

JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)  
DIRECTORATE GENERAL OF CUSTOMS & EXCISE  
MINISTRY OF FINANCE  
REPUBLIC OF INDONESIA

**THE STUDY  
OF  
IMPROVEMENT OF CUSTOMS SYSTEM  
IN  
INDONESIA  
FINAL REPORT**

**VOLUME III CIS DETAIL APPLICATION  
DESIGN (2)**

**MARCH, 1999**

**NTT DATA CORPORATION**

JICA LIBRARY



J 1149296 (4)

SSF
CR (2)
99-042



JAPAN INTERNATIONAL COOPERATION AGENCY (JICA)

DIRECTORATE GENERAL OF CUSTOMS & EXCISE

MINISTRY OF FINANCE

REPUBLIC OF INDONESIA

**THE STUDY  
OF  
IMPROVEMENT OF CUSTOMS SYSTEM  
IN  
INDONESIA  
FINAL REPORT**

**VOLUME III CIS DETAIL APPLICATION  
DESIGN (2)**

**MARCH, 1999**

**NTT DATA CORPORATION**



1149296(4)

# Final Report

## Table of Contents

### Volume III CIS Detail Application Design

<b>CHAPTER 1</b>	<b>Revenue Planning Job Group .....</b>	<b>1-1</b>
<b>CHAPTER 2</b>	<b>Customs Technique Job Group .....</b>	<b>2-1</b>
	2.1 Temporary Admission Registration	2-1
	2.2 Temporary Admission Update	2-17
	2.3 Temporary Admission Deletion	2-35
	2.4 Temporary Admission Retrieval	2-50
<b>CHAPTER 3</b>	<b>Customs Facilitation Job Group .....</b>	<b>3-1</b>
	3.1 Bonded Storage Registration	3-1
	3.2 Bonded Storage Update	3-36
	3.3 Bonded Storage Deletion	3-72
	3.4 Bonded Storage Retrieval	3-102
<b>CHAPTER 4</b>	<b>Excise Job Group .....</b>	<b>4-1</b>
	4.1 Excise Company Registration	4-1
	4.2 Excise Company Update	4-17
	4.3 Excise Company Deletion	4-96
	4.4 Excise Company Retrieval	4-167
<b>CHAPTER 5</b>	<b>Prevention and Investigation Job Group .....</b>	<b>5-1</b>
	5.1 NI/NHI Registration	5-1
	5.2 NI/NHI Update	5-32
	5.3 NI/NHI Deletion	5-56
	5.4 NI/NHI Retrieval	5-78
	5.5 Company Violation Registration	5-106
	5.6 Company Violation Update	5-140
	5.7 Company Violation Deletion	5-175
	5.8 Company Violation Retrieval	5-207
	5.9 Past Record and Blocked Importer Registration	5-241
	5.10 Past Record and Blocked Importer Update	5-253
	5.11 Past Record and Blocked Importer Deletion	5-265
	5.12 Past Record and Blocked Importer Retrieval	5-275

5.13 Company Profile Registration	5-294
5.14 Company Profile Update	5-319
5.15 Company Profile Deletion	5-344
5.16 Company Profile Retrieval	5-366
5.17 Inter Island Transportation Registration	5-415
5.18 Inter Island Transportation Update	5-435
5.19 Inter Island Transportation Deletion	5-453
5.20 Inter Island Transportation Retrieval	5-469
5.21 Physical Examination Result Registration	5-491
5.22 Physical Examination Result Update	5-516
5.23 Physical Examination Result Deletion	5-541
5.24 Physical Examination Result Retrieval	5-563
5.25 Personal Violation Registration	5-604
5.26 Personal Violation Update	5-625
5.27 Personal Violation Deletion	5-650
5.28 Personal Violation Retrieval	5-672

**CHAPTER 6 Verification and Audit Job Group ..... 6-1**

6.1 PIB Verification I Result Registration	6-1
6.2 PIB Verification I Result Update	6-26
6.3 PIB Verification I Result Deletion	6-55
6.4 PIB Verification I Result Retrieval	6-75
6.5 PIB Verification II Result Registration	6-95
6.6 PIB Verification II Result Update	6-109
6.7 PIB Verification II Result Deletion	6-138
6.8 PIB Verification II Result Retrieval	6-154
6.9 PIB Verification Result Quarterly Report A1 Retrieval	6-184
6.10 Audit Result Registration	6-199
6.11 Audit Result Update	6-210
6.12 Audit Result Deletion	6-229
6.13 Audit Result Retrieval	6-246

**CHAPTER 7 Client Common Job Group ..... 7-1**

7.1 User ID, Password Check	7-1
7.2 Job Menu	7-6
7.3 Change Password	7-11
7.4 PIB Retrieval	7-16
7.5 PEB Retrieval	7-48

7.6 Company/Person Summary Retrieval 7-74

<b>APPENDIX A</b>	<b>How to View the Application Design Documents for System Design Phase II .....</b>	<b>A-1</b>
	A.1 Overview	A-2
	A.2 How to View the Documents	A-3
<b>APPENDIX B</b>	<b>Rules for Partial Strings Match.....</b>	<b>B-1</b>





# CHAPTER 5 Prevention and Investigation Job Group

## 5.1 NI/NHI Registration

Volume II Figure 2.5.2-2 and Table 2.5.2-2 show the outline of NI/NHI Registration Process. As a result of System Design, the process is designed as below. Volume III Appendix A is referred to understand how to view figures and tables.

- Process Procedure

- 1) Retrieval of NI/NHI

- i) Input

Read inputted data from Retrieval Window. Table 5.1-3 shows details of data items on the window.

- ii) Input Check

Check if all mandatory items are inputted. Then check value of inputted data following Table 5.1-4.

- iii) Retrieval

Send retrieval request to the database to make sure that the NI/NHI No. does not exist.

- iv) Output

Display Registration Window. Table 5.1-5 shows details of data items on the window.

- 2) Registration of NI/NHI

- i) Input

Read inputted data from Registration Window.

