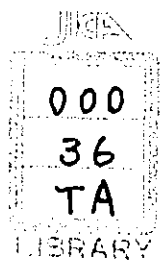


TECHNICAL TRAINING IN JAPAN



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NOTES

When the first edition of the Japanese-English dictionary was published, it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese.

The second edition of the Japanese-English dictionary was published in 1960. It was a great success, and it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese.

The third edition of the Japanese-English dictionary was published in 1970. It was a great success, and it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese.

The fourth edition of the Japanese-English dictionary was published in 1980. It was a great success, and it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese.

The fifth edition of the Japanese-English dictionary was published in 1990. It was a great success, and it was a great help to many people who were learning Japanese. It was a very useful book, and it was very popular. It was a great success, and it was a great help to many people who were learning Japanese.

1990

1991

1992

1993

1994

JICA LIBRARY



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TECHNICAL TRAINING IN JAPAN

1. Outline of Japan International Cooperation Agency

Japan International Cooperation Agency (hereinafter referred to as JICA) was established to provide new services and to consolidate and integrate the operations and services of Overseas Technical Cooperation Agency (OTCA), which has carried out government-sponsored technical cooperation, and Japan Emigration Service (JEMIS), and part of the services of Japan Overseas Development Corporation.

JICA is authorized by Japan International Cooperation Agency Law to carry out overseas and domestic services for international cooperation under the supervision mainly of the Ministry of Foreign Affairs, but on specific matters is also given the supervision by the Ministry of Agriculture and Forestry and the Ministry of International Trade and Industry.

The services offered by JICA come under the following five major categories.

- 1) Government-sponsored technical cooperation
- 2) Services of Japan Overseas Cooperation Volunteers
- 3) Cooperation in social development, agricultural and forestry development and mining and manufacturing industry development (investments, loans)
- 4) Emigration services
- 5) Training and recruiting of qualified personnel for technical cooperation

2. Technical Training Programme

The technical training programme comes under the first category of the services of JICA, and arrangements for all the training programmes under the technical cooperation programmes of the Japanese Government are administered by JICA.

However, this programme does not include scholarships offered by the Japanese Government for foreign students who will study in academic institutions.

Under this technical training programme, the Japanese Government accepts engineers and administrative staff in various fields at the request of developing countries and international organizations, with a view to contributing to the socio-economic development of their countries.

Training awards are offered in two types: group training course and individual course.

Group training courses are organized to cover those subjects which are favoured by developing countries and the training is conducted under the pre-arranged training programmes, while individual courses are conducted at the request of the applying countries under the programmes arranged in accordance with the specific subjects described in the application papers.

PROCEDURES FOR APPLICATION

(1) Group Training Course

Approximately six months before the beginning of each group training course, an "Information" of the specific course which provides the purpose, duration, qualification, curriculum of the course, etc. will be sent to the Government to which a quota of participants of the course is assigned.

The quota of participants of each course is made after a survey conducted by the Japanese Government in the previous year through diplomatic channels to inquire the subjects of training which recipient countries may be interested in sending their personnel.

The Government desiring to nominate an applicant is required to forward nomination papers (Form A3) to the Japanese Government through the Japanese Embassy.

The nomination papers will be examined by JICA and the ministries and other organizations concerned, and the nominating Government will be informed whether or not the applicant is acceptable through the Japanese Embassy.

After confirmation of acceptance, the air ticket will be sent to the participant in care of the Japanese Embassy.

(2) Individual Training Course

The Governments of recipient countries will be informed of the number of participants acceptable to Japan under the individual training system.

When nominating applicants, the Government is requested to forward application and nomination papers (Form A2 and Form A3) to the Japanese Government through the Japanese Embassy.

Upon receiving these papers, JICA studies possibility of arranging the training programme, consulting the ministries and other organizations concerned. When the applicant is acceptable, the nominating Government will be informed of the acceptance, the duration of the training award, and the training facilities arranged.

After confirmation of acceptance, the air ticket will be sent to the participant in care of the Japanese Embassy.

Since all the arrangements will be made on the basis of the application papers, it is requested that informations in the papers should be as detailed as possible.

It should be also understood that application for extension of the training or for change of training subject will not be accepted after all the arrangements are set up.



PREPARATION FOR THE JOURNEY TO JAPAN

ARRIVAL IN JAPAN

Travel Arrangement

1. JICA provides economy-class air tickets to Tokyo from the international airport designated by JICA.
2. The cost of travel between the participant's home and the airport is not born by the Japanese Government.
3. Participants themselves must arrange their own passport and international health certificates. Passports should be valid for the full duration of the training course.
4. Before leaving his country, every participant should have in his possession and carry with him an entry visa which will be issued gratis by the diplomatic missions of Japan in the respective countries.
5. It is advisable to carry some cash in US dollars or pound sterling to meet incidental or unforeseen expenses on the journey.
6. Up to 20 kg of accompanied baggage is carried free by airlines.

What to Bring to Japan

1. Most clothes designed for tropical climates can be worn in Japan during the summer but warm clothes are needed for the winter. Participants who are to stay in Japan during the winter would be well advised to bring items such as coats, jackets and warm underwears.
2. An outfit allowance may be payable on arrival in Japan (See Appendix). This will help to pay for heavier clothing suitable for conditions in Japan: it will not enable a participant to buy a complete outfit.
3. For administrative uses, participants are requested to bring five (5) copies of their photograph (passport size).



At The Airport

1. All bookings are made to Tokyo. At Tokyo International Airport participants will be met by a representative of the travel agent designated by JICA and taken to the accommodation facility arranged by JICA.
2. If for any reason a participant is not met at the airport, telephone JICA Head Office (346-5311). After 5:00 p.m., Tokyo International Centre will be able to help (267-2311).

Briefing

On the following day after arriving in Japan, a brief explanation will be given by an officer of JICA on the training programme and on the rules and regulations of JICA. The officer will continue to be responsible for training arrangements, accommodation.

Orientation

An orientation programme is arranged by JICA. This includes talks on JICA administration and on the aspects of Japanese life, customs, culture. Emphasis is placed on significant differences between Japan and the participants' countries. The talks are intended to help participants to adjust to the Japanese way of life. The programme will also include films and sight-seeing tours.

Diplomatic Missions

1. A list of diplomatic and consular missions will be found in the appendix. Participants are advised to call on the missions of their country.
2. It should be noted that all matters relating to the training must be discussed primarily with JICA.

AWARDS

All awards cover the payment of economy-class air-fare to and from Japan and the expenses incurred in implementation of training.

Allowances

(Initial Allowances)

On arrival participants will receive Outfit Allowance and Book Allowance commensurate with the duration of training, and Literature-Shipping Allowance commensurate with the region of the participants' country. (See Appendix)

(Living Allowance)

1. In addition participants receive living allowance in accordance with the schedule shown in the appendix.
2. Payments of the living allowance for the first month will be made in cash on arrival.
3. Payments of the living allowance from the second month will be made into the bank account which participants will be assisted in opening on arrival.
4. The living allowance is paid from the date of arrival in Japan to the date of departure. In case a participant leaves Japan prior to the date set by JICA, the amount equivalent to the remaining days already paid should be reimbursed to JICA.

(Travel Allowance)

1. The transportation fare and accommodation allowance will be paid in accordance with the rules and regulations, when the training programme includes observation tour.
2. Fares for the cost of daily travel to and from places of training should be met by the participants from their allowance.

Families

Participants are requested not to bring any members of their family. The monthly living allowance is sufficient only to cover normal living expenses for one person. No allowance of any kind will be paid for their dependents. It should also be noted that no arrangement will be made by JICA for their accommodations.

Medical Expenses

1. An identification card for medical treatment will be issued on arrival.
2. Free medical treatment will be made available for participants who fall ill after their arrival in Japan, in accordance with JICA regulations.
3. Participants must meet the cost of hearing aids, spectacles, etc.

Accommodation

1. JICA is responsible for arranging the accommodation of all the participants. Participants are not supposed to move from the prearranged accommodation without approval.
2. Accommodation of participants will be arranged at one of the international training centres of JICA, of which information will be found in the appendix.
3. In case no rooms are available at these centres or the training programme obliges the participants to stay away from these centres, JICA will arrange accommodation at other appropriate hotels.

