

APPENDICES

CONTENTS

APPENDIX I	BASIC DESIGN STUDY (PHASE I)	(1)
	1 Basic Design Study Team (Phase I)	(1)
	2 Daily Record (Phase I)	(2)
	3 Minutes of Discussions (Phase I)	(4)
APPENDIX II	BASIC DESIGN STUDY (PHASE II)	(13)
	1 Basic Design Study Team (Phase II)	(13)
	2 Daily Record (Phase II)	(14)
	3 Minutes of Discussions (Phase II)	(17)
APPENDIX III	SUBMISSION OF BASIC DESIGN REPORT (Draft)	(35)
	1 Team for Submission of Basic Design	(35)
	Study Report (Draft) with Elucidation	
	2 Daily Record	(35)
	3 Minutes of Discussions	(37)
	4 Letters	(42)
APPENDIX IV	EXAMPLES OF ACTIVITIES IN THE CENTER	(44)

APPENDIX I BASIC DESIGN STUDY (PHASE I)

APPENDIX - I BASIC DESIGN STUDY (PHASE I)

1. BASIC DESIGN STUDY TEAM (PHASE I)

- | | |
|--|---|
| (1) Team Leader
Takaharu KAZAMA | Executive Director, JICA |
| (2) Grant Aid
Kenji KOBAYASHI | Second Economic Cooperation
Division,
Ministry of Foreign Affairs |
| (3) Project Coordinator
Norio SHIMOMURA | Grant Aid Division, JICA |
| (4) Acting Leader, Planner
Hideo WATANABE | Nikken Sekkei Ltd |
| (5) Architect
Koichiro SHIKIDA | Nikken Sekkei Ltd |
| (6) Hall & Theater Planner,
Cost Estimator
Koji NEBASHI | Nikken Sekkei Ltd |
| (7) Structural Engineer
Hiroyuki SUZUKI | Nikken Sekkei Ltd |
| (8) Electrical Engineer
Koichi SUZUKI | Nikken Sekkei Ltd |
| (9) Mechanical Engineer
Motoaki MURAO | Nikken Sekkei Ltd |
| (10) Acoustic & Stage Planner
Junjiro KATSURAGAWA | Nikken Sekkei Ltd |
| (11) Advisor (performance)
Shinichiro IKEBE | Musical Composer,
Assistant Professor of
Tokyo College of Music |
| (12) Advisor (Operation and
Maintenance)
Minoru FUJISAWA | National Working Youth Center
(Sun-Plaza),
Employment Promotion Project
Corporation (EPPC) |
| (13) Advisor (Facility)
Takahiko IWASAKI | Nikken Sekkei Ltd |

2. DAILY RECORD (PHASE I)

Survey Schedule (19th Aug. - 2nd Sep., 1983 -- 15 days)

- Aug. 19 (Fr.) Study Team (Group I) leave Japan by TG741
- 20 (Sa.) Study Team (Group I) arrive Cairo by TW840
Visit to JICA Cairo Office
- 21 (Su.) Visit to Japanese Embassy. Meeting at
Ministry of Culture (MOC), introducing members
of Japanese Team and Committee members of MOC,
explanation of survey purposes and schedule
- 22 (Mo.) Meeting at MOC Department of Fine Arts at the
site, confirmation and survey of site
- 23 (Tu.) Visit Sayed Darwish Hall and Gumburiya Theatre
Study Team (Group II) leave Tokyo by JL461
- 24 (Wd.) Study Team (Group II) arrive Cairo, introduce
member of Group II. Conference on Egyptian
organization for the project and expected
activity of the Center. Group II conduct
survey of the site.
- 25 (Th.) Summary conference in the presence of H.E.
the Minister Radwan and H.E. Ambassador Nakae,
discussion of draft of the Minutes. Survey of
similar facilities and their use.
- 26 (Fr.) Meeting of the Team
- 27 (Sa.) The Minutes were signed and exchanged between
Team Leader Mr. Kazama and the First
Undersecretary of MOC Mr. Hamza.

Report to Japanese Embassy and JICA.
Survey of similar facilities.

28 (Su.) Members of the Team from JICA and Ministry of Foreign Affairs leave Cairo. Conference at Arab Bureau for Design and Technical Consultation, survey at the Ministry of Power and Telecommunications Bureau, visit American Culture Center for social activity.

29 (Mo.) Survey at American University on social education, at the Ministry of Health on health education. Survey at the Ministry of Power, Cairo Water Bureau and Sewage Bureau on infrastructure of the site. Survey on construction market and educational systems.

30 (Tu.) Final meeting with MOC, receive relevant information and data. Survey on Italian Cultural Center, French Cultural Center, Egyptian Cultural Center. Summarize data on infrastructure of the site.

31 (Wd.) Report to Japanese Embassy and JICA. Courtesy visit to the Ministry of Investment and International Cooperation. Issue an order for site survey and soil investigation.
Group II leaves Cairo.

Sep. 1 (Th.) Group I leaves Cairo.
Group II arrives Tokyo.

2 (Fr.) Group I arrives Tokyo.

3. MINUTES OF DISCUSSIONS (PHASE I)

MINUTES OF DISCUSSIONS

In response to the request by the Government of the Arab Republic of Egypt, the Government of Japan has sent, through the Japan International Cooperation Agency (JICA) which is an official Agency implementing the technical cooperation of the Government of Japan, a team headed by Mr. Takaharu Kazama, Executive Director, JICA, to conduct a basic design study (Phase I) on the Construction Project (hereinafter referred to as "The Project") of Educational and Cultural Centre in Cairo (hereinafter referred to as "The Centre") for 15 days from 19th. August to 2nd. September 1983.

The team had a series of discussions and exchanged views with the authorities concerned of the Government of the Arab Republic of Egypt.

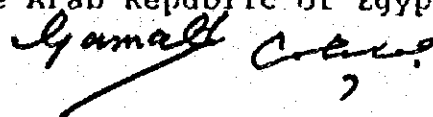
Both parties confirmed the result of the discussions attached herewith.

27th. August, 1983



Mr. Takaharu Kazama
Leader
Japanese Study Team

Mr. Gamal Hamza
The First Secretary of
the State Ministry, for
Culture
The Arab Republic of Egypt



1. The objective of the Project is to contribute to the improvement of the social education and cultural activities of the youth and citizens.

2. The main function and activities of the Centre is shown in Annex I.

3. The Egyptian side has organized a Committee for the promotion of the Project under the State Minister for Culture.
The members of the Committee are listed in Annex II.

4. The Egyptian side has assured the team that the Centre will be completely operated, maintained and administered under the State Minister for Culture.
The administration scheme of the Centre is shown in Annex III.

5. Proposed organization set up for the Centre is shown in Annex IV.

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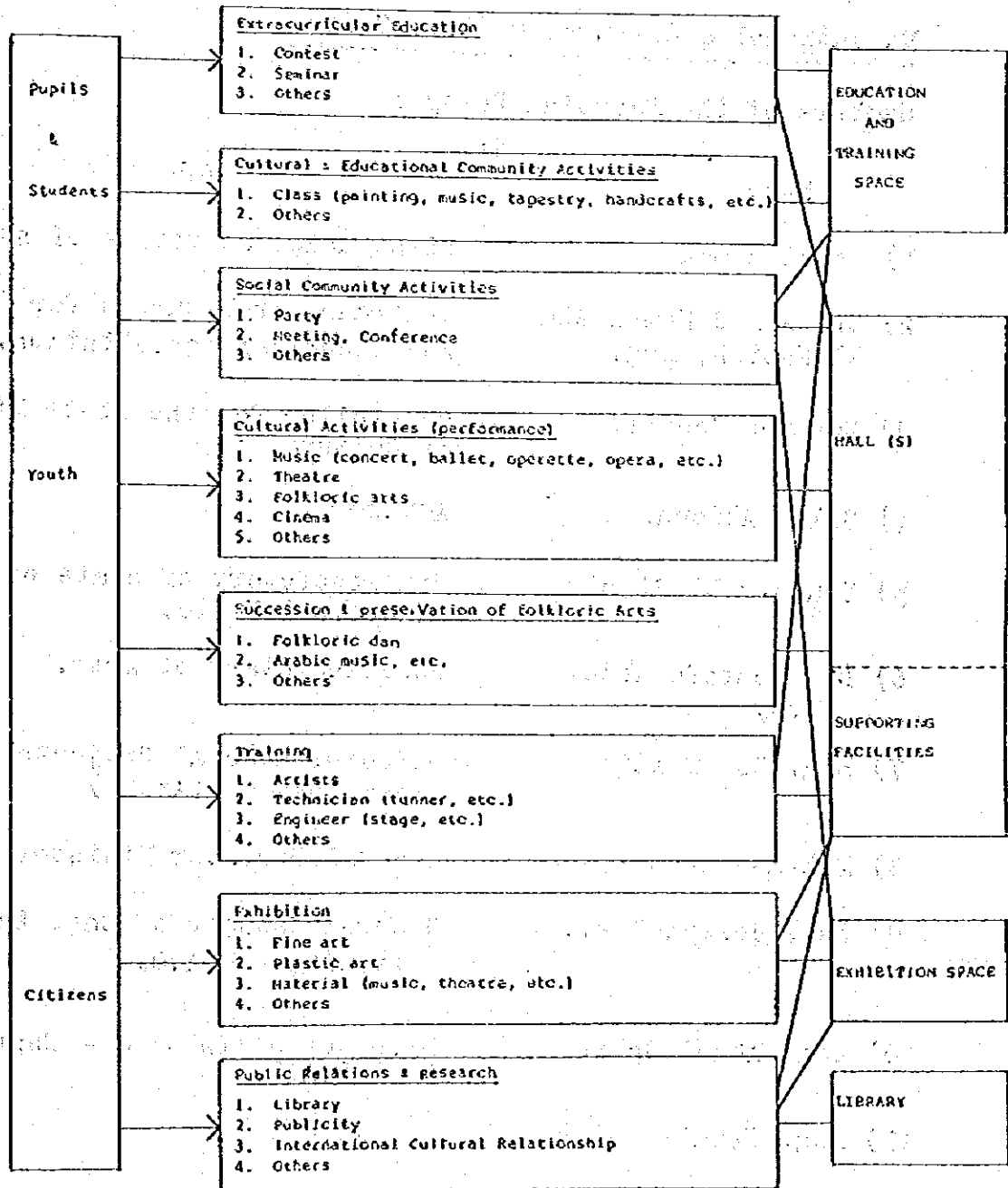
6. Proposed site of the Project is the land acquired by the State Minister for Culture at Gezira as shown in Annex V.

