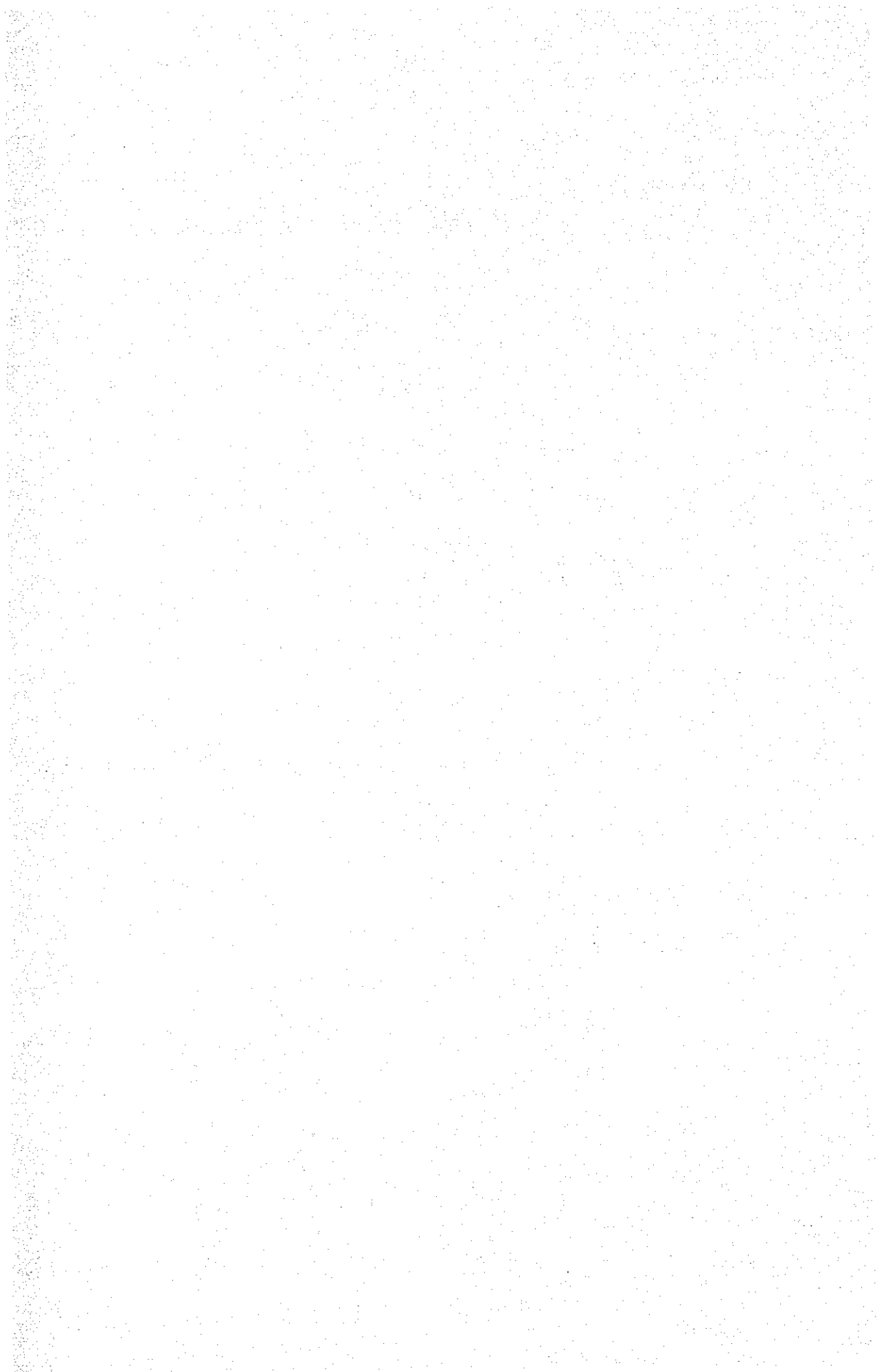


BASIC DESIGN STUDY REPORT
ON
THE PROJECT FOR CONSTRUCTING
THE NATIONAL LEARNING RESOURCE CENTER FOR TEACHER
TRAINING IN SCIENCE AND MATHEMATICS EDUCATION
IN
THE REPUBLIC OF THE PHILIPPINES

NOVEMBER 1987

JAPAN INTERNATIONAL COOPERATION AGENCY

G. R. S.
12-112



**BASIC DESIGN STUDY REPORT
ON
THE PROJECT FOR CONSTRUCTING
THE NATIONAL LEARNING RESOURCE CENTER FOR TEACHER
TRAINING IN SCIENCE AND MATHEMATICS EDUCATION
IN
THE REPUBLIC OF THE PHILIPPINES**

JICA LIBRARY



1041113E03

NOVEMBER 1987

JAPAN INTERNATIONAL COOPERATION AGENCY

国際協力事業団	
受入 月日 88.2.9	118
登録No. 17135	245
	GRS

PREFACE

In response to the request of the Government of the Republic of the Philippines, the Government of Japan has decided to conduct a Basic Design Study on the Project for Constructing the National Learning Resource Center for Teacher Training in Science and Mathematics Education and entrusted the study to the Japan International Cooperation Agency (JICA).