Certificates

Participants who successfully complete the training will be awarded Certificates by JICA.

CONDITIONS OF AWARDS

Obligations

1. Participants under the technical cooperation programme by the Japanese Government accept certain obligations. Nomination papers (Form A3) include the following undertakings signed by the candidate.

If accepted for a training award, I undertake to:—

- (a) carry out such instructions and abide by such conditions as may be stipulated by both the nominating government and the host government in respect of this course of training;
- (b) follow the course of study or training, and abide by the rules of the university or other institution or establishment in which I undertake to study or train;
- (c) refrain from engaging in political activities, or any form of employment for profit or gain;
- (d) submit any progress reports which may be prescribed;
- (e) return to my home country at the end of my course of study or training.

I also fully understand that if I am granted a training award it may be subsequently withdrawn if I fail to make adequate progress, or for other sufficient cause determined by the host Government.

(Signature of Nominee)

Date:

2. Participants are expected to abide by the terms and conditions as set out above and in this booklet. They should consult their officers of JICA for information as to the way in which the conditions are interpreted.

Termination of Awards

If a participant fails to make satisfactory progress, or if his conduct is unsatisfactory, his award may be terminated. This is usually done after consultation with the Government of the participant.



DEPARTURE FROM JAPAN

Travel Arrangement

1. Participants are required to leave Japan on completion of the course on the shortest direct air route.
2. All bookings are made by JICA through the travel agents *designated* by JICA about four weeks before the date of departure.

Travel Documents

1. Travellers leaving Japan must be in possession of current international health certificates in accordance with international health regulations.
2. JICA will *meet the cost of vaccinations and inoculations* when necessary.



FOLLOW-UP SERVICES

In order to maintain close contact with ex-participants and to help them to make full use of what they have acquired in Japan, JICA renders the following services. They are: dispatch of technical follow-up teams, supply of equipment, sending of periodicals and remittance of supporting fund to ex-participants' alumni associations.

Dispatch of Technical Follow-up Teams

Several teams are dispatched annually to visit the organizations which have sent the participants with an intention to discuss with the authorities concerned as well as with the ex-participants for the further improvement of training programmes, and to give technical guidance where possible.

Supply of Equipment

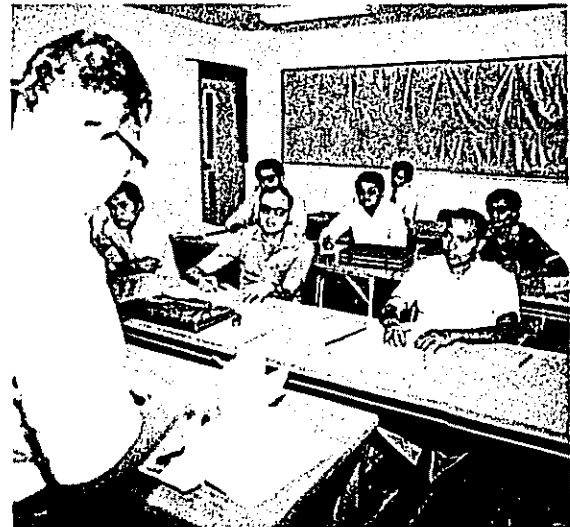
1. As in the case of accepting participants, the Japanese Government carries out a survey through the diplomatic missions to inquire the recipient governments as to the needs of equipment in connection with the ex-participants.
2. Equipment will be supplied to institutions when it is considered useful for application of techniques that the ex-participant has studied in Japan.
3. It should be noted that application for supply of equipment must be made officially through diplomatic missions (Form A4).

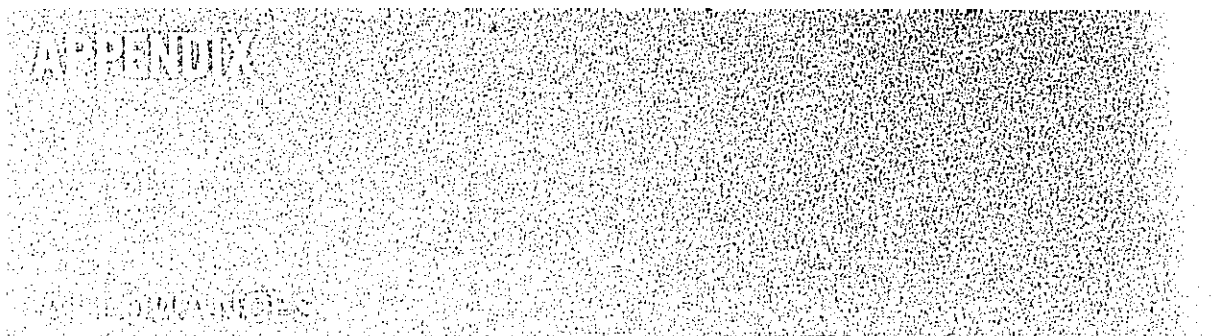
Sending of Periodicals

Several kinds of periodicals will be sent to ex-participants through the organizations which have sent participants to give informations on what is going on in Japan in the respective fields.

Alumni Associations

1. Ex-participants have organized their alumni associations in several countries.
2. Supporting fund will be remitted to those associations to cover part of the expenses for their activities.





1. Living Allowance	1) Participants staying at JICA Training Centres	3,500 yen (Free room and breakfast)
	2) Participants staying at accommodation facilities	3,900 yen (Plus, the amount to cover the room charges)
	3) During the Travel	8,900 yen (Including the amount to cover the room charges during the travel)
2. Outfit Allowance	Duration of the training course of:—	
	1) Less than one month	10,000 yen
	2) One month or more but less than three months	20,000 yen
	3) Three months or more	30,000 yen
	For those participants who stay in Japan more than one month during the period from Dec. 1 to the end of Feb.	
		10,000 yen
3. Book Allowance	Duration of the training course of:—	
	1) Less than four months	5,000 yen
	2) Four months or more but less than six months	10,000 yen
	3) Six months or more	15,000 yen
4. Literature Shipping Allowance	See the table on the following page.	

Literature-Shipping Allowance by Country

Region	Literature-Shipping Allowance	Country
1	3,800 yen	Korea, Philippines, Hong Kong.
2	6,000 yen	Viet Nam, Laos, Kampuchea, Thailand, Burma, Malaysia, Singapore, India, Pakistan, Nepal, Sri Lanka, Indonesia, Bangladesh, Afghanistan, Brunei, Bhutan, Maldive.
3	9,000 yen	Iran, Iraq, Saudi Arabia, Jordan, Turkey, Yemen, Kuwait, Israel, Lebanon, Syria, Cyprus, Aden, the United Arab Emirates, Oman, Qatar, the other Middle East and European countries, Papua New Guinea, Fiji, West Samoa, Tonga and the other Oceanian countries.
4	14,000 yen	Egypt, Libya, Algeria, Tunisia, Tanzania, Ethiopia, Ghana, Senegal, Zambia, Somalia, Liberia, Zaire, Cameroon, Guinea, Kenya, Ivory Coast, Uganda, Morocco, Nigeria, Sudan, Mali, Malawi, Madagascar, Sierra Leone and the other African countries.
5	25,000 yen	Argentina, Chile, Uruguay, Peru, Ecuador, Venezuela, Panama, Mexico, Guatemala, Guyana, Honduras, Brazil, Costa Rica, Dominican Republic, Cuba, El Salvador, Paraguay, Colombia, Barbados, Trinidad and Tobago, Jamaica, Nicaragua, Bolivia and the other Latin American (Central and South American) countries.

