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*S. Higa*

RECORD OF DISCUSSIONS  
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM  
AND  
THE AUTHORITIES CONCERNED OF THE GOVERNMENT OF SOLOMON ISLANDS  
ON THE TECHNICAL COOPERATION  
FOR  
THE PROJECT FOR PROMOTION OF PRIMARY HEALTH CARE IN SOLOMON ISLANDS

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Dr. Seisho Higa, Deputy Director of Health and Environment Department and Chief of Preventive Division in Okinawa, visited Solomon Islands from April 7 to 14, 1991, for the purpose of working out the details of the technical cooperation programme for the Project for Promotion of Primary Health Care in Solomon Islands (hereinafter referred to as "the Project").

During its stay in Solomon Islands, the Team exchanged views and had a series of discussions with Solomon Islands authorities concerned in respect of the desirable measures to be taken by both governments for successful implementation of the Project.

As a result of the discussions, both parties agreed to recommend to their respective governments the matters referred to in the document attached hereto.

Honiara, April 11, 1991

*Seisho Higa*

Dr. Seisho Higa  
Leader,  
Japanese Implementation Survey Team,  
Japan International Cooperation Agency,  
Japan

*D. Ho'ota*

Mr. D. Ho'ota M.B.E.  
Permanent Secretary  
Ministry of Health and  
Medical Services,  
Solomon Islands

THE ATTACHED DOCUMENT

*Dr. Williams*

I. COOPERATION BETWEEN BOTH GOVERNMENTS *DA*

1. The Government of Japan and the Government of Solomon Islands will cooperate with each other in implementing the Project for the purpose of improving the health status of communities in Solomon Islands by promoting integration of health service activities in the framework of primary health care.
2. The Project will be implemented in accordance with the Master Plan which is detailed in Annex I.

II. DISPATCH OF JAPANESE EXPERTS

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, the services of Japanese experts as listed in Annex II through normal procedures under the Technical Cooperation Scheme of Japan.
2. The Japanese experts referred to in 1 above and their families will be granted in Solomon Islands the privileges, exemptions and benefits as listed in Annex III and will be granted privileges, exemptions and benefits no less favourable than those granted to experts of third countries or international organizations performing similar missions.

III. PROVISION OF MACHINERY AND EQUIPMENT

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for implementation of the Project as listed in Annex IV, through normal procedures under the Technical Cooperation Scheme of Japan.
2. The articles referred to in 1 above will become the property of the Government of Solomon Islands upon being delivered C.I.F. to Solomon Islands authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for implementation of the Project in consultation with the Japanese experts referred to in Annex II.

*A. Udaya*  
IV. TRAINING OF SOLOMON ISLANDS' COUNTERPART PERSONNEL IN JAPAN *DA*

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to receive, at its own expense, Solomon Islands counterpart personnel connected with the Project for technical training in Japan through normal procedures under the Technical Cooperation Scheme of Japan.
2. The Government of Solomon Islands will take necessary measures to ensure that the knowledge and experience acquired by Solomon Islands' counterpart personnel from technical training in Japan will be utilized effectively for implementation of the Project.

V. SPECIAL MEASURES TO BE TAKEN BY THE GOVERNMENT OF JAPAN

1. In order to assure smooth implementation of the Project, in accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to support the Government of Solomon Islands in financing a portion of the following local expenditures necessary for the training programs for middle-level manpower conducted in Solomon Islands.
  - (1) Travel allowances to and from the place of training for training participants.
  - (2) Expenditures for preparation of teaching materials.
  - (3) Travel allowances for field trips for training participants.
  - (4) Expenditures for the purchase of supplies and equipment necessary for training programs.
  - (5) Travel allowances for instructors when they accompany training participants on field trips.
  - (6) Fees for instructors invited from institutions other than ones directly connected with the Project.
2. Support for the above-mentioned expenditures will be reduced annually. The reduced portion of the expenditures will be replaced by Solomon Islands side.

VI. MEASURES TO BE TAKEN BY THE GOVERNMENT OF SOLOMON ISLANDS

1. In accordance with the laws and regulations in force in Solomon Islands, the Government of Solomon Islands will take necessary measures

*S. Loriga* to provide at its own expense: *DM*

- (1) Services of Solomon Islands counterpart personnel and administrative personnel as listed in Annex V;
- (2) Land, buildings and facilities as listed in Annex VI;
- (3) Supply or replacement of machinery, equipment, instruments, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than those provided through JICA under III-1 above;
- (4) Transportation facilities and travel allowance for official travel by Japanese experts within Solomon Islands;
- (5) Suitably furnished accommodations for the Japanese experts and their families.