7. Major undertakings to be taken by both Governments on condition that the grant aid by the Government of Japan to be extended to the Project, ^{as} is listed in Annex VI.

NOTE : Regarding no. 2 of the list, to clear the site includes the removal of the underground structures as well as the existing structures on the ground.

8. Japanese side will prepare the Conceptual Design of the Centre based on the result of the study taking into consideration the budget supposed to be allocated to the Project.

ANNEX I MAIN FUNCTIONS AND ACTIVITIES OF THE CENTRE



ANNEX II
HIGHER COUNCIL FOR CULTURE
=====

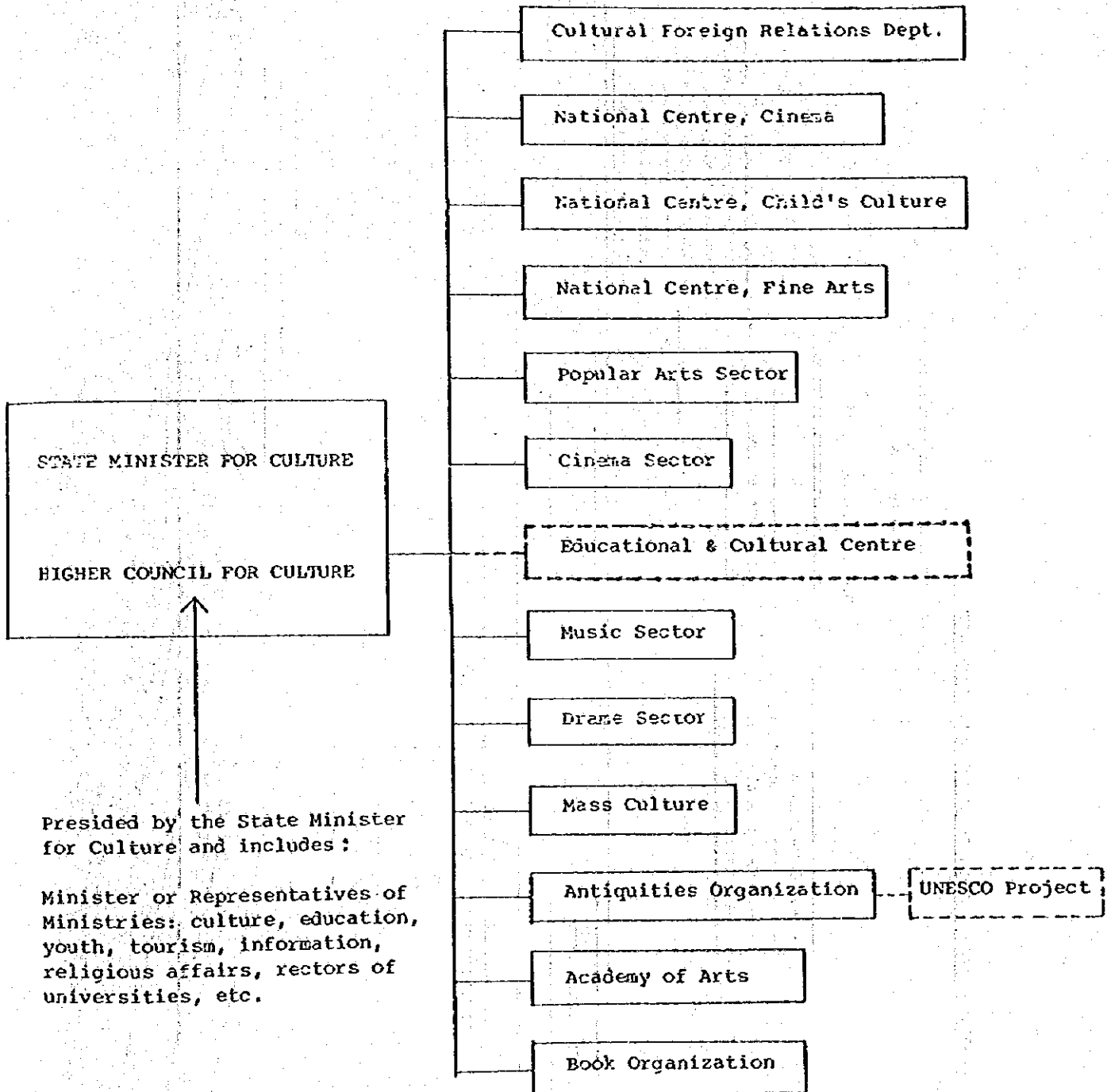
Project :

Educational & Cultural Center, Cairo.

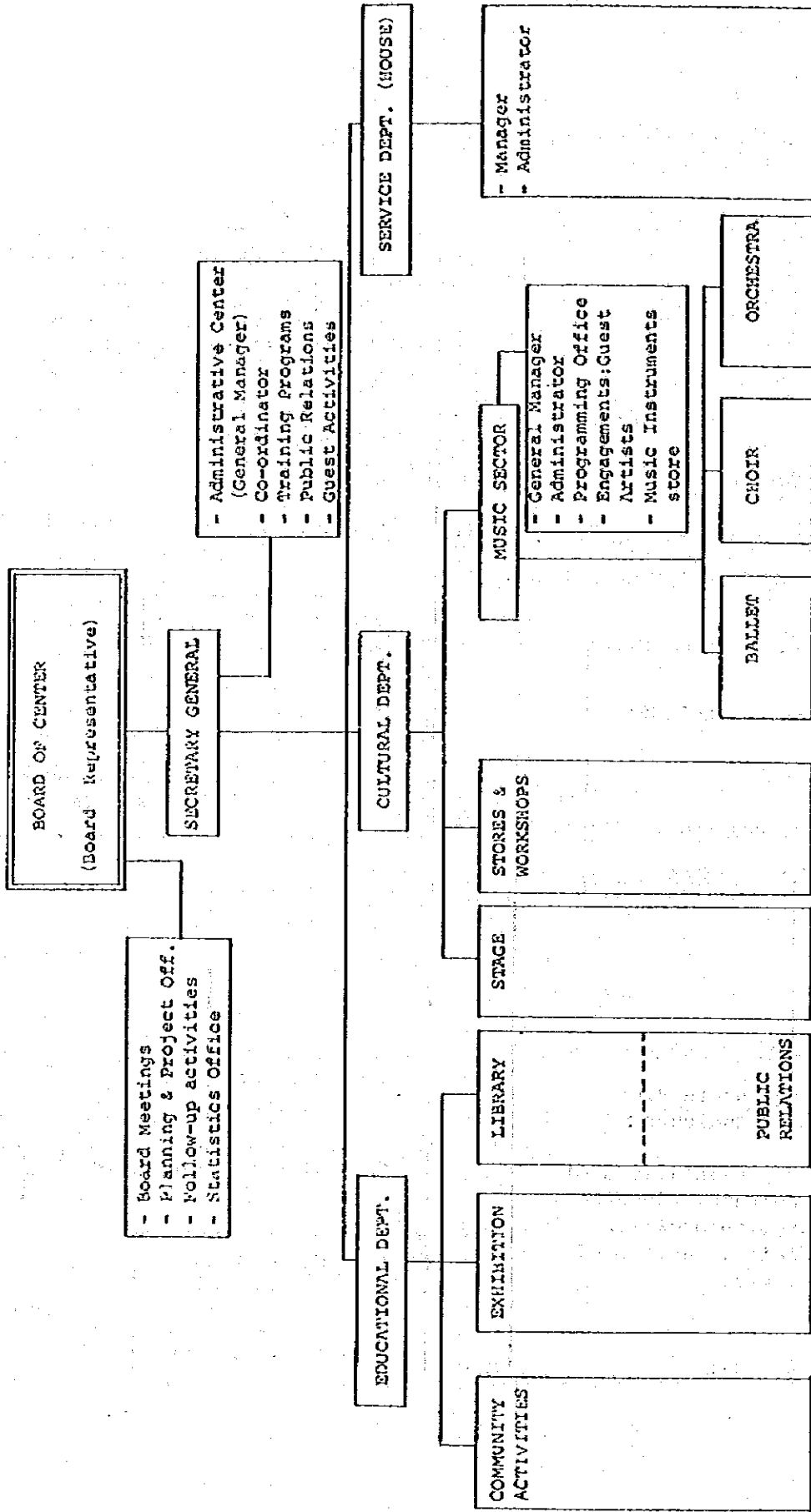
Members of the Egyptian Party :

Name	Job
1) Gamal Hamza	First under secretary of state.
2) Dr. Ahmed Kamal Abd-El-Fattah, Eng.	Chairman, Arab Bureau for Design and technical consultation.
3) Mohamed Youssef	Counsellor for the state Minister of Culture.
4) Saleh Abdoun.	Advisor.
5) Youssef El-Sissi	Undersecretary of state of culture, of Opera & Music.
6) Dr. Mostafa Abdel-Motty	Undersecretary of Arts.
7) Eng. Zarif Aziz.	Director General-Projects Dept. Cinema Sector (Arch.)
8) Mohamed Nasser.	General Director Minister Office.
9) Eng. Joseph Zaky.	General Manager of Eng. Egyptian Antiquities E.A.O.
10) Eng. Ahmed Gabre.	Director of Islamic - Engineering Dept E.A.O.
11) Eng. Ismail Tollba	Architect.
12) Mohamed Mahaba	Secretary of the committee.