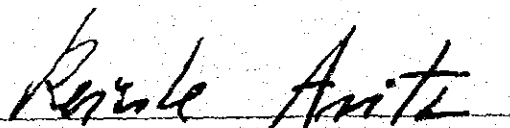
JICA sent to the Philippines a study team headed by Mr. Takashi Yamagiwa, Senior Specialist for Curriculum, Lower Secondary School Division, Elementary and Secondary Education Bureau, Ministry of Education, Science and Culture, from July 15 to August 2, 1987.

The team had discussions on the Project with the officials concerned of the Government of the Philippines and conducted a field survey in Manila. After the team returned to Japan, further studies were made, a draft report was prepared, and for the explanation and discussion of it, a mission was sent to the Philippines. As a result, the present report has been prepared.

I hope that this report will serve for the development of the Project and contribute to the promotion of friendly relations between the two countries.

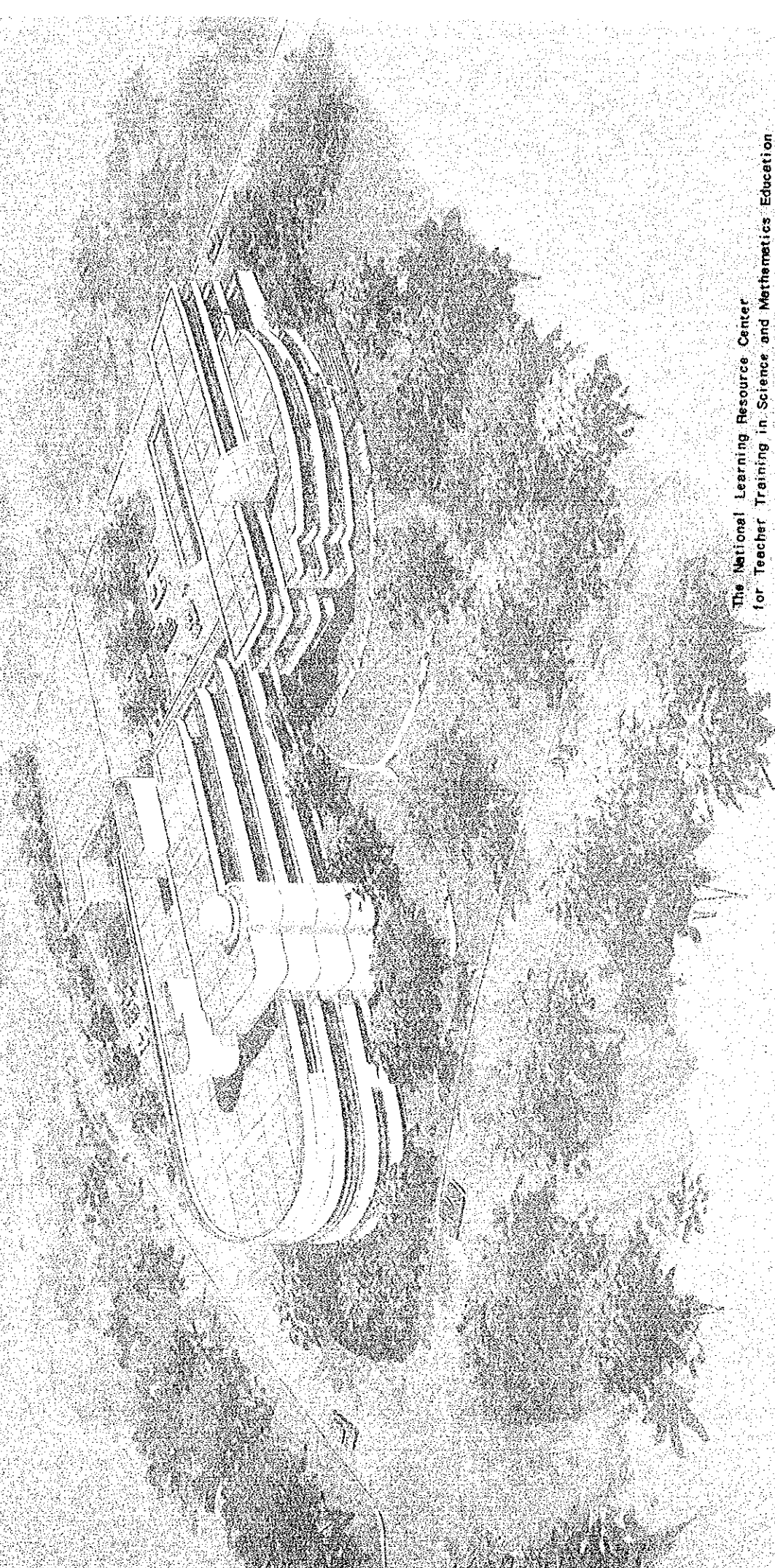
I wish to express my deep appreciation to the officials concerned of the Government of the Republic of the Philippines for their close cooperation extended to the team.

