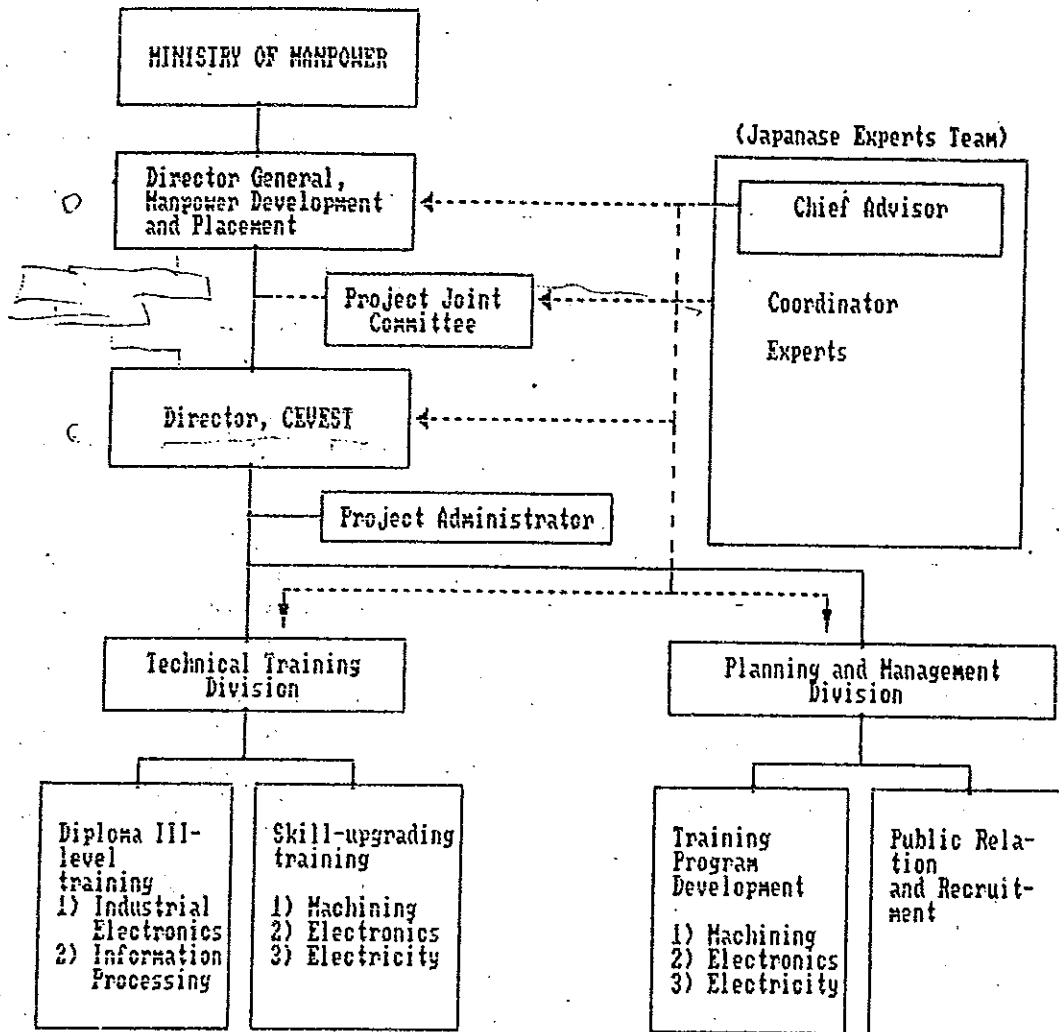


ANNEX-IV. INDONESIAN PERSONNEL

1. Director General of Manpower Development and Placement, Ministry of Manpower
2. Secretary of Director General of Manpower Development and Placement, Ministry of Manpower
3. Head of the Center for Vocational Training Centers, Ministry of Manpower
4. Director of the Directorate of Manpower Training and Development, Ministry of Manpower
5. Director of the CEVEST, Ministry of Manpower
6. Personnel of Diploma III-level Training in the CEVEST
 - Chief Instructor of Industrial Electronics -1
 - Chief Instructor of Information Processing -1
 - Instructors of Industrial Electronics -4
 - Instructors of Information Processing -4
7. Personnel of the Skill-Upgrading Training in the CEVEST
 - Head of Planning and Management Division -1
 - Staff with machining expertise in Planning and Management Division -2
 - Staff with electrical expertise in Planning and Management Division -2
 - Staff with electronic expertise in Planning and Management Division -2
 - Staff for public relations and recruitment of trainees in Planning and Management Division -3
 - Chief Instructors and instructors in technical training divisions - appropriate numbers
8. Supporting staff such as clerical staff and drivers
9. Administrative staff
10. Other necessary staff

K.I.

ANNEX-VII. ORGANIZATION CHART OF THE PROJECT



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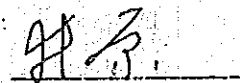
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MINUTES OF UNDERSTANDING
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND THE AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE REPUBLIC OF INDONESIA
ON THE JAPANESE TECHNICAL COOPERATION
FOR THE CEVEST VOCATIONAL TRAINING DEVELOPMENT
PROJECT

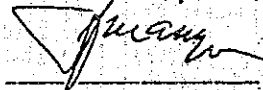
The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "the JICA") headed by Mr. Katsusuke Ihara, visiting the Republic of Indonesia from March 19, 1992, has conducted a meeting with Mr. Ismail Sumaryo, Director General of Manpower Development and Placement, for the purpose of discussing the implementation of the CEVEST Vocational Training Development Project (hereinafter referred to as "the Project").

During its stay, both the Team and the Indonesian authorities had a series of discussions in respect of desirable measures to be taken by both Governments for successful implementation of the Project and signed the Record of Discussions on March 26, 1992. ~~This Record of Discussions~~ is based on the Minutes of Meeting which was conducted in January 27, 1992 with the title of "the Technical Cooperation Program for the Second Phase of the CEVEST". On this occasion, both sides also reconfirmed the matters as attached hereto.

Jakarta, March 24 1992



Mr. KATSUSUKE IHARA
Leader, Implementation
Survey Team, Japan
International Cooperation
Agency,
Japan



Mr. ISMAIL SUMARYO
Director General of
Manpower Development
and Placement,
Ministry of Manpower,
The Republic of
Indonesia

THE ATTACHED DOCUMENT

1. Outlines of Training Implementation Plan

1-1. Instructor Training Courses at Diploma III-Level

(1) Training Fields

- a) Industrial Electronics
- b) Information Processing

(2) Target Trainees of Diploma-III Level Training

- Instructors of the Ministry of Manpower
- Government employees of the Ministry of Manpower

(3) Training Target

a) Industrial Electronics

To train and enable vocational training instructors to design electronic circuits and make basic designs of electronic control systems by using related software

b) Information Processing

To train and enable vocational training instructors to analyze and design computer application systems

(4) Numbers of Trainees Per Group

- a) Industrial Electronics - 15
- b) Information Processing - 15

(5) Course Duration

- a) Industrial Electronics - 3 years
- b) Information Processing - 3 years

(6) Condition of Enrollment

a) Industrial Electronics

- Minimum qualification of trainees will be high school graduates or those equivalent to same levels.

- Trainees holding Diploma II qualification in electronics can enroll from the second year of Diploma III-level training course.

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b) Information Processing

- Minimum qualification of trainees will be high school graduates or those equivalent to same levels.
- All the trainees will be requested to take part in the training from the first year of Diploma III-level training course.

1-2. Skill-Upgrading Training

(1) Training Fields

- a) Machining
- b) Electricity
- c) Electronics

(2) Target Trainees of Skill-Upgrading Training

- Workers and technicians at private enterprises
- Vocational training instructors of other ministries and private training institutions

(3) Numbers of Trainees

Numbers of trainees will be decided depending on training needs and on numbers of machinery and equipment items available at the CEVEST.

(4) Training Courses

Training courses will be determined in consideration of the findings of needs surveys, availabilities of facilities at the CEVEST, instructors' technical skills and so on.

(5) Training Level

In principle, the technical levels of training courses will not be higher than the current technical levels of the CEVEST.

2. Building Renovation Work

Renovation work will be undertaken according to the designs submitted to the Indonesian side dated on March 3, 1992 by the Japanese side.

K. I.

Indonesian side explained that necessary budget had been already approved to complete the renovation work by November, 1992. Installment of office fixtures will be completed by October of 1993, accordingly.

3. Establishment of the Implementing Organization of the Project.

Indonesian side explained that it had made a special instruction, that is the Minister's Decree called KEP. 87/MEN/1992 attached as ANNEX I, dated on February 24, 1992, to officially declare the organization of the CEVEST and its supporting body named as the Advisory Council to attain successful achievements especially by conducting Diploma III-level training at the CEVEST. The Advisory Council will function in honorable sense.

4. Approval of Diploma III-Level Training.

Indonesian side reaffirmed that it would not be difficult and not take longer time to get the approval of Diploma-III level training at the CEVEST from the Ministry of Education and Culture because the CEVEST was already the institution implementing Diploma II-level training courses.

Inter-coordination approach will further be taken to obtain the authorization of the Diploma III-level training at the CEVEST before the commencement of the said training between the Ministry of Manpower and the Ministry of Education and Culture, accordingly.

5. Request Forms for the Assignment of Japanese Experts and the Provision of Machinery and Equipment.

Indonesian side agreed to forward the relevant request forms, namely A-1 form for the assignment of Japanese Experts and A-4 form for the provision of machinery and equipment at its earliest possible.

K.I.

Japanese side explained that it would try its best to respond to those requests.

Indonesian side requested to the Japanese side to further consider the items of machinery and equipment for the Planning and Management Division.

Japanese side assured that the specification of machinery and equipment for the Planning and Management Division would be finally determined in consideration of the function of the Division that is to be more mobile to and more frequently communicatable with private enterprises to effectively assume the activities of the Division.

6. Counterpart Personnel

Indonesian side confirmed to secure the following counterpart personnel.

(1) Diploma III-Level Training

- a) Chief instructor for Industrial Electronics with university graduate of electronics and several years of experience in the said field.
- b) Chief instructor for Information Processing with university graduate of electronics and several years of experience in electronics. He has competency in the No.2 through No 9 subjects except No 7. of proposed curriculum in the Minutes of Meeting signed on January 27, 1992.
- c) Instructors for both courses will be nominated from the candidates of university graduates and Diploma III holders. Nominated instructors for Information Processing will take basic training related to computer engineering by the effort of the Indonesian side.

(2) Skill-Upgrading Training

- a) Head of Planning and Management Division with university graduate and long experience as instructors
- b) Staff with electrical, electronic and machining expertise with long experience as instructor in the respective field

K. I.

- c) Staff for public relations and recruitment with university graduate

7. Dissemination of the achievements of the Project

Indonesian side assured to support local vocational training centers so as to enable them to implement training fields such as Industrial Electronics and Informations Processing by utilizing the instructors completing relevant Diploma III - level training courses by the Project.

K. I.

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MENTERI TENAGA KERJA
REPUBLIK INDONESIA

MINISTER OF MANPOWER
OF THE REPUBLIC OF INDONESIA

D E C I S I O N

MINISTER OF MANPOWER OF THE REPUBLIC OF MANPOWER
NUMBER : KEP. 87 /MEN/1992

R E G A R D I N G

ESTABLISHMENT OF THE IMPLEMENTING ORGANIZATION
FOR BEKASI, CEVEST DIPLOMA III
EDUCATION AND TRAINING PROGRAM

THE MINISTER OF MANPOWER

- Considering :
- a. that in the effort to create integrity and skilled candidate instructors, experts, and technicians, which constitute one of the efforts to develop human resources in the scheme to support the development of the country, there is a need for training;
 - b. that to improve effectiveness and efficiency of guidance and training of BLK/KLK instructors, experts, and technicians in other government, companies and private training institutions, there is a need to give an opportunity for training at Bekasi CEVEST Education and Training Centre, in an effort to improve expertise and skills of the instructors and employees.

c. that the Government of Japan through her JICA intends to continue her assistance in the scheme of technical co-operation with Bekasi CEVEST Education and Training Program, and there is, therefore a need to establish an "Organization" which specifically handles the Japanese Government's assistance.