ANNEX III ADMINISTRATION SCHEME OF THE CENTRE



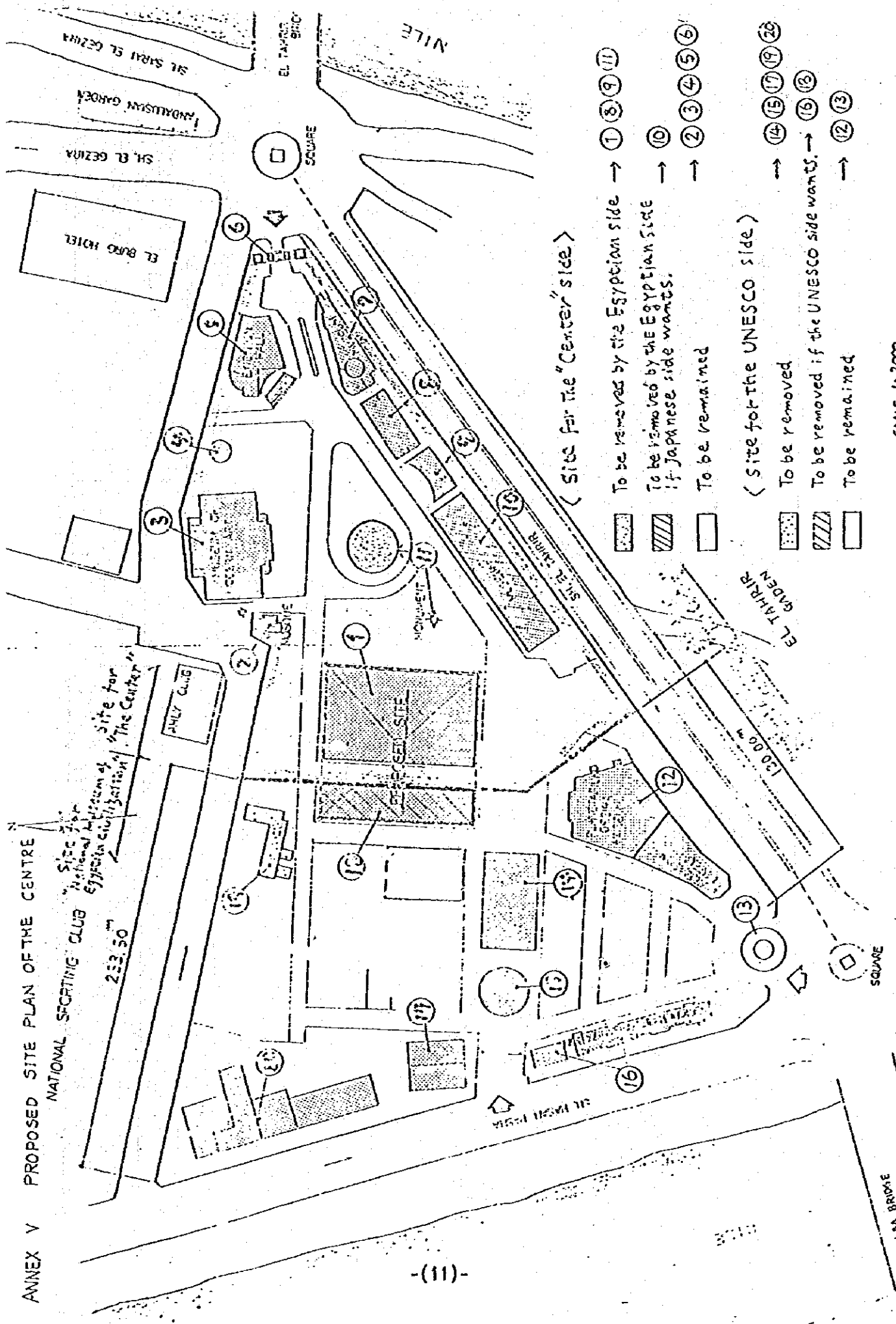
ANNEX IV PROPOSED ORGANIZATION OF THE CENTRE (TENTATIVE)









ANNEX V PROPOSED SITE PLAN OF THE CENTRE

NATIONAL SPORTING CLUB
253.50m

Site for National Museum of Egyptian Civilization "The Center"



< site for the "Center" side >

-  To be removed by the Egyptian side → 1 8 9 11
 -  To be removed by the Egyptian side if Japanese side wants. → 10
 -  To be remained → 2 3 4 5 6
- < site for the UNESCO side >
-  To be removed → 14 15 17 19 20
 -  To be removed if the UNESCO side wants. → 16 18
 -  To be remained → 12 13

SCALE 1:2000

ANNEX VI

Major Undertakings To Be Taken By Both Governments

No.	Items	To be covered by Grant Aid	To be covered by Recipient Side
1.	To secure a lot of land		○
2.	To clear, level and reclaim the site when needed		○
3.	To construct the gate and fence in and around the site		○
4.	To construct the parking lot	○	
5.	To construct the road	○	
	1) Within the site	○	
	2) Outside the site		○
6.	To construct the building	○	
7.	To provide facilities for distribution of electricity, water supply, drainage and other incidental facilities		
	1) Electricity		
	a. The distributing line to the site		○
	b. The drop wiring and internal wiring within the site	○	
	c. The main circuit breaker and transformer	○	
	2) Water Supply		
	a. The city water distribution main to the site		○
	b. The supply system within the site (receiving and elevated tanks)	○	
	3) Drainage		
	a. The drainage city main (for storm, sewer and others) to the site		○
	b. The drainage system (for toilet sewer, ordinary waste, storm drainage and others) within the site	○	
	4) Gas Supply		
	a. The city gas main to the site		○
	b. The gas supply system within the site	○	
	5) Telephone System		
	a. The telephone trunk line to the main distribution frame/panel (MDF) of the building		○
	b. The MDF and the extension after the frame/panel	○	
	6) Furnitures and Equipment		
	a. General furnitures (carpet, curtain, table, chair and others)		○
	b. Project equipment	○	
8.	To bear the following commissions to the Japanese foreign exchange bank for the banking services based upon the B/A		
	1) Advising commission of A/P		○
	2) Payment commission		○
9.	To ensure unloading and customs clearance at port of disembarkation in recipient country		
	1) Marine (Air) transportation of the products from Japan to the recipient country	○	
	2) Tax exemption and custom clearance of the products at the port of disembarkation		○
	3) Internal transportation from the port of disembarkation to the project site	○	
10.	To accord Japanese nationals whose services may be required in connection with the supply of the products and the services under the verified contract such facilities as may be necessary for their entry into recipient country and stay therein for the performance of their work		○
11.	To maintain and use properly and effectively that the facilities constructed and equipment purchased under the Grant		○
12.	To bear all the expenses other than those to be borne by the Grant, necessary for construction of the facilities as well as for the transportation and the installation of the equipment		○

APPENDIX II BASIC DESIGN STUDY (PHASE II)

APPENDIX - II BASIC DESIGN STUDY (PHASE II)

1. BASIC DESIGN STUDY TEAM (PHASE II)

- | | | |
|------|---|---|
| (1) | Team Leader
Takaharu KAZAMA | Executive Director, JICA |
| (2) | Grant Aid
Kenji KOBAYASHI | Second Economic Cooperation
Division,
Ministry of Foreign Affairs |
| (3) | Project Coordinator
Norio SHIMOMURA | Grant Aid Division, JICA |
| (4) | Acting Leader, Planner
Hideo WATANABE | Nikken Sekkei Ltd |
| (5) | Architect
Koichiro SHIKIDA | Nikken Sekkei Ltd |
| (6) | Hall & Theater Planner,
Cost Estimator
Koji NEBASHI | Nikken Sekkei Ltd |
| (7) | Structural Engineer
Hiroyuki SUZUKI | Nikken Sekkei Ltd |
| (8) | Electrical Engineer
Koichi SUZUKI | Nikken Sekkei Ltd |
| (9) | Mechanical Engineer
Motoaki MURAO | Nikken Sekkei Ltd |
| (10) | Acoustic & Stage Planner
Junjro KATSURAGAWA | Nikken Sekkei Ltd |

2. DAILY RECORD (PHASE II)

Survey Schedule (15th Oct. - 3rd Nov., 1983 -- 20 days)

- Oct. 15 (Sa.) The Team (Consultant Group-I) leave Tokyo
- 16 (Su.) Consultant Group-I arrive Cairo.
- 17 (Mo.) Visit to Japanese Embassy and the Ministry of Investment and International Cooperation.
1st meeting with MOC on schedule and concept of the project.
The Team (Consultant Group-II) leave Tokyo.
- 18 (Tu.) Visit Arab Bureau for Design and Technical Consultations, meeting on technical aspect of the concept, confirm the results of site survey and soil investigation. Report to JICA Cairo Office on outline and procedure of the survey.
Consultant Group-II arrive Cairo. Visit Gumhuriya Theatre.
- 19 (Wd.) 2nd meeting with MOC explanation and conference on the concept. Survey on steel fabricator and building material.
The Team (JICA, Ministry of Foreign Affairs) leave Tokyo.
- 20 (Th.) Visit Arab Bureau for Design and Technical Consultations to confer on soil conditions. Technical survey.

- 21 (Fr.) Technical survey. Meeting of the Team. The Team (JICA, Ministry of Foreign Affairs) arrive Cairo.
The Team (Consultant Group-III) leave Tokyo
- 22 (Sa.) The Team visit Japanese Embassy.
3rd meeting with MOC. Consultant Group-III arrive Cairo.
- 23 (Su.) 4th meeting with MOC, present draft of the Minutes. Lunch at the Marriott Hotel hosted by MOC.
Survey on Cairo Ballet Corp. Technical survey.
- 24 (Mo.) 5th meeting with MOC, confer on the draft of the Minutes.
6th meeting with MOC, agreement on the draft of the Minutes.
Dinner party at the Nile Hilton Hotel hosted by the Team.
- 25 (Tu.) Sign and exchange of the Minutes. The team report to the Japanese Embassy.
Visit Ezbekia Theater and Gumburiya Theatre.
- 26 (Wd.) Technical conference at Gumburiya Theatre.
Consultant Group-II leave Cairo.
- 27 (Th.) Technical meeting with MOC on technical aspect to confirm the content of conference. Visit the Ministry of Investment and International Cooperation.
The Team leave Cairo. Consultant Group-II arrive Tokyo.

- 28 (Fr.) Survey on agent of stage machinery for operation and maintenance.
- 29 (Sa.) Explanation of concept to H.E. the Minister Radwan and H.E. Ambassador Nakae at the site. Team Leader and Consultant Group-III leave Cairo.
- 30 (Su.) Survey on Ezbekia Theater and Puppet Theaters. Preparation of modified concept. Consultant Group-III arrive Tokyo.
- 31 (Mo.) Final meeting with MOC, confer on modified concept. Report to Japanese Embassy and JICA.
- Nov. 1 (Tu.) Consultant Group-I leave Cairo.
- 3 (Th.) Consultant Group-I arrive Tokyo

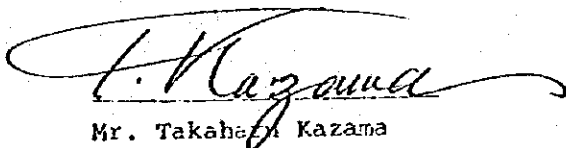
3. MINUTES OF DISCUSSIONS (PHASE II)

MINUTES OF DISCUSSIONS

The Government of Japan has sent, through Japan International Cooperation Agency (JICA), the Basic Design Study Team - Phase II headed by Mr. Takaharu Kazama, Executive Director, JICA, to the Arab Republic of Egypt for 20 days from 15th October to 2nd November to explain and discuss on "the Conceptual Design Report on the Construction Project of the Educational and Cultural Centre". The Report has been prepared by JICA based on careful evaluation of the findings of the Basic Design Study - Phase I which was conducted for 15 days from 19th August, 1983.