November 1987

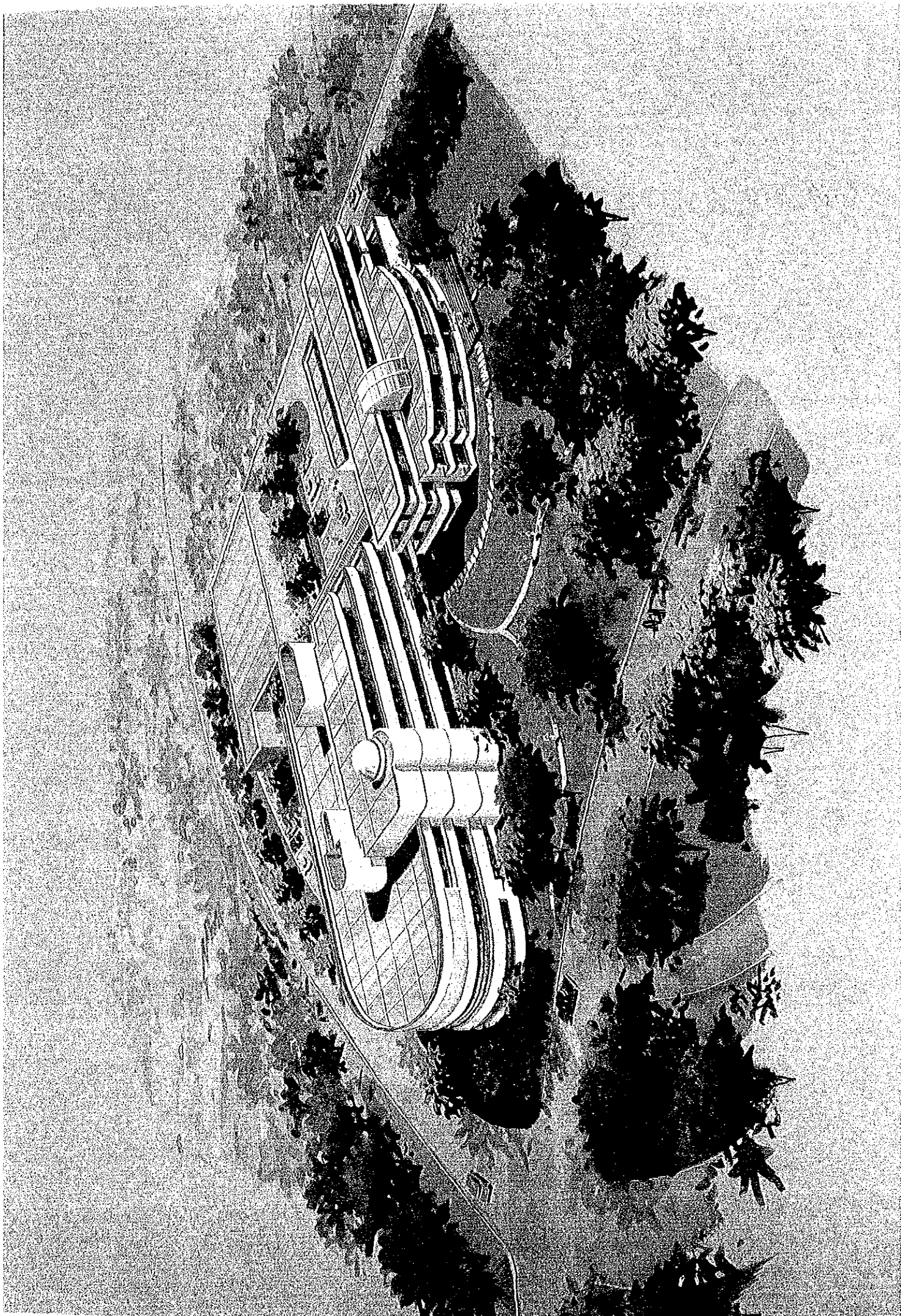


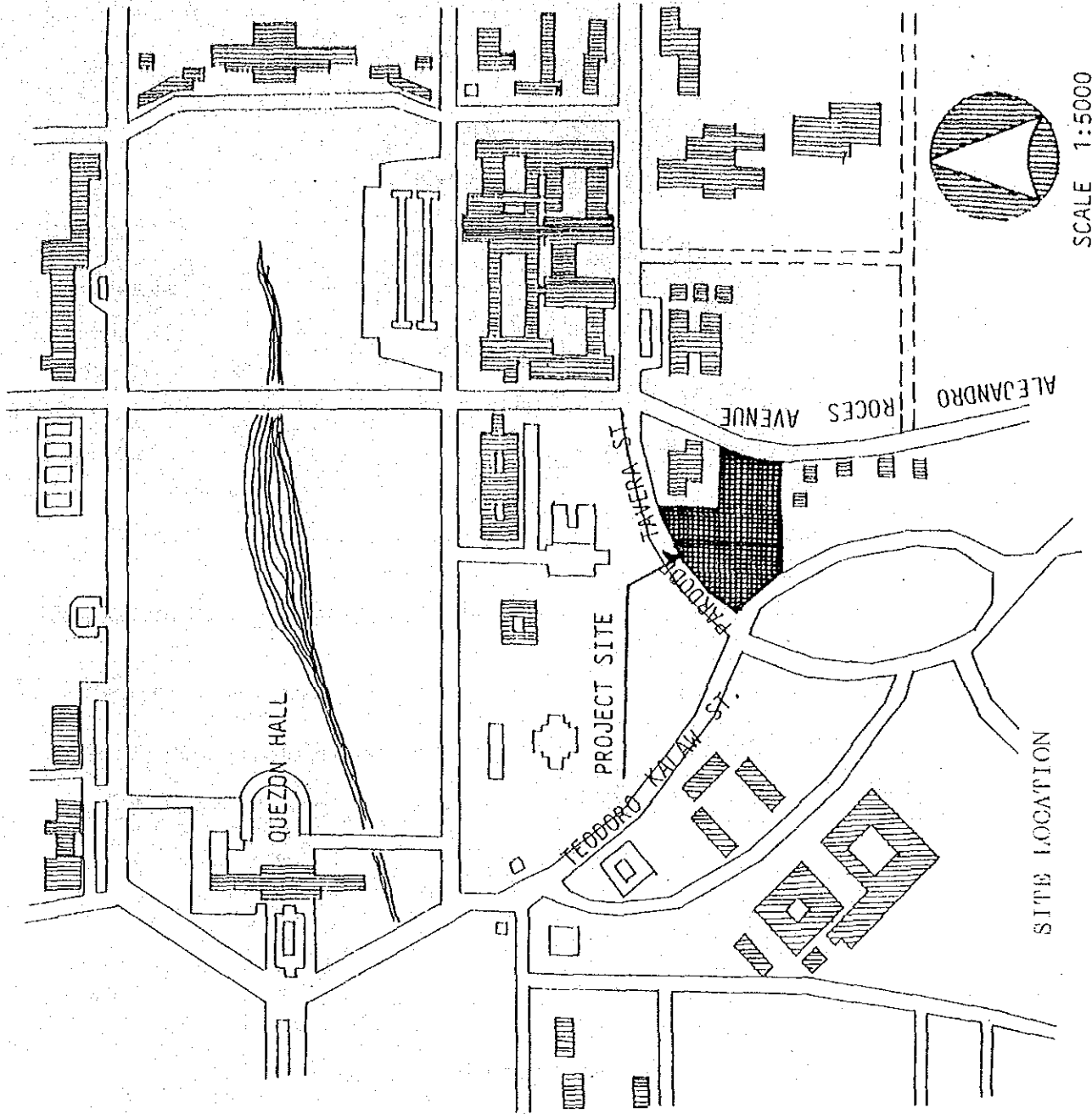
