

添付資料 4. KATC スタッフミーティング要旨

THE UNITED REPUBLIC OF TANZANIA  
**MINISTRY OF AGRICULTURE**

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KILIMANJARO AGRICULTURAL

TRAINING CENTRE (KATC)

P. O. Box 1241, Moshi.

Ref. No. KAT/01/01 .....

Date .....

Commissioner,  
Research and Training,  
P.O. BOX 2066,  
DAR ES SALAAM

Dear Sir,

RE: KATC GENERAL STAFF MEETINGS SUMMARY OF MAIN ISSUES DISCUSSED

1.0 24th AUGUST 1994

1.1 Introducing the Project to Members of Staff

Copies of the Record of Discussions between the Japanese Implementation Survey Team and the Ministry of Agriculture on Japanese Technical Cooperation for KATC Project were distributed to all members of staff. Members were asked to study the document very carefully in their leisure time and ask question, if any in the following staff meeting.

1.2 Outline of Project Activities

An outline of the Project objectives together with the proposed activities which would lead to their achievement was presented by Mr. Suzuki (the Expert for Extension and Training). Member were asked to study the outline and give their comments and suggestions.

1.3 Proposal on the Rehabilitation of KATC Facilities Under the Model Infrastructure Development (M.I.D.) Fund of JICA

Members were informed of the availability of a fund in JICA known as Model Infrastructure Development Fund (M.I.D). If proposals were submitted to JICA in time, KATC could also benefit from the fund. Mr. Tomitake (the Expert for Rice Cultivation) presented a proposal for rehabilitation of KATC facilities for funding under the M.I.D Fund. It was agreed that a task force be formed to study the proposal and make ~~amendments~~ as might be necessary.

#### 1.4 Administrative Structure

A proposal on the administrative structure of KATC was distributed for discussion. It was generally agreed that there should be six departments (i) Administration (including finance) (ii) Agricultural Extension and Training (iii) Rice Cultivation (iv) Water Management (v) Agricultural Machinery and (vi) Production Farm. From the proposed responsibilities of each department members were asked to discuss among themselves in each department and come up with specific tasks for each member.

#### 1.5 Logistics

It was announced that since KATC had no Store Keeper until then, the Japanese expert in each department would take care of the necessary supplies for fellow staff members.

#### 1.6 Appointment

The Principal appointed Mr. Z. Sarakikya, the Farm Manager to be the Overall Station Incharge at Chekereni Centre.

#### 2.0 30th AUGUST 1994

##### 2.1 The late Mr. F.F.A. Mbowe

Before starting the meeting members observed a one minute silence in remembrance of the late Mr. F.F.A. Mbowe who had been the National Rice Research Co ordinator until he passed away on 28th August 1994. May his soul rest in peace, Amen.

##### 2.2 M.I.D. Fund Task Force Report

Mr. Tomitaka presented the Task Force Report as follows;

(a) The amount of money that might be made available from M.I.D. Fund of JICA for use by KATC Project was only 20 million Yen (equivalent to 100 million Tanzanian Shillings).

(b) Rehabilitation of the production farm was necessary for smooth implementation of training courses. This would include;

- Construction of two net houses - anti quelea quelea.

- Construction of a duck pen
- Construction of pond and shade for water buffaloes
- Construction of one Grade C house for Farm Attendant.
- Expanding the Farm Pond and adding concrete lining.
- Constructing a tractor driving practice course.
- Re enforcement of fences surrounding production farm.
- Rehabilitation of the existing water pump.
- Constructing a practical exercises laboratory in the farm.
- Digging a second bore hole within farm area.

(c) Rehabilitation of the Hostel was of paramount importance.

This would include;

- The Kitchen
- Toilets and shower rooms, including additional toilets and shower rooms for ladies.
- Bed rooms, including new beddings.
- Laundry facilities.
- Recreation facilities and equipment.

(d) Domestic Water Supply;

- Improving the domestic water supply by digging the second bore hole, installing a new water pump, pipes and water tanks as necessary.