- ii) Input Check

Check if all mandatory items are inputted. Then check value of inputted data following Table 5.1-6.

- iii) Code Retrieval

Retrieve data from tables by using the inputted codes. Edit and display the retrieved data into data fields corresponding to its code on the window. For details, see Table 5.1-1.

**Table 5.1-1: List of codes(1/2)**

Code	Location of Table	Note
NI/NHI Type Code	Program	---
NI/NHI Classification Code	Program	---
NI/NHI Scope Code	Program	Used for Object

**Table 5.1-1: List of Codes(2/2)**

Code	Location of Table	Note
Case Settlement Code	Client	Used for Action
NI Position Code	Client	Used for Position (of To, Cc, From and The Result of NI/NHI is reported to)
DJBC Office Code	Client	Used for Office Name (of To, Cc, From and The Result of NI/NHI is reported to)
NIP (State Employer ID) Number	Server	---
Rank Code	Server	---
Identity Type Code	Client	Used for NPWP Type (of Importer/Exporter/Customs Broker)
NPWP 10 Digit (Tax Payer Code Number)	Server	(of Importer/Exporter/Customs Broker)
NPWP 12 Digit (Tax Payer Code Number)	Server	(of Importer/Exporter/Customs Broker)
Address/Postal Code	Server	Existence check for Postal Code (of Importer/Exporter/Customs Broker)
Document Origin Code	Client	Used for Kind of Customs Declaration
PIB/PIBT Number	Server	Used for Customs Declaration No. Date of Customs Declaration, Office Code, and Kind of Customs Declaration are also necessary to retrieve the data.
PEB/PEBT Number	Server	Used for Customs Declaration No. Date of Customs Declaration, Office Code, and Kind of Customs Declaration are also necessary to retrieve the data.
Container Size Code	Client	---
Good Package Code	Client	Used for Package Type
NPPBKC	Server	---
NPP	Server	---

iv) Confirmation

Display a response-requiring message. (Message ID;R0000001)

v) Registration

Edit and register inputted data into the database. Table names of the database are shown in Table 5.1-5.

vi) Output

Display a normal message (Message ID;N0000002). Then display Distribution Window. Table 5.1-7 shows details of data items on the window.

3) Distribution of NI/NHI

i) Input

Read inputted data from Distribution Window.

ii) Input Check

Check if all mandatory items are inputted.

iii) Confirmation

Display a response-requiring message. (Message ID;RP010001)

iv) Distribution

Create and send e-mail or send to the printer by using API. Table 5.1-8 shows details of data items on the report.

v) Output

Display a normal message (Message ID;N0000001).

• Window/Report Design

□ Windows

- Retrieval Window Figure 5.1-1
- Registration Window Figure 5.1-2
- Distribution Window Figure 5.1-3

□ Reports

- NI/NHI Report Figure 5.1-4

• Error Procedure

Display an error message following Table 5.1-2.

**Table 5.1-2: Error Procedure(1/2)**

Case	Error Contents	Message ID	Note
1)-ii), 2)-ii)	An error is detected at Input Check	See Table 5.1-4 and 5.1-6.	—
1)-iii), 2)-iii), 2)-v)	SQL returned an error code.	E0000001	Fill in the blank part of the message text with the error code.
1)-iii)	The record to be registered already exists.	E0000003	—
1)-ii), 2)-ii), 3)-ii)	There are one or more mandatory items which have not been inputted.	E0000007	—
2)-iii)	The code to be retrieved at Code Retrieval does not exist in the code table.	E0000008	—

**Table 5.1-2: Error Procedure(2/2)**

Case	Error Contents	Message ID	Note
2)-iii)	NPWP does not exist in the database.	W0000001	---
2)-iii)	Customs Declaration No. does not exist in the database.	W0000001	---
3)-iv)	E-mail software returned an error code.	EP010001	---

- Restriction

None.

- Note

- For details of each message, see Volume II 1.4.
- NI/NHI data can be registered even if it does not have NPWP or NPPBKC. However, those data cannot be retrieved by Company / Person Summary Retrieval.
- Retrieved data by codes are not registered in the NI/NHI database. Should the meaning of those codes be changed, the original corresponding data cannot be retrieved by NI/NHI Retrieval.
- Name of importer, exporter, or customs broker is exception of the rule above, because sometimes P2 knows name only.
- Address, telephone number and postal code are also exception because they will be retrieval keys.
- NI/NHI data can registered even if corresponding NPWP, PIB or PEB have not been registered into CIS. Or even if information related to NPWP or Customs Declaration No. is different with the registered one.