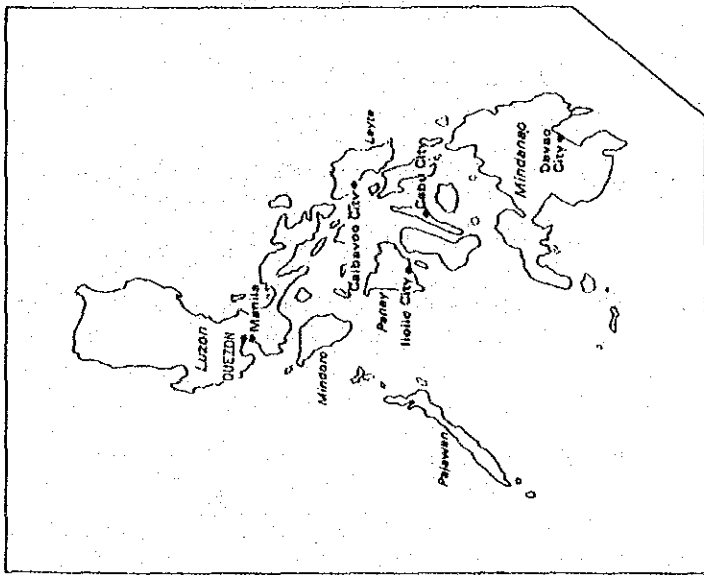
Keisuke Arita
President