(e) Other constructions;

- One farm tool and machinery display house.
- One Library.
- One general store.
- One Ladies dormitory.
- A new workshop for KADP so that the existing workshop be fully handed over to KATC.

Members agreed that the Task Force should go one step further by providing cost estimates for each activity. The Task Force was given two weeks to come up with accurate current cost estimates for all the work mentioned above.

### 2.3 Use of the Production Farm;

It was agreed that the Production Farm Department should coordinate the activities of all the other department in as uses of the production farm were concerned.

## 3. 6TH SEPTEMBER 1994

### 3.1 Introductions

The Chairman introduced KATC staff members to Mr. Michael Misabo - the KATC Desk Officer at Headquarters who was paying an official visit to KATC on that day. He also introduced Mr. E.D. Mziray the newly arrived member of staff who would be joining the Agricultural Machinery Department.

### 3.2 Safe Custody of Documents and Publications

It was noted that official documents and publications were placed haphazardly in the offices without records and with no one directly responsible for them. It was agreed that there was need for a documentation room at Chekereni and proper registration of books and other publications. (Action: Mr. Sarakikya).

### 3.3 Official Trips

During the previous week, the Principal, Team Leader and Project Co ordinator visited Selian Agricultural Research Centre and LITI Tengereu to pay courtesy calls to the Zonal Director and to Principal LITI Tengereu.

Mr. N. Nkondora and Mr.K Yamaguchi from Agricultural Machinery Department had also visited Mombo Small Scale Irrigation Scheme and MATI Mlingano in a familiarization tour.

### 3.4 Departmental Tasks

It seemed departments had not been very clear about their roles and the roles of all their members as required at the previous staff meeting. The Chairman read the roles of each department to members as outlined in the Long Term Survey Report, copies of which were made available to members later.

It was emphasized that the report only gave an outline of the expected responsibilities. It was up to us to put in the details.

### 3.5 Desk Officers Tasks and Responsibilities

Since the KATC Desk Officer was attending the meeting, his tasks and responsibilities were also discussed. It was agreed that the KATC Desk Officer would;

- Facilitate members official trips to Dar Es Salaam by making hotel bookings and sometimes providing transport to various places within Dar Es Salaam.
- Organize Joint Advisory Committee Meetings.
- Help to conduct surveys to identify possible candidates and their training needs for Eastern and Southern parts of the country.
- Help to defend KATC's budget estimates.
- Liaise with all relevant sections at Ministry Headquarters on behalf of KATC.
- Liaise with Treasury for all matters related to KATC Project and its expatriate staff e.g Project finding, tax exemptions etc.
- Liaise with Civil Service Commission on matter related to new arrivals of Japanese experts and renewal of contracts and contract extensions for serving experts.
- Assist in all pre-departure formalities for counterpart trainees going to Japan or any other country abroad.
- Arrange for clearing and forwarding of all KATC Project equipments and machinery that would be arriving Via Dar Es Salaam Port.
- Liaise with JICA Office, Dar Es Salaam, in all activities mentioned above.
- Perform any other duties that might be assigned by the KATC Project Director as need arose.

## 4. 14TH SEPTEMBER 1984

### 4.1 Introduction

The Chairman started by introducing Mrs. L. Mchaki, who had been transferred from RALDO's Office to work for KATC as an accountant.

#### 4.2 M.I.D. Fund Task Force Report

It was reported that the Task Force on the M.I.D Fund had not completed its task of submitting cost estimates for all the proposed activities. It was further reported that Regional Development Director Kilimanjaro had turned down KATC's request to be handed over the two staff houses at Chekereni which were being used by KADP as Offices. The idea was that these two houses would make excellent dormitories for Project would construct a new office block for KADP within the Tractor Hire Service compound.

Regional Development Director insisted that instead of constructing the office block the Project should construct a new dormitory for Ladies, which in his opinion was, a better investment for Kilimanjaro Region.

