

### 9.2.7 Other Available Financial Arrangements

As previously mentioned, provincial and municipal leaders should monitor developments relative to the studies that are underway on the feasibility of giving LGUs direct access to external funds. Policy decisions on this would provide additional opportunities to accelerate improvements in the water sector.

In the meantime, LGUs should consider tapping existing programs that support the sector, particularly two major programs that are underway.

#### (1) ADB-assisted Rural Water Supply and Sanitation Sector Project

THE RW3SP is a 5-year project that supports the provision of Level I facilities in rural communities. It covers 20 provinces, including Biliran, Eastern Samar, and Southern Leyte in Region VIII, and is expected phase out the Year 2001.

##### 1) Eligible Communities:

- The project is aimed at communities that:
- are deficient in water supply and have poor sanitation conditions;
- are willing to establish a BWSA; and,
- demonstrate willingness to be responsible for operation and maintenance costs, including depreciation, and to contribute labor for the construction of the facilities.

##### 2) Implementing Agencies

The lead implementing agency is the DPWH, which manages and coordinates the project with other national agencies, particularly the DILG and the DOH.

The DILG coordinates and implements capacity building and community management training programs and, through NGOs, initiates community and LGU participation. DILG also carries out the socioeconomic surveys and community participation activities for the water projects, through its own and NGO resources and with the assistance of consultants.

The DOH, with technical assistance from the DPWH, assists the LGUs and the communities in the construction of public and household toilet facilities. It also implements training for health, hygiene education, and water quality control and surveillance programs. The DOH is also involved in the establishment and operation under the project of 50 Water Analysis Laboratories in the 20 provinces covered. Of

these, 8 will be located in Region VIII as follows: 2 in Biliran, 3 in Eastern Samar, and 3 in Southern Leyte.

4) LGU participation

The mayor, as chief executive of the municipal LGU, will be responsible for initiating projects with the assistance of the DILG. He/she will manage project activities at the municipal level, particularly the selection and formulation of water project proposals, project implementation, and training, in coordination with the DEO, the DOH office, and the DILG and NGOs.

At the provincial level, the governor will have overall responsibility for a provincial board which will appraise (through the PPDO) and approve project proposals submitted by the mayors.

5) Project opportunities for LGUs

This ADB-assisted project opens up for eligible LGUs a very wide range of opportunities that include the following, among others:

- Funding of up to 90% of the total cost of water and sanitation facilities (with labor contributions being eligible for the 10% counterpart).
- Technical assistance for overall community education, organization, skills training, and other types of capability development.
- Development of specific capabilities in relation to rural water projects, such as organizing BWSAs, community-based operation and maintenance, carrying out sanitary inspection of WSS facilities, collection and analysis of water samples, and implementing water projects.

(2) World Bank Assisted LGU-Urban Project

The Local Government Unit – Urban Water and Sanitation Project (LGUWSP) is a World Bank-assisted lending facility administered by the DILG with the Development Bank of the Philippines (DBP) as the depository institution, that local governments can tap to provide, expand or rehabilitate Level III water systems, as well as sanitation, drainage and other environmental services for their urban populations. This facility is most practical for municipalities whose urban population have expanded to create a demand level of at least 1,000 households. Where the water source is more than 7 km from the distribution area, a larger base of household users would be needed to make the project viable.

1) Eligible municipalities/cities

The lending facility is intended to support small and medium sized municipalities/cities, regardless of income class, which

- have not formed a water district;
- have a water district but are not in LWUA's current program of assistance.

2) Basic Project Rules

- a) The project promotes full cost recovery; that is, the tariff to be paid by the consumers should cover the cost of operation and maintenance and the repayment of the LGU DBP loan, and to the extent possible, the reimbursement of LGU equity; and
- b) The system shall be operated by a private operator under long-term lease contract with the LGU.

3) Description of loan facility

- a) Debt/equity: The LGUWSP can finance from 75%-90% of the project cost, with the municipality/ city putting up from 25% to as little as 10% of the equity.
- b) Eligible cost:
  - Feasibility study
  - Technical design
  - Construction of the water facility
- c) Interest, project duration: 15% per annum, 15 years (with 3-year grace period)

4) Availment procedures

- a) Submission to the WSSPMO-DILG of the following:
  - Letter of Intent/Interest to participate in the project (duly signed by the Mayor)
  - Supporting Sangguniang Bayan resolution expressing interest and willingness to secure loan from the DBP to fund the water project cost
  - LGU financial data
- b) Initial screening by DILG / DBP / WB technical group
  - Validation and analysis of financial data
  - Initial determination of LGU financial capability / borrowing capacity
- c) Preparation of feasibility study and detailed engineering design
  - Study to review scope of proposed water project, check availability / adequacy of source of water supply
  - Review of bases for population growth projections and consumer demand

- Formulation/ recommendation of LGU's technical options
  - Presentation to the community prospective end users of the technical option approved by the SB
- d) Passage of SB resolution authorizing
- Inclusion of the proposed project in the local development plan and public investment program (Section 296, LGC)
  - Loan for the proposed project
  - Appropriation of equity requirement
- e) Perfection of Loan Agreement between the LGU and DBP
- f) Construction of the facility
- g) Start of operation of the facility

5) Project opportunities

While the main thrust of the LGUWSP is to provide financing to cover the eligible cost items indicated under "Description of Loan Facility" (Item #2), it also covers other non-loan project components to assist the LGUs build up their capabilities to handle water sector projects.

The complete project components of the LGUWSP are as follows:

- a) Water and sanitation facilities component:
- Construction/improvement/rehabilitation of Level III water facilities
  - Provision / improvement of sanitation facilities
  - Construction /improvement of urban drainage
- b) Institutional development components
- Training of LGUs in decentralized planning, implementation and management of water facilities applying the following commercial principles:
    - Demand driven approach
    - Private sector participation
    - Full cost recovery
- c) Technical assistance component
- Feasibility study
  - Detailed engineering

### 9.3 Institutional Arrangements

This section of the report discusses both existing and proposed roles and responsibilities of agencies involved in WATSAN sector projects. Agencies that are presently involved include

national government offices precisely because the devolution of functions related to WATSAN activities is not yet complete. As the province's capability to implement WATSAN projects is enhanced in the medium-term, there will be a need for a unit that will coordinate WATSAN project implementation activities between and among national and local office. This coordinating body is the proposed PWSU (Provincial Water Supply and Sanitation Unit: tentative name).

### 9.3.1 Roles and Responsibilities of Agencies Concerned

In the implementation of WATSAN sector projects, respective governmental agencies from national to barangay levels shall play their roles as described below.

#### (1) National government Agencies

##### 1) Department of the Interior and Local Government

The DILG, through its Water Supply and Sanitation Program Management Office or WSS-PMO shall coordinate with the funding agency, LGUs and other national government agencies involved in the project implementation. It shall be responsible to:

- a) develop the capacity of PWSU and MSL members in planning, training and organizing, WATSAN technologies, health and hygiene education, gender responsiveness, implementing, monitoring and evaluation of water and sanitation projects. The formation and tasks of PWSU and MSL are discussed in the following section (9.3.2).
- b) provide staff and administrative support, and development cost for the project. A Coordinator in each province shall be assigned to ensure project coordination at the provincial level. Its field personnel at the regional, provincial and municipal offices shall be utilized to assist in the capability building programs for LGUs. Monitoring of WATSAN projects shall be integrated in their regular functions.
- c) execute a Memorandum of Agreement (MOA) with the concerned LGUs. MOA shall include cost sharing arrangements with concerned province and municipality, utilization of vehicle and equipment support and possible allocation of LGU's amount out of their internal revenue allotment for the operation, repair and maintenance in the future.
- d) select NGOs to assist its capability building and community management programs for the LGUs and project beneficiaries to improve the delivery of project services and ensure sustainability.

- c) conduct orientation and information dissemination for the provincial officials on the project including requirements and strategies to obtain their support and commitment in pursuing the project;
- d) coordinate and utilize the technologies of DPWH and DOH including equipment and existing facilities; and
- g) procure vehicle, well rehabilitation equipment, maintenance tools, and water quality testing kits by means of bulk contract.

The other national government support agencies concerned and their respective functions in the project are:

2) Department of Public Works and Highways

The DPWH shall be responsible to:

- a) set and/or update, as and when necessary, technical standards for engineering surveys, design, construction, operation and maintenance of water supply system.
- b) upon agreement with the LGUs, assist in the conduct of engineering surveys and in the preparation of plans, specifications and programs of work, through its District Offices.
- c) upon agreement with the LGUs, assist in construction management, through its District Offices.
- d) conduct technical researches in coordination with the LGUs
- e) in the light of present-day directions in health management, emerging habits in water use, concerns arising from urbanization, environmental degradation, and the overall increase in pollutive activities, it is recommended that the DPWH conduct, on a priority basis, a thorough review to update existing technical standards in relation to water supply and sanitation systems.

3) Department of Health

The DOH shall be responsible to:

- a) set and/or update, as and when necessary, standards on water quality testing, treatment and surveillance, and sanitary practice.
- b) provide technical assistance to the LGUs in the conduct of periodic water quality control (once in every three months as stipulated in the Philippine National Standards for Drinking Water) and surveillance-related activities.
- c) monitor and evaluate, on a regular basis, health and hygiene education programs implemented by local health officers, particularly in areas where waterworks systems are expected to be constructed.

4) National Water Resource Board

The NWRB shall be responsible to:

- a) regulate the use of water resources through the issuance of water rights (for the Level I water supply projects, water right permit shall be confirmed upon the site selection is completed); and
- b) establish and manage a user-friendly water resources data management system.

(2) Local Government Units

1) Provincial Government

The province, through its PWSU that is to be newly organized, shall handle all activities related to the development of the sector in the province. As the WSS technical group at the provincial level, the PWSU shall provide the overall planning framework, technical support, and monitoring to enable the province to fulfill its sectoral targets.

The PWSU shall have combined functions of PPDO, PEO and PHO in the implementation of the sector projects. The role and responsibility of each member as well as the joint tasks to be undertaken among them shall be clearly defined. The head of the unit decides on WATSAN project issues and problems arising therein. The team member shall work hand-in-hand with the CO/NGO supervisor who shall be primarily responsible for the coordination of project activities at the municipal level. A focal person shall be designated from the PWSU members to serve as understudy of the CO/NGO to ensure social technology transfer before the phase out of the NGO intermediary. The PWSU, together with MSLT shall be primarily responsible to:

- a) annually update the PW4SP;
- b) prepare the program of work and implementation schedule;
- c) conduct information dissemination and consultation with the municipal and barangay officials;
- d) select and prioritize project sites using the selection criteria developed for the project;
- e) assist in organizing BWSAs for Level I water supply and RWSAs for Level II, and skills training for the BOD/officers, bookkeeper and caretakers of the operating body on operation, maintenance and repair;
- f) periodically apprise the Governor of the project developments;

- g) manage and monitor the utilization of vehicle and equipment procured under the project;
- h) monitor, evaluate and prepare reports on the progress of project implementation for submission to WSS-PMO in case of ODA assisted projects; and
- i) provide continuing technical and institutional assistance to the MSI and project beneficiaries.

A priority concern of the PWSU as soon as it is organized is to launch a province-wide IEC Program (as discussed in 9.2.4 item no. 5) to create strong awareness and active support for the sector's targets, based on the creation of safe water and sanitation values.

## 2) Municipal Government

Each municipality shall create a Municipal Sector Liaison Team (MSLT) from MPDO, MEO and MHO. The role and responsibility of each member as well as the joint tasks to be undertaken among them shall be clearly defined. A focal person shall be designated among them, preferable from MPDO, to serve as understudy of the CO/NGO to ensure social technology transfer before the phase out of CO/NGO intermediary. The MSLT shall work hand-in-hand with the CO/NGO and with the PWSU support. It shall be responsible to:

- a) select the priority sites/barangays in close coordination with the Municipal Development Council;
- b) conduct consultation meetings with the barangay officials/development councils and community members;
- c) facilitate the barangay water and sanitation survey and spot map, and prepare the survey summary report and spot map;
- d) organize BWSAs for Level I water supply and RWSAs for Level II, if necessary, and conduct skills training for the BOD/officers, bookkeeper and caretakers of the operating body on operation, repair and maintenance;
- e) assist the operating body in the establishment of proper systems and procedures for the collection of water charges, sanction for delay and non-payment, opening and operating bank accounts and budget allocation for the operation, repair and maintenance and cost recovery of the facilities;
- f) through its MHO/RHU and its network of barangay health workers and volunteers, conduct information campaign on proper health and hygiene education in the community;
- g) periodically apprise the Mayor of the project development;



- h) manage and monitor the maintenance tools and water quality testing kits procured under the project;
- i) monitor and prepare report on the status of project implementation for submission to the PWSU; and
- j) provide continuing technical and institutional assistance to the project beneficiaries.

### 3) Barangay

The barangay acts as a basic unit for the development. Barangay officials and development councils serve as the entry point for all development activities in the community.

The barangay officials will play an important role in planning and implementation of WATSAN projects. They shall collaborate with the PWSU/MSLT in gathering data/information and in undertaking various activities in the barangay such as in conducting survey and spot mapping by men and women volunteers, general assembly meetings and mobilization of resources in the community. The barangay officials/development council shall serve as advisor/facilitator of the operating body and community members.

### (3) Communities

#### 1) Barangay water association

Upon completion of the Level I water supply project, the facilities shall be turned-over to the operation body. A certificate of acceptance serves as a document of ownership of the beneficiaries and acceptance of their responsibility in the project. Upon decision of the community members, existing people's/community based organization, or a new water association (BWSA) shall be formed as an operating body.

The operating body shall own the project and shall undertake the responsibility for the operation, repair, maintenance and cost recovery of the facilities. Specifically, it shall be responsible to:

- a) regularly collect contributions from member-users for the operation, repair, maintenance and cost recovery of the facilities;
- b) maintain proper and updated financial records and transactions of funds;
- c) undertake minor repair of the facilities for Level I and II water supply facilities and in case of major repair, request assistance from the MSLT/PWSU members;

- d) encourage members to attend meetings and training activities mainly for Level I water supply;
- e) implement policies and procedures approved by the BOD/officers; and
- f) encourage members to observe proper health and sanitation practices.

2) Member-users

The duties and responsibilities of member-users include the following:

- a) pay monthly water charge contribution to the operating body;
- b) attend meetings and training activities designed for members;
- c) observe rules and regulations and policies approved by the BOD/officers;
- d) remind other water users to use the facility properly, especially for Level I and II water supply;
- e) keep the premises of the water facility clean, sanitary and free from excess water which may cause contamination of the water source; and
- f) adopt proper health and sanitation practices.

### 9.3.2 Institutional Arrangements

(1) Provincial Level - PWSU

In the medium-term, it is recommended that a full-time Provincial Water Supply and Sanitation Unit (PWSU) shall be operational. This is because of the expected large volume of work that will be required by the PW4SP and other ODA -- and locally-funded WATSAN projects. The main functions of the PWSU will be:

- 1) to coordinate the planning and implementation activities related to the PW4SP, among the concerned national, provincial and municipal agencies; and
- 2) to continue to implement, assist and monitor all water supply and sanitation services in the province in coordination with the municipalities.

Over the long-term, the PWSU may be elevated to the same level as the PPDO to underscore the importance of the WATSAN sector in the development of the province.

The provincial government should ensure that the unit should be provided adequate logistical and financial support. The DILG-WSS/PMO should also continue providing technical and managerial assistance to the unit. Upon agreement with the LGU concerned, the DPWH - DEO should also continue to lend its water supply facility development capability to the province.

The initial professional-level staffing of the proposed PWSU will be as follows:

Provincial Water Supply & Sanitation Coordinator	1
Assistant Provincial Water Supply & Sanitation Coordinator	1
Community Development & Training Specialist	2
Water Supply & Sanitation Engineer	2
Monitoring Specialist	1
Total Personnel Required	7

- 1) The Provincial Water Supply & Sanitation Coordinator (PWSC) will lead an interdisciplinary PWSU. The PWSC will ensure timely preparation, implementation and reporting of sector and project progress based on the annual sector plan. For day-to-day operations, the PWSC will report to the Governor. The PWSC will also liaise with all project implementors at the municipal level. The PWSC shall be the key contact person of the DILG-WSS/PMO. Specific duties include:
  - a) Prepare guidelines, work plans and schedules for project implementation work at the municipal level; coordinate the work of consultants and NGOs in their various tasks.
  - b) Prepare a detailed work plan and program of activities for project implementation at the provincial level (including technical, financial and organizational aspects) and ensure regular reports on the progress of activities.
  - c) Guide the conduct of sector and project management and the supervision, and coordination of the PWSU; ensure the quality and timeliness of the outputs of the other agencies and consultants.
  - d) Assess all future inputs required for project planning, design, supervision of construction and monitoring in subsequent phases of project implementation.
  - e) Take steps to ensure that adequate financing is available to support the sector capital development requirements.
  - f) Assist in the negotiations for external grants and loans.
  - g) Recommend policy and policy revisions to govern sector and project management activities.
  