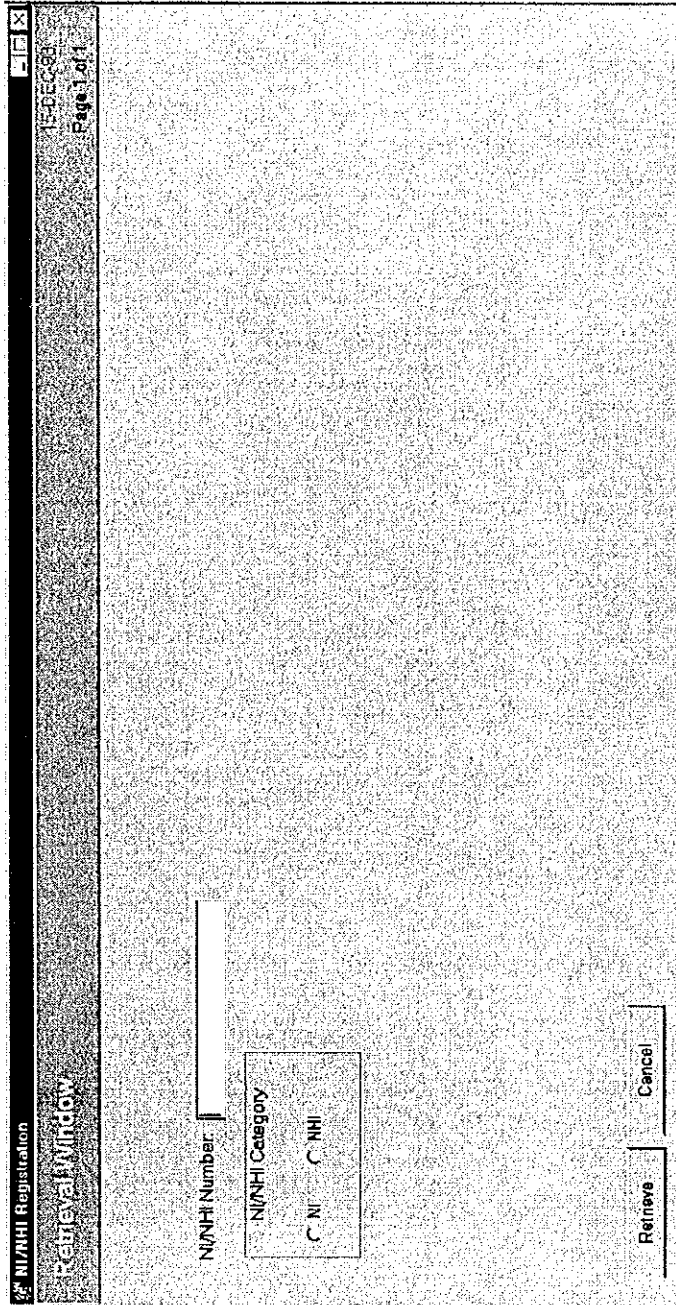


Figure 5.1-1: Window Layout for NI/NHI Registration (Retrieval Window)

**Table 5.1-3: List of Items (Window Name: NI/NHI Registration (Retrieval Window))**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
1	NI/NHI No. <i>Nomor NI/NHI</i>	✓			NI/NHI number (input, mandatory)	NI/NHI NUMBER. NI/NHI	26 char, alpha- numeric
2	NI/NHI Category <i>Kategori NI/NHI</i>	✓			Category of NI/ NHI Option : • NI • NHI (input, mandatory)	FLAG NI/NHI.NI/NHI	1 char, alpha- numeric

**Table 5.1-4: Input Check List(NI/NHI Registration(Retrieval Window))**

No.	Item Name	Condition (range, format, and so on)	Message ID	Note
1	NI/NHI No.	Must start with "NI-" or "NHI"	E0000016	Fill in the blank part of the message text with "NI-" or "NHI".

NI/NHI Registration  
Registration Window  
Page 1 of 5

NI/NHI Number: [ ]  
NPI Number: [ ]

Date of NI/NHI: (DDMMYYYY)  
Date of NPI: (DDMMYYYY)

NI/NHI Category:  NHI

Type of NI/NHI:  Normal  Confidential  Very Confidential

Classification:  Regular  Urgent  Very Urgent

NI/NHI Object:  Imported Goods  Exported Goods

Action: [ ]

Matters To Be Concerned: [ ]

Reason: [ ]

History: Last Operator: [ ] Operation Date: [ ] Note: [ ]

Register [ ] Cancel [ ] Previous Page [ ] Next Page [ ]

Figure 5.1-2: Window Layout for NI/NHI Registration (Registration Window)(1/5)



NI/NHI Registration  
 Registration Window  
 07-JAN-99  
 Page 2 of 5

To: Position: Office Name: Add

Position: Office Name: Add

NI/NHI Result is reported to

From: Position: Office Name: Add

Issue:

NIP: Name: Rank: Position:

Register: Cancel: Previous Page: Next Page:

Figure 5.1-2: Window Layout for NI/NHI Registration (Registration Window)(2/5)

N/INHI Registration  
 Registration Window  
 For Imported Goods/Exported Goods  
 Page 3 of 5

Importer/Exporter NPWP Type C 12 504 NPWP Name Street City Postal Code Phone Number	Customer Broker NPWP Type C 10 604 NPWP Name Street City Postal Code Phone Number
Kind Of Goods	Voyage/Flight No. Name of Vessel Kind of Customs Declaration Customs Declaration No. Date of Customs Declaration

Figure 5.1-2: Window Layout for N/INHI Registration (Registration Window)(3/5)

NI/NHI Registration  
 Registration Window  
 For Imported Goods  
 Page 4 of 5

Arrival Date: (DDMMYY) BC11 Number: (DDMMYY)  
 BL/AWB Number: (DDMMYY) Date of BC11: (DDMMYY)  
 Date of BL/AWB: (DDMMYY) Pos BC11 Number: (DDMMYY)

Container Information  
 Number Of Containers(s):

Container List  
 Container Serial No. Container No. Container Size  
 Add

Package Information  
 Number Of Package(s):

Package List  
 Package Serial No. Package No. Package Mark. Package Type  
 Add

Register Cancel Previous Page Next Page

Figure 5.1-2: Window Layout for NI/NHI Registration (Registration Window)(4/5)

N/INH Registration

15051333

Page 5 of 5

Registration Window

Imported Excisable Goods

NPPBKC

NPP

Factory/Storage/Retail Store Name

Owner Name

Street

City

Kind of Excisable Goods

Register

Cancel

Previous Page

Next Page

Figure 5.1-2: Window Layout for N/INH Registration (Registration Window)(5/5)