Japan International Cooperation Agency

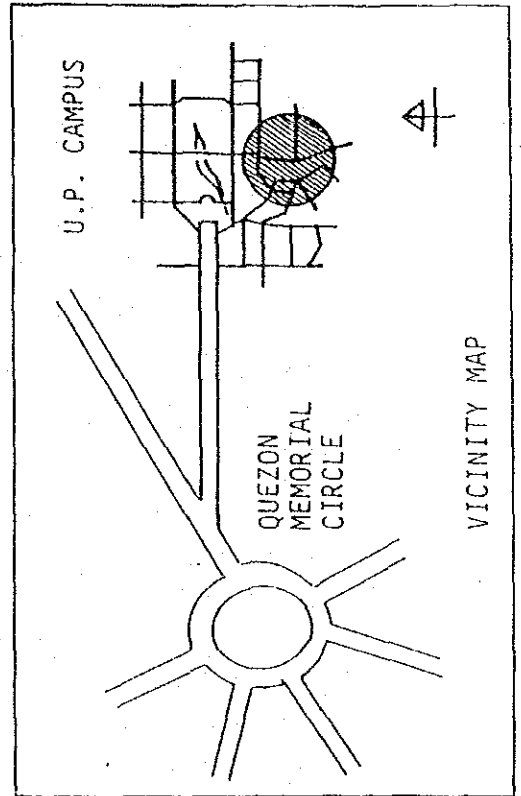


The National Learning Resource Center
for Teacher Training in Science and Mathematics Education