- 2) An Assistant Provincial Water Supply and Sanitation Coordinator will likewise be appointed to assist the PWSC in discharge of his/her duties and responsibilities of the PWSU.

- 3) The Community Development and Training Specialist (CDTS) will be particularly responsible for implementing the community development and involvement aspects of the project. His/her task will include frequent contact with the municipal liaison staff and barangays to ensure that all project activities are demand-driven and sustainable. The CDTS will report to the PWSC. Specific duties include:
- a) Identify initial areas and develop implementation arrangements for launching the project in the various municipalities.
  - b) Conduct regular dialogue and disseminate information among local leaders on water, sanitation and health issues.
  - c) Assist municipalities in overseeing the organization (or accreditation) of associations which will be responsible for water supply and sanitation facilities.
  - d) Coordinate the health and hygiene education program province-wide.
  - e) Review past training programs for water supply and sanitation, hygiene and sanitation education, and community organization and development, including any manuals or other training materials used.
  - f) Guide municipal liaison staff in developing/adapting a community training strategy and methodologies based on the principles of participation, adult education, experiential learning and task specific activities, including the review and development of training materials.
  - g) Prepare the overall provincial training plan enhancing management skills, institutional strengthening, improving technical skills, and community promotion, awareness and development. This should include: training methodologies; types and numbers of training events for staff and communities; training of trainers; training packages, manuals and audio visuals; management aspects of training program; and staff requirements and cost estimates for all categories of training including equipment and materials.
  - h) Assist municipal staff in identifying and selecting target communities and sites based on agreed upon criteria; develop methodologies and coordinate preliminary village surveys and gender analysis.
  - i) Assist in coordinating activities of the municipal liaison.
- 4) The Water Supply and Sanitation Engineer (WSSE) will be responsible for all the technical aspects of the project including feasibility studies, design, construction, operation and maintenance. The WSSE will report to the PWSC. Specific duties include:

- a) Review the existing technical and environmental situation relating to water supply and sanitation facilities and assess the needs for new facilities and rehabilitation.
  - b) Prepare and update criteria and process for the selection of water supply and sanitation facilities appropriate to the conditions prevailing in the project areas focusing on systems that can be operated and maintained by the community.
  - c) Review design standards for water supply and for on-site sanitation (human excreta disposal) facilities for individual households, communal and school latrines.
  - d) Establish appropriate design standards and technical specifications for water and sanitation materials and equipment applicable to systems proposed in the project. Establish quality control mechanisms for the procurement of materials and equipment as appropriate.
  - e) Prepare standard contract documents, specifications and cost estimates for civil works and procurement.
  - f) Ensure proper construction supervision and monitoring in coordination with the municipal liaison. Ensure timely transport of LGU-provided materials to project sites.
  - g) Provide for adequate maintenance of LGUs equipment and tools for water and sanitation facilities, including drilling rigs and vehicles.
  - h) Supervise major repair or rehabilitation work beyond the capacity of communities to undertake.
  - i) Implement, in coordination with the PHO, the water quality surveillance system. Assist the PHO in enforcing sanctions or remedial measures in controlling drinking water quality.
- 5) The Monitoring Specialist (MS) will be responsible for ensuring that the status of sector projects and outputs are properly reported and fed back to management. His/her task will include frequent contact with the municipalities to ensure that all project activities are demand-driven and sustainable. The MS will report to the PWSC and liaise closely with the PPDO who has the responsibility for monitoring all development activities and needs in the province. Specific duties include:
- a) Draft all project reports and documents including the quarterly and annual sector report.
  - b) Maintain the registry of associations responsible for water and sanitation in their respective communities.

- c) Coordinate and develop indicators for monitoring and evaluating the achievement of project objectives.
- d) Monitor actual costs for typical water supply and sanitation systems.

### (2) Municipal Level - MSL

At the municipal level, a Municipal Sector Liaison (MSL) will be appointed by the respective mayors. The municipal development coordinator, the municipal engineer, the municipal health officer or any other qualified staff selected by the mayor may be appointed as the MSL.

The role of the MSL will be very critical at all stages of sector and project management. The MSL should ensure that the activities guided by PWSU are implemented at the barangay level, particularly information dissemination about funding opportunities. The MSL receives all requests for water and sanitation facilities including the commitment of the barangays to provide counterpart funds or labor for the projects. The MSL also recommends the programming of municipal funds (from municipal IRA allocation or other sources) to provide counterpart support or to fully finance the projects.

Supported by the PWSU, the MSL ensures that a viable organization is set up or appointed to handle the operation, maintenance and fee collection for the water system. The MSL also reviews the detailed project plan and design. During implementation, the MSL monitors the construction and drilling activities. The activities of the MSL will be closely coordinated and reported to the PWSU. If warranted, the mayor should establish a municipal water and sanitation office in the long-term future to handle all the above functions when the level of activities shall have become substantial.

### (3) Barangay Level

At the barangay level, the Barangay Council (BC), through its Committee on Health, and the Rural Health Unit (RHU) plays a major role in concretizing the community aspiration for improved water and sanitation services.

The BC is the entry point for all development activities in the community. Particularly, it will play an important role in preparatory stage before setting up the association (or appointment of the responsible group). The BC prepares the request for assistance and assembles available local resources (funds, manpower, materials) to serve as initial community counterpart to demonstrate barangay commitment.

The RIHUs and their network of barangay health workers (volunteers), on the other hand, have established an effective primary health care delivery system in the province. The system will continue to provide, among others, health and hygiene education services focusing on the interdependence of safe water supplies and sanitary toilet facilities to achieve overall health and environmental benefits. The RIHUs will be the principal data collectors to monitor the conditions in access and coverage of water supply and sanitation services.

**(4) National Level – DPWH, DOH, DILG**

At the national level, DPWH, DOH and DILG will continue to provide technical assistance to LGUs per NEDA Resolution No.4 (series of 1994), either directly or through their local field offices. In addition, mandated government agencies, such as LWUA, will continue to provide technical and managerial services and loans to duly-organized water districts and RWSAs. Through the DOF and DBM, the IRA allocations will continue, from which a portion can be allocated for sector projects. Since this IRA allocation for water and sanitation projects will likely be very limited, the LGU will have to coordinate with appropriate national agencies to gain access to external funds. Regulations, promulgated and enforced by national regulatory bodies, like the NWRB, will have to be complied with by the LGU.

**9.4 Project Management Arrangements**

In implementing specific WATSAN projects, there are several approaches / strategies which are recommended that will increase the likelihood for success and sustainability over the long term. These general approaches / strategies should be treated as minimum project requirements, which can be enhanced or improved upon to further ensure the project's success and sustainability.

**9.4.1 Project Approach/Strategy**

**(1) Capacity Enhancement**

- a) Creation of support structure at the provincial and municipal levels (PWSU and MSL, respectively) with clearly delineated roles and responsibilities of each member as well as the joint tasks to be undertaken by them.
- b) Improving information dissemination to and consultation with local officials at the provincial, municipal, and barangay levels to secure full support and cooperation in the execution of the project.

- c) Tapping NGO intermediaries to assist in the capability building and community management programs for the LGUs and project beneficiaries.
- d) Capability building shall be undertaken at various levels, from the national to the beneficiary levels. A Consultant shall develop the capacity of the WSS-PMO and NGOs, who in turn shall be responsible to develop the capacity of LGUs (PWSU, MSI) and CO/NGOs. Finally, LGUs shall develop the capacity of the project beneficiaries who are to operate and manage the projects.
- e) Consultancy services shall be availed of to assist the executing and implementing agencies' capabilities in the successful implementation of the project.

**(2) Service Level Determination**

- a) The appropriate service level for a geographical area shall be determined in the following manner:
  - at the initial stage of the project, the public will already be consulted regarding their needs, desires, and willingness to pay;
  - before construction begins, all parties will sign an agreement acknowledging their respective roles and responsibilities;
- b) Communities with no existing water system will be encouraged to adopt Level II systems instead of Level I systems, subject to a validation of the technical feasibility and the prospective users' willingness to participate in the construction, operation and maintenance of the system.
- c) Existing Level III systems will be encouraged to expand their coverage to the fringe areas, subject to the results of studies on prospective demand, technical feasibility, and financial feasibility.
- d) Existing Level III systems that are in close geographical proximity to other existing Level III systems will be encouraged to merge in order to achieve economics of scale.

**(3) Community Participation**

- a) The selection criteria for the priority sites will be the community demand for the level of service. Demand assessment shall be made through participatory beneficiary assessment prior to construction of facilities in the barangays.
- b) Tapping existing people's/community-based organizations as operating body of the project. Merger or consolidation with the existing water association in the barangay shall be considered before forming a new one.
- c) Community participation shall be incorporated in all phases of the project - from planning to evaluation. Community participation shall be undertaken through consultation and interactive participation with the community members.



- d) A greater participation of women shall be required in the planning, implementation, management, and monitoring of WATSAN projects.
- e) Integration of water supply, sanitation and hygiene education and provision of information, education and communication materials to the community members.

(4) Cost Recovery

- a) LGUs shall adopt commercial principles in the operation and management of water utilities in order to provide cost effective and reliable services to consumers.
- b) Community equity contributions and LGU counterpart shall be required and will serve as an indication of willingness and commitment to participate in the project.
- c) Cost recovery through regular water charge collection from the end-users shall be a requisite of the project.
- d) Funds collected from the end-users shall be utilized for operation and maintenance and future rehabilitation and reconstruction. The funds shall not be included in the general account of LGUs, even if the waterworks is owned by the LGU.
- e) Merging of operating bodies may be studied to save on O&M cost and maximized the utilization of limited manpower resources.

(5) Feedback Mechanism

- a) A participatory monitoring and evaluation system shall be installed in partnership between the LGUs and beneficiaries.
- b) Monitoring and evaluation shall start during the project implementation. The system must have clear objectives and the right indicators - sustainability, effective use, and replicability.

The success of water and sanitation projects in most cases depends on the strength of the institutional arrangement and mechanism. Therefore, it is imperative that each institution as well as those personnel involved in the project should have a clear grasp of their respective responsibilities in the various stages of project implementation. Figure 9.4.1 and 9.4.2 in the Supporting Report shows in detail the project implementation arrangement and procedure for Level I water supply and sanitation from the national to barangay levels. These have been designed to encourage active participation of implementers and beneficiaries in undertaking the project.

## 9.4.2 Project Implementation Arrangements

### (1) Level I

Figure 9.4.3 depicts the Activity Process Flow for Level I Facilities. The following key requirements should be noted:

- 1) **Project Selection:** Self-selection and local initiative should be the basis. All barangays should be well-informed about sector opportunities and policies. The barangays should take the first step by assessing their needs, deciding that they want to improve their water and sanitation above all other needs and expressing their aspiration. The initial tasks of LGUs will be social marketing and information dissemination. The barangay should also decide desired service level/s, with a full understanding of the cost recovery aspects and other responsibilities.
- 2) **Organization of associations:** More flexibility is needed in order to tap local community resources. The issue of the necessity of forming BWSAs has been raised on several occasions. The proliferation of single-purpose associations for every government-sponsored project tends to divide barangay resources and complicate barangay structures. Many socio-civic groups have in fact "adopted" facilities and are looking after their maintenance voluntarily. Actual success rate seems to be higher in areas where water supply is extremely difficult regardless of whether there is monitoring or not.

The basic principle is that the community agrees that a particular group at the local level will be responsible. Existing local groups with other socio-civic objectives, an active track record and which are ready, willing and able to take on the BWSA functions may be tasked with the responsibility for the facilities. LGUs will assess the situation and, if justified, approve alternative non-BWSA arrangements. BWSA formation, of course, remains an option. An "institutional accreditation" system can be organized. If the association fails to live up to its responsibilities, it can lose its accreditation to another group.

The association can decide how to organize itself internally in coordination with the municipal sector liaison. The important condition is that all functions have to be attended to. Thus, an association may subdivide itself by "puroks" or it may choose to operate as one institution.

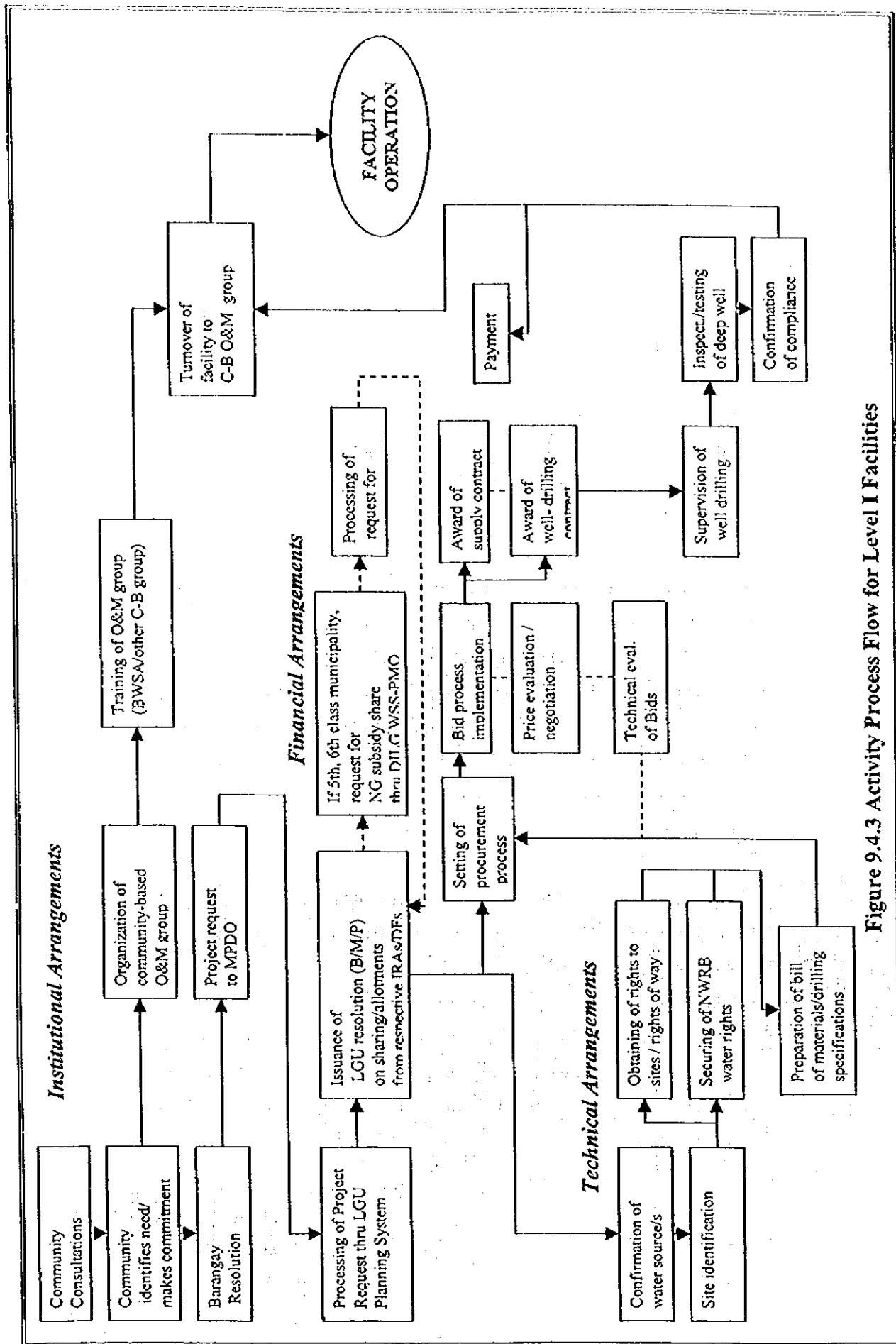


Figure 9.4.3 Activity Process Flow for Level I Facilities

- 3) **Technology and Technical Design Standards:** The former Rural Waterworks Development Corporation (whose functions were absorbed by LWUA) and the DPWH have developed a simplified procedure for conducting the initial data gathering. The formats, which are appended (Table 9.4.1 Supporting Report), may be adopted and used by the LGUs. If necessary, these forms can be revised to suit the specific needs of the barangay or municipality.
- 4) **Bidding of works and procurement of services and materials** should follow provision of PD 1594 and other appropriate government policies and practices. Where possible, major capital procurement shall be sourced within the province.
- 5) **Construction and Drilling:** Drillers and civil work contractors will be needed for any major rural water supply and sanitation undertaking. Construction inspection shall be done with the municipal sector liaison.
- 6) **Right of Way Acquisition:** Deed of Donation (or written permits to grant use of land) for proposed facility sites should be executed in favor of the municipal government/barangay prior to project approval.
- 7) Major rehabilitation work, beyond the capacity of the associations, shall be referred to the municipality for action. Clear definition of "major rehabilitation work" is needed. All costs incident to the rehabilitation shall be to the account of the association O&M reserve fund. The municipality supported by PWSU will assist, if needed, the association in securing soft loans, if the reserve funds are inadequate.
- 8) **Operation & Maintenance** will generally be the responsibility of the association. To support the caretakers, a franchising system for major O&M activities may be instituted by the municipality (through a private firm, a major Water District in the area or any other competent group). Mechanics and plumbers can organize well-equipped "mobile service centers" which visits all the facilities monthly to check-up facilities and provide technical advice on behalf of the LGUs.