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(1/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
1	NI/NHI Number <i>Nomor NI/NHI</i>	✓			NI/NHI number. Designated unique number (candidate). (output, mandatory)	NI/NHI NUMBER. NI/NHI	26 char, alpha- numeric
2	Date of NI/NHI (DDMM YYYY) <i>Tanggal NI/NHI (DDMM YYYY)</i>	✓			Date of NI/NHI (input, mandatory)	DATE OF NI/NHI. NI/NHI	8 digits, date
3	NPI Number <i>Nomor NPI</i>	✓			NPI(Intelligence Process Note) number (input, mandatory)	NPI NO.NI/NHI	26 char, alpha- numeric
4	Date of NPI (DDMM YYYY) <i>Tanggal NPI (DDMM YYYY)</i>	✓			Date of NPI (input, mandatory)	DATE OF NPI. NI/NHI	8 digits, date
5	NI/NHI Category <i>Kategori NI/NHI</i>	✓			Category of NI/ NHI Option: • NI • NHI (output, mandatory)	FLAG NI/NHI.NI/NHI	1 char, alpha- numeric
6	Type of NI/NHI <i>Sifat NI/NHI</i>	✓			Type of NI/NHI Option: • Normal • Confidential • Very confidential (input, mandatory)	NI/NHI TYPE. NI/NHI	1 char, alpha- numeric
7	Classifica- tion <i>Klasifikasi</i>	✓			Classification of NI/NHI Option : • Regular • Urgent • Very urgent (input, mandatory)	CLASSIFICATION. NI/NHI	1 char, alpha- numeric
8	NI/NHI Object <i>Obyek NI/NHI</i>	✓			Object of NI/NHI Option : • Imported goods • Exported goods (input, mandatory)	OBJECT.NI/NHI	1 char, alpha- numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(2/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
9	Action <i>Tindakan</i>	✓			Action should be done Option : <ul style="list-style-type: none"> <li>• Complete examination</li> <li>• Detention</li> <li>• Arresting</li> <li>• Handling</li> </ul> (input, optional)	action_of.NI/NHI	20 char, alpha- numeric
10	Matters To Be Concerned <i>Hal-hal yang Perlu Diperhati- kan</i>	✓			Matters to be concerned (input, optional)	MATTERS TO BE CONCERNED. NI/NHI	200 char, alpha- numeric
11	Reason <i>Alasan</i>	✓			Reason why NI/NHI was issued (input, optional)	REASON.NI/NHI	200 char, alpha- numeric
12	History <i>Sejarah</i>	✓			Grouping title for History of this record (no repeat)	—	—
13	Last Operator <i>Pengguna Terkini</i>		✓		User-id of operator who registered (output, mandatory)	LAST OPERATOR. NI/NHI	6 char, alpha- numeric
14	Operation Date <i>Tanggal Pengopera- sian</i>		✓		Registration date (output, mandatory)	LAST UPDATE. NI/NHI	8 digits, date
15	Note <i>Catatan</i>		✓		Note for history information. The number of characters shown on the Note section is the maximum length of display. The maximum length of input is 800 characters. (input, optional)	NOTE.NI/NHI	240 char, alpha- numeric
16	To <i>Kepada</i>	✓			Grouping title for the position of official who will receive NI/NHI (no repeat)	—	—
17	Position <i>Jabatan</i>		✓		Position name of official (input, mandatory)	position_of.DJBC POSITION	40 char, alpha- numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(3/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
18	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (input, mandatory)	NAME.DJBCOFFICE	40 char, alpha-numeric
19	Cc <i>Cc</i>	✓			Grouping title for the position of official who will receive cc of NI/NHI (repeat)	—	—
20	Position <i>Jabatan</i>		✓		Position name of official (input, optional)	position_of.DJBC POSITION	40 char, alpha-numeric
21	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (input, mandatory when 20[Position] is inputted)	NAME.DJBCOFFICE	40 char, alpha-numeric
22	The Result of NI/NHI is Reported to: <i>Melapor Kepada</i>	✓			Grouping title for the position of official who will receive the result of the implementation of NI/NHI (no repeat)	—	—
23	Position <i>Jabatan</i>		✓		Position name (output, mandatory)	position_of.DJBC POSITION	40 char, alpha-numeric
24	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (output, mandatory)	NAME.DJBCOFFICE	40 char, alpha-numeric
25	From <i>Dari</i>	✓			Grouping title for the position of official who issued NI/NHI (no repeat)	—	—
26	Position <i>Jabatan</i>		✓		Position name (output, mandatory)	position_of.DJBC POSITION	40 char, alpha-numeric
27	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (output, mandatory)	NAME.DJBC OFFICE	40 char, alpha-numeric
28	Issuer <i>Pengirim</i>	✓			Grouping title for the official who issued NI/NHI (no repeat)	—	—
29	NIP <i>NIP</i>		✓		Civil servant number (input, mandatory)	NO.OF CIVIL SERVANT.DJBC OFFICER	9 char, alpha-numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(4/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
30	Name <i>Nama</i>		✓		Name of the official (output, mandatory)	NAME.DJBC OFFICER	30 char, alpha- numeric
31	Rank <i>Pangkat</i>		✓		Rank of the official (output, mandatory)	rank_of.DJBC OFFICER	20 char, alpha- numeric
32	Position <i>Jabatan</i>		✓		Position of the official (input/output, mandatory)	position_of.DJBC POSITION	40 char, alpha- numeric
33	For Imported Goods/ Exported Goods <i>Untuk Barang- barang Impor/ Ekspor</i>	✓			Grouping Title (no repeat)	---	---
34	Importer/ Exporter <i>Importir/ Eksportir</i>		✓		Grouping Title (no repeat)	---	---
35	NPWP Type <i>Tipe NPWP</i>			✓	Type of NPWP Option : • 12 digits • 10 digits (input, mandatory)	idtype_of.BASIC INFORMATION	1 digit, numeric
36	NPWP <i>NPWP</i>			✓	Tax Payer Code Number (input, optional)	ID NUMBER. BASIC INFORMATION	12 char, alpha- numeric
37	Name <i>Nama</i>			✓	Name (output when 36[NPWP] is inputted/input, optional)	COMP-NAME. NI/NHI	40 char, alpha- numeric
38	Street <i>Jalan</i>			✓	Street name (output when 36[NPWP] is inputted/input, optional)	COMP-STREET. NI/NHI	100 char, alpha- numeric
39	City <i>Kota</i>			✓	City (output when 36[NPWP] is inputted/input, optional)	COMP-CITY. NI/NHI	30 char, alpha- numeric
40	Postal Code <i>Kode Pos</i>			✓	Postal code (output when 36[NPWP] is inputted/input, optional)	COMP-POSTAL CODE. NI/NHI	5 digits, numeric