Given the limited amount of money available through the M.I.D. Fund, constructing a new dormitory would mean shelving most of the other proposed activities. It was agreed after some lengthy discussion that new toilets, shower rooms and laundry and drying area should be added to the existing dormitory to cater for the needs of female participants.

#### 4.3 Expansion of the Production Farm

Members were informed that if the proposed ~~to~~ expansion of the farm pond were accepted together with introduction of water buffaloes and hybrid duck experiments there would be need to acquire more land for the farm. Members were informed that Chekereni Village Government had been approached with requests for a small portion of land to the north of the farm roughly measuring about 0.5 ha so that it could be added to the Production Farm for the purposes mentioned above. The village - Government assured KATC that his Government ~~is~~ request a very serious consideration, bearing in mind that the village had earlier on submitted a request to KATC to be allowed to tap some of the water from the bore hole for domestic needs of the villagers.

#### 4.4 Self Help Fund Account

The Chairman informed members about a letter from Principal Secretary, Ministry of Finance authorizing Agricultural Research Stations and Training Institutes to establish a revolving fund to be known as Self Help Fund Account. Unfortunately for KATC the fund could only be started from our own sources, which were non-existent at KATC. He challenged members to think of ways and means to raise money as quickly as possible to start the account.

#### 4.5 Furnishing of KATC Desk Officer's Office

Members were informed that the office provided by the Ministry at Headquarters for KATC Desk Officer was not fully furnished and equipped to enable the Desk Officer to perform his duties satisfactorily.

The following list of equipment and pieces of furniture had been submitted by the Desk Officer in his request for Project Funds to rehabilitate his office;

- One file cabinet.
- One book shelf.
- One Air conditioner plus installation charges.
- Floor carpet ( 3m x 3m)
- One ordinary table for visitors.
- One Coffee table.
- Three low chairs.
- One photocopying machine.
- One Fax machine.
- One motorcycle.

Members agreed that the items should be provided as soon as funds became available starting with the most important ones.

5. 21ST SEPTEMBER 1994

5.1 Introduction;

The Chairman introduced Mr. G. Maregesi who just arrived from Mwanza to join KATC as head of the Water Management Department. He had been working for the Zonal Irrigation Office in Mwanza as an Irrigation Engineer.

5.2 Self Help Fund Account (S.H.F.)

In response to the challenge on how to generate money to establish and sustain the Self Help Fund Account, some members were of the opinion that KATC should hire land from NAFCO Kahe Farm to grow rice on commercial basis while at the same time using it to give more practice to participants on skills such as plowing, paddling transplanting, fertilizer application, spraying etc. The idea was well received and the Farm Manager was asked to see his counterpart at NAFCO Farm Kahe as soon as possible. (Action: Farm Manager).

5.3 Order of Vehicles and Some Equipments

It was reported that the following order list of vehicles and other equipments had been sent to JICA Headquarters for approval;

- 6 Four Wheel Station Wagon vehicles
- 1 Minibus (36 seater)
- 3 Motorcycles.
- 2 Computers and accessories.
- 2 Refrigerators.
- 2 Deep freezers
- 2 Photocopying machines
- 2 Television sets with Video machines

Upon approval by JICA Headquarters, some of the items would be bought locally.

5.4 Formation of Standing Committee

There was a proposal to form standing committees to assist the Management in its many functions. Members agreed that three Standing Committees be formed immediately; They were;

5.4.1 KATC Management Committee

Membership: - Principal - Chairman  
- All Experts - Members  
- All Heads of  
Departments - Members  
- Accountant - Member  
- Administrative  
Officer - Member  
- Deputy Principal Secretary

5.4.2 KATC Academic Committee

Membership :- Deputy Principal - Chairman  
All Japanese Experts - Members  
All Heads of Accademic  
Departments - Members

5.4.3 KATC Staff Welfare Committee

Membership: Mr. Z.K.Sarakikya - Chairman  
Mrs. G. Mshanga - Secretary  
Mr. G. Maregesi - Member  
Mrs.L. Mchaki - Member  
Mr. F.J. Kimaryo - Member

5.5 Model Infrastructure Development (M.I.D) Fund - Task Report

The Chairman of the Task Force presented the list of activities which would be submitted to JICA Headquarters funding under the M.I.D. Fund, with cost estimates in Japanese Yen. It included;

5.5.1 Improvement of Domestic Water Supply; ¥. 3,600,000.00

(including digging of bore hole,  
Installing pump, Ground water  
tank, Overhead water tank, Distribution  
pipes).