APPENDIX

INTERNATIONAL TRAINING CENTRES OF JICA

Tokyo International Centre

Address: No. 11-42, Honmura-cho, Ichigaya, Shinjuku-ku, Tokyo

Telephone: (03) 267-2311

Dimensions of Building:

Total Ground Area	3,897 m ²
Building Area	1,847 m ²
Total Floor Area	7,802 m ²
Number of Floors	5 Floors above Ground and 1 Floor below
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:

Capacity of Accommodation	291 Persons
Number of Rooms	Single Rooms 266
	Twin Rooms 5
	Triple Rooms 5
	Japanese Style Room 1
	With Public Toilet & Shower Room on each Floor
Others	Dining Hall

Training Facilities:

Lecture Rooms	7
Seminar Rooms	6
Auditorium	1
Library	1

Recreation Facilities:

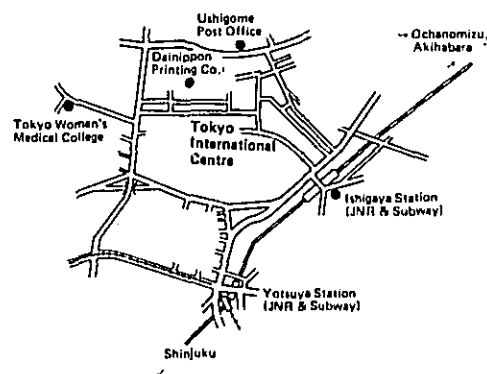
Lounge

Sports Facilities:

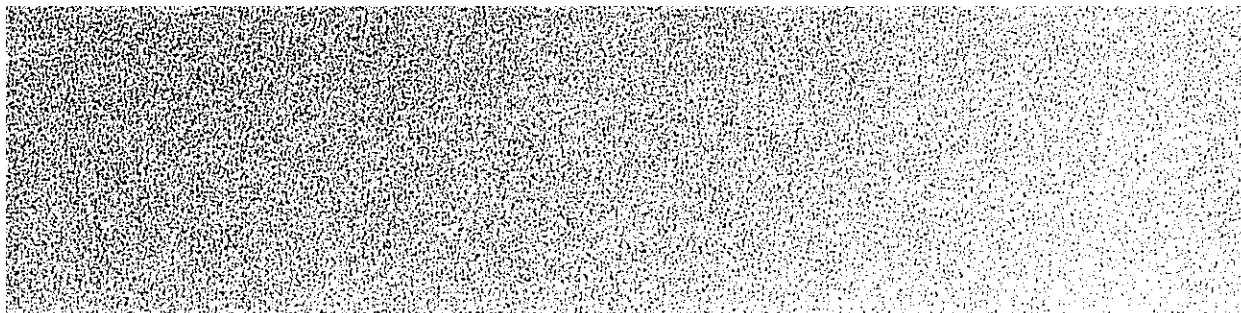
Table Tennis Room, Court for Badminton or Volleyball, etc.

Remarks:

Air Conditioned



Transportation: 10-minute walk from Ichigaya Station



Hachioji International Training Centre

Address: No. 470, Nakano-machi, Hachioji-shi, Tokyo

Telephone: (0426) 26-5411

Dimensions of Building:

Total Ground Area	5,240 m ²
Building Area	1,630 m ²
Total Floor Area	4,767 m ²
Number of Floors	3 Floors above Ground
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:	
Capacity of Accommodation	100 Persons
Number of Rooms	Single Rooms 94 } with bath
	Twin Rooms 3 }
Others	Dining Hall

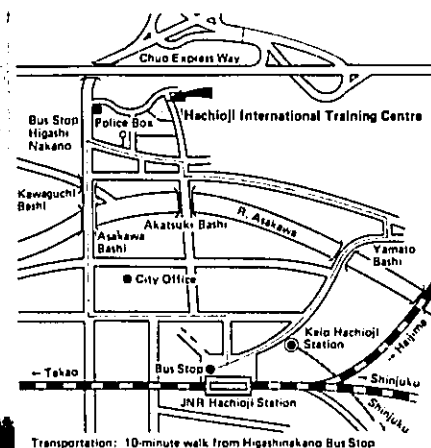
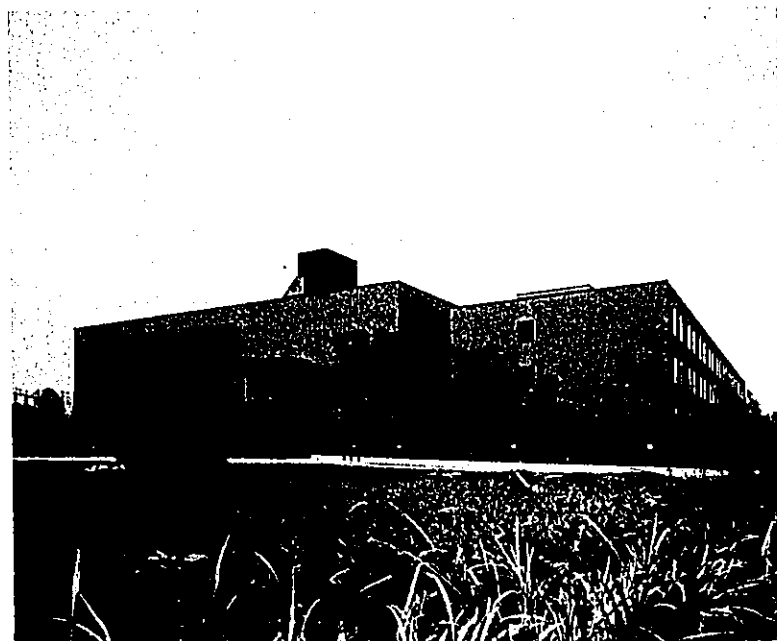
Training Facilities:

Lecture Rooms	2
Library	1
Seminar Rooms	3

Recreation Facilities: Lounge, Stereo Room

Sports Facilities: Sports Room (Table Tennis etc.), Swimming Pool, Tennis Court

Remarks: Air Conditioned



Osaka International Training Centre

Address: No. 28-1-5, Minami-Kasugaoka, Ibaraki-shi, Osaka

Telephone: (0726) 23-0631

Dimensions of Building:

Total Ground Area	3,022 m ²
Building Area	715 m ²
Total Floor Area	2,415 m ²
Number of Floors	6 Floors above Ground
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:	
Capacity of Accommodation	66 Persons
Number of Rooms	Single Rooms 58
	Twin Rooms 4
	With Public Toilet & Shower Room on each Floor
Others	Dining Hall

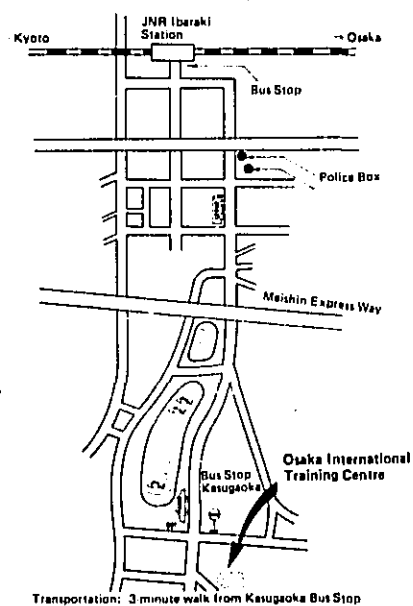
Training Facilities:

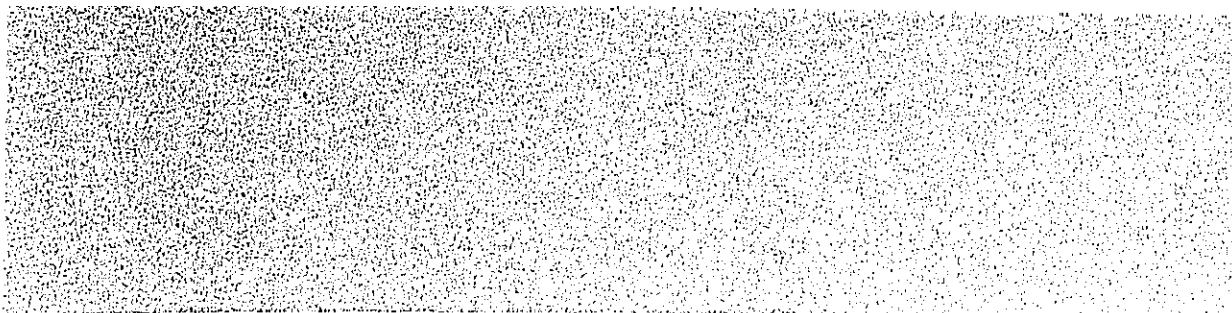
Lecture Rooms	4
Language Laboratory	1

Recreation Facilities: Lounge

Sports Facilities: Table Tennis Room, etc.