SCALE 1:5000



VICINITY MAP

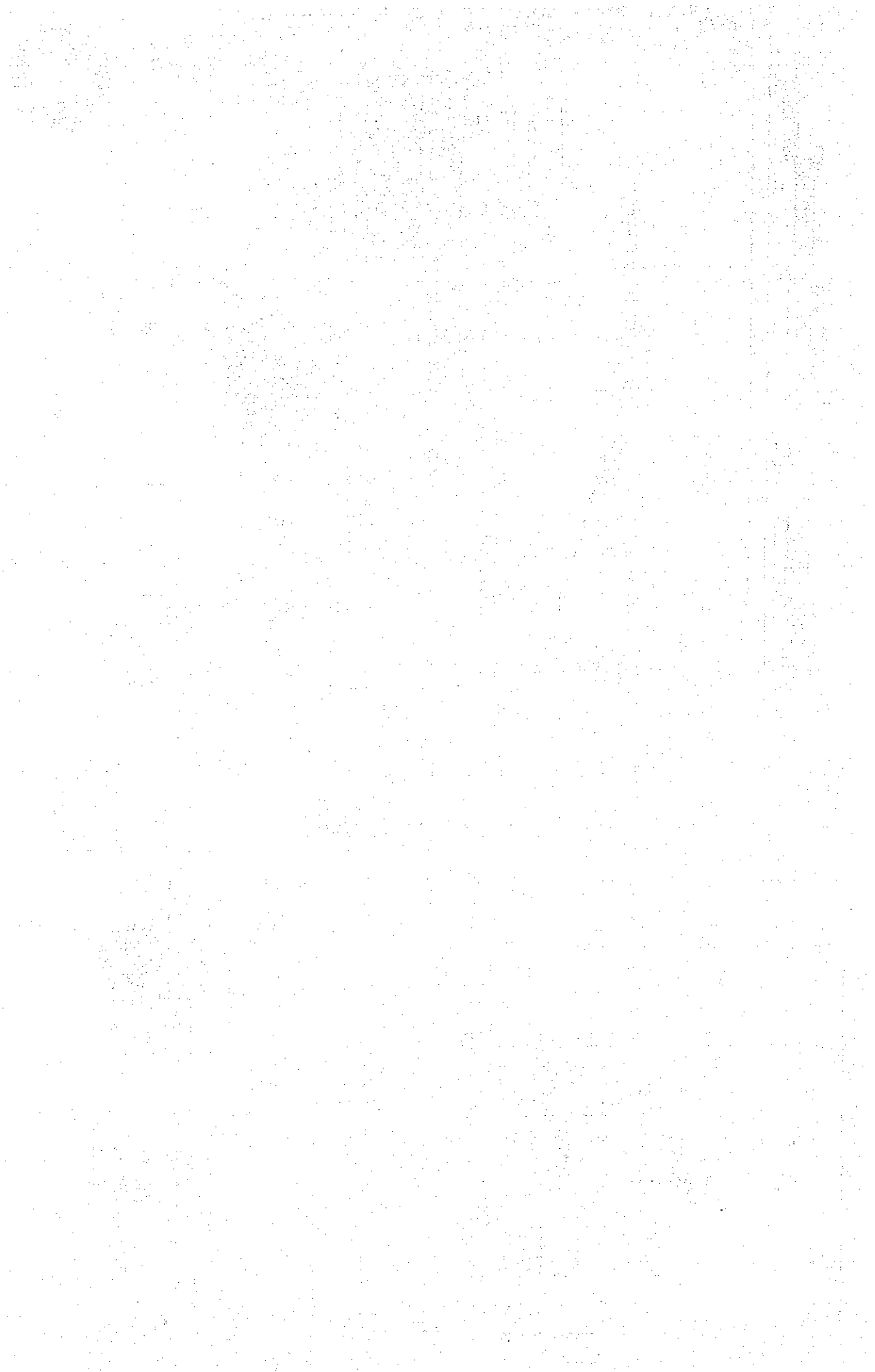


TABLE OF CONTENTS

Page

PREFACE

PERSPECTIVES

SITE LOCATION

SUMMARY.....	i
CHAPTER 1 INTRODUCTION	1
CHAPTER 2 PROJECT BACKGROUND	3
2-1 GENERAL CIRCUMSTANCES	4
(1) Geography, Residents	
(2) Economy	
2-2 POLICY FOR PROMOTION OF SCIENCE EDUCATION	6
(1) Science Education Development Plan - SEDP	
(2) Medium-Term National Development Plan 1987-92	
2-3 PRESENT CONDITION OF SCIENCE AND MATHEMATICS EDUCATION	7
(1) School Education System	
(2) Elementary Education	
(3) Secondary Education	
(4) Present Condition of Science and Mathematics Teachers	
2-4 IN-SERVICE TRAINING OF SCIENCE AND MATHEMATICS TEACHERS	22
(1) Training of Teachers Already in Service	
(2) Institute for Science and Mathematics Education Development	

	Page
CHAPTER 3 CONTENTS OF PROJECT	29
3-1 PURPOSE OF PROJECT	29
3-2 SUMMARY OF PROJECT	29
(1) Target of this Center	
(2) Purpose of Activities of this Center	
(3) Execution Plan	
(4) Training Activities	
(5) Sharing of Activities of UP-ISMED and this Center	
(6) Organization and Personnel Assignment Plan	
(7) Budgetary Measures	
3-3 STUDY OF CONTENTS OF REQUEST FOR GRANT	59
(1) Contents of Requested Facilities	
(2) Study of Contents of Facilities	
(3) Contents of Requested Equipment and Materials	
(4) Study of Contents of Equipment and Materials	
(5) Location and Present Condition of Proposed Site for Construction	
(6) Study of Proposed Site for Construction	
CHAPTER 4 BASIC DESIGN	83
4-1 BASIC DESIGN OF FACILITY	83
(1) Policy for Basic Design	
(2) Study of Design Conditions	
(3) Basic Plan of Facilities	
(4) Outline of Facilities	
(5) Basic Design Drawings	

	Page
4-2 BASIC PLAN FOR EQUIPMENT AND MATERIALS	127
(1) Basic Design Policy	
(2) Basic Plan for Equipment and Materials	
(3) Outline of Equipment and Materials	
(4) List of Equipment and Materials	
(5) Laboratory Table Layout Drawings	
 CHAPTER 5 PROJECT EXECUTION PLAN	 219
5-1 EXECUTION POLICY	219
5-2 EXECUTION SYSTEM	220
5-3 WORK CLASSIFICATION	221
(1) Work for which the Japanese side is responsible	
(2) Work for which the Republic of the Philippines is responsible	
5-4 CONSTRUCTION SUPERVISING PLAN	224
(1) Construction Supervising System	
5-5 CONSTRUCTION PLAN	226
(1) Special Characteristics of this Construction	
(2) Basic Policy for the Construction	
(3) Special Considerations Shall be Given to the Following Points	
5-6 CONSTRUCTION MATERIAL PROCUREMENT PLAN	228
(1) Conditions of Construction Materials Availability in the Philippines	
(2) Materials to be Procured Locally	
(3) Materials to be Procured in Japan	
5-7 EQUIPMENT PROCUREMENT PLAN	233
(1) Easy Maintenance	
(2) Reduction of Costs	
(3) Special Situation for Specifications	

	Page
5-8 EXECUTION SCHEDULE	235
(1) Execution Design	
(2) Tender Period	
(3) Construction and Equipment Work	
5-9 MAINTENANCE PLAN	236
(1) Equipment Maintenance Plan	
(2) Operation/Maintenance Costs	
5-10 ESTIMATED PROJECT COST	241
CHAPTER 6 PROJECT EVALUATION	243
CHAPTER 7 CONCLUSION AND RECOMMENDATION	245
APPENDIX	247
SUPPLEMENT	271