**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(5/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
41	Phone Number <i>Nomor Telephon</i>			✓	Telephone number (output when 36[NPWP] is inputted/input, optional)	COMP-PHONE. NI/NHI	12 digits, numeric
42	Customs Broker <i>PPJK</i>		✓		Grouping Title (no repeat)	---	---
43	NPWP Type <i>Tipe NPWP</i>			✓	Type of NPWP Option : • 12 digits • 10 digits (input, mandatory)	idtype_of.BASIC INFORMATION	1 digit, numeric
44	NPWP <i>NPWP</i>			✓	Tax Payer Code Number (input, optional)	ID NUMBER. BASIC INFORMATION	12 char, alpha-numeric
45	Name <i>Nama</i>			✓	Name (output when 44[NPWP] is inputted/input, optional)	PPJK-NAME. NI/NHI	40 char, alpha-numeric
46	Street <i>Jalan</i>			✓	Street name (output when 44[NPWP] is inputted/input, optional)	PPJK-STREET. NI/NHI	100 char, alpha-numeric
47	City <i>Kota</i>			✓	City (output when 44[NPWP] is inputted/input, optional)	PPJK-CITY. NI/NHI	30 char, alpha-numeric
48	Postal Code <i>Kode Pos</i>			✓	Postal code (output when 44[NPWP] is inputted/input, optional)	PPJK-POSTAL CODE. NI/NHI	5 digits, numeric
49	Phone Number <i>Nomor Telephon</i>			✓	Telephone number (output when 44[NPWP] is inputted/input, optional)	PPJK-PHONE. NI/NHI	12 digits, numeric
50	Kind of Goods <i>Jenis Barang</i>		✓		Kind of the imported/exported goods (input, optional)	KIND OF GOODS. NI/NHI	180 char, alpha-numeric
51	Voyage/ Flight No. <i>No. Pelayaran/ Penerbangan</i>		✓		Voyage number for the ship or flight number for the plane (input, optional)	TRANSPORTATION NUMBER. NI/NHI	7 char, alpha-numeric
52	Name of Vessel <i>Nama Alat Pengangkut</i>		✓		Name of vessel (Name of the plane or ship) (input, optional)	NAME OF VESSEL. NI/NHI	30 char, alpha-numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(6/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
53	Kind of Customs Declaration <i>Jenis Pemberitahuan Pabean</i>		✓		Kind of customs declaration Option : • PIB • PEB (input when 5[NI/NHI Category] is "NI", optional)	PIB/PEB FLAG.NI/NHI	1 char, alpha-numeric
54	Customs Declaration No. <i>No. Pemberitahuan Pabean</i>		✓		Customs declaration number (input when 5[NI/NHI Category] is "NI", optional)	CUSTOMS DECLARATION NUMBER.NI/NHI	6 char, alpha-numeric
55	Date of Customs Declaration (DDMM YYYY) <i>Tanggal Pemberitahuan Pabean (DDMM YYYY)</i>		✓		Date of customs declaration (input, optional)	CUSTOMS DECLARATION DATE.NI/NHI	8 digits, date
56	For Imported Goods <i>Untuk Barang-barang Impor</i>		✓		Grouping Title. Items in this group cannot be inputted when 8[NI/NHI Object] is exported goods. (no repeat)	—	—
57	Arrival Date (DDMM YYYY) <i>Tanggal Kedatangan (DDMM YYYY)</i>			✓	Arrival date of vessel (input, optional)	ARRIVAL DATE.NI/NHI FOR IMPORTED GOODS	8 digits, date
58	BL/AWB Number <i>Nomor BL/AWB</i>			✓	BL number or AWB number (input, optional)	BL/AWB NUMBER.NI/NHI FOR IMPORTED GOODS	13 char, alpha-numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(7/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
59	Date of BL/AWB (DDMM YYYY) <i>Tanggal BL/AWB (DDMM YYYY)</i>			✓	Date of BL or date of AWB (input, optional)	DATE OF BL/AWB.NI/NHI FOR IMPORTED GOODS	8 digits, date
60	BC 1.1 Number <i>Nomor BC 1.1</i>			✓	BC 1.1 number (input when 5[NI/NHI Category] is "NI", optional)	BC1.1 NUMBER. NI/NHI FOR IMPORTED GOODS	11 char, alpha- numeric
61	Date of BC 1.1 (DDMM YYYY) <i>Tanggal BC 1.1 (DDMM YYYY)</i>			✓	Date of BC 1.1 (input when 5[NI/NHI Category] is "NI", optional)	DATE OF BC1.1. NI/NHI FOR IMPORTED GOODS	8 digits, date
62	Pos BC 1.1 Number <i>Nomor Pos BC 1.1</i>			✓	Pos BC 1.1 number (input when 5[NI/NHI Category] is "NI", optional)	POS BC1.1 NUMBER.NI/NHI FOR IMPORTED GOODS	12 char, alpha- numeric
63	Container Information <i>Informasi Kontener</i>		✓		Grouping Title (no repeat)	—	—
64	Number of Container(s) <i>Jumlah Kontener</i>			✓	Number of containers that has NI/NHI (input, optional)	NUMBER OF CONTAINER. NI/NHI	3 digits, numeric
65	Container List <i>Uraian Kontener</i>			✓	Grouping Title (repeat)	—	—
66	Container Serial No. <i>Nomor Seri Kontener</i>			✓ *4	Serial number for container (input, optional)	CONTAINER SERIAL NUMBER.NI/NHI CONTAINER	3 digits, numeric
67	Container No. <i>Nomor Kontener</i>			✓ *4	Container number (input, optional)	CONTAINER NUMBER.NI/NHI CONTAINER	11 char, alpha- numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(8/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
68	Container Size <i>Ukuran Kontener</i>			✓ *4	Size of container Option : • 20' • 40' (input, optional)	cntsize_of.NI/NHI CONTAINER	10 char, alpha- numeric
69	Package Information <i>Informasi Kolli</i>		✓		Grouping Title (no repeat)	—	—
70	Number of Package(s) <i>Jumlah Kolli</i>			✓	Number of package that has NI/NHI (input, optional)	NUMBER OF PACKAGE.NI/NHI	3 digits, numeric
71	Package List <i>Uraian Kolli</i>			✓	Grouping Title (repeat)	—	—
72	Package Serial No. <i>Nomor Seri Kolli</i>			✓ *4	Serial number for package (input, optional)	PACKAGE SERIAL NUMBER.NI/NHI PACKAGE	3 digits, numeric
73	Package No. <i>Nomor Kolli</i>			✓ *4	Package number (input, optional)	PACKAGE NUMBER.NI/NHI PACKAGE	20 char, alpha- numeric
74	Package Mark <i>Merek Kolli</i>			✓ *4	Mark of package (input, optional)	MARK OF PACKAGE.NI/NHI PACKAGE	20 char, alpha- numeric
75	Package Type <i>Jenis Kolli</i>			✓ *4	Type of package (output, optional)	pckcode_of.NI/NHI	25 char, alpha- numeric
76	For Imported Excisable Goods <i>Untuk Barang-barang Impor Kena Cukai</i>	✓			Grouping Title. Items in this group cannot be inputted when 8[NI/NHI Object] is exported goods. (no repeat)	—	—
77	NPPBKC <i>NPPBKC</i>		✓		License of excisable goods entrepreneur (for excise company) (input, optional)	NPPBKC. FACTORY	10 char, alpha- numeric
78	NPP <i>NPP</i>		✓		Exemption registry number (for excise company) (input, optional)	NPP. FACTORY	9 char, alpha- numeric