The team had a series of discussions and exchanged views with the authorities concerned of the Government of Egypt. As a result of discussions, the Egyptian side principally agreed to the Report. Major points of the discussions are summarized in the attachment herewith.

25th October, 1983



Mr. Takaharu Kazama
Leader,
Japanese Study Team



Mr. Gamal Hamza
The First Undersecretary of
the State Ministry for Culture
The Arab Republic of Egypt

ATTACHMENT

1. The Centre will consist of the following six major components.

- (1) Large Hall---including stage, foyers, art gallery, hall, offices, first aid, etc.
- (2) Small Hall---including stage, foyer, etc.
- (3) Performance Supporting Facilities---including scenery room, storage, dressing room, rehearsal room, etc.
- (4) Education Facilities---including classroom, exhibition gallery, offices, etc.
- (5) Support Facilities---including administration offices, public relation offices, security offices, plants, cafeteria, etc.
- (6) Outdoor Exhibition Facilities---including exhibition plazas, covered galleries, etc.

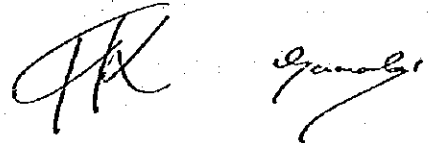
The details of the components are shown in Annex I.



2. The Centre has been designed for multi purpose use that will enable as many people as possible to use it for a variety of purpose.

The relations between each of the components and supposed activities are shown in Annex II and supposed annual operation plan for the Centre is shown in Annex III.

Regarding the Halls and its supporting facilities, the non-commercial performances presented for the purpose of education, enlightenment and charity will be performed as well as the commercial performances by professional orchestra, troupes and artists.

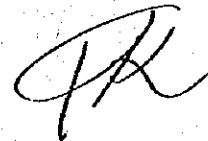


3. The Egyptian side has assured the team that the State Minister for Culture will recruit and assign relevant personnel necessary for operation, maintenance and administration of the Centre.

The required personnel for the Centre (tentative) is shown in Annex IV.

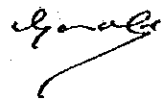

4. The annual operational and maintenance cost of the Centre is roughly estimated LE 270,000 and the management of the Centre on self-supporting basis will be difficult and the financial support by the State Minister for Culture will be indispensable.

The Egyptian side has assured the team that the Centre will be completely operated, maintained and administrated under the State Minister for Culture.



Signature

5. The team will convey to the Government of Japan the desire of the Government of Egypt that the former takes necessary measures to cooperate in implementing the Project and provides the buildings and other items as listed in Annex V within the scope of Japanese economic cooperation in Grant form.



6. The Government of the Arab Republic of Egypt will take necessary Measures on condition that the Grant by the Government of Japan is extended to the Project.

- (1) to provide data and information necessary for design and construction.
- (2) To secure land necessary for construction
- (3) to carry out site preparation such as demolition and removal of structures on and under the ground
- (4) to clear level and reclaim the site after demolition and removal
- (5) to provide other items listed in Annex VI

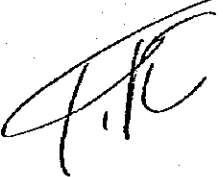

Regarding the item (3) and (4), the structures to be demolished and removed by the Egyptian side is shown in Annex VII. These works should be completed before the start of the construction works by the Grant.

Note: The team explained to the Egyptian side that the following measures will be necessary to be taken by the Government of Egypt other than listed above.

- (1) to ensure prompt unloading, tax exemption, customs clearance at port of disembarkation in Egypt and prompt internal transportation therein of the products purchased under the Grant.
- (2) to exempt Japanese nationals from customs duties, internal taxes and other fiscal levies which may be imposed in Egypt with respect to the supply of the products and services under the verified contracts.
- (3) to accord Japanese nationals whose service may be required in connection with the supply of the products and the service under the verified contract such facilities as may be necessary for their entry into Egypt and stay therein for the performance of their work


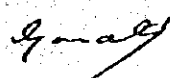


- (4) to bear advising commission of authorization to pay and payment commission to the Japanese foreign exchange bank for the banking services based upon the banking arrangement
- (5) to bear all the expenses other than those to be borne by the Grant, necessary for construction of the facilities and the installation of the equipment.

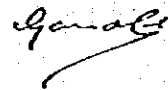
 

7. The appropriate alteration in design agreed during the discussions listed below will be incorporated to the Basic Design Study Report and items proposed by the Egyptian Side listed in Annex VIII will be studied by the Japanese Side.

- (1) The shape of the rehearsal room will be changed to rectangular shape.
- (2) The internal connection between the foyers of the main hall and small hall will be provided.
- (3) The spacing of 15 M from the West boundary will be ensured.
- (4) The Egyptian plaza will be lined with colonnades or arcade.

8. The Conceptual Design Report will be progressed to the Draft of Basic Design Study Report by the Japanese side and it will be submitted to the Egyptian side before the middle of January 1964.

A large, stylized handwritten signature in black ink, possibly representing the initials 'JR'.A smaller, cursive handwritten signature in black ink, possibly reading 'Ganab'.

Annex I

Detail of The Components

- | | |
|--------------------------|--|
| (1) Main Hall | Foyer
Auditorium 1150 seats
Stage
Orchestra Pit
Storage
Stage Office
Rehearsal Room
VIP Room
Art Gallery
Others |
| (2) Smal Hall | Foyer
Auditorium approximately 400 seats
Stage
Others |
| (3) Education Facilities | Class Room
Others |
| (4) Exhibition | Exhibition Gallery
Covered Galley
Plaza
(Library) |
| (5) Support Facilities | Administration Office
Office
Cafeteria
Machine Room
Others |

Annex II The relations between each of the components and various activities

Activities		Facilities & Spaces						Remarks
		Main Hall (incl. Foyer)	Small Hall (incl. Foyer)	Performance Support Facilities	Education Facilities (Classrooms, etc.)	Outdoor Exhibition Facilities	Support Facilities	
1. Performances	Opera	●	○	●	○		○	
	Concert, Ballet, Operetta, etc.	●	△	○			○	
	Chamber Music, Recital, etc.	○	●	○			○	
	Folkloric Arts	△	●	○			○	
	Cinema	●	○				○	
2. Folkloric Arts		△	●	△	○	△	○	
3. Exhibition		○*	●	△	●*	●	○	* Foyer, ** Exhibitio Gallery
4. Education	Class (Music, Painting, etc.)		△		●			
	Exhibition, Contest, etc.	●	●	△	○	○	○	
	Open Lectures, etc.	○	●	△	●		○	
	Lecture, Seminar, etc.	●	●	△	●		○	
	Education Film, Drama, etc.	●	●	○			○	
5. Training		●	●	△	△		○	
6. Social Community	Meeting, Conference, etc.	●	●	△	○		○	
	Parties, Ceremony, etc.	○	●	△	○		○	
7. Support							●	

Legend: ● Mainly conducted
○ Subsidiarily conducted
△ Extraordinarily conducted

Equat

Annex III Annual Operational Plan (1)

Location	Activities	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
Main Hall	Seasonal and periodical event	Opera season		Symphony season	Symphony season	Arab music season	Arab music season	Arab music season	Arab comedy season	Arab comedy season	Symphony season	Nov. season	Opera season
	Performance	Opera, Operetta		Symphony, Concert, Recital	Symphony, Concert, Recital	Ballet, Western dance	Ballet, Western dance	Choir, Choir contest	Choir, Choir contest	Arabic music, Singer recital	Comedy	Arabic folk dance	Cinema
		Educational Drama, Speech contest		International Cultural Coop.	Meeting, Symposium, Conference	Concert, Recital	Choir	Arabic music, folk song	Drama, Puppet show, Pantomime	Arabic folk dance, Dance	Cinema	Speech contest	International Cultural Coop.
		Meeting, Extension, lecture	Party	Charity bazaar, Fair, Exhibition	Rest room for opera, orchestra	Dressing room for Ballet							

Small Hall

Annual Operational Plan (2)

Location	Activities	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.
Seasonal and periodical event	Charity bazaar	Opera season			Symphony season	Japanese Festival	Arabic Music Festival	Arabic Music season	Comedy season	Comedy season	Symphony season	Opera season	Opera season
	Outdoor concert					Cairo Music Festival		Arabic Music Festival	Cairo Music Festival	Cairo Comedy Festival			Cairo Opera Festival
	International fair, Book fair												
	Photo exhibition												
	Handicraft, Pottery, Tapestry												
	Student picture, Student works												
Exhibition Hall & Foyer (29)	Fine arts, Plastic arts												
	International Cultural Coop.												
Book fair													
Art Gallery	Permanent exhibitions												
	Social Community Activities	(Temporary)											
	Continuing Education (2 courses/day)	(Each 2 days/week, No class on Friday)											
	Continuing Education (2 courses/day)	Ditto											
	Continuing Education (2 courses/day)	Ditto											No class during mid summer season
	Student Classes (2 courses/day)	Ditto											
Classrooms	Social Education (2 courses/day)	(Temporary)											
	Student Classes (2 courses/day)												
	Music, Art Calligraphy Craft etc.												
	Exten. lecture Family plan etc.												

FR



Samad

Annex IV Required personnel for the Centre.