5.5.2 Rehabilitation of Hostel;

(Including construction of women's  
toilets and shower rooms,  
Rehabilitation of men's toilet and  
shower rooms repair and re-painting)

5.5.3	Improvement of Power Supply (Including Installation of generator at Chekereni, construction of Generator house)	¥. 3,000,000.00
5.5.4	Security measures (Including Burgler proofing for all Moshi Offices and the Chekereni A.V.A Room, Rehabilita- tion of fences and gates).	¥. 1,237,000.00
5.5.5	Improvement of Irrigation Water Supply System;(including rehabilitation of farm pond, pump house, leaves etc).	¥. 2,200,000.00
5.5.6	Production Farm Improvement (Including Construction of duck pen, farm attendants' house, water buffalo shed and pond).	¥. 2,000,000.00
5.5.7	Construction of:	
	- Library	¥. 3,080,000.00
	- Farm Machinery Shed	¥. 1,500,000.00
	- Tractor Driving Course	¥. 1,000,000.00
	- Laboratory	¥. 6,600,000.00
	- General Store	¥. 1,000,000.00
	TOTAL	<u>¥. 27,517,000.00</u>

Despite omitting a good number of activities which had originally been proposed, members agreed that the total figure was over and above the ceiling provided by JICA (i.e 20 million Yen). It was agreed that the proposal should be submitted as it stood, hoping that JICA would be able to accommodate the difference.

### 6.3 Study Tour to the Sokoine University of Agriculture Morogoro

It was announced that all arrangements for a study tour of SUA Morogoro on 7/10/94 by Japanese Experts and Head of Departments had been finalised. The Team would be leaving the following morning for Morogoro and while the Counterpart would be leaving for Moshi immediately after the tour, the Experts would proceed to Ruaha Iringa for a Japanese Experts gathering and later to Mbeya before returning to Moshi via Dodoma.

The Chairman appointed Mr. G. Maregesi to be the Head of the delegation and to accompany the Experts to Mbeya.

### 6.4 KATC Emblem

Members were informed that there was need for an official emblem for KATC. It was agreed that anyone among staff members who could draw a simple but meaningful emblem for KATC should submit his or her proposal to the Project Coordinator. There would be a small present to the best contestant.

## 7. 19TH OCTOBER 1994

### 7.1 Introduction

The Chairman introduced Mr. Adam G. Pyuza who had just joined KATC as head of the Rice Cultivation Department. He had been working at MARTI Uyole - Mbeya as a Trainer since 1977.

### 7.2 Equipment Donation Programme

Departments presented very long lists of equipments requested under the JICA Equipment Donation Programme. It was agreed that the lists should be reviewed and reorganized according to priority before final submission.

6. 5TH OCTOBER 1994

6.1 Staff Orientation Seminar Proposal

A member presented a proposal that there was need to hold a general orientation seminar for all KATC staff members. The point was well taken and a handout on proposal was distributed to member for scrutiny. It was agreed that the proposal should be discussed in the following Academic Committee Meeting,

6.2 First List of Equipment to be Donated by the Japanese Government

Members were informed that the Japanese Government had set aside some US \$ 200,000.00 for equipment donation to KATC during 1994/95 Japanese Financial Year, which ends on 31st March. As time for submission of our requests was running short each department was asked to prepare its list and circulate to the other departments for comments before submission to the following Staff Meeting for approval. In addition to assisting in the preparation of equipment lists for their departments, Japanese experts were assigned other sections as follows;

- Expert for Agriculture Extension and Training should also help to prepare the list of equipment for library and Audio Visual Aids.
- Expert for Rice Cultivation should also help to prepare the list of equipments needed for the Production Farm.
- Expert for Water Management should also help to prepare the test for meteorological equipment.
- Expert for Agricultural Machinery should help to prepare the list for classroom equipment.
- The Project Co-ordinator should assist in the preparation of equipment list for the dormitory, kitchen, dining room and compound maintenance.

