

1. PERIOD

September 1, 1992 to October 17, 1992 (2 months)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Twelve (12)

3. QUALIFICATIONS

- 1) Female
- 2) University graduates or equivalent
- 3) Presently engaged in women's problems major part of which is occupied by women's problems at the government, research institutes and institutions related to women of women's problems
- 4) Occupational experience of more than 5 years
- 5) Between 26 and 40 years of age
- 6) Good working knowledge of English

4. DESCRIPTION OF TRAINING

- 1) Lectures
 - Labor administration in Japan
 - Working women in Japan
 - Improvement of the status of women
 - Measures for working women's welfare
 - Maternal and child welfare
 - Improvement of living standards of households engaged in agriculture, forestry and fisheries
 - Women's education in Japan
 - The status of women in Family Law
- 2) Country Report
 - Presentation and discussion by participants on the present status of women, identifying various problems and clarifying administrative measures for the promotion of women's status in each participating country.
- 3) Observation
 - Study visits to various public institutions and organizations.
 - Field trip to local districts, including visits to farm houses and plantations where Japanese women are engaged in agricultural jobs.

(The curriculum may be subject to minor changes.)

5. FACILITIES AND INSTITUTIONS

- 1) Women's Bureau, Ministry of Labour
- 2) Women's and Young Workers' Bureau, Ministry of Labour, and others.

6. REMARKS

No. 313

**SEMINAR FOR OFFICERS OF NATIONAL MACHINERIES FOR
THE ADVANCEMENT OF WOMEN** 婦人問題ナショナルマシーナリーセミナー

1. PERIOD

November 9, 1992 to December 2, 1992 (3 weeks)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Sixteen (16)

3. QUALIFICATIONS

- 1) Be senior officer in charge of national machinery on women's issues
- 2) Have a sufficient command of spoken and written English
- 3) Be university graduate or equivalent

4. DESCRIPTION OF TRAINING

- 1) Role of national machinery of Japan by senior officers of the Government (Lectures and Discussions: 2 days)
 - a. The role of the national machinery in Japan
 - b. Formulation and Implementation of the National Plan of Action on Women
 - c. The status of women and major women's issues in Japan
- 2) Promotion of "Women in Development" (Lectures and Discussions: 6 days)
 - a. Concept of "Women in Development"
 - b. Case Study on implementation of Japan's Official Development Assistance (ODA) focusing on "Women in Development".
- 3) Country Report (2 days)
Presentation of country report and discussion by participants on roles of national machinery and WID issues. (identification of various problems and their measures for advancement of women in each participating country.)
- 4) Field Visits (3.5 days in total)
 - a. Visits to National Women's Education Centre.
 - b. Field trips to local districts, including to a local administrative office for women's issues.

5. FACILITIES AND INSTITUTIONS

The Office for Women's Affairs, Prime Minister's Office
Institute for International Cooperation,
Japan International Cooperation Agency

6. REMARKS

1. PERIOD

September 15, 1992 to November 1, 1992 (1.5 month)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Eighteen (18)

3. QUALIFICATIONS

- 1) University graduates or equivalent
- 2) Governmental officials engaged in industrial safety and health, or staff of governmental relevant organizations engaged in prevention of industrial accidents
- 3) Occupational experience of more than 5 years
- 4) Between 30 and 45 years of age
- 5) Good working knowledge of English

4. DESCRIPTION OF TRAINING

- 1) Lectures and practical training
 - Role of governmental and non-governmental organizations in industrial safety and health
 - Methods of accident investigation and procedures of cause analysis and cost calculation
 - Case study
 - Industrial safety and health campaign

This seminar has two concentrations; the safety-oriented course and the health-oriented course, Nominees should indicate to which concentration he or she wants to apply.
- 2) Factory observation
- 3) Observation tours

5. FACILITIES AND INSTITUTIONS

- 1) Labour Standards Bureau, Ministry of Labour
- 2) Japan Industrial Safety and Health Association
- 3) Tokyo International Centre (Hatagaya), JICA

6. REMARKS

No. 315

LABOUR-MANAGEMENT RELATIONS ADMINISTRATION (SEMINAR)

労使関係行政セミナー

1. PERIOD

April 23, 1992 to June 11, 1992 (2 months)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Nine (9)

3. QUALIFICATIONS

- 1) Middle class official in charge of industrial relations administration in the government organization
- 2) Under 45 years of age
- 3) Good working knowledge of English

4. DESCRIPTION OF TRAINING

- 1) Lecture and Discussion
 - Labour-Management Relations in Japan
 - Administration of Labour-Management Relations in Japan
 - Japanese Labour Legislation on Labour-Management Relations
 - Productivity Movements and Technological Innovation
- 2) Observation Tours
Observe the organizations and working scene of labour administration, trade unions
- 3) Country report presentation

5. FACILITIES AND INSTITUTIONS

- 1) Hachioji International Training Centre, JICA
- 2) Labour Policy Bureau, Ministry of Labour
- 3) Japan Institute of Labour

6. REMARKS

No. 316

LABOUR STATISTICS FOR POLICY PLANNING (SEMINAR)

労働統計・政策セミナー

1. PERIOD

June 15, 1992 to July 25, 1992 (1.5 month)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Nine (9)

3. QUALIFICATIONS

- 1) Presently engaged in labour statistics administration and expected to work in this field in future.
- 2) University graduates or the equivalent academic background
- 3) Not more than 45 years of age
- 4) Good working knowledge of English

4. DESCRIPTION OF TRAINING

- 1) Lecture & Discussion
 - Statistic System & Labour Administration
 - Employment and Unemployment Statistics
 - Wage Statistics
 - Industrial Accident and Injuries Statistics
 - Industrial Relations Statistics
 - Technique of Statistic Survey
- 2) Observation Tour

5. FACILITIES AND INSTITUTIONS

- 1) Hachioji International Training Centre, JICA
- 2) Ministry of Labour

EMPLOYMENT ADMINISTRATION (SEMINAR)

雇用行政セミナー

1. PERIOD

September 1, 1992 to October 10, 1992 (1.5 month)

2. NUMBER OF PARTICIPANTS TO BE RECEIVED

Eight (8)

3. QUALIFICATIONS

- 1) Presently engaged in policy-drafting in employment promotion administration in the governmental bodies
- 2) Over thirty (30) years and under forty-five (45) years of age
- 3) Good working knowledge of English
- 4) University graduates or equivalent with occupational experience

4. DESCRIPTION OF TRAINING

- 1) Lectures
 - a) Labour Administration in Japan
 - b) Employment Administration in Japan
 - ① Employment Policy
 - ② Employment Placement Services
 - ③ Employment Insurance System
 - ④ Employment Measures for the Disabled
 - ⑤ Specific Employment Measures
 - Local Employment Promotion,
 - Measures for Older Workers and Youth
 - c) Human Resource Development Administration
 - d) Lifetime Employment Practice and Employment Adjustment
 - e) Labour-Management Relation in Japan
- 2) Comprehensive Study and Discussion
- 3) Observation

5. FACILITIES AND INSTITUTIONS

- 1) Employment Security Bureau, Ministry of Labour
- 2) Tokyo International Centre (Hatagaya), JICA

6. REMARKS

JICA