Remarks: Air Conditioned





Nagoya International Training Centre

Address: No. 73-2, Kamenoi, Meito-ku, Nagoya-shi, Aichi-ken

Telephone: (052) 702-1391

Dimensions of Building:

Total Ground Area	4,929 m ²
Building Area	1,213 m ²
Total Floor Area	3,545 m ²
Number of Floors	5 Floors above Ground
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:	
Capacity of Accommodation	100 Persons
Number of Rooms	Single Rooms 92
	Twin Rooms 4
	Japanese Style Room 1
	With Public Toilet & Shower Room on each Floor
Others	Dining Hall

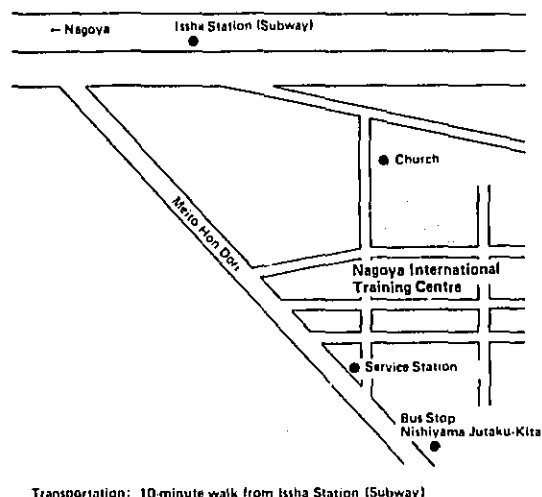
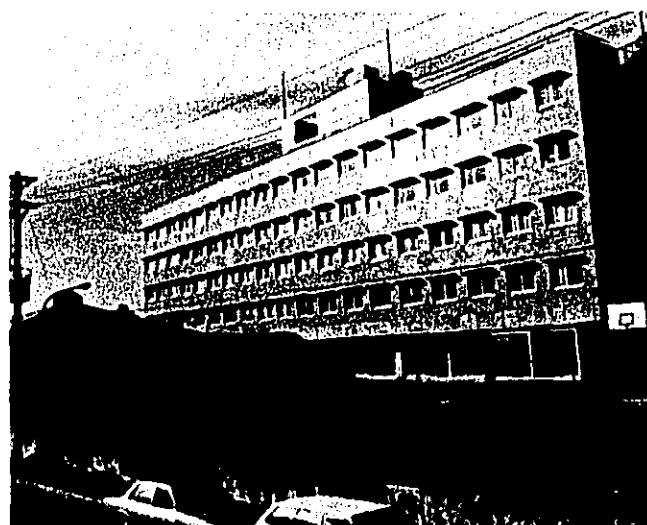
Training Facilities:

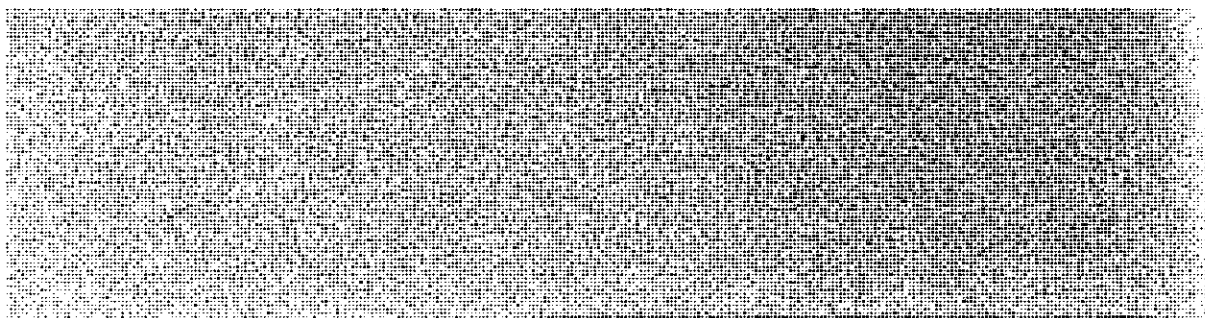
Lecture Rooms	5
Library	1
Language Laboratory	1
Auditorium	1

Recreation Facilities: Lounge

Sports Facilities: Court for Tennis or Volleyball, Table Tennis Room, etc.

Remarks: Air Conditioned





Uchihara International Agricultural Training Centre

Address: No. 1-1397, Osada, Uchihara-machi, Higashi-Ibaragi-gun, Ibaragi-ken

Telephone: (0292) 59-2111

Dimensions of Building:

Total Ground Area	27,027 m ²
	(Including Borrowed Land 15,341 m ²)
Building Area	4,224 m ²
Total Floor Area	5,085 m ²
Number of Floors	2 Floors Above Ground
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:	
Capacity of Accommodation	54 Persons
Number of Rooms	Single Rooms 54
	With Public Toilet & Shower Room on each Floor
Others	Dining Hall

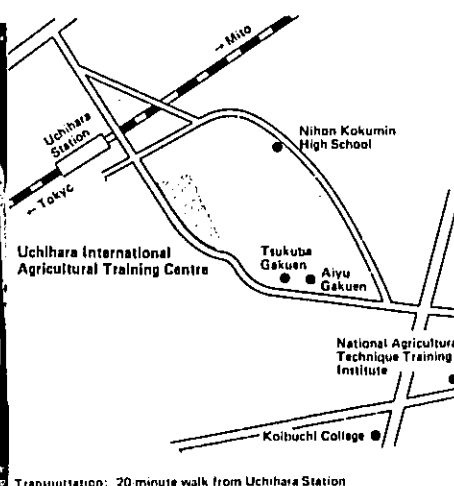
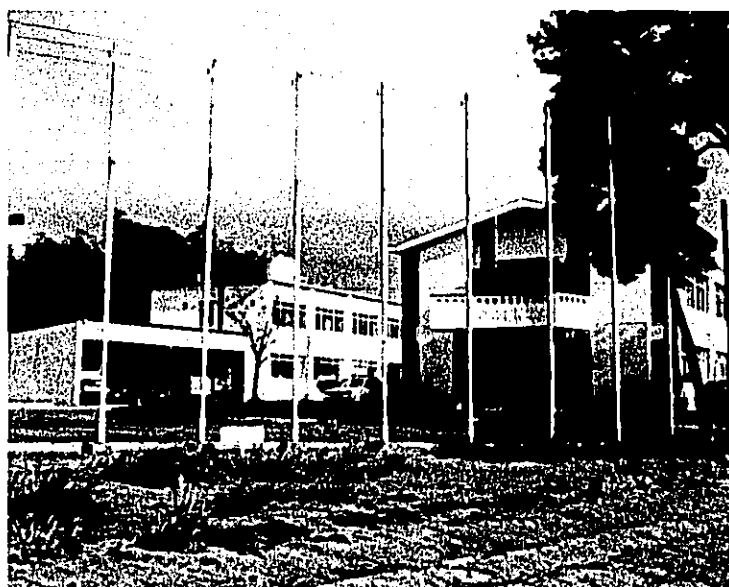
Training Facilities:

Lecture Rooms	7
Experimental Laboratories	6
Green Houses	4

Recreation Facilities: Lounge

Sports Facilities: Court for Tennis or Volleyball, Table Tennis, etc.

Remarks: Partially Air Conditioned, Heaters are provided in each blocks.



