

Socialist Republic of Vietnam
the Project for Capacity
Development of
the Office of the National
Assembly of Vietnam (Phase 2)
Project Completion Report

September 2021

Japan International Cooperation Agency
(JICA)

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Project Completion Report

Project Title: Project for Capacity Development of
the Office of the National Assembly of Vietnam – Phase II

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Submission Date: 30th September 2021

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I. Basic Information of the Project

1. Country

Vietnam

2. Title of the Project

Project for Capacity Development of the Office of the National Assembly of Vietnam – Phase II

3. Duration of the Project

Planned: From 1st October 2017 to 30th September 2021 (Four years)

4. Background

In the 13th term, the National Assembly (hereinafter referred to as NA) approved and promulgated the 2013 Constitution, and made amendments to codes and laws in synchronization with the new Constitution. NA, the Government, and other agencies in the political system have disseminated the substantive message of the Constitution and shown their strict compliance with the Constitution. In two years since the Constitution was promulgated, nearly 70 laws and codes were made for the enforcement.

Accordingly, the legislative process has been streamlined and it has promoted people's participation. For the amendment of laws, drafting and verification have been more efficient and transparent, reflecting the peoples' voice. As a result, the debate and ratification of laws in the NA sessions have been implemented more consistently with the regulated procedures and improved the quality.

Many Vietnamese and Japanese experts understand that the capacity development of the Office of the National Assembly (hereinafter referred to as "ONA") is the crucial point to improve and strengthen the function of NA further. Following the successful result of the Project for Capacity Development of ONA of Vietnam from January 2014 to September 2017, based on the request of the Government of Vietnam, Japan International Cooperation Agency (hereinafter referred to as "JICA") has implemented the Project for Capacity Development of ONA of Vietnam – Phase II (hereinafter referred to as "the Project") to enhance the capacity of the office.

The Project has focused on the capacity development to support three functions of NA, i.e., representative, legislative and oversight functions, in response to diversified activities of NA under the 2013 Constitution. Related to the three functions, ONA is responsible for

smooth and efficient implementation of various tasks such as assisting in drafting and updating the NA agenda, supporting effective discussions in the NA committees, and public relations. In order to respond to those needs, it is indispensable to improve the capacity of the individual ONA staff and ONA as a whole simultaneously.

5. Overall Goal and Project Purpose (from Record of Discussions (R/D))

Overall Goal
Functions to be performed by NA are strengthened.
Project Purpose
The capacity of ONA to support NA is enhanced.
Outputs
The capacity of ONA to support the legislative function of NA is enhanced. The capacity of ONA to support the representative function of NA is enhanced. The capacity of ONA for the efficient operation of NA is enhanced.

6. Implementing Agency

The Office of the National Assembly of Vietnam (ONA)

7. Supporting Agencies in Japan

The Legislative Bureau of the House of Representatives

The Secretariat of the House of Representatives

The National Diet Library

8. Advisory Group in Japan: See Annex 4

II. Results of the Project

1. Results of the Project

1-1. List of Activities

The contents of the Activities are shown in Annex1.

2. Results of the inputs

2-1. Input by the Japanese side

(1) Amount of input by the Japanese side: 176 million Japanese Yen (as of Sep 15, 2021)

(2) Expert dispatch: 03 persons (Long-term experts)

2 Chief Advisors (the first from Oct 1, 2017 to Mar 31, 2020, and the second from Sep 16, 2020 to Sep 30, 2021) and a Project Coordinator (from Oct 1, 2017 to Sep 30, 2021)

(3) Training activities:

4 training programs in Japan (23 participants in total) and 14 in-country training programs/seminars in Vietnam (599 participants in total)

The results of training activities are shown in Annex1-1.

(4) Equipment provision:

The results of procurement of equipment are shown in Anex1-2.

(5) Other activities:

The contents of other major activities are shown in Annex1-3.

2-2. Input by the Vietnamese side

(1) Counterpart assignment: Vietnamese Project team is as follows.

Title in Team	Personal	Title in ONA
Project Director	Ms. Nguyen Thi Cam Nhu	Deputy Director of the Protocol Department
Project Vice Director	Mr. Vu Dai Phuong	Head of the International Cooperation Division, the Protocol Department
Counterpart units ¹	Ms. Tran Thi Kim Nhung	Director of the General Affairs Department
	Ms. Nguyen Phuong Thuy	Director of the Law Department
	Mr. Hoang Minh Hieu	Director of the Information Department
	Mr. Le Hoang Anh	Director of the National Assembly Library ("NA Library")

(2) Counterpart fund: about 4,352 billion VND (Equivalent to 21,020,160 Yen²), including facilities and cash from the annual budget the ONA, as follows:

¹ All four directors were selected for the NA deputies of the 15th NA Legislature in May 2021, and their deputies substituted the positions until the end of the Project period without any difficulties.

² Calculated based on the JICA rate of Sep. 2021: 1 VND = 0.00483 Yen

① In kind

About 3.696 billion VND (Equivalent to 17,851,680 Yen), including the mobilization of adequate staff and logistic resources necessary for the timely and professional implementation of project activities, Internet, phone, fax connections, maintenance as well as operational costs at the ONA premise; and office for the Japanese chief advisor and coordinator of the project.

② Cash

About 656 million VND (Equivalent to 3,168,480 Yen), including allowances for ONA staff participating in the implementation of the project; costs like visa and passport application, gifts for study tours; costs for receiving Japanese experts and preparation of seminars and workshops, stationery, etc.

III. Achievements of the Project

The Project conducted the baseline survey in 2017 and, based on the gathered data as a benchmark, conducted the monitoring survey in 2019 and 2020. The survey work has been implemented by the same local consultant³ who is familiar with the activities of NA. The consultant updated the data, collected new information through questionnaire answers and complementary interviews with the active and former NA deputies⁴ and ONA's officials as shown in table 2-1 below. The consultant analysed the result qualitatively, quantitatively compared to the baseline data, which shows the Project's achievement as follows.

³ The Project selected the Management Consulting and Development (MCaD SJC) with the team leader, Dr. Nguyen Khac Hung, CEO of MCsD SJC, who received a Ph.D. in Public Administration and Management, University of Manchester, the UK as the consultant. The MCaD SJC has much knowledge about the public administration system in Vietnam, especially NA, and full experience in training work skills and leadership/ management skills for ONA.

⁴ Because of COVID-19 epidemic prevention, we had to narrow down our survey targets. Therefore, although the Project and consultant carefully selected the people who can share well-knowledged and neutral opinions, it is preferable to have more samples for further robust analysis.

Table 2-1: List of surveyed people

Method	No	Full name	Title and position	Trainings in Japan organized by the Project
Interview and questionnaire survey	1	Prof. Nguyen Minh Thuyet	NA deputy of the 11 th and the 12 th Legislature, Former vice chairman of the NA committee of Culture, Youth and Children. Currently Chair of the committee on school textbooks	
	2	Prof. Tran Ngoc Duong	NA deputy of the 11 th and the 12 th Legislature, Former vice chairman of ONA and former assistant to the Chairman of NA	
	3	Assoc. Prof. Dr. Le Bo Linh	NA deputy of the 12 th and the 13 th Legislature. Former deputy Secretary-General of NA and former vice chairman of ONA. Currently Senior lecturer at the National University	
	4	Prof. Duong Trung Quoc	NA deputy of the 11 th , the 12 th , the 13 th , and the 14 th Legislature. Secretary-General of the Vietnam History Association	
	5	Dr. Tran Du Lich	NA deputy of the 14 th Legislature. Currently member of the Advisory team of the Prime Minister	
	6	Ms. Tran Thi Dung	NA deputy of the 12 th , the 13 th and the 14 th Legislature, Vice chairman of the NA Law committee	Participated in the training in Japan: 2016
	7	Mr. Ngo Trung Thanh	NA deputy of the 14 th Legislature, Permanent member of the NA Law committee	Participated in the training in Japan: 2019
	8	Mr. Hoang Van Hung	NA deputy of the 14 th Legislature, Permanent deputy leader of Thai Nguyen provincial group	Participated in the training in Japan: 2019
	9	Ms. Ton Ngoc Hanh	NA deputy of the 14 th Legislature, Permanent deputy leader of Binh Phuoc provincial group	Participated in the training in Japan: 2019
	10	Dr. Nguyen Si Dung	Former vice chairman of ONA. Currently Director of Vietnam Mediation Centre	
	11	Prof. Nguyen Dang Dung	Former Senior specialist of ONA. Currently Lecturer at the Law Faculty, Hanoi National University	
	12	Mr. Hoang Minh Hieu	Director, the Information department	Participated in the training in Japan: 2014
	13	Ms. Nguyen Thi Thai Tien	Deputy Head of Press, Broadcasting - Television division, the Information department	
	14	Mr. Nguyen Duc Phuong	Specialist, Education and Propagation division, Information department	
	15	Mr. Vu Dai Phuong	Head of International Cooperation division, the Protocol department	
	16	Mr. Nguyen Duy Tien	Deputy Director, the Law department	Participated in the OJT training in Japan: 2018
	17	Ms. Ha Thu Trang	Principal specialist, Law department	Participated in the OJT training in Japan: 2019
	18	Ms. Do Thuy Binh	Deputy Director, the General Affairs department	Participated in the training in Japan: 2014
	19	Ms. Luong Thu Ha	Principal specialist, the General Affairs department	Participated in the training in Japan: 2016
	20	Mr. Le Hoang Anh	Director, the NA Library	Participated in the training in Japan :2019
	21	Mr. Le Ha Vu	Head of Division, the NA Library	Participated in the OJT training in Japan: 2016
	22	Mr. Trinh Duc Hieu	Specialist, the NA Library	Participated in the OJT training in Japan: 2016

(Ref.) The NA Legislatures is as follows: The 11th: 2002-2007, The 12th: 2007-2011, The 13th: 2011-2016, The 14th: 2016-2021.

1. Achievement of Project Purpose⁵

Indicator	Target	2017's ratio	2019's ratio	2020's ratio	
Project Purpose: The capacity of ONA to assist NA is improved.					
①	Satisfaction rate of the NA deputies on the supporting services of ONA in terms of legislative function increases.	90.0%	83.5%	90.0%	90.0%
②	Satisfaction rate of the NA deputies on the supporting services of ONA in terms of representative function increases.	90.0%	82.2%	87.5%	87.0%
③	Satisfaction rate of the NA deputies on the overall supporting services of ONA increases	95.0%	87.2%	90.0%	91.4%

The interviewed NA deputies and experts above mostly appreciated ONA for its support to the NA deputies and the management of NA and endorsed the achievement of the Project's purpose⁶.

1-1. Comments by the NA deputies and experts

- (1) Unlike the Parliament of many other countries, NA of Vietnam does not have its assisting apparatus (the individual deputies of NA of Vietnam do not have their own assisting staff). Therefore, the ONA's units' work is vital.
- (2) The assisting role mainly reflected in two domains. These are: ① providing relevant information and documents (including the provision through the Digital Library) and arranging logistics conditions (accommodation, transportation, etc.) for the NA deputies (See table 3-2 below) and ② Advising on substantive contents such as thematic research results to NA and the NA deputies (including the NA provincial groups) to perform their functions and duties.
- (3) ONA achieved timely and adequate information sharing and provided substantive advice to promote the significant discussion by the NA deputies and improve the NA's legislative function.
- (4) ONA has significantly achieved the logistic support and information dissemination and public relations for the NA deputies to reach their stakeholders, hear from them and

⁵ In the questionnaire of PMS, the NA deputies evaluated the satisfaction rate in every 10% (full score 100%).