- Remembering :
1. Presidential Decision, No. : 44 Year 1974;
 2. Presidential Decision, No. : 45/M Year 1988;
 3. Presidential Decision, No. : 15 Year 1984;
further ammended by the Presidential Decision
No. : 12 Year 1986;
 4. Decision of the Minister of Manpower
No. : KEP - 199/MEN/1983.
 5. Decision of the Misister of Manpower
No. : KEP - 1309/MEN/1986.
 6. Decision of the Minister of Manpower
No. : Kep - 525/MEN/1988.

Taking into

Consideration : Agreement of the State Minister for Efficiency of State Apparatus in his letter No. : 656/I/MENPAN/12/1986, dated 4 December 1986.

D E C I D E D

The establishment of the organization which is operationally handling the implementation of instructors' training for Diploma III, in collaboration with the Japanese Experts in the framework of the Japanese Government's Technical co-operation, which hereinafter called the Implementing Organization of CEVEST Diploma III Education and Training Program.

ARTICLE I
DUTIES AND LOCATION

Chapter 1

- (1) The Head of the Implementing Organization of CEVEST Diploma III Education and Training Program, or called the Director of CEVEST Diploma III Education and Training Program, is responsible to conduct the guidance and training for BLK-KLK instructors, experts and technicians in other Government's, companies and private training institutions for various vocations, by using their workshops, dormitories, and other facilities.
- (2) This Organization is located at the Bekasi CEVEST BLK by utilizing the existing facilities, means, and personnel / instructors.

Chapter 2

- (1) This Organization is under the jurisdiction of and responsible to the Director General for Manpower Development and Guidance, and in its daily operations will be assisted by the Director for Vocational Training Development and the Head of PUSLATKER according to their functions and duties.
- (2) In implementing the development described in Chapter 1, the Director for Vocational Training Development and Head of PUSLATKER will consult the Director General for Manpower Development and Placement in matters relating training programs for instructors, experts and technicians.

Chapter 3

To conduct the duties described in Chapter 1, the Organization has the following functions :

- a. Formulation of plans for the implementation activities and program management related to the formulations of training systems and methods, collection of training needs information, and determination of plans, development and formulation of the implementation of training programs.
- b. To formulate training implementation programs, prepare curriculums, sillabies and training facilities, and conduct training and its administration.

ARTICLE II

ORGANIZATIONAL STRUCTURE

Chapter 4

(1) Education and Training for Diploma III Program, consists of :

- Director
- Vice Director
- Division for Planning and Management for machining, electricity and electronics.
- Division for Diploma III Training for industrial electronics and information processing.
- Administration Division, and Administration of Education and Training for Diploma III Program.

Chapter 7

Each organizational units within the Diploma III Program, is responsible to supervise and coordinate their respective subordinates, and give guidances and directives related to the implementation of the duties of their sub-ordinates.

Chapter 8

Each manager of the organizational units is obliged to follow and obey the guidelines, and be responsible to their respective superiors, and submit periodic reports at the times decided; to smoothe the implementation of duties, and to conduct periodic meetings.

Chapter 9

Each report from sub-ordinates received by the managers of the organizational units, is obliged to be processed and used as a material for further formulation of reporting, and for the purposes of decision making in giving guidances to sub-ordinates.

TENTATIVE SCHEDULE OF IMPLEMENTATION
FOR
THE CREST VOCATIONAL TRAINING DEVELOPMENT PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and the authorities concerned of the Government of the Republic of Indonesia agreed to the Tentative Schedule of Implementation of the Project (hereinafter referred to as "the T.S.I.") as attached hereto.

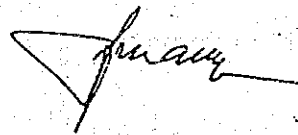
This was formulated in line with the Attached Document of the Record of Discussions signed between the Team and the Indonesian authorities concerned, condition that the necessary budget is allocated ^{on} for implementation of the Project.

Both the Team and the Indonesian authorities agreed that the T.S.I. is subject to change within the framework of the Record of Discussions as the necessity arises in the course of implementation.

Jakarta, March 24 1992



Mr. KATSUSUKE IHARA
Leader, Implementation
Survey Team, Japan
International Cooperation
Agency,
Japan



Mr. ISMAIL SUMARYO
Director General of
Manpower Development
and Placement,
Ministry of Manpower,
The Republic of
Indonesia

TENTATIVE SCHEDULE OF IMPLEMENTATION

| | 1992 / 1993 | 1993 / 1994 | 1994 / 1995 | 1995 / 1996 | 1996 / 1997 | 1997 / 1998 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| I. Terms of Cooperation | | | | | | |
| II. Inputs by the Japanese Side | | | | | | |
| 1. Dispatch of Long-term Expert | | | | | | |
| (1). Chief Advisor | | | | | | |
| (2). Coordinator | | | | | | |
| (3). Industrial Electronics (DIII) | | | | | | |
| (4). Information Processing (DIII) | | | | | | |
| (5). Planning and Management (Machining) | | | | | | |
| (6). Planning and Management (Electricity) | | | | | | |
| (7). Planning and Management (Electronics) | | | | | | |
| 2. Dispatch of Short-term Experts | | | | | | |
| 3. Provision of Machinery and Equipment | | | | | | |
| 4. Training of Indonesian Personnel in Japan | | | | | | |
| III. Inputs by the Indonesian Side | | | | | | |
| 1. Services of Indonesian Personnel | | | | | | |
| 2. Expenses for Implementation of the Project | | | | | | |
| 3. Building Renovation Work | | | | | | |
| 4. Office Fixtures | | | | | | |
| IV. Project Joint Committee | | | | | | |
| V. Implementation of Training Courses | | | | | | |
| 1. Instructor Training Courses (DIII) | | | | | | |
| 2. Skill-Upgrading Courses for Workers and Technicians at Private Enterprises | | | | | | |
| | 4/1 7/1 | 10/1 1/1 | 4/1 7/1 | 10/1 1/1 | 4/1 7/1 | 10/1 1/1 |
| | 4/1 | 10/1 | 4/1 | 10/1 | 4/1 | 10/1 |
| | 7/1 | 1/1 | 7/1 | 1/1 | 7/1 | 1/1 |

for

THE RECORD OF DISCUSSIONS
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND THE AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE REPUBLIC OF INDONESIA
ON THE JAPANESE TECHNICAL COOPERATION FOR
THE FOREST TREE IMPROVEMENT PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Mr. Hisashi Watanabe, Director General of Forest Tree Breeding Institute, Forestry Agency, visited the Republic of Indonesia from February 13 to 24, 1992 for the purpose of working out the details of the technical cooperation programme concerning the Forest Tree Improvement Project (hereinafter referred to as "the Project") in the Republic of Indonesia.

During its stay in the Republic of Indonesia, the Team exchanged views and had a series of discussions with the Indonesian authorities concerned in respect of the desirable measures to be taken by both Governments for the successful implementation of the above mentioned project.

As a result of the discussions, both parties agreed to recommend to their respective Governments the matters referred to in the document attached hereto.

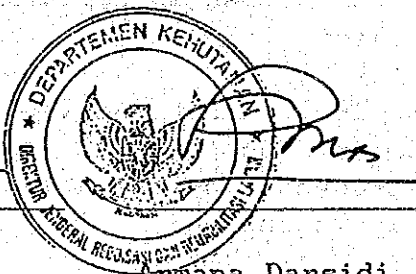
Jakarta, the Republic of Indonesia

February 21, 1992

No.209/V-RP/92

渡辺

江



Hisashi Watanabe
Leader,
Implementation Survey Team,
Japan International
Cooperation Agency

Armana Darsidi
Director General of Reforestation
and Land Rehabilitation,
Ministry of Forestry

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN BOTH GOVERNMENTS

1. The Government of Japan and the Government of Republic of Indonesia will cooperate with each other in implementing the Project in accordance with the Master Plan given in Annex I.

II. DISPATCH OF JAPANESE EXPERTS

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide at its own expense services of the Japanese experts as listed in Annex II through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Japanese experts referred to in 1 above and their families will be granted in the Republic of Indonesia the privileges, exemptions and benefits no less favorable than those accorded to experts of third countries working in the Republic of Indonesia under the Colombo Plan Technical Cooperation Scheme. Those privileges, exemptions and benefits will include the following :
 - (1) Exemption from income taxes and charges of any kind imposed on or in connection with the living allowance remitted from abroad in relation to the implementation of the Project;
 - (2) Exemption from import and export duties and any other charges imposed on personal and household effects which may be brought in from abroad or taken out of the Republic of Indonesia;
 - (3) Exemption from import taxes, import sales taxes, sales taxes and other taxes and charges of any kind imposed on or in connection with the purchase in the Republic of Indonesia by the Japanese experts of one motor vehicle per expert;
 - (4) Free local medical services and facilities for the Japanese experts and their families.

III. PROVISION OF MACHINERY AND EQUIPMENT

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide at its own expense such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Annex III, through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Equipment will become the property of the Government of the Republic of Indonesia upon being delivered C.I.F. to the Indonesia authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for the implementation of the Project in consultation with the Japanese with the experts referred to in Annex II.

IV. TRAINING OF INDONESIAN PERSONNEL IN JAPAN

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to receive at its own expense the Indonesian personnel connected with the Project for technical training in Japan through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Government of the Republic of Indonesia will take necessary measures to ensure that the knowledge and experience acquired by the Indonesian personnel from technical training in Japan will be utilized effectively for the implementation of the Project.

V. SERVICES OF INDONESIAN COUNTERPART AND ADMINISTRATIVE PERSONNEL

In accordance with the laws and regulations in force in the Republic of Indonesia, the Government of the Republic of Indonesia will take necessary measures to secure at its own expense the service of suitably qualified Indonesian counterparts and administrative personnel as listed in Annex IV.

VI. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE REPUBLIC OF INDONESIA

1. In accordance with the laws and regulations in force in the Republic of Indonesia, the Government of the Republic of Indonesia will take necessary measures to provide at its own expense:
 - (1) Land, buildings and facilities as listed in Annex V;
 - (2) Supply or replacement of machinery, equipment, instrument, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than those provided through JICA under III above;
 - (3) Transportation facilities and travel allowance for the official travel of the Japanese experts within the Republic of Indonesia;
 - (4) Suitably furnished accommodations for the Japanese experts and their families.
2. In accordance with the laws and regulations in force in the Republic of Indonesia, the Government of the Republic of Indonesia will take necessary measures to meet:
 - (1) Expenses necessary for the transportation of the Equipment within the Republic of Indonesia as well as for its installation, operation and maintenance thereof;
 - (2) Customs duties, internal taxes and any other charges imposed on the Equipment in the Republic of Indonesia;
 - (3) All running expenses necessary for the implementation of the Project.

VII. ADMINISTRATION OF THE PROJECT

1. The Director General of Reforestation and Land Rehabilitation (herein after referred to as "D.G.RLR."), Ministry of Forestry will bear overall responsibility for the implementation of the Project.

2. The Director of Reforestation and Afforestation, D.G.RLR., Ministry of Forestry, as the Project Director, will be responsible for the administrative and managerial matters of the Project.
3. The Manager of the Project will be responsible for the activities of the Project.
4. The Japanese Team Leader will provide necessary recommendations and advice on technical and administrative matters concerning the implementation of the Project to the Project Director and the Project Manager.
5. The Japanese experts will give necessary technical guidance and advice to the Indonesian counterpart personnel on matters pertaining to the implementation of the Project.
6. For the effective and successful implementation of the Project, a Joint Steering Committee will be established with the function and composition as referred to in Annex VI.