Kanagawa International Fisheries Training Centre

Address: No. 4500, Banba, Nagai-machi, Yokosuka-shi, Kanagawa-ken

Telephone: (0468) 57-2251 Office
(0468) 57-1737 Participants

Dimensions of Building: Total Ground Area 3,067 m²
Building Area 933.2 m²
Total Floor Area 2,179.95 m²
Number of Floors 4 Floors above Ground
Structure Ferro-concrete

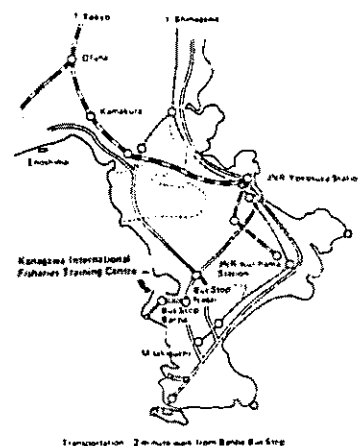
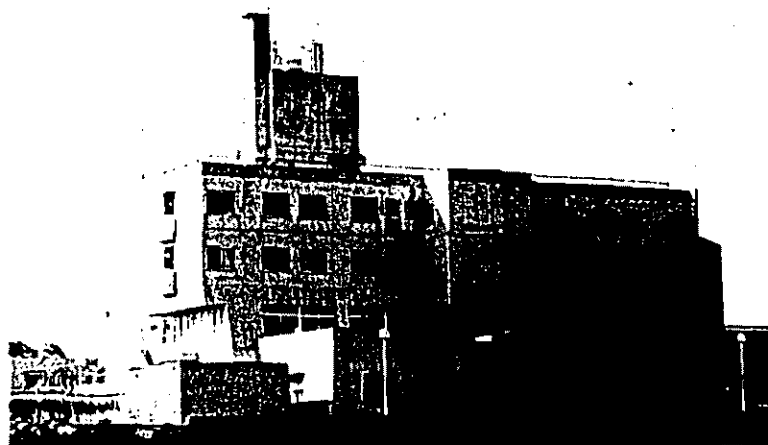
Main Facilities: **Accommodation Facilities:**
Capacity of Accommodation .. 33 Persons
Number of Rooms Single Rooms 33
With Public Toilet & Shower Room on each Floor
Others Dining Hall

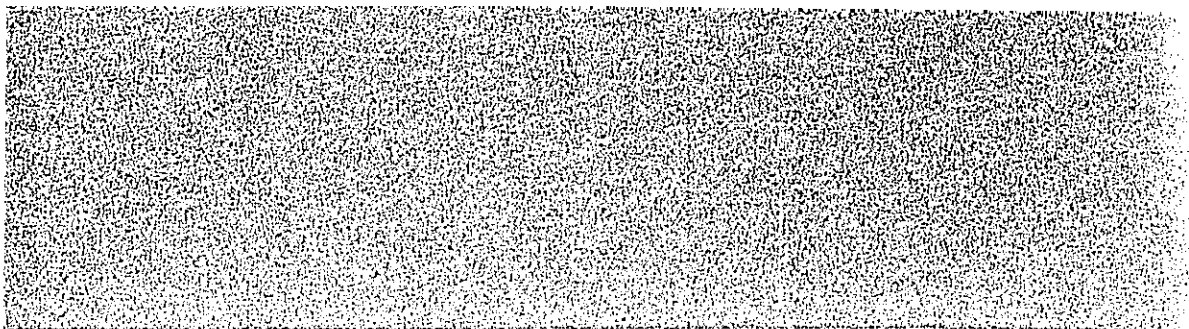
Training Facilities: Lecture Room 1
Seminar Room 1
Library 1
Auditorium 1
Fishing Gear Hall 1
Fishing Gear Practice Room 1
Engine Practice Room 1

Recreation Facilities: Lounge

Sports Facilities: Table Tennis etc.

Remarks: Air Conditioned





Hyogo International Centre

Address: No. 10-5-4, Ichinotani-machi, Suma-ku, Kobe-shi, Hyogo-ken

Telephone: (078) 734-5171

Dimensions of Building:

Total Ground Area	3,729 m ²
Building Area	1,255 m ²
Total Floor Area	4,301 m ²
Number of Floors	5 Floors above Ground
Structure	Ferro-concrete

Main Facilities:

Accommodation Facilities:										
Capacity of Accommodation	78 Persons									
Number of Rooms	<table> <tbody> <tr> <td>Single Rooms</td> <td>66</td> <td rowspan="4">} with bath</td> </tr> <tr> <td>Twin Rooms</td> <td>4</td> </tr> <tr> <td>Special Rooms</td> <td>2</td> </tr> <tr> <td>Japanese Style Room</td> <td>1</td> </tr> </tbody> </table>	Single Rooms	66	} with bath	Twin Rooms	4	Special Rooms	2	Japanese Style Room	1
Single Rooms	66	} with bath								
Twin Rooms	4									
Special Rooms	2									
Japanese Style Room	1									

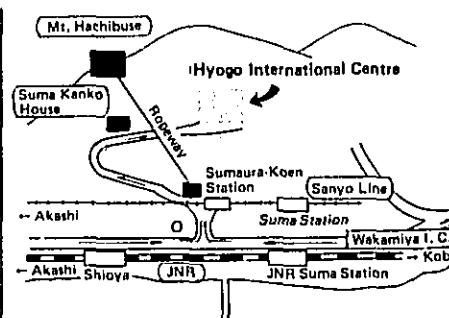
Training Facilities:

Lecture Rooms	4
Auditoriums	1
Language Laboratory	1
Library	1

Recreation Facilities: Lounge

Sports Facilities: Sky Room (Table Tennis etc.)

Remarks: Air Conditioned



Transportation: 7-minute walk from Sumaura-Koen Station

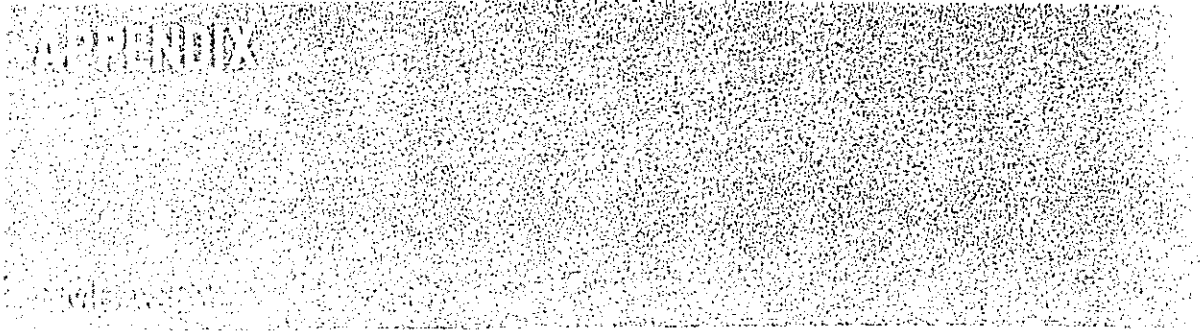
APPENDIX

INTERNATIONAL TELEGRAM

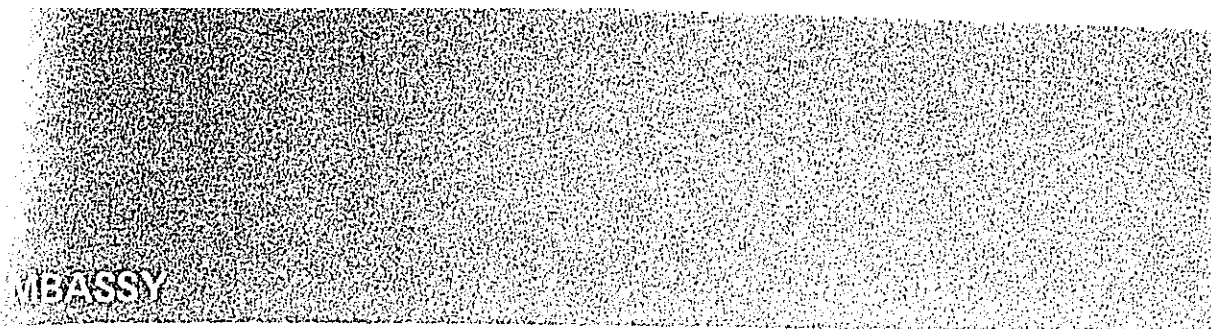
You can file your international telegram at a KDD's (Kokusai Denshin Denwa Co., Ltd.) office in Tokyo, Yokohama, Nagoya, Kyoto, Osaka and Kobe. If you are a resident in a locality other than these cities, you can hand in your telegram to the main

local NTT's (Nippon Telegraph and Telephone Public Corporation) telegraph office. In case you are staying at TIC, KDD's office in Shinjuku (five minute walk from Shinjuku Station) is most convenient for you.