With standardization, local hardware stores will find it more profitable to stock up on needed spare parts. The LGUs should not maintain spare parts, although it is expected to maintain a ready stock of fast-moving spares.

- 9) **Water Rate Setting:** Fees and rates shall be established and approved by the community prior to construction. The fees shall be sufficient to cover all monthly operation, maintenance and administration costs, as well as to establish a reserve fund.
- 10) **Fees Collection and Funds Management:** The association shall collect monthly fees. All funds of the association shall be deposited in a bank to be selected by the association.

(2) **Level II**

Figure 9.4.4 depicts the Activity Process Flow for Level II Facilities. The following key requirements should be noted:

- 1) **Project Selection:** Guidelines similar to that of Level I project selection shall be followed, i.e., self-selection and local initiative. Two or more barangays (or puroks) may agree to have a joint water and sanitation project.
- 2) **Organization:** The RWSA model may be followed by the participating communities. Again, flexibility will be followed and alternative models for managing the system may be considered.
- 3) **Technology and Technical Design Standards:** Technical standards have been in use by LWUA for RWSAs and by DPWH for Level II systems. (refer to Table 9.4.2 with annexes, Supporting Report). As these are considered as national standards, they will be adopted by the LGUs.
- 4) **Bidding of works and procurement of services and materials** should follow provision of PD 1594 and all other applicable national and local legislation on bidding and award of contracts using public funds. LWUA uses standard formats and procedures for this process, which may be adopted by the LGUs.
- 5) **Construction** would usually be done by a contractor: Inspection would be undertaken by the RWSA; by the cooperative or the private developer; or by the LGUs depending on the institutional arrangement adopted.

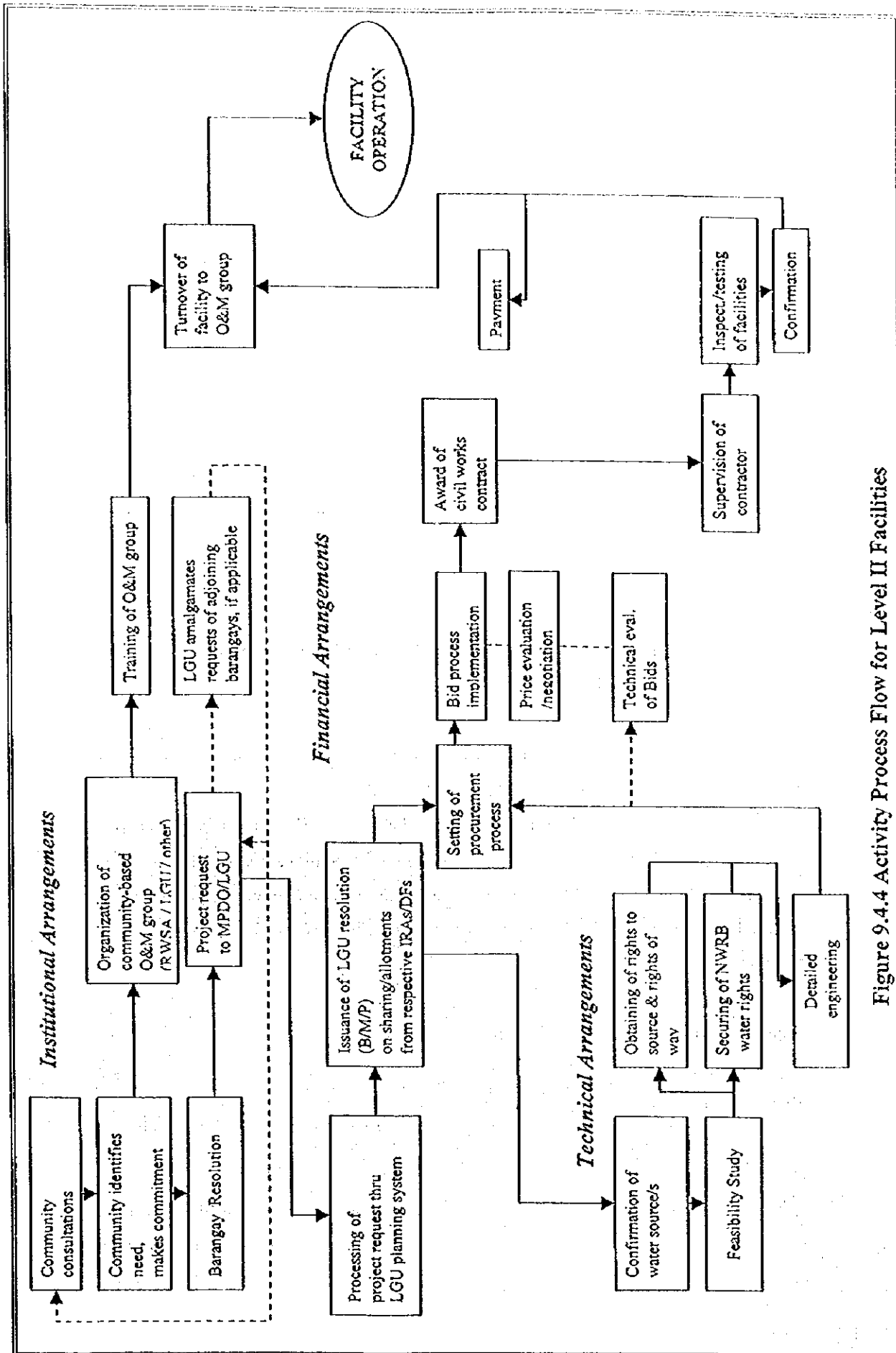


Figure 9.4.4 Activity Process Flow for Level II Facilities

- 6) Right of Way Acquisition. The association shall negotiate for the purchase of land on which facilities will be constructed. Should negotiations fail, the government may exercise the power of eminent domain to secure needed land.
- 7) Operation & maintenance and rehabilitation will be the responsibility of the association. It shall ensure that adequate tools and spare parts are available. It shall employ needed staff and caretakers.
- 8) Water Rate Setting: All fees shall be subject to public hearing and approval by the appropriate regulatory authority.
- 9) Fees Collection and Funds Management: Same policies for Level I shall apply. However, fee computation shall include provision for debt service and possibly a higher reserve requirement.

(3) Level III

Figure 9.4.5 depicts the Activity Process Flow for Level III Facilities. The following key requirements should be noted:

- 1) Project Selection: Level III systems are to be initiated by the municipal governments. In principle, all communities (including rural areas) may request Level III services provided that they are willing and able to take on the financial and managerial obligations for higher service levels. Viability and affordability are issues, however, so that appropriate studies need to be undertaken to apprise communities of the costs and financial obligations involved. The point is that service level selection is community decisions.
- 2) Organization: There are several viable Level III models, which may be adopted: the Water District Concept; a LGU-managed system; a cooperative-run system; or a privately-owned and managed system (refer to 5.2 Data Report). The LWUA water district concept was briefly described in the preceding chapters. For detailed information, the LGUs should contact and coordinate with LWUA. The second option for the LGUs is to maintain operational control over the utility. Current experiences, however, reveal many difficulties because of numerous government controls and restrictions. Preferably a separate economic unit or enterprise may be set

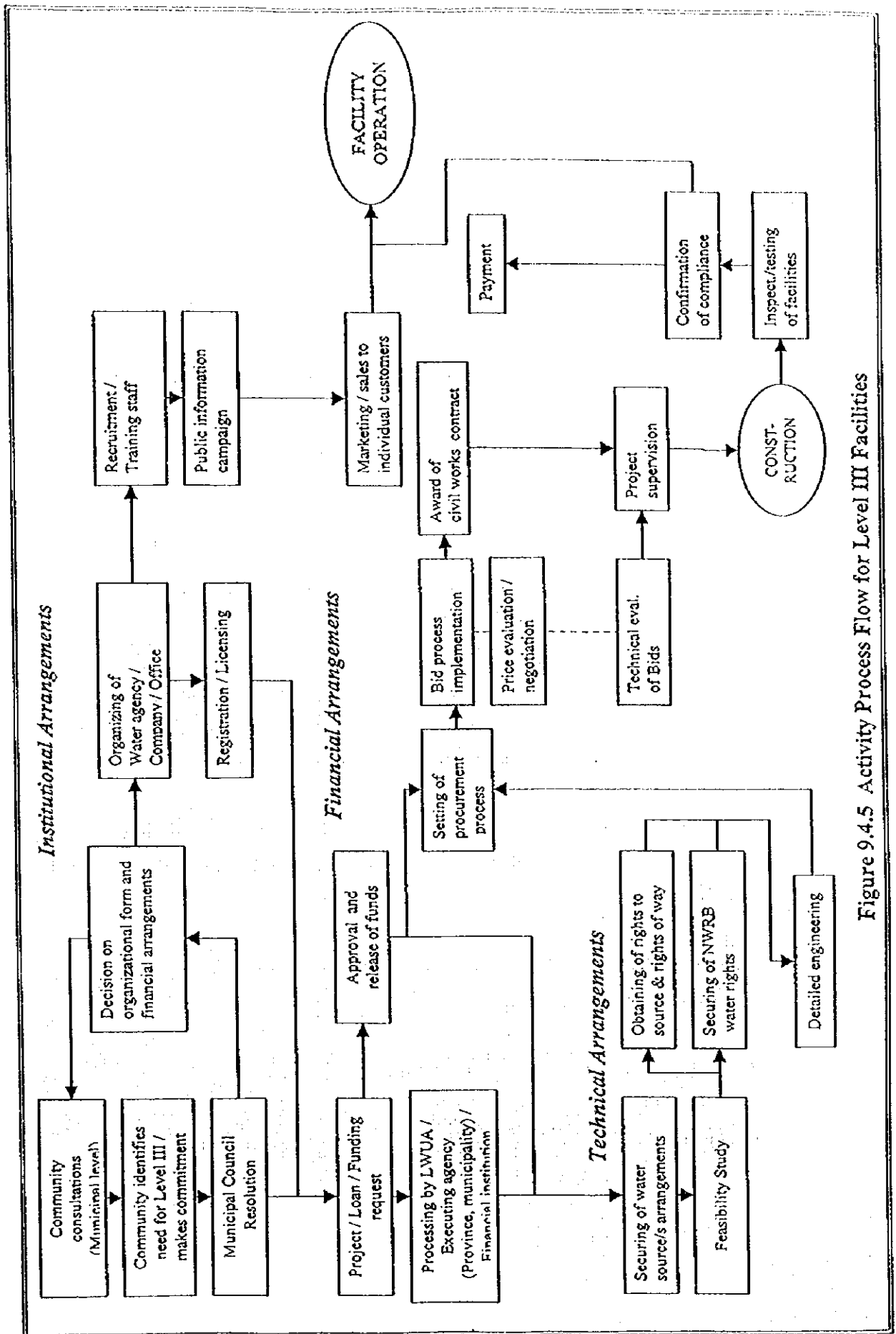


Figure 9.4.5 Activity Process Flow for Level III Facilities



up. The private sector may be a viable option. It may use the BOT mechanism or it may invest on a long-term basis in larger systems.

- 3) **Technology and Technical Design Specifications:** Regardless of the type of institutional model adopted, the technical design standards to be enforced should be uniform. Technical standards used by the water districts and LWUA will be adopted and enforced by the LGUs.
- 4) **Bidding of works and procurement of services and materials** shall follow the provision of PD 1594 and all other applicable national and local rules on bidding and award of contracts using public funds. The LWUA uses standard formats and procedures for this process and the LGUs may adopt this.
- 5) **Construction by a private contractor is preferred.** Inspection will be conducted by the water district; by the cooperative or the private developer; or by the LGUs depending on the institutional arrangement adopted.
- 6) **Right of Way Acquisition:** The waterworks will have to negotiate for the purchase of land on which facilities will be constructed. Should negotiations fail, the government may exercise the power of eminent domain to secure needed lands.
- 7) **Operation & maintenance and rehabilitation** will be the responsibility of the waterworks. It shall ensure that adequate tools and spare parts are available. It shall employ needed staff and caretakers.
- 8) **Water Rate Setting:** All rates are subject to public hearings and approval by the appropriate regulatory authority.
- 9) **The waterworks shall establish a formal billing and collection system and business practice systems shall be adopted.** The LWUA has established a comprehensive commercial practice system, which may be adopted by the organization.

## **9.5 Community Development**

### **9.5.1 General**

The success and sustainability of water and sanitation projects largely depend on the active participation of the users and unwavering commitment of the beneficiary community. Past WATSAN projects have failed because government planners and implementors gave only cursory attention to the felt needs and demands of the beneficiary communities. Thus, the lack of involvement and participation of the people led to the steady deterioration and/or non-operation of the WATSAN facilities.

This section presents the recommendations on how to harness the participation of the individual members of the beneficiary community in sector projects in order to ensure that the gains derived from WATSAN projects are sustained long after these have been constructed. In proffering these recommendations, it is necessary to take on the side of the project planners/ implementors from the central government, the provincial and local government units, down to the barangay level so as to complete the cycle where both the supply side and demand side of the planning approach to this sector study are linked.

For the WATSAN sector, greater involvement of both the LGUs and the people shall be promoted not only in service delivery and implementation but also in project prioritization, identification and in the decision-making process. Their contribution to development efforts shall be in terms of articulating their demands to guide concerned government and private institutions and of initiating community-based activities. In this way, they shall not just be passive recipients of projects and services but shall be harnessed as active partners in the identification and solution of community problems.

### **9.5.2 CD Structure and Linkage for Sector Projects**

Participatory community development is a process that enables the members of the community to become action-oriented and self-reliant. This process is not easy to start, much less complete, because it takes time and resources. It also requires the genuine involvement, participation and collaboration of all the parties involved in sector development – from the national agencies, to the provincial governments, down to the municipal and barangay levels. It is only through having set the proper structures and linkages among these parties that participatory CD can take off as an important part of the entire sector.

(1) National

The Department of the Interior and Local Government (DILG), through its Water Supply and Sanitation Program Management Office (WSS-PMO), shall retain the role as the central government agency that will promote the community development component of water supply and sanitation projects with its regional offices providing close coordination with the LGUs in this fundamental sector activity.

To attain this, DILG shall develop the capacity of the provincial and municipal sector teams in undertaking (1) community development/management programs, particularly in the areas of community mobilizing and organizing and in capacity building; and (2) information, education and communication management programs. It should also be able to identify national NGOs that can assist its capability building and community management programs for the LGUs and project beneficiaries.

The Local Water Utilities Administration shall continue to provide assistance to the LGUs in the formation of LGU-WS into water districts, particularly in community participation on (1) the decision on whether or not to form a water district in the locality; and (2) the nomination of representatives to the five sectors that will compose the WD Board of Directors.

The LWUA shall also continue to provide regular CD assistance to the water districts particularly in consultation with the community on new projects, (called project hearings), the information/approval of new loans, and the approval for adjustments or increases in water rates (called water rate hearings).