ABBREVIATIONS

BEE	- Bureau of Elementary Education
BHE	- Bureau of Higher Education
BSE	- Bureau of Secondary Education
DECS	- Department of Education, Culture and Sports
DLRC	- District Learning Resource Center
DOST	- Department of Science and Technology
INNOTECH	- Regional Center for Educational Innovation and Technology
ISMED	- Institute for Science and Mathematics Education Development
NCEE	- National College Entrance Examinations
NCR	- National Capital Region
NEDA	- National Economic and Development Authority
NLRCTT	- National Learning Resource Center for Teacher Training in Science and Mathematics Education
PSHS	- Philippine Science High School
RECSAM	- Regional Center for Education in Science and Mathematics
RELC	- Regional Education Learning Center
RLS	- Regional Leader School
RSTC	- Regional Science Teaching Center
SEC	- Science Education Center
SEDP	- Science Education Development Plan
SEI	- Science Education Institute
SPI	- Science Promotion Institute
UNESCO	- United Nations Education, Scientific and Cultural Organization
UP	- University of the Philippines

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in financial matters. This section also touches upon the legal implications of failing to maintain such records, which can lead to severe consequences for individuals and organizations alike.

2. The second part of the document delves into the specific requirements for record-keeping, including the types of documents that must be retained and the duration for which they should be kept. It provides a detailed overview of the various categories of records, such as financial statements, contracts, and correspondence, and outlines the best practices for organizing and storing these documents to ensure they are easily accessible and secure.

3. The third part of the document addresses the challenges associated with record-keeping, such as the volume of data generated and the risk of data loss or corruption. It offers practical solutions and strategies to overcome these challenges, including the use of digital storage solutions and the implementation of robust backup and recovery procedures. This section also discusses the importance of regular audits and reviews to ensure the integrity and accuracy of the records.

4. The fourth part of the document focuses on the role of record-keeping in compliance with various regulations and standards. It highlights the specific requirements imposed by different regulatory bodies and provides guidance on how to ensure that all records are maintained in accordance with these requirements. This section also discusses the importance of staying up-to-date with changes in regulations and standards to avoid non-compliance.

5. The fifth and final part of the document summarizes the key points discussed throughout the document and provides a call to action for individuals and organizations to take the necessary steps to ensure their records are properly maintained. It emphasizes that record-keeping is not just a legal obligation, but a fundamental aspect of good business practice that can provide valuable insights and support decision-making.

SUMMARY

SUMMARY

The economy of the Republic of the Philippines is sluggish and its economic growth has been declining since 1979, showing negative growth after 1984. Reconstruction of its economy is an important subject confronting the Government of the Philippines, which is exerting the utmost efforts to stabilize its economy and increase productivity. To attain this goal, manpower development, especially substantiation of school education as a basis for vocational ability development, is urgent.

Its Government, being aware of this situation, realizes the importance of upgrading education, especially in science and mathematics, and is working to improve the skills of science and math teachers. Yet present facilities are extremely inadequate for re-educating such teachers all over the country. In particular, re-education of elementary and secondary science and math to overcome their insufficient experience through extensive use of experimentation and practical exercises is essential. Thus, improvement of educational equipment, materials and required facilities is most urgent.

In view of the foregoing situation, the said Government has planned to establish the National Learning Resource Center for Teacher Training in Science and Mathematics on the premises of the University of Philippines to re-educate teachers through practical experiments and exercises and has requested the Government of Japan for grant aid to construct the Center.

In response, the Government of Japan dispatched a preliminary study team to the Philippines in December, 1986 through the Japan International Cooperation Agency (JICA). The team confirmed the aptness of the plan, details of the request, period of implementation, and the proposed construction site. The Government of Japan subsequently decided to dispatch a Basic Design Study Team.

The Basic Design Study team was dispatched to the Philippines from July 15 to August 2, 1987. The team discussed the subject matter with its Philippine counterpart, confirmed the background of the plan and details of the request, and surveyed the proposed construction site.

After returning to Japan, the Study Team analyzed the data collected in the Philippines. It thoroughly studied the Project's suitability, its adequacy in size and quality, and its proposed administration system through discussions with the authorities concerned on the effects of the Project. The team thus formulated a basic design for the required facilities and equipment.

Facilities and major equipment to be provided are as follows:

The proposed site for this Center is located in the southern part of the Diliman campus, the University of the Philippines, Quezon. The site is approximately 9,000 m², bordering the ISMED building site and on facing Tavera St., Lalaw St. and Roces Ave. on the other three sides.

(1) Facilities

- 1) Training building (3-story reinforced concrete structure, Partially 4-story)
1 building 6,221 m² in area
1st floor: Library, seminar room, exhibition room, lecturers' room, workshop, printing room
2nd floor: Laboratories for physics, chemistry, and elementary science, and an auditorium
3rd floor: Laboratories for biology, earth science, elementary mathematics, secondary mathematics, and information science

Rooftop: Penthouse for astronomical telescope,
audio-visual room

- 2) Dormitory (3-story reinforced concrete structure)
1 building 2,129 m² in area

1st floor: Cafeteria, superintendent's room, accommodation
for lecturers (4 rooms), accommodation for
trainees (11 rooms, 2 per room)

2nd floor: Accommodation for trainees (23 rooms, 2 per room)

3rd floor: Accommodation for trainees (11 rooms, 2 per room)

- 3) Corridor

Connecting passage between the training building, the
dormitory, and the ISMED building.