⁶ Besides the positive assessment on the support by ONA, the NA deputies and experts also highly appreciated the support of international organizations such as JICA in the operation of ONA and activities of the NA deputies. The appreciation reflected in the following aspects: (1) Several NA deputies have opportunities for field studies in the parliament of different countries, thereby expanding their awareness and improving their work performance, (2) Inviting international experts, organizing thematic conferences and seminars, serving as an important channel to bring in international experiences and (3) Supporting of technical facilities and software/equipment to improve the functions of NA.

give them feedback on the discussions in NA, which is to secure the NA's representative function.

- (5) Positive public relations activities, including the NA visiting tours and experiential education programs, have been effectively achieved.

Table 3-2: The evaluation of the NA deputies on logistic service during the NA sessions in the "2021 Research" (unit: %)

Type of logistics	Very good	Ordinary	Not good	Cannot evaluate
1. Documents preparation for the NA sessions	73.8	24.6	0.4	1.2
2. Providing reference information/material	63.0	36.2	0.4	0.4
3. Public relations and Propaganda of the NA activities	69.6	29.2	0.8	0.4
4. Security management of the NA facilities and areas during the NA sessions	87.9	11.3	0.4	0.4
5. Meal/Accommodation /Transportation arrangement	77.9	20.5	1.2	0.4
6. Facilities in NA building	78.0	21.6	0.4	0
7. IT facilities and the related service provision	71.3	26.8	0.8	1.2
8. Delivering material used for sessions via iPad (not including materials in the traditional modality of above 2.)	67.3	30.3	1.2	1.2

1-2. Overall analysis of the achievements of the Project's purpose

- (1) The indicator ("Satisfaction rate of NA deputies on the supporting services of the ONA in terms of legislative function increases") reached the target.
- (2) As for the other two indicators, "Satisfaction rate of NA deputies on the supporting services of the ONA in terms of representative function increases" and "Satisfaction rate of NA deputies on the overall supporting services of the ONA increases", even though it could not reach the target (90.0% and 95.0%, respectively), they showed satisfactory performance when the results of 82.2% and 87.2% in the 2017th baseline survey increased to 87.0% and 91.4%, and the interviewees commented on the positive performance of ONA in the 2020th monitoring survey.
- (3) The achievement of the three indicators and the interview result above are regarded as steady progress in the Project's activities and other efforts by ONA, which brought a good result for the Project's purpose. It also suggests adequacy of the Project's design seeing the achievements of the output below.

2. Achievement of Project Output⁷

The interviewed NA deputies and experts mostly appreciated ONA for its support to the NA deputies and the management of NA as shown in Table 3-2 above. They endorsed the achievement of the Project's output. Furthermore, the interviewed ONA's officials above showed their confidence in the improved capacity with the Project's support and their efforts.

2-1. Achievement of Output 1

Indicator		Target	2017's ratio	2019's ratio	2020's ratio
Output 1. The capacity of ONA to support the legislative function of NA is enhanced					
①-1	Capacity of the staff members of ONA on scrutinizing laws is enhanced.	90.0%	83.0%	85.7%	88.0%
①-2	Staff members of ONA support legislative function of NA along with the workflow	The Director of the Law Dept. admitted that the ONA's officials could have a better view for better handling of work via the workflow developed by themselves, which helps maximize their support to legislative activities.			
①-3	Capacity of the staff members of ONA on managing the Digital Library is enhanced.	85.0%	77.9%	85.3%	85.9%
①-4	Utilization of services offered by the Digital Library for the NA deputies increases.	The interviewed NA deputies appreciated that digitization of the reference materials progressed, which made their work faster. The number of digitized documents for the deputies increased from 4,986 in the 13 th Legislature to 19,538 in the 14 th Legislature. (Table 3-4)			

2-1-1 Comments by the ONA's officials for Output 1-1~3 and the NA deputies for Output 1-4

- (1) The leaders of the Law Department: The Law Department played a focal point role for the quality inputs and outputs of NA and the NA Standing Committee's legislative activities and completed the task of serving NA's legislative and oversight activities in the last Legislature.
- (2) The Law Department's leaders: Before, in the verification work of new laws, they studied the laws themselves in-depth but paid little attention to the viewpoint and purpose of its enactment and feasibility for the enforcement. After participating in the OJT training in Japan, they changed their focus to its necessity and goals of new laws,

⁷ In the questionnaire of PMS, for Output 1-1&3, the ONA's officials self-assessed their capacity to fulfill the assigned tasks in every 10% (full score 100%). For Output 2-2,4&5, the visitors of NA evaluated the satisfaction rate in every 10% (full score 100%) within the NA visiting tour.

the settlement solution, and the policy viewpoints of the Party and State.

- (3) Director of the Law Department: The Project counterparts' units participated in the workflow development supported by the Project in 2018. As a result, the ONA's officials have a better view of better work handling via the "new workflow" developed by themselves which helps maximize their support to legislative activities.
- (4) The NA deputies: The NA Library of Vietnam was scaled up to a department of ONA in 2014 and started the Digital Library in 2015. Since then, its activities have flourished, as shown in Table 3-3 below. It is appreciated that digitization of the reference materials has progressed, as Table 3-4 and the service could make their work faster.

Table 3-3: Achievements of the Inputs/Activities by the Project to the NA Library (Phase I and Phase II)

		Achievements	Inputs/Activities by the Project			
			Management of NA Library	Provision of relevant information for the NA deputies	Digitalization	Seminars / Trainings
Phase I	2014 Became a dept. of ONA	Enhanced capacity to manage the NA Library	<ul style="list-style-type: none"> Equipment to manage the NA Library (Kiosk, Trolley, PCs...) Design of the NA Library room 			<ul style="list-style-type: none"> Seminars by Japanese experts OJT trainings at the National Diet Library of Japan
	2015 Started Digital Library		<ul style="list-style-type: none"> Equipment to manage the NA Library (Scanner, Barcode, Library bookshelves...) Advertisement materials of the NA Library 		Development of Software to digitize the NA Library (Dspace)	
	2016		Equipment (Recorders, PCs..)			
	2017					
Phase II	2018	Enhanced capacity to manage the Digital Library and promotion of digitalization			<ul style="list-style-type: none"> Development of the software to digitize the NA Library (software for E-books and digitized document system, "Bookworm") Equipment (Package-soft) to manage Digital Library (OECD database) 	<ul style="list-style-type: none"> Seminars by Japanese experts -Round table meeting on the local administrative system -Round table meeting on the formulation of the NA Library's strategic plan
	2019				<ul style="list-style-type: none"> Equipment (Package-soft) to manage lending & borrowing reference materials through the NA deputies' tablet devices 	
	2020				<ul style="list-style-type: none"> Equipment to manage Digital Library (Acrobat, Limb image processing software, PC) 	Information exchanges between the NA Library of Vietnam and the National Diet Library of Japan
	2021	Enhanced capacity of researches submitted to the NA deputies		Equipment for social research activities (software and tablets)		

Table 3-4: Services of the NA Library for the 13th and the 14th Legislatures

No.	Item	13 th Legislature (Session 3 to 11)* ¹	14 th Legislature* ² (Session 1 to 10) (as of October 30, 2020)
1	Thematic study report of NA Standing committee supported by the NA Library	200	255
2	Social and public opinion survey report of NA Standing committee supported by the NA Library	32	21
3	Books and references synthesized from international sources	491	529
4	Information requested by the Law Research Institute	272	472
5	Discussion papers for NA sessions submitted to the Secretary-General of NA	992	1,056
6	Hard (copy) documents provided to the NA deputies	78,399	17,085
7	Digitized documents provided to the NA deputies	4,986	19,538

*1: Session 1 and 2's data are not available.

*2: In the 14th Legislature, following additional services by the NA Library were provided:

- (1) Translation and incorporation of overseas legislative reference information for the NA deputies: 23 constitutions and 81 foreign laws were provided.
- (2) Organization of policy conferences, seminars, and forums: 19 events were organized.
- (3) Production of reference papers/booklets with in-depth thematic analytical works provided to NA deputies

2-1-2 Overall analysis of the achievements of the Project's output

- (1) Two of the four indicators related to Output 1 have been achieved (Output 1-3 and Output 1-4). For Output 1-3, the number of materials sent by the NA Library to the NA deputies increased in the 14th Legislature compared to the 13th Legislature, mainly in terms of electronic information, which is recognized as a remarkable improvement in managing the Digital Library. During the session, the NA Library also provides information at unique information booths in the NA building and online tools in response to requests from the NA deputies.
- (2) Although the indicator of Output 1-1 did not reach the target (90.0%), it has improved from 83.0% in 2017's baseline survey to 88.0% in 2020th monitoring survey, and the ONA's officials are aware of the improvement with the support by the Project.
- (3) As for the indicator of Output 1-2, while the quality and efficiency of the work of the Law Department have improved with the new workflow, the ONA's officials recognize room for improvement in the process of coordinating opinions among different ONA's units for advisory works.
- (4) The achievement of the four indicators and the interview result above are regarded as showing steady progress in the Project's activities and other efforts by ONA, which brought good result for the Project's output.

2-2. Achievement of Output 2

Indicator		Target	2017's ratio	2019's ratio	2020's ratio	
Output 2. The capacity of ONA to support the representative function of NA is enhanced						
2-1	Participants of the NA visiting tour and the experiential education program and accesses to the E-portal site increase. ^{8/9}	the NA visiting tour	—	24,650	19,471	4,155
		Access to the E-portal site	—	1,553,836 (2018 year)	1,713,368	1,870,831
2-3	Satisfaction rate of the visitors of NA (and the experiential education program) and E-portal site of NA increases.	90.0%	85.0%	94.5%	—	
2-3	Satisfaction rate of the public on the information provision by NA ¹⁰ .	It is widely acknowledged that the information sharing by NA has improved when the volume and frequency of the media report and publication have been increased.				
2-4	Understanding of the public on the NA activities. (a rate of wrong answers on the NA functions as a proxy)	2.0%	4.7%	1.5%	—	
2-5	Capacity of the staff members of ONA on supporting representative function of NA is enhanced.	75.0%	68.5%	—	—	

2-2-1 Comments by the NA deputies, experts and ONA's officials

- (1) The NA deputies and experts: It was acknowledged that the volume and frequency of media reports and publications have been increased and diversified public opinions have been quoted. The major online presses for the NA activities such as the "Peoples-Representative-Newspaper" and "Deputies - Voters" daily inform the detailed discussion in NA and the NA Standing Committee to the public and the NA television disseminate information on new laws, politics and voters' opinions on NA.
- (2) The officials of the Information Department: The Information Department proactively carried out a public opinion survey¹¹ of students and teachers at Hanoi and analyzed

⁸ The original target was defined as the ratio (%) compared with a base figure, but the result showed the actual figures in the past three years.

⁹ The program of the NA visiting tour started on 14 March 2015, the experiential education program was introduced in 2017, and the E-portal site was in 2015.