### 7.3 Safari Reports

- 7.3.1 Mrs. G. Mshanga and Miss M. Harisson had visited CAMARTEC and LITI Tengeru in Arusha to collect information about availability of large cooking stoves and pots as well as catering activities in the MATI/LITI system.
- 7.3.2 Mr. G. Maregesi on behalf of the Team of Experts and Heads of Departments reported on the trip to SUA Morogoro, Uyole and Mbarali in Mbeya Region and Ruaha in Iringa. The aim was to familiarize themselves with the activities in those Institutions and to establish contacts with their staff.
- 7.3.3. The Principal also reported on his trip to Ministry Headquarters where he held discussions with C.R.T., Acting AC(T), KATC Desk Officer and the Acting Chief Accountant on matters of interest to KATC. He also visited JICA Dar Es Salaam Office, and held discussions with Radio Call Machine dealer who was capable of installing a radio call machine at KATC Moshi to facilitate communication with Headquarters and other centers.

### 7.4 Staff Orientation Seminar

It was generally agreed that the two weeks orientation seminar for KATC Staff should be held sometime towards the end of February 1995. Themes for the seminar should include;

- Rice farming in Tanzania.
- Socio - economic aspects of irrigated rice production in Tanzania.
- Extension activities in rice growing areas in Tanzania.
- The Role of Mechanisation in Agricultural Production in Tanzania.
- The Role of Irrigation in Agricultural Production in Tanzania.

The Academic Committee was urged to meet on 25th October to discuss proposed titles of papers to be presented and possible presenters.

#### 7.5 Official Trips

Members were informed that the Project Co ordinator, Mr. Shiratori would be travelling to London from 5th to 12 November 1994 to attend JICA Funded Procts' Co ordinators' meeting members was further informed that Mr. Abe the Officer responsible for KATC Project matters at JICA Dar Es Salaam Office had been transferred and would be leaving for Japan on 20th November 1994.

#### 7.6 Announcements

The Chairman announced that the person who had been earmarked to join KATC as head of the Extension and Training Department had turned down the offer. Headquarters was seriously looking for a possible alternative.

It was further announced that Heads of Departments would be required to submit departmental activity reports during staff meeting starting from the following week.

### 8. 2ND NOVEMBER 1994

#### 8.1 Introduction

The Chairman introduced Mr. A.K. Nkya the former Resident Engineer and Project Director for Ndungu Irrigation Project. He was joining KATC as a Trainer in the field of Water Management.

#### 8.2 Committee Reports

8.2.1 Academic Committee met on 23rd October 1994 to deliberate on the proposed Staff Orientation seminar. The seminar would be held from 27th February to 10th March 1995:

- Key Note address would be by SBT.
- Closing ceremony and encouragement of staff would be on 10th March 1995 - Guest speaker would be the Minister for Agriculture.