		Manager	Administrator or Engineer	Staff	Total
1. Board Representative		1			1
2. Secretary General		1			1
3. Board Office	Planning & Project		1	1	2
	Follow-up activities		1	1	2
	Statistics		1	1	2
	Total		3	3	6
4. Administration Office	General Manager	1			1
	Financial affairs		1	2	3
	Co-ordinator		1	3	4
	Training Programs		1	2	3
	Public Relations		1	2	3
	Guest Activities		1	1	2
	Security		1	4	5
	Procurement		1	2	3
	Ticket		1	2	3
	Guide		1	6	7
	Cloak			4	4
	Others			9	9
Total	1	9	37	47	
5. Education & Exhibition Dept.	Manager	1			1
	Class			2	2
	Social Community Service			1	1
	Exhibition			2	2
	Total	1		5	6
6. Technical Dept.	Manager	1			1
	Machinery		1	5	6
	Lighting		1	8	9
	Sound		1	3	4
	Equipment		1	4	5
	Projection		1	1	2
	Dressing Room		1	3	4
	Production		1		1
	Total	1	7	24	32
7. Music Sector	Manager	1			1
	Administration		3		3
	Total	1	3		4
8. Maintenance Dept.	Manager	1			1
	Electrical, Telephone		3	4	7
	Mechanical		2	2	4
	Building			1	1
	Cleaning		1	7	8
	Total	1	6	14	21
Grand Total		7	28	83	113

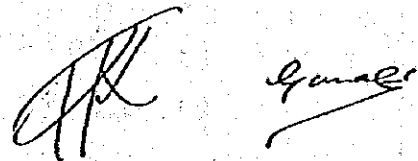
Annex V Major Undertakings to be taken by the Government of Japan

- (1) to construct the buildings with incident facilities
- (2) to provide following facilities
 - 1) Electricity---transformer and internal wiring within the Centre
 - 2) Water Supply---receiving tank and supply system within the Centre
 - 3) Drainage-----drainage system within the Centre
 - 4) Gas System----piping within the Centre
 - 5) Telephone System--MDF and extension line installation after the frame/panel in the Centre
 - 6) TV and Radio--receiving antenna, cabling and wiring within the Centre
- (3) to provide equipment
 - 1) Stage Machineries and Equipment
 - 2) Stage Lighting and Sound System
 - 3) Others
- (4) to construct the parking lots for service use
- (5) to provide marine (air) and internal transportation of the products from Japan and other countries to the site

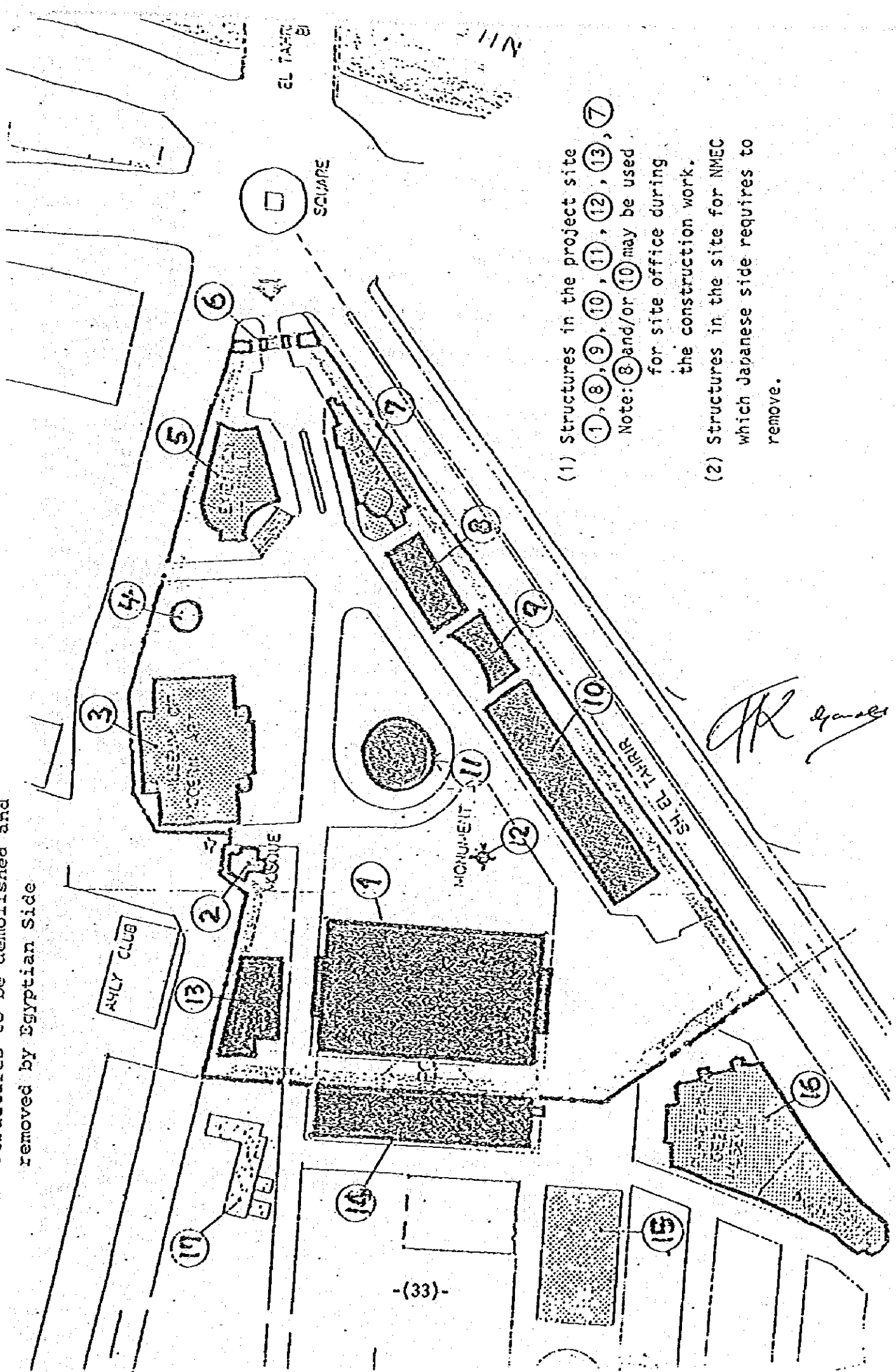


Annex VI Items whose cost will be borne by the Government of Egypt

- (1) to construct the gates and fences around the site
- (2) to construct the main parking lots for visitors
- (3) to construct the paved roads and sidewalks
- (4) to provide planting and gardening
- (5) to provide the following facilities
 - 1) Electricity---distribution line to the Centre
 - 2) Water Supply--city water distribution main to the Centre
 - 3) Drainage-----external drainage facilities to the Centre
- (6) to provide furniture and equipment except the items covered by the Grant



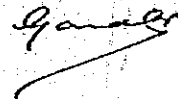
Annex VII Structures to be demolished and removed by Egyptian Side



- (1) Structures in the project site ①, ⑧, ⑨, ⑩, ⑪, ⑫, ⑬, ⑭, ⑮, ⑯, ⑰, ⑱ may be used for site office during the construction work.
- (2) Structures in the site for NMEC which Japanese side requires to remove.

Items Discussed on The Conceptual Design

- (1) Seat capacity and stage area of the small hall (will be considered within the condition of the same floor area)
- (2) More breadth and movable partition of classrooms
- (3) Independent library and theatre museum
- (4) Circulation area
- (5) Car approach and the entrance from the East side *including main facade*
- (6) Rooms for artists
- (7) Training hall for choir
- (8) Training halls for ballet
- (9) Storage area and subdivisonal workshop
- (10) Atelier for scenery preparation
- (11) Area to be added on both sides and back stage



APPENDIX III SUBMISSION OF BASIC DESIGN REPORT (DRAFT)

APPENDIX - III SUBMISSION OF BASIC DESIGN REPORT (DRAFT)

1. TEAM FOR SUBMISSION OF BASIC DESIGN STUDY REPORT (DRAFT) WITH ELUCIDATION

- | | | |
|---|------------------|---|
| (1) Team Leader | Yutaka HOSONO | Deputy Director of Grant Aid Division, JICA |
| (2) Project Coordinator | Norio SHIMOMURA | Grant Aid Division, JICA |
| (3) Acting Leader, Planner | Hideo WATANABE | Nikken Sekkei Ltd |
| (4) Architect | Koichiro SHIKIDA | Nikken Sekkei Ltd |
| (5) Hall & Theatre Planner,
Cost Estimator | Koji NEBASHI | Nikken Sekkei Ltd |
| (6) Electrical Engineer | Koichi SUZUKI | Nikken Sekkei Ltd |

2. DAILY RECORD

Survey Schedule (19th Dec. - 29th Dec., 1983 11 days)

- | | |
|---------------|---|
| Dec. 19 (Mo.) | Study Team (Group I) leaves Tokyo. |
| 20 (Tu.) | Study Team (Group I) arrives Cairo.
Meeting with JICA Cairo Office staff.
Study Team (Group II) leaves Tokyo. |

- 21 (Wd.) Visit to Japanese Embassy.
Meeting with Ministry of Culture (MOC),
explanation on draft report of Basic Design.
Study Team (Group II) arrives Cairo.
- 22 (Th.) Meeting with Ministry of Culture (MOC),
explanation on Basic Design in the presence of
H.E. the Minister Radwan.
- 23 (Fr.) Meeting of the Team
- 24 (Sa.) Meeting with the Committee members of MOC in
the presence of H.E. the Minister Radwan.
Presentation of a revised scheme for Basic
Design to the committee.
- 25 (Su.) Meeting with Ministry of Culture (MOC), confer
on the revised scheme of Basic Design and
draft of the Minutes.
Lunch at the Marriott Hotel hosted by MOC.
Sign and exchange of the Minutes.
Team Leader reports to Japanese Embassy and
JICA.
- 26 (Mo.) Group I and Group II leave Cairo.
- 28 (Wd.) Group I arrives Tokyo
- 29 (Th.) Group II arrives Tokyo.

3. MINUTES OF DISCUSSIONS

MINUTES OF DISCUSSIONS

In response to the request of the Government of the Arab Republic of Egypt, the Government of Japan has carried out the Basic Design Study for the Construction Project of the Educational and Cultural Center through Japan International Cooperation Agency (JICA).

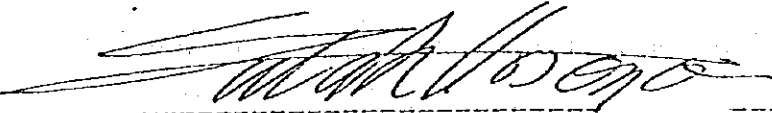
The Study has been implemented in two phases, Phase I and Phase II. At the Phase I Study which was conducted on August 1983, the objectives, function and the administration scheme of the Center was confirmed, and the outline of the building and facilities of the Center was established and agreed by both parties at the Phase II Study conducted on October 1983.

Based on the result of these studies, Japanese side has prepared the Draft of the Basic Design Study Report and has sent a team to Egypt for 10 days from 19th December 1983 to submit and explain the Report.

Major points of the discussion held between both parties are summarized in the Attachment.

25th December 1983

Gamal
Hamza
7



Mr. Yutaka HOSONO
Leader,
Japanese Study Team

Mr. Gamal HAMZA
The First Undersecretary
Ministry of Culture,
The Arab Republic of Egypt

Attachment

1. The Team expressed that the Draft Report was prepared based on the result of the discussions between both parties and careful evaluation of the study.
2. Both parties agreed to the contents of the Draft Report except the outlook of the building.
3. On the basic design of the building, the Egyptian side requested the following modification as their final proposal on the design.
 - 1) To tilt the placement of the building in the site, and to provide a facility which shall be a pivot of existing buildings and the Center.
 - 2) To lower the portion of the structure above the main lobby.
 - 3) To revise the treatment of the form and the facade to be integrated and harmonized with the form and character of the existing buildings in the site respecting the Egyptian culture and aesthetic ~~As~~. (such as intruding negative lines, curvetures in the form of the building.... etc.)
 - 4) A part of the lower roofs should be accessible to be used as viewing terrace.