(2) Provincial

Since WATSAN projects would be on-going in the long term, it is recommended that a CD Unit should be established within the proposed "Provincial Water Supply and Sanitation Office," discharging functions as important as the technical, financial, administrative units. The CD Unit will serve as the coordinating arm for all CD activities for WATSAN projects in the Province. It will mainly be responsible for establishing an over-all Comprehensive CD Management Plan for the province and implement this together with the LGUs. It will also be equally responsible for the conceptualization or the over-all Comprehensive IEC Plan for province and execute this together with the LGUs. The CD Unit shall also closely coordinate with NGOs/CBOs/POs in the province to augment their manpower and experience in doing community organizing and mobilization work. It will also obtain/furnish the inputs articulated by the people in all the phases of the project – that is,

from project planning, implementation, operation and maintenance, monitoring to evaluation – thus contributing significantly in extending the life of the facilities as well as in promoting the health and productivity of the community as a whole.

#### Appointment of a Provincial CD Specialist

The province shall, within one year, provide for a regular plantilla position for at least one CD Specialist who will be appointed to take charge of the CD Unit. The CD Specialist will plan, implement and/or coordinate CD management programs, IEC programs, and the capacity building activities for sector projects. He/she shall also be responsible for the assisting in the training of municipal CD specialists and barangay CD coordinators. Within two years, or when the specific projects under this sector materialize, another CD Specialist position shall be opened, if resources permit. If not, said NGOs/CBOs/POs can be tapped for the purpose (refer to the Supporting Report for the Responsibilities and Qualifications of a CD Specialist).

### (3) Municipal

The municipality is the next link in the delivery of services to the people. There may be a need to establish a more permanent office/unit, such as a “Municipal WATSAN Office” in the long term; but for the medium term, the Municipal Sector Liaison Team (MSLT) concept will do. Among this team’s multi-functions are to undertake and/or coordinate all CD and IEC work for the sector. It shall also collaborate with the water district on their CD-IEC programs, when and where practicable. It shall also coordinate with the NGOs/CBOs/POs that find their presence in the municipality. It will obtain/furnish the inputs articulated by the people in all the phases of the project – that is, from project planning, implementation, operation and maintenance, monitoring to evaluation to be utilized by those concerned.

#### Assignment of a Municipal CD Specialist

Within the medium term, the municipal government shall endeavor to assign a CD Specialist to the MSLT who shall undertake and/or coordinate actual CD and IEC work, together with the CD Specialist of the province. The CD Specialist shall closely coordinate CD work with NGOs/CBOs/POs and the private sector. He/she will also be responsible for assisting the Province in capacity building/training programs for barangay CD coordinators.

#### (4) Barangay

Not all barangays have established water supply and sanitation committees. It is recommended, therefore, that each BDC should establish a WATSAN Committee that will undertake and/or coordinate all WATSAN projects in the barangay. The committee, to be headed by the BDC's infrastructure committee chairman, shall have four members, preferably coming from the health, education, socio-civic and NGO sectors of the barangay. They shall be responsible for coordinating all the activities/phases in the project, including community development, such as but not limited to barangay meetings, surveys, mapping, project identification and planning, formation of a suitable WATSAN association/organization and other decisions regarding the acceptance of the water facility and the barangay counterpart in the construction of WATSAN facilities.

#### Designation of Barangay CD Coordinator

The barangay council should designate one person, preferably a member of the BDC or the WATSAN committee, who can be trained on CD work, particularly community organizing. Once trained, he/she will be the permanent CD coordinator of all CD activities related to WATSAN projects. The Barangay Health Worker can be an ideal candidate since he/she is already familiar with the work and the whole community.

#### 9.5.3 Training on CD

The DILG WSS-PMO should immediately develop a capacity-building program on CD and IEC for LGUs, utilizing existing training institutions such as the Local Government Academy (LGA). While the importance of CD is acknowledged by the LGUs, there is an urgent need to raise the general level of CD awareness of the officials who would be involved in making decisions for the sector. For those who have a direct hand in the planning and implementation of sector projects, there is also a pressing need to upgrade their knowledge on CD-CO processes and approaches because methods being currently applied have been found to be very limited in scope, coverage and effectivity.

In this connection, it is recommended that the following measures be done in the medium term: (1) conduct a training needs assessment to determine the appropriate type of training program suited and relevant to the proposed participants' level of attainment; (2) upgrade the knowledge of the PPDO and PHO staffs, the MPDO and the MHO staffs, as well as the members of the BDC's WATSAN committees of improved CD frameworks available as well as CO approaches developed from the experience gained from other WATSAN projects; and, (3) develop other

training programs to enhance CD and IEC as shown from the result of the training needs assessment.

Suggested seminar workshops are the following: (1) Trainers' Training on CD – duration, 4-5 days; to be conducted by the DILG WSS-PMO, with the proposed participants as select PPDO/PHO staff and CD Specialists of the municipalities who belong to the priority list for the medium-term; (2) Seminar Workshop on Community Organizing -- duration, 4-5 days; to be conducted by the Province with the assistance of the DILG WSS-PMO, the proposed participants being the barangay CD coordinators; and (3) Seminar Workshop on IEC -- duration, 4-5 days; to be conducted by the DILG WSS-PMO with the assistance of the Philippine Information Agency (PIA), the proposed participants being CD Specialists of the LGUs.

These training programs should be conducted on a regular basis until the all the municipalities/barangays are covered. Each of the parties/participants to the training will shoulder their own costs, such that the DILG will be financially responsible for its trainers, the instructional materials, and the training venue. The LGUs, on the other hand, will pay for their own participants' expenses such as transportation and room and board. Eventually, when the Province has been fully trained and equipped to be the trainer, it shall conduct said CD/IEC training programs and will charge the LGUs and the barangays their proportionate share in the training costs.

#### **9.5.4 Utilization of NGOs**

On the national level, the DILG should screen and select national NGOs, with local networks or offices, that specialize in community management programs and tap these to assist the LGUs in organizing project beneficiaries to be more active partners in sector development.

The province, through the proposed Provincial Water Supply and Sanitation Office, must harness the participation of the private sector in community organizing and training of project beneficiaries. Initially, the provincial CD Specialist should make an updated inventory of all NGOs, CBOs and POs that do work in the province. It must identify and categorize these organizations according to the following: (1) expertise in community organizing and training; (2) sector-related experience in water supply, sanitation, solid waste; (3) expertise in communications planning, information dissemination and education.

## 9.5.5 Approaches to Participatory Community Development

### (1) Manner of Participation in Sector Development

There are three levels of service where both the LGUs and the beneficiaries can participate in sector development. These are the following:

- Level 1 – Participation in (1) planning and implementing sector projects in the province/municipality/barangay; (2) the formation, management, operation and maintenance of the WATSAN association, usually a BWSA or a water cooperative.
- Level 2 – Participation in (1) planning and implementing sector projects in the province/municipality/barangay; (2) the formation, management, operation and maintenance of the WATSAN association, usually a RWSA or a water cooperative.
- Level 3 – Participation in the formation of water districts or LGU-operated waterworks, and in determining acceptability of new projects and corresponding water rates, among others.

#### LGU Participation

The LGUs, to be able to participate fully in all the phases of the sector project, should be made to decide on the type of project and its scope to be implemented in the province that would be appropriate to its ability to support in the long term.

To attain this, the LGU must encourage active community participation for the sector and open venues that will allow the beneficiary communities actual involvement in all the phases of project development such as in planning and design, monitoring and evaluation. These include activities as project identification, site selection, water rate setting, managing the WATSAN association, and the operation and maintenance of the constructed facilities.

It is recommended, therefore, that the LGUs utilize the following approaches to facilitate various levels of community participation:

- a) **Information Sharing.** In community projects where external assistance is provided, project planners and implementors should not only share information with beneficiaries to facilitate collective and individual action but should share information as a means to assess the demand of the beneficiaries as they disclose their felt-needs and experience to the planners and implementors. This arrangement enables both sides come to understand and perform their tasks better. Information sharing/demand assessment can

be achieved through formal and informal meetings, house-to-house visits or surveys and/or barangay meetings.

- b) **Consultation.** The LGUs should consult the beneficiaries on key issues during all the stages of a project cycle in order to increase their level of community participation. The beneficiaries are the people to be actually served by the WATSAN improvement or project, including their locally elected leaders, sectoral representatives and other acknowledged informal leaders. This broad-based consultation gives the beneficiaries the opportunity to interact freely and provide valuable feedback to the planners and implementors. In WATSAN projects, the people should be consulted as early as the planning/study period when level of service, facilities sites, costs and other important data are determined. Consultation will be crucial during the construction of facilities, as it is in this stage that participation is most needed through the provision of free labor and donation of locally available materials.
  
- c) **Decision-making Role.** The LGUs should give the beneficiaries and their leaders a genuine decision-making role in planning and implementing sector projects, exclusively by the beneficiaries alone or jointly with others on specific issues or aspects of a project. Decision-making implies greater control or influence on the project and, therefore, a higher level of community participation.
  
- d) **Initiative or Action.** The LGUs should provide the beneficiaries and their leaders ample room to take initiative in terms of actions and/or decisions pertaining to a project, such as initiating the organization of a WATSAN association, requesting for training, and upgrading its system from one service level to another.

#### Beneficiaries' Participation

There are many ways that the beneficiaries participate in sector projects. These can be categorized into four ways, namely:

- a) **The Provision of Free Labor and/or Materials.** The beneficiaries should continue to contribute needed labor and materials, as this is one way of increasing the people's identification with the system being built. But, contributing labor or donating materials as a demonstration of participation should not be the only form of participation available because pride of ownership is also dependent on what the people's other priorities might be.



- b) **The Sharing of Costs.** Project beneficiaries should also be made to contribute in cash or in kind in maintaining the system – an indication that they value the service and are committed to keeping the system in good working order. This sharing of costs, through cost recovery schemes or O&M agreements, may not in themselves be a reliable indicator of local commitment, if the average community members and, in particular, women have not been involved in decisions concerning the system. Thus, other forms of participation are recommended to be explored.
- c) **Participation through Contractual Obligation like MOAs.** The participation of the beneficiaries in the project can be detailed in a listing of the roles and responsibilities that apply to each partner in the project, that is, national government with the LGU, and the LGU with the community. To make these requirements more formal and binding, a contract or a Memorandum of Agreement may be drawn. The elements to be considered in the MOA should be the how to solicit the continuous support of the community's leadership, the WATSAN association's leadership, and the maintenance volunteers in order to keep the WATSAN association and its facilities functioning.

It is recommended that the participation of the beneficiary community should, therefore, shall be demonstrated through: (1) the organization of water and sanitation committee in all BDCs that would coordinate and monitor local contributions in the sector; (2) the organization of a WATSAN association that will promote, manage, operate and maintain the system; (3) the training of volunteer mechanics, pump operators and other technicians.

It should be noted, however, that this approach might not sufficiently involve the average person in the community or barangay, since agreements made with the community leadership and presented at large meetings may not be fully understood by the mass community. So, this must still be augmented by other forms of participation.

- d) **Participation through Community Decision-Making.** This is the most highly recommended form of participation because it creates a strong sense of local responsibility for using the improved WATSAN resources well and sustaining these in good order. The community's participation, therefore, must evolve and be developed through participatory community development and education processes (explained later in this report) which must involve both the male and women members of the community in decision making right from the start.

The measure of success can be confirmed by: (1) the collective decision to organize the community WATSAN association where the members can articulate what responsibilities they are willing to assume in the general management, operation and maintenance of the WATSAN facilities; (2) the collective decision on matters pertaining revisions in project plans and designs and the type of training required that shall reflect the demands of the people in the community; (3) the collective decision on the type of WATSAN organization and level of service suitable for the community; and (4) the collective decision for the criteria on site selection and water fees to be charged, among others.

(2) The CD-CO Process

For Levels I and II service, it is suggested that the Province should utilize and/or adopt the Community Development Process developed from the recent WATSAN UNDP-PHI assisted project, and modify this to suit local conditions and requirements. The recommended typical CO-CD process or manner for Levels I and II comprises three phases of community activities.

The first phase, called Formation of Organization Phase, consists of activities intended to mobilize the members of the community. The second phase, Development of Organization, involves activities aimed at building the capability of the user's group that includes training. The third phase, Consolidation of Organization, consists of activities that strengthen the capacity of the user's group to sustain the operation of the association (refer to the Supporting Report for the Detailed Community Development Process).

As entry point of all development activities, the BDC is primarily responsible for the identification and prioritization of sector projects/needs. The decision whether to accept Level I or II facility and the council's counterpart shall emanate from the BDC with a parallel consultation with other community leaders. In this way, the community demand could be assessed and the support and commitment of the entire community secured.

Once an agreement is reached with all concerned, and the BDC decides to undertake the WATSAN project, the Barangay CD Coordinator, with assistance coming from the provincial and municipal CD Specialists and/or the NGOs hired for the purpose, must undertake a barangay survey to validate the assessment of the BDC as compared with the beneficiaries' demand for the level of service. The survey will also provide the information on the users' willingness to take the responsibility for the O&M of the facilities, willingness to pay and to be trained on O&M as well as the provision of local counterpart. Such

discussions will generate a demand assessment from the barangay officials to be validated and/or confirmed against the results of the barangay survey. The survey results, together with the spot map, must be presented to the community for further validation and/or confirmation (refer to the Supporting Report for the Community Organizing Handbook for Water Supply and Sanitation).

In forming the water districts, LWUA, in coordination with the LGUs concerned, conducts a series of sectoral consultations with the community. Since water districts are formed at the option of the LGU, LWUA first consults the people, through a succession of public hearings, to arrive a consensus on whether or not to form the water district. LWUA also encourages the community to participate in the selection of the WD's' five-man board of directors, who are nominated from various sectors. Once formed and operating, the water district conducts regular dialogues with its concessionaires on issues such as water rates formulation and adjustment, expansion program and other matters that may affect the people-WD relationship.

#### **9.5.6 Information, Education, and Communication (IEC)**

In the long term, it is the power of information, education and communication programs that would sustain the gains of the sector. Proper attitudes and values towards water and sanitation would be developed only if the LGUs and the users are fully informed of sector developments, opportunities and projects and made thoroughly aware of their responsibilities towards sustaining the operation and management of WATSAN facilities. Thus, IEC should be looked upon as a long-term activity, which should ideally start as a foundation activity even before a project begins.

It is recommended, therefore, that conceptualizing a comprehensive and systematic IEC program be undertaken from the national levels, down to the provincial, municipal and barangays. For the sector planners and implementors, an IEC program would foster interest and support needed from local officials and thus pave the way to a smoother implementation of projects in the national, provincial, municipal and barangay level. On the side of the people, an IEC program would promote better awareness and understanding of the benefits and responsibilities, thus giving them a basis for better decisions for the sector.

##### **(1) National**

As an interim measure, the DILG's WSS-PMO should periodically provide information on sector policies, plans, initiatives and programs for regular dissemination to the public, as

well as to its regional and provincial offices. It can do so by utilizing the Department's Public Information Office (PIO) and other existing communication linkages with the LGUs, as well as the government information and mass media networks, such as the Philippine Information Agency, Philippine Broadcasting System, and PTV-4.

In the medium term, the DILG's WSS-PMO should work for the creation of a public information unit within the PMO to take care of multifarious IEC tasks, such as, but not limited to: (1) planning and execution of a nationwide comprehensive public information and education program on water supply and sanitation utilizing the print, broadcast and television; and (2) undertaking capability and capacity building programs on IEC for provincial and municipal counterparts.

In the long term, the WSS-PMO should introduce WATSAN education formally into the school system, as an enhancement in both the grade and high school curricula. Simultaneously, it should attract national and local vocational schools to offer courses in support of the operation and maintenance of WATSAN facilities. As such, it should officially come into agreements with the Department of Education, Culture and Sports (DECS) and the Technical Education and Skills Development Authority (TESDA).

In order to maximize existing IEC programs on the national level, it is recommended that the DILG link or tie-up with the Local Water Utilities Administration (LWUA) which already has a nation-wide IEC program on water utilizing all communication media.

## (2) Provincial

The proposed Provincial Water Supply and Sanitation Office, through the CD Specialist, shall be responsible for filtering down information on sector developments to the municipalities, barangays, as well as the general public utilizing all forms and channels of communication. As an interim measure, the CD Specialist shall utilize the provincial public information officer for the purpose of information dissemination only. However, it should slowly develop its own expertise in information and communications planning so that the comprehensive IEC program can be further improved and better executed in the long term.

It is suggested that relevant provincial events (meetings, fora, training programs, etc.) be utilized to discuss sector projects and distribute informational/educational materials. General information, that is, news on current projects, technologies, health and hygiene tips – can be channeled through local radio stations. These strategies should be replicated

at the municipal levels. The Province, assisted by the DILG-WSS PMO, should sponsor an IEC seminar workshop among the municipal CD Specialists.

