to cooperate with the Team, especially through coordination among every level of the governmental agencies concerned, including participation of concerned staff in District level to the Team's activity.

6) The Team confirmed the Lao side to provide additional office space near the present Team's Office in accordance with the Minute of Meeting on Progress Report (II). The Lao side promised to provide one room in the third floor of the same building.

**JICA Study Team**

- Mr. Yoshitomo Miyamishi
- Mr. Oudet Souvanavong
- Mr. Hiroshi Takagi
- Mr. Yoshihiko Ogata
- Mr. Hitoyasu Ohnuma

- Team Leader
- Rural Society/Farmers' Organization
- Agricultural Finance
- Agronomy/Farm Management
- Farmer Supporting System



Organization and Implementing Structure of Task Force Team

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Annex A-7 Minute of Meeting on Progress Report (3)

MINUTES OF MEETING  
OF  
PROGRESS REPORT (III)  
FOR  
THE STUDY ON SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

VIENTIANE, January 20, 2000

The meetings on the Progress Report (III) (hereinafter referred to as "the Report") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held at the conference room of the Department of Irrigation, on January 19 and 20, 2000. The meeting was chaired by Mr. Phouvieng Latdavong, Director General, Cabinet Office, Ministry of Agriculture and Forestry. The list of participants is attached in Appendix A.

The JICA Study Team (hereinafter referred to as "the Team") headed by Mr. Yoshitomo MIYANISHI, explained the contents of the Report consisting of a basic concept of master plan including the TFT's (Task Force Team) activities and perspective, the results of PCM Workshops, Preliminary Development Plan for each Model Area, the feedback for the master plan and further schedule of the Study. After the series of discussion between the two sides, the Report was, in principle, accepted by the Lao side through confirming the followings:

The results of the discussions

- 1) The Lao side has recognized the usefulness of TFT concept for the development of not only the model areas but also the entire master plan area, and the necessity to train not only TFT members as a generalist but also provincial technicians as a subject matter specialist (SMS). In this connection, the Team recommended the Lao side that the current virtual TFTs formed during the Phase II Field Survey period, shall continue their activities envisaged by the Team. The Lao side requested the Team to prepare more detailed program, taking into consideration any resources available in Lao P.D.R.
- 2) Through the participatory approach carried out during the field survey period, including RRA survey in the candidate model areas, and PCM workshops for both the agricultural finance (during Phase I) and the model areas (during Phase II), the Lao side has also recognized the importance of the farmers' participation in the project implementation since the beginning of project preparation stage.
- 3) In order to minimize the gap between the farmers' development target set in the PDM and the existing condition, the Lao side requested the Team to prepare any countermeasures, which should be technically sound, economically feasible and financially viable. The Team responded that the above request could be incorporated in the Draft Final Report with consideration of farmers' affordability for the cost sharing as sustainable basis.
- 4) Through the discussion about the investment cost required for implementing the development plan in the model areas, the Lao side commented that it is deemed necessary to find out any external funding source, taking into consideration the present tight situation in the government's financial position.



Mr. Phouvieng Latdavong  
Director General  
Cabinet Office  
Ministry of Agriculture and Forestry



Mr. Yoshitomo MIYANISHI  
Leader  
JICA Study Team





## List of Participants

<u>Ministry of Agriculture and Forestry (MAF)</u>	Director General, Cabinet Office
Mr. Phouviang Latdavong	Dy. Director, Dept. of Planning
Mr. Khame Phalakhone	Coordinator, PSO, DICI
Mr. Soudchay Nhongvansong	JICA Expert
Mr. Yasunori Araki	
<u>Department of Irrigation, MAF</u>	Director General, Department of Irrigation
Mr. Langsy Sayvisith	Deputy Director, Technical Division
Mr. Somchith Thongphanhuangsy	JICA Expert
Mr. Akira Hashimoto	
<u>Department of Agricultural Extension</u>	Director
Mr. Khamtane	Dy. Director
Mr. Bounlien Choumthavong	Head of Division
Mr. Phaydy Phixaysarakham	
<u>Department of Meteorology and Hydrology</u>	
Mr. Khamthong Soukkhathammavong	
<u>Department of Livestock and Fisheries</u>	Dy. Director General
Mr. Veunevang Boutaroth	Dy. Director
Mr. Mahanakhone Souriya	
<u>Provincial Agriculture and Forestry Service Office, MAF</u>	
Mr. Phiechith Sayaphone	Bolikhamxai Province
Mr. Sivixay Soukkhalat	Khammouane Province
Mr. Phoumy Phoumanivong	Director, Savanakheth Province
<u>Bank of LAO PDR</u>	
Mr. Oeksone Souckhalath	Deputy Director
Mr. Oudom Phammahavong	Technical Staff
<u>Agricultural Promotion Bank</u>	
Mr. Amphone Auyavongsing	Dy. Chief, Credit Section
<u>Committee for Investment and Cooperation</u>	
Mr. Sisomphone Keodahaoung	Technical Staff
<u>Central Leading Committee for Rural Development</u>	
Mr. Phylavanh Nasoukhum	Senior Officer, Cabinet Office

- 5) In view of the cost required for improvement of irrigation facilities in the entire master plan area as well as the present government policy of Irrigation Management Transfer (IMT), both sides agreed that one of possible funding sources would be a two-step loan through APB to farmers. In this connection, the Lao side requested the Team to prepare detailed program for strengthening of APB.
- 6) The Team requested the Lao side to continuously use the office space presently allocated to the Team both in Vientiane and in Thakhek until the time of explanation on Draft Final Report in Laos, which is scheduled to take place in mid-April 2000. The Lao side agreed the Team's request.