After the modification of design as shown in Annex I, II, the Egyptian side agreed to the basic design of the building.

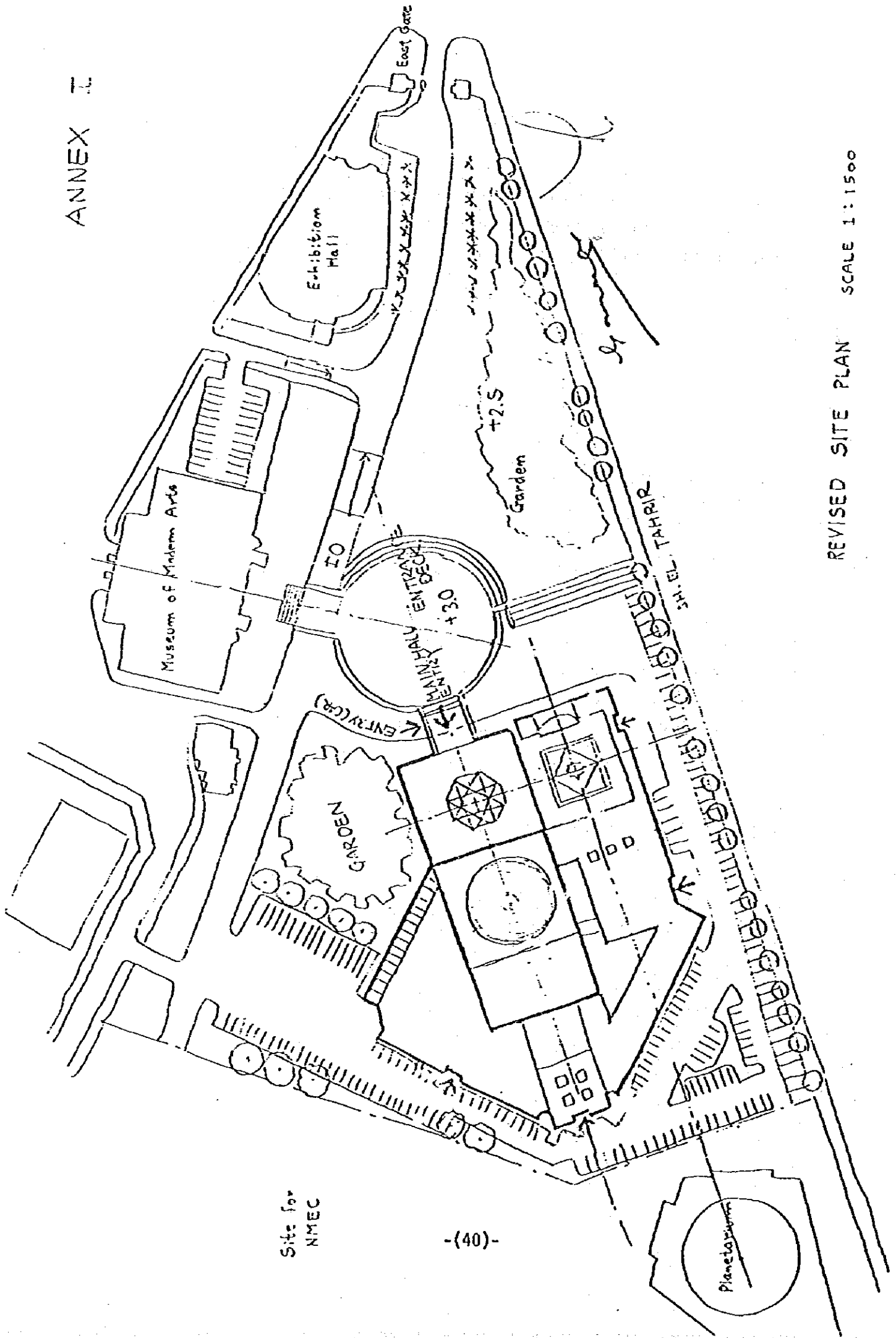
4. The Draft Basic Design Study Report agreed by both parties shall be finalized into the Final Basic Design Study Report which shall be submitted to the Egyptian side by the end of March 1984.

Detailed Design of the Center shall be developed in the following implementation stage. The final verification of the design by the Government of Egypt shall be asked for at the initial stage of the Detailed Design.

[Handwritten mark]

[Handwritten signature]

ANNEX I

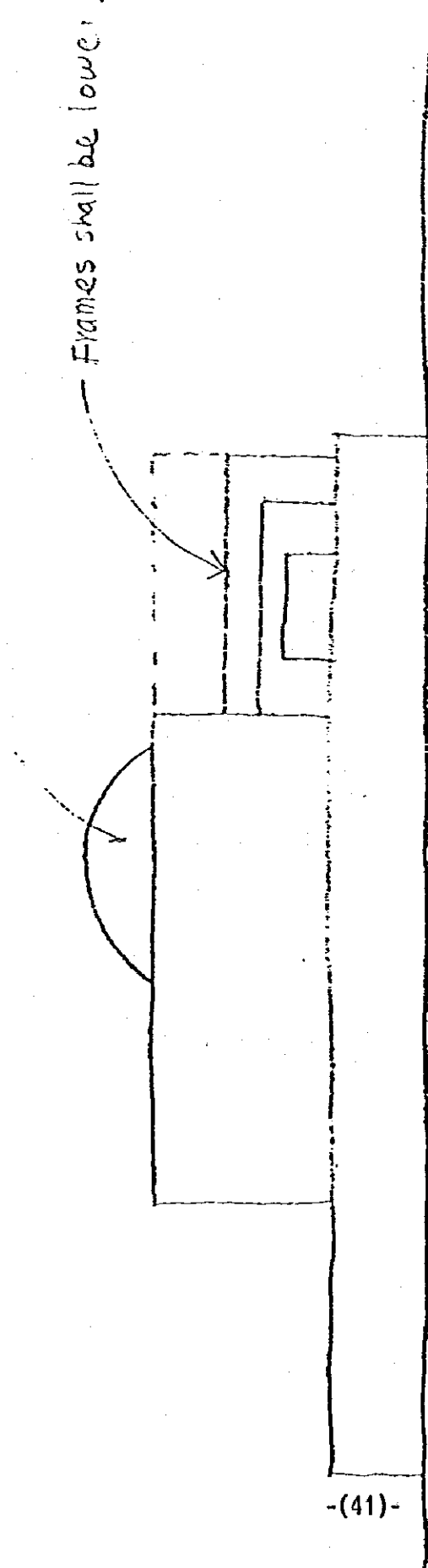


REVISED SITE PLAN SCALE 1:1500

Site for NMEC

circular shape shall be provided.

Frames shall be lower.



To revise the treatment of the form and the facade to be integrated and harmonized with form and character of the existing buildings in the site respecting the Egyptian culture and aesthetic ~~etc.~~ (such as intruding negative lines, curvetures in the form of the building...etc.)

4. LETTERS

To : The Authorities concerned of
the Government of Japan

With regard to demolition and removal of the existing structures on and under the ground within the project site which is mentioned in item (2), clause 6-1-2 of the Basic Design Study Report (Draft) on the Construction Project of the Educational and Cultural Center (the Center) , submitted on 21th December, 1983 by Japan International Cooperation Agency.

The State Ministry for Culture of the Government of Egypt shall complete the demolition and removal works mentioned above, including 3 transformer stations within the project site, before conclusion of Exchange of Note concerning the Grant to this project between the both Governments which is supposed in and before July , 1984.

Furthermore, the biggest existing structures at the expected location of the Center shall be demolished and removed up to 2 meters below the existing ground level.

Cairo, Dec. 1983


Gamal Hamza 

The First Under Secretary of
the State Ministry for Culture
Arab Republic of Egypt

To : The Authorities concerned at
the Government of Japan

This is to assure that the State Ministry for Culture the implementation agency of the Government of Arab Republic of Egypt for the construction project of Educational and Cultrural Center (the Center) to be implemented under the Grant-Aid of the Government of Japan, shall enter into contract with the archictectural firm of Japan, who has conducted the basic design study of the Center under the Japan International Cooperation Agency (JICA), for the architectural and engineering services for the detailed design and supervision of the Center when the Exchange of Notes regarding the construction of the Center between the two Governments are signed , exchanged and become effective.

Cairo, Dec. 1983

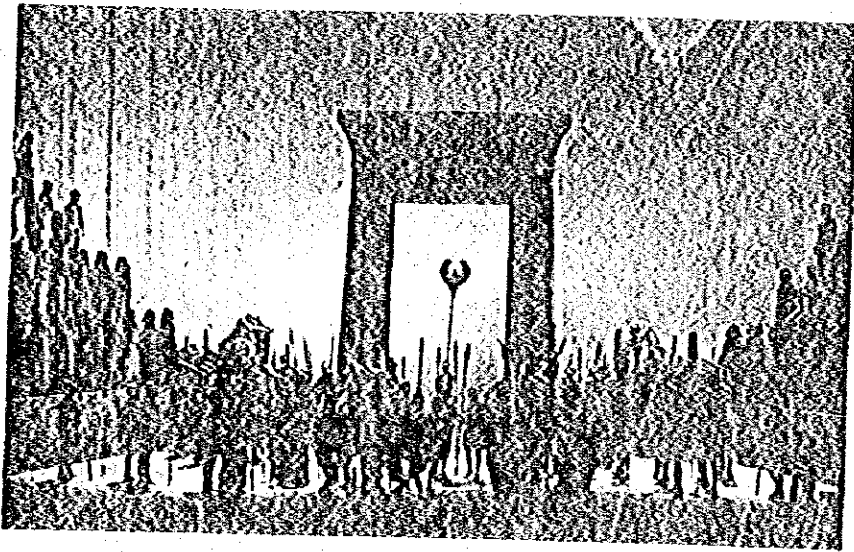
Gamal Hamza
C. Hamza
1983

Gamal Hamza

The First Under Secretary of
The State Ministry for Culture
Arab Republic of Egypt