(3) Municipal

It is suggested that the IEC strategies of the province be adopted by the Municipal Sector Liaison Team, particularly the assigned CD Specialist. If broadcast media facilities are absent in the municipality, it is also recommended that the CD Specialist employ the inter-personal approach in communication, such as group discussions, community meetings, dialogues, household visits, and one-on-one talks with the barangay officials and people. Furthermore, the municipality should maximize the use of non-traditional media in disseminating information, such as school exhibits, fiestas, special town events and the local movie houses. The CD Specialist may seek the assistance of the water districts in their respective localities. The water districts generally implement comprehensive IEC programs.

(4) Barangay

Aside from CD work, the barangay CD Coordinator shall also disseminate all sector information to the barangay officials and constituents. Thus, the CD coordinator should endeavor to attend all regular barangay council meetings to discuss relevant sector information. For urgent information, the coordinator can call special dialogues or meeting to announce important messages. He/she can also take advantage of special community gatherings such as civic and religious group meetings, PTA (school) meetings, to distribute informational/educational materials. The coordinator can also print messages on posters that can be placed in strategic places.

### 9.5.7 Health and Hygiene Education

In the medium term, the proposed Provincial Water Supply and Sanitation Office can adopt the health and hygiene education program of the Department of Health (DOH) which already has a comprehensive program planned at the central level and executed by its local health offices. This Office should ask the assistance of the PHO in the implementation of a province-wide health and hygiene education program, utilizing existing channels and methods as well as available materials. It should also include health education information in its training programs for WATSAN associations.

As revealed in the group surveys, the people learned about health and sanitation mostly from health workers and from the radio. The province can, therefore, take a cue from this by

giving emphasis on the utilization of health personnel to undertake health education and on airing health education materials over the radio.

## **9.6 Gender**

### **9.6.1 General**

The LGUs must recognize and give vital emphasis on the role of gender sensitive participation as critical factors in ensuring the project's success. Sustainability of water supply and sanitation services and hygiene programs depend on responding to the demands of men and women in communities. Use, maintenance and financing of water supplies and sanitation systems require the participation of both the men and women in the planning, implementation and monitoring and evaluation of projects.

This section presents the recommendations on how to harness the equal participation of the men and women of the beneficiary community in sector projects in order to ensure that the gains derived from WATSAN projects are sustained long after these have been constructed.

### **9.6.2 LGUs and Gender**

The LGUs should always conduct gender sensitivity analysis when determining water supply and sanitation projects that are appropriate for the men and women members of the beneficiary community. This means that the difference between men's and women's activities, roles and resources will have to be identified in order to determine their development needs.

Through this, the constraints and opportunities of both men and women within the water and sanitation sector can be ascertained, a process that can help in the provision of services that men and women want which are appropriate to their circumstances. Thus, data collected, such as, but not limited to, population, type of participation, morbidity and mortality rates, shall be gender-disaggregated. Among others, the following data shall be collected:

- National-level policies and programs on gender;
- LGU-level policies and programs on gender;
- Local NGOs and their programs in promoting gender and development;
- Experiences of sector agencies in mainstreaming gender in sector projects;
- Actual views of women and men regarding their demands and their perceived roles and responsibilities.

It is important to note that since gender issues are usually localized, all concerned LGU staff be equipped with knowledge of gender and development as well as gender analysis skills prior to making any approaches to the target community. In this connection, to ensure the gender responsiveness of WATSAN projects, the province should be trained through a Trainers' Training Program on Gender, and later on transfer what has been learned to municipal/barangay staff involved in sector projects.

### **9.6.3 Gender Participation in WATSAN Projects**

It is recommended that both the men and women of the beneficiary communities must be given equal opportunity to be appointed in (1) the water supply and sanitation committee in the barangay; (2) the Board of the WATSAN association to be organized; (3) and other committees/task forces that may be formed in order to realize sector projects and goals.

On WATSAN training, both genders should be given equal chances in articulating the type and duration of training they would like to attend. The same should be done in determining the functions that the men and women would like to assume in the WATSAN association, especially in operation and maintenance. In other words, the roles traditionally held by men or women should be made available to the opposite genders as well.

A simple checklist, developed from the OECF-funded Special Assistance for Project Sustainability of the Rural Water Supply Project III, of the issues to be considered for gender responsiveness is presented below:

- a) For construction of Level I facilities and sanitary latrines:
  - Are the designs (specifications) of Level I facility and sanitary latrines friendly to both sexes and based on their needs?
  - Do system/procedures allow both sexes to participate in construction?
  
- b) Capacity enhancement program:
  - Are all project personnel aware of gender issues?
  - Is gender training incorporated in the capacity enhancement program?
  
- c) Community development program:
  - Can both women and men participate in any kind of meeting?
  - Can both sexes freely express their opinion in the meeting?
  - Is all uncompensated work shared equally among women and men?

- Do both women and men participate in the decision process for determining construction equity (fees and labor)?
- Do both women and men participate in the WATSAN association's formation process?
- Are both sexes represented in WATSAN association as board members?
- Do both sexes participate in a pre-construction/formation training?
- Is all training opportunity shared by both sexes?
- Do both sexes participate in O&M activities?
- Do both sexes participate in monitoring and evaluation activities?
- Will the project effects be shared equally among women and men?

## 9.7 Human Resources Development and Training

Training is a planned strategy to strengthen individual competencies in relation to attitudes, skills and knowledge, to meet appropriate standards of excellence to achieve the goals of the program. The objectives of training are individual competence, organizational effectiveness and efficiency, and national development. Training helps ensure the availability of qualified and able manpower, the shortage of which is considered as one of the major obstacles to improvements in the water supply and sanitation sector.

In planning and implementing training activities, trainers must keep in mind that there are two processes simultaneously taking place - skill/knowledge acquisition and attitude formation. To illustrate the process, a brief exercise may be conducted during the session to show the two simultaneously occurring processes - those related to task and/or subject on one hand, and those related to attitude formation on the other.

### (1) Training Principles

The effective application of teaching and learning principles is vital to achieve optimal learning. Trainers must bear in mind the following principles:

- 1) **Perceived Purpose:** Participants should recognize why a particular topic is being discussed or presented, i.e., the relevance. This is the first element that should be established and agreed upon in any training activity.
- 2) **Graduated Sequence:** The subject matter should be presented in a logical sequence, which can be followed by the trainees.



- 3) Knowledge of Results: At every point during a training activity, participants must know how well they are performing, i.e., feed-back.
- 4) Appropriate Practice: If the objective of a training effort is to develop specific skills, there must be opportunities to practice and demonstrate these within the training activity.
- 5) Individual Differentiation: Attention must be paid to the fact that every person learns at a different pace.

## (2) The Training Process

- 1) Needs Assessment: The first step is to determine the problem to which a training solution will be able to make an impact. A careful analysis is necessary because the training should address and focus on precisely those deficiencies in knowledge, attitudes or skills that hinder reaching certain goals. However, one must bear in mind that not all problems or training alone can solve deficiencies. In most cases, complementing interventions will be needed.
- 2) Setting Learning Objectives: In the second step, the learning objectives need to be set. Training designers shall present these objectives in behavioral terms, i.e, what should a participant be able to do at the end of the training period (not what the session will accomplish). It is necessary to formulate objectives with care because they also serve as criteria for evaluation at the end of the training process.
- 3) Methods and Techniques: Different methods of training are appropriate for different types of learning; the methodology should be appropriate with the set learning objectives. Participatory methods, like group exercises, group discussions, role plays etc. are most effective in attitude formation. The choice of methodology is mainly based on the learning principles and objectives. Human factors, resources available (time, facilities) and the subject area will also affect the choice.
- 4) Evaluation of Training: Training evaluation assesses whether a course was adequately designed and implemented to meet the set objectives.

## (4) The Training Design

Training design is more than simply putting up a schedule. It is a plan of action to be followed by a trainer in implementing his activities. It consists of:

- 1) Rationale: Why set up a training program in the first place, and why would people have an interest in it?
- 2) Learning objectives: Workshops should aim to develop a strong understanding of concepts like: participatory development, demand, etc. An ability to analyze and apply participatory development in their local setting or to articulate water supply and sanitation demand and supply concepts are key capacity building objectives. Methods should be more participative and consultative, i.e., allowing planners to interpret the principles with an awareness of their local conditions.
- 3) Assumptions about the participants' background: Define who would best benefit from the program - the target audience.
- 4) Curriculum: Determine what the potential trainees need to know before they participate in the program, decide on the training methods and materials, draw up session plans and sequence the sessions logically.
- 5) Evaluation: Decide how the program itself and the participants are evaluated.
- 6) Administrative aspects: The budget for the program, the total costs, possible costs to the trainees. Also important are things like housing (for the program itself, for facilitators and trainees), registration of trainees, logistics, etc.

(5) Responsibilities

Needs Assessments will be conducted as the basis for the design of the courses. Participants will be selected based on their tasks and responsibilities. The PWSU will establish and maintain a reference library and information/ documentation center, which will include training materials and equipment to service needs of the municipalities. The DILG, in coordination with the International Training Network (ITN) - Philippines and other agencies and NGOs, will provide inputs to these training activities.

The LGU role entails not only to run courses but also to ensure that training programs take place and are effective. As an alternative, training activities may be contracted out to well-functioning water districts. The National Manpower and Youth Council (NMYC) has established training centers in all regions. The NMYC can be tapped to provide testing and skill certification for caretakers. It regularly conducts plumbing and pipefitting courses and the national trades certification system. Finally, there are technical and vocational schools

which may be tapped to provide technical training and to award diplomas and certificates to those who undergo their programs. These schools however, do not have at this time, any special courses for water and sanitation caretakers. A program can be set up with these institutions.

External training assistance may be considered within this process, if needed. Its purpose, however, should be to guide and motivate (not replace) local trainers. Local trainers need to go through the process of, e.g., designing courses or developing materials, etc. Many learning opportunities are missed when non-local experts replace local trainers in doing need assessments, course designs, materials development, etc.

1) For staff operating Level I systems

- a) Preparatory orientation training activities will be organized leading to the formation of associations. These community-level orientation activities will consist of briefings about the health situation, the relationship between health, water supply and sanitation. The LGU program for water and sanitation improvement will be presented, including policies and procedures for accessing technical and financial support.
- b) Technical training of caretakers will consist of: water source protection (for deep wells, shallow wells, spring boxes and surface water intake structures); water quality protection; operation and maintenance of hardware (pumps, pipes), including simple replacements of parts; plumbing and pipefitting.
- c) Management training will include: fee setting, bookkeeping and financial management, preparation of improvement plans and monitoring and reporting requirements. Detailed policies of the LGU will be discussed.
- d) Current training activities and materials for the BWSAs by the DILG will be reviewed and adopted by the municipalities. UNICEF assisted DILG in updating these materials.

2) For staff operating Level II systems

- a) Preparatory orientation and training activities will be organized leading to the formation of associations. These community-level orientation activities will consist of briefings about the health situation, the relationship between health, water supply and sanitation. The LGU program for water and sanitation improvement will be presented, including policies and procedures for accessing technical and financial support.
- b) Training of technicians and operators will generally consist of: water source protection (for deep wells, spring boxes and surface water intake structures);

water quality protection; water storage; chlorination; operation and maintenance of hardware (pumps, pipes), including simple replacements of parts; plumbing and pipefitting. Pump operation and electrical controls will be a major focus of this program; metering will be presented.

- c) Management training will generally include: organization aspects, operations policy formulation, water rate computation, preparation of bills, bookkeeping and funds management, preparation of improvement plans and monitoring and reporting requirements.
- d) Training activities for the RWSAs prepared by LWUA will be reviewed and adopted by the municipalities.

3) For staff operating Level III systems

- a) Technical training of engineers, technicians and operators will generally consist of: water resources conservation and protection (for deep wells, spring boxes and surface water intake structures); water quality protection; hydraulics; transmission lines; water storage; treatment and chlorination; construction inspection; and operation and maintenance of facilities. Implementation of a metering program will also be discussed. Methodologies for feasibility analysis for system expansion will be presented.
- b) Policy and management training will include the full commercial practices system including budgeting and cost controls, bookkeeping and accounting, procurement, maintenance of stock inventories, rate formulation, collection systems, managing customer accounts and records, customer relations, and capital budgeting. The policy formulation process and the various areas of policy for utility operation will be presented in detail. Long-range planning, financial analysis and review, and monitoring with reporting requirements will be discussed.
- c) The DPWH, LWUA and MWSS developed a comprehensive set of programs and materials for both technical and management training. Inputs from these three agencies and also from local water districts should be sought.

- 4) Training of PWSU staff and municipal liaison staff: Based on the task descriptions presented, the following training programs will be required. At least one program is conducted annually for each of the workshops and courses. The programs will explain the basic concepts and procedures. Succeeding programs will review the adopted policies and procedures and lay the bases for improving operations at the provincial and municipal levels. Municipal sector liaison staff will participate in these programs.

They should be organized by the PWSU; except for the Provincial Coordinators' Workshop, which is best handled nationally by DILG to provide a wider base for sharing of experience among the PWSC. In addition, DILG will provide basic guidelines for the design and implementation of the workshops and courses.

- a) The Provincial Coordinators' Workshop will be an annual activity intended to facilitate the exchange of experience among the coordinators. New national policies, opportunities and constraints will be discussed. Case studies will be presented. Sector management & technical experts will be invited to speak on current issues and trends.
- b) The Community Development Course is intended for trainers, community development specialists and municipal liaison staff. The scope of the course will include: Social marketing & public information programs, community organizing skills, training skills (needs assessment, design, implementation & monitoring).
- c) The Technical Course seeks to acquaint technical staff at the provincial and municipal levels on the physical aspects of the sector. Its scope will generally include: water resources, overview of water supply systems (source, transmission, treatment, storage, distribution), drilling and source development, water quality protection, feasibility study and design procedures and standards, and operation and maintenance.
- d) The Project Monitoring Seminar will provide an overview of the monitoring functions and the sector reporting requirements. The process of sector monitoring and updating the PW4SP will be presented in detail. Project monitoring procedures will also be discussed.

#### (4) Health and Hygiene Education

- 1) Policy: The LGUs shall establish hygiene education programs through appropriate methods and channels referring to on-going national program. These shall include immediate short-run programs: information campaigns; as well as long-term value formation interventions, possibly through the formal school system. If the LGUs are to attain the full economic benefits of improved water and sanitation services, household behavior and hygiene need to be addressed. Three approaches will be used:
  - a) Community-based Approach: Direct house-to-house campaigns can be implemented through the Rural Health Units, as part of their current functions. Specialized training of the BHWs should be considered. Meetings by house "clusters" to discuss relevant health issues can also be organized. This will also be done through direct person-to-person contact with PHO staff, the municipal health staff, midwives, sanitarians and the barangay health volunteers. Special

presentations can also be done during the regular meetings of community-based socio-civic clubs. Various flip charts and IEC (Information, Education and Communication) materials are already available.

- b) **School-based Approach:** Students are the main targets of this approach, either directly or through their teachers. Special focus activities, such as Water and Sanitation Week or Nutrition Week can be introduced with programs or convocations to make the student aware of the issues and solutions. Posters, flip charts, and other audio-visual materials will be required.
  - c) **Media-based Approach:** This approach utilizes radio and print media to introduce and reinforce health messages. Many NGOs and the Philippine Information Agency (in coordination with the DOH) have developed interesting and attractive materials.
- 2) **Responsibility:** The community development and training specialists at both provincial and municipal levels will be responsible for the health and hygiene education function. The CDTSS will formulate an action plan and implementation will be done by the municipal liaison staff and other local officials. At the barangay level, its implementation will involve the close coordination among the midwives, the barangay health workers and the Committee on Health of the barangay council. Materials for this efforts have been previously developed and can be found with the various PHOs and RHUs. UNICEF provided strong support in the preparation of these materials.
- 3) **A continuous health and hygiene education program will be launched by the LGU.** Simple and clear messages and approaches will have to be defined. These messages may include the following: relationship among health, water supply and sanitation; sector opportunities and services available at the rural health units. The relevance of these, or other messages will have to be determined by the municipal sector liaison.

Chapter

---

**COST ESTIMATE FOR  
FUTURE SECTOR DEVELOPMENT**

**10**

## **10. COST ESTIMATES FOR FUTURE SECTOR DEVELOPMENT**

### **10.1 General**

The total investment cost required in the two phases was studied for implementation of the future requirements identified in Chapter 8 and Chapter 9. The investment cost is defined to include direct cost for construction/rehabilitation of required facilities and sector management, as well as physical and price contingencies. Cost requirements for the equipment and vehicle are discussed as a reference to the IGUs and considered in the long-term development. In addition, recurrent cost is estimated for the operation and maintenance of facilities.