¹⁰ The public opinion survey planned in 2020 to measure the satisfaction rate could not be conducted because of the COVID-19 epidemic.

¹¹ The survey was implemented from December 2019 to January 2020 for 460 students in Hanoi. The main targets were students of junior high school (under 15 years old, 139 students), high school (15-18 years old, 92 students), and college/university or over (18 years old or older, 125 students). A part of students of the two junior high schools participated in the NA experiential education program. The survey results show that the majority (61.6%) correctly chose the answer, "NA is the highest representative organ of the people and the highest organ of State power of the Socialist Republic of Vietnam". The 76.2% chose the right answer "NA is the legislative organ", the 60.8% chose the right answer "NA is the organ making decisions significant national affairs" and the 48.9% chose the right answer "NA exercises the supreme control over all activities of State".

For the question on the organ making decisions significant national affairs, the percentage of correct respondents "NA is the highest representative organ of the people and the highest organ of State power of the Socialist Republic of Vietnam" under 15 years old is 73.9%, 15 years old to 18 years old is 53.7%, and 55.5% for 18 years old or older. 61.6%. Regarding the correct answer for "Who is the NA Chairperson?", the percentage of respondents choosing under 15 years old is 94.9%, 15 to 18 years old is 89.7%, and 99.3% for 18 years old or older.

the questionnaire answers on the linkage between the participation of the NA visiting tours and experiential education programs and the percentage of right answers on the NA activities. The survey results show students and teachers with the participation, especially junior high school students, the leading target group of the NA experiential education program, answered more correctly.

Table 3-5: Result of the implementation of the NA visiting tour*1*2

Year	Number of groups	Number of visitors
2015	212	12,453
2016	305	15,178
2017	497	24,580
2018	473	18,648
2019	488	17,276
2020*3	99	4,155
Total	2,074	92,290

*1: The NA visiting tour started on 14 March 2015. The number of visitors increased rapidly in 2017 but decreased after because participants have been reasonably limited for more effective operation and stopped during the NA sessions when ONA introduced and prioritized the NA experiential education program.

*2: Numbers of Table 3-5 is based on the calendar year (January to December).

*3: For Covid-19 epidemic prevention, since the beginning of 2020, ONA has not organized the NA visiting tour and the experiential education program until now.

Table 3-6: Result of implementation of NA experiential education program for children

Year	Name of School	Implementation times	Number of Participating students	Region
2017	Amsterdam junior high school (10), Trung Vuong junior high school (10), Doan Thi Diem junior high school (10), Marie Curie junior high school (10), Nguyen Sieu junior high school (10), Vinschool junior high school (10), Anhtxanh junior high school (10)	1	70	Hanoi
subtotal		1	70	
2018	Financial Academy (Equivalent to university level)	2	380	Hanoi
	Doan Thi Diem junior high school	7	592	Hanoi
	Experimental junior high school of Education Science	1	80	Hanoi
	Tu Liem junior high school	1	60	Hanoi
	Gau Giay junior high school	1	80	Hanoi
	Nguyen Tat Thanh junior high school	1	80	Hanoi
subtotal		13	1,272	
2019	Financial Academy	4	400	Hanoi
	Doan Thi Diem junior high school	6	535	Hanoi
	My Dinh 1 junior high school	1	97	Hanoi
	Quang Nam junior high school	1	90	Nghe An
	Dang Thai Mai junior high school	1	122	Nghe An
	Hoang Long junior high school	1	112	Hung Yen
	Junior high school of Hanoi Foreign language	1	93	Hanoi
	Doan Thi Diem junior high school	7	746	Hanoi
subtotal		22	2,195	
Total		36	3,537	

Table 3-7: Number of accesses to the NA portal site

Item	Year (Jan-Dec)		
	2018	2019	2020
Visiting of overall page	901,341	978,276	1,042,777
Visiting of thematic pages	652,495	735,092	828,054
Total	1,553,836	1,713,368	1,870,831

*Numbers of Table 3-6 and Table 3-7 are based on the calendar year (January to December).

2-2-2 Overall analysis of the achievements of the Project's output

- (1) For the indicator of Output 2-1, the number of visitors increased rapidly in 2017 but decreased after because participants have been reasonably limited for more effective operation and stopped during the NA sessions when ONA introduced and prioritized the NA experiential education program in 2017. The program, together with the E-portal started in 2015¹², have shown a notable achievement, of which the E-portal continued to be a significant channel for the public to access the NA's information after the temporary suspension of the NA visiting tour and experiential education program due to the COVID-19 epidemic since early 2020.
- (2) For the indicators of Output 2-2, 2-4 and 2-5, 2020th monitoring survey did not include a questionnaire to the participants of the NA visiting tour because the tour was canceled due to COVID-19 epidemic. But the achievement of the indicators of Output 2-2 and 2-4 has already improved to a high level in 2019 monitoring survey. Furthermore, for the indicator of Output 2-2, the Information Department proactively carried out a public opinion survey in early 2020, the results of which indicated 86.5% of participants of the NA experiential education program evaluated the program as "Very useful" and the NA visiting tour as "Very good".
- (3) As for the indicator of Output 2-5, the five ONA counterparts' units for the Project claimed that the scope of NA's representative function was too broad and exceeded the jurisdiction of the five units. However, according to the self-assessment on their capacity and interviewed results of the ONA's officials, the ONA's officials were confident in their capacity building progressed in the support to the NA deputies for effective reach to the stakeholders, the NA visiting tour and experiential education program, and public relations.
- (4) The achievement of the five indicators and the interview result above are regarded as showing steady progress in the Project's activities and other efforts by ONA, which brought good result for the Project's output.

2-3. Achievement of Output 3

Indicators of Output 3 have not to be quantified, but the significant cases of the research activities, drafting resolutions, formation of the standing orders, and collection of the precedents are regarded as the achievement of the Project's output.

¹² The E-portal site managed by Vietnam Television officially started in 2015. Because it was assumed to transfer to the Information Department of ONA as the responsible unit, at the start of the Project, the activity related to the E-portal site was described on the R/D. However, under the COVID-19 epidemic, the transfer became less prioritized on the Viennese side, and Vietnam Television still has managed the E-portal site.

Output 3. The capacity of ONA for the efficient operation of NA is enhanced

○	<p>(i) Research activities for the efficient operation of NA and ONA are conducted. : “Theoretical and Practical Basis for Further Improvement of Activities of NA at its Plenary Sessions in the Current Context” was submitted to the NA deputies and ONA managements in April 2021.</p> <p>(ii) Resolutions are drafted. : “The Law Revising a Number of Articles of the 2015 Law on Promulgation of Legal Documents, 2020” and “The Law Revising a Number of Articles of the 2014 Law on Organization of the National Assembly, 2020” became effective in Jan. 2021.</p> <p>(iii) The standing orders of the secretariat of the NA Secretary-General are formulated. : The secretariat of NA established in 2014, has assisted the Secretary-General of NA in proposing many amendments and supplements (or standing orders) related to NA’s operational processes and procedures and contributed significantly to improving the schedule management for speeches, questions, and explanations at the Hall.</p> <p>(iv) Precedents for NA are collected. : In the legislative process, ONA is used to gather reference information, including domestic and foreign precedents, and submitted to the NA deputies for their deliberation. Following the instruction of the Secretary-General, the NA library has gathered the foreign precedents for new law projects.</p>
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2-3-1 Comments by the NA deputies, experts, and ONA’s officials

- (1) The experts: A research, “Theoretical and practical basis for further improvement of activities of NA at its meeting sessions in the current context” (here-in-after is called as the “2021 Research”¹³) is regarded as a significant proposal for the efficient operation of NA and ONA. This research was chaired by Mr. Le Bo Linh, former deputy Secretary-General of NA and former vice chairman of ONA, and Mr. Hoang Minh Hieu, Director of the Information Department of ONA, acted as his secretary, finalized in April 2021 and submitted to the NA Standing Committee and others. The “2021 Research” focuses on the improving the sessions’ management and proposes specific measures as necessary and immediate actions and assumed as feasible contents.
- (2) The experts: Critical contributions¹⁴ of ONA was the adaption of ① “The Law Revising a Number of Articles of the 2015 Law on Promulgation of Legal Documents, 2020” (here-in-after is called as the “2015 revised law”) and ② “The Law Revising a Number of Articles of the 2014 Law on Organization of the National Assembly, 2020” (here-in-after is called as the “2014 revised law”), which are regarded as two significant steps to improve the operation of NA¹⁵. The “2015 revised law” includes five provisions defining the responsibilities of the Ethnic Council and other Committees of NA in their verification activities, and the duties of the concerned agencies, and coordination

¹³ The Project translated the “2021 Research” and submitted it to JICA HQ for reference material.

¹⁴ The related five ONA’s units have made considerable contributions in the information provision and policy advice during the drafting and verification process of the mentioned laws. In addition, ONA is currently supplementing new laws and training officials to apply the provisions.

¹⁵ They became effective in Jan. 2021

mechanisms for receiving and rationalizing law projects. The “2014 revised law” includes a provision to increase the proportion of the full-time NA deputies from 35% to 40%; a provision on working principles of NA Standing Committee (working on a collective basis and making the decision by the majority); a provision on quorums, as well as voting procedures in the Ethnic Council and other committees of NA.

- (3) Director of the General Affairs Department: In recent years, much effort has been sustained, leading to a high rate of completion of advisory and assisting services to NA and the NA Standing Committees and leaders of ONA. The evidences to this include:
- ① advice and support to drafting meeting agenda of the NA sessions, with improved efficiency and closeness to reality.
 - ② advices and proposals for improvement and innovation of the NA’s activities, support to more rational and efficient NA plenary sessions, advices on drafting of the NA plenary session resolutions with higher quality, gathering, and synthetization of NA deputies’ opinions on time.
 - ③ increasing proactivity and professionalism in advisory and supporting service in general, and specifically in advice for more systematic, reasonable, and efficient working regulations of ONA.
- (4) The ONA’s officials: The establishment of the Secretariat of NA to assist the Secretary-General of NA in the performance of his duties and the development of its operating rules have contributed significantly to the efficient operation of the NA sessions.
- (5) Director of the NA library: In the legislative process, ONA gathers reference information, including domestic and foreign precedents, and submitted to the NA deputies for their deliberation. The NA Library of Vietnam and the National Diet Library of Japan have repeated exchanges and the NA library has gathered the Japanese precedents for new law projects.

2-3-2 Overall analysis of the achievements of the Project’s output

- (1) All four indicators related to Output 3 have achieved notable performances with the significant cases of researches, resolutions for the adaption of the draft laws, the establishment of the Secretariat of NA and the related standing orders, and precedents.
- (2) To proceed with the legislation process for the individual laws and regulations effective for the efficient operation of NA and ONA, the ONA’s units have conducted various kinds of research submitted to the NA deputies as reference information. Besides the aforementioned works, the “2021 Research” is regarded as a more comprehensive and upstream plan for improvement. The members who conducted the “2021 Research”

included the Project’s counterparts familiar to the present challenges of NA and ONA and supposed to be in enough influential position for the operation of NA and ONA.