- Papers to be presented would be on;
  - . Rice Farming in Tanzania.
  - . Rice Research, Extension and Training in Tanzania.
  - . Soils and Soil fertility in rice production.
  - . Crop protection in rice production in Tanzania.
  - . Vector borne diseases associated with irrigation development.
  - . Performance of irrigated agriculture in Tanzania.
  - . Rain water harvesting practices in Tanzania.
  - . Water users associations in Tanzania.
  - . Water rights in irrigation schemes in Tanzania.
  - . Lower Moshi Irrigation Project - Present status and Future prospects.
  - . Socio economic aspects of irrigated rice production in Tanzania.
  - . Role of Agricultural Mechanization in Tanzania.
  - . Effective utilization of animal power.
  - . Rice mechanization.
  - . Present conditions and future strategies of Extension activities in Tanzania.
  - . Extension activities in rice growing areas in Tanzania.
  - . Gender sensitivity in rice production and marketing in Tanzania.
- A Committee of four was formed to do all the preparations necessary for the seminar. The Committee comprised of:
  - Mr. H. Suzuki
  - Mr. K. Shiratori
  - Mr. A.G. Pyuza
  - Mr. G. Maregesi

#### 8.2.2 Committee of Experts

Japanese Experts had held their meeting on the previous Monday, 31st December 1994, as usual. The following activities were;

- Staff Orientation Seminar.
- Seminar for Japanese Experts on Lower Moshi Irrigation Project.

- Short term experts expected to come to KATC.
- Counterpart for Agricultural Extension.
- Equipment Donation programme.

### 8.3 Safari Reports

The Co ordinator, Mr. Shiratori reported on his trip to Dar Es Salaam and Bagamoyo Irrigation Project. At JICA Dar Es Salaam Office he held discussions on Project Funding among other issues. At Temeke he discussed procedural matters on the observation tour of Japan by Executive Officer of the Ministry.

Mrs. L. Mchaki, the Accountant had visited Ministry Head-quarter to collect a number of documents and official forms necessary in operations of the accounts section.

### 8.4 Departmental Reports

#### 8.4.1 Rice Cultivation Department

- Transplanting in some rice variety trials was ongoing.
- Expert and Head of Department were planning to attend Annual Rice Research Coordinating Committee Meeting in Kibaha.

#### 8.4.2 Agricultural Machinery Department

- Servicing of all small engines handed over from KALP was ongoing.

#### 8.4.3. Water Management Department

- Water pump at the bore hole would be repaired so that water supply to the farm pond could resume.
- A hole in the fence around the farm pond would be repaired to keep out intruders.

#### 8.4.4 Agricultural Extension and Training

- Finalizing preparation of agricultural extension information from extension staff at various levels of their activities.

The questionnaire would be submitted to the Accademic Committee for scrutiny.

#### 8.4. 5 Production Farm

- 0.3 ha plot had been planted with water melons, giant sweet favourite variety. Mulching would start soon.
  
- Another 0.1 ha plot had been planted with Soya beans for seed multiplication.

### 9. 16TH NOVEMBER 1994

#### 9.1 Safari Reports

- Mr. Pyuza reported on his trip to MARTI Uyole where he had gone to do proper handing over his former duties.
  
- Mr. Shiratori reported on his trip to London to attend a Co-ordinators Meeting. He said 28 Co-ordinators from Africa and Latin America had gathered there to discuss project management techniques and how JICA funded projects could be self reliant.

He also gathered information about the possibility of ordering Project equipment from England.

#### 9.2 Departmental Reports

As most Heads of Departments and Experts were on Safari, no departmental report were given. However the Project Co-ordinator informed members that JICA Tokyo Headquarters had set a ceiling on the amount of money that KATC Project would be allowed to spend. He also informed the meeting that a team of three construction experts would visit KATC sometime in February 1995 to scrutinize our proposals for construction and rehabilitation of Chakereni facilities.

#### 9.3 Security Issues

It was noted that the security situation at Chakereni Centre was lax. Staff members seemed to be unconcerned about the safety of public property.

It was therefore agreed that;

- All KATC Staff, being civil servant should feel responsible for all Government property within our jurisdiction for we are the custodians of such property.
- KATC should request to have control over the watchmen in the compound by having them transferred to KATC.
- Meanwhile the Project should employ three watchmen and place them near the farm pond immediately.

#### 9.4 Expansion of KATC Farm Area

Members were informed that Chekereni Village had agreed to allow KATC to expand its farm by 0.5ha as had been requested, on condition that during the dry season, water from the farm pond should be allowed to spill over to the canal leading to the village.