**Table 5.1-5: List of Items (Window Name: NI/NHI Registration  
(Registration Window))(9/9)**

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
79	Factory/ Storage/ Retail Store Name <i>Nama Pabrik/ Tempat Penimbunan /Tempat Penjualan Eceran</i>		✓		Name (output, optional)	FACTORY NAME. FACTORY	40 char, alpha- numeric
80	Owner Name <i>Nama Pemilik</i>		✓		Name of owner (output, optional)	NAME.OWNER	40 char, alpha- numeric
81	Street <i>Jalan</i>		✓		Street name (output, optional)	STREET. FACTORY LOCATION	100 digits, alpha- numeric
82	City <i>Kota</i>		✓		City (output, optional)	CITY.FACTORY LOCATION	30 digits, alpha- numeric
83	Description of Excisable Goods <i>Urain Barang Kena Cukai</i>		✓		Description of excisable goods (input, optional)	KIND OF EXCISABLE GOODS.NI/NHI FOR EXCISABLE GOODS	60 char, alpha- numeric

**Table 5.1-6: Input Check List(NI/NHI Registration(Registration Window))**

No.	Item Name	Condition (range, format, and so on)	Message ID	Note
1	Date of NI/NHI	Must be past date including today.	E0000010	---
2	Date of NI/NHI	Must be after or same date of NPI, BL/AWB, BC1.1, and Customs Declaration.	E0000014	---
1	NPI No.	Must start with "NPI".	E0000016	Fill in the blank part of the message text with "NPI".
3	Date of NPI	Must be past date including today.	E0000010	---
4	Date of NPI	Must be after or same date of BL/AWB, BC1.1, and Customs Declaration.	E0000014	---
2	NIP	Must start with "0600".	E0000016	Fill in the blank part of the message text with "0600".
5	NIP	Must have full length.	E0000015	---
6	NPWP	Must have full length according to NPWP Type.	E0000015	---
3	NPWP	Must start with "0" when NPWP is 12 digits.	E0000016	Fill in the blank part of the message text with "0".
7	NPWP	Must be numeric.	E0000009	---
8	Customs Declaration No.	Must have full length.	E0000015	---
9	Date of Customs Declaration	Must be past date including today.	E0000010	---
10	Arrival Date	Must be past date including today.	E0000010	---
11	Date of BL/AWB	Must be past date including today.	E0000010	---
12	BC1.1 No.	Must have full length.	E0000015	---
13	Date of BC1.1	Must be past date including today.	E0000010	---
14	Container Number	First four digit must be alphabetical and the left must be numeric.	E0000009	---
15	NPPBKC	Must have full length.	E0000015	---
16	NPP	Must have full length.	E0000015	---

NI/NHI Registration

Distribution Window

Page 1 of 1

To: Position: Destination Office: E-Mail/Print: E-Mail/Print:  
 E-Mail  Print

Cc: Position: Destination Office: E-Mail/Print: E-Mail/Print:  
 E-Mail  Print

OK Cancel

Figure 5.1-3: Window Layout for NI/NHI Registration (Distribution Window)

Table 5.1-7: List of Items (Window Name: NI/NHI Registration (Distribution Window))

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
1	To <i>Kepada</i>	✓			Grouping title for the position of official who will receive NI/NHI (no repeat)	—	—
2	Position <i>Jabatan</i>		✓		Position name of official (output, mandatory)	position_of.DJBC POSITION	40 char, alpha- numeric
3	Destination Office <i>Uraian kantor tujuan</i>		✓		Name of customs office (output, mandatory)	NAME. DJBCOFFICE	40 char, alpha- numeric
4	E-mail/Print <i>E-mail/Print</i>		✓		How to send NI/NHI Option : • E-mail • Print (input, mandatory)	—	1 char, alpha- numeric
5	Cc <i>Cc</i>	✓			Grouping title for the position of official who will receive cc of NI/NHI (repeat)	—	—
6	Position <i>Jabatan</i>		✓		Position name of official (output, optional)	position_of.DJBC POSITION	40 char, alpha- numeric
7	Destination Office <i>Uraian kantor tujuan</i>		✓		Name of customs office (output, mandatory when 6[Position] is inputted)	NAME. DJBCOFFICE	40 char, alpha- numeric
8	E-mail/Print <i>E-mail/Print</i>		✓		How to send NI/NHI Option : • E-mail • Print (input, mandatory when 6[Position] is inputted)	—	6 char, alpha- numeric