2. In accordance with the laws and regulations in force in Solomon Islands, the Government of Solomon Islands will take necessary measures to meet:

- (1) Expenses necessary for the transportation within Solomon Islands of the Equipment items referred to in III-1 above as well as for installation, operation and maintenance thereof;
- (2) Customs duties, internal taxes and any other charges imposed in Solomon Islands on the articles referred to in III-1 above;
- (3) All running expenses necessary for implementation of the Project.

#### VII. ADMINISTRATION OF THE PROJECT

1. The Permanent Secretary of the Ministry of Health and Medical Services will bear overall responsibility for the successful implementation of the Project.
2. The Under Secretary of Health Improvement Services, Ministry of Health and Medical Services, will be responsible for administrative and managerial matters of the Project.
3. The Director of Medical Training and Research Centre, the Head of Health Planning division, the Head of Primary Health Care division, the Head of Malaria Control division, the Head of Nursing division, the Head of Health Education division, (and a person in charge with Hepatitis control will be identified) will be responsible for technical and practical matters.

#### VIII. CLAIMS AGAINST JAPANESE EXPERTS

The Government of Solomon Islands undertakes to bear claims, if any

*S. K. K. K.* arise, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with, the discharge of their official functions in Solomon Islands, except for those cases arising from willful misconduct or gross negligence by the Japanese experts. *DM*

#### IX . MUTUAL CONSULTATION

There will be mutual consultation between the two governments on any major issues arising from, or in connection with, this Attached Document.

#### X . TERMS OF COOPERATION

The duration of technical cooperation for the Project will be five (5) years from September 1, 1991.

#### XI. JOINT COORDINATING COMMITTEE

The Joint Coordinating Committee for the smooth implementation of the Project will be established at the start of the Project. The composition of the Committee is listed in Annex VII.

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## I. MASTER PLAN

## 1. General objective of the Project

The general objective of the Project is to further promote existing integrated health service activities in the framework of primary health care in Solomon Islands.

## 2. Activities under the Project:

- (1) To further strengthen management and supervising skills at the provincial and community levels in order to promote the primary health care strategy.
- (2) To further promote information, education, and communication activities in health education at the community level.
- (3) To further develop peripheral health manpower in order to strengthen implementation of Primary Health Care strategy.
- (4) To further strengthen the national tuberculosis control programme and to promote integrated tuberculosis control measures at the provincial and community levels.
- (5) To review the existing malaria control measures and operational strategies being used in Solomon Islands and to examine any potential malaria control measures in order to find out the most effective and appropriate measures to the local situation in Solomon Islands. These activities will be implemented in close coordination with Global Malaria Control of WHO.
- (6) To evaluate the prevalence of Hepatitis B in communities and assist in establishing Hepatitis B control programme appropriate to the local situation in the framework of Primary Health Care.

## 3. Implementation of Technical Cooperation

The Government of Japan will cooperate with the Government of Solomon Islands in carrying out the Project through the dispatch of Japanese experts, acceptance of Solomon Islands personnel for training in Japan and provision of equipment.



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II. JAPANESE EXPERTS

1. Leader
2. Coordinator
3. Experts in the following fields:
  - (1) Health Education ( Audio-visual production )
  - (2) Tuberculosis
  - (3) Malaria
  - (4) Hepatitis B
4. Other related fields mutually agreed upon as necessary.

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III. PRIVILEGES, EXEMPTIONS AND BENEFITS

1. Exemptions from income tax and charges of any kind imposed on or in connection with the living allowances remitted from abroad.
2. Exemption from import duties and any other charges pertaining to personal and household effects, including one motor vehicle per expert, which may be brought into Solomon Islands.
3. In case of an accident or emergency, the Government of Solomon Islands will use all its available means to provide medical and other necessary assistance to the Japanese experts and their families.

*Signature*  
IV.

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LIST OF THE EQUIPMENT

Equipment pertaining to:

1. Health education
2. Tuberculosis control
3. Malaria control
4. Hepatitis B
5. Other related fields mutually agreed upon as necessary

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V. LIST OF SOLOMON ISLANDS COUNTERPART AND ADMINISTRATIVE PERSONNEL

1. Chief of the Project
2. Counterpart personnel in the fields of:
  - (1) Health Education
  - (2) Tuberculosis
  - (3) Malaria
  - (4) Hepatitis B
  - (5) Others mutually agreed upon as necessary
3. Administrative personnel:
  - (1) Secretary
  - (2) Clerks
  - (3) Typists
  - (4) Drivers
  - (5) Other supporting staffs mutually agreed upon as necessary

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VI. LAND, BUILDINGS AND FACILITIES

*DA*

1. Land

2. Buildings and facilities

- (1) Sufficient space for implementation of the Project
- (2) Office for the leader of Japanese experts
- (3) Offices and necessary facilities for Japanese experts
- (4) Facilities such as electricity, gas and water supply, sewerage system, telephone and furniture necessary for Project activities.