APPENDIX IV EXAMPLES OF ACTIVITIES IN THE CENTER

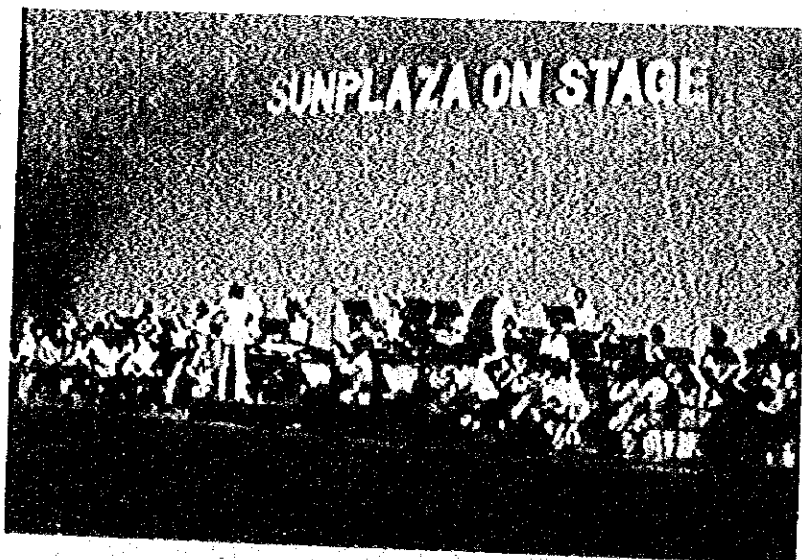
APPENDIX - IV EXAMPLES OF ACTIVITIES IN THE CENTER



Opera "Aida"

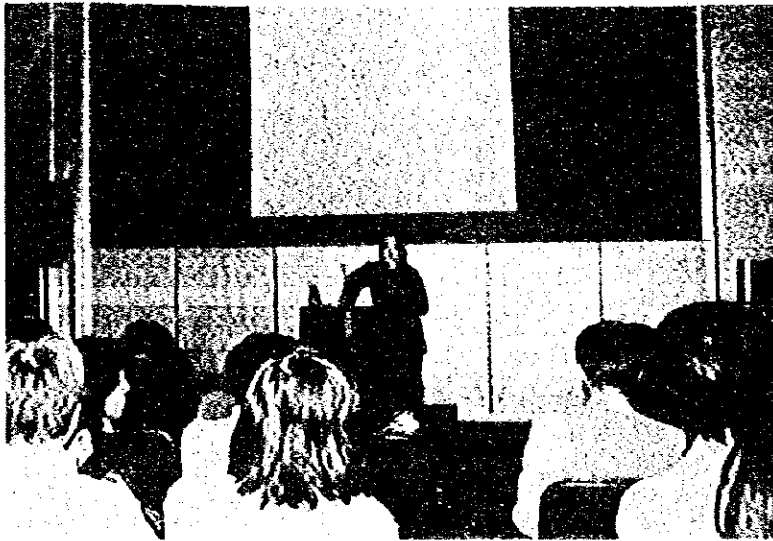


Ballet

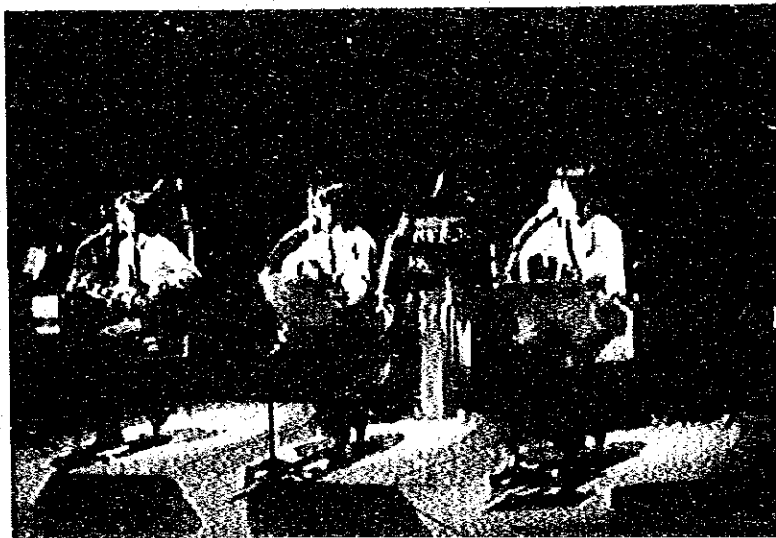


Orchestra

Examples of activities in Main Hall



Cinema



New music group

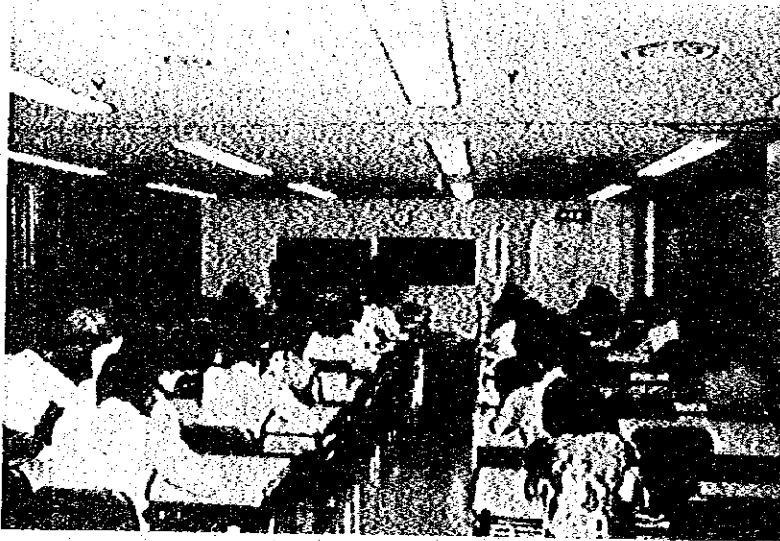


Fashion show

Examples of activities in Small Hall (1)



Dance party

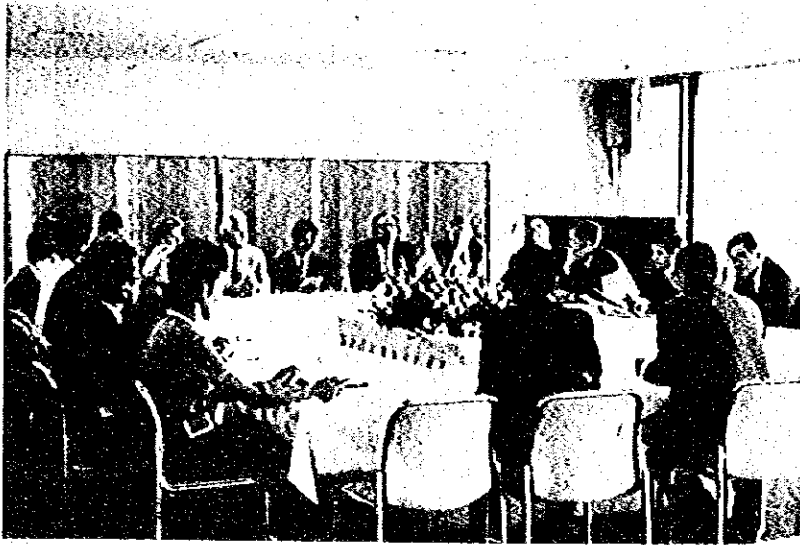


Extension lecture

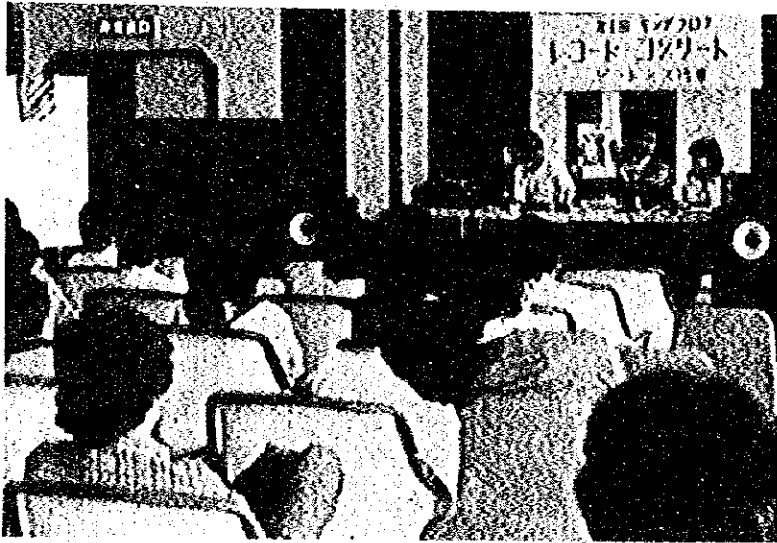


Lecture meeting

Examples of activities in Small Hall (2)



International conference



Music record concert



Small-orchestra rehearsal

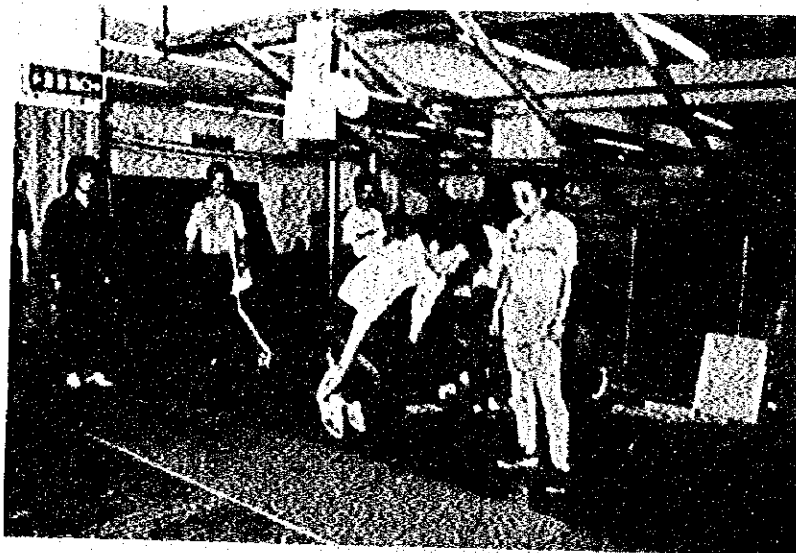
Examples of activities in Small Hall (3)



Lecture class
(Table manners)



Beauty exercise class



Physical strength test

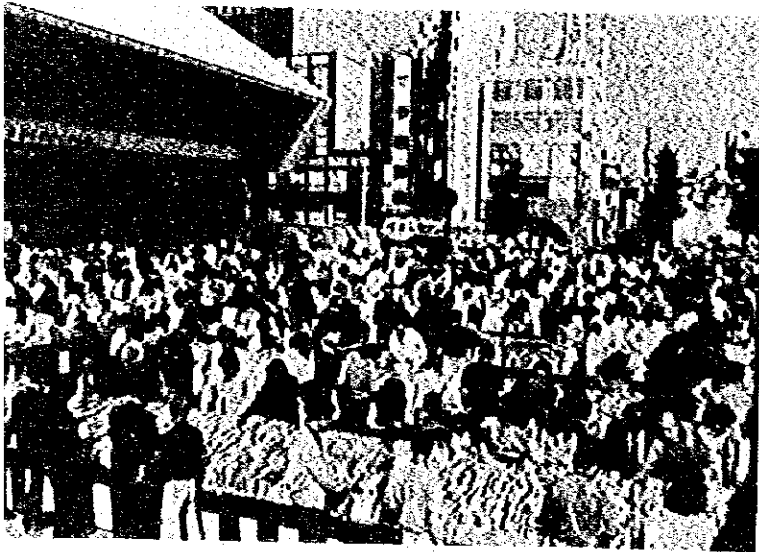
Examples of activities in Small Hall (4)