- (3) In the Secretariat of NA, which consists of some ONA’s units, the General Affairs Department plays a focal role in the management and operation. From the second half of 2020 to the first half of 2021, the Project intensively supported strengthening the IT system for the efficient operation of the plenary sessions of NA.
- (4) The “2021 Research” noted that from the 13th to the 14th Legislature, the procedures for setting the session agenda (which includes all agenda items to be considered, deliberated, and voted on during a session, as well as matters related to events such as the opening and closing of the session) were improved with the standing orders and through the other institutional capacity development of the Secretariat, the preparatory work was manualized in consideration of the short term of the session in Vietnam, and the information provided to the NA deputies was digitalized. In addition, the “2021 Research” mentions the evaluation of the current session agenda by the NA deputies, explaining that 99.3% of the surveyed deputies have a favorable view of the agenda (see Table 3-8 below).

Table 3-8: The evaluation on the current session agenda by the NA deputies (the "2021 Research")

contents	%
Very appropriate	8.1
Appropriate	58.8
Somewhat appropriate	32.4
unappropriate	0.7

- (5) In 2020, the Secretary-General of NA instructed ONA to gather the foreign cases for the efficient operation of NA and precedents in various areas. The instruction has become a strong incentive to enhance exchanges with their counterpart’s organizations of Japan and other countries and make the gathering a routine, especially for the legislation process of new laws.
- (6) The achievement of the four indicators and the interview result above are regarded as showing steady progress in the Project’s activities and other efforts by ONA, which brought good result for the Project’s output.

IV. Results of Joint Review

(Evaluation on the achievements of the project purpose and output)

1. Results of Review based on DAC Evaluation Criteria

As mentioned above, at the beginning of the Project's implementation in 2017, a survey was conducted to set the baseline for each indicator, and based on the survey, a monitoring survey was performed in 2019 and 2020. Based on the survey results, the Project has been submitting a monitoring report to JICA every six months. On the other hand, in April 2021, the "2021 Research" focuses on the crucial activities that take place during the NA session, refers to overseas cases, scrutinizes the current situation and actual conditions, clarifies the issues, and then summarizes the recommendations that contribute to the efficient operation of NA during the session.

The following is an evaluation with the DAC five perspectives of "appropriateness," "effectiveness," "efficiency," "impact," and "sustainability," based mainly on the results of the aforementioned monitoring surveys and the "2021 Research".

Table 1-1: Outline of the evaluation result along with the five evaluation criteria

Evaluation Criteria	Rate	A narrative explanation on the evaluated achievements with each criterion
Relevance	High	<ul style="list-style-type: none"> • Vietnamese Gov. continues to prioritize the organizational and operational reform of NA, and Japanese Gov. supports the efforts to streamline and improve the efficiency of administrative organizations with ODA. • The Project to support the strengthening functions of NA through the capacity development of ONA is relevant to the both government policy.
Effectiveness	Generally High	<ul style="list-style-type: none"> • Indicators for the project purpose and outputs are achieved or showed steady improvement. • The interviewed NA deputies, ONA officials and experts endorsed the result.
Efficiency	High	<ul style="list-style-type: none"> • Most inputs (activities) have been provided as planned except for the training in Japan and seminars suspended by the COVID-19 epidemic in 2020 (Annex 1-1&1-2). • The inputs have been used efficiently and effectively and contributed to the achievement.
Impact	Generally High	<ul style="list-style-type: none"> • The NA deputies as representatives of the people, give high marks to ONA's support to them in the NA's representative and legislative functions. Besides, many of the ONA's support above is considered to contribute to the NA deputies in the NA's oversight function. • The "2021 Research"¹⁶ by the ONA experts endorsed the result.
Sustainability	Generally High	<ul style="list-style-type: none"> • Improvement and conditions in the following five areas are considered to contribute to the sustainability of the achievements. (1) Irreversible progress in building ONA's organizational and individual capacity. (2) Maintaining communication channels between the related organizations. (3) Strengthening of the IT system in NA contributing to the robust operation of NA. (4) Prospects for budget support for the achievement. (5) The NA deputies of former ONA officials whose role to maintain the achievement.

¹⁶ The "2021 Research": In April 2021, under the leadership of Mr. Le Bo Linh, former deputy Secretary-General of NA and former vice chairman of ONA, Mr. Hoang Minh Hieu, Director of the Information Department of ONA, and other officials of NA wrote the "Research Report on the Theory and Practice of Improving the Management of NA in Session".

1-1. Relevance

Relevance of the Project is high.

The 12th National Congress of the Communist Party in 2016 decided on the policy of continuing to reform the State's institutional organization and consolidated the system of the socialist rule of law. In the Resolution of the Congress, it was stated that "it is necessary to continue to renew the organizational structure and operation of the National Assembly and to establish the National Assembly as the truly supreme representative body of the people and the highest organ of State power. The National Assembly will properly perform the functions of legislation, decision-making on important national issues, and supreme supervision - in particular, supreme supervision over the management and use of the country's various resources".

The content of this Resolution was embodied in the Resolution on some issues of reformation and arrangement of the political system towards streamlining and effectiveness issued in the 12th Party Central Committee's 6th plenum of 2017. The Resolution included: (1) Increasing the proportion of professional and full-time NA members and considering an appropriate reduction in the number of members who hold concurrent posts; (2) Reducing the number of vice-chairmen and standing members of the Ethnic Councils and of each Committee of NA, and stipulating an appropriate proportion of chairperson and full-time members; and (3) Improving the efficiency and reorganizing the internal organization of ONA.

The role of ONA is becoming more important than ever from the perspective of realizing the above-mentioned reform of the organizational structure and operation of NA, and capacity building is required. Therefore, JICA's support for capacity building of ONA is considered to be in line with the policy of the State of Vietnam.

On the other hand, Japan's policy on development cooperation for Vietnam is one of the priority areas or the goals that it aims to "support efforts to streamline and improve the efficiency of administrative organizations (including administrative reform) through human resource development and other measures. Therefore, the Project is positioned as an effort to contribute to the achievement of this goal.

In light of the above, the Project is in line with the critical policies and goals of both Japan and Vietnam, and the approach to achieving the Project's overall goal is appropriate. Therefore, its relevance is highly evaluated.

1-2. Effectiveness

Effectiveness of the Project is generally high.

As stated in III. Achievement of the Project above, the degree of achievement of the most indicators for the Project's purpose and output are regarded high. And the other indicators which have not yet reached the target values have improved in general compared to when the Project started. Furthermore, the results of interviews with the NA deputies, experts, and ONA's officials conducted during the monitoring survey confirm this outcome and the Project's contribution to the achievement (see Table 1-2 below). The surveys and analysis done in "2021 Research" also support the result. Therefore, the effectiveness of the Project is generally high.

Table 1-2: Observed outputs brought by the Project Inputs, mentioned by the NA deputies, experts, and ONA

Domain for improvement NA's functions expected for improvement	(1) Providing relevant information & arranging logistics	(2) Advisory work for NA & the NA deputies	(3) Mixed work of (1) & (2) related to the management of NA
Output 1. Legislative function	Relevant information for the NA deputies to examine and verify draft laws	Drafting the sessions agenda and advisory inputs to the NA deputies on draft laws	The process and schedule management of legislation
Output 2. Representative function	Public relations activities through Media and the NA deputies		Implementation of the NA visiting tour and the experiential education program
Output 3 Overall supporting Service		Researches & resolutions for the better management of NA	Individual and organizational capacity development, including establishment of the secretariat and digitalization of the work

1-3. Efficiency

Efficiency of the Project is high.

1-3-1. Basic evidence of the evaluation

(1) The project cost on the Japanese side was within the planned amount as below.

Planned cost	Actual cost
189 million Japanese Yen	176 million Japanese Yen

(2) The project period was within the planned period as follows.

Planned period	Actual period
1 st October 2017 to 30 th September 2021	1 st October 2017 to 30 th September 2021

(3) Besides the result mentioned in the above (1) and (2), the NA deputies, experts, and

ONA confirmed the causal relationship between the Project's inputs and achievements, the summary mentioned in Table 1-2 above. They together could be evidence for the adequate size and timely inputs of the Project. Furthermore, the Project's support to the NA visiting tour and experiential education programs is a significant example of efficient inputs and its immediate good achievement, shown in 1-3-2. Concrete examples are shown in Table 1-3 below.

1-3-2. Concrete examples

From the beginning of 2020 to 2021, it became difficult to hold seminars with participation of experts from Japan and to conduct training programs in Japan due to the COVID-19 epidemic. However, the training by local experts and the input of equipment contributed to the efficiency of operations, including the equipment for the E-parliament (See 1-5. Sustainability), the content, and scale of inputs that met the needs of ONA provided timely. The results are shown in III.3-1 Achievement of the Project and III.3-2 Achievement of Project Output (See II.2 Result of the inputs and Annex 1 for the contents of inputs by the Project.)

One of the activities that are considered to be particularly efficient is the "The NA visiting tour and experiential education program" led by the Information Department. Initially, the department was not a counterpart of the Project, but in October 2015, the department was added to the counterpart of the Project as a department in response to Output 2: "The capacity of ONA to support the representative function of NA is enhanced".

In February 2016, a training delegation to Japan including Mr. Hoang Minh Hieu, Director of the Information Department, was organized by the JICA office. By that time, from March 2015, the Information Department has taken the lead in organizing the NA visiting tours. After learning about the "Children's Diet" and the "Special Experience Program" implemented by the House of Councillors in Japan, Director Hieu began to consider combining the existing NA visiting tour with a "Vietnamese version of the Special Experience Program" that would make use of the knowledge gained in Japan.

In July 2017, the previous phase of the Project conducted a training in Japan on the theme of "the NA education activities for Vietnamese Youth" for the officials of the Information Department, to learn and share of the experience of the Children's Diet and the Special Experience Program in the House of Councillors. They had an opportunity to learn about "Education of the Diet in Local Communities" in Saitama Prefecture. Based on

the findings mentioned above, in September 2017, the Information Department piloted the "Vietnam NA experiential education program" for junior high schools in Hanoi has since been working to enhance the content and expand the scale of the program. The Project has progressively supported the procurement of equipment and software for the NA visiting tour and experiential education program¹⁷.

In October last year, with the aim of further improving the program, the Information Department and the House of Councillors in Japan held an online seminar. It also provided an opportunity to hear the opinions of Vietnamese teachers and the media, as well as the experience of the Japanese parliamentary secretariat in running a similar program (1-2. In-country Training/Seminar of Annex 1). The number of participants in the NA experiential education program has steadily increased from 70 at the start of the program in 2017 to 1,272 in 2018 and 2,195 in 2019. The number of participants in the NA visiting tour alone has decreased from 24,580 in 2017 to 18,648 in 2018 and 17,276 in 2019, but this is due to the fact that the number of tours is limited to ensure quality by avoiding tour during the NA session, and because the experiential education program mentioned above is given priority.

(The NA visiting tour and experiential education program have been temporarily suspended since the beginning of 2020 due to COVID-19 epidemic.)

¹⁷ In the final year of the Project (FY2021), as part of the aforementioned support for the procurement of equipment and software, the Project supported constructing a system to encourage visitors to understand the significance of the exhibits by creating QR codes for the explanations of each exhibit in the underground museum of NA on the NA visiting tour route in order to increase public interest in NA.