Report code: RP011010		<b>NI/NHI Report</b>		Date: 99/99/9999
				Page: 999/999
From:	Position	<input type="text" value="2"/>	Office name	<input type="text" value="3"/>
• Number		<input type="text" value="4"/>		
• Date		<input type="text" value="5"/>		
• Type		<input type="text" value="6"/>		
• Classification		<input type="text" value="7"/>		
• Object		<input type="text" value="8"/>		
• Destination:	Position	<input type="text" value="10"/>	Office name	<input type="text" value="11"/>
• Cc	Position	<input type="text" value="13"/>	Office name	<input type="text" value="14"/>
	Position	<input type="text" value="13"/>	Office name	<input type="text" value="14"/>
<u>For Imported/Exported Goods:</u>				
Company.	NPWP:	<input type="text" value="17"/>		
	Name:	<input type="text" value="18"/>		
Customs Broker.	NPWP:	<input type="text" value="20"/>		
	Name:	<input type="text" value="21"/>		
Kind of Goods	<input type="text" value="22"/>			
Voyage/Flight No	<input type="text" value="23"/>	Document No.	<input type="text" value="26"/>	
Name Of Vessel	<input type="text" value="24"/>	Document date	<input type="text" value="27"/>	
Kind of Document	<input type="text" value="25"/>			
	Container number	Mark of package		
	<input type="text" value="28"/>	<input type="text" value="29"/>		
	:	:		
	<input type="text" value="28"/>	<input type="text" value="29"/>		
<u>For Imported goods:</u>				
BL/AWB number	<input type="text" value="31"/>			
Date of BL/AWB	<input type="text" value="32"/>			
BC 1.1 number	<input type="text" value="33"/>			
Date of BC 1.1 number	<input type="text" value="34"/>			
Pos BC 1.1 number	<input type="text" value="35"/>			
<u>For Imported Excisable goods:</u>				
NPPBKC	<input type="text" value="37"/>	NPP	<input type="text" value="38"/>	
Factory/Storage/Retail Store Name	<input type="text" value="39"/>			
Description of excisable goods	<input type="text" value="40"/>			
<u>Information:</u>				
Action	<input type="text" value="42"/>			
Matters to be concerned	<input type="text" value="43"/>			
Reason	<input type="text" value="44"/>			
Reported to:	Position	<input type="text" value="46"/>	Office name	<input type="text" value="47"/>
Issuer:	Position	<input type="text" value="49"/>	Rank	<input type="text" value="51"/>
	Officer Name	<input type="text" value="50"/>	NIP	<input type="text" value="52"/>

Figure 5.1-4: Report Layout for NI/NHI Report

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(1/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
1	From <i>Dari</i>	✓			The position of official who issued NI/NHI	---	---
2	Position Name <i>Nama Jabatan</i>		✓		Position name of official in Customs Office who issued NI/NHI (output, mandatory)	position_of.DJBC POSITION	40 char, alpha-numeric
3	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office that issued NI/NHI (output, mandatory)	NAME. DJBCOFFICE	40 char, alpha-numeric
4	Number <i>Nomor</i>	✓			NI/NHI number. Designated unique number (candidate). (output, mandatory)	NI/NHI NUMBER. NI/NHI	26 char, alpha-numeric
5	Date <i>Tanggal NI/NHI</i>	✓			Date of NI/NHI (output, mandatory)	DATE OF NI/NHI. NI/NHI	8 digits, date
6	Type <i>Sifat NI/NHI</i>	✓			Type of NI/NHI Option: • Normal • Confidential • Very confidential (output, mandatory)	NI/NHI TYPE. NI/NHI	20 char, alpha-numeric
7	Classification <i>Klasifikasi</i>	✓			Classification of NI/NHI Option : • Regular • Urgent • Very urgent (output, mandatory)	CLASSIFICATION. NI/NHI	20 char, alpha-numeric
8	Object <i>Obyek NI/NHI</i>	✓			Object of NI/NHI Option : • Imported goods • Exported goods (output, mandatory)	OBJECT.NI/NHI	20 char, alpha-numeric
9	Destination <i>Kepada</i>	✓			Grouping title for the position of official who will receive NI/NHI (no repeat)	---	---
10	Position <i>Jabatan</i>		✓		Position name of official (output, mandatory)	position_of.DJBC POSITION	40 char, alpha-numeric
11	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (output, mandatory)	NAME. DJBCOFFICE	40 char, alpha-numeric

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(2/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
12	Cc Cc	✓			Grouping title for the position of official who will receive cc of NI/NHI (repeat)	—	—
13	Position <i>Jabatan</i>		✓		Position name of official (output, optional)	position_of.DJBC POSITION	40 char, alpha- numeric
14	Office Name <i>Nama Kantor</i>		✓		Name of Customs Office (output, optional)	NAME. DJBCOFFICE	40 char, alpha- numeric
15	For Imported Goods/ Exported Goods <i>Untuk Barang- barang Impor/ Ekspor</i>	✓			Grouping Title (no repeat)	—	—
16	Company <i>Perusahaan</i>		✓		Grouping Title (no repeat)	—	—
17	NPWP <i>NPWP</i>			✓	Tax Payer Code Number (output, optional)	IDNUMBER. BASIC INFORMATION	12 char, alpha- numeric
18	Name <i>Nama</i>			✓	Name (output, optional)	COMP-NAME. NI/NHI	40 char, alpha- numeric
19	Customs Broker <i>PPJK</i>		✓		Grouping Title (no repeat)	—	—
20	NPWP <i>NPWP</i>			✓	Tax Payer Code Number (output, optional)	IDNUMBER. BASIC INFORMATION	12 char, alpha- numeric
21	Name <i>Nama</i>			✓	Name (output, optional)	PPJK-NAME. NI/NHI	40 char, alpha- numeric
22	Kind of Goods <i>Jenis Barang</i>		✓		Kind of the imported/exported goods (output, optional)	KIND OF GOODS. NI/NHI	180 char, alpha- numeric