*A. Longa* VII. JOINT COORDINATING COMMITTEE *DA*

1. Functions

The Joint Coordinating Committee will meet at least once a year and whenever necessity arises, and work;

- (1) To review the overall progress of the Project as well as the achievements of annual work plan
- (2) To review and exchange views on major issues arising from or in connection with the Project

2. Composition

(1) Chairman:

Permanent Secretary of the Ministry of Health and Medical Services

(2) Solomon Islands side;

- (a) Under Secretary of Health Improvement Service
- (b) Director of Medical Training Research Centre
- (c) Head of Health Planning Division
- (d) Head of Primary Health Care Division
- (e) Head of Malaria Control Division
- (f) Head of Nursing Division
- (g) Head of Health Education
- (h) a person in charge with Hepatitis control to be identified.
- (i) Director of Health and Medical Services of Guadalcanal Province

(3) Japanese side;

- (a) Leader of the Japanese expert team
- (b) Coordinator
- (c) Japanese experts
- (d) Resident Representative of JICA Papua New Guinea office
- (e) Other personnel to be dispatched by JICA

Notes: Official(s) of the Embassy of Japan may attend the Joint Coordinating Committee as observer(s)

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*S. Higa*

TENTATIVE SCHEDULE OF IMPLEMENTATION  
OF  
PROJECT FOR PROMOTION OF PRIMARY HEALTH CARE IN SOLOMON ISLANDS

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and Solomon Islands authorities concerned have jointly formulated the Tentative Schedule of Implementation of the Project as annexed hereto.

This schedule has been formulated in connection with the Attached Document of the Record of Discussions signed between the Team and Solomon Islands authorities concerned for the Project, on condition that the necessary budget be allocated for the implementation of the Project and that the schedule is subject to change within the framework of the Record of Discussions when necessity arises in the course of implementation of the Project.

Honiara, April 11, 1991

*Seisho Higa*

*D. Ho'ota*

Dr. Seisho Higa  
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Japanese Implementation Survey Team,  
Japan International Cooperation  
Agency, Japan

Mr. D. Ho'ota M.B.E.  
Permanent Secretary  
Ministry of Health and Medical  
Services, Solomon Islands

TENTATIVE SCHEDULE OF IMPLEMENTATION  
PRIMARY HEALTH CARE PROJECT IN SOLOMON ISLANDS

Japanese Fiscal Year (April-March)	1991/92 4 5 6 7 8 9 10 11 12 1 2 3	1992/93 4 5 6 7 8 9 10 11 12 1 2 3	1993/94 4 5 6 7 8 9 10 11 12 1 2 3	1994/95 4 5 6 7 8 9 10 11 12 1 2 3	1995/96 4 5 6 7 8 9 10 11 12 1 2 3	1996/97 4 5 6 7 8 9 10 11 12
1. Dispatch of Japanese Experts to Solomon Islands	Project Leader					
	Experts in other related fields					
	Coordinator					
2. Training of Solomon Islands Personnel in Japan						
3. Provision of Machinery and Equipment						
4. Dispatch of Japanese Mission to Solomon Islands						

The number of personnel, duration and fields of training in Japan are subject to further discussion.

Note : This schedule is formulated tentatively on the assumption that the necessary budget will be acquired by both sides.  
This schedule is subject to change within the framework of the Record of Discussions when the necessity arises in the course of project implementation.



NOTE OF DISCUSSIONS BETWEEN THE JAPANESE IMPLEMENTATION  
SURVEY TEAM AND THE GOVERNMENT OF SOLOMON ISLANDS  
ON THE TECHNICAL COOPERATION PROGRAMME FOR THE  
PROJECT FOR PROMOTION OF PRIMARY HEALTH CARE

IN SOLOMON ISLANDS

APRIL 9 - 11, 1991

The Japanese Implementation Survey Team headed by Dr. Seisho Higa visited Solomon Islands and held discussions with the Ministry of Health and Medical Services, Solomon Islands regarding the details of the Project. During the discussions following comments were made by Solomon Islands side:

1) III.1.

Under the provision of machinery and equipment, vehicles will be included in the concept of equipment for the purpose of smoothing the implementation of the Project.

2) V.2.

The portion of reduction which will be replaced by Solomon Government will be discussed subsequently in the joint coordinating committee.

3) VI.1. (4)

Details of expenditures on transportation facilities and travel allowance for official travel by Japanese experts within Solomon Islands will be discussed subsequently.

4) VI.1. (5)

Solomon Government will assist to find suitably furnished accommodations for the Japanese experts and their families, and details of expenditure of accommodations will be discussed subsequently.

5) Annex V.3. (1)

Solomon Islands side will secure to provide a secretary to the Project. The rest of supporting staffs will be provided either as a part time or a full time bases.