Table 1-3: Project support activities for the NA visiting tour and experiential education program

Period: calendar year	The inputs by the Project including the inputs by the previous phase with yellow color.	Output: Participants		Note
		Education program	Visitors program	
Mar. 2015		-	12,453	The NA visiting tour started.
Oct. 2015		-		The Information department participated in the Project activities as a counterpart.
Feb. 2016	Study tour in Japan on NA	-	15,178	The Information department studied in the Children's Diet in House of Councilors of Japan.
Mar. 2016	Equipment for the NA visiting tour	-		
Dec. 2016	Workshop on publication of NA	-		
July 2017	Study tour in Japan on PR activities for Vietnamese youth	70	24,580	Study tour in Japan to study on the experimental education program in House of Councilors of Japan.
Sep. 2017	Pamphlet on the NA activities			The NA experimental education program started.
Mar. 2018	Equipment for NA visiting tour (additional)	1,272	18,648	
Sep. 2018	Software development for the online registration of the NA visiting tour			
Feb. 2019	Equipment of the online registration of the NA visiting tour	2,195	17,276	
Feb. 2020	Pamphlets for the NA educational experimental program	-	4,155	
Feb. 2020	Equipment for the NA visiting tour & experimental education program (additional)	For Covid-19 epidemic prevention, since the beginning of 2020, ONA has not organized the NA visiting tour and the experimental education program until now.		
Aug. 2020	Equipment for the NA experimental education program (additional)			
Oct. 2020	Symposium on the NA experimental education program			
Dec.2020	Explanatory documents and QR code for NA visitors program			

*Numbers of the statistics above are based on the calendar year (January to December).

1-4. Impact

Impact of the Project is generally high.

Vietnam's NA is the highest representative organ of the people and the highest organ of State power of the Socialist Republic of Vietnam. NA exercises constitutional and

legislative powers, decides significant national affairs, and exercises the supreme control over all activities of State¹⁸. Of these, the Project focused on the representative, legislative, and oversight functions of NA and set the following three indicators as those related to the Project's overall goal, "Functions to be performed by NA are strengthened". Based on the performance of each indicator shown below¹⁹, the Project is recognized as contributing to the achievement of the overall goal orchestrated with own various efforts by the Vietnamese side.

1-4-1. Indicator: The public assess representative function to be performed by NA is strengthened.

In order to promote debates that appropriately reflect the opinions of the public in NA, ONA provides logistical support for the NA deputies' communication with their local voters, public relations activities that promote stakeholders' understanding of the NA activities, information on public opinion to the NA deputies, and the management of sessions that contribute to smooth deliberations. The NA deputies, who are representatives of the people, give high marks to the ONA's support in the areas, as shown in the achievement of the related Indicator of the Project's purpose.

Besides, in the "2021 Research", it is suggested that the decision-making system based on majority rule was thoroughly implemented in accordance with the principle of collective leadership in the operation of each session, and as a result of the exchange of numerous opinions, the wisdom and sense of responsibility of the NA deputies were demonstrated, and a more dynamic and democratic atmosphere was created. In the 14th Legislature, digitalized materials became one of the primary resources for providing information to the NA deputies, and online deliberations were used in the NA plenary sessions and meetings in the NA Standing Committee and the NA committees. This is becoming a new form of legislative activity.

As data to support the above, the "2021 Research" asked the NA deputies to self-evaluate the management of deliberations in the NA plenary sessions, and the results showed that deliberations on socioeconomic conditions received the highest rating (65.1% rated it as "very appropriate"), followed by question-and-answer sessions (61.4% rated it as "very appropriate"). The question-and-answer session was rated highly (61.4% "very

¹⁸ Article 69 of the Constitution of the Republic of Vietnam adopted by NA on 28 November 2013

¹⁹ To confirm the performance, we relied much on the result of the "2021 Research", backed by its mass questionnaire and interview surveys.

appropriate"). When the percentage of those who rated the question-and-answer session as "somewhat appropriate" is added to the percentage of those who rated it as "very appropriate", the total percentage exceeds 95%, indicating that the question-and-answer session was highly rated in general.

Table 1-4: Evaluation of the management of deliberations in the plenary session (the "2021 Research")

Contents of the deliberated items	Very Appropriate	Somewhat Appropriate	Not Appropriate	Hard to Evaluate
1. Bills	58.3	40.6	0.5	0.7
2. Socioeconomic situation	65.1	31.9	2.3	0.7
3. Question-and-answer	61.4	37.7	0.7	0.2
4. Thematic inspection reports	57.3	38.9	1.7	2.1

1-4-2. Indicator: The public assess legislative function to be performed by the NA is strengthened.

In order to accelerate legislation that contributes to solving pressing problems of the people and the country, this indicator emphasizes the development of ONA's capacity to operate NA sessions according to proper procedures, the improvement of the expertise for the scrutiny of bills, and the provision of sufficient information to the NA deputies for the deliberation of bills, including the Digital Library.

Besides, in the "2021 Research", the following are the recent achievements of ONA in developing a system for enacting high-quality laws.

- (1) The "2015 revised law" clearly states that the organization or individual who submitted the bill can provide an explanation of the bill's content at the request of the Chairperson of NA or the NA deputies during the deliberation of the bill in plenary session. Accordingly, it was confirmed that administrative officials can also give their opinions on areas of jurisdiction at the request of the NA deputies.
- (2) It has been institutionalized in the rules of the NA session that the Chairperson of NA may instruct the Secretary-General of NA to prepare a form for hearing the opinions of the NA deputies if there is a difference of opinion among them during the deliberation of a bill.
- (3) In accordance with the "2015 revised law", the NA Standing Committee is held accountable for the results of the review of bills and for the opinions that were not reflected in the review. Based on this, the left explanation is shared in advance when the bill is reviewed and adopted by NA, which contributes to the smooth implementation of the review and adoption by NA.
- (4) The following efforts have been institutionalized in the procedures for the enactment

of laws and regulations: ①Setting a deadline for the submission of proposals for the enactment of laws and regulations, and rigorously carrying out preparatory work for such proposals; ②Strengthen cooperation with various organizations in the process of preparing proposals for the enactment of laws and regulations; and, ③After the enactment of the law, a comprehensive review will be conducted to assess the impact of the policy and hear the opinions of various ministries and agencies.

- (5) Each NA regional group plays a role in incorporating the opinions of local organizations and individuals, and each NA deputy conducts research and opinions with the support of ONA and other organizations. In the case of bills where there are still different opinions, it becomes a common practice for the NA Standing Committee to hear opinions from the full-time NA deputies with knowledge.

1-4-3. Indicator: The public assessment oversight function to be performed by NA is strengthened.

Project Purpose does not have an objectively verifiable Indicator that explicitly presupposes efforts in this area. However, many of the ONA's efforts to strengthen the representative and legislative functions of NA have contributed to strengthening the oversight function of NA. Those efforts include the "2015 revised law" that makes it possible to invite the government agencies to explain on their activities in NA, and the provision of information to the NA deputies when questioning the government ministers.

Besides, the "2021 Research" pointed out that ONA has supported various legislations and NA's activities in the area such as the enactment of the "Law on Oversight Activities by NA and the People's Councils (2015)" which has contributed to the establishment of a system for managing the executive branch by holding question and answer sessions and votes of confidence in the sessions and dispatching inspection teams.

In the 6th session of the 14th Legislature (October-November 2018), a vote of confidence was held for 48 public officials elected or approved by NA, showing their achievements from the beginning of the term to the 14th Legislature (2016-2018), as well as an objective assessment of their abilities and personalities.

In the 6th session (October-November 2018) and 10th session (October-November 2020) of the 14th Legislature, focused on topics of public interest or controversial issues, NA invited and questioned the heads of State institutions that have jurisdiction over these matters, including the Minister of Construction, the Minister of Natural Resources and

Environment, the Minister of Labor, Wounded Warriors and Social Affairs, and the Minister of Information and Communications.

During the 14th Legislature, NA selected topics for audit activities, focusing on issues that are likely to cause public dissatisfaction and are essential, such as food safety, organizational reform of the state administrative structure, privatization of State enterprises, urban land use planning and management, fire prevention, and child abuse prevention.

1-5. Sustainability

Sustainability of the Project is generally high.

Improvement and given conditions in the following five areas are considered to contribute to the sustainability of the achievements by continuing the Project's activities.

Table 1-5: Evaluation of the sustainability

No.	JICA's perspectives on the evaluation of the sustainability of the achievements	The evaluation of the Project's achievement based on the left
1	Organizational capacity and skill level of the implementing agency	1) The irreversible progress has been observed in building ONA's organizational and individual capacity. 2) Maintaining communication channels between Japanese and Vietnamese-related organizations for exchanging information and experiences of the NA's operation. 3) Strengthening of the IT system in NA and ONA, which has brought the efficient and robust operation of NA and ONA even in the difficult condition caused by COVID-19.
2	Financial source to maintain the Project's achievement	4) Including the new initiatives such as the NA experiential education program, most operations have been smoothly budgeted annually and repeatedly.
3	Policy and institutional environments to secure the stable and/or preferable external condition for the Projects	5) The administrative reform of NA continues to be prioritized as mentioned in 1-1 Relevance above. 6) The NA deputies who were former ONA's officials and their expected role to maintain and enhance the achievements in the future

1-5-1. Progress in building ONA's organizational and individual capacity

ONA has established workflows for each department and is building the capacity to carry out work in line with the workflows through training in soft skills such as administrative processing, leadership, communication, and coaching by local experts, and the introduction of IT equipment and software to improve work efficiency. The NA deputies have given a high evaluation to ONA's management of NA and support system for the NA deputies, and the internal review of the ONA's officials has shown the same recognition (see III. Achievement of the Project). Regarding the professional advice to the NA committees provided by the ONA's units in charge of the drafting process, through the

PDCA cycle, the Law Department recognizes room for improvement in the workflow about the cooperation and division of roles across multiple ONA's units and the Law Department.

1-5-2. Maintaining communication channels between Japanese and Vietnamese related organizations

Regular communication channels have been established between ONA in Vietnam and each supporting organization in Japan, including the exchange between the Japan-Vietnam National Assembly Library (see Good Practice Case below).

(Good Practice: Information exchanges between Japan and Vietnam National Diet Library)

■ 33 Japanese laws and regulations provided by the National Diet Library of Japan

In March 2020, the NA Library sent a request email to the National Diet Library of Japan to collect Japanese laws and regulations related to 19 draft laws to be considered in 2020.

The NA Library translated the 33 corresponding Japanese laws and regulations provided by the National Diet Library of Japan into Vietnamese. The NA deputies received the information and utilized it as a reference for deliberative discussion during the NA session. The List of draft laws requested by the NA Library is as seen the Table1-6.

Table 1-6: The List of draft laws requested by the NA Library to the National Diet Library of Japan

No.	Draft Laws
1	The Law on Promulgation of Legal Documents
2	Youth Law
3	Investment Law in the form of public-private partnership
4	Law on Mediation, dialogue at the Court
5	Law on Judicial Expertise
6	Law on natural disaster prevention and control
7	Law on dikes
8	Law on construction
9	Investment Law
10	Enterprise Law
11	Law on Vietnamese workers working abroad under contract
12	Law on border defense
13	International Agreement Law
14	Law on Environmental Protection
15	Law on the Handling administrative violations
16	Law on medical Examination and Treatment
17	Land Law
18	Law on prevention and control of viral infections causing human immunodeficiency syndrome (HIV / AIDS)
19	Law on emulation and commendation

■ Sessions records since 1947 provided by the National Diet Library of Japan

As a project in 2021, the NA Library is creating a reference material on the activities of the foreign parliaments. In March 2021, the NA Library sent a request email to the National Diet Library of Japan to collect the session records of the Japanese National Diet. The

National Diet Library prepared the related information since 1947 with its statistical database and shared it with the NA Library.