VIII. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Republic of Indonesia undertakes to bear claims, if any arises, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Republic of Indonesia except for those arising from the willful misconduct or gross negligence of the Japanese experts.

IX. MUTUAL CONSULTATION

There will be mutual consultation between the two Governments on any major issues arising from, or in connection with this Attached Document.

X. JOINT EVALUATION

In order to review and evaluate the Project, both Governments will conduct the Joint Evaluation through JICA

and the Republic of Indonesia authorities concerned at the end of the cooperation term.

XI. TERM OF COOPERATION

The duration of the technical cooperation for the Project under this Attached Document will be five (5) years from June 1, 1992.

ANNEX

I. MASTER PLAN

1. Objective of the Project

In order to actively and steadily promote the Industrial Forest Plantation, Forest Rehabilitation and Regreening Programmes set by the Indonesian Government, the Project shall contribute to the implementation of Indonesian tree improvements through the development of the technologies of seed sources establishment, seed sources evaluation and seed production related to genetically superior seeds and seedlings of major tree species used for Industrial Forest Plantation.

2. Activities of the Project

- (1) To develop the technologies of seed sources development, seed sources establishment and seed sources evaluation
- (2) To develop the technologies of plant propagation
- (3) To formulate the dissemination system of superior seed sources
- (4) To advise on programmes for tree improvement development formulated by the Indonesian side

II. JAPANESE EXPERTS

1. Team Leader

2. Experts in the fields of :

- (1) Seed Source Establishment
- (2) Seed Source Evaluation
- (3) Plant Propagation

3. Coordinator

4. Short-term experts

Short-term experts will be dispatched when the necessity arises, for the smooth implementation of the Project.

III. LIST OF MACHINERY AND EQUIPMENT

1. Machinery, equipment, instruments, tool and other materials for :
 - (1) Seed Source Development
 - (2) Seed Source Establishment
 - (3) Seed Source Evaluation
 - (4) Development of Propagation Technology
 - (5) Nursery Establishment
2. Vehicles
3. Literature and Bibliograph of Tree Breeding

IV. LIST OF INDONESIAN COUNTERPART AND ADMINISTRATIVE PERSONNEL

1. Project Director
2. Counterpart personnel in the fields of:
 - (1) Project Management
 - (2) Seed Source Establishment
 - (3) Seed Source Evaluation
 - (4) Plant Propagation
3. Administrative personnel
 - (1) Clerical and service employees
 - (2) Drivers and laborers
 - (3) Other necessary supporting staff

V. LIST OF LAND, BUILDINGS AND FACILITIES

1. Land for
 - (1) Project Office and related facilities
 - (2) Seed Orchard, Scion Garden and Clone Bank
 - (3) Field Experimental Sites of Progeny Tests for Seed Source Establishment

2. Buildings and facilities for

- (1) Project Office
- (2) Experts rooms
- (3) Laboratory
- (4) Administrative room
- (5) Others

VI. THE JOINT STEERING COMMITTEE

1. Functions

The Joint Steering Committee will meet at least once a year and whenever necessity arises, and work:

- (1) To approve the Annual Work Plan to be formulated by the Project in accordance with the Record of Discussions;
- (2) To review the overall progress of the technical cooperation programme and the activities carried out under the above-mentioned Annual Work Plan in particular; and
- (3) To review and exchange views on major issues arising from or in connection with the technical cooperation programme.

2. Composition

- (1) Chairman: Director General of Reforestation and Land Rehabilitation, Ministry of Forestry
- (2) Indonesian side:
 - 1) Project Director; Director of Reforestation and Afforestation, D.G.RLR., Ministry of Forestry
 - 2) Director of Agency for Forestry Research and Development, Ministry of Forestry
 - 3) Director of Planning Bureau, Secretariate General, Ministry of Forestry
 - 4) Director of Industrial Forest Plantation, D.G.RLR., Ministry of Forestry
 - 5) Head of Yogyakarta Provincial Forestry Office
 - 6) Representative of Gadjah Mada University (UGM)
 - 7) Representative of Bogor Agricultural Institute (IPB)

- 8) Representative of the National Planning and Development Board (BAPPENAS)
- 9) The other persons appointed by the Chairman

(3) Japanese side:

- 1) Team Leader
- 2) Experts appointed by the Team Leader
- 3) Coordinator
- 4) Resident Representative of the Indonesia Office, JICA
- 5) Personnel concerned to be dispatched by JICA, if necessary

Note: Official(s) of the Embassy of Japan may attend the Joint Committee as observer(s).

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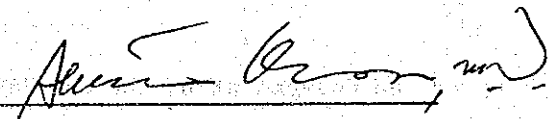
THE RECORD OF DISCUSSIONS BETWEEN THE JAPANESE
IMPLEMENTATION SURVEY TEAM AND THE
AUTHORITIES CONCERNED OF THE GOVERNMENT OF
THE LAO PEOPLE'S DEMOCRATIC REPUBLIC
ON JOINT JAPAN/WHO TECHNICAL COOPERATION
FOR THE PRIMARY HEALTH CARE PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Dr. Akira Osawa, Dean, Faculty of Medicine, University of the Ryukyus, visited the Lao People's Democratic Republic (hereinafter referred to as "the Lao PDR") from March 29 to April 2, 1992 for the purpose of working out the details of the technical cooperation program concerning Joint Japan/WHO Technical Cooperation for the Primary Health Care Project (hereinafter referred to as "the Project").

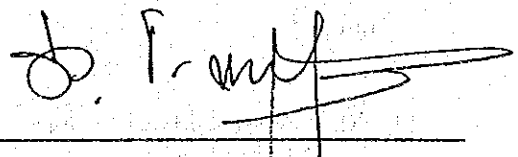
During its stay in the Lao PDR, the Team held a series of discussions and exchanged views with the Lao authorities concerned in respect of desirable measures by both Governments for successful implementation of the Project.

As a result, both parties agreed to recommend to their respective Governments the matters stated in the document attached hereto.

Vientiane, April 1, 1992



Dr. Akira Osawa
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency
JAPAN



Dr. Kheaphet Vanthanouvong
Chief of the Cabinet,
Ministry of Public Health,
LAO PEOPLE'S DEMOCRATIC REPUBLIC

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN THE TWO GOVERNMENTS

1. The Government of Japan and the Government of the Lao PDR will cooperate with each other in implementing the Project in accordance with the Master Plan given in Annex I.
2. The World Health Organization (hereinafter referred to as "WHO") is invited to cooperate with the Government of Japan and the Government of the Lao PDR in implementing the Project.

II. MEASURES TO BE TAKEN BY THE GOVERNMENT OF JAPAN

In accordance with the laws and regulations in force in Japan, the Government of Japan will take the following measures through JICA, at its own expense, according to normal procedures under the Colombo Plan Technical Cooperation Scheme (hereinafter referred to as "the Colombo Plan Scheme").

1. Dispatch of Japanese experts

The Government of Japan will provide the services of Japanese experts as listed in Annex II.

2. Provision of machinery and equipment

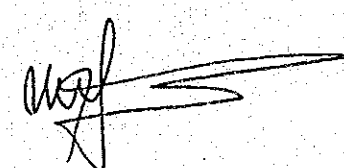
(1) The Government of Japan will provide such machinery, equipment and other materials (hereinafter referred to as "the Equipment") as listed in Annex III.

(2) The Equipment will become the property of the Government of the Lao PDR upon delivery c. i. f. to the Lao authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for implementation of the Project in consultation with the Japanese experts referred to in Annex II.

3. Training of Lao personnel in Japan

The Government of Japan will host Lao personnel connected with the Project for technical training in Japan.

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III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE LAO PEOPLE'S DEMOCRATIC REPUBLIC

In accordance with the laws and regulations in force in the Lao PDR, the Government of the Lao PDR will take, at its own expense, the following measures through normal procedures under the Colombo Plan Scheme:

1. Services of counterparts and administrative personnel

- (1) The Government of the Lao PDR will secure the services of suitably qualified Lao counterparts and administrative personnel as listed in Annex IV.
- (2) The Government of the Lao PDR will ensure that the knowledge and experience acquired by the Lao counterpart personnel from technical training in Japan is utilized effectively for successful implementation of the Project.

2. Provision of buildings and incidental facilities

The Government of the Lao PDR will provide buildings and incidental facilities as listed in Annex V.

3. Supply and/or replacement of machinery, equipment

The Government of the Lao PDR will supply and/or replace machinery, equipment, instruments, vehicles, tools, spare parts and other materials necessary for implementation of the Project other than the Equipment referred to in II-2 above.

4. Extension of privileges, exemptions and benefits to the Japanese experts and their families

The Government of the Lao PDR will extend the following:

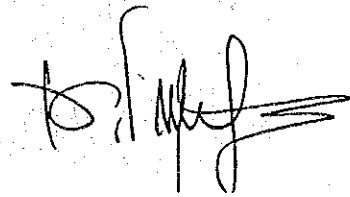
- (1) Privileges, exemptions and benefits no less favourable than those granted to experts of third countries or of other international organizations performing similar functions in the Lao PDR as stated in Annex VI.;
- (2) Transportation facilities and travel allowance for official travel by the Japanese experts within the Lao PDR;
- (3) Suitably furnished accommodations for the Japanese experts and their families.

5. Expenses necessary for implementation of the Project

The Government of the Lao PDR will cover the following expenses:

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- (1) Expenses necessary for transportation of the Equipment within Lao PDR, as well as for installation, operation and maintenance thereof;
- (2) Customs duties, internal taxes and any other charges imposed in the Lao PDR on the Equipment;
- (3) All running expenses necessary for implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. The Vice Minister of the Ministry of Public Health will bear overall responsibility for successful implementation of the Project.
2. The Chief of the Cabinet of the Ministry of Public Health will be responsible for administrative and managerial matters of the Project.
3. The Japanese Chief Advisor will provide necessary recommendations and advice on technical and administrative matters concerning implementation of the Project.
4. The Japanese experts will give necessary technical guidance and advice to the Lao counterpart personnel on matters concerning implementation of the Project.
5. For effective and successful implementation of the Project, the Joint Coordinating Committee will be established with the functions and composition as referred to in Annex VII.

V. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Lao PDR shall undertake to bear claims, if any arise, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Lao PDR, except for those arising from willful misconduct or gross negligence by the Japanese experts.

VI. MUTUAL CONSULTATION

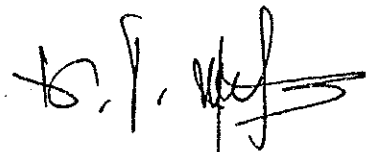
There will be mutual consultation between the two Governments on any major issues arising from or in connection with this Attached Document.

VII. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be five (5) years from October 1, 1992.

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I. MASTER PLAN

1. General objectives of the Project

The general objectives of the Project to be achieved through close collaboration among Japan, WHO and the Lao PDR are the following:

- (1) to improve delivery of comprehensive health services and utilization thereof at all levels based on primary health care;
- (2) to reduce morbidity and mortality from priority infectious diseases including poliomyelitis;
- (3) to develop and promote activities to support other PHC elements; and
- (4) to strengthen health planning, management, and information systems.

2. Activities of the Project

The Project supports improvement of the delivery of comprehensive primary health care services in Khammouane Province, and it will be initially implemented in selected districts of the province as a pilot area. It is seen, however, as part of a national effort to extend health system development based on primary health care throughout the country.