Conditions and assumptions to come up with investment cost were established covering all sub-sector components referring to the National Sector Master Plan and current standards of relevant sector agencies (DPWH, DOH and LWUA). Of the total investment cost required, only construction cost for sector components by municipality was included in this Chapter. The total investment cost is presented in Chapter 11 as a total requirement of the province. The total investment cost is presented in Chapter 11 as a total requirement of the province. In this regard, the required cost for on-going ADB assisted project was excluded from the investment plan.

With regard to construction cost, unit construction cost per person/household/facility was first prepared under contract-out basis for respective sub-sector component facilities in 1998 price level (refer to Supporting Report).

Recurrent cost was also included in this Chapter taking into account of regular operation, spare parts and equipment replacement for sector components concerned.

### **10.2 Assumptions for Cost Estimates**

#### **(1) Unit Construction Cost**

Unit construction cost per person (household or facility) of each sector component was estimated based on the current standard unit cost of relevant sector agencies and typical standards developed for previous PW4SP as contract-out basis in 1995 price level. Referred cost data are urban water supply of LWUA, rural water supply of DPWH and sanitation of DOH. For price adjustment of construction materials, the NSO price index of 1995 to 1998 was referred to.

Unit construction cost consists of, in general, direct cost (mobilization/demobilization, material and labor), indirect cost (profit and VAT of contractor) and government expense (de-



tailed engineering, institutional development and water quality analysis-when deemed necessary).

Freight cost of construction materials excluding indigenous materials, i.e., sand and gravel, was counted for sanitation and rural water supply in consideration of the distance from Manila. The cost is estimated at fixed percentage (9%) based on the standard practice being adopted by sector agencies.

Table 10.2.1 shows a summary of unit construction cost and their descriptions are given below (details are referred to Supporting Report).

Urban water supply:

- Unit cost for three different sizes of Level III system covering served population of 5,000, 10,000 and 15,000.
- Unit cost for Level III system shall be applicable to both systems utilizing spring source and deep well. However, especially in case of utilization of spring source, it is desirable to confirm by surveying in the implementation stage, since the location (distance/elevation) of untapped spring might be affect the construction cost.

Rural water supply:

- Unit cost for four types of Level I wells (shallow well at 18m in depth and deep wells at 40, 80 and 120m in depth).
- Unit cost for deep well was estimated in combination of open hole with gravel packed well and natural gravel packed well based on water source study results. The profile of the two kinds of wells, gravel packed and natural gravel packed wells is assumed to be 95% and 5%. Required costs for iron removal facility shall be included as required for deep wells at high iron contained area (details are referred to Table 7.3.1, Main Report).
- Unit cost for deep well using anti-corrosive materials (PVC casing and stainless screen, riser pipe and sucker rod) was considered additional 7% to the unit cost of ordinary deep well. Of the total number of gravel packed well, 30% shall be applied based on groundwater quality study results.
- Unit cost for Level I spring development was estimated considering system upgrading to Level II adopting 63mm diameter of transmission line.
- Unit cost for Level II system to cover 600 served population.

Table 10.2.1 Unit Cost of Facilities by Type and Service Level

Sector Service Level	Unit Construction Cost per Facility (Pesos)	Service Coverage		Unit Cost		Rehabilitation Cost of Level I Deep Well (Pesos/Well)
		Served Population	Served Households	Pesos/Person	Pesos/Household	
Urban Water Supply	<i>New System</i>					
	For 5,000 population	5,000	N/A	5,000	N/A	
	For 10,000 population	10,000	N/A	3,700	N/A	
	For 15,000 population	15,000	N/A	3,600	N/A	
	<i>Expansion</i>					
	For 5,000 population	5,000	N/A	4,600	N/A	
	For 10,000 population	10,000	N/A	3,500	N/A	
For 15,000 population	15,000	N/A	3,500	N/A		
Level II	1,387,838	600	120	2,300	11,600	
Level I						
Rural Water Supply	<i>Deep Well</i>					
	40 meter depth	N/A	15	N/A	24,690	
	80 meter depth	N/A	15	N/A	36,420	78,700
	120 meter depth	N/A	15	N/A	48,160	
	<i>Shallow Well</i>	82,400	N/A	N/A	5,500	
	<i>Spring Development</i>	747,000	N/A	15	N/A	49,800
Sanitation	<i>Household Toilet</i>					
	Flush	23,000	N/A	1	N/A	23,000
	Pour Flush	14,800	N/A	1	N/A	14,800
	VIP Latrine	7,100	N/A	1	N/A	7,100
	<i>Public School Toilet</i>	233,500	250	N/A	1,000	N/A
	<i>Public Toilet</i>	368,400	N/A	N/A	N/A	N/A
	<i>Urban Sewerage</i>				7,300	
<i>Disinfection of Level I Wells</i>	70					

Sanitation:

- Household toilet: (Construction cost is not considered since it is out of public works; unit cost is a reference for financial study in terms of affordability.)  
Unit cost for four types of sanitary toilets (flush, pour-flush, VIP and Sanitary Pit Latrine) to cover one served household in urban or rural areas. Cost of flush toilet includes costs for demolition, water closet and water line.
- Public school toilet:  
Unit cost for public school toilet was estimated in combination of toilet facility with 5 toilet bowls and 5 units of classroom toilet to cover 200 served students. The profile of the two kinds of toilet facility is assumed to be 50% each.
- Public toilet:  
Unit cost for one facility with 6 toilet bowls.
- Well disinfection:  
Unit disinfection cost per well based on DOH standard cost. The unit cost shall be applied to all existing and new wells once a year.

Urban Sewerage:

- Unit cost per served population. Preliminary estimates derived from the Philippine National Urban Sewerage and Sanitation Strategy and Feasibility Studies report.

(2) Unit Cost of Equipment

Unit cost of equipment shown in Table 10.2.2 was prepared based on the standard unit cost and recent procurement experience of the relevant sector agencies (details are referred to Supporting Report).

**Table 10.2.2 Unit Cost of Equipment and Vehicle**

Name of Equipment	Unit Cost (Peso 1,000)
Truck-mounted rotary drilling rig	32,314
Truck-mounted percussion drilling rig	25,582
Well rehabilitation equipment	280
Service truck with crane	1,200
Support vehicle (Pick-up with winch)	590
Refuse collection truck	2,057
Maintenance tools	11
Water quality testing kit	16

### (3) Sector Management Cost

Sector management cost consists of:

- Engineering studies (F/S, D/D and construction supervision) for water supply, public toilet and school toilet facilities.
- Community development and training including health & hygiene education and logistic support.

Cost of engineering studies was estimated based on the fixed percentages to the total construction cost; 9% for F/S and D/D and 4% for construction supervision.

Community development and training with logistic support was also estimated on the same manner; 12% of respective construction costs for rural water supply and sanitation, and 3% of construction cost for urban water supply.

### (4) Recurrent cost

Recurrent cost was estimated for water supply and sanitation (school and public toilets) facilities to cover the regular operating cost and the cost for spare parts and equipment replacement based on the following cost assumptions, while household toilet is assumed to be maintained by the owner.

Regular operating cost normally includes salaries of operation staff, electricity, fuel and chemicals. Due to the nature of this cost, it is only applied to urban water supply (Level III system). As a typical unit cost being applied to preparation of PW4SP referring to LWUA data, 365 Pesos/household/year was employed.

Cost for spare parts and equipment replacement was considered by different service level as described below.

#### Level III system:

- Mechanical and electrical equipment has normally a life cycle of 8 to 12 years and is considered in depreciation cost, i.e., 10% per annum. Assuming that the equipment cost comprise 10% of construction cost, annual depreciation will be 1% of the construction cost.
- Accordingly, cost of spare parts was assumed to be 10% of the equipment cost or equivalent to 1% of the construction cost.
- As a whole, 2% of the construction cost was applied for the cost of spare parts and equipment replacement.

Level II system:

- Operation and maintenance (O&M) cost of Level II system utilizing spring sources includes minor repair of pipeline and communal faucets (1% of the direct cost) and salaries of maintenance staff.
- A unit cost of 180 Pesos/household/year was assumed for cost estimates.

Level I facility:

- O&M cost of Level I facility simply includes spare parts of hand-pump and caretaker.
- A unit cost of 100 Pesos/household/year was assumed for cost estimates.

School and public toilets:

- O&M cost includes the salaries of maintenance staff, cost of pumping sludge from septic tanks (periodically) and rehabilitation cost (for depreciation).
- For cost estimates, 5% of the construction cost was applied per facility per year.

Management cost:

- Management cost of water supply, sewerage and sanitation sector is part of the cost required for public services of LGUs mainly consisting of salaries of officers and workers and normally included in the annual budget of each LGU. The rest of management cost, such as equipment for information processing and dissemination was considered as part of logistic support under the sector management cost. Owing to the nature of this cost item, management cost pertaining to salaries of officers/ workers depends largely on population size and institutional set-up of each LGU.
- Management cost was not estimated in this PW4SP considering the above mentioned reasons.

### **10.3 Cost of Required Facilities and Equipment**

#### **10.3.1 Cost of Required Facilities**

The construction cost of required facilities as public investment of LGUs was summarized in Table 10.3.1 by sub-sector by municipality for target years. In this regard, the construction cost of household toilets is limited to the procurement and distribution of toilet bowl for pour-flush type toilets as being implemented by DOH under the FW4SP (refer to over-all construction cost requirements, Supporting Report).

Table 10.3.1 Construction Cost of Required Facility by Municipality

Unit: P. 1,000

Name of Municipality	Phase I (2004) Requirements						Phase I (2010) Requirements						Grand Total	
	Urban Area			Rural Area			Urban Area			Rural Area				
	Water Supply	Sanitation	Sub-total	Water Supply	Sanitation	Sub-total	Water Supply	Sanitation	Sub-total	Water Supply	Sanitation	Sub-total		
Aneche	3,435	764	4,199	4,781	1,285	6,066	10,265	19,959	701	20,660	19,429	2,786	22,215	42,875
Balangiga	4,870	885	5,755	549	243	792	6,547	21,970		21,970	989	1,783	2,772	24,741
Balangkayan		610	610	3,436	496	3,932	4,542	9,065		9,065	3,719	2,283	6,001	15,066
Borongan (Capital)		2,219	2,219	13,500	3,528	17,028	19,247	49,766		77,490	17,431	9,462	26,893	154,138
Can-avid	4,890	986	5,876	4,616	1,568	6,184	12,060	22,306	1,172	23,478	18,163	3,574	21,737	45,215
Dolores	10,715	1,981	12,696	11,065	3,005	14,070	26,765	47,530	2,102	60,415	40,685	6,895	47,580	157,626
General MacArthur		69	69	5,412	116	5,528	5,597	21,670		21,670	7,010	2,015	9,025	30,695
Giporlos	3,775	417	4,192	6,585	16	6,602	10,793	18,773		18,773	1,906	1,000	2,906	21,679
Gutuan	7,020	1,406	8,426	2,909	3,741	6,649	15,075	29,915	234	38,237	16,575	7,562	24,237	92,623
Hemani	1,860	288	2,148	3,156	816	3,971	6,119	11,095	1	11,097	3,307	2,061	5,368	16,465
Jipapad	2,800	477	3,277	5,632	268	5,999	9,176	16,827	478	17,305	12,254	787	13,041	30,346
Lawaan	4,950	555	5,505	1,180	234	1,413	6,919	23,044	20	23,064	1,406	1,295	2,702	25,765
Lifrente	4,112	486	4,598	2,442	701	3,143	7,741	18,842		18,842	1,324	1,967	3,290	22,132
Maslog	945	10	955	2,805	11	2,816	3,771	5,640		5,640	4,086	770	4,856	10,495
Maydolong		41	41	3,519	15	3,534	3,575	19,651		19,651	3,966	2,529	6,495	26,145
Mercedes	1,220	21	1,241	549	471	1,020	2,260	7,383	\$	7,391	1,554	1,540	3,094	10,485
Oras	3,935	1,635	5,570	11,724	3,375	15,099	16,733	33,030		33,030	66,144	8,436	74,580	107,610
Quinapondan	2,006	1,111	3,117	1,757	934	2,691	7,737	17,689	496	18,185	5,583	2,578	8,160	26,346
Salcedo	1,875	368	2,243	2,277	473	2,750	5,124	4,752		4,752	747	4,187	4,934	9,686
San Julian	3,290	522	3,812	4,939	1,168	6,106	8,215	10,405	234	10,639	2,644	2,714	5,353	15,996
San Policarpo		41	41	3,678	1,120	4,799	8,610	19,490		19,490	16,455	2,548	19,003	38,493
Sulat				3,024		3,024	3,065	13,575		13,575	4,836	2,511	7,347	20,922
Taft		1,069	1,069	2,360	1,973	4,333	5,402	18,637		18,637	9,003	4,865	13,868	32,505
Provincial Total (w/ADB-Assisted Proj.)	61,698	16,195	77,891	101,897	25,553	127,450	205,341	461,001	5,445	176,142	259,315	76,147	335,462	978,050
Provincial Total (PW4SP)	61,698	13,614	75,312		23,351	23,351	98,664	461,001	5,445	176,142	259,315	76,147	335,462	978,050

The required cost for medium-term period shows the over-all construction cost including the facilities to be constructed under on-going ADB-assisted project, however, the total investment cost shall be considered excluding ADB-assisted project, since financial arrangements for the said project were decided between concerned parties.

During the medium-term development period, a total of 96.7 million Pesos (excluding required cost for ADB-assisted project) will be required for construction of the facilities. Of the requirements, urban water supply will share 62.5%, while remaining 37.5% will be required for urban and rural sanitation.

### 10.3.2 Cost of Required Equipment and Vehicle

The procurement cost of required equipment was estimated as shown in Table 10.3.2 (details are referred to Supporting Report), however, in this PW4SP, one set of well rehabilitation equipment and one unit of support vehicle shall be incorporated in the medium-term investment plan (Phase I). While one set of truck-mounted drilling rig shall be procured by the province in long-term development plan (Phase II) considering budgetary constraints and technical capability.

**Table 10.3.2 Cost of Equipment and Vehicle**

Unit: Peso 1,000

Name of Equipment	Unit Cost	Q'ty (set)	Amount
Truck-mounted rotary drilling rig	32,314	NA	0
Truck-mounted percussion drilling rig	25,582	1	25,582
Well rehabilitation equipment	280	1	280
Service truck with crane	1,200	1	1,200
Support vehicle (Pick-up with winch)	590	1	590
Refuse collection truck	2,057	15	30,855
<b>Total Equipment Cost</b>			<b>58,507</b>

Note: Truck-mounted rotary drilling rig is not necessary based on water source study.

N.A: Not applicable

Aside from the above, one set of maintenance tools and one set of water quality testing kits shall be provided to all municipalities and cities for O&M of Level I facilities (details are referred to Supporting Report).

### 10.3.3 Cost for Laboratory

Required cost for the building and instruments/chemicals for three (3) new laboratories to be established in the compound of exiting district hospitals is estimated at 4,916,000 Pesos (details are referred to Supporting Report). These laboratories will be provided under the ADB-assisted project. Thus, financial arrangement for the required cost shall not be considered in the medium-term investment plan (refer to Table 11.3.1 in Main Report).

### 10.4 Recurrent Cost

Recurrent cost is estimated in 1998 price level as a provincial total of each sub-sector covering existing facilities and additional facilities to be constructed during the medium-term development as shown in Table 10.4.1.

In the year 2004, the recurrent cost will increase to 14.6 million Pesos/year from 10.3 million Pesos/year in 1998, which is 42% increase from the base year corresponding to the implementation of the medium-term development.