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(3/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
23	Voyage/ Flight No. <i>Nomor Pelayaran/ Penerbangan</i>		✓		Voyage number for the ship or flight number for the plane (output, optional)	TRANSPORTATION NUMBER.NI/NHI	7 char, alpha-numeric
24	Name of Vessel <i>Nama Alat Pengangkut</i>		✓		Name of vessel (Name of the plane or ship) (output, optional)	NAME OF VESSEL.NI/NHI	30 char, alpha-numeric
25	Kind of Document <i>Jenis Documen</i>		✓		Kind of customs declaration Option : • PIB • PEB (output, optional)	PIB/PEB FLAG.NI/NHI	3 char, alpha-numeric
26	Document No. <i>Nomor Documen</i>		✓		Customs declaration number (output, optional)	CUSTOMS DECLARATION NUMBER.NI/NHI	6 char, alpha-numeric
27	Document Date <i>Tanggal Documen</i>		✓		Date of customs declaration (output, optional)	CUSTOMS DECLARATION DATE.NI/NHI	8 digits, date
28	Container No. <i>Nomor Kontener</i>			✓	Container number (output, optional)	CONTAINER NUMBER.NI/NHI CONTAINER	11 char, alpha-numeric
29	Mark of Package <i>Merk Kolli</i>			✓	Mark of package (output, optional)	MARK OF PACKAGE.NI/NHI PACKAGE	20 char, alpha-numeric
30	For Imported Goods <i>Untuk Barang-barang Impor</i>	✓			Grouping Title (no repeat)	—	—
31	BL/AWB Number <i>Nomor BL/AWB</i>		✓		BL number or AWB number (output, optional)	BL/AWB NUMBER.NI/NHI FOR IMPORTED GOODS	13 char, alpha-numeric
32	Date of BL/AWB <i>Tanggal BL/AWB</i>		✓		Date of BL or date of AWB (output, optional)	DATE OF BL/AWB.NI/NHI FOR IMPORTED GOODS	8 digits, date

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(4/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
33	BC 1.1 Number <i>Nomor BC 1.1</i>		✓		BC 1.1 number (output, optional)	BC1.1 NUMBER. NI/NHI FOR IMPORTED GOODS	11 char, alpha- numeric
34	Date of BC 1.1 <i>Tanggal BC 1.1</i>		✓		Date of BC 1.1 (output, optional)	DATE OF BC1.1. NI/NHI FOR IMPORTED GOODS	8 digits, date
35	Pos BC 1.1 Number <i>Nomor Pos BC 1.1</i>		✓		Pos BC 1.1 number (output, optional)	POS BC1.1 NUMBER.NI/NHI FOR IMPORTED GOODS	12 char, alpha- numeric
36	For Imported Excisable Goods <i>Untuk Barang- barang Impor Kena Cukai</i>	✓			Grouping Title (no repeat)	—	—
37	NPPBKC <i>NPPBKC</i>		✓		License of excisable goods entrepreneur (for excise company)	NPPBKC. FACTORY	10 char, alpha- numeric
38	NPP <i>NPP</i>		✓		Exemption registry number (for excise company)	NPP. FACTORY	9 char, alpha- numeric
39	Description of Excisable Goods <i>Urain Barang Kena Cukai</i>		✓		Description of excisable goods (output, optional)	KIND OF EXCISABLE GOODS.NI/NHI FOR EXCISABLE GOODS	60 char, alpha- numeric
40	Factory/ Storage/ Retail Store Name <i>Nama Pabrik/ Tempat Penimbunan /Tempat Penjualan Eceran</i>		✓		Name (output, optional)	FACTORY NAME. FACTORY	40 char, alpha- numeric
41	Information <i>Informasi</i>	✓			Grouping Title (no repeat)	—	—

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(5/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
42	Action <i>Tindakan</i>		✓		Action should be done Option : <ul style="list-style-type: none"> <li>• Complete examination</li> <li>• Detention</li> <li>• Arresting</li> <li>• Handling</li> </ul> (output, optional)	action_NI/NHI	20 char, alpha- numeric
43	Matters to be Concerned <i>Hal-hal yang Perlu Diperhati- kan</i>		✓		Matters to be concerned (output, optional)	MATTERS TO BE CONCERNED. NI/NHI	200 char, alpha- numeric
44	Reason <i>Alasan</i>		✓		Reason why NI/NHI was issued (output, optional)	REASON.NI/NHI	200 char, alpha- numeric
45	Reported to: <i>Melapor Kepada</i>		✓		Grouping title for the position of official who will receive the result of the implementation of NI/NHI (no repeat)	—	—
46	Position <i>Jabatan</i>			✓	Position name of official in Customs Office who will receive the result of the implementation of NI/NHI (output, mandatory)	position_of.DJBC POSITION	40 char, alpha- numeric
47	Office Name <i>Nama Kantor</i>			✓	Name of Customs Office (output, mandatory)	NAME.DJBC OFFICE	40 char, alpha- numeric
48	Issuer <i>Penerbit</i>		✓		Grouping title for the official who issued NI/NHI (no repeat)	—	—
49	Position <i>Jabatan</i>			✓	The position of the official (output, mandatory)	position_of.DJBC POSITION	40 char, alpha- numeric
50	Officer Name <i>Nama Pejabat</i>			✓	Name of the official (output, mandatory)	NAME.DJBC OFFICER	30 char, alpha- numeric
51	Rank <i>Pangkat</i>			✓	Rank of the official (output, mandatory)	rank_of.DJBC OFFICER	20 char, alpha- numeric

Table 5.1-8: List of Items (Report Name: NI/NHI Report)(6/6)

No.	Item Name	Level			Description	Item in File	Note
		1	2	3			
52	NIP NIP			✓	Civil servant number who issued NI/NHI (output, mandatory)	NO.OF CIVIL SERVANT.DJBC OFFICE	9 char, alpha-numeric