To achieve the above-mentioned objectives, the following activities are proposed:

- (1) Strengthening of the capabilities of the provincial and district health authorities to develop primary health care services;
- (2) Training of health personnel through various training courses on primary health care;
- (3) For the development of comprehensive primary health care services, the Expanded Program on Immunization (EPI) could be used as an entry point and through existing health services to increase utilization of such services, and to improve health status;

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- (4) Development of a model integrated infectious disease control and prevention system, including a health information and surveillance system;
- (5) Enhancing community participation through appropriate means including Information, Education and Communication(I.E.C.) activities;
- (6) Strengthening of the laboratory capabilities and roles of the National Institute of Hygiene and Epidemiology (NIHE) and the Institute of Malaria, Parasitology and Entomology (IMPE) at both the national and provincial level.

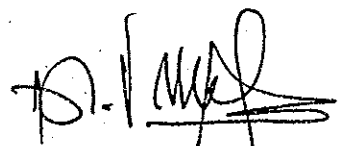
II. JAPANESE EXPERTS

1. Chief Advisor
2. Coordinator
3. Experts in the following fields:
 - (1) Primary Health Care
 - (2) EPI
 - (3) Epidemiology
 - (4) Other related fields mutually agreed upon as necessary.

III. LIST OF THE EQUIPMENT

1. Surveillance and data analysis equipment
2. Laboratory equipment
3. IEC(Information, Education and Communication) equipment
4. Other machinery and equipment mutually agreed upon as necessary.

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IV. LIST OF LAO COUNTERPART AND ADMINISTRATIVE PERSONNEL

1. Counterpart personnel in the fields of:
 - (1) Primary Health Care
 - (2) EPI
 - (3) Epidemiology
 - (4) Other related fields mutually agreed upon as necessary
2. Administrative personnel:
 - (1) Secretary
 - (2) Clerks
 - (3) Typists
 - (4) Drivers
 - (5) Other supporting staffs mutually agreed upon as necessary

V. LIST OF BUILDINGS AND FACILITIES

Building and facilities

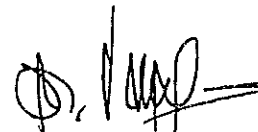
1. Sufficient space for implementation of the Project
2. Offices and necessary facilities for the Japanese experts
3. Facilities for the supply of electricity, gas and water; sewerage system; telephone, and furniture necessary for Project activities
4. Other facilities mutually agreed upon as necessary

VI. PRIVILEGES, EXEMPTIONS AND BENEFITS

1. The Government of the Lao PDR will grant exemption from income tax and other charges of any kind imposed on or in connection with allowances remitted from abroad.
2. The Government of the Lao PDR will grant exemption from customs duties for importation of personal effects by the Japanese experts and their families, as well as for importation of machinery and equipment related to their activities.
3. The Government of the Lao PDR will provide medical services.

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VII. THE JOINT COORDINATING COMMITTEE

1. Functions

The Joint Coordinating Committee will meet at least once a year and whenever the necessity arises, and work:

- (1) to formulate the Annual Work Plan of the Project;
- (2) to review the overall progress of the Project as well as the achievements of the above-mentioned Annual Work Plan; and
- (3) to review and exchange views on major issues arising from or in connection with the Project.

2. Composition

(1) Chairman: Chief of the Cabinet of the Ministry of Public Health.

(2) Members:

Lao side:

- a. Director, the Institute of Maternal and Child Health
- b. Deputy Director, National Institute of Hygiene and Epidemiology
- c. Members of the Primary Health Care Committee
- d. Director, Institute of Malaria Parasitology & Entomology
- e. Director, Khammouane Provincial Health Services.

Japanese side:

- a. Chief Advisor
- b. Coordinator
- c. Japanese experts
- d. Other personnel to be dispatched by JICA

WHO side:

- a. WHO Representative
- b. Other staff as required

Note: Official(s) of the Embassy of Japan may attend the Joint Coordinating Committee as observer(s).

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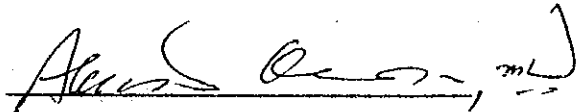
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TENTATIVE SCHEDULE OF IMPLEMENTATION
OF
THE PRIMARY HEALTH CARE PROJECT

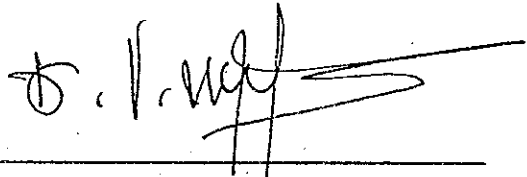
The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and the Lao authorities concerned have jointly formulated the Tentative Schedule of Implementation of the Project as annexed hereto.

This schedule has been formulated in line with the Attached Document of the Record of Discussions signed between the Team and the Lao authorities concerned for the Project on condition that the necessary budget is allocated for implementation of the Project and that the schedule is subject to change in the course of implementation of the Project within the framework of the Attached Document of the Record of Discussions when the necessity arises.

Vientiane April 1, 1992



Dr. Akira Osawa
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency,
JAPAN



Dr. Khemphet Vanthanouvong.
Chief of the Cabinet,
Ministry of Public Health,
THE LAO PEOPLE'S DEMOCRATIC
REPUBLIC

TENTATIVE SCHEDULE OF IMPLEMENTATION
THE PHC PROJECT

| Japanese Fiscal Year (April-March) | 1 9 9 2 / 9 3 4 5 6 7 8 9 10 11 12 1 2 3 | 1 9 9 3 / 9 4 4 5 6 7 8 9 10 11 12 1 2 3 | 1 9 9 4 / 9 5 4 5 6 7 8 9 10 11 12 1 2 3 | 1 9 9 5 / 9 6 4 5 6 7 8 9 10 11 12 1 2 3 | 1 9 9 6 / 9 7 4 5 6 7 8 9 10 11 12 1 2 3 | 1 9 9 7 / 9 8 4 5 6 7 8 9 10 11 12 1 2 3 |
|---|---|---|---|---|---|---|
| 1. Dispatch of Japanese Experts to Laos | Chief Advisor | | | | | |
| | PHC | | | | | |
| | EPI | | | | | |
| | Epidemiology (Virology) | | | | | |
| | Coordinator | | | | | |
| 2. Training of Laos Personnel in Japan | | | | | | |
| | | The number of personnel and fields of training in Japan are subject to further discussion | | | | |
| 3. Provision of Machinery and Equipment | | | | | | |
| | | | | | | |
| 4. Dispatch of Japanese Mission to Laos | | | | | | |
| | | Planning and con- sultation | Advisory | Evaluation | | |

Note: This schedule is formulated tentatively on the assumption that the necessary budget will be acquired by both sides.
This schedule is subject to change within the scope of the "Record of Discussions" if the necessity arises during the course of Project implementation

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THE MINUTES OF THE MEETINGS
BETWEEN
THE JAPANESE IMPLEMENTATION SURVEY TEAM AND
THE AUTHORITIES CONCERNED OF THE WORLD HEALTH ORGANIZATION
ON JOINT JAPAN-WHO TECHNICAL COOPERATION FOR
THE PRIMARY HEALTH CARE PROJECT

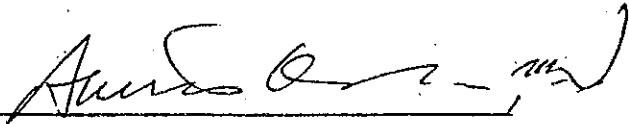

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and the Authorities concerned of the World Health Organization (hereinafter referred to as "WHO") discussed matters relating to the contributions to be made by the Government of Japan and WHO to the technical cooperation program as provided in the Record of Discussions (hereinafter referred to as "the R/D") between the Team and the authorities concerned of the Government of the Lao People's Democratic Republic (hereinafter referred to as "the Lao PDR"), signed on April 1, 1992, on Joint Japan/WHO Technical Cooperation for the Primary Health Care Project (hereinafter referred to as "the Project").

As a result of the discussions, the Team and the authorities concerned of WHO agreed to recommend to the Government of Japan and WHO, respectively, the following matters:

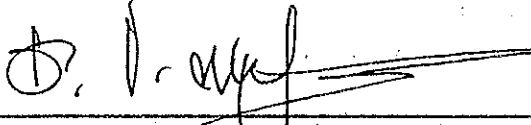
1. The Government of Japan will take necessary measures through normal procedures under the Colombo Plan Technical Cooperation Scheme to dispatch Japanese experts, to provide machinery and equipment, and to train Lao personnel in Japan for implementation of the Project according to the Attached Document of the R/D.
2. (1) The Project will take into consideration planned WHO collaboration for the 1992/1993 biennium and subsequent years, including the following:
 - a. Strengthening health system development based on primary health care, with particular emphasis on improving management capabilities at the provincial and district levels.
 - b. Training of district and provincial health personnel.
 - c. Ensuring coordination with other WHO collaborative activities, with other national programs, as well as with international, bilateral and nongovernmental organizations.
- (2) WHO will take the following measures within its own framework to cooperate with the Government of Japan and the Government of the Lao PDR for smooth and effective implementation of the Project:

- a. To assign WHO experts in fields mutually agreed upon;
 - b. To organize and conduct appropriate training courses;
 - c. To allocate the necessary amount of funds for smooth implementation of the above-mentioned measures.
3. There will be mutual consultations between the Government of Japan and WHO covering implementation of the Project and any matters arising from or in connection with the Minutes.

Vientiane, April 1, 1992

| | |
|---|--|
|  |  |
| _____ Dr. Akira Osawa Leader, Japanese Implementation Survey Team, Japan International Cooperation Agency, Japan | _____ Dr. Fereydoun Amini Acting Representative, World Health Organization in Lao People's Democratic Republic |

The Government of the Lao People's Democratic Republic acknowledges the above cooperation scheme to be implemented by both the Government of Japan and WHO



Dr. Khemphet Vanthandoung,
Chief of the Cabinet,
Ministry of Public Health,
Lao People's Democratic Republic

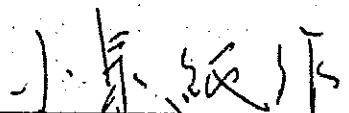
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THE RECORD OF DISCUSSIONS
ON
EXTENSION OF THE PERIOD OF JAPANESE TECHNICAL COOPERATION
FOR
THE ASEAN POULTRY DISEASE RESEARCH AND TRAINING PROJECT
IN
MALAYSIA

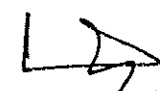
With regard to the recommendation made by the Japanese and Malaysian Joint Evaluation Team in Kuala Lumpur December 12th, 1990, Mr. Junsaku Koizumi, Resident Representative of the Japan International Cooperation Agency (hereinafter referred to as "JICA") in Malaysia, had a series of discussions with the Authorities concerned of the Government of Malaysia on the extension of the period of Technical Cooperation for the ASEAN Poultry Disease Research and Training Project (hereinafter referred to as "the Project") based on the Record of Discussions which was signed in Kuala Lumpur on April 17th, 1986.

As a result of the discussions, both sides agreed to recommend to their respective Governments that the period of technical cooperation for the Project be extended from April 17th, 1991 to April 16th, 1993.