**Table 10.4.1 Recurrent Cost**

Unit: P 1,000

Sector Component	Item	Base Year Existing Facilities	2000	2001	2002	2003	2004	Total (2000-2004)
Urban Water Supply	Operating Cost	1,013	1,013	1,183	1,437	1,691	1,861	7,185
	Spare Parts/Equipment	1,042	1,042	1,216	1,477	1,739	1,913	7,386
Rural Water Supply	Spare Parts/Equipment for Level II System	898	898	898	898	898	898	4,489
	Spare Parts/Equipment for Level I Facilities	3,214	3,214	3,297	3,421	3,546	3,628	17,106
Sanitation	Public School Toilets	3,777	3,777	4,192	4,814	5,436	5,851	24,071
	Public Toilets	330	330	351	383	414	435	1,913
<b>Total Recurrent Cost</b>		<b>10,274</b>	<b>10,274</b>	<b>11,136</b>	<b>12,430</b>	<b>13,723</b>	<b>14,586</b>	<b>62,149</b>



Chapter

---

**FINANCIAL ARRANGEMENTS FOR  
MEDIUM-TERM DEVELOPMENT PLAN**

**11**

## 11. FINANCIAL ARRANGEMENTS FOR MEDIUM-TERM DEVELOPMENT PLAN

### 11.1 General

Financial arrangements to attain medium-term (Phase I) targets are sought taking into account potential funds. However, quantitative study is limited to the use of projected Internal Revenue Allotment (IRA). In this connection, this Chapter addresses to identify financial shortfall with reference to available IRA for this sector and to seek comprehensive logistics in terms of acquisition of various funds, augmentation of current practices in the Government assistance to this sector and effective investments and cost recovery.

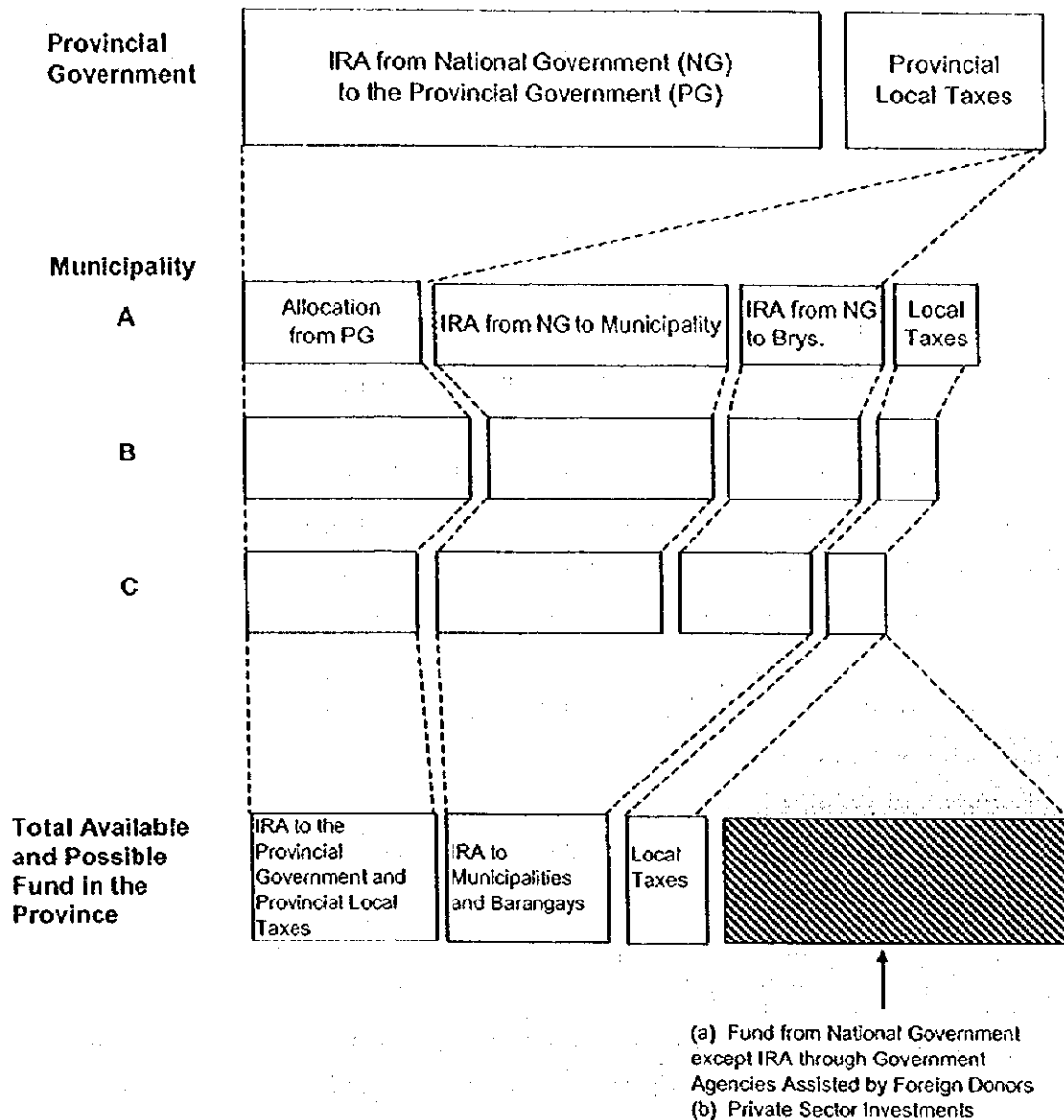
Available funds (IRA) during the medium-term development period are projected with the use of computer-based programs that allow for the future application to include additional funds that are available. Figure 11.1.1 shows the sector budget allocation in the different administrative levels to come up with total funds available in the province. Figure 11.1.2 illustrates the manner of sector fund allocation to respective municipalities from the national and provincial governments with a detailed study flow availing IRA. Interfaces between provincial government and municipalities/barangays are also presented in the same figure.

Distribution of IRA to respective municipalities is contemplated in assumption of various factors based on the experiences as of 1998.

The on-going ADB-assisted project for rural water supply (Level I) and sanitation improvement (implementation period: 1999-2001) was fully considered for the financial study as part of the medium-term development plan. In this regard, financial arrangements required are those excluding the components scheduled by ADB-assisted project. Furthermore, sector IRA allocation was discounted (less than 3%) to ensure LGU's contribution (10% of construction cost) to the ADB-assisted project (overlapping period with the project is from 1999 to 2001).

The Investment Coordination Committee (ICC) of NEDA adopted a policy "to support the financing of devolved activities with social and/or environmental-objectives" based on three considerations, namely: Equity, Externalities and Economies of Scale. New cost-sharing arrangement was put into practice in 1998, which clearly limited the national government subsidy for Level I water supply to 5<sup>th</sup> and 6<sup>th</sup> class municipalities up to a maximum of 50% of the total project cost. For sanitation facilities, the national government subsidy for 3<sup>rd</sup> to 6<sup>th</sup> class municipalities shall be from 50% to 70% of the total project cost. In this connection,

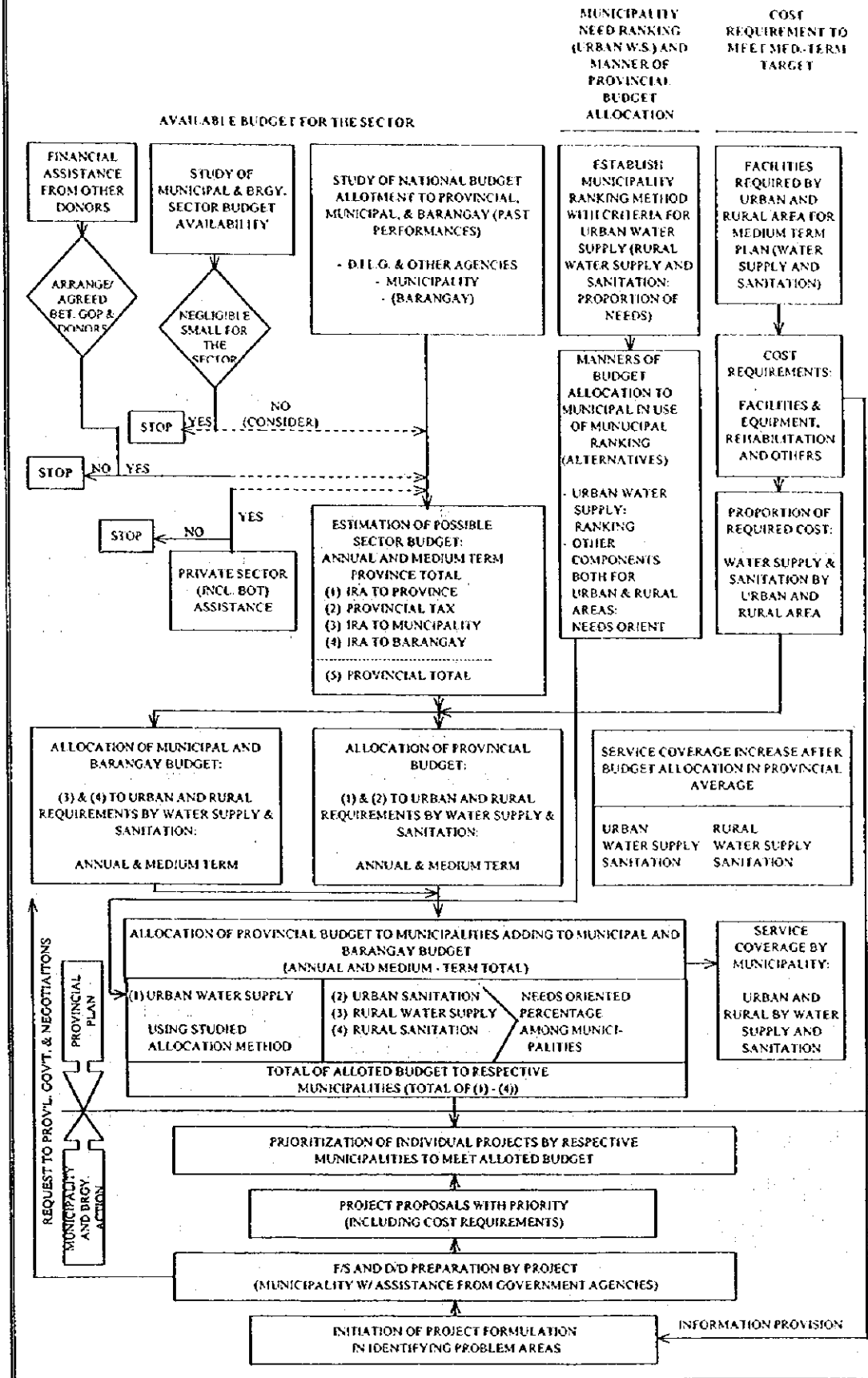
Figure 11.1.1 Sector Budget Allocation



Notes: (1) Budget from different sources in the figure above are those shared to water supply and sanitation sector from allotted amount for overall sectors.

(2) Shaded portion above is the potential fund source to be negotiated/arranged to meet target requirements.

**FIGURE 11.1.2**  
**GENERAL FLOW OF FINANCIAL ARRANGEMENTS FOR RELEVANT SECTOR DEVELOPMENT**



financial study for Level I water supply and sanitation improvement was additionally conducted for those municipalities meeting the above conditions.

## 11.2 Projection of IRA

The projection of IRA to the relevant sector for Phase I period is made covering different administrative levels. Current manner of allocation by the national government is directed to three different governmental levels; province, municipality and barangay. Municipal fund available for this sector is calculated as a sum of municipal and provincial allotments. Figure 11.2.1 shows the calculation procedure with assumptions and Tables 11.2.1 and 11.2.2 present calculation results. Calculation process is further described as follows:

### (1) Projection of annual IRA to all LGUs in the Philippines from 2000 to 2004

The IRA projection for the period 2000 to 2002 have been derived as equivalent to 40% of the total revenues of the actual National Internal Revenue Taxes of the 3<sup>rd</sup> Fiscal Year preceding the current year (e.g. 1997 to 1999). This 40% ratio is based on the Local Government Code in 1991. For the years 2003 to 2004, the projected National Internal Revenue Taxes by DOF served as the basis for projecting the IRA for the same period. Projected IRA registered an annual average growth rate of 11 percent for the period 2000 to 2004.

### (2) Distribution of national total IRA to each administrative unit

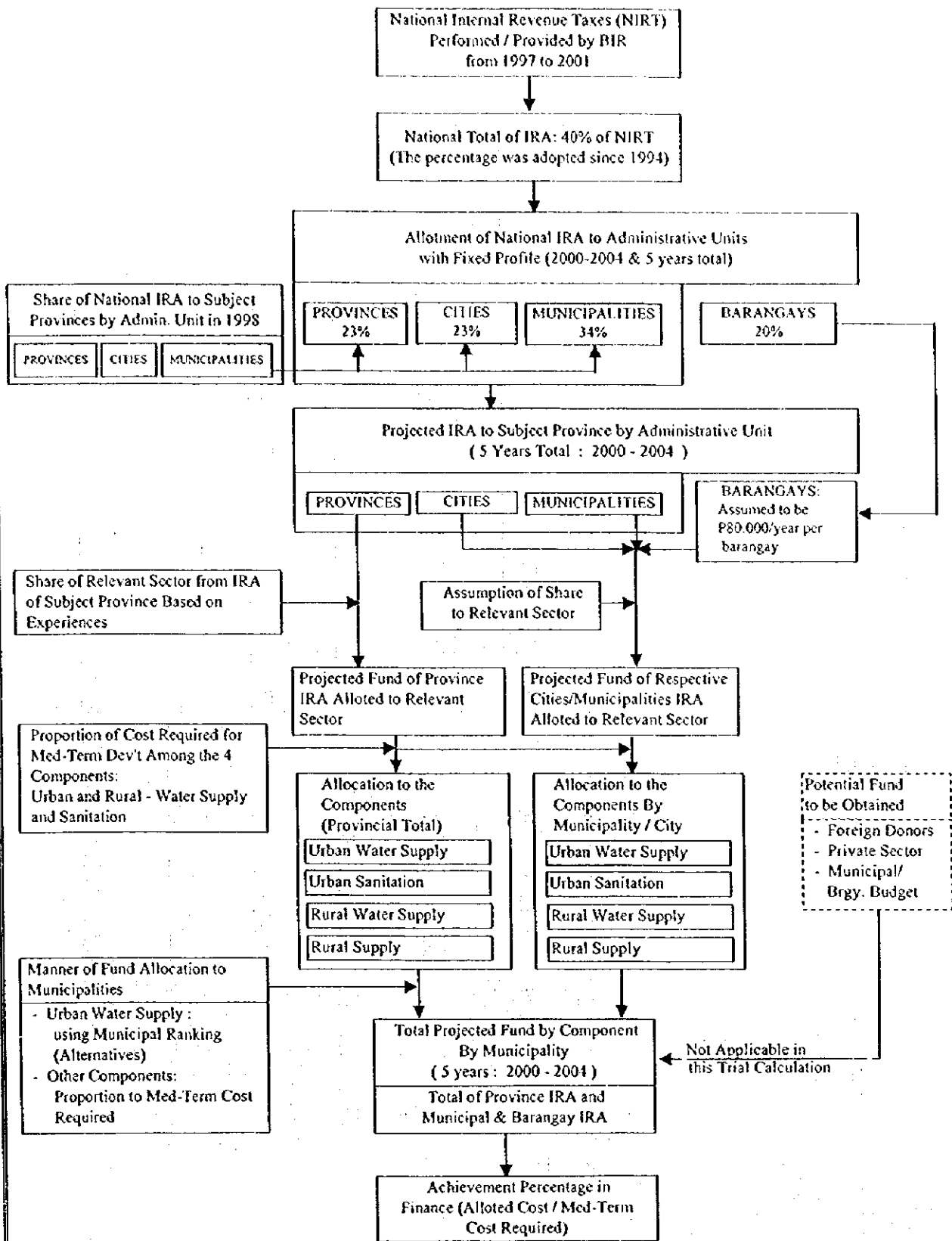
Based on the Local Government Code, IRA is distributed by administrative level as follows:

Provinces	23%
Cities	23%
Municipalities	34%
Barangays	20%

### (3) Distribution of national total IRA to the subject province by provincial, municipal and barangay level

With reference to allocation of national IRA by administrative level, provinces and municipalities are based on weighted three (3) factors: population, land area and number of administrative units. In this analysis, however, the distribution percentage experienced in 1999 is simply employed in projecting IRA for the period 2000-2004 (refer to Table 6.2.2, Main Report and Supporting Report). Allotments to barangays are added to the IRAs for municipalities (P80,000 times the number of barangays).

**Figure 11.2.1 TRIAL ALLOCATION OF INTERNAL REVENUE ALLOTMENT (IRA) TO MUNICIPALITIES FOR RELEVANT SECTOR DEVELOPMENT**



**NOTE :** BIR - Bureau of Internal Revenue (DOF)  
 NIRT (1997-2001) is the basis of National Total of IRA (2000-2004)  
 POTENTIAL FUND : Needs of additional fund are considerable.  
 Thus reference information is shown.