Drama rehearsal



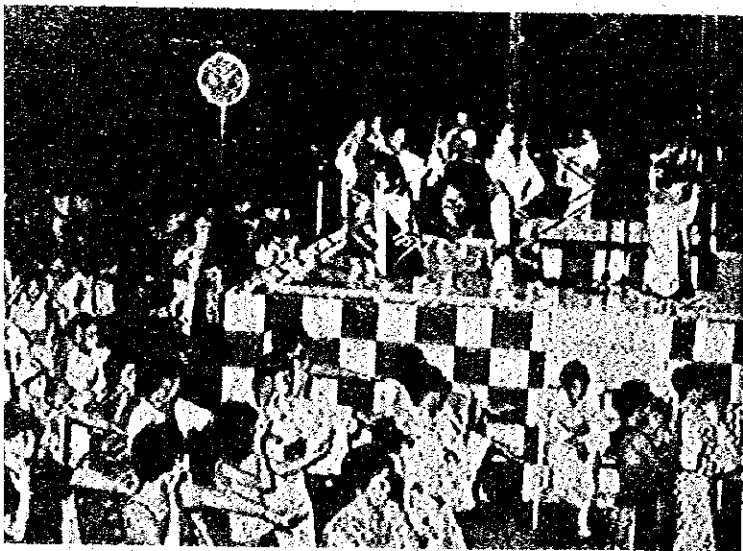
Guitar concert



Book fair



Pot plant fair



Folkloric dance

Examples of activities in Plaza (Outside Exhibition)

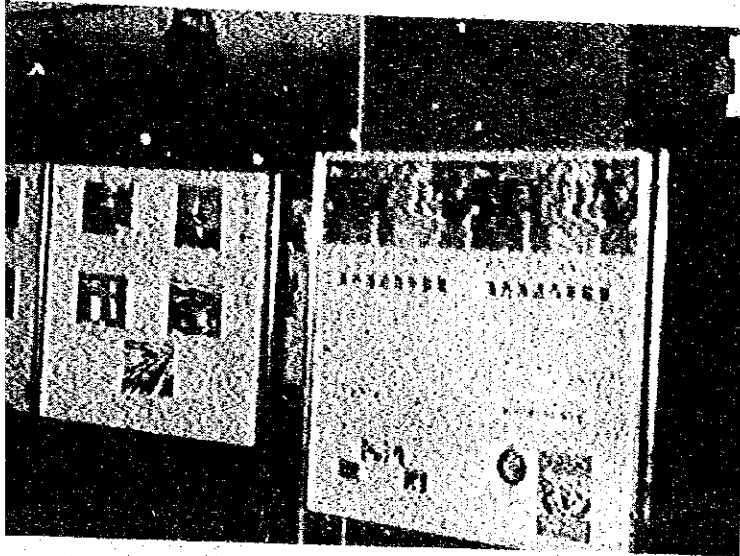
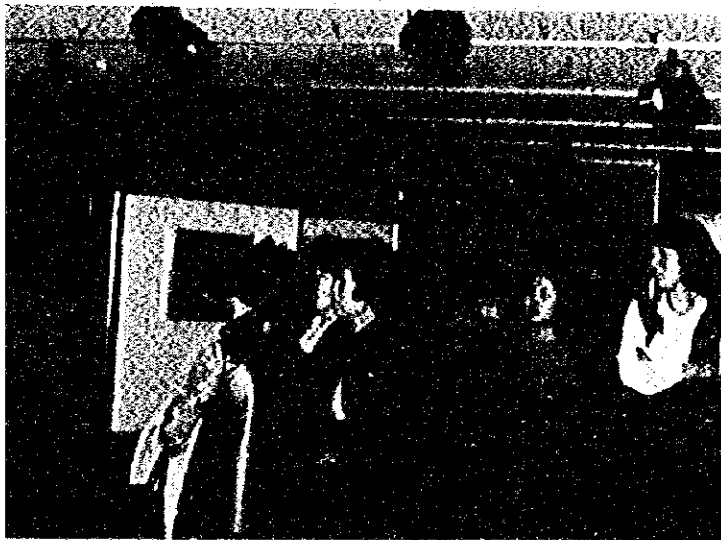


Photo exhibition



Photo exhibition



Painting exhibition

Examples of exhibition in Exhibition Gallery (1)

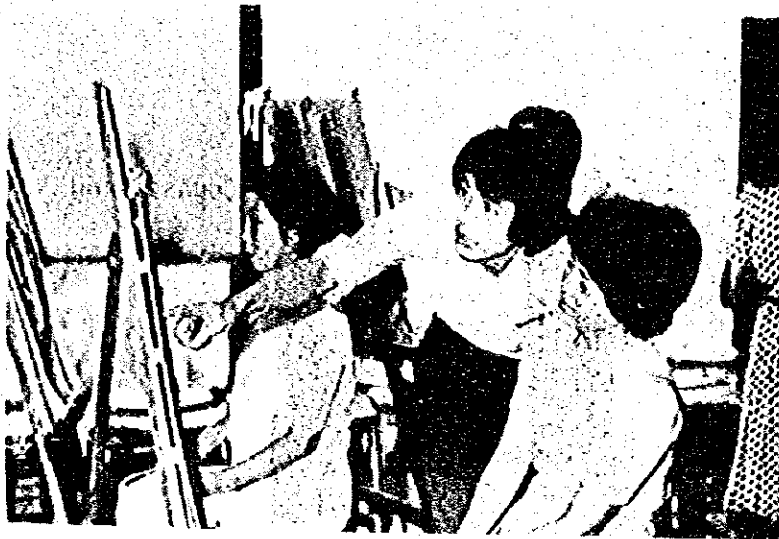


Wood carving exhibition



Dress exhibition

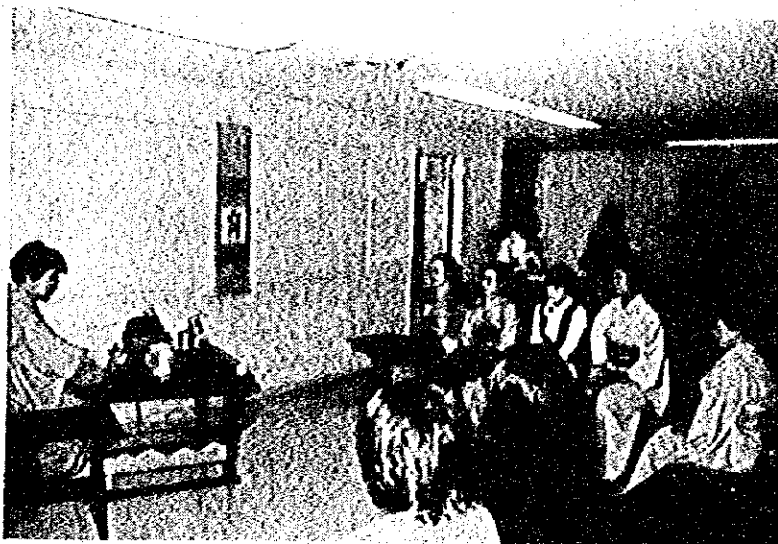
Examples of exhibition in Exhibition Gallery (2)



Painting class

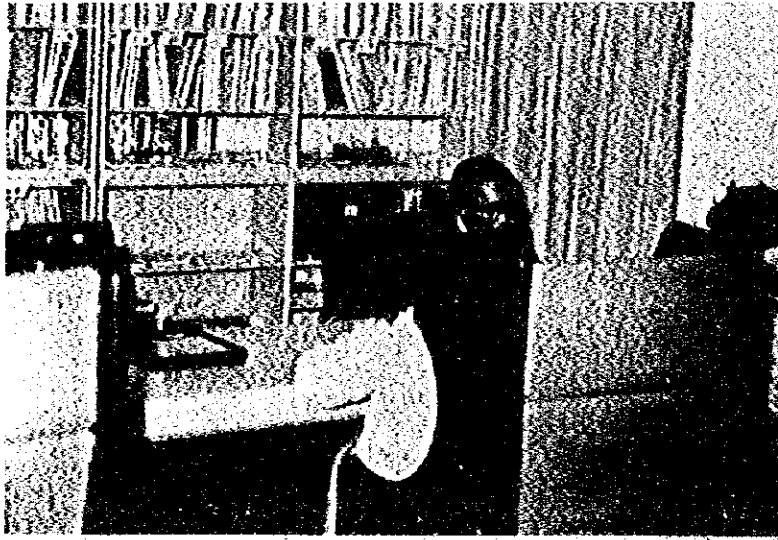


Wood carving class

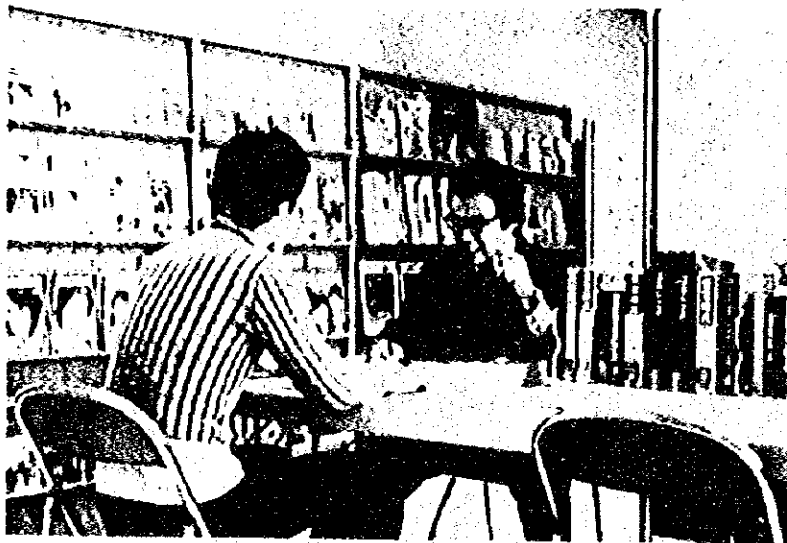


Tea ceremony

Examples of activities in Classrooms (1)



Counselling



Vocational counselling

JICA