Kuala Lumpur April 12, 1991



Mr. Junsaku Koizumi
Resident Representative
JICA Malaysia Office



Datuk Wan Jaafar bin Abdullah
Secretary General
Ministry of Agriculture Malaysia



Director General
ASEAN-Malaysia
ASEAN-Malaysia Secretariat
Ministry of Foreign Affairs

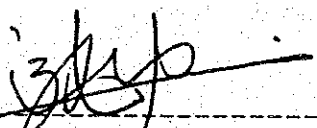
26th Dec 1991
F/U

RECORD OF DISCUSSIONS
BETWEEN
THE JAPAN INTERNATIONAL COOPERATION AGENCY
AND
THE AUTHORITIES CONCERNED OF THE GOVERNMENT OF MALAYSIA
ON THE FOLLOW-UP TECHNICAL COOPERATION FOR THE SABAH
RE-AFFORESTATION TECHNICAL DEVELOPMENT AND TRAINING
PROJECT

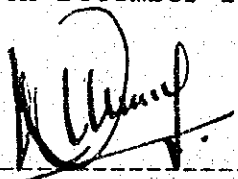
With regard to the Sabah Re-Afforestation Technical Development and Training Project (hereinafter referred to as "the Project"), which is scheduled to terminate its cooperation period on March 13, 1992, the Japan International Cooperation Agency (JICA) held a series of discussions based on the Minutes of the Joint Evaluation Meeting of the Project signed on September 6, 1991, through the representative of JICA office in Malaysia with the Authorities concerned of the Government of Malaysia on the possibility of extending the technical cooperation.

As a result, both sides agreed to recommend to their respective Governments to take necessary measures to implement the Follow-Up Program of the Project until March 13, 1994 for two (2) years according to the annex attached hereto with the condition that SAFODA must take over the management of the project after that, in order to achieve initial objectives of the Project.

26th December 1991

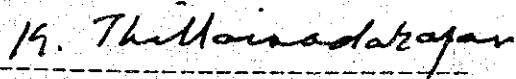


Mr. Junsaku Koizumi
Resident Representative
Malaysia Office
Japan International Cooperation
Agency, JAPAN

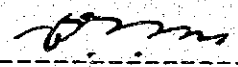


Mr. Wong Kee Bun
Deputy Director
State Department of Dev.
Chief Minister's Dept.
State of Sabah, MALAYSIA

Witnessed by



Mr. Mohamad Zainol Abidin
Director
External Assistance Section
Economic Planning Unit
Prime Minister's Department
MALAYSIA



Mr. Blaise Yapp
General Manager
SAFODA
State of Sabah
MALAYSIA

ANNEX

I. Activities of the Follow-up Program

1. Development and improvement of the following items:
 - (1) Silvicultural techniques including forest pests and diseases control study.
 - (2) Nursery techniques including Tree Improvement.
2. Training of Malaysian forestry personnel and technical staff.
3. Preparation of Re-Afforestation manuals and textbooks.

II. The Tentative implementation schedule is as follows:

| | 1992 3/14 | 1993 | 1994 3/13 |
|---|--------------|------|--------------|
| 1. Japanese Contribution | | | |
| * Japanese Experts (Long Term Experts) | | | |
| - Team Leader | ===== | | |
| - Silviculture | ===== | | |
| - Nursery/Tree Improvement | ===== | | |
| - Coordinator | ===== | | |
| (Short-Term Experts) | | | |
| Short term experts will be dispatched when necessity arises. | ===== | | |
| * Training of Malaysian Personnel in Japan | ===== | | |
| * Provision of Machinery and Equipment | ===== | | |
| 2. Malaysian Contribution | | | |
| * Malaysian Counterpart Staff | | | |
| - Project Manager | ===== | | |
| - Counterpart Experts | ===== | | |
| . Silviculture | | | |
| . Nursery | | | |
| . Tree Improvement | | | |
| - Administration Staff | ===== | | |

III. All matters other than those mentioned above concerning the Follow-up Program will be treated as prescribed in the Record of Discussions signed on March 14, 1987.

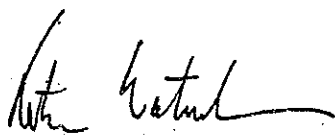
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THE RECORD OF DISCUSSIONS
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND THE AUTHORITIES CONCERNED OF
HIS MAJESTY'S GOVERNMENT OF NEPAL
ON THE JAPANESE TECHNICAL COOPERATION
FOR THE FORESTRY EXTENSION PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as JICA), and headed by Mr. Katsura Watanabe visited the Kingdom of Nepal from 1 to 8 June 1991 for the purpose of working out the details of the technical cooperation programme concerning the Forestry Extension Project in the Kingdom of Nepal.

During its stay in the Kingdom of Nepal, the Team exchanged views and had a series of discussions with the Nepalese authorities concerned in respect of the desirable measures to be taken by both Governments for the successful implementation of the above mentioned project.

As a result of the discussions, both parties agreed to recommend to their respective Governments the matters referred to in the document attached hereto.

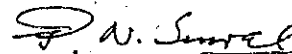


Mr. Katsura Watanabe
Leader
Implementation Survey Team
Japan International
Cooperation Agency



6 June 1991

In Kathmandu



Dr. P. N. Suwal
Acting Secretary
Ministry of Forests and
Soil Conservation
His Majesty's Government
of Nepal

THE ATTACHED DOCUMENT

I COOPERATION BETWEEN BOTH GOVERNMENTS

1. The Government of Japan and His Majesty's Government of Nepal will cooperate with each other in implementing the Forestry Extension Project (hereinafter referred to as "the Project").
2. The Project will be implemented in accordance with the Master Plan which is given in Section I of the Annex.

II DISPATCH OF JAPANESE EXPERTS

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, services of the Japanese experts as listed in Section II of the Annex through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Japanese experts referred to in 1 above and their families will be granted by His Majesty's Government of Nepal the privileges, exemptions and benefits no less favourable than those accorded to experts of third countries or international organizations working in the Kingdom of Nepal under the Colombo Plan Technical Cooperation Scheme.

III PROVISION OF MACHINERY AND EQUIPMENT

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Section III of the Annex through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Equipment will become the property of His Majesty's Government

Ministry of Forestry
Babur

of Nepal upon being delivered c.i.f. to the Nepalese authorities concerned at the places of disembarkation, and will be utilized exclusively for the implementation of the project in consultation with the Japanese experts referred to in Section II of the Annex.

IV TRAINING OF NEPALESE PERSONNEL IN JAPAN

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to receive, at its own expense, the Nepalese personnel connected with the Project for technical training in Japan through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. His Majesty's Government of Nepal will take necessary measures to ensure that the knowledge and experience acquired by the Nepalese personnel from technical training in Japan will be utilized effectively for the implementation of the Project.

V SERVICES OF NEPALESE COUNTERPART AND ADMINISTRATIVE PERSONNEL

1. In accordance with the laws and regulations in force in the Kingdom of Nepal, His Majesty's Government of Nepal will take necessary measures to secure, at its own expense, the necessary services of Nepalese counterpart and administrative personnel as listed in Section IV of the Annex.
2. His Majesty's Government of Nepal will allocate the necessary number of suitably qualified personnel to each Japanese expert to be dispatched by the Government of Japan as specified in Section II of the Annex for the effective and successful transfer of technology under the Project.

VI MEASURES TO BE TAKEN BY HIS MAJESTY'S GOVERNMENT OF NEPAL

1. In accordance with the laws and regulations in force in the Kingdom of Nepal, His Majesty's Government of Nepal will take necessary

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of Conservation

measures to provide at its own expense:

- (1) Land, buildings and facilities as listed in Section V of the Annex;
- (2) Supply or replacement of machinery, equipment, instrument, vehicles, tools, spare parts and any other materials necessary for the implementation of the Project other than those provided through JICA under III-1 above;
- (3) Transportation facilities and travel allowance for the official travel for the Japanese experts within the Kingdom of Nepal;
- (4) Suitably furnished accommodation for the Japanese experts and their families.

2. In accordance with the laws and regulations in force in the Kingdom of Nepal, His Majesty's Government of Nepal will take necessary measures to meet:

- (1) Expenses necessary for the transportation of the Equipment within the Kingdom of Nepal as well as for its installation, operation and maintenance thereof;
- (2) Customs duties, internal taxes and any other charges imposed on the Equipment in the Kingdom of Nepal;
- (3) All running expenses necessary for the implementation of the Project.

VII ADMINISTRATION OF THE PROJECT.

1. The Secretary of the Ministry of Forests and Soil Conservation will bear overall responsibility for the implementation of the Project.
2. The Chief of the Extension and Publicity Division, the Ministry of Forests and Soil Conservation, as the Head of the Project, will be responsible for administrative and managerial matters of the Project.
3. The Japanese Team Leader will provide necessary recommendations and advice on technical and administrative matters concerning the implementation of the Project to the Head of the Project.
4. The Japanese experts will give necessary technical guidance and advice to the Nepalese counterpart personnel on matters pertaining to the implementation of the Project.

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His Majesty's
Ministry of Forests and Soil Conservation
Bhatkhat, Kathmandu

Secretary
Ministry of Forests and Soil Conservation
Bhatkhat, Kathmandu

5. For the effective and successful implementation of the Project, a Joint Committee will be established with the function and composition as referred to in Section VI of the Annex.

VII CLAIMS AGAINST JAPANESE EXPERTS

His Majesty's Government of Nepal undertakes to bear claims, if any arises, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Kingdom of Nepal except for those arising from the willful misconduct or gross negligence of the Japanese experts.

IX MUTUAL CONSULTATION

There will be mutual consultation between the two Governments on any major issues arising from, or in connection with this Attached Document.

X JOINT EVALUATION

In order to review and evaluate the Project, both Governments will conduct the Joint Evaluation through JICA and the Nepalese authorities concerned at the end of the cooperation term.

XI TERM OF COOPERATION

The duration of the technical cooperation for the Project under this Attached Document will be three (3) years from 16 July 1991.

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His Majesty's Government of Nepal
Ministry of Education, Science and Technology
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ANNEX

I MASTER PLAN

1. Objectives of the Project

The objectives of the Project are:

- (1) to develop and improve techniques for the formulation of model forestry extension programme,
 - (2) to establish an extension network system for the community forestry in the Western Development Region,
- and thus to contribute to the forestry development and strengthening of organizational ability for the forestry extension in Nepal.

2. Activities of the Project

- (1) Surveys of extension needs
- (2) Development of extension materials
- (3) Development of extension methods
- (4) Pre-tests of the materials and methods
- (5) Formulation of model forestry extension programmes
- (6) Necessary activities related to implementation of the activities mentioned above

II JAPANESE EXPERTS

1. Long-term experts


- (1) Team Leader
- (2) Forestry Extension expert (extension materials)
- (3) Forestry Extension expert (extension methods)

2. Short-term experts

Short-term experts will be dispatched when necessity arises.

III LIST OF EQUIPMENT

1. Equipment for extension
2. Vehicles
3. Office equipment and supplies
4. Other necessary equipment and materials


His Majesty's Government of Nepal
Ministry of Forest Conservation
Babar Mahal, Kathmandu



IV LIST OF NEPALESE COUNTERPART AND ADMINISTRATIVE PERSONNEL

1. Head of the Project
2. Forestry Extension Officer(s)
3. Officers and assistants in charge of forestry extension in the forestry line institutions in the hill area of the Western Development Region
4. Administrative personnel
5. Labour

V LIST OF BUILDINGS AND FACILITIES

1. Team Leader's office
2. Experts' offices
3. Other necessary facilities

VI JOINT COMMITTEE

1. Functions

The Joint Committee will meet at least once a year and whenever necessity arises, and work:

- (1) To formulate an Annual Work Plan of the Project in accordance with the Record of Discussions;
- (2) To review the overall progress of the technical cooperation programme and the activities carried out under the above mentioned Annual Work Plan in particular;
- (3) To review and exchange views on major issues arising from or in connection with the technical cooperation programme.