1-5-3. Strengthening of the IT system in NA

For COVID-19 epidemic prevention, NA has accelerated the E-parliament project, strengthened the IT system in ONA, and proceeded with the digitalization, which enhanced robustness of the results of the capacity building of ONA and increased the sustainability.

(1) Promoting the implementation of online session management

NA approved the "Policy on investment and construction of the E-parliament project in the period of 2019-2026" (hereafter, the E-parliament project) at the regular meeting of the NA Standing Committee held in July 2019. As a COVID-19 epidemic prevention measure, the 9th session of May-June 2020 was partially held online. The session was divided into two periods, with the first period held online and the second period held in regular format.

As a result, the resilience to external shocks in the operation of NA has been strengthened, and at the same time, agenda-setting in more consideration of priorities, highly specialized discussions based on the materials prepared by ONA and securing contact with the people involved in the elected bodies before and after the first and second sessions and discussions reflecting their opinions have been encouraged.

(2) Continuation and promoting efficiency of the ONA's operations

During the expansion of COVID-19 infection from the beginning of 2020 onwards, ONA procured IT software and equipment to improve the efficiency of its daily works and for remote communication. The infrastructure could secure the continuity of work necessary for the operation of NA, assist the NA deputies, and hold international conferences chaired by Vietnamese NA.

The Project has supported the effort, and for example, the simultaneous interpretation set procured with the support from the Project was used at the IPU's online conference, "Young Parliamentarians' Conference," held on April 28-29 (attended by about 200 IPU members) and contributed to the success of the conference.

1-5-4. Prospects for budgetary support to sustain the result of the Project

The Project has supported capacity building within the ONA's existing organization and personnel and the development of rules and regulations that will contribute to efficient workflows for better session management. The additional investment for organizational and individual capacity building in the future may not be much, but own budgetary arrangement for internalization of the officials' training supported by the Project will be necessary to apply it to the broader officials of the ONA's units.

Among the new initiatives, the NA visiting tour and the experiential education program introduced in the previous phase have already been continuously budgeted as activities of the Information Department. In addition, the E-parliament project has been approved by the NA Standing Committee and positioned as a priority initiative of NA. As the IT center, which is responsible for the operation and maintenance of IT equipment at ONA, has been strengthened under the E-parliament project, we believe that there will be no major obstacles to the operation and maintenance of the IT equipment supported by the Project. However, it is considered necessary to pay attention to the financial resources for the renewal of equipment supported by the Project and/or the E-parliament project, and additional investment that may occur around and after 2026.

1-5-5. The NA deputies who were former ONA's officials and their expected role in the future

Among the officials of the Project counterpart units who participated in the Project activities, four directors were elected as the NA deputies in the election held in May 2021. In the future, it is expected that these four members, who are familiar with the purposes and activities of the Project, will maintain close cooperation with the ONA and participate in the NA activities as a full-time deputy, who will be the core of the activities of each NA committees. In addition to the four directors above, the following officials related to the Project, especially those who participated in training in Japan, have been elected as members of NA.

Table 1-7: List of NA deputies related to the Project's activities

Name	Title	Relationship with the Project
Mr. Pham Dinh Toan	Vice-chairman of ONA	Vice-chairman in charge of the PJ
Ms. Pham Thuy Chinh	Vice chairwoman of ONA	Leader of the 2019 study tour in Japan. Meeting with the delegation from the National Diet of Japan.
Mr. Le Hoang Anh	Director, the NA Library of ONA	Participated in the training in Japan:2019
Ms. Tran Thi Kim Nhung	Director, the General Affairs Department of ONA	Leader of the training in Japan:2018. Participated in training in Japan:2019.
Ms. Nguyen Phuong Thuy	Director, the Law Department of ONA	Former vice director of the Law Department. Participated in training in Japan:2014.
Mr. Hoang Minh Hieu	Director, the Information Department of ONA	Former Director of the NA Library. Participated in the training in Japan:2014.
Mr. Nguyen Thanh Trung	Vice director, Information Department of ONA	
Ms. Nguyen Thi Mai Thoa	Assistant of the former Vice chairwoman of NA	Involved PJ activities as vice director of the General affairs department at Phase I.
Mr. Ngo Trung Thanh	Vice chairman, the Law Committee of NA	Former Director of Law Department Participated in the training in Japan:2019.
Mr. Phan Viet Luong	Permanent member of the Committee for Culture, Education, Youth and Adolescents of NA	Former Director of the General Affairs Department. Participated in the training in Japan:2019.
Ms. Dinh Thi Phuong Lan	Permanent member of the NA's Committee for Ethnic Affairs	Participated in the training in Japan:2019.
Ms. Vu Thi Luu Mai	Permanent member of the Finance and Budget Committee of NA	Participated in the training in Japan:2019.
Mr. Nguyen Van Thang	Party Secretary of Dien Bien province	Meeting with Japanese delegation at the Seminar in 2019. Former Chairman of Quang Ninh province.
Mr. Le Hoang Hai	Director, the Information technology center of ONA	Member of Mr. Nguyen Hanh Phuc, Secretary-General of NA's delegation to Japan in 2016.
Mr. Do Chi Nghia	General director of the "Dai Bieu Nhan Dan" Newspaper	Participated in training in Japan:2016.
Ms. Nguyen Thanh Hai	Party Secretary of Thai Nguyen province	Former vice-chairwoman of ONA.

2. Outstanding achievements with the Project activities

- (1) The training/seminars in Japan²⁰ and Vietnam, sharing Japanese experience such as the Diet reform and deliberation on bills contributed to strengthening the ONA officials' capacity, paying more attention to the overall workflow for the legislative process, stakeholder relations, and feasibility of new laws, which are critical for the efficient management of NA and creating quality laws.
- (2) The Information Dept. started the NA visiting tours in 2015 and the experiential education programs in 2017 to make NA more proximate to the people. The tours and programs showed good performance in a short period and followed the PDCA cycle with a public opinion survey and symposium to hear opinions from major stakeholders, which are regarded as highly effective, efficient, and sustainable.
- (3) The NA Library of Vietnam was scaled up to a department of ONA in 2014 and started the Digital Library in 2015. Since then, its activities have been flourished as shown in Table 3-3 of III. Achievement of Project. The interviewed NA deputies emphasized the effectiveness and efficiency of the service in PMS.
- (4) The NA Library of Vietnam and the National Diet Library of Japan exchanged information as a routine practice that supports the Vietnamese legislative process. Accordingly, the NA deputies received reference information for the making of quality laws that contributed to the sustainable achievements of the Project in strengthening the NA's legislative function (See Good Practice Case of 1-5. Sustainability).
- (5) In July 2019, NA approved the "Policy on investment and development of the E-parliament project in the period of 2019-2026" (hereafter, the E-parliament project). Aiming for contribution to the policy, the Project assisted ONA in strengthening ONA's IT system. The ONA appreciated the Project for their efficient support with the new IT systems for the ONA counterpart units, which regards that will lead to the operation of NA improving effectively. The support for IT infrastructure of the ONA is even more necessary in the context that modalities for remote meetings and conferences in NA are introduced, which contributed to the robust operation in the context of COVID-19 epidemic.

²⁰ See Annex 1: Lists of Inputs by the Project, 1-1. Record of trainings in Japan fully supported by the Legislative Bureau and the Secretariat of the House of Representatives of Japan.

3. Key Factors Affecting the Implementation and Outputs

- (1) At the initial stage of the Project, ONA's personnel changed due to the new term of NA (the 15th Legislature). Accordingly, the names and job titles of managements described in the Project Implement Structure of R/D were adjusted to the new personnel, including the Secretary-General of NA.
- (2) Due to the COVID-19 epidemic and according to travel restrictions and bans, the training in Japan and the dispatch of experts from Japan could not be carried out. Some activities were forced to postpone or change the implementation methods, which have not much affected the outputs of the Project.

4. Evaluation of the results of the Project Risk Management

- (1) Due to the COVID-19 epidemic, the initially planned seminars by Japanese short-term experts and JCC meetings face-to-face with all Vietnamese and Japanese members were held online. As a result, despite above 3. (2), the Project could implement most of the activities and accomplished the expected achievements above.
- (2) The Project assisted in strengthening the IT system in the ONA under the E-parliament project on the Vietnamese side, which contributed to the sustainable achievements of the Project activities.
- (3) To respond to the risks and critical issues for the Project implementation, the PMU held meetings regularly between the counterpart units and the Project involving the JICA office as an observer.
- (4) Due to the restriction of the face-to-face meetings under the COVID-19 epidemic, the Project prioritize frequent meetings with the Protocol Department that played a representative role well and coordinated the opinions of the other counterparts' units. Accordingly, the counterparts and the Project understand that there was no critical risk during the implementation of the Project.

5. Lessons Learnt from the Project

- (1) The flexible addition of the Information Department to the counterpart to strengthen the efforts in the area of public relations of NA contributed to the achievement of the Project.
- (2) In the political system of developing countries, there are many cases of promotion from officials to parliamentarians or from ministry officials to ministers and vice-ministers, as in the case of ONA in Vietnam, which also affects the sustainable realization of project goals positively. Therefore, from the abovementioned viewpoint, it was reaffirmed that the selecting counterparts at the time of project formation is important.
- (3) Seeing the experience of ONA effectively responded to the external shock of the COVID-19 disaster with the new IT system as a part of its efforts to improve operational efficiency and the introduction of the E-parliament, it was confirmed that the digitalization of the work could be an important initiative not only for improving efficiency but also for strengthening resistance to external shocks.
- (4) For the COVID-19 epidemic prevention, it had been difficult to hold face-to-face meetings for a long time in the Project implementation. However, the coordination of the Protocol Department, which is the counterpart contact point, functioned effectively and contributed to the smooth implementation of the Project by accurately absorbing the needs of the related units. From the abovementioned viewpoint, for the effective implementation of the Project, we reconfirmed the importance of hearing the voice of the coordination body of the counterparts and establishing a reliable relationship with them.

6. Room for further efforts

- (1) The activities that will contribute to the realization of Overall Goal, “Functions to be performed by the National Assembly are strengthened”, will vary depending on the public needs, and activities will need to be tailored to the development stage and government policy. It is also necessary to pay attention to the need for support of the 15th National Assembly members as well as their orientation for the ONA’s organizational renovations, which may be revealed in the future. The contents of the activities may include efforts by units other than the current Project counterpart unit.

- (2) When the ONA's organizational capacity building for the legislative process progressed much, and the expected role has enlarged, the Law Dept. officials recognized room for revising the division of roles and promoting collaboration among the different ONA's units in substantive advisory works.

- (3) For IT systems and other equipment introduced under the Project, it is necessary to continue proper operation and maintenance of those items and sustain the result.