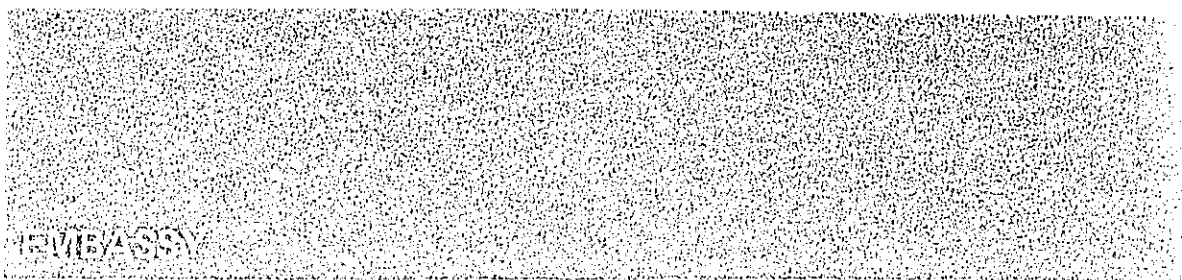




Afghanistan:	Embassy of the Republic of Afghanistan in Japan Room No. 503, Olympia Annex Apt., 31-21, Jingumae 6-chome, Shibuya-ku 400-7912/407-7900
Algeria:	Embassy of the Democratic and Popular Republic of Algeria in Japan Shibusawa Bldg., 5-4, Shibakoen 3-chome, Minato-ku 431-7481/3
Argentina:	Embassy of the Argentine Republic in Japan Chiyoda-House, 17-8, Nagata-cho 2-chome, Chiyoda-ku 581-0321/3
Bangladesh:	Embassy of the People's Republic of Bangladesh in Japan 15-9, Minamiaoyama 1-chome, Minato-ku 408-2233
Bolivia:	Embassy of the Republic of Bolivia in Japan Ambassador Mansion, 18-2, Kamiosaki 1-chome, Shinagawa-ku 441-3581
Brazil:	Embassy of the Federative Republic of Brazil in Japan 2nd, 3rd & 4th Fl., Aoyama Daiichi Mansion, 4-14, Akasaka 8-chome, Minato-ku 404-5211
Burma:	Embassy of the Socialist Republic of the Union of Burma in Japan 8-26, Kitashinagawa 4-chome, Shinagawa-ku 441-9291/2
Central Africa:	Embassy of the Central African Empire in Japan 11-43, Akasaka 8-chome, Minato-ku 404-4650/9
Chile:	Embassy of the Republic of Chile in Japan 14-2, Shoto 1-chome, Shibuya-ku 467-7954
Colombia:	Embassy of the Republic of Colombia in Japan 8-15, Minamiazabu 3-chome, Minato-ku 473-1749
Costa Rica:	Embassy of the Republic of Costa Rica in Japan 11-17, Nanpeidai, Shibuya-ku 461-6345
Cuba:	Embassy of the Republic of Cuba in Japan 2-51, Minamiazabu 4-chome, Minato-ku 449-7511
Dominican Republic:	Embassy of the Dominican Republic in Japan 2-28, Shioganedai 3-chome, Minato-ku 442-6137
Ecuador:	Embassy of the Republic of Ecuador in Japan Room No. 101, Azabu Sky Mansion, 19-13, Minamiazabu 3-chome, Minato-ku 442-6008
Egypt:	Embassy of the Arab Republic of Egypt in Japan 5-4, Aobadai 1-chome, Meguro-ku 463-4565/6
El Salvador:	Embassy of the Republic of El Salvador in Japan Room No. 1019, Yurakucho Bldg., 10-1, Yuraku-cho 1-chome, Chiyoda-ku 211-1587/9
Ethiopia:	Embassy of the Provisional Military Government of Ethiopia in Japan 2-13, Akasaka 8-chome, Minato-ku 401-3679, 1705
Gabon:	Embassy of the Gabonese Republic in Japan 16-2, Hiroo 2-chome, Shibuya-ku 409-5119