2. Composition

- (1) Chairman: Secretary, Ministry of Forests and Soil Conservation
- (2) Nepalese Side:

: Additional Secretaries
: Forestry Adviser
: Chief, Planning Division

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His Excellency
Ministry of Forest & Soil Conservation
Babur M. Shah, Kathmandu

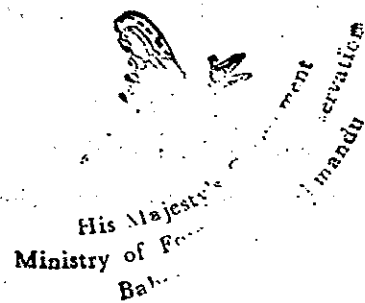
- : Chief, Monitoring and Evaluation Division
- : Chief, Forestry Extension and Publicity Division
- : Forestry Extension Officer, Forestry Extension and Publicity Division
- : Director-General, Department of Forests
- : Deputy Director-General, Community Forestry Development Division
- : Regional Director of Forests, Western Development Region
- : Director-General, Department of Soil Conservation and Watershed Management
- : Representative, Foreign Aid Division, Ministry of Finance
- : Representative, National Planning Commission
- : Other invited representatives

(3) Japanese Side:

- : Team Leader
- : Other Expert (s) nominated by Team Leader
- : Representative, JICA Nepal Office

N.B.: Officials of the Embassy of Japan may attend the Joint Committee as observers.

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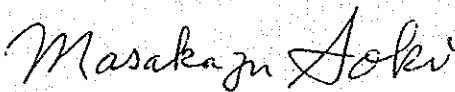
RECORD OF DISCUSSIONS
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND
THE AUTHORITIES CONCERNED OF THE GOVERNMENT
OF THE REPUBLIC OF THE PHILIPPINES
ON JAPANESE TECHNICAL COOPERATION FOR THE PUBLIC HEALTH DEVELOPMENT PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Dr. Masakazu Aoki, Director of the Research Institute of Tuberculosis, visited the Republic of the Philippines from March 31 to April 6, 1992 for the purpose of working out the details of the technical cooperation program concerning the Public Health Development Project (hereinafter referred to as "the Project").

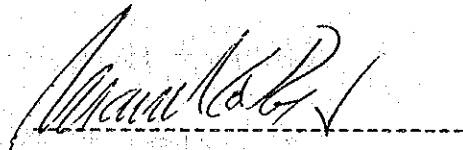
During its stay in the Republic of the Philippines, the Team held a series of discussions and exchanged views with the Philippine authorities concerned in respect of desirable measures by both Governments for successful implementation of the Project.

As a result, both parties agreed to recommend to their respective Governments the matters stated in the document attached hereto.

Manila, April 3, 1992



MASAKAZU AOKI, M.D.
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency



MANUEL G. ROXAS, M.D.
Undersecretary for
Public Health Services
Department of Health

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN THE TWO GOVERNMENTS

The Government of Japan and the Government of the Republic of the Philippines will cooperate with each other in implementing the Project in accordance with the Master Plan given in Annex 1.

II. MEASURES TO BE TAKEN BY THE GOVERNMENT OF JAPAN

In accordance with the laws and regulations in force in Japan, the Government of Japan will take the following measures through JICA, at its own expense, according to normal procedures under the Colombo Plan Technical Cooperation Scheme (hereinafter referred to as "the Colombo Plan Scheme"):

1. Dispatch of Japanese experts

The Government of Japan will provide the services of Japanese experts as listed in Annex 2.

2. Provision of machinery and equipment

(1) The Government of Japan will provide such machinery, equipment, and other materials (hereinafter referred to as "the Equipment") as listed in Annex 3.

(2) The Equipment will become the property of the Government of the Republic of the Philippines upon delivery c.i.f. to the Philippine authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for implementation of the Project in consultation with the Japanese experts referred to in Annex 2.

3. Training of Philippine personnel in Japan

The Government of Japan will host Philippine personnel connected with the Project for technical training in Japan.




4. Special measures for training of middle-level manpower

(1) The Government of Japan will supplement a portion of the following local expenditures necessary for the training programs of middle-level manpower conducted in the Republic of the Philippines:

- (a) Travel allowances to and from the place of training for training participants;
- (b) Expenditures for preparation of teaching materials;
- (c) Travel allowances for field trips by training participants;
- (d) Expenditures for the purchase of supplies and equipment necessary for training programs;
- (e) Travel allowances for instructors when they accompany training participants on field trips;
- (f) Fees for instructors invited from institutions other than those directly connected with the Project.

(2) Support for the above-mentioned expenditures will be reduced annually. The reduced portion of the expenditures will be replaced by the Philippine side.

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III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES

In accordance with the laws and regulations in force in the Republic of the Philippines, the Government of the Republic of the Philippines will take, at its own expense, the following measures through normal procedures under the Colombo Plan Scheme:

1. Services of counterparts and administrative personnel

(1) The Government of the Republic of the Philippines will secure the services of suitably qualified Philippine counterparts and administrative personnel as listed in Annex 4.

(2) The Government of the Republic of the Philippines will ensure that the knowledge and experience acquired by the Philippine counterpart personnel from technical training in Japan is utilized effectively for successful implementation of the Project.

2. Provision of buildings and incidental facilities

The Government of the Republic of the Philippines will provide buildings and incidental facilities as listed in Annex 5.

3. Supply and/or replacement of machinery, equipment

The Government of the Republic of the Philippines will supply and/or replace machinery, equipment, instruments, vehicles, tools, spare parts and other materials necessary for implementation of the Project other than the Equipment referred to in II-2 above.

4. Extension of privileges, exemptions and benefits to the Japanese experts and their families

The Government of the Republic of the Philippines will extend the following:

(1) Privileges, exemptions and benefits no less favourable than those granted to experts of third countries or of other international organizations performing similar functions in the Republic of the Philippines as stated in Annex 6;

MS



(2) Transportation facilities and travel allowance for official travel by the Japanese experts within the Republic of the Philippines;

(3) Suitably furnished accommodations for the Japanese experts and their families.

5. Expenses necessary for implementation of the Project

The Government of the Republic of the Philippines will cover the following expenses:

(1) Expenses necessary for transportation of the Equipment within the Republic of the Philippines, as well as for installation, operation and maintenance thereof;

(2) Customs duties, internal taxes and any other charges imposed in the Republic of the Philippines on the Equipment;

(3) All running expenses necessary for implementation of the Project.

IV. ADMINISTRATION OF THE PROJECT

1. The Department of Health of the Republic of the Philippines will bear overall responsibility for successful implementation of the Project in cooperation with provincial/municipal local government.

2. The Undersecretary for Public Health Services, Department of Health, will be responsible for administrative and managerial matters of the Project.

3. The Regional Director shall assist the Undersecretary for Public Health Services in the administrative and managerial aspects of the Project, and he / she shall be in charge in the monitoring of the Project and shall provide technical advice to the provincial health office.

4. The Provincial Health Officer of Cebu Province will be responsible for administrative and technical matters of the Project.

5. The Japanese Chief Advisor will provide necessary recommendations and advice on technical and administrative matters concerning implementation of the Project.

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6. The Japanese experts will give necessary technical guidance and advice to the Philippine counterpart personnel on matters concerning implementation of the Project.
7. For effective and successful implementation of the Project, the Joint Coordinating Committee will be established with the functions and composition as described in Annex 7.

V. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Republic of the Philippines shall undertake to bear claims, if any arise, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Republic of the Philippines except for those arising from willful misconduct or gross negligence by the Japanese experts.

VI. MUTUAL CONSULTATION

There will be mutual consultation between the two Governments on any major issues arising from or in connection with this Attached Document.

VII. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be five (5) years from September 1, 1992.

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MASTER PLAN

1. Objectives of the Project

Overall Goal

The overall goal of the Project is to develop a public health service system in the defined model area with the focus on the Tuberculosis Control Program as a model component of public health service system to improve public health of the people in the Republic of the Philippines.

Project Objective

The objective of the Project is to reinforce implementation of the Tuberculosis Control Program with special emphasis on case-finding and treatment, serving as a public health management model to be adopted for implementation of other local government health programs.

2. Activities of the Project

- 1) Improving case-finding and treatment of tuberculosis through enhanced utilization of the primary health-care services, together with strengthened bacteriological services and patient education
- 2) Reinforcing implementation of the National Tuberculosis Control Program, especially in the areas of recording / reporting, supervision / monitoring, and evaluation
- 3) Strengthening IEC activities for tuberculosis control and related activities
- 4) Establishing a surveillance system for the purpose of monitoring the epidemiological impact of the tuberculosis control program and evaluating its activities
- 5) Establishing a laboratory service network with the reference laboratory for improving quality control activities of the program
- 6) Conducting operations research in defined areas to identify a better model of program implementation



- 7) Holding various seminars to motivate the program staff and decision makers, and to evaluate the Project
- 8) Training program in order to improve the technical level of personnel
- 9) Other activities for the Project mutually agreed upon as necessary.

ANNEX 2

JAPANESE EXPERTS

- 1) Chief advisor (This expert might also serve concurrently as the expert on tuberculosis control)
- 2) Coordinator
- 3) Experts in the fields of :
 - a) tuberculosis control
 - b) bacteriology
 - c) epidemiology
 - d) health education
 - e) public health nursing
 - f) other related fields mutually agreed upon as necessary

ANNEX 3

LIST OF THE EQUIPMENT

- 1) Equipment, materials and reference books necessary for technology transfer pertaining to tuberculosis control, bacteriology, epidemiology, health education, and public health nursing
- 2) Other equipment and materials mutually agreed upon as necessary

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ANNEX 4

LIST OF PHILIPPINE COUNTERPART AND ADMINISTRATIVE PERSONNEL

Counterpart personnel in the fields of:

- a) tuberculosis control
- b) bacteriology
- c) epidemiology
- d) health education
- e) public health nursing
- f) other related fields mutually agreed upon as necessary

ANNEX 5

LIST OF BUILDINGS AND FACILITIES

Buildings and facilities

- 1) Sufficient space for implementation of the Project
- 2) Offices and necessary facilities for Japanese experts
- 3) Facilities, such as electricity, gas and water supply systems, sewerage system, telephones and furniture, necessary for Project activities.
- 4) Other facilities mutually agreed upon as necessary.

ANNEX 6

PRIVILEGES, EXEMPTIONS AND BENEFITS

- 1) The Government of the Republic of the Philippines will grant exemption from income tax and other charges of any kind imposed on or in connection with allowances remitted from abroad.
- 2) The Government of the Republic of the Philippines will grant exemption from customs duties on the importation of personal effects by the Japanese experts and their families, as well as on the importation of machinery and equipment related to their activities.
- 3) The Government of the Republic of the Philippines will provide medical services.

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THE JOINT COORDINATING COMMITTEE

1. Functions

The Joint Coordinating Committee will meet at least once a year and whenever the necessity arises, and work:

- 1) To formulate the Annual Work Plan of the Project;
- 2) To review the overall progress of the Project as well as the achievements of the above-mentioned Annual Work Plan; and
- 3) To review and exchange views on major issues arising from or in connection with the Project.

2. Composition

1) Chairman:

Undersecretary for Public Health Services, Department of Health

2) Members:

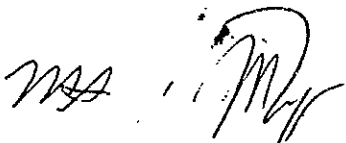
Philippine Side:

- i) Director, Foreign Assistance Coordinating Services, a member of Executive Committee
- ii) Director, Tuberculosis Control Services, Department of Health
- iii) Director, Regional Health Office, Region VII
- iv) Provincial Health Officer, Cebu Province
- v) Governor of Cebu Province or his / her representative

Japanese Side:

- i) Chief Advisor
- ii) Coordinator
- iii) Other Experts
- iv) Resident representative of JICA in the Philippines
- v) Other experts and personnel to be dispatched by JICA, as necessary

Note: Official(s) of the Embassy of Japan may attend the Joint Coordinating Committee as observer(s).