### 10. 29TH NOVEMBER 1994

#### 10.1 Textbook Writeup

Members were reminded that there was need to start thinking about writing teaching manuals and text books which would be used during training courses. It was emphasized that for KATC to conduct courses that were relevant to the local situation, KATC Staff should involve themselves in writing teaching manuals and text books using mostly data collected from the locality.

A member proposed that the first text book should be on Irrigated Rice Production in Lower Moshi - Present condition and Future Prospects.

Members agreed on the following steps towards realizing the goal;

- Data collection through literature review.
- Seminar to discuss the information with relevant personnel.

- Drafting of the manuscript.
- Review and amendment of manuscript by relevant personnel.
- Presentation of manuscript to the Accademic Committe.
- Translation into Swahili.
- Printing of Swahili and English Versions.

It was agreed that Mr. R. Lussewa should be the Promoter of the book writeup and that he should involve as many members of staff in this exercise as possible.

10.2 Committee of Experts met the previous week. The Co-ordinator reported that the Committee had discuss the plan of activities for the year 1995/96, Japanese financial year which ends on 31st March. He said the activity plan had to be ready for presentation at a Team Leaders meeting to be held in Nairobi Kenya in February 1995. The activity plan should include training courses to be conducted by KATC, Counterpart training in Japan, programme for short term experts, model infrastructure fund programme, technical exchange programme, staff seminars, publications production farm activities.

10.3 Departmental Reports

Agricultural Machinery Department roposed to introduce certain application forms which must be filled before machines and equipments or spareparts and fuels could be borrowed from the workshop. They included;

- Application Forms.
- Operation and Record Forms.
- Fuel Record Forms.

Agricultural Machinery also reported on the repair works in the workshop which included the repair of the harvester and the milling machine.

Production Farm Department reported on the on-going repair work of the fence around the farm and watering of water-melons.

Rice Cultivation Department reported on the preparations being made to accommodate the Azolla experiment.

Water Management Department was continuing with the exercise of identifying equipment which would be needed by the department.

Agricultural Extension Department reported on the ongoing survey of Extension personnel in Moshi Rural District and the identification of possible candidates for KATC courses.

#### 10.4 Safari Reports

Mr. Lussewa reported on his trips to;

- Kibaha to attend the Soil Research Coordinating Committee Meeting.
- Ministry Headquarters in Pamba House and Temeke.
- University of Dar Es Slaam to gather information on Azolla.
- Arusha - to meet the Director of TPRI to invite him to deliver a paper in the upcoming Staff orientation seminar.

#### 11. 7TH DECEMBER 1994

##### 11.1 Committee Reports

###### 11.1.1 Committee of Experts

The Co-ordinator reported on the Experts' meeting held on 5th December 1994. Discussions centred on the plan of activities. He also announced that the Short Term Expert on Pest Control Mr. Yamamoto would be coming to KATC in March 1995, and would stay for three months.

- The Short Term Expert on Agricultural Economics would be coming to KATC towards the end of January 1995. He would stay for only 40 days.
- Mr. Seko, a former expert of the FAO, would be coming to KATC as a Short term expert on Agricultural Economics, staying for one month.

JICA would be sending a Project Consultation Team to visit KATC before the end of January 1995.

11.1.2 Seminar Preparation Committee

It was reported that about twenty people from various institutions had been invited to present papers to the staff orientation seminar. The committee was still awaiting for official responses, although most of them had informally responded positively.

11.2 Safari Report

Mr. Tomitaka, Mr. Sarakikya and Mr. Pyuza reported on their trip to Morogoro to attend the National Farming Systems Coordinating Committee Meeting. A number of useful documents were collected.

The Principal reported on his trip to Dodoma to attend the Annual General Meeting and Conference of the Tanzania Society of Agricultural Education and Extension. He urged staff members to join the Society to benefit from such Conferences.







JICA