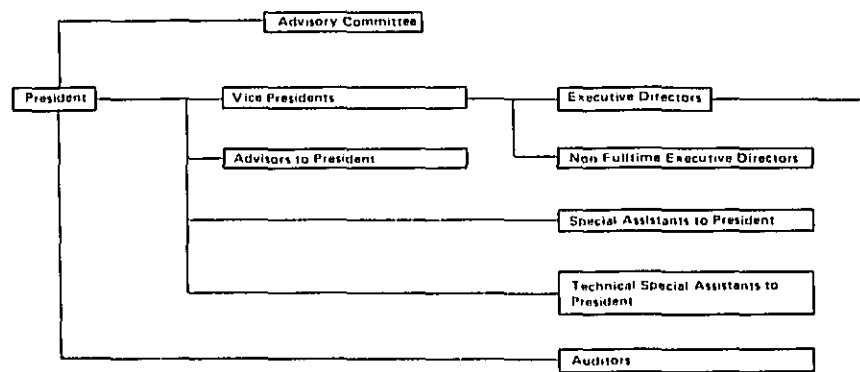


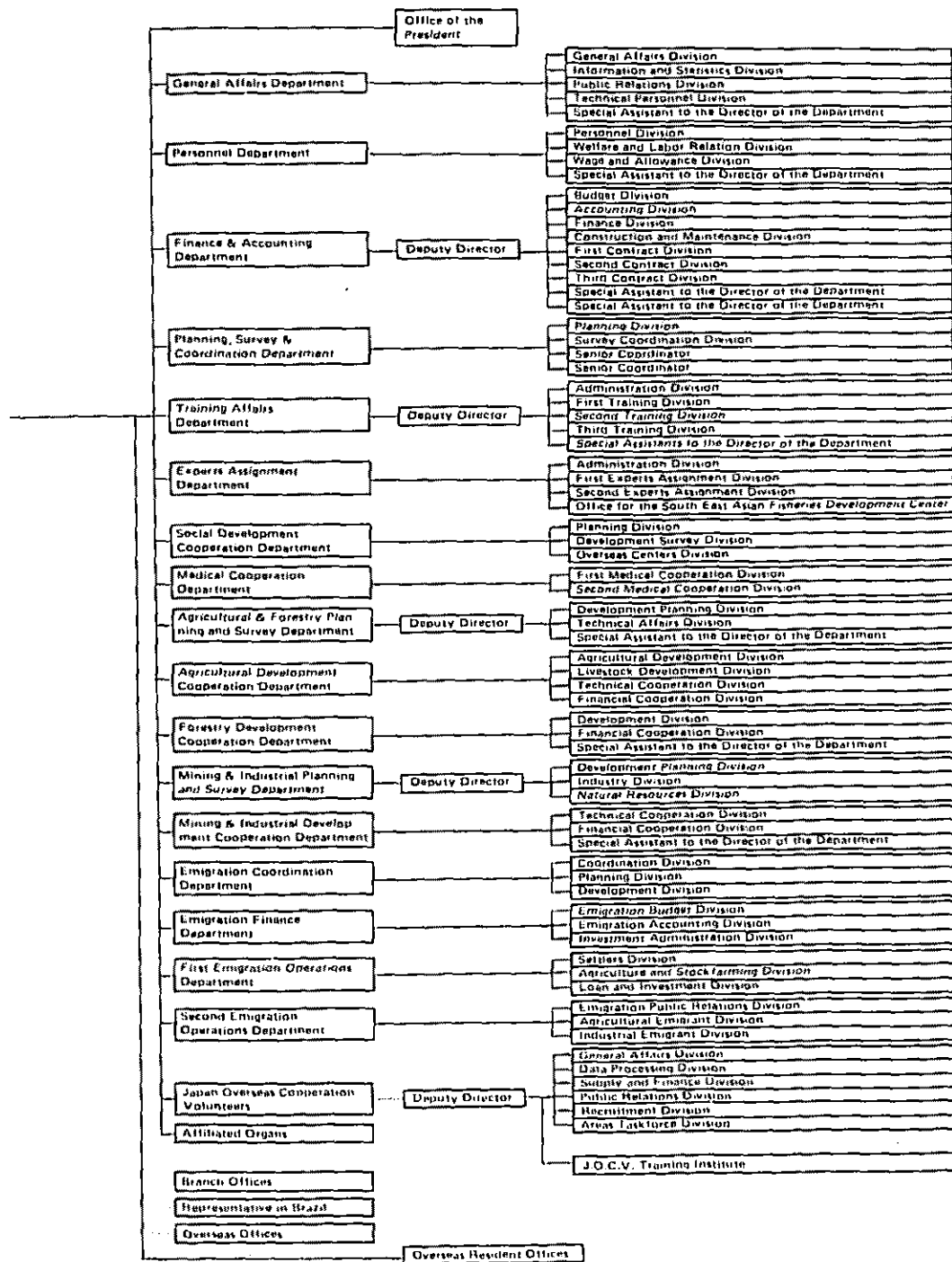
Ghana:	Embassy of the Republic of Ghana in Japan 15-2, Higashigotanda 5-chome, Shinagawa-ku 445-4301/3
Guatemala:	Embassy of the Republic of Guatemala in Japan 17-1, Shoto 1-chome, Shibuya-ku 467-7276
Guinea:	Embassy of the Republic of Guinea in Japan 2nd Fl., Hirakawa Bldg., 1-11-28, Nagata-cho, Chiyoda-ku 581-1880
Honduras:	Embassy of the Republic of Honduras in Japan 2-25, Minamiazabu 4-chome, Minato-ku 443-8379
India:	Embassy of India in Japan 2-11, Kudanminami 2-chome, Chiyoda-ku 262-2391/8
Indonesia:	Embassy of the Republic of Indonesia in Japan 2-9, Higashigotanda 5-chome, Shinagawa-ku 441-4201/7
Iran:	Imperial Iranian Embassy in Japan 10-32, Minamiazabu 3-chome, Minato-ku 446-8011
Iraq:	Embassy of the Republic of Iraq in Japan 1 and 5, Green Leaves Hill, 17-12, Sarugaku-cho, Shibuya-ku 464-2031/2
Israel:	Embassy of Israel in Japan 3, Niban-cho, Chiyoda-ku 264-0911/6
Ivory Coast:	Embassy of the Republic of Ivory Coast in Japan 2nd Fl., Aoyama Tower Bldg., 24-15, Minamiaoyama 2-chome, Minato-ku 402-8371/3
Jordan:	Embassy of the Hashemite Kingdom of Jordan in Japan 4A & 4B, Chiyoda House, 17-8, Nagata-cho 2-chome, Chiyoda-ku 580-5856/7
Korea:	Embassy of the Republic of Korea in Japan 2-5, Minamiazabu 1-chome, Minato-ku 452-7611
Kuwait:	Embassy of the State of Kuwait in Japan 13-12, Mita 4-chome, Minato-ku 455-0361/3
Laos:	Embassy of the Lao People's Democratic Republic in Japan 3-21, Nishiazabu 3-chome, Minato-ku 408-1166/7
Lebanon:	Embassy of the Republic of Lebanon in Japan 6th Fl., Chiyoda-House, 17-8, Nagata-cho 2-chome, Chiyoda-ku 580-1227
Liberia:	Embassy of the Republic of Liberia in Japan Odakyu Fudosan Minamiaoyama Bldg., B-1, Minamiaoyama 7-chome, Minato-ku 499-2451/3
Libya:	Embassy of the Libyan Arab Republic in Japan 36-21, 5-chome, Shimouma, Setagaya-ku 410-3261/2
Madagascar:	Embassy of the Democratic Republic of Madagascar in Japan 3-23, Motoazabu 2-chome, Minato-ku 446-7252/3
Malaysia:	Embassy of Malaysia in Japan 20-16, Nanpeidai-machi, Shibuya-ku 463-0241/5



Mexico:	Embassy of the United Mexican States in Japan 15-1, Nagata-cho 2-chome, Chiyoda-ku 581-1131/5
Morocco:	Embassy of the Kingdom of Morocco in Japan Silver Kingdom Mansion 5th & 6th Fl., 16-3, Sendagaya 3-chome, Shibuya-ku 478-3271
Nepal:	Royal Nepalese Embassy in Japan 16-23, Higashigotanda 3-chome, Shinagawa-ku 444-7303, 7305
Nicaragua:	Embassy of the Republic of Nicaragua in Japan 2-3, Roppongi 4-chome, Minato-ku 401-8677
Nigeria:	Embassy of the Federal Republic of Nigeria in Japan 19-7 Uehara 2-chome, Shibuya-ku 468-5531/2
Pakistan:	Embassy of the Islamic Republic of Pakistan in Japan 6th ~ 8th Fl., Kobayashi Bldg., 1-15, Shiba 3-chome, Minato-ku 454-4862/4
Panama:	Embassy of the Republic of Panama in Japan 8-6, Minamiazabu 3-chome, Minato-ku 444-2281/2
Papua New Guinea:	Embassy of Papua New Guinea in Japan Room No. 313, 3rd Fl., Mita-Kokusai Bldg., 4-28, Mita 1-chome, Minato-ku 454-7801/4
Paraguay:	Embassy of the Republic of Paraguay in Japan 6-29, Hiroo 2-chome, Shibuya-ku 407-3861
Peru:	Embassy of the Republic of Peru in Japan 4-27, Higashi 4-chome, Shibuya-ku 406-4240
Philippines:	Embassy of the Republic of the Philippines in Japan 11-24, Nanpeidai-machi, Shibuya-ku 496-2731/6
Qatar:	Embassy of the State of Qatar in Japan Hiroo Towers, 1-12, Minamiazabu 4-chome, Minato-ku 446-7561/3
Saudi Arabia:	Royal Embassy of Saudi Arabia in Japan 4-18, Moto-Azabu 3-chome, Minato-ku 408-5158/9, 404-6411
Senegal:	Embassy of the Republic of Senegal in Japan 3-4, Aobadai 1-chome, Meguro-ku 464-8451
Singapore:	Embassy of the Republic of Singapore in Japan Room No. 1518, Kasumigaseki Bldg., 3-2-5, Kasumigaseki, Chiyoda-ku 581-9631/3
Sri Lanka:	Embassy of the Republic of Sri Lanka in Japan 14-1, Akasaka 1-chome, Minato-ku 585-7431/2
Viet Nam:	Embassy of the Socialist Republic of Viet Nam in Japan 50-11, Motoyoyogi-cho, Shibuya-ku 466-3311/5
Sudan:	Embassy of the Democratic Republic of the Sudan in Japan Yada Mansion, 6-20, Minamiaoyama 6-chome, Minato-ku 406-0811
Tanzania:	Embassy of the United Republic of Tanzania in Japan 21-9, Kamiyoga 4-chome, Setagaya-ku 425-4531/2

ORGANIZATIONAL CHART OF JICA





APPENDIX

ADDRESSES OF OVERSEAS OFFICES

Dacca Office Tel.: 242660
c/o Embassy of Japan, Shantinagar, Dacca-2, Bangladesh

Tehran Office Tel.: 42848
c/o Embassy of Japan, 53, Avenue Saba Shomali, Tehran, Iran (P.O. Box No. 2165)

Mexico Office Tel.: 514-0029
a/c Embajada del Japón, Reforma 395, Colonia Cuauhtemoc, Mexico

Kuala Lumpur Office Tel.: 290988
Room No. 409-411, 4th Floor, Wisma Central, Jalan Ampang, Kuala Lumpur, Malaysia

Brasilia Office
a/c Embaixada do Japão, Avenida das Nações-lote 39, Brasilia, DF

Riyadh Office
Malaj Square, 60th Street Riyadh, Saudi Arabia (P.O. Box 4095 Riyadh)

Bangkok Office Tel.: 526150-9
c/o Embassy of Japan, 1674, New Petchburi Road, Bangkok 10, Thailand

New Delhi Office Tel.: 694271
c/o Embassy of Japan, 50-G, Chanakyapuri, New Delhi, India