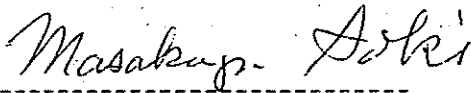


TENTATIVE SCHEDULE OF IMPLEMENTATION
OF
THE PUBLIC HEALTH DEVELOPMENT PROJECT

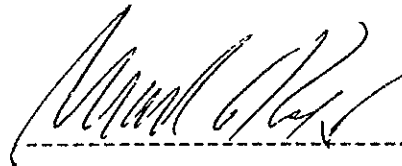
The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and the Philippine authorities concerned have jointly formulated the Tentative Schedule of Implementation of the Project as annexed hereto.

This schedule has been formulated in connection with the Attached Document of the Record of Discussions signed between the Team and the Philippine authorities concerned for the Project on condition that the necessary budget be allocated for implementation of the Project, and that the schedule be subject to change within the framework of the Record of Discussions when the necessity arises in the course of Project implementation.

Manila, April 3, 1992



MASAKAZU AOKI, M.D.
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency



MANUEL G. ROXAS, M.D.
Undersecretary For
Public Health Services,
Department of Health

TENTATIVE SCHEDULE OF IMPLEMENTATION OF THE PROJECT

| ITEM / FISCAL YEAR Japanese Fiscal Year (April-March) | 1992 / 1993 | 1993 / 1994 | 1994 / 1995 | 1995 / 1996 | 1996 / 1997 |
|--|--|----------------------|----------------------|----------------------|--|
| 1. Dispatch of Japanese Experts to the Philippines a. Chief Advisor b. Tuberculosis Control (long term) c. Coordination d. Tuberculosis Control (short term) e. Epidemiology f. Bacteriology g. Health Education h. Public Health Nursing i. Others | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| 2. Counterpart Training in Japan a. Tuberculosis Control b. Bacteriology c. Others | | | | | |
| | (The number of personnel and fields of training in Japan are subject to further discussion.) | | | | |
| 3. Equipment (Necessary equipment for) technology transfer | ☆ | ☆ | ☆ | ☆ | ☆ |
| 4. Missions | Planning & consultation Mission | | Advisory Mission | | Evaluation Mission |
| 5. Seminar and Workshop | | | | | |
| 6. Remarks | | Annual Report (1992) | Annual Report (1993) | Annual Report (1994) | Annual Report (1995) Annual Report (1996) |

Note: This schedule is formulated tentatively on the assumption that the necessary budget will be acquired by both sides.

Note: This schedule is subject to change within the framework of the Record of Discussions as the necessity arises in the course of Project implementation.

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RECORD OF DISCUSSIONS
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND
THE AUTHORITIES CONCERNED OF THE GOVERNMENT
OF THE REPUBLIC OF THE PHILIPPINES
ON JAPANESE TECHNICAL COOPERATION FOR THE FAMILY PLANNING AND
MATERNAL AND CHILD HEALTH PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Dr. Munehiro Hirayama, General Director of Nippon Aiku Research Institute for Maternal Child Health and Welfare, visited the Republic of the Philippines from March 8 to 14, 1992 for the purpose of working out the details of the technical cooperation program concerning the Family Planning and Maternal and Child Health Project (hereinafter referred to as "the Project").

During its stay in the Republic of the Philippines, the Team held a series of discussions and exchanged views with the Philippine authorities concerned in respect of desirable measures by both Governments for successful implementation of the Project.

As a result, both parties agreed to recommend to their respective Governments the matters stated in the document attached hereto.

Manila, March 11, 1992

平山宗宏

MUNEHIRO-HIRAYAMA, M.D.
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency

Linda L. Milan

LINDA L. MILAN, M.D., M.P.H.
Asst. Secretary of Health
By Authority of: -----

MANUEL G. ROXAS, M.D., M.P.H.
Undersecretary for
Public Health Services,
Department of Health

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN THE TWO GOVERNMENTS

The Government of Japan and the Government of the Republic of the Philippines will cooperate with each other in implementing the Project in accordance with the Master Plan given in Annex 1.

II. MEASURES TO BE TAKEN BY THE GOVERNMENT OF JAPAN

In accordance with the laws and regulations in force in Japan, the Government of Japan will take the following measures through JICA, at its own expense, according to normal procedures under the Colombo Plan Technical Cooperation Scheme (hereinafter referred to as "the Colombo Plan Scheme"):

1. Dispatch of Japanese experts

The Government of Japan will provide the services of Japanese experts as listed in Annex 2.

2. Provision of machinery and equipment

(1) The Government of Japan will provide such machinery, equipment, and other materials (hereinafter referred to as "the Equipment") as listed in Annex 3.

(2) The Equipment will become the property of the Government of the Republic of the Philippines upon delivery c.i.f. to the Philippine authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for implementation of the Project in consultation with the Japanese experts referred to in Annex 2.

3. Training of Philippine personnel in Japan

The Government of Japan will host Philippine personnel connected with the Project for technical training in Japan.

4. Special measures for training of middle-level manpower

(1) The Government of Japan will supplement a portion of the following local expenditures necessary for the training programs of middle-level manpower conducted in the Republic of the Philippines:

- (a) Travel allowances to and from the place of training for training participants;
 - (b) Expenditures for preparation of teaching materials;
 - (c) Travel allowances for field trips by training participants;
 - (d) Expenditures for the purchase of supplies and equipment necessary for training programs;
 - (e) Travel allowances for instructors when they accompany training participants on field trips;
 - (f) Fees for instructors invited from institutions other than ones directly connected with the Project.
- (2) Support for the above-mentioned expenditures will be reduced annually. The reduced portion of the expenditures will be replaced by the Philippine side.

III. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES

In accordance with the laws and regulations in force in the Republic of the Philippines, the Government of the Republic of the Philippines will take, at its own expense, the following measures through normal procedures under the Colombo Plan Scheme:

1. Services of counterparts and administrative personnel

(1) The Government of the Republic of the Philippines will secure the services of suitably qualified Philippine counterparts and administrative personnel as listed in Annex 4.

(2) The Government of the Republic of the Philippines will ensure that the knowledge and experience acquired by the Philippine counterpart personnel from technical training in Japan is utilized effectively for successful implementation of the Project.

2. Provision of buildings and incidental facilities

The Government of the Republic of the Philippines will provide buildings and incidental facilities as listed in Annex 5.

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3. Supply and/or replacement of machinery, equipment

The Government of the Republic of the Philippines will supply and/or replace machinery, equipment, instruments, vehicles, tools, spare parts and other materials necessary for implementation of the Project other than the Equipment referred to in II-2 above.

4. Extension of privileges, exemption and benefits to the Japanese experts and their families

The Government of the Republic of the Philippines will extend the following:

(1) Privileges, exemptions and benefits no less favourable than those granted to experts of third countries or of other international organizations performing similar functions in the Republic of the Philippines as stated in Annex 6;

(2) Transportation facilities and travel allowance for official travel by the Japanese experts within the Republic of the Philippines;

(3) Suitably furnished accommodations for the Japanese experts and their families.

5. Expenses necessary for implementation of the Project

The Government of the Republic of the Philippines will cover the following expenses:

(1) Expenses necessary for transportation of the Equipment within the Republic of the Philippines, as well as for installation, operation and maintenance thereof;

(2) Customs duties, internal taxes and any other charges imposed in the Republic of the Philippines on the Equipment;

(3) All running expenses necessary for implementation of the Project.

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IV. ADMINISTRATION OF THE PROJECT

1. The Department of Health of the Republic of the Philippines will bear overall responsibility for successful implementation of the Project.
2. The Undersecretary for Public Health Services, Department of Health, will be responsible for administrative and managerial matters of the Project.
3. Program Managers of FP/MCH and the Provincial Health Officer of the Tarlac Provincial Hospital, will be responsible for technical matters of the Project.
4. The Japanese Chief Advisor will provide necessary recommendation and advice on technical and administrative matters concerning implementation of the Project.
5. The Japanese experts will give necessary technical guidance and advice to the Philippine counterpart personnel on matters concerning implementation of the Project.
6. For effective and successful implementation of the Project, the Joint Coordinating Committee will be established with the functions and composition as described in Annex 7.

V. CLAIMS AGAINST JAPANESE EXPERTS

The Government of the Republic of the Philippines shall undertake to bear claims, if any arise, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Republic of the Philippines except for those arising from willful misconduct or gross negligence by the Japanese experts.

VI. MUTUAL CONSULTATION

There will be mutual consultation between the two Governments on any major issues arising from or in connection with this Attached Document.

VII. TERM OF COOPERATION

The duration of technical cooperation for the Project under this Attached Document will be five (5) years from April 1, 1992.

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MASTER PLAN

1. Objectives of the Project

General Objective

To improve Family Planning and Maternal Child Health (hereinafter referred to as "FP/MCH") activities in the pilot area-Tarlac Province in Region 3.

Specific Objectives:

- 1) To improve the service delivery system of FP/MCH in the pilot area;
- 2) To reinforce community health activities through enhanced community participation;
- 3) To improve the capacity of health and other community workers involved in FP/MCH services.

2. Activities of the Project

1) Delivery of improved FP/MCH services

Upgrade the service delivery network and strengthen its operations and functions to adequately provide and promote FP/MCH services.

2) Monitoring and evaluation system

Based on the preliminary base line surveys, a workable monitoring and evaluation system shall be designed to provide timely and reliable information for management decision-making.

Likewise, establishment of tie-ups with research institutions, data gathering, project evaluation and dissemination of research findings shall be undertaken. Through this system, the final impact assessment shall be conducted.

3) Measures for community participation

Innovative approaches such as the establishment of mechanisms for regular assemblies and consultations between the field health workers and the community members shall be undertaken. Equal participation of men and women shall be encouraged. Likewise, testing of mechanisms to maintain existing community organizations such as mothers' groups for family health and welfare shall be undertaken.

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4) Training

To strengthen the capabilities of field workers and service providers, appropriate local training (through middle-level trainees training program) will be conducted. The local training programs are as follows:

- a) Interpersonal communication skills training for community leaders and workers;
- b) MCH refresher training for health workers;
- c) Orientation workshop on population and development for local political leaders and public administrators.

5) Information, Education and Communication (IEC)

The following manuals and teaching materials will be provided for IEC activities under the FP/MCH project:

- a) Materials for the above-mentioned training activities;
- b) Standard operation procedure manuals for health workers and management staffs;
- c) Audiovisual materials for advocacy and raising public awareness of FP/MCH in cooperation with the Commission on Population.

ANNEX 2

JAPANESE EXPERTS

- 1) Chief advisor
- 2) Coordinator
- 3) Experts in the fields of ;
 - a) public health
 - b) FP/MCH
 - c) IEC
 - d) other related fields mutually agreed upon as necessary

ANNEX 3

LIST OF THE EQUIPMENT

- 1) medical equipment
- 2) IEC equipment
- 3) vehicles
- 4) equipment for research and evaluation activities
- 5) equipment for the promotion of FP and MCH activities
- 6) other equipment and materials mutually agreed upon as necessary

ANNEX 4

LIST OF PHILIPPINE COUNTERPART AND ADMINISTRATIVE PERSONNEL

Counterpart personnel in the fields of:

- 1) public health
- 2) FP/MCH
- 3) IEC
- 4) other related fields mutually agreed upon as necessary

ANNEX 5

LIST OF BUILDINGS AND FACILITIES

Buildings and facilities

- 1) Sufficient space for implementation of the Project
- 2) Offices and necessary facilities for Japanese experts
- 3) Facilities, such as electricity, gas and water supply systems, sewerage system, telephones and furniture, necessary for Project activities.
- 4) Other facilities mutually agreed upon as necessary.