Lao National Mekong Committee  
Mr. Vongdara Keomouangchane

Dy. Director

State Planning Committee  
Mr. Phonepaseuth Phouiphanh

Technical Staff

Ministry of Trade and Tourism  
Mr. Phouvong Phommabouth

JICA

Mr. Nobuaki Miyata  
Miss Mayari Hirata

Dy. Resident Representative, Laos Office  
Project Formulation, Laos Office

JICA Study Team

Mr. Yoshitomo Miyanishi  
Mr. Oudet Souvannavong  
Mr. Yoshihiko Ogata  
Mr. Hiroyasu Ohnuma  
Mr. Takanori Takatsuka  
Mr. Akira Sugimoto

Team Leader  
Rural Society/Farmers' Organization  
Agronomy/Farm Management  
Farmer Support System  
Irrigation/Drainage  
Facility Design/Cost Estimate

Annex A-8 Minute of Meeting on Draft Final Report

MINUTES OF MEETING  
OF  
TECHNICAL SEMINAR ON DRAFT FINAL REPORT  
FOR

THE STUDY ON SMALL SCALE  
AGRICULTURAL AND RURAL DEVELOPMENT PROGRAM  
ALONG THE MEKONG RIVER  
IN THE LAO PEOPLE'S DEMOCRATIC REPUBLIC


VIENTIANE, May 24, 2000


The meetings on the technical seminar on Draft Final Report (hereinafter referred to as "the Seminar") for the Study on Small Scale Agricultural and Rural Development Program along the Mekong River was held at the conference room of the Department of Irrigation, on May 23 and 24, 2000. The meeting was chaired by Mr. Phouvieng Latdavong, Director General, Cabinet Office, Ministry of Agriculture and Forestry. The list of participants is attached in Appendix A.

The JICA Study Team (hereinafter referred to as "the Team") headed by Mr. Yoshitomo MIYANISHI, explained the contents of the report consisting of the concept of master plan and the model area development plan including the proposed project/scheme with priority and the recommendation. After the series of discussion between the two sides, the report was, in principle, accepted by the Lao side through confirming the followings:


The results of the discussions

- 1) The basic development concept with the three piers of "farmer organization", "agricultural finance" and "stabilization of farming" described in the Report is quite acceptable by the Lao side, because its target is in line with the government's development policy for the long-term perspective including alleviation of rural poverty and sustainable agricultural development.
- 2) The Lao side is agreeable with the respective development concept for the three model areas through the human resource development with the concept of capacity building by OJT (on-the-job training) of the stakeholders concerned.
- 3) The Lao side commented how the further procedure after the technical seminar on the Report for implementation of the proposed projects/schemes should be taken.  
In this connection, the representative of JICA responded that after finalizing the report with comments from the Lao side, it shall evaluate the availability of the proposed national and external inputs by the final report. After such evaluation, the Lao side should prepare its proposal for further implementation of the proposed project/scheme to external development agency, if necessary.
- 4) The Lao side requested to describe the summary table for the investment cost with disbursement schedule over the project implementation period, and the Team will incorporate the comment into the final report.
- 5) The Team commented that comments on the Report will be available within one month term in accordance with the Scope of Works signed in November 1997, and the Lao side accorded to make its effort to cope with the Team's request.

  
 Mr. Phouvieng Latdavong  
 Director General  
 Cabinet Office  
 Ministry of Agriculture and Forestry

  
 Mr. Yoshitomo MIYANISHI  
 Leader  
 JICA Study Team

Witness by

  
 Mr. Hiroto MITSUGI  
 Deputy Director  
 Agricultural Development Study Division  
 Agr., Forestry & Fisheries Development Study Dept.  
 JICA



6th PSC meeting

List of participants

date: 23 May 2000

1	Phaydy	CWG	DOA
2	Oudom	CWG	BOL
3	Kham	Deputy Director of Division	Department of Planning
4	Khamthong	Expert	Department of Meteo & Hydrology
5	Phonepasut	Officer	National Committee for Planning
6	Bounsy Thanousing	Head of Section	APB
7	Bounthiem Phommamaxay	Deputy Director of PAFSO	Savannakhet Province
8	Phichit Sayaphone	Director of PAFSO	Bolikhamxay Province
9	Hanh Choudara	Officer	Department of Livestock and Fisheries
10	Singha Ouninhom	Head of Division	National Mekong Committee
11	Thongsoune Bounphaxayson	Head of Division of Cooperation	Cabinet of MAF
12	Viravanh Phannourath	Director General of Department	DOA
13	Phouvieng Laddavong	Director General of Cabinet	MAF
14	Nobuaki MIYATA	Deputy Res. Rep.	JICA Laos Office
15	Phouwong Phommabouth	Deputy Director of Cabinet	Ministry of Commerce
16	Langsy Xayvisith	Director General of Department	DOI
17	Bounta Botsabang	Deputy Director of PAFSO	Khammouane Province
18	Mayuri HIRATA	Project Formulation	JICA Laos Office
19	Yasunori ARAKI	JICA Expert	PSO, MAF
20	Seiji NAGANO	Secretary	Embassy of Japan
21	Hiroto Mitsugi	Deputy Director of Agri. Div.	JICA, HQ
22	Hiroyasu OHNUMA		
23	Oudet Souvannavong		
24	Yoshitomo MIYANISHI		
25	Philiavanh Nasoukkhoum	Deputy Head Division	CLCRD
26	Kazuyuki SHIMAZAKI		
27	Somchith Thongphanhuangsy	CWG	DOI