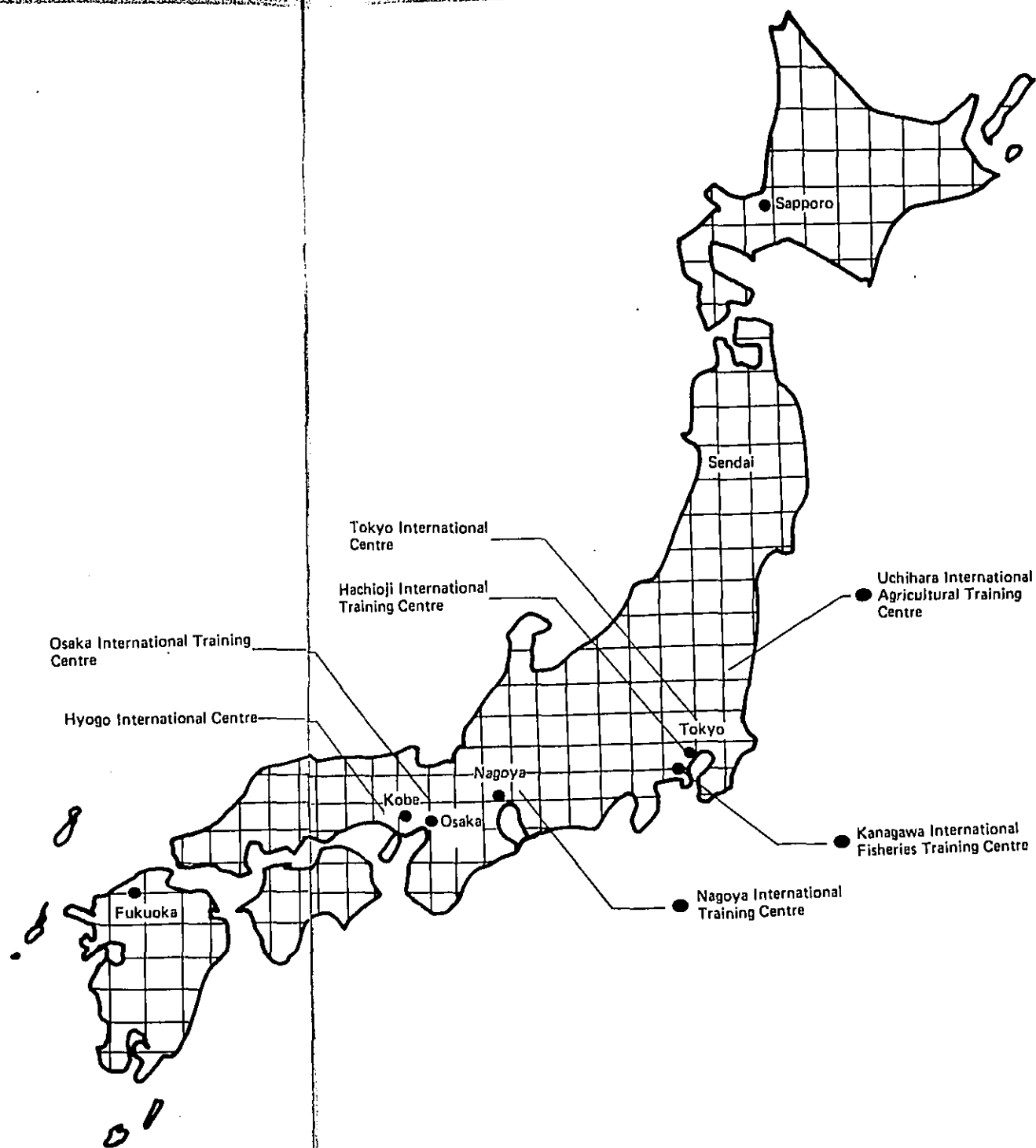
Manila Office Tel.: 89-18-36
c/o Embassy of Japan, 3rd Floor, Sikatuna Building, 6762 Ayala Avenue, Makati, Rizal, the Philippines

Jakarta Office Tel.: 50061-5
c/o Embassy of Japan, 24, Jalan Thamrin, Jakarta, Indonesia

Singapore Office Tel.: 630022
c/o Embassy of Japan, 16, Nassim Road, Singapore 10, Singapore

Nairobi Office Tel.: 26252
Windsor House, University Way, Nairobi, Kenya

MAP OF JAPAN



NATIONAL HOLIDAYS IN JAPAN

January 1	New Year's Day
January 15	Adult's Day
February 11	Commemoration Day of the Founding of the Nation
March 21	Vernal Equinox Day
April 29	Emperor's Birthday
May 3	Constitution Day
May 5	Children's Day

September 15	Respect-for-the-Aged Day
September 23	Autumnal Equinox Day
October 10	Health Sports Day
November 3	Culture Day
November 23	Labour Thanksgiving Day

In case National holidays happen to fall on Sundays, the following Mondays come to be substituted holidays.

TEMPERATURE, RELATIVE HUMIDITY & PRECIPITATION

Month	Sap- poro	Sen- dal	Nii- gata	To- kyo	Nago- ya	Osa- ka	Kobe	Hiro- shima	Taka- matsu	Fuku- oka
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Monthly mean temperature (C°)

Jan.	5.5	5.1	4.7	3.7	3.5	4.5	4.5	4.3	4.5	3.1
Feb.	4.3	4.5	4.5	3.5	3.6	4.9	4.5	4.1	5.4	5.7
Mar.	11.1	12.4	12.2	7.5	7.1	12.1	7.5	7.5	7.2	5.7
Apr.	15.7	15.0	15.2	11.1	11.7	13.5	11.5	12.7	12.5	12.5
May	17.3	17.9	18.1	17.6	17.5	18.3	18.1	17.1	17.1	17.5
June	19.5	19.5	19.0	21.1	21.5	21.3	21.3	21.3	21.5	21.7
July	25.3	25.5	25.1	25.1	25.7	25.5	25.3	25.4	25.5	25.3
Aug.	27.7	28.5	28.5	28.4	28.6	27.9	27.3	28.5	28.5	28.5
Sept.	19.8	19.5	21.4	22.5	22.7	22.7	22.5	22.7	22.5	22.8
Oct.	13.4	13.5	15.7	15.5	17.4	17.7	16.3	16.5	15.5	15.5
Nov.	9.5	9.2	10.5	11.3	10.9	11.4	12.5	11.8	12.0	12.3
Dec.	6.5	7.5	14.7	5.7	5.5	7.5	7.4	6.3	7.5	7.5

Monthly mean relative humidity (%)

Jan.	75	75	77	80	77	65	53	72	70	75
Feb.	75	75	75	75	75	65	54	71	71	71
Mar.	73	65	72	63	63	65	54	71	73	72
Apr.	65	60	70	65	71	65	64	72	75	75
May	72	75	75	73	74	75	65	75	75	77
June	75	75	75	75	75	74	75	75	75	75
July	80	87	82	85	81	75	77	82	82	81
Aug.	85	85	85	75	85	74	73	75	82	81
Sept.	85	82	75	75	82	75	73	82	82	82
Oct.	77	75	77	77	75	75	65	75	80	75
Nov.	74	74	75	71	75	75	65	75	77	75
Dec.	75	74	77	65	75	72	64	72	72	72

Monthly mean precipitation (mm)

Jan.	111	111	105	105	103	101	101	101	101	103
Feb.	101	111	125	75	105	101	101	101	101	103
Mar.	101	101	121	101	105	105	105	105	101	101
Apr.	101	101	105	105	101	101	101	101	101	101
May	101	105	101	101	101	101	101	101	101	101
June	101	101	101	101	101	101	101	101	101	101
July	101	101	101	101	101	101	101	101	101	101
Aug.	101	101	101	101	101	101	101	101	101	101
Sept.	101	101	101	101	101	101	101	101	101	101
Oct.	101	101	101	101	101	101	101	101	101	101
Nov.	101	101	101	101	101	101	101	101	101	101
Dec.	101	101	101	101	101	101	101	101	101	101

JAPAN INTERNATIONAL COOPERATION AGENCY
SHINJUKU MITSUI BLDG.
2-1, NISHI-SHINJUKU, SHINJUKU-KU,
TOKYO, JAPAN