(2) Equipment to be provided

- 1) Laboratory equipment for the:

a. Biology lab	Complete set
b. Chemistry lab	Complete set
c. Physics lab	Complete set
d. Earth science lab	Complete set
e. Mathematics classroom	Complete set
f. Information science lab	Complete set
g. Elementary science lab	Complete set

- 2) Teaching material fabrication equipment

a. Training material fabrication room equipment	Complete set
b. Photographing and printing equipment	Complete set
c. Audio-visual equipment	Complete set

- 3) Auxiliary equipment
 - a. Office and administration equipment
 - b. Library equipment Complete set

- 4) Vehicle
 - a. Microbus 2
 - b. Light van 1

Infrastructure for power distribution, water supply, drainage and telephones exist around the site but sewage treatment and city gas supply facilities are not available. It needs to install a simple septic tank and LPG gas supply facility.

The implementation of this plan will enable improvements in both quantity and quality of the facilities and equipment required to re-educate science and mathematics teachers in the Republic of the Philippines. It is expected that more skilled teachers and improvements in science and mathematics education will result, and thus greatly contribute to the development of manpower in the Philippines.

From such a point of view, the realization of this project under Japan's Grant Aid will have a significant meaning and the effects of assistance will be far-reaching.

Although operation and administration by capable staff of the relevant agencies of the Philippines is expected in executing this project, positive and continuous support from the Government of the Philippines will be absolutely necessary for the projects success. In particular, budgetary measures required for the continuous operation of the center are essential.

CHAPTER 1 INTRODUCTION

CHAPTER 1 INTRODUCTION

The Government of the Republic of the Philippines has been exerting all possible efforts to stabilize its economy and enhance productivity in order to improve the nation's long uncertain economic condition, and has placed high priority on developing human resources especially vocational ability, through school education to form a sound basis for economic reconstruction. Revitalizing school education as well as giving training to teachers already in service is thus particularly urgent.

As a measure to improve education, the Government of the Philippines has inaugurated the Science Education Development Plan (SEDP) as a joint project of the Ministry of Education, Culture and Sports (MECS)* and the National Science and Technology Authority (NSTA)** in 1982. One of its goal is upgrading science and mathematics education, particularly, problematic sector of the basic education curriculum. Although an integral part of the project is the effort to improve science and mathematics teachers, the facilities, equipment and materials for gathering and re-educating such teachers from elementary and secondary schools nation-wide are extremely insufficient at present. The problem is most acute in facilities and training equipment for science and mathematics as re-education in practical experiments and exercises is essential.

To overcome the obstacles, the Government of the Philippines formulated a plan to construct the National Learning Resource Center (NLRC) to train teachers already in service using practical exercises and experiments and approached the Government of Japan for grant aid.

In response to the request by the Government of the Philippines, the Government of Japan decided to carry out a Basic Design Study for the project. Through the Japan International Cooperation Agency, a Basic

* Presently, the Department of Education, Culture and Sports (DECS)

** Presently, the Department of Science and Technology (DOST)

Design Study Team for the Project of Constructing the National Learning Resource Center for Teacher Training in Science and Mathematics went to the Philippines for 19 days from July 15, 1987. Mr. Takashi Yamagiwa, Senior Specialist for Curriculum, Lower Secondary School Division, Elementary and Secondary Education Bureau, Ministry of Education, Science and Culture was assigned as the Team Leader.

The Study Team and the officials concerned of the Philippines discussed the basic design as shown in Appendix. The Minutes of Discussions were signed and exchanged on the matters of basic agreement on July 23, 1987 between Dr. Minda C. Sutaria, Undersecretary of the Department of Education, Culture and Sports, Dr. Leland S. Villadolid, Undersecretary of the Department of Science and Technology, Dr. Ernesto G. Tabujara, Chancellor, University of the Philippines, Diliman and Mr. Yamagiwa, the Team Leader.

Upon its return to Japan, the Team made further studies and held discussions with the relevant government agencies on the Project. Based on the results of the Basic Design Study, the Team drafted the Basic Design.

Subsequently, a Study Team with Mr. Takashi Yamagiwa as team leader was dispatched to the Philippines for 8 days from November 1, 1987 to explain the Draft Basic Design Study Report and obtain the agreement of the Government of the Philippines.

This Basic Design Study Report was prepared after all the study in the Philippines and discussions with relevant officials of both the Government of the Philippines and Japan described above. It presents the most appropriate basic design for the project.

The Minutes of Discussions, team members, meeting schedule and list of Filipino interviewers are given in the Appendix.