V. For the Achievement of Overall Goals after the Project Completion

1. Prospects to achieve Overall Goal

In the evaluation of the Impact above, the results obtained through the Project are considered to have contributed to the achievement of Overall Goal, "Strengthening the functions to be performed by NA (focusing on representative, legislative, and oversight functions)". On the other hand, the activities that will contribute to the achievement will vary depending on the public needs, and activities will need to be tailored to the development stage and government policy. It will be necessary to continue the Project activities and improve and expand the contents of the activities, including efforts by units other than the Project counterpart, within the PDCA cycle.

In the evaluation of the sustainability above, improvement and conditions in the following five areas are considered to contribute to the sustainability of the achievements by continuing the Project activities: (1) progress in building ONA's organizational and individual capacity, (2) promotion of IT system in parliamentary operations and ONA's daily work, (3) prospects for sustainable budgetary measures, (4) maintenance of communication channels between Japan and Vietnam related organizations, and (5) the election of ONA's graduates to NA and their expected roles in the future.

However, it might be necessary for ONA to make more efforts in the following areas: (1) the internalization of training programs that contribute to the organizational and individual capacity development and their implementation in a wide range of ONA's units; (2) the solid organization of communication channels between Japan and Vietnam-related organizations; and (3) the establishment of communication channels with similar foreign organizations besides Japan, and (4) sharing the Project experience from the NA deputies who were former ONA's officials to the other NA deputies.

2. Plan of Operation and Implementation Structure of Vietnamese side to achieve Overall Goal

2-1. Plan of Operation

In the description of Prospects to achieve the overall goal above, we mentioned the necessary efforts according to the different development stages and government policy. When considering the Vietnam's plan of operation to achieve the overall goal, it is

necessary to keep in mind the national goals, the goals for establishing a Rule of Law State, the goals of NA, and the planned deadlines for achieving goals.

The resolution of the 13th National Congress of the Communist Party in January 2021 stated, (1) To become a developing country with modern industry beyond the lower-middle-income level by 2025, the 50th anniversary of the complete liberation of the South and the national reunification, (2) To become a developing country with modern industry at the upper-middle-income level by 2030, the centenary of the Party's establishment, (3) To become a developed country at the high-income level by 2045, when the Socialist Republic of Vietnam celebrates its 100th anniversary. Under the target above, Vietnam is necessary to develop the legal system required for a developed country by 2045.

Furthermore, after the start of the 13th term of the Communist Party, the Committee on building a Rule-of-Law State, headed by the President of the State, was established and held its first meeting in July this year. The meeting decided to launch a project to realize the "Policy for Building and Completing a Socialist Rule-of-Law State by 2030 with Vision to 2045". This policy and vision are considered consistent with and complementary to the above Party's Resolution as the national goal.

From 2021 to 2045, five Legislatures with a term of five years are scheduled, and the above legislation will be implemented during those Legislatures. At the same time, the policy of "The organizational structure and operation of NA must be continuously reformed" has been carried over to the 15th Legislature and subsequent Legislature. The recommendations in the "2021 Research" submitted to the NA leaders for the continuous reform of the organizational structure and operation of NA suggest the most efforts to support the realization of the resolution above of the 13th Party Congress and the policy and vision of the Committee on building a Rule-of-Law State.

In light of the above, it is considered that the environment and systems are being developed to achieve the Project's overall goal: "Functions to be performed by the National Assembly are strengthened".

2-2. Implementation Structure

The current Implementation Structure for implementing the policy of "Continuously renewing the organizational structure and operation of the National Assembly" in order to achieve the Project's overall goal "The functions to be fulfilled by the National Assembly

will be strengthened" is as follows from (1) to (4), and the relationship between the various actors is expected to be maintained in the future.

- (1) The highest decision-making organ for the NA to fulfill its functions is its Standing Committee as a leadership body.
- (2) From time to time, the NA deputies who represent the people, and experts such as former NA deputies and former ONA's officials offer their opinions and suggestions for improving the operation of NA.
- (3) The foreign organizations will provide advice and suggestions based on their own experience and knowledge related to the policy.
- (4) ONA assists NA, the NA Standing Committee, and the NA deputies in fulfilling its necessary functions and takes various measures based on the instructions of (1), opinions and suggestions of (2), and consultations and advice of (3).

ANNEX

Annex 1: Lists of Inputs by the Project

1-1. Training in Japan

	Activities	Implementation date	Main participants	Number of participants
1	2018Y's OJT training by the Legislative Bureau of the House of Representatives: Assisting to review bills by the related ONA units (the supporting agencies of NA)	23 July-1 Aug., 2018	The Law Dept.	2
2	2018Y's training by the Secretariat of the House of Representatives: Improvement of the NA management	7-13 Aug., 2018	The General Affairs Dept.	4
3	2019Y's OJT training by the Legislative Bureau of the House of Representatives: Legislation by the NA deputies	22-31 July, 2019	The Law Dept.	3
4	2019Y's training by the Secretariat of the House of Representatives: Improvement of the NA plenary sessions management	22-27 Aug., 2019	The NA deputies, the ONA officials	14

1-2. In-country Training/Seminar

	Activities	Implementation date	Departments in charge	Number of participants
1	JICA-ONA project phase 2 (the Project) kick-off ceremony and seminar	30 Jan., 2018	The ONA counterpart units	50
2	Training workshop on improvement of workflow	19 July, 2018	The Law Dept. & the Information dept.	40
3	Round table meeting on the local administrative system	28 Aug., 2018	The NA Library	17
4	JCC seminar on the NA management	20 Dec., 2018	The ONA counterpart units	44
5	Couching: Formulation of workflows, job description development, and the follow-up for the divisions of the Information Dept.	15 Feb., 2019	The Information Dept.	25
6	Training workshop on work results/performance evaluation	8 Mar., 2019	The Law Dept. & the Information Dept.	40
7	Seminar on the improvement of the NA plenary session's management	8 July, 2019	The ONA counterpart units	79
8	Seminar on the dealing with Media for the NA deputies	8 Aug., 2019	The Information Dept.	72
9	Round table meeting on the formulation of the NA Library's strategic plan	12 Sept., 2019	The NA Library	18
10	Symposium on the NA experiential education program for children (by online)	29 Oct., 2020	The Information Dept.	55
11	Training workshop on the working skills for the civil servant	30 Sept., 2020	The Law Dept. & the Information Dept.	59
12	Training workshop on the management skill for the ONA unit leaders	1 Dec., 2020	The Law Dept. & the Information Dept.	34

13	Round table meeting for exchange on the legislative activities (by online)	19 Aug., 2021	The Law Dept.	41
14	Seminar on the improvement of the NA committees' management (by online)	26 Aug., 2021	The NA deputies, the Law Dept., other units	25

1-3. Other activities

	Activities	Delivery date
1	JICA-ONA project baseline survey:2017 year	Jan., 2018
2	Design and printing of Prof. Higuchi's booklet	Mar., 2018
3	Design and printing of the explanatory documents for the NA experiential education program: The Information Dept.	Feb., 2020
4	JICA-ONA project monitoring survey: 2019 year	Feb., 2020
5	Development of the explanatory documents and the QR code for the NA visiting tour: The Information Dept.	Feb., 2021
6	JICA-ONA project monitoring survey: 2020 year	Mar., 2021
7	Translation of the study report, "Theoretical and practical basis for further improvement of activities of NA at its plenary sessions in the current context" submitted to the NA leaders in April 2021	June, 2021
8	Publication on the book "Fundamental legal documents on NA and the NA deputies"	Aug., 2021
9	Design and printing of the explanatory booklet for guests of NA and participants of the NA visit tour / the experiential education program	Sept., 2021

1-4. Equipment and Consulting Service (Software Development)

	Activities	Contents	Departments in charge	Delivery date	Total price (VND)
1	Equipment (Package-soft) for the Digital Library	OECD database	The NA Library	Mar., 2018	158,000,000
2	Equipment for the NA visiting tour	a tour guide system, etc.	The Information Dept.	Mar., 2018	520,168,000
3	Equipment for an online tool for the registration of the NA visiting tour	servers and licenses	The Information Dept.	Sep., 2018	249,880,000
4	Software development of the Digital Library	a software for E-books and digital document system	The NA Library	Nov., 2018	1,595,500,000
5	Software development of the NA visiting tour	an online tool for the registration	The Information Dept.	Jan., 2019	448,925,000
6	Equipment for the NA visitors & the NA experimental education program	view board displays, etc.	The Information Dept.	Feb., 2020	365,387,000
7	Software development for supporting to press activities	an online tool for registration and information provision for press activities	The Information Dept.	Mar., 2020	830,000,000
8	Equipment for the NA experimental education program	a wireless test set	The Information Dept.	Aug., 2020	96,850,000

9	Equipment (Package-soft) for the Digital Library	Acrobat, Laptop PC	The NA Library	Aug., 2020	164,860,000
10	Equipment (Package-soft) for the Digital Library	Limb image processing software	The NA Library	Oct., 2020	860,000,000
11	Equipment for internal training	audiovisual equipment: view board displays	The Law Dept.	Apr., 2021	140,727,272
12	Equipment for meetings/conferences	simultaneous interpretation sets	The Protocol Dept.	Apr., 2021	99,080,000
13	Equipment for social research activities	a software and tablets	The NA Library	Sept., 2021	917,500,000
14	Equipment for integrated data management	Servers	The IT Center	Sept., 2021	2,650,000,000
15	Equipment for management of the NA sessions	PCs	The General Affairs Dept.	Sept., 2021	430,100,000
16	Equipment for preparation of documents for the NA meetings	Printers	The General Affairs Dept.	Sept., 2021	90,000,000
17	Equipment for online meetings/conferences	PCs	The Protocol Dept.	Sept., 2021	425,000,000
18	Equipment for schedule management work	Printers	The Protocol Dept.	Sept., 2021	109,500,000
19	Equipment for preparation of documents for online meetings/conferences	all-in-one printers	The Protocol Dept.	Sept., 2021	113,000,000
20	Equipment for the NA experimental education program	PCs	The Information Dept.	Sept., 2021	95,000,000
21	Equipment for exhibits management on the NA visiting tour route	a software and servers	The Information Dept.	Sept., 2021	2,096,666,000

ANNEX 2: List of the participants in study tours to Japan within the framework of the Project Phase II

2-1. The OJT training in Japan in 2018

1	Mr. Nguyen Duy Tien	Deputy Director, the Law Department of ONA
2	Mr. Dang Dinh Ngoc	Official, the Law Department of ONA

2-2. The training in Japan in 2018

1	Ms. Tran Thi Kim Nhung	Director, the General Affairs Department of ONA
2	Ms. Le Thi Thanh Huong	Official, the General Affairs Department of ONA
3	Ms. Vu Thi Hai Le	Official, the General Affairs Department of ONA
4	Ms. Le Thu Hoai	Official, the General Affairs Department of ONA

2-3. The OJT training in Japan in 2019

1	Ms. Truong Thi Dieu Thuy	Deputy Director General, Law Department of ONA
2	Mr. Ta Ha Nam	Official, Law Department of ONA
3	Ms. Ha Thu Trang	Official, Law Department of ONA

