

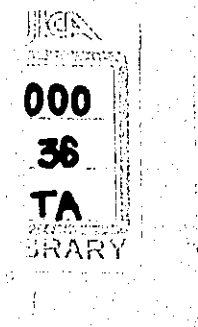
**SUPPLEMENT
TO
TECHNICAL TRAINING IN JAPAN**

1980-81



7A

JAPAN INTERNATIONAL COOPERATION AGENCY



国際協力事業団

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I. Allowances

The allowances which the participants will receive in accordance with the JICA rules and regulations are outfit allowance, book allowance, living allowance, accommodation allowance, travel allowance, transportation fare, and commutation allowance.

1. Outfit Allowance

The participants will receive an outfit allowance, the amount of which varies according to the term of course as shown below.

Term	Allowance
1) less than 30 days	15,000 yen
2) 30 days or more but less than 90 days	30,000 yen
3) 90 days or more	40,000 yen

2. Book Allowance

The participants will receive a book allowance, the amount of which varies according to the term of course as shown below.

The allowance should be spent on books related to the course.

	Term	Allowance
1)	less than 30 days	5,000 yen
2)	30 days or more but less than 90 days	7,000 yen
3)	90 days or more	17,000 yen

3. Literature-transport Allowance

The participants will receive a literature-transport allowance according to the table shown in the appendix. This allowance should be spent for shipping to their countries literature and course documents on completion of the course.

4. The participants will receive these allowances at the time when the first payment of living allowance is made. The amounts of these allowances will not change by the change of the term of course.

5. Living Allowance

- 1) The participants who stay at JICA Training Centers will receive a living allowance at the rate of ¥3,750 per day.

- 2) The participants who stay at accomodation facilities other than JICA Training Centers will receive a living allowance at the rate of ¥4,200 per day.
- 3) The participants who are hospitalized in Japan will receive a living allowance at the rate of ¥3,750 per day.

6. Accomodation Allowance

- 1) The participants who stay at JICA Training Centers are entitled to free accomodation which includes breakfast.
- 2) The participants who stay at accomodation facilities other than JICA Training Centers will receive an accomodation allowance at the rate or room charge of these accomodation facilities.

7. The payment system of living and accomodation allowances is as follows;

- 1) The participants will receive the first payment from JICA cashier on the following day of their arrival. They will receive the second payment onward through the bank designated by JICA on the fifth of every other month. In case the fifth falls

on Sunday or holiday, the payment will be made on the fourth.

- 2) In order to open a bank account, they are required to fill in a form of application of the bank.

(Banks in Japan are open from 9 a.m. to 3 p.m., but they are closed on Saturday afternoon, Sunday and national holiday.)

8. In case the participants leave Japan prior to completion of the course, they are required to reimburse to JICA living and accomodation allowances for the remaining period of the course.

9. Travel Allowance and Transportation Fare

The participants will receive travel allowance and transportation fare for officially arranged study tours which cover more than 30 km one way and the period of their stay at one place is less than ten nights.

- 1) The participants who stay at JICA Training Centers will receive a travel allowance which will be paid for study tours requiring overnight travel in Japan at the rate of ¥5,450 (¥6,450 for Kyoto City) per night in addition to the living allowance.

- 2) For the participants who stay at accommodation facilities other than JICA Training Centers, the amount of ¥9,200 (¥10,200 for Kyoto City) is the standard. In case the total amount of their living and accommodation allowances per day exceeds ¥9,200 (¥10,200 for Kyoto City), they are required to reimburse to JICA the excess amount over ¥9,200 (¥10,200 for Kyoto City). If not, they will receive the balance so that the amount comes to be ¥9,200 (¥10,200 for Kyoto City).
- 3) During study tours, the participants are required to pay room charges in cash to cashiers of accommodation facilities including JICA Training Centers.
- 4) First class railway fare and, if necessary, airplane fare will be provided for study tours in Japan

10. Commutation Allowance

- 1) The participants will receive a commutation allowance to and from their place of training. In case they go to the same place for more than 15 days a month, they will receive the allowance at the rate of commutation ticket.

- 2) The participants are required to claim payment of the allowance from JICA by the prescribed form.

II. Departure

1. The participants are, in principle, required to return directly to their country on completion of the course.
2. In case the departure date is altered due to their training program or flight schedule after the participants have received their final living and accomodation allowances, the amount of them will be adjusted by JICA.
3. If the participants want to change their flight schedule for their personal reason, they are required to make an application to the Director of the Training Affairs Department for approval with an endorsement of the government of their country.
4. If the participants want to postpone their departure date for less than seven days for their personal reason, they are required to make an application to JICA for approval. But additional expenses caused by the postponement must be borne by themselves. In case the postponement is for more than seven days, they are required to take other steps as directed by JICA.

Appendix

Literature-Transport Allowance by Country

Region	Literature-Transport Allowance	Country
1	4,000 yen	Korea, Philippines, Hong Kong.
2	6,000 yen	Viet Nam, Laos, Kampuchea, Thailand, Burma, Malaysia, Singapore, India, Pakistan, Nepal, Sri Lanka, Indonesia, Bangladesh, Afghanistan, Brunei, Bhutan, Maldives.
3	10,000 yen	Iran, Iraq, Saudi Arabia, Jordan, Turkey, Yemen, Kuwait, Israel, Lebanon, Syria, Cyprus, Aden, the United Arab Emirates, Oman, Qatar, the other Middle East and European countries, Papua New Guinea, Fiji, West Samoa, Tonga and the other Oceanian countries.
4	14,000 yen	Egypt, Libya, Algeria, Tunisia, Tanzania, Ethiopia, Ghana, Senegal, Zambia, Somalia, Liberia, Zaire, Cameroon, Guinea, Kenya, Ivory Coast, Uganda, Morocco, Nigeria, Sudan, Mali, Malawi, Madagascar, Sierra Leone and the other African countries.
5	25,000 yen	Argentina, Chile, Uruguay, Peru, Ecuador, Venezuela, Panama, Mexico, Guatemala, Guyana, Honduras, Brazil, Costa Rica, Dominican Republic, Cuba, El Salvador, Paraguay, Colombia, Barbados, Trinidad and Tobago, Jamaica, Nicaragua, Bolivia and the other Latin American (Central and South American) countries.