Table 11.2.1 Projected Internal Revenue Allotment for Medium-Term Sector Development

Unit: P 1,000

	2000	2001	2002	2003	2004	Total
1 40% of Actual/Projected National Internal Revenue Taxes of the 3rd Fiscal Year preceding the current year	104,049,760	115,801,280	127,449,920	142,317,600	157,972,536	647,591,096
2 Internal Revenue Allotment to all LGUs						
(a) province (23%)	23,931,445	26,634,294	29,313,482	32,733,048	36,333,683	148,945,952
(b) cities (23%)	23,931,445	26,634,294	29,313,482	32,733,048	36,333,683	148,945,952
(c) municipalities (34%)	35,376,918	39,372,435	43,332,973	48,387,984	53,710,662	220,180,973
(d) barangays (20%)	20,809,952	23,160,256	25,489,984	28,463,520	31,594,507	129,518,219
(e) total IRA to all LGUs	104,049,760	115,801,280	127,449,920	142,317,600	157,972,536	647,591,096
3 Projected IRA to Subject Province by Administrative Unit						
(a) province	258,718	287,938	316,902	353,871	392,796	1,610,226
(b) municipalities/city including barangays	432,558	476,017	519,096	574,080	631,975	2,633,727
Arteche	14,717	16,198	17,667	19,541	21,515	89,638
Balangiga	15,835	17,506	19,162	21,276	23,502	97,282
Balangkayan	15,953	17,619	19,271	21,379	23,599	97,821
Borongan (Capital)	44,280	48,730	53,141	58,771	64,699	269,621
Can-avid	18,816	20,688	22,543	24,912	27,406	114,365
Dolores	29,847	32,803	35,732	39,471	43,408	181,262
General MacArthur	15,087	16,520	17,941	19,754	21,662	90,964
Giporlos	13,762	15,154	16,533	18,294	20,148	83,891
Guiuan	27,330	29,875	32,397	35,616	39,006	164,225
Hernani	11,241	12,393	13,535	14,992	16,527	68,687
Jipapod	15,238	16,842	18,432	20,460	22,597	93,569
Lawaan	14,826	16,355	17,872	19,807	21,845	90,706
Lorente	27,285	30,069	32,828	36,349	40,057	166,587
Maslog	14,671	16,219	17,754	19,713	21,776	90,133
Maydolong	22,449	24,804	27,138	30,117	33,254	137,763
Mercedes	9,879	10,850	11,812	13,041	14,335	59,916
Oras	25,410	27,900	30,368	33,519	36,836	154,033
Quinapondan	14,498	15,910	17,309	19,095	20,976	87,789
Salcedo	18,106	19,780	21,440	23,558	25,789	108,672
San Julian	15,020	16,572	18,111	20,074	22,141	91,918
San Policarpo	13,563	14,941	16,307	18,051	19,887	82,749
Sulat	16,492	18,193	19,878	22,029	24,293	100,885
Taft	18,252	20,097	21,926	24,259	26,717	111,251
(c) Provincial Total	691,276	763,956	835,999	927,951	1,024,772	4,243,953
4 Project fund of IRA to Relevant Sector by Administrative Unit						
(a) province	7,762	8,638	9,507	10,616	11,784	48,307
(b) municipalities/city including barangays	10,805	11,886	12,957	14,325	15,765	65,738
Arteche	442	486	530	586	645	2,689
Balangiga	475	525	575	638	705	2,918
Balangkayan	117	129	141	157	173	717
Borongan (Capital)	1,289	1,419	1,547	1,711	1,884	7,850
Can-avid	564	621	676	747	822	3,431
Dolores	895	984	1,072	1,184	1,302	5,438
General MacArthur	43	48	52	57	62	262
Giporlos	413	455	496	549	604	2,517
Guiuan	820	896	972	1,068	1,170	4,927
Hernani	337	372	406	450	496	2,061
Jipapod	457	505	553	614	678	2,807
Lawaan	445	491	536	594	655	2,721
Lorente	819	902	985	1,090	1,202	4,998
Maslog	224	247	271	301	332	1,375
Maydolong	13	14	16	17	19	80
Mercedes	296	325	354	391	430	1,797
Oras	762	837	911	1,006	1,105	4,623
Quinapondan	435	477	519	573	629	2,634
Salcedo	543	593	643	707	774	3,260
San Julian	451	497	543	602	664	2,758
San Policarpo	407	448	489	542	597	2,482
Sulat	9	10	11	13	14	58
Taft	548	603	658	728	801	3,338
(c) Provincial Total	18,566	20,524	22,464	24,941	27,549	114,045

**Table 11.2.2 Projected Allotment of IRA to the Relevant Sector by Component (2000 – 2004)**

Unit: 1,000 pesos

LGUs	Urban Water Supply	Rural Water Supply	Urban Sanitation	Rural Sanitation	Total
1. Province	29,965		6,612	11,730	48,307
2. Municipalities					
Arteche	1,685		375	630	2,689
Balangiga	2,634		279	5	2,918
Balangkayan			344	373	717
Borongan (Capital)			3,159	4,691	7,850
Can-avid	2,254		454	723	3,431
Dolores	3,711		686		5,438
General Macarthur			98	164	262
Giporlos	2,474		32	11	2,517
Guiuan	2,843		569	1,515	4,927
Hernani	1,293		200	567	2,061
Jipapad	2,217		378	212	2,807
Lawaan	2,347		263	111	2,721
Llorente	4,057		479	461	4,998
Maslog	1,345		14	15	1,375
Maydolong			58	22	80
Mercedes	1,281		22	494	1,797
Oras			1,328	3,293	4,621
Quinapondan	1,927		364	343	2,634
Salcedo	2,638			622	3,260
San Julian	1,578		197	983	2,758
San Policarpo	1,656		263	564	2,482
Sulat			58		58
Taft			874	2,463	3,338
3. Provincial Total	65,906		17,107	31,032	114,045

(4) Projection of available IRA to the relevant sector by administrative unit of the province

Based on the Provincial Accountant's records, about 1.2% of provincial IRA on the average was availed for the water supply and sanitation sector. However, referring to the experience in other provinces, provincial allocation to the relevant sector is assumed to be 3%. This means that 15% of "20% Development Fund" from national IRA are counted on sector projects. The same percentage is applied for the allocation of municipal IRA to the sector.

(5) Available IRA of municipalities by sub-sector

Available municipal fund for the four components (urban and rural water supply, and urban and rural sanitation) is estimated as a sum of respective components in combination of those allocated from the province and distributed in each municipality. Distribution of sector total fund to sub-components both in the provincial and municipal levels is arranged in proportion to the direct construction cost required for Phase I development.

With regards to the distribution of provincial IRA for urban water supply to respective municipalities, weighing method with ranking is employed, which will be discussed in



detail in Section 11.4. For the other components, provincial IRA is distributed to municipalities in proportion to their required costs in Phase I (refer to Table 11.2.2).

The projected provincial IRA to the sector during the period of 2000-2004 is estimated at ₱114.05 million, which is equivalent to 2.69% of combined provincial and municipal IRA. This percentage arrived as a result of adjustment in use of IRA for those municipalities, of which required cost is lower than the allotted IRA. With regard to the allocation to sub-sectors, urban water supply has the largest allotment of 57.8% (₱65.91 million out of the total ₱114.05 million). Rural sanitation is allotted ₱31.03 million (27.2%) and is larger than that for urban sanitation (₱17.11 million). The proportion of IRA allotment for the sub-sectors differs by municipality and depends on their priority sub-sectors.

In the allocation of municipal IRA, Borongan (capital) has the largest allotment with ₱7.85 million (11.9%) followed by the municipality of Dolores with ₱5.44 million (8.30%).

### 11.3 Additional Funding Requirements

Annual cost required for the whole province during the medium-term development is summarized in Table 11.3.1 referring to the study results in Chapter 10. The total cost required covers physical contingency; 10% of the direct cost and price contingency; 7% per year covering the direct cost and physical contingency, and value added tax. Details of implementation arrangements for annual investment are shown in Table 11.3.1, Supporting Report. The required cost excluding price contingency was also shown in the Table to compare with available IRA on a current price level.

Table 11.3.2 presents additional funding requirements of the province on the current price level (or shortfall in funding), which are figured out comparing with available fund for the relevant sector (IRA) in the province over the Phase I requirements. Other funds such as those provided by foreign assistance and local tax portion are kept blank to supplement upon confirmation of additional funds available. Out of ₱141.61 million required on 1998 price level for Phase I (2000-2004), IRA can fund ₱114.05 million or 81% of the requirements.

**Table 11.3.1 Financing Requirement by Sector Component for the Province**

Unit: 1,000 pesos

Sector Components	2000	2001	2002	2003	2004	Total 2000-2004	Total 2005-2010
<b>Direct Cost</b>							
<i>1. Direct Construction Cost</i>							
<i>Urban Water Supply</i>							
Level III System	0	12,340	18,509	18,509	12,340	61,698	461,001
<i>Rural Water Supply</i>							
Level II System	0	0	0	0	0	0	0
Level I Facilities	0	0	0	0	0	0	259,315
<i>Urban Sanitation</i>							
Household toilet	0	248	372	372	248	1,239	74
Public school toilet	0	2,475	3,713	3,713	2,475	12,376	5,371
Public toilet	0	0	0	0	0	0	0
Disinfection of Level I Deep Well and Shallow	19	35	35	35	35	159	0
<i>Rural Sanitation</i>							
Household toilet	0	280	421	421	280	1,402	5,864
Public school toilet	0	4,390	6,585	6,585	4,390	21,949	70,284
Disinfection of Level I Deep Well and Shallow	14	26	26	26	26	119	135
<i>Urban Sewerage</i>	N/A	N/A	N/A	N/A	N/A	N/A	176,142
Sub-total	33	19,794	29,660	29,660	19,794	98,941	978,185
<i>2. Procurement of Vehicle/Equipment/Maintenance tools</i>							
Well drilling rig and service truck with crane	0	0	0	0	0	0	26,782
Support vehicle	0	590	0	0	0	590	0
Well rehabilitation equipment	0	280	0	0	0	280	0
Maintenance tools	0	46	69	69	46	230	0
Water quality testing kit	0	3	5	5	3	15	0
Sub-total	0	919	74	74	49	1,115	26,782
<i>3. Water Quality Laboratory</i>	0	0	0	0	0	0	0
<i>4. Sector Management Cost</i>							
<i>Engineering Studies</i>							
Feasibility study and detail design	5,866	2,776	0	0	0	8,642	71,656
Construction supervision	0	768	1,152	1,152	768	3,902	31,847
<i>Institutional Development</i>	1,791	1,606	1,194	782	597	5,970	71,656
Sub-total	7,657	5,150	2,346	1,934	1,365	18,513	175,159
<b>Total Direct Cost</b>	<b>7,690</b>	<b>25,963</b>	<b>32,080</b>	<b>31,668</b>	<b>21,208</b>	<b>118,570</b>	<b>1,180,126</b>
<b>Contingencies</b>							
<i>1. Physical Contingency</i>	769	2,586	3,208	3,167	2,121	11,851	118,013
<i>2. Price Contingency</i>	592	4,122	7,941	10,827	9,391	32,873	N/A
<i>3. Value-Added Tax (VAT)</i>	590	2,426	3,089	3,089	2,061	11,254	N/A
<b>Total Investment Cost</b>	<b>9,641</b>	<b>34,998</b>	<b>46,318</b>	<b>48,750</b>	<b>34,781</b>	<b>174,548</b>	<b>1,298,139</b>
<b>Total Investment Cost (excluding Price Contingency)</b>	<b>9,049</b>	<b>30,875</b>	<b>38,377</b>	<b>37,923</b>	<b>25,390</b>	<b>141,614</b>	<b>1,298,139</b>

Note: Institutional development includes:

1. Capacity enhancement programs,
2. Community management program,
3. Health and hygiene education,

4. Water quality surveillance, and
5. Administrative support.

**Table 11.3.2 Additional Fund Requirement for the Medium-Term Plan**

Unit: 1,000 pesos

Item	2000	2001	2002	2003	2004	Total 2000-2004
Financing Requirement	9,049	30,875	38,377	37,923	25,390	141,614
Expected available fund						
National						
Local (IRA)	18,566	20,524	22,464	24,941	27,549	114,045
Others						
Total	18,566	20,524	22,464	24,941	27,549	114,045
Shortfall in funding	-9,517	10,351	15,912	12,982	-2,159	27,569
(Additional Fund Requirements)	-8,925	14,474	23,863	23,809	7,232	60,503

Note: Shortfall in funding : Figures on top represent current year level cost  
 Figures below represent overall cost including contingencies, escalation and value added tax.  
 Note: Total will not add up due to rounding problem.

Hence, there is a shortfall of P27.57 million in funding. It will become P60.50 million in consideration of contingencies and value added tax.

Municipal achievement percentages in finance are shown in Table 11.3.3 in provision of available fund originated by IRA against Phase I financial requirements. Majority of the municipalities achieves 90-100% of targets. Remaining municipalities are in the range between 50% and 90% to the respective requirements, while the provincial average is 81% (65% in consideration of contingencies and VAT).

#### 11.4 Medium-Term Implementation Arrangements

The financial requirements to meet Phase I target coverage are substantial. However, projected funding available (IRA) in application of past trend revealed that considerable amount of additional fund must be arranged. Under this situation, reference scenarios are discussed with the assumption of different levels of funding availability with reference to service coverage. Alternative countermeasures are also discussed in view of (1) acquisition of external funds, (2) augmentation of sector finance under current arrangements (IRA and others), (3) introduction of private sector participation to mitigate public investment needs, and (4) effective and economical investments.

Table 11.3.3 Internal Revenue Allotment for Water Supply and Sanitation Sector by Municipality  
(Medium-term Development, 2000-2004)

Unit: P. 1,000

Name of Municipality	IRA Allocation to Municipalities												Phase I Investment Cost Requirement (b)	Achievement Percentage (% in Finance (a)/(b))	
	Urban Water Supply			Rural Water Supply			Urban Sanitation			Rural Sanitation					Available Fund of Municipality (a)
	Allotted from Provincial Government	Allotted Municipality Fund	Total	Allotted from Provincial Government	Allotted Municipality Fund	Total	Allotted from Provincial Government	Allotted Municipality Fund	Total	Allotted from Provincial Government	Allotted Municipality Fund	Total			
Arreche	3,154	1,685	4,839				512	375	886	883	630	1,513	7,238	7,807	93
Balinguza	2,391	2,634	5,025				392	279	671	264	5	269	5,965	7,683	78
Balangkayan							0	344	344			373	717	717	100
Borongan (Capital)							0	3,159	3,159			4,691	7,850	7,850	100
Can-avid	3,596	2,254	5,850				620	454	1,074	1,020	723	1,743	8,667	10,598	82
Dolores	2,391	3,711	6,102				1,472	686	2,158	2,087	1,041	3,127	11,387	22,354	51
General MacArthur							98	98	98			164	262	262	100
Cipoliles	2,391	2,474	4,865				164	32	196	267	11	278	5,339	5,467	98
Guanan	2,391	2,843	5,234				824	509	1,333	2,076	1,515	3,590	10,217	17,322	59
Hernani	1,328	1,293	2,621				206	200	406	581	567	1,148	4,175	4,219	99
Jipapad	1,728	2,217	3,945				221	378	599	238	212	450	4,994	5,047	99
Lawaan	2,391	2,347	4,738				411	263	674	372	111	483	5,895	8,171	72
Lorenc	1,736	4,057	5,793				206	479	685	197	461	658	7,136	7,212	99
Maslog	0	1,345	1,346					14	14			15	1,375	1,375	100
Maydolong								58	58			22	80	80	100
Mercedes	437	1,281	1,718				8	22	30	169	494	663	2,411	2,437	99
Olas							456	1,328	1,784	1,132	3,293	4,425	6,209	6,275	99
Quinapondan	2,391	1,927	4,318				502	364	866	599	343	942	6,126	7,658	80
Salcedo	187	2,638	2,825							44	622	666	3,491	3,529	99
San Julian	1,063	1,578	2,641				112	197	308	683	983	1,666	4,615	4,664	99
San Vicente	2,391	1,656	4,047				394	263	657	803	564	1,367	6,071	7,022	86
Sulat								58	58			58	58	58	100
Tali							113	874	987			316	2,779	3,806	99
<b>Total</b>	<b>29,965</b>	<b>35,941</b>	<b>65,906</b>				<b>6,612</b>	<b>10,495</b>	<b>17,107</b>	<b>11,730</b>	<b>19,302</b>	<b>31,032</b>	<b>114,045</b>	<b>141,613</b>	<b>81</b>