2-4. The training in Japan in 2019

1	Ms. Pham Thuy Chinh	Vice chairperson of ONA
2	Mr. Ngo Trung Thanh	NA deputy of the 14th Legislature (Dak-Lak provincial group), Permanent member of the NA Law Committee
3	Mr. Phan Viet Luong	NA deputy of the 14th Legislature (Binh Phuoc provincial group), Permanent member of the NA Committee of Culture, Youth and Children
4	Ms. Vu Thi Luu Mai	NA deputy of the 14th Legislature (Hanoi city group), Permanent member of the NA Committee of Finance - Budget
5	Mrs. Dinh Thi Phuong Lan	NA deputy of the 12th, the 13th and the 14th Legislature (Quang Ngai provincial group), Permanent member of the Ethnic Council
6	Ms. Ton Ngoc Hanh	NA deputy of the 14th Legislature (Binh Phuoc provincial group), Permanent deputy leader of Binh Phuoc provincial group
7	Mr. Hoang Van Hung	NA deputy of the 14th Legislature (Thai Nguyen provincial group), Permanent deputy leader of Thai Nguyen provincial group
8	Mr. Le Hoang Anh	Director, the NA Library of ONA
9	Ms. Tran Thi Kim Nhung	Director, the General Affairs Department of ONA
10	Mr. Tran Van Dat	Vice Director, the office of the Can Tho provincial group
11	Ms. Le Thi Thanh Loan	Official, the Information Department of ONA
12	Ms. Nguyen Nu Hoang Anh	Official, the Protocol Department of ONA
13	Mr. Nguyen Duc Viet	Official, the General Affairs Department of ONA
14	Ms. Chu Thi Thanh Huong	Official, the Law Department of ONA

Annex 3 : Record of Meetings

Joint Coordination Committee (JCC) meetings

No.	Title	Date	The main points of the meeting
1	The 1st Joint Coordination Committee meeting	20 December, 2018 (in Vietnam)	<ul style="list-style-type: none"> - Report on the 2017-18's Project's activities and the achievements - Finalized the Project's activities for the 2019 year - Exchange of opinions regarding the Project's activities of the 2019 year
2	The 2nd Joint Coordination Committee meeting	2 March, 2020 (via online)	<ul style="list-style-type: none"> - Report on the 2019's Project's activities and the achievements - Finalized the Project's activities for the 2020 year - Approval of the tentative schedule regarding on the 3rd JCC meeting
3	The 3rd Joint coordination Committee meeting	12 March, 2021 (via online)	<ul style="list-style-type: none"> - Report on the 2020's Project's activities and the achievements - Finalized the Project's activities for the 2021 year - Exchange of opinions regarding the prospects of future support for the NA and the ONA
4	The final Joint Coordination Committee meeting	26 August, 2021 (via online)	<ul style="list-style-type: none"> - Report on the activities and the achievements of the Project Phase II - Report on the Project Completion Report (summary) - Finalized the contents of the Project Completion Report - Exchange of opinions: the Advisory group members and the supporting agencies

Annex 4 : Advisory Group in Japan

Title in Advisory Group (AG)	Name	Title
Chairman	Prof. Tsuboi Yoshiharu	Professor Emeritus, Waseda University
Member	Prof. Higuchi Yoichi	Professor Emeritus, Tokyo University Professor Emeritus, Tohoku University
Member	Prof. Takami Katsutoshi	Professor Emeritus, Sophia University
Member	Prof. Hasebe Yasuo	Professor, Faculty of Law, Waseda University
Member	Mr. Tachibana Yukinobu	Commissioner General, the Legislative Bureau of the House of Representatives
Member	Mr. Tsukiyama Nobuhiko	Deputy Secretary General of the House of Representatives
Member	Mr. Terakura Kenichi	Director General, Research and Legislative Reference Bureau, the National Diet Library

ANNEX 5: PDM (All versions of PDM)

Dated April 26, 2017

Project Design Matrix (Version 1)

Project Title: Project for Capacity Development of the Office of the National Assembly of Vietnam Phase II

Implementing Agency: The Office of the National Assembly

Target Group: Staff of the Office of the National Assembly (Information Department, Law Department, General Affairs Department, National Assembly Library, Protocol Department)

Period of Project: From October 1, 2017 to September 30, 2021 (4 years)

Project Site: Hanoi

Narrative Summary	Objectively Verifiable Indicators	Means of Verification	Important Assumption
<p>Overall Goal</p> <p>Functions to be performed by the National Assembly (NA) are strengthened.</p>	<p>1 The public assess representative function to be performed by the NA is strengthened.</p> <p>2 The public assess legislative function to be performed by the NA is strengthened.</p> <p>3 The public assess oversight function to be performed by the NA is strengthened.</p>	<p>1 Result of questionnaires/surveys for the visitors of the NA (including participants of the education program) and/or E-portal site of the NA</p> <p>2 Result of questionnaires/surveys for the visitors of the NA (including participants of the education program) and/or E-portal site of the NA</p> <p>3 Result of questionnaires/surveys for the visitors of the NA (including participants of the education program) and/or E-portal site of the NA</p>	
<p>Project Purpose</p> <p>Capacity of the Office of the National Assembly (ONA) to support the NA is enhanced.</p>	<p>1 Satisfaction rate of National Assembly deputies on the supporting services of the ONA in terms of legislative function increases.</p> <p>2 Satisfaction rate of National Assembly deputies on the supporting services of the ONA in terms of representative function increases.</p> <p>3 Satisfaction rate of National Assembly deputies on the overall supporting services of the ONA increases.</p>	<p>1 Result of questionnaires for National Assembly deputies</p> <p>2 Result of questionnaires for National Assembly deputies</p> <p>3 Result of questionnaires for National Assembly deputies</p>	<p>Improved operation and services of the ONA will be available and accessible for the Members of the NA, the public and the media.</p>

Outputs			
<p>[Output 1] Capacity of the ONA to support legislative function of the NA is enhanced.</p>	<p>1-1 Capacity of staff members of the ONA on scrutinizing laws is enhanced.</p> <p>1-2 Staff members of the ONA support legislative function of the NA along with the workflow.</p> <p>1-3 Capacity of staff members of the ONA on managing the digital library is enhanced.</p> <p>1-4 Utilization of services offered by the digital Library for the National Assembly deputies increases.</p>	<p>1-1 Result of the self-assessment by the staff members of the ONA and the assessment by Japanese Experts</p> <p>1-2 Workflow, Interview with staff members of the ONA</p> <p>1-3 Result of the self-assessment by the staff members of the ONA and the assessment by Japanese Experts</p> <p>1-4 Usage situation of the digital library</p>	<p>Strategy of the ONA will not be changed.</p>
<p>[Output 2] Capacity of the ONA to support representative function of the NA is enhanced.</p>	<p>2-1 Number of visitors of the NA (including participants of the education program) and E-portal site of the NA increases.</p> <p>2-2 Satisfaction rate of the visitors of the NA (including participants of the education program) and E-portal site of the NA increases.</p> <p>2-3 Satisfaction rate of the public on the information provision by the NA</p> <p>2-4 Understanding of the public on the NA activities</p> <p>2-5 Capacity of staff members of the ONA on supporting representative function of the NA (including management of the education program, communication with the public and the media, etc.) is enhanced.</p>	<p>2-1 Record of the visitors of the NA and its E-portal site</p> <p>2-2 Result of questionnaires for the visitors of the NA and its E-portal site, the mass media and the press</p> <p>2-3 Result of the public-opinion surveys</p> <p>2-4 Result of the public-opinion surveys</p> <p>2-5 Result of the self-assessment by the staff members of the ONA and the assessment by Japanese Experts</p>	
<p>[Output 3] Capacity of the ONA for the efficient operation of the NA is enhanced.</p>	<p>3-1 Research activities for the efficient operation of the NA and the ONA are conducted.</p> <p>3-2 Resolutions are drafted.</p> <p>3-3 The standing orders of the secretariat of the NA Secretary-General are formulated.</p> <p>3-4 Precedents for the NA are collected.</p>	<p>3-1 Reports</p> <p>3-2 Resolution(s)</p> <p>3-3 The standing orders</p> <p>3-4 Collected precedents</p>	

Activities	Inputs		Important Assumption
	The Japanese Side	The Vietnamese Side	
<p>1-1 Japanese Experts share their examples and experiences to strengthen the legal capacity of the staff members of the ONA. (Capacity to verify Legal scrutiny, constitutionality, legality, legal consistency, etc.)</p> <p>1-2 Staff members of the ONA, in consultation with Japanese Experts, make a workflow of the law department to support legislative function of the NA.</p> <p>1-3 Staff members of the ONA, in consultation with Japanese Experts, enhance the functionality of the NA's digital library by capacity building of the ONA staff members on the matter and introducing IT solutions, and facilitate the utilization of the NA Library services for the National Assembly deputies</p> <p>1-4 Staff members of the ONA, in consultation with Japanese Experts, formulate the NA Library's Strategic Plan for 2021-2025 including the Vision for 2030.</p> <p>2-1 Staff members of the ONA, in consultation with Japanese Experts, conduct the NA's educational activities (including education program)</p> <p>2-2 Staff members of the ONA, in consultation with Japanese Experts, strengthen public relations activities of the NA by enriching contents of the NA's E-portal site, and enhancing the capacity of providing information to the press, the mass media and the public.</p> <p>2-3 In order to strengthen the NA's representative function, staff members of the ONA, with consultation of Japanese Experts, plan and implement the activities to enhance proximity between the National Assembly deputies and the public.</p> <p>3-1 Staff members of the ONA, in consultation with Japanese experts, conduct research activities for the efficient operation of the NA and the ONA.</p> <p>3-2 Based on the result of Activity 3-1, staff members of the ONA, in consultation with Japanese Experts, draft the documents such as resolutions on the operational renovations of the NA, the working procedures of the Secretariat supporting the NA Secretary-General and collected precedents relating to the NA's activities.</p>	<p><Long-term Experts> A Chief Advisor A Project Coordinator</p> <p><Short-term Experts> Short-term Experts will be dispatched based on the requests and necessity for the effective implementation of the Project</p> <p><Equipment> Equipment will be provided based on the requests and the necessity for the effective implementation of the Project,</p> <p><Field Operation Cost> Costs for Seminars, Workshops, etc.</p> <p><Counterpart Training in Japan> Trainings in Japan will be provided based on the requests and the necessity of the effective implementation of the Project.</p>	<p><Counterpart Personnel> A Project Director A Project Manager</p> <p><Facility and Equipment> Room for long-term experts Other relevant facilities and equipment</p>	<p>No critical change of counterpart personnel.</p> <p>Pre-Conditions</p> <p>All activities of the Project for Capacity Development of the Office of the National Assembly of Vietnam are completed as planned.</p>

ANNEX 6: List of Products Produced by the Project

	Activities
1	JICA-ONA project baseline survey:2017 year
2	Design and printing of Prof. Higuchi's booklet
3	Design and printing of the explanatory documents for the NA experiential education program: The Information dept.
4	JICA-ONA project monitoring survey: 2019 year
5	Development of the explanatory documents and the QR code for the NA visiting tour: The Information dept.
6	JICA-ONA project monitoring survey: 2020 year
7	Translation of the study report, "Theoretical and practical basis for further improvement of activities of NA at its plenary sessions in the current context" submitted to the NA leaders in April 2021
8	Publication on the book "Fundamental legal documents on NA and the NA deputies"
9	Design and printing of the explanatory booklet for guests of NA and participants of the NA visit tour / the experiential education program