ANNEX 6

PRIVILEGES, EXEMPTIONS AND BENEFITS

- 1) The Government of the Republic of the Philippines will grant exemption from income tax and other charges of any kind imposed on or in connection with allowances remitted from abroad.
- 2) The Government of the Republic of the Philippines will grant exemption from customs duties with respect to importation of personal effects by the Japanese experts and their families, as well as importation of machinery and equipment related to their activities.
- 3) The Government of the Republic of the Philippines will provide medical services.

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THE JOINT COORDINATING COMMITTEE

1. Functions

The Joint Coordinating Committee will meet at least once a year and whenever the necessity arises, and work:

- 1) To formulate the Annual Work Plan of the Project;
- 2) To review the overall progress of the Project as well as the achievements of the above-mentioned Annual Work Plan; and
- 3) To review and exchange views on major issues arising from or in connection with the Project.

2. Composition

- 1) Chairman: Undersecretary for Public Health Services,
Department of Health

2) Members:

Philippine Side:

- i) Executive Director, Commission on Population
- ii) Governor, Province of Tarlac
- iii) Executive Director, FP Technical Secretariat,
Department of Health
- iv) Others such as representatives from the
Department of Interior and Local Government
as necessary

Japanese Side:

- i) Chief advisor
- ii) Coordinator
- iii) Other experts
- iv) Resident representative of JICA in the Philippines
- v) Other experts and personnel to be dispatched by JICA,
as necessary


Note: Official(s) of the Embassy of Japan may attend the Joint Coordinating Committee as observers.

TENTATIVE SCHEDULE OF IMPLEMENTATION
OF
THE FAMILY PLANNING
AND MATERNAL AND CHILD HEALTH PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") and the Philippine authorities concerned have jointly formulated the Tentative Schedule of Implementation of the Project as annexed hereto.

This schedule has been formulated in connection with the Attached Document of the Record of Discussions signed between the Team and the Philippine authorities concerned for the Project on condition that the necessary budget be allocated for implementation of the Project, and that the schedule be subject to change within the framework of the Record of Discussions when the necessity arises in the course of implementation of the Project .

Manila, March 11 , 1992



MUNEHIRO HIRAYAMA, M.D.
Leader,
Implementation Survey Team,
Japan International Cooperation
Agency



LINDA L. MILAN, M.D., M.P.H.
Asst. Secretary of Health
By Authority of:

MANUEL G. ROXAS, M.D., M.P.H.
Undersecretary for
Public Health Services,
Department of Health

TENTATIVE SCHEDULE OF IMPLEMENTATION OF THE PROJECT

| ITEM / FISCAL YEAR Japanese Fiscal Year (April-March) | 1992/93 | 1993/94 | 1994/95 | 1995/96 | 1996/97 |
|--|---------------------------------|---------------------|---------------------|---------------------|--|
| 1. Dispatch of Japanese Expert to the Philippines a. Public health b. FP/MCH c. IEC d. Coordination e. Others | | | | | |
| 2. Counterpart Training in Japan a. Public health b. FP/MCH c. IEC d. Others | | | | | |
| 3. Equipment (Necessary equipment for technology transfer) | ☆ | ☆ | ☆ | ☆ | ☆ |
| 4. Mission | Planning & Consultation Mission | | Advisory Team | | Evaluation Team |
| 5. Remarks | | Annual Report(1992) | Annual Report(1993) | Annual Report(1994) | Annual Report(1995) Annual Report(1996) |

Note: This schedule is formulated tentatively on the assumption that the necessary budget will be acquired by both sides.

Note: This schedule is subject to change within the framework of the Record of Discussion when the necessity arises in the course of Project implementation

TENTATIVE SCHEDULE OF IMPLEMENTATION OF THE PROJECT

| ITEM / FISCAL YEAR Japanese Fiscal Year (April-March) Plan of Activities | 1992/93 | 1993/94 | 1994/95 | 1995/96 | 1996/97 |
|---|----------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 1. Monitoring and evaluation a. Preliminary base line survey b. Impact survey | ----- | | | | |
| 2. Training a. Interpersonal communication skills training b. MCH refresher training c. Orientation workshop on population and development | | ----- ----- ----- | ----- ----- ----- | ----- ----- ----- | ----- ----- ----- |
| 3. IEC activities a. To develop training materials b. To develop AV materials | ----- ----- | ----- ----- | ----- ----- | ----- ----- | ----- ----- |
| 4. MCH activities | ----- | ----- | ----- | ----- | ----- |
| 5. Community participation | ----- | ----- | ----- | ----- | ----- |




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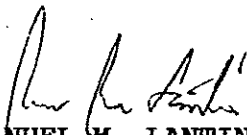
RECORD OF DISCUSSIONS
BETWEEN THE JAPANESE IMPLEMENTATION SURVEY TEAM
AND AUTHORITIES CONCERNED OF
THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES
ON THE JAPANESE TECHNICAL COOPERATION FOR
THE PHILIPPINE RICE RESEARCH INSTITUTE PROJECT

The Japanese Implementation Survey Team (hereinafter referred to as "the Team") organized by the Japan International Cooperation Agency (hereinafter referred to as "JICA") and headed by Mr. Toshiro Taguchi, Vice President of JICA, visited the Republic of the Philippines from March 12 to March 22, 1992 in order to work out the details of the technical cooperation program concerning the Philippine Rice Research Institute Project in the Republic of the Philippines.

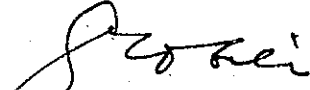
During their stay in the Republic of the Philippines, the Team exchanged views and had a series of discussions with the Philippine authorities concerned in respect of the desirable measures to be taken by both Governments for the successful implementation of the above-mentioned Project.

As a result of the discussions, the Team and the Philippine authorities concerned agreed to recommend to their respective Governments the matters referred to in the document attached hereto.


TOSHIRO TAGUCHI
Leader
Implementation Survey Team
Japan International
Cooperation Agency, Japan


MANUEL M. LANTIN
Asst. Secretary for Research,
Training and Extension
Department of Agriculture
Republic of the Philippines

WITNESS:


SANTIAGO R. OBIEN
Director
Philippine Rice Research Institute
Republic of the Philippines

Manila, March 18, 1992

THE ATTACHED DOCUMENT

I. COOPERATION BETWEEN BOTH GOVERNMENTS

The Government of Japan and the Government of the Republic of the Philippines will cooperate with each other in implementing the Philippine Rice Research Institute project (hereinafter referred to as "the Project") in accordance with the Master Plan given in Section I of the Annex.

II. DISPATCH OF JAPANESE EXPERTS

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, services of the Japanese experts as listed in Section II of the Annex through normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Japanese experts referred to in 1 above and their families will be granted in the Republic of the Philippines the privileges, exemptions, and benefits no less favorable than those accorded to experts of third countries working in the Republic of the Philippines under the Colombo Plan Technical Cooperation Scheme.

III. PROVISION OF MACHINERY AND EQUIPMENT

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to provide, at its own expense, such machinery, equipment and other materials (hereinafter referred to as "the Equipment") necessary for the implementation of the Project as listed in Section III of the Annex through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Equipment will become the property of the Government of the Republic of the Philippines upon delivery c.i.f. to the Philippine authorities concerned at the ports and/or airports of disembarkation, and will be utilized exclusively for the implementation of the Project in consultation with the Japanese experts referred to in Section II of the Annex.

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IV. TRAINING OF PHILIPPINE PERSONNEL IN JAPAN

1. In accordance with the laws and regulations in force in Japan, the Government of Japan will take necessary measures through JICA to receive, at its own expense, the Philippine personnel connected with the Project for technical training in Japan through the normal procedures under the Colombo Plan Technical Cooperation Scheme.
2. The Government of the Republic of the Philippines will take necessary measures to ensure that the knowledge and experience acquired by the Philippine personnel from technical training in Japan will be utilized effectively for the implementation of the Project.

V. MEASURES TO BE TAKEN BY THE GOVERNMENT OF THE REPUBLIC OF THE PHILIPPINES

1. In accordance with the laws and regulations in force in the Republic of the Philippines, the Government of the Republic of the Philippines will take necessary measures to provide at its own expense:
 - (1) *Services of the Philippine counterpart personnel and administrative personnel as listed in Section IV of the Annex;*
 - (2) *Land, buildings and facilities as listed in Section V of the Annex;*
 - (3) *Supply or replacement of machinery, equipment, instrument, vehicles, tools, spare parts and other materials necessary for the implementation of the Project other than those provided through JICA under III-1 above;*
 - (4) *Transportation facilities and travel allowance for the Japanese experts for the official travel within the Republic of the Philippines.*
 - (5) *Suitably furnished accommodations for the Japanese experts and their families.*

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(T.T.)

2. In accordance with the laws and regulations in force in the Republic of the Philippines, the Government of the Republic of the Philippines will take necessary measures to meet:

- (1) Expenses necessary for the transportation within the Republic of the Philippines of the Equipment referred to in III-1 above as well as for the installation, operation and maintenance thereof;
- (2) Customs duties, internal taxes and any other charges imposed in the Republic of the Philippines on the Equipment referred to in III-1 above;
- (3) All running expenses necessary for the implementation of the Project.

VI. ADMINISTRATION OF THE PROJECT

1. The Secretary of the Department of Agriculture will bear overall responsibility for the implementation of the Project.
2. The Executive Director of the Philippine Rice Research Institute, as Head of the Project, will be responsible for administrative, managerial and technical matters of the Project.
3. The Japanese Team Leader will provide necessary recommendations and advice to the Head of the Project on technical and administrative matters pertaining to the implementation of the Project.
4. The Japanese experts will give necessary technical guidance and advice to the Philippine counterpart personnel on technical matters pertaining to the implementation of the Project.
5. For the effective and successful implementation of the Project, a Joint Committee will be organized with the function and composition as referred to in Section VI of the Annex.
6. The Project will be implemented by the organization as referred to in Section VII of the Annex.

Prof. [Signature]

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VII. CLAIMS AGAINST JAPANESE EXPERTS

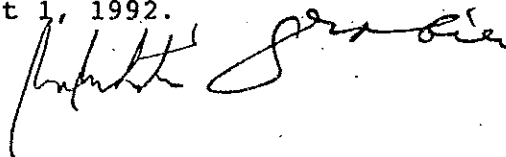
The Government of the Republic of the Philippines undertakes to bear claims, if any arises, against the Japanese experts engaged in the Project resulting from, occurring in the course of, or otherwise connected with the discharge of their official functions in the Republic of the Philippines, except for those arising from the willful misconduct or gross negligence of the Japanese experts.

VIII. MUTUAL CONSULTATION

There will be mutual consultation between the two Governments on any major issues arising from, or in connection with this Attached Document.

IX. TERM OF COOPERATION

The duration of the technical cooperation for the Project under this Attached Document will be five (5) years from August 1, 1992.



ANNEX

I. MASTER PLAN

1. Objective of the Project

The Project will be carried out for the purpose of promoting research and training activities on rice technology in the Philippine Rice Research Institute, thus contributing to the improvement of rice technology in the Republic of the Philippines.

2. Activities of the Japanese Technical Cooperation

The Japanese technical cooperation through advice and guidance will be implemented in line with the following activities:

(1) Research and Training planning

- a) *Research planning*
- b) *Planning effective training activities*

(2) Varietal improvement

- a) *Development of high yielding rice cultivars with excellent grain quality, resistant to pests and diseases, and suitable maturity for specific agro-climatic conditions in the country.*
- b) *Development of rice cultivars suitable for cool elevated areas which are high yielding, with excellent grain quality, resistant to shattering and responsive to low levels of fertilizer.*

(3) Soils and Fertilizers

- a) *Development of fertilizer management technology for various agro-climatic conditions in rice growing areas.*
- b) *Establishment of models that will predict responses of rice growth in different agro-climatic conditions with different levels of fertilizer application.*

(4) Agronomy, Plant Protection and Agricultural Machinery (Short-term Experts